



AGENDA
Committee on General Services
Tuesday, August 25, 2020 @ 3:00 p.m.

<https://us02web.zoom.us/j/88077599826>; ID: 880 7759 9826; Dial in: (312) 626 6799
email comments prior to the meeting to sherrie.boak@lansingmi.gov

UPDATED 8/21/2020 A.M.

Councilmember Hussain, Chair
Councilmember Wood, Vice Chair
Councilmember Garza, Member

1. Call to Order

2. Approval of Minutes:

- August 11, 2020

3. Public Comment on Agenda Items

4. Discussion/Action:

- A.) DISCUSSION – City Contractors for Code Enforcement; Contracts, MOU's, Termination Clauses; Bid Process
- B.) RESOLUTION – Appointment, C. Tennis; At Large Member; Human Relations & Community Services Board; Term to Expire June 30, 2024
- C.) RESOLUTION – Set Noise Waiver Public Hearing; Willard Avenue Pump Station and Related Utilities Project
- D.) RESOLUTION – Claim Appeal #1781; B. Crain; 1110 Hickory Street; \$4,050
- E.) RESOLUTION – Claim Appeal #1137; J Blumer; 725 N Pine; \$435.00
- F.) RESOLUTION – Boards and Commission Trainings
- G.) DISCUSSION – Fiscal Year 2021/2022 Budget Priorities

5. Other

- a. Michigan Liquor Control Commission; Transfer License with Sunday Sales, Outdoor Service, Catering Bars and Dance-Entertainment from 7786 E. US 10, Walhalla to 419 Spring Street, Lansing. Transfer Governmental Unit from Branch Twp., Mason County to Lansing City, Ingham County (**Pending Application**)

- b. Michigan Liquor Control Commission; RID#RZ-1908-14021; Board of Trustees, Michigan State University, request to transfer of ownership of Escrowed 2019 Class C Licensed Business with Sunday Sales Permit (P.M.), Entertainment Permit and Sunday Sales Permit (A.M.) from HOA Restaurant Holder; transfer location from 172 E Edgewood Blvd., new Additional Bar Permit for a total of 2 bars, new outdoor service area; new specific purpose permit (golf), transfer classification from Class C License issued under MCL 436.1531 to Class C License issued under MCL436.1513(4) (non-transferable) at 3535 Forest Road, Suite C88A **(Pending Application)**
- c. Michigan Liquor Control Commission; Transfer of Ownership 2019 SDD & SDM License; Sunday Sales (AM) and Sunday Sales Permit (PM) from Ransom's Food Center, Inc. 1001 S. Clinton Street, Stockbridge to 6030 S. Pennsylvania Avenue, Suite 11 Lansing. Transfer Governmental Unit under MCL 436.1531(18) from Stockbridge Village to Lansing City **(Pending Application)**
- d. Michigan Liquor Control Commission; Request ID RQ-2004-05970 for a new SDM License Issued Under MCL 436.1533(5), New Sunday Sales Permit (AM) at 1625 West Mount Hope Avenue, Lansing
- e. RID #RQ-2003-05076; Ozones Brewhouse, LLC Application for a New Small Wine Maker License at 305 Beaver Street **(Pending Application)**
- f. RIS #RQ-2006-07987; Lansing Entertainment and Public Facilities Authority & City of Lansing, application for a New SDM License issued under MCL 436.1533(5)(A), Non-Transferable at 1600 Ormond St. (Grosbeck Golf Course) **(Pending Application)**
- g. RID #RQ-2007-09450; New SDM License Issued under MCL 436.1533(5) at 621 E Michigan Avenue, Batter Up LLC **(Pending Application)**

6. Adjourn

With Executive Order 2020-4, Governor Whitmer declared a statewide State of Emergency due to the spread of the novel coronavirus (COVID-19). To mitigate the spread of COVID-19 and to provide essential protections to vulnerable Michiganders and this State's health care system and other critical infrastructure, it is crucial that all Michiganders take steps to-limit in-person contact, particularly in the context of large groups. Therefore, the above meetings will be conducted via audio/video conference.

The meetings are being held electronically in accordance with the Open Meetings Act in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number above, and meeting ID provided. Michigan Executive Order 2020-154 provides temporary authorization of remote participation in public meetings and hearings.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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MINUTES
Committee on General Services
Tuesday, August 11, 2020 @ 3:30 p.m.

Via ZOOM audio/video: <https://us02web.zoom.us/j/83114888649>; ID: 831 1488 8649; Dial In: (312) 626 6799 US (Chicago)

CALL TO ORDER

The meeting called to order at 3:30 p.m. via zoom.

ROLL CALL via Zoom

Council Member Hussain, Chair
Council Member Wood, Vice Chair
Council Member Garza, Member

OTHERS PRESENT via ZOOM

Sherrie Boak, Council Office Manager
Lisa Hagen, Assistant City Attorney/Council Research Assistant
Versay Williams
Josephine Washington
Scott Sanford, Code Compliance
Shirley Carter
Jim Smiertka, City Attorney

Minutes

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES FROM MARCH 10, 2020 AS PRESENTED. ROLL CALL VOTE, MOTION CARRIED 3-0.

Public Comment on Agenda Items

No public comment at this time.

Discussion/Action:

RESOLUTION – Appointment; Versey Williams; 3rd Ward Member; Human Relations & Community Services Board; Term to Expire June 30, 2023 (currently vacant)

Council Member Hussain outlined the process for the appointment.

Ms. Williams informed the Committee on her interest in serving on this Board, because over the years the community has change, and it appears to have some unrest. In her opinion the people need a better Lansing, and she wants to help people bridge the gaps. Ms. Williams hopes to bring her skills to the Board and assist in building on what we already have and give back. Council Member Hussain acknowledged her role as a lifelong resident, and referenced the board applications and vacancy. Ms. Williams stated she attend community meetings with the Mayor and Ms. Plummer, and when people spoke about the vacancies on this Board and encouraged her to apply. Council Member Garza referred to the application and recognized her

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efforts in the community. Council Member Wood acknowledged Ms. Williams for her interest, and asked how she intended to interact with the Community in her potential role as the 3rd Ward Member of this Board. Ms. Williams stated she would understand the Community first and then outreach to the community. Council Member Wood referenced the Ward monthly meetings, Rejuvenating South Lansing and SWAG. She then referenced the senior population and encouraged Ms. Williams to discuss with the Board enough information and programming to help the senior population. Council Member Hussain spoke to Ms. Williams on the hope of working together in the 3rd Ward.

MOTION BY COUNCILMEMBER WOOD TO APPROVE THE APPOINTMENT OF VERSEY WILLIAMS TO THE HRCS BOARD. ROLL CALL VOTE, MOTION CARRIED 3-0.

RESOLUTION – Appointment; Josephine Washington; 1st Ward Member; Human Relations & Community Services Board; Term to Expire June 30, 2021 (currently vacant)

Council Member Hussain asked Ms. Washington why she has an interest in filling the vacancy on this Board.

Ms. Washington recapped her lifetime of community involvement. During that time she learned the impact of close community involvement, working in nursing homes and realized it was incredibly important that seniors who did not have a voice for themselves, they had dignity. Ms. Washington spoke about assisting a fellow resident in fighting an ADA law to assist them and the neighborhood. Currently, Ms. Washington noted she is the Sec. for the Lansing for Cesar E Chavez Committee, and the Vice President for the Allen Neighborhood. Part of her roles in these organizations is promoting working with the youth, and she briefly outlined a future program she is working on with the youth through school and into the secondary education. Her hopes is to assist people out of situations and ask them what people what they want, and streamline service to the homeless. Council Member Garza acknowledged Ms. Washington for volunteering to serve on this Board. Council Member Hussain noted that when Council Members leave, it is rare to see them continue their service, and it was nice to see Ms. Washington staying involved. Council Member Wood acknowledged Ms. Washington for her dedication over the years to the Lansing community and supported the appointment. She felt confident that Ms. Washington will reach out to residents of the 1st Ward.

Mr. Smiertka at the Committee level any relation to the appointee, a Committee member can vote, but at the Council level any relationship will need to be stated.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE APPOINTMENT OF JOSEPHINE WASHINGTON TO THE HRCS BOARD. ROLL CALL VOTE, MOTION CARRIED 3-0.

Ms. Washington stated she is hesitant to attend the Council meeting on August 24th, and hope that the Committee will vet the appointment. Therefore, she will not attend the Council meeting.

RESOLUTION – Appointment; Cheryl Tennis; At Large Member; Human Relations & Community Services Board; Term to Expire June 30, 2024 (replaces Abbey Frazier)

Council Member Hussain noted the Ms. Tennis is not able to attend and will be on the next agenda.

RESOLUTION – Community Funding; Against All Odds; Back to School/Home School Drive thru Festival

Ms. Carter informed the Committee that with COVID there are organizations that are not able to do their annual events for kids, so this organization decided to create this drive thru festival. She went through the process they created that would include information for pre-registration,

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instructions on the vehicles to get the supplies, and distribution. The event organizers require back packs, COVID safety, tents for the day of the events and other materials. Council Member Wood asked Ms. Boak the amount in the Community Funding, and she was informed \$5,000. Council Member Wood asked for \$1,000 instead of the requested \$500 because of the need and this event might be one of only a few of these types of events.

MOTION BY COUNCIL MEMBER WOOD MADE A MOTION TO APPROVE THE APPLICATION IN THE AMOUNT OF \$1,000. ROLL CALL VOTE, MOTION CARRIED 3-0.

RESOLUTION – Claim Appeal #1137; J. Blumer; 725 N Pine; \$435.00

Council Member Hussain noted that Mr. Blumer was not able to attend the meeting and will be at the next meeting.

RESOLUTION – Introduction & Setting Public Hearing; Ordinance Amendments to Chapter 240; Grant Award Process for Basic Human Services

Council Member Hussain asked who from the City Attorney office worked on this, and if the OCA could explain what the changes are. Mr. Smiertka stated the changes address conflict of interest and the Mayor asked for a process step that was truly open. In essence there is a now a competitive bid process with involvement by advisory board and internal audit. The changes include criteria, capital, housing and tenant services. Council Member Wood noted that when this was introduced in February, and she received calls from agencies that have applied for grants over the years and some of those agencies would like to be at the table so the Committee understands they side. Currently it appears it even allows departments to apply for revenues, and so asked that before setting a public hearing, invite agencies to a meeting to express concerns to the Committee. Council Member Hussain asked her to provide a list to Council staff to invite. Mr. Smiertka noted the City has received a letter from HUD and has provided some expectations. Council Member Hussain encouraged a discussion at a future meeting. Council Member Wood noted that the budget that was passed, the \$1.5 million, has been let and those contracts have been sent out to agencies. She encouraged action on this in October or November for the next budget. Ms. Boak proposed the September 8th meeting for this discussion to allow more time on the subject.

ISCUSSION – City Contractors for Code Enforcement Updates on Bids from EDP

Mr. Sanford confirmed that all comments from the Committee was taken to the contractors by Mr. McGrain. Council Member Hussain asked what the conversations included. Mr. Sanford confirmed they understood the Committee concerns, and regarding selling trash they pick up, they acknowledged they do not. Council Member Hussain recalled the earlier discussions on rebidding to a larger diverse broad group of contractors. Council Member Garza stated he has a concern with the contractors, and the potential of getting multiple contractors. Council Member Hussain stated that they have not done that recently, but in the Hollister Administration he was told it did occur and it was successful. Council Member Wood stated that the earlier request on this discussion would be to have some concerns spelled out into the contract. Appears the contract was agreed upon, so asked for a copy of the signed contracts. Council Member Hussain stated he has communications with the EDP Director and will reach out. Mr. Sanford stated that when the Committee brought this topic up, the bids had already gone out. Again he noted that Mr. McGrain did communicate the Committee concerns to the contractors. Mr. Smiertka that if there is a determination clause in there, there can be MOU's. Council Member Hussain noted this discussion will continue at the August 25th meeting.

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DISCUSSION – Ordinance on Boards/Commissions Annual Trainings

Council Member Hussain noted that Council has had a lot of discussion on this recently, and it has been brought to their attention during recent appointments and reappointments that Boards and Commissions are not having the trainings on OMA, Ethics, FOIA, etc. So the Committee is looking to get this into the Ordinances. Mr. Smiertka stated the OCA is also interested in the training because they too do not want violations. He added that he has made known twice in the last 6 months the availability of the OCA to do the trainings. Letters have gone out this week to all Boards to be an agenda item at their future meeting. Regarding an ordinance, this puts the Board Chairperson in violation, and so he would recommend a resolution. Ms. Hagen concurred with Mr. Smiertka. Council Member Wood asked what the enforceability of a resolution and would it have to be renewed on a yearly basis. Mr. Smiertka noted that a resolution is a statement of policy, and so Council could consider to re-up it at budget time like they are doing with the recodification resolution. It is not enforceable, just a policy. Council Member Wood voiced her concern with no training, because they need to have the complete training. Mr. Smiertka acknowledged that there are decision making Boards, and he understands with the idea. Council Member Wood then asked if the OCA can draft a resolution that they believe will meet the needs the Committee is requesting, and a recommendation no different than what Council does with the recodification resolution annually. She asked that it include requirement for a certificate for each member and provided to the secretary of the board stating they have been trained. Mr. Smiertka concurred it could be done, and it was requested by August 25th.

Other:

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- b. Michigan Liquor Control Commission; RID#RZ-1908-14021; Board of Trustees, Michigan State University, request to transfer of ownership of Escrowed 2019 Class C Licensed Business with Sunday Sales Permit (P.M.), Entertainment Permit and Sunday Sales Permit (A.M.) from HOA Restaurant Holder; transfer location from 172 E Edgewood Blvd., new Additional Bar Permit for a total of 2 bars, new outdoor service area; new specific purpose permit (golf), transfer classification from Class C License issued under MCL 436.1531 to Class C License issued under MCL436.1513(4) (non-transferable) at 3535 Forest Road, Suite C88A **(Pending Application)**
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- d. Michigan Liquor Control Commission; Request ID RQ-2004-05970 for a new SDM License Issued Under MCL 436.1533(5), New Sunday Sales Permit (AM) at 1625 West Mount Hope Avenue, Lansing
- e. RID #RQ-2003-05076; Ozones Brewhouse, LLC Application for a New Small Wine Maker License at 305 Beaver Street

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- f. RIS #RQ-2006-07987; Lansing Entertainment and Public Facilities Authority & City of Lansing, application for a New SDM License issued under MCL 436.1533(5)(A), Non-Transferable at 1600 Ormond St. (Grosbeck Golf Course)

Adjourned

Adjourned at _____ p.m.

Submitted by Sherrie Boak,
Office Manager, Lansing City Council

Approved by the Committee on _____

INTENTIONALLY BLANK



Print

Application for Appointment to Board or Commission - Submission #10359

Date Submitted: 3/18/2020

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date*	First Name*	Middle	Last Name*
<input type="text" value="3/18/2020"/>	<input type="text" value="Cheryl"/>	<input type="text" value="Anne"/>	<input type="text" value="Tennis"/>

Other name(s) by which you have been known, including maiden names	Date of Birth*
<input type="text" value="Cheryl Anne Gray"/>	<input type="text" value=""/>

Address*
<input type="text" value="1924 Fairmont Street"/>

City	State	Zip Code
<input type="text" value="Lansing"/>	<input type="text" value="MI"/>	<input type="text" value="48911"/>

Email*	Gender
<input type="text" value="Cat48911@yahoo.com"/>	<input type="text" value="Female"/>

Find my ward:

[Lansing Neighborhoods Ward Map](#)

If you don't know which ward you live in, click the link below and type in your address to find out!

Ward*

2

(1,2,3,4 or Regional)

Precinct

20

Best phone number to contact you*

517-862-7603

Last 4 digits of social security number*

}

In what year did you move to Lansing? *

2001-2008 and 2013 to present

Please use "0000" if you live outside of the City of Lansing

Additional information regarding experience and credentials

Occupational Background

Licensed MI Social Worker

Educational Background

BS Degree - CMU 1994

Previous Appointments

N/A

Current Appointments

N/A

Please attach a resume if available

Browse...

First choice for board to serve on

Human Relations and Community Services Board (HRCS)

Second choice of a board to serve on

Potter Park Zoo

Third choice of a board to serve on

Medical Marihuana Commission

Fourth choice of a board to serve on

Mayor's Diversity Advisory Council

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission

I've always tried to be cognizant of social equity concerns. It's not only important to me personally but also seems to go hand in hand with my professional background as a Social Worker. I can only address inequalities on a small scale in my work life. However, it is my hope to address these matters on a larger scale by serving on a board such as the HRCS.

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Background Check Authorization*

This certification is not required, but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

I agree

I disagree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge*

Cheryl Anne Tennis

Date & Time

3/18/2020

7:00 PM

CHERYL A. TENNIS, LBSW

cat48911@yahoo.com

(517) 862-7603

EDUCATION: Central Michigan University
Bachelor of Science Degree
Major: ***Sociology*** Minor: ***Psychology***

CREDENTIALS: ***Licensed Bachelor's level Social Worker***

EXPERIENCE:

- September 2017- Present CEICMH - Clinton, Eaton and Ingham Counties Community Mental Health
Social Worker "Bridges Crisis Unit"
- Completing assessment/intakes of new clients admitted to the unit.
 - Writing Treatment Plans with clients.
 - Completing daily shift notes on each client.
 - Completing clinical interventions with clients as needed based on their Treatment Plan.
- November 2012- December 2014 JC Penney Corporation, Okemos, MI 48864
Service Specialist
- Assisted customers sought out customers and did whatever was possible to make their experience great.
 - Performed online orders for items not in stock in the store.
- October 2001- June 2008 Ingham County Health Department, Lansing, MI 48910
Assistant Social Worker – Willow Adolescent Health Center
- Interviewed clients and obtained information from which to identify their needs.
 - Provided assessments, instruction, testing, risk assessment, case management, referrals and follow up services to clients based on individual requests and needs.
 - Maintained patient privacy and confidentiality per policy and national and state requirements, including HIPPA.
 - Collaborated with and referred clients to appropriate agencies.
 - Conducted outreach services and educated clients in a variety of settings.
- July 1999- September 2001 Gratiot Community Mental Health Services, Alma, MI 48801
Client Services Manager for mentally ill adults
- Monitored, assessed, linked and coordinated all necessary services for consumers.
 - Completed initial intake of consumers as assigned and made recommendations to the Psychiatrist and the team as to what types of services they could benefit from.
 - Completed daily, monthly and annual reports in regard to consumer interaction and activity.
 - Maintained complete and detailed case records for clinical files.
 - Provided services to consumers in crisis by phone, walk in and for scheduled appointments.
 - Maintained and developed relationships with a myriad of agencies for the betterment of consumers

May 1998-
July 1999

Listening Ear Crisis Center, Mount Pleasant, MI 48858

Volunteer Crisis Counselor

- Answered crisis line phone calls during 6-12 hour shifts at the center.
- Referred clients to appropriate resources.
- Talked callers through their crisis by the reflection technique.
- Contacted other community organizations as warranted by callers.

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Cheryl A. Tennis of 1924 Fairmont Street, Lansing, MI 48911 as an At-Large Member of the Human Relations & Community Services Board (HRCS) for a term to expire June 30, 2024; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on August 11, 2020 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Cheryl A. Tennis of 1924 Fairmont Street, Lansing, MI 48911 as an At-Large Member of the Human Relations & Community Services Board (HRCS) for a term to expire June 30, 2024.

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**BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, the City of Lansing Department of Public Service will be reconstructing the existing Willard Ave sanitary pump station and associated utilities in the Willard Ave right-of-way west of Aurelius Rd; and

WHEREAS, this pump station reconstruction and associated utility improvements, are necessary to support and serve the forthcoming, new McLaren Greater Lansing Hospital Development; and

WHEREAS, this pump station reconstruction work requires 24-hour by-pass pumping and monitoring of sanitary flows to ensure continued service for approximately 1,000 City of Lansing tax parcels; and

WHEREAS, in accordance with the construction contract, the contractor, Hoffman Brothers, Inc., is required to complete a large amount of work in a short timeframe prior to the late-October completion date; and

WHEREAS, for the period from September 19, 2020, through October 19, 2020, Hoffman Brothers, Inc. has requested a waiver of the noise ordinance on Saturdays from 7:00 AM to 5:00 PM and on Sundays from 12:00 PM to 5:00 PM; and

WHEREAS, the City of Lansing Public Service Department recommends that the contractor be granted the requested noise waiver in order to:

- limit the amount of time local access for property owners is impacted; and
- keep the project on-schedule.

NOW THEREFORE BE IT RESOLVED that a public hearing be held on September 14, 2020, at 7:00 PM in the City of Lansing Council Chambers, 124 W. Michigan, in consideration of the request for granting a waiver of the noise ordinance on Saturdays from 7:00 AM to 5:00 PM and Sundays from 12:00 PM to 5:00 PM for the period September 19, 2020, through October 19, 2020.

BE IT FURTHER RESOLVED, due to COVID -19, the public hearing may be held electronically in accordance with the Open Meetings Act in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number and Meeting ID provided on the September 14, 2020 meeting agenda. Michigan Executive Order 2020-154 provides for temporary authorization of remote participation in public meetings and hearings.

Claim #1781

Address – 1110 Hickory Street

\$4,050

Incident Date (per claim application) – 01/15/2020

Incident Date (per Code Report) – 12/11/2019

Taxes – Appeared on Summer 2020 Taxes

Filed Claim – 03/11/2020

Claims Review Committee Hearing – 07/08/2020

Claims Review Committee Letter – 07/08/2020

Referred to City Council – N/A

Referred to Committee on General Services – 08/10/2020



RECEIVED MAR 11 2020

City of Lansing

OFFICE OF THE CITY ATTORNEY

1781

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Brent Crain DATE: March 11, 2020
MAILING ADDRESS: 3701 Stoneleigh DR EMAIL: crainb@msu.edu
CITY: Lansing STATE: MI ZIP CODE: 48910
TELEPHONE: Home () 517-882-3333 Work () 517-449-1680 (cell)

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 1110 Hickory ST, 48912 PARCEL NO. 33-01-01-15-378-281
DATE OF INCIDENT: 01-15-2020 AMOUNT YOU WERE BILLED: \$4050
TOTAL AMOUNT YOU ARE CONTESTING: \$4050
TYPE OF ASSESMENT: Trash Removal

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

Please see attached pages.

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/349/Claims-Review-Process>

To download the claim form: <https://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bidId=>

I have been slowly but persistently working to repair the property at 1110 Hickory since it failed a rental inspection in 2014, after being heavily damaged by a family of refugees who did not know how to take care of an American home. 5 years is a long time to make repairs, but I was 3 years into a PhD program at Michigan State University (MSU), which reduced my income down to a \$16,000/year stipend that did not so much as cover child-care for our three young children. We had been relying on rental income (\$8,000/yr) to help offset my loss of work income. I borrowed money to hire Lansing Teen Challenge, who completed some of the repairs, but were unable to continue after their work director left. Lacking the resources to hire anyone further, I was left to slowly complete the work as time permitted, using credit card cash advances to cover supplies and living expenses for my family, as well as property tax payments on my primary residence and 1110 Hickory. This was made worse by the city charging red tag monitoring fees, totally around \$4500 (as I recall; I did not verify the amount), even though I was actively working on repairs. The recent trash removal fee for \$4050 could not have come at a worse time, and presents an undue hardship for my family, at a time when I am working limited hours as a temporary employee at MSU, following completion of my PhD.

On May 4, 2019, the house next door (1106 Hickory) was destroyed by fire, and my property at 1110 Hickory was damaged. I had to choose between losing the house and borrowing more money to hire someone to fix what was beyond my skill to repair. On Aug 12, 2019, I hired Larry Feldpausch (Groesbeck Painting) to commence repairs. On Sept 9, Feldpausch began to encounter electrical problems, which he and I tried unsuccessfully to troubleshoot. On Sep 30, after three bids, I hired Wilbert Jackson, Master Electrician, to repair the electrical problems and, while he was at it, to upgrade electrical service from two 60A fuse panels to one 200A panel, which I hoped would improve the chances of selling the house once repaired.

On Oct 1, the city issued the electrical permit, but refused to let Jackson schedule an inspection for reasons that were not clear at the time. Feldpausch and Jackson both visited the building safety office in person more than once, and made several phone calls trying to resolve the issue. I called the office 3 times on Oct 7, and left a message for Brian McGrain, the Director of Economic Development and Planning. On Oct 11, someone in the office told Feldpausch that the property owner needed to contact "Susan in zoning" before the process could move forward. I spoke with Susan Stachowiak, the zoning administrator, on Oct 11, 2019. She said she had no idea why I had been referred to her, because this was not a zoning issue. By Oct. 14, Feldpausch had ascertained that the delay ultimately derived from the house having been red-tagged because of the unresolved code violations found during the rental inspection in 2014, referenced above. Therefore, I left a message for Scott Sanford, Manager/Lead Housing Inspector, on Oct 14. On Oct 15, I left a message for Chris Breiter, Premise Inspector for the zone the property is in. Feldpausch was finally able to resolve the issue shortly before I received my first phone call back from the city, which came from McGrain on Oct. 23. McGrain apologized for the delay, citing issues with the city phone system that improperly routed messages to the junk folder in the email system. He assured me I could expect better service from Building Safety in the future.

Jackson was then able to schedule the inspection for Oct. 24, 2019. He could not upgrade the electrical service without having an inspection date scheduled, and Feldpausch could not work on the property without lights and power for his tools. Thus, Feldpausch was delayed nearly one month (from Oct 1 to Oct 24) because of the city's slow response and poor communication. Cold temperatures arrived Oct 30, making it impossible for him to complete exterior repairs and painting prior to spring. Meanwhile, Feldpausch continued work inside, including removal of debris, which he stacked in two piles in the back yard off of the alley. Had the electrical inspection been scheduled for the first week in October, as

would be typical), the repairs would have been completed by the beginning of November, and all of that debris would have been removed as part of his contract.

On Dec. 10, 2019, I left town with my family to visit relatives, returning Jan 1, 2020. The evening of Jan 2, 2020, I opened a notice from the city regarding a trash violation, conveniently dated Dec 11, 2019, the day after we had left. I called Chris Breiter, Premise Inspector, the morning of Jan. 3, 2020. He first said nothing could be done because it had already been sent to a contractor on Dec. 18, 2019. I asked if I could call the contractor, and he replied that he cannot give out their name or contact information. I called back and Breiter agreed to email the contractor, asking him to not do the job because the owner would take care of it. Breiter said there was no guarantee, but that is the best he could do. My contractor began removal of the debris Monday morning. When he arrived on Tuesday morning to complete the work, the city contractor (Eric's Refuse) was already removing the remainder of the debris, and said my contractor could not work on it anymore. Please note that the city contractor had not removed any debris during the 3 weeks that began when they were first contacted on Dec. 18. However, once they learned that the owner would take care of it, they quickly prioritized this clean-up. If the city gets read receipts from email messages sent out, please check the timestamp to see when the contractor read the email Breiter sent on Jan 3. I believe that this contractor is taking advantage of their relationship with the city to charge overinflated prices for their services, which should be a matter of concern to the city and produces a great amount of stress for people in my situation. I was shocked when I got the bill from the city for \$4050 for trash removal. I texted Feldpausch to ask what he would have charged for debris removal had it not been included in his contract. He said \$400. I then texted him a copy of the bill, and he replied that it was "ridiculous," "exorbitant," and "unbelievable." Feldpausch further informed me that the city contractor had entered my storage shed and removed the materials we had stored there, including prefinished oak hardwood flooring and custom ceiling tiles intended for the renovation, valued at around \$800. I contacted McGrain to complain about the fine and the removal of personal property, and he referred me to the claims process through the City Attorney's office. I then contacted the Lansing Police Department, but was informed that they could not file a police report based on a city contractor removing personal property from a structure. The police lieutenant advised me to consult with an attorney, but I chose instead in good faith to start by filing this claim.

Since the tenant damage, my plan has been to repair the property in order to sell it. In the condition it was in, my realtor told me the property would only sell for around \$20,000, which is nearly \$50,000 less than what I have into it. I have borrowed thousands of dollars to pay for repairs, property taxes and insurance in an attempt to fix up this property for sale. In the process, I have lost rental income and been buried under nearly \$4500 in red tag monitoring fees from the city. Access to that money would have allowed me to restore this property much sooner. I understand the city wants to prevent blight, but please understand that the actions of the city have made my vision of restoring this property much more difficult, besides the emotional toll of feeling unsupported and overwhelmed by the extent of the repairs needed and the lack of resources to see it done.

Having the property at 1110 Hickory repaired and returned to productivity is in the best interest of the city. Toward that end, I would appreciate dismissal of the \$4050 fine for trash removal, which could have been avoided had the city provided better service during the permitting process, and presents an undue hardship in my situation. I also recommend that the city investigate the city contractor used in this case to see whether they have a pattern of overcharging for services. I appreciate your willingness to engage in this conversation, and look forward to its resolution. I am happy to provide copies of contracts, text messages, or any other materials that would be helpful for your review.



OFFICE OF THE CITY ATTORNEY



MEMORANDUM

To: CHRIS SWOPE, Clerks Office

From: VENUS KUMAR, Paralegal

Subject: SPECIAL ASSESSMENTS CLAIM; Brent Crain
Date of Incident: August 28, 2019

Date: July 8, 2020

Attached is a Claim Form received by this office from Brent Crain for \$4,050.00 due to Trash violations at 1110 Hickory St.

This claim is being referred to General Services for consideration on the City Council's agenda because this claim exceeds \$2,500.00.

Thank you for your assistance.

/vmk
Attachments

DATE: 5/21/2020

1781

PPN: 33-01-01-15-378-281
 DATE SUBMITTED: 3/11/2020
 ADDRESS OF VIOLATION: 1110 Hickory Street
 LISTED TAXPAYER OF RECORD: Crain, Brent
 OTHER TAXPAYER OF RECORD:
 CLAIMANT: Crain, Brent
 CLAIMANT'S ADDRESS: 3701 Stoneleigh Drive
 Lansing, MI 48910
 TYPE OF ACTIONS CONTESTED: Trash Removal
 VIOLATION DATE: 12/11/2019
 NOTIFICATION DATE: 12/11/2019
 2ND NOTICE ASSESSMENT DATE:
 AMOUNT OF ASSESSMENT: \$4,050.00
 CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 20-T002 1/07/2020
 AMOUNT OF CLAIM: \$4,050.00

ADDITIONAL ACTIONS CONTESTED:
 VIOLATION DATE:
 NOTIFICATION DATE:
 2ND NOTICE ASSESSMENT DATE:
 AMOUNT OF ASSESSMENT:
 CONTRACTOR NAME - INVOICE NO. - DATE:
 AMOUNT OF CLAIM:
 MEMO DATE - INVOICE NO.:

HISTORY: Red Tagged 4/01/2015 to present
 Trash Violation 12/11/2019
 Board Up 4/12/2020

CITATIONS IN PREVIOUS YEARS: Grass Violation 5/06/2016
 Grass Violation 6/02/2016
 Grass Violation 10/18/2016
 Grass Violation 5/08/2018

CLAIMANT'S CIRCUMSTANCES: See Attached



CODE OFFICER'S NOTES: This long term Red Tagged property was cited for a trash violation on 12/11/2019 with a compliance due date of 12/18/2019. The Premise Officer rechecked the property on 12/19/2019 all the violation were still present therefore the violations were submitted to the contractor. The contractor arrived on 1/07/2020 the violations were still present as indicated in the photos and a cleanup was performed. The Electrical Permit the claimant keeps referring to was not finalized until 3/16/2020 and has no bearing on the trash violation. The debris were not all Electrical in nature there was a large pile of brush and tree limbs, clothing, paint, and old windows. The work site was not being maintained in an orderly fashion a dumpster/trailer should have been placed at the property for the debris to be placed in. This office would also like to note this property was left open and accessible on 4/12/2020 the Lansing Police Department contacted us to have the dwelling secured we have included a photo showing the interior of the property is still being worked on almost a month after the Electrician had completed their work it shows that building repairs are being made without benefit of permit or approval. This office recommends denial of the claim.



Nuisance Fees
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Floor
 Lansing, MI 48933
 Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 01/15/2020
 Due Date: 02/14/2020
 Pay Invoice In Full



CRAIN BRENT A
 3701 STONELEIGH DR
 LANSING MI 48910-4889

Inv Number: 00147598
 Parcel: 33-01-01-15-378-281
 Address: 1110 HICKORY ST

Parcel: 33-01-01-15-378-281

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00147598		E19-22770	1110 HICKORY ST	\$4,050.00
Fee Details:				Balance
		Quantity	Description	
		1.000	Trash - Admin Fee	\$ 265.00
		3785.000	Trash - Contractor Charge	\$ 3,785.00
Total Amount Due				\$ 4,050.00

Questions regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Fl
 Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Eric's Refuse LLC
P.O. Box 16035
Lansing, MI 48901 US
ericorefuse@hotmail.com

INVOICE

BILL TO

Economic Development &
Planning Code
Enforcement Office
316 N Capitol, Ste. C-1
Lansing, MI 48933-1238

INVOICE # 3316
DATE 01/12/2020

PROPERTY ADDRESS
1110 hickory ST

PARCEL NUMBER
33-01-01-15-378-281

DESCRIPTION	QTY	RATE	AMOUNT
city:1hour 3 yards first hour and 3 cubic yards	1	175.00	175.00
city:add hours any hours after 1	13	150.00	1,950.00
city:add cy any after 3	14	29.00	406.00
city:class 2 construction material after 3 1/7/20 55 yards removed large piles of construction debris across yard	38	33.00	1,254.00

BALANCE DUE

\$3,785.00



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

CRAIN BRENT A
3701 STONELEIGH DR
LANSING, MI 48910-4889

Violation Date: 12/11/2019
Violation Location: 1110 HICKORY ST
Parcel No: 33-01-01-15-378-281
Compliance Due Date: December 18, 2019

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated building materials

INSPECTOR COMMENTS: *debris piles in yard. please dispose of.*

Violation: Brush & Tree Limb debris

Violation: Deteriorated Lumber

Violation: Deteriorated metal product

Violation: Motor vehicle parts debris

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Chris Breiter (517) 483 4379 Chris.Breiter@lansingmi.gov



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

Occupant
1110 HICKORY ST
LANSING, MI 48912

Violation Date: 12/11/2019
Violation Location: 1110 HICKORY ST
Parcel No: 33-01-01-15-378-281
Compliance Due Date: December 18, 2019

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated building materials

INSPECTOR COMMENTS: *debris piles in yard. please dispose of.*

Violation: Brush & Tree Limb debris

Violation: Deteriorated Lumber

Violation: Deteriorated metal product

Violation: Motor vehicle parts debris

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

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Code Officer: Chris Breiter (517) 483 4379 Chris.Breiter@lansingmi.gov



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 12/19/2019

TAXPAYER: CRAIN BRENT A, 3701 STONELEIGH DR LANSING, MI 48910-4889

Location of Work:

Enf Num: E19-22770

Address: 1110 HICKORY ST

Lot No:

Description:

Parcel No: 33-01-01-15-378-281

Remove Trash and Debris

Work Authorized:

Violation: Deteriorated building materials

INSPECTOR COMMENTS: *debris piles in yard. please dispose of.*

Violation: Brush & Tree Limb debris

Violation: Deteriorated Lumber

Violation: Deteriorated metal product

Violation: Motor vehicle parts debris

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 3

Authorized Cubic Yards: 10

Warning Comment:

debris back yard.

This action is authorized by the Manager of Code Compliance



IMG_8063

12/19/2019 11:55

CBreiter



IMG_0462[1]

04/13/2020 12:51

NDJohnson

1110

01/07/2020 07:1





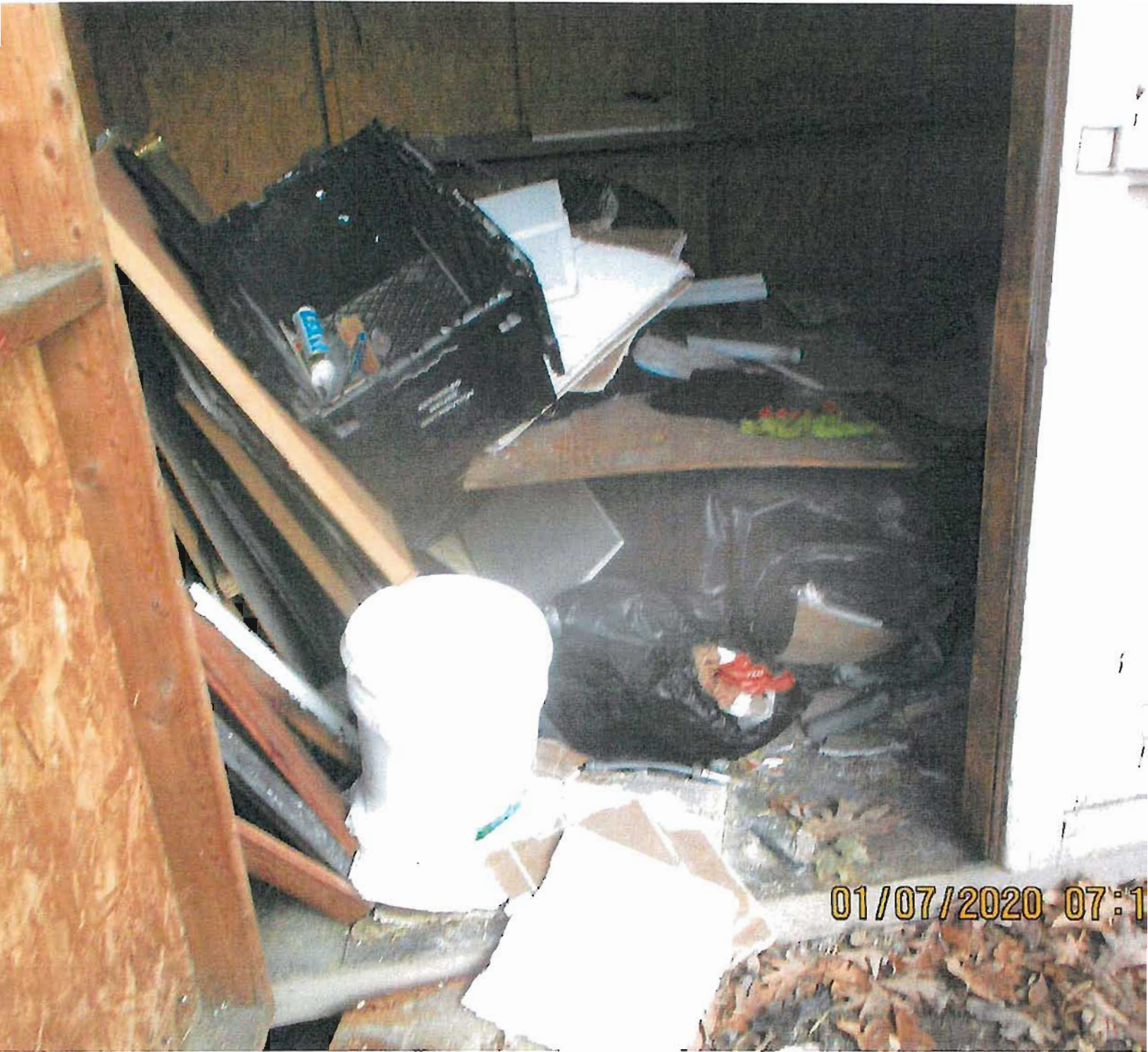
01/07/2020 07:1





01/07/2020 07:1

01/07/2020 07:18





01/07/2020 07:2

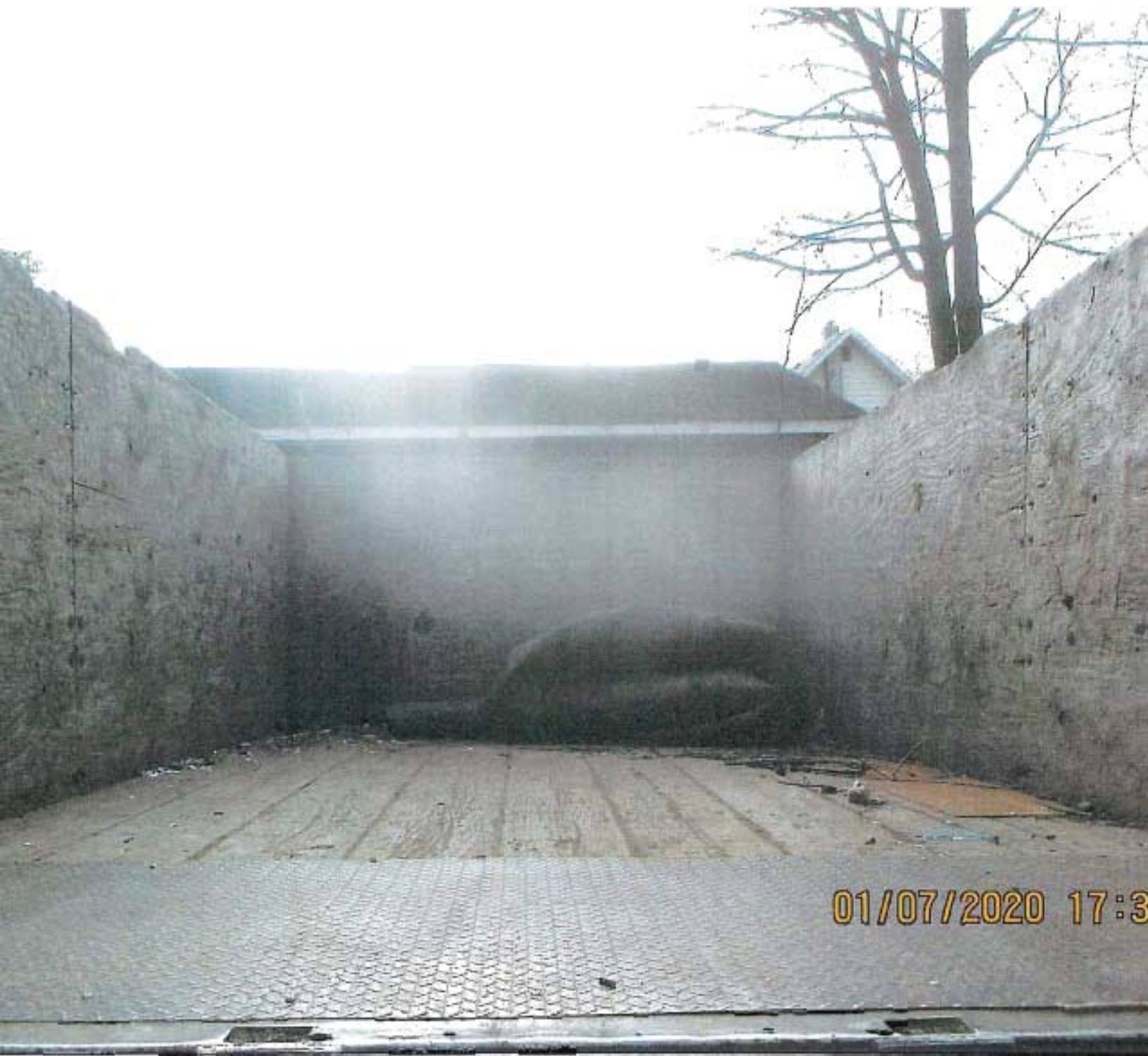


01/07/2020 07:2













01/07/2020 21:3



01/07/2020 21:3



01/07/2020 21:3



01/07/2020 21:3

1110 HICKORY ST LANSING, MI 48912 (Property Address)

Parcel Number: 33-01-01-15-378-281



Item 1 of 3 1 Image / 2 Sketches

Property Owner: CRAIN BRENT A

Summary Information

> Residential Building Summary

- Year Built: 1900
- Bedrooms: 0
- Full Baths: 2
- Half Baths: 0
- Sq Feet: 1,626
- Acres: 0.109

> Assessed Value: \$31,300 | Taxable Value: \$25,443

> Property Tax information found

> 14 Building Department records found

> 2 Invoices Found, Amount Due: 0.00

Owner and Taxpayer Information

Owner CRAIN BRENT A
3701 STONELEIGH DR
LANSING, MI 48910-4889

Taxpayer SEE OWNER INFORMATION

Amount Due

Current Taxes: \$5,747.57
[Pay Now](#)

Legal Description

LOT 6 BLOCK 6 LANSING IMPROVEMENT COMPANYS ADD

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date

8/12/2020

[Recalculate](#)

Tax History

****Note:** On March 3 at 12:00 AM, Summer and Winter local taxes become ineligible for payment at the local unit.

Year	Season	Total Amount	Total Paid	Last Paid	Total Due
2020	Summer	\$5,747.57	\$0.00		\$5,747.57 Pay Now
General Information for 2020 Summer Taxes					
School District	33020		PRE/MBT	0.0000%	
Taxable Value	\$25,443		S.E.V.	\$31,300	
Property Class	401 - RESIDENTIAL - IMPROVED		Assessed Value	\$31,300	
Tax Bill Number	No Data to Display		Last Recelpt Number	No Data to Display	
Last Payment Date	No Data to Display		Number of Payments	0	
Base Tax	\$5,730.77		Base Paid	\$0.00	
Admin Fees	\$16.80		Admin Fees Paid	\$0.00	
Interest Fees	\$0.00		Interest Fees Paid	\$0.00	
Total Tax & Fees	\$5,747.57		Total Paid	\$0.00	
Renaissance Zone	Not Available		Mortgage Code	Not Available	
Tax Bill Breakdown for 2020 Summer					
Taxing Authority		Millage Rate	Amount	Amount Paid	
LANSING OPER		19.440000	\$494.61	\$0.00	
LANS COM COLLEGE		3.777700	\$96.11	\$0.00	
		66.062300	\$5,747.57	\$0.00	

Taxing Authority	Millage Rate	Amount	Amount Paid
LANSING SCH DEBT	4.600000	\$117.03	\$0.00
LANSING SCH OPER	17.521400	\$445.79	\$0.00
LANSING SCH SINK	2.982900	\$75.89	\$0.00
INGHAM INTERMED	4.945900	\$125.83	\$0.00
STATE EDUCATION	6.000000	\$152.65	\$0.00
INGHAM CNTY SUM	6.794400	\$172.86	\$0.00
TRASH REMOVAL	0.000000	\$4,050.00	\$0.00
Admin Fees		\$16.80	\$0.00
Interest Fees		\$0.00	\$0.00
	66.062300	\$5,747.57	\$0.00

[Click here for a printer friendly version of Summer 2020 Tax information](#)

2019	Winter	\$357.27	\$357.27	02/10/2020	\$0.00
2019	Summer	\$1,717.75	\$1,717.75	02/10/2020	\$0.00
2018	Winter	\$668.97	\$668.97	02/13/2019	\$0.00
2018	Summer	\$1,879.22	\$1,879.22	08/30/2018	\$0.00
2017	Winter	\$1,642.75	\$1,102.00	02/16/2018	\$540.75 ** Read Note(s) Above
2017	Summer	\$2,784.16	\$2,784.16	09/01/2017	\$0.00
2016	Winter	\$780.91	\$780.91	02/13/2017	\$0.00
2016	Summer	\$2,612.35	\$2,612.35	09/06/2016	\$0.00

[Load More Years](#)

****Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

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Claim #1137

Address: 725 N Pine Street

\$435.00

Incident Date (per claim application) – 10/9/2019

Incident Date (per Code Report) – 9/5/2019

Taxes- Appeared on Summer 2020 Taxes

Filed Claim – 11/6/2019

Claims Review Committee Hearing – 1/29/2020

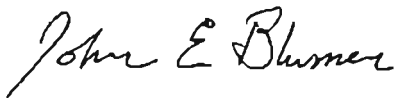
Claims Review Committee Letter –1/29/2020

Referred to City Council – 2/18/2020

Referred to Committee on General Services – 3/16/2020

To Whom It My Concern,

My name is John E. Blumer and I am writing this letter to appeal the grass violation claim for the property-- 725 N. Pine St. I did not receive prior notice of the violation. I believe that it is unjust for me to be fined \$435.00 for this situation. If the noticed had been received, the situation would have been handle prior to this step. The \$435.00 fee would cause a huge financial hardship on me, as well.



-John E. Blumer
725 N Pine St
Lansing, Mi,48906
(517)455-6635
JohnBlumer@comcast.net

RECEIVED
2020 FEB 38 AM 10: 59
LANSING CITY CLERK

RECEIVED NOV 06 REC'D

CITY OF LANSING
OFFICE OF THE CITY ATTORNEY



1137

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: John E. Blumer DATE: 11/4/19
 MAILING ADDRESS: 725 N. Pine St. EMAIL: John.Blumer@Comcast.net
 CITY: Lansing STATE: MI ZIP CODE: 48906
 TELEPHONE: Home 517-459-6235 Work ()

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS:	<u>725 N. Pine St Lansing MI 48906</u>	PARCEL NO. <u>00142314</u>
DATE OF INCIDENT:	<u>10/9/19</u>	AMOUNT YOU WERE BILLED: <u>435</u>
TOTAL AMOUNT YOU ARE CONTESTING:	<u>43500</u>	
TYPE OF ASSESSMENT:	<u>Grass and Weed Code</u>	
Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should		

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I was not notafuel of the infractor until I received the notice and I have never had anything like this happens before. If I would have received proper notice, it would have been taken care of long before this steps

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/349/Claims-Review-Process>

To download the claim form: <https://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bidId=>

Fifth Floor, City Hall • Lansing, Michigan 48933 • (517) 483-4320 • Fax (517) 483-4081 • cityatty@lansingmi.gov



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

DUE DATE: 11/08/2019

INVOICE

10/14/2019

BLUMER JOHN E
725 N PINE ST
LANSING, MI 48906

TOTAL AMOUNT DUE
\$435.00



Invoice Number	Received On	Address	Amount Due
00142314	10/09/2019	725 N PINE ST	\$435.00
		Grass and Weeds - Admin Fee	
		Grass and Weeds - Contractor C	

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or payments

payable to: City of Lansing

- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax-bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Handwritten: CMB 483 4379



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

January 29, 2020

John Blumer
725 N. Pine Street
Lansing, MI 48906

Re: Claim – 725 N. Pine St.

Dear Mr. Blumer:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$435.00 for a grass violation for property located at 725 N. Pine St., Lansing, Michigan, and denied the claim you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

Venus Kumar
Paralegal

Claim: 1137

DATE: 12/18/2019

1137

PPN: 33-01-01-09-362-171
 DATE SUBMITTED: 11/06/2019
 ADDRESS OF VIOLATION: 725 N. Pine Street
 LISTED TAXPAYER OF RECORD: Blumer, John E
 OTHER TAXPAYER OF RECORD:
 CLAIMANT: Blumer, John E
 CLAIMANT'S ADDRESS: 725 N. Pine Street
 Lansing, MI 48906

TYPE OF ACTIONS CONTESTED: Grass Violation
 VIOLATION DATE: 9/05/2019
 NOTIFICATION DATE: 9/05/2019
 2ND NOTICE ASSESSMENT DATE:
 AMOUNT OF ASSESSMENT: \$435.00
 CONTRACTOR NAME - INVOICE NO. - DATE: Tomlinson 19-G0019
 9/17/2019
 AMOUNT OF CLAIM: \$435.00

ADDITIONAL ACTIONS CONTESTED:
 VIOLATION DATE:
 NOTIFICATION DATE:
 2ND NOTICE ASSESSMENT DATE:
 AMOUNT OF ASSESSMENT:
 CONTRACTOR NAME - INVOICE NO. - DATE:
 AMOUNT OF CLAIM:
 MEMO DATE - INVOICE NO.:

HISTORY: Grass Violation
 9/05/2019

CITATIONS IN PREVIOUS YEAR: Trash Violation
 3/02/2018

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: The above property was cited for a grass violation on 9/06/2019 with a compliance due date of 9/12/2019. The Premise Officer rechecked the property on 9/13/2019 the grass was still in violation as noted in the pictures therefore the property was submitted to the grass contractor to be mowed. The contractor arrived on 9/17/2019 and as noted in the pictures this property was clearly in violation of the grass ordinance therefore the property was mowed. This office recommends denial of the claim based on the condition of the property as seen in the photos and proper notification was sent to the claim which is the same address the bill was mailed to.



Nuisance Fees
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Floor
 Lansing, MI 48933
 Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 10/09/2019
 Due Date: 11/08/2019
 Pay Invoice In Full



BLUMER JOHN E
 725 N PINE ST
 LANSING MI 48906

Inv Number: 00142314
 Parcel: 33-01-01-09-362-171
 Address: 725 N PINE ST

Parcel: 33-01-01-09-362-171

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00142314	E19-20109		725 N PINE ST	\$435.00
Fee Details:				Quantity
			Description	Balance
		1.000	Grass and Weeds - Admin Fee	\$ 265.00
		2.000	Grass and Weeds - Contractor Cha	\$ 170.00
Total Amount Due				\$ 435.00

Questions regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Fl
 Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
 For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Date work completed: 09-17-19

From:
David Tomlinson
2500 Pinch Hwy.
Charlotte, MI 48813

Bill To:
City Of Lansing
Office of Code Compliance
316 North Capitol Avenue
Lansing, MI 48933-1238

Vendor Number: V001476

Purchase Order No: 86123

Violation Type:	Grass and Weeds
Invoice Number:	19-G0019
Work Authorized:	Entire Lot
Location:	725 N PINE ST
Location Description:	
Parcel Number:	33-01-01-09-362-171

Mowing Done by Tomlinson

TOTAL INVOICE \$170.00 (OVER ONE HOUR)



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

GRASS AND WEEDS CORRECTION NOTICE

BLUMER JOHN E or Current Occupant
725 N PINE ST
LANSING, MI 48906

Violation date: 09/05/2019
Violation Location: 725 N PINE ST
Parcel No: 33-01-01-09-362-171
Compliance Due Date: 09/12/2019

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY AREA at the above referenced location.

Description

Grass & Weeds: Entire Yard *Grass and weeds must be below the 8" maximum allowed length.*

Any Premises or portion thereof on which there exists growth of grass and/or weeds exceeding eight inches in height located anywhere on the premises - which includes but not limited to front, side, rear, back yard, driveway, next to fences, between curb and sidewalk or next to vehicles - shall be deemed , and hereby declared to be a substandard premises and is subject to abatement pursuant to Section 302.4 of the Lansing Housing Code.

Failure to comply by the compliance due date will leave no alternative but to have the work completed by our contractor. All costs incurred, which consist of the contractors fees plus \$265.00 City service charge, shall be charged to you as an assessment against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.**

If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 - AM or 12-1 - PM

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Officer: Chris Breiter (517) 483 4379 Chris.Breiter@lansingmi.gov

Taxpayer's Copy



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Weeds Authorization Form

Submitted to: David B Tomlinson on 09/13/2019

TAXPAYER: BLUMER JOHN E, 725 N PINE ST LANSING, MI 48906

Location of Work:

Enf Num: E19-20109

Address: 725 N PINE ST
Lot No:
Description:
Parcel No: 33-01-01-09-362-171

Violation:

Grass & Weeds: Entire Yard *Grass and weeds must be below the 8" maximum allowed length.*

Estimated Time required to complete work: 1

Warning Comment:

entire yard.

Submitted By: Chris Breiter (517) 483 4379

This action is authorized by the Manager of Code Compliance





17 10:18 AM

09 17 2019



17 10:18 AM

09 17 2019



17 11:35 AM

09 17 2019



17 11:36 AM

09 17 2019



17 11:36 AM

09 17 2019

RESOLUTION #
BY THE COMMITTEE ON
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing has various boards and commissions that are either advisory or have decision making authority; and

WHEREAS, all City boards and commissions are subject to the City of Lansing ethics ordinance, conflict of interest policies, and hold meetings that may be subject to the Open Meetings Act, 15.261 *et seq*;

NOW, THEREFORE, BE IT RESOLVED that, on an annual basis, every member of a board or commission authorized by city ordinance or the city charter shall obtain training on the ethics ordinance, conflicts of interest, and the Open Meetings Act;

BE IT FURTHER RESOLVED that a new appointee to a board or commission must complete the above training within sixty (60) days of their appointment;

BE IT FURTHER RESOLVED that the Office of the City Attorney shall coordinate such training, and it may take place in person, or via alternative method, at the discretion of the City Attorney;

BE IT FURTHER RESOLVED that once the annual training is completed by a board or commission member, record of such completion shall be maintained by the City Clerk;

BE IT FURTHER RESOLVED that each year, at the time the budget is passed, a resolution reaffirming this annual training requirement shall be presented to Lansing City Council for its consideration;

BE IT FINALLY RESOLVED that this annual training requirement shall go into effect 30 days after the passage of this resolution by Lansing City Council.

Rule 16. Standing Committees. The standing committees of Council and their functions are as follows:

Development and Planning. Reviews economic development matters, E.D.C. projects and the five-year plan covering development goals, policies, services and overall direction; reviews all matters having to do with land use, including zoning, plats and historical designations; reviews proposed modifications to the Master Plan; reviews acquisition and disposition of public property; and reviews changes to C.D.B.G. programming.

General Services. Reviews licensing and regulation matters, personnel matters and human services; reviews matters pertaining to the arts, cultural and community-wide activities, special events and leisure time programs; has general oversight of City government operations (except those more specifically covered by another standing committee); reviews and prepares amendments or revisions to Council Rules; and develops policies that would turn over routine matters to the Administration wherever possible.

Intergovernmental Relations. Represents Council in outreach efforts to improve working relationship with other political entities, with regional agencies and, internally, with such bodies as the Board of Water and Light, the Housing Commission, and the Entertainment and Public Facilities Authority. Its primary charge is to lead in the exploration of intergovernmental cooperation, toward provision of needed services in the best manner by the most appropriate jurisdiction with the least duplication of effort, to include specific emphasis on achieving a regional approach to various issues.

Public Safety. Reviews service levels and issues related to public safety, including police, fire, ambulance, emergency services, traffic environment and the building inspection program.

Public Services. Reviews all matters pertaining to wastewater treatment, sewer and street needs, long range infrastructure and parks and recreation needs and development and the Municipal parking system, including parking enforcement and policies.

Ways and Means. Reviews all proposed modifications to the City's annual Budget and program audits prepared by the Internal Auditor, the City's short-range and long-range financial condition, workforce needs for City operations and financial impact statements developed on proposed actions; and reviews and develops policy recommendations on City financial and budget matters

Equity, Diversity and Inclusion will establish relevant policies that improve health in the Black, brown, indigenous, and other communities of color, support local, state, and federal initiatives that advance social justice and racial equity, and continue the work which began in 2013 through the City Council's Ad-Hoc Committee on Diversity and Inclusion. The Committee will assess current and proposed laws (ordinances and health regulations) and policies, as well as their implementation, to promote health for Black, brown, indigenous, and other residents of color of the City of Lansing, will assess internal policies and procedures to ensure racial equity is a core element in all organizational practices, will report back through the Committee of Whole on the status of its work on not less than a quarterly basis. Further, the Committee will develop budget recommendations and priorities and submit them to the City Council for consideration as part of the annual budgeting process to ensure City resources are expended toward public services that achieve the goals and charge of the Committee.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Charter of the City of Lansing requires the Council to adopt an annual statement of Budget Policies and Priorities serving to guide the Administration in developing and presenting the Fiscal Year 2021/2022 Budget; and

WHEREAS, the City Council established the following Mission/Vision and goals; and

The City of Lansing's mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
 - a. The City's diverse economy generates and retains (sustains) high quality stable jobs that strengthen the sales and property tax base and contribute to an exceptional quality of life.
 - b. The City is governed in a transparent, efficient, accountable and responsive manner on behalf of all citizens.
 - c. The City's neighborhoods have various resources that allow them to be on a long term viable and appealing basis.
 - d. Support economic development initiatives that promote and retain new industries and markets.
- II. Securing short and long term financial stability through prudent management of city resources.
 - a. Wise stewardship of financial resources results in the City's ability to meet and exceed service demands and obligations without compromising the ability of future generations to do the same.
 - b. Pursue and facilitate shared services regionally that allow for cost savings and revenue enhancement.
 - c. Support initiatives that build the City's property and income tax base.
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
 - a. The City's core services and infrastructure are efficiently, effectively and strategically delivered to enable economic development and to maintain citizen's health, safety and general welfare.
- IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
 - a. Seek partnership opportunities with educational and corporate institutions and to maintain and expand our talent base.
 - b. Create vibrant places, support events and activities that showcase our waterfront and green spaces.

- c. Raise the level of support for projects and initiatives that showcase local and state history.

V. Facilitating regional collaboration and connecting communities.

- a. The City has a safe efficient and well connected multimodal transportation system that contributes to a high quality of life and is sensitive to surrounding uses.
- b. Seek a balanced distribution of affordable housing in the tri-county region.

WHEREAS, the City Council would like to continue its commitment, if funding is available, to:

- Maintain and improve the City's infrastructure;
- Preserve and ensure clean, safe, well-maintained housing and neighborhoods;
- Provide comprehensive and affordable recreational programs and youth and family services;
- Explore alternatives for improved efficiency in service and delivery; and

WHEREAS, in considering these Fiscal Year **2021/2022** Budget Priorities, the Administration is encouraged to ascertain the feasibility of funding any new programs through either the reduction of spending in existing program areas or the exploration of new funding sources that would assure the sustainability of the program; and

WHEREAS, the Administration was encouraged to supplement, not supplant any existing resources for police, fire and local roads with the General Fund revenues collected under this millage; and

WHEREAS, the Administration is requested to include in its Fiscal Year **2021/2022** Budget, the necessary funding to accomplish all requested plans, studies, evaluations, reviews, report submissions, program assessments, and analyses noted within this resolution below, or alternatively documentation as to why such activities are prohibitively costly; and

WHEREAS, the Lansing City Charter states that the budget proposal due on the fourth Monday in March of each year shall contain "the necessary information for understanding the budget" and how the proposal addresses the priorities proposed by the City Council.

NOW BE IT RESOLVED, that the Lansing City Council, hereby, acknowledges that the City will likely need to adopt, at best, a budget which recognizes the structural changes that are the result of lost revenues and future liabilities, encourages the Administration to prudently develop next year's budget with the following conditions:

- Protection of public and emergency services.

BE IT FURTHER RESOLVED, that the Administration is requested to review the attached statement of policies and priorities and implement those items that would boost efficiencies to increase productivity or reduce costs, that could replace existing

programming, or if funding becomes available, that could be considered as new programming; and

BE IT FURTHER RESOLVED, that the Administration is requested, to the extent practicable, to include non-appropriations clauses and other similar out provisions in existing and future leases, and vendor contracts upon review of City Council; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Administration is requested to develop and provide all plans, studies, evaluations, reviews, report submissions, program assessments, and analyses noted as set forth below in this resolution, or alternatively, documentation as to why such activities were prohibitively costly, by the fourth Monday in March 2021.

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors.
 - a) The City's diverse economy generates and retains (sustains) high quality stable jobs that strengthen the sales and property tax base and contribute to an exceptional quality of life
 - (1) Economic Development For presentation to City Council beautification standard/expectation and a storm water mitigation plan for all proposed development projects that receive incentives from the City. Such standards should serve as a planning and economic development tool that will enhance property values, create jobs, and revitalize neighborhoods and business areas. These standards and plan should be presented to the City Council.
 - b) The City is governed in a transparent efficient accountable and responsive manner on behalf of all citizens.
 - (1) A delineation of recommendations of the Financial Health Team, noting which recommendations have been implemented, which are in the FY 2021/2022 proposed Budget, which are planned to be implemented at a future time, and which have been determined not to be implemented at any time. A timetable for future implementation is requested.
 - (2) Supplemental Accounting Level Detail. A plan and timeline for the implementation of performance-based budgeting.
 - (3) Development and analysis of a cost recovery schedule for City services.

- (4) Development of a return on investment analysis for all proposed changes in City services.
- (5) Identification of, and a complete and ongoing analysis of, the City's structural deficits and the Administration's plan to eliminate the same.
- (6) Incorporate into the proposed Budget a 5-Year projection of revenues and expenditures.
- (7) Continue to invest one-time money into Retirement & OPEB obligations and how to increase funding.
- (8) Continue to invest one-time money into Infrastructure, including sidewalks.
- (9) Continue to invest one-time money into hardware and software investments for City operations.

IF THE FOLLOWING TASKS WERE DONE IN FY2020/2021 THEY CAN BE REMOVED:

- (10) Hire a full time or part time individual housed in the LPD or OCA who focuses on FOIA redactions in working in cooperation with Ingham County over funding.
 - (11) Additional support for increases in capabilities and technologies efficiencies for Finance, Treasury, and Human Resources departments.
 - ERP Migration – Possible Replacement of One Solution
 - Outside Specialized Consulting – Plant & Moran
 - Possible addition of in house staff as determined
- c) The City's neighborhoods have various resources that allow them to be long term viable and appealing.
- (1) A researched report on surrounding community models for neighborhood organization technical support structure within the City.
 - (2) Working with the City Attorney and Code Compliance Division to expedite improvements or closure of abandoned, neglected, and burned out houses and commercial buildings by using the International Property Maintenance Code (IPMC) and adopt the latest version of the IPMC from the State of Michigan. Development of aggressive policies to deal with problematic property owners.

- (3) Food Access: Together with the City of Lansing Economic Development Corporation development of a plan should increase quality food access throughout the City using all incentives available.
 - (4) Code Compliance: Assurance that the Code Compliance Department is conducting the appropriate inspections and issuing appropriate fines to ensure the buildings in our City are safe and that we have quality neighborhoods and conduct a study of Code Compliance to determine a level of service for first time inspections and re-inspections assuring the safety of the housing stock for residential and mobile homes.
 - (5) Further expand down payment assistance programs with employers to encourage employees to live in the City of Lansing, and encourage employment of Lansing Residents.
- d) Support economic development initiatives that will promote and retain new industries and markets.
 - e) Funding through HRCS for a G.E.D. program that targets lower income areas.
- II. Securing short and long-term financial stability through prudent management of City resources.
- a) Wise stewardship of financial resources results in the City's ability to meet and exceed service demands and obligations without compromising the ability of future generations to do the same.
 - (1) Administration is requested to submit the following list of deliverables when they are due per City Charter and State Statute and adhere to them based on these priorities.
 - (a) Comprehensive Annual Financial Audit (CAFR) annually, no later than December 31st of each year, in accordance with the State Statute.
 - (b) During the months of October, January and April of each fiscal year, the Director of Finance's written report showing the control of expenditures. (Charter- Article 7-110)
 - (c) By September 1st of each fiscal year, a written budget update report so that Council can review their standings on current budget items in preparation for the Council required creation of Budget Policies and Priorities that need to be adopted by October 1, 2020. (Charter- Article 7-102)

- (d) No later than the last regular City Council meeting in January of each year, a State of the City report to the City Council and to the public. (Charter- Article 4 -102.4)
 - (e) The Proposed Budget with annual estimate of all revenues and annual appropriation of expenditures no later than the 4th Monday in March of each year. (Charter – Article 7-101)
 - (f) A presentation to Council of each department budget in preparation for Council to adopt the Budget Resolution no later than the 3rd Monday in May each year.
- b) Pursue and facilitate shared services regionally that allow for cost savings and revenue enhancement.
- (1) Pursue partnerships with stakeholders, (intra municipal and intergovernmental), to align services in relation to public services.
 - (2) Facilities Plan: Submit to the City Council a five and ten-year Master Facilities Plan including school and county facilities that are used for current and future City uses. City Council is also requesting that the Administration continue to work on any delayed maintenance issues with regard to all City Facilities.
- c) Support initiatives that build City's property and income tax base
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
- a) The City's core services and infrastructure are efficiently, effectively and strategically delivered to enable economic development and to maintain citizen's health, safety and general welfare.
- (1) Establish funding for two additional Code Compliance Officers as well as an additional support staff to track down property owners that have not scheduled re-inspection and to research properties suspected of being unregistered rentals.
 - (2) City-wide Emergency Preparedness: Allocation of sufficient funding for the Emergency Management Division to prepare City Employees with appropriate emergency training, continue efforts to prepare the public and neighborhood groups to assist in emergencies, and provide basic search and rescue operations and necessary emergency equipment at key City facilities, and communicate the plan to the Lansing City Council and the public. Updated and

continual training should be provided. The Administration shall assist residents in times of unforeseen disasters.

- (3) Fire Facilities Maintenance: The Administration is to conduct a study of the maintenance needs of all fire stations and report to City Council an update of the status of the study by the 4th Monday of March. Along with a funding recommendation for short and long-term improvement to these structures.
- (4) Regionalism: The Administration should continue with the current regional efforts and look into the possibility of expanding the efforts.
- (5) Police-Community Relations: Designate funding to help the Police Department to ensure the improvement of police-community relations. Reaffirming the City's commitment to equality and freedom for all people regardless of actual or perceived race, sex, religion, ancestry, national origin, color, age, height, weight, student status, marital status, familiar status, housing status, military discharge status, sexual orientation, gender identification or express, mental or physical limitation, and legal source of income.
- (6) Crime Prevention: Designate funding to invest in programs for long-term crime prevention strategies.
- (7) Allocate Overtime for Problem Solving Area: Designate sufficient funding for overtime for police officers to address problem solving to help certain crime and address quality of life issues.
- (8) Community Policing: Continue and increase funding along with searching for grant funds for COPs in neighborhoods with a goal not only to reduce crime but to stabilize the neighborhood over an extended period of time that will help to ensure its ability to rebound.

IF THE FOLLOWING TASK WAS DONE IN FY2020/2021 IT CAN BE REMOVED:

- (9) Establish a Community Policing within the 2nd Ward.
- (10) Leadership vacancies: Develop and implement a plan and timeline to fill all funded vacancies and provide a report to City Council.
- (11) Front-loading of Police Officers: Continue to front-load Police Officers so that we have officers ready to take the road when officers retire.
- (12) Ensure adequate safe equipment to increase street sweeping, especially areas heavily traversed by bikes.

- (13) A study to determine the effectiveness of traffic calming and what measures may be successful and funding to implement.
- (14) Establish funding to address usability, accessibility, quality of life, and better means of aging in place through the City of Lansing Parks. The Administration will consider the list of ADA Accessible Amenities from the 2018 Report from Capital Area Disability Network. (Attachment A)

IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.

- a) Seek partnership opportunities with educational and corporate institutions and to maintain and expand our talent base.
- b) Create vibrant places, support events and activities that showcase our waterfront and green spaces.
 - (1) Trail/Greenways Encouraging the Parks and Recreation Department to work collaboratively with the Tri-County Planning Commission to develop/expand our citywide/regional trail system and seek opportunities to reduce expenses in this effort. Additionally, look at the feasibility of connecting the River Trail (through bike lanes/Greenways to Trails) where there is currently no access to the trail.
- c) Raise the level of support for projects and initiatives that showcase local and state history.
- d) Corridor Façade Grants- generate guidelines with LEAP describing the area and requirements for the distribution of the Corridor Façade Grants, and review annually.

IF THE FOLLOWING TASK WAS DONE IN FY2020/2021 IT CAN BE REMOVED:

- e) Designate funding for a City Sustainability Coordinator to implement the deliverables, findings and recommended steps from the Lansing Climate Action Planning Project and/or general sustainability efforts including but not limited to reducing Lansing's carbon footprint and align with the Paris-Accord.

V. Facilitating regional collaboration and connecting communities

- a) The City has a safe efficient and well-connected multimodal transportation system that contributes to a high quality of life and is sensitive to surrounding uses.

- (1) Corridor: City Council encourages the Administration continue to develop a plan and report its status to the Lansing City Council that seeks to revitalize and enhance all major corridors that lead into the City.

- b) Seek a balanced distribution of affordable housing in the tri-county region.

PENDING ANY SUBMISSION FROM THE BOARD OF PUBLIC SERVICE, THE BELOW COULD CHANGE OR BE REMOVED:

RESOLVED, recognizing the financial challenges facing the City of Lansing (“City”) and its Public Service Department (“Department”), including the Department’s obligations to comply with numerous mandates, including unfunded mandates, the Lansing Board of Public Service supports the efforts of the Department.

RESOLVED, the Board of Public Service supports and recommends the following budget priorities to the Lansing City Council for consideration with Council's Budget Policies and Priorities for the Fiscal Year July 1, 2020– June 30, 2021:

1. General Fund levels should be increased for implementation of the City's Street System Asset Management Plan, and for additional funding for reconstructing neighborhood streets with a Pavement Surface Evaluation Rating of 4 or lower. We encourage support for the department to look for new and innovative ways to extend the life of our existing streets and seek additional funding.
2. Increase compliance with the City’s Complete Streets Ordinance, and additional funding of the sidewalk gap closure program, sidewalk repairs and right-of-way maintenance and improvement, consistent with keeping safety a priority for Lansing residents and visitors, while meeting or exceeding the compliance with the Americans with Disabilities Act.
3. Increase funding to update and improve the fleet of city vehicles, with specific priority for the Public Service Department;
4. Increase funding for the cleaning and maintenance of our wastewater aeration basins to remove sludge and silt buildup from the bottom of these tanks and repairing them once cleaned. This will allow us to be at or above the recommended guidelines.
5. The City should approve a budget to: (i) expand opportunities for multi-family residential and business recycling; and (ii) implement organic waste recovery;
6. Follow recommendations of the energy audit of all facilities and properties to save on energy and cut costs by replacing wasteful devices with ones that are energy efficient and reduce the carbon footprint of the City of Lansing.

7. Fund training and work with federal, state, county, local municipalities, and organizations to become a leader in PFAS regulation, testing, monitoring and enforcement.