



**AGENDA**  
**Committee on General Services**  
**Thursday, November 21, 2019 @ 2:30 p.m. (note day/time)**  
**City Council Conference Room, City Hall 10<sup>th</sup> Floor**

Councilmember Jody Washington, Chair  
Councilmember Brian T. Jackson, Vice Chair  
Councilmember Carol Wood, Member

**1. Call to Order**

**2. Approval of Minutes:**

- October 28, 2019

**3. Public Comment on Agenda Items**

**4. Discussion/Action:**

- A.) RESOLUTION – Recognition of Non-Profit Status; One Starfish
- B.) RESOLUTION – Claim Appeal # 1740; Lewis Hanft; 214 Lathrop; \$3,140.00
- C.) RESOLUTION – Claim Appeal #1720; Ruben Montes III; 510 N Hayford Ave; \$518.00
- D.) RESOLUTION – Claim Appeal #1737; Collin Smith; 723 Orchard Glen Ave.; \$2,800.00
- E.) RESOLUTION – Claim Appeal #1723; Reid Machinery, Inc.; S. MLK Vacant Parcel; \$1,601
- F.) ORDINANCE –Amendments to Chapter 288, Section 288-10, Section 288-14 and Section 288.20; Employee Qualifications

**5. Other**

- a. Michigan Liquor Control Commission; Transfer License with Sunday Sales, Outdoor Service, Catering Bars and Dance-Entertainment from 7786 E. US 10, Walhalla to 419 Spring Street, Lansing. Transfer Governmental Unit from Branch Twp., Mason County to Lansing City, Ingham County (**Pending Application**)
- b. Michigan Liquor Control Commission; RID#RZ-1908-14021; Board of Trustees, Michigan State University, request to transfer of ownership of Escrowed 2019 Class C Licensed Business with Sunday Sales Permit (P.M.), Entertainment Permit and Sunday Sales Permit (A.M.) from HOA Restaurant Holder; transfer location from 172 E Edgewood Blvd., new Additional Bar Permit for a total of 2 bars, new outdoor service area; new specific purpose permit (golf), transfer classification from Class C License issued under MCL 436.1531 to Class C License issued under MCL436.1513(4) (non-transferable) at 3535 Forest Road, Suite C88A (**Pending Application**)

**6. Adjourn**



DRAFT



**MINUTES**  
**Committee on General Services**  
**Monday, October 28, 2019 @ 8:00 a.m.**  
**City Council Conference Room, City Hall 10<sup>th</sup> Floor**

**CALL TO ORDER**

The meeting called to order at 8:10 a.m.

**ROLL CALL**

Council Member Jody Washington, Chair  
Council Member Brian T. Jackson, Vice Chair- unexcused  
Council Member Carol Wood, Member

**OTHERS PRESENT**

Sherrie Boak, Council Office Manager  
Lisa Hagen, Assistant City Attorney/ Council Research Assistant  
Eric Brewer, Council Internal Auditor  
Scott Sanford, Code Compliance  
Matt Jenca, Ace Pyro LLC  
Joseph Abood, Chief City Attorney

**Minutes**

Gavel passed to Council Member Wood.

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE MINUTES FROM OCTOBER 14, 2019. MOTION CARRIED 2-0.

Gavel passed to Council Member Washington.

**Public Comment on Agenda Items**

No comments at this time.

**Discussion/Action:**

**RESOLUTION – Fireworks Display License; Ace Pyro LLC; Silver Bells in the City, November 22, 2019**

Mr. Jenca introduced himself and referenced his application. Ms. Boak confirmed that the office had received an updated Certificate of Insurance and all the sign-offs were complete prior to this meeting. Council Member Wood asked where the fireworks would be launched and Mr. Jenca stated it would be the crosswalk bridge behind the capital. He acknowledged that this is their first display in Lansing, however it is their 45<sup>th</sup> this year and 900<sup>th</sup> total.

DRAFT

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE FIREWORKS DISPLAY FOR SILVER BELLS IN THE CITY, WITH THE CONDITION THE INSURANCE IS REVIEWED AND APPROVED BY THE CITY ATTORNEY. MOTION CARRIED 2-0.

RESOLUTION – Recognition of Non-Profit Status; One Starfish

No applicant was present, so the item was moved to the next agenda, 11/18/2019. Ms. Boak would make a second attempt to have the applicant present.

RESOLUTION – Claim Appeal # 1740; Lewis Hanft; 214 Lathrop; \$3,140

The claimant was not present.

Mr. Sanford confirmed the violation was for the removal of a tree that was cut down on the property. He stated his office sent the required notices to the tax payer of record at the time, and the property was a vacant parcel. He noted the owner did not change his mailing address until 2019. Council Member Wood asked if the notice was returned to the office since the property was a vacant lot and had not mail receptacle. Mr. Sanford could not confirm that it did.

MOTION BY COUNCIL MEMBER WOOD TO DENY THE CLAIM FOR 214 LATHROP.  
MOTION CARRIED 2-0.

ORDINANCE –Amendments to Chapter 288, Section 288-10, Section 288-14 and Section 288.20; Employee Qualifications

Council Member Washington asked OCA if the ordinance included the new title Ms. Crawford was given by the Mayor and told to Council in the press release. It could not be confirmed, so the item was moved to the next agenda until it could be confirmed.

Other:

- Michigan Liquor Control Commission; Transfer License with Sunday Sales, Outdoor Service, Catering Bars and Dance-Entertainment from 7786 E. US 10, Walhalla to 419 Spring Street, Lansing. Transfer Governmental Unit from Branch Twp., Mason County to Lansing City, Ingham County (**Pending Application**)
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Adjourned

Adjourned at 8:23 a.m.

Submitted by Sherrie Boak,  
Office Manager,

Lansing City Council

Approved by the Committee on \_\_\_\_\_



City of Lansing, Michigan
Application for Request for Non-Profit Status in the City of Lansing

Organization Name (As Incorporated): One Starfish

Address: 1504 Knollwood Ave.

City: Lansing State: MI Zip: 48906

Contact Person: Debra Fast

Main Contact Number: (517) 719-7531 Secondary Contact Number: (517) 719-7531

Email Address: OneStarfishGuatemala@aol.com

Please include the following with your application:

- a. A copy of your 501(c)3 Designation
b. A copy of your Articles of Incorporation
c. A copy of your Bylaws
- Includes in bylaws a dissolution provision a plan to distribute all the remaining assets to ensure that
1. All financial and contractual obligations are fulfilled and that
2. Remaining assets are distributed only to one or more similar nonprofit, tax exempt organizations and/or institutions
d. Non-refundable application fee of \$100.00 or fee waiver request\*

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

Debra J. Fast
Signature

9.16.19
Date

\*Fee waiver request

I hereby certify that the assets of this non-profit organization are less than \$2,500 and I request the fee be waived. The fee would cause an extreme hardship because:

we are a very small organization with less than \$1200 in our account.

Debra J. Fast
Signature

9.16.19
Date

Please submitted completed application and attached documents, please return it to:

Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
City.clerk@lansingmi.gov 517-483-4131

# One Starfish Corporation Nonprofit Bylaws

## ARTICLE I. NAME OF ORGANIZATION

The name of this corporation shall be One Starfish Corporation. The business of the corporation may be conducted as One Starfish Corporation, One Starfish or One Starfish Guatemala.

## ARTICLE II. CORPORATE PURPOSE

### Section 1. Nonprofit Purpose

One Starfish is a non-profit corporation and shall be operated exclusively for charitable purposes within the meaning of Section 501 (c)(3) of the Internal Revenue Code of 1986, or the corresponding section of any future Federal tax code.

### Section 2. Specific Purpose

One Starfish promotes the betterment of life for the indigenous people of Guatemala, through health, education, nutrition and community development initiatives. Effecting long-term change in families and their communities while demonstrating the love of God.

The specific objectives and purpose of this organization shall be:

- a. may provide for health needs, such as medication, doctors' visits, medical emergencies, along with other health needs that may arise.
- b. may provide for educational needs, such as tuition, sponsorships, graduation fees, cost of books and other school supplies, along with other unforeseen education costs.
- c. may provide food, vitamins, feeding programs, nutrition education, along with other unforeseen nutritional needs.
- d. may provide small business startup loans, purchasing houses and/or land, dwelling repair, updating community buildings and/or houses, along with other community/housing projects yet to be established.

### Section 3. Powers

The corporation shall have the power, directly or indirectly, alone or in conjunction or cooperation with others, to do any and all lawful acts which may be necessary or convenient to affect the charitable purposes, for which the corporation is organized, and to aid or assist other organizations or persons whose activities further accomplish, foster, or attain such purposes. The powers of the corporation may include, but not be limited to, the acceptance of contributions from the public and private sectors, whether financial or in-kind contributions.

#### **Section 4. Nonprofit Status and Exempt Activities Limitation.**

- a. Nonprofit Legal Status. One Starfish Corporation is a Michigan non-profit public benefit corporation, to be operated as if tax exempt under Section 501(c)(3) of the United States Internal Revenue Code.
- b. Exempt Activities Limitation. Notwithstanding any other provision of these Bylaws, no director, officer, employee, member, or representative of this corporation shall take any action or carry on any activity by or on behalf of the corporation not permitted to be taken or carried on by an organization as if exempt under Section 501(c)(3) of the Internal Revenue Code as it now exists or may be amended, or by any organization contributions to which are deductible under Section 170(c)(2) of such Code and Regulations as it now exists or may be amended. No part of the net earnings of the corporation shall inure to the benefit or be distributable to any director, officer, member, or other private person, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the Articles of Incorporation and these Bylaws.
- c. Distribution Upon Dissolution. Upon termination or dissolution of the One Starfish Corp., any assets lawfully available for distribution shall be distributed to one (1) or more qualifying organizations described in Section 501(c)(3) of the 1986 Internal Revenue Code (or described in any corresponding provision of any successor statute) which organization or organizations have a charitable purpose which, at least generally, includes a purpose similar to the terminating or dissolving corporation.
- d. The organization to receive the assets of the One Starfish Corp. hereunder shall be selected in the discretion of a majority of the managing body of the corporation, and if its members cannot so agree, then the recipient organization shall be selected pursuant to a verified petition in equity filed in a court of proper jurisdiction against the One Starfish Corp., by one (1) or more of its managing body which verified petition shall contain such statements as reasonably indicate the applicability of this section. The court upon a finding that this section is applicable shall select the qualifying organization or organizations to receive the assets to be distributed, giving preference if practicable to organizations located within the State of Michigan.
- e. In the event that the court shall find that this section is applicable but that there is no qualifying organization known to it which has a charitable purpose, which, at least generally, includes a purpose similar to the One Starfish Corp., then the court shall direct the distribution of its assets lawfully available for distribution to the Treasurer of the State of Michigan to be added to the general fund.

### **ARTICLE III. MEMBERSHIP**

#### **Section 1. Eligibility for Membership**

The membership of the corporation shall consist of the members of the Board of Directors.

#### **Section 2. No Membership Classes**

The corporation shall have no members who have any right to vote or title or interest in or to the corporation, its properties and franchises.

### **Section 3. Non-Voting Affiliates**

The board of directors may approve classes of non-voting affiliates with rights, privileges, and obligations established by the board. Affiliates may be individuals, businesses, and other organizations that seek to support the mission of the corporation. The board, a designated committee of the board, or any duly elected officer in accordance with board policy, shall have authority to admit any individual or organization as an affiliate, to recognize representatives of affiliates, and to make determinations as to affiliates' rights, privileges, and obligations. At no time shall affiliate information be shared with or sold to other organizations or groups without the affiliate's consent. At the discretion of the board of directors, affiliates may be given endorsement, recognition and media coverage at fundraising activities, clinics, other events or at the corporation website. Affiliates have no voting rights, and are not members of the corporation.

### **Section 4. Dues**

Any dues for affiliates shall be determined by the board of directors.

## **ARTICLE IV. MEETINGS OF MEMBERS**

### **Section 1. Regular Meetings.**

Regular meetings of the members shall be held annually, at a time and place designated by the chair.

### **Section 2. Special Meetings.**

Special meetings may be called by the chair, the Executive Committee, or a simple majority of the board of directors.

### **Section 3. Notice of Meetings**

A notice of each meeting shall be given to each board member, by mail or email, not less than two weeks prior to the meeting.

### **Section 4. Quorum**

A quorum for a meeting of the members shall consist of at least fifty percent (50%) of the active membership.

### **Section 5. Voting**

All issues to be voted on shall be decided by a simple majority of those present at the meeting in which the vote takes place.

## **ARTICLE V. BOARD OF DIRECTORS**

### **Section 1. General Powers**

The affairs of the Corporation shall be managed by its Board of Directors. The Board of Directors shall have control of and be responsible for the management of the affairs and property of the Corporation.

### **Section 2. Number of Directors**

The number of Directors shall be fixed from time-to-time by the Directors but shall consist of no less than four (4) nor more than ten (10) including the following officers: the President, the Vice-President, the Secretary, and the Treasurer.

- a. Attend scheduled meetings.
- b. Support the vision & mission of the organization.

### **Section 3. Terms**

- a. All directors shall be elected to serve a one-year term, however the term may be extended until a successor has been elected.
- b. Director terms shall be staggered so that approximately half the number of directors will end their terms in any given year.
- c. Directors may serve terms in succession.

### **Section 4. Regular and Annual Meetings**

An annual meeting of the Board of Directors shall be held at a time and day of each calendar year and at a location designated by the Executive Committee of the Board of Directors. The Board of Directors may provide by resolution the time and place, for the holding of regular meetings of the Board. Notice of these meetings shall be sent to all members of the Board of Directors no less than two (2) weeks, prior to the meeting date.

### **Section 5. Special Meetings**

Special meetings of the Board of Directors may be called by or at the request of the President or any two members of the Board of Directors. The person or persons authorized to call special meetings of the Board of Directors may fix any location, as the place for holding any special meeting of the Board called by them.

### **Section 6. Quorum**

The majority of current members of the Board of Directors shall be necessary at any meeting to constitute a quorum to transact business, but a lesser number shall have power to adjourn to a specified later date without notice. The act of a majority of the members of the Board of Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by law or by these by-laws.

## **Section 7. Forfeiture**

Any member of the Board of Directors who fails to fulfill any of his or her requirements as set forth in Section 2(a & b) of this Article by September 1<sup>st</sup> shall automatically forfeit his or her seat on the Board. The Secretary shall notify the Director in writing that his or her seat has been declared vacant, and the Board of Directors may forthwith immediately proceed to fill the vacancy. Members of the Board of Directors who are removed for failure to meet any or all of the requirements of Section 2(a & b) of this Article are not entitled to vote at the annual meeting and are not entitled to the procedure outlined in Section 14 of this Article in these by-laws.

## **Section 8. Vacancies**

Whenever any vacancy occurs in the Board of Directors it shall be filled within a reasonable time by a majority vote of the remaining members of the Board of Directors at a regular meeting. Vacancies may be created and filled according to Article IV Section 5.

## **Section 9. Compensation**

Members of the Board of Directors shall not receive any compensation for their services as Directors.

## **Section 10. Confidentiality**

Directors shall not discuss or disclose information about the Corporation or its activities to any person or entity unless such information is already a matter of public knowledge, such person or entity has a need to know, or the disclosure of such information is in furtherance of the Corporations' purposes, or can reasonably be expected to benefit the Corporation. Directors shall use discretion and good business judgment in discussing the affairs of the Corporation with third parties. Without limiting the foregoing, Directors may discuss upcoming fundraisers and the purposes and functions of the Corporation, including but not limited to accounts on deposit in financial institutions.

Each Director shall execute a confidentiality agreement consistent herewith upon being voted onto and accepting appointment to the Board of Directors.

## **Section 11. Advisory Council**

An Advisory Council may be created whose members shall be elected by the members of the Board of Directors annually but who shall have no duties, voting privileges, nor obligations for attendance at regular meetings of the Board. Advisory Council members may attend said meetings at the invitation of a member of the Board of Directors. Members of the Advisory Council shall possess the desire to serve the community and support the work of the Corporation by providing expertise and professional knowledge. Members of the Advisory Council shall comply with the confidentiality policy set forth herein and shall sign a confidentiality agreement consistent therewith upon being voted onto and accepting appointment to the Advisory Council.

## **Section 12. Parliamentary Procedure**

Any question concerning parliamentary procedure at meetings shall be determined by the President by reference to Robert's Rules of Order.

### **Section 13. Removal.**

Any member of the Board of Directors or members of the Advisory Council may be removed with or without cause, at any time, by vote of three-quarters (3/4) of the members of the Board of Directors if in their judgment the best interest of the Corporation would be served thereby. Each member of the Board of Directors must receive written notice of the proposed removal at least ten (10) days in advance of the proposed action.

Members of the Board of Directors who are removed for failure to meet the minimum requirements in Section 2(a & b) of this Article in these by-laws automatically forfeit their positions on the Board pursuant to Section 7 of this Article, and are not entitled to the removal procedure outlined in Section 14 of this Article.

### **Section 14. Resignation.**

Any resignation shall take effect at the date of the receipt of the notice or at any later time specified in the notice. The acceptance of the resignation shall not be necessary to make it effective.

## **ARTICLE VI. OFFICERS**

The officers of the corporation shall be a board president, vice-president, secretary, and treasurer, all of whom shall be chosen by, and serve at the pleasure of, the board of directors. Each board officer shall have the authority and shall perform the duties set forth in these Bylaws or by resolution of the board or by direction of an officer authorized by the board to prescribe the duties and authority of other officers. The board may also appoint additional vice-presidents and such other officers as it deems expedient for the proper conduct of the business of the corporation, each of whom shall have such authority and shall perform such duties as the board of directors may determine. One person may hold two or more board offices, but no board officer may act in more than one capacity where action of two or more officers is required.

### **Section 1. President**

The President shall preside at all meetings of the membership. The President shall have the following duties:

- a. He/She shall preside at all meetings of the board of directors.
- b. He/She shall have general and active management of the business of this board of directors.
- c. He/She shall see that all orders and resolutions of the board of directors are brought to the board of directors.
- d. He/She shall have general superintendence and direction of all other officers of this corporation and see that their duties are properly performed.
- e. He/She shall submit a report of the operations of the program for the fiscal year to the board of directors and members at their annual meetings, and from time to time, shall report to the Board all matters that may affect this program.
- f. He/She shall be Ex-officio member of all standing committees and shall have the power and duties usually vested in the office of the President.

## **Section 2. Vice-President**

The Vice-President shall be vested with all the powers and shall perform all the duties of the President during the absence of the latter. The Vice-Presidents duties are:

- a. He/She shall have the duty of chairing their perspective committee and such other duties as may, from time to time, be determined by the board of directors.

## **Section 3. Secretary**

The Secretary shall attend all meetings of the board of directors and of the Executive Committee, and all meetings of members, and assisted by a staff member, will act as a clerk thereof. The Secretary's duties shall consist of:

- a. He/She shall record all votes and minutes of all proceedings in a book to be kept for that purpose. He/She in concert with the President shall make the arrangements for all meetings of the board of directors, including the annual meeting of the organization.
- b. Assisted by a staff member, he/she shall send notices of all meetings to the members of the board of directors and shall take reservations for the meetings.
- c. He/She shall perform all official correspondence from the board of directors as may be prescribed by the board of directors or the President.

## **Section 4. Treasurer**

The Treasures duties shall be:

- a. He/She shall submit for the Finance and Fund Development Committee approval of all expenditures of funds raised by the board of directors, proposed capital expenditures (equipment and furniture) , by the staff of the agency.
- b. He/She shall present a complete and accurate report of the finances raised by this board of directors at any other time upon request to the board of directors.
- c. He/She shall have the right of inspection of the funds resting with the One Starfish including budgets and subsequent audit reports.
- d. It shall be the duty of the Treasurer to assist in direct audits of the funds of the program according to generally accepted accounting principles.
- e. He/She shall perform such other duties as may be prescribed by the board of directors or the President under whose supervision he/she shall be.

## **Section 5. Election of Officers**

Officers of the board of directors shall be eligible to succeed themselves in their respective offices.

## **ARTICLE VII. COMMITTEES**

### **Section 1. Committee Formation**

The board may create committees as needed, such as fundraising, housing, public relations, data collection, etc. The board chair appoints all committee chairs.

### **Section 2. Executive Committee**

The four officers serve as the members of the Executive Committee, if formed. Except for the power to amend the Articles of Incorporation and Bylaws, the Executive Committee shall have all the powers and authority of the board of directors in the intervals between meetings of the board of directors, and is subject to the direction and control of the board of directors.

### **Section 3. Finance Committee**

The treasurer is the chair of the Finance Committee if formed, which includes three other board members. The Finance Committee is responsible for developing and reviewing fiscal procedures, fundraising plans, and the annual budget with staff and other board members. The board must approve the budget and all expenditures must be within budget. Any major change in the budget must be approved by the board or the Executive Committee. The fiscal year shall be the calendar year. Annual reports are required to be submitted to the board showing income, expenditures, and pending income. The financial records of the organization are public information and shall be made available to the membership, board members, and the public.

## **ARTICLE VIII. CORPORATE STAFF**

### **Section 1: Executive Director**

The Board of Directors reserves the right to hire an Executive Director when and if the need arises.

## **ARTICLE IX. – Conflict of Interest and Compensation**

### **Section 1: Purpose**

The purpose of the conflict of interest policy is to protect this nonprofit, and future tax-exempt, organization's (Organization) interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Organization or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

### **Section 2: Definitions**

a. Interested Person

Any director, principal officer, or member of a committee with governing board delegated powers,

who has a direct or indirect financial interest, as defined below, is an interested person.

b. Financial Interest

A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

1. An ownership or investment interest in any entity with which the Organization has a transaction or arrangement,
2. A compensation arrangement with the Organization or with any entity or individual with which the Organization has a transaction or arrangement, or
3. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Organization is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

### Section 3. Procedures

a. Duty to Disclose. In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.

b. Determining Whether a Conflict of Interest Exists. After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

c. Procedures for Addressing the Conflict of Interest

1. The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
2. After exercising due diligence, the governing board or committee shall determine whether the Organization can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
3. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Organization's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.

d. Violations of the Conflicts of Interest Policy

1. If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.

2. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

#### **Section 4. Records of Proceedings**

The minutes of the governing board and all committees with board delegated powers shall contain:

- a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest in fact existed.
- b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

#### **Section 5. Compensation**

- a. A voting member of the governing board who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- b. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- c. No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

#### **Section 6. Annual Statements**

Each director, principal officer and member of a committee with governing board delegated powers shall annually sign a statement which affirms such person:

- a. Has received a copy of the conflicts of interest policy,
- b. Has read and understands the policy,
- c. Has agreed to comply with the policy, and

#### **Section 7. Periodic Reviews**

To ensure the Organization operates in a manner consistent with charitable purposes periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a. Whether compensation arrangements and benefits are reasonable and the result of arm's length bargaining.
- b. Whether partnerships, joint ventures, and arrangements with management organizations conform to the Organization's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

## **ARTICLE X. IDEMNIFICATION**

### **Section 1. General**

To the full extent authorized under the laws of the state of Michigan, the corporation shall indemnify any director, officer, employee, or agent, or former member, director, officer, employee, or agent of the corporation, or any person who may have served at the corporation's request as a director or officer of another corporation (each of the foregoing members, directors, officers, employees, agents, and persons is referred to in this Article individually as an "indemnitee"), against expenses actually and necessarily incurred by such indemnitee in connection with the defense of any action, suit, or proceeding in which that indemnitee is made a party by reason of being or having been such member, director, officer, employee, or agent, except in relation to matters as to which that indemnitee shall have been adjudged in such action, suit, or proceeding to be liable for negligence or misconduct in the performance of a duty. The foregoing indemnification shall not be deemed exclusive of any other rights to which an indemnitee may be entitled under any bylaw, agreement, resolution of the Board of Directors, or otherwise.

### **Section 2. Expenses**

Expenses (including reasonable attorneys' fees) incurred in defending a civil or criminal action, suit, or proceeding may be paid by the corporation in advance of the final disposition of such action, suit, or proceeding, if authorized by the Board of Directors, upon receipt of an undertaking by or on behalf of the indemnitee to repay such amount if it shall ultimately be determined that such indemnitee is not entitled to be indemnified hereunder.

### **Section 3. Insurance**

The corporation may purchase and maintain insurance on behalf of any person who is or was a member, director, officer, employee, or agent against any liability asserted against such person and incurred by such person in any such capacity or arising out of such person's status as such, whether or not the corporation would have the power or obligation to indemnify such person against such liability under this Article.

## **ARTICLE XI. BOOKS AND RECORDS**

## ARTICLE XI. BOOKS AND RECORDS

The corporation shall keep complete books and records of account and minutes of the proceedings of the Board of Directors.

## ARTICLE XII. AMENDMENTS

### Section 1. Articles of Incorporation

The Articles may be amended in any manner at any regular or special meeting of the Board of Directors, provided that specific written notice of the proposed amendment of the Articles setting forth the proposed amendment or a summary of the changes to be effected thereby shall be given to each director at least three days in advance of such a meeting if delivered personally, by facsimile, or by e-mail or at least five days if delivered by mail. As required by the Articles, any amendment to Article III or Article VI of the Articles shall require the affirmative vote of all directors then in office. All other amendments of the Articles shall require the affirmative vote of an absolute majority of directors then in office.

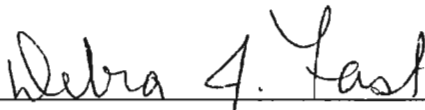
### Section 2. Bylaws

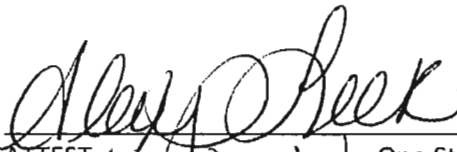
The Board of Directors may amend these Bylaws by majority vote at any regular or special meeting. Written notice setting forth the proposed amendment or summary of the changes to be effected thereby shall be given to each director within the time and the manner provided for the giving of notice of meetings of directors.

## ADOPTION OF BYLAWS

We, the undersigned, are all of the initial directors or incorporators of this corporation, and we consent to, and hereby do, adopt the foregoing Bylaws, consisting of the ## preceding pages, as the Bylaws of this corporation.

ADOPTED AND APPROVED by the Board of Directors on this 15 day of December 2015

  
\_\_\_\_\_  
Debra Fast, President – One Starfish Corp.

  
\_\_\_\_\_  
ATTEST: *Nancy Beck* Vice President – One Starfish Corp.

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CORPORATIONS, SECURITIES & COMMERCIAL LICENSING BUREAU**

**FILED**

APR 01 2015

ADMINISTRATOR  
CORPORATIONS DIVISION

Date Received

MAR 31 2015

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

Name Debra Jean Fast		
Address 1504 Knollwood Ave.		
City Lansing	State Michigan	ZIP Code 48906

From InPort1 20150301 10:20 AM  
DATE: 1639 04/01/2015  
ID: DEBRA FAST

EFFECTIVE DATE:

Document will be returned to the name and address you enter above.  
If left blank, document will be returned to the registered office.

71629P

**ARTICLES OF INCORPORATION**  
**For use by Domestic Nonprofit Corporations**  
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

**ARTICLE I**

The name of the corporation is:

One Starfish

**ARTICLE II**

The purpose or purposes for which the corporation is formed are:

To promote the betterment of life for the indigenous people of Guatemala, through health, education, nutrition and community development initiatives. Effecting long-term change in families and their communities while demonstrating the love of God.

**ARTICLE III**

1. The corporation is formed upon a Nonstock basis.  
(Stock or Nonstock)

2. If formed on a stock basis, the total number of shares the corporation has authority to issue is \_\_\_\_\_

\_\_\_\_\_ If the shares are or are to be divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class to the extent that the designations, numbers, relative rights, preferences, and limitations have been determined are as follows:

*BA*



Use space below for additional Articles or for continuation of previous Articles. Please identify any Article being continued or added. Attach additional pages if needed.

I, (We), the incorporator(s) sign my (our) name(s) this 18 day of March, 2015

Delinda K. Thomas

Barbara J. Fast

Debra J. Fast

Cynthia J. Fast

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV 08 2016

ONE STARFISH  
1504 KNOLLWOOD AVENUE  
LANSING, MI 48906-4728

Employer Identification Number:  
47-4273031  
DLN:  
26053712004266  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
March 31, 2015  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

Date of this notice: 06-15-2015

Employer Identification Number:  
47-4273031

Form: SS-4

Number of this notice: CP 575 E

ONE STARFISH  
1504 KNOLLWOOD AVE  
LANSING, MI 48906

For assistance you may call us at:  
1-800-829-4933

IF YOU WRITE, ATTACH THE  
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 47-4273031. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it's very important that you use your EIN along with your complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information shown above isn't correct, please send us the correction using the attached tear-off stub.

Annual filing requirements

Most organizations with an EIN have an annual filing requirement, even if they engage in minimal or no activity.

A. If you are tax exempt, you may be required to file one of the following returns or notices:

Form 990, Return of Organization Exempt From Income Tax  
Form 990-EZ, Short Form Return of Organization Exempt From Income Tax  
Form 990-PF, Return of Private Foundation  
Form 990-N, e-Postcard (available online only)

Additionally, you may be required to file your annual return electronically.

If an organization required to file a Form 990, Form 990-PF, Form 990-EZ, or Form 990-N does not do so for three consecutive years, its tax-exempt status is automatically revoked as of the due date of the third return or notice.

Please refer to [www.irs.gov/990filing](http://www.irs.gov/990filing) for the most current information on your filing requirements.

B. If you are not tax-exempt, you may be required to file one of the following returns:

Form 1120, U.S. Corporation Income Tax Return  
Form 1041, U.S. Income Tax Return for Estates and Trusts  
Form 1065, U.S. Return of Partnership Income

Please refer to Publication 1635, Understanding Your EIN, for more information about which forms you may be required to file.

Applying for Tax-Exempt Status

Receiving an EIN from the IRS is not the same thing as receiving IRS recognition of tax-exempt status. To apply for formal recognition of tax-exempt status, most organizations will need to complete either Form 1023, *Application for Recognition Under Section 501(c)(3) of the Internal Revenue Code*, or Form 1024, *Application for Recognition of Exemption Under Section 501(a)*. Submit the completed form, all applicable attachments, and the required user fee to:

Internal Revenue Service  
PO Box 12192  
Covington, KY 41012-0192

Publication 557, *Tax Exempt Status for Your Organization*, has details on the application, process as well as information on returns you may need to file.

Additional information

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at [www.irs.gov](http://www.irs.gov). If you don't have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

**IMPORTANT REMINDERS:**

- \* Keep a copy of this notice in your permanent records. **This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you.** You may give a copy of this document to anyone asking for proof of your EIN.
- \* Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- \* Refer to this EIN on your tax-related correspondence and documents.
- \* Provide future officers of your organization with a copy of this notice.

If you have questions about your EIN, you can contact us using the phone number or address shown at the top of this notice. If you write, please tear off the stub at the bottom of this notice and send it along with your letter. If you don't need to write us, please don't complete and return this stub.

Your name control associated with this EIN is ONES. You will need to provide this information, along with your EIN, if you file your returns electronically.

Thank you for your cooperation.

BY THE COMMITTEE ON GENERAL SERVICES  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, One Starfish has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license pursuant to MCL 432.103 (9); and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes the One Starfish as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to the One Starfish of 1504 Knollwood Avnue. Lansing, MI 48906.

Claim #1740

214 Lathrop Street

\$3,140.00

Incident Date (per claim application) – 10/30/2018

Incident Date (per Code Report) – 10/30/2018

Taxes- Added to 2019 Summer Taxes

Filed Claim – 8/8/2019

Claims Review Committee Hearing – N/A

Claims Review Committee Letter – N/A

Referred to City Council – 10/3/2019

Referred to Committee on General Services – 10/14/2019

RECEIVED AUG 08 2019

# City of Lansing

OFFICE OF THE CITY ATTORNEY



1740

## Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: LEWIS E HANFT DATE: 5 Aug. 2019  
 MAILING ADDRESS: 8905 Kingsland Hwy EMAIL: Louscuttingedge@yahoo  
 CITY: LANSING RAPIDS STATE: MI ZIP CODE: 48827  
 TELEPHONE: Home ( ) 517 231 7436 Work ( ) 517-231-8180

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 214 LATHROP St LANSING PARCEL NO. 33-01-01-15-406-171  
 DATE OF INCIDENT: Oct. 30 2018 AMOUNT YOU WERE BILLED: 3,140<sup>00</sup>  
 TOTAL AMOUNT YOU ARE CONTESTING: 3,140<sup>00</sup>  
 TYPE OF ASSESSMENT: WOOD / BRUSH cleanup

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I own both 210 & 214 LATHROP.  
214 is a vacant lot next to my house on 210.  
I called today to pay my TAXES & was informed  
of this charge. I'm still in shock! I was never  
aware there were any debris that needed to be  
cleaned up and was never mailed anything stating  
that fact. They said they mailed 214 however there  
is no mailbox @ 214 so no way to get mail.  
I can not afford this extra expense and am asking for help.

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/349/Claims-Review-Process>

To download the claim form: <https://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bidId=>

DATE: 9/19/2019

PPN: 33-01-01-15-406-171  
 DATE SUBMITTED: 8/08/2019  
 ADDRESS OF VIOLATION: 214 Lathrop Street  
 LISTED TAXPAYER OF RECORD: Hanft, Lewis E.  
 OTHER TAXPAYER OF RECORD:  
 CLAIMANT: Hanft, Lewis E.  
 CLAIMANT'S ADDRESS: 8905 Kingsland Highway  
 Eaton Rapids, MI 48827

TYPE OF ACTIONS CONTESTED: Trash Removal  
 VIOLATION DATE: 10/30/2018  
 NOTIFICATION DATE: 4/30/2018  
 2<sup>ND</sup> NOTICE ASSESSMENT DATE:  
 AMOUNT OF ASSESSMENT: \$3,140.00  
 CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 18-T094 11/13/2018  
 AMOUNT OF CLAIM: \$3,140.00

1740

ADDITIONAL ACTIONS CONTESTED:  
 VIOLATION DATE:  
 NOTIFICATION DATE:  
 2<sup>ND</sup> NOTICE ASSESSMENT DATE:  
 AMOUNT OF ASSESSMENT:  
 CONTRACTOR NAME - INVOICE NO. - DATE:  
 AMOUNT OF CLAIM:  
 MEMO DATE - INVOICE NO.:

HISTORY: Grass  
 Violation  
 8/13/2019

CITATIONS IN PREVIOUS YEAR: Trash  
 Violation  
 10/30/2018

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for the trees that were cut down and left on the property on 10/30/2018. The notice was sent to the taxpayer of record at the time, the owner of the property listed his address as 214 Lathrop. The owner of the property did not update his address with the Assessor until August of this year and also has not paid the Winter 2018 and Summer 2019 Taxes. By ordinance this office is required to send all notifications to the taxpayer of record. The owner of this property owns a tree cutting service and should have been aware after the trees were cut down they could not be left on the property the violations were on the property for at least 20 days from the time our office sent notification to the time the contractor showed up this office recommends denial of the claim.

CITY OF LANSING  
316 N. CAPITOL SUITE C2  
Lansing, MI 48933  
Ph: (517) 483-4361  
Fax: (517) 377-0100

Invoice No.: 00124001

Date: 11/28/2018

Record: E18-10007

HANFT LEWIS E  
214 LATHROP ST  
LANSING, MI 48912

**TOTAL AMOUNT DUE**

**\$3,140.00**

Item Category	Item Description	Amount Due
Code Compliance	Trash - Admin Fee	\$265.00
Code Compliance	Trash - Contractor Charge	\$2,875.00
Total Amount Due		\$3,140.00

Eric's Refuse LLC  
P.O. Box 16035  
Lansing, MI 48901 US  
ericorefuse@hotmail.com

# INVOICE

**BILL TO**

Economic Development &  
Planning Code  
Enforcement Office  
316 N Capitol, Ste. C-1  
Lansing, MI 48933-1238

INVOICE # 2334

DATE 11/27/2018

---

**PROPERTY ADDRESS**

214 Lathrop ST

**PARCEL NUMBER**

33-01-01-15-406-171

ACTIVITY	QTY	RATE	AMOUNT
city:1hour 3 yards first hour and 3 cubic yards	1	175.00	175.00
city:add hours any hours after 1	5	150.00	750.00
city:add hours any hours after 1	13	150.00	1,950.00

11/13/18  
15 yards  
Amy Castillo  
cut entire tree and removed it  
from snow

---

BALANCE DUE

**\$2,875.00**



## Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238  
(517) 483-4361 FAX (517) 377-0100

### TRASH AND DEBRIS CORRECTION NOTICE

HANFT LEWIS E  
214 LATHROP ST  
LANSING, MI 48912

Violation Date: 10/30/2018  
Violation Location: 214 LATHROP ST  
Parcel No: 33-01-01-15-406-171  
Compliance Due Date: November 06, 2018

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

*Violation: Brush & Tree Limb debris*

**INSPECTOR COMMENTS:** *Entire vacant lot.*

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Amy Castillo (517) 702 4751 [amy.castillo@lansingmi.gov](mailto:amy.castillo@lansingmi.gov)

"Equal Opportunity Employer"

Taxpayer's Copy



Andy Schor, Mayor

## Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238  
(517) 483-4361 FAX (517) 377-0100

### Trash Authorization Form

Submitted to: Eric Crutcher on 11/09/2018

TAXPAYER: HANFT LEWIS E, 214 LATHROP ST LANSING, MI 48912

**Location of Work:**

Enf Num: E18-10007

Address: 214 LATHROP ST  
Lot No:  
Description:  
Parcel No: 33-01-01-15-406-171

Remove Trash and Debris

Work Authorized:

*Violation: Brush & Tree Limb debris*

INSPECTOR COMMENTS: *Entire vacant lot.*

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 1

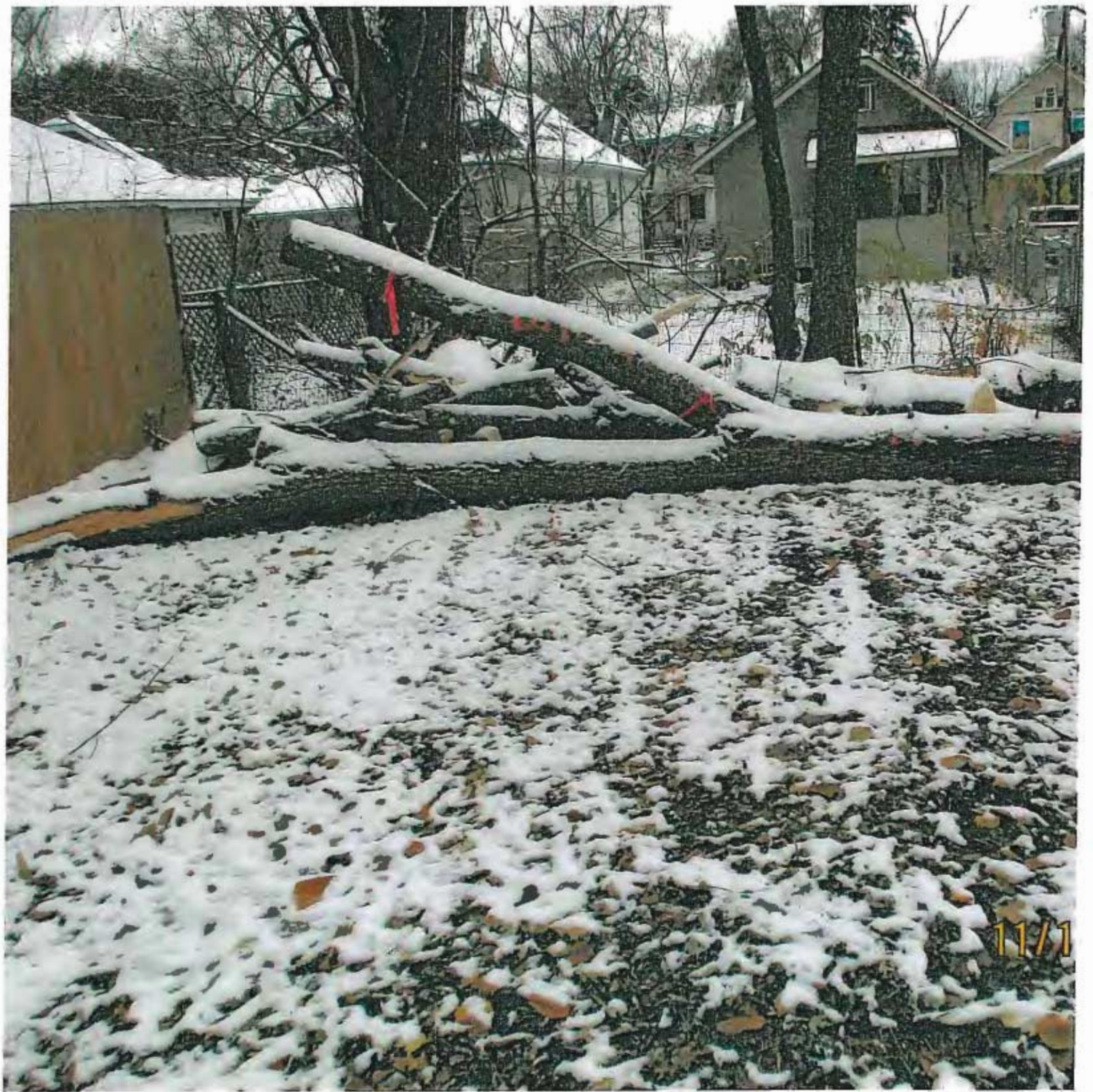
Authorized Cubic Yards: 3

Warning Comment:

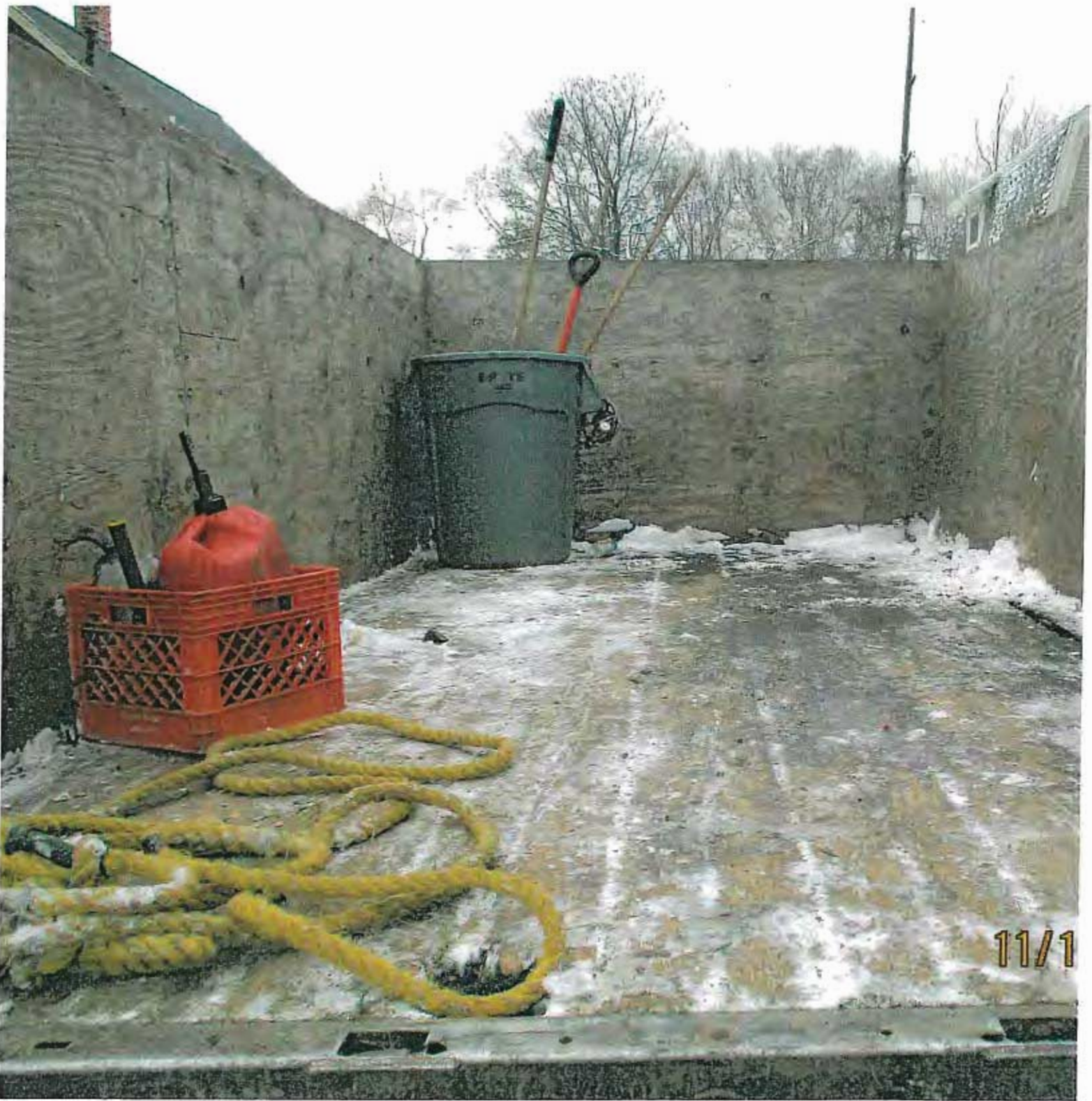
Chainsaw required to cut up large tree that is laying on the ground.

Submitted By: Amy Castillo (517) 702 4751

This action is authorized by the Manager of Code Compliance



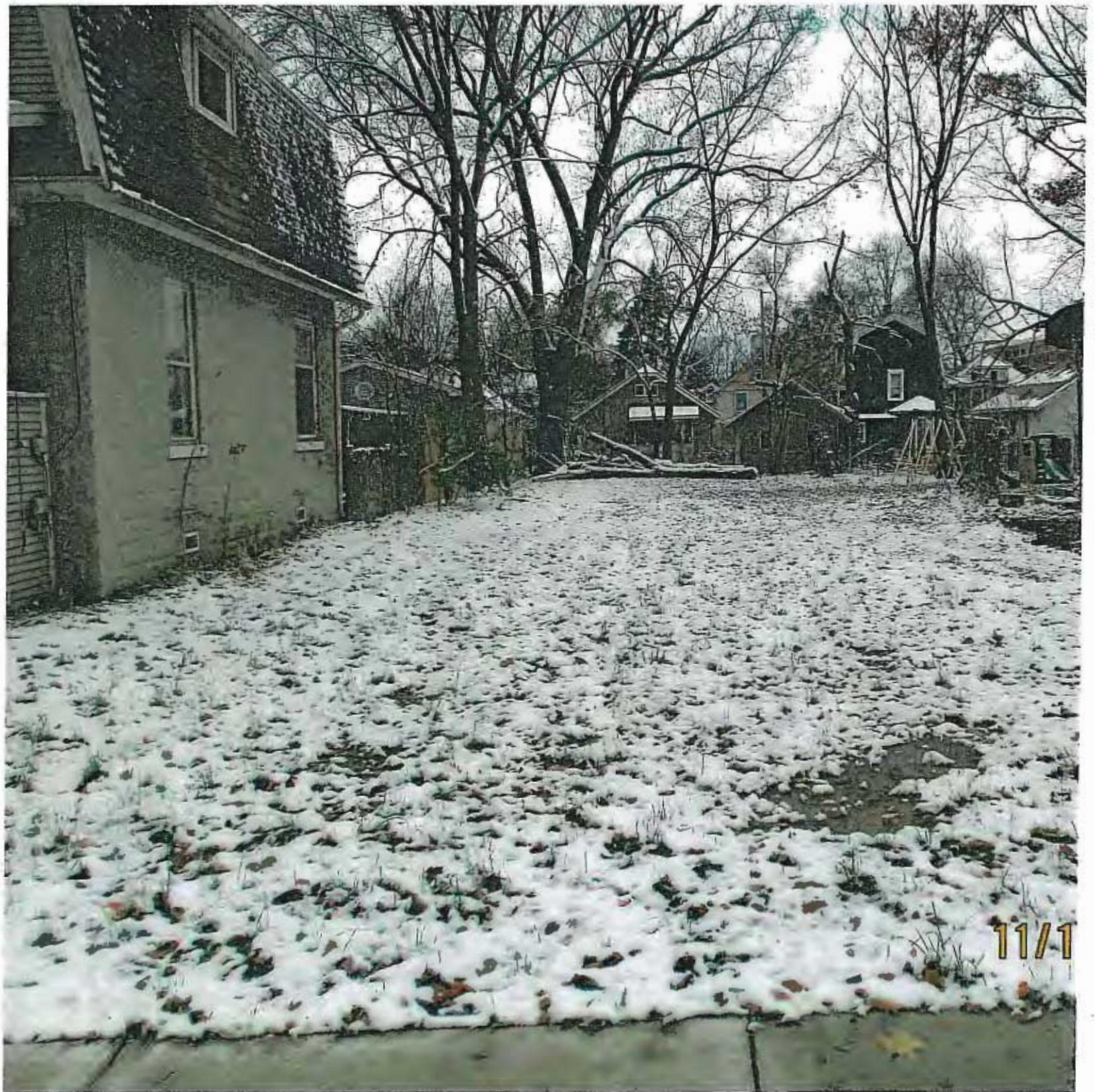




11/1







11/1

**214 LATHROP ST** LANSING, MI 48912 (Property Address)

Parcel Number: 33-01-01-15-406-171



Item 1 of 3 1 Image / 2 Sketches

**Property Owner: HANFT LEWIS E****Summary Information**

- > Residential Building Summary
  - Year Built: 1912
  - Full Baths: 1
  - Sq. Feet: N/A
  - Bedrooms: 0
  - Half Baths: 0
  - Acres: 0.092
- > Assessed Value: \$4,500 | Taxable Value: \$4,500
- > Property Tax information found
- > 10 Building Department records found
- > 1 Invoice Found, Amount Due: 0.00

**Owner and Taxpayer Information**

<b>Owner</b>	HANFT LEWIS E 8905 KINGSLAND HWY EATON RAPIDS, MI 48827	<b>Taxpayer</b>	SEE OWNER INFORMATION
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**General Information for Tax Year 2019**

<b>Property Class</b>	RESIDENTIAL – VACANT	<b>Unit</b>	33 CITY OF LANSING - INGHAM
<b>School District</b>	LANSING	<b>Assessed Value</b>	\$4,500
<b>MAP #</b>	P -1230 -0024	<b>Taxable Value</b>	\$4,500
<b>TOP TEN</b>	<i>Not Available</i>	<b>State Equalized Value</b>	\$4,500
<b>NEW PERMITS</b>	<i>Not Available</i>	<b>Date of Last Name Change</b>	08/05/2019
<b>USER ALPHA 3</b>	<i>Not Available</i>	<b>Notes</b>	<i>Not Available</i>
<b>Historical District</b>	<i>Not Available</i>	<b>Census Block Group</b>	<i>Not Available</i>
<b>TYPE CODE</b>	<i>Not Available</i>	<b>Exemption</b>	<i>No Data to Display</i>

**Principal Residence Exemption Information**

Homestead Date 12/30/1997

Principal Residence Exemption	June 1st	Final
2019	0.0000 %	0.0000 %

**Previous Year Information**

Year	MBOR Assessed	Final SEV	Final Taxable
2018	\$27,000	\$27,000	\$24,074
2017	\$26,200	\$26,200	\$23,579
2016	\$25,100	\$25,100	\$23,369

**Land Information**

<b>Zoning Code</b>	<i>Not Available</i>	<b>Total Acres</b>	0.092
<b>Land Value</b>	\$9,000	<b>Land Improvements</b>	\$0
<b>Renaissance Zone</b>	No	<b>Renaissance Zone Expiration Date</b>	<i>No Data to Display</i>
<b>ECF Neighborhood</b>	38B	<b>Mortgage Code</b>	<i>No Data to Display</i>
<b>Lot Dimensions/Comments</b>	<i>No Data to Display</i>	<b>Neighborhood Enterprise Zone</b>	No

Lot(s)	Frontage	Depth
Lot 1	33.00 ft	121.00 ft
<b>Total Frontage: 33.00 ft</b>		<b>Average Depth: 121.00 ft</b>

**Legal Description**

S 7 FT LOT 16 &amp; N 26 FT LOT 17 HARRAHS ADD

**Sale History**

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page
09/24/2018	\$3,000.00	CD	FEDERAL HOME LOAN MORTGAGE CORP	HANFT LEWIS E	1ST SALE AFTER BANK	2018 033266
11/16/2017	\$12,768.00	SD			OTHER	2017 041843

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page
11/01/1995	\$30,000.00	WD	FINNERTY DELRAE/ SHERIFF'S SALE	FEDERAL HOME LOAN MORTGAGE CORP	CONV	

### Building Information - 0 sq ft 2 STY (Residential)

#### General

<b>Floor Area</b>	0 sq ft	<b>Estimated TCV</b>	<i>Not Available</i>
<b>Garage Area</b>	0 sq ft	<b>Basement Area</b>	0 sq ft
<b>Foundation Size</b>	0 sq ft		
<b>Year Built</b>	1912	<b>Year Remodeled</b>	<i>Not Available</i>
<b>Occupancy</b>	Single Family	<b>Class</b>	C
<b>Effective Age</b>	107 yrs	<b>Tri-Level</b>	No
<b>Percent Complete</b>	0%	<b>Heat</b>	Forced Air w/ Ducts
<b>AC w/Separate Ducts</b>	No	<b>Wood Stove Add-on</b>	No
<b>Basement Rooms</b>	0	<b>Water</b>	<i>Not Available</i>
<b>1st Floor Rooms</b>	0	<b>Sewer</b>	<i>Not Available</i>
<b>2nd Floor Rooms</b>	0	<b>Style</b>	2 STY
<b>Bedrooms</b>	0		

#### Basement Finish

<b>Recreation</b>	0 sq ft	<b>Recreation % Good</b>	0%
<b>Living Area</b>	0 sq ft	<b>Living Area % Good</b>	0%
<b>Walk Out Doors</b>	0	<b>No Concrete Floor Area</b>	0 sq ft

#### Plumbing Information

<b>3 Fixture Bath</b>	1
-----------------------	---

**\*\*Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

BY THE COMMITTEE ON GENERAL SERVICES  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Lewis E Hanft sought to eliminate a special assessment of \$3,140.00 for brush removal fees, all associated penalties and interest, on the property tax bill for 214 Lathrop Street (Tax ID #33-01-01-15-406-171); and

WHEREAS, upon filing a claim to the Committee on General Services, the Committee met on October 28, 2019 and denied the claim in the amount of \$3,140.00; and

WHEREAS, upon discussions at City Council on October 28, 2019 the claim was discharged back to the Committee, and on November 21, 2019 the Committee met and\_\_\_ the claim in the amount of \$3,140.00.

THEREFORE, BE IT RESOLVED, the City Council, hereby \_\_\_\_\_ the claim in the amount of \$3,140.00 for brush removal fees, all associated penalties and interest on the property tax bill for 214 Lathrop Street (Tax ID #33- 01-01-15-406-171).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

Claim #1720

510 N. Hayford Ave

\$518.00

Incident Date (per claim application) – 5/23/2019

Incident Date (per Code Report) – 5/1/2019

Taxes- Not yet applied to tax bill

Filed Claim – 7/1/2019

Claims Review Committee Hearing - 9/19/2019

Claims Review Committee Letter – 9/23/2019

Referred to City Council – 10/22/2019

Referred to Committee on General Services – 10/28/2019

To Whom It May Concern

My name is Ruben Montes III and I reside at the address of 510 W. Hayford Ave Lansing, Mi. 48912.

I am writing this letter to dispute charges that are being charged to me due to trash pick-up.

I have gone through a hearing and I was denied when I appealed.

I am disputing the fact I am being charged \$500 for trash removal.

There are claims of having 5 yds of trash collected. The bins only hold 1/2 yd of trash each. That was confirmed through the city. So how they claim 5 yds, I do not understand.

Also, the people were only there for 10 min maybe even 15 the most.

You can see the time stamps on the pictures they took. There should be no claims that it took longer.

My job is a seasonal job and the way the weather has been has kept me from working so it will be really hard for me to

pay that amount.

I have lived at my house for two years now. My roommate had to get kicked out for non-payment of rent. When he cleaned out his stuff, he chose to leave his stuff on my porch and some of the trash. I did as much as I could to take care of it. I do not cause any problems.

Please reconsider and contact me ASAP, I would greatly appreciate it.

Appeal # 1720

Cordially

Tenant \* Ruben Montes # Ruben Montes  
rubenmontes40@gmail.com #  
517-554-6133

2019 OCT 22 PM 2:54

RECEIVED

Presented e CRC  
9/19/19

# Hagan Realty Inc.

927 E. Grand River Ave. Suite 11 East Lansing, MI 48823 Ph. (517)351-0765 Fax (517)351-6376 info@hrentals.com

This Management Agreement is entered into on this 10<sup>th</sup> day of October, 2010, by and between James Hagan - owner KC BAM LLC, whose address is: 1717 Snyder E. Lansing, Michigan ("Owner") and **HAGAN REALTY MANAGEMENT, LLC**, a Michigan Limited Liability Company, whose address is 927 East Grand River Avenue, Suite 11, East Lansing, MI 48823 ("Agent").

In consideration of the matters set forth above and the mutual benefits and obligations set forth in this Agreement, the parties herein agree as follows:

### RECITALS

A. The Owner is the legal title holder of rental property located at:

510 N. Hayford Lansing, MI

(collectively the "Property");

B. The Agent is willing to undertake the management of the Property upon the terms set forth in this Agreement; and

C. The Owner appoints and employs Agent as exclusive agent for the management of the Property and Agent accepts and agrees to be the exclusive agent for the management of the Property pursuant to the terms and conditions set forth herein this Management Agreement.

### AGREEMENT

#### 1. TERM:

A. The term of this agreement shall continue indefinitely at the will of the parties, provided, however, that should either party wish to terminate this agreement, it shall give the other party hereto at least (30) days written notice of termination. If after termination, Agent is needed for consultation, an hourly rate of \$150.00 shall be charged.

B. At the end of the initial term, the Agreement will be automatically extended for successive one (1) year terms at the rate of compensation provided in paragraph 2 "Compensation of Agent", and may be amended from time to time by written Addendum.

**2. COMPENSATION OF AGENT:**

A. The Agent will be compensated for its services and duties for providing management as described under this Agreement a fee equal to ten (10%) percent of any and all rents collected by Agent for the unit(s).

B. Compensation for term of this Agreement shall be earned in full when Lease(s) are executed, even though payments are made in installments during the term of this Agreement. In the event this Agreement is prematurely terminated by Agent pursuant to paragraph 1.A. above, Agent shall only be entitled to receive its pro-rata share of management fee for the time it served.

**3. BANK ACCOUNT:**

A. The Agent shall establish and maintain a Bank Account with a regulated financial institution with an office located in the state of Michigan.

B. The funds in the Bank Account shall not be commingled with funds of the Agent and shall be maintained and disbursed in accordance with the provisions of this Agreement or any other written policies between Owner and Agent.

C. Any interest earned on the Bank Account shall inure to the benefit of Agent as additional compensation.

**4. TERMINATION:**

A. Upon termination of this Agreement Agent shall promptly deliver to Owner the following with respect to the Property:

1. A final accounting reflecting the balance of income and expenses arising out of the management of the Property as of the date of the termination or withdrawal, to be delivered within thirty (30) days after such termination or withdrawal;

2. Any balance of monies of Owner, except for management fees due, other expenses, and a reasonable holdback by Agent for pending or unreimbursed expenses.

B. Upon termination, Owner shall assume responsibility for payment of all unpaid bills. Owner shall be solely responsible for the security deposits and return thereof.

**5. GENERAL DUTIES/SERVICES:**

A. General Operations. The Agent shall provide all services necessary or desirable to manage, operate and maintain rental efficiency for Owner on a day-to-day basis in accordance with sound property management practices. The Agent will exercise prudence and diligence in performing its duties, and will diligently protect the property rights and interests of the Owner while performing the functions of property manager.

B. Leasing Operations. The Agent shall use its best efforts to market and promptly lease to tenants all units which are or become vacant in the future at rates determined by Agent.

C. Lease Negotiations. The Agent shall execute all lease documents and shall do so in accordance with applicable state and local laws and ordinances.

D. Maintain the Property/units owned by Owner and described in this Management Agreement in reasonable repair and fit for the use as residential premises at the owner's expense. In furtherance of this goal, the Agent, may if necessary contract with and use third-party vendors.

E. The Agent shall have full power and authority to take any and all actions to efficiently manage the property, except for actions specifically prohibited in this Agreement. Agent may use its own staff, may retain the services of independent contractors, or both, to perform repairs, maintenance work, perform renovations or make improvements to the property. Agent may set the rental rates, charge security deposits and cleaning fees, and otherwise manage the property.

F. Agent authorized to make repairs and alterations to the Property as may in Agent's judgment be required to keep the Property safe, sound, attractive and in a rentable condition, the cost thereof being charged to Owner.

G. Agent will change locks or rekey the Property when it takes over management at Owners expense.

H. Enforce the provisions of all tenant leases, and take legal action to evict tenants delinquent in the payment of rent or carrying charges or otherwise in violation of their leases.

I. Agent is authorized for the account of Owner to collect all rentals or other income accruing to Owner from the Property during the term of this agreement, and shall take such steps as, in Agents' opinion, may be proper or expedient to enforce payment thereof, and, shall institute, prosecute, and/or settle such judicial proceedings as Agent may deem proper or expedient for such purpose. Agent is authorized to bring such proceedings for the recovery of possession of any portion of the Property as agent may deem necessary; appropriate or advisable for the proper management thereof. All such proceedings shall be at the expense of the Owner.

J. Collect and administer tenant security deposits in compliance with Michigan law.

K. On or before the 30th day of January Agent shall furnish Owner a detailed statement of collections, disbursements and net income for the previous year together with the accrued cash balance. Agent shall remit to Owner from time to time a portion of this cash balance.

6. **NON-DISCRIMINATION:**

The Agent shall comply fully with the provisions of all federal, state and local laws prohibiting discrimination in the rental of Owner's real property/space on the basis of religion, race, color, national origin, age, sex, height, weight, marital status, familial status or disability.

7. **INSURANCE:**

Owner is responsible for obtaining all property insurance coverage at Owners expense.

8. **ADVERTISING:**

All cost of advertising, including but not limited to posting on Agents website, incurred in connection with the Property shall be at the Owners expense.

9. **TAXES AND IMPOSITIONS:**

Owner shall be responsible for all real property taxes, fees or impositions levied against the Property of any kind including but not limited to charges for over-occupancy and illegal use of space.

10. **SIGNS:**

Agent is authorized to display in and about the Property a sign that reads as follows or similar: "This Property is under the management of Hagan Realty, Inc." Any sign would also include contact information such as a website, email address, and phone number as well.

11. **ASSIGNMENT:**

The Agent may not assign this Agreement or any of the rights and/or duties expressed in this Agreement.

12. **ENFORCEABILITY:**

If any provision of this Agreement or the application of any provision to any person or circumstance is held invalid or unenforceable, the remainder of the Agreement and application of the provisions to other persons or circumstances shall remain valid and enforceable.

13. **WAIVER OF PROVISIONS:**

None of the conditions, or provisions of this Agreement shall be held to have been waived by any act or omission by any party to this Agreement, but only by a written instrument signed by the party waiving such term or condition.

14. **ENTIRE AGREEMENT:**

This Agreement contains each and every covenant, term and condition between the parties relative to the subject matter of this Agreement, and there are no amendments or addendum, oral or otherwise, to this Agreement. This Agreement cannot be changed orally, but only by a written instrument signed by the party against whom such change is asserted. This Agreement shall be construed according to the laws of the State of Michigan.

**15. HEADINGS:**

The section headings are inserted only as a matter of convenience and for reference, and shall in no way define, limit, expand or describe the scope of this Management Agreement or the intent of any provision of this Agreement.

**16. REPRESENTATIONS:**

A. Agent represents and warrants that it is fully qualified and licensed, to the extent required by law, to manage real estate and residential rental property and to perform all obligations assumed by Agent pursuant to this Agreement. Agent agrees to comply with all such laws that are now or hereafter come into effect.

B. Owner represents and warrants that the Property is fully qualified and licensed to the extent necessary for the occupancy of the Property.

**17. NOTICES:**

A. Any notice, statement, or demand required or permitted by this Agreement to be delivered to Owner shall be delivered to Owner at: 1717 Snyder E. Lansing, MI 48823

or such other address as Owner shall designed in writing and deliver to Agent.

B. Any notice, statement, or demand required or permitted by this Agreement to be delivered to Agent shall be delivered to Agent at:

Hagan Realty Management, LLC.  
927 E. Grand River Ave. Suite 11. East Lansing, MI 48823

or such other address as Agent shall designed in writing and deliver to Owner.

C. Unless the manner of delivery is otherwise specified by this Agreement any such notice may be mailed via registered or certified mail, return receipt requested or by commercial carrier such as UPS or FedEx. Regardless of the method of delivery used, if the party to whom the notice, statement, demand or other document, is delivered acknowledges receipt thereof, the method of delivery shall be deemed sufficient.

**18. COUNTERPARTS:**

This Agreement may be executed in one or more counterparts, each of which shall have the force and effect of an original, and all of which shall constitute but one document.

**19. SPECIAL PROVISIONS:**

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The parties have executed this Agreement on the day and date first written above.

**OWNER:**

James Hagan - owner of KC BAM LLC  
By: James Hagan  
Its:

**AGENT:**

HAGAN REALTY MANAGEMENT, LLC  
a Michigan Limited Liability Company

K. Hagan  
By: Kevin Hagan - Agent  
Its:

**Owner Contact Information:**

Home Phone: (517) 351-0765

Cell Phone: \_\_\_\_\_

Email: info@hcrrentals.com



# City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

September 23, 2019

Ruben Montes, III  
510 N. Hayford Avenue  
Lansing, MI 48912

Re: Claim –510 N. Hayford Ave.

Dear Mr. Montes, III:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$518.00 for a trash violation for property located at 510 N. Hayford Ave., Lansing, Michigan, and denied the claim you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9<sup>th</sup> Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

Venus Kumar  
Paralegal

Claim: 1720

CC: BAM KC LLC, Hagan Realty: 927 E. Grand River, East Lansing, MI 48823

DATE: 8/29/2019

PPN: 33-01-01-14-105-181  
 DATE SUBMITTED: 7/01/2018  
 ADDRESS OF VIOLATION: 510 N. Hayford Ave  
 LISTED TAXPAYER OF RECORD: BAM K C L L C  
 OTHER TAXPAYER OF RECORD:  
 CLAIMANT: Montes, Ruben III  
 CLAIMANT'S ADDRESS: 510 N Hayford Avenue  
 Lansing, MI 48912  
 TYPE OF ACTIONS CONTESTED: Trash Removal  
 VIOLATION DATE: 5/01/2019  
 NOTIFICATION DATE: 5/01/2019  
 2<sup>ND</sup> NOTICE ASSESSMENT DATE:  
 AMOUNT OF ASSESSMENT: \$518.00  
 CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 19-T018 5/23/2019  
 AMOUNT OF CLAIM: \$518.00

1720

9/19/19  
10:00am

ADDITIONAL ACTIONS CONTESTED:  
 VIOLATION DATE:  
 NOTIFICATION DATE:  
 2<sup>ND</sup> NOTICE ASSESSMENT DATE:  
 AMOUNT OF ASSESSMENT:  
 CONTRACTOR NAME - INVOICE NO. - DATE:  
 AMOUNT OF CLAIM:  
 MEMO DATE - INVOICE NO.:

HISTORY:	Trash Violation 1/24/2019	Trash Violation 3/25/2019	Trash Violation 5/01/2019
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CITATIONS IN PREVIOUS YEAR:

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This registered rental has been cited for 3 separate trash violations this year and we cleaned the property in May. A notification was sent to the owner of the property as well as the occupant. The letter clearly stated that the trash bins were overflowing on 5/01/2019 upon recheck on 5/09/2019 all the trash remained. The contractor arrived on 5/23/2019 23 days after the initial notice was sent. This office would like to note **one of the bins that was overflowing was a City of Lansing recycle bin which just needed to be placed between sidewalk and curb and that the recycle debris would have been removed at no cost. The claimant never contacted our office asked for an extension or to explain the situation with the officer.** This office recommends denial of the claim.



RECEIVED JUL 01 2019

# City of Lansing

OFFICE OF THE CITY ATTORNEY

1720

## Claims Review Committee Form

(Commonly including: Grass, Trash, Woods and Board-Up Violations)

NAME: Ruben Montes III DATE: 7-1-19  
 MAILING ADDRESS: 510 N Hayford Ave EMAIL: rubmontes4@gmail.com  
 CITY: Lansing STATE: MI ZIP CODE: 48912  
 TELEPHONE: Home ( ) 534-6133 Work ( ) 1

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 510 N Hayford Ave PARCEL NO. \_\_\_\_\_  
 DATE OF INCIDENT: 5-23-19 AMOUNT YOU WERE BILLED: \$518  
 TOTAL AMOUNT YOU ARE CONTESTING: \$518  
 TYPE OF ASSESMENT: Trash removal

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I would like to dispute the charge of \$518, that I am being charged for trash removal. I had just got back to work and was waiting to get paid. So I could order a change I do not have the being asked for this bill. I am a very responsible person and if I am able to be granted release of this bill, I promise you will not have another issue with me. I just not too long ago had a roommate whom I had to ask to leave.

A description of the claims review process is available on our website at <http://www.lansingmi.gov/249/Claims-Review-Process>

To download the claim form: <http://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bid=>

when he left, he left all his trash  
on my front porch and refused to take  
care of it. I had received a letter of  
warning, so immediately I had to take  
care of it myself. If you look at the  
pictures I only had 8-10 bags of trash, how  
does that amount to \$518? These traders  
in the pics I've seen had already had  
trash in there and you could tell they  
threw it all around instead of keeping  
it organized. There is no way that those  
two bins I have held all that  
trash they are claiming. Please help  
me and I appreciate the consideration.



**Nuisance Fees**  
 City of Lansing Treasurers Office  
 124 W Michigan Ave 1st Floor  
 Lansing, MI 48933  
 Ph: (517) 483-4361 Fx: (517) 377-0169

# Nuisance Fee Billing Statement

Date Created: 06/04/2019  
 Due Date: 07/04/2019  
 Pay Invoice In Full



BAM K C L L C  
 1717 SNYDER RD  
 EAST LANSING MI 48823-3749

Inv Number: 00134851  
 Parcel: 33-01-01-14-105-181  
 Address: 510 N HAYFORD AVE

Parcel: 33-01-01-14-105-181

### Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00134851		E19-14009	510 N HAYFORD AVE	\$518.00
<b>Fee Details:</b>				<b>Balance</b>
		<b>Quantity</b>	<b>Description</b>	
		253.000	Trash - Contractor Charge	\$ 253.00
		1.000	Trash - Admin Fee	\$ 265.00
<b>Total Amount Due</b>				<b>\$ 518.00</b>

**Questions** regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

### Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:  
 City of Lansing Treasurers Office  
 124 W Michigan Ave 1st Fl  
 Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

### Appeals Process:

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: [www.lansingmi.gov](http://www.lansingmi.gov). Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

### Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

**By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04**

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Eric's Refuse LLC  
P.O. Box 16035  
Lansing, MI 48901 US  
ericorefuse@hotmail.com

# Invoice

**BILL TO**  
Economic Development &  
Planning Code  
Enforcement Office  
316 N Capitol, Ste. C-1  
Lansing, MI 48933-1238

**INVOICE # 2803**  
**DATE 06/01/2019**

**PROPERTY ADDRESS**  
510 Hayford AVE

**PARCEL NUMBER**  
33-01-01-14-105-181

ACTIVITY	QTY	RATE	AMOUNT
city:1hour 3 yards first hour and 3 cubic yards	1	175.00	175.00
city:add cy any after 3	2	29.00	58.00
city:Increase Granger Fee Granger landfill rate increase	1	20.00	20.00

5/23/19  
5 yards  
Chris breiter

**BALANCE DUE** **\$253.00**



Andy Schor, Mayor

## Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238  
(517) 483-4361 FAX (517) 377-0100

### TRASH AND DEBRIS CORRECTION NOTICE

BAM K C L L C  
1717 SNYDER RD  
EAST LANSING, MI 48823-3749

Violation Date: 05/01/2019  
Violation Location: 510 N HAYFORD AVE  
Parcel No: 33-01-01-14-105-181  
Compliance Due Date: May 08, 2019

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

*Violation: Trash found in bags/boxes*

**INSPECTOR COMMENTS:** *over full trash bins. please dispose of exposed trash bags.*

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Chris Breiter (517) 483 4379 [Chris.Breiter@lansingmi.gov](mailto:Chris.Breiter@lansingmi.gov)

"Equal Opportunity Employer"

Taxpayer's Copy



Andy Schor, Mayor

## Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238  
(517) 483-4361 FAX (517) 377-0100

### TRASH AND DEBRIS CORRECTION NOTICE

Occupant  
510 N HAYFORD AVE  
LANSING, MI 48912

Violation Date: 05/01/2019  
Violation Location: 510 N HAYFORD AVE  
Parcel No: 33-01-01-14-105-181  
Compliance Due Date: May 08, 2019

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

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Code Officer: Chris Breiter (517) 483 4379 [Chris.Breiter@lansingmi.gov](mailto:Chris.Breiter@lansingmi.gov)

"Equal Opportunity Employer"

Taxpayer's Copy



Andy Schor, Mayor

## Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238  
(517) 483-4361 FAX (517) 377-0100

### Trash Authorization Form

Submitted to: Eric Crutcher on 05/09/2019

TAXPAYER: BAM K C L L C, 1717 SNYDER RD EAST LANSING, MI 48823-3749

**Location of Work:**

**Enf Num: E19-14009**

**Address: 510 N HAYFORD AVE**

**Lot No:**

**Description:**

**Parcel No: 33-01-01-14-105-181**

**Remove Trash and Debris**

**Work Authorized:**

***Violation: Trash found in bags/boxes***

**INSPECTOR COMMENTS: *over full trash bins. please dispose of exposed trash bags.***

**PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY**

**Authorized Time required to complete work: 1**

**Authorized Cubic Yards: 5**

**Warning Comment:**

**trash bins at front of house.**

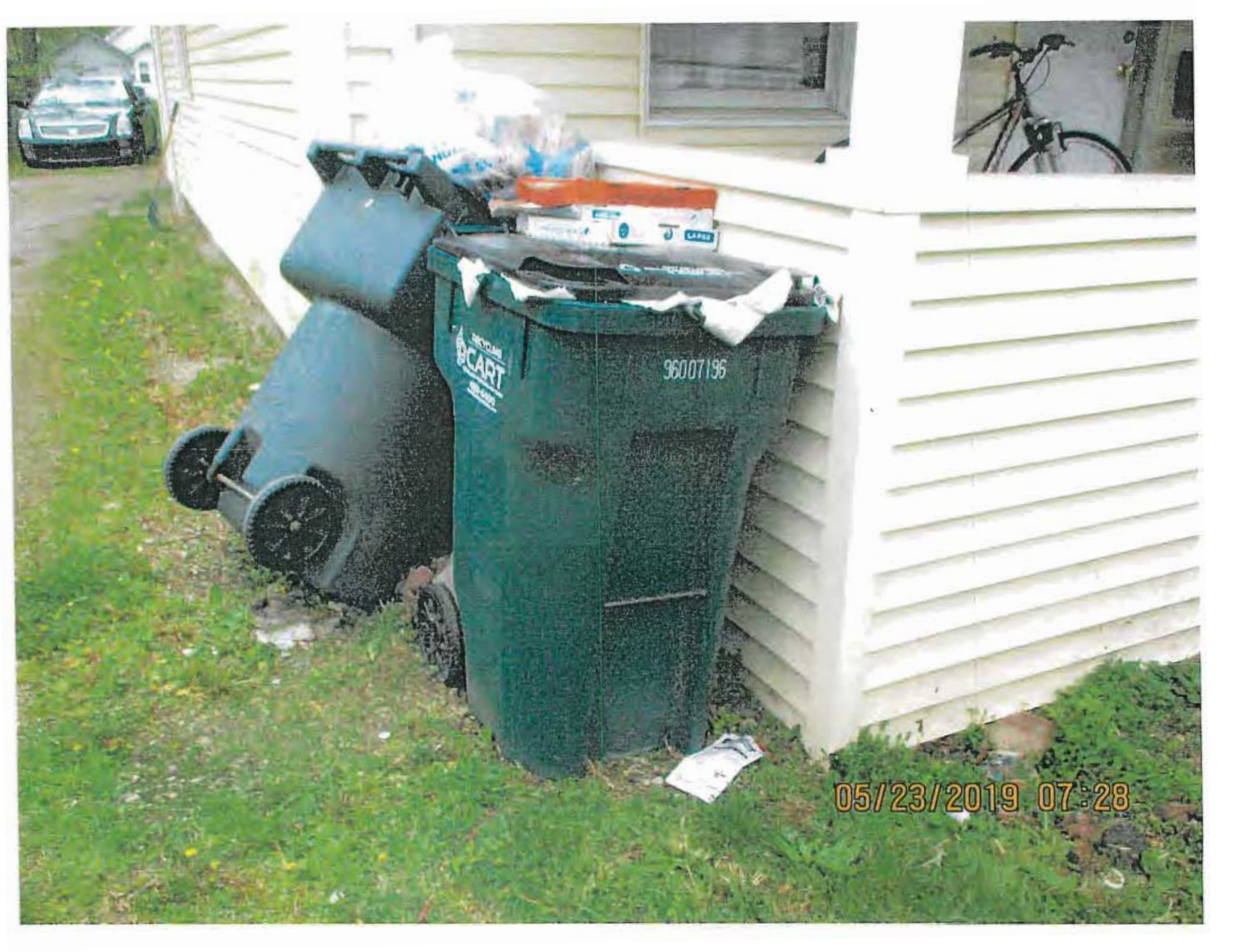
**Submitted By: Chris Breiter (517) 483 4379**

This action is authorized by the Manager of Code Compliance



510

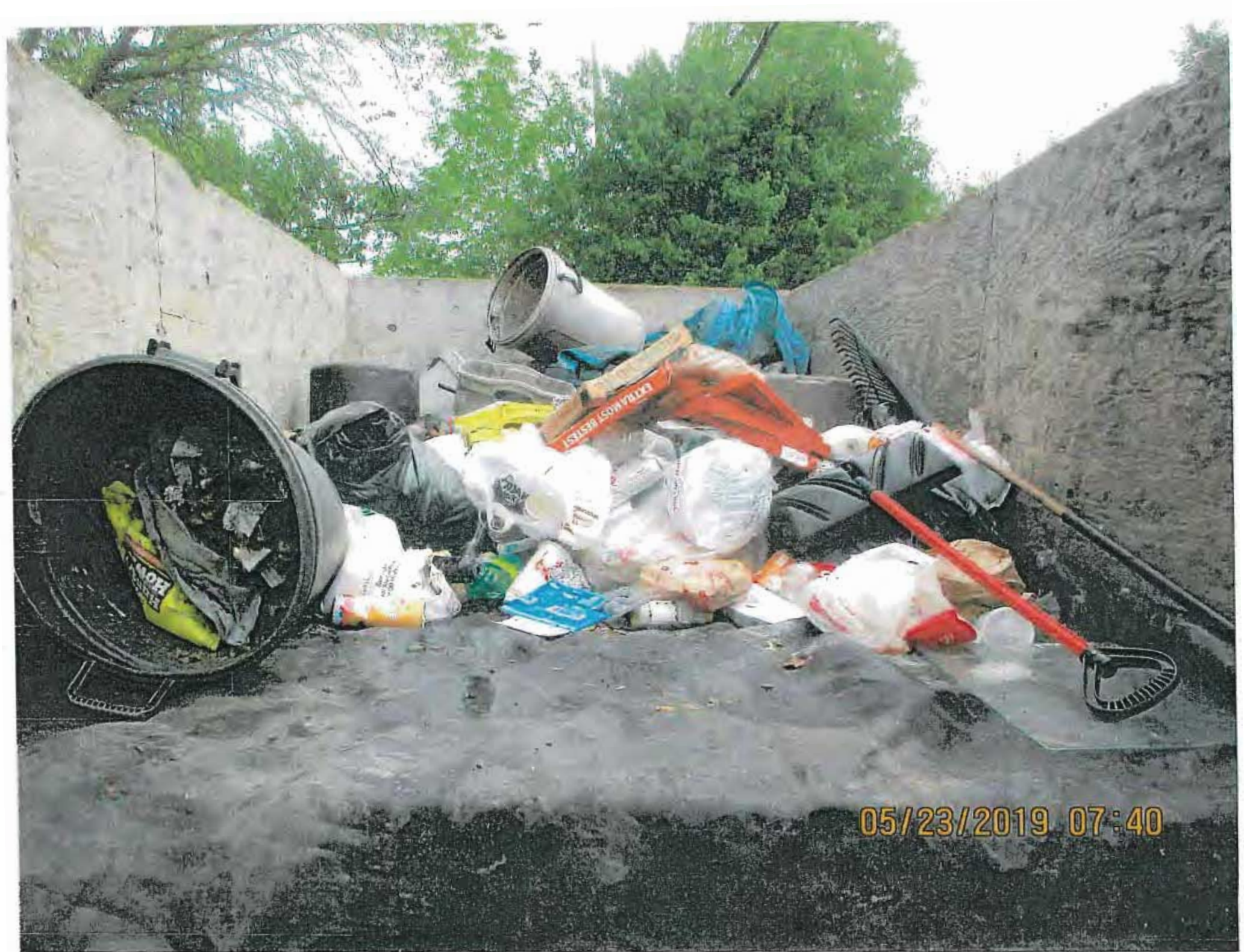
05/23/2019 07:27



05/23/2019 07:28



05/23/2019 07:29



05/23/2019 07:40



05/23/2019 07:40



RECYCLE  
**CART**  
CAPITOL AREA RECYCLING AND WASTE  
488-4400  
www.usna.gov/recycle.com



05/23/2019 07:40

**510 N HAYFORD AVE** LANSING, MI 48912 (Property Address)

Parcel Number: 33-01-01-14-105-181



Item 1 of 3 1 Image / 2 Sketches

**Property Owner: BAM K C L L C****Summary Information**

- > Residential Building Summary
  - Year Built: 1913
  - Full Baths: 1
  - Sq. Feet: 726
  - Bedrooms: 0
  - Half Baths: 0
  - Acres: 0.100
- > Assessed Value: \$27,900 | Taxable Value: \$22,465
- > Property Tax information found
- > 12 Building Department records found

**Owner and Taxpayer Information**

<b>Owner</b>	BAM K C L L C 1717 SNYDER RD EAST LANSING, MI 48823-3749	<b>Taxpayer</b>	SEE OWNER INFORMATION
--------------	--	-----------------	-----------------------

**General Information for Tax Year 2019**

<b>Property Class</b>	RESIDENTIAL – IMPROVED	<b>Unit</b>	33 CITY OF LANSING - INGHAM
<b>School District</b>	LANSING	<b>Assessed Value</b>	\$27,900
<b>MAP #</b>	P -0960 -0121	<b>Taxable Value</b>	\$22,465
<b>TOP TEN</b>	<i>Not Available</i>	<b>State Equalized Value</b>	\$27,900
<b>NEW PERMITS</b>	<i>Not Available</i>	<b>Date of Last Name Change</b>	03/31/2009
<b>USER ALPHA 3</b>	<i>Not Available</i>	<b>Notes</b>	<i>Not Available</i>
<b>Historical District</b>	<i>Not Available</i>	<b>Census Block Group</b>	<i>Not Available</i>
<b>TYPE CODE</b>	<i>Not Available</i>	<b>Exemption</b>	<i>No Data to Display</i>

**Principal Residence Exemption Information**

Homestead Date 12/30/1997

Principal Residence Exemption	June 1st	Final
2019	0.0000 %	0.0000 %

**Previous Year Information**

Year	MBOR Assessed	Final SEV	Final Taxable
2018	\$25,200	\$25,200	\$21,939
2017	\$24,700	\$24,700	\$21,488
2016	\$22,600	\$22,600	\$21,297

**Land Information**

<b>Zoning Code</b>	<i>Not Available</i>	<b>Total Acres</b>	0.100
<b>Land Value</b>	\$10,000	<b>Land Improvements</b>	\$0
<b>Renaissance Zone</b>	No	<b>Renaissance Zone Expiration Date</b>	<i>No Data to Display</i>
<b>ECF Neighborhood</b>	37B	<b>Mortgage Code</b>	<i>No Data to Display</i>
<b>Lot Dimensions/Comments</b>	<i>No Data to Display</i>	<b>Neighborhood Enterprise Zone</b>	No

Lot(s)	Frontage	Depth
Lot 1	33.00 ft	132.00 ft
<b>Total Frontage: 33.00 ft</b>		<b>Average Depth: 132.00 ft</b>

**Legal Description**

LOT 97 FOSTER FARM

**Sale History**

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page
No sales history found.						

**Building Information - 726 sq ft 1 STY (Residential)**

### General

<b>Floor Area</b>	726 sq ft	<b>Estimated TCV</b>	<i>Not Available</i>
<b>Garage Area</b>	0 sq ft	<b>Basement Area</b>	726 sq ft
<b>Foundation Size</b>	726 sq ft		
<b>Year Built</b>	1913	<b>Year Remodeled</b>	<i>Not Available</i>
<b>Occupancy</b>	Single Family	<b>Class</b>	D
<b>Effective Age</b>	106 yrs	<b>Tri-Level</b>	No
<b>Percent Complete</b>	100%	<b>Heat</b>	Forced Air w/ Ducts
<b>AC w/Separate Ducts</b>	No	<b>Wood Stove Add-on</b>	No
<b>Basement Rooms</b>	0	<b>Water</b>	<i>Not Available</i>
<b>1st Floor Rooms</b>	0	<b>Sewer</b>	<i>Not Available</i>
<b>2nd Floor Rooms</b>	0	<b>Style</b>	1 STY
<b>Bedrooms</b>	0		

### Area Detail - Basic Building Areas

Height	Foundation	Exterior	Area	Heated
1 Story	Mich Bsmnt.	Siding	726 sq ft	1 Story

### Basement Finish

<b>Recreation</b>	0 sq ft	<b>Recreation % Good</b>	0%
<b>Living Area</b>	0 sq ft	<b>Living Area % Good</b>	0%
<b>Walk Out Doors</b>	0	<b>No Concrete Floor Area</b>	0 sq ft

### Plumbing Information

<b>3 Fixture Bath</b>	1	<b>Separate Shower</b>	1
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### Porch Information

<b>WCP (1 Story)</b>	108 sq ft	<b>Foundation</b>	Standard
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**\*\*Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

BY THE COMMITTEE ON GENERAL SERVICES  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Ruben Montes III along with the owner BAM KC LLC sought to eliminate a special assessment of \$518.00 for trash removal fees, all associated penalties and interest, on the property tax bill for 510 N Hayford Avenue (Tax ID #33-01-01-14-105-181); and

WHEREAS, upon filing a claim to the Committee on General Services, the Committee met on November 21, 2019 and \_\_\_\_\_ the claim in the amount of \$518.00.

THEREFORE, BE IT RESOLVED, the City Council, hereby \_\_\_\_\_ the claim in the amount of \$518.00 for trash removal fees, all associated penalties and interest on the property tax bill for 510 N Hayford Avenue (Tax ID #33- 01-01-14-105-181).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

Claim #1737

723 Orchard Glen Avenue

\$2,800.00

Incident Date (per claim application) – 8/27/2018

Incident Date (per Code Report) – 8/27/2018

Taxes – Added to 2019 Summer Taxes

Filed Claim – 8/6/2019

Claims Review Committee Hearing – N/A Exceeds \$2,500.00

Claims Review Committee Letter – N/A Exceeds \$2,500.00

Referred to City Council – 10/23/2019

Referred to Committee on General Services – 10/28/2019

RECEIVED AUG 06 2019

# City of Lansing

OFFICE OF THE CITY ATTORNEY



1737

## Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Collin Smith DATE: 7/19/19  
 MAILING ADDRESS: 723 orchard Glen Ave EMAIL: Smith.Collin35@gmail.com  
Collin.Smith@christmanco.com  
 CITY: Lansing STATE: MI ZIP CODE: 48906  
 TELEPHONE: Home ( ) 517-331-8984 Work ( ) \_\_\_\_\_

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 723 orchard Glen Ave. PARCEL NO. 33-01-01-03-103-051  
 DATE OF INCIDENT: 8/27/18 AMOUNT YOU WERE BILLED: \$ 3,864.00  
 TOTAL AMOUNT YOU ARE CONTESTING: \$ 2,800  
 TYPE OF ASSESMENT: Trash - E-18-07891

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

Included: Description / complaint  
Building Permit # PB17-1893  
Property Improvement Photos  
Dumpster Receipts 1/3

If needed: I have video surveillance  
of the work that was performed as  
well as a neighbor witness statement.

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/349/Claims-Review-Process>

To download the claim form: <https://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bidId=>

To Whom It may Concern,

As the owner of property at 723 orchard Glen Ave, I believe I was wrongfully charged and I am appalled with the behavior of the city inspector. The property was under construction at the time of the incident. During demolition I rented 3 30+ yard dumpsters to remove debris from the property as I was able to. One Dumpster had been removed prior to the trash notice posted, Two others had been filled and removed following the notice. The inspector still felt the need to hire a contractor for removal of 1 and 1/2 trailer loads that remained on the property, some of which contained new building material. The contractors worked for a total of 3.5 hours x 4 workers. During that time they hauled away debris. I asked them to leave the property, which they did. "Inspector" showed up and began taunting, smirking, and laughing as I was asking why this was necessary. I have talked with others who have been notified for trash removal, all of them agreed to have been treated unfairly. Some of which claimed that the

Inspector is working with the contractor to make extra money from these trash enforcements. There is no possible way that it should cost this much for 2 dumps and 4 workers. I have video of them working via security camera and a neighbor who claims to have watched them. This is outrageous and I will do what it takes to remove this trash balance, and ensure that no other residents are treated this poorly / scammed by this city Inspector. For video and neighbor witness statement call 517-

331-8984.

Thank you,

Cliff Smith

Note: Inspector walked the whole property, which he is only allowed to view from the road.

723 Orchard Glen Ave, Lansing MI 48906



**CITY OF LANSING**

316 N. CAPITOL SUITE C2  
Lansing, MI 48933  
Ph: (517) 483-4361  
Fax: (517) 377-0100

DUE DATE: 12/14/2018

**Bill To:**

SMITH COLLIN  
723 ORCHARD GLEN AVE  
LANSING, MI 48906

INVOICE

11/19/2018

TOTAL AMOUNT DUE

\$ 3,864.00



Invoice Number	Record No.	Address	Amount Due
00123460	E18-07891	723 ORCHARD GLEN AVE	\$3864.00
11/14/2018			
Trash - Admin Fee			
Trash - Contractor Charge			

TOTAL DUE: \$3864.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

**Payment Information:**

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:  
City of Lansing Treasurers Office  
124 W Michigan Ave 1st Fl  
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

**Appeals Process:**

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: [www.lansingmi.gov](http://www.lansingmi.gov). Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

**Other Information:**

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

**By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04**

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail

# CODE COMPLIANCE ACTIVITY FEES

(Effective July 1, 2016)

## RENTAL HOUSING REGISTRATION

New Registration	\$400.00
Change of Owner	\$200.00

## RENTAL HOUSING INSPECTIONS

Base fee per building is \$215.00 for 1 & 2 family structures; \$150.00 for multiple family structures, townhouses or condos plus:

Single Family Dwelling	\$25.00 per unit
Duplex	\$25.00 per unit
Townhouses or Condos	\$25.00 per unit
Multiple Dwellings (per unit cost)	\$18.00 per unit
No Show Fee	\$65.00
Appointments made by Certified Mail	\$35.00
Rental Re-Inspections (2 <sup>nd</sup> , 3 <sup>rd</sup> , & 4 <sup>th</sup> re-inspection)	\$50.00, \$100.00, \$150.00

## ADMINISTRATIVE SERVICES FEES

LANDLORD FAILURE TO COMPLY NOTICE (follow up)	\$100.00
ADMINISTRATIVE FEE-FAILURE TO REGISTER RENTAL PROPERTY	\$150.00
LATE FEE (30 DAYS) RENTAL HOUSING INSPECTION-SINGLE FAMILY	\$120.00
LATE FEE (60 DAYS) RENTAL HOUSING INSPECTION-SINGLE FAMILY	\$120.00
LATE FEE (30 DAYS) RENTAL HOUSING INSPECTION –MULTI-FAMILY	\$75.00
LATE FEE (60 DAY) RENTAL HOUSING INSPECTION-MULTI-FAMILY	\$150.00

## Second Notice Fees

Second and subsequent premise violations (trash, grass and disabled, abandoned motor vehicles) in the same calendar year are subject to an administrative fee of \$75.00

## Red Tag Monitoring fees

Properties that have been red tagged and required monitoring by the City of Lansing are subjected to a monthly administrative fee of \$150.00

## Trash and Grass Abatement Fees

This service fee does not include cleanup and mowing costs charged by the contractor \$265.00

## Emergency Board-up Fees

A residential structure that is found to be open and accessible (not capable of being secured) is considered to be an attractive nuisance and shall be boarded. This service fee does not costs assessed by the contractor for time and materials. \$265.00

Demolition Fees \$4,000.00

Properties entered into the "Make Safe or Demolish" process that are eventually demolished by the City of Lansing are subject to an administrative fee. This administrative fee is broken down in ½ with the owner being billed \$2,000.00 after it leaves the Demolition Board and the following \$2,000.00 if an when the city demolishes the property. These figures do not include demolition and removal costs charged by the contractor.



**Building Safety Office**  
 Department of Planning and Neighborhood Development  
 316 North Capital Ave Suite C-1  
 Lansing, Michigan 48933-1238  
 (517) 483-4355

## Building

Permit Number:  
PB17-1893

Type

**Applicant:**

SMITH COLLIN  
 723 ORCHARD GLEN AVE  
 LANSING MI 48906

Applied: 12/18/2017

Issued:

Expires:

Finalized:

**Status: READY TO ISSUE**

THE BUILDING PERMIT OR COPY SHALL BE KEPT ON THE SITE OF THE WORK UNTIL COMPLETION OF THE PROJECT

LOCATION	OWNER	CONTRACTOR
0 723 ORCHARD GLEN AVE 33-01-01-03-103-051 Zoning District:	SMITH COLLIN 723 ORCHARD GLEN AVE LANSING MI 48906  Phone: Fax:	   Phone: Fax:

**Inspector:**

Work Description: ADDITION

**Stipulations:**

Primary Constructions Type: 5B

Primary Zoning District:

Primary Use Group: R3

Project: JRS17-0019

Permit Item	Work Type	Fee Basis	Item Total
Technology Fee	Standard Item	1.00	\$10.00
Res >\$50,000-\$1,000,000	Standard Item Residential	60,831.00	\$534.00
Residential Plan Review > \$3,000	Standard Item Residential	534.00	\$107.00
		<b>Fee Total:</b>	\$651.00
		<b>Amount Paid:</b>	\$651.00
		<b>Balance Due:</b>	\$0.00





Licensed Processing Facility #470521

Location: 1010 East Sheridan Road \* Lansing, MI 48906

Mailing: 15542 South Airport Road \* Lansing, MI 48906

Business Phone/Fax: (517) 487-2345

Email: DaggettiContainer@SBCGlobal.net

Monday-Friday 7 a.m. to 4 p.m. Saturday 8 a.m. to 12:00 p.m.

Customer Name & Address:

*Robert Sparks*

Job # \_\_\_\_\_ Date *12-9-10*

Yards

	Building Materials
	Cardboard
	Concrete
	Miscellaneous/Yardwaste
	New Construction
	Old Construction
	Other
	Roofing
	Wood

Payment Method:  Cash  Check

Accepted By: \_\_\_\_\_

LEGAL AND BINDING CONTRACT



Printed on recycled paper.



Before







DATE: 10/14/2019

1737

PPN: 33-01-01-03-103-051  
 DATE SUBMITTED: 8/27/2018  
 ADDRESS OF VIOLATION: 723 Orchard Glen Ave  
 LISTED TAXPAYER OF RECORD: Smith, Collin  
 OTHER TAXPAYER OF RECORD:  
 CLAIMANT: Smith, Collin  
 CLAIMANT'S ADDRESS: 723 Orchard Glen Avenue  
 Lansing, MI 48906  
 TYPE OF ACTIONS CONTESTED: Trash Removal  
 VIOLATION DATE: 8/27/2018  
 NOTIFICATION DATE: 8/27/2018  
 2<sup>ND</sup> NOTICE ASSESSMENT DATE:  
 AMOUNT OF ASSESSMENT: \$3,864.00  
 CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 18-T092 10/09/2018  
 AMOUNT OF CLAIM:

ADDITIONAL ACTIONS CONTESTED:  
 VIOLATION DATE:  
 NOTIFICATION DATE:  
 2<sup>ND</sup> NOTICE ASSESSMENT DATE:  
 AMOUNT OF ASSESSMENT:  
 CONTRACTOR NAME - INVOICE NO. - DATE:  
 AMOUNT OF CLAIM:  
 MEMO DATE - INVOICE NO.:

HISTORY: Construction without a permit 8/09/2018  
 Trash Violation 8/27/2018

CITATIONS IN PREVIOUS YEAR:

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for a trash violation on 8/27/2018 with a compliance due date of 9/03/2019. The owner/claimant did receive the copy as the contacted the officer and requested a one week extension which was granted. The Premise Officer returned to recheck the property and noted that a dumpster had been delivered and gave another extension. The Premise Officer returned to the property two more times to check on the progress of the property and gave two more extensions that were not requested by the home owner however due to progress being made the officer gave them more time. On October 2, 2018 the Premise Officer returned again and noted no further progress had been made multiple violations still remained as noted in the pictures and the property was submitted to the contractor for removal. The contractor arrived on 10/09/2019 and removed the remaining violations. This office would like to note that the Building Permit that was issued on 12/18/2017 is now expired the Building Safety Department cited the owner for doing work without permit. Trade Permits were issued the Plumbing Permit and Mechanical Permits are getting ready to expire and the Electrical Permit did have a service inspection because that is needed to restore the electrical to the structure but the owner has not had any rough inspections for the work. This office recommends denial of the claim the claimant had 42 days in which to remove the violations before the contractor arrived and failed to remove the violations.

## Jackson, Brian

---

**From:** Kumar, Venus  
**Sent:** Thursday, October 24, 2019 9:41 AM  
**To:** Jackson, Brian; Swope, Chris  
**Subject:** FW: 723 Orchard Glenn

Here is Lynne's email that you could not open.

Thanks,  
Venus

---

**From:** Puente, Lynne <Lynne.Puente@lansingmi.gov>  
**Sent:** Wednesday, October 23, 2019 9:29 AM  
**To:** Kumar, Venus <Venus.Kumar@lansingmi.gov>  
**Subject:** 723 Orchard Glenn

We do not have pictures of the actual cleanup however Officer Coates was there during the clean up to authorize the additional yardage I think I included the recheck photo's which shows the large amount of debris there the claimant is not disputing the yardage however he applied for the Building Permit in 2017 which is now expired and has continued to do work without inspections I think people think just because they apply for a permit it allows them to have large piles of debris on the property and it does not.

I did include the officers notes where the owner got the notification asked for an extension and failed to remove all the debris our office gave him gave 2 additional extensions due to the owner getting a dumpster he just failed to complete the cleanup and by his owner admission the contractor had 4 workers out there so I know it was a large cleanup as the contractor normally only uses 2.

Thanks,

*Lynne Puente*  
*Administrative Assistant*  
*Economic Development & Planning*  
*Code Enforcement Office*  
*(517) 483-6078*



Andy Schor, Mayor

## ECONOMIC DEVELOPMENT & PLANNING

---

Gave an extension for a week.

Went back and checked. There is now a dumpster there and much has been cleaned up. Gave another week ext.

The property is now over half cleaned. Will give another week ext. 3/4 cleaned. Will give another week ext.

**CITY OF LANSING**  
316 N. CAPITOL SUITE C2  
Lansing, MI 48933  
Ph: (517) 483-4361  
Fax: (517) 377-0100

Invoice No.: 00123460

Date: 11/14/2018

Record: E18-07891

SMITH COLLIN  
723 ORCHARD GLEN AVE  
LANSING, MI 48906

**TOTAL AMOUNT DUE**

**\$3,864.00**

Item Category	Item Description	Amount Due
Code Compliance	Trash - Admin Fee	\$265.00
Code Compliance	Trash - Contractor Charge	\$3,599.00
<b>Total Amount Due</b>		<b>\$3,864.00</b>

Eric's Refuse LLC  
P.O. Box 16035  
Lansing, MI 48901 US  
ericorefuse@hotmail.com

# INVOICE

**BILL TO**

Economic Development &  
Planning Code  
Enforcement Office  
316 N Capitol, Ste. C-1  
Lansing, MI 48933-1238

**INVOICE # 2205**  
**DATE 10/15/2018**

---

**PROPERTY ADDRESS**  
723 Orchard Glen AVE

**PARCEL NUMBER**  
33-01-01-03-103-051

ACTIVITY	QTY	RATE	AMOUNT
city:1hour 3 yards first hour and 3 cubic yards	1	175.00	175.00
city:add hours any hours after 1	15	150.00	2,250.00
city:add cy any after 3	12	22.00	264.00
city:class 2 construction material after 3	35	26.00	910.00

10/9/18  
50 yards  
Everrett Coates  
removed piles of wood with many  
layers of shingles and roofing  
materials. had to rake all of  
shingles out of grass.

---

BALANCE DUE

**\$3,599.00**



Andy Schor, Mayor

## Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238  
(517) 483-4361 FAX (517) 377-0100

### TRASH AND DEBRIS CORRECTION NOTICE

SMITH COLLIN  
723 ORCHARD GLEN AVE  
LANSING, MI 48906

Violation Date: 08/27/2018  
Violation Location: 723 ORCHARD GLEN AVE  
Parcel No: 33-01-01-03-103-051  
Compliance Due Date: September 03, 2018

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

*Violation: Deteriorated furniture*

*Violaton: Deteriorated Pallets*

*Violation: Shingle debris*

*Violation: Deteriorated building materials*

**INSPECTOR COMMENTS:** *Materials from demolished home piled around lot.*

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Everett Coates (517) 483 7621 [Everett.Coates@lansingmi.gov](mailto:Everett.Coates@lansingmi.gov)



Andy Schor, Mayor

## Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238  
(517) 483-4361 FAX (517) 377-0100

### Trash Authorization Form

Submitted to: Eric Crutcher on 10/02/2018

TAXPAYER: SMITH COLLIN, 723 ORCHARD GLEN AVE LANSING, MI 48906

**Location of Work:**                      **Enf Num: E18-07891**

**Address:** 723 ORCHARD GLEN AVE  
**Lot No:**  
**Description:**  
**Parcel No:** 33-01-01-03-103-051

Remove Trash and Debris

**Work Authorized:**

***Violation: Deteriorated furniture***

***Violaton: Deteriorated Pallets***

***Violation: Shingle debris***

***Violation: Deteriorated building materials***

**INSPECTOR COMMENTS:** *Materials from demolished home piled around lot.*

**PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY**

**Authorized Time required to complete work: 4**

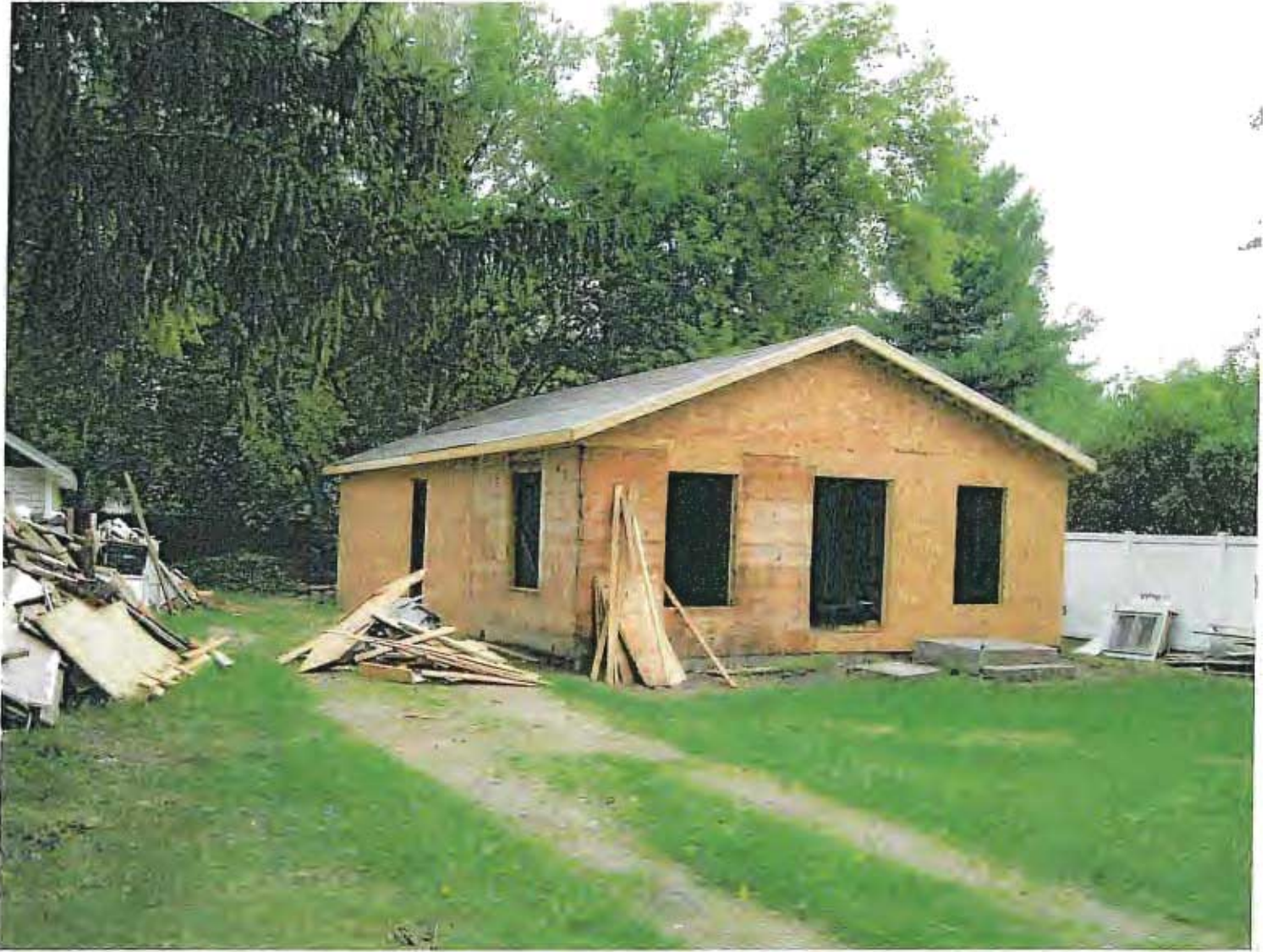
**Authorized Cubic Yards: 16**

**Warning Comment:**

**<NONE>**

**Submitted By: Everett Coates (517) 483 7621**

This action is authorized by the Manager of Code Compliance



























**723 ORCHARD GLEN AVE** LANSING, MI 489062015 (Property Address)

Parcel Number: 33-01-01-03-103-051



Item 1 of 7 5 Images / 2 Sketches

**Property Owner: SMITH COLLIN****Summary Information**

- > Residential Building Summary
  - Year Built: 1939
  - Full Baths: 1
  - Sq. Feet: 936
  - Bedrooms: 0
  - Half Baths: 0
  - Acres: 0.255
- > Assessed Value: \$25,200 | Taxable Value: \$14,705
- > Property Tax information found
- > 9 Building Department records found

**Owner and Taxpayer Information**

<b>Owner</b>	SMITH COLLIN 723 ORCHARD GLEN AVE LANSING, MI 48906	<b>Taxpayer</b>	SEE OWNER INFORMATION
--------------	---	-----------------	-----------------------

**General Information for Tax Year 2019**

<b>Property Class</b>	RESIDENTIAL – IMPROVED	<b>Unit</b>	33 CITY OF LANSING - INGHAM
<b>School District</b>	LANSING	<b>Assessed Value</b>	\$25,200
<b>MAP #</b>	P -4074 -0062	<b>Taxable Value</b>	\$14,705
<b>TOP TEN</b>	<i>Not Available</i>	<b>State Equalized Value</b>	\$25,200
<b>NEW PERMITS</b>	<i>Not Available</i>	<b>Date of Last Name Change</b>	10/04/2017
<b>USER ALPHA 3</b>	<i>Not Available</i>	<b>Notes</b>	<i>Not Available</i>
<b>Historical District</b>	<i>Not Available</i>	<b>Census Block Group</b>	<i>Not Available</i>
<b>TYPE CODE</b>	<i>Not Available</i>	<b>Exemption</b>	<i>No Data to Display</i>

**Principal Residence Exemption Information**

Homestead Date 10/04/2017

Principal Residence Exemption	June 1st	Final
2019	100.0000 %	100.0000 %

**Previous Year Information**

Year	MBOR Assessed	Final SEV	Final Taxable
2018	\$14,700	\$14,700	\$14,361
2017	\$14,400	\$14,400	\$14,066
2016	\$14,200	\$14,200	\$13,941

**Land Information**

<b>Zoning Code</b>	<i>Not Available</i>	<b>Total Acres</b>	0.255
<b>Land Value</b>	\$14,000	<b>Land Improvements</b>	\$0
<b>Renaissance Zone</b>	No	<b>Renaissance Zone Expiration Date</b>	<i>No Data to Display</i>
<b>ECF Neighborhood</b>	WOODLAWN, WALKER HGTS, SCHWORERS BLMFLD & OTHERS	<b>Mortgage Code</b>	<i>No Data to Display</i>
<b>Lot Dimensions/Comments</b>	<i>No Data to Display</i>	<b>Neighborhood Enterprise Zone</b>	No

Lot(s)	Frontage	Depth
Lot 1	66.00 ft	168.00 ft
<b>Total Frontage: 66.00 ft</b>		<b>Average Depth: 168.00 ft</b>

**Legal Description**

LOT 35 WOODLAWN SUB

**Sale History**

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page
10/02/2017	\$1.00	QC	DEXTER HOWARD	SMITH COLLIN	CASH	2017 035906
02/27/2008	\$12,500.00	CD		DEXTER HOWARD	1ST SALE AFTER BANK	L3298-P786

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page
			DEUTSCHE BANK NATIONAL TRUST CO			
07/05/2007	\$54,082.00	SD	JONES GORDON W	DEUTSCHE BANK NATIONAL TRUST CO	OTHER	L3273-P570
09/14/2005	\$52,000.00	WD	DEXTER HOWARD C & CHERYL L	JONES GORDON W	CASH	L3186-P588
03/08/2004	\$0.00	QC	WILLIAMS LLOYD	DEXTER HOWARD C & CHERYL L	CASH/CONV-NOT USED	L3096-P961
07/01/2003	\$45,000.00	LC	DEXTER HOWARD C & CHERYL L	WILLIAMS LLOYD	CASH/CONV-NOT USED	L3071-P1075
04/22/1996	\$9,000.00	WD	GIBSON GERALD C	DEXTER HOWARD & CHERYL	OTHER	2354-662

### Building Information - 936 sq ft 1 STY (Residential)

#### General

<b>Floor Area</b>	936 sq ft	<b>Estimated TCV</b>	<i>Not Available</i>
<b>Garage Area</b>	0 sq ft	<b>Basement Area</b>	0 sq ft
<b>Foundation Size</b>	936 sq ft		
<b>Year Built</b>	1939	<b>Year Remodeled</b>	<i>Not Available</i>
<b>Occupancy</b>	Single Family	<b>Class</b>	CD
<b>Effective Age</b>	51 yrs	<b>Tri-Level</b>	No
<b>Percent Complete</b>	100%	<b>Heat</b>	Space Heater
<b>AC w/Separate Ducts</b>	No	<b>Wood Stove Add-on</b>	No
<b>Basement Rooms</b>	0	<b>Water</b>	<i>Not Available</i>
<b>1st Floor Rooms</b>	2	<b>Sewer</b>	<i>Not Available</i>
<b>2nd Floor Rooms</b>	0	<b>Style</b>	1 STY
<b>Bedrooms</b>	0		

#### Area Detail - Basic Building Areas

Height	Foundation	Exterior	Area	Heated
1 Story	Slab	Siding	936 sq ft	1 Story

#### Basement Finish

<b>Recreation</b>	0 sq ft	<b>Recreation % Good</b>	0%
<b>Living Area</b>	0 sq ft	<b>Living Area % Good</b>	0%
<b>Walk Out Doors</b>	0	<b>No Concrete Floor Area</b>	0 sq ft

#### Plumbing Information

<b>3 Fixture Bath</b>	1
-----------------------	---

**\*\*Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

BY THE COMMITTEE ON GENERAL SERVICES  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Collin Smith sought to eliminate a special assessment of \$2,800.00 for trash removal fees, all associated penalties and interest, on the property tax bill for 723 Orchard Glen Avenue (Tax ID #33-01-01-03-103-051); and

WHEREAS, upon filing a claim to the Committee on General Services, the Committee met on November 21, 2019 and \_\_\_\_\_ the claim in the amount of \$2,800.00.

THEREFORE, BE IT RESOLVED, the City Council, hereby \_\_\_\_\_ the claim in the amount of \$2,800.00 for trash removal fees, all associated penalties and interest on the property tax bill for 723 Orchard Glen Avenue (Tax ID #33- 01-01-03-103-051).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

Claim #1723

S. MLK (Vacant Lot) Reid Machinery

\$1,601.00

Incident Date (per claim application) – 4/29/2019

Incident Date (per Code Report) – 4/22/2019

Taxes – Not yet added to tax bill

Filed Claim – 7/2/2019

Claims Review Committee Hearing – 9/19/2019

Claims Review Committee Letter – 10/1/2019

Referred to City Council – 10/14/2019

Referred to Committee on General Services – 10/28/2019



# City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

October 1, 2019

Reid Machinery, Inc.  
3030 S. MLK Jr. Blvd.  
Lansing, MI 48910

Re: Claim – S. MLK Jr. Blvd.

Dear Reid Machinery:

Please be advised that the Claims Review Committee reviewed your claim in the amount of \$1,601.00 regarding a trash violation at the above address and GRANTED a portion of your claim, in the amount of \$595.00. **Your new balance due is \$1,006.00**

Enclosed please find a Release for your review and signature. If the decision of the committee meets with your approval, please sign the release in front of a witness and have the witness also sign the form, then return the signed Release to this office. Once our office receives the signed Release with both signatures, we will request the amount be removed from the tax rolls, or a refund issued if the penalty has been paid.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

Thank you for your cooperation in this matter. If you should have any questions, please feel free to contact me.

Sincerely,

Venus Kumar  
Paralegal

Enclosure

## RELEASE

In consideration for the payment of \$595.00, by the City of Lansing, which will be remitted to me upon receipt by the City of this signed Release, or said amount reduced from the tax roll if the assessment has not been paid, I, **REID MACHINERY, INC.** (the "undersigned"), for myself, my heirs, executors, administrators, representatives and assigns hereby release and discharge the City of Lansing, its officers, officials, employees, agents, insurers and any other person, firm, or corporation charged or chargeable with any responsibility or liability, from all claims, demands, actions or causes of action regarding the special assessment for a trash violation on property located at S. MLK Jr. Blvd., Lansing, Michigan.

The undersigned understands and agrees that this payment is the sole consideration for my release and is in full and complete settlement of all claims resulting from any damage. The undersigned warrants that no promise or inducement has been offered or made for my release, except as herein set forth; that this Release is executed without reliance upon any statement or representation by any of the parties released herein, or by their representatives concerning the nature and extent of any damage or injury or the legal liability therefore; and that the undersigned is of legal age and legally competent to execute this Release and accepts the full responsibility therefore.

The undersigned understands that none of the parties released admit liability of any kind and this payment and settlement in compromise is made to terminate further controversy respecting claims for damages that the undersigned has heretofore asserted or that the undersigned or his/her heirs, executors, administrators, representative or assigns might later assert.

In witness whereof, I have hereunto set my hand this \_\_\_\_\_ day of **OCTOBER** 2019.

**WITNESS:**

**CLAIMANT:**

\_\_\_\_\_

\_\_\_\_\_  
**REID MACHINERY, INC.**

# Reid Machinery, Inc.

*"Specializing in the Forging Industry"*

RECEIVED OCT 14 REC'D

CITY OF LANSING  
5<sup>TH</sup> FLOOR CITY HALL  
LANSING, MICHIGAN 48933


Attn: Venus Kumar

Re: Claim – Reid Machinery Inc.

Please consider this as Reid Machinery Inc's decision to appeal the present terms as listed.

Thank you for your cooperation in this matter.

Sincerely,

  
George Grof  
Engineer

RECEIVED JUL 02 2019



# City of Lansing

OFFICE OF THE CITY ATTORNEY

1723

## Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: REID MACHINERY, INC. DATE: July 2, 2019  
MAILING ADDRESS: 3030 South Martin Luther King BLVD EMAIL: \_\_\_\_\_  
CITY: LANSING, STATE: Michigan ZIP CODE: 489110- 2691  
TELEPHONE: Home ( ) (517) 887 - 8300 Work ( ) (517) 881 - 8769  
Office

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: \_\_\_\_\_ PARCEL NO. 33 - 01 - 01 - 29 - 451 - 00  
DATE OF INCIDENT: April 29, 2019 AMOUNT YOU WERE BILLED: \$ 1,601.00  
TOTAL AMOUNT YOU ARE CONTESTING: \$ 1,601.00  
TYPE OF ASSESMENT: Cade Compliance  
Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.  
Lack of proper enforcement by others  
No fence or cleanup by the shopping center, along with the city inability  
the rules.

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/349/Claims-Review-Process>

To download the claim form: <https://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bidId=>



P.O. Box 27185  
 Lansing, Michigan 48909  
 1-888-947-2643  
 P 517-372-2800  
 F 517-371-9778  
 www.grangernet.com

DATE 4/30/2019 TICKET# W08463 N  
 TIME 10:07:47 TYPE: CHARGE

CUSTOMER 001092 STEVE SULSKI CONSTRUCTION INC

QUANTITY	CLASS	AMOUNT	COUNTY
4.00	100 CY GENERAL REFUSE	41.00	INGHAM
8.00	220 FURNITURE	90.00	INGHAM
12.00	YLS CLINTON COUNTY FEE	3.00	(.25 PER YARD)
12.00	YDS DEWITT TWP FEE	1.20	(.10 PER YARD)
12.00	YDS MOEO FEE	1.44	(.12 PER YARD)
12.00	YDS INGHAM COUNTY FEE	3.36	(.28 PER YARD)
TOTAL DUE		140.00	

4/22

5/10

Heuler Name Sulski Construction INC - Steve Sulski  
 Job Name REID MACHINERY  
 Job Address Behind 3020 MLV (gate)

WASTE ACCEPTANCE GUIDELINES

PROHIBITED/HAZARDOUS WASTE

- Any container with a hazardous waste label
- Appliances with Freon (unless Granger is hired to remove the Freon)
- Compressed gas cylinders (unless valve is removed or cylinder ruptured)
- Drums (unless empty and crushed)
- Lead acid batteries
- Liquid waste
- Low-level radioactive waste
- Materials containing PCBs (such as light ballasts and transformers)
- Medical waste, unless decontaminated as required
- More than a de minimis amount of beverage containers (i.e., \$0.10 deposit cans and bottles)
- More than a de minimis amount of whole major vehicle tires
- More than a de minimis amount of yard clippings
- Regulated hazardous waste
- Sewage
- Used oil

I understand that the above listed materials are unacceptable for disposal at this landfill facility. I certify that, to the best of my knowledge, the material delivered for disposal does not contain any of the above listed prohibited or hazardous wastes. I understand that Granger is not responsible for damages incurred on site.

Signature

Name (printed)

last time 2011  
 done 483-4376

RECEIVED SEP 03 REC'D

DATE: 8/29/2019

PPN: 33-01-01-29-451-001  
 DATE SUBMITTED: 7/02/2019  
 ADDRESS OF VIOLATION: S MLK Jr Blvd (vacant lot)  
 LISTED TAXPAYER OF RECORD: Reid Machinery, Inc.  
 OTHER TAXPAYER OF RECORD:  
 CLAIMANT: Reid Machinery, Inc.  
 CLAIMANT'S ADDRESS: 3030 S MLK Jr. Blvd  
 Lansing, MI 48910

TYPE OF ACTIONS CONTESTED: Trash Removal  
 VIOLATION DATE: 4/22/2019  
 NOTIFICATION DATE: 4/22/2019  
 2<sup>ND</sup> NOTICE ASSESSMENT DATE:  
 AMOUNT OF ASSESSMENT: \$1,061.00  
 CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 19-T019 6/04/2019  
 AMOUNT OF CLAIM: \$1,061.00

1723

9/19/19

10:30am

ADDITIONAL ACTIONS CONTESTED:  
 VIOLATION DATE:  
 NOTIFICATION DATE:  
 2<sup>ND</sup> NOTICE ASSESSMENT DATE:  
 AMOUNT OF ASSESSMENT:  
 CONTRACTOR NAME - INVOICE NO. - DATE:  
 AMOUNT OF CLAIM:  
 MEMO DATE - INVOICE NO.:

HISTORY: Trash  
 Violation  
 6/04/2019

CITATIONS IN PREVIOUS YEAR:

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for a trash violation on 4/22/2019 with a recheck date of 4/29/2019. The officer rechecked the property on 4/30/2019 and noted that some of the debris had been removed and due to the weather gave an extension to recheck again on 5/10/2019 to check for continued progress. Upon reinspection the officer found that the debris still remained and the property was submitted to the contractor for removal. The contractor arrived on 6/04/2019 and as indicated in the pictures a large amount of debris was still present and it was removed by the contractor. The claimant is stating lack of proper enforcement however upon checking BS&A Logan Square has also been cited twice in 2019 and we had our contractor clean their property as well. This office recommends denial of the claim as the claimant did not remove all the requested debris or contact the officer for clarification also the claimant has no explanation for why they did not clean their property except to note other properties also had debris.



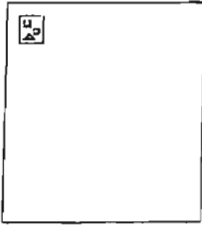
Andy Schor, Mayor

## ECONOMIC DEVELOPMENT & PLANNING

---

4/30, original re-check. Some stuff removed. Giving another week due to weather. TB

19-T019



## Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238  
(517) 483-4361 FAX (517) 377-0100

### TRASH AND DEBRIS CORRECTION NOTICE

REID MACHINERY INC  
3030 S MARTIN LUTHER KING JR BLVD  
LANSING, MI 48910-2691

Violation Date: 04/22/2019  
Violation Location: S M L KING JR BLVD  
Parcel No: 33-01-01-29-451-001  
Compliance Due Date: April 29, 2019

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

*Violation: Garbage*

INSPECTOR COMMENTS: *This is regards to the area behind Logan Square, along the power line*

*Violation: Paper/Glass/Plastic/Metal/Cardboard debris*

*Violation: Deteriorated furniture*

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Tom Barry (517) 483 4376 [Tom.Barry@lansingmi.gov](mailto:Tom.Barry@lansingmi.gov)

"Equal Opportunity Employer"

Taxpayer's Copy



**CITY OF LANSING**

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

DUE DATE:07/13/2019

**Bill To:**

REID MACHINERY INC

3030 S MARTIN LUTHER KING JR BLVD

LANSING, MI 48910-2691

INVOICE

06/17/2019

TOTAL AMOUNT DUE

\$ 1,601.00



Invoice Number	Record No.	Address	Amount Due
00135355	E19-13672	S M L KING JR BLVD	\$1601.00
06/13/2019			
Trash - Admin Fee			
Trash - Contractor Charge			

TOTAL DUE:

\$1601.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

**Payment Information:**

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:  
City of Lansing Treasurers Office  
124 W Michigan Ave 1st Fl  
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

**Appeals Process:**

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: [www.lansingmi.gov](http://www.lansingmi.gov). Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

**Other Information:**

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

**By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04**

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Raid Property



Lower Line



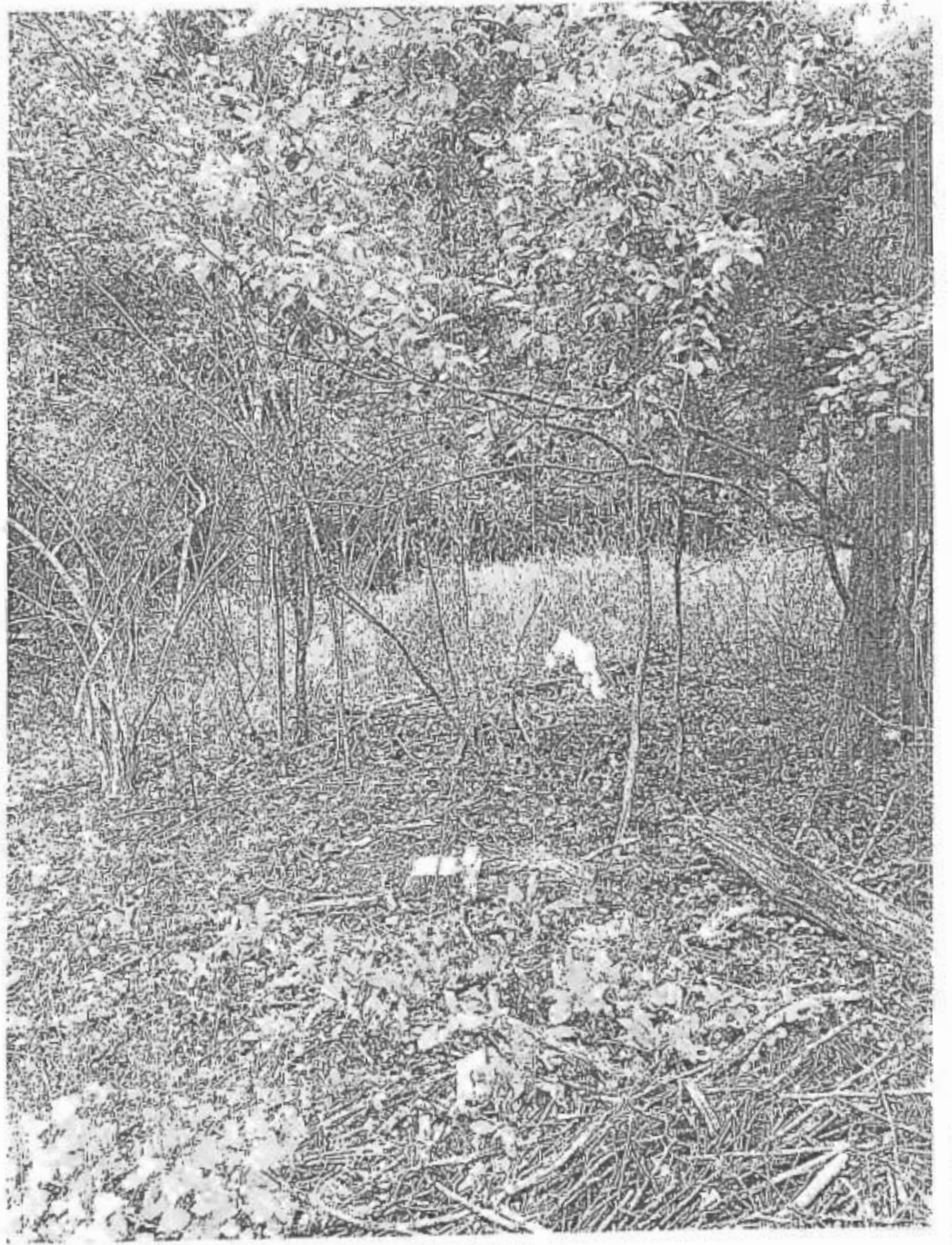
St. J. ...



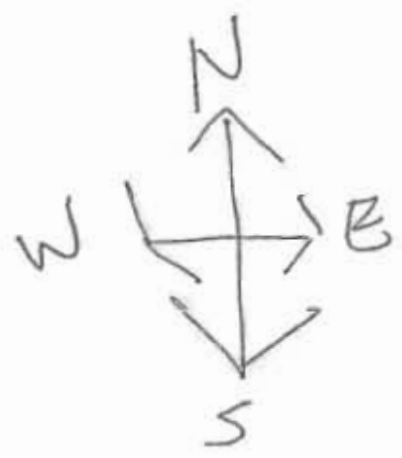
...

Not on Raid property





Handwritten notes at the top left of the page, partially illegible.



Re: [illegible]







## Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238  
(517) 483-4361 FAX (517) 377-0100

### TRASH AND DEBRIS CORRECTION NOTICE

REID MACHINERY INC  
3030 S MARTIN LUTHER KING JR BLVD  
LANSING, MI 48910-2691

Violation Date: 04/22/2019  
Violation Location: S M L KING JR BLVD  
Parcel No: 33-01-01-29-451-001  
Compliance Due Date: April 29, 2019

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

*Violation: Garbage*

**INSPECTOR COMMENTS:** *This is regards to the area behind Logan Square, along the power line*

*Violation: Paper/Glass/Plastic/Metal/Cardboard debris*

*Violation: Deteriorated furniture*

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Tom Barry (517) 483 4376 [Tom.Barry@lansingmi.gov](mailto:Tom.Barry@lansingmi.gov)



**Nuisance Fees**  
 City of Lansing Treasurers Office  
 124 W Michigan Ave 1st Floor  
 Lansing, MI 48933  
 Ph: (517) 483-4361 Fx: (517) 377-0169

# Nuisance Fee Billing Statement

Date Created: 06/13/2019  
 Due Date: 07/13/2019  
 Pay Invoice In Full



REID MACHINERY INC  
 3030 S MARTIN LUTHER KING JR BLVD  
 LANSING MI 48910-2691

Inv Number: 00135355  
 Parcel: 33-01-01-29-451-001  
 Address: S M L KING JR BLVD



Parcel: 33-01-01-29-451-001

### Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00135355		E19-13672	S M L KING JR BLVD	\$1,601.00
		<b>Fee Details:</b>	<b>Quantity Description</b>	<b>Balance</b>
			1.000 Trash - Admin Fee	\$ 265.00
			1336.000 Trash - Contractor Charge	\$ 1,336.00
Total Amount Due				\$ 1,601.00

**Questions** regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

### Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:  
 City of Lansing Treasurers Office  
 124 W Michigan Ave 1st Fl  
 Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

### Appeals Process:

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: [www.lansingmi.gov](http://www.lansingmi.gov). Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

### Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

**By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04**

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail



**CITY OF LANSING**

316 N. CAPITOL SUITE C2  
Lansing, MI 48933  
Ph: (517) 483-4361  
Fax: (517) 377-0100

DUE DATE:07/13/2019

Bill To: [REDACTED]  
REID MACHINERY INC  
3030 S MARTIN LUTHER KING JR BLVD  
LANSING, MI 48910-2691

INVOICE

06/17/2019

TOTAL AMOUNT DUE

\$ 1,601.00



Invoice Number	Record No.	Address	Amount Due
00135355	E19-13672	S M L KING JR BLVD	\$1601.00
06/13/2019			
Trash - Admin Fee			
Trash - Contractor Charge			

TOTAL DUE:

\$1601.00

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124 W Michigan Ave 1st Fl  
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**By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04**

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Eric's Refuse LLC  
P.O. Box 16035  
Lansing, MI 48901 US  
ericorefuse@hotmail.com

# Invoice

**BILL TO**  
Economic Development &  
Planning Code  
Enforcement Office  
316 N Capitol, Ste. C-1  
Lansing, MI 48933-1238

**INVOICE # 2832**  
**DATE 06/11/2019**

**PROPERTY ADDRESS**  
S M L King JR BLVD

**PARCEL NUMBER**  
33-01-01-29-451-001

ACTIVITY	QTY	RATE	AMOUNT
city:1hour 3 yards first hour and 3 cubic yards	1	175.00	175.00
city:add hours any hours after 1	6	150.00	900.00
city:add cy any after 3	9	29.00	261.00

6/4/19  
Tom Barry  
place was filled with bees. we  
had to walk up and down a muddy  
hill to dig out garbage

.....  
**BALANCE DUE**

**\$1,336.00**



Andy Schor, Mayor

## Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238  
(517) 483-4361 FAX (517) 377-0100

### TRASH AND DEBRIS CORRECTION NOTICE

REID MACHINERY INC  
3030 S MARTIN LUTHER KING JR BLVD  
LANSING, MI 48910-2691

Violation Date: 04/22/2019  
Violation Location: S M L KING JR BLVD  
Parcel No: 33-01-01-29-451-001  
Compliance Due Date: April 29, 2019

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INSPECTOR COMMENTS: *This is regards to the area behind Logan Square, along the power line*

*Violation: Paper/Glass/Plastic/Metal/Cardboard debris*

*Violation: Deteriorated furniture*

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

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Code Officer: Tom Barry (517) 483 4376 [Tom.Barry@lansingmi.gov](mailto:Tom.Barry@lansingmi.gov)

"Equal Opportunity Employer"

Taxpayer's Copy



Andy Schor, Mayor

## Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238  
(517) 483-4361 FAX (517) 377-0100

### Trash Authorization Form

Submitted to: Eric Crutcher on 05/10/2019

TAXPAYER: REID MACHINERY INC, 3030 S MARTIN LUTHER KING JR BLVD LANSING, MI 48910-2691

**Location of Work:**

**Enf Num: E19-13672**

**Address: S M L KING JR BLVD**  
**Lot No:**  
**Description:**  
**Parcel No: 33-01-01-29-451-001**

**Remove Trash and Debris**

**Work Authorized:**  
**Violation: Garbage**

**INSPECTOR COMMENTS:** *This is regards to the area behind Logan Square, along the power line*

**Violation: Paper/Glass/Plastic/Metal/Cardboard debris**

**Violation: Deteriorated furniture**

**PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY**

**Authorized Time required to complete work: 3**  
**Authorized Cubic Yards: 3**

**Warning Comment:**  
the area to be cleaned is behind Logan Square in the grass area under the power lines. You will see dirt mounds, that is where the trash is located. Looks like somebody cleaned out a hosue and dumped garbage, plastic, video tapes there. Call me if needed 599-5737

This action is authorized by the Manager of Code Compliance







06/04/2019 07:10



06/04/2019 07:13



06/04/2019 07:13



06/04/2019 07:13

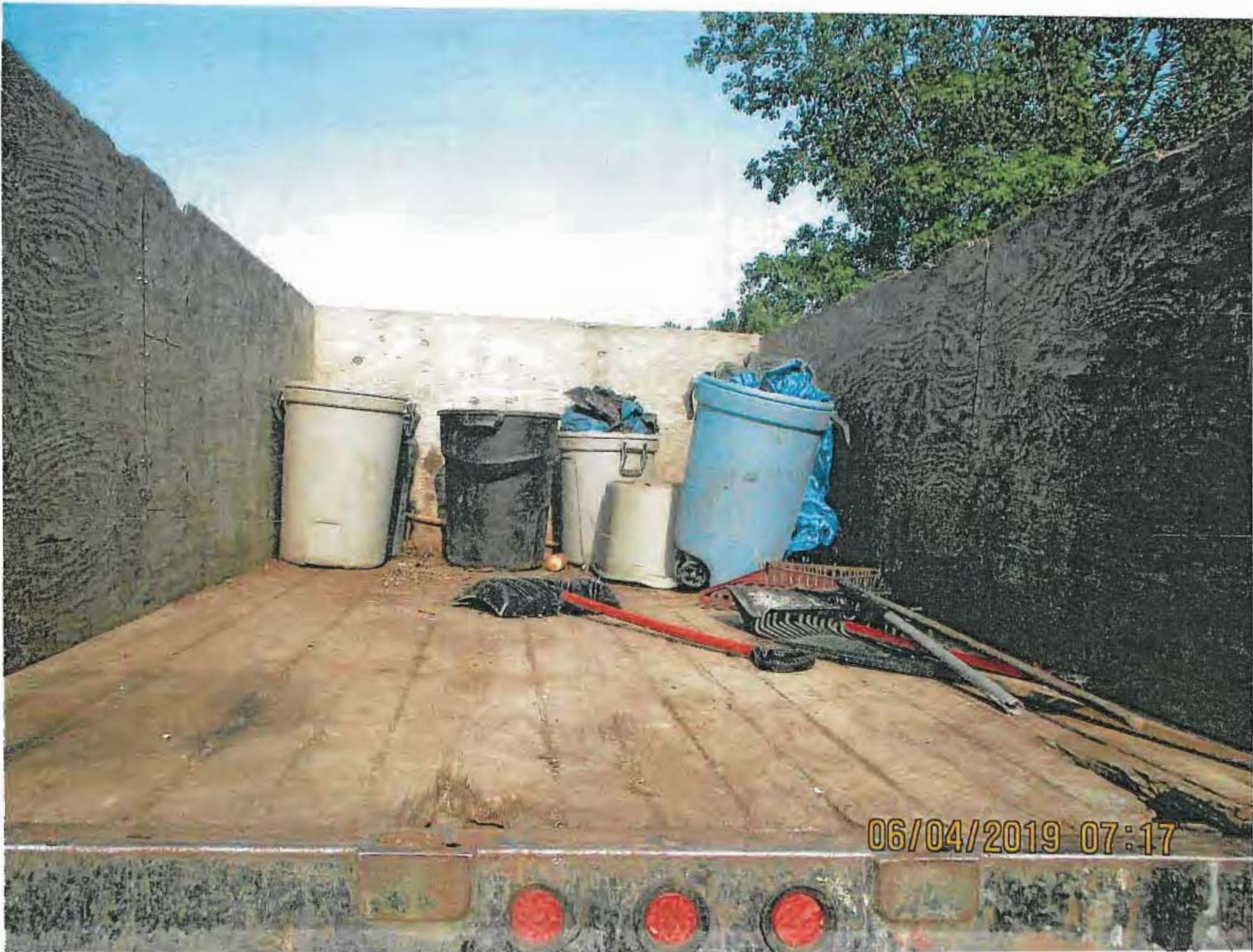


06/04/2019 07:14



06/04/2019 07:14



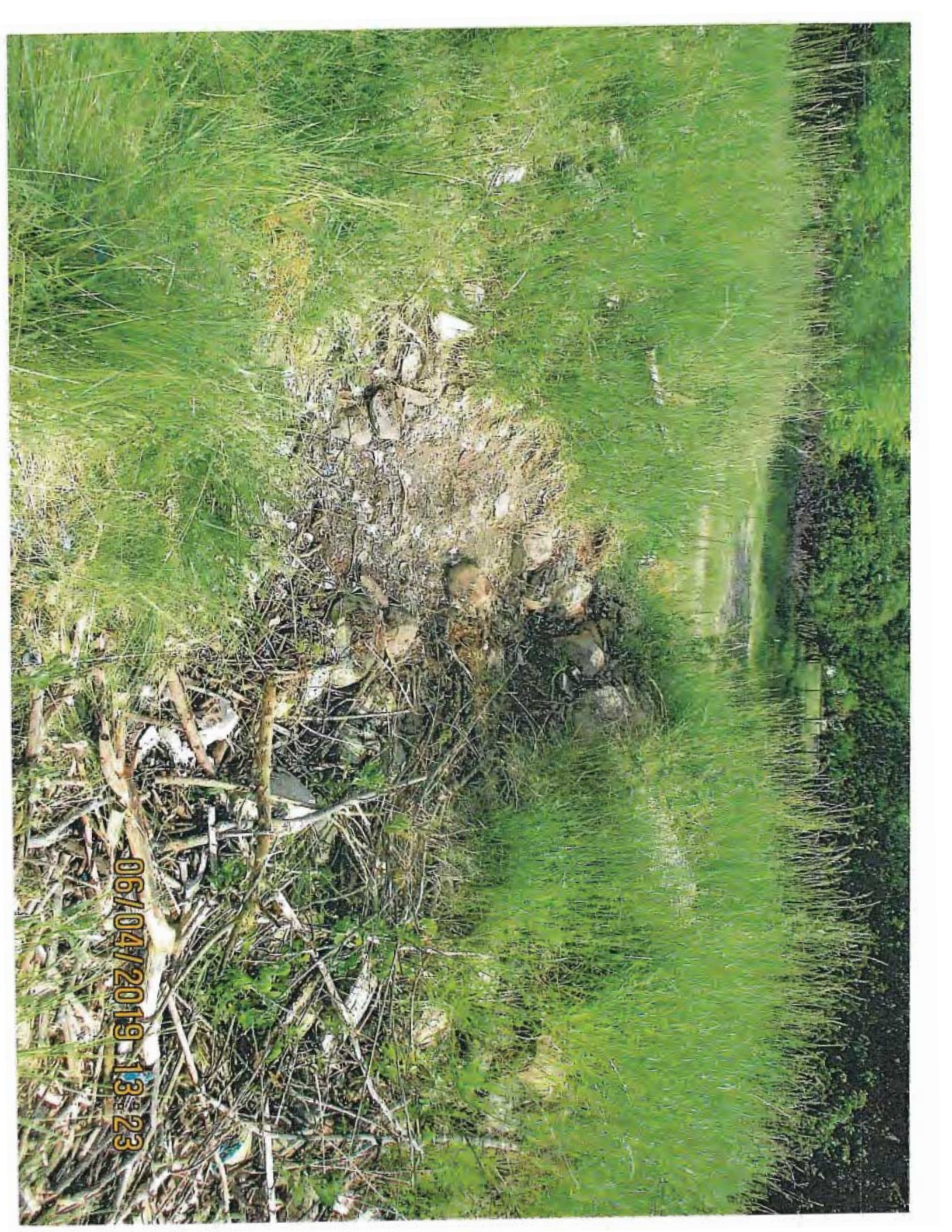


06/04/2019 07:17



06/04/2019 13:23

06/04/2019 13:23





06/04/2019 13:23



06/04/2019 13:24



06/04/2019 13:24



Reid Property



Power Line

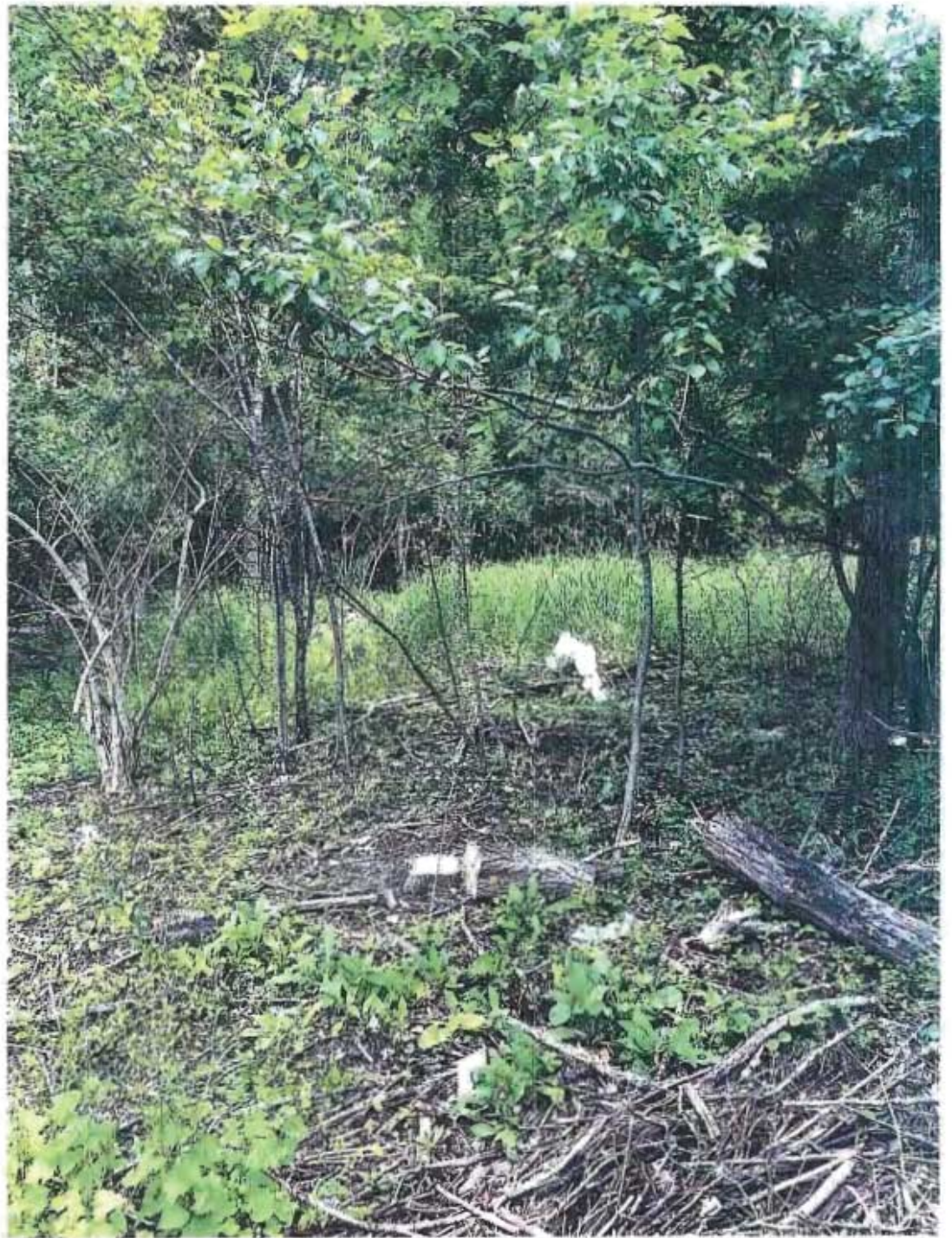


Stippling ↓

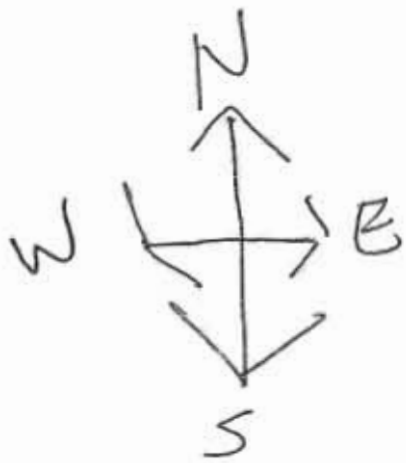
- 2007 10-11-11

Not on Reid property



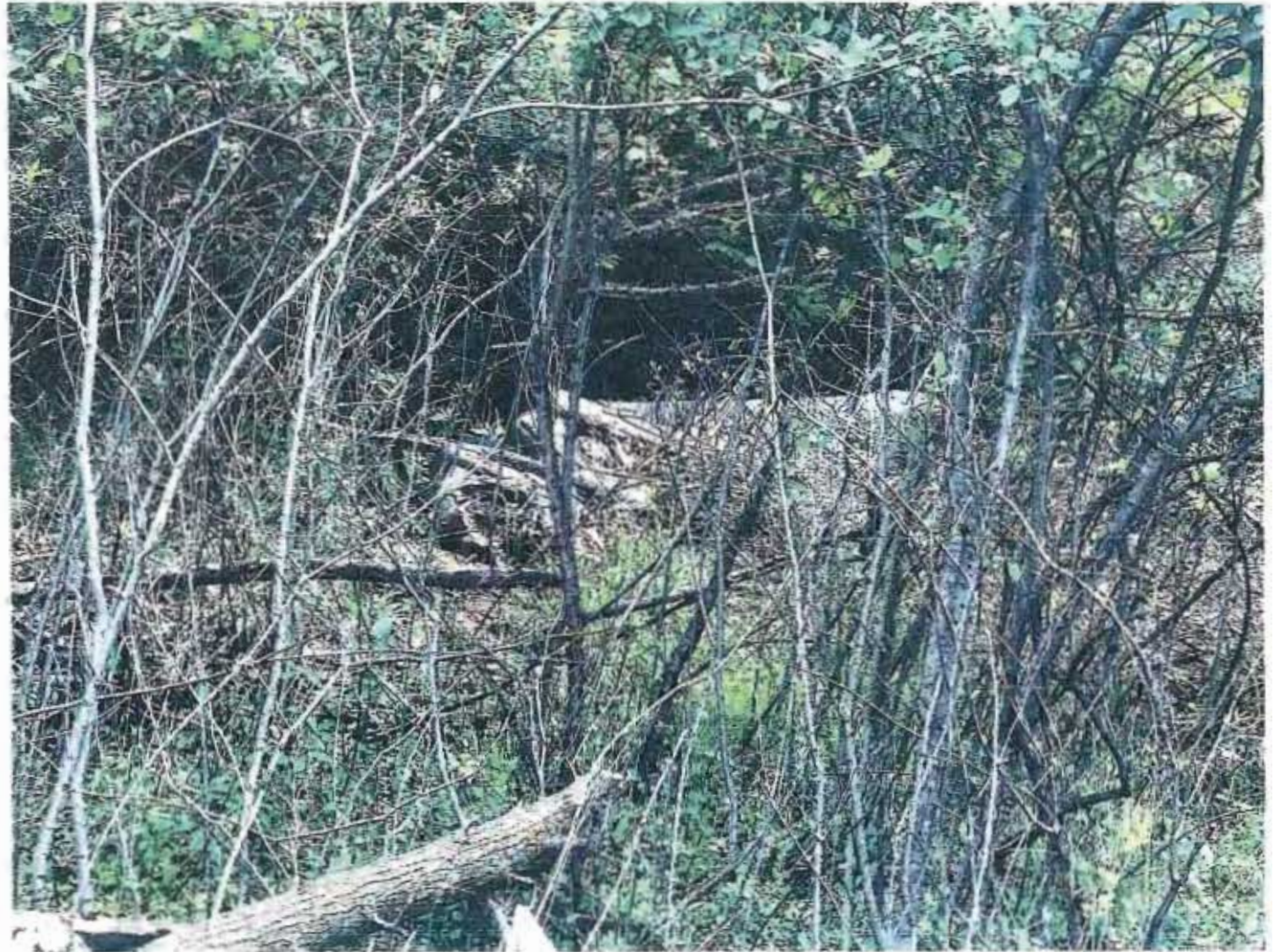


Lower level 5 property, 5000



Reis Property







**Parcel Information**  
1 of 1

3124

3122

3128

3140

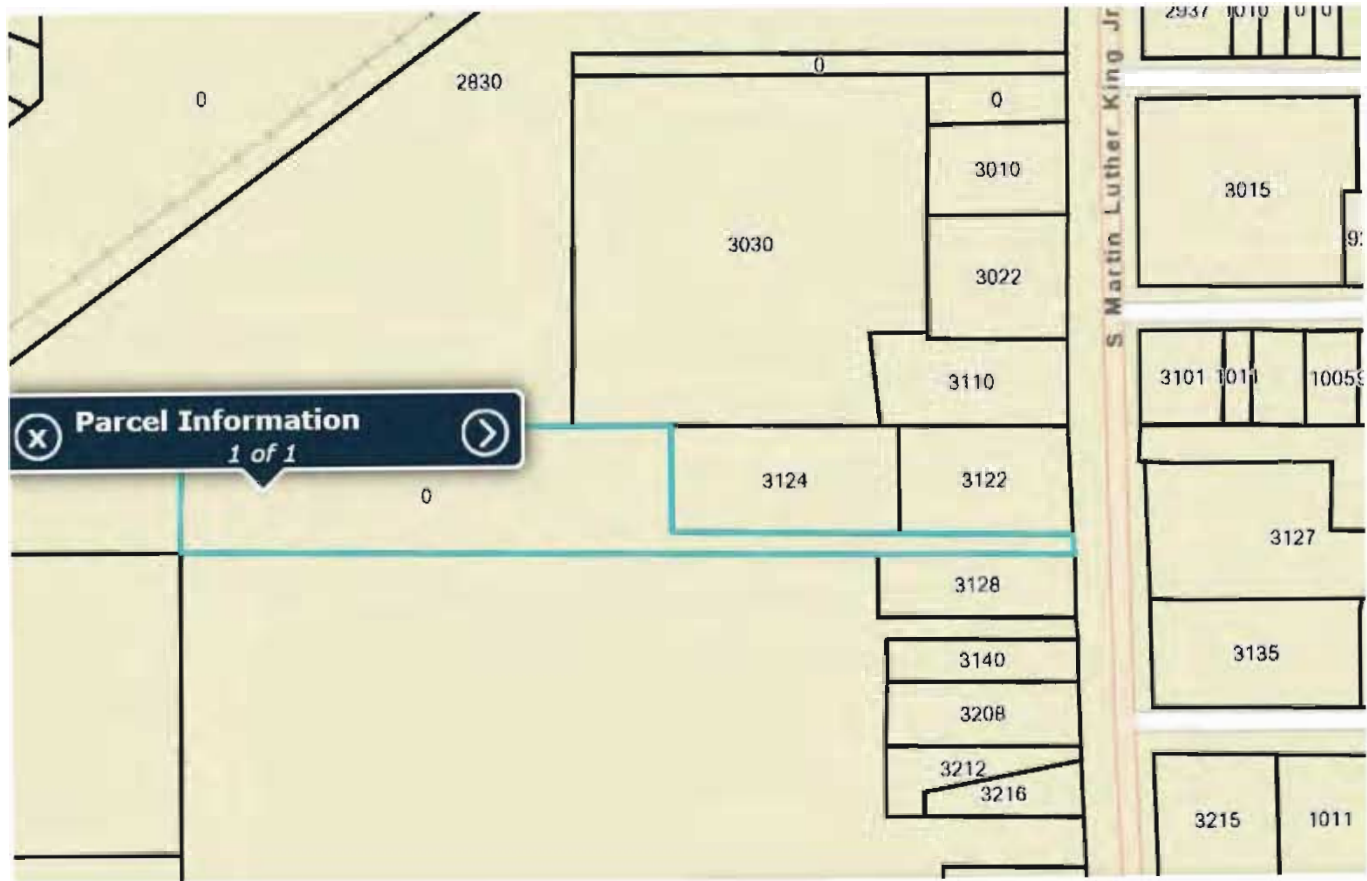
3208

3110

3101

3222

3000





**S M L KING JR BLVD** LANSING, MI 48910 (Property Address)

Parcel Number: 33-01-01-29-451-001



Item 1 of 3

[2 Images / 1 Sketch](#)**Property Owner: REID MACHINERY INC****Summary Information**

- > Assessed Value: \$38,600 | Taxable Value: \$27,635
- > 1 Building Department records found
- > Property Tax information found

**Owner and Taxpayer Information**

<b>Owner</b>	REID MACHINERY INC 3030 S MARTIN LUTHER KING JR BLVD LANSING, MI 48910-2691	<b>Taxpayer</b>	SEE OWNER INFORMATION
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**General Information for Tax Year 2019**

<b>Property Class</b>	COMMERCIAL - VACANT	<b>Unit</b>	33 CITY OF LANSING - INGHAM
<b>School District</b>	LANSING	<b>Assessed Value</b>	\$38,600
<b>MAP #</b>	LG-0029 -0127	<b>Taxable Value</b>	\$27,635
<b>TOP TEN</b>	<i>Not Available</i>	<b>State Equalized Value</b>	\$38,600
<b>NEW PERMITS</b>	<i>Not Available</i>	<b>Date of Last Name Change</b>	11/15/1999
<b>USER ALPHA 3</b>	<i>Not Available</i>	<b>Notes</b>	<i>Not Available</i>
<b>Historical District</b>	<i>Not Available</i>	<b>Census Block Group</b>	<i>Not Available</i>
<b>TYPE CODE</b>	<i>Not Available</i>	<b>Exemption</b>	<i>No Data to Display</i>

**Principal Residence Exemption Information**

Homestead Date 12/30/1997

Principal Residence Exemption	June 1st	Final
2019	0.0000 %	0.0000 %

**Previous Year Information**

Year	MBOR Assessed	Final SEV	Final Taxable
2018	\$38,700	\$38,700	\$26,988
2017	\$38,800	\$38,800	\$26,433
2016	\$38,800	\$38,800	\$26,198

**Land Information**

<b>Zoning Code</b>	<i>Not Available</i>	<b>Total Acres</b>	3.386
<b>Land Value</b>	\$73,800	<b>Land Improvements</b>	\$3,320
<b>Renaissance Zone</b>	No	<b>Renaissance Zone Expiration Date</b>	<i>No Data to Display</i>
<b>ECF Neighborhood</b>	R255-CENTRAL WEST-RETAIL	<b>Mortgage Code</b>	<i>No Data to Display</i>
<b>Lot Dimensions/Comments</b>	20.02X1294.58,153.5X724.6	<b>Neighborhood Enterprise Zone</b>	No

Lot(s)	Frontage	Depth
No lots found.		
<b>Total Frontage: 0.00 ft</b>		<b>Average Depth: 0.00 ft</b>

**Legal Description**

COM ON W LINE S LOGAN ST 153.5 FT S OF E&amp;W 1/8 LINE OF SE 1/4 SEC 29, TH W 565 FT, N 153.5 FT, W 724.6 FT, S 181.5 FT, E 1294.58 FT TO W LINE OF LOGAN ST, N 28.02 FT TO BEG; SEC 29 T4N R2W

**Sale History**

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page
No sales history found.						

BY THE COMMITTEE ON GENERAL SERVICES  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Reid Machinery, Inc. sought to eliminate a special assessment of \$1,601.00 for trash removal fees, all associated penalties and interest, on the property tax bill for the vacant lot on S. MLK Jr. Blvd. (Tax ID #33-01-01-29-451-001); and

WHEREAS, upon filing a claim to the Committee on General Services, the Committee met on November 21, 2019 and \_\_\_\_\_ the claim in the amount of \$1,601.00.

THEREFORE, BE IT RESOLVED, the City Council, hereby \_\_\_\_\_ the claim in the amount of \$1,601.00 for trash removal fees, all associated penalties and interest on the property tax bill for the vacant lot on S MLK Jr. Blvd. (Tax ID #33- 01-01-29-451-001).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.



1 applied to municipal development, and of State and local legislation, codes and ordinance  
2 enforcement as related to city planning. He or she shall have considerable knowledge of the  
3 principles of building construction and real estate development and of research methods and  
4 techniques and application and utilization in the data processing field. He or she shall have some  
5 knowledge of marketing practices. He or she shall have considerable skill in expressing oneself  
6 clearly and concisely, orally and in writing, and in establishing and maintaining effective  
7 relationships with contractors, developers and diverse citizen groups. He or she shall have  
8 comprehensive skill in planning, scheduling and directing the work of professional personnel and  
9 in planning and administering long and short-range programs for effective Municipal  
10 development. He or she shall have considerable skill in Federal, State and local law  
11 interpretation.

12 **288.14. - Director of HUMAN RESOURCES ~~personnel and training~~.**

13 The HUMAN RESOURCES ~~Personnel and Training~~ Director shall satisfy the  
14 following minimum ~~requirements~~ QUALIFICATIONS:

15 (a) *Training and Experience*. He or she shall have a bachelor's degree in psychology, public  
16 personnel administration, labor and industrial relations or a related field and six years of  
17 professional personnel management experience, three of which must have been with a state or  
18 local government agency. Additionally, the candidate shall have completed 16 quarter hours or  
19 equivalent semester hours of college level course work in supervisory management. An  
20 equivalent combination of training and experience in related activities may be substituted for  
21 supervisory experience and up to eight quarter hours of the required supervisory management  
22 course work.

1 (b) *Knowledge and Skills*. He or she shall have comprehensive knowledge of the standard  
2 principles, practices, methods and techniques of public personnel administration and of analysis  
3 of departmental personnel requirements and structuring of required programs; considerable  
4 knowledge of local government organization and its department operating requirements, and of  
5 recent developments, current literature and sources of information in public personnel  
6 management. He or she shall have considerable skill in expressing oneself clearly and concisely,  
7 orally and in writing, and in establishing and maintaining effective working relationships with  
8 City officials and personnel. He or she shall have considerable knowledge of and experience in  
9 collective bargaining and labor contract administration; in administering State and Federal public  
10 employment programs; and in administering and evaluating personnel testing and evaluation  
11 procedures.

12 **288.20 DIRECTOR OF NEIGHBORHOODS AND CITIZEN ENGAGEMENT**

13 THE NEIGHBORHOODS AND CITIZEN ENGAGEMENT DIRECTOR SHALL SATISFY  
14 THE FOLLOWING MINIMUM QUALIFICATIONS:

15 (A) *TRAINING AND EXPERIENCE*. HE OR SHE SHALL HAVE A BACHELOR'S DEGREE  
16 IN EITHER ECONOMICS, POLITICAL SCIENCE, COMMUNICATIONS, PUBLIC  
17 ADMINISTRATION, BUSINESS ADMINISTRATION OR A RELATED FIELD AND FOUR  
18 (4) YEARS OF SUPERVISORY LEVEL EXPERIENCE. ADDITIONALLY, THE  
19 CANDIDATE SHALL HAVE COMPLETED SIXTEEN (16) QUARTER CREDIT HOURS  
20 OR TWELVE (12) SEMESTER CREDIT HOURS OF COLLEGE LEVEL COURSE WORK  
21 IN SUPERVISORY MANAGEMENT. AN EQUIVALENT COMBINATION OF TRAINING  
22 AND EXPERIENCE IN RELATED ACTIVITIES MAY BE SUBSTITUTED FOR

1 SUPERVISORY EXPERIENCE AND UP TO EIGHT (8) QUARTER HOURS OF THE  
2 REQUIRED SUPERVISORY MANAGEMENT COURSE WORK.  
3 (B) *KNOWLEDGE AND SKILLS*. HE OR SHE SHALL HAVE CONSIDERABLE  
4 KNOWLEDGE OF ORGANIZATION DEVELOPMENT, BUDGET ADMINISTRATION,  
5 AND GRANT WRITING TO SECURE FUNDING RELATED TO COMMUNITY  
6 OUTREACH PROGRAMS. HE OR SHE SHALL HAVE CONSIDERABLE SKILL IN  
7 WORKING WITH NEIGHBORHOOD, COMMUNITY, COMMERCIAL, AND FAITH-  
8 BASED GROUPS TO IMPROVE NEIGHBORHOOD RESIDENT INVOLVEMENT. HE OR  
9 SHE SHALL HAVE CONSIDERABLE SKILL IN SOURCING, SECURING, AND  
10 MANAGING RESOURCES FROM THE COMMUNITY. HE OR SHE SHALL HAVE  
11 CONSIDERABLE SKILL IN PLANNING AND DIRECTING THE WORK OF OTHERS; IN  
12 ESTABLISHING EFFECTIVE WORKING RELATIONSHIPS WITH OTHERS; AND IN  
13 COMMUNICATING WITH TAXPAYERS, COMMUNITY AND NEIGHBORHOOD  
14 GROUPS, AND OTHER GOVERNMENTAL OFFICIALS.

15 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules  
16 inconsistent with the provisions are repealed.

17 Section 3. Should any section, clause or phrase of this ordinance be declared to be  
18 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof  
19 other than the part so declared to be invalid.

20 Section 4. This ordinance shall take effect on the 30th day after enactment, unless given  
21 immediate effect by City Council AND SHALL EXPIRE DECEMBER 31, 2028.

22  
23  
24

Approved as to form:

1  
2  
3  
4

\_\_\_\_\_  
City Attorney

Dated: \_\_\_\_\_

GRETCHEN WHITMER  
GOVERNORSTATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSINGORLENE HAWKS  
DIRECTOR

January 9, 2019

John Simmons  
c/o Simmons Properties, LLC  
info@glelevators.com

**RID # 1901-00057 Reference/Transaction:** Transfer Location 2018 Resort Class C & SDM License With Sunday Sales Permit (AM), Sunday Sales Permit (PM), Outdoor Service (1 Area), Catering Permit, (2) Bars And Dance-Entertainment Permit, (Original 550 Resort License, Not At Its Original Location, Must Meet Seating And Food Requirements) From 7786 E Us 10, Walhalla To 419 Spring St, Lansing And Transfer Governmental Unit From Branch Twp, Mason County To Lansing City, Ingham County

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

**Applicant/Licensee:** Simmons Properties, LLC

**Business address and phone number:** 419 Spring St, Lansing MI 48912, Ingham County

**Home address and phone number of partner(s)/subordinates:**

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

**Lansing District Office (866) 813-0011**

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION  
Retail Licensing Division  
(866) 813-0011

cc: Lansing City Clerk



XV B 2

GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

Thursday, September 26, 2019

Michael J. Brown, Attorney  
C/O BOARD OF TRUSTEES, MICHIGAN STATE UNIVERSITY  
[mbrown@cebhlaw.com](mailto:mbrown@cebhlaw.com)

**RID #** RQ-1908-14021      **Reference/Transaction:** TRANSFER OWNERSHIP ESCROWED 2019 CLASS C LICENSED BUSINESS WITH SUNDAY SALES PERMIT (PM), ENTERTAINMENT PERMIT, AND SUNDAY SALES PERMIT (AM) FROM HOA RESTAURANT HOLDER, LLC (A DELAWARE LIMITED LIABILITY COMPANY); TRANSFER LOCATION FROM 172 E EDGEWOOD BLVD TO 3535 FOREST RD, STE C88A, LANSING; NEW ADD BAR PERMIT, FOR A TOTAL OF (2) BARS; NEW OUTDOOR SERVICE AREA; NEW SPECIFIC PURPOSE PERMIT (GOLF); TRANSFER CLASSIFICATION FROM CLASS C LICENSE ISSUED UNDER MCL 436.1531 TO CLASS C LICENSE ISSUED UNDER MCL 436.1513(4) (NON-TRANSFERABLE) AT 3535 FOREST RD STE C88A, LANSING, MI 48910-3831 IN LANSING CITY IN INGHAM COUNTY

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

**Applicant/Licensee:** BOARD OF TRUSTEES, MICHIGAN STATE UNIVERSITY

**Business address and phone number:** 3535 FOREST RD STE C88A, LANSING, MI 48910-3831 IN LANSING CITY IN INGHAM COUNTY

**Home address and phone number of partner(s)/subordinates:**

Board of Trustees, Michigan State University; 426 Auditorium Rd Hannah Administration Building Rm 450 East Lansing MI 48824-1046

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

**Lansing District Office (517) 284-6330**

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION  
Retail Licensing Division  
(866) 813-0011

cc: HOA RESTAURANT HOLDER, LLC (A DELAWARE LIMITED LIABILITY COMPANY) [estherm@hooters.com](mailto:estherm@hooters.com)  
LANSING CITY [chris.swope@lansingmi.gov](mailto:chris.swope@lansingmi.gov)

MICHIGAN LIQUOR CONTROL COMMISSION  
PAT GAGLIARDI, CHAIRMAN  
525 W. Allegan St. • P.O. BOX 30005 • LANSING, MICHIGAN 48909  
[www.michigan.gov/lcc](http://www.michigan.gov/lcc) • 866-813-0011