# MINUTES
# Committee on General Services
# Monday, July 22, 2019 @ 8:00 a.m.
# City Council Conference Room, City Hall 10th Floor

**CALL TO ORDER**
The meeting called to order at 8:01 a.m.

**ROLL CALL**
Council Member Jody Washington, Chair
Council Member Brian T. Jackson, Vice Chair- arrived at 8:07 a.m.
Council Member Carol Wood, Member

**OTHERS PRESENT**
Sherrie Boak, Council Office Manager
Eric Brewer, Internal Auditor
Lisa Hagen, Council Legal Analyst
Lynne Puente, Code Compliance
Faitha Clark
No Attorney Present

**Minutes**
MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM JULY 8, 2019 AS PRESENTED. MOTION CARRIED 2-0.

**Public Comment on Agenda Items**
No comments at this time.

**Discussion/Action:**
RESOLUTION – Claim Appeal; Claim #1679; 811 N Jenison; Faitha Clark; $744
Ms. Puente noted to the Committee the property was tagged on 11/30/2018 with a 12/7/18 compliance date, was re-inspected 12/10/2018 and it was confirmed at that time the indoor furniture in the front and rear yard was removed and complied with, but the other items on the porch were still on site. The contractor arrived on 12/12/2018 and removed multiple violations. Ms. Puente concluded that the department recommends denial.

Mr. Brewer informed the Committee that the Claims Review Committee reviewed the claim on 4/25/2019 and based on the billing and evidence from Code Compliance denied the claim in full.

Ms. Clark referenced her letter with the claim which outlined items that were removed which she believed should not have been removed including a screen door for her unique front door that costs $150 to replace, boxes that were not in bad condition she was using to box up items and donate since her mom recently moved in with her, the removal of the City recycling bin, and other items she referenced in the photos that she believed were not trash.

Council Member Jackson asked for a breakdown on the cost and was referred to the invoices in the packet by Council Member Wood. He then asked where all the items came from and the owner again confirmed she was cleaning out her house to make room for her mother and taking things to storage.

MOTION BY COUNCIL MEMBER JACKSON TO REDUCE THE FINES BY 50% BECAUSE THE CLAIMANT DID GO THROUGH THE APPEAL PROCESS AND HE BELIEVED THE FINES ARE EXTREME. MOTION FAILED 1-2.

MOTION BY COUNCIL MEMBER WOOD TO DENY THE CLAIM IN THE AMOUNT OF $744.00 BASED ON THE PHOTOS AND THE CLAIMS REVIEW RECOMMENDATION OF DENIAL. MOTION CARRIED 2-1.

Council Member Washington informed the claimants that the appeal would be heard at Council tonight (7/22) and if it is denied there, their next option is circuit court.

Council Member Washington then referenced the recent document in the packet folders created by Ms. Hagen on the Claim Review Process, and advised the Committee to review the document when reviewing all claims that came before them.

<u>DISCUSSION – Ordinance Amendments to Chapter 288- Employee Qualifications</u>
Ms. Hagen outlined the draft ordinance amendments including the repeal ordinance for 288.18, which was the repeal for Director of management Services...

MOTION BY COUNCIL MEMBER WOOD TO INTRODUCE AND SET THE PUBLIC HEARING FOR AUGUST 12, 2019.

Ms. Hagen stated she would like to have the OCA Ordinance Review Committee see it before the Committee sets the hearing.

COUNCIL MEMBER WOOD WITHDREW HER MOTION.

Ms. Hagen then went through the amendments in Section 288.10 and 288.14. First she stated that 288.10 only reflected changes in the name from “Planning and Neighborhood Development” to “Economic Development and Planning”. On page 2, line 14 the change was from “Personnel and Training” to “Human Resources”, and on page 3 there was the addition of “288.20 Director of Neighborhoods and Citizen Engagement- (A) Training and Experience (B) Knowledge and Skills”. Ms. Hagen confirmed she looked at the executive order that created this last position but there were not duties specific listed. Council Member Washington asked what the administration used to hire Ms. Crawford, the Director. Ms. Hagen stated her belief was that Ms. Crawford was hired under contract with the Bernero Administration, and when the new Administration came in they created a job and new department for her, but there is no list of duties or requirements on file. Her contract was reviewed also and it does not speak to any minimum qualifications for the position. Council Member Wood asked Ms. Hagen to ask the HR

Director what they would recommend for requirements. Ms. Hagen confirmed and stated she would present Draft 2 at the next meeting.

**OTHER**

Michigan Liquor Control Commission; Transfer License with Sunday Sales, Outdoor Service, Catering Bars and Dance-Entertainment from 7786 E. US 10, Walhalla to 419 Spring Street, Lansing. Transfer Governmental Unit from Branch Twp., Mason County to Lansing City, Ingham County **(Pending Application)**

Michigan Liquor Control Commission; Transfer Ownership of a 2018 Class C and SDM Licensed Business w/Sunday Sales, Dance-Entertainment Permit and Outdoor Service from Leo's Outpost, Inc. located at 600 S. Pennsylvania, Lansing, MI 48912 **(Pending Application)**

Michigan Liquor Control Commission; Transfer Ownership of an escrowed 2018 Class C Licensed Business w/Dance Entertainment Permit from Tini Bikinis-Lansing, LLC; transfer location from 511 East Hazel., Lansing; cancel existing Outdoor Service and request new Sunday Sale to Bar Mitena, LLC 2001 East Michigan Avenue **(Pending Application)**

Michigan Liquor Control Commission; Transfer Stock Interest through Transfer of Stock from Corporation to New & Existing Stockholders for Mash Mavericks at 523 E. Shiawassee Street**(Pending Application)**

Michigan Liquor Control Commission; Transfer Ownership of an escrowed 2019 with Sunday Sales Permit (PM) Only from Elioun, Inc., transfer location from 1908 E Michigan Avenue Suite A to 600 E. Michigan, Lansing to be held with SDM License**(Pending Application)**

Council Member Wood asked Ms. Hagen to follow up with the Clerk's office on the (5) five pending liquor licenses on the agenda. Ms. Boak stated to Ms. Hagen that she believed the application for the 3rd one was on the Council agenda for July 22, 2019 for referral and future action. Ms. Hagen stated she would speak to the Clerk's office and was asked to find out if when an application is pending if that means a letter was sent and they have not responded.

**Adjourned**

Adjourned at 8:19 a.m.
Submitted by Sherrie Boak,
Office Manager,
Lansing City Council
Approved by the Committee on August 12, 2019 _____