



AGENDA
Committee on Public Services
Friday, August 5, 2016 @ 2:00 p.m.(note time)
City Council Conference Room, 10th Floor

Councilmember Kathie Dunbar, Chair
Councilmember Patricia Spitzley, Vice Chair
Councilmember Adam Hussain, Member

1) Call to Order

2) Minutes

- May 20, 2016

3) Public Comment on Agenda Items

4) Discussion/Action:

- A.) RESOLUTION – Board Appointment; Dulce Cardenas; 4th Ward Member Public Service Board; Term to Expire June 30, 2020
- B.) RESOLUTION – Board Appointment; Paulette Carter; At-Large Member Park Board; Term to Expire June 30, 2020
- C.) DISCUSSION – Glenburne Commons
- D.) DISCUSSION- Transportation Infrastructure

5) Other

- Lansing Board of Public Service FY2018 Budget Priorities

6) Place on File

- Communication from Laura Salzer; RE: Parks

7) Adjourn

Please print

[illegible]



MINUTES
Meeting of Committee on Public Service
Friday, May 20, 2016 @ 3:30 p.m.
Tenth Floor Conference Room – Lansing City Hall

CALL TO ORDER

The meeting called to order at 3:50 p.m.

ROLL CALL

Councilmember Kathie Dunbar, Chair
Councilmember Patricia Spitzley, Vice Chair
Councilmember Adam Hussain, Member

OTHERS PRESENT

Sherrie Boak, Council Staff
Chris Mumby, Public Service
Chris Swope, City Clerk
Bret Taylor, Public Service
Billie O'Berry, Assistant City Attorney – arrived at 4:19 p.m.
Pat Krawczynski
Deb Parrish
Chris Chambers
Nena Sheth
Eric Ripper
Pastor Coy Bouyer

MINUTES

MOTION BY COUNCIL MEMBER SPITZLEY TO APPROVE THE MINUTES OF APRIL 15, 2016 WITH THE CORRECTION CLARIFYING "Council Member Spitzley asked Mr. Taylor if it is legal to pump water from your sump pump to the street, and Mr. Taylor answered no and Council Member Spitzley asked Mr. Taylor to forward the address to her so Council can investigate.". MOTION CARRIED 3-0.

Discussion/Action:

Snow and Ice Assessments

33-01-01-29-255-081 1312 W Rundle

Mr. Mumby informed the Committee that after further review by the Department they were recommending the assessment for this property be removed due to sufficient evidence. The Committee consensus confirmed removal.

Council Member Dunbar outlined the process for the Committee. Mr. Mumby apologized beforehand for some of the photos and stated they are continuing to better the process.

33-01-01-29-177-311 1701 Loraine Avenue

Ms. Chambers stated she was not aware of the notice until she found it behind some landscaping in March. Mr. Mumby informed the Committee that this area was instigated by a resident that called into complain of properties in the Colonial Village. The Committee reviewed the photos and asked Mr. Mumby for a history of the violations. Mr. Mumby confirmed it was the first complaint on the property, there was a 1" of snow with a temperature of 42, but a low of 28 so salt would not have worked. There was 3 days between when the property was tagged and when the contractor cleared it. Council Member Hussain asked how the notices are attached, and he was informed they install them using packing tape. The Committee discussed the situation, the complaint driven concern with multiple violations in the area and determined to waive a portion of the fee.

Council Member Spitzley asked how many crews are out at one time. Mr. Mumby noted there are 5-6 groups a day, of two-person crews. One drives the vehicle, the other documents and places the violation tags. The complaint rate of these violations is usually 60-70% of the notices posted.

MOTION BY COUNCIL MEMBER SPITZLEY TO WAIVE THE ADMINISTRATIVE FEE SINCE IT WAS THE FIRST VIOLATION AND MINIMAL IMPACT.

Council Member Dunbar confirmed in the past it was determined to be more appropriate to waive the service fee and enforce the administrative fee since that fee addresses everything including preparation for this meeting.

MOTION WAS AMENDED BY COUNCIL MEMBER SPITZLEY TO WAIVE THE SERVICE PORTION AND ASSESS THE ADMINISTRATIVE FEE OF \$79. MOTION CARRIED 3-0.

Ms. Chambers asked if she could pay now, and Mr. Mumby clarified it was not a bill, but she could pay as soon as the assessment was finalized.

33-01-01-20-485-102 1030/1032 W Mt Hope

Ms. Krawczynski acknowledged the Polish Hall got the notice for the hearing, however since their organization only meets monthly they did not open the mail until the hearing date had passed. Mr. Mumby went thru the history of the notice and violation which occurred on March 1st with 7" of snow, a notice tagged on March 3rd, and then cleared by contractor on March 5th. The Committee reviewed the photos and discussed weather, temperatures, and snow fall. Council Member Dunbar asked if the Committee could even take action since the appeal did not meet the deadline. Mr. Mumby acknowledges the appeal has to be made before close of the hearing to be considered. Those that aren't appealed go on the tax roll, then they can appeal to tax tribunal. Council Staff made attempts to contact the City Attorney office to send an attorney to the meeting to answer the question. While they waited for Law the Committee discussed location, distance from a bus stop, and time frame on the citation, and other areas in the photos. Council Member Dunbar asked for the consensus of the Committee if they

DRAFT MINUTES

could waive the appeal deadline. Council Member Hussain acknowledged his understanding of the appeal deadline, but would consider waiving the fee if the appeal deadline can be waived for this case. The Committee moved onto other cases until the City Attorney office could arrive and answer the question. Ms. Krawczynski gave her phone number to Mr. Mumby for him to contact her if the City Attorney office made a determination.

33-01-05-05-356-162 6031 S ML King Jr. Blvd.

The Committee reviewed the photos and the two hour time line between the before and after photos.

Ms. O'Berry arrived at 4:19 p.m.

Pastor Bouyer outlined their practice on cleaning the sidewalk and reviewed the photos. The Committee discussed the snow fall at the time, and notification. Mr. Taylor noted that on his spreadsheet it appears it snowed every day during the time frame noted (January 20). It also appears it was complaint driven on January 14th, posted January 15th and cleared on January 20th. Pastor Bouyer asked where the notices are left, and also acknowledged that he was not aware of the ordinance on clearing. Mr. Mumby informed Pastor Bouyer the notices are placed on any visible front door, entrance or where tracks are. The Pastor was then informed of a free email service that he can sign up for with Public Service that offers the list of posted properties so he can check to see if his property is on the list. The Committee asked why it took 2 hours to clear. Mr. Mumby referred them back to the photos and site plan noting it is a large parcel. The Pastor admitted it sometimes takes him 40 minutes to clear it.

MOTION BY COUNCIL MEMBER HUSSAIN TO REDUCE THE ASSESSMENT TO ONE HOUR WITH ADMINISTRATIVE FEES, MAKING THE NEW ASSESSMENT AT \$289.00. MOTION CARRIED 3-0.

33-01-01-20-485-102 – 1030/1032 W. Mt. Hope

Council Member Dunbar outlined the property, appeal and question for Ms. O'Berry. Ms. O'Berry stated if the hearing date was set by resolution not by Ordinance it can be waived. Council Member Spitzley stated her concern with setting precedence. The Committee then reviewed the Ordinance on the Snow and Ice Assessments, and based on the discussion on the time line noted in the Ordinance, the appeal did miss the deadline and therefore the Committee consensus was to keep the assessment as it was written in the roll.

Ms. Parrish spoke in opposition to the way the City enforces along Cedar Street and the Green Lawn area. Ms. Parrish was encouraged to provide specific addresses when she calls in and also to be added to their email list so she will know when they are enforcing the area.

Council Member Dunbar asked if Public Service could post a tag when they clear so the owners are aware it was the City that cleared. Mr. Mumby did not prefer to post another notice, but would do if Council directed.

33-01-01-08-407-271 1121 N ML King Jr. Blvd

After review of the appeal the Committee determined to keep the assessment at \$149.00

33-01-01-09-304-064 526 W Maple Street

The consensus of the Committee was to keep the assessment at \$149.00

33-01-01-09-479-051 Center Street

After review of the appeal the Committee consensus was to keep the assessment at \$149.00

DRAFT MINUTES

33-01-01-10-158-051 E Grand River

After review of the appeal the Committee consensus was to keep the assessment at \$149.00

33-01-01-11-202-181 1600 Chester Road

The Committee reviewed the appeal, and did take note it was the first offense in 15 years, however there was 7 days between the notice date the date of the clearing by the contractor. The Committee consensus was to keep the assessment at \$219.00

33-01-01-17-127-161 1525 W Saginaw

The appeal of the owner stated it was purchased March 18, 2016 which was after the date of violation, however Ms. O'Berry clarified for the Committee that the assessments run with the property. Mr. Mumby also noted that title companies do contact their offices to determine if there are pending assessments such is in this case. The Committee consensus was to keep the assessment at \$149.00

33-01-01-17-205-171 511 N ML King Jr Blvd.

Consensus by the Committee was to keep the assessment at \$149.00

33-01-01-17-227-231 723 W Saginaw

The Committee reviewed the pictures and agreed it was cleared, but not wide enough for access. Consensus by the Committee was to keep the assessment at \$149.00

33-01-01-17-231-071 1026 W Shiawassee St

The Committee reviewed the pictures and agreed it was cleared, but not wide enough for access. Consensus by the Committee was to keep the assessment at \$219.00

33-01-01-27-359-015 3301 S Pennsylvania

The Committee reviewed the appeal which stated they wanted it mailed to someone else, however the Ordinance clearly states it must be mailed to the property owner. It was suggested that Public Service staff inform them of their email notification process. Council Member Dunbar encouraged Public Service staff also to include the email notification process in all the final notice/bills. Consensus by the Committee was to keep the assessment at \$219.00.

Council Member Hussain asked for research to be done on how many offenders are repeat offenders every year.

33-01-01-28-205-162 2200 S Cedar

The Committee reviewed the photos and Mr. Mumby noted that there were multiple violations, however they always cleared before the contractor had to come back out. Therefore they were only caught for one violation on January 15, 2016. Consensus by the Committee was to keep the assessment at \$149.00.

33-01-01-29-155-081 2419 Wellington Rd.

Consensus by the Committee was to keep the assessment at \$149.00.

33-01-01-31-479-291 4732 Pleasant Grove Rd

Mr. Mumby pointed out the property had multiple code complaints, and a violation in 2014 it appeared they were never charged with. Consensus by the Committee was to keep the assessment at \$149.00

Mr. Taylor informed the Committee that when someone who received notification asks to see before and after photos they forward them to them.

DRAFT MINUTES

33-01-01-32-351-161 Pleasant Grove Rd

Consensus by the Committee was to keep the assessment at \$149.00

33-01-01-33-252-191 3700 S Cedar

The Committee reviewed the photos and history which appeared to represent annual complaints. Consensus by the Committee was to keep the assessment at \$149.00

33-01-05-05-126-101 5528 S ML King Jr Blvd.

The Committee reviewed the appeal letter which stated it was not his property, however Public Service determined it was. It was also noted that there were two violations, however since the snow melted there was only one notice from January on the list. Consensus by the Committee was to keep the assessment at \$149.00

33-01-05-05-356-002 6081 S ML King Jr Blvd

33-01-05-05-356-192 6071 S ML King Jr. Blvd

The Committee reviewed the appeal and photos, and Mr. Mumby confirmed the owner also got a copy of the photos. The consensus by the Committee was to keep both assessments at \$149.00.

33-01-01-20-486-101 1016 W Mt Hope Ave.

The Committee reviewed the email appeal and determined this appeal missed the deadline required, therefore no consideration was given, and the assessment will stay at \$149.00.

MOTION BY COUNCIL MEMBER SPITZLEY TO ACCEPT THE ASSESSMENT ROLL WITH THE CHANGE TO 1701 LORAIN TO \$79, REMOVAL OF THE ASSESSMENT FOR 1312 RUNDEL AND CHANGING THE AMOUNT FOR 6031 S. ML KING JR. BLVD. TO \$289.
MOTION CARRIED 3-0.

Council Member Dunbar acknowledged the Public Service Department for all their research, diligence in tracking, and materials provide to allow Council to make their determinations.

ADJOURN

The meeting was adjourned at 5:18 p.m.

Submitted by, Sherrie Boak,

Recording Secretary

Lansing City Council

Approved: _____



OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

Virg Bernero, Mayor

7-21-16

Council President A'Lynne Boles and Councilmembers
City Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President Brown Clarke and City Councilmembers:

I herewith submit for your confirmation the appointment of Dulce Cardenas of 608 N. Jenison Avenue in Lansing, MI, 48915, as a 4th Ward Member to the Public Service Board for a term to expire June 30, 2020.

Your confirmation of this appointment is appreciated.

Sincerely,

Virg Bernero
Mayor

VB/rh
Attachment

Date: 05/03/2016

Full name: *: Dulce S Cardenas

Other name(s) by
which you have
been known,
including maiden
names: :

Date of Birth: *: 09/25/1989

Address*: 608 N. Jenison Ave. Lansing, MI 48915

Email*: carden36@gmail.com

Gender*: Female

Ward (1,2,3,4 or
Regional)*: 4

Precinct:: 1

Best number to
contact you: *: 517-515-2775

Last four digits of
Social Security #: 
*:

In what year did
you move to
Lansing? *: 2014

Additional
information
regarding Bi-Lingual in Spanish and English and proficient in French.
I have served on the following Civil Engagement & Services:
YMCA, Volunteer Case Counselor

experience and credentials : Deputy Director, MIGOP Hispanic Advisory Council
Director, Michigan Leadership Foundation
Student Mentor: MSU College Assistance Migrant Program
Intern at the Women's Center of Greater Lansing

Occupational Background : Licensed Property & Casualty, Commercial Accounts Representative at Mourer Foster, Inc.

Educational Background : Psychology, B.A., Michigan State University, 2012
Emphasis: Clinical analysis;
Human Development and Family Studies-Cognate, 2013

Please attach a resume if available : CardenasResume2015 (1) (1).doc

First choice for board to serve on:* Human Relations and Community Services Board (HRCS)

Second choice of a board to serve on : Cesar Chavez Commission

Third choice of a board to serve on : Election Commission

Fourth choice of a board to serve on:: Public Service

Please comment briefly on why you wish to serve on a particular board or commission. Having a sense of giving back to the community I call home is the reason I would like to serve. The Human Relations and Community Services Board, as well as the rest of the boards I have chosen to serve on are closely related to my educational background and engagements I have experience in and I would like to develop this expertise even further. I plan to go back to school to obtain a Masters of Public Policy and these engagements will more fully prepare me and give me the

Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission: : experience I need in order to fulfill this goal.

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office::

I am registered to vote, I have been living in Lansing for two years (6 years in E. Lansing), I have interned and worked in Lansing since 2011. I paid my city taxes, and have no previous felonies.

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge. *:

Dulce Cardenas

Date Time : 05/03/2016

**Consent and
Certification:** I agree

BY THE COMMITTEE ON _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Dulce Cardenas of 608 N. Jenison Avenue in Lansing, MI, 48915, as a 4th Ward Member to the Public Service Board for a term to expire June 30, 2020; and

WHEREAS, the nominee has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on _____ met on _____ and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Dulce Cardenas of 608 N. Jenison Avenue in Lansing, MI, 48915, as a 4th Ward Member to the Public Service Board for a term to expire June 30, 2020.



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
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7-21-16

Council President Judi Brown Clarke and Councilmembers
City Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President Brown Clarke and City Councilmembers:

I herewith submit for your confirmation the appointment of Paulette Carter Scott of 5731 Barren Drive in Lansing, MI, 48911, as an At-Large Member to the Park Board for a term to expire June 30, 2020.

Your confirmation of this appointment is appreciated.

Sincerely,

Virg Bernero
Mayor

VB/rh
Attachment

Date: 05/16/2016

Full name: *: Paulette Janet Carter-Scott

Other name(s) by
which you have
been known, Paulette J. Carter
including maiden
names: :

Date of Birth*: 12/14/1959

Address*: 5731 Barren Drive
Lansing, Michigan 48911

Email*: paulettcarterscott@gmail.com

Gender*: Female

Ward (1,2,3,4 or
Regional)*: 2

Precinct:: 14

Best number to
contact you: *: 517-303-1741

Last four digits of
Social Security #: 
*:

In what year did
you move to 1996
Lansing?*:

Additional Member of Union Missionary Baptist Church. Most recent activity was as a major

**information
regarding
experience and
credentials: :**

participant in Flint Water Crisis Project with the Lansing Clergy Forum. Initiated ideal to church hierarchy of collecting water and monies for Flint. Assisted with logistics of ordering and delivering bottled water. Additionally, tutors K-3rd grade students in reading with the "Be A Star Program."

Member of Les Meres et' Debutantes Club of Greater Lansing Alumni Association. As Financial Secretary the Alumni club assists with cotillions, scholarship fundraising and mentors mothers and daughters on community service and social graces. My daughter, Megan Scott debuted in 2009.

Member of Optimist International, Detroit Riverfront Chapter. Participates in fundraising activities to assist with homeless in Detroit and to supplement Detroit school students.

Held office positions which include PTA and PTSA president at Gardner Middle School and Everett High School during 2004-2009.

Involved parent. My daughter was one of the valedictorian's of Everett's 2009 class.

**Occupational
Background: :**

Retired 1/1/2016. Previously employed in Pharmaceutical Sales as a Senior Territory Diabetes Specialist. Employed in the industry for 30 years with DuPont, Bristol-Myers Squibb and Astra Zeneca via acquisitions. In addition to the sales roles in the industry I participated in developmental research and data analysis.

**Educational
Background: :**

Drexel University, Philadelphia, PA, 1997
Masters of Science in Information Systems

University of Pennsylvania, Philadelphia, PA, 1982
Bachelor of Arts in Biology

Ferndale High School, Ferndale, MI, 1978
Diploma, Honor Society

**Please attach a
resume if
available: :**

**First choice for
board to serve**

Historic District Commission

on:*

Second choice of
a board to serve
on: :

Economic Development Corporation/Tax Increment Finance Authority/Brownfield
Redevelopment Authority

Third choice of a
board to serve
on: :

Planning Board

Fourth choice of a
board to serve
on::

Board of Water and Light

Please comment
briefly on why
you wish to serve
on a particular
board or
commission.

Please be specific
as to your goals
and ideas about
how you wish to
contribute to the
work of the board
or commission: :

Over the years I have come to believe the more I know, the more I don't know. This has put me on a quest to learn, more. I read, I listen, I participate. Working in the pharmaceutical industry has helped me to listen to all sides of the story, as well as, coming from a large family. With nine brothers and sisters one learns to negotiate at an early age.

The boards identified are boards of interests. History, however, is a passion. History helps to answer the, "why." I have excellent communication skills. I am an analytical thinker and I share empathy. Simply stated, I really do want to make the world a better place.

Qualifications
and Eligibility – At
this time, if you
do not meet one
or more of the
qualifications or
eligibility
requirements
listed at the top,
please state here
the requirement

to be met and
explain how you
will be qualified
or eligible before
you would be
sworn in to an
appointed office::

Please type your
name in this box
to signify that you
can serve on a
board or
commission and
the information
in this application
is accurate to the
best of your
knowledge. *:

Paulette J. Carter-Scott

Date Time : 05/17/2016

Consent and
Certification:

I agree

BY THE COMMITTEE ON _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

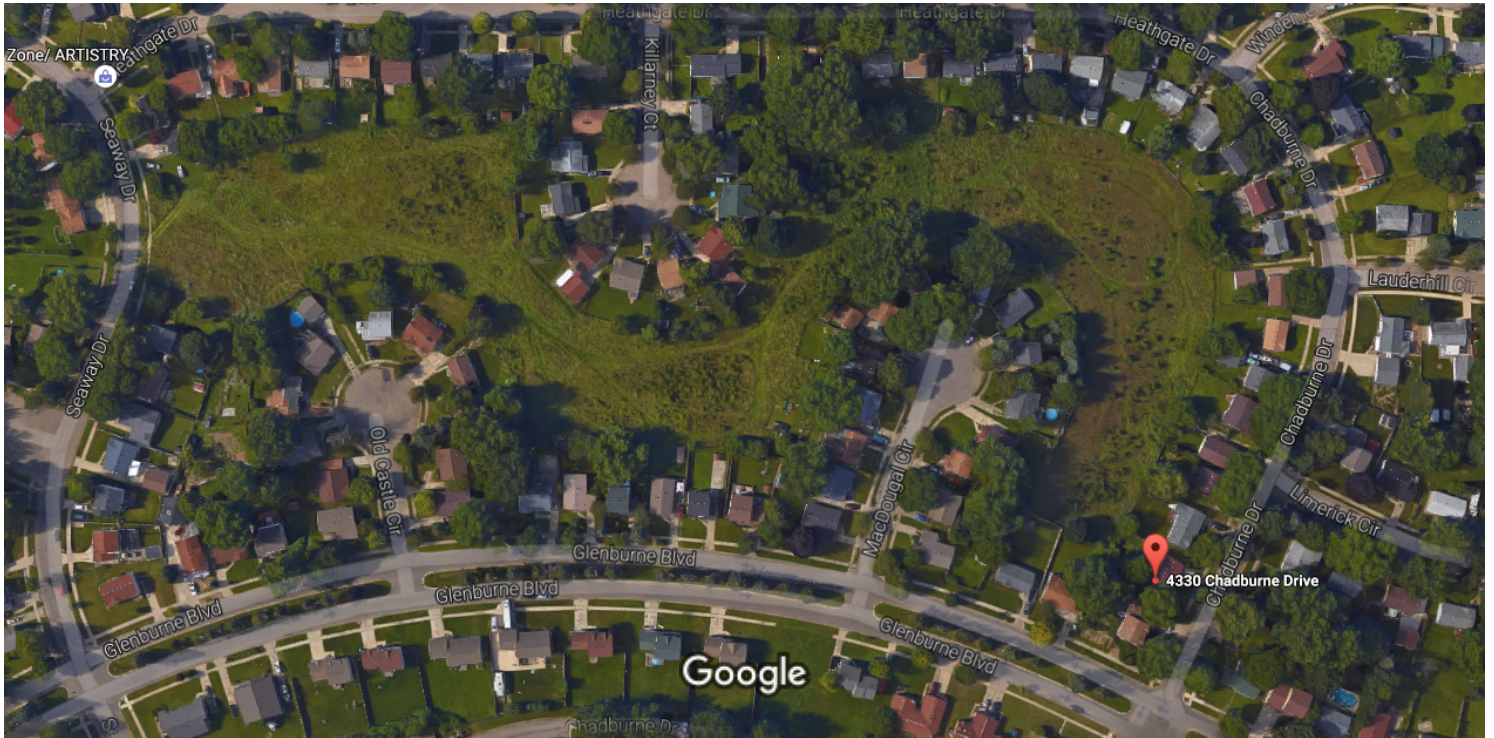
WHEREAS, the Mayor made the appointment of Paulette Carter Scott of 5731 Barren Drive in Lansing, MI, 48911, as an At-Large Member to the Park Board for a term to expire June 30, 2020; and

WHEREAS, the nominee has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on _____ met on _____ and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Paulette Carter Scott of 5731 Barren Drive in Lansing, MI, 48911, as an At-Large Member to the Park Board for a term to expire June 30, 2020.

Google Maps 4330 Chadburne Dr



Imagery ©2016 Google, Map data ©2016 Google 100 ft













LANSING BOARD OF PUBLIC SERVICE BUDGET PRIORITIES RESOLUTION**JUNE 9, 2016**

RESOLVED, recognizing the financial challenges facing the City of Lansing (“City”) and its Public Service Department (“Department”), including the Department’s obligations to comply with numerous mandates, including unfunded mandates, the Lansing Board of Public Service supports the efforts of the Department.

RESOLVED, the Board of Public Service supports and recommends the following budget priorities to the Lansing City Council for consideration with Council's Budget Policies and Priorities for the Fiscal Year July 1, 2017 – June 30, 2018:

1. General Fund levels should be increased for implementation of the City's Street System Asset Management Plan, and for additional funding for reconstructing neighborhood streets with a Pavement Surface Evaluation Rating of 4 or lower;
2. Continued implementation of the recommendations in the City’s Complete Streets Ordinance, and funding of the sidewalk gap closure program, sidewalk repairs and right-of-way maintenance and improvement, consistent with keeping safety a priority;
3. The City should approve a budget to: (i) expand opportunities for multi-family residential and business recycling; and (ii) implement organic waste recovery;
4. The Department’s efforts to secure approval for the implementation of the Wet Weather Program, submitted to the Michigan Department of Environmental Quality in 2011;
5. Continued support for maintaining, keeping current and updating of the City’s Cityworks Asset Management Software, consistent with legal requirements and improved efficiencies, along with other financial considerations;
6. Explore the establishment of a Material Recovery Facility (MRF) for the recovery of recyclable commodities; and
7. Increase funding to update and improve the fleet of city vehicles, with specific priority for the Public Service Department.

RESOLVED, as the Department generates savings through improved efficiencies in service delivery and other areas, these savings should be maintained within the Department.

Zuchowski, Monica

From: Laura Salzer <dangerousljs@hotmail.com>
Sent: Wednesday, June 15, 2016 10:56 AM
To: Clerk, City

Sent from Mail for Windows 10

I want The City Board members to know that even though I do not live in Lansing I am going to make my voice heard and let everyone know what is happening to a beloved park in your city. There enough people in Lansing that want the park and all of the parks to be protected from government people like you uncontroing butt's. You work for the people of Lansing not your selves and need to remember that find some other place to put you water treatment crap. LEAVE THE CITY PARKS ALONE.

This email has been scanned by the City of Lansing Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>
