



AGENDA
Committee on Public Safety
Wednesday, October 10, 2018 @ 3:30 p.m.
City Council Conference Room, 10th Floor

Council Member Carol Wood, Chair
Council Member Adam Hussain, Vice Chair
Council Member Jeremy Garza, Member

1. Call to Order

2. Roll Call

3. Minutes

- October 3, 2018

4. Public Comment on Agenda Items

5. Discussion:

- A. ORDINANCE – Chapter 1284.20; Guidelines, Requirements and Exemptions for Lighting of Off-Street Parking
- B. ORDINANCE & DISCUSSION - Amendments to Chapter 1060; Broaden & Clarify Enforcement of Trash and Recycling Bins
- C. RESOLUTION – Traffic Control Order ~~18-014~~ 18-041 & 18-042 Parking Regulations on Allegan St. between Walnut & Townsend; Townsend Between Allegan St. & Washtenaw Street
- D. RESOLUTION – Traffic Control Order 18-029; Parking Regulations on the 200 Block of South Walnut Street
- E. RESOLUTION – Traffic Control Order 18-031; Parking Regulations along the 400 Block of Townsend Street
- F. DISCUSSION – 2am – 5am Parking Enforcement

6. Other

7. Adjourn



MINUTES
Committee on Public Safety
Wednesday, October 3, 2018 @ 3:30 p.m.
City Council Conference Room, 10th Floor

CALL TO ORDER

The meeting was called to order at 3:30 p.m. by Council Member Hussain

ROLL CALL

Council Member Carol Wood, Chair- excused
Council Member Adam Hussain, Vice Chair
Council Member Jeremy Garza, Member

OTHERS PRESENT

Sherrie Boak, Council Staff
Steve Swan, Building Official
Joseph Abood, Chief Deputy City Attorney
Lisa Hagen, Assistant City Attorney
Council Member Spitzley
Harold Leeman
Kathy Miles
Officer Trevor Arnold
Jason Wilkes
Andy Kilpatrick, Public Service Director
Chief Purchase, LFD
Marshaun Blake, Fire Marshall
Kyle Kaminski
Elaine Womboldt

Minutes

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM SEPTEMBER 12, 2018 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment

Public Comment taken during each agenda item.

DISCUSSION/ACTION:

UPDATE – 3801 Walton & Future Enforcement

Council Member Hussain updated on the history of the site and enforcement. It was noted a meeting was held with the owner and promises were made, but items were not addressed. Joe confirmed City Attorney office was following up with departments on other properties, but not this one. He acknowledged they were asked to reach the owner and invite to future

meeting. Officer Arnold updated the group on status on the property and his efforts, concluding that he was to the point where they cannot make progress without help from the owners. Concerns included bed bugs, mice, no lease agreements, and the call log documented 96 calls in one year which is a decrease from the previous year which came in at 164 calls. Council Member Garza stated he had a conversation with the neighboring property owner and they too are concerned. He then asked Mr. Swan to investigate the electrical at the property because complaints. Council Member Hussain said his concerns that the owner had promised things but never complied, so he was now asking Law what to do next. Mr. Abood stated he would follow up with Officer Arnold on the facts and specifics to see if there is a case on the health, safety and welfare of the tenants. If so they could pursue an administrative search warrant to check for code and building safety violations. Council Member Garza asked if all apartments were safe to be rented, and Mr. Swan referred to the inspection report on Unit 7, which is the only one currently tagged unsafe. Council Member Garza suggested that if the owner cannot keep up on the maintenance he should let it go to a management company. Council Member Hussain suggested inviting the owner again to a Committee meeting and have him agree to a letter of agreement. Council Member Spitzley asked how many properties this owner had in the City, and no one could provide that. She then suggested it be looked into and an overall agreement on all properties be done. Council Member Hussain agreed, noting all the properties could be like this one, and he wanted a quick fix on this one.

Ms. Womboldt spoke on her frustration with the property and the landlord.

Council Member Garza asked Mr. Swan if their office had been on site over the last two weeks, and Mr. Swan confirmed they had not, but will make a personal site visit.

UPDATE – Logan Square

Chief Purchase informed the Committee about the inspection, where they did have an issue of access and did do inspections of the occupied units. They were having issues with getting into the unoccupied units, but after a meeting with the LFD and Fire Marshall, and hearing Code Compliance was allowed and found deficient fire suppression, so this made it possible to inspect by the LPF because of the fire safety. A letter was then sent to the owner with the intent to inspect, via certified mail. This gives the owner an amount of time to respond and have the inspection, but they never received communication, so they worked with the City Attorney and got a warrant for inspection. Once they got the warrant, the owner did respond and they inspected August 28th. The owner was on site and went through with the inspectors, and since that time Chief Purchase stated he has spoken to him on numerous occasions. Fire Marshall Blake provided the results of the inspection where he met with owner, went into unoccupied suites, found debris and furniture but not much. The majority of the violations, the Fire Marshall stated, were untested or unmaintained fire suppression, which would be due to the business at the time. Once it is installed it is to be operating and secure whether vacant or not. The debris and furniture, the owner was told to remove. Since the inspection, the Fire Marshall has received word the owner has contracted with a suppression company to address those items, which was confirmed to begin on October 8, 2018. There is a meeting scheduled the week of October 10th, 2018 to review and he was also asked to secure the unsecured areas. He added, they will ask, even though it is not required, to make changes on site to make it aesthetically pleasing. Chief Purchase noted that the owner has called him numerous occasions to keep him updated and he has been required to put lock box, with keys to all the suites, on site, which is a code requirement. The code required placard for hazards to fire fighters the LFD will install. Regarding the suppression system, the LFD made an allowance that the system will not be active, only utilized when there is a fire. With no heat in vacant units, it would freeze so they do not have to be active for vacant units. Council Member Hussain asked Mr. Swan if the damaged signs were fixed and pot holes repaired. Mr Swan stated that building went with fire and noted some cracked walls, foundation issues and

have spoken to the owner who has an engineer working on it, and so far they are within the time frame for a 30 day correction notice. He then distributed a redevelopment opportunity flyer from EDP that was done and provided to the owner who was interested and also interested in selling. Mr. Abood was asked for an update from Law, and stated that the City Attorney was still working on department interviews. Council Member Hussain asked if they would be done by October 10th, and Mr. Abood could not commit to a date.

Ms. Miles stated her opinion the private sewer was deteriorating based on what she thought she heard at past meetings. Mr. Kilpatrick stated it is not in emanate danger, but they do have issues they need to address.

UPDATE – Pleasant Grove Holmes Shopping Center

Council Member Hussain stated the only item to address was an update from the City Attorney office on his “interviews” with all the departments involved in this project, and since it was stated earlier they do not have that there will be no update at this meeting. This item was moved onto the next agenda. He did update the group on items he was aware of such as the Beacon Sports Complex is progressing, SWAG closed on the property on the corner for the Town Square and there are discussions on the reactivation of the school in the area.

Chief Purchased admitted his department has been addressing this property as well, and as Logan Square, they have attempted to reach the owner to get access and have sent certified letter. If there is absence a response, the Chief stated they will seek an administrative search warrant to access.

Council Member Hussain asked Mr. Swan if there were confirmed rat droppings at Logan Square and he confirmed.

ORDINANCE & DISCUSSION - Amendments to Chapter 1060; Broaden & Clarify Enforcement of Trash and Recycling Bins

Council Member Hussain recapped the last Committee meetings where the Committee questioned if the ordinance not speaking to where the container has to be placed is enforceable if they leave it in their front yard behind the sidewalk. Mr. Abood stated that Law does not have any issue with the language in ordinance, and they do not have the right to tell people where, outside of the right of way, to keep their dumpster. He stated if the Committee say it is not enforceable they can take the language out, but in his opinion Mr. Abood stated he say no need to take out, but it would provide to the residents that this is the desire of the City. Council Member Garza stated it had no “teeth” for enforcement it can be taken out. Council Member Hussain understood keeping it in for guidance, but was concerned Council would get calls on why they are not enforcing. Council Member Hussain moved the conversation to the Committee meeting on October 10, 2018. Mr. Abood stated his office would provide a proposed alternative draft without the language so they have both versions to make their decision. Council Member Hussain asked if there will be a substantive change since the public hearing, that they would have to have a second hearing. Mr. Abood stated that it would not be so substantial, but will confirm with the City Attorney. Ms. Boak informed the Committee and staff that recently it was brought to the office’s attention that Waste Management might also be picking up residential in addition to commercial and therefore the Clerk’s office was contacted to check Waste Management contract to make sure that was authorized and if not to contact them and have them come in. Mr. Kilpatrick was not aware of Waste Management picking up residential and was directed to speak with the Clerk on an update.

RESOLUTION –Concur with Ingham County/City of Lansing Community Corrections Advisory Board Reappointments- Mick Grewal; Jacqueline Straub

MOTION BY COUNCIL GARZA TO APPROVE THE RESOLUTION JEREMY FOR THE REAPPOINTMENTS OF MICK GREWAL AND JACQUELNE STRAUB TO THE INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS ADVISORY BOARD. MOTION CARRIED 2-0.

Other

Ms. Womboldt asked for information on a rumor she heard that City employees have to clean the ramps, particularly the South Capital ramp, and are being exposed to needles without appropriate hazardous material training on it. She asked for the Committee to look into a procedure. Mr. Kilpatrick stated it would not be hazardous training but "sharps training" and they would have the equipment. He noted it was not Public Service, but Parking. Council Member Hussain stated they would reach out to Mr. McGrain and Mr. Gamble on the training and reporting process. Mr. Leeman asked for a bigger focus on the whole area.

Ms. Womboldt spoke about her concern with a plaza located across from Metro Bowl, and her assumptions that there is a club in one unit, concern with a door buzzer at the opening of a beauty shop, one unit having blacked out windows, and admitted she smelled marihuana in the area. She asked for information on what constitutes a "club". Mr. Swan stated his office could inspect it based on her opinion there was "gathering" outside the unit she believe is a "club". Ms. Hagen stated she would look into a definition of "club" and Council Member Hussain stated he would ask Council Member Wood to place on the next agenda.

Council Member Hussain spoke briefly about a task force in the past that's only focus was on problem properties and as they addressed them another property was added.

Mr. Wilkes asked what the residents are to do if the trash carts are not removed, and Mr. Kilpatrick stated they can speak to the Clerk, Public Service, Council, the Mayor or the City Attorney.

ADJOURN

Adjourned at 4:45 p.m.

Submitted by Sherrie Boak,

Recording Secretary

Lansing City Council

Approved as presented: _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND CHAPTER 1284.20 OF THE LANSING CODIFIED ORDINANCES BY PROVIDING FURTHER GUIDELINES, REQUIREMENTS, AND EXEMPTIONS FOR LIGHTING IN AREAS OF OFF-STREET PARKING. THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 1284.20 of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

1284.20. – Lighting.

~~All lighting used to illuminate any off-street parking area shall be so installed as to be confined within and directed onto the parking area only.~~ UNLESS OTHERWISE EXEMPTED BY THIS SECTION, ALL LIGHTING MUST COMPLY WITH THE FOLLOWING STANDARDS:

(a) MINIMUM LIGHTING STANDARDS:

(1) EXTERIOR LIGHTING, IN COMPLIANCE WITH THE STANDARDS OF THIS SECTION, MUST BE PROVIDED IN ALL PARKING LOTS DESIGNED FOR THE PARKING OF MORE THAN FIVE (5) VEHICLES AND FOR ALL LOADING AND UNLOADING AREAS ON COMMERCIAL OR INDUSTRIAL SITES.

(2) ADEQUATE LIGHTING SHOULD BE PROVIDED TO COVER THE ENTIRE PARKING LOT, AND APPLICABLE LOADING AND UNLOADING AREAS. LIGHTING SHALL BE EVEN, AND “HOT” AND “COLD” SPOTS ARE TO BE AVOIDED. SUCH LIGHTING MAY NOT EXCEED THE LIMITATIONS SET FORTH IN SUB-SECTION (b), AND MUST BE PROVIDED, EVEN IF THE SITE IS NOT CURRENTLY OCCUPIED.

(b) MAXIMUM LIGHTING STANDARDS:

(1) ALL LIGHTING, INCLUDING LIGHTS VISIBLE THROUGH A WINDOW, SHALL BE FULLY SHIELDED AND DIRECTED DOWNWARD TO PREVENT OFF-SITE GLARE.

(2) THE INTENSITY OF LIGHTS SHALL NOT EXCEED 5 FOOTCANDLES WITHIN ANY SITE, EXCEPT A MAXIMUM OF 10 FOOTCANDLES IS PERMITTED WITHIN SITES USED AS GASOLINE STATIONS OR AUTOMOBILE DEALERSHIPS AS LONG AS THE LIGHT INTENSITY DOES NOT EXCEED THE ALLOWABLE INTENSITIES AT THE PROPERTY LINE.

(3) FOR SITES ABUTTING A RESIDENTIAL ZONE OR USE, THE INTENSITY OF LIGHT CANNOT EXCEED 0.5 FOOTCANDLES AT THE PROPERTY LINE.

(4) THE MAXIMUM HEIGHT OF PARKING LOT LIGHT FIXTURES SHALL BE 35 FEET.

(5) LUMINOUS-TUBE AND EXPOSED-BULB FLUORESCENT LIGHTING IS PROHIBITED AS AN ARCHITECTURAL DETAIL ON ALL BUILDINGS, E.G. ALONG THE ROOF LINE AND EAVES, AROUND WINDOWS, ETC.

(c) EXEMPTIONS.

THE FOLLOWING ARE EXEMPT FROM THE LIGHTING REQUIREMENTS OF THIS SECTION, EXCEPT THAT THE ZONING ADMINISTRATOR MAY TAKE STEPS TO ELIMINATE THE IMPACT OF LIGHTS FOR THE EXEMPTED USES WHEN DEEMED NECESSARY TO PROTECT THE HEALTH, SAFETY AND WELFARE OF THE PUBLIC:

(1) SPORTS FIELD LIGHTING, IN USE NO LATER THAN 11:00 P.M., PROVIDED SUCH LIGHTING IS LOCATED AT LEAST 1,000 FEET AWAY FROM ANY EXISTING RESIDENTIAL ZONE OR USE. OTHER SPORTS

1 FIELD LIGHTING MAY BE APPROVED BY THE PLANNING OFFICE
2 AFTER A DETERMINATION THAT COMPLIANCE WITH THE
3 STANDARDS IN THIS SECTION HAVE BEEN MET TO THE GREATEST
4 EXTENT POSSIBLE, AND THAT ALL EFFORTS POSSIBLE WERE MADE
5 TO MINIMIZE ANY NEGATIVE IMPACTS TO SURROUNDING USES.

6 (2) SHIELDED PEDESTRIAN WALKWAY LIGHTING.

7 (3) STREET LIGHTS.

8 (4) PUBLIC RECREATIONAL FACILITIES, NOT INCLUDING THE PARKING
9 LOTS FOR PUBLIC RECREATIONAL FACILITIES.

10 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules,
11 inconsistent with the provisions hereof are hereby repealed in their entirety and shall be void and
12 of no effect.

13 Section 3. Should any section, clause or phrase of this ordinance be declared to be
14 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
15 other than the part so declared to be invalid.

16 Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
17 immediate effect by City Council.

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23 Approved as to form:

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28 _____
City Attorney

Dated: _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 1060, SECTION 05,
SECTION 07, SECTION 08, AND SECTION 99, TO BROADEN AND CLARIFY
ENFORCEMENT OF COLLECTION BIN REQUIREMENTS.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 1060, Section 05, of the Codified Ordinances of the City of
Lansing, Michigan, be and is hereby amended to read as follows:

(a) Between each collection period, the owner, tenant, lessee or occupant of any property shall
provide a suitable place on the premises to store solid waste and/or recyclable materials. ~~Solid~~
~~waste and/or recycling and/or yard waste containers shall be placed and protected so that they~~
~~cannot be easily disturbed by animals and in a place which, if possible, is not visible from the~~
~~street and away from places occupied by other persons.~~

(b) Solid waste and/or recycling containers and/or yard waste containers, ~~which will be picked~~
~~up~~ **FROM THE SIDE OF THE STREET by Public Service Department employees** from
residential sites of generation, shall be set out in the right-of-way (adjacent to the street) on
designated collection days, as specified ~~in the rules and regulations prepared~~ by the Public
Service Director and approved by Council. The schedule shall provide **FOR A MAXIMUM OF**
one collection weekly. The solid waste and/or recycling containers shall not be placed between
the sidewalk and the curb (adjacent to the street) prior to 4:00 p.m. of the day preceding the
scheduled collection day. No later than 7:00 a.m. on the day following the collection day, the

solid waste and/or recycling containers shall be promptly removed from between the right-of-way (locations adjacent to the street) by the owner, resident, tenant, lessee or occupant.

Section 2. That Chapter 1060, Section 07, of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

(a) The owner or occupant of a residential site of generation unit shall promptly clean up and remove any scattered solid waste, rejected items, recyclable material and/or yard waste resulting from the breakage or opening of any ~~City~~ collection bag, can or other container or refuse bag intended for collection from the residential site of generation unit within twenty-four hours after the same has been scattered.

(b) Within twenty-four hours after written notification by the City, the owner or occupant of a residential site of generation unit shall, in accordance with this chapter, properly dispose of any such scattered refuse, rejected items, any ~~City~~ collection bag (and the contents thereof), intended for collection which is either broken or otherwise open, any ~~City~~ collection bag which weighs in excess of thirty pounds, any ~~City~~ collection bag which contains unacceptable materials for collection or any ~~City~~ collection bag which was placed on the curb in front of the residence prior to 4:00 p.m. of the day preceding the collection day, or later than 7:00 a.m. of the day of collection.

(c) Notification shall be in writing and sent by first class mail to the owner or party in interest of the property on which or in front of which the violation of this chapter exists. The name and address of the owner or party in interest of the residential site of generation shall be determined from the last local tax assessment record for the property. Notice shall also be given to the occupant of the property on which or in front of which the violation exists, by either giving a

1 copy of the notice personally to a person at the residence or by sending a copy of the notice by
2 first class mail to the "occupant," as addressee, addressed to the property, if there is a residential
3 site of generation thereon, and by posting a copy of the notice in a conspicuous place at the
4 property or on a building thereon.

5 Section 3. That Chapter 1060, Section 08, of the Codified Ordinances of the City of
6 Lansing, Michigan, be and is hereby amended to read as follows:

7 (a) *Removal or Abatement.* Any solid waste, recyclable material and/or yard waste
8 accumulated in a manner which is a public nuisance; any scattered solid waste, rejected items,
9 recyclable material and/or yard waste; broken or open ~~City~~ collection containers; yard waste
10 collection or recyclable material containers in excess of thirty pounds; ~~City or private~~ collection
11 containers containing unacceptable materials; or ~~City or private~~ collection containers placed in
12 front of a residential site of generation contrary to any collection procedure referred to in Section
13 1060.05; or any bulk item accumulated beyond the time frame identified in Section 1060.12, or
14 unacceptable bulk item or bulk item placed in front of a residential site of generation contrary to
15 collection procedures referred to in Sections 1060.14 and 1060.15, is hereby declared to be a
16 public nuisance and is subject to removal or abatement. If a violation of this chapter is not
17 corrected within seven days after notice is given in the manner provided in Section 1060.07 or
18 1060.16, respectively, then the City, through its Public Service Director or ~~a~~**Authorized CITY**
19 **OFFICIAL representative**, agent or designee, may remove or abate the nuisance.

20 (b) *Expenses.*

21 (1) The complete expense, including the administration costs to the City, incurred in the
22 removal, abatement or preparation of materials for recycling shall be the sole responsibility of

the owner or party in interest of the property on which or in front of which the condition existed, and shall be paid by the owner or party in interest in whose name the property appears on the City's latest real property tax assessment records. The expense shall be a penalty for income tax purposes.

(2) The complete expense incurred shall be a lien against the real property and shall be reported to the City Assessor, who shall assess the same against the property on which or in front of which the nuisance was located.

(3) The owner or party in interest in whose name the property appears upon the last local tax assessment records shall be notified of the amount of such cost by first class mail at the address shown on the records. If he or she fails to pay the same within thirty days after mailing, by the City Assessor, of a notice of the amount thereof, the City Assessor shall add the same to the next tax roll of the City, and such amount shall be collected in the same manner in all respects as provided by law for the collection of taxes by the City.

Section 4. That Chapter 1060, Section 99, of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

(a) Any violation of this Chapter 1060 shall be deemed to be a civil infraction pursuant to Code Chapter 203.

(b) The following schedule of civil fines payable to the Municipal Ordinance Violations Bureau for admissions of responsibility to civil infraction violation notices is established under this chapter:

First offense ~~\$20.00~~ **\$25.00**

~~First repeat~~ **SECOND** offense ~~40.00~~ **\$50.00**

TRAFFIC INVESTIGATION REPORT #18-041 & #18-042

PARKING CHANGE REQUEST: ALLEGAN STREET AND TOWNSEND STREET

The Transportation and Non-Motorized Section of the Public Service Department received a request from the Michigan Senate to restrict parking around its new office at the southeast corner of Allegan and Townsend due to security and operational concerns. The Senate is requesting to prohibit stopping, standing and parking on the south side of Allegan Street east of Townsend Street and restrict parking on the east side of Townsend Street adjacent to the building. This request was made due to the fact that the hearing rooms are on the ground floor of the building.

ROADWAY GEOMETRICS

Allegan Street is a state trunk line under the jurisdiction of the Michigan Department of Transportation. Metered parking is available on both sides of Allegan Street in the vicinity of Townsend Street.

Townsend Street is under the City of Lansing's jurisdiction. There is metered parking on both sides of Townsend Street in the vicinity of Allegan and a loading zone on the east side of Townsend Street just north of the exit from the Townsend Parking Ramp.

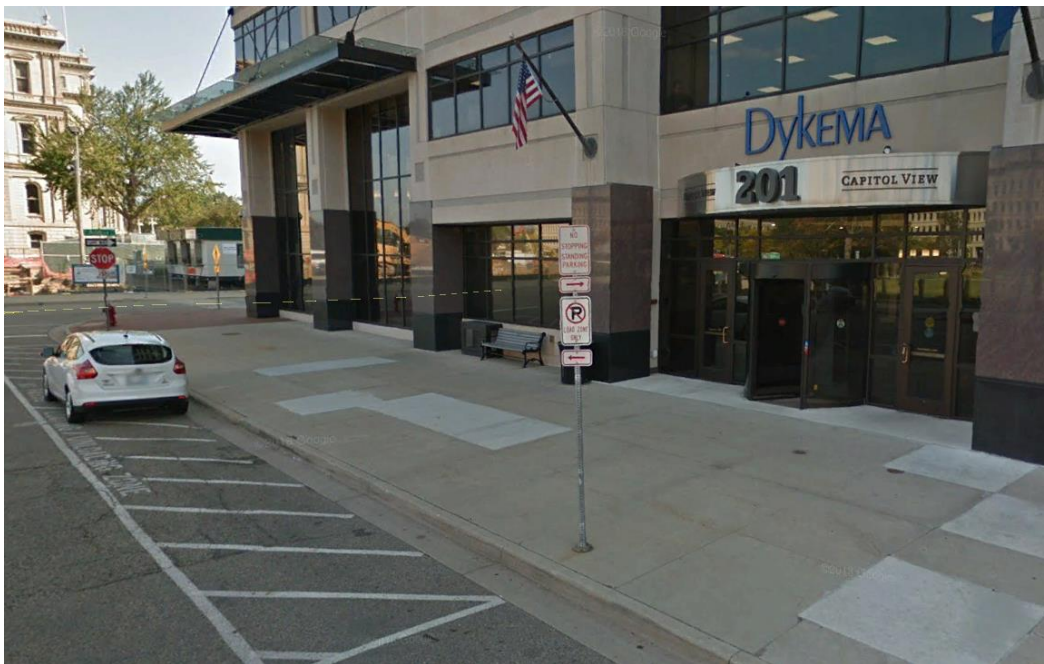
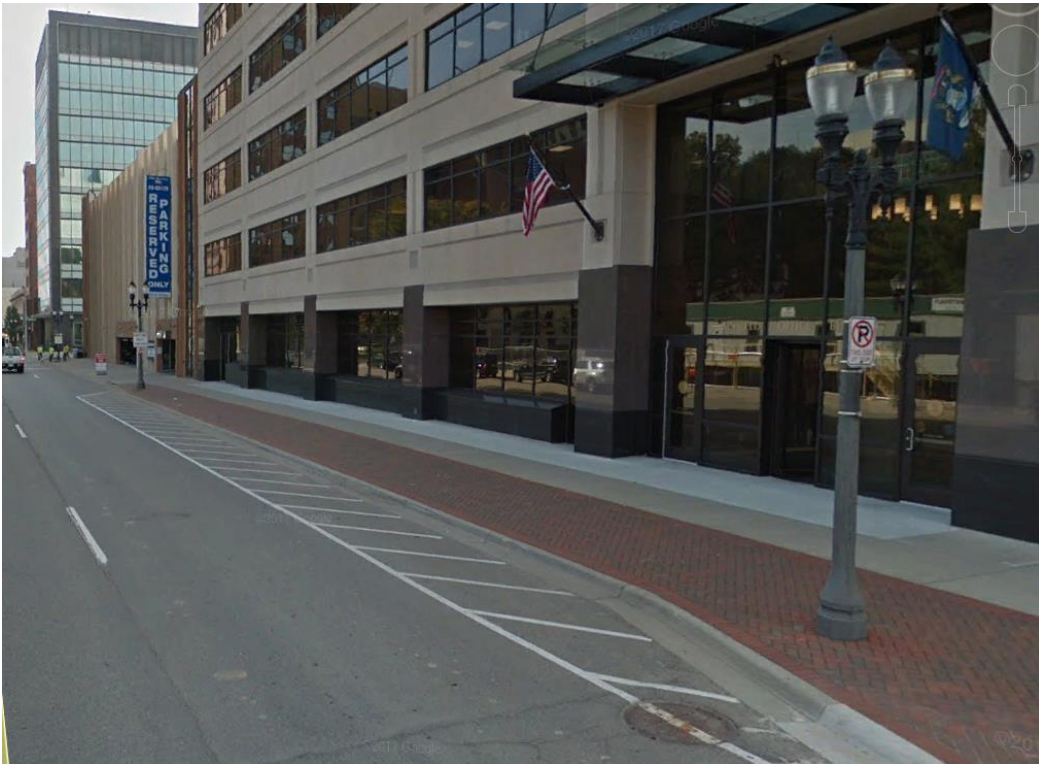
RECOMMENDATIONS

The Transportation and Non-Motorized Section of the Public Service Department recommends that the Senate's request to eliminate parking on the south side of Allegan adjacent to the building and extend the existing loading zone on the east side of Townsend Street adjacent to the building be approved. This change would remove five (5) parking spaces and has been implemented on a trial basis as shown on the following page.

August 9, 2018

TRAFFIC INVESTIGATION REPORT #18-041 & #18-042

PARKING CHANGE REQUEST: ALLEGAN STREET AND TOWNSEND STREET



Public Service Board Action Date:
Passed: _____ Declined: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-041

FILE: Allegan Street (100 West)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Allegan Street from Townsend Street to Capitol Avenue has been made; and as a result of said investigation, it is hereby directed that:

On the north side of ALLEGAN STREET the following regulations shall apply:

Parking shall be prohibited from Townsend Street to 80 feet east of Townsend Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours between the hours of 8:00 AM and 6:00 PM Monday through Friday from Townsend Street to 150 feet west of Capitol Avenue;

Parking shall be prohibited from 150 feet west of Capitol Avenue to Capitol Avenue;

On the south side of ALLEGAN STREET the following regulations shall apply:

Stopping, Standing, Parking shall be prohibited from Townsend Street to Capitol Avenue;

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

DATE: _____

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING: _____

SIGNED BY: _____

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-042 (page 1 of 2)

FILE: Townsend Street (200)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Townsend Street from Allegan Street to Washtenaw Street has been made; and as a result of said investigation, it is hereby directed that:

On the east side of TOWNSEND STREET the following regulations shall apply:

Parking shall be prohibited from Washtenaw Street to 58 feet north of Washtenaw Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding one (1) hour between the hours of 8:00 AM and 6:00 PM Monday through Friday from 58 feet north of Washtenaw Street to 239 feet south of Allegan Street;

Parking shall be prohibited from 239 feet south of Allegan Street to 139 feet south of Allegan Street;

Parking shall be prohibited except for vehicles loading and unloading for a period not to exceed twenty (20) minutes from 139 feet south of Allegan Street to 77 feet south of Allegan Street;

Parking shall be prohibited from 77 feet south of Allegan Street to Allegan Street;

On the west side of TOWNSEND STREET the following regulations shall apply:

Parking shall be prohibited from Allegan Street to 58 feet south of Allegan Street;

No vehicles shall remained parked in the parking meter zone for a period exceeding one (1) hour between the hours of 8:00 AM and 6:00 PM, Monday through Friday, from 58 feet south of Allegan Street to 248 feet south of Allegan Street;

Parking shall be prohibited from 248 feet south of Allegan Street to 181 feet north of Washtenaw Street.

No vehicles shall remained parked in the parking meter zone for a period exceeding one (1) hour between the hours of 8:00 AM and 6:00 PM, Monday through Friday, from 181 feet north of Washtenaw Street to 54 feet north of Washtenaw Street;

Parking shall be prohibited from 54 feet north of Washtenaw Street to Washtenaw Street.

**CITY OF LANSING
TEMPORARY TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-042 (page 1 of 2)

FILE: Townsend Street (200)

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby
rescinded: 06-045, 98-040

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE:

Andrew K Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK:

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request from the Michigan Senate to restrict parking around its new office at the southeast corner of Allegan and Townsend due to security and operational concerns; and

WHEREAS, The Transportation and Non-Motorized Section recommends that the Senate's request to eliminate parking on the south side of Allegan adjacent to the building and extend the existing loading zone on the east side of Townsend Street adjacent to the building be approved; and

WHEREAS, the Transportation and Non-Motorized Section also recommends removing 5 metered parking spaces on a trial basis; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on Public Safety reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-041 & 18-042, thereby authorizing the Transportation Engineer to change the parking regulations on Allegan Street and Townsend Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-041 & 18-042 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed.

REPORT FROM THE SECRETARY ~~#15-003~~ #18-029

PARKING REGULATION REQUEST: 200 SOUTH WALNUT STREET

The Transportation and Non-Motorized Section reviewed the parking meter locations along the 200 block of South Walnut Street to evaluate the sight distance at the intersection of Walnut Street and Allegan Street.

Walnut Street between Allegan Street and Washtenaw Street is a one-way street with curb and gutter that is approximately 40 feet wide. Metered parking is provided on the west side of Walnut Street in this section, restricted to 10 hours between 8 a.m. and 6 p.m., Monday through Friday.

Staff identified the need to increase the parking prohibition at the corner of Walnut Street and Allegan Street to improve sight distance for Allegan Street traffic at this intersection.

The Transportation and Non-Motorized Section recommends prohibiting parking on the west side of Walnut Street from Allegan Street to 77 feet south of Allegan Street, which will result in the removal of parking meter #4655. The removal of this parking space will increase sight distance for Allegan Street traffic at Walnut Street.

Traffic Board Action Date:
Passed: _____ Declined: _____

REPORT FROM THE SECRETARY #15-003 #18-029

PARKING REGULATION REQUEST: 200 SOUTH WALNUT STREET

LOCATION DIAGRAM

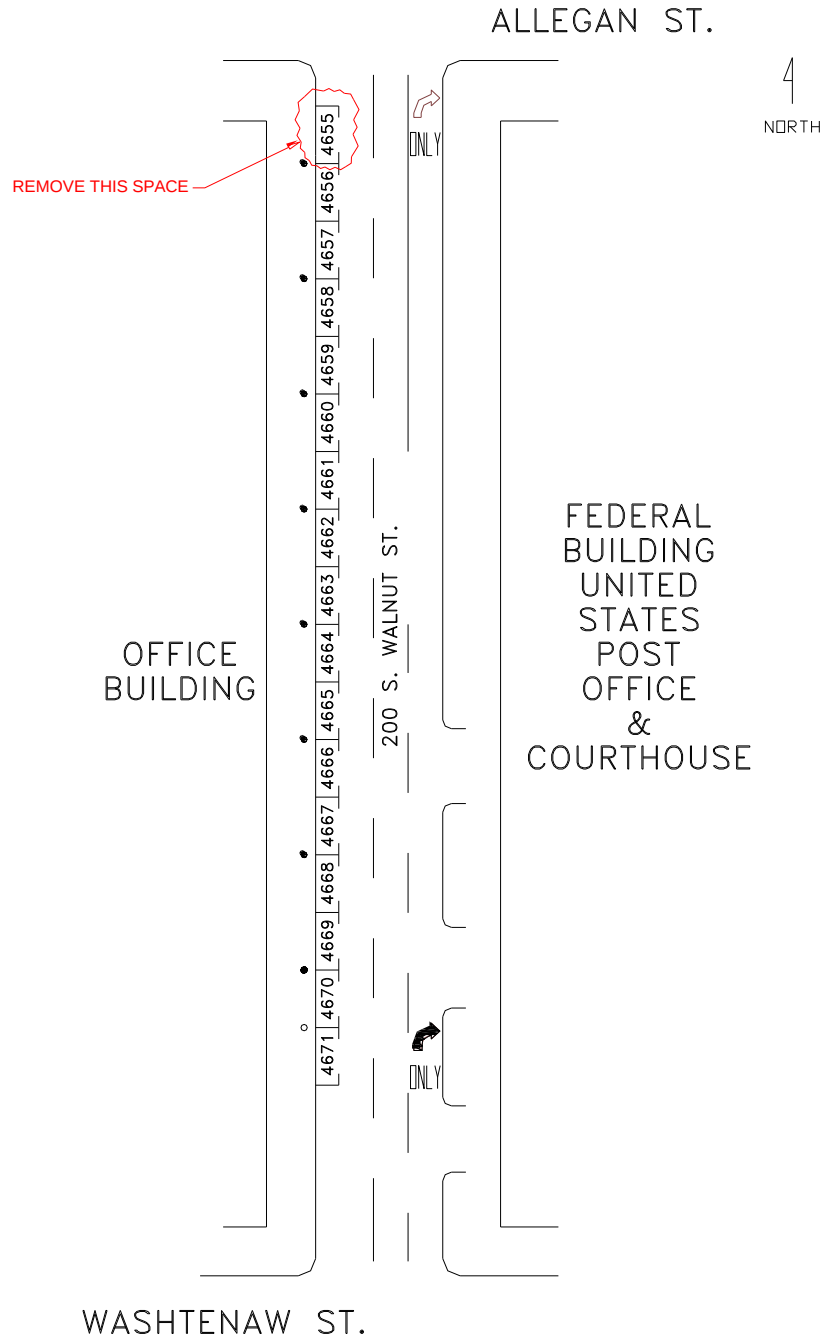


Traffic Board Action Date:
 Passed: _____ Declined: _____

June 3, 2015

REPORT FROM THE SECRETARY #~~15-003~~ #18-029

PARKING REGULATION REQUEST: 200 SOUTH WALNUT STREET



Traffic Board Action Date:
Passed: _____ Declined: _____

File: Walnut St
S:\Council_Support\Cnc\Office\Cnc\Committees\PSF\2018\Correspondence\Traffic Control Orders\Traffic Control Order No. 18-029\RFS 15-03 200 S. Walnut St Parking Regs.docx

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-029

FILE: Walnut Street

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the parking activities and roadway conditions on Walnut Street between Washtenaw Street and Allegan Street, has been made; and as a result of said investigation, it is hereby directed that:

On the east side of WALNUT STREET the following regulations shall apply:

Parking shall be prohibited from Washtenaw Street to Allegan Street;

On the west side of WALNUT STREET the following regulations shall apply:

Parking shall be prohibited from Washtenaw Street to 55 feet north of Washtenaw Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding ten (10) hours between the hours of 8:00 AM and 6:00 PM Monday through Friday from 55 feet north of Washtenaw Street to 96 feet south of Allegan Street;

Parking shall be prohibited from 96 feet south of Allegan St to Allegan Street;

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: 09-015

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

DATE: _____

Andrew K. Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING: _____

SIGNED BY: _____

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department evaluated sight distance requirements at the intersection of Walnut Street and Allegan Street; and

WHEREAS, the Transportation and Non-Motorized Section identified the need to increase the parking prohibition at the corner of Walnut Street and Allegan Street to improve sight distance for Allegan Street traffic turning left on red at this intersection; and

WHEREAS, based on results of the survey, the Transportation and Non-Motorized Section recommends increasing the parking prohibition on the west side of Walnut Street from Allegan Street to 77 feet south of Allegan Street, which will result in the removal of parking meter #4655; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on Public Safety reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-029, thereby authorizing the Transportation Engineer to regulate parking along the west side of the 200 block of South Walnut Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-029 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signage is installed.

REPORT FROM THE SECRETARY ~~#15-009~~ #18-031

PARKING REGULATION REQUEST: 400 TOWNSEND STREET

The Transportation and Non-Motorized Section received a request from the facilities manager at the Veterans Memorial Courthouse at 303 W. Kalamazoo Street to remove the metered parking space located north of the courthouse parking garage driveway. The Transportation and Non-Motorized Section reviewed the parking meter locations along the 400 block of Townsend Street to evaluate the sight distance at the courthouse driveway and Townsend Street.

Townsend Street between Kalamazoo Street and Lenawee Street is approximately 40 feet wide with curb and gutter. Metered parking is provided on the both sides of Townsend Street in this section, restricted to two (2) hours between 8 a.m. and 6 p.m., Monday through Friday.

Staff identified the need to increase the parking prohibition at the courthouse driveway and Townsend Street to improve sight distance for vehicles exiting the driveway at this location.

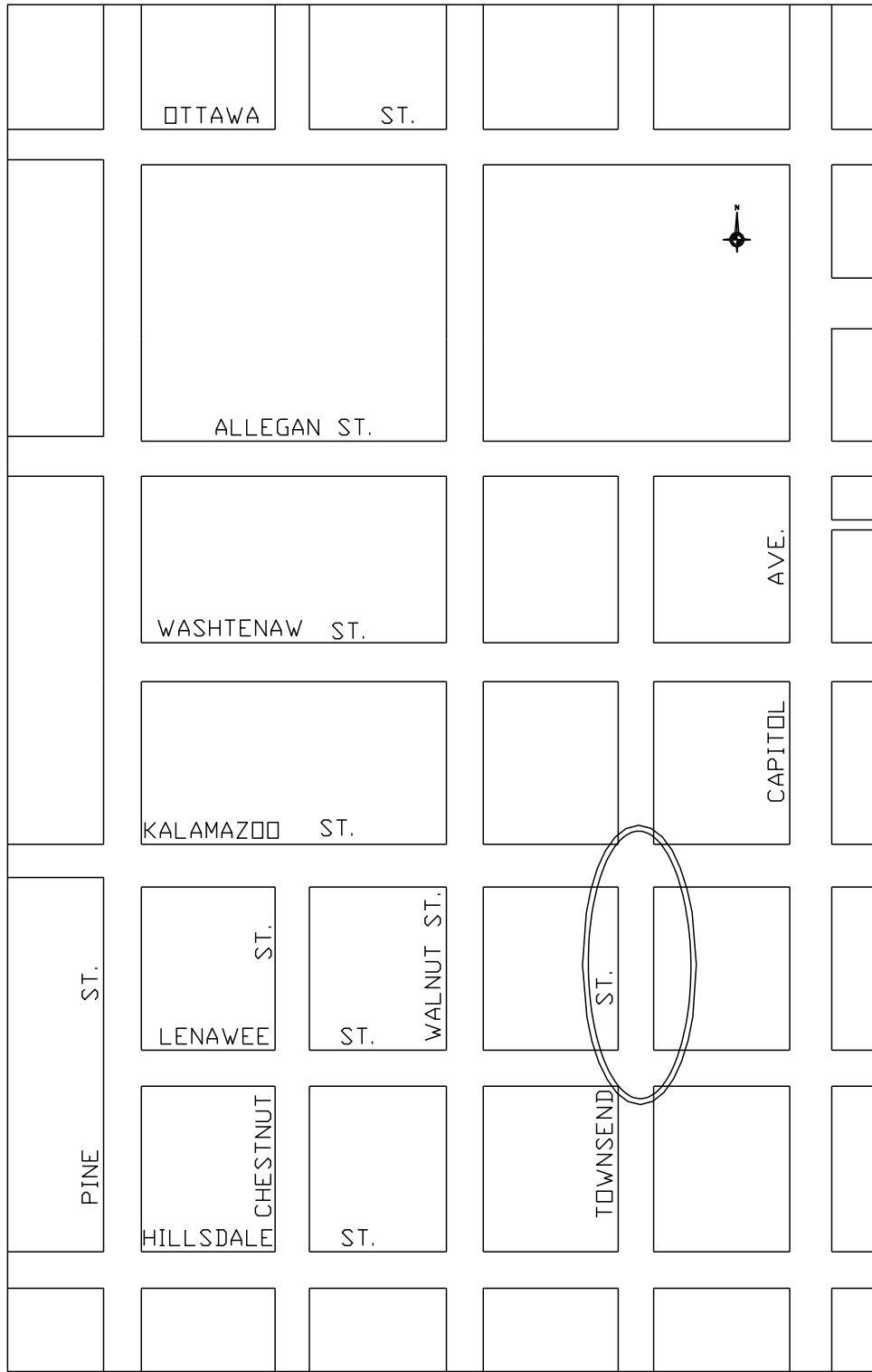
The Transportation and Non-Motorized Section removed parking meter #5275 to improve sight distance for vehicles exiting the driveway at this location and recommends that this removal be made permanent.



Traffic Board Action Date:
Passed: _____ Declined: _____

REPORT FROM THE SECRETARY ~~#15-009~~ #18-031

PARKING REGULATION REQUEST: 400 TOWNSEND STREET

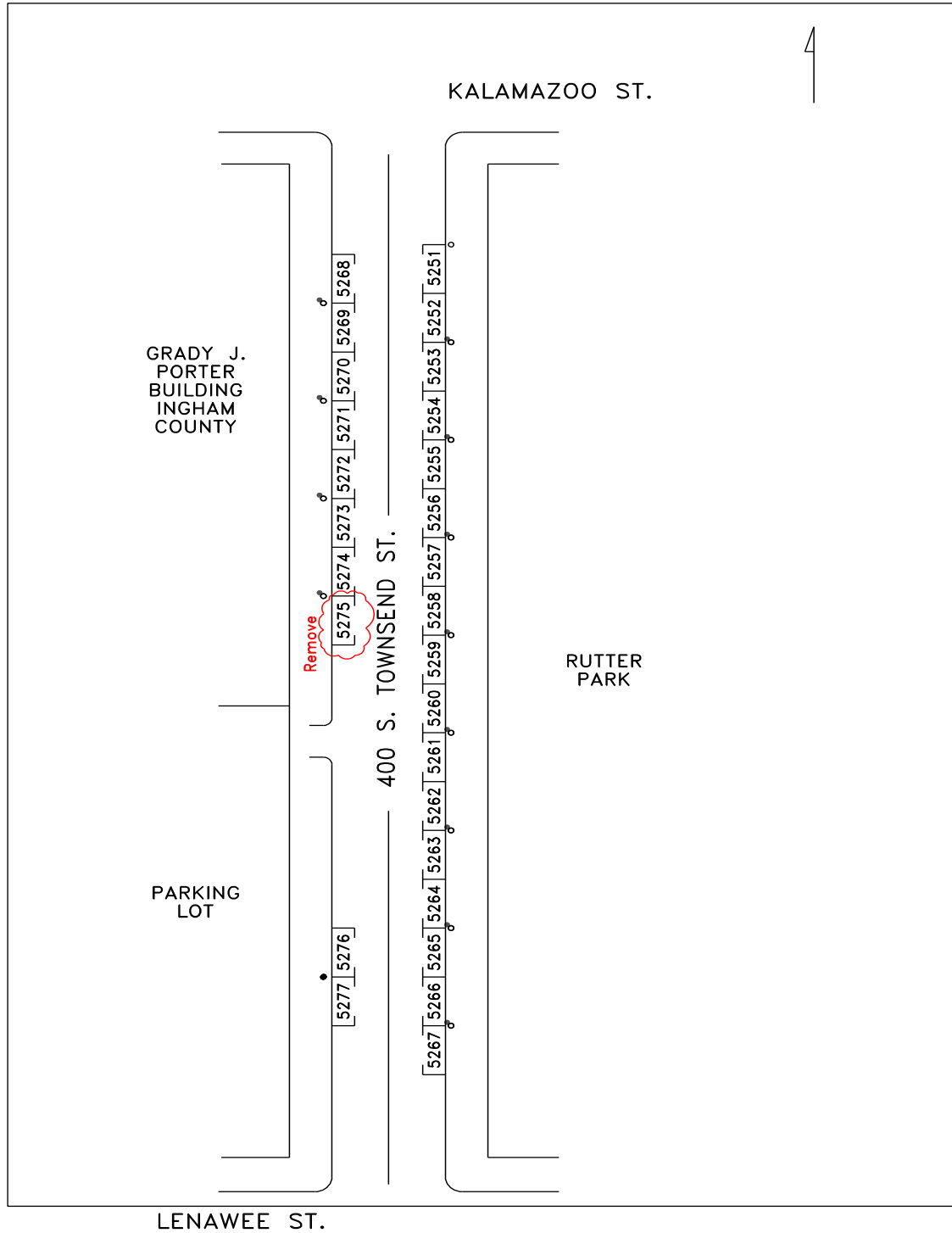


Traffic Board Action Date:
Passed: _____ Declined: _____

REPORT FROM THE SECRETARY ~~#15-009~~ #18-031

PARKING REGULATION REQUEST: 400 TOWNSEND STREET

METER LAYOUT



Traffic Board Action Date:
Passed: _____ Declined: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-031 (page 1 of 2)

FILE: Townsend Street

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the parking activities along Townsend Street between Kalamazoo Street and Lenawee Street, has been made; and as a result of said investigation, it is hereby directed that:

On the east side of TOWNSEND STREET the following regulations shall apply:

Parking shall be prohibited from Lenawee Street to 60 feet north of Lenawee Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding ten (10) hours between the hours of 8:00 AM and 6:00 PM Monday through Friday from 60 feet north of Lenawee Street to 65 feet south of Kalamazoo Street;

Parking shall be prohibited from 65 feet south of Kalamazoo Street to Kalamazoo Street;

On the west side of TOWNSEND STREET the following regulations shall apply:

Parking shall be prohibited from Kalamazoo Street to 68 feet south of Kalamazoo Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding ten (10) hours between the hours of 8:00 AM and 6:00 PM Monday through Friday from 68 feet south of Kalamazoo Street to 213 feet south of Kalamazoo Street;

Parking shall be prohibited from 213 feet south of Kalamazoo Street to 104 feet north of Lenawee Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding ten (10) hours between the hours of 8:00 AM and 6:00 PM Monday through Friday from 104 feet north of Lenawee Street to 68 feet north of Lenawee Street;

Parking shall be prohibited from 68 feet north of Lenawee Street to Lenawee Street;

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-031 (page 2 of 2)

FILE: Townsend Street

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby
rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

DATE: _____

Andrew K. Kilpatrick, P.E.
Transportation Engineer

RECEIVED FOR FILING: _____

SIGNED BY: _____

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request from the facilities manager at the Veterans Memorial Courthouse to remove one parking meter located north of the courthouse parking garage driveway to improve visibility; and

WHEREAS, the Transportation and Non-Motorized Section reviewed the parking meter locations along the 400 block of Townsend Street to evaluate the sight distance at the courthouse driveway and Townsend Street; and

WHEREAS, based on the results of a field review, the Transportation and Non-Motorized Section removed parking meter #5275 to improve sight distance for vehicles exiting the driveway at this location and recommends that this removal be made permanent; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on Public Safety reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-031, thereby authorizing the Transportation Engineer to regulate parking along the 400 block of Townsend St;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-031 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate parking meter is removed.

Intentionally Left Blank



Eric Brewer

From: Curtis, Leith
Sent: Friday, October 05, 2018 2:03 PM
To: Eric Brewer
Subject: RE: Parking Enforcement - 2 A.M. to 5 A.M - Dedicated Staff Member - Possible Revenue

Looks as discussed.

Leith

Leith Curtis

Sergeant

Lansing Police Department – Traffic/Special Event

120 W. Michigan Ave. | Lansing, MI 48933

O: 517-483-4667 | E: leith.curtis@lansingmi.gov

[Website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)



Andy Schor, Mayor

Mike Yankowski, Chief

From: Eric Brewer
Sent: Friday, October 5, 2018 1:52 PM
To: Curtis, Leith <Leith.Curtis@lansingmi.gov>
Subject: Parking Enforcement - 2 A.M. to 5 A.M - Dedicated Staff Member - Possible Revenue

Hi Leith,

Per our conversation by phone on 10-5-2018, the following information (Highlighted Green Below) was confirmed concerning the Parking Enforcement past activities dealing with for 2 A.M. to 5 A.M. parking restriction.

- 1) Jeremiah Lane – Dedicated Staff Member for short time period (Around 3 Month Period)
- 2) Tickets Issued - Average of 1,000 tickets on a monthly basis during time period
- 3) Staffing Hours - Five day work week with hours of 10 P.M. to 6 A.M.

Thus, based on the information above the following revenue estimate could be applied.

Estimated Monthly Ticket Wrote	Number of Months	No Parking 2 - 5 a.m.	Estimated Revenue Annual
1000	12	\$ 20.00	\$ 240,000.00

Parking Violation Fee Schedule

1. Submitted @ m tj

<https://www.lansingmi.gov/328/Parking-Violation-Fee-Schedule>

Violation	Description	Fine	Fine After 14 Days	Fine After 28 Days
61	Expired Meter (Early Pay)	\$10	N/A	N/A
61	Expired Meter	\$20	\$30	\$40
62	Time Limit	\$20	\$30	\$40
63	Handicapped Parking Zone	\$90	\$100	\$110
66	No Parking 2 - 5 a.m.	\$20	\$20	\$29
67	Improper Parking	\$20	\$30	\$40
68	Permit Parking	\$20	\$30	\$40
69	Private Parking	\$20	\$30	\$40
71	Blocking Drive or Sidewalk	\$35	\$45	\$55
75	Fire Lane	\$60	\$60	\$60
76	All Other Violations	\$20	\$30	\$40

Note – This assumes that all tickets are paid timely and collected. This would not be the case in the real world application because some tickets would remain unpaid and other would be paid with the additional fees added for late payment. Consequently, this still provides an estimated revenue stream with regards to these type of activates for estimation and planning purposes.

Please, let me know if you have any other information and/or corrections to any of the material expressed above.

Sincerely,

Eric

Eric Brewer, CPA, MBA

Council Internal Auditor

City of Lansing - City Council Office

124 W. Michigan Ave. | Lansing, MI 48933

O: 517-483-4159 | C: 517-242-2249 | E: Eric.Brewer@lansingmi.gov

[Website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)



Andy Schor, Mayor

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submitted @ m+s

WMU Cooley Law School SBA - Student Public Parking Report



OCTOBER 10, 2018
CITY OF LANSING - COMMITTEE ON
PUBLIC SAFETY

Thomas M. Cooley Student Bar Association, Inc.
Authored by: Charles Hickman, President

Dear Committee,

I am grateful for the stewardship of the City of Lansing Councilwoman Carol Wood, and all members of the Committee on Public Safety. Over the last forty plus years the City of Lansing has welcomed countless Cooley law students to the city as we have developed into lawyers, and agents of change. The City of Lansing continues to capture the charm that is the capitol city of Michigan. I am confident that we can resolve the parking concerns, and our students can continue develop into tax paying hard working citizens. Many of them remaining in Lansing after graduation, and building a life in this promising city. Should this committee or any department in the City of Lansing need anything from the Student Bar Association please don't hesitate to contact my office. I am truly of the belief that government exist for the people, and Lansing continues to ensure that narrative is true.

Regards, I am

Charles C. Hickman
803-546-6689
President
Thomas M. Cooley - Student Bar Association, Inc.

About the Thomas M. Cooley Students Bar Association, Inc.

Since 1981, the purpose of the WMU-Cooley Law School SBA, has been to promote, establish and run such activities and organizations as are deemed beneficial to its members and the WMU Cooley Law School. To promote social and academic interaction among the students, faculty, and administration of the School. To develop a mutual awareness and appreciation of the profession of law among the WMU Cooley Law School and Lansing community at large. To promote professionalism among the students of WMU-Cooley Law School by providing an opportunity to participate in an integrated Bar modeled on the State Bar of Michigan. The SBA is affiliated with the WMU-Cooley Law School, formerly known as the Thomas M. Cooley Law School, and the use of the school's name as part of the name of the SBA is by permission of the WMU-Cooley Law School. Today, as a 501(c)3 tax exempt Michigan Non-profit we exist to propel the success and professional development of the Lansing, WMU Cooley students.

Our Corporate Officers:

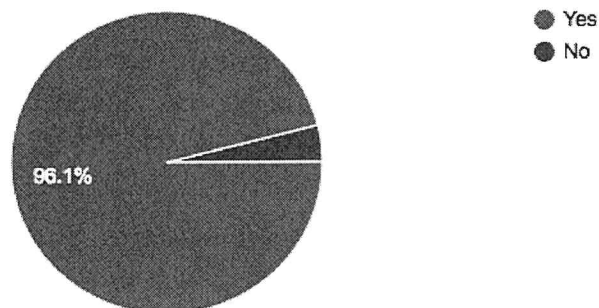
Charles Hickman, President – Hickmanc@cooley.edu
Serah Waweru, Vice-President – Wawerus@cooley.edu
Ashley Chalut, Secretary - Chaluta@cooley.edu

Student Parking Data -

The Student Bar Association surveyed the students of the Lansing campus to find out their views surrounding parking. The below charts provides a sampling of the students perspective on parking.

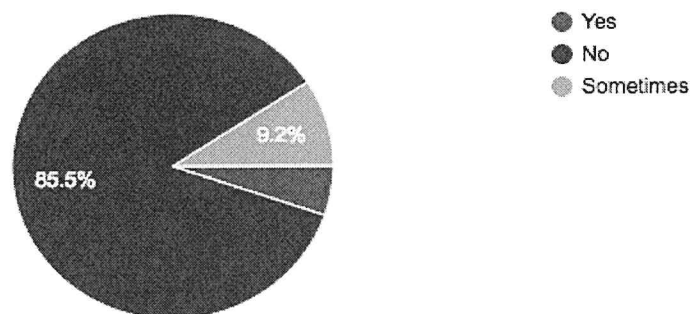
If parking was affordable would you park in the City of Lansing parking garages?

76 responses



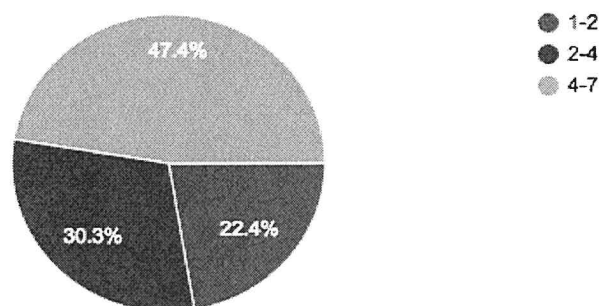
Do you use the CATA Bus?

76 responses



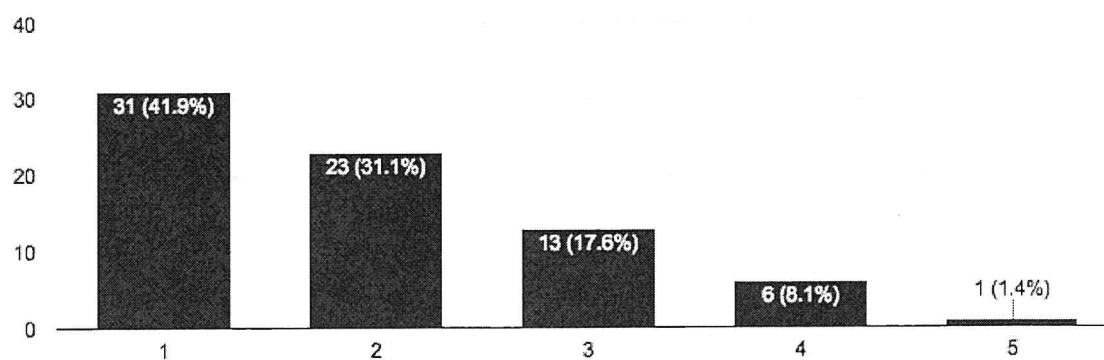
How many days a week do you normally park or visit campus?

76 responses



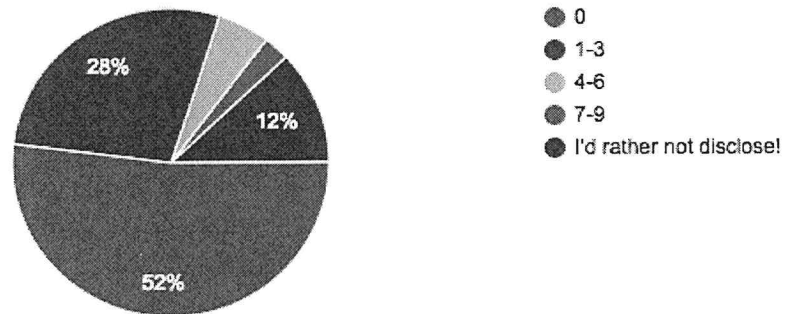
How would you rate the current City of Lansing parking system? - 1 being the lowest - 5 being the highest -

74 responses



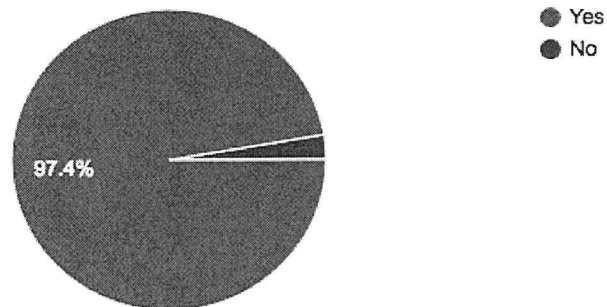
If any, how many City of Lansing parking tickets do you get per term?

75 responses



Do you own or have access to a vehicle?

76 responses



Parking by the Numbers:

As of October 10, 2018 - Daily max parking is \$12 for the South Capitol Parking ramp and \$12.50 for the Townsend Parking ramp.

South Capitol Parking Ramp:

- \$1.25 per 30 Minutes with a maximum daily parking fee of \$12.50
- \$115 Levels 3&4 - Monthly
- \$120 Basement Level – Monthly
- \$90 – Roof (waiting list, currently filled) – Monthly

Townsend Parking Ramp:

- \$1.25 per 30 Minutes with a maximum daily parking fee of \$12.
- \$150 Levels 2-5 - Monthly

VIP Parking Option:

- (Pre-loaded Parking Card) – Access to All Ramps:
- Per half hour \$1.05 (\$0.70 prior to July 2018)

What Would Be Most Beneficial for the Students of WMU Cooley Law School:

A parking group discount program that allowed students to pay a rate that was similar to Lansing Community College (LCC) student parking rate that offered some years back prior to LCC acquiring their own parking facility.

Past & Current Parking Issues: Most recently students have complained that the City of Lansing Parking Services has increased their monthly parking cost from month-to-month without providing written or mailed notice.

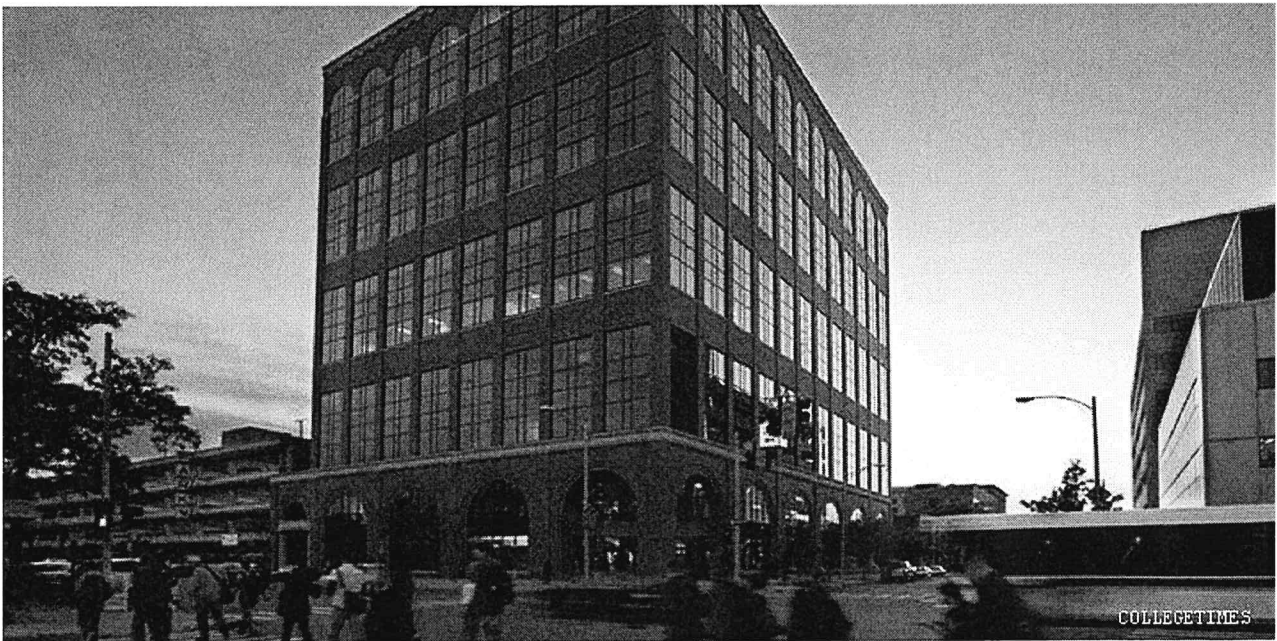
Evening & Night Safety Concerns:

In the last two years' students have been harassed, an attempted robbery occurred on August 15 2018, in the South Capitola Parking ramp. In addition, students have complained of multiple times of seeing homeless citizens sleeping in and by the elevators of the South Capitol Parking ramp.

Perhaps an increased patrol and presence by City of Lansing PD might resolve some or many of these concerns. During final exam weeks' students study at the law school until 2:00am, and often remain parked in the parking ramps until that time.

Currently the parking ramps have no night patrol, nor do they have surveillance cameras, call boxes or emergency notification devices.

**On Behalf of the Members
of the
Thomas M. Cooley
The Student Bar Association
Thank You for Your Consideration!**



***"The City of Lansing is without question an integral
part of the Cooley Student Experience"***