



AGENDA
Committee on General Services
Monday, August 26, 2019 @ 8:00 a.m.
City Council Conference Room, City Hall 10th Floor

Councilmember Jody Washington, Chair
Councilmember Brian T. Jackson, Vice Chair
Councilmember Carol Wood, Member

1. Call to Order

2. Approval of Minutes:

- August 12, 2019

3. Public Comment on Agenda Items

4. Discussion/Action:

- A.) RESOLUTION - Michigan Liquor Control Commission; Transfer Stock Interest through Transfer of Stock from Corporation to New & Existing Stockholders for Mash Mavericks at 523 E. Shiawassee Street
- B.) RESOLUTION – Community Funding Request; Lansing Neighborhood Council- RE: Lansing Harmony Celebration
- C.) RESOLUTION – Introduction and Set Public Hearing; Ordinance Amendments to Chapter 288- Employee Qualifications

5. Other:

- Michigan Liquor Control Commission; Transfer License with Sunday Sales, Outdoor Service, Catering Bars and Dance-Entertainment from 7786 E. US 10, Walhalla to 419 Spring Street, Lansing. Transfer Governmental Unit from Branch Twp., Mason County to Lansing City, Ingham County **(Pending Application)**
- Michigan Liquor Control Commission; Rite Aid of Michigan, Inc. application for New SDM License Issued Under MCL 436.1533(5)(b)(ii); New Sunday Sales Permit (AM) located at 1004 E Michigan Avenue

6. Place On File

7. Adjourn

[illegible]

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MINUTES
Committee on General Services
Monday, August 12, 2019 @ 8:00 a.m.
City Council Conference Room, City Hall 10th Floor

CALL TO ORDER

The meeting called to order at 8:02 a.m.

ROLL CALL

Council Member Jody Washington, Chair
Council Member Brian T. Jackson, Vice Chair- excused
Council Member Carol Wood, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Eric Brewer, Internal Auditor
Lisa Hagen, Council Legal Analyst
Scott Sanford, Code Enforcement
Joseph Abood, Chief City Attorney
Douglas Glockzin
Pastor Gene Harris, 130 Island Supporter
Justin King
Laurie Douglass
Garrett B. Smith

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM JULY 22, 2019 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment on Agenda Items

No comments at this time.

Discussion/Action:

RESOLUTION – Liquor License Bar Mitena, LLC Transfer Ownership of an escrowed 2018 Class C Licensed Business w/Dance Entertainment Permit from Tini Bikinis-Lansing, LLC; transfer location from 511 East Hazel., Lansing; cancel existing Outdoor Service and request new Sunday Sale

Mr. King clarified their proposed location at the former Strange Matter coffee shop on Michigan Avenue. Council staff confirmed the required sign offs on the application.

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Council Member Wood asked what percentage of food would be to alcohol. Mr. King confirmed 60-65%. Council Member Wood then asked about parking and if they looked pending issues. Mr. King acknowledged they have evaluated it, but assured the Committee that they are not expanding seating from what the former use had at 37 seats. They are 6-10 weeks from opening so they are currently working on their marketing as a "date night" location, not a place where people will congregate for an extended period of time. Council Member Wood then referenced the application and asked the OCA if Mr. Cochran; a City TV employee, listed as an owner on the application had filed ethic paperwork with the City. Mr. Abood was not sure but would confirm, and Ms. Boak acknowledged she had spoken to the Clerk's office who confirmed he had. She added she would follow up with the Clerk before action at Council. (It was confirmed by Mr. Cochran, via email, after the meeting he had filed his paperwork on this item to the Ethics Board).

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE LIQUOR LICENSE FOR BAR MITENA, LLC. MOTION CARRIED 2-0.

RESOLUTION – Community Funding Application; Moores Park Neighborhood Organization
MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR COMMUNITY FUNDING IN THE AMOUNT \$500.00. MOTION CARRIED 2-0.

RESOLUTION – Claim Appeal; Claim # 1698; 3241 Palmer Street; Laurie Douglass; \$1021
Mr. Sanford outlined the staff report in the packet, which noted the claim cited on 2/13/2019 with a re-check of 2/26/2019 and the violations were still present so it was submitted to the contractor. Code Compliance recommends denial of the claim.
Mr. Brewer confirmed the Claims Review Committee did hear the claim on 5/16/2019 and based on the information did recommend reducing it to \$663.00 to reflect 1 hour and 10 yards. This amount did include the \$265 administrative fee.

Ms. Douglass confirmed the notice did appear to be similar to her trash bill, therefore when it arrive she set it aside. She added that after they did not get picked up her intent was to re-bag them. Council Member Wood referenced her appeal letter which it was noted the City did not pick up the week they were scheduled, and Ms. Douglass clarified that was for the Christmas tree pick up, which she assumed they would pick up the leaves and tree at the same time. Council Member Wood confirmed the notification was given and concurred with Claims Review.

Council Member Washington informed the claimant the claim would be heard by the full Council later today at their meeting, and if they concurred, the clamant can make arrangements with the Treasurer's office for a payment plan. Council Member Wood added, that if there are issues with the Treasurer's office to contact any of the Council Members currently present.

MOTION BY COUNCIL MEMBER WOOD TO REDUCE THE CLAIM BY \$358.00 LEAVING A BALANCE OWED OF \$663.00 FOR 3241 PALMER STREET. MOTION CARRIED 2-0.

RESOLUTION – Claim Appeal; Claim #1713; 130 Island Avenue; Douglas Glockzin; \$3,875
Mr. Sanford read the Committee the details off the staff report in the packet. It was noted the property was cited on 4/17/19 with a compliance date of 4/23/2019. The claimant did contact the office on 4/23/2019 for more time, which was granted, but on recheck 5/17/2019 there were still multiple violations present so it was submitted to the contractor. The contractor did not arrive until 5/31/2019. The Code Enforcement office recommends denial because they were granted an extension and in total had 44 days to clean up or make arrangements.

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Pastor Harris referenced the photos in the packet, stating they were not all photos of the claimant's property, only the first five (5) photos and any photos of a vehicle filled with junk were not his friend's property. Lastly, he added there was a chain saw that they believed was taken. Mr. Sanford was asked to explain the photos, and it was confirmed that the office submitted additional photos that were not the claimants. He went onto state they did not take any tools, and noted that sometimes after they leave a site neighbors to go onto the property as well. Mr. Glockzin referenced the photos as well, appealing they reflected that he was making attempts to clean it up, however with the weather, and that some of the material was previously approved by code to be there, he was not able to. He appealed that he felt he was being targeted, and asked who filed the complaint. Council Member Washington assured Mr. Glockzin that the City, nor its employees target residents. Council Member Wood asked Mr. Glockzin, if he reached out once to code for an extension, why he did not continue to contact them if he was working on it. She then noted that the documents reflect that Code did provide the required notice, and the photos do reflect debris. Council Member Washington asked Mr. Sanford to explain the high cost of \$3,875.00. Mr. Sanford stated the material on this site requires someone to pick it up, chip it and then haul away. Council Member Wood referred Mr. Sanford to the photos dated 11/3/2018 timed 11:18 a.m., asked if it was an "after" photo and if things had changed since her understanding that the City does not take staked firewood. Mr. Sanford reviewed the photo and stated he did not believe it was an "after" photo. Mr. Sanford recommended a reduction of 40%, take the contractor bill from \$3,610 to \$2166. Council Member Wood concurred with the recommendation, and with the Administration Fee it would go from \$3,875.00 to \$2,431.00.

MOTION BY COUNCIL MEMBER WOOD TO REDUCE THE CLAIM BY 40%, PER CODE ENFORCEMENT RECOMMENDATION, REDUCING IT BY \$1,444 LEAVING A CLAIM BALANCE OWED OF \$2,431. MOTION CARRIED 2-0.

Council Member Washington informed the claimant the claim would be heard by the full Council later today at their meeting, and if they concurred, the clamant can make arrangements with the Treasurer's office for a payment plan.

RESOLUTION – Claim Appeal; Claim # 1673; 2515 Linlawn Street; Garrett Smith; \$1,709

Mr. Sanford noted from the staff report that the property was city 12/5/2018 with a compliance date of 12/12/2018. On 12/13/2018 the property was re-inspected and the violations remained. The contractor arrived on 12/17/2018. The Code Enforcement office recommends denial.

Council Member Washington asked if the property was a rental and Mr. Smith confirmed.

Mr. Brewer confirmed the Claims Review Committee did review the claim on 3/20/2019 and denied it.

Mr. Smith acknowledged he was not present in the City at the time of the notification and that he was not aware that if items were in a trailer it was still a violation. He then appeal for leniency, and he is working with his tenant on repayment. Lastly, he acknowledged that now he is aware it would not happen again. Council Member Washington also encouraged him to pursue with the tenants. Mr. Smith again appealed for a reduction to \$1,200. Council Member Washington assured him that the work has been done and the contractor needs to be paid along with the administrative fee. Mr. Brewer interjected that the administrative fee covers the staff time, mailings, claims review and the Committee. Mr. Smith wanted it noted that there was a floor jack in the trailer the tenant stated was taken.

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Council Member Wood acknowledged that the required notice was sent, the Claims Review Committee reviewed it and recommended denial and he was provided time to address the issues.

MOTION BY COUNCIL MEMBER WOOD TO DENY THE CLAIM IN THE AMOUNT OF \$1,709 FOR 2515 LINLAWN STREET. MOTION CARRIED 2-0.

Council Member Washington informed the claimant the claim would be heard by the full Council later today at their meeting, and if they concurred, the claimant can make arrangements with the Treasurer's office for a payment plan

Mr. Smith asked how to file complaints because he witnessed several violations in the commercial corridors as well. Council Member Wood provided him with the Code number of 517-483-4361.

RESOLUTION – Introduction and Set Public Hearing; Ordinance to Repeal Chapter 288, Section 288.18

Ms. Hagen confirmed there were no changes made since the last meeting.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION TO INTRODUCE AND SET THE PUBLIC HEARING FOR SEPTEMBER 9TH, 2019. MOTION CARRIED 2-0.

RESOLUTION – Introduction and Set Public Hearing; Ordinance Amendments to Chapter 288- Employee Qualifications

Ms. Hagen noted that the amendments in draft #2 include changes to 288.10, 288.14 and the addition of 288.20 for the new position of Director of Neighborhoods and Citizen Engagement. She added that the description on lines 15-22 on page 3 and lines 1-16 on page 4 were done with assistance from Human Resources. Council Member Washington asked why on line 17 page 3, it state "Bachelor's Degree", but this department recent posting for an assistant has required a masters degree. Ms. Hagen stated she would follow up on why the assistant needed higher qualifications then the director's position of a bachelor's degree.

The item was moved to the next meeting for further discussion.

OTHER

Council Member Wood referred Council Member Washington to the Council agenda tonight where there was a referral to this Committee for a liquor license change for a Rite Aid on E. Michigan. She encouraged Council Member Washington to submit a letter to the Liquor Control Commission on behalf of the Committee or Council objecting. She acknowledged that the City does not have to approve the change, however a letter in opposition should be sent within 14 days of the City receiving notification of the change. Ms. Hagen was asked to draft the letter as soon as possible.

Michigan Liquor Control Commission; Transfer License with Sunday Sales, Outdoor Service, Catering Bars and Dance-Entertainment from 7786 E. US 10, Walhalla to 419 Spring Street, Lansing. Transfer Governmental Unit from Branch Twp., Mason County to Lansing City, Ingham County **(Pending Application)**

Adjourned

Adjourned at 8:59 a.m.

Submitted by Sherrie Boak, Office Manager,

Lansing City Council

Approved by the Committee on _____



City of Lansing, Michigan
On-Premises Alcohol Sales Application

Business Name: MASH MAVERICKS INC dba: MICHIGRAIN DISTILLERY

Business Address: 523 E. SHIAWASSEE ST

City: LANSING State: MI Zip: 48912

Main Contact Number: (517) 719-4834 Secondary Contact Number: ()

Email Address: SELLIS@MICHIGRAIN.NET

License(s) for which you are seeking Local Government Approval LIQUOR LICENSE

Provide the name, age and address of the applicant, in the case of an individual, or, in the case of a co-partnership, the names, addresses and ages of the persons entitled to share in the profits thereof, or, in the case of a corporation, the objects for which the corporation is organized, the names, addresses and ages of the officers and directors and, if a majority interest in the stock of such corporation is owned by one person or his or her nominee, the name, address and age of such person:

Name	Position	Address	Age
SCOTT ELLIS	PRESIDENT	521 RIVERDALE DR MASON MI 48854	
MICHAEL BIRD	VICE PRESIDENT	416 W. HILLSDALE LANSING MI 48933	
PATRICK SCULLY	DIRECTOR	1743 MARY LYNN CT NE MARNE MI 49435	
WILLIAM ELLIS	DIRECTOR	17033 RENTON BELLEVILLE MI 48111	
THOMAS ELLIS	DIRECTOR	1466 B SHANE DR BITELY MI 49309	
JAMES MITTE	DIRECTOR	5248 PARIE VIEW BRIGHTON MI 48116	

If an Individual, provide Applicant's:

Date of Birth: _____ Place of Birth: _____

What character of business do you intend to operate? _____

What is the length of time your business has been of that character, or in the case of a corporation, the date when its charter was issued?

JUNE 20, 2016

When you are done with this form, please return it to:

Chris Swope, City Clerk

Lansing City Clerk's Office

Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695

Phone: 517-483-4131

Fax: 517-377-0068

City.clerk@lansingmi.gov

lansingmi.gov/clerk

Have you made applications for a similar or other license on premises other than those described in this application? Yes ☐ No ☒

If yes, what is the disposition of any such earlier application? _____

Are building plans on file? Yes ☒ No ☐ If not please submit them with this application showing the entire structure and premises and, in particular, the specific areas where the license is to be utilized. Such plans shall demonstrate adequate off-street parking, lighting and refuse disposal facilities and, where appropriate, adequate plans for screening and noise control, as provided in the Zoning, Building and Housing, and Fire Prevention Codes.

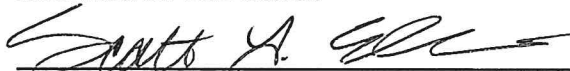
☒ I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reason of any item contained in this chapter or the laws of the State.

☒ I (we) will not violate any State or Federal laws or any ordinance of the City in the conduct of this business.

☒ I (we) or my (our) agent(s) do not owe any personal property taxes.

☒ The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.


Signature

4-15-19
Date

Subscribed and sworn to before me this

15 day of April, 2019.

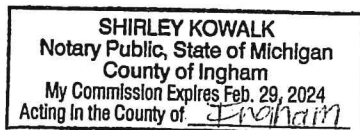
Signature Shirley Kowalk

Printed Name Shirley Kowalk

Notary Public, Ingham County, Michigan

My Commission Expires: 2/29/2024

Acting in the County of Ingham



When you are done with this form, please return it to:

Chris Swope, City Clerk

Lansing City Clerk's Office

Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695

Phone: 517-483-4131

Fax: 517-377-0068

City.clerk@lansingmi.gov

lansingmi.gov/clerk



Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
☒ Transfer Ownership	☐ Class C
☐ Transfer Location	☐ SDD
☐ Add Partner	☐ SDM
☐ Drop Partner	☐ Tavern
☐ Other:	☐ Other:

NAME:

Mash Maverick Inc.
523 E Shiawassee St
Lansing MI 48912
sellis@michigrain.net

THAT THE REQUEST: Transfer of stock from the corporation to new and existing stockholders for Mash Mavericks at 523 E. Shiawassee Street, Lansing, Ingham County

City Treasurer Cheryl Fox, Depreas 7/19/19

Date to City Council 7/29/19

PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Mash Mavericks to Transfer of stock from the corporation to new and existing stockholders for Mash Mavericks at 523 E. Shiawassee Street, Lansing, Ingham County; and

WHEREAS, the Committee on General Services met on August 26, 2019 to review the request with affirmative action taken;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Mash Mavericks to Transfer of stock from the corporation to new and existing stockholders for Mash Mavericks at 523 E. Shiawassee Street, Lansing, Ingham County.

RECEIVED

AUG 19 2019

LANSING CITY COUNCIL

Application for Community Funding

Organization Name: Lansing Harmony Celebration operating under
Lansing Neighborhood Council

Tax Id#: 38-2481516

Mailing Address: 3105 S. Martin Luther King Jr. Blvd. #324
City, State, Zip: Lansing MI 48911

Contact Person(s) and Title(s): Larry Gault (Arts & Events Coordinator)

Phone Number: 517-944-5453 Cell Number: same

E-mail Address: lhctc18@gmail.com

Amount Requested: \$ 500

Event Title & Type: LHC - Multicultural Festival (Music, Arts & Food)

Date of Event: Sept. 14th Time of Event: 12-8 p.m.

- Reason for Request: (check all that apply)

☒ Defray costs for Rental of Facility ☐ Defray costs for Set Up

☒ Defray costs for Rental of the Showmobile ☐ Defray costs for Misc. Rental

☒ Defray costs for "Other" (Please Explain: myriad of city expenses
leg. electric, gey water, & trash can rental)

- Facility Requested For Event and or Equipment (Attached a copy of the rental form)

☒ City Park ☐ City Building ☐ Cooley Law School Stadium

☐ Lansing Center ☒ Mobile Stage Unit ☒ Other Equipment

What is the expected rental rate for the facility requested and or equipment: \$ 3,400

Admission fee or registration fee for the event: \$ 0

Total Estimated Attendance: 1,000 Estimated Lansing Residents Attendance: Majority

If your organization has applied for other City funding for this event, please list each Department and amount requested:

N/A

Please list all other organizations that are sponsoring or participating in your event:

Sponsors include: Sparrow, Mc Cleven, TA Farshady, Capital National Bank, IFAP, LBS, and many neighborhood leaders and community groups.

If your organization received funding from the Lansing City Council previously please list the amount, year, and purpose:

<u>YEAR</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
<u>2018</u>	<u>\$ 1,000</u>	<u>Defray Costs associated w/ Park Inflatables & Show Mobile rental</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

TOTAL amount of funds granted by the City in the previous year: \$ 1,000

Please list any admission fee or registration fee for this event: \$ 0

Along with the completion of this application, the following MUST be attached:
(Please check after each is completed and attached)

- ☒ A BUDGET FOR YOUR EVENT
- ☒ A LIST OF POTENTIAL FUNDING SOURCES AND HOW EACH FUNDING SOURCE WILL BE USED TOWARDS THE EVENT
- ☒ LIST OF YOUR ORGANIZATION'S OFFICERS
- ☒ A COPY OF COMPLETED RESERVATION FORM OR CONTRACT FOR FACILITY FOR THE EVENT

If your request is granted, you must complete return the attached Community Funding Reporting Statement to the City Council within 60 days after the event. To be eligible for Community Funding in future fiscal years this must be completed.

Date: 8/15/2019 Signed: _____

Category	2018 Actuals	2019 Budget
Music	2018 Actuals	2019 Budget
Sound and Lights	\$1,800	\$500
Main Stage- Artists (7 acts)	4,800	5,200
Kid Zone Stage- Artists (5 acts)	550	\$500
Towels, Water, Food for Performer's Tent	\$0	\$100
	Total: \$7,250	Total: \$6,800
Arts	2018 Actuals	2019 Budget
Miscellaneous	\$0	\$25
	Total: \$0	Total: \$25
Food Vendors	2018 Actuals	2019 Budget
Chalk/Paint	\$0	\$25
	Total: \$0	Total: \$25
Children's Activities	2018 Actuals	2019 Budget
Materials	\$0	\$1,500
	Total: \$0	Total: \$1500
City of Lansing Costs	2018 Actuals	2019 Budget
SEPA Permit, Parks and Permit, and Park Rental	\$275	\$275
Parks Damage Deposit	\$500	\$500
Generator and Electrical	\$947	\$947
5 Trash Cans	\$140	\$140
Recycling Racks	\$75	\$75
City Water Hookup	\$507	\$507
Water Manifolds	\$25	\$25
Grey Water	\$20	\$20
Showmobile	\$450	\$800
Moonwalk	\$200	\$200
Obstacle Course	\$325	\$325
	Total: \$3,464	Total: \$3,464
Rentals	2018 Actuals	2019 Budget
Tents- 20x40		
Tents-30x40		
Tents-10x10		
Lights for 30x40		
Chairs (200)		
Tables 8' (30)		
Portable Toilets (3)		

[illegible]

Funding Sources:

Rejuvenating South Lansing: \$500

Churchill Downs Community Association: \$100

Lewton Rich Neighborhood Association: \$100

Eastside Neighborhood Organization: \$100

Neighborhood Leaders: \$1,000

Soldan's Pet Supplies: \$100

1910 Food Market: \$250

LBWL: \$250

LEAP: \$500

MySpace Self-Storage: \$500

Shaheen Chevrolet: \$250

TA Forsberg: \$1,000

Gillespie Group: \$500

Ferguson Development: \$1,000

Grewal Law PLLC: \$1,000

Capital National Bank: \$2,500

AT&T

\$ 1000

Please contact 517.483.4276 if you are not positive your event will require a SEPA form

SEPA**SPECIAL EVENT PERMIT APPLICATION****1 APPLICANT (BINDING PARTY)**Name Jason WilkesAddress 2400 Pattergill Ave.Title Board MemberCity, State, Zip Lansing, MI 48910Company/Organization/Group Lansing Neighborhood Council

Organization type (Please check)

☐ Profit ☒ Non-profit ☐ Other (Please specify) _____**2 EVENT COORDINATOR(S)**Name Larry Grudt ☐ Check here if same as aboveDaytime phone (517) 944-5453 Cell phone [] [] []

Address _____

Email lbgudt@gmail.comCity, State, Zip Lansing, MI ☐ Check here if same as above**3 EVENT DAY CONTACT INFORMATION**Name Adnan Hussain ☐ Check here if same as aboveDaytime phone (517) 282-1352 Cell phone (517) 528-2218Address 3814 Calum Dr.Email hussain7@gmail.comCity, State, Zip Lansing, MI 48911 ☐ Check here if same as above**4 EVENT INFORMATION**Event Name Lansing Harmony Celebration

Type of Event (Please check all that applies and attach a Route Map and/or Site Map for your event)

☐ Walk/Run: City streets/sidewalk☐ Festival: City streets/sidewalk☐ March/Parade: City streets/sidewalk☐ Walk/Run: Rivertrail☒ Festival: City owned parks☐ Other: Specify Below

Other Event Type (Please specify: Picnic, Wedding Reception, Concert, Play, etc.)

N/A☐ PARADE (If checked, please complete the following questions)Animals involved? ☐ YES ☒ NOVehicles involved? ☐ YES ☒ NO☐ Major streets involved? If checked, which streets and where on these streets? (Attach Route Map showing streets)N/A

Event Route/Location

If planning a Festival, Community Event, etc., a Site Map must be submitted with your SEPA application.

If planning a run/walk event, a Route Map must be submitted with your SEPA application.

(Please note that the City may amend the proposed route as needed.)

Event Description and Purpose

Lansing Harmony Celebration has been created to highlight the beautiful spaces and people of South Lansing as well as the rich diversity through music, arts, + food.

4 EVENT INFORMATION - CONTINUED

Will your event have alcohol or vendors? (If yes, please specify below)

ALCOHOL? ☐ YES ☒ NO (If Yes, provide map showing where alcohol is to be sold/consumed)

Unknown food vendors @ this time

VENDORS? ☒ YES ☐ NO

(If Yes, give list of vendors and needs)

City of Lansing Liquor Application

State of Michigan - Michigan Liquor Control Commission Website

Will your event have fireworks? ☐ YES ☒ NO

SEPA Recreational Burn Permit application

Will your event have a recreational fire? ☐ YES ☒ NO

Local Street/Block Closure/Noise Waiver

Will your event produce elevated noise levels? ☒ YES ☐ NO

Tent/Building Permit Application

Will your event have a tent or temporary structure? ☒ YES ☐ NO

9/13/19
Event Set-up date

12 noon
Event Set-up time

Does event need street(s) closed for set-up? ☐ YES ☒ NO
If yes, please explain:

12 noon
Event Start time

9 pm
Event End time

9/15/19
Event Tear-down date

8 am
Event Tear-down time

9/14/19
Event Start date

9/14/19
Event End date

2,000
Anticipated daily attendance

Has event occurred in Lansing before?
☒ YES ☐ NO

If yes, where? Benjamin Davis Park

5 CITY SERVICES REQUIRED

Fill in all information applicable to your event

METERS CAPPED Parking Meter Maps 2016		
Street	Block (ie: 100 S)	Side
Meter Numbers		
Street	Block (ie: 100 S)	Side
Meter Numbers		
Street	Block (ie: 100 S)	Side
Meter Numbers		
Street	Block (ie: 100 S)	Side
Meter Numbers		
Street	Block (ie: 100 S)	Side
Meter Numbers		

If you would like to rent the City of Lansing Showmobile (mobile stage) complete the information below. If questions call (517) 483-4276.

☒ Request for showmobile	Delivery Date <u>9/13/19</u>	Pick Up Date <u>Anytime post-event</u>
Location <u>Benjamin Davis Park</u>	Showmobile P.A. System? ☐ YES ☒ NO	(Residents must be located in 2 of 4 voting wards in Lansing)
<u>5500 Pleasant Grove</u>	☒ Resident ☐ Non Resident	
<u>Lansing, MI 48911</u>	Stage Extension? ☒ YES ☐ NO	
Deliver to address or location: <u>5500 Pleasant Grove</u>		
<u>Lansing, MI 48911</u>		

5 CITY SERVICES REQUIRED - CONTINUED

ADDITIONAL CITY SERVICES (electricity, water, restrooms, trashcans, etc.)

Please check all services desired

☒ USE OF PARKING LOT	LOT # OR NAME	<u>Ben Davis Parking Lot</u>
☒ USE OF CITY PARK	CITY PARK NAME	<u>Ben Davis Park 5500 Pleasant Grove</u>
☒ GENERATOR RENTAL	QUANTITY NEEDED	<u>1 (one)</u>
☒ RECYCLING RACKS	QUANTITY NEEDED	<u>5 (Five)</u>
☒ GRAY WATER TANK	QUANTITY NEEDED	<u>1 (one)</u>

☐ TRAFFIC CONTROL BARRICADING (See TTCP) (if available)

☐ SITE IMPROVEMENT (Pothole filling, sidewalk wedging, etc.)

Description

☒ ACCESS TO CITY WATER

Specifics

Concession stand

☐ POWER WASHING / CLEANING PRIOR TO EVENT

Description

☒ ACCESS TO ELECTRIC

Specifics

Concession stand

☐ BANNERS (Installation/removal)

Specifics

☐ OTHER

Specifics

☒ INFLATABLE OBSTACLE COURSE

[Link to Form](#)

[Link to Photos](#)

☐ INFLATABLE CLIMBING WALL

[Link to Form](#)

[Link to Photos](#)

☒ INFLATABLE MOON WALK

[Link to Form](#)

[Link to Photos](#)

Once a choice is made,
please fill out form and
return with SEPA
application

USE OF PARKING LOTS

There are a few City parking lots that are available for rental for the setup of the event on the lot.

[Event Map full lot Model](#)

Contact (517) 483-7821 for more information.

Parking lot # or name

6 ATTACHMENTS

Please check off items attached to this application:

- | | |
|--|---|
| A ☒ Site plan | G ☐ Fireworks Display permit or application |
| B ☐ Event set-up plan. | H ☒ Community Use Fund Application - <u>Eastman</u> |
| C ☐ Detailed security plan (including name of security company) | I ☒ Waiver of Noise Ordinance (temp) |
| D ☐ Trash removal plan | J ☐ Street closure petition |
| E ☐ Restroom / Port-a-john plan | K ☐ Burn permit application |
| F ☐ Copy of Liquor License - if required | L ☐ Attach MLCC and City of Lansing Approval of Beer/Wine sales and/or Parks Beer/Wine application - if required |

7 INSURANCE / BONDING

Attach a copy of your certificate of insurance and endorsement form.

Contact (517) 483-4276 for questions.

If alcohol is being sold, served, or consumed on City property, a liquor liability is also required.

8 STREET CLOSURE PETITION

See final page of application for Petition Form. Contact (517) 483-4276 for further information on street closure petition requirements.

9 SIGNATURE

Must be signed by person with fiduciary authority to bind organization.

By submitting this form, you understand that your information will be sent to the City of Lansing. Only employees of the City of Lansing will use your information, and it will only be used for the purpose of filing and taking action against this form. Your information will not be distributed to any third parties.

Tara Wilkes
Applicant

Board Member
Title

Lansing Neighborhood Council
Organization

4/1/2019
Date

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Lansing Neighborhood Council requested \$500.00 to defray costs for City rental equipment associated with the event, Lansing Harmony Celebration to be held September 14th, 2019; and

WHEREAS, the maximum total amount of Community Funding Account to be awarded to an organization in one fiscal year is \$500.00; and

WHEREAS, the Committee on General Services met on August 26, 2019, reviewed the request and approved \$_____.

THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby approves an allocation from Community Funding Account to Lansing Neighborhood Council in the amount of \$_____ to defray costs associated with City rental equipment for the event, Lansing Harmony Celebration to be held on September 14th, 2019.

BE IT FURTHER RESOLVED that the Mayor and the Finance Department shall process this request by charging \$_____ to the Council Community Promotion Account – 101.112101.741289.0.

BE IT RESOLVED that the Lansing Neighborhood Council shall submit a written analysis of the event, Lansing Harmony Celebration, including information regarding the number of attendees, a detailed account as to contributors, funds received, expended and residual funds to the Lansing City Council within 60 days after the event.

INTRODUCTION OF ORDINANCE

Council Member Washington introduced:

An ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 288, Sections 288.10 and 288.14 and adding 288.20 to correct the names of various City departments and specific the minimum requirements for the Director of each department.

The Ordinance is referred to the Committee on General Services

RESOLUTION SETTING PUBLIC HEARING BY CITY COUNCIL

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, September 23, 2019 at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of amending the Lansing Codified Ordinances by amending Chapter 288, Sections 288.10 and 288.14 and adding 288.20 to correct the names of various City departments and specific the minimum requirements for the Director of each department.

Interested Persons are invited to attend this Public Hearing

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 288 SECTION 288.10
and 288.14 AND ADDING 288.20 TO CORRECT THE NAMES OF VARIOUS CITY
DEPARTMENTS AND SPECIFY THE MINIMUM REQUIREMENTS FOR THE DIRECTOR
OF EACH DEPARTMENT.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 288, Section 288.10, 288.14, AND 288.20, of the Codified
Ordinances of the City of Lansing, Michigan, be and are hereby amended to read as follows:

**288.10. - Director of ECONOMIC DEVELOPMENT AND PLANNING ~~planning and~~
~~neighborhood development.~~**

The Director of ~~Planning and Neighborhood Development~~ ECONOMIC DEVELOPMENT
AND PLANNING shall satisfy the following minimum qualifications:

(a) *Training and Experience.* He or she shall have a bachelor's degree in urban planning, public
administration, business administration or a related field and five years of professional
management experience in positions of increasing responsibility, two years of which must have
been with a state or local governmental agency. Additionally, the candidate shall have completed
16 quarter hours or equivalent semester hours of college level course work in supervisory
management. An equivalent combination of training and experience in related activities may be
substituted for supervisory experience and up to eight quarter hours of the required supervisory
management course work.

(b) *Knowledge and Skills*. He or she shall have comprehensive knowledge of the principles and practices of organizational development, community planning and public management, as applied to municipal development, and of State and local legislation, codes and ordinance enforcement as related to city planning. He or she shall have considerable knowledge of the principles of building construction and real estate development and of research methods and techniques and application and utilization in the data processing field. He or she shall have some knowledge of marketing practices. He or she shall have considerable skill in expressing oneself clearly and concisely, orally and in writing, and in establishing and maintaining effective relationships with contractors, developers and diverse citizen groups. He or she shall have comprehensive skill in planning, scheduling and directing the work of professional personnel and in planning and administering long and short-range programs for effective Municipal development. He or she shall have considerable skill in Federal, State and local law interpretation.

288.14. - Director of HUMAN RESOURCES ~~personnel and training~~.

The HUMAN RESOURCES ~~Personnel and Training~~ Director shall satisfy the following minimum ~~requirements~~ QUALIFICATIONS:

(a) *Training and Experience*. He or she shall have a bachelor's degree in psychology, public personnel administration, labor and industrial relations or a related field and six years of professional personnel management experience, three of which must have been with a state or local government agency. Additionally, the candidate shall have completed 16 quarter hours or equivalent semester hours of college level course work in supervisory management. An equivalent combination of training and experience in related activities may be substituted for

supervisory experience and up to eight quarter hours of the required supervisory management course work.

(b) *Knowledge and Skills*. He or she shall have comprehensive knowledge of the standard principles, practices, methods and techniques of public personnel administration and of analysis of departmental personnel requirements and structuring of required programs; considerable knowledge of local government organization and its department operating requirements, and of recent developments, current literature and sources of information in public personnel management. He or she shall have considerable skill in expressing oneself clearly and concisely, orally and in writing, and in establishing and maintaining effective working relationships with City officials and personnel. He or she shall have considerable knowledge of and experience in collective bargaining and labor contract administration; in administering State and Federal public employment programs; and in administering and evaluating personnel testing and evaluation procedures.

288.20 DIRECTOR OF NEIGHBORHOODS AND CITIZEN ENGAGEMENT

THE NEIGHBORHOODS AND CITIZEN ENGAGEMENT DIRECTOR SHALL SATISFY THE FOLLOWING MINIMUM QUALIFICATIONS:

(A) *TRAINING AND EXPERIENCE*. HE OR SHE SHALL HAVE A BACHELOR'S DEGREE IN EITHER ECONOMICS, POLITICAL SCIENCE, COMMUNICATIONS, PUBLIC ADMINISTRATION, BUSINESS ADMINISTRATION OR A RELATED FIELD AND FOUR (4) YEARS OF SUPERVISORY LEVEL EXPERIENCE. ADDITIONALLY, THE CANDIDATE SHALL HAVE COMPLETED SIXTEEN (16) QUARTER CREDIT HOURS OR TWELVE (12) SEMESTER CREDIT HOURS OF COLLEGE LEVEL COURSE WORK

1 IN SUPERVISORY MANAGEMENT. AN EQUIVALENT COMBINATION OF TRAINING
2 AND EXPERIENCE IN RELATED ACTIVITIES MAY BE SUBSTITUTED FOR
3 SUPERVISORY EXPERIENCE AND UP TO EIGHT (8) QUARTER HOURS OF THE
4 REQUIRED SUPERVISORY MANAGEMENT COURSE WORK.

5 (B) *KNOWLEDGE AND SKILLS*. HE OR SHE SHALL HAVE CONSIDERABLE
6 KNOWLEDGE OF ORGANIZATION DEVELOPMENT, BUDGET ADMINISTRATION,
7 AND GRANT WRITING TO SECURE FUNDING RELATED TO COMMUNITY
8 OUTREACH PROGRAMS. HE OR SHE SHALL HAVE CONSIDERABLE SKILL IN
9 WORKING WITH NEIGHBORHOOD, COMMUNITY, COMMERCIAL, AND FAITH-
10 BASED GROUPS TO IMPROVE NEIGHBORHOOD RESIDENT INVOLVEMENT. HE OR
11 SHE SHALL HAVE CONSIDERABLE SKILL IN SOURCING, SECURING, AND
12 MANAGING RESOURCES FROM THE COMMUNITY. HE OR SHE SHALL HAVE
13 CONSIDERABLE SKILL IN PLANNING AND DIRECTING THE WORK OF OTHERS; IN
14 ESTABLISHING EFFECTIVE WORKING RELATIONSHIPS WITH OTHERS; AND IN
15 COMMUNICATING WITH TAXPAYERS, COMMUNITY AND NEIGHBORHOOD
16 GROUPS, AND OTHER GOVERNMENTAL OFFICIALS.

17 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
18 inconsistent with the provisions are repealed.

19 Section 3. Should any section, clause or phrase of this ordinance be declared to be
20 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
21 other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council AND SHALL EXPIRE DECEMBER 31, 2028.

Approved as to form:

City Attorney

Dated: _____



XV. B. 1. b.

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 9, 2019

John Simmons
c/o Simmons Properties, LLC
info@glelevators.com

RID # 1901-00057 Reference/Transaction: Transfer Location 2018 Resort Class C & SDM License With Sunday Sales Permit (AM), Sunday Sales Permit (PM), Outdoor Service (1 Area), Catering Permit, (2) Bars And Dance-Entertainment Permit, (Original 550 Resort License, Not At Its Original Location, Must Meet Seating And Food Requirements) From 7786 E Us 10, Walhalla To 419 Spring St, Lansing And Transfer Governmental Unit From Branch Twp, Mason County To Lansing City, Ingham County

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: Simmons Properties, LLC

Business address and phone number: 419 Spring St, Lansing MI 48912, Ingham County

Home address and phone number of partner(s)/subordinates:

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (866) 813-0011

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

cc: Lansing City Clerk



XV B 1.

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Friday, July 26, 2019

Michael J. Brown, Attorney
C/O RITE AID OF MICHIGAN, INC.
mbrown@cebhlaw.com

RID # RQ-1907-10458 **Reference/Transaction:** NEW SDM LICENSE ISSUED UNDER MCL 436.1533(5)(b)(ii);
NEW SUNDAY SALES PERMIT (AM) LOCATED AT 1004 E MICHIGAN AVE LANSING MI 48912-1809 IN LANSING CITY
IN INGHAM COUNTY

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: RITE AID OF MICHIGAN, INC.

Business address and phone number: 1004 E MICHIGAN AVE LANSING MI 48912-1809 IN LANSING CITY IN
INGHAM COUNTY

Home address and phone number of partner(s)/subordinates:
Rite Aid Corporation; 30 Hunter Lane Camp Hill PA 17011; Business phone: 517-321-4616

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (517) 284-6330

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

cc: LANSING CITY chris.swope@lansingmi.gov

August 12, 2019

Michigan Liquor Control Commission
Lansing District Office
P.O. Box 30005
Lansing, Michigan 48909

RE: SDM License for Rite Aid of Michigan, 1004 E. Michigan Ave, Lansing MI 48912

To Whom It May Concern-

The City of Lansing has received notice of an SDM License issued under MCL 436.1533(5)(b)(ii) and New Sunday Sales Permit (AM) to Rite Aid of Michigan, Inc. for their business location at 1004 E. Michigan Ave, Lansing MI 48912.

Please allow this letter to formally object to the issuance of the above referenced liquor license(s) to Rite Aid of Michigan. This business assured the City of Lansing when it opened that it would not be seeking a liquor license. Clearly, this is no longer the case. Therefore, Lansing City Council is sending this letter of objection. Please do not issue a SDM License or Sunday Sales Permit to Rite Aid of Michigan, for their location at 1004 E. Michigan Ave, Lansing MI 48912.

Kind Regards,

A handwritten signature in black ink, appearing to read "Jody Washington". The signature is fluid and cursive, with a large, stylized "J" and "W".

Jody Washington

City of Lansing, 1st Ward Council Member
Chair, General Services Committee