



MINUTES

Committee on General Services

Tuesday, November 27, 2018 @ 4:00 p.m.

City Council Conference Room, City Hall 10th Floor

CALL TO ORDER

The meeting called to order at 4:04 p.m. by Council Member Hussain

ROLL CALL

Council Member Patricia Spitzley, Chair – excused

Council Member Adam Hussain, Vice Chair

Council Member Carol Wood, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager

Eric Brewer, Internal Auditor

Scott Sanford, Code Compliance

Lisa Hagen, Assistant City Attorney

Ronald Embry

James Tischler

Tanya Paslawski

Tim Bogria, Capital Area Golfing Youth

Rachel Umbulm, Capital Area Golfing Youth

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM NOVEMBER 13, 2018 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment on Agenda Items

No public comment at this time.

Discussion/Action:

RESOLUTION - Appointment; Ronald Embry; 2nd Ward Member; HRCS Board; Term to Expire June 30, 2022

Mr. Embry provided details on his life time experience as a City of Lansing resident. He noted his desire to give back to the community where he grew up in.

Council Member Hussain referenced his application, noting the HRCS Board was not listed, but Mr. Embry noted that with his experience and service on the BWL Citizen Advisory combined provides him the willingness to serve on any other boards listed. Council Member Wood asked

Mr. Embry if he was comfortable serving on this Board since it was not listed. Mr. Embry confirmed and said he is currently active in the 2nd Ward with neighborhoods, so would have no problem continuing to reaching out to the residents.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE APPOINTMENT OF RONALD EMBRY TO THE HRCS BOARD. MOTION CARRIED 2-0.

RESOLUTION - Appointment; James Tischler; Business Owner; Downtown Lansing, Inc. Board; Term to Expire June 30, 2019

Mr. Tischler stated the interest in this Board came out of a conversation with the Mayor in late spring with focusing his energy in downtown because he lives in downtown. Council Member Hussain asked if he would plan to stay on the LDFA Board that he was recently appointed to, and he stated he would step down to serve on this Board if he had to. Council Member Wood informed him he can submit a letter to the Clerk's office to resign from the LDFA by December 10th.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE APPOINTMENT OF JAMES TISCHLER TO THE DOWNTOWN LANSING INC. BOARD. MOTION CARRIED 2-0.

RESOLUTION – Request for Non-Profit Status; Capital Area Golf for Youth

Ms. Umbulm stated they already have non-profit status, however need to clarify it because the license was under a DBA and so it appeared there were two names. This will not change any of their status with their non-profit.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE NON-PROFIT REQUEST FOR CAPITAL AREA GOLF FOR YOUTH. MOTION CARRIED 2-0.

RESOLUTION – Claim Appeal #1587; 1918 Ray Street; T. Paslawski; \$700

Mr. Sanford stated to the Committee that the property was cited on 5/1/2018 a completion deadline of 5/8/2018, with a recheck on 5/9/2018 where the violations were still present. The contractor arrived on 5/18/2018 and removed the violations. His office acknowledged they believed the proper notices were sent, and recommended denial of the claim.

Mr. Brewer confirmed that the Claims Review Committee saw the case on 8/9/2018 and also recommended denied.

Ms. Paslawski acknowledged she has had violations in the past, and have addressed them once she received notification of them. This instance, she stated neither her nor the tenant ever received notice. She then disputed the invoice from Eric's Refuse pointing out that the pictures represent items that could have been placed in two trash cans. Mr. Sanford explained that \$265 of the fee is City Admin fees, and Eric's also charged for 2 laborers for 1 hour. Ms. Hagen confirmed that the notices are sent regular mail, and per the courts if the City has witnesses that can testify the letters were sent, there is a "mailbox rule", and that there is evidence it was sent.

MOTION BY COUNCIL MEMBER WOOD TO DENY THE CLAIM #1587 FOR 1918 RAY STREET FOR \$700 IN CONCURRENCE WITH THE CLAIMS REVIEW COMMITTEE. MOTION CARRIED 2-0.

Ms. Paslawski was informed that if the full Council also denies the claim, her next recourse is Circuit Court.

Other – Liquor Licenses and the Liquor Control Commission

- Michigan Liquor Control Commission; Transfer Location; Class C & SDM License from 5100 Marsh Rd., Ste C Okemos to 1620 E Michigan; Tannin LLC (Pending application)
- Michigan Liquor Control Commission; Transfer Location; Escrowed 2018 SDD & SDM License w/Sunday Sales; Motor Vehicle Pumps; from 2900 Dunckel to 3000 Dunckel, Suite A (Pending Application)

Council Member Wood referenced a recent referral for 800 Baker, which appears to be a transfer of stocks, and therefore does not require approval by Council, however she wanted it noted that she did research and the owner currently has back taxes, however that is not something that can be addressed with this transfer since the applicant does not own the building. Committee Members were asked to reach out to the community policing in this location to have them address the “sale of cups” that the applicant has at other locations.

Adjourned

Adjourned at 4:36 p.m.

Submitted by Sherrie Boak,

Office Manager,

Lansing City Council

Approved by the Committee on December 12, 2018