MINUTES
Committee on General Services
Monday, August 26, 2019 @ 8:00 a.m.
City Council Conference Room, City Hall 10th Floor

CALL TO ORDER
The meeting called to order at 8:00 a.m.

ROLL CALL
Council Member Jody Washington, Chair- excused
Council Member Brian T. Jackson, Vice Chair
Council Member Carol Wood, Member

OTHERS PRESENT
Sherrie Boak, Council Office Manager
Eric Brewer, Internal Auditor
Lisa Hagen, Council Legal Analyst
Mike Bird, Mash Mavericks
Jim Smiertka, City Attorney – arrived at 8:11 a. m.

Minutes
MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM AUGUST 12, 2019 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment on Agenda Items
No comments at this time.

Discussion/Action:
RESOLUTION – Introduction and Set Public Hearing; Ordinance Amendments to Chapter 288-Employee Qualifications
Ms. Hagen explained to the Committee that at the last meeting Council Member Washington asked for more research into why the Director of Neighborhood Engagement was only required to have a qualification of a Bachelor's degree, however the assistant to that position was posted for a required Master's degree. Therefore, Ms. Hagen stated, she approached HR and was told that it was only a Bachelor's degree for the Director position because that was the minimum requirement for all Directors. Committee members discussed changing the requirements of the Director or the assistant to Bachelor's. Council Member Wood explained to the Committee that the ordinance is written that each director has a minimum requirement for the job and if they do not have those, then they have to come to Council to waive those requirements. The positions under the director are not covered in that ordinance. She then recommended that 288.20

DIRECTOR OF NEIGHBORHOODS AND CITIZEN ENGAGEMENT state “Master’s degree preferred” because in her opinion it did not make sense to have someone under a position be required to have more qualifications. Council Member Jackson questioned then changing all Director’ positions. Council Member Wood asked to table the discussion until the HR Director can attend to explain why. The Committee tabled the discussion until the September 9, 2019 meeting.

RESOLUTION - Michigan Liquor Control Commission; Transfer Stock Interest through Transfer of Stock from Corporation to New & Existing Stockholders for Mash Mavericks at 523 E. Shiawassee Street

Mr. Bird reviewed the application and confirmed that it was not a transfer of ownership, but a transfer of stock amongst current stock holders, in which they were able to acquire $150,000. Council Member Wood added that the business is already open, the Council is only approving the transfer. Council Member Jackson asked Mr. Bird why the City is involved it if it was just an internal transfer amongst stockholders. Mr. Bird replied that City thought it was a complete change of ownership, and Council Member Wood added that the City has to have the stock transfer approved as part of the ordinance.

MOTION BY COUNCIL WOOD TO APPROVE THE RESOLUTION FOR THE TRANSFER FOR MASH MAVERICKS AT 523 E SHIAWASSEE STREET. MOTION CARRIED 2-0.

RESOLUTION – Community Funding Request; Lansing Neighborhood Council- RE: Lansing Harmony Celebration

No applicant present.

Council Member Wood explained the event was in its’ second year, and their request would be to defray costs of the rentals from Parks and Recreation. She asked Mr. Brewer to provide the current balance in the Community Funding account. Mr. Brewer stated the budget is $7,000 however there was a $9,000 + carry forward from the previous year.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION WITH AN AMOUNT OF $1,500.

She noted that the application states the maximum requested amount they can ask for is $500, however the Committee can review the balance of the funds to consider an increase. In this case, they would not receive the actual funds, but it would be an Inter-Departmental Voucher to the Parks department to go towards their rentals. Council Member Jackson recapped that when Men Making A Difference applied they were only given an increase to $1,000, so inquired into why this event was going to be given $1,500. Council Member Wood stated that the total rental on this event with the City is $3,400, and when Men Making A Difference requested the funds it was near the end of the fiscal year and the Committee was not sure what other organizations would request funds and what would be left.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR COMMUNITY FUNDING FOR LANSING NEIGHBORHOOD COUNCIL FOR THE LANSING HARMONY EVENT FOR SEPTEMBER 14, 2019 IN THE AMOUNT OF $1,500.00. MOTION CARRIED 2-0.

OTHER

- Michigan Liquor Control Commission; Transfer License with Sunday Sales, Outdoor Service, Catering Bars and Dance-Entertainment from 7786 E. US 10, Walhalla to 419 Spring Street,

Lansing. Transfer Governmental Unit from Branch Twp., Mason County to Lansing City, Ingham County **(Pending Application)**

- Michigan Liquor Control Commission; Rite Aid of Michigan, Inc. application for New SDM License Issued Under MCL 436.1533(5)(b)(ii); New Sunday Sales Permit (AM) located at 1004 E Michigan Avenue.

Council Staff confirmed a letter was sent by Committee Chairperson Washington after the last meeting.

MOTION BY COUNCIL MEMBER WOOD TO PLACE ON FILE. MOTION CARRIED 2-0.

Adjourned
Adjourned at 8:14 a.m.
Submitted by Sherrie Boak,
Office Manager,
Lansing City Council
Approved by the Committee on September 9, 2019