



AGENDA
Committee on Public Safety
Thursday, August 27, 2020 @ 4:00 p.m.

<https://us02web.zoom.us/j/88202599997>; ID: 882 0259 9997; Dial In: (312) 626 6799
Email comments prior to the meeting to sherrie.boak@lansingmi.gov

Council Member Garza, Chair
Council Member Wood, Vice Chair
Council Member Jackson, Member

1. Call to Order

2. Minutes

- August 13, 2020

3. Public Comment on Agenda Items

4. Discussion:

- A.) RESOLUTION – Confirmation of Joint Appointment; Monica Jahner; Ingham County/City of Lansing Community Corrections Advisory Board; Term to Expire September 17, 2023
- B.) DISCUSSION – Fiscal Year 2021/2022 Budget Priorities
- C.) DISCUSSION – LPD Update on Walnut Park Property
- D.) DISCUSSION – City Attorney Update on Autumn Ridge

5. Other

6. Adjourn

With Executive Order 2020-4, Governor Whitmer declared a statewide State of Emergency due to the spread of the novel coronavirus (COVID-19). To mitigate the spread of COVID-19 and to provide essential protections to vulnerable Michiganders and this State's health care system and other critical infrastructure, it is crucial that all Michiganders take steps to limit in-person contact, particularly in the context of large groups. Therefore, the above meetings will be conducted via audio/video conference.

The meetings are being held electronically in accordance with the Open Meetings Act in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number above, and meeting ID provided. Michigan Executive Order 2020-154 provides temporary authorization of remote participation in public meetings and hearings.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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MINUTES

Committee on Public Safety

Thursday, August 13, 2020 @ 4:00 p.m.

Via ZOOM audio/video: <https://us02web.zoom.us/j/88078849030>; ID: 880 7884 9030; Dial In: (646) 876- 9923

CALL TO ORDER via ZOOM

The meeting was called to order at 4:00 p.m.

ROLL CALL-via ZOOM

Council Member Jeremy Garza, Chair
Council Member Carol Wood, Vice Chair
Council Member Brian T. Jackson, Member

OTHERS PRESENT- via ZOOM

Sherrie Boak, Council Staff
Heather Sumner, Assistant City Attorney
DeYeya E Jones
Holly McDermitt
Steve Purchase
Luci Solis
Blair Nelson
Vicki Parker
Blair Nelson

Public Comment

No public comment at this time.

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM JULY 9, 2020 AS PRESENTED. ROLL CALL VOTE, MOTION CARRIED 3-0.

Discussion/Action Items

RESOLUTION – Appointment; DeYeya E Jones, At Large Member; Board of Police Commissioners; Term to Expire June 30, 2021

Council Member Garza asked Mr. Jones what his vision would be for the Board as a new member. Mr. Jones stated that he has served on boards in leadership roles and general membership and he does not like to make plans for change until he had an understanding of the relationship of the Commission. A key item he did focus on was working on the relationship building process, policy and procedure as it relates to use of force, and training on implicit bias. Mr. Jones noted from his view, he does not see that the LPD has as bad a relationship as other areas of the nation, and he is interested in looking into the policing in the community on how they police and why. Mr. Jones again stated he would not go in to the Commission changing things until he finds out how things are going. Council Member Wood

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asked Mr. Jones about how he intended to interact with the public to make sure they are addressing their concerns and questions with the Commission. Mr. Jones stated he would like to get into the community and that will open the doors. He also noted their meetings are currently downtown, so he would be interested into in a discussion on moving them out of the LPD building into the community. Council Member Wood acknowledged she too has been a supporter in the past of moving those meetings to community centers, closer to the residents. She also encouraged Mr. Jones to look into attending the Ward meetings monthly. Mr. Jones was also encouraged to attend the citizen academy, and then asked if he had a philosophy on community policing. Mr. Jones confirmed he was not familiar with the community policing but would be interested in learning more. His thought on community policing would be to have the community policed by officers that look like them. He was encouraged by community policing as a key role for the residents and youth. Council Member Wood provided an overview of the establishment of community policing, and their roles in the community. Council Member Jackson asked Mr. Jones, if in his opinion, people who come in contact with officers understand there is a Police Commission. Mr. Jones stated he did not think they knew about the Commission. He was then asked if he thought the public knew about the complaint process, and if they knew the complaint is filed with LPD, the Internal Affairs Investigator and the Police Commissioners. Mr. Jones believe that the public is aware. Council Member Jackson asked Mr. Jones if he had any knowledge that in the past the Commission has found in favor of the Internal Affairs Investigator, at which Mr. Jones stated was not aware of any past actions of the Commission. Council Jackson asked Mr. Jones his opinion on if the complaint process should be transparent with their outcomes. Mr. Jones agreed it should be 100% and should not have bias, at that time Council Member Jackson asked if he thought it would be hard to eliminate bias if they are investigating LPD actions. He then asked if as a new Commissioner he could see that transparency is needed higher than anything else. Council Member Jackson recapped the interview of Mr. Carnegie at Committee of the Whole on August 10th, and the question he asked Mr. Carnegie on if transparency should be in all investigations. Mr. Jones agreed with that statement also but said the investigation should not be an open book until all findings are done. People should not interrupt an investigations based on opinions. Council Member Jackson asked if he thought that after the investigation findings, they should be transparent. Mr. Jones answered that he did not think someone should impeded the process of the investigation by Internal Affairs, but once the findings come to conclusion, those findings should be transparent. Council Member Jackson stated that there appeared to be a downward trend with the number of complaints and asked Mr. Jones if that is good or bad. Mr. Jones replied that he believed it was a good thing, and it could be a sign law enforcement are doing the right thing, but it could also be the result that people did not know they could file a complaint or where to file a complaint, adding to make a true response he would need to know the data before the downward trend to see if it is good or bad. Council Member Jackson asked if he would be interested in being a leader in transparency and making the complaint process as friendly as possible; easier accessible, and support an independent review board. Mr. Jones answered that he would support a fair and injustice complaint process, and as far as review board, he asked if that was envisions to take the place of the Police Commission. Council Member Jackson said his vision would be that it would, but more of a group that looks at complaints before they gets to the Commission. Mr. Jones asked if that vision of a review board would include Commission members plus outside members, and Council Member Jackson stated that would be up to the Commission to determine who was placed on the review board, and his interest now is to see if Mr. Jones would be interested in it for the future. Mr. Jones asked if the review board would be just to look at complaints or other things also, and Council Member Jackson said he is looking for a review board to listen to citizen complaints and or investigations, and could be in tandem with internal affairs, and if they are not satisfied with internal affairs this review board could search more and be more responsive as an independent group not paid for LPD or the City. Mr. Jones agreed that a review board, to have the ability when needed to review and investigate

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he would not have an issue with especially if it would be to seek a second opinion. Council Member Jackson stated his goal is to appoint a commissioner that is not pro or anti police, but someone that sees transparency and what is good for the community, someone who wants to see the complaint to the end with transparency. Mr. Jones briefly spoke on his past experiences with fairness, equality and what is best for the community; phrasing that what is wrong is wrong and what right is right regardless if there was police involvement or not. Council Member Jackson asked if Mr. Jones felt he could address a situation where a police officer was not cordial to the person even if the person did commit the crime, and then went on to ask what Mr. Jones' opinion was on defunding the police or if the police should only respond to more serious calls and not respond to other things that aren't life threatening, or if he felt it should stay as it is. Mr. Jones noted he did not have a concern with what they respond to but a concern with how they respond. When it comes to defunding the police, those words do not mean much, people need to be more specific he said, and use the words reallocation and put the funds where they could be more beneficial. Council Member Garza asked if Mr. Jones would consider creating a pathway to get more interest in being officers in the community, and Mr. Jones agreed. Council Member Garza then asked his opinion on calling in officers from other communities if needed, and was told there was hope that would only happen if it was a secondary need. He went on to state that people say defund, they need to understand we don't have enough officers to respond now, so to defund could harm and not help. Some complaints could be handled differently. Council Member Wood, for understanding purposes for both applicants, explained that the Board of Police Commissioners is a "commission of review", and they get recommendations from the investigator and Citizen Investigator, not LPD. The Commission will hire and fire the Citizen Investigator, and there have been times where the Citizen Investigator report does not match the Internal Affairs report and those are cases where they can ask more questions. The Commission members have a broad role.

The applicant was invited to the Council meeting on August 24, 2020.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE APPOINTMENT OF DEYEYA JONES TO THE BOARD OF POLICE COMMISSIONERS. ROLL CALL VOTE, MOTION CARRIED 3-0.

RESOLUTION – Appointment; Holly McDermitt; 1st Ward Member; Board of Police Commissioners; Term to Expire June 30, 2021

Council Member Garza asked Ms. McDermitt her vision for her role on the Commission and why she was interested. Ms. McDermitt first referenced her education of a Bachelors in Criminal Justice and a Masters in Criminal Justice Administration, noting she wants to take that and be a better representation for the community. Council Member Garza asked her if she too would be interested in a pathway for residents to become part of the community service in the City. Ms. McDermitt acknowledged her interest and confirmed that people see the police on the streets and are not sure how they got there. Council Member Garza then asked if she would consider incorporating officers living in the communities. Ms. McDermitt agreed with that suggestion, stating if they live there, there is an investment in the community. Council Member Jackson asked Ms. McDermitt if she had any comments on the questions he asked Mr. Jones earlier on transparency, investigative process and what she learned in while getting her bachelors and masters in criminal justice about the policing process. Ms. McDermitt agreed that transparency is key, and there are points in an investigation that need to be confidential for all people involved. The information needs to show how they got the answer, so the question can be answered. The process of how you get the conclusion is just as important as the conclusion. The complaint process used should be easier, even as simple as getting the word out on how and putting on the website. If the complaints have gone down, it could be two fold, fewer complaints, or the process is too complex. Regarding the movement of defunding, Ms. McDermitt stated it should be more of a reallocation of the funds. Hiring the

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social worker, who is a civilian, is good and they are working with the police. She did not think defund is good, but they should look at a better way to use their resource. Regarding her education, any problems, with community policing if done correctly it is a good thing. If you have people who live in the community and work within the community they can learn about those residents. Council Member Wood asked, as a 1st Ward community member and being appointed to this Commission for that Ward how she intended to communicate with the public to get their reactions and listen to their issues. Ms. McDermitt confirmed she intended to attend ward meetings and neighborhood meetings, letting people know she has been appointed to this Commission, because she would be more approachable once they know their neighbor is on the Commission. Council Member Wood referenced earlier statements on the Citizen Investigator, and stated she has stated in the past, the citizen investigator should have a role of being in the community also talking about the complaint process so the residents understand there is a complaint process, how to go through it, and that it is not done by LPD but a Citizen Investigator hired by the Board of Police Commissioners. Ms. McDermitt was then asked if she would support asking the Citizen Investigator to go out to the public. Ms. McDermitt stated agreed the Citizen Investigator is more approachable, and has the knowledge in asking the questions and is familiar with the situations. Council Member Wood concluded by recommended to both appointees that they should participate in the Citizens Academy and also promote that to the public. The applicant was invited to attend the Council meeting on August 24, 2020.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE APPOINTMENT OF HOLLY MCDERMITT TO THE BOARD OF POLICE COMMISSIONERS. ROLL CALL VOTE, MOTION CARRIED 3-0.

DISCUSSION/PLACE ON FILE – Board of Fire Commissioners Rules of Administrative Procedures

Council Member Wood informed the Committee that this document was referred by the Commission per the rules of procedures. This Committee cannot make any changes but can make recommendations and the Board of Commissioners can then consider their recommendations but do not have to make them. There is no action by Council.

Mr. Purchase went through the changes to the document, noting it had not been reviewed in a couple years, and they intend to review it annually. The changes included language cleanup, striking of irrelevant language, removing the secretary from the Commission since that role is not a voting member, but an administrative position. They added 3.5 which requires the secretary to provide materials to the Commission; inserted Article 5 which is mirrored from the Board of Police Commissioners asking for structure in incident briefing to the Commission. This would institute and generate the Chief to members up to speed on incidents. It would not be required for a Commission member to attend a briefing however. The language changes in the document, he noted have been reviewed by the attorney. Mr. Purchase went on to explain additional changes which included adding Article 6 and 7 as “reserved”. Article 6 will be for discipline authority, but currently the collectively bargaining has separated the Commission out or excluded them. The Chief is currently working on a structure, and the Commission will continue to look at that structure moving forward. They will not just look at the discipline, but who and how. Mr. Purchase then referred back to Article 2 which states the Chair can be elected for 3 terms, however over the last terms they have voluntarily rotated annually, and the Commission thinks that is a solid practice. Lastly, it was noted the Commission has established a standing budget review committee working on projections so to make their recommendations to the Mayor before he finalizes his budget. Council Member Wood asked if they would consider taking a recommendation for a change to not just have the secretary provide materials on OMA, FOIA, ethics, etc. but the Commission participate in an annual training on those materials. Mr. Purchase stated he would be in favor of that adjustment and it

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would be helpful and instructive. He would take that recommendation back to the Commission and resolve it at their next meeting, then return the document back to City Council. The Committee stated that when the new document comes back to this Committee there would be no need for Mr. Purchase to attend unless there are other amendments. Council Member Garza asked if the Commission meetings are recorded and available to the public. Mr. Purchased state that the meetings have been recorded during this COVID time but he was not sure if they were retained. He did note the last meeting was not held.

DISCUSSION – Update on Walnut Park Property – Chief Green

Chief Green was not available and the OCA had no updates.

Council Member Wood asked the Chairperson to place this topic and Autumn Ridge on the next agenda. Council Staff was asked to invite Chief Green to that meeting.

Council Member Garza asked Ms. Sumner for an update on ongoing litigation with Autumn Ridge. Ms. Sumner stated that in that litigation there was a hearing in front of Judge Jamo, and the judge requested, based on that the plaintiff brought up new claims and new information, so he requested additional briefings which the City did submit. Currently the City is waiting on Judge Jamo's opinion. The City has filed an injunction to stop them from renting, however they continue to rent which is not legally allowed. Council Member Garza stated he had reason to believe that Code Officer Klein did an inspection and there are still issues remaining, therefore he asked if the City is seeking penalties or fines. Ms. Sumner stated those are wrapped in the lawsuit and ongoing litigation. Initially the owners moved for preliminary junction against the City and that was not granted. Therefore the City is moving forward with litigation to handle in circuit court. Ms. Sumner concluded her overview on the case by noting that the with the current COVID situation, the courts are moving slower so she is not sure there will be anything additional to update the Committee on at the next meeting. If and when any judgement comes through, the OCA will provide that. Ms. Parker asked if there was a way to see any of the court documents, and Ms. Sumner stated any records that are public she would forward to Council Member Garza to forward onto Ms. Parker.

Other

No other topics of discussion.

ADJOURN

Adjourned at 5:22 p.m.

Submitted by Sherrie Boak,

Recording Secretary,

Lansing City Council

Approved as presented: _____

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Ingham County Board of Commissioners made the reappointment Monica Jahner as the Community Alternative Program to the Ingham County/City of Lansing Community Corrections Advisory Board for a term to expire of September 17, 2023;

WHEREAS, the Committee on Public Safety met on August 27, 2020 and took affirmative action.

BE IT RESOLVED, that the Lansing City Council hereby affirms the reappointment of Monica Jahner as the Community Alternative Program Representative to the Ingham County/City of Lansing Community Corrections Advisory Board for a term to expire September 17, 2023

JULY 28, 2020 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Slaughter moved to reappoint Monica Jahner to the Community Corrections Advisory Board and to appoint Commissioner Slaughter to the Local Development Finance Authority/Lansing Regional Smartzone Board.

Commissioner Morgan supported the motion.

The motion carried unanimously. Absent: Commissioner Schafer.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Morgan stated that he wanted to bring attention to, in addition to the passage of Agenda Item No. 34, the fact that the Board of Commissioners passed a resolution tonight that recognized another crisis by extending the County's hiring freeze and freeze on discretionary spending through the end of 2020. He further stated that he was glad to see that the County was taking several things seriously.

Commissioner Naeyaert stated that she would like to vote in favor of all items on the consent agenda.

Commissioner Tennis moved to suspend Board rules to allow for Commissioner Naeyaert to vote on the items on the consent agenda. Commissioner Sebolt supported the motion.

The motion carried unanimously. Absent: Commissioner Schafer.

Commissioner Naeyaert voted in favor of all items on the consent agenda.

Commissioner Stivers stated that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties (CMH) was working on mental health support resources for all of the Ingham County schools, as well as the other two counties' schools. She further stated that if any of the Commissioners had contacts with people at schools in their districts, they could direct them to CMH to receive resources and counseling services for young people who might be struggling with not going back to school.

Chairperson Crenshaw stated that Jeffrey Davis, Health Educator, was able to work with the Lansing School District Superintendent to establish COVID-19 sites for next month. He further stated that he had more information via email and would be sending it out to the Commissioners, but he knew there would be testing done at J.W. Sexton High School, Gardner International Magnet School, and Eastern High School next month.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Tennis moved to pay the claims in the amount of \$32,073,319.06. Commissioner Naeyaert supported the motion.

The motion carried unanimously. Absent: Commissioner Schafer.

**EXCERPT FROM THE MINUTES
Committee of the Whole
Monday, April 27, 2020 @ 5:00 p.m.**

Zoom Meeting

<https://zoom.us/j/380551239>

Meeting ID: 380 551 239

CALL TO ORDER

Council President Spadafore called the meeting to order at 5:00 p.m.

PRESENT- via audio/video

Councilmember Peter Spadafore

Councilmember Adam Hussain

Councilmember Carol Wood

Councilmember Patricia Spitzley

Councilmember Kathie Dunbar

Councilmember Brandon Betz

Councilmember Jeremy Garza

Councilmember Brian T. Jackson- left the meeting at 5:04 p.m. and returned at 5:49 p.m.

APPROVED UNDER RESOLUTION 2020-063

RESOLUTION – Reappointment of Monica Jahner, Ingham County/City of Lansing Community Corrections Advisory Board Member; Term to Expire September 17, 2020

Council President Spadafore confirmed the County submitted their letter of reappointment and this action was for reappointment from the City.

**MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION TO REAPPOINT MONICA JAHNER TO THE COMMUNITY CORRECTIONS ADVISORY BOARD.
MOTION CARRIED WITH ROLL CALL 8-0.**

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Charter of the City of Lansing requires the Council to adopt an annual statement of Budget Policies and Priorities serving to guide the Administration in developing and presenting the Fiscal Year **2021/2022** Budget; and

WHEREAS, the City Council established the following Mission/Vision and goals; and

The City of Lansing's mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
 - a. The City's diverse economy generates and retains (sustains) high quality stable jobs that strengthen the sales and property tax base and contribute to an exceptional quality of life.
 - b. The City is governed in a transparent, efficient, accountable and responsive manner on behalf of all citizens.
 - c. The City's neighborhoods have various resources that allow them to be on a long term viable and appealing basis.
 - d. Support economic development initiatives that promote and retain new industries and markets.
- II. Securing short and long term financial stability through prudent management of city resources.
 - a. Wise stewardship of financial resources results in the City's ability to meet and exceed service demands and obligations without compromising the ability of future generations to do the same.
 - b. Pursue and facilitate shared services regionally that allow for cost savings and revenue enhancement.
 - c. Support initiatives that build the City's property and income tax base.
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
 - a. The City's core services and infrastructure are efficiently, effectively and strategically delivered to enable economic development and to maintain citizen's health, safety and general welfare.
- IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
 - a. Seek partnership opportunities with educational and corporate institutions and to maintain and expand our talent base.
 - b. Create vibrant places, support events and activities that showcase our waterfront and green spaces.

- c. Raise the level of support for projects and initiatives that showcase local and state history.

V. Facilitating regional collaboration and connecting communities.

- a. The City has a safe efficient and well connected multimodal transportation system that contributes to a high quality of life and is sensitive to surrounding uses.
- b. Seek a balanced distribution of affordable housing in the tri-county region.

WHEREAS, the City Council would like to continue its commitment, if funding is available, to:

- Maintain and improve the City's infrastructure;
- Preserve and ensure clean, safe, well-maintained housing and neighborhoods;
- Provide comprehensive and affordable recreational programs and youth and family services;
- Explore alternatives for improved efficiency in service and delivery; and

WHEREAS, in considering these Fiscal Year **2021/2022** Budget Priorities, the Administration is encouraged to ascertain the feasibility of funding any new programs through either the reduction of spending in existing program areas or the exploration of new funding sources that would assure the sustainability of the program; and

WHEREAS, the Administration was encouraged to supplement, not supplant any existing resources for police, fire and local roads with the General Fund revenues collected under this millage; and

WHEREAS, the Administration is requested to include in its Fiscal Year **2021/2022** Budget, the necessary funding to accomplish all requested plans, studies, evaluations, reviews, report submissions, program assessments, and analyses noted within this resolution below, or alternatively documentation as to why such activities are prohibitively costly; and

WHEREAS, the Lansing City Charter states that the budget proposal due on the fourth Monday in March of each year shall contain "the necessary information for understanding the budget" and how the proposal addresses the priorities proposed by the City Council.

NOW BE IT RESOLVED, that the Lansing City Council, hereby, acknowledges that the City will likely need to adopt, at best, a budget which recognizes the structural changes that are the result of lost revenues and future liabilities, encourages the Administration to prudently develop next year's budget with the following conditions:

- Protection of public and emergency services.

BE IT FURTHER RESOLVED, that the Administration is requested to review the attached statement of policies and priorities and implement those items that would boost efficiencies to increase productivity or reduce costs, that could replace existing

programming, or if funding becomes available, that could be considered as new programming; and

BE IT FURTHER RESOLVED, that the Administration is requested, to the extent practicable, to include non-appropriations clauses and other similar out provisions in existing and future leases, and vendor contracts upon review of City Council; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Administration is requested to develop and provide all plans, studies, evaluations, reviews, report submissions, program assessments, and analyses noted as set forth below in this resolution, or alternatively, documentation as to why such activities were prohibitively costly, by the fourth Monday in March 2021.

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors.
 - a) The City's diverse economy generates and retains (sustains) high quality stable jobs that strengthen the sales and property tax base and contribute to an exceptional quality of life
 - (1) Economic Development For presentation to City Council beautification standard/expectation and a storm water mitigation plan for all proposed development projects that receive incentives from the City. Such standards should serve as a planning and economic development tool that will enhance property values, create jobs, and revitalize neighborhoods and business areas. These standards and plan should be presented to the City Council.
 - b) The City is governed in a transparent efficient accountable and responsive manner on behalf of all citizens.
 - (1) A delineation of recommendations of the Financial Health Team, noting which recommendations have been implemented, which are in the FY 2021/2022 proposed Budget, which are planned to be implemented at a future time, and which have been determined not to be implemented at any time. A timetable for future implementation is requested.
 - (2) Supplemental Accounting Level Detail. A plan and timeline for the implementation of performance-based budgeting.
 - (3) Development and analysis of a cost recovery schedule for City services.

- (4) Development of a return on investment analysis for all proposed changes in City services.
- (5) Identification of, and a complete and ongoing analysis of, the City's structural deficits and the Administration's plan to eliminate the same.
- (6) Incorporate into the proposed Budget a 5-Year projection of revenues and expenditures.
- (7) Continue to invest one-time money into Retirement & OPEB obligations and how to increase funding.
- (8) Continue to invest one-time money into Infrastructure, including sidewalks.
- (9) Continue to invest one-time money into hardware and software investments for City operations.

IF THE FOLLOWING TASKS WERE DONE IN FY2020/2021 THEY CAN BE REMOVED:

- (10) Hire a full time or part time individual housed in the LPD or OCA who focuses on FOIA redactions in working in cooperation with Ingham County over funding.
 - (11) Additional support for increases in capabilities and technologies efficiencies for Finance, Treasury, and Human Resources departments.
 - ERP Migration – Possible Replacement of One Solution
 - Outside Specialized Consulting – Plant & Moran
 - Possible addition of in house staff as determined
- c) The City's neighborhoods have various resources that allow them to be long term viable and appealing.
- (1) A researched report on surrounding community models for neighborhood organization technical support structure within the City.
 - (2) Working with the City Attorney and Code Compliance Division to expedite improvements or closure of abandoned, neglected, and burned out houses and commercial buildings by using the International Property Maintenance Code (IPMC) and adopt the latest version of the IPMC from the State of Michigan. Development of aggressive policies to deal with problematic property owners.

- (3) Food Access: Together with the City of Lansing Economic Development Corporation development of a plan should increase quality food access throughout the City using all incentives available.
 - (4) Code Compliance: Assurance that the Code Compliance Department is conducting the appropriate inspections and issuing appropriate fines to ensure the buildings in our City are safe and that we have quality neighborhoods and conduct a study of Code Compliance to determine a level of service for first time inspections and re-inspections assuring the safety of the housing stock for residential and mobile homes.
 - (5) Further expand down payment assistance programs with employers to encourage employees to live in the City of Lansing, and encourage employment of Lansing Residents.
 - d) Support economic development initiatives that will promote and retain new industries and markets.
 - e) Funding through HRCS for a G.E.D. program that targets lower income areas.
- II. Securing short and long-term financial stability through prudent management of City resources.
- a) Wise stewardship of financial resources results in the City's ability to meet and exceed service demands and obligations without compromising the ability of future generations to do the same.
 - (1) Administration is requested to submit the following list of deliverables when they are due per City Charter and State Statute and adhere to them based on these priorities.
 - (a) Comprehensive Annual Financial Audit (CAFR) annually, no later than December 31st of each year, in accordance with the State Statute.
 - (b) During the months of October, January and April of each fiscal year, the Director of Finance's written report showing the control of expenditures. (Charter- Article 7-110)
 - (c) By September 1st of each fiscal year, a written budget update report so that Council can review their standings on current budget items in preparation for the Council required creation of Budget Policies and Priorities that need to be adopted by October 1, 2020. (Charter- Article 7-102)

- (d) No later than the last regular City Council meeting in January of each year, a State of the City report to the City Council and to the public. (Charter- Article 4 -102.4)
 - (e) The Proposed Budget with annual estimate of all revenues and annual appropriation of expenditures no later than the 4th Monday in March of each year. (Charter – Article 7-101)
 - (f) A presentation to Council of each department budget in preparation for Council to adopt the Budget Resolution no later than the 3rd Monday in May each year.
 - b) Pursue and facilitate shared services regionally that allow for cost savings and revenue enhancement.
 - (1) Pursue partnerships with stakeholders, (intra municipal and intergovernmental), to align services in relation to public services.
 - (2) Facilities Plan: Submit to the City Council a five and ten-year Master Facilities Plan including school and county facilities that are used for current and future City uses. City Council is also requesting that the Administration continue to work on any delayed maintenance issues with regard to all City Facilities.
 - c) Support initiatives that build City's property and income tax base
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
- a) The City's core services and infrastructure are efficiently, effectively and strategically delivered to enable economic development and to maintain citizen's health, safety and general welfare.
 - (1) Establish funding for two additional Code Compliance Officers as well as an additional support staff to track down property owners that have not scheduled re-inspection and to research properties suspected of being unregistered rentals.
 - (2) City-wide Emergency Preparedness: Allocation of sufficient funding for the Emergency Management Division to prepare City Employees with appropriate emergency training, continue efforts to prepare the public and neighborhood groups to assist in emergencies, and provide basic search and rescue operations and necessary emergency equipment at key City facilities, and communicate the plan to the Lansing City Council and the public. Updated and

continual training should be provided. The Administration shall assist residents in times of unforeseen disasters.

- (3) Fire Facilities Maintenance: The Administration is to conduct a study of the maintenance needs of all fire stations and report to City Council an update of the status of the study by the 4th Monday of March. Along with a funding recommendation for short and long-term improvement to these structures.
- (4) Regionalism: The Administration should continue with the current regional efforts and look into the possibility of expanding the efforts.
- (5) Police-Community Relations: Designate funding to help the Police Department to ensure the improvement of police-community relations. Reaffirming the City's commitment to equality and freedom for all people regardless of actual or perceived race, sex, religion, ancestry, national origin, color, age, height, weight, student status, marital status, familiar status, housing status, military discharge status, sexual orientation, gender identification or express, mental or physical limitation, and legal source of income.
- (6) Crime Prevention: Designate funding to invest in programs for long-term crime prevention strategies.
- (7) Allocate Overtime for Problem Solving Area: Designate sufficient funding for overtime for police officers to address problem solving to help certain crime and address quality of life issues.
- (8) Community Policing: Continue and increase funding along with searching for grant funds for COPs in neighborhoods with a goal not only to reduce crime but to stabilize the neighborhood over an extended period of time that will help to ensure its ability to rebound.

IF THE FOLLOWING TASK WAS DONE IN FY2020/2021 IT CAN BE REMOVED:

- (9) Establish a Community Policing within the 2nd Ward.
- (10) Leadership vacancies: Develop and implement a plan and timeline to fill all funded vacancies and provide a report to City Council.
- (11) Front-loading of Police Officers: Continue to front-load Police Officers so that we have officers ready to take the road when officers retire.
- (12) Ensure adequate safe equipment to increase street sweeping, especially areas heavily traversed by bikes.

- (13) A study to determine the effectiveness of traffic calming and what measures may be successful and funding to implement.
- (14) Establish funding to address usability, accessibility, quality of life, and better means of aging in place through the City of Lansing Parks. The Administration will consider the list of ADA Accessible Amenities from the 2018 Report from Capital Area Disability Network. (Attachment A)

IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.

- a) Seek partnership opportunities with educational and corporate institutions and to maintain and expand our talent base.
- b) Create vibrant places, support events and activities that showcase our waterfront and green spaces.
 - (1) Trail/Greenways Encouraging the Parks and Recreation Department to work collaboratively with the Tri-County Planning Commission to develop/expand our citywide/regional trail system and seek opportunities to reduce expenses in this effort. Additionally, look at the feasibility of connecting the River Trail (through bike lanes/Greenways to Trails) where there is currently no access to the trail.
- c) Raise the level of support for projects and initiatives that showcase local and state history.
- d) Corridor Façade Grants- generate guidelines with LEAP describing the area and requirements for the distribution of the Corridor Façade Grants, and review annually.

IF THE FOLLOWING TASK WAS DONE IN FY2020/2021 IT CAN BE REMOVED:

- e) Designate funding for a City Sustainability Coordinator to implement the deliverables, findings and recommended steps from the Lansing Climate Action Planning Project and/or general sustainability efforts including but not limited to reducing Lansing's carbon footprint and align with the Paris-Accord.

V. Facilitating regional collaboration and connecting communities

- a) The City has a safe efficient and well-connected multimodal transportation system that contributes to a high quality of life and is sensitive to surrounding uses.

- (1) Corridor: City Council encourages the Administration continue to develop a plan and report its status to the Lansing City Council that seeks to revitalize and enhance all major corridors that lead into the City.
- b) Seek a balanced distribution of affordable housing in the tri-county region.

PENDING ANY SUBMISSION FROM THE BOARD OF PUBLIC SERVICE, THE BELOW COULD CHANGE OR BE REMOVED:

RESOLVED, recognizing the financial challenges facing the City of Lansing ("City") and its Public Service Department ("Department"), including the Department's obligations to comply with numerous mandates, including unfunded mandates, the Lansing Board of Public Service supports the efforts of the Department.

RESOLVED, the Board of Public Service supports and recommends the following budget priorities to the Lansing City Council for consideration with Council's Budget Policies and Priorities for the Fiscal Year July 1, 2020– June 30, 2021:

1. General Fund levels should be increased for implementation of the City's Street System Asset Management Plan, and for additional funding for reconstructing neighborhood streets with a Pavement Surface Evaluation Rating of 4 or lower. We encourage support for the department to look for new and innovative ways to extend the life of our existing streets and seek additional funding.
2. Increase compliance with the City's Complete Streets Ordinance, and additional funding of the sidewalk gap closure program, sidewalk repairs and right-of-way maintenance and improvement, consistent with keeping safety a priority for Lansing residents and visitors, while meeting or exceeding the compliance with the Americans with Disabilities Act.
3. Increase funding to update and improve the fleet of city vehicles, with specific priority for the Public Service Department;
4. Increase funding for the cleaning and maintenance of our wastewater aeration basins to remove sludge and silt buildup from the bottom of these tanks and repairing them once cleaned. This will allow us to be at or above the recommended guidelines.
5. The City should approve a budget to: (i) expand opportunities for multi-family residential and business recycling; and (ii) implement organic waste recovery;
6. Follow recommendations of the energy audit of all facilities and properties to save on energy and cut costs by replacing wasteful devices with ones that are energy efficient and reduce the carbon footprint of the City of Lansing.

7. Fund training and work with federal, state, county, local municipalities, and organizations to become a leader in PFAS regulation, testing, monitoring and enforcement.

Rule 16. Standing Committees. The standing committees of Council and their functions are as follows:

Development and Planning. Reviews economic development matters, E.D.C. projects and the five-year plan covering development goals, policies, services and overall direction; reviews all matters having to do with land use, including zoning, plats and historical designations; reviews proposed modifications to the Master Plan; reviews acquisition and disposition of public property; and reviews changes to C.D.B.G. programming.

General Services. Reviews licensing and regulation matters, personnel matters and human services; reviews matters pertaining to the arts, cultural and community-wide activities, special events and leisure time programs; has general oversight of City government operations (except those more specifically covered by another standing committee); reviews and prepares amendments or revisions to Council Rules; and develops policies that would turn over routine matters to the Administration wherever possible.

Intergovernmental Relations. Represents Council in outreach efforts to improve working relationship with other political entities, with regional agencies and, internally, with such bodies as the Board of Water and Light, the Housing Commission, and the Entertainment and Public Facilities Authority. Its primary charge is to lead in the exploration of intergovernmental cooperation, toward provision of needed services in the best manner by the most appropriate jurisdiction with the least duplication of effort, to include specific emphasis on achieving a regional approach to various issues.

Public Safety. Reviews service levels and issues related to public safety, including police, fire, ambulance, emergency services, traffic environment and the building inspection program.

Public Services. Reviews all matters pertaining to wastewater treatment, sewer and street needs, long range infrastructure and parks and recreation needs and development and the Municipal parking system, including parking enforcement and policies.

Ways and Means. Reviews all proposed modifications to the City's annual Budget and program audits prepared by the Internal Auditor, the City's short-range and long-range financial condition, workforce needs for City operations and financial impact statements developed on proposed actions; and reviews and develops policy recommendations on City financial and budget matters

Equity, Diversity and Inclusion will establish relevant policies that improve health in the Black, brown, indigenous, and other communities of color, support local, state, and federal initiatives that advance social justice and racial equity, and continue the work which began in 2013 through the City Council's Ad-Hoc Committee on Diversity and Inclusion. The Committee will assess current and proposed laws (ordinances and health regulations) and policies, as well as their implementation, to promote health for Black, brown, indigenous, and other residents of color of the City of Lansing, will assess internal policies and procedures to ensure racial equity is a core element in all organizational practices, will report back through the Committee of Whole on the status of its work on not less than a quarterly basis. Further, the Committee will develop budget recommendations and priorities and submit them to the City Council for consideration as part of the annual budgeting process to ensure City resources are expended toward public services that achieve the goals and charge of the Committee.

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