AGENDA
Committee on General Services
Tuesday, November 27, 2018 @ 4:00 p.m.
City Council Conference Room, City Hall 10th Floor

Councilmember Patricia Spitzley, Chair
Councilmember Adam Hussain, Vice Chair
Councilmember Carol Wood, Member

1. **Call to Order**

2. **Approval of Minutes:**
   - November 13, 2018

3. **Public Comment on Agenda Items**

4. **Discussion/Action:**

   A.) **RESOLUTION** - Appointment; Ronald Embry; 2nd Ward Member; HRCS Board; Term to Expire June 30, 2022

   B.) **RESOLUTION -** Appointment; James Tischler; Business Owner; Downtown Lansing, Inc. Board; Term to Expire June 30, 2019

   C.) **RESOLUTION –** Request for Non-Profit Status; Capital Area Golf for Youth

   D.) **RESOLUTION** – Claim Appeal #1587; 1918 Ray Street; T. Paslawski; $700

5. **Other**
   Michigan Liquor Control Commission; Transfer Location; Class C & SDM License from 5100 Marsh Rd., Ste C Okemos to 1620 E Michigan; Tannin LLC **(Pending application)**

   Michigan Liquor Control Commission; Transfer Location; Escrowed 2018 SDD & SDM License w/Sunday Sales; Motor Vehicle Pumps; from 2900 Dunckel to 3000 Dunckel, Suite A (**Pending Application)**

6. **Adjourn**

PUBLIC COMMENT AND SIGN IN SHEET

COMMITTEE General Services DATE Nov 27, 2015

Please print

NAME	ADDRESS	Purpose for Attending	Email Address	PHONE
Tim Bogricks		Capital Area Golf for youth		
Tanya Paslawski	1918 Kay St.	Five Appeal		517-819-9683
Jim Fischler	329 C S Nash Sq	DLI	jetischler@gmail.com	734-735-0390
Ronald Embry	5130 Barren Dr Lansing 48911	Board Appointment	rtembry@hotmail.com	517-394-7848
Rachel Lubow		Capital Area Golf for youth	lubowm@gmail.com	260-438-0610

MINUTES
Committee on General Services
Tuesday, November 13, 2018 @ 4:00 p.m.
City Council Conference Room, City Hall 10th Floor

CALL TO ORDER
The meeting called to order at 4:10 p.m. by Council Member Hussain

ROLL CALL
Council Member Patricia Spitzley, Chair – arrived at 4:12 p.m.
Council Member Adam Hussain, Vice Chair
Council Member Carol Wood, Member

OTHERS PRESENT
Sherrie Boak, Council Office Manager
Eric Brewer, Internal Auditor
Scott Sanford, Code Compliance
Lisa Hagen, Assistant City Attorney
Tom Price
Nicholas Pena
Council Member Washington- arrived at 4:29 p.m. and left at 4:31 p.m.

Minutes
MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM OCTOBER 23, 2018 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment on Agenda Items
No public comment at this time.

Discussion/Action:
RESOLUTION - Claim Appeal #1603; 5818 Hughes Road; T. Price; $2,711.50
Mr. Sanford stated for the Committee that the property was cited 6/11/2018, with a compliance date of 6/18/2018. He acknowledged that the claimant called on 6/18/2018 and spoke to the premise officer and was granted a one week extension to 6/2518. The officer did a recheck 6/26/2018 and the violations were still present so the contractor arrived 6/28/2018. The Committee then reviewed the photos and Mr. Sanford provided a violation history on the property and recommended denial.

Mr. Price stated he put a padlock on the fence on 6/27/2018, referenced the photo that depicted that, and stated the contractor cut the lock, went into his yard, took items from a closed shed including auto parts, new tires, a bunk bed, scooter and propane tanks and turkey fryer.

Council Member Spitzley asked Mr. Sanford to recite the process of the office. Mr. Sanford stated the contractor is sent to the site and if there are any issues the contractor calls the inspector for authorization to address all items. His office does not believe the pad lock was cut, but that the gate was open.

Mr. Price appealed again stating the only "trash" were box springs in the back yard, then asked why the contractor took a mop and bucket, a weed eater, propane tanks, tires that were new. He made a statement that he would be filing a law suit and the contractor committed larceny and trespassing.

MOTION BY COUNCIL MEMBER WOOD TO DENY THE CLAIM 1603 FOR 5818 HUGHES ROAD IN THE AMOUNT OF $2,711.50. MOTION CARRIED 3-0.

Council Member Spitzley informed Mr. Price that the Committee was recommended denial, and it would be in front of the entire Council on November 19th where he would have three (3) minutes to appeal to them. If the Council denied, she stated his next course of action is Circuit Court.

RESOLUTION - Claim Appeal # 1579; 1220 Shepard; N. Pena $1,028

Mr. Sanford stated for the Committee that the property was cited 5/2/2018 with a compliance date of 5/9/2018, and when the inspector returned on 5/10/2018 it was still present so the contractor arrived on 5/17/18. His office recommended denial of claim.

Mr. Brewer stated the Claims Review Committee met on 7//25/2018 and reduced the amount to 2 hours and 8 yards bringing the balance to $700. Mr. Sanford stated his office would accept that amount.

Ms. Pena first acknowledged the Committee for their time then provided a history of the family situation, recent 4 month hospital stay for her father, the owner. She noted that they did not disagree with the cleanup, but in the past when they have gotten notice, they have taken care of the issue, but this time they did not see the notice. She appealed for the Committee to grant her appeal.

Council Member Spitzley clarified for the claimants that since they chose to appeal to the Committee that the decision made by Claims Review is no longer an option, and the claimants understood.

Mr. Sanford stated that due to the circumstances of the situation, his office would be willing to accept a new total of $435 if that is acceptable to the Committee and claimants. Council Member Wood suggested they also make payment arrangements with the Treasurer's office.

MOTION BY COUNCIL MEMBER HUSSAIN TO PARTIALLY GRANT THE CLAIM 1579 FOR 1220 SHEPARD FOR THE AMOUNT OF $593, LEAVING A NEW BALANCE OF $435. MOTION CARRIED 3-0.

RESOLUTION – Claim Appeal #1592; 915 Vine Street; O. Hamenyimana; $395

No one was present, so Council Member Spitzley moved to the next meeting.

Other – Liquor Licenses and the Liquor Control Commission

- Michigan Liquor Control Commission; Transfer Location; Class C & SDM License from 5100 Marsh Rd., Ste C Okemos to 1620 E Michigan; Tannin LLC (Pending application)

- Michigan Liquor Control Commission; Transfer Location; Escrowed 2018 SDD & SDM License w/Sunday Sales; Motor Vehicle Pumps; from 2900 Dunckel to 3000 Dunckel, Suite A (Pending Application)

Adjourned

Adjourned at 4:34 p.m.
Submitted by Sherrie Boak, Office Manager, Lansing City Council
Approved by the Committee on _____

Boak, Sherrie

From: qruhsd|C flylfsoxv1frp
Sent: Wkxuvgd|#Mkd|#1</#534;#15=74#DP
To: Soxp p hu#P dub|q
Subject: R qdqh#Irup #Vxep lwwdo#Dssdfdwlrq#ru#Dssrlqwp hqw#wr#Erdug#ru#Frp p lvvlrq

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

(Section Break)

Date	7/18/2018
First Name	Ronald
Middle	Todd
Last Name	Embry
Other name(s) by which you have been known, including maiden names	*Field not completed.*
Date of Birth	[redacted]
Address	5730 Barren Drive
City	Lansing
State	Michigan
Zip Code	48911-5078
Email	rtembry@hotmail.com

Gender	Male
Ward	2
Precinct	11
Best phone number to contact you	(517) 394-7848
Last 4 digits of social security number	[redacted]
In what year did you move to Lansing?	1958
Additional information regarding experience and credentials	Adjunct Instructor at Baker College
Occupational Background	Manager for the Michigan Department of Corrections
Educational Background	Master's Degree in Public Administration
Please attach a resume if available	030914 RTEgeneralresume.doc
First choice for board to serve on	Community Corrections Advisory Board
Second choice of a board to serve on	Police Commissioners
Third choice of a board to serve on	Potter Park Zoo
Fourth choice of a board to serve on	Capital Region Airport Authority (CRAA)
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	Due to the fact that I served on the BWL's citizen advisory board, and my experience working in State government I am suited to add positive input to most boards or commissions because of my work history.
Qualifications and Eligibility – At this time, if you do not meet one or	*Field not completed.*

more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	
Background Check Authorization	I agree
Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge	Ronald T. Embry
Date & Time	7/19/2018 11:45 PM

Email not displaying correctly? View it in your browser.

Ronald T. Embry
5730 Barren Drive
Lansing, Michigan 48911

Phone 517-394-7848 (Home), 517-505-2992 (Cell), rtembry@hotmail.com

Career Objective

To utilize my varied work experience and educational background in the leadership and management of others.

Summary of qualifications

- Over twenty five years of management and leadership experience in the correctional setting.
- Experience in managing and directing staff in the operation of facilities at various security levels.
- Facilitated classes in cognitive restructuring and substance abuse.
- Coordinated parole board hearings with Central Office.

Education

Masters of Public Administration
University of Michigan, Dearborn, MI., August 2006

Bachelor of Arts in Family Life Education
Spring Arbor University, Spring Arbor, MI., March, 2003

Associates of Science in Corrections Administration
Lansing Community College, Lansing, MI., May, 1996

Associates of Science in General Studies
Lansing Community College, Lansing, MI., May, 1995

Professional experience

University of Phoenix – West Michigan Campus

College of Criminal Justice and Security
2008 – 2013 - Adjunct Faculty

Baker College – Allen Park

Human Services – Criminal Justice
2011 – present – Adjunct Faculty

Ionia Correctional Facility, Ionia, MI.

2006 – 2011 – Resident Unit Manager
2009 – 2010 – Assistant Deputy Warden
1994 – present -- MDOC Harassment Counselor

Parnell Correctional Facility, Jackson, MI.

2005 -- 2006 Parole Board Coordinator
2002 – 2003 Acting Resident Unit Manager
2001 – 2002 Acting Classifications Director,
2000 -- 2006 Asst. Resident Unit Supervisor

Muskegon Corr. Facility, Muskegon, MI.

1998 -- 2000 Asst. Resident Unit Supervisor
1998 – 2000 Substance abuse instructor

Carson City Correctional Facilities, Carson City, MI.

1991 --1998 Corrections Shift Supervisor IV, OTF
1989 --1991 Close Custody Housing Sergeant, DRF

Riverside Correctional Facility, Ionia, MI.

1987--1989 Resident Unit Officer
1986--1987 Corrections Officer
1986--1986 Corrections Medical Aide, Psychiatric Unit

Relevant Duties/Skills

- Ability to maximize, integrate and engage individual talents to achieve the work force priorities.
- Implement, maintain and ensure proper maintenance and sanitation standards.
- Create monthly housing unit reports for areas of responsibility.
- Train and supervise employees, and manage prisoners within the correctional setting.
- Enforce review and update departmental policies, procedures, work rules and regulations.
- Review pertinent paperwork and reports relevant to prisoner caseloads.
- Create yearly budgets for housing units and ensure that there is no overspending for unit supplies.
- Ability to operate various software and system

products (OMNI, CMIS; Microsoft Word, Excel, and PowerPoint)
- Ability to operate Online Learning System (OLS)

REFERENCES AVAILABLE UPON REQUEST

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Ronald Embry, 5730 Barren Drive, Lansing, MI 48911as a 2ND Ward Member of the Human Relations & Community Services Board for a term to expire June 30, 2022; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the General Services Committee met on November 27, 2018 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Ronald Embry, 5730 Barren Drive, Lansing, MI 48911as a 2ND Ward Member of the Human Relations & Community Services Board for a term to expire June 30, 2022.

Boak, Sherrie

From: qruhsq|C flylfsoxv1frp
Sent: Vxqgd|#Mdqxdu|#5;#534;#14=39#DP
To: Soxp p hu#P dub|q
Subject: R qdqh#Irup #Vxep lwwdo#Dssdfdwlrq#ru#Dssrlqwp hqw#wr#Erdug#ru#Frp p lvvlrq

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or committee. The Lansing City Charter requires that every appointee to a board, commission, or committee established by Charter or ordinance must meet the following qualifications and eligibility requirements:

- *Be a registered elector in the City of Lansing (Charter Section 2-102).*
- *Be a resident of Lansing for one year prior to taking office (Charter Section 2-102).*
- *Not be in default to the City at the time of taking office (Charter Section 2-103.2).*
- *Not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).*

(Section Break)

Date	1/28/2018
First Name	James
Middle	*Field not completed.*
Last Name	Tischler
Other name(s) by which you have been known, including maiden names	*Field not completed.*
Date of Birth	[redacted]
Address	329C South Washington Square
City	*Field not completed.*
State	*Field not completed.*

Zip Code	*Field not completed.*
Email	jetischler@gmail.com
Gender	Gender
Ward	4
Precinct	*Field not completed.*
Best phone number to contact you	734-735-0290
Last 4 digits of social security number	[redacted]
In what year did you move to Lansing?	2011
Additional information regarding experience and credentials	*Field not completed.*
Occupational Background	*Field not completed.*
Educational Background	*Field not completed.*
Please attach a resume if available	Resume-Current.pdf
First choice for board to serve on	Planning Board
Second choice of a board to serve on	Local Development Finance Authority
Third choice of a board to serve on	Increment Finance Authority/Borwnfield
Fourth choice of a board to serve on	Next Michigan Development Corporation
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	I am interested to serve my community!

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	No
Background Check Authorization	I agree
Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge	James Tischler
Date & Time	1/28/2018 11:00 AM

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This email has been scanned by the City of Lansing Symantec Email Security.cloud service.
For more information please visit http://www.symanteccloud.com

JAMES E. TISCHLER, FAICP

734-735-0290 jetischler@gmail.com

CERTIFICATIONS AND EDUCATION

Registered Member of the American Institute of Certified Planners (AICP) – License #11813
Registered Michigan Professional Community Planner (PCP) – License #651
Member of the Canadian Institute of Planners (CIP) – International Status
Certified Practitioner by the Form-Based Codes Institute (FBCI)
Certified Practitioner by the National Charrette Institute (NCI)

Wayne State University -- Master of Urban Planning -- May 1999
Oakland University -- Bachelor of Arts - Political Science -- April 1987
University of Oklahoma Economic Development Institute – Graduate Certificate -- April 1999

PROFESSIONAL EXPERIENCE

June 2011 to Present
State of Michigan
Development Director, Michigan Land Bank Fast Track Authority
Director of Community Development, Michigan State Housing Development Authority (MSHDA)
Presently tasked with creation and operation of the Michigan Land Bank's Development Work Program. Designed, organized, and managed the State's planning/community development policy framework. Previously directed the MSHDA Community Development Division's policy, planning, and project development teams, and oversaw compliance and operations areas through subordinate managers. Served as policy leader and project coordinator for the Governor's *MIplace* Placemaking Initiative. Successfully aligned State agency technical and financial investment programs, area-specific community planning assistance, and development support actions to non-profits and local governmental units. Created the State's Inter-Agency Community Investment Platform presently in deployment by State departments. Represented Michigan as Board Member on the U.S. Council of State Community Development Agencies.

January 2003 to June 2011
Development Consultant in Private Practice
Serviced multiple private firms and municipalities throughout Michigan and other states. Conducted site evaluations, redevelopment feasibility assessments, and organized/managed development teams for entitlement, land development, and product design. Public client work involved development planning, coding, permitting, regulatory management, and public/private partnership (P3) process and development agreement consulting. Specialties in attached residential, commercial, mixed-use infill, redevelopment, and brownfield development.

September 1993 to January 2003
Director of Community Development and Planning, City of Monroe, Michigan
Responsibilities included lead staff roles with the Planning Commission, Downtown Development Authority, Brownfield Redevelopment Authority, and Economic Development Corporation. Lead staff member on the Industrial Facilities Tax Review Committee, Monroe Building Authority and Revolving Loan Fund Board. Initiated and led acquisition, remediation and development planning for Mason Run Neighborhood project and the Sterling State Park/Frenchtown Settlement/River Raisin National Battlefield brownfield project.

September 1986 to September 1993
Community/Economic Planner, Southeast Michigan Council of Governments, Detroit, Michigan
Principal staff person in Community and Economic Development Division. Served under agency contract as staff to the Michigan Community Development Association and the Metropolitan Affairs Coalition.

JAMES E. TISCHLER, FAICP

PROFESSIONAL ACCOLADES

- Selected a Fellow of the American Institute of Certified Planners (FAICP), Class of 2016.
- Recipient of 2009 Michigan Governor's Historic Preservation Award for the Mount Pleasant Borden Creamery Rehabilitation Project.
- Recipient of 2007 American Planning Association and Michigan Chapter awards for the City of Adrian Comprehensive Plan.
- Recipient of 2006 CREW-Detroit Development Award for the Mason Run Redevelopment Project.
- Recipient of 1999 *Commercial, Inc. Magazine* award for economic development leadership.
- Recipient of 1999 SEMCOG Joint Public Service award for the Downriver Area Brownfield Consortium.
- Recipient of the 1993 Wayne State University Smith Prize for Economic Development Research.

PROFESSIONAL ACCOMPLISHMENTS

Development Experience and Management

- Professional specializations in economic development, redevelopment, and brownfield projects.
- Practical and lengthy experience in operating municipal economic development authorities and boards.
- Facilitated more than twenty (20) successful commercial or industrial projects.
- Prepared a development fiscal impact model for financial analysis of land use proposals.
- Prepared community/economic development funding applications generating more than $22,000,000.
- Knowledge of and experienced in utilizing local, state, and federal economic incentive programs.
- Created or facilitated numerous public-private development and redevelopment partnerships.

Brownfield/Urban Redevelopment

- Developed brownfield programs for the cities of Adrian, Clare, Monroe, Mount Pleasant and Wyandotte.
- Led or facilitated more than fifty (50) rehabilitation or redevelopment projects on brownfield sites.
- Assisted in development of the brownfield planning model currently in use by local units in Michigan.
- Workgroup leader for 2000, 2002, 2007 & 2012 Michigan Brownfield Program legislative amendments.
- Founder and first Chair of the Downriver (Wayne County, Michigan) Area Brownfield Consortium.
- Lead contact and manager for four (4) USEPA Brownfields Cleanup Revolving Loan awards.

Real Estate Development and Financing

- Experienced at real estate development planning, due diligence, and financial feasibility analysis.
- Prepared multiple real estate project business plans and commercial financing packages.
- Represented developer clients before lenders, private representatives, and public officials.
- Managed land planning, design, land development and building construction contracts, and loan agreements with municipalities and commercial lenders.

Program Design and Management

- Initiated and led design of the Michigan Placemaking Curriculum and Development Strategy.
- Designed and executed the State of Michigan's Strategic Placemaking Inter-Agency Investment Platform.
- Consulted with Delaware, Indiana, Maryland & Nebraska on structuring place-based planning programs.
- Organized downtown management entities to operate under a centralized retail management program.

PROFESSIONAL AFFILIATIONS

- Congress for the New Urbanism – National and Michigan Chapter Board Member
- American Planning Association – National and Michigan Chapter
- Canadian Institute of Planners – International Member
- Form-Based Codes Institute – Board Member and Research Committee Chair
- International Seminar on Urban Form – Associate Member

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of James Tischler of 329 S. Washington Square, Suite C, Lansing, MI 48933 as a Business Owner Member of the Downtown Lansing Inc. Board for a term to expire June 30, 2019; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on General Services met on November 27, 2018 and took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of James Tischler of 329C S. Washington Square, Lansing, MI 48933 as a Business Owner Member of the Downtown Lansing Inc. Board for a term to expire June 30, 2019.

City of Lansing, Michigan
Application for Request for Non-Profit Status in the City of Lansing

Organization Name (As Incorporated): Capital Area Golf for Youths, Inc.

Address: 1526 E. Mt. Hope Ave.

City: Lansing State: MI Zip: 48910

Contact Person: Rachel Lubahn

Main Contact Number: (517) 977-1722 Secondary Contact Number: (___) _____

Email Address: rlubahn@thefirstteemitmichigan.org

Please include the following with your application:

a. ✓ A copy of your 501(c)3 Designation

b. ✓ A copy of your Articles of Incorporation

c. ✓ A copy of your Bylaws
✓ Includes in bylaws a dissolution provision a plan to distribute all the remaining assets to ensure that
1. All financial and contractual obligations are fulfilled and that
2. Remaining assets are distributed only to one or more similar nonprofit, tax exempt organizations and/or institutions

d. ✓ Non-refundable application fee of $100.00 or fee waiver request*

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

Signature 10/22/18 **Date**

*Fee waiver request

I hereby certify that the assets of this non-profit organization are less than $2,500 and I request the fee be waived. The fee would cause an extreme hardship because:

I am requesting a waiver of the $100 application fee as our application is only a name change request from our DBA to our actual name (Capital Area Golf for Youths).

Signature 10/22/18 **Date**

Please submitted completed application and attached documents, please return it to:
Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
City.clerk@lansingmi.gov 517-483-4131

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 19 2008

CAPITOL AREA GOLF FOR YOUTHS INC
C/O JAMES P ANDERTON
124 W ALLEGAN ST STE 700
LANSING, MI 48933

Employer Identification Number:
26-1745419
DLN:
17053018328046
Contact Person:
DIANE M GENTRY ID# 31161
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
December 3, 2007
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
December 31, 2011
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

CAPITOL AREA GOLF FOR YOUTHS INC

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC
Statute Extension

Letter 1045 (DO/CG)

Part X Public Charity Status (Continued)

e 509(a)(4)—an organization organized and operated exclusively for testing for public safety. ☐

f 509(a)(1) and 170(b)(1)(A)(iv)—an organization operated for the benefit of a college or university that is owned or operated by a governmental unit. ☐

g 509(a)(1) and 170(b)(1)(A)(vi)—an organization that receives a substantial part of its financial support in the form of contributions from publicly supported organizations, from a governmental unit, or from the general public. ☑

h 509(a)(2)—an organization that normally receives not more than one-third of its financial support from gross investment income and receives more than one-third of its financial support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions). ☐

i A publicly supported organization, but unsure if it is described in 5g or 5h. The organization would like the IRS to decide the correct status. ☐

6 If you checked box g, h, or i in question 5 above, you must request either an advance or a definitive ruling by selecting one of the boxes below. Refer to the instructions to determine which type of ruling you are eligible to receive.

a **Request for Advance Ruling:** By checking this box and signing the consent, pursuant to section 6501(c)(4) of the Code you request an advance ruling and agree to extend the statute of limitations on the assessment of excise tax under section 4940 of the Code. The tax will apply only if you do not establish public support status at the end of the 5-year advance ruling period. The assessment period will be extended for the 5 advance ruling years to 8 years, 4 months, and 15 days beyond the end of the first year. You have the right to refuse or limit the extension to a mutually agreed-upon period of time or issue(s). Publication 1035, *Extending the Tax Assessment Period*, provides a more detailed explanation of your rights and the consequences of the choices you make. You may obtain Publication 1035 free of charge from the IRS web site at www.irs.gov or by calling toll-free 1-800-829-3676. Signing this consent will not deprive you of any appeal rights to which you would otherwise be entitled. If you decide not to extend the statute of limitations, you are not eligible for an advance ruling. ☑

Consent Fixing Period of Limitations Upon Assessment of Tax Under Section 4940 of the Internal Revenue Code

For Organization

[signature] James F. Anderton, V (Type or print name of signer) 1/15/08 (Date)

(Signature of Officer, Director, Trustee, or other authorized official)

Secretary/Director (Type or print title or authority of signer)

For IRS Use Only:

[signature] MAR 19 2008

IRS Director, Exempt Organizations (Date)

b **Request for Definitive Ruling:** Check this box if you have completed one tax year of at least 8 full months and you are requesting a definitive ruling. To confirm your public support status, answer line 6b(i) if you checked box g in line 5 above. Answer line 6b(ii) if you checked box h in line 5 above. If you checked box i in line 5 above, answer both lines 6b(i) and (ii). ☐

(i) (a) Enter 2% of line 8, column (b) on Part IX-A, Statement of Revenues and Expenses. _____

(b) Attach a list showing the name and amount contributed by each person, company, or organization whose gifts totaled more than the 2% amount. If the answer is "None," check this box. ☐

(ii) (a) For each year amounts are included on lines 1, 2, and 3 of Part IX-A, Statement of Revenues and Expenses, attach a list showing the name of and amount received from each disqualified person. If the answer is "None," check this box. ☐

(b) For each year amounts are included on line 3 of Part IX-A, Statement of Revenues and Expenses, attach a list showing the name of and amount received from each payer, other than a disqualified person, whose payments were more than the larger of (1) 1% of line 10, Part IX-A, Statement of Revenues and Expenses, or (2) $5,000. If the answer is "None," check this box. ☐

7 Did you receive any unusual grants during any of the years shown on Part IX-A, Statement of Revenues and Expenses? If "Yes," attach a list including the name of the contributor, the date and amount of the grant, a brief description of the grant, and explain why it is unusual. ☐ Yes ☑ No

BCS/CD-541 (Rev. 12/05)

MICHIGAN DEPARTMENT OF LABOR & ECONOMIC GROWTH
BUREAU OF COMMERCIAL SERVICES

Date Received	(FOR BUREAU USE ONLY)
	FILED
	This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document. MAR 1 8 2008

Tran Init:1 13787327-1 03/11/08
Chk#: 122030 Amt: $10.00
Administrator Bureau of Commercial Services: 702460

Name		
James F. Anderton, V. Esq.		
Address		
124 W. Allegan, Suite 700		
City	State	Zip Code
Lansing	MI	48933

EXPIRATION DATE: DECEMBER 31, 2013

Document will be returned to the name and address you enter above.
If left blank document will be mailed to the registered office.

CERTIFICATE OF ASSUMED NAME

For use by Corporations, Limited Partnerships and Limited Liability Companies
(Please read information and instructions on reverse side)

Pursuant to the provisions of Act 284, Public Acts of 1972 (profit corporations), Act 162, Public Acts of 1982 (nonprofit corporations), Act 213, Public Acts of 1982 (limited partnerships), or Act 23, Public Acts of 1993 (limited liability companies), the corporation, limited partnership, or limited liability company in item one executes the following Certificate:

1. The name of the corporation, limited partnership, or limited liability company is:
   Capitol Area Golf for Youths, Inc.

2. The identification number assigned by the Bureau is: 702460

3. The assumed name under which business is to be transacted is:
   The First Tee of Mid-Michigan

4. This document is hereby signed as required by the Act.

COMPLETE ITEM 5 ON LAST PAGE IF THIS NAME IS ASSUMED BY MORE THAN ONE ENTITY.

Signed this 7 day of March, 2008

By J a — F A — V
(Signature)

James F. Anderton, V — Secretary
(Type or Print Name) (Type or Print Title or Capacity)

(Limited Partnerships Only - Indicate Name of General Partner if the General Partner is a corporation or other entity)

4

MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC GROWTH – BUREAU OF COMMERCIAL SERVICES

Date Received		(FOR BUREAU USE ONLY) This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.
		FILED

Name: James F. Anderton, V, Esq.

Address: 124 W. Allegan, Suite 700

City: Lansing | State: MI | Zip Code: 48933

DEC 6 P 2007

Administrator
BUREAU OF COMMERCIAL SERVICES
EFFECTIVE DATE:

Tran Info: 13426974-1 12/03/07
ChkN: 120935 Amt: $20.00
To: LOOMIS EWERT PARSLEY DAVIS & GOTTA

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70246U

ARTICLES OF INCORPORATION

OF

CAPITOL AREA GOLF FOR YOUTHS, INC.

These Articles of Incorporation are signed by the incorporator for the purpose of forming a nonprofit Corporation pursuant to the provisions of, and Act 162 of Public Acts of 1982 (the "Act"), as amended, as follows:

ARTICLE I

The name of the corporation is Capitol Area Golf for Youths, Inc.

ARTICLE II

A. This Corporation is organized exclusively for charitable, religious, and educational purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code of 1986 (the "Code") or corresponding section of any future federal tax code.

B. This Corporation is organized with the exclusive purpose of providing youth services to enhance values and provide character education through golf and other lawful activities in Mid-Michigan, and doing any and all things necessary, required and not expressly prohibited by the laws of the State of Michigan and not inconsistent with the requirements of a nonprofit charitable organization under Section 501(c)(3) of the Code or corresponding section of any future federal tax code.

C. Notwithstanding any other provision of these Articles, all the income and earnings of the Corporation shall be used exclusively for corporate purposes, and no part of the net income or net earnings of the Corporation shall inure to the benefit or profit of or be distributed or distributable to

any director, officer, member, trustee, individual, firm, corporation, partnership, association or other private person except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in this Article II.

D. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) in a political campaign on behalf of any candidate for public office.

E. Notwithstanding any other provisions of these Articles, the exclusive purpose of the Corporation shall be to carry on only those activities permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Code (or corresponding provision of any future United States Internal Revenue Law), or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Code (or corresponding provision of any future United States Internal Revenue Law).

F. Notwithstanding any other provision of these Articles, the Corporation shall in no manner be controlled by or under the direction of or acting in the substantial interest of any private individual, firm, corporation, partnership or association seeking to derive profit or gain therefrom or seeking to eliminate or minimize losses in any dealing or transactions with the Corporation.

G. No individual member or director of the Corporation or other private person shall have any title to or interest in the corporate property or earnings in his or her individual or private capacity.

ARTICLE III

The Corporation is organized on a non-stock basis. The assets which the Corporation possesses are:

Real property: None
Personal property: None

Corporation is to be financed under the following general plan: By gift, grant, bequest, devise or loan, including federally guaranteed or insured loans and grants, advances, grants or loans, and contributions and grants from individuals and organizations, and other sources which may be available.

The Corporation is organized on a directorship basis.

ARTICLE IV

(1) The street address and mailing address of the initial registered office is:
124 W. Allegan Street, Suite 700, Lansing, Michigan 48933

(2) The name of the initial resident agent at the registered office is: Jeffrey L. Green, Esq.

ARTICLE V

The name and address of the incorporator is as follows:

Jeffrey L. Green — 124 W. Allegan Street, Suite 700, Lansing, MI 48933

ARTICLE VI

A. The Board of Directors of the Corporation shall maintain charge, control and management of the business, property, affairs and funds of the Corporation and shall have the power and authority to do and perform all acts and functions permitted for an organization described in Section 501(c)(3) of the Code (or comparable provisions of subsequent legislation) not inconsistent with these Articles of Incorporation or with the laws of the State of Michigan. In addition to, and not in limitation of, all powers, express or implied, now or hereafter conferred upon boards of directors of nonprofit corporations, and in addition to the powers mentioned in and implied from Article II, the Board of Directors shall have the power to borrow or raise money for corporate purposes, to issue bonds, notes or debentures, to secure such obligations by mortgage or other lien upon any and all of the property of the corporation, whether at the time owned or thereafter acquired.

B. A volunteer director of the Corporation shall not be personally liable to the Corporation for monetary damages for a breach of fiduciary duty as a director except that a director remains liable:

(1) For any breach of the director's duty of loyalty to the Corporation;

(2) For any acts or omissions not in good faith or that involve intentional misconduct or knowing violation of law;

(3) For any violation of Section 551(1) of Act No. 162 of Public Acts of 1982, as amended;

(4) For any transaction from which the director derived an improper personal benefit;

(5) For any act or omission occurring before the effective date of this Article as filed by the Michigan Department of Labor and Economic Growth for which the director was otherwise personally liable; and

(6) For any act or omission that is grossly negligent.

The Corporation shall assume all liability to any person other than the Corporation for all acts or omissions of a volunteer director occurring on or after the date of this Article as filed by the Michigan Department of Labor and Economic Growth incurred in the good-faith performance of the volunteer director's duties; provided, however, that the Corporation shall not be considered to have assumed any liability to the extent such assumption is inconsistent with the status of the Corporation.

as an organization described in Section 501(c)(3) of the Code, or comparable provisions of subsequent legislation.

If, after the adoption of this Article, the Michigan Nonprofit Corporation Act is hereafter amended to further eliminate or limit the liability of a director, then the liability of any director to the Corporation (in addition to the circumstances in which a director is not personally liable as set forth in the preceding paragraph) shall be limited to the fullest extent permitted by the Michigan Nonprofit Corporation Act, as so amended; except to the extent such limitation, elimination or assumption of liability is inconsistent with the status of the Corporation as an organization described in Section 501(c)(3) of the Code.

Any repeal or modification of this Article shall not adversely affect any right or protection of a director of the Corporation existing at the time of such repeal or modification.

C. The Corporation hereby assumes the liability for all acts or omissions of a non-director volunteer, as that term is defined in the Michigan Nonprofit Corporation Act, provided all of the following are met:

(1) The volunteer was acting or reasonably believed he or she was acting within the scope of his or her authority.

(2) The volunteer was acting in good faith.

(3) The volunteer's conduct did not amount to gross negligence or willful and wanton misconduct.

(4) The volunteer's conduct was not an intentional tort.

(5) The volunteer's conduct was not a tort arising out of the ownership, maintenance, or use of a motor vehicle for which tort liability may be imposed as provided in section 3135 of the insurance code of 1956, Act No. 218 of the Public Acts of 1956, being section 500.3135 of the Michigan Compiled Laws.

(6) The volunteer's act or omission occurred on or after the effective date of this Article as filed by the Michigan Department of Labor and Economic Growth.

ARTICLE VII

Upon dissolution of the Corporation, assets remaining after providing for debts and obligations of the Corporation shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Code, or corresponding section of any future federal tax code, to that organization exempt from tax under Section 501(c)(3) of the Code (or comparable provisions of subsequent legislation) as may be designated by the Board of Directors or to the federal government, or to a state or local government, for public purposes. Any such assets not disposed of shall be disposed of by the circuit court of the county in which the principal office of the organization is then

located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

Article VIII

Any action required or permitted by the Act to be taken at an annual or special meeting of the directors may be taken without a meeting, prior notice, or a vote, if a consent in writing setting forth the action so taken is signed by the directors having not less than the minimum number of votes that would be necessary to authorize or take the action at a meeting at which all directors entitled to vote were present and voted. Prompt notice of the taking of the corporate action without a meeting by less than unanimous vote shall be given to directors who have not consented in writing.

Article IX

When a compromise, an arrangement, or a plan of reorganization is proposed between this corporation and its creditors, a court of equity jurisdiction within this state may order a meeting of the affected creditors. The corporation, a creditor or director of the corporation, or a receiver appointed for the corporation may apply to the court for a meeting. The meeting shall be summoned in such manner as the court directs. If a majority in number representing 3/4 in value of the affected creditors agree to a compromise or arrangement, the compromise, arrangement, or reorganization of this corporation resulting from the compromise or arrangement, if approved by the court, shall be binding on all the creditors and directors of this corporation, and also on this corporation.

I, the incorporator, sign my name this 30 day of November, 2007.

Jeffrey L. Green

Name of person or organization remitting fees:
Loomis, Ewert, Parsley, Davis & Gotting, P.C.

Prepared by:
James F. Anderton, V, Esq. (517) 482-2400

BYLAWS

OF

CAPITOL AREA GOLF FOR YOUTHS, INC.
(a Michigan nonprofit corporation)

ARTICLE I

OFFICES

Section 1. Location. The principal office of the Corporation shall be located in Lansing, Michigan. The Corporation may have such other offices, either within or without the State of Michigan, as the Board of Directors may designate or as the business of the Corporation may require.

Section 2. Business Office. The business office of the Corporation may be, but need not be, the same as the principal office. The address of the registered office may be changed from time to time by the Board of Directors. The home office of the registered agent of the Corporation may be identical to such registered office.

ARTICLE II

DIRECTORS

Section 1. Number. The number of Directors shall not be less than five (5) nor more than twenty-five (25). Directors need not be residents of the State of Michigan. The first Board under these Bylaws shall consist of the following ten (10) Directors: Kris Nicholoff, Gregory Eaton, Charles Clark, Jeffrey Green, Stephen Ruthenberg, Kellie Dean, Lee Kliebert, Sherill Pittman, Michael Atkins, and J.V. Anderton. Thereafter, within the limits above specified, the number of Directors shall be determined by resolution of the Board of Directors at its annual meeting. The Directors shall be elected at the annual meeting of the Board of Directors except as provided in Section 2 of this Article, and shall hold office for the terms for which they are elected and until their death, resignation, removal, or their successors are elected and qualified. Any Board member may be removed from the Board with or without cause by vote of at least two-thirds (2/3) of the Directors serving. However, before any removal, the Director to be removed shall be given not less than 14 days' notice prior to the removal action to present in person or in writing the reasons that person believes he or she should not be removed.

Section 2. Vacancy. Any vacancy occurring in the Board of Directors may be filled by the affirmative vote of a majority of the remaining Directors though less than a quorum of Board of Directors. A directorship to be filled because of an increase in the number of Directors or to fill a vacancy may be filled by the Board for a term of office continuing only until the next election of Directors.

Section 3. Resignation. Any director may resign at any time by providing written notice to the Corporation. The resignation will be effective on receipt of the notice or at a later time designated in the notice. A successor shall be appointed as provided in Section 2 of this Article II.

Section 4. Management of Business Affairs. The business affairs of the Corporation shall be managed by, or under the direction of, its Board except as otherwise provided by statue or in the Articles of Incorporation.

Section 5. Books. The Board of Directors may keep the books of the Corporation at such place or places as they may from time to time determine, within or without the State of Michigan.

Section 6. Compensation. There shall be no remuneration to the Board for carrying out their duties and responsibilities of members of the Board. Reimbursement for incurred expenses may be authorized by the Board.

ARTICLE III

MEETINGS OF THE BOARD OF DIRECTORS

Section 1. Location. Regular or special meetings of the Board of Directors may be held either within or without the State of Michigan at such time and place as may be fixed from time to time by the Board of Directors.

Section 2. First Meeting of Board. The first meeting of the newly elected Board of Directors shall be held at such time and place as shall be fixed by the vote of the Directors, at the annual meeting, or at a special meeting called for the election of a new Board of Directors; and no notice of such meeting shall be necessary to the newly elected Directors in order legally to constitute the meeting, provided a quorum shall be present, or it may convene at such place and time as shall be fixed by the consent in writing of all the Directors.

Section 3. Notice - Regular Meetings. Regular meetings of the Board of Directors may be held upon such notice or without notice and at such time and at such place as shall from time to time be determined by the Board. The annual meeting of the Corporation shall be held on the first Tuesday of March.

Section 4. Notice - Special Meetings. Special meetings of the Board of Directors may be called by the Chairperson of the Board or the President on three (3) days' notice to each Director, either personally or by mail or by telegram; special meetings shall be called by the Secretary in like manner and on like notice on the written request of at least one-third (1/3) of the voting Directors or such other number of Directors as may be determined from time to time.

Section 5. Attendance/Notice. A Director's attendance at or participation in a meeting constitutes a waiver of notice of the meeting, unless the Director at the beginning of the meeting, or upon his or her arrival, objects to the meeting or the transaction of business at the meeting and does not thereafter vote for or assent to any action taken at the meeting. Neither the

business to be transacted at nor the purpose of a regular or special meeting need be specified in the notice or waiver of notice of the meeting.

Section 6. Attendance Via Telephone Conference Call. A Director may attend and participate in any meeting of the Directors or any joint election meeting of the Members and Directors by a conference telephone or similar communications equipment by which all persons participating in the meeting may communicate with each other if all participants are advised of the communications equipment and the names of the participants to the conference are divulged to all participants. Such participation in a meeting constitutes presence in person at the meeting.

Section 7. Quorum. At least one-third (1/3) of the voting members of the Board then in office constitutes a quorum for transaction of business unless the Articles of Incorporation provide for a larger or smaller number. The vote of the majority of Board members present at a meeting at which a quorum is present constitutes the action of the Board unless the vote of a larger number is required by statute, the Articles of Incorporation or these By-laws. If a quorum shall not be present at any meeting of the Board, the Directors present thereat may adjourn the meeting from time to time, without notice other than announcement at the meeting, until a quorum shall be present.

Section 8. Written Consent to Action. Unless otherwise provided by the Articles of Incorporation, action required or permitted to be taken pursuant to authorization voted at a meeting of the Board may be taken without a meeting if, before or after the action, all members of the Board then in office consent thereto in writing. The written consents shall be filed with the minutes of the proceedings of the Board. The consent has the same effect as a vote of the Board for all purposes.

ARTICLE IV

NOTICES

Section 1. Service. When a notice or communication is required or permitted by these By-laws or statute to be given by mail, it shall be mailed, except as otherwise provided herein or in said statute, to the person to whom it is directed at the address designated by him/her for that purpose or, if none is designated, at his/her last known address. The notice or communication is given when deposited, with postage thereon prepaid, in a post office or official depository under the exclusive care and custody of the United States postal service. The mailing shall be registered, certified or other first-class mail except where otherwise provided by statute.

Section 2. Waiver. When, under statutory requirements or the Articles of Incorporation or these By-laws or by the terms of an agreement or instrument, the Corporation or the Board or any committee thereof may take action after notice to any person or after lapse of a prescribed period of time, the action may be taken without notice and without lapse of the period of time, if at any time before or after the action is completed the person entitled to notice or to participate in the action to be taken, submits a signed waiver of such requirements.

ARTICLE V

COMMITTEES

Section 1. General Powers. The Board, by resolution adopted by a vote of a majority of its Directors, may designate one or more committees, each committee consisting of one or more Directors. The Board may also designate one or more Directors as alternate committee members who may replace an absent or disqualified member at a committee meeting. If a committee member is absent or disqualified from voting, then members present at a meeting who are not disqualified from voting may, whether or not they constitute a quorum, unanimously appoint an alternate committee member to act at the committee meeting in place of the absent or disqualified member. All committees designated by the Board shall serve at the pleasure of the board.

A committee designated by the Board may exercise any powers of the Board in managing the Corporation's business and affairs, to the extent provided by resolution of the Board. However, no committee shall have the power to

(a) amend the articles of incorporation;
(b) adopt an agreement of merger or consolidation;
(c) amend the bylaws of the corporation;
(d) fill vacancies on the board; or
(e) fix compensation of the directors for serving on the board or on a committee.

Section 2. Meetings. Committees shall meet as directed by the Board, and their meetings shall be governed by the rules provided in Article III for meetings of the Board. Minutes shall be recorded at each committee meeting and shall be presented to the Board.

Section 3. Consent to Committee Actions. Any action required or permitted to be taken pursuant to authorization of a committee may be taken without a meeting if, before or after the action, all members of the committee consent to the action in writing. Written consents shall be filed with the minutes of the committee's proceedings.

ARTICLE VI

OFFICERS

Section 1. Officers. The officers of the Corporation shall be elected by the Board of Directors and shall be a president, secretary, treasurer and/or such other officers as may be determined by the Board.

Section 2. Election. The Board of Directors at its first meeting shall elect a nominee for president, and shall elect a secretary, treasurer, and such other officers determined by the Board, none of whom need be a member of the Board. Any two offices may be held by the same person.

Section 3. Additional Officers. The Board of Directors may appoint such other officers, assistant officers, employees and agents as it deems necessary and prescribe their powers and duties.

Section 4. Term. An officer elected or appointed shall hold office for the term for which he/she is elected or appointed and until his/her successor is elected or appointed and qualified or until his/her resignation or removal. An officer elected or appointed by the Board may be removed by the Board with or without cause. An officer may resign at any time by providing written notice to the Corporation. The resignation will be effective on receipt of the notice or at a later time designated in the notice. Elections shall be held at the annual meeting.

CHAIRPERSON OF THE BOARD

Section 5 Duties. The Chairperson of the Board shall preside at all meetings of the Board of Directors.

THE PRESIDENT

Section 6. Duties. The President shall be the chief executive officer of the Corporation; in the absence of the Chairperson of the Board, shall preside at all meetings of the Board of Directors; shall have general and active management of the business of the Corporation; shall in consultation with the other officers of the Corporation develop an operating and capital expenditure budget for the Corporation and shall see that all orders and resolutions of the Board of Directors are carried into effect.

Section 7. Execution of Documents. The President shall execute bonds, mortgages and other contracts except where required or permitted by law to be otherwise signed and executed and except where the signing and execution thereof shall be expressly delegated by the Board of Directors to some other officer or agent of the Corporation.

THE VICE-PRESIDENT

Section 8. Duties. The Vice-President, if any, or, if there shall be more than one, the Vice-Presidents in the order determined by the Board of Directors, shall, in the absence or disability of the President, perform the duties and exercise the powers of the President and shall perform such other duties and have such other powers as the Board of Directors may from time to time prescribe. The Vice-President, in his/her capacity as Assistant Chairperson of the Board of Directors shall act in that capacity in the absence of the Chairperson.

THE SECRETARY

Section 9. Duties. The Secretary shall attend all meetings of the Board of Directors and record all the proceedings of the meetings of the Corporation and of the Board of Directors in a book to be kept for that purpose and shall perform like duties for the standing committees when required. The Secretary shall give, or cause to be given, notice of all special meetings of the Board of Directors, and shall perform such other duties as may be prescribed by the

Board of Directors or President, under whose supervision the Secretary shall be. The Secretary shall have custody of the corporate seal of the Corporation, if one is authorized, and the Secretary or an Assistant Secretary shall have authority to affix the same to any instrument requiring it and, when so affixed, it may be attested by the signature of the Secretary or by the signature of such Assistant Secretary. The Board of Directors may give general authority to any other Officer to affix the seal of the Corporation and to attest the affixing by his/her signature.

Section 10. Assistant. The Assistant Secretary, if there be one or, if there be more than one, the Assistant Secretaries in the order determined by the Board of Directors, shall in the absence or disability of the Secretary perform the duties and exercise the powers of the Secretary and shall perform other duties and have such other powers as the Board of Directors may from time to time prescribe.

THE TREASURER

Section 11. Duties. The Treasurer shall have the custody of the corporate funds and securities and shall keep full and accurate accounts of receipts and disbursements in books belonging to the Corporation and shall deposit all moneys and other valuable effects in the name and to the credit of the Corporation in such depositories as may be designated by the Board of Directors.

Section 12. Accounting. The Treasurer shall disburse the funds of the Corporation as may be ordered by the Board of Directors, taking proper vouchers for such disbursements, and shall render to the President and the Board of Directors, at its regular meetings or when the Board of Directors so requires, an account of all his/her transactions as Treasurer and of the financial condition of the Corporation.

Section 13. Bond. If required by the Board of Directors, the Treasurer shall give the Corporation a bond in such sum and with such surety or sureties as shall be satisfactory to the Board of Directors for the faithful performance of the duties of the office of Treasurer and for the restoration to the Corporation, in case of his/her death, resignation, retirement or removal from office, of all books, papers, vouchers, money and other property of whatever kind in his/her possession or under his/her control belonging to the Corporation.

Section 14. Assistant. The Assistant Treasurer, if there be one, or, if there be more than one, the Assistant Treasurers in the order determined by the Board of Directors, shall in the absence or disability of the Treasurer perform the duties and exercise the powers of the Treasurer and shall perform such other duties and have such other powers as the Board of Directors may from time to time prescribe.

ARTICLE VII

INDEMNIFICATION OF DIRECTORS AND OFFICERS

Section 1. Third-Party Suits. To the extent permitted by Michigan law from time to time in effect and subject to the provisions of this Article VII, the Corporation shall indemnify a person who was or is a party to or is threatened to be made a party to a threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative or

investigative, and whether formal or informal, other than an action by or in the right of the Corporation, by reason of the fact that he or she is or was a Director, officer, employee, nondirector volunteer, or agent of the Corporation, or is or was serving at the request of the Corporation as a director, officer, partner, trustee, employee, nondirector volunteer, or agent of another foreign or domestic corporation, business corporation, partnership, joint venture, trust, or other enterprise, whether for profit or not for profit, against expenses (including attorneys' fees), judgments, penalties, fines, and amounts paid in settlement actually and reasonably incurred by him or her in connection with the action, suit or proceeding, if the person acted in good faith and in a manner he or she reasonably believed to be in or not opposed to the best interests of the Corporation and the person submits a written claim for indemnification as hereinafter provided and, with respect to a criminal action or proceeding, had no reasonable cause to believe his or her conduct was unlawful and the person submits a written claim for indemnification as hereinafter provided. The termination of an action, suit, or proceeding by judgment, order, settlement, conviction, or upon a plea of *nolo contendere* or its equivalent shall not of itself create a presumption that the person did not act in good faith and in a manner which he or she reasonably believed to be in or not opposed to the best interests of the Corporation and, with respect to a criminal action or proceeding, had reasonable cause to believe his or her conduct was unlawful.

The right to indemnification conferred in this section shall be a contract right.

Section 2. Suits By or in the Right of the Corporation. To the extent permitted by Michigan law from time to time in effect and subject to the provisions of this Article VII, the Corporation shall indemnify a person who was or is a party to or is threatened to be made a party to a threatened, pending, or completed action or suit by or in the right of the Corporation to procure a judgment in its favor by reason of the fact that he or she is or was a Director, officer, employee, nondirector volunteer, or agent of the Corporation, or is or was serving at the request of the Corporation as a director, officer, partner, trustee, employee, nondirector volunteer, or agent of another foreign or domestic corporation, business corporation, partnership, joint venture, trust, or other enterprise, whether for profit or not for profit, against expenses, including actual and reasonable attorneys' fees, and amounts paid in settlement incurred by the person in connection with the action or suit if the person acted in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the Corporation and the person provides a written claim for indemnification as hereinafter provided. Indemnification shall not be made, however, for a claim, issue, or matter in which the person shall have been found liable to the Corporation unless and only to the extent that the court in which the action or suit was brought has determined upon application that, despite the adjudication of liability but in view of all the circumstances of the case, the person is fairly and reasonably entitled to indemnification for expenses which the court considers proper.

The right to indemnification conferred in this section shall be a contract right.

Section 3. Indemnification Against Expenses. To the extent that a Director, officer, employee, nondirector volunteer, or agent of the Corporation has been successful on the merits or otherwise in defense of an action, suit, or proceeding referred to in Section 1 or 2 of this Article VII, or in defense of a claim, issue or matter in the action, suit, or proceeding, he or she shall be indemnified against actual and reasonable expenses, including attorneys' fees, incurred by him or her in connection with the action, suit, or proceeding and in any action, suit, or proceeding brought

to enforce the mandatory indemnification provided in this subsection.

Section 4. Determination that Indemnification is Proper. Any indemnification under Section 1 or 2 of this Article VII, unless ordered by a court, shall be made by the Corporation only as authorized in the specific case upon a determination that indemnification of the person is proper in the circumstances because he or she has met the applicable standard of conduct set forth in said Sections 1 and 2 and upon an evaluation of the reasonableness of expenses and amounts paid in settlement. Such determination shall be made within 30 days after a written claim for indemnification has been received by the Corporation and shall be made in any of the following ways: (1) by a majority vote of a quorum of the Board consisting of Directors who were not parties or threatened to be made parties to the action, suit, or proceeding; or (2) if such a quorum is not obtainable, then by a majority vote of a committee of Directors duly designated by the Board and consisting solely of two (2) or more Directors not at the time parties or threatened to be made parties to the action, suit, or proceeding; or (3) by independent legal counsel in a written opinion, which counsel has been selected in one of the following ways: (a) by the Board or its committee in the manner described in Subsection 4(1) or 4(2) of this Article VII, or (b) if a quorum of the Board cannot be obtained under Subsection 4(1) and a committee cannot be designated under Subsection 4(2) of this Article VII, by the Board; or (4) by all independent Directors, if there be any, who are not parties or threatened to be made parties to the action, suit, or proceeding.

If a person is entitled to indemnification under Section 1 or 2 of this Article VII for a portion but not for the total amount of expenses, including attorneys' fees, judgments, penalties, fines, and amounts paid in settlement, the Corporation shall indemnify the person for the portion of the expenses, judgments, penalties, fines, or amounts paid in settlement for which the person is entitled to be indemnified.

Section 5. Reimbursement of Expenses. Reasonable expenses incurred in defending a civil or criminal action, suit, or proceeding described in Sections 1 and 2 of this Article VII may be paid by the Corporation in advance of the final disposition of such action, suit or proceeding if all of the following apply: (1) the person furnishes the Corporation a written affirmation of his or her good faith belief that he or she has met the applicable standard of conduct set forth in Sections 1 and 2 of this Article VII; (2) the person furnishes the Corporation a written undertaking, executed personally or on his or her behalf, to repay the advance if it is ultimately determined that he or she did not meet said standard of conduct; and (3) a determination is made that the facts then known to those making the determination would not preclude indemnification under the Michigan Nonprofit Corporation Act, such determination to be made as set forth in Section 4 of this Article VII. The undertaking shall be by unlimited general obligation of the person on whose behalf advances are made but need not be secured.

Section 6. Right of Indemnitee to Bring Suit. If a claim for indemnification is not paid in full by the Corporation within forty-five (45) days after a written claim has been received by the Corporation, the officer, Director, employee, nondirector volunteer, or agent who submitted the claim (hereinafter the "Indemnitee") may at any time thereafter bring suit against the Corporation to recover the unpaid amount of the claim. If successful in whole or in part in any such suit or in a suit brought by the Corporation to recover advances, the Indemnitee shall be entitled to be paid also the reasonable expenses incurred in prosecuting or defending such claim.

In any action brought by the Indemnitee to enforce a right hereunder (other than an action brought to enforce a claim for expenses incurred in defending any proceeding in advance of its final disposition where the required undertaking, if any, has been tendered to the Corporation) it shall be a defense that the Indemnitee has not met the applicable standard of conduct set forth in Section 1 or 2, and it shall also be a defense that the expenses incurred or amounts paid in settlement were unreasonable. Furthermore, in any action brought by the Corporation to recover advances, the Corporation shall be entitled to recover such advances if the Indemnitee has not met the applicable standard of conduct set forth in Section 1 or 2.

Neither the failure of the Corporation (including its Board of Directors, or independent legal counsel) to have made a determination prior to the commencement of such action that indemnification of the Indemnitee is proper in the circumstances because he or she has met the applicable standard of conduct set forth in Section 1 or 2, nor an actual determination by the Corporation (including its Board of Directors, or independent legal counsel) that the Indemnitee has not met such applicable standard of conduct or that expenses incurred or amounts paid in settlement were unreasonable, shall be a defense to an action brought by the Indemnitee or create a presumption that the Indemnitee has not met the applicable standard of conduct. In any action brought by the Indemnitee to enforce a right hereunder or by the Corporation to recover payments by the Corporation of advances, the burden of proof shall be on the Corporation.

Section 7. By-laws Not Exclusive. The indemnification or advancement of expenses provided under Sections 1 through 5 of this Article VII is not exclusive of other rights to which a person seeking indemnification or advancement of expenses may be entitled under the Corporation's Articles of Incorporation, By-laws, or a contractual agreement. However, the total amount of expenses advanced or indemnified from all sources combined shall not exceed the amount of actual expenses incurred by the person seeking indemnification or advancement of expenses. The indemnification provided for in Sections 1 through 5 continues as to a person who ceases to be a Director, officer, partner, trustee, employee, nondirector volunteer, or agent, and shall inure to the benefit of the heirs, executors, and administrators of the person.

Section 8. Liability Insurance. The Corporation may purchase and maintain insurance on behalf of any person who is or was a Director, officer, employee, nondirector volunteer, or agent of the Corporation or is or was serving at the request of the Corporation as a director, officer, partner, trustee, employee, nondirector volunteer, or agent of another corporation, business corporation, partnership, joint venture, trust or other enterprise against any liability asserted against him or her and incurred by him or her in any such capacity or arising out of his or her status as such, whether or not the Corporation would have power to indemnify him or her against such liability under the Michigan Nonprofit Corporation Act or Sections 1 through 6 of this Article VII.

Section 9. Definitions. As used herein, "Corporation" includes all constituent corporations absorbed in a consolidation or merger and the resulting or surviving corporation, or business corporation so that a person who is or was a Director, officer, employee, nondirector volunteer, or agent of the constituent corporation or is or was serving at the request of the constituent corporation as a Director, officer, partner, trustee, employee, nondirector volunteer, or agent of another foreign or domestic corporation, business corporation, partnership, joint venture, trust, or other enterprise whether for profit or not for profit shall stand in the same position under the provisions of this section with respect to the resulting or surviving corporation or business

corporation as the person would if he or she had served the resulting or surviving corporation or business corporation in the same capacity.

As used herein, "other enterprise" shall include employee benefit plans; "fines" shall include any excise taxes assessed on a person with respect to an employee benefit plan; and "serving at the request of the Corporation" shall include any service as a Director or officer of the Corporation which imposes duties on, or involves services by, the Director or officer with respect to an employee benefit plan, its participants, or its beneficiaries; and a person who acted in good faith and in a manner he or she reasonably believed to be in the interest of the participants and beneficiaries of an employee benefit plan shall be considered to have acted in a manner "not opposed to the best interests of the Corporation or its shareholders" as referred to in Sections 1 and 2.

ARTICLE VIII

STATEMENTS

Section 1. Directors' Annual Statement. At least once in each year the Board of Directors shall cause a financial report of the Corporation for the preceding fiscal year to be made and distributed to each Director thereof within four months after the end of the fiscal year. The report shall include the Corporation's statement of income, its year-end balance sheet and, if prepared by the Corporation, its statement of source and application of funds and such other information as may be required by statute.

Section 2. Financial Statement to Directors. Upon written request of a Director, the Corporation shall mail to the Director its balance sheet as at the end of the preceding fiscal year; its statement of income for such fiscal year; and, if prepared by the Corporation, its statement of source and application of funds for such fiscal year.

ARTICLE IX

MISCELLANEOUS PROVISIONS

Section 1. Contracts. The Board of Directors may authorize any Director or officer, agent or agents, to enter into any contract or execute or deliver any instrument in the name of or on behalf of the Corporation, and such authorization may be general or confined to specific instances. In the absence of other designation, all deeds, mortgages, and instruments of assignment or pledge made by the Corporation shall be executed in the name of the Corporation by the president, the secretary, the treasurer or their designee.

Section 2. Loans. No indebtedness or borrowed money shall be contracted on behalf of the Corporation and no evidences of such indebtedness shall be issued in its name unless authorized by or under the authority of a resolution of the Board of Directors. Such authorization may be general or confined to specific instances.

Section 3. Checks, Drafts, Etc. All checks, drafts, or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation, shall be signed by such Director or Directors, agent or agents of the Corporation as determined by

the Directors.

Section 4. Fiscal Year. The fiscal year of the Corporation shall correspond to each calendar year, that is, from January 1 through December 31 of each year.

ARTICLE X

AMENDMENTS

The Bylaws of the Corporation may be amended by a majority vote of the Board of Directors at any regular or special meeting of the Board, provided that each member of the Board shall have been notified in writing of the proposed amendment at least five (5) days prior to the meeting at which the proposed amendment is presented for approval. No amendment of these Bylaws that is inconsistent with the Articles of Incorporation shall become effective prior to an amendment that may be required in the Articles of Incorporation.

ARTICLE XI

DISSOLUTION

Section 1. Authorization. The dissolution of the Corporation must be authorized by the adoption of a resolution to dissolve by a vote of two thirds of the Directors present in person or by proxy at a meeting called for that purpose.

Section 2. Disposition of Assets. Upon the dissolution of the Corporation, the assets shall be disposed of as provided in the Articles of Incorporation.

Section 3. Alternate Dissolution. If there is not a quorum at two consecutive annual meetings, or if two consecutive annual meetings are not conducted, the Secretary of the Corporation shall call for dissolution of the Corporation under the terms and conditions described in this Article XI. A resolution shall be mailed to all of the Board members. The dissolution shall be authorized if two-thirds of the responding Board members approve the resolution.

ARTICLE XII

The Corporation and the Board, by their actions, shall not discriminate against any person or organization because of religion, race, color, national origin, age, sex, height, weight, marital status or disability.

MICHIGAN LOTTERY
Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL.432.103(9))

At a Regular (REGULAR OR SPECIAL) meeting of the Lansing City Council (TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD)

called to order by President Quinney on June 29, 2009 (DATE)

at 7:00 (TIME) a.m. (p.m.) the following resolution was offered:

Moved by Councilmember Kaltenbach and supported by the Lansing City Council

that the request from The First Tee of Mid-Michigan (NAME OF ORGANIZATION) of Lansing (CITY),

county of Ingham (COUNTY NAME), asking that they be recognized as a

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for Approval (APPROVAL/DISAPPROVAL).

APPROVAL		DISAPPROVAL	
Yeas:	7	Yeas:	
Nays:	0	Nays:	
Absent:	1	Absent:	

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted by the Lansing City Council (TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD) at a Regular (REGULAR OR SPECIAL) meeting held on June 29, 2009 (DATE).

SIGNED: _____ (TOWNSHIP, CITY, OR VILLAGE CLERK)

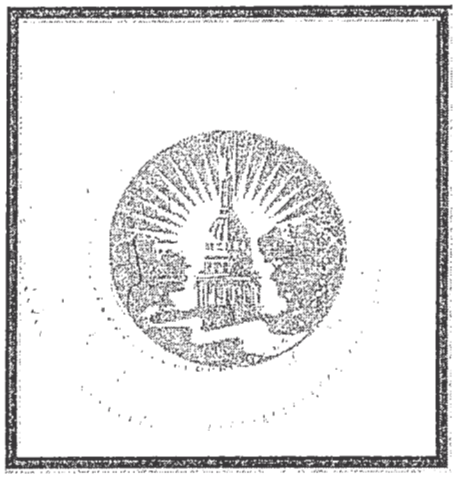
Chris Swope, Lansing City Clerk (PRINTED NAME AND TITLE)

124 W. Michigan Avenue, 9th Floor City Hall, Lansing, MI 48933 (ADDRESS)

COMPLETION: Required.
PENALTY: Possible denial of application.

BSL-CG-1153(R10/06)

I, CHRIS SWOPE, CITY CLERK of the City of Lansing, Michigan, do hereby certify that I have compared the annexed copy of Resolution #232 of 2009, Recognition of Non-Profit Status in the City of Lansing to The First Tee of Mid-Michigan, which was Adopted on June 29, 2009 with the original now on file in my office, and that it is a correct copy thereof, and of the whole of such original.



SEAL

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the City of Lansing this 30th Day of June, A.D. 2009

CHRIS SWOPE, City Clerk

RESOLUTION #2009-232

BY THE COMMITTEE ON GENERAL SERVICES

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, The First Tee of Mid-Michigan has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license pursuant to MCL 432.103 (9); and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes The First Tee of Mid-Michigan as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to The First Tee of Mid-Michigan of P.O. Box 10032 Lansing, Michigan 48910.

BY THE <<COMMITTEES>>
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Capital Rea Golf for Youth, Inc. has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license pursuant to MCL 432.103 (9); and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes the Capital Rea Golf for Youth, Inc. as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to the Capital Rea Golf for Youth, Inc. of 1526 East Mt. Hope Avenue Lansing, MI 48910.

September 18, 2018

Lansing City Clerk
9th Floor
City Hall
Lansing, MI 48933

Re: Appeal of Trash Assessment at 1918 Ray Street

Dear Mr. Swope:

Please accept this letter as appeal of a denial by the Claims Review Committee dated August 20, 2018 on this matter. My appeal is based on a lack of due process leading up to the assessment and justification for the amount of the assessment.

First, neither I nor the tenant at the property received notice of the violation in advance of the collection notice dated May 29, 2018. There are copies of notices in the record provided by the city in the appeal to the Claims Review Committee, yet no such notice made it into my PO Box nor to the tenant. Had I received the notice, I would have ensured that the issue was addressed. Under the circumstances, I was not afforded the opportunity to do so.

Second, the amount of trash shown in the pictures provided as evidence makes a $700 assessment seem excessive. Objectively it would not fill more than two standard residential trash cans. No one has even tried to justify how it could possibly cost that much to pick up a relatively small amount of trash (again, that could have been remedied if notice had been received). A large dumpster costs under a $1,000 to fill.

And finally, receiving a denial from the Claims Review Committee without explanation falls short of what I expect of city officials. As a property owner and a citizen, it feels like I'm being gouged and that the issues with this assessment are being consciously overlooked because it's easy to just say no without justification.

Thank you in advance for your consideration of this problem. I look forward to learning about the next steps in this process.

Sincerely,

Tanya Paslawski

Tanya Paslawski
Owner
Otis Realty
(517) 819-9683
PO Box 4543
East Lansing, MI 48823

City of Lansing
OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

August 20, 2018

Tanya Paslawski
P.O. Box 4543
East Lansing, MI 48823

Re: Claim – 1918 Ray St.

Dear Ms. Paslawski:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of $700.00 for property located at 1918 Ray St., Lansing, Michigan, and denied the claim you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

Venus Kumar

Venus Kumar
Paralegal

RECEIVED JUN 26 2018

City of Lansing

OFFICE OF THE CITY ATTORNEY

1587

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Tanya Paslawski DATE: 6/21/18

MAILING ADDRESS: P.O. Box 4543 EMAIL: tpaslawski@gmail.com

CITY: East Lansing STATE: MI ZIP CODE: 48823

TELEPHONE: Home ( ) Work (517) 819-9683

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 1918 Ray Street PARCEL NO. 33-01-01-28-226-131

DATE OF INCIDENT: 5/22/18 AMOUNT YOU WERE BILLED: 700.00

TOTAL AMOUNT YOU ARE CONTESTING: 700.00

TYPE OF ASSESMENT: Trash admin and contractor fee

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I received notice of this fee without any advance warnings. The tenant at the property also did not receive any notices. I understand the warning is required to be provided to at least give the opportunity to avoid such a large fee. For this reason, failure to provide proper notice, I dispute the fee.

A description of the claims review process is available on our website at: https://lansingmi.gov/349/Claims-Review-Process

CITY OF LANSING

316 N. CAPITOL SUITE C2
Lansing, MI 48933
Ph: (517) 483-4361
Fax: (517) 377-0100

DUE DATE:06/21/2018

INVOICE
05/29/2018

TOTAL AMOUNT DUE
$ 700.00

Bill To:
OTIS REALTY L L C
PO BOX 4543
EAST LANSING, MI 48823

Invoice Number	Record No.	Address	Amount Due
00113135	E18-02319	1918 RAY ST	$700.00

05/22/2018
Trash - Admin Fee
Trash - Contractor Charge

TOTAL DUE: $700.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
  City of Lansing Treasurers Office
  124 W Michigan Ave 1st Fl
  Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail

RECEIVED JUL 0 9 2018

9:15

DATE: 7/05/2018

PPN:	**33-01-01-28-226-131**
DATE SUBMITTED:	**06/26/2018**
ADDRESS OF VIOLATION:	**1918 Ray Street**
LISTED TAXPAYER OF RECORD:	**Otis Realty LLC**
OTHER TAXPAYER OF RECORD:	
CLAIMANT:	**Paslawski, Tanya**
CLAIMANT'S ADDRESS:	**P.O. Box 4543 East Lansing, MI 48823**
TYPE OF ACTIONS CONTESTED:	**Trash Removal**
VIOLATION DATE:	**05/01/2018**
NOTIFICATION DATE:	**05/01/2018**
2ND NOTICE ASSESSMENT DATE:	
AMOUNT OF ASSESSMENT:	**$700.00**
CONTRACTOR NAME - INVOICE NO. - DATE:	**Crutcher 18-T068 5/18/2018**
AMOUNT OF CLAIM:	**$700.00**

1587

ADDITIONAL ACTIONS CONTESTED:

VIOLATION DATE:	
NOTIFICATION DATE:	
2ND NOTICE ASSESSMENT DATE:	
AMOUNT OF ASSESSMENT:	
CONTRACTOR NAME - INVOICE NO. - DATE:	
AMOUNT OF CLAIM:	
MEMO DATE – INVOICE NO.:	

HISTORY:	**Failure to Comply 1/18/2018**	**Trash Violation 5/01/2018**		
CITATIONS IN PREVIOUS YEARS:	**Trash Violation 4/02/2015** **Trash Violation 6/24/2015**	**Trash Violation 5/08/2015** **Trash Violation 4/14/2016 (trash removal done)**	**Grass Violation 5/13/2015** **Grass Violation 5/24/2016**	**Grass Violation 6/24/2015** **Grass Violation 6/20/2017**
CLAIMANT'S CIRCUMSTANCES:	**See Attached**			

CODE OFFICER'S NOTES: This property was cited for a trash violation on 5/01/2018 with a compliance due date of 5/08/2018. The officer rechecked the property on 5/09/2018 the violation were still present and the property was submitted to the trash contractor for removal. The contractor arrived on 5/18/2018 violations were still present on the front porch and they were removed. Proper notice was sent to the owner and to the occupant as required. This property has a long history of premise violations and this property had a trash removal done previously in 2016. This office recommends denial of the claim.

Andy Schor, Mayor

Economic Development & Planning
Code Enforcement Office
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

OTIS REALTY L L C
PO BOX 4543
EAST LANSING, MI 48823

Violation Date: 05/01/2018
Violation Location: 1918 RAY ST
Parcel No: 33-01-01-28-226-131
Compliance Due Date: May 08, 2018

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Trash found in bags/boxes

Violation: Indoor type furniture in the outdoors

INSPECTOR COMMENTS: ***between the curb and side walk and also on the front porch.***

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice**. The contractor's expenses plus a $265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra $75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Jacob Odom (517) 483 4378 **Jacob.Odom@lansingmi.gov**

Andy Schor, Mayor

Economic Development & Planning
Code Enforcement Office
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

Occupant
1918 RAY ST
LANSING, MI 48910

Violation Date:	05/01/2018
Violation Location:	1918 RAY ST
Parcel No:	33-01-01-28-226-131
Compliance Due Date:	May 08, 2018

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

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Code Officer: Jacob Odom (517) 483 4378 **Jacob.Odom@lansingmi.gov**

Andy Schor, Mayor

Economic Development & Planning
Code Enforcement Office
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 05/09/2018

TAXPAYER: OTIS REALTY L L C, PO BOX 4543 EAST LANSING, MI 48823

Location of Work:

Enf Num: E18-02319

Address: 1918 RAY ST
Lot No:
Description:
Parcel No: 33-01-01-28-226-131

Remove Trash and Debris

Work Authorized:
Violation: Trash found in bags/boxes

Violation: Indoor type furniture in the outdoors

INSPECTOR COMMENTS: ***between the curb and side walk and also on the front porch.***

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 2
Authorized Cubic Yards: 8

Warning Comment:
<NONE>

Submitted By: Jacob Odom (517) 483 4378

This action is authorized by the Manager of Code Compliance

Nuisance Fees
City of Lansing Treasurers Office
124 W Michigan Ave 1st Floor
Lansing, MI 48933
Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 05/22/2018
Due Date: 06/21/2018
Pay Invoice In Full

OTIS REALTY L L C
PO BOX 4543
EAST LANSING MI 48823

Inv Number: 00113135
Parcel: 33-01-01-28-226-131
Address: 1918 RAY ST

Parcel: 33-01-01-28-226-131 **Bill Detail**

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00113135		E18-02319	1918 RAY ST	$700.00

Fee Details:	Quantity	Description	Balance
	1.000	Trash - Admin Fee	$ 265.00
	435.000	Trash - Contractor Charge	$ 435.00

Total Amount Due $ 700.00

Questions regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

Payment Information:
- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
  City of Lansing Treasurers Office
  124 W Michigan Ave 1st Fl
  Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:
If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

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By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04
Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Eric's Refuse LLC
P.O. Box 16035
Lansing, MI 48901 US
ericsrefuse@hotmail.com

INVOICE

BILL TO
Lansing Fire Department
316 N Capitol, Ste. C-1
Lansing, MI 48933-1238

INVOICE # 1842
DATE 05/20/2018

PROPERTY ADDRES
1918 ray ST

PARCEL NUMBER
33-01-01-28-226-131

ACTIVITY	QTY	RATE	AMOUNT
city:1hour 3 yards first hour and 3 cubic yards	1	175.00	175.00
city:add hours any hours after 1	1	150.00	150.00
city:add cy any after 3	5	22.00	110.00
5/18/18 8 yards Jacob Odom Had to remove loose trash from porch between car and brush			

BALANCE DUE **$435.00**

1918
05/18/2018 18:30

05/18/2018 18:30

05/18/2018 19:42

STATE OF MICHIGAN
RICK SNYDER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

October 4, 2018

Mark Burzych, attorney
c/o Tannin LLC
mburzych@fsbrlaw.com

RID # 1810-13791 Reference/Transaction: Transfer Location 2018 Class C & SDM License With Sunday Sales Permit (PM), Catering Permit, Specific Purpose Permit (Food) and Outdoor Service (1 Area) From 5100 Marsh Rd, Ste C, Okemos to 1620 E Michigan, Lansing, Transfer Governmental Unit Under MCL 436.1531 (1) From Meridian Township to Lansing City and Cancel Existing Outdoor Service Area

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: Tannin LLC

Business address and phone number: 1620 E. Michigan Ave, Lansing MI 49812, Ingham County

Home address and phone number of partner(s)/subordinates:

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (866) 813-0011

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division (866) 813-0011

cc: Lansing City Clerk

STATE OF MICHIGAN
RICK SNYDER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

October 3, 2018

John Doyle, attorney
c/o Markham Enterprises, Inc.
john.doyle924@gmail.com

RID # 1809-13440 Reference/Transaction: Transfer Location Escrowed 2018 SDD & SDM License With Sunday Sales Permit (AM), Sunday Sales Permit (PM) And Motor Vehicle Fuel Pumps Issued Under MCL 436.1541(1) $250,000 Excluding Hardware, Apparel, Sporting Goods, Etc. & 5' (Inside) And MCL 436.1541(6) 5' (Inside) From 2900 Dunckel To 3000 Dunckel, Ste A, Lansing

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: Markham Enterprises, Inc

Business address and phone number: 3000 Dunckel Rd, Ste A, Lansing MI 48910, Ingham County

Home address and phone number of partner(s)/subordinates:

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (313) 284-6330

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

cc: Lansing City Clerk