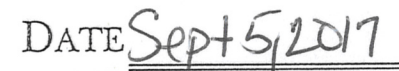




AGENDA
Committee on Public Safety
Wednesday, September 6, 2017 @ 3:30 p.m.
Council Conference Room, 10th Floor

Councilmember Adam Hussain, Chair
Councilmember Carol Wood, Vice Chair
Councilmember Tina Houghton, Member

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - August 16, 2017
4. **Public Comment on Agenda Items**
5. **Discussion/Action:**
 - A.) RESOLUTION – Appointment of D. Barclay; Electrical Contractor Representative; Electrical Board; Term Expire June 30, 2021
 - B.) RESOLUTION – Appointment of C. Calkins; Electrical Journeyman Representative; Electrical Board; Term Expire June 30, 2019
 - C.) DISCUSSION – Medical Marihuana Moratorium
 - D.) DISCUSSION – FY2018/2019 Budget Priorities
6. **Other**
7. **Adjourn**





MINUTES
Committee on Public Safety
Wednesday, August 16, 2017 @ 3:30 p.m.
City Hall, Council Conference Room

CALL TO ORDER

The meeting called to order at 3:35 p.m.

ROLL CALL

Councilmember Adam Hussain, Chair
Councilmember Carol Wood, Vice Chair
Councilmember Tina Houghton, Member-excused

OTHERS PRESENT

Sherrie Boak, Council Staff
Mathew Jenkins, Code Compliance
Amanda O'Boyle, Assistant City Attorney
Eric Weber, IAFF 421
Mary Ann Prince
Elaine Womboldt
Mary Ellen Purificato
Amillio Patino

MINUTES

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM JULY 26, 2017 AS PRESENTED. MOTION CARRIED 2-0.

PUBLIC COMMENT

Public comment will be taken at each agenda item.

DISCUSSION/ACTION

RESOLUTION – Make Safe or Demolish; 1025 Orchard Street

Council Member Hussain recapped the information on the process thus far on the property, including the red tag date in April, 2016, the Demolition Board determination in April 2016 and a new owner in May 2017. The show cause hearing was done on August 14, 2017 where it was stated the SEV on the property was \$26,700 and the cost to repair was \$236,684. It was noted there was an issue with the new owner installing a fence and pool on site, and Code Compliance has asked them vacate. The owner was not present at this time, but Council Member Hussain stated that during the hearing the owner stated he had spoken to neighbors, but he also spoke to the neighbors who stated they had not met the new owner. Lastly Council Member Hussain reiterated what the owner was told at the hearing which was he need to come to this meeting with verification he had pulled permits that he had sufficient finances to address the repairs and provide a timeline agreed upon by Code and Building

Safety for the repairs. Mr. Jenkins confirmed that as of the time of this meeting, Code Compliance had no communication with the owner on any of the requirements.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR MAKE SAFE OR DEMOLISH FOR 1025 ORCHARD STREET WITHIN 60 DAYS OF RESOLUTION PASSAGE. MOTION CARRIED 2-0.

Ms. Womboldt asked if it would be demolished by October 28th, and Council Member Wood outlined the process which could take months after the 60 day deadline.

Mr. Jenkins confirmed the owner was told the week before to remove the pool, and pull permits for work thus far. Council Member Wood asked Ms. O'Boyle to research if legally the City can require the pool be emptied as a nuisance.

Mr. Patino arrived and was asked if he brought the information he was told to bring at the public hearing. Mr. Patino confirmed he had paid a contractor for the work so far, but did not have that documentation, or anything that shows his finances to complete the work, or a timeline as to when he will be complete and verified by Code Compliance. Mr. Patino confirmed he was made aware on Monday at the hearing of the items he needed to bring to the meeting.

Council Member Wood informed Mr. Patino action had been taken and will be before the Council on August 28th for final action, and if he wants to meet with Code Compliance prior to that to meet the requirements, Code can contact City Council. Mr. Patino was also encouraged to drain the pool, and reminded that if Code Compliance does not notify Council by August 28th they will move forward with the motion to Make Safe or Demolish.

RESOLUTION – Make Safe or Demolish; 214 Lathrop Street

Council Member Hussain recapped the time line on the project which was the red tag on July 9, 2013; Demolition Board determination on April 20, 2017, and the determined value to repair at \$152,940 with an SEV at \$26,100. The public hearing was held on August 14, 2017, where the owner was in attendance and told to provide evidence of finances to complete the work, permits and timeline at this meeting.

Ms. Finnerty objected to a red tag at her property stating put the tag there unlawfully, and her opinion was that the tag did not state it was unsafe and dangerous. Ms. Finnerty also believed the repair cost was exaggerated. Ms. Finnerty claimed she was not made aware of the three requirements she needed for this meeting, those being the timeline, the permits and the documentation she had the finances to make the repairs. Council Member Hussain reiterated what occurred and was stated at the public hearing on August 14th where Ms. Finnerty was in attendance. Ms. Finnerty was encouraged to go to Code Compliance to start the steps she needed to take. The Committee then went through the photos with the claimant. Ms. Finnerty continued to state that code and the contractor were there unlawfully, and defended her case.

Council Member Wood encouraged Ms. Finnerty again to go to Code Compliance and work with them before August 28th, at which point Council will take action on Make Safe and Demolish. If it is not resolved to compliance with Code Compliance, it will need to be done 60 days after the action of the resolution on August 28th.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR MAKE SAFE OR DEMOLISH FOR 214 LATHROP WITHIN 60 DAYS OF RESOLUTION PASSAGE.

Ms. Finnerty confirmed she receives mail at her address of 214 Lathrop, and Council staff was asked to send Ms. Finnerty a recap of the meeting today, list of items needed to comply and deadlines.

MOTION CARRIED 2-0.

Ms. Finnerty continued her appeal to the process, violations and action taken. She was reminded of the role of the Committee and any action they can take, which was to set the hearing, hold the hearing, and take action based on the requirements of the ordinance. She was informed that the Committee does not have the jurisdiction over Code Compliance on what they have to do.

Ms. Finnerty concluded her appeal by voicing her concern that people are trespassing on her property, coming into her house without her, and informed the Committee that if the City comes to her home and demolishes it she will fight the City.

DISCUSSION – CODE COMPLIANT TIMELINES AND ENFORCEMENT

Council Member Hussain went through a list of questions he sent to Mr. Sanford with Code Compliance prior to the meeting.

1.) How are we enforcing garbage and recycling bins in the right-of-way? What are the unique challenges and is there something we can do from a legislative process to help code?

Mr. Jenkins acknowledged they are limited on what they enforce since tax payers pay for the bins so they cannot take them if they are left at the street, and currently under the ordinances they do not have the authority to ticket the owners. It was clarified that recycle bins are paid for but the garbage bin is a service. Ms. O'Boyle was asked to check to see if they can start issuing tickets, and if it currently isn't allowed, draft an ordinance to allow.

Ms. Womboldt' asked if Code Compliance can address overflowing commercial dumpsters. Mr. Jenkins confirmed they can, and complaints can be filed in their office.

2.) Regarding rental inspections, how far are we behind? In other words, if someone were to pay for an inspection today, when could they reasonably expect to have their inspection?

Mr. Jenkins informed the Committee they are scheduling out to January 2018. They are trying to stream line the process and looking into the data analytics on the "hot spots" and spreading out the services with code enforcement. Council Member Hussain asked how many rentals were on the books, and Mr. Jenkins did not have the exact number, but could verify that they are increasing their staff with a position being filled on August 21st with a one new code and one new premise officer. The Committee and Mr. Jenkins spoke briefly on the time delay on inspections, and the Council's frustration with the process, verifying that the budget approved for a total of 8 and 3 ½ positions. Currently the Fire Marshall office does most of the commercial inspections, and Council Member Hussain reiterated that the Council during the Budget process asked for one enforcement office just for commercial but there were not enough votes.

3.) How has code been involved in the inspection process for electric service as it pertains to the Home Occupation Ordinance enacted earlier this year?

Mr. Jenkins confirmed they are working with the OCA on the process along with working with the Task Force. The Task Force held public informational meetings to make sure owners had the information they needed to make sure their homes were safe if they ran a home occupation. Council Member Wood asked if there is a cost to an inspection if they called to an inspection. Mr. Jenkins confirmed there was. Council Member Wood pointed out to Mr. Jenkins and Ms. O'Boyle that Council has not established fees and it was not presented to Council during the budget in the fee structure, so Ms. O'Boyle was asked to research the stated fee and its enforcement since it was not enacted by Council. Mr. Jenkins admitted that currently they are collecting registrations, but have not issued any invoices or collected any fees.

Ms. Purificato asked if the condos in her development are rentals and not registered if they are fined, and Council Member Wood stated they should be.

Ms. Womboldt how a resident is notified they are in violation. Mr. Jenkins confirmed that the Task Force has already identified the homes where they have exceeded 3500 KWH and sent those letters with a timeline to comply.

4.) How have we implemented/enforced the new ordinance on making sure taxes are paid before issuing rental certifications, especially when there people living in the homes affected by the ordinance?

Mr. Jenkins confirmed that Code Compliance has access to the County tax rolls to search, and if letters need to be sent they are sending them out. Currently they have sent out 50 letters.

DISCUSSION – Medical Marihuana Moratorium

Ms. O'Boyle stated she would provide an updated log to the Council staff.

Council Member Hussain asked about a business on MLK south of a Fish Fry restaurant that closed. Ms. O'Boyle stated they continue to monitor it and the business is still closed. Council Member Wood asked for an update on others. Ms. O'Boyle could verify that the business at 928 Jolly was mailed a Cease and Desist letter. When asked what occurs if they do not cease and desist or provide verification, Ms. O'Boyle stated that currently Law is not getting strong support from the LPD, but Law will send a second letter certified to verify they did get notification, then at that point Law is looking at each situation case by case, but currently there are discussions in the Law office on what steps to take next.

Ms. Womboldt acknowledged Council Member Hussain for pursuing the closing of the facility on MLK.

OTHER

Law was asked for an update from the last meeting on the situation Ms. Purificato brought to the Committee's attention on 6347 and 6359 Beechfield. There was no update from Law, but Ms. O'Boyle was asked to research again if the property is a registered rental and if there has been any inspections under the recent Home Occupation Ordinance. There was also an inquiry into whether LPD was arresting off site.

Mr. Weber was present to briefly go over recently information and statistics on opioids. Mr. Weber distributed handouts on the IOAP Initiative Strategic Plan and spoke about statistics in Lansing and Ingham County. The report included a list of members and their mission

statement, the number of deaths in the City of Lansing to date (24), and the group goal to work with the Lansing School District on training. Council Member Wood noted that she was recently made aware that the CAPL has all been trained and also carry Nar can.

ADJOURN

The meeting was adjourned at 5:07 p.m.

Submitted by,

Sherrie Boak, Council Office Manager

Lansing City Council

Approved:

Date 7/26/2017

First Name Daniel

Middle Keith

Last Name Barclay

Other name(s) by which you have been known, including maiden names *Field not completed.*

Date of Birth 8/23/1974

Address 1117 Loraine Ave

City Lansing

State MI

Zip Code 48910

Email dbarclay8050@att.net

Gender Gender

Ward 3

Precinct 4-32

Best phone number to contact you 517-285-3444

Last 4 digits of social security ~~1000~~

number

In what year did you move to
Lansing? 199

Additional information
regarding experience and
credentials Gladwin Blue Lake Estates, Board Secretary, 2016 - present Master
Electrical License, 2007

Occupational Background IBEW Local 665, 1999 - present

Educational Background Lansing Community College, June 2005 Course of Study: IBEW
Electrical Apprenticeship Lansing Community College, June 1999 GPA:
3.0/4.0 Course of Study: Electrical Engineering

Please attach a resume if
available [resume.docx](#)

First choice for board to serve
on Building Board of Appeals

Second choice of a board to
serve on *Field not completed.*

Third choice of a board to serve
on *Field not completed.*

Fourth choice of a board to
serve on *Field not completed.*

Please comment briefly on why
you wish to serve on a
particular board or
commission. Please be specific
as to your goals and ideas
about how you wish to
Having started the electrical in 1999, I have had the ability to learn in
various environments, under many types of individuals. I have had
the ability to see multiple types of projects, from the start to finish,
and all facets in-between. I feel with this learned knowledge, I would
be able to provide a broad perspective when viewing an appeal.

contribute to the work of the
board or commission

Qualifications and Eligibility – *Field not completed.*

At this time, if you do not meet
one or more of the
qualifications or eligibility
requirements listed at the top,
please state here the
requirement to be met and
explain how you will be
qualified or eligible before you
would be sworn in to an
appointed office

Background Check I agree
Authorization

Please type your name in this Daniel K. Barclay
box to signify that you can
serve on a board or
commission and the
information in this application
is accurate to the best of your
knowledge

Date & Time 7/25/2017 1:00 PM

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Daniel Barclay of 1117 Lorraine Avenue in Lansing, MI, 48910, as an Electrical Contractor representative on the Electrical Board for a term to expire June 30, 2021; and

WHEREAS, the nominee has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Public Safety took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Daniel Barclay of 1117 Lorraine Avenue in Lansing, MI, 48910, as an Electrical Contractor representative on the Electrical Board for a term to expire June 30, 2021.

Date	8/1/2017
First Name	craig
Middle	richard
Last Name	calkins
Other name(s) by which you have been known, including maiden names	<i>Field not completed.</i>
Date of Birth	6/18/1965
Address	2511 clifton ave
City	lansing
State	mi
Zip Code	48910
Email	<u>mr.voltman@comcast.net</u>
Gender	Gender
Ward	Regional
Precinct	<i>Field not completed.</i>
Best phone number to contact you	5172433203
Last 4 digits of social security	XXXX

number

In what year did you move to
Lansing? 1972

Additional information
regarding experience and
credentials *Field not completed.*

Occupational Background electrician for 24 years

Educational Background 4years of college

Please attach a resume if
available *Field not completed.*

First choice for board to serve
on Building Safety (Electric, Mechanical and Plumbing)

Second choice of a board to
serve on Building Safety (Electric, Mechanical and Plumbing)

Third choice of a board to serve
on Building Safety (Electric, Mechanical and Plumbing)

Fourth choice of a board to
serve on Building Safety (Electric, Mechanical and Plumbing)

Please comment briefly on why
you wish to serve on a
particular board or
commission. Please be specific
as to your goals and ideas
about how you wish to
contribute to the work of the
board or commission because i was asked, and feel i could contribute.

Qualifications and Eligibility – *Field not completed.*

At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Background Check I agree
Authorization

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge craig calkins

Date & Time 8/1/2017

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Craig Calkins of 2511 Clifton Avenue in Lansing, MI, 48910, as an Electrical Journeyman representative on the Electrical Board for a term to expire June 30, 2019; and

WHEREAS, the nominee has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Public Safety took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Craig Calkins of 2511 Clifton Avenue in Lansing, MI, 48910, as an Electrical Journeyman representative on the Electrical Board for a term to expire June 30, 2019.

LEGEND:	HAS NOT RESPONDED	CLEARED	HAS RESPONDED BUT STILL PENDING	CEASE AND DESIST	Closed	Collecting Documents
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Number	ACCUSED ADDRESS	Was this a complaint ?	How was it found:	Assigned Attorney	Letter Sent	Due Date	Affidavit Received	Other Materials Received	STATUS	NEXT STEP
1	5031 S. Cedar, Suite C - Cedar Leaf	YES	Weedmaps - EJ (no online presence before Jan 2017)	HES/AO	6/21/2017	7/21/2017		Letter from landlord	Additional Info Letter Sent 7/24	compliant
2	3409 S Cedar - Once Bitten Twice Baked	NO	Weedmaps - EJ (no online presence before Dec 2016)	HES/AO	6/21/2017	7/21/2017	-	-	Cease and desist letter sent 7/24	closed
3	3314 S Cedar - CannaCare Lansing	NO	Weedmaps - EJ (Found on WeedMaps, there is a review saying they opened March 2017. On spreadsheet as Grass is greener)	HES/AO	6/21/2017	7/21/2017	-	Lease Agreement	Determined not in violation	complaint
4	3001 S Washington - The Green Room	YES	Steve Green email 5/25	HES/AO	6/21/2017	7/21/2017	-	-	Cease and desist letter sent 7/24	Closed
5	1900 E. Kalamazoo - Stateside Wellness	NO	Mark Dotson / Weedmaps -EJ (Used to be Lucky's Party Store (weedmaps reviews only go back to Feb 2017))	HES/AO	6/21/2017	7/21/2017	-	-	Cease and desist letter sent 8/23/2017	Pending

6	1825 E Michigan - Capitol Wellness (aka TNT)	YES	Mark Dotson	HES/AO	6/21/2017	7/21/2017	-		Cease and desist letter sent 8/23/2017	Pending
7	1410 E Kalamazoo - TreeHouse	NO	Weedmaps - EJ (says opened June 1)	HES/AO	6/21/2017	7/21/2017	-	Social media screenshot showing an opening date before moratorium (INSUFFICIENT)	Additional Info Letter Sent 7/24	compliant
8	1300 N Larch - Lansterdam	NO	Weedmaps - EJ	HES/AO	6/21/2017	7/21/2017	-	Weedmaps receipt	Additional Info Letter Sent 7/24	complaint
9	1202 S Washington - Capital Dank	YES	Mark Dotson (Complaint)	HES/AO	6/21/2017	7/21/2017	-	-	Cease and desist letter sent 8/23/2017	closed
10	1116 W. Holmes - Healing Tree	YES	Complaint	HES/AO	6/21/2017	7/21/2017	-	-	Nothing received	corrected address, closed
11	928 Jolly - South Side Alternative	YES	Mark Dotson - Complaint	HES/AO	6/21/2017	7/21/2017	-	-	Shut Down due to cease and desist letter	closed
12	915 Miller - MMMP Collective	YES	Complaint	HES/AO	6/21/2017	7/21/2017	YES	-	Pending	complaint
13	910 Southland - 517 Releaf	YES	Mark Dotson - Complaint	HES/AO	6/21/2017	7/21/2017	-	Certificate of Occupancy and Lease Agreement	Determined not in violation	complaint

14	229 W Grand River - Grand Releaf Meds	NO	Weedmaps - EJ	HES/AO	6/21/2017	7/21/2017	-	Lease Agreement	Determined not in violation	compliant
15	3208 S MLK- Michigan Medical Caregiver Center	YES - Adam Hussain	Complaint - Adam Hussain	HES/AO	7/14/17 (given 15 days)	7/29/2017	-	-	Nothing received - Due July 29	closed
16	918 Southland- The Lansing Market	YES	Complaint from 910 Southland Owner	HES/AO	8/7/2017	9/7/2017	-	-	Pending request for information	

As Adopted in 2016, under Resolution 2016-206 9/26/2016

**1st Draft Working Copy for the FY2018/2019 Budget
Must be adopted by 10/1/2017 (Council Meeting 9/25/2017)**

**BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, the Charter of the City of Lansing requires the Council to adopt an annual statement of Budget Policies and Priorities serving to guide the Administration in developing and presenting the Fiscal Year ~~2017-2018~~ **2018-2019** Budget; and

WHEREAS, the City Council, with joint efforts from the Administration and the Financial Health Team, established the following Mission/Vision and goals; and

The City of Lansing's mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
 - a. The City's diverse economy generates and retains (sustains) high quality stable jobs that strengthen the sales and property tax base and contribute to an exceptional quality of life.
 - b. The City is governed in a transparent, efficient, accountable and responsive manner on behalf of all citizens.
 - c. The City's neighborhoods have various resources that allow them to be on a long term viable and appealing basis.
 - d. Support economic development initiatives that promote and retain new industries and markets.
- II. Securing short and long term financial stability through prudent management of city resources.
 - a. Wise stewardship of financial resources results in the City's ability to meet and exceed service demands and obligations without compromising the ability of future generations to do the same.
 - b. Pursue and facilitate shared services regionally that allow for cost savings and revenue enhancement.
 - c. Support initiatives that build the City's property and income tax base.
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
 - a. The City's core services and infrastructure are efficiently, effectively and strategically delivered to enable economic development and to maintain citizen's health, safety and general welfare.

IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.

- a. Seek partnership opportunities with educational and corporate institutions and to maintain and expand our talent base.
- b. Create vibrant places, support events and activities that showcase our waterfront and green spaces.
- c. Raise the level of support for projects and initiatives that showcase local and state history.

V. Facilitating regional collaboration and connecting communities.

- a. The City has a safe efficient and well connected multimodal transportation system that contributes to a high quality of life and is sensitive to surrounding uses.
- b. Seek a balanced distribution of affordable housing in the tri-county region.

WHEREAS, the City Council would like to continue its commitment, if funding is available, to:

- Maintain and improve the City's infrastructure;
- Preserve and ensure clean, safe, well-maintained housing and neighborhoods;
- Provide comprehensive and affordable recreational programs and youth and family services;
- Explore alternatives for improved efficiency in service and delivery; and

WHEREAS, in considering these Fiscal Year ~~2017-2018~~ ~~2018-2019~~ Budget priorities, the Administration is encouraged to ascertain the feasibility of funding any new programs through either the reduction of spending in existing program areas or the exploration of new funding sources that would assure the sustainability of the program; and

WHEREAS, the Administration is encouraged to supplement, not supplant any existing resources for police, fire and local roads with the General Fund revenues collected under this millage; and

WHEREAS, the Administration was requested to include in its Fiscal Year ~~2016-2017~~ ~~2018-2019~~ Budget, the necessary funding to accomplish all requested plans, studies, evaluations, reviews, report submissions, program assessments, and analyses noted within this resolution below, or alternatively documentation as to why such activities are prohibitively costly; and

WHEREAS, the Lansing City Charter states that the budget proposal due on the fourth Monday in March of each year shall contain "the necessary information for

understanding the budget” and how the proposal addresses the priorities proposed by the City Council.

NOW BE IT RESOLVED, that the Lansing City Council, hereby, acknowledges that the City will likely need to adopt, at best, a budget which recognizes the structural changes that are the result of lost revenues and future liabilities, encourages the Administration to prudently develop next year’s budget with the following conditions:

- Protection of public and emergency services.

BE IT FURTHER RESOLVED, that the Administration review the attached statement of policies and priorities and implement those items that would boost efficiencies to increase productivity or reduce costs, that could replace existing programming, or if funding becomes available, that could be considered as new programming; and

BE IT FURTHER RESOLVED, that the Administration is requested to the extent practicable to include non-appropriations clauses and other similar out provisions in existing and future leases, and vendor contracts upon review of City Council; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Administration provide all requested plans, studies, evaluations, reviews, report submissions, program assessments, and analyses noted within this resolution below, or alternatively documentation as to why such activities were prohibitively costly, by the fourth Monday in March ~~2017~~ 2018.

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors.
 - a) The City’s diverse economy generates and retains (sustains) high quality stable jobs that strengthen the sales and property tax base and contribute to an exceptional quality of life
 - (1) Economic Development The Administration should require a beautification standard/expectation and a storm water mitigation plan for all proposed development projects that receive incentives from the City. Such standards should serve as a planning and economic development tool that will enhance property values, create jobs, and revitalize neighborhoods and business areas. These standards and plan should be presented to the City Council.
 - b) The City is governed in a transparent efficient accountable and responsive manner on behalf of all citizens.

- (1) Administration is to present to City Council a delineation of recommendations of the Financial Health Team, noting which recommendations have been implemented, which are in the FY ~~2017/2018~~ 2018/2019 proposed Budget, which are planned to be implemented at a future time, and which have been determined not to be implemented at any time. A timetable for future implementation is requested.
 - (2) Administration is to present to Council a Supplemental Accounting Level Detail. Administration is to develop a plan and timeline for the implementation of performance based budgeting.
 - (3) Develop and analyze a cost recovery schedule for City services.
 - (4) Develop a return on investment analysis for all proposed changes in City services.
 - (5) Identify and provide a complete and ongoing analysis of the City's structural deficits and the Administration's plan to eliminate the same.
 - (6) Incorporate into the proposed Budget a 5-Year projection of revenues and expenditures.
- c) The City's neighborhoods have various resources that allow them to be long term viable and appealing.
- (1) Administration research and issue a report on surrounding community models for neighborhood organization technical support structure within the City.
 - (2) Working with the City Attorney and Fire Department Code Compliance Division to expedite improvements or closure of abandoned, neglected, and burned out houses and commercial building by using the International Property Maintenance Code (IPMC).
 - (3) Grocery Stores: The Administration and the City of Lansing Economic Development Corporation should pursue grocery stores in the urban core using all State and Federal incentives, such as Public Act 231 of 2008 (Tax Incentive for the establishment of retail groceries promoting healthy foods), the Federal Community and Economic Development Healthy Food Financing Initiative and the

issuance of a national request for proposals, to be shared with the Lansing City Council, to encourage the location of urban grocery stores.

- (4) Code Compliance: The Administration shall ensure the Code Compliance Department is conducting the appropriate inspections and issuing appropriate fines to ensure the buildings in our City are safe and that we have quality neighborhoods. The Administration is to conduct a study of the Code Compliance needs for the City and report back to the City Council on the findings of the study.

- d) Support economic development initiatives that promote and retain new industries and markets.

II. Securing short and long term financial stability through prudent management of City resources.

- a) Wise stewardship of financial resources results in the City's ability to meet and exceed service demands and obligations without compromising the ability of future generations to do the same.

- (1) Administration is requested to submit the following list of deliverables when they are due per City Charter and State Statute and adhere to them based on these priorities.

- (a) Comprehensive Annual Financial Audit (CAFR)- annually, no later than December 31st of each year, in accordance with the State Statute.

- (b) During the months of October, January and April of each fiscal year, the Director of Finance shall provide a written report showing the control of expenditures. (Charter- Article 7-110)

- (c) By September 1st of each fiscal year, the Administration shall provide a written budget update report so that Council can review their standings on current budget items in preparation for the Council required creation of Budget Policies and Priorities that need to be adopted by October 1, ~~2016~~ 2017. (Charter- Article 7-102)

- (d) No later than the last regular City Council meeting in January of each year, the Mayor shall present a state of the City report to the City Council and to the public. (Charter- Article 4 -102.4)

- (e) The Mayor shall submit the Proposed Budget with annual estimate of all revenues and annual appropriation of expenditures no later than the 4th Monday in March of each year. (Charter – Article 7-101)
 - (f) Administration shall present to Council each department budget in preparation for Council to adopt the Budget Resolution no later than the 3rd Monday in May each year.
- b) Pursue and facilitate shared services regionally that allow for cost savings and revenue enhancement.
 - (1) Administration pursue partnerships with stakeholders, (intra municipal and intergovernmental), to align services in relation to public services.
 - (2) Facilities Plan: The Administration is requested to submit to the City Council a five and ten year Master Facilities Plan including school and county facilities that are used for current and future City uses. City Council is also requesting that the Administration continue to work on any delayed maintenance issues with regard to all City Facilities.
- c) Support initiatives that build City's property and income tax base

III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.

- a) The City's core services and infrastructure are efficiently, effectively and strategically delivered to enable economic development and to maintain citizen's health, safety and general welfare.
 - (1) Establish funding for an additional Code Compliance Officer dedicated to Commercial buildings based under the authority of the International Property Maintenance Code (IPMC). As well as an additional support staff to track down property owners that have not scheduled re-inspection and to research properties suspected of being unregistered rentals.
 - (2) City-wide Emergency Preparedness: The Administration should allocate sufficient funding for the Emergency Management Division to prepare City Employees with appropriate emergency training,

continue efforts to prepare the public and neighborhood groups to assist in emergencies, and provide basic search and rescue operations and necessary emergency equipment at key City facilities, and communicate the plan to the Lansing City Council and the public. Updated and continual training should be provided. The Administration shall assist residents in times of unforeseen disasters.

- (3) Fire Facilities Maintenance: The Administration is to conduct a study of the maintenance needs of all fire stations and report to City Council an update of the status of the study by the 4th Monday of March. Along with a funding recommendation for short and long term improvement to these structures.
- (4) Regionalism: The Administration should continue with the current regional efforts, and look into the possibility of expanding the efforts.
- (5) Police-Community Relations: Designate funding to help the Police Department to ensure the improvement of police-community relations. Reaffirming the City's commitment to equality and freedom for all people regardless of actual or perceived race, sex, religion, ancestry, national origin, color, age, height, weight, student status, marital status, familiar status, housing status, military discharge status, sexual orientation, gender identification or express, mental or physical limitation, and legal source of income.
- (6) Crime Prevention: Designate funding to invest in programs for long-term crime prevention strategies.
- (7) Allocate Overtime for Problem Solving Area: Designate sufficient funding for overtime for police officers to address problem solving to help certain crime and address quality of life issues.
- (8) Community Policing: Continue and increase funding along with searching for grant funds for COPs in neighborhoods with goal not only to reduce crime but to stabilize the neighborhood over an extended period of time that will help to ensure its ability to rebound.
- (9) Leadership vacancies: Develop and implement a plan and timeline to fill all funded vacancies and provide a report to City Council.

IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.

- a) Seek partnership opportunities with educational and corporate institutions and to maintain and expand our talent base.
- b) Create vibrant places, support events and activities that showcase our waterfront and green spaces.
 - (1) Trail/Greenways The Administration should encourage the Parks and Recreation Department to work collaboratively with the Tri-County Planning Commission to develop/expand our citywide/regional trail system and seek opportunities to reduce expenses in this effort. Additionally, look at the feasibility of connecting the River Trail (through bike lanes/Greenways to Trails) where there is currently no access to the trail.
- c) Raise the level of support for projects and initiatives that showcase local and state history.

V. Facilitating regional collaboration and connecting communities

- a) The City has a safe efficient and well connected multimodal transportation system that contributes to a high quality of life and is sensitive to surrounding uses.
 - (1) Corridor: City Council encourages the Administration continue to develop a plan and report its status to the Lansing City Council that seeks to revitalize and enhance all major corridors that lead into the City.
- b) Seek a balanced distribution of affordable housing in the tri-county region.

Daniel K. Barclay

1117 Loraine Ave., Lansing, MI 48910

Cell: 517-285-3444 ~ Email: dbarclay8050@att.net

Objective:

To obtain a full time electrical position wherein I can utilize my knowledge in the electrical field

Education:

Lansing Community College, June 2005

Course of Study: IBEW Electrical Apprenticeship

Lansing Community College, June 1999

GPA: 3.0/4.0

Course of Study: Electrical Engineering

Perry High School, June 1994

GPA: 3.75/4.0

Course of Study: College Prep

Achievements:

Master Electrical License, 2007

ROTC at Michigan State University, 1994

Civil Air Patrol Member, 1994

Governor's Career Scholarship

Graduate top ten of high school class

National Honor Society (NHS)

Special Skills:

Excellent team member relations with an emphasis on listening, learning and guiding where appropriate

Dedicated, conscientious, trustworthy and punctual with a continual strive for accuracy

Blueprint reading and job specifications

Computer knowledge

Experience:**IBEW Local 665****July 1999 to present**

Lansing, MI 48910

Currently I perform and oversee all aspects of commercial electrical construction; including but not limited to, new, remodel, and retrofit construction. For the past seven years I have been key in the training of our apprentices, as well as overseeing personnel on job sites, with an emphasis on acquiring knowledge, taking accountability and building teamwork. Additionally, at various times I have been the main point of contact for other construction trades, foreman and general managers.

Estes-Leadley Funeral Home / Hollihan-Atkin Funeral Home**November 2007 to present**

Lansing/Holt/Grand Ledge, MI

As a Funeral Director's Assistant, I perform a variety of duties that range from removal assistance, to parking cars, to working with families, to transportation of deceased individuals, to filing death certificates, just to outline a few. With my responsibilities involving such a wide range of variation, part of my duties also include the ability to be able to adapt to each new occurrence as they arise, with perception to detail while maintaining an empathetic disposition.

@m78

United States Census**April 2009 to July 2009***Lansing, MI 48910*

During the data collection for 2010 Census Reporting, I was a team crew leader, responsible for the oversight of approximately 60 numerators. Duties included direct oversight of staff, review of reporting, scheduling, meetings with district leaders, approval of payroll and assurance that all Federal guidelines were met and followed.

Olofsson Corporation**June 1995 to July 1999***Lansing, MI 48910*

During my employment at Olofsson, I was employed in a skilled trade Tinsmith position. My responsibilities included building and mounting guards, and creating custom design and fit parts. I was also responsible for all welding and plasma arc work for a particular assigned job. Additionally, I held a semi-skilled painting classification.

9-6-17

LEGEND:	HAS NOT RESPONDED	CLEARED	HAS RESPONDED BUT STILL PENDING	CEASE AND DESIST	Closed	Collecting Documents
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Number	ACCUSED ADDRESS	Was this a complaint?	How was it found?	Assigned Attorney	Letter Sent	Due Date	Affidavit Received	Other Materials Received	STATUS	NEXT STEP
1	5031 S. Cedar, Suite C - Cedar Leaf	YES	Weedmaps - EJ (no online presence before Jan 2017)	HES/AO	6/21/2017	7/21/2017		Letter from landlord	Additional Info Letter Sent 7/24	compliant with moratorium
2	3409 S Cedar - Once Bitten Twice Baked	NO	Weedmaps - EJ (no online presence before Dec 2016)	HES/AO	6/21/2017	7/21/2017	-	-	Cease and desist letter sent 7/24	closed per observation on 8/23/2017
3	3314 S Cedar - CannaCare Lansing	NO	Weedmaps - EJ (Found on WeedMaps, there is a review saying they opened March 2017. On spreadsheet as Grass is greener)	HES/AO	6/21/2017	7/21/2017	-	Lease Agreement	Determine d not in violation	compliant with moratorium

4	3001 S Washington - The Green Room	YES	Steve Green email 5/25	HES/AO	6/21/2017	7/21/2017	-	-	Cease and desist letter sent 7/24	compliant with moratorium
5	1900 E. Kalamazoo - Stateside Wellness	NO	Mark Dotson / Weedmaps -EJ (Used to be Lucky's Party Store (weedmaps reviews only go back to Feb 2017))	HES/AO	6/21/2017	7/21/2017	-	-	Cease and desist letter sent 8/23/2017	Inadequate evidence provided to show compliance with moratorium. Still in communications
6	1825 E Michigan - Capitol Wellness (aka TNT)	YES	Mark Dotson	HES/AO	6/21/2017	7/21/2017	-	Assessment of membership interest in TNT Industries - Ray Sagmani ownership began Nov 21 2016 ???	Cease and desist letter sent 8/23/2017	Providing affidavit in addition to LLC documentation

7	1410 E Kalamazoo - TreeHouse	NO	Weedmaps - EJ (says opened June 1)	HES/AO	6/21/2017	7/21/2017	-	Social media screenshot showing an opening date before moratorium (INSUFFICIENT). Promised a lease agreement but has not been received as of 6/29. Update 7/10: lease agreement received but it is unsigned.	Additional Info Letter Sent 7/24	compliant with moratorium
8	1300 N Larch - Lansterdam	NO	Weedmaps - EJ	HES/AO	6/21/2017	7/21/2017	-	Weedmaps receipt	Additional Info Letter Sent 7/24	compliant with moratorium
9	1202 S Washington - Capital Dank	YES	Mark Dotson (Complaint)	HES/AO	6/21/2017	7/21/2017	-	-	Cease and desist letter sent 8/23/2017	Reported closed by citizen, requesting to reopen. May request additional information.
10	1116 W. Holmes - Healing Tree	YES	Complaint	HES/AO	6/21/2017	7/21/2017	-	-	Nothing received	corrected address, closed
11	928 Jolly - South Side Alternative	YES	Mark Dotson - Complaint	HES/AO	6/21/2017	7/21/2017	-	-	Shut Down due to cease and desist letter	closed per cease and desist letter

12	915 Miller - MMMP Collective	YES	Complaint	HES/AO	6/21/2017	7/21/2017	YES	-	Document ation provided.	compliant with moratorium
13	910 Southland - 517 Releaf	YES	Mark Dotson - Complaint	HES/AO	6/21/2017	7/21/2017	-	Certificate of Occupancy and Lease Agreement	Determine d not in violation	compliant with moratorium
14	229 W Grand River - Grand Releaf Meds	NO	Weedmaps - EJ	HES/AO	6/21/2017	7/21/2017	-	Lease Agreement	Determine d not in violation	compliant with moratorium
15	3208 S MLK- Michigan Medical Caregiver Center	YES - Adam Hussain	Complaint - Adam Hussain	HES/AO	7/14/17 (given 15 days)	7/29/2017	-	-	Landlord evicted	closed
16	918 Southland- The Lansing Market	YES	Complaint from 910 Southland Owner	HES/AO	8/7/2017	9/7/2017	-	-	Document ation provided 9/6/2017	compliant with moratorium