



MINUTES
Committee on General Services
Monday, September 9, 2019 @ 8:00 a.m.
City Council Conference Room, City Hall 10th Floor

CALL TO ORDER

The meeting called to order at 8:00 a.m.

ROLL CALL

Council Member Jody Washington, Chair-
Council Member Brian T. Jackson, Vice Chair- excused
Council Member Carol Wood, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Eric Brewer, Internal Auditor
Linda Sanchez-Gazella, HR Director
Elizabeth O'Leary, Human Resources
Michael Falk, Melrose Pyrotechnics
Andy Kilpatrick, Public Service Director
Joseph Abood, Chief Deputy City Attorney – arrived at 8:03 a. m.

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM AUGUST 26, 2019 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment on Agenda Items

No comments at this time.

Discussion/Action:

RESOLUTION – Fireworks Display License; Amendment for Lansing Lugnuts & Melrose Pyrotechnics, Inc. at Thomas M. Cooley Law School Stadium, 505 E Michigan Avenue; Adding September 28, 2019

Mr. Falk explained to the Committee that they were not adding an additional date for the displays, but were asked by the Lugnut organization to change a date from October 5, 2019 to the new date of September 28, 2019 due to anticipated attendance levels. The

original date coincided with a home MSU/Ohio State college football game that they believed would affect their attendance at the original September 28, 2019 date.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR CHANGING A FIREWORKS DISPLAY DATE FROM SEPTEMBER 28, 2019 TO OCTOBER 5, 2019. MOTION CARRIED 2-0.

RESOLUTION – SET PUBLIC HEARING; NOISE WAIVER – RED CEDAR DEVELOPMENT

Mr. Kilpatrick explained that the applicant has submitted the request to the City because they hope to have phase 1 open in August, 2021, and to stay on that schedule they will need to begin this October, 2019 on the mass grading. Council Member Wood asked if they have made contact with the surrounding Townships, and Mr. Kilpatrick confirmed they are working on that. Their biggest issue right now is reaching out to the residents in the MSU dorms because they have to notify all residents. The only parcel effected in the City of Lansing limits is the SkyVue complex and they have made contact with those residents. Council Member Wood asked if the owners have closed and taken legal ownership of the property, and it was confirmed the City believes it will occur on September 12, 2019, per the applicant. There are conditions for the closing and one being the site plan, so the noise waiver will not proceed if they do not have the closing or obtain ownership.

MOTION BY COUNCIL MEMBER WOOD TO SET THE PUBLIC HEARING FOR SEPTEMBER 23, 2019 ON THE NOISE WAIVER FOR THE RED CEDAR DEVELOPMENT. MOTION CARRIED 2-0.

It was confirmed the hearing would be held September 23, 2019, then final action on September 30, 2019 with the waiver to begin on October 1, 2019.

RESOLUTION – Introduction and Set Public Hearing; Ordinance Amendments to Chapter 288- Employee Qualifications

Council Member Wood explained that the last meeting, September 26, 2019 there was a discussion from Ms. Hagen that HR placed “Master Degree” in the Assistant position of Neighborhood & Citizen Engagement as “preferred”. Therefore, HR was invited to this meeting to explain why it was “preferred” in the department Assistant position, but a Bachelors’ degree was listed in this amended document for Section 288.20 Director of Neighborhoods and Citizen Engagement. Ms. Sanchez-Gazelle informed the Committee that all Director position’s state Bachelors’ degree, and in the case of the Assistant in the NCE department it was “preferred”. Council Member Washington asked HR to remove “Master’s Degree” from the job description for the NCE Assistant. Ms. Sanchez-Gazelle confirmed it could be done in the future. Council Member Wood explained to the HR representatives the history of these amendments. That being cleaning up titles that are no longer in existence or adding descriptions for new positions that occurred with the new Administration, such as the Director of Neighborhood & Citizen Engagement. During this process, she continued, the position for the Assistant in that department was proposed and that job posting included “Master’s Degree”

preferred, which was a flag to this Committee that it was unusual that the Director position would not need as much education. Ms. Sanchez-Gazelle acknowledged the concern and stated she would look into it, and agreed that if the person who filled the Assistant position was not predicated on the Master's degree, if it were ever to become vacant again, the new posting would not have a Masters' degree preferred listed as requirement.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR OCTOBER 14, 2019 ON THE AMENDMENTS TO CHAPTER 288. MOTION CARRIED 2-0.

The hearing will be set at the September 23, 2019 Council meeting.

Adjourned

Adjourned at 8:15 a.m.

Submitted by Sherrie Boak,
Office Manager,

Lansing City Council

Approved by the Committee on September 23, 2019