



AGENDA
Committee on Public Safety
July 9, 2020 @ 4:00 p.m.

via Zoom audio/video: <https://us02web.zoom.us/j/81413124503>

Meeting ID: 814 1312 4503

Dial- 312-626-6799

Council Member Garza, Chair
Council Member Wood, Vice Chair
Council Member Jackson, Member

1. Call to Order

2. Minutes

- February 27, 2020

3. Public Comment on Agenda Items

4. Discussion:

- A.) RESOLUTION – Make Safe or Demolish; 1522 W Holmes Road
- B.) RESOLUTION – Appointment; Barbara Lawrence; First Ward Member; Board of Fire Commissioners; Term to Expire June 30, 2021

5. Other

6. Adjourn

With Executive Order 2020-4, Governor Whitmer declared a statewide State of Emergency due to the spread of the novel coronavirus (COVID-19). To mitigate the spread of COVID-19 and to provide essential protections to vulnerable Michiganders and this State's health care system and other critical infrastructure, it is crucial that all Michiganders take steps to limit in-person contact, particularly in the context of large groups. Therefore, the above meetings will be conducted via audio/video conference.

The meetings are being held electronically in accordance with the Open Meetings Act in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number above, and meeting ID provided. Michigan Executive Order 2020-75 provides temporary authorization of remote participation in public meetings and hearings.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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MINUTES **Committee on Public Safety** **Thursday, February 27, 2020 @ 4:00 p.m.** **City Council Conference Room, 10th Floor**

CALL TO ORDER

The meeting was called to order at 4:00 p.m.

ROLL CALL

Council Member Jeremy Garza, Chair
Council Member Carol Wood, Vice Chair
Council Member Brian T. Jackson, Member

OTHERS PRESENT

Sherrie Boak, Council Staff
Chief Mackey, LFD
Lisa Hagen, Assistant City Attorney/Council Research Analyst
Chief Green, LPD
Mary Bowen, Assistant City Attorney
Stephen Purchase, Fire Board Commissioner
Joe McDonald, HRCS Housing Umbudsman
Dan Komm, Lansing Fire Department Paramedic

Public Comment

No public comment at this time.

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM FEBRUARY 13, 2020 AS PRESENTED. MOTION CARRIED 3-0.

Discussion/Action Items

OVERVIEW – Lansing Fire Department – Chief Mackey

Chief Mackey provide information on their recent annual report, and then summarized his work history and personnel work ethic through all position in a fire department before becoming the City of Lansing Fire Chief. Highlighted in the annual report it was noted that the LFD had a 36% higher call load increase, and roughly 90% of the calls are EMS, with one station in Lansing being the 16th busiest in the country. This call load takes an effect on the officers. Chief Mackey the highlighted the conditions of the Fire Stations in the City. Council Member Wood informed the Chief that Council has asked for an evaluation of all fire station facilities over the past years in their Budget Priorities. Chief Mackey confirmed that practice has not been done, and would supported the practice. Chief Mackey briefly noted that they have an engines from 2009, 204 and will be getting a new engine in June. They started with 4 ladder trucks, and now only have 2, so there needs to be a replacement plan. Council Member

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Wood informed Chief Mackey that Council was told they pay a fleet fee, and money from this fleet fee fund would go into their vehicle, but now understand that currently the funds are paying for the garage, not set aside for vehicles. Chief Mackey was not able to speak to that process, however did inform the Committee in this new budget he is requesting a new ladder truck and new engine. Lastly, Chief Mackey stated he has begun a process with a sub-committee to review policies, best practices and operating guidelines

Mr. Purchase, from the perspective of the Fire Commission, they have looked at their own rules and living up to the Charter responsibilities. Their annual report will align with the fiscal year so it can be related to budget dollars. In their upcoming report, they will see the inventory of the equipment; age, when replace, and plan to replace. The Commissioners have been holding their meetings at the different Stations so they can approach the officers when on site to see what they are looking for.

Mr. Komm spoke about the stations and equipment life span, and the need for tools and equipment to get the job done. Council Member Garza asked the representatives to provide any data they can to Council so Council can assist them in getting the tools and equipment they need. Chief Mackey acknowledged that the City's budget is not like a budget he has worked with in the past. These budgets go up and down every year, instead of planning and pacing out for one purchase per year. Council Member Wood asked if the Fire Department Staff was familiar with how much of the public safety millage they get; broken out from streets, police and fire. Looking back they should see the impact if the millage was not renewed, what impact it would have on them. Mr. Purchase added there is an option to use a Capital Improvement option to separate the personnel from equipment. He added that in 2019 the State changed the way they did fire allocation grants and now are fully funded.

Council Member Wood asked how much funding was the City receiving from the fireworks licensing. Chief Mackey was not able to provide an amount.

Council Member Wood asked what the ISO rating was and if there will be changes in the future, and Chief Mackey informed the Committee the rating is a 2, and there will be changes, but some insurance companies do not use ISO.

Council Member Wood asked Chief Mackey to clarify a statement he made to the Lansing City Pulse on the recent Ordinance for no parking 2am – 5am. Chief Mackey stated when he was asked, they had not gotten a complaint, but the City does have small streets, and with people parking on streets, it could hinder their travel. Council Member Garza noted for the record that he has spoken to first responders and they have told him it is hard to get a rig down the street. Mr. Komm added that if there is snow it changes everything on the streets, and a large rig and with cars on the street create problems.

Council Member Jackson asked if it was possible to not both a rig and ambulance to the same scene. Chief Mackey stated they are running 2-person rescues, and some calls require more than 2 person, so it all depends on the call types. In the future if they can staff the emergency vehicle/ambulance with 3, they could take off that double vehicle.

Chief Mackey stated he would provide a list of EMS, the numbers on how many, number of EMS responders and engines. He did add that they do need more.

Mr. Komm spoke on the response teams and appreciated the respect given by the City.

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UPDATE – Ordinance on Social Clubs – “Tools Currently Available”

Council Member Garza referenced an email sent before the meeting from Ms. Hagen requesting clarification on the “ask” to draft an ordinance. He noted that after a discussion with the 2019 Committee Chairperson, his understanding was the “ask” was from the LPD Chief initially. Ms. Hagen provided a list of items that can currently regulate labeled “Social Club Tools”. Ms. Hagen then asked the Committee that if there is a desire on what “social clubs”, she would need direction because at this time she does not have a specific request. Council Member Wood recommended that since the request initiated with the LPD Chief, Ms. Hagen meet with him on the perimeters. Ms. Hagen confirmed there was a meeting in the past on social clubs with the Chief, and at that time he did not ask for an ordinance. At that time, were getting requests from LPD on how to resolve matters in the court system. Ms. Bowen assured the Committee that the “tools” have been effective, because there was District Court action. Once a matter is brought to the OCA, they review the facts and pursue in court. Ms. Hagen added that if Code or OCA is having specific issues, but not enough to write a report, they can refer to the Property Enforcement Team, and talk about specific properties. Council Member Wood asked the OCA to reach out to Chief Green to see if he has enough in the “tool box”, and if he does not what he would be looking for. Ms. Hagen agreed to work with the Chief and would email him and CC the Committee Chairperson.

DISCUSSION – Update on Walnut Park Property - Chief Green

Chief Green was not in attendance, and an invitation was extended to the next meeting, 3/12/2020.

DISCUSSION – Update on Autumn Ridge

Council Member Wood acknowledged that the topic for discussion is because of ongoing issues at the property, and tenants being advised to place their rent in escrow, and now facing eviction because of it. Mr. McDonald has been asked to attend this meeting to provide additional information on what avenues the tenants have. Mr. McDonald noted to the Committee they can provide advice on their rights, but cannot provide legal advice. The Committee discussed options for an outside meeting to provide residents with advice, including inviting MSU Housing Clinic or Legal Aid and Mr. McDonald. The Committee was able to finalize a date (after the meeting) for Wednesday, April 8th at 6pm at the Plumbers and Pipefitters Hall.

ADJOURN

Adjourned at 4:56 p.m.

Submitted by Sherrie Boak,

Recording Secretary

Lansing City Council

Approved as presented: _____

**CITY OF LANSING - DEMOLITION BOARD
CASE OVERVIEW SHEET**

ADDRESS:	1522 W. HOLMES ROAD
PARCEL NUMBER:	33.01.01.29.376.151

LISTED TAXPAYER:	LARRY A. OWENS
INTERESTED PARTIES:	EARNEST INC.
SEV INFORMATION:	\$31,900.00
LAND VALUE:	\$10,776.00
BUILDING VALUE:	\$52,260.00
LOT SIZE:	FRONTAGE 66' x Depth 272'

LEGAL DESCRIPTION:	LOT 13 GIDDINGS SUB
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CURRENT PERMIT ACTIVITY

BUILDING:	Required, not yet pulled
ELECTRICAL:	Required, not yet pulled
MECHANICAL:	Required, not yet pulled
PLUMBING:	Required, not yet pulled
DEMOLITION:	na

HEARING DATE:	9/26/2019
DEMOLITION CASE FILE #:	D2019-013

HOUSING CODE VIOLATION LTR:	2/26/2019
ORIGINAL RED TAG DATE:	2/26/2019
ZONING:	'C' RESIDENTIAL
ESTIMATE OF REPAIRS:	\$119,000.00
PICTURES:	Yes
OTHER:	

PREVIOUS ACTION BY DEMOLITION BOARD

LAST TABLED ON:	
REASON/CONDITIONS:	
HEARING OFFICER:	DAVID MUYLLE

CITY OF LANSING DEMOLITION HEARING BOARD	ORDER TO MAKE SAFE, DEMOLISH OR MAINTAIN BUILDING OR STRUCTURE	FILE NO. D2019-013
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Matter of the building/structure at 1522 W. Holmes which is a ☒ dwelling ☐ garage ☐ other

1. Date of hearing: September 26, 2019 Hearing Officers: DAVE MUYLLE, JOSEPH VITALE
2. Scott Sanford, Code Compliance Lead Housing Inspector of the City of Lansing, has filed a copy of a notice that the subject building/structure is dangerous. The copy of the notice is attached.

THE HEARING OFFICER FINDS THAT:

3. Notice of this hearing was properly served on the
☐ rental registration owner(s)
☒ Owner's or party in interest on City tax assessment record
4. The building/structure ☒ is ☐ is not a dangerous building as defined in MCL 125.539, specifically (see attached)
5. ☒ The building/structure has remained unoccupied for 180 consecutive days or more and is not listed for sale, lease or rent with a licensed real estate broker.
6. ☐ The building/structure has been substantially destroyed by ☐ fire ☐ wind ☐ flood
☐ other:
7. The state equalized value of the building/structure is \$31,900.00
8. The cost to repair the building or structure to make it safe is \$119,000.00
9. The real estate is described as follows:

Parcel Number: 33 01 01 29 376 151

Lot 13 Giddings Sub, City of Lansing

IT IS ORDERED THAT:

10. ☐ The matter is closed.
- ☒ The building/structure shall be made safe or demolished on or before 11-26-19
- ☐ The case be tabled until _____.
- ☐ The building or structure shall be demolished on or before _____ if not made safe as ordered herein.
- ☐ (If finding #5 is made) The exterior of the building shall be maintained, including
☐ lawns, trees and shrubs ☐ paint on structure ☐ other _____ on or before _____.

Date

9/26/19

Hearing Officer

David L. Muelle

1522 W. HOLMES ROAD

- Original Red Tag Date

- 2/26/2019

- Submitted Into Make Safe Or Demolish Process

- 2/26/2019

- Property Vacant/Repairs Exceed Building SEV

- Property vacant more than 180 days
 - Repairs exceed building SEV

- Title Information

- LARRY A OWENS
 - EARNEST INC

1522 W HOLMES ROAD

Property Value Information

- SEV

- \$31,900.00 (*as of 12/11/2019*)

- Structure

- \$52,260 (*as of 12/11/19*)

- Land

- \$10,776 (*as of 12/11/19*)

- Estimate of Repairs

- \$119,000.00

1522 W HOLMES ROAD.

Housing Code Correction Letters

- Code Compliance Inspection Date

- 02/26/2019

- Code Compliance Letter Written

- 02/26/2019

- Code Compliance Due Date

- 03/28/2019

1522 W HOLMES ROAD

Demolition Board Actions

- Demolition Board Show Cause Hearings

- 09/26/2019

- Order by Demolition Board

- MS or D by 11/26/2019

- Request Sent To City Council for Show Cause Hearing

- 12/05/2019

1522 W HOLMES ROAD

City Council Actions

- Show Cause Hearing Held

- 00/00/00

- Public Safety Committee Meeting

- 00/00/00

- Resolution passed by City Council

- Extension Requested By Owner

1522 W HOLMES ROAD

General Comments

- None of the required permits have been pulled as of 12/11/19.

RECOMMENDATIONS

● FOR NEW CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Table case – Stays at PS Committee level for future review.

● FOR EXTENSION REQUESTS:

- Grant extension if requested. Requires new resolution be passed by City Council.
- Deny extension requested. Case will proceed in demo process and be sent out to bid for demolition.

● FOR TABLED CASES:

- Recommend time frame for MS or D. This requires a resolution be passed by City Council –
 - 60 days for regular demolitions
 - 30 days for fire-damaged demolitions
- Return case to table – Stays at PS Committee level for future review.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City's Code Official has determined that the building located at 1522 W.HOLMES ROAD., 33-01-01-29-376-151 legally described as: LOT 13 GIDDINGS SUB, City of Lansing is an unsafe or dangerous building as defined in Section 108 of the Lansing Property Maintenance Code and Section 139 of the Housing Law of Michigan and was red tagged on 2/26/2019; and

WHEREAS, a hearing was held by the Hearing Officers on 09/26/2019, at which the Hearing Officers determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by 11/26/2019; and

WHEREAS, said Hearing Officers filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Property Maintenance Code and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and the Property Maintenance Code require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a show cause hearing on March 16, 2020, to review the findings and the order of the Hearing Officers and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board Officer has not occurred; and

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of 1522 W. HOLMES ROAD. are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within days from the date of this resolution.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the City's Code Official, who is the Manager of Code Compliance, is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED whether demolition is accomplished by said property owner or the city that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that the cost of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owners failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

Boak, Sherrie

To: Plummer, Marilyn
Subject: FW: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

From: noreply@civicplus.com <noreply@civicplus.com>

Sent: Friday, November 8, 2019 12:22 PM

To: Plummer, Marilyn <Marilyn.Plummer@lansingmi.gov>; Mayor Intern <Mayor.Intern@lansingmi.gov>; Schraft, Matthew <Matthew.Schraft@lansingmi.gov>

Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	11/8/2019
First Name	Barbara
Middle	Jeanne
Last Name	Lawrence
Other name(s) by which you have been known, including maiden names	Barbara Lawrence

Date of Birth

Address 2117 Tulane

City Lansing

State Michigan

Zip Code 48912

Email bjrlawrence@gmail.com

Gender Female

Find my ward: [Lansing Neighborhoods Ward Map](#)

Ward 1

Precinct 3

Best phone number to
contact you 5179027852

Last 4 digits of social
security number

In what year did you
move to Lansing? 2019

Additional information
regarding experience and
credentials *Field not completed.*

Occupational Background Human resources

Educational Background Organizational leadership

Previous Appointments *Field not completed.*

Current Appointments *Field not completed.*

Please attach a resume if
available [LawrenceResume 2018.docx](#)

First choice for board to
serve on Fire Commissioners

Second choice of a board
to serve on Ethics Board

Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	I recently moved to Lansing to be closer to family and have graduated from the Citizens Academy. I'd like to offer my knowledge and skills from my human resource career to the board of fire commissioners. They include creating and implementing policies and procedures, recruitment, selection and training, and employee development and problem resolution, especially quality of work environment issues. I have experience managing million dollar budgets. I'm sure I can recall my spreadsheet skills to help with materials inventory, equipment obsolescence and general tracking. I also offer well-developed communication skills. My affinity for the fire service originates with my dad, a charter member of the fire department in Roseville, MI. After he died at the scene of a fire, three of my brothers followed him into the fire service. Two have retired: Mike as battalion chief in Livonia and Matt as lieutenant. Chuck currently serves as assistant chief in Troy.
Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	I do not meet the requirement of one year of residency. If that requirement cannot be waived, I would be willing to serve on an informal basis until May, 2020.
Background Check Authorization	I agree
Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge	Barbara Lawrence

Email not displaying correctly? [View it in your browser.](#)

BARBARA LAWRENCE

517-902-7852

bjlawrence@gmail.com

1008 Brookside Dr E
Adrian, Michigan 49221

Receptionist at Weber Conference and Retreat Center
Adrian Dominican Sisters Campus, Adrian MI 2015-present
Greet guests and extend hospitality; make reservations for hospitality and program registrations. Full time on 3-11 shift.

HR Manager at St. Louis Center
Chelsea, MI — 2012-2014
Responsible for all aspects of recruitment, payroll, employee relations and scheduling

Benefits Manager at Lenawee Intermediate School District
Adrian MI — 2007-2011
Processed invoices for health, dental, vision, life and disability coverage by determining employee contribution, notifying payroll of deductions, requisitioning employer contribution. Soliciting bids for change in coverages.

HR Manager at CallCenterHR
Jackson MI — 2005-2007
Responsible for all aspects of recruiting, payroll and employee relations at this site and offices in Johnstown PA and Lenexa KS.

HR Director at Siena Heights University
Adrian MI — 1995-2004
Established first functions of recruitment, employee evaluation, safety and employee development for this multi-campus employer. Supervised payroll.

Other employers:

Lenawee Stamping Corporation-Associate in human resources and general affairs
Lenawee Medical Care Facility-Personnel Officer
Adrian Public Schools-secretary at Springbrook Middle School
Bixby Hospital-secretary in Personnel office

Education

Siena Heights University Adrian MI — MA in Organizational Development, 1995

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Barbara Lawrence, 2117 Tulane, Lansing, MI 48912 as a First Ward Member of the Board of Fire Commissioners for a term to expire June 30, 2021;

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Public Safety met on July 9, 2020 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms Barbara Lawrence, 2117 Tulane, Lansing, MI 48912 as a First Ward Member of the Board of Fire Commissioners for a term to expire June 30, 2021.