



AGENDA
Committee on Public Safety
Thursday, May 16, 2019 @ 3:30 p.m.
City Council Conference Room, 10th Floor

Council Member Wood, Chair
Council Member Spitzley, Vice Chair
Council Member Hussain, Member

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
 - May 2, 2019
- 4. Public Comment on Agenda Items**
- 5. Discussion:**
 - A.) DISCUSSION: Walnut Park LPD Sub Station Update
 - B.) DISCUSSION: 3801 Walton Update
 - C.) DISCUSSION: Logan Square Update
 - D.) DISCUSSION: Pleasant Grove/Holmes Update
- 6. Other**
- 7. Adjourn**

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MINUTES **Committee on Public Safety** **Thursday, May 2, 2019 @ 3:30 p.m.** **City Council Conference Room, 10th Floor**

CALL TO ORDER

The meeting was called to order at 3:30 p.m.

ROLL CALL

Council Member Carol Wood, Chair
Council Member Patricia Spitzley, Vice Chair
Council Member Adam Hussain, Member

OTHERS PRESENT

Sherrie Boak, Council Staff
Joseph Abood, Chief Deputy City Attorney
Scott Sanford, Code Compliance
Dale Shrader
Mary Ellen Purificato

MINUTES

MOTION BY COUNCIL MEMBER SPITZLEY TO APPROVE THE MINUTES FROM APRIL 18, 2019. MOTION CARRIED 3-0.

Public Comment

No public comment at this time.

DISCUSSION/ACTION

RESOLUTION – 840 Maple Hill Avenue

Mr. Sanford noted it was a single family home, the show cause hearing was held, and his office has had no contact by the owner nor have any permits been pulled, so they recommend a 60 day make safe or demolish.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION TO MAKE SAFE OR DEMOLISH 840 MAPLE HILL AVENUE. MOTION CARRIED 3-0.

Council Member Spitzley inquired into what steps were next, and Mr. Sanford stated that after the resolution was adopted for 60 days, they will then wait the 60 days then put it out to bid, and it could take up to 120 from start to finish for complete demolition.

Other

Council Member Wood asked Mr. Sanford to bring a map to the next meeting of the new enforcement officers and their locations. Mr. Sanford said due to the timing of hiring and

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training there will be no changes until the new fiscal year in July. Council Member Hussain asked for a map for the current three (3) premise officers, at which Mr. Sanford stated he did not want to update it at this time, so Council Member Wood asked for a list at the next meeting.

City Attorney Updates

Future of a Police Sub Station at Walnut Park

Mr. Abood acknowledged that Mr. Whitsett is tentatively meeting with the LPD Chief on site to review the area on May 13th. The Chief is aware the Committee is looking to get a timeline.

Mr. Shrader shared his concerns and interest in an update.

Ms. Purificato supported the substation.

Other

The Committee asked for an update on Pleasant Grove/Holmes at the June 6th Committee meeting, along with Logan Square.

Council Member Wood asked Council Member Hussain to provide an update on the 1135 Dakin situation. Council Member Hussain stated the Ingham County Animal Control Director spoke to the County Commissioner and the complainant. Animal Control is currently doing a competency test on the dogs and if it comes back "fine" the animals will be placed somewhere else. The animals are still being housed in the shelter.

Council Member Wood stated they will work to have LPD, Ingham County Dispatch and Animal Control at the May 16th Committee meeting, along with an update from Law on the number of letters that have been sent out.

Draft Ordinance Amendments for Parking

Mr. Abood presented the Committee with draft 1 of parking ordinance changes to Chapter 404. He noted for the Committee that lines 3-7 on page one outlines the new Section 404.12. Council Member Hussain asked for clarification that the ordinance adopted earlier, drafted by the Committee on Public Service was Chapter 404 Section 404.11 and Mr. Abood confirmed adding that the amendments to that were put on hold earlier in the year by this Committee until 404.12 could be adopted at the same time.

The Committee reviewed the document, beginning with page 1. Mr. Abood pointed out that lines 14-21 reflect that they will employ traffic control orders, which due to the fact the City has adopted the Uniform Traffic Code, the location of the parking zones have to be done via traffic control orders. The Committee moved to page 2 and the question was raised to Law on where the zoning review was done for the permit, and Mr. Abood noted this part of the ordinance was not speaking to the permit itself, but the traffic control order through Engineering. The Committee then was briefly referred to page 4, lines 6-7 which stated the Parking Manger is not required to grant a permit. The application will be vetted for determination if there is an appropriate need. The Committee went back to page 2, lines 8-23. Council Member Wood asked for a definition to be included for "Motor Vehicle". Mr. Abood stated that throughout the document they have put the limitations on certain vehicles and number of axles. Council Member Spitzley questioned why the ordinance was asking for "supporting supplemental document" and not making those items part of the application. Mr. Abood stated those items would be fact dependent, depending on location and need. Their belief is that the application will provide 90% of the information but there might be a need for supplemental information. Council Member Wood referred to line 18 and asked them to include "land line" for those that do not have a cell phone.

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Page 3 – lines 1-6. Council Member Hussain asked why items 1. and 2. On page 3 were not part of the initial application.

Council Member Spitzley stepped away from the meeting at 3:54 p.m.

Regarding his inquiry, Mr. Abood informed Council Member Hussain that it is fact determinative, and are things the Parking Manager can request if needed.

Council Member Spitzley returned to the meeting at 3:55 p.m.

The Committee briefly spoke on lines 7-15 and if the resident drove a company car, and it was referred to lines 16-23.

Page 4 – lines 1-7. Council Member Hussain noted that item 3. on line 3 should be part of the application. Mr. Abood stated he would take it out of supplemental and put on the application.

Page 4 - lines 6-22. Council Member Wood asked if the Parking Manager has to provide a reason why a permit was not granted, and was told no along with confirming there was no appeal process.

Page 4- line 16. Council Member Hussain recapped that his understanding was that there was going to be something besides a sticker. Mr. Abood noted they intended a sticker and hang tag for the mirror. Council Member Wood suggested a discussion with Mr. Kilpatrick in Public Service on a system that would document the license plate number. Mr. Abood admitted he had not reached out to Mr. Kilpatrick until right before this meeting to go over the draft and Mr. Kilpatrick was not available.

Page 5 - lines 1-16. The Committee discussed the option for pro rating the fees, and determined there would not be a pro-rated system.

Page 5 – lines 17-23 – no questions. The Committee did determine that they still need to determine what the best cost would be for the fee.

Page 6 - lines 1-9. The only change was to remove “n” from “an” in line 7.

Page 6 – lines 10-23. Council Member Spitzley asked why “72 hours” in line 10. It was determined that was used because of weekends. Council Member Hussain asked about information on the maximum number of temporary permits. After a brief discussion on if they can apply for so many per year or at one time, Mr. Abood stated it could be addressed on page 7 in line 8. Council Member Wood suggested that if a regular permit is one (1) per home, then it should be one (1) temporary permit.

Page 7 – lines 1-4. Council Member Wood stated her concern with “permit zone”. Mr. Abood stated that there has to be a relationship of the owner and the residence and they have to park close to where they are the owner or occupant, and no one gets a guaranteed parking or a specific space on the street.

Page 7 – lines 5-22. Council Member Wood referred to item 3. line 7 which did not speak specifically to mobile homes or recreational vehicles and should.

The Committee determined under item 4. the blank should be filled in with “1” per each dwelling, structure, not address. Council Member Spitzley stated that there needs to be restrictions under “annual” and restrictions under “temporary”. Mr. Abood stated the

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Committee could set a limit under “temporary”. They could have one permit per address per time, and limit how many temps in a year, and the Committee agreed.

Council Member Wood asked if a permit is temporarily suspended for construction is there a refunds, and Mr. Abood confirmed there are no provisions for refunds.

Council Member Spitzley questioned the word “valid” in line 21.

Page 8 - lines 1-16. The Committee discussed the removal of the sticker when transferring to a new vehicle and that on page 5, line 17-20 it notes “part” of sticker, so it should state the same thing on page 8 lines 6-7.

Council Member Wood stated the Mr. Kilpatrick will be invited into a future meeting to discuss parking on certain streets and how many were narrow and should not allow parking on both sides.

Council Member Hussain asked if the amendments to Section 404.11 would be amended at the same time as this new Section, and Mr. Abood confirmed and referred them to page 1, lines 14-20 on the reference to the Uniform Traffic Code, and the Committee will need to determine the zones when the applications begin to start coming in. The Committee determined that the zones need to be done all at once, not application area specific.

Ms. Purificato spoke in support of \$50 permit fee and in support of a prorated for \$5 per month. Council Member Spitzley stated the Committee determined that they would not do a pro rate.

Mr. Abood acknowledged the Committee for the late consideration and noted he would still like to go over everything with Public Service and Parking.

OTHER

Council Member Hussain asked for an update on 3801 Walton from Law at the next meeting.

ADJOURN

Adjourned at 4:30 p.m.

Submitted by Sherrie Boak,

Recording Secretary

Lansing City Council

Approved as presented: _____

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City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

March 18, 2019

Bruce Kruger
7721 Williams Rd.
Lansing, MI 48911

RE: 3801 Walton

Dear Mr. Kruger,

The purpose of this letter is to summarize the remedial steps you have agreed to take with respect to 3801 Walton, as committed to at our March 6, 2019 meeting held in the City Attorney conference room. You agreed that the following will occur by March 31, 2019:

- A walk-through of the premises with Councilmember Garza and Chief Building Inspector Steve Swan including an inspection by Mr. Swan
- Provide LPD Officer Jillian Colby a tenant list and update it every six months.
- Continue the eviction process for the two tenants you mentioned during the meeting.
- Install functioning lights on all four corners of the building and arrange for the back light to be repaired.
- Connect three operational surveillance cameras and work with LPD Officer Jillian Colby on placement and to get them registered with SCRAM.
- Arrange for pest control on a monthly basis and ensure access to tenant apartments.
- Continue contact with LPD Officer Jillian Colby.
- Update and file with LPD all No Trespass letters.
- LPD Officer Jillian Colby will arrange for a risk assessment and you will cooperate with her.

Thank you for your cooperation. Please indicate acceptance and agreement below and return in the enclosed self-addressed stamped envelope.

Sincerely,

James D. Smiertka
City Attorney

Accepted and agreed:

Bruce Kruger

RECEIVED APR 04 2019

ATT. JAMES SMIENTKA

#1 WALK THRU STEED SWAN
just cosmetic repairs smoke detectors
smoke detector done immediately

#2 LEADS to Jillian

#3 1 Eviction Done
1 Done April 4th

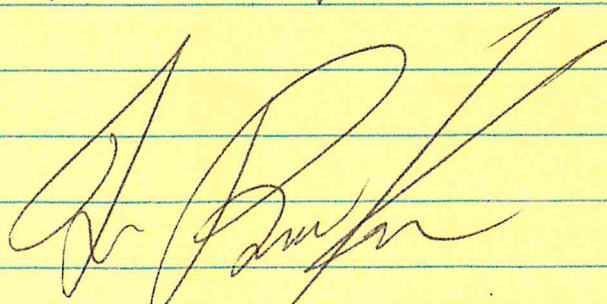
#4 5 CAMERAS installed
for total surveillance

#5 ORKIN still goes every month
+ told all tenants to let them in.

#6 updated all no trespass with LPD

#7 called Haeefines to KASTA OSBORN
to arrange risk assessments but
no call back

THESE HAVE ALL BEEN DONE
But #7



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Pleasant Grove & Holmes Plaza Property
Agreement Results from October 30, 2018

Verbally Agreed Upon by:
Council Members Wood, Hussain, Garza
Mandeep Singh & Bilbar Singh

COMPLETED ITEMS:

1. Close on the sale of the Plaza and clear up liens on the titles within 90 days from June 27, 2018. - **Mr. Mandeep Singh confirmed the sale was complete and he had the signed, sealed documents from the Register of Deeds.**
3. Upon closing of the sale of the Plazas, they will sell the "Town Center" portion to South West Lansing Action Group. – **Dr. Salama sold the property to SWAG 09/26/18**
6. Upgrade lights to LED lights within the Plaza. – **Mr. Mandeep confirmed all those were done.**

PENDING ITEMS

2. Install working cameras in front of all tenant spaces within 60 days of closing on the sale of the plaza. – **Mr. Mandeep Singh confirmed the cameras were installed, but at this time were not registered with the LPD.** Council Member Wood stated they have to be registered with the LPD. **Mr. Mandeep Singh confirmed the cameras were all installed two days ago, are along all sides of the buildings, and on a DVR 7-day rotation. They have also installed 2 cameras inside the store. Mr. Singh should contact Captain Green 483-6803. DEADLINE: 7 DAYS**
4. Complete parking lot repairs. – **Mr. Mandeep Singh stated they are waiting on any repairs until the Town Square park project is done, because they want verification of their property lines.** Council Member Hussain stated the project would not occur until spring 2019 and encouraged him to speak to Rachelle White with SWAG who should have a survey on the property from the SWAG property sale. **Mr. Mandeep Singh stated he would speak to his Dad when he arrives back in 7 days about the project.** Mr. Singh was asked to provide an update to Council Office Manager with 7 days on their schedule and plans for the repairs.
DEADLINE: 7 DAYS

5. Effectively communicate with LPD regarding any and all inappropriate and illegal acts. – **Mr. Mandeep Singh stated there are LPD cars in the parking lot daily and they do not have an issue with their presence there. They have placed “No Loitering/No Trespassing” signs up, but have not done the “No Loitering” letter with the LPD because it asks for specific names to be filled in and they do not know those names. He acknowledged that once they placed the signs up and told those customers they filed a letter, those customers have not been hanging around. Council Member Wood stated she would provide them with the phone number for Officer Booth, the Community Policing Officer so they can meet with him to work on strategy. (Phone number provided at end of meeting)**
Officer Adam Booth 614-4275 DEADLINE: 7 DAYS
7. (Item crossed off agreement) Remove the concrete barriers that invite loitering and consider other options such as bollards. - **Mr. Bilbar Singh interested in assistance from the City on bollard installation. Council will speak to City Departments on if this is possible.**
8. Sign and post a “No Loitering” letter. – **Mr. Mandeep Singh stated again they have posted signs, but not signed the letter. He was asked and acknowledged that he would get it done within seven (7) days. He was asked to speak to Officer Booth on this item also.**
Officer Adam Booth 614-4275
DEADLINE: 7 DAYS
9. Sign up for the “Scram Program”. – **Mr. Mandeep Singh did not acknowledge this was done. Owners were encouraged to speak to Officer Booth on this item as well.** **Officer Adam Booth 614-4275**
DEADLINE: 7 DAYS

ADDITIONAL ITEMS AS A RESULT OF THE MEETING

Building and Safety Inspection Reports on outstanding items. – **Steve Swan, Interim Bldg. Official**

DEADLINE: 30 DAYS

Report from the Fire Marshalls inspections. – **Mr. Mandeep Singh stated he was supposed to get a copy in the mail from the LFD. Asked to provide a copy to Council once he receives it.**

DEADLINE: 30 DAYS

Consider options other than selling the cups with ice in them that they currently sell.

DEADLINE: 30 DAYS

Contact information with City Council is Sherrie Boak 517 483-7683
sherrie.boak@lansingmi.gov

UPDATED 11/7/2018

Via emails from LPD and LFD

Pleasant Grove & Holmes Plaza Property
Agreement Results from October 30, 2018

Verbally Agreed Upon by:
Council Members Wood, Hussain, Garza
Mandeep Singh & Bilbar Singh

Phone conversation with Council Office Manager and Mr. Mandeep Singh (11/6/2018 12:12pm)

COMPLETED ITEMS:

1. Close on the sale of the Plaza and clear up liens on the titles within 90 days from June 27, 2018. - Mr. Mandeep Singh confirmed the sale was complete and he had the signed, sealed documents from the Register of Deeds.
2. Install working cameras in front of all tenant spaces within 60 days of closing on the sale of the plaza. – Mr. Mandeep Singh confirmed the cameras were installed, and he worked with Captain Green to complete all paperwork with LPD. **(11/7) Captain Green confirmed the paperwork was submitted.**
3. Upon closing of the sale of the Plazas, they will sell the “Town Center” portion to South West Lansing Action Group. – Dr. Salama sold the property to SWAG 09/26/18
4. Complete parking lot repairs. – Mr. Mandeep Singh stated they have filled all but one of their pot holes (one repair will not be done until after winter because they believe it will continue to crumble in this weather). The other pot holes he noted were at 1910, the barbershop and some on the now SWAG property.
5. Effectively communicate with LPD regarding any and all inappropriate and illegal acts. – Mr. Mandeep Singh stated there are LPD cars in the parking lot daily and they do not have an issue with their presence there. They have placed “No Loitering/No Trespassing” signs up, but have not done the “No Loitering” letter with the LPD because it asks for specific names to be filled in and they do not know those names. He acknowledged that once they placed the signs up and told those customers they filed a letter, those customers have not been hanging around. **(11/7) Officer Booth advised the owners on 11/6/2018 to speak with Hazel at the LPD front desk on the paperwork. Hazel confirmed there was one letter on record, but they had not added anyone in a while. Officer Booth stated he would make contact again throughout the week.**
6. Upgrade lights to LED lights within the Plaza. – Mr. Mandeep confirmed all those were done.

8. Sign and post a "No Loitering" letter. – **Mr. Mandeep Singh stated again they have posted signs, but not signed the letter.** He was asked and acknowledged that he would get it done within seven (7) days. He was asked to speak to Officer Booth on this item also. **(11/7) Officer Booth advised the owners on 11/6/2018 to speak with Hazel at the LPD front desk on the paperwork. Hazel confirmed there was one letter on record, but they had not added anyone in a while. Officer Booth stated he would make contact again throughout the week.**
9. Sign up for the "Scram Program". **(11/7) Officer Booth provided the paperwork 11/6/2018 and it was completed on site by the owners, Officer Booth then returned it to the Crime Analyst Ms. Johnson.**

Report from the Fire Marshalls inspections. – **ATTACHED**

PENDING ITEMS

7. (Item crossed off agreement) Remove the concrete barriers that invite loitering and consider other options such as bollards. - **Mr. Bilbar Singh interested in assistance from the City on bollard installation. Council will speak to City Departments on if this is possible.** **Mr. Mandeep Singh stated the company they purchased them from will not take them back and provide a refund, so he is willing to call them and ask if they can replace them with bollards since they will not provide a refund.**

ADDITIONAL ITEMS AS A RESULT OF THE MEETING

Building and Safety Inspection Reports on outstanding items. – **Steve Swan, Interim Bldg. Official – Council Staff emailed Mr. Swan for update. (11/6/2018)**
DEADLINE: 30 DAYS

Consider options other than selling the cups with ice in them that they currently sell.
DEADLINE: 30 DAYS

Contact information with City Council is Sherrie Boak 517 483-7683
sherrie.boak@lansingmi.gov

Boak, Sherrie

From: Green, Daryl
Sent: Wednesday, November 7, 2018 8:51 AM
To: Boak, Sherrie; Yankowski, Michael
Subject: RE: Pleasant Grove/Holmes - Camera - Confirmation

Sherrie,

We received the camera information from Singh as requested.

Daryl Green

Captain

City of Lansing Police Department – Patrol Operations

120 W. Michigan Ave. | Lansing, MI 48933

O: 517-483-6803 E: daryl.green@lansingmi.gov

[Website](#) | [Facebook](#) | [Twitter](#)



Andy Schor, Mayor



Mike Yankowski, Chief

From: Boak, Sherrie
Sent: Tuesday, November 06, 2018 12:19 PM
To: Green, Daryl <Daryl.Green@lansingmi.gov>
Subject: Pleasant Grove/Holmes - Camera - Confirmation

Good Afternoon

I just rec. a call from Mandeep Singh who stated he spoke to you have they have registered their cameras with your office.

Can you confirm you spoke to him and this was compelte?

Sherrie Boak
City of Lansing
City Council Office Manager
517-483-7683
www.lansingmi.gov/City_Council

Boak, Sherrie

From: Booth, Adam
Sent: Wednesday, November 7, 2018 8:24 AM
To: Boak, Sherrie
Subject: Re: Pleasant Grove/Holmes - Owners - Singh

I have been waiting for his phone call and have not received anything from him. I drove to the property yesterday at 1200 and did an assessment of the cameras and signs. He had the signs posted and cameras working on the front and side of the building. He still has the barriers out front of the building but plans to remove them. I provided Singh with the SCRAM paperwork and he filled it out while I was there. I returned the paperwork to our Crime Analyst Megan Johnston. I advised him to speak with Hazel at the LPD front desk about having a no-trespass letter on file. Hazel stated they have one on record but have not added anyone in a while. I will be in contact with them throughout the week.

Hope this helps

From: Boak, Sherrie
Sent: Tuesday, November 6, 2018 12:26:06 PM
To: Booth, Adam
Subject: Pleasant Grove/Holmes - Owners - Singh

Good Afternoon

I rec. a call from Mr. Mandeep Singh who stated he has been trying to reach you about the following issues on his property:

SCRAM Program
No Loitering Letters