



**MINUTES**  
**Committee on Public Service**  
**Monday, March 13, 2017 @ 5:00 p.m.**  
**City Hall, Conference Room, 10<sup>th</sup> Floor**

**CALL TO ORDER**

The meeting called to order at 5:05 p.m.

**ROLL CALL**

Councilmember Kathie Dunbar, Chair  
Councilmember Carol Wood, Vice Chair  
Councilmember Tina Houghton, Member

**OTHERS PRESENT**

Sherrie Boak, Council Staff  
Jim Smiertka, City Attorney  
Brandon Waddell, Assistant City Attorney

**Public Comment**

No comments.

**Discussion/Action:**

**RESOLUTION – Setting of a Public Hearing; Glenburne Commons Annual Maintenance**

The Committee reviewed the resolution based on the meeting which set the public hearing, corrected the timeline to reflect a calendar year instead of July 2016 to July 2017, and spoke to an earlier survey, which was addressed by Law by stating that the 2016 resolution did not make the survey mandatory. It was noted that at the March 3<sup>rd</sup> meeting it was determined if a survey was done and was not paid for, there was no active association to invoice currently.

**MOTION BY COUNCIL MEMBER HOUGHTON TO SET THE PUBLIC HEARING FOR MARCH 27<sup>TH</sup> FOT THE GLENBURNE COMMONS ANNUAL MAINTENANCE.**

The Committee then discussed costs for administration fees. The resolution was corrected to add the word “estimated” to the third “Be It Further Resolved”.

**MOTION BY COUNCIL MEMBER HOUGHTON TO AMEND HER PREVIOUS MOTION TO INCLUDE THE ADDITIONAL LANGUAGE OF “ESTIMATED” IN THE THIRD “BE IT FURTHER RESOLVED”. MOTION CARRIED 3-0.**

**Minutes**

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM MARCH 3, 2017 WITH THE CORRECTIONS TO PAGE 3 REMOVING "S" AFTER "THURSDAY AND FRIDAY". MOTION CARRIED 3-0

**ADJOURN**

The meeting was adjourned at 5:20 p.m.

Submitted by, Sherrie Boak

Recording Secretary

Lansing City Council

Approved: March 17, 2017