



AGENDA
Committee on Public Safety
Wednesday, November 7, 2018 @ 3:30 p.m.
City Council Conference Room, 10th Floor

Council Member Carol Wood, Chair
Council Member Adam Hussain, Vice Chair
Council Member Jeremy Garza, Member

- 1. Call to Order**
- 2. Roll Call**

3. Minutes

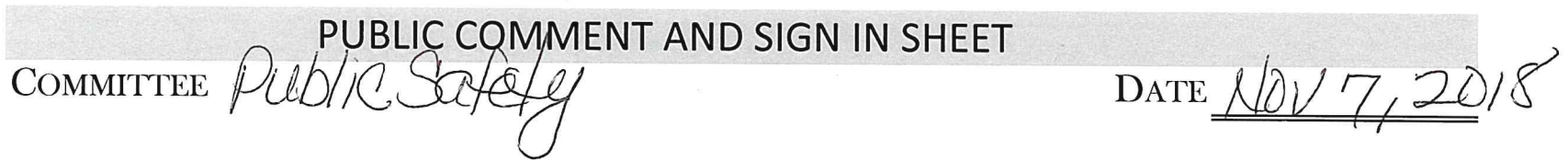
- October 17, 2018
- October 22, 2018
- October 30, 2018

4. Public Comment on Agenda Items

5. Discussion/Action

- A. RESOLUTION – Traffic Control Order #18-002; South side of Bridgeport Drive @ 4035 Bridgeport
- B. RESOLUTION – Traffic Control Order #18-004 & 18-005; Maplehill Avenue & Fenton Street
- C. RESOLUTION – Traffic Control Order #18-010; Wilson Avenue & Young Avenue
- D. RESOLUTION – Traffic Control Order #18-011, #18-017 & #18-018; Dodge River Drive, James Street and Black Court
- E. RESOLUTION – Traffic Control Order #18-012; Shiawassee Street west of Cedar Street to east of Larch Street
- F. RESOLUTION – Traffic Control Order #18-013 & #18-014; 600 Block of West Hillsdale Street and 600 Block of South Sycamore Street
- G. RESOLUTION – Traffic Control Order #18-015; Eureka Street between Bingham Street and Jones Street
- H. RESOLUTION – Traffic Control Order #18-032; Hosmer Street between Jerome Street and Vine Street
- I. RESOLUTION – Traffic Control Order #18-033, #18-034, #18-035; #18-036; #18-037 & #18-038; Parking at Attwood School along Gier Street; Parking at Gier Park School along Polly Avenue & Winston Avenue; and Parking at Pleasant View School along Pleasant Grove Road
- J. RESOLUTION – Traffic Control Order #18-039; West side of Stafford Avenue @ 4614 Stafford
- K. DISCUSSION – 2am – 5am Parking Enforcement

- 6. Other**
- 7. Adjourn**

[illegible]



MINUTES
Committee on Public Safety
Wednesday, October 17, 2018 @ 3:30 p.m.
City Council Conference Room, 10th Floor

CALL TO ORDER

The meeting was called to order at 3:35 p.m.

ROLL CALL

Council Member Carol Wood, Chair
Council Member Adam Hussain, Vice Chair- excused
Council Member Jeremy Garza, Member

OTHERS PRESENT

Sherrie Boak, Council Staff
Mitch Whisler, Public Service
Andy Kilpatrick, Public Service
Brian McGrain, Economic Development & Planning Director
Steve Swan, Building Official
Jim Smiertka, City Attorney
Susan Stachowiak, Economic Development & Planning
Elaine Womboldt
Kathy Miles
Heather Sumner, Deputy Chief City Attorney

Minutes

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES FROM OCTOBER 10, 2018 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment

No public comment at this time.

DISCUSSION/ACTION:

UPDATE FROM LAW– 3801 Walton & Future Enforcement

Mr. Smiertka stated that after the Committee meeting on October 10th, he spoke to the owner and a meeting has been set for November 13th with the owner, Law, Council Member Garza, and Mr. Swan to create a plan and have the owner sign off on the plan.

Ms. Womboldt gave her overview of the history of enforcement on the site.

Council Member Wood asked Law to research a past case with the 54A District Court where a landlord had rentals that were not up to code and was ordered to sell them. Mr. Smiertka

stated that if there are code violations they can write compliance tickets. Mr. Swan stated they have to provide a correction notice first and then can write a court order ticket, and if it is a building issue they do write tickets for court order compliance. Mr. McGrain stated his office can provide Law a list of what items have been cited and written up. Council Member Wood also asked for how many people are living in one unit and can live in one unit.

UPDATE FROM LAW– Logan Square

(Report Attached) Mr. Smiertka noted the Mayor asked for an overview and interview for this property along with Pleasant Grove/Holmes.

Ms. Stachowiak confirmed this property currently has no violations on property. She added they had repaired all pot holes, fixed signs, and removed the temporary signs. The vehicles on the grass were addressed along with the storage violations behind the building. Mr. Swan informed the Committee that the building safety issues with structure are being addressed and they have provided plans to fix them and are on track to comply.

UPDATE FROM LAW –Pleasant Grove Holmes Shopping Center

(Report Attached) Mr. Smiertka stated his office has attempted multiple times to meet and speak with the owners, but have not gotten any response, and their City phone number is now being blocked by the owners. He added they cannot force them to meet. Council Member Wood stated that Council can hold investigations and request subpoenas, at which Mr. Smiertka confirmed but stated they would have to go to court for the subpoena and that will required grounds to do so. Council Member Wood asked for confirmation that the list of items in the report are the grounds for the investigation, along with the document they signed stating they would do improvements.

It was confirmed the Fire Chief is in process of inspections on the site currently also.

Council Member Wood stated her standing that Council should pursue a subpoena for investigation, noting it is been stated to the Committee that the owner was calling regularly to the Fire Chief to make sure they were following up on their items.

Ms. Stachowiak stated that they have met with all the tenants, except Mr. Singh, and there are currently no violations. Mr. Singh, she confirmed, has fixed the parking lot and other owners/tenants have until the end of month to fix parking lot pot holes, signs removed, tall grass, and number of issues corrected.

The Committee set a special meeting for Monday, October 22, 2018 at 5:15 p.m. to address a resolution for starting the investigation.

Ms. Womboldt provide a flyer on the upcoming projects on the property.

RESOLUTION – Traffic Control Order #18-003; Intersection of Hanover Drive and Wellesley Drive

Mr. Kilpatrick stated that after a study for safe approach guidelines, it was recommended a yield sign be installed, which he confirmed has been in place for a couple year.

Council Member Wood asked how many more TCO are older than the 60 day temporary. Mr. Kilpatrick confirmed the office has caught up to 2016.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR TRAFFIC CONTROL ORDER 18-003; INTERSECTION OF HANOVER DRIVE AND WELLESLEY DRIVE. MOTION CARRIED 2-0.

RESOLUTION – Traffic Control Order #18-008 and #18-009; Wexford Rd between Viola Drive and Jolly Road

Mr. Kilpatrick stated this was located in front of the Wexford Schools, and it will create one way during pick up and drop off to facility. This will be one way north bound and no right or left turn on Jolly from Wexford during certain times, as listed in the order.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR TRAFFIC CONTROL ORDER 18-008 AND 18-009 FOR WEXFORD RD BETWEEN VIOLA DRIVE AND JOLLY ROAD. MOTION CARRIED 2-0.

RESOLUTION – Traffic Control Order #18-019; Shiawassee Street between Verlinden Avenue and Memphis Street

Mr. Kilpatrick informed the Committee that this was for the removal of the parking restrictions that were placed on street parking when GM was in the area.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR TRAFFIC CONTROL ORDER 18-019 FOR SHIAWASSEE STREET BETWEEN VERLINDEN AVENUE AND MEMPHIS STREET. MOTION CARRIED 2-0.

RESOLUTION – Traffic Control Order #18-030; Pere Marquette Drive between Shiawassee Street and Michigan Avenue

Mr. Kilpatrick explained to the Committee that there was a request to change the limits on the meters, so after a survey it was determined to changes 1 meter remaining 1 hour meter to 2 hours, and the other meters were changed to 10 hours.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR TRAFFIC CONTROL ORDER 18-030 FOR PERE MARQUETTE DRIVE BETWEEN SHIAWASSEE STREET AND MICHIGAN AVENUE. MOTION CARRIED 2-0.

RESOLUTION – Traffic Control Order # 18-040; Intersection of Barnes Avenue and Washington Avenue

Mr. Kilpatrick noted the signal at the intersection has been in flash mode since 2012, and at that point the Traffic Board had questions on pedestrian crossing, so they requested another study. Based on the study and determination, the signal will now come down, and the intersection will be controlled by a stop sign.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR TRAFFIC CONTROL ORDER 18-040 FOR THE INTERSECTION OF BARNES AVENUE AND WASHINGTON AVENUE. MOTION CARRIED 2-0.

ORDINANCE & DISCUSSION - Amendments to Chapter 1284.20 Guidelines, Requirements and Exemptions for Lighting of Off-Street Parking

Mr. Smiertka explained that at the last Committee meeting there was a discussion on sensor light language being added to the ordinance so it was added to page 1 and page 2.

SHOULD AN OCCUPANCY SENSOR BE INSTALLED, THE MAXIMUM DURATION OF ILLUMINATION FOR EACH SUCH SENSOR SHALL NOT EXCEED TEN (10) CONTINUOUS MINUTES WITHOUT SENSING NEW MOTION.

After a discussion on the length of time the light is on, City owned lights with sensors having 3-10 minutes timing, it was determined to amend the language to state: THE MINIMUM DURATION OF ILLUMINATION FOR EACH SUCH SENSOR SHALL BE TEN (10) CONTINUOUS MINUTES WITHOUT SENSING MOTION AND THE MAXIMUM DURATION OF ILLUMINATION SHALL NOT EXCEED THIRTY (30) CONTINUOUS

MINUTES WITHOUT SENSING MOTION. A SENSOR MUST DETECT HUMAN FIGURE MOTION.

Ms. Stachowiak noted that any time there is work on a site that requires a site plan review the applicant has to bring the full site up to code. Council Member Wood asked if there was a way to add language that if a certain percentage of work is performed it must be brought into compliance, and referenced work has been done. She noted that Mr. Venker from Law at an earlier meeting noted 35% had to be done for it to be brought into compliance. Ms. Stachowiak stated the EDP can work the review internally in their department.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE ORDINANCE TO AMEND CHPTER 1284.20 FOR THE GUIDELINES, REQUIREMENTS AND EXEMPTIONS FOR LIGHTING ON OFF STREET PARKING. MOTION CARRIED 2-0.

DISCUSSION – 2am – 5am Parking Enforcement

Council Member Wood noted that the Administration was invited to this meeting because there was no reason to move forward by the Committee if the Administration was not going to plan for enforcement. Mr. McGrain stated that LPD is currently enforcement, and this is a low level priority for the Administration. Council Member Wood informed Mr. McGrain if the Committee moved forward with the permit process they are looking at, there would need to be enforcement as part of that, and one recommendation would be for the Administration to consider moving a parking officer to evenings. Mr. McGrain stated he would forward the information to the Administration to look at and asked if they considered permitting all areas, and was told they were, however they were not going to take the time to look at permits, law, and language if the administration will not establish enforcement. Mr. McGrain apologized for not being prepared and stated he was not aware the Committee had decided on the option, and would report back. Council Member Wood stated that the Committee will continue the discussion at the November 7th meeting, and if the Administration says parking is not a priority for enforcement, then she stated there would be no reason to continue. Council Member Wood then informed the Committee that Mr. Brewer, Internal Auditor spoke to Mr. Curtis who stated there is equipment that can read a sticker in the car without getting out of the car. Mr. Kilpatrick suggested the program that could read the plate, and determine if a permit was issued to that license plate.

Other

Mr. McGrain provided an update to the Committee on recent activity at Porter Apartments, which is a 100 year old building which they were making repairs on their heat system and so it was temporarily off October 18, 2018. While on site the City inspectors noticed other issues. Council Member Wood asked Mr. McGrain to find out what funds HUD has provided to the site on their PILOT. He will also provide an update on the last inspection.

Council Member Wood asked if the LHC properties were on their timeline for corrections, and Mr. McGrain stated the Administration is satisfied with the Interim Director, the reports came out early October and their date of compliance is October 31st.

Ms. Miles informed the Committee that she heard a rumor that 3200 is in worse condition.

Ms. Womboldt inquired if a property on MLK had permits and Ms. Stachowiak confirmed they did.

Council Member Wood asked Mr. Kilpatrick to look into high density speed bumps' 4' – 5' long staggered on the street for traffic calming options.

Council Member Garza acknowledged Mr. Kilpatrick for his recent email response to his questions on traffic along Ellendale. Mr. Kilpatrick stated the curve ahead signs are one of the items being replaced.

ADJOURN

Adjourned at 4:45 p.m.

Submitted by Sherrie Boak,

Recording Secretary

Lansing City Council

Approved as presented: _____

ACTIVITY REPORT

PLEASANT GROVE AND HOLMES

AND

LOGAN SQUARE

PLEASANT GROVE AND HOLMES

POLICE

- The patrol division has expended 532 overtime hours since June 26, 2018, engaging in a focused cycle of engagement within the proximity of the Center on neighborhood complaints of loitering, trespassing, urination in public, homelessness, pandering, loud noise, drug use, trafficking, shootings, and a host of other nuisance issues. The patrol division has been advised to respond with increased patrols, to include, but not be limited to, overtime assignments, patrol extra attention, communication with business owners, and camera technology improvements.
- Incident reports and calls for service are reviewed with OCA.
- Engaged with Michigan State University for recommendations regarding the environmental design of the Center and its effect on nuisance and crime issues.
- Installation a high definition camera in the parking lot of one of the establishments to increase visibility.
- Application of a variety of police deployment techniques in the area to increase policing efficiencies.
- Continuation of active liquor license compliance checks.

FIRE

Fire inspections were performed on portions of the premises and only minimal violations were observed. A request for inspection of the remaining vacant units and other areas was made, and, if no permission is granted for entry an administrative search warrant will be requested from OCA.

BUILDING SAFETY/CODE COMPLIANCE

- Multiple compliance visits and inspections have been made to the site by Code Compliance and Building Safety. The property has been cited for a trash violation.
- Signs in the right of way have been cited at multiple locations and these have been removed as of the August 23 visit.
- The vehicle for sale at 2200 W Holmes has been removed as of the September 5 inspection.
- Pot holes throughout the parking lots at 2201, 2215, 2227, and the vacant parcels surrounding these properties, resulted in a contract in place with an asphalt company to have the parking lots repaired by October 31.

CITY ATTORNEY

- Since July 1, 2018, the office (OCA) has been implementing a monitoring and zero tolerance policy for incidents arising within a quarter mile radius of this location. Files are then flagged for the prosecutors. Some incidents are referred to the Ingham County Prosecutor (ICPD) either by the police or this office. Three OCA cases have occurred in this area since July 1. One is in warrant status; one conviction for open alcohol has recently been obtained; and one is still with LPD in an unknown status. Four cases in ICPD are in an unknown status and one conviction for assault and battery has been obtained.
- OCA continues to coordinate with different departments for enforcement of any issues when complaints are made to this office.
- In-person contact has been made with the owner of the Center on at least two occasions and a signed promise letter has been obtained. Currently, the City Attorney is attempting to arrange an on-site meeting with the owner regarding compliance with the letter.
- OCA provided some legal assistance with documents related to the easement for Town Square.
- The Office is standing ready for administrative search warrant requests to support inspection activities.

NEIGHBORHOODS AND CITIZEN ENGAGEMENT

- Performed planning work for the new Town Square.

PUBLIC SERVICE

- Reviewed public square configuration in connection with the Town Square project.

LOGAN SQUARE

POLICE

- Continuing to monitor two suspect activities in the Center for compliance with law.
- Since the gambling shut down, not much significant activity has been reported; however, homeless issues appear from time to time.

FIRE

- As a result of a code inspection, Fire was alerted to fire suppression issues and an administrative search warrant was obtained for the balance of the inspection of vacant suites. The inspection did occur and problems with the fire suppression systems were found and violation notices were issued together with one notice for an egress door.

BUILDING SAFETY/CODE COMPLIANCE

- Logan Square was cited for violations such as, pot holes in the parking lot; damage to ground signs; window signs exceeding allowable coverage; and storage of shopping carts behind buildings. All have been corrected.

October 12, 2018

- A complete team of inspectors went through the entire premises and Center was cited for trash, waste, and debris.
- The Department communicated in person with all tenants regarding building and premises issues.
- The Mayor, LEAP, and the Director have met with the owner regarding the future of Logan Square and offered assistance with future plans.

CITY ATTORNEY

- Have met with the owner on two occasions regarding compliance and tenant issues.
- Procured an administrative search warrant for Fire inspection.
- OCA is continuing a zero tolerance policy here as noted in Pleasant Grove above. Since July 1, there have been three incidents- 1 Assault and Battery in warrant status; 1 ICPO pending; 1 LPD pending for an unknown suspect.
- OCA continues to coordinate different department responses for enforcement of any issues or complaints as they are presented to the office.

PUBLIC SERVICE

- Catch basins were examined to determine if the sewer is in danger of collapse. No imminent danger was found, but the condition was referred to Code Compliance for plumbing and maintenance code examinations.



MINUTES
Committee on Public Safety
Monday, October 22, 2018 @ 5:15 p.m.
City Council Conference Room, 10th Floor

CALL TO ORDER

The meeting was called to order at 5:16 p.m.

ROLL CALL

Council Member Carol Wood, Chair
Council Member Adam Hussain, Vice Chair
Council Member Jeremy Garza, Member

OTHERS PRESENT

Sherrie Boak, Council Staff
Jim Smiertka, City Attorney
Heather Sumner, Deputy Chief Attorney
Lisa Hagen, Assistant City Attorney

Public Comment

Ms. Miles spoke in support of the resolution on the agenda.

DISCUSSION/ACTION:

RESOLUTION – Make an Investigation Pursuant to City Charter 3-206; RE: Pleasant Grove/Holmes Plaza and Immediate Surrounding Area.

Mr. Smiertka admitted that this area is not well litigated and there are some issues with the subpoena power. The Charter says Council can make investigations into the affairs of the City. The question, Mr. Smiertka noted, is what does it mean “of affairs of the City”, and “City Agency”. He clarified that “agency” is boards, departments, etc. The “affairs of the City” is something different and so this leans towards an investigation into the nuisance at the property. Council must state what nature this is and confirmed it is stated in the proposed resolution. Mr. Smiertka then confirmed it will take five (5) votes of Council to open an investigation and the full Council will do that investigation. Council Member Wood asked if she could relegate it back to the Committee on Public Safety, at which Mr. Smiertka stated she could not. Every subpoena will have to be authorized by the full City Council. Mr. Smiertka again noted that the issue is that there is no statute authority for subpoena, so this has to be implied. In conclusion, it was stated to the Committee that subpoenas have to be done for each individual, by council with a five (5) yes vote, but they will first ask for a voluntary appearance before the subpoena is obtained. If the person appears and does not want to speak, then there is another issue; if they show but do not produce results then the City will have to file in circuit court for equitable relief laying out the Charter and law. The steps the

Committee were given were; Council needs to approve the investigation, then delegate to a Committee.

Council Member Wood provided her opinion that the resolution in front of the Committee at this meeting should be voted on and taken to the full Council at the later meeting tonight. Then the City Attorney will draft a letter to the owner him that he has been requested to meet with the City Attorney Office and Committee on Public Safety to address issues on his property, and if he fails to do so, the resolution will speak to the investigation step.

Mr. Smiertka informed the Committee that the owner has been in contact with the Fire Department and working willingly with them on inspections.

MOTION BY HUSSAIN TO APPROVE THE RESOLUTION TO BEGIN INVESTIGATION PURSUANT TO CITY CHARTER 3-206 FOR PLEASANT GROVE/HOLMES PLAZA AND IMMEDIATE SURROUNDING AREA. MOTION CARRIED 3-0.

ADJOURN

Adjourned at 5:25 p.m.

Submitted by Sherrie Boak,

Recording Secretary

Lansing City Council

Approved as presented: _____

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October 12, 2018

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PUBLIC SERVICE

- Catch basins were examined to determine if the sewer is in danger of collapse. No imminent danger was found, but the condition was referred to Code Compliance for plumbing and maintenance code examinations.



MINUTES
Committee on Public Safety
Tuesday, October 30, 2018 @ 4:00 p.m.
City Council Conference Room, 10th Floor

CALL TO ORDER

The meeting was called to order at 4:01 p.m.

ROLL CALL

Council Member Carol Wood, Chair
Council Member Adam Hussain, Vice Chair
Council Member Jeremy Garza, Member

OTHERS PRESENT

Sherrie Boak, Council Staff
Mandeep (Manney) Singh
Balbir Singh
Steve Swan
Jim Smiertka, City Attorney – left at 4:46 p.m.
Joseph Abood, Chief Deputy City Attorney
Kyle Kaminski, Lansing City Pulse
Council Member Spadafore arrived at 4:08 p.m. - left at 4:40 p.m.
Council Member Washington- left at 4:07 p.m.
Kathy Miles
Elaine Womboldt
Mary Ellen Purificato

Public Comment

No comment at this time.

DISCUSSION:

DISCUSSION–Pleasant Grove & Holmes Shopping Center; Alleged Nuisance Violations

Council Member Wood stated to the owners, it was the Committee's understanding that the City Attorney office had made multiple attempts to coordinate a meeting, but when that was unsuccessful the Committee took the next step they have in the Charter to seek an investigation into the property. Since that time, the Committee received acknowledge that the owners got the letter and agreed to meet.

Mr. Mandeep Singh stated they have multiple phone numbers and with members of the family traveling, any contact attempt might have been to a number that was out of the country at the

time. Mr. Smiertka confirmed his office called a number, spoke to someone when they made other attempts the phone just rang busy.

Council Member Hussain provided his experience with the business in the past, referenced issues such as drinking on site, public urination, tenants concerned with onsite consumption, pan handling, etc. and ended by stating in his opinion, he believes the property owners are responsible for the issues.

Council Member Garza stated his concern that the property was an issue and been a continual discussion for the last year at this Committee.

Council Member Wood voiced concerns with the intersection issues and her belief that other owners have stepped up faster than this business. She noted that she appreciated the stipulations that were agreed upon in June and signed to in August.

Mr. Mandeep Singh first confirmed that they do not sell to minor, and their belief is that when the minor is refused sale, they go outside and find someone to come in and buy for them. They then deny the sale to that person also if they believe they are going to give to the minor. He continued addressing the items noting cameras were installed in the parking lot which they watch from the counter, and they have put up "No Loitering" signs.

The Committee and the Singh's went through the agreement signed in August.

1. Close on the sale of the Plaza and clear up liens on the titles within 90 days from June 27, 2018. - **Mr. Mandeep Singh confirmed the sale was complete and he had the signed, sealed documents from the Register of Deeds.**
2. Install working cameras in front of all tenant spaces within 60 days of closing on the sale of the plaza. - **Mr. Mandeep Singh confirmed the cameras were installed, buy at this time were not registered with the LPD.** Council Member Wood stated they have to be registered with the LPD. **Mr. Mandeep Singh confirmed the cameras were all installed two days ago, are along all sides of the buildings, and on a DVR 7-day rotation. They have also installed 2 cameras inside the store.**
3. Upon closing of the sale of the Plazas, they will sell the "Town Center" portion to South West Lansing Action Group. - **Complete**
4. Complete parking lot repairs. - **Mr. Mandeep Singh stated they are waiting on any repairs until the City park project is done, because they want verification of their property lines.** Council Member Hussain stated the project would not occur until spring 2019, and encouraged him to speak to Rachel with SWAG who should have a survey on the property from the SWAG property sale. **Mr. Mandeep Singh stated he would speak to his dad when he arrives back in 7 days about the project.** Mr. Singh was asked to provide an update to Council Office Manager with 7 days on their schedule and plans for the repairs.
5. Effectively communicate with LPD regarding any and all inappropriate and illegal acts. - **Mr. Mandeep Singh stated there are LPD cars in the parking lot daily and they do not have an issue with their presence there. They have placed "No Loitering/No Trespassing" signs up, but have not done the "No Loitering" letter with the LPD because it asks for specific names to be filled in and they do not know those names. He acknowledged that once they placed the signs up and told those customers they filed a letter, those customers have not been hanging around.** Council Member Wood stated she would provide them with the phone number for Officer Booth, the Community Policing Officer so they can meet with him to work on strategy. *(Phone number provided at end of meeting)*

6. Upgrade lights to LED lights within the Plaza. – **Mr. Mandeep confirmed all those were done.**
7. (Item crossed off agreement) Remove the concrete barriers that invite loitering, and consider other options such as bollards. – **See discussion later in minutes.**
8. Sign and post a “No Loitering” letter. – **Mr. Mandeep Singh stated again they have posted signs, but not signed the letter.** He was asked and acknowledged that he would get it done within seven (7) days. He was asked to speak to Officer Booth on this time also.
9. Sign up for the “Scram Program”. – **Mr. Mandeep Singh did not acknowledge this was done.** Owners were encouraged to speak to Officer Booth on this item as well.

Mr. Balbir Singh voiced a concern with a homeless man on the property they have been dealing with. Council Member Wood stated she would make sure Officer Booth was aware.

Council Member Wood asked the Singh’s why they sell cups of ice. Mr. Mandeep Singh stated people do buy them for the ice and pop. He cited other stores, including Quality Dairy, that also sell cups of ice. Council Member Hussain and Wood voiced their concerns with the sale of them and asked them to consider other options. Mr. Mandeep Singh suggested using clear plastic cups so if the purchaser did put alcohol in it anyone outside could see it. Council Member Wood wanted other options and asked them to consider options by the next time they meet.

Council Member Wood asked if they were still selling individual cigarettes and Mr. Mandeep Singh stated they stopped back before their first meeting with the City.

Council Member Wood asked Mr. Swan if there were any outstanding building safety issues, and Mr. Swann confirmed there were items not serious in nature nor different then issues found at other locations. Council Member Wood asked him to provide a list to the Committee at a later meeting. The owners were then asked if they were in compliance with all the Fire Marshalls inspections, and Mr. Mandeep Singh stated LFD was given access to all the units and he was waiting for the report which was mailed to him. Council Member Wood asked for both lists; fire and building safety; within 30 days.

Council Member Hussain acknowledge the Singh’s for the work done so far, but still had a concern with the nuisance issue and owners not present on site

Mr. Smiertka asked the Singh’s if they check driver’s licenses for cigarettes and alcohol, and Mr. Mandeep Singh stated they have a scanner they swipe the card through to verify age for both items.

Mr. Smiertka asked about the item on the agreement that was “struck out” when signed; removal of the concrete barriers. Mr. Balbir Singh stated they are in place to prevent vehicles from driving into the building, which has occurred twice and insurance did not cover the damage. He asked if the City assisted with the installation of bollards because he would be interested in their assistance. Council Member Hussain stated he was not aware of private property getting assistance with bollards and stated his concern with the barriers and loitering. Council Member Wood stated she would check into bollard install assistance.

Mr. Abood acknowledge he met an individual at the store, however it was not either of the representatives at this meeting. Mr. Mandeep Singh stated that would have been his uncle.

Mr. Smiertka encouraged the owners to contact LPD when there are people or customers trespassing or drinking alcohol on site, and if they press charges to contact his office; Office of

the City Attorney, so they are aware the charges are coming. This will allow them to offer and engage in enforcement activities.

Council Member Wood provided the owners with the phone numbers for Council Office Manager, the Wise Road LPD Precinct, and the Officer Booth. She added that once the minutes and the timeline on the agreement is updated, it will be emailed to them.

Ms. Miles was concerned with them selling cups of ice.

Ms. Womboldt spoke on recent events in the area, and her concern also with them selling cups of ice.

The Committee spoke to the owners on the opportunity in the area and encouraged them to be involved with the neighborhood and the tenants.

ADJOURN

Adjourned at 4:55 p.m.

Submitted by Sherrie Boak,

Recording Secretary

Lansing City Council

Approved as presented: _____

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a resident request to prohibit parking along the south side of Bridgeport Drive in front of 4035 Bridgeport Drive; and

WHEREAS, the Transportation and Non-Motorized Section installed no parking signs, on a trial basis, along the South side of Bridgeport Drive in front of 4035 Bridgeport Drive; and

WHEREAS, based on the results of the survey, the Transportation and Non-Motorized Section recommended that the prohibited parking at this location be made permanent but the Public Service Board recommended that this regulation expire one year from the date of implementation; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on Public Safety reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-002, thereby authorizing the Transportation Engineer to regulate parking along the south side of Bridgeport Drive in front of 4035 Bridgeport Drive;

BE IT FURTHER RESOLVED that Traffic Control Order No. 18-002 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-002 shall expire one year from the date of filing with the City Clerk.

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-002

FILE: Bridgeport Drive

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Bridgeport Drive has been made; and as a result of said investigation, it is hereby directed that:

Parking shall be prohibited on the south side of BRIDGEPORT DRIVE from 125 feet east of Grenville Lane to 160 feet east of Grenville Lane.

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

DATE: _____

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING: _____

SIGNED BY: _____

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

REPORT FROM THE SECRETARY #17-004

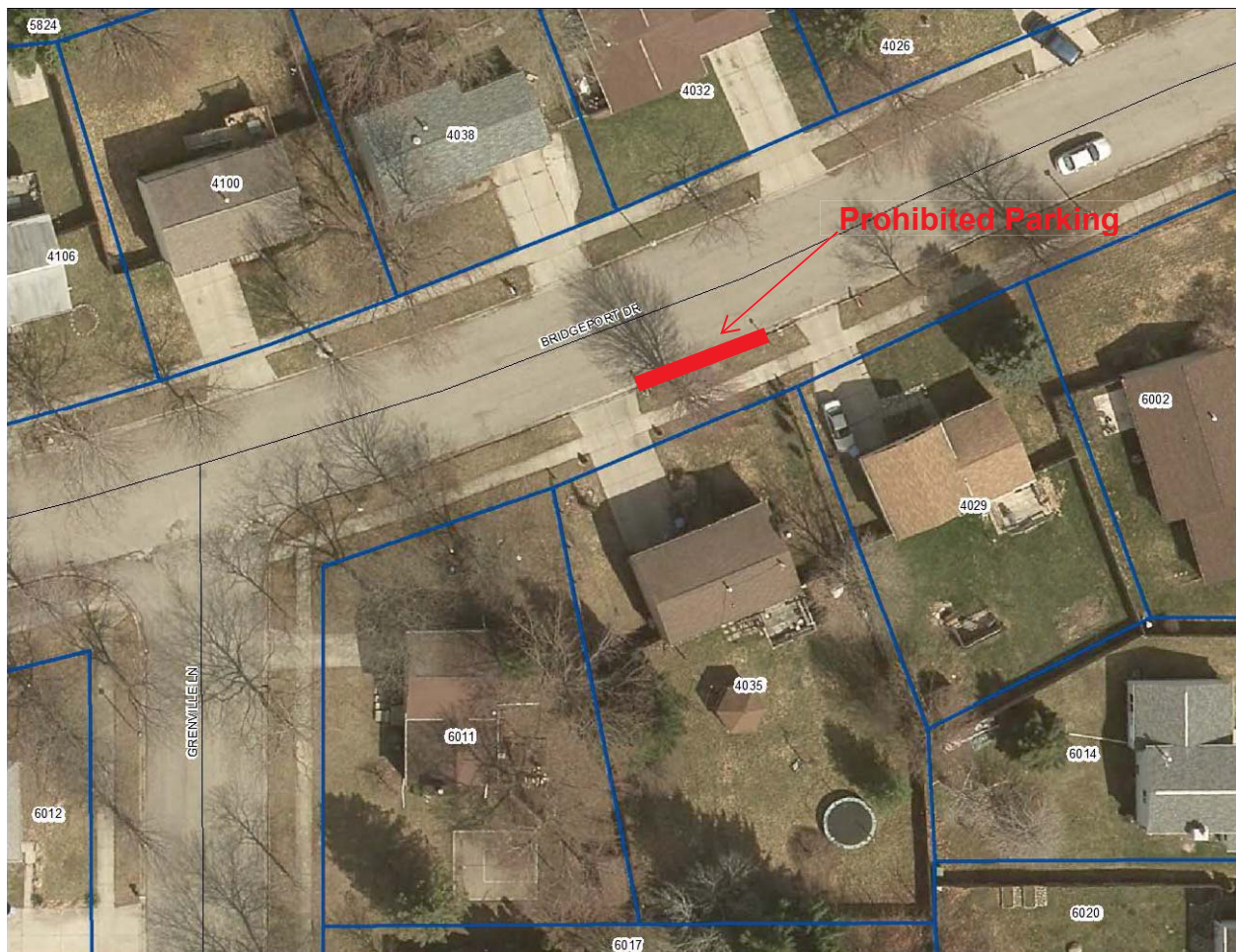
PARKING REGULATIONS: BRIDGEPORT DRIVE

The Transportation and Non-Motorized Section of the Public Service Department's Engineering Division received a request from Sandra Croom, a resident at 4035 Bridgeport Drive, to prohibit parking along the south side of Bridgeport Drive in front of her property. Ms. Croom made this request due to vehicles parking right up to her driveway and in front of her mailbox, creating issues with mail delivery.

Bridgeport Drive is 36 feet wide with curb and gutter in this area. Parking is unrestricted along both sides of Bridgeport Drive. The requested prohibited parking zone would be located along the south side of Bridgeport Drive from 125 feet east of Grenville Lane to 160 feet east of Grenville Lane. (see diagram below).

No parking signs have been installed on a trial basis at this location and it is recommended that the prohibited parking at this location be made permanent.

At its November 2017 meeting, the Public Service Board recommended that this regulation expire one year from the date of implementation.



BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request to investigate existing parking signage along Maplehill Avenue and Fenton Street near the Maplehill CACS Head Start; and

WHEREAS, the Transportation and Non-Motorized Section conducted a field check of existing parking signs and traffic conditions and met with staff at the Maplehill CACS Head Start to assess parking needs of the school; and

WHEREAS, based on input gathered, the Transportation and Non-Motorized Section recommends on the north side of Maplehill Avenue adjusting the length of the No Parking 7 AM to 4 PM school days restriction and along the south side implementing one and adding an 11 AM to 1 PM bus loading area in front of the school for mid-day pick up and drop off; and

WHEREAS, the Transportation and Non-Motorized Section also recommends reducing the length of the No Parking 7 AM to 4 PM school days restriction along the north side of Fenton Street; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on Public Safety reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-004 & 18-005, thereby authorizing the Transportation Engineer to change the parking regulations on Maplehill Avenue and Fenton Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-004 & 18-005 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed.

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-004

FILE: Maplehill Avenue

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Maplehill Avenue between Southgate Avenue and Wildwood Avenue has been made; and as a result of said investigation, it is hereby directed that:

On the north side of MAPLEHILL AVENUE the following regulations shall apply:

Parking shall be prohibited from Southgate Avenue to 45 feet west of Southgate Avenue;

Parking shall be prohibited from 45 feet west of Southgate Avenue to 335 feet west of Southgate Avenue between the hours of 7:00 a.m. & 4:00 p.m., on school days;

On the south side of MAPLEHILL AVENUE the following regulations shall apply:

Parking shall be prohibited from 325 feet west of Southgate Avenue to 255 feet west of Southgate Avenue between the hours of 7:00 a.m. & 4:00 p.m., on school days, except for school buses;

Parking shall be prohibited from 175 feet west of Southgate Avenue to 78 feet west of Southgate Avenue between the hours of 11:00 a.m. & 1:00 p.m., on school days, except for bus loading / unloading only;

Parking shall be prohibited from 78 feet west of Southgate Avenue to Southgate Avenue;

The following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE:

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date _____

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-005

FILE: Fenton Street

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Fenton Street between Southgate Avenue and Wildwood Avenue has been made; and as a result of said investigation, it is hereby directed that:

On the north side of FENTON STREET the following regulations shall apply:

Parking shall be prohibited from Southgate Avenue to 48 feet west of Southgate Avenue;

Parking shall be prohibited from 48 feet west of Southgate Avenue to 335 feet west of Southgate Avenue between the hours of 7:00 a.m. & 4:00 p.m., on school days, except for school buses;

The following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

DATE: _____

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING: _____

SIGNED BY: _____

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

REPORT FROM THE SECRETARY #15-002

PARKING REGULATIONS
MAPLEHILL CAPITAL AREA COMMUNITY SERVICES (CACS) HEAD START

The Transportation and Non-Motorized Section received a request from City parking enforcement staff to investigate existing faded parking signs along Maplehill Avenue and Fenton Street near the Maplehill CACS Head Start located at 640 Maplehill Avenue.

The Transportation and Non-Motorized Section conducted a field check of the existing parking signs and traffic conditions along Maplehill Avenue and Fenton Street near the Maplehill CACS Head Start and met with staff at the Maplehill CACS Head Start to assess parking needs of the school.

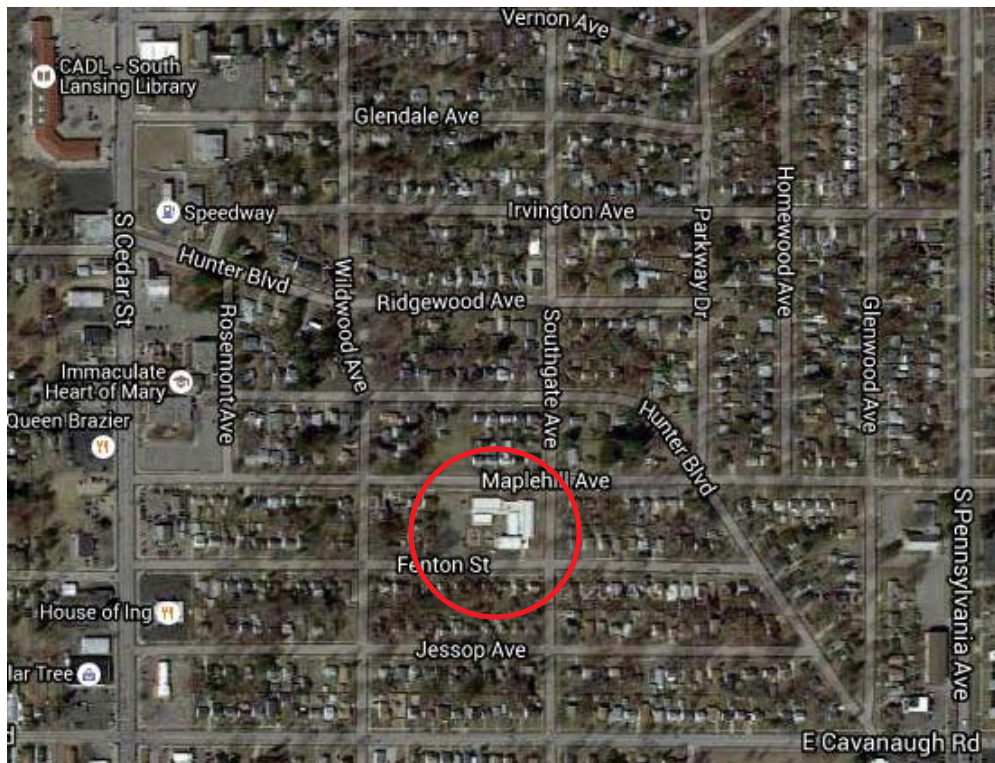
Based on input from Maplehill CACS Head Start staff and information gathered during the field investigation of this site, the Transportation and Non-Motorized Section is recommending the following changes to the parking regulations on Maplehill Avenue and Fenton Street:

Maplehill Avenue

- North side – Adjust the length of the No Parking 7 AM to 4 PM school days restriction to as shown on the following page
- South side – implement a 7 AM to 4 PM bus parking area just west of the building and a 11 AM to 1 PM bus loading area in front of the school for mid-day pick up and drop off

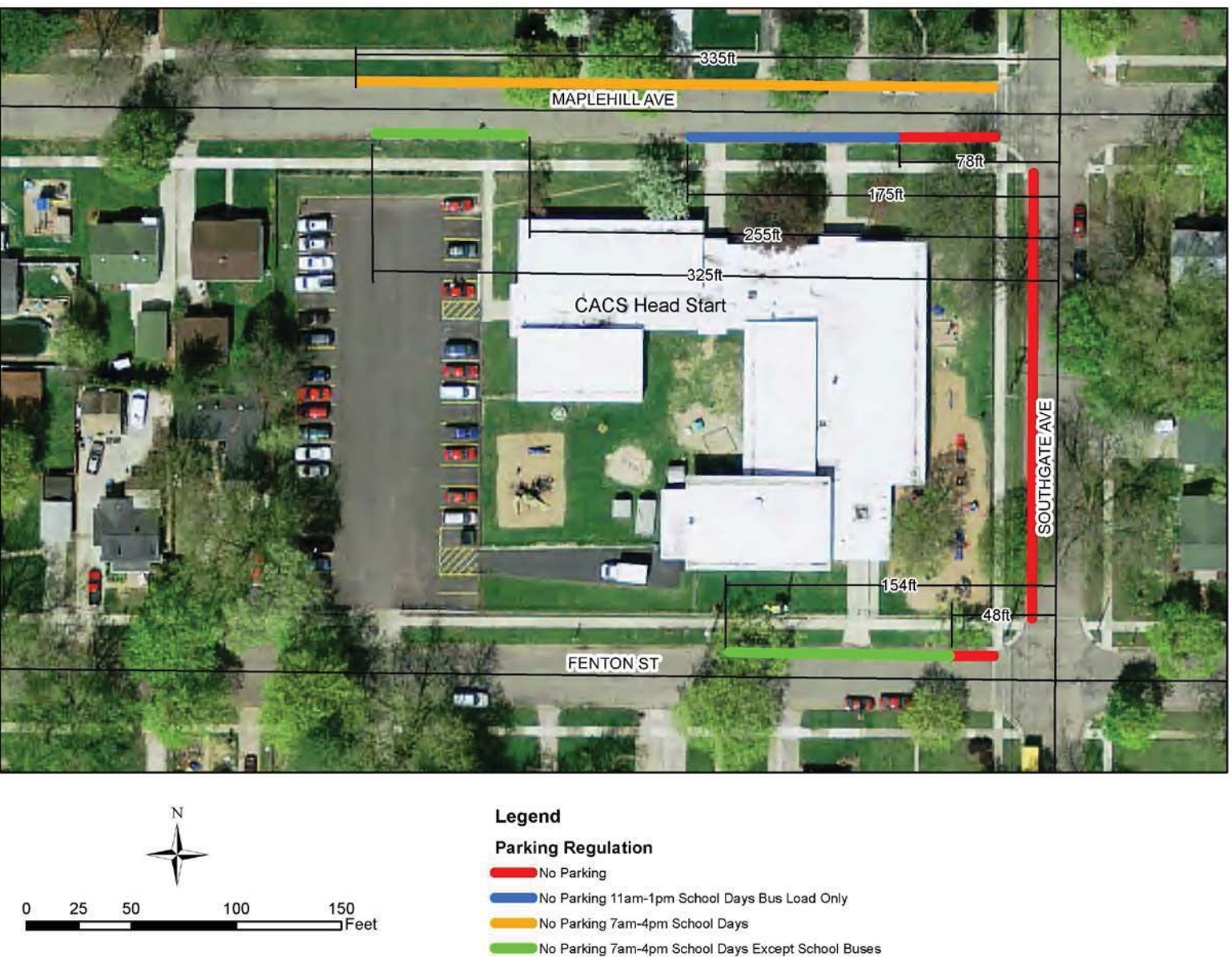
Fenton Street

- North side – Reduce the length of the No Parking 7 AM to 4 PM school days restriction to approximately 100' as shown on the following page



REPORT FROM THE SECRETARY #15-002

PARKING REGULATIONS
MAPLEHILL CAPITAL AREA COMMUNITY SERVICES (CACS) HEAD START



BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department conducted an investigation to determine sight distance and traffic control requirements at the intersection of Wilson Avenue and Young Avenue; and

WHEREAS, the Transportation and Non-Motorized Section performed a safe approach speed study and recommends the installation of stop signs on Young Avenue at Wilson Avenue; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on Public Safety reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-010, thereby authorizing the Transportation Engineer to install stop signs on Young Avenue at Wilson Avenue;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-010 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed.

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-010

FILE: Wilson Avenue and Young Avenue

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions on Wilson Avenue and Young Avenue has been made; and as a result of said investigation, it is hereby directed that:

All northbound and southbound traffic on YOUNG AVENUE shall be required to stop prior to entering the intersection at WILSON AVENUE.

The following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

DATE: _____

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING: _____

SIGNED BY: _____

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

REPORT FROM THE SECRETARY #17-001

TRAFFIC CONTROL REQUEST: WILSON AVENUE AND YOUNG AVENUE

The Transportation and Non-Motorized Section conducted an investigation to determine sight distance and traffic control requirements at the intersection of Wilson Avenue and Young Avenue. This study was conducted in response to a request for stop signs by Gary Dubois, a resident.

The intersection of Wilson Avenue and Young Avenue is an uncontrolled residential four-way intersection. Wilson Avenue is fourteen blocks long beginning at Waverly Road and terminating at Benton Boulevard. Wilson Avenue is 20 feet wide with unrestricted parking on both sides in this area. Young Avenue is two blocks long beginning at North Grand River Avenue and terminates at Lafayette Avenue. Young Avenue is 22 feet wide with unrestricted parking on both sides in this area.

A safe approach speed study was performed and revealed a safe approach speed of four (4) miles per hour (MPH) due to trees in the southwest quadrant of the intersection.

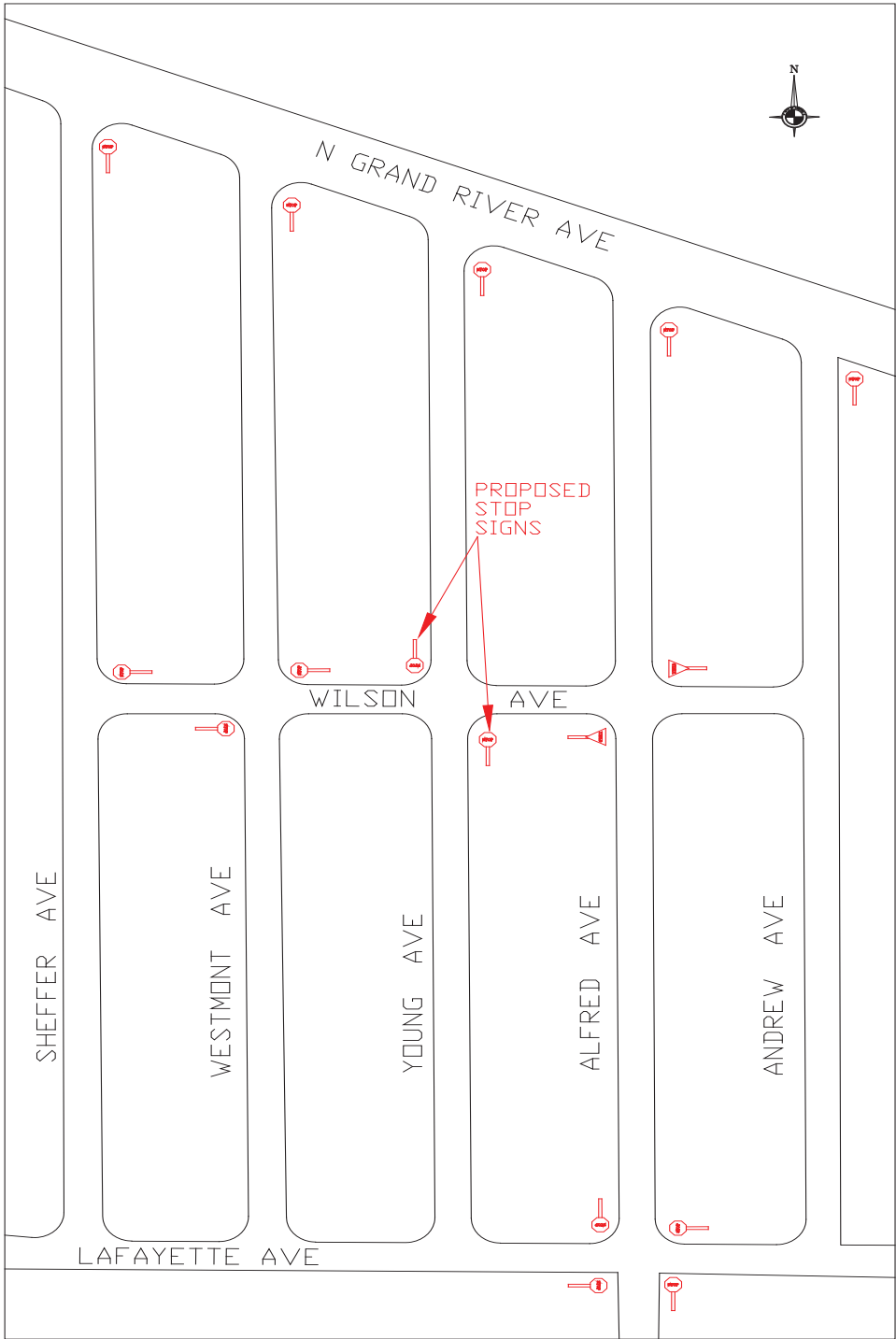
A review of the accident records for this intersection indicates there have been no reported crashes from January 1, 2012 to December 31, 2016.

The Transportation and Non-Motorized Section recommends the installation of stop signs on Young Avenue at Wilson Avenue due to the low safe approach speed and to eliminate right-of-way confusion.

REPORT FROM THE SECRETARY #17-001

TRAFFIC CONTROL REQUEST: WILSON AVENUE AND YOUNG AVENUE

LOCATION DIAGRAM



BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request from the Fire Marshal to restrict parking along Dodge River Drive, James Street and Black Court to improve emergency vehicle access to these streets; and

WHEREAS, the Transportation and Non-Motorized Section sent a parking survey to property owners / residents along Black Court, Dodge River Drive and James Street; and

WHEREAS, based on the results of the survey, the Transportation and Non-Motorized Section recommends that parking be prohibited along the south side of Black Court, west / south side of Dodge River Drive and the west / south side of James Street. In addition, it is recommended that parking be restricted on both sides at the curves along the streets and near North Street and Turner Street; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on Public Safety reviewed the report and concurs with the recommendation of the Public Service Board\.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 15-002, thereby authorizing the Transportation Engineer to regulate parking along Dodge River Drive, James Street and Black Court;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-011, 18-017, 18-018 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed.

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-011

FILE: Black Court

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Black Court has been made; and as a result of said investigation, it is hereby directed that:

On the north side of BLACK COURT the following regulations shall apply:

Parking shall be prohibited from 50 feet northeast of Dodge River Drive to Dodge River Drive;

On the south side of BLACK COURT the following regulations shall apply:

Parking shall be prohibited from Dodge River Drive to the eastern dead end;

The following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE:

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK:

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-017 (page 1 of 2)

FILE: Dodge River Drive

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Dodge River Drive between Turner Street and James Street has been made; and as a result of said investigation, it is hereby directed that:

On the east / north sides of DODGE RIVER DRIVE the following regulations shall apply:

Parking shall be prohibited from Turner Street to 110 feet west of Turner Street;

Parking shall be prohibited from 240 feet west of Turner Street to 165 feet south of James Street;

Parking shall be prohibited from 60 feet south of James Street to James Street;

On the west / south sides of DODGE RIVER DRIVE the following regulations shall apply:

Parking shall be prohibited from James Street to Turner Street;

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-017 (page 2 of 2)

FILE: Dodge River Drive

The following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

DATE: _____

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING: _____

SIGNED BY: _____

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-018

FILE: James Street

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along James Street between East North Street and Dodge River Drive has been made; and as a result of said investigation, it is hereby directed that:

On the east side of JAMES STREET the following regulations shall apply:

Parking shall be prohibited from Dodge River Drive to 120 feet west / north of Dodge River Drive;

Parking shall be prohibited from 75 feet south of East North Street to of East North Street;

On the west side of JAMES STREET the following regulations shall apply:

Parking shall be prohibited from East North Street to Dodge River Drive;

The following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE:

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date _____

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

REPORT FROM THE SECRETARY #17-005

PARKING REGULATION CHANGE: BLACK CT., DODGE RIVER DR. AND JAMES ST.

The Transportation Section of the Public Service Department's Engineering Division received a request from the Fire Marshal to restrict parking along Dodge River Drive, James Street and Black Court to improve emergency vehicle access to these streets.

Black Court from Dodge River Drive to the east end of the street is 20 feet wide with curb and gutter and unrestricted parking along both sides of the street.

Dodge River Drive from James Street to Turner Street is 22 feet wide with curb and gutter and unrestricted parking along both sides of the street.

James Street from North St to Dodge River Drive is 24 feet wide with curb and gutter and unrestricted parking along both sides of the street.

A parking survey was sent to property owners / residents along Black Court, Dodge River Drive and James Street with two options: 1) keep parking unrestricted on both sides of the streets or 2) restrict parking on one side of the street. Of the 26 surveys mailed, seven responses (27%) were returned. Of the surveys that were returned, two (29%) were in favor of the existing unrestricted parking along these streets and five (71%) were in favor restricting parking along one side of these streets.

It is recommended that parking be prohibited along the south side of Black Court, west / south side of Dodge River Drive and the west / south side of James Street. In addition, it is recommended that parking be restricted on both sides at the curves along the streets and near North Street and Turner Street.

(see **Proposed Parking Regulations**).

July 25, 2017

REPORT FROM THE SECRETARY #17-005

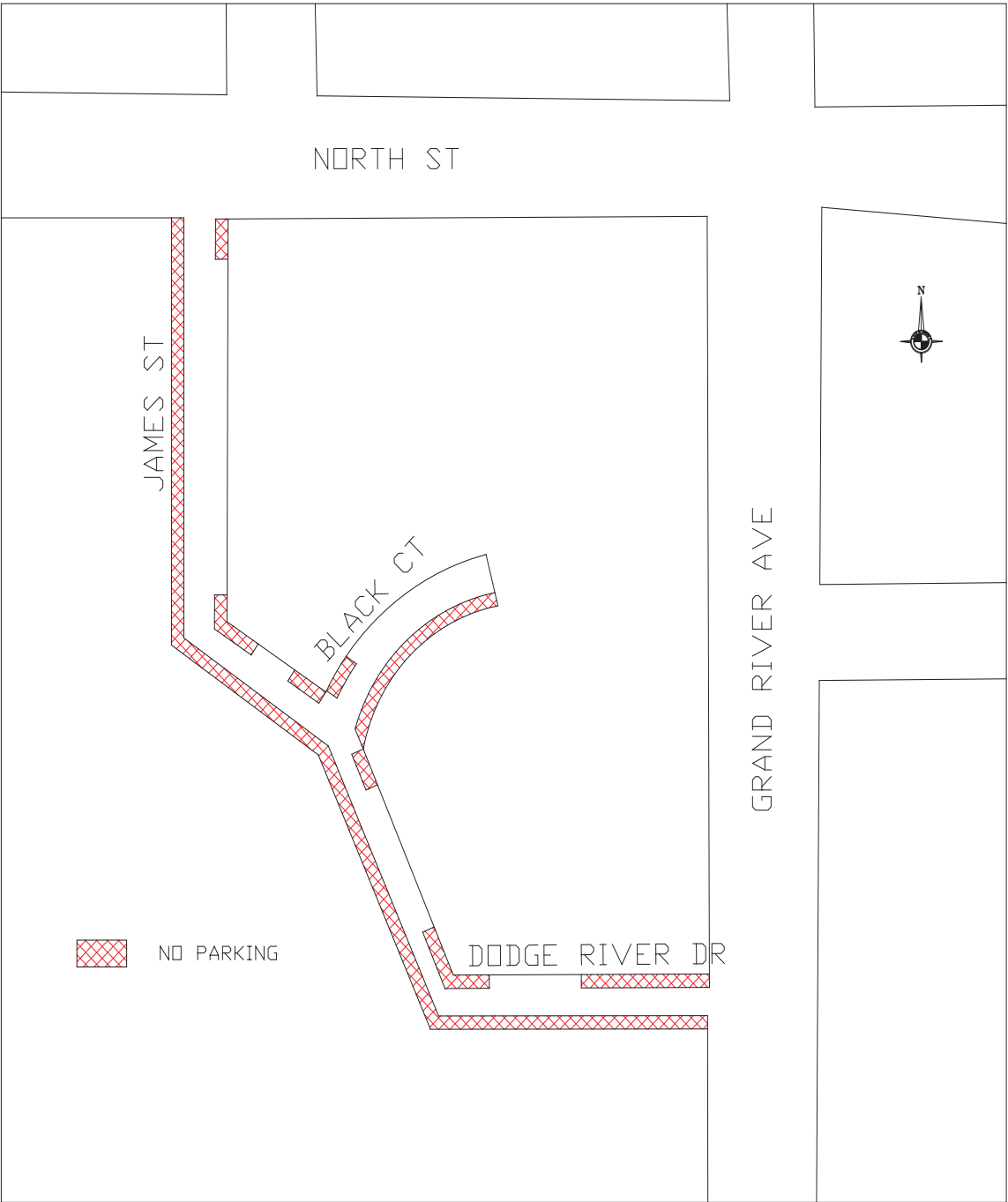
PARKING REGULATION CHANGE: BLACK CT., DODGE RIVER DR. AND JAMES ST.

LOCATION DIAGRAM

REPORT FROM THE SECRETARY #17-005

PARKING REGULATION CHANGE: BLACK CT., DODGE RIVER DR. AND JAMES ST.

PROPOSED PARKING REGULATIONS



BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department proposed to reconfigure Shiawassee Street to provide a bike facility along this corner; and

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department performed an analysis on the MDOT controlled traffic signals at Cedar and Larch streets and concludes that traffic operations at these intersections would not be adversely affected by the reconfiguration of the roadway in this area; and

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department recommends that Shiawassee Street be reconfigured to provide a turn lane at the signalized Cedar Street and Larch Street intersections and striped bike lanes, which would improve operations and safety for both motorists and cyclists; and

WHEREAS, to accommodate this reconfiguration, parking would need to be removed on the north side of Shiawassee Street between Cedar and Larch Street; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on Public Safety reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-012 thereby authorizing the Transportation Engineer to regulate parking and travel lanes along Shiawassee Street from west of Cedar Street to east of Larch Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-012 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed.

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-012

FILE: Shiawassee Street (500 East)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Shiawassee Street between Cedar Street and Larch Street has been made; and as a result of said investigation, it is hereby directed that:

On the north side of SHIAWASSEE STREET the following regulations shall apply:

Parking shall be prohibited from Larch Street to Cedar Street;

On the south side of SHIAWASSEE STREET the following regulations shall apply:

Parking shall be prohibited from Cedar Street to Larch Street;

The following Traffic Control Order(s) is/are hereby rescinded: <n.a.>

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE: _____

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

Shiawassee Street Reconfiguration

Background

The City of Lansing is proposing to reconfigure Shiawassee Street as part of an FY '18 federally funded Transportation Alternatives Program project. Due to the poor pavement conditions of Shiawassee Street between Cedar and Larch Streets, this block is being repaved this summer. To avoid having to grind and restripe this area with the TAP project, the City of Lansing would like to reconfigure Shiawassee Street from west of Cedar Street to east of Larch Street, this year, following the repaving of the roadway.

This report summarizes the analysis performed on the MDOT controlled traffic signal at Cedar and Larch to determine if traffic operations at these intersections would be adversely affected by the reconfiguration of the roadway in this area.

Existing Conditions:

Shiawassee Street from Grand Avenue to Cedar Street is a four-lane roadway with two eastbound lanes and two westbound lanes. Between Cedar and Larch Streets it is striped as two eastbound lanes and one westbound lane. East of Larch Street, eastbound Shiawassee Street has two lanes until Pere Marquette Street, where the right lane ends, while westbound Shiawassee Street has one travel lane.

Shiawassee Street at Cedar Street:

Eastbound Shiawassee has two eastbound through lanes and one right turn lane at Cedar Street

Westbound Shiawassee Street has one through lane and one through-left turn lane at Cedar Street.

Parking is permitted on the north side of Shiawassee Street between Cedar Street and Larch Street.

When vehicles are parked near the intersection of Cedar Street the through lane is reduced to approximately 100 feet. When no vehicles are parked on the north side the through lane can accommodate vehicles up to 200 feet as vehicles approach the intersection in the westbound direction.

Shiawassee Street at Larch Street:

Eastbound Shiawassee Street as it approaches Larch Street has one thru lane and one thru/left turn lane.

Westbound Shiawassee Street as it approaches Larch Street has one thru lane and one right turn lane.

The traffic signal operation and sequencing at both intersections, Cedar Street & Shiawassee and Larch Street & Shiawassee Street operate as a three phased traffic signal with an overlap permitted /protected lagging left turn for WB Shiawassee Street at Cedar Street, and EB Shiawassee Street at Larch Street.

Proposed Striping Reconfiguration:

The City of Lansing is proposing to change Shiawassee Street to a three lanes with bike lanes on each side, from Grand Avenue to east of Larch Street (see attached graphic).

Shiawassee Street at Cedar Street:

Eastbound Shiawassee Street as it approaches Cedar Street would have one thru lane, one bike lane, and one right turn lane. Westbound Shiawassee Street as it approaches Cedar Street would have one left turn lane, one thru lane, and one bike lane.

Westbound Shiawassee Street west of Cedar Street would have one acceptance lane and one westbound bike lane, transitioning back to two travel lanes.

Shiawassee Street at Larch Street:

The eastbound Shiawassee Street approach to Larch Street would have one left turn lane, one thru lane, and one eastbound bike lane. Westbound Shiawassee Street as it approaches Larch Street would have one right turn lane, one bike lane, and one thru lane.

Eastbound Shiawassee Street east of Larch Street would have one acceptance lane and one eastbound bike lane.

The City of Lansing compared turning movement counts (TMC) from 2006 to those collected in 2016 to determine if there were any changes in traffic volumes during the AM & PM peak hours. These TMC volumes are summarized in the table below.

Cedar & Shiawassee		EBT	EBR	WBL	WBT	SBL	SBT	SBR
AM Peak	2006	63	52	182	183	163	1171	241
AM Peak	2016	35	23	41	132	91	1037	304
Change		-28	-29	-141	-51	-72	-144	+63
PM Peak	2006	105	113	34	193	53	1002	221
PM Peak	2016	221	229	89	86	70	1135	63
Change		+117	+116	+55	-107	+27	+133	-158

Larch & Shiawassee		EBL	EBT	WBT	WBR	NBL	NBT	NBR
AM Peak	2006	36	179	90	83	262	767	30
AM Peak	2016	25	139	73	42	103	741	56
Change		-11	-40	-17	-41	-159	-26	+26
PM Peak	2006	72	99	93	118	98	1239	27
PM Peak	2016	175	89	63	104	79	1258	19
Change		+103	-10	-30	-12	-19	+19	-8

The existing traffic signals at both intersections operate as a three-phased traffic signal with a lagging permitted/protected left turn phase for WB at Cedar Street and EB at Larch Street respectively.

The Transportation Section of the Public Service Department evaluated traffic signal operations for the traffic signals on Shiawassee Street at Cedar Street and Larch Street.

Three different scenarios were evaluated: 1) existing conditions, 2) lane configuration changes only, and 3) proposed - lane configuration changes with two-phase signal operations.

The cycle length, splits, and offsets that were evaluated are summarized in the table below.

Cedar & Shiawassee		EB	WB	WBT/L (overlap)	SB	Cycle Length
	Offset	(sec)	(sec)	(sec)	(sec)	(sec)
AM Existing*	41	22	22	14	44	80
Lanes changes only*	41	22	22	14	44	80
AM Proposed**	41	36	36	-	44	80
PM Existing*	35	22	22	14	44	80
Lanes changes only*	35	22	22	14	44	80
PM Proposed**	35	36	36	-	44	80

Larch & Shiawassee		WB	EB	EBT/L (overlap)	NB	Cycle Length
	Offset	(sec)	(sec)	(sec)	(sec)	(sec)
AM Existing*	4	22	22	14	44	80
Lanes changes only*	4	22	22	14	44	80
AM Proposed**	4	36	36	-	44	80
PM Existing*	30	22	22	14	44	80
Lanes changes only*	30	22	22	14	44	80
PM Proposed**	30	36	36	-	44	80

* 3-phase Signal with lagging overlap left turn ** 2-phase Signal with lane reconfiguration

The table below summarizes the Level of Service (LOS) by movement of each of the three scenarios evaluated using Synchro:

Cedar & Shiawassee	EBT	EBR	WBL	WBT	SB	V / C %
AM Existing*	C	A	-	B	B	56
Lanes changes only*	C	A	B	B	B	56
AM Proposed**	B	B	B	B	B	57
PM Existing*	C	B	-	B	B	52
Lanes changes only*	C	C	B	B	B	78
PM Proposed**	B	B	C	B	B	57

Larch & Shiawassee	EBL	EBT	WBT	WBR	NB	NBR	V / C %
AM Peak							
Existing*	-	C	C	A	B	A	41
Lanes changes only*	A	A	C	A	B	A	41
Proposed**	B	B	B	A	B	A	41
PM Peak							
Existing*	-	A	C	A	B	A	54
Lanes changes only*	A	A	C	A	B	A	53
Proposed**	B	B	B	B	B	A	53

* 3-phase Signal with lagging overlap left turn ** 2-phase Signal with lane reconfiguration

Conclusion and Recommendation

The reconfiguration of Shiawassee Street would provide a turn lane at the signalized Cedar Street and Larch Street intersections and striped bike lanes, improving operations and safety for both motorists and cyclists. The roadway reconfiguration would eliminate approximately six (6) parking spaces that are used by Riverfront Cycle and the recently opened Lansing Brewing Company, both of which have off-street parking.

The Level of Service table above indicates that if Shiawassee Street were reconfigured as proposed, and the signal operation were changed to two phases, the main line at both intersections (Cedar Street and Larch Street) would not experience a change in LOS. The LOS table shows the side street, Shiawassee Street, would experience an overall improvement in level of service after both the lane reconfigurations and two phase signals operation were implemented.

The Public Service Department recommends that Shiawassee Street be reconfigured to three lanes with bike lanes, that parking be removed on the north side of the street between Cedar and Larch Streets and that the signal operations be changed to two phases, subject to approval from MDOT.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request to restrict parking along the 600 block of West Hillsdale Street and the 600 block of South Sycamore Street to two (2) hours from 8 a.m. to 6 p.m., Monday through Friday; and

WHEREAS, the Transportation and Non-Motorized Section surveyed the occupants and owners of properties along 600 block of West Hillsdale Street and the 600 block of South Sycamore Street; and

WHEREAS, based on the results of the survey, the Transportation and Non-Motorized Section recommends that the two hour time limit along the south side of the 600 block of West Hillsdale Street and the east side of the 600 block of South Sycamore Street be made permanent; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on Public Safety reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-013 & 18-014, thereby authorizing the Transportation Engineer to regulate parking along the south side of the 600 block of West Hillsdale Street and the east side of the 600 block of South Sycamore Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-013 & 18-014 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed.

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: TCO 18-013

FILE: Hillsdale Street (600 West)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Hillsdale Street between Pine Street and Sycamore Street has been made; and as a result of said investigation, it is hereby directed that:

On the north side of HILLSDALE STREET the following regulations shall apply:

Parking shall be prohibited from Pine Street to Sycamore Street;

On the south side of HILLSDALE STREET the following regulations shall apply:

Parking shall be prohibited from Sycamore Street to 125 feet east of Sycamore Street;

No vehicle shall remain parked for a period exceeding two (2) hours between the hours of 8:00 AM to 6:00 PM, Monday through Friday, from 125 feet east of Sycamore Street to 80 feet west of Pine Street;

Parking shall be prohibited from 80 feet west of Pine Street to Pine Street;

The following Traffic Control Order(s) is/are hereby rescinded: <n.a.>

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

DATE: _____

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING: _____

SIGNED BY: _____

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: TCO 18-014

FILE: Sycamore Street (600 South)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Sycamore Street between St. Joseph Street and Hillsdale Street has been made; and as a result of said investigation, it is hereby directed that:

On the east side of SYCAMORE STREET the following regulations shall apply:

Parking shall be prohibited from St. Joseph Street to 55 feet north of St. Joseph Street;

No vehicle shall remain parked for a period exceeding two (2) hours between the hours of 8:00 AM to 6:00 PM, Monday through Friday, from 55 feet north of St. Joseph Street to 105 feet south of Hillsdale Street;

Parking shall be prohibited from 105 feet south of Hillsdale Street to Hillsdale Street;

On the west side of SYCAMORE STREET the following regulations shall apply:

Parking shall be prohibited from Hillsdale Street to St. Joseph Street;

The following Traffic Control Order(s) is/are hereby rescinded: <n.a.>

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

DATE: _____

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING: _____

SIGNED BY: _____

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

REPORT FROM THE SECRETARY #17-009

PARKING REGULATION CHANGE: HILLSDALE STREET & SYCAMORE STREET

The Transportation Section of the Public Service Department's Engineering Division received a request from a property owner at the corner of Hillsdale Street and Sycamore Street to restrict parking along the 600 block of West Hillsdale Street and the 600 block of South Sycamore Street to two (2) hours from 8 am to 6 pm, Monday through Friday.

Hillsdale Street from Pine Street to Sycamore Street is 30 feet wide with curb and gutter. Parking is prohibited along the north side of the street and unrestricted along the south side of the street.

Sycamore Street from Saint Joseph Street to Hillsdale Street is 30 feet wide with curb and gutter. Parking is prohibited along the west side of the street and unrestricted along the east side of the street.

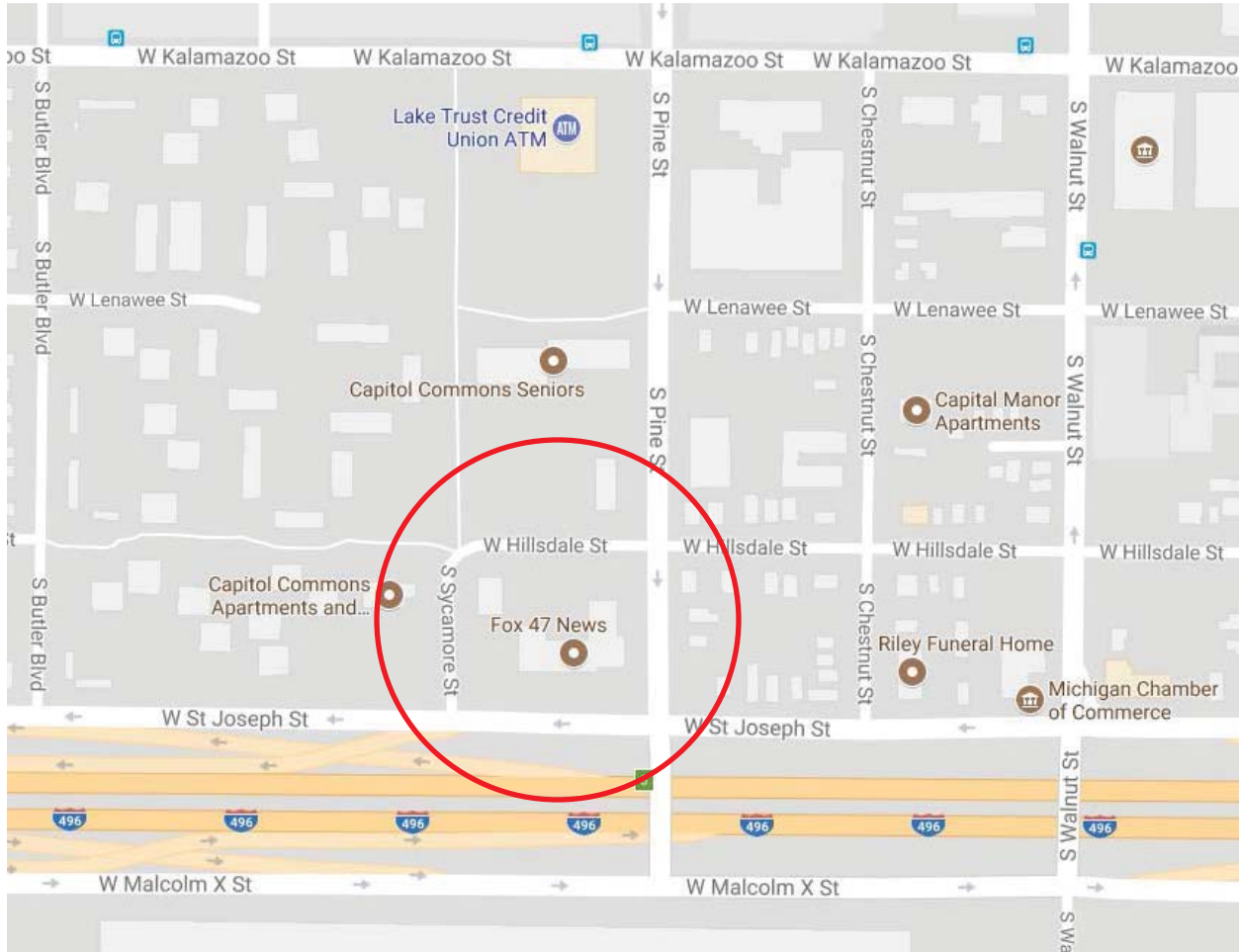
A parking survey was sent to property owners along the 600 block of West Hillsdale Street and the 600 block of South Sycamore Street with two options: 1) no change to parking regulations or 2) change the currently unrestricted parking to two hours maximum stay from 8am to 6pm, Monday - Friday. Of the 5 surveys mailed, two responses (40%) were returned. Of the surveys that were returned, two (100%) were in favor of option 2, changing the unrestricted parking to two hour time limited parking along both Hillsdale Street and Sycamore Street.

Two hour time limit signs were installed along the south side of the 600 block of West Hillsdale Street and the east side of the 600 block of South Sycamore Street on a trial basis. It is recommended that the two hour time limit along these streets be made permanent. (see **Proposed Parking Regulations**).

REPORT FROM THE SECRETARY #17-009

PARKING REGULATION CHANGE: HILLSDALE STREET & SYCAMORE STREET

LOCATION DIAGRAM



October 9, 2017

REPORT FROM THE SECRETARY #17-009

PARKING REGULATION CHANGE: HILLSDALE STREET & SYCAMORE STREET

STREET VIEW (600 WEST HILLSDALE STREET)



STREET VIEW (600 SOUTH SYCAMORE STREET)

REPORT FROM THE SECRETARY #17-009

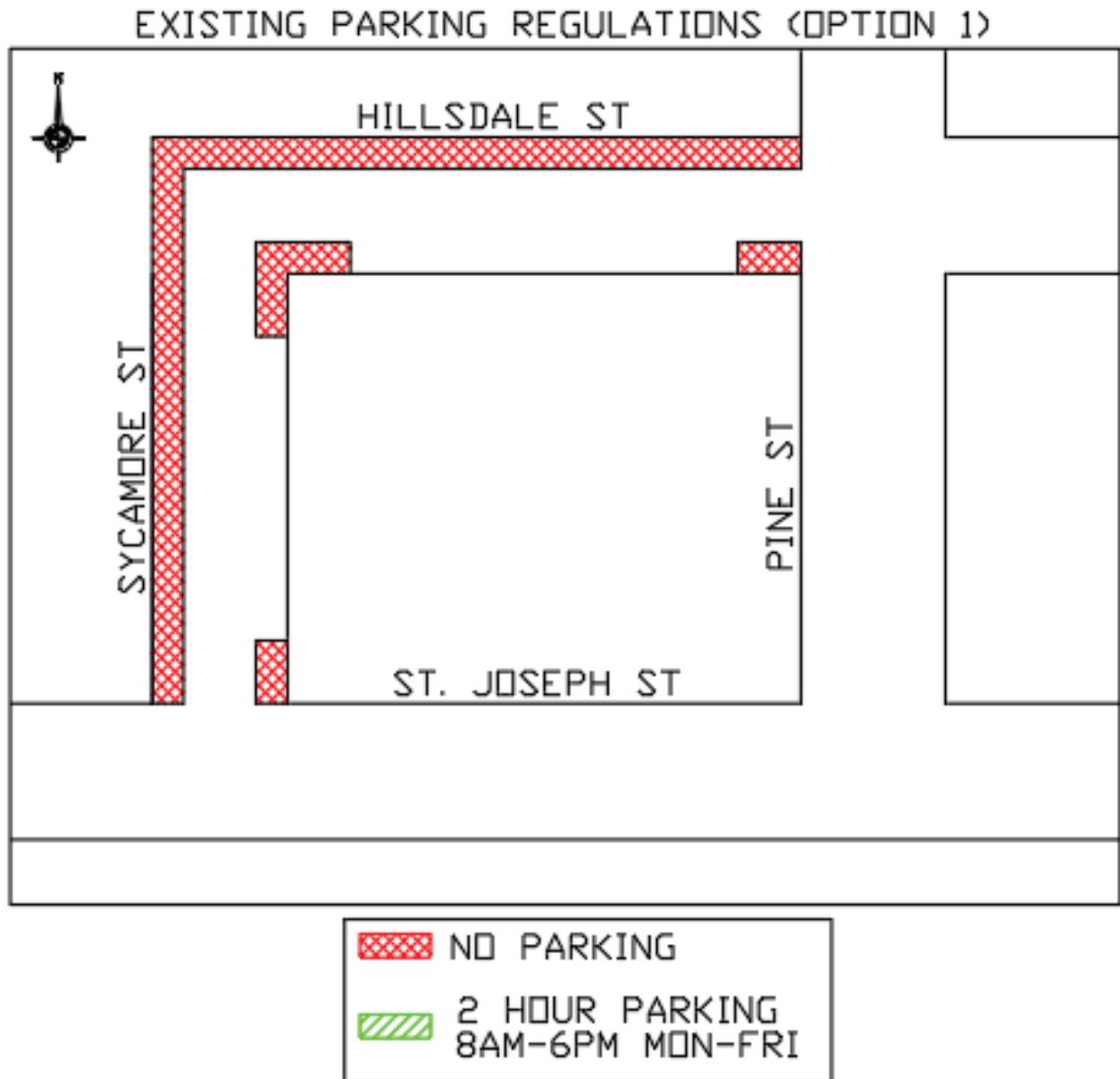
PARKING REGULATION CHANGE: HILLSDALE STREET & SYCAMORE STREET



EXISTING PARKING REGULATIONS

REPORT FROM THE SECRETARY #17-009

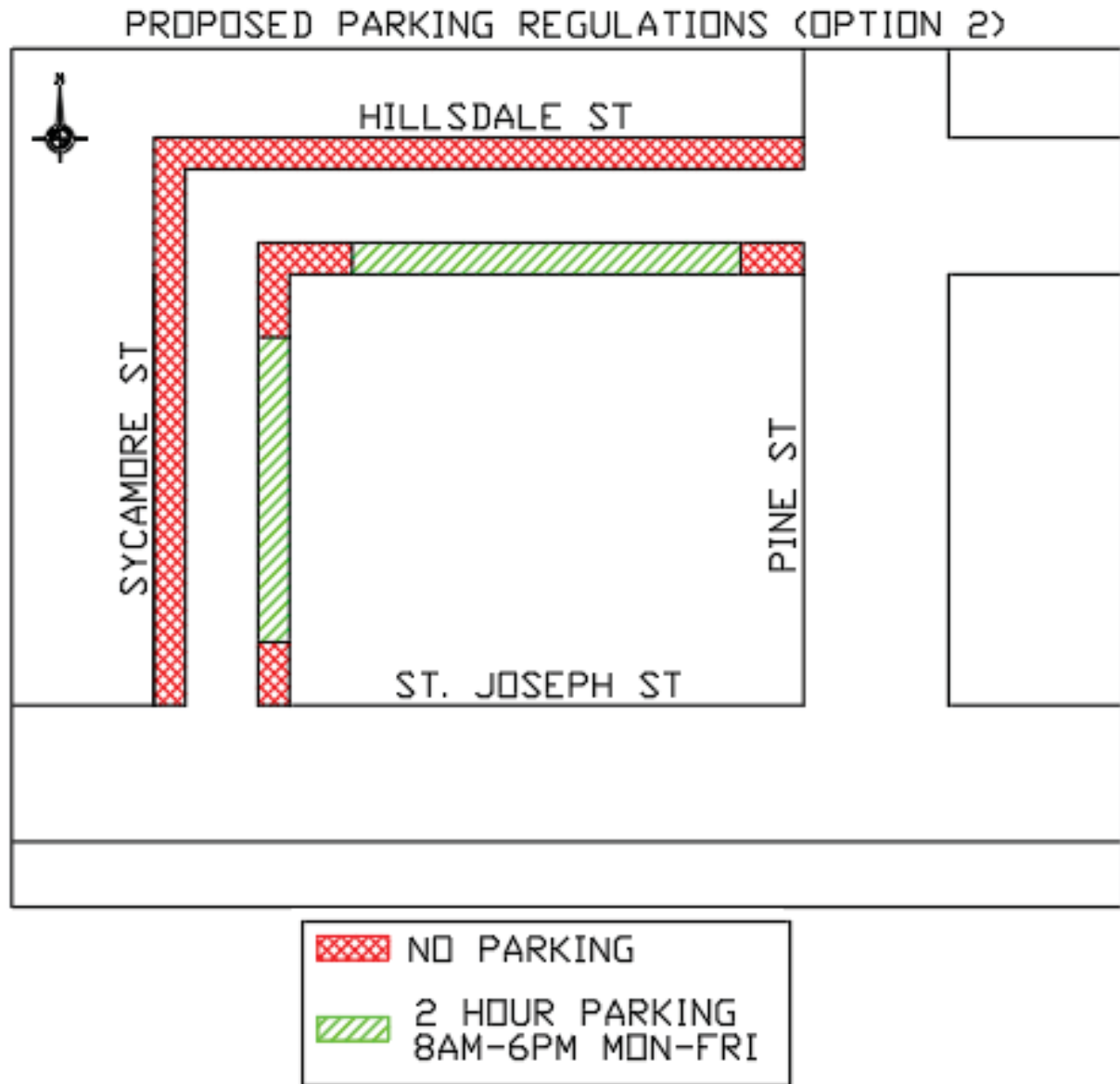
PARKING REGULATION CHANGE: HILLSDALE STREET & SYCAMORE STREET



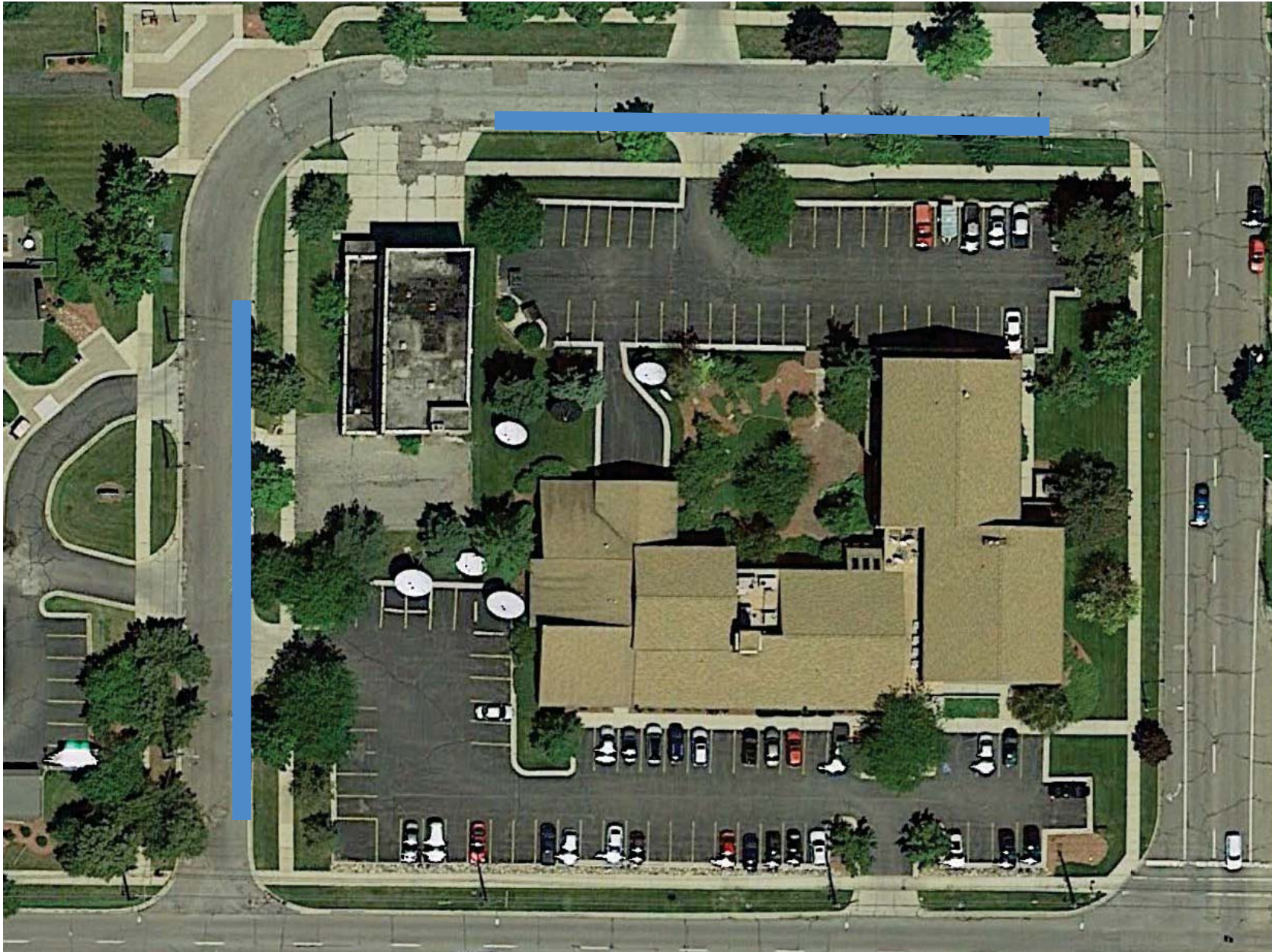
PROPOSED PARKING REGULATIONS

REPORT FROM THE SECRETARY #17-009

PARKING REGULATION CHANGE: HILLSDALE STREET & SYCAMORE STREET



Hillsdale/Sycamore Proposed 2 Hour Parking (17 spaces)



BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department is updating the parking regulations along Eureka Street between Bingham Street and Jones Street due to the removal of Bingham Elementary School and construction of the new Sparrow Hospital Cancer Facility and parking structure; and

WHEREAS, the Transportation and Non-Motorized Section proposed that the original parking restriction along the north side of the street be replaced with prohibited parking to be more consistent with the rest of Eureka Street; and

WHEREAS, based on the results of a field investigation, the Transportation and Non-Motorized Section recommend the parking prohibitions be made permanent after installing no parking signs on Eureka Street between Bingham Street and Jones Street on a trial basis; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on Public Safety reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-015, thereby authorizing the Transportation Engineer to regulate parking along Eureka Street between Bingham Street and Jones Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-015 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed.

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: TCO 18-015

FILE: Eureka Street (1100 block)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Eureka Street between Bingham Street and Jones Street has been made; and as a result of said investigation, it is hereby directed that:

On the north side of EUREKA STREET the following regulations shall apply:

Parking shall be prohibited from Jones Street to Bingham Street;

On the south side of EUREKA STREET the following regulations shall apply:

Parking shall be prohibited from Bingham Street to 185 feet east of Bingham Street;

No vehicle shall remain parked for a period exceeding two (2) hours between the hours of 8:00 AM to 6:00 PM, Monday through Friday, from 185 feet east of Bingham Street to 45 feet west of Jones Street;

Parking shall be prohibited from 45 feet west of Jones Street to Jones Street;

The following Traffic Control Order(s) is/are hereby rescinded: <n.a.>

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

DATE: _____

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING: _____

SIGNED BY: _____

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

REPORT FROM THE SECRETARY #17-008

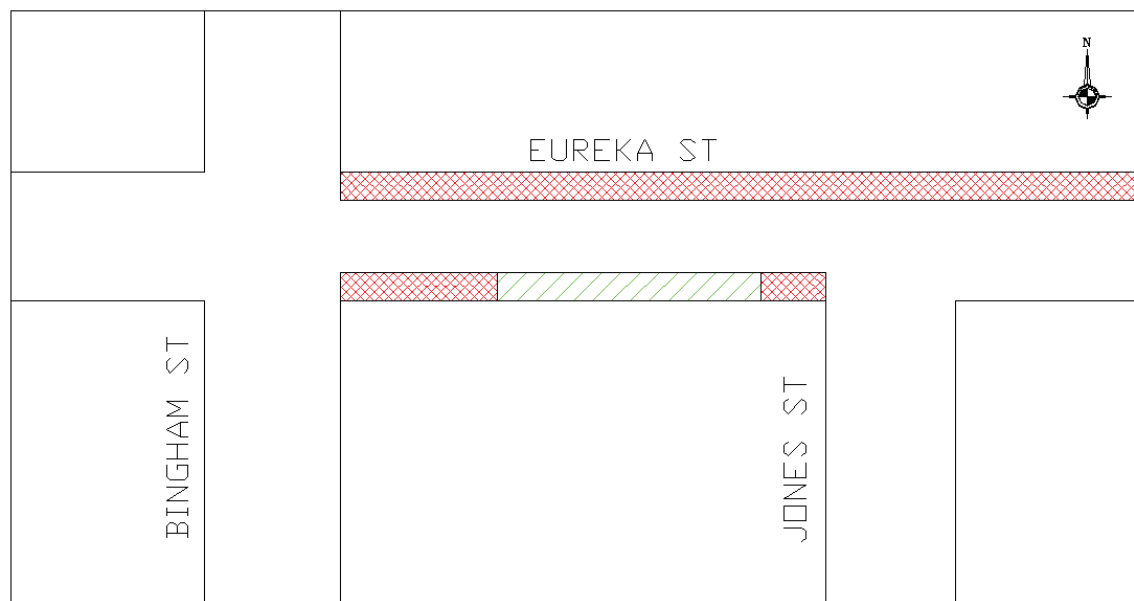
PARKING REGULATIONS: EUREKA STREET BETWEEN BINGHAM STREET AND JONES STREET

Due to the removal of Bingham Elementary School and construction of the new Sparrow Hospital Cancer Facility and parking structure, the Transportation Section of the Public Service Department's Engineering Division is updating the parking regulations along Eureka Street between Bingham Street and Jones Street.

Eureka Street is 36 feet wide with curb and gutter in this area. Parking along the north side of the street was prohibited between the hours of 7am and 4pm, School Days and parking along the south side was restricted to two hours between the hours of 8am and 6pm Monday through Friday except where prohibited near the intersections.

There is no longer a school near this location so it is proposed that the original parking restriction along the north side of the street be replaced with prohibited parking to be more consistent with the rest of Eureka Street. In addition, the parking prohibition on the south was extended east approximately 80' to accommodate trucks entering and exiting Sparrow's loading dock. This affects the parking in front of two residences. No parking signs have been installed in this area on a trial basis and it is recommended these parking prohibitions be made permanent (see diagram below)

PROPOSED PARKING REGULATIONS



NO PARKING

2 HR PARKING
8AM-6PM, MON-FRI

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request to change the existing parking regulations along Hosmer Street between Jerome Street and Vine Street; and

WHEREAS, the Transportation and Non-Motorized Section surveyed the occupants and owners of properties along Hosmer Street between Jerome Street and Vine Street; and

WHEREAS, based on the results of the survey, the Transportation and Non-Motorized Section recommends that parking along the east side of Hosmer Street between Jerome Street and Vine Street be restricted to two hours Monday – Friday from 8 am to 6 pm and parking along the west side remain unchanged; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on Public Safety reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-032, thereby authorizing the Transportation Engineer to regulate parking along Hosmer Street between Jerome Street and Vine Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-032 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed.

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-032

FILE: Hosmer Street (200 north)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Hosmer Street between Jerome Street and Vine Street has been made; and as a result of said investigation, it is hereby directed that:

On the east side of HOSMER STREET the following regulations shall apply:

Parking shall be prohibited from Jerome Street to 50 feet north of Jerome Street;

No vehicle shall remain parked for a period exceeding two (2) hours between the hours of 8:00 AM to 6:00 PM, Monday through Friday, from 50 feet north of Jerome Street to 55 feet south of Vine Street;

Parking shall be prohibited from 55 feet south of Vine Street to Vine Street;

On the west side of HOSMER STREET the following regulations shall apply:

Parking shall be prohibited from 100 feet south of Vine Street to 195 feet south of Vine Street;

The following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE:

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date _____

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

REPORT FROM THE SECRETARY #17-006

PARKING REGULATIONS SURVEY: HOSMER STREET

The Transportation and Non-Motorized Section of the Public Service Department's Engineering Division received a request to change the existing parking regulations along Hosmer Street between Jerome Street and Vine Street. The request was made by a Hosmer Street resident based on the high amount of day time parking by non-residents and the difficulty it creates in exiting driveways and finding maneuvering along the street.

Hosmer Street between Jerome Street and Vine Street is 36 feet wide with curb and gutter and unrestricted parking along both sides of Hosmer Street except where prohibited along the west side of the street from 100 feet south of Vine Street to 192 feet south of Vine Street and along the east side of Hosmer Street from 45 feet south of Vine Street to Vine Street. (see **Existing Parking Regulations**)

A parking survey was sent to property owners / residents along Hosmer Street between Jerome Street and Vine Street with the following three options:

Option 1 – Keep the existing unrestricted parking on both sides of the street.

Option 2 – Prohibit parking on one side of the street.

Option 3 – Limit parking on one side of the street to two hour s.

Of the 15 surveys mailed, 3 responses were returned (20%). Of the surveys that were returned, one (33%) was in favor Option 2 and two (67%) were in favor of Option 3.

Based on the width of the street and the current parking use, It is recommended that parking along the east side of Hosmer Street between Jerome Street and Vine Street be restricted to two hour s Monday – Friday from 8 am to 6 pm and parking along the west side remain unchanged. (see **Proposed Parking Regulations**)

July 25, 2017

REPORT FROM THE SECRETARY #17-006

PARKING REGULATIONS SURVEY: HOSMER STREET

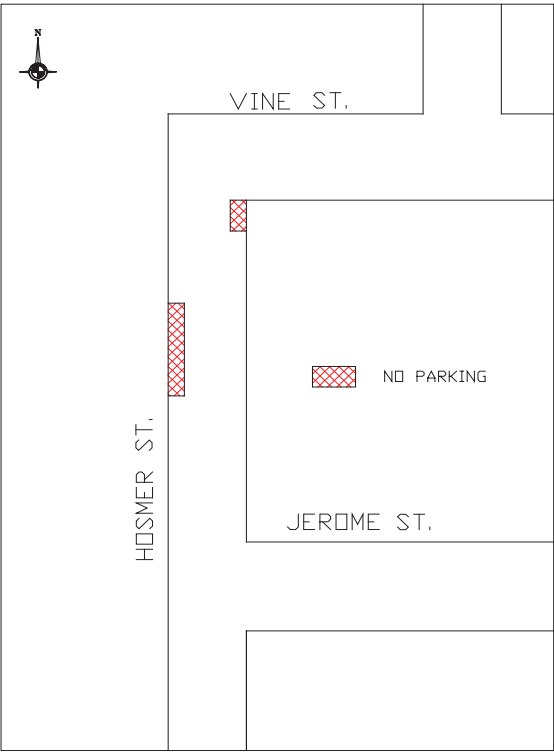
LOCATION DIAGRAM



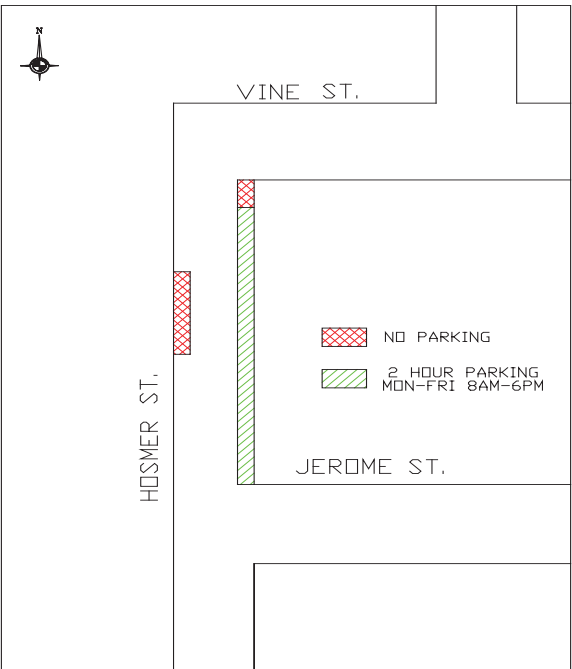
REPORT FROM THE SECRETARY #17-006

PARKING REGULATIONS SURVEY: HOSMER STREET

EXISTING PARKING REGULATIONS



PROPOSED PARKING REGULATIONS



BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request from the Lansing School District to change traffic operations and parking at Gier Park School and modify the school bus loading zones at Pleasant View and Attwood schools;

WHEREAS, the changes would modify bus load zones at Pleasant View and Attwood School and implement a one way traffic flow from 7:45 – 8:15 a.m. and 3:00 – 3:45 p.m. Monday through Friday, school days, in a counter clockwise direction along Polly Avenue, Gier Street, and Winston Avenue in front of the school;

WHEREAS, the Transportation and Non-Motorized Section surveyed and investigated the properties at Gier Park School, Pleasant View School and Attwood School;

WHEREAS, based on the results of the survey, the Transportation and Non-Motorized Section concurs with the Lansing School District's requests and recommends that the changes be implemented as requested;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office;

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board;

WHEREAS, the Committee on Public Safety reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-033, 18-034, 18-035, 18-036, 18-037 & 18-038, thereby authorizing the Transportation Engineer to regulate traffic operations and parking along Attwood Drive near Attwood School, along Gier Street, Polly Avenue and Winston Avenue near Gier Park School, and along Pleasant Grove Road near Pleasant View School;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-033, 18-034, 18-035, 18-036, 18-037 & 18-038, shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed.

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-033

FILE: Attwood Drive

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Attwood Drive between Washington Avenue and Manor Drive has been made; and as a result of said investigation, it is hereby directed that:

On the north side of ATTWOOD DRIVE the following regulations shall apply:

Stopping, standing, and parking shall be prohibited between the hours of 7:00 AM and 4:00 PM, school days from Washington Avenue to Manor Drive;

On the south side of ATTWOOD DRIVE the following regulations shall apply:

Parking shall be prohibited from 785 feet west of Washington Avenue to 550 feet west of Washington Avenue except for buses in the process of boarding / deboarding;

Parking shall be prohibited from 550 feet west of Washington Avenue to Washington Avenue;

The following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE:

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date _____

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-034

FILE: Pleasant Grove Road

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Pleasant Grove Road between Reo Road and Risdale Avenue has been made; and as a result of said investigation, it is hereby directed that:

On the east side of PLEASANT GROVE ROAD the following regulations shall apply:

Parking shall be prohibited from Reo Road to 50 feet north of Reo Road;

Parking shall be prohibited from 530 feet north of Reo Road to 612 feet north of Reo Road;

Stopping, standing, parking shall be prohibited from 225 feet south of Risdale Avenue to 25 feet north of Risdale Avenue except for buses in the process of boarding / debarking;

On the west side of PLEASANT GROVE ROAD the following regulations shall apply:

Parking shall be prohibited from Risdale Avenue to 50 feet south of Risdale Avenue;

Parking shall be prohibited from 56 feet north of Reo Road to Reo Road;

The following Traffic Control Order(s) is/are hereby rescinded: <n.a.>

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

DATE: _____

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING: _____

SIGNED BY: _____

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-035

FILE: Gier Street

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Gier Street between Polly Avenue and Winston Avenue has been made; and as a result of said investigation, it is hereby directed that:

On the north side of GIER STREET the following regulations shall apply:

Stopping, standing, parking shall be prohibited between the hours of 7:00 AM and 4:00 PM, school days, except buses in the process of boarding / debarking;

On the south side of GIER STREET the following regulations shall apply:

Stopping, standing, parking shall be prohibited between the hours of 7:00 AM and 4:00 PM, school days;

The following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

DATE: _____

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING: _____

SIGNED BY: _____

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-036

FILE: Polly Avenue

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Polly Avenue between Thomas Street and Gier Street has been made; and as a result of said investigation, it is hereby directed that:

Parking shall be prohibited on the west side of POLLY AVENUE from Gier Street to Thomas Street between the hours of 7:00 AM and 4:00 PM, school days;

The following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE: _____

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-037

FILE: Gier Street / Polly Avenue / Winston Avenue

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Gier Street between Polly Avenue and Winston Avenue, Polly Avenue between Gier Street and Thomas Street, and Winston Avenue between Gier Street and Thomas Street has been made; and as a result of said investigation, it is hereby directed that:

All vehicular traffic on the following streets shall be required to travel one-way from 30 minutes prior to the start and end of a school day to 15 minutes after the start and end of a school day:

On GIER STREET, westbound, from Polly Avenue to Winston Avenue;

On POLLY AVENUE, northbound, from Thomas Street to Gier Street;

On WINSTON AVENUE, southbound, from Gier Street to Thomas Street;

The following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

DATE: _____

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING: _____

SIGNED BY: _____

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-038

FILE: Gier Street / Polly Avenue / Winston Avenue

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Gier Street between Polly Avenue and Winston Avenue, Polly Avenue between Gier Street and Thomas Street, and Winston Avenue between Gier Street and Thomas Street has been made; and as a result of said investigation, it is hereby directed that:

All vehicular traffic on GIER STREET between Polly Avenue and Winston Avenue shall be required to travel one-way west between the hours of 7:45 AM and 8:15 AM, 3:00 PM and 3:45 PM, Monday through Friday, school days;

All vehicular traffic on POLLY AVENUE between Thomas Street and Gier Street shall be required to travel one-way north between the hours of 7:45 AM and 8:15 AM, 3:00 PM and 3:45 PM, Monday through Friday, school days;

All vehicular traffic on WINSTON AVENUE between Gier Street and Thomas Street shall be required to travel one-way south between the hours of 7:45 AM and 8:15 AM, 3:00 PM and 3:45 PM, Monday through Friday, school days;

The following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE:

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

REPORT FROM THE SECRETARY #17-007

TRAFFIC OPERATION & PARKING CHANGES:
ATTWOOD, GIER PARK AND PLEASANT VIEW SCHOOLS

The Transportation and Non-Motorized Section of the Public Service Department's Engineering Division received a request from the Lansing School District to change traffic operations and parking at Gier Park School and modify the school bus loading zones at Pleasant View and Attwood schools.

Gier Park School

The Lansing School District requests that traffic around the school be restricted to one way operation from 7:45 - 8:15 am and 3:00 - 3:45 pm Monday through Friday, school days as follows: Polly Avenue from Thomas Street to Gier Street (northbound), Gier Street from Polly Avenue to Winston Avenue (westbound) and Winston Ave from Gier Street to Thomas Street (southbound). Polly Avenue and Gier Street are both 30' wide and Winston Avenue is 26' wide. The changes would create a one way flow pattern for traffic.

On the south side of Gier Street between Polly Avenue and Winston Avenue, there is no stopping, standing, or parking on Gier Street from 7 am to 4 pm, Monday through Friday, school days. On the north side of the Gier Street in the same section, the same restriction exists with an exemption for buses, to create a bus loading zone. Parking is unrestricted on Polly Avenue and Winston Avenue between Thomas Street and Gier Street. The request is to prohibit parking on the west side of Polly Avenue and the east side of Winston Avenue between Gier and Thomas Streets. This change would eliminate the current issues caused by parking on both sides of street near the school. (see sketch on page 3).

Pleasant View School

The Lansing School District requests that the existing school bus loading zone located along the east side of Pleasant Grove Road at Pleasant View School be moved to the north to eliminated issues resulting from parents dropping off and picking up in the current bus loading zone. This would also allow parent drop off and pick up of students nearer to the school building. The new school bus loading zone will be located along the east side of Pleasant Grove Road from 25 feet north of Risdale Avenue to 225 feet south of Risdale Avenue. (see sketch on page 4)

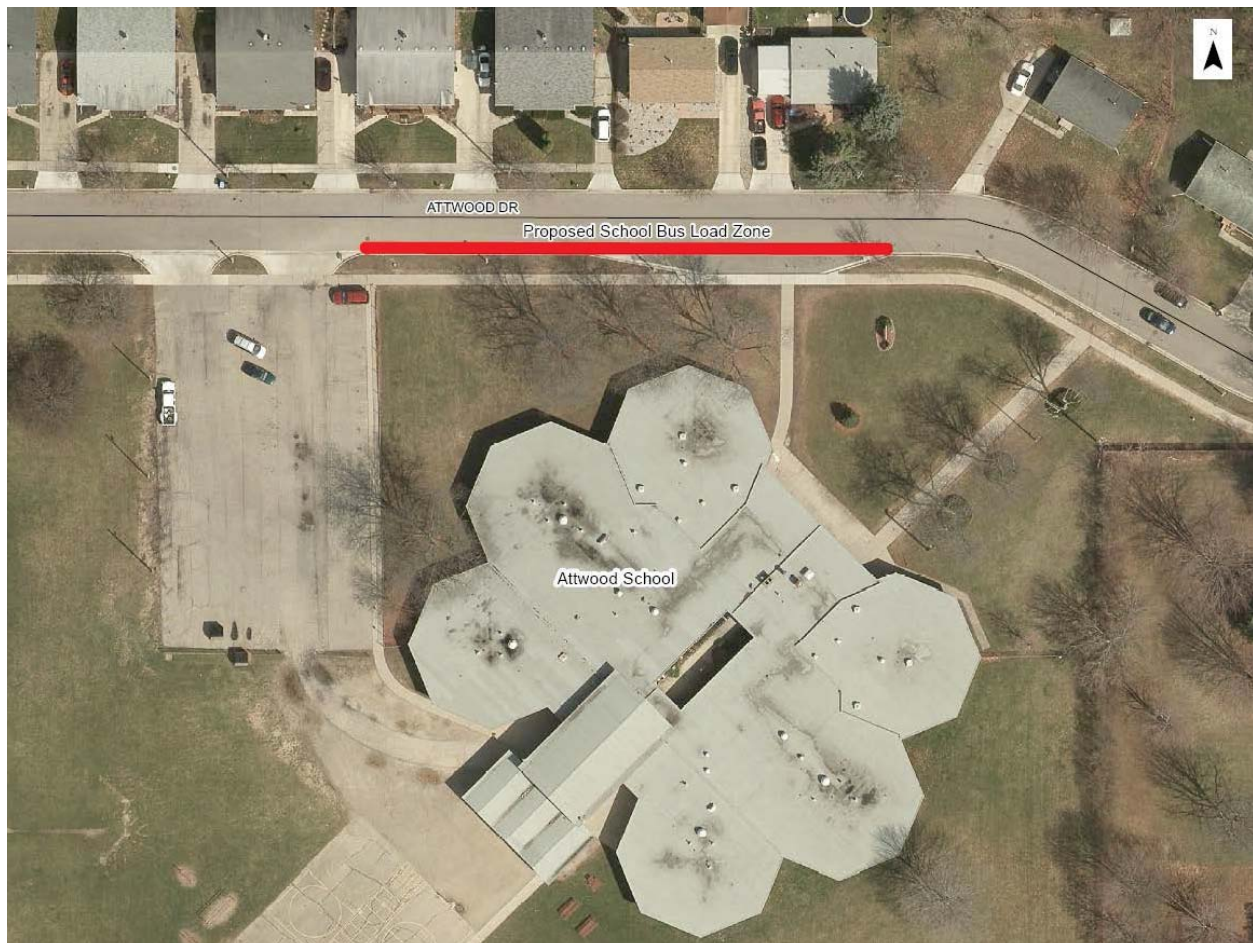
REPORT FROM THE SECRETARY #17-007

TRAFFIC OPERATION & PARKING CHANGES:
ATTWOOD, GIER PARK AND PLEASANT VIEW SCHOOLS

Attwood School

The existing school bus loading zone at Attwood School is located along the south side of Attwood Drive from 730 feet east of Manor Drive to 830 feet east of Manor Drive. The Lansing School District has requested that the existing school bus loading zone be extended to accommodate the number of buses that pick up and drop off students at the school. It is recommended that the existing school bus loading zone be extended 160 feet to the west. (see sketch below)

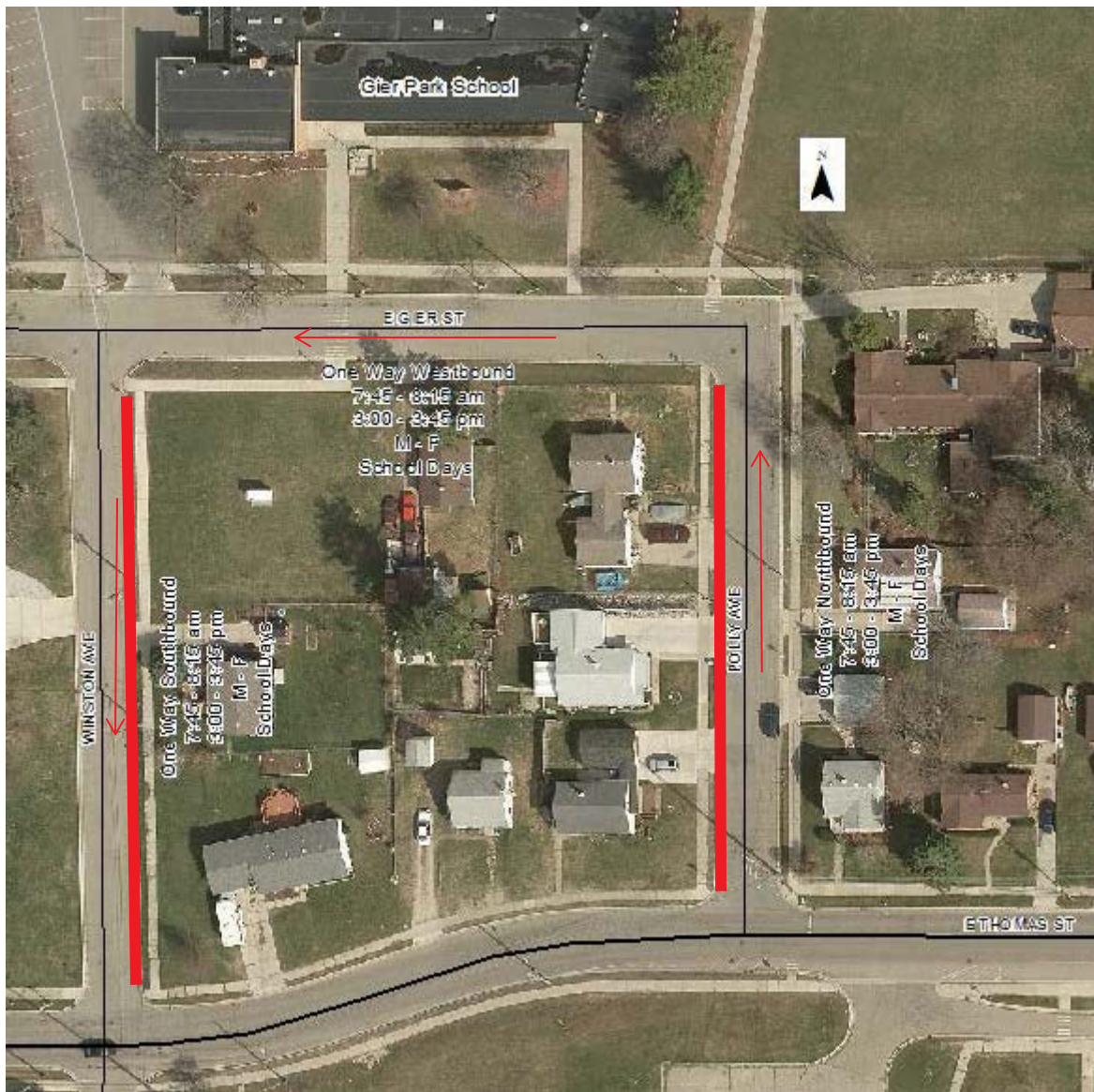
PROPOSED EXTENDED SCHOOL BUS LOADING ZONE:
ATTWOOD SCHOOL



REPORT FROM THE SECRETARY #17-007

TRAFFIC OPERATION & PARKING CHANGES:
ATTWOOD, GIER PARK AND PLEASANT VIEW SCHOOLS

PROPOSED ONE WAY CIRCULATION PATTERN AND PARKING RESTRICTIONS:
GIER PARK SCHOOL



REPORT FROM THE SECRETARY #17-007

TRAFFIC OPERATION & PARKING CHANGES:
ATTWOOD, GIER PARK AND PLEASANT VIEW SCHOOLS

PROPOSED RELOCATED SCHOOL BUS LOADING ZONE:
PLEASANT VIEW SCHOOL



August 7, 2017

REPORT FROM THE SECRETARY #17-007

TRAFFIC OPERATION & PARKING CHANGES:
ATTWOOD, GIER PARK AND PLEASANT VIEW SCHOOLS

Recommendation

The Transportation and Non-Motorized Section concurs with the Lansing School District's requests and recommends that the changes be implemented as requested.

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request from a resident to prohibit parking along the west side of Stafford Avenue in front of 4614 Stafford Avenue; and

WHEREAS, the Transportation and Non-Motorized Section installed no parking signs, on a trial basis, along the west side of Stafford Avenue in front of 4614 Stafford Avenue; and

WHEREAS, the Transportation and Non-Motorized Section recommends that the prohibited parking at this location remain in place for a maximum period of 15 years or until that time which it is no longer necessary; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on Public Safety reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-039, thereby authorizing the Transportation Engineer to regulate parking along the west side of Stafford Avenue in front of 4614 Stafford Avenue;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-039 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed.

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: TCO 18-039

FILE: Stafford Avenue

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Stafford Avenue has been made; and as a result of said investigation, it is hereby directed that:

On the west side of STAFFORD AVENUE the following regulations shall apply:

Parking shall be prohibited from 155 feet south of Potter Avenue to 210 feet south of Potter Avenue;

The following Traffic Control Order(s) is/are hereby rescinded: <n.a.>

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE:

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK:

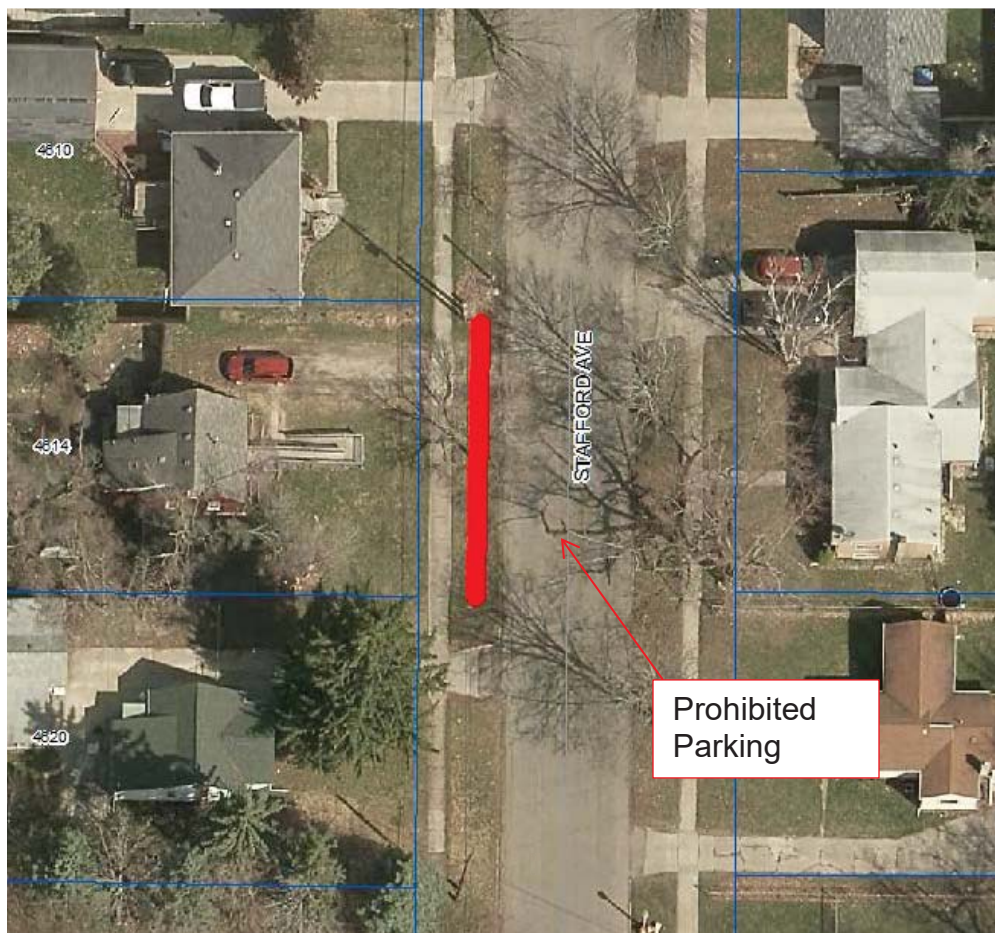
REPORT FROM THE SECRETARY #17-010

PARKING REGULATIONS: 4614 STAFFORD AVENUE

The Transportation Section of the Public Service Department's Engineering Division received a request from Cindy Thomas, a resident at 4614 Stafford Avenue, to prohibit parking along the west side of Stafford Avenue in front of her property to allow for unrestricted school bus pick up and drop off of her special needs child. She indicated that on multiple occasions vehicles have been parked in front of her house, making it difficult for the bus to pick up or drop off her child.

Stafford Avenue is 30 feet wide with asphalt overlaid curb and gutter in this area. Parking is unrestricted along both sides of Stafford Avenue. The requested parking prohibition is the width of Ms. Thomas' property; the west side of Stafford Avenue from 155 feet south of Potter Avenue to 210 feet south of Potter Avenue. (see diagram below).

No parking signs have been installed on a trial basis at this location and it is recommended that the parking prohibition remain in place for a maximum period of 15 years or until that time which it is no longer necessary.





Michigan Senate Majority Leader
Senator Arlan B Meekhof
Michigan Senate Minority Leader
Senator Jim Ananich
PO Box 30036
Lansing, MI 48909-7536

October 19, 2018

Dear Senator Meekhof & Senator Jim Ananich;

Recently the Lansing City Council became aware that the Senate is requesting to prohibit stopping, standing, and parking on the south side of Townsend Street and restrict parking on the east side of Townsend Street adjacent to the Senate building. This request was made due to the fact the hearing rooms are on the ground floor of the building.

In reviewing this request it was also noted that the City of Lansing is still waiting to collect hundreds of thousands of dollars attributable to parking revenue.

At this time the Lansing City Council Public Safety Committee has decided to place your request under pending until there is movement on the debt owed to the City of Lansing.

Sincerely,

A handwritten signature in black ink, which appears to read "Carol Wood".

Carol Wood, Chair
Lansing City Council Public Safety Committee

Tenth Floor City Hall
124 W. Michigan Ave.
Lansing, MI 48933
517-483-4177
Fax: 517-483-7630



30TH DISTRICT
P.O. BOX 30036
LANSING, MI 48909-7536
PHONE: (517) 373-6920
FAX: (517) 373-2751
senameekhof@senate.michigan.gov

ARLAN B. MEEKHOF
SENATE MAJORITY LEADER
MICHIGAN SENATE

October 24, 2018

Ms. Carol Wood, Chair
Lansing City Council Public Safety Committee
Tenth Floor City Hall
124 W. Michigan Avenue
Lansing, MI 48933

Re: City of Lansing Traffic Control Order
Michigan Senate Parking Change Request

Dear Council Member Wood:

I am writing in response to your letter dated October 19, 2018, regarding the decision of the Lansing City Council Public Safety Committee to table the Michigan Senate's request to prohibit stopping, standing, and parking on the south side of Allegan Street and to restrict parking on the east side of Townsend Street, adjacent to the Binsfeld Office Building located at 201 Townsend Street and occupied by the Senate.

Your letter states that "the City of Lansing is still waiting to collect hundreds of thousands of dollars attributable to parking revenue" and that the "Committee has decided to place [the] request under pending until there is movement on the debt owed to the City of Lansing." Your letter presumably refers to payments for certain reserved parking in the Townsend Ramp.

It is unfortunate that the Committee has tabled the Senate's request due to an unrelated issue, especially in light of the Senate's repeated efforts to pay the City for parking, dating back to September 2015.¹ Despite those efforts, the City elected on multiple occasions not to accept payment directly from the Senate, presumably because of an ongoing dispute with the Michigan Department of Technology, Management, and Budget regarding the reserved parking.

The Senate Business Office (SBO) is preparing a formal response to two letters that it received on October 17, 2018, from the City of Lansing regarding the reserved parking.² As will be further detailed in the SBO's response to the City, the Senate has been — and continues to be — ready, willing, and able to pay the City for parking in accordance with the rates established by 2001 PA 92.

¹ See, e.g., attached (undated) letter mailed on September 30, 2015, and letter dated June 6, 2016.

² One of the letters is dated June 1, 2018, but that letter was neither addressed, nor delivered, to the Senate. In fact, the Senate was not aware of the letter until October 17, 2018, when it received a second letter from the City.

Ms. Carol Wood, Chair
October 24, 2018

In light of the Senate's continued willingness to pay the City for parking, I respectfully request that the Committee reconsider its decision to table the Senate's parking change request and approve the Senate's request consistent with the recommendation of the Transportation and Non-Motorized Section of the Public Service Department.

Sincerely,



Arlan B. Meekhof
Senate Majority Leader

Attachments

Via First Class Mail and Email

Cc (via email): Jim Ananich, Senate Minority Leader

JORDAN C. HANKWITZ
DIRECTOR, SENATE BUSINESS OFFICE



Michigan Senate

Sent to Sept 30, 2015

P.O. BOX 30026
LANSING, MICHIGAN 48900-7536
PHONE (517) 373-1675
FAX: (517) 373-5270
E MAIL: senbusincoffice@senate.michigan.gov

Mr. Bob Johnson
Director
City of Lansing
Department of Planning and Neighborhood Development
316 N. Capitol Avenue-D1
Lansing, MI 48933-1236

Dear Bob:

I am writing in regards to the payment for the Senate parking spaces in the Townsend Ramp.

We understand that the lease for parking between the Department of Technology Management and Budget (DTMB) and the City of Lansing expired on August 31, 2015. At that time, eleven of the twelve months of the fiscal year had expired, and the Senate processed a payment to DTMB for 11/12ths of the Senate's yearly rate established through Public Act 92 of 2001.

The Michigan Senate would like to establish a process to pay the City of Lansing for Senate employee parking in the Townsend Ramp, pursuant to Public Act 92 of 2001.

For September 2015, the Senate owes the City of Lansing \$19,332 for parking in the Townsend Ramp. The Senate would like to process a payment directly to the City for this amount.

For the billing year beginning October 1, 2016, the monthly amount is \$18,860, after adjusting the rate for the Detroit CPI in accordance with Act 92 of 2001. I would like to propose that the City send the Senate a monthly invoice in that amount, and the Senate will then process a payment to the City.

Please let me know if the above is acceptable to you. I look forward to working with you in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Jordan C. Hankwitz".

Jordan C. Hankwitz
Director, Senate Business Office

JORDAN C. HANKWITZ
DIRECTOR, SENATE BUSINESS OFFICE



PO BOX 30046
LANSING MICHIGAN 48209 2536
PHONE 313 373 1675
FAX 313 373 5279
E MAIL senatebusinessoffice@senate.michigan.gov

Michigan Senate

June 6, 2016

Mr. Bob Johnson
Director
City of Lansing
Department of Planning and Neighborhood Development
316 N. Capitol Ave – D1
Lansing, MI 48933-1236

Dear Mr. Johnson,

I am writing in regards to payment for the Senate parking spaces in the Townsend ramp.

Per our previous correspondences regarding this matter, I understand that the City of Lansing is pursuing payment from the State of Michigan Department of Technology, Management and Budget (DTMB) for the 400 parking spaces at the Townsend ramp made available for Senate parking.

Because my office is not privy to the status of the City's pursuit of payment from DTMB, I am again offering to pay the Senate's portion of the parking charges directly to the City of Lansing in the amount of \$19,332 for September 2015 and in the amount \$18,860 per month for October 2015 through current.

If you have any questions, or would like to arrange direct payment, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Jordan C. Hankwitz".

Jordan C. Hankwitz
Director, Senate Business Office



JIM ANANICH
SENATE MINORITY LEADER
MICHIGAN SENATE

27TH DISTRICT
P.O. BOX 30036
LANSING, MI 48909-7536
PHONE: (517) 373-0142
FAX: (517) 373-3938
senjananich@senate.michigan.gov

RECEIVED
OCT 25 2018
LANSING CITY COUNCIL

October 23, 2018

Councilwoman Carol Wood, Chair
Lansing City Council Public Safety Committee
City Hall, Tenth Floor
124 W Michigan Ave
Lansing, MI 48933

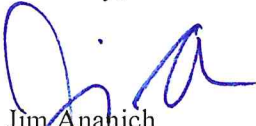
Re: City of Lansing Traffic Control Order
Michigan Senate Parking Change Request

Dear Councilwoman Wood:

I am writing in response to your letter dated October 19, 2018, regarding the decision of the Lansing City Council Public Safety Committee to table a parking request made by the Michigan Senate. Thank you for informing me regarding the Public Safety Committee's recent action on this request. It is my understanding that the City has been in touch with the Senate Majority administration and they are the most appropriate entity to address this matter going forward. Having said that, if there's anything else that you'd like to share in the future, please do not hesitate to contact me.

Thank you for your time and attention.

Sincerely,



Jim Ananich
Senate Minority Leader
District 27



**Material Not Available at the time the
packet was published.
Please continue to check back for
updates on this document**