



AGENDA
Committee on General Services
Tuesday, October 9, 2018 @ 4:00 p.m.
City Council Conference Room, City Hall 10th Floor

Councilmember Patricia Spitzley, Chair
Councilmember Adam Hussain, Vice Chair
Councilmember Carol Wood, Member

1. Call to Order

2. Approval of Minutes:

- September 24, 2018

3. Public Comment on Agenda Items

4. Discussion/Action:

A.) **RESOLUTION** - Claim Appeal; 1009 Cady Court; Lilas Smyth; \$2,721.00

B.) **RESOLUTION** - Claim Appeal #1603; 5818 Hughes Road; Thomas Price;
\$2,711.50

C.) **UPDATE** – Liquor Licenses and the Liquor Control Commission

5. Pending

6. Other

Place on File:

Downtown Lansing Inc., 2017 Annual Report

7. Adjourn

[illegible]



MINUTES

Committee on General Services

Monday, September 24, 2018 @ 4:00 p.m.

City Council Conference Room, City Hall 10th Floor

CALL TO ORDER

The meeting called to order at 4:02 p.m.

ROLL CALL

Council Member Patricia Spitzley, Chair

Council Member Adam Hussain, Vice Chair

Council Member Carol Wood, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager

Scott Sanford, Code Compliance

Eric Brewer, Council Internal Auditor

Lisa Hagen, Assistant City Attorney

Elaine Womboldt

Kathy Miles

Erika Philips

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM AUGUST 28, 2018 AS PRESENTED. MOTION CARRIED 3-0.

Public Comment on Agenda Items

No public comment at this time.

Discussion/Action:

RESOLUTION - Claim Appeal #1540; 919 Westmoreland Avenue; Erika Philips; \$754.31

Scott read the code officers notes as follows:

CODE OFFICER'S NOTES: This property was cited for a trash violation on 7/26/2017 the Premise Inspector was contacted on 8/04/2017 two days after the compliance date to request an extension. The Premise Officer had not yet rechecked the property and granted the requested extension. The officer returned to recheck the property on 8/14/2018 and multiple violations remained as noted in the recheck pictures. The contractor arrived on 9/25/2017 and the same violations were still present plus additional violations which were also removed. Per the pictures the premises were in disrepair as violations were on the front porch, driveway and backyard. This property has a shed and two car garage items should be stored in these structure not left in the yard. The contractor would not be able to tell some of the items removed were for outdoor use as they were not put together and pieces of were lying about. The rug in question had brush on it when the contractor arrived and this the rug is not meant to be left in the driveway exposed to the elements. The furniture on the front porch seems to be in disrepair the one chair and torn please see pictures as one chair has something hanging down the other chair does not and the seats appear to be in disrepair. Picture clearly show the property needed to be cleaned and this office recommends denial of the claim.

Mr. Sanford concluded by stating that Code Compliance recommends denial.

Mr. Brewer confirmed the claims review committee reviewed it on 7.25.2018, and they looked for the pre-authorization for the work but were only able to obtain the 1 hour and 10 yards initial request. Therefore the Committee reduced the bill to that amount. Per the letter from law to the claimant after that meeting, the amount was reduced down to \$594.00 still owing.

Ms. Philips provided details to her situation including a family issue that caused some of the issues and lack of her obtaining any notifications. She then appealed the amounts on the contractor invoice, and voiced her concern that until the claims review committee meeting she was not provided any details on what was picked up, the invoice or total cost, so she felt she could not prepare. Ms. Philips appealed to lower the amount.

Council Member Spitzley went through the policy and process with Ms. Philips on notifications, timelines and contractor assignment.

The Committee and Law discussed the fees including the administration fee of \$265, the hourly rate and material cleanup. Ms. Philips appealed for her costs to replace items that were taken including a chair from the front porch and compost material that would be used for a raised flower bed. She again appealed that Code Compliance would not provide her any information on the fees or work performed.

Council Member Hussain made the Committee and Law aware he was a teacher to the claimant's children and asked if he should recuse himself. Ms. Hagen stated no need.

Council Member Wood acknowledged the Claims Review Committee on their fair determination based on the information that was provided.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RECOMMENDATIONS OF THE CLAIMS REVIEW COMMITTEE AND GRANT \$627.50 THE CLAIM AND A REMAINING PAYMENT DUE OF \$594.00. MOTION CARRIED 3-0.

Pending

Michigan Liquor Control Commission; New SDM License; MCL 436.1533(5) for Dolgencorp, L
LC; 2712 S Cedar Street, Lansing MI 4810-3029- **Pending Application**
Placed on File

Adjourned

Adjourned at 4:34 p.m.

Submitted by Sherrie Boak, Office Manager, Lansing City Council

Approved by the Committee on _____

Claim #1581

1009 Cady Court

\$2721.00 (per claim form 6/7/2018) / \$2494.00 (per hand written note 8/27/2018)

Incident Date (per claim application) – May 2, 2018

Incident Date (per Code Report) – April 12, 2018

Taxes-

Filed Claim – June 7, 2018

Claims Review Committee Hearing – August 20, 2018

Claims Review Committee Letter – August 20, 2018

Referred to City Council – September 10, 2018

Referred to Committee on General Services – September 25, 2018

RECEIVED AUG 27 2018



UNITY
WORLD
DAY OF
PRAYER

I am a healing presence.

517-483-2616

I Lilas G Smyth
W~~hs~~ to appeal the
amount of 2494.00
For proerty located 1009
Cady Ct Lansing MI
48906 and have it reduce
to a lesser charge where
the \$10me items weren't
even mine and some
were recyclable
and some of my new
Items were stolen by a
small Creanta/ women
and a man that was in
his 40s/50s were taken
Items and Food out
of my house from the neighbor
hood that came from the
front of 1003 N Penn St from one
of the houses and access my computer



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Lilas Grace Smyth DATE: 6-2-2018
 MAILING ADDRESS: 1009 Cady Ct EMAIL: Lilas.Smyth@yahoo.com
 CITY: Lansing STATE: Michigan ZIP CODE: 48906-5402
 TELEPHONE: Home (517) 763-2966 Work (517) 331-9499

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 1009 Cady Ct Lansing MI 48906-5402 PARCEL NO. 33501-01-10-329-061
 DATE OF INCIDENT: May 2-2018 AMOUNT YOU WERE BILLED: _____
 TOTAL AMOUNT YOU ARE CONTESTING: 2771.00
 TYPE OF ASSESMENT: Garbage or Salvage Removed

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

Putting on heavy Gray door trap and the garbage that was hauled before I went in the hospital was Recycle in Recycle container or bags which was brand new and a lot of it was taken out of the house by neighbors or other delinquents and brand new beds and and curtains insulated that was brand new for my sons and I and they think they have captive and are postions and they have squatters rights where they say they

A description of the claims review process is available on our website at: [http://www.lansingmi.gov/Government/City Attorney/Forms & Documents/Claims Review Committee Form](http://www.lansingmi.gov/Government/City%20Attorney/Forms%20and%20Documents/Claims%20Review%20Committee%20Form)

sons and boy friend and they had rights to do what they wanted what are positions and food by relocating them threw the City houses including pictures, stuff and more the things that was hauled was theirs position that the neighbors put in my property and then they hold from us just because



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: _____ DATE: June 2 2018

MAILING ADDRESS: _____ EMAIL: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE: Home () _____ Work () _____

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: _____ PARCEL NO. 33-01-07-10-324-001

DATE OF INCIDENT: _____ AMOUNT YOU WERE BILLED: _____

TOTAL AMOUNT YOU ARE CONTESTING: _____

TYPE OF ASSESMENT: Identity Theft and belonging

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

They had on their property at 1024 or 21 twenty
cadby ct and 1003 or 2 and 1006 upenn Ave
and installed their electronic equipment by
hanging in on my premisses and taken over us
and stealing our Identity as well 1077
cadby ct, so further more the things you
did haul away belonged to neighbors after
they stole it are things and gave me their
Trash from There premisses That way they

A description of the claims review process is available on our website at: <http://www.lansingmi.gov/Government/City Attorney/Forms & Documents/Claims Review Committee Form>

could also run their electronics and use my
family and some identie; Children, self
like I don't know my own children's identity

Fifth Floor, City Hall • Lansing, Michigan 48933 • (517) 483-4320 • Fax (517) 483-4081 • cityatty@lansingmi.gov

and I've tried to say that there my children and
like I don't know my own children's identity



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

August 20, 2018

Lilas Smyth
1009 Cady Court
Lansing, MI 48906

Re: Claim – 1009 Cady Ct.

Dear Ms. Smyth:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$2,494.00 for property located at 1009 Cady Ct., Lansing, Michigan, and denied the claim you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

A handwritten signature in blue ink that reads "Venus Kumar".

Venus Kumar
Paralegal

RECEIVED JUL 24 2018

DATE: 7/03/2018

PPN: 33-01-01-10-329-061
DATE SUBMITTED: 6/07/2018
ADDRESS OF VIOLATION: 1009 Cady Court
LISTED TAXPAYER OF RECORD: Smyth, Lilas
OTHER TAXPAYER OF RECORD:
CLAIMANT: Smyth, Lilas
CLAIMANT'S ADDRESS: 1009 Cady Court
Lansing, MI 48906
TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 4/12/2018
NOTIFICATION DATE: 4/12/2018
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$2,494.00
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 18-T065 4/26/2018
AMOUNT OF CLAIM:

ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:

HISTORY: Trash
Violation
4/12/2018

CITATIONS IN PREVIOUS YEARS: Trash
Violation
3/21/2016

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for a trash violation on 4/12/2018 with a compliance due date of 4/19/2018. The Premise Officer returned on 4/20/2018 the violations were still present and they were submitted to the contractor for removal. The contractor arrived on 4/26/2018 and a cleanup was performed. The contractor was authorized to remove the yardage the submittal is just an estimate from what the Premise Officer can see and is frequently lower than what is actually removed as they just put in an estimate on the submittal form the Premise Officer indicated that the contractor called him and he authorized the additional yardage. Pictures indicate this was a large trash removal and that the items were from the back of the garage (no door open and accessible to the public) all the way up the driveway. This office recommends denial of the claim.



Nuisance Fees
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Floor
 Lansing, MI 48933
 Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 05/02/2018
 Due Date: 06/01/2018
 Pay Invoice In Full



SMYTH LILAS
 1009 CADY CT
 LANSING MI 48906-5402

Inv Number: 00112340
 Parcel: 33-01-01-10-329-061
 Address: 1009 CADY CT



Parcel: 33-01-01-10-329-061

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00112340		E18-01983	1009 CADY CT	\$2,494.00
Fee Details		Quantity	Description	Balance
		1.000	Trash - Admin Fee	\$ 265.00
		2229.000	Trash - Contractor Charge	\$ 2,229.00
Total Amount Due				\$ 2,494.00

Questions regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Fl
 Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Eric's Refuse LLC
P.O. Box 16035
Lansing, MI 48901 US
ericsrefuse@hotmail.com

INVOICE

BILL TO

Lansing Fire Department
316 N Capitol, Ste. C-1
Lansing, MI 48933-1238

INVOICE # 1797

DATE 04/29/2018

PROPERTY ADDRESS

1009 Cady CT

PARCEL NUMBER

33-01-01-10-329-061

ACTIVITY	QTY	RATE	AMOUNT
city:1hour 3 yards	1	175.00	175.00
first hour and 3 cubic yards			
city:add hours	8	150.00	1,200.00
any hours after 1			
city:add cy	27	22.00	594.00
any after 3			
city:class 2	10	26.00	260.00
construction material after 3			
4/26/18			
40 yards			
Submitted by Jacob Odom			

BALANCE DUE

\$2,229.00



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

SMYTH LILAS
1009 CADY CT
LANSING, MI 48906-5402

Violation Date: 04/12/2018
Violation Location: 1009 CADY CT
Parcel No: 33-01-01-10-329-061
Compliance Due Date: April 19, 2018

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Trash found in bags/boxes

Violation: Mattresses

INSPECTOR COMMENTS: *between the curb and side walk, also near and in the garage.*

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice. The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year. If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Jacob Odom (517) 483 4378 Jacob.Odom@lansingmi.gov

"Equal Opportunity Employer"

Taxpayer's Copy



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 04/20/2018

TAXPAYER: SMYTH LILAS, 1009 CADY CT LANSING, MI 48906-5402

Location of Work:

Enf Num: E18-01983

Address: 1009 CADY CT

Lot No:

Description:

Parcel No: 33-01-01-10-329-061

Remove Trash and Debris

Work Authorized:

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Trash found in bags/boxes

Violation: Mattresses

INSPECTOR COMMENTS: *between the curb and side walk, also near and in the garage.*

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 2

Authorized Cubic Yards: 13

Warning Comment:

<NONE>

Submitted By: Jacob Odom (517) 483 4378

This action is authorized by the Manager of Code Compliance



Andy Schor, Mayor

ECONOMIC DEVELOPMENT & PLANNING CODE ENFORCEMENT OFFICE

18-T065

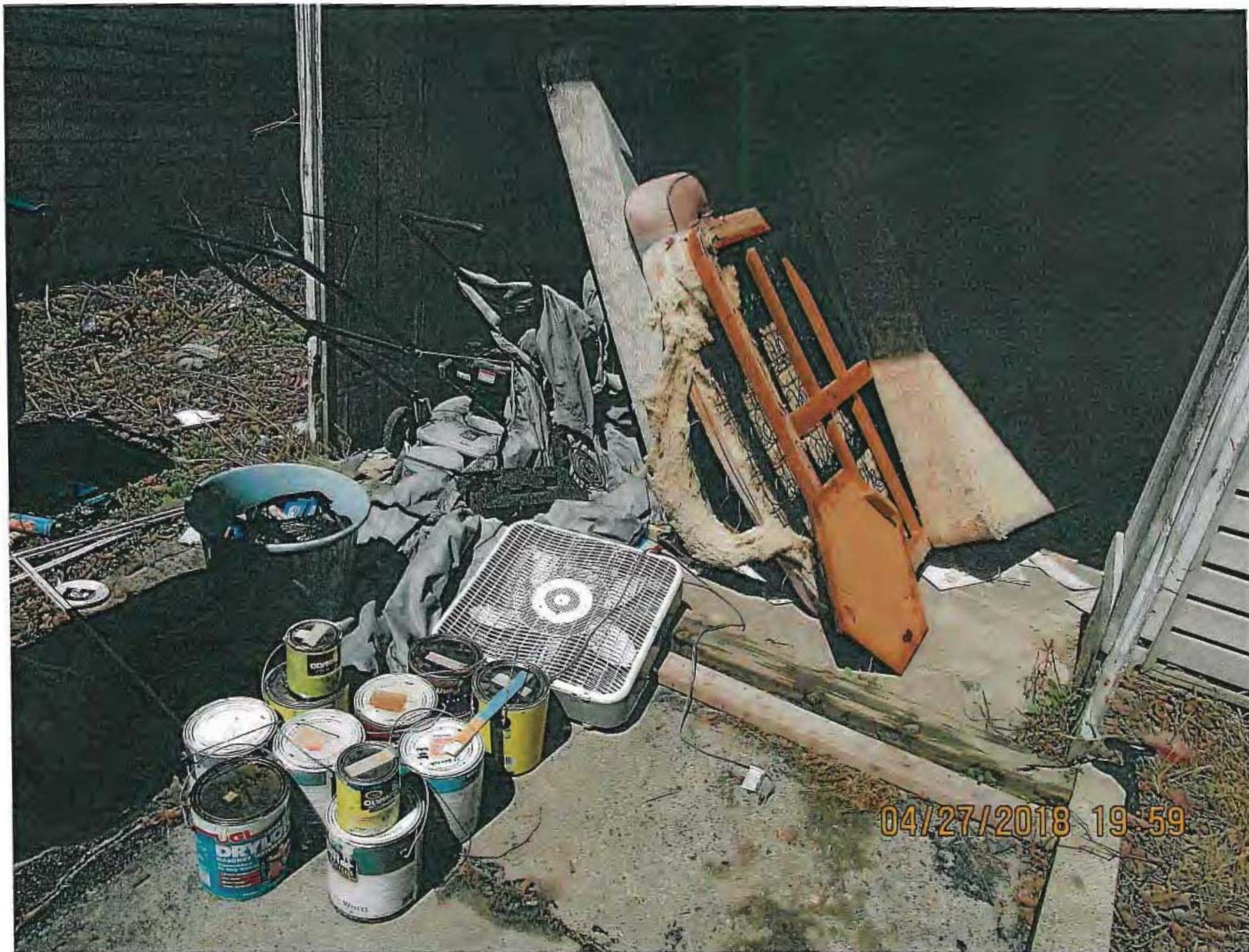
5/17/2018-Mrs. Smyth has left messages in the City Attorney's office and they forwarded to me she is very hard to understand and is in a facility in Saginaw I tried to call that number but was on hold and no one answered the phone/she mailed a letter to the City Attorney's Office which was forwarded to me I was able to make out a phone number of 517-763-2966 called it sounded like her on the voice mail greeting she is extremely hard to understand I left her a message that the cleanup was \$2,494.00 there are no





1009

04/27/2018 19:58



04/27/2018 19:59



04/27/2018 19:59



FRAGILE / FRAGILE / FRAGIL

04/27/2018 21:09

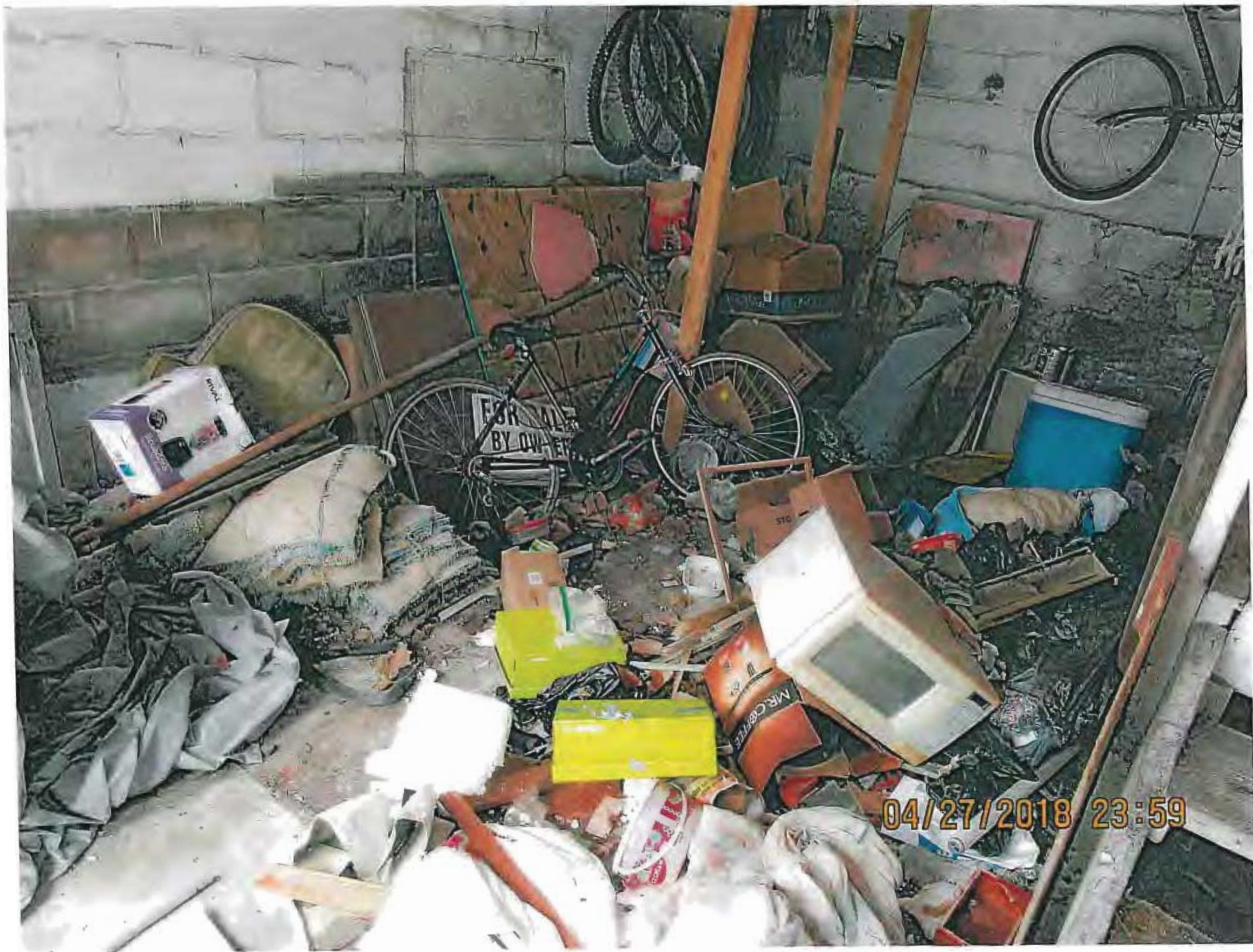


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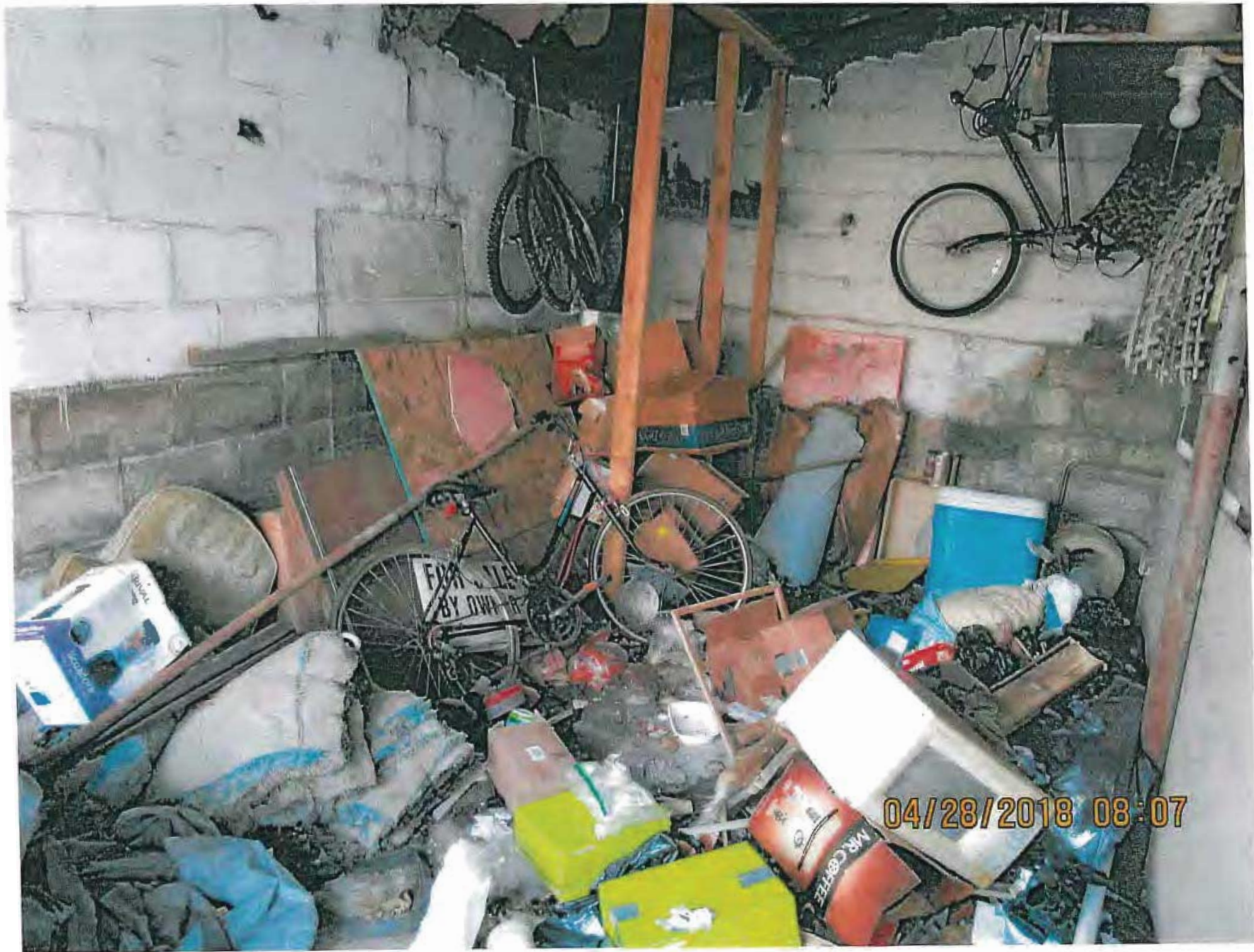
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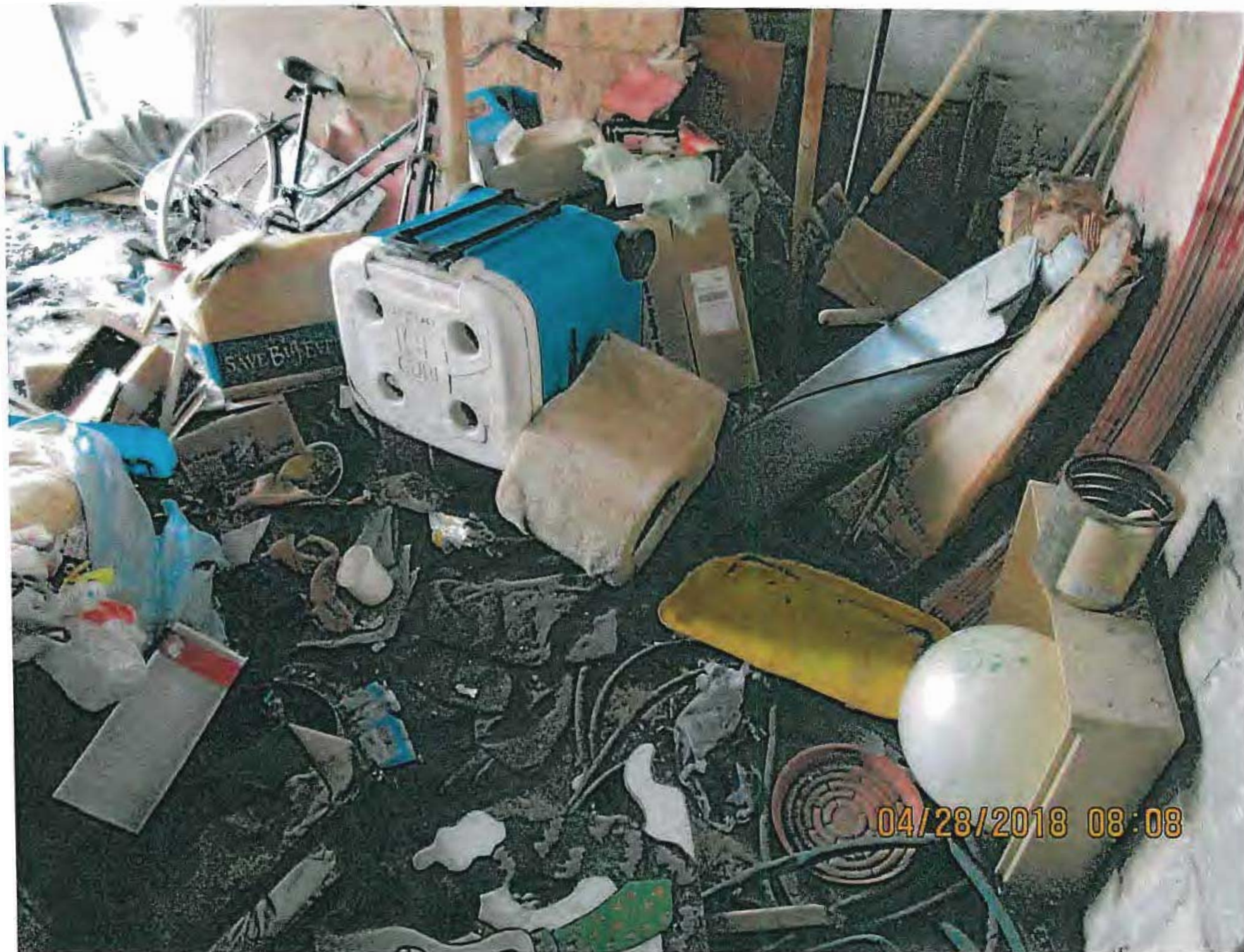






04/28/2018 08:06





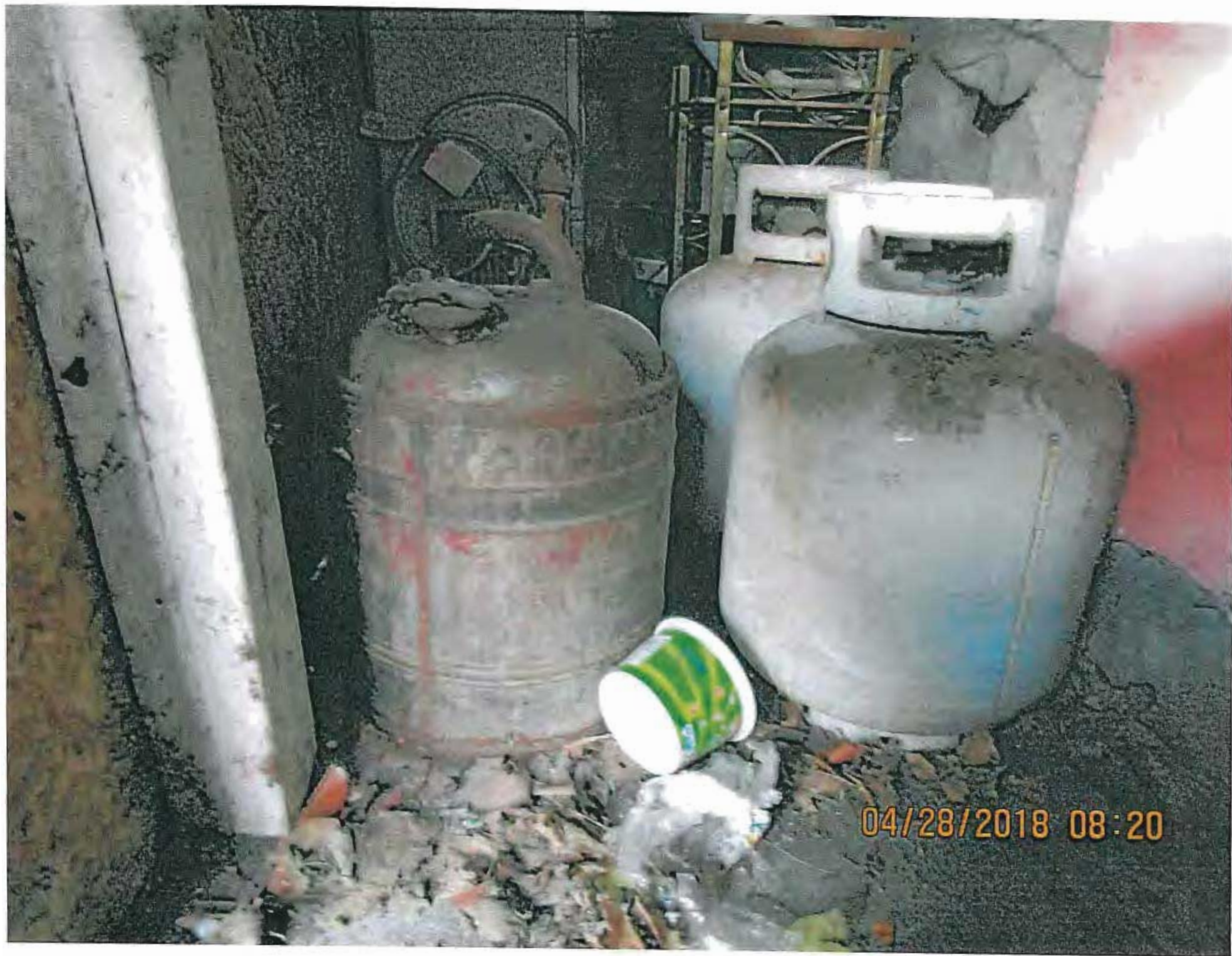


04/28/2018 08:16



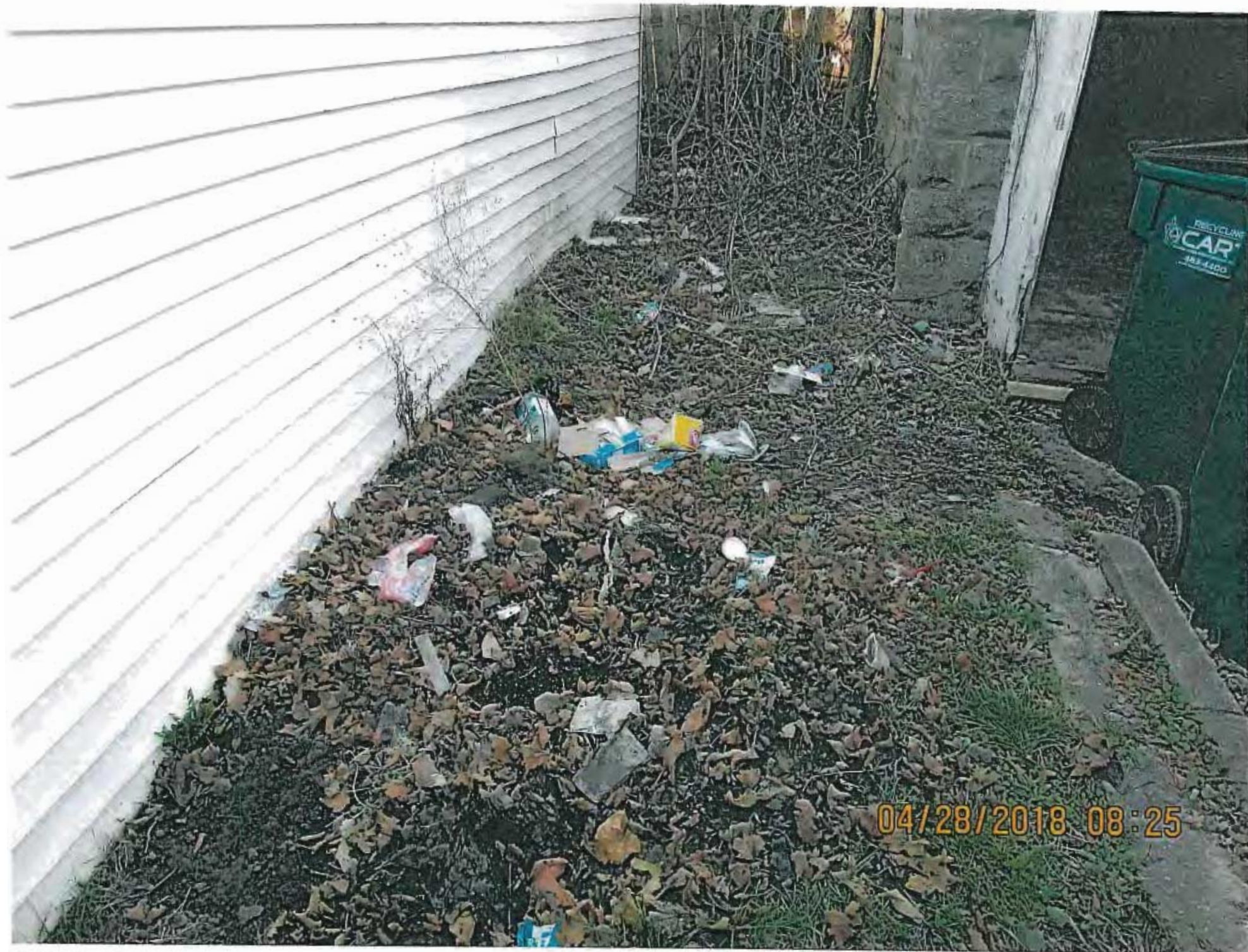


04/28/2018 08:19





04/28/2018 08:25

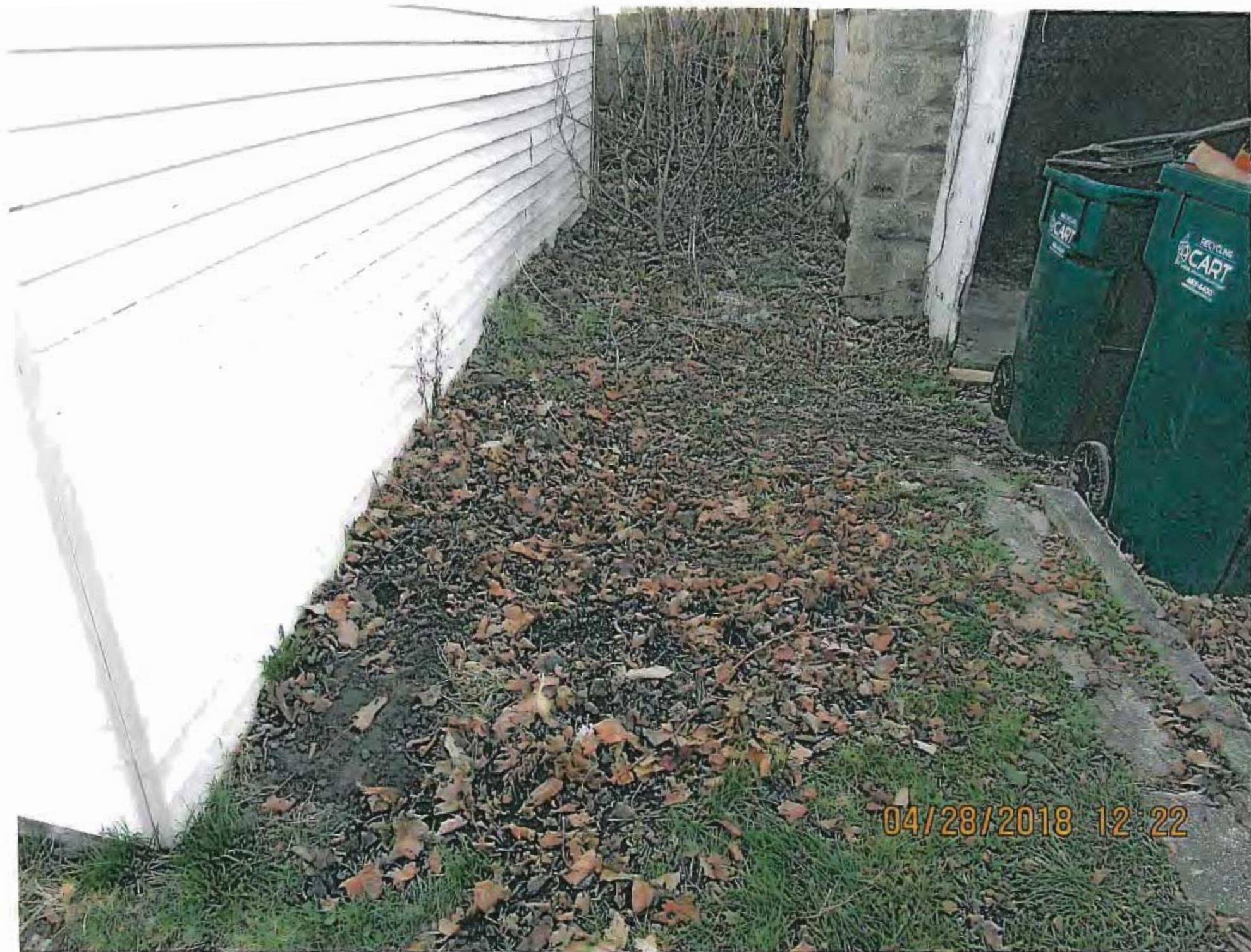


04/28/2018 08:25

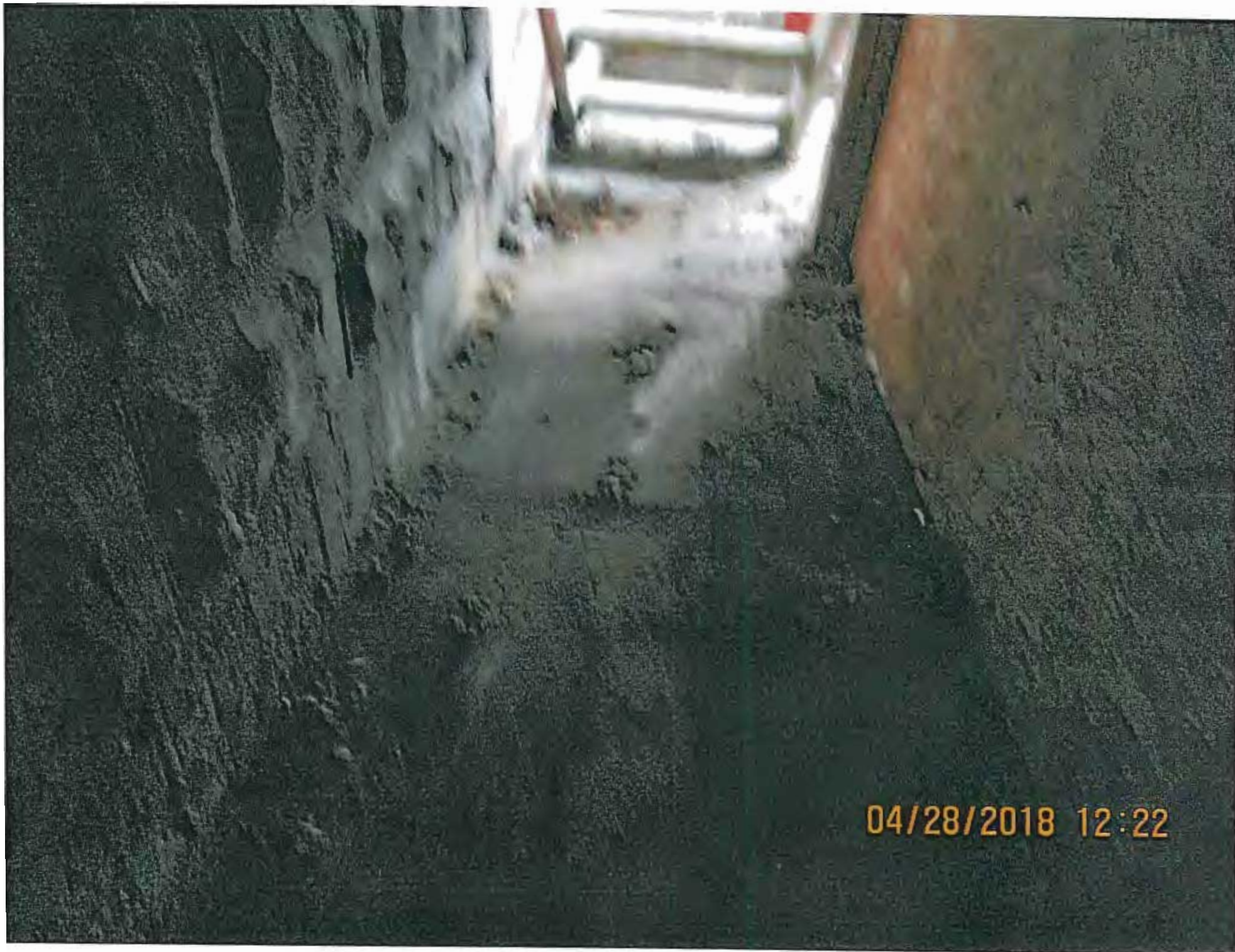


04/28/2018 08:35









04/28/2018 12:22



1009 CADY CT LANSING, MI 48906 (Property Address)

Parcel Number: 33-01-01-10-329-061



Item 1 of 3

[1 Image / 2 Sketches](#)**Property Owner: SMYTH LILAS****Summary Information**

- > Residential Building Summary
 - Year Built: 1914
 - Full Baths: 1
 - Sq. Feet: 720
 - Bedrooms: 0
 - Half Baths: 0
 - Acres: 0.051
- > 5 Invoices Found, Amount Due: 0.00
- > Assessed Value: \$16,900 | Taxable Value: \$16,221
- > Property Tax information found
- > 2 Building Department records found

Owner and Taxpayer Information

Owner	SMYTH LILAS 1009 CADY CT LANSING, MI 48906-5402	Taxpayer	SEE OWNER INFORMATION
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General Information for Tax Year 2018

Property Class	RESIDENTIAL	Unit	33 CITY OF LANSING - INGHAM
School District	LANSING	Assessed Value	\$16,900
MAP #	P -2020 -0016	Taxable Value	\$16,221
TOP TEN	Not Available	State Equalized Value	\$16,900
NEW PERMITS	Not Available	Date of Last Name Change	11/03/2016
USER ALPHA 3	Not Available	Notes	Not Available
Historical District	Not Available	Census Block Group	Not Available
TYPE CODE	Not Available	Exemption	No Data to Display

Principal Residence Exemption Information**Homestead Date** 08/24/1996

Principal Residence Exemption	June 1st	Final
2018	100.0000 %	100.0000 %

Previous Year Information

Year	MBOR Assessed	Final SEV	Final Taxable
2017	\$16,300	\$16,300	\$15,888
2016	\$16,000	\$16,000	\$15,747
2015	\$15,700	\$15,700	\$15,700

Land Information

Zoning Code	Not Available	Total Acres	0.051
Land Value	\$5,400	Land Improvements	\$0
Renaissance Zone	No	Renaissance Zone Expiration Date	No Data to Display
ECF Neighborhood	35A	Mortgage Code	00050
Lot Dimensions/Comments	No Data to Display	Neighborhood Enterprise Zone	No

Lot(s)	Frontage	Depth
Lot 1	43.00 ft	51.75 ft
Total Frontage: 43.00 ft		Average Depth: 51.75 ft

Legal Description

E 43 FT LOT 9 & S 5.75 FT OF E 43 FT LOT 8 BLOCK 1 NARMORES ADD

Sale History

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page
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Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page
06/15/2006	\$31,350.00	WD	FEDERAL HOME LOAN MORTGAGE CORP	SMYTH LILAS	CASH/CONV-NOT USED	L3225-P1100
08/24/2005	\$25,421.00	SD	DORMER DIXIE L & SHERIFF'S SALE	FEDERAL HOME LOAN MORTGAGE CORP	OTHER	L3153-P1232
08/12/1996	\$24,650.00	WD	LJUBICIC BRANKO & ANTICA	DROMER DIXIE L.	CONV	2400-342

Building Information - 720 sq ft 1 STY (Residential)

General

Floor Area	720 sq ft	Estimated TCV	<i>Not Available</i>
Garage Area	216 sq ft	Basement Area	720 sq ft
Foundation Size	720 sq ft		
Year Built	1914	Year Remodeled	<i>Not Available</i>
Occupancy	Single Family	Class	D
Effective Age	104 yrs	Tri-Level	No
Percent Complete	100%	Heat	Forced Air w/ Ducts
AC w/Separate Ducts	No	Wood Stove Add-on	No
Basement Rooms	0	Water	<i>Not Available</i>
1st Floor Rooms	0	Sewer	<i>Not Available</i>
2nd Floor Rooms	0	Style	1 STY
Bedrooms	0		

Area Detail - Basic Building Areas

Height	Foundation	Exterior	Area	Heated
1 Story	Basement	Siding	720 sq ft	1 Story

Basement Finish

Recreation	0 sq ft	Recreation % Good	0%
Living Area	0 sq ft	Living Area % Good	0%
Walk Out Doors	0	No Concrete Floor Area	0 sq ft

Plumbing Information

3 Fixture Bath	1
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Garage Information

Area	216 sq ft	Exterior	Siding
Foundation	18 Inch	Common Wall	Detached
Year Built	1914	Finished	No
Auto Doors	0	Mech Doors	0

Porch Information

WCP (1 Story)	144 sq ft	Foundation	Standard
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****Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

Claim #1603

5818 Hughes Road

\$2711.50

Incident Date (per claim application) – June 28, 2018

Incident Date (per Code Report) – June 11, 2018

Taxes-

Filed Claim – July 23, 2018

Claims Review Committee Hearing – NA Exceeds amount

Claims Review Committee Letter – N/A

Referred to City Council – September 10, 2018

Referred to Committee on General Services – September 25, 2018



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

1603

NAME: Thomas Price DATE: 7-20-18
 MAILING ADDRESS: 5818 Hughes Rd EMAIL: _____
 CITY: Lansing STATE: Mi. ZIP CODE: 48911
 TELEPHONE: Home 517-749-3160 Work () _____

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 5818 Hughes Rd, Lansing, MI 48911 PARCEL NO. _____
 DATE OF INCIDENT: 6/28/18 AMOUNT YOU WERE BILLED: 2711.50
 TOTAL AMOUNT YOU ARE CONTESTING: 2711.50
 TYPE OF ASSESSMENT: Trash

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I wasn't home. My son was present. Some movers came in through my back gate and took the following items: 4 small engines, from my shed, a bunk bed, 7 propane tanks, a gazebo, the back panel to a pontiac, a top rail to some fencing, 2 hydrolic jacks, a bench grinder, some shelving, rototiller, a scooter (gas powered), scrap copper, alum scrap, 2 truck tires on rims, 8 car tires on rims (all new tires), left the junk tires. They took everything of value, actually left some

A description of the claims review process is available on our website at: <http://www.lansingmi.gov/Government/City Attorney/Forms & Documents/Claims Review Committee Form>

junk. I didn't realize someone can come into my property and take anything. They took the lock off my gate and helped themselves to all my stuff. Thru a gate that has a padlock on it

Department of Economic
Development and Planning
Brian McGrain, Director



Planning and Zoning Office
316 N. Capitol Avenue, Suite D-1
Lansing, Michigan 48933
PH: 517.483.4060 – FAX: 517.483.6036
www.lansingmi.gov

June 13, 2018

Thomas Price
5818 Hughes Road
Lansing, MI 48911

RE: Notice of Violations – 5818 Hughes Road, Lansing, MI

Dear Mr. Price,

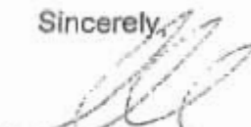
Please be advised that there are numerous vehicles on your property at 5818 Hughes Road in violation of the City of Lansing Zoning Ordinance. Section 1248.03(14) of the Zoning Ordinance permits the parking on a residential lot of up to four (4) operable vehicles or one (1) operable vehicle for each licensed driver residing on the premises, whichever is greater. There are approximately 12 vehicles on your property, some of which do not appear to be operable.

In addition, the majority of the vehicles are parked in the yard which is a violation of Section 1284 the Zoning Ordinance. This Section requires that all vehicles be parked on an approved, paved driveway or in a garage. A driveway on a residential parcel of land cannot exceed 12 feet wide or the width of a garage, whichever is greater.

Please have the number of vehicles reduced to four (4) or to the number of licensed drivers living at 5818 Hughes Road, have all inoperable vehicles removed from the premises and have all permissible vehicles parked on the approved driveway or in the garage within fourteen (14) calendar days from the date of this letter. Failure to comply with this notice will result in issuance of a civil fine. In addition, the City may seek a court order of compliance.

If you have any questions, please do not hesitate to contact me at 517-483-4085.

Sincerely,



Susan Stachowiak
Zoning Administrator

cc: Gue Chen & Li Yan Jiang, 3350 Lachencrest Lane, Rochester, MN 55901



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

Bill To:

PRICE THOMAS JR

5818 HUGHES RD

LANSING, MI 48911

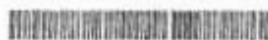
DUE DATE:08/02/2018

INVOICE

07/09/2018

TOTAL AMOUNT DUE

\$ 2,711.50



Invoice Number	Record No.	Address	Amount Due
00115581	E18-04780	5818 HUGHES RD	\$2711.50
07/03/2018			
Trash - Admin Fee			
Trash - Contractor Charge			

TOTAL DUE: \$2711.50

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail



Nuisance Fees
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Floor
 Lansing, MI 48933
 Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 07/03/2018
 Due Date: 08/02/2018
 Pay Invoice In Full



PRICE THOMAS JR
 5818 HUGHES RD
 LANSING MI 48911

Inv Number: 00115581
 Parcel: 33-01-05-05-329-191
 Address: 5818 HUGHES RD

Parcel: 33-01-05-05-329-191

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00115581		E18-04780	5818 HUGHES RD	\$2,711.50
Fee Details:				Balance
Quantity	Description			
1.000	Trash - Admin Fee			\$ 265.00
2446.500	Trash - Contractor Charge			\$ 2,446.50
Total Amount Due				\$ 2,711.50

Questions regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Fl
 Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
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Appeals Process:

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

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Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238

(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

PRICE THOMAS JR
5818 HUGHES RD
LANSING, MI 48911

Violation Date: 06/11/2018
Violation Location: 5818 HUGHES RD
Parcel No: 33-01-05-05-329-191
Compliance Due Date: June 18, 2018

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated Appliance(s)

Violation: Deteriorated electronic equipment

Violation: Motor vehicle parts debris

Violation: Junk tire debris

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Deteriorated building materials

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Jacob Odom (517) 483 4378 Jacob.Odom@lansingmi.gov



Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

CHEN GUO Z & JIANG LI YUAN
3350 LACHENCREST LN
ROCHESTER, MN 55901

Violation Date: 06/11/2018
Violation Location: 5818 HUGHES RD
Parcel No: 33-01-05-05-329-191
Compliance Due Date: June 18, 2018

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Code Officer: Jacob Odom (517) 483 4378 Jacob.Odom@lansingmi.gov



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 06/26/2018

TAXPAYER: PRICE THOMAS JR, 5818 HUGHES RD LANSING, MI 48911

Location of Work:

Enf Num: E18-04780

Address: 5818 HUGHES RD

Lot No:

Description:

Parcel No: 33-01-05-05-329-191

Remove Trash and Debris

Work Authorized:

Violation: Deteriorated Appliance(s)

Violation: Deteriorated electronic equipment

Violation: Motor vehicle parts debris

Violation: Junk tire debris

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Deteriorated building materials

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 3 hours

Authorized Cubic Yards: 15

Warning Comment:

<NONE>

This action is authorized by the Manager of Code Compliance

RECEIVED AUG 31 2018

DATE: 8/30/2018

1603

PPN: 33-01-05-05-329-191
DATE SUBMITTED: 7/23/2018
ADDRESS OF VIOLATION: 5818 Hughes Road
LISTED TAXPAYER OF RECORD: Price, Thomas Jr.
OTHER TAXPAYER OF RECORD: Chen Guo & Jiang Li Yuan
CLAIMANT: Price, Thomas
CLAIMANT'S ADDRESS: 5818 Hughes Road
Lansing, MI 48911
TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 6/11/2018
NOTIFICATION DATE: 6/11/2018
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$2,711.50
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 18-T074 6/28/2018
AMOUNT OF CLAIM: \$2,711.50

ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:

HISTORY:	Trash Violation 6/11/2018	Trash Violation 8/17/2018	Zoning Violation 6/13/2018
CITATIONS IN PREVIOUS YEARS:	Front Yard Parking 4/24/2014 Trash Violation 5/29/2015	DAMV 4/24/2014	Grass Violation 5/12/2014 Trash Violation 2/24/2015
CLAIMANT'S CIRCUMSTANCES:	See Attached		



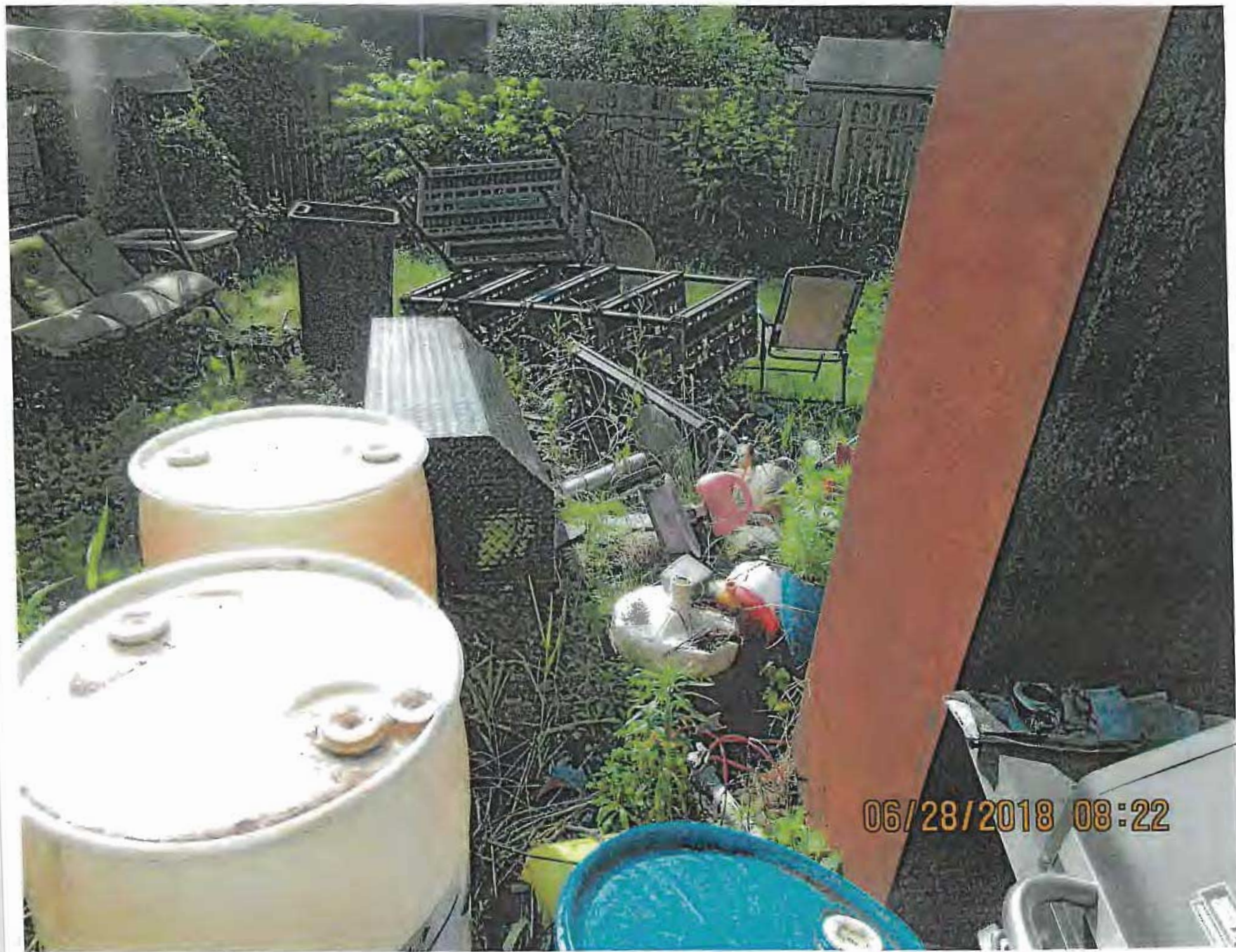
CODE OFFICER'S NOTES: This property was cited for a trash violation on 6/11/2018 with a compliance due date of 6/18/2018. The claimant called our office on 6/18/2018 and spoke with Premise Officer Jacob Odom and was granted a one week extension on the trash violation which moved the compliance due date of 6/25/2018. The officer rechecked the property on 6/26/2018 the violations were still present and the property was submitted to the contractor. The contractor arrived on 6/28/2018 per the pictures this property was clearly in violation and a cleanup was performed. Since the owner purchased this property in 2014 it has been written 8 times for premise violations. The claimant was aware of the violation letter as they called for an extension to have more time to remove the debris. Every trash violation the claimant has received included motor vehicle parts yet they continue to violate Section 302 of the City of Lansing Housing Code and also received a Zoning Violation for the approximately 12 cars located at this property several of which are disabled motor vehicles. After the claimant was cited and received the bill for the cleanup they continue to violation the ordinance and were cited on 8/17/2018 for yet another trash violation that included motor vehicle parts, appliances, and deteriorated furniture. This office recommends denial of this claim and would also like to note the contractor did not cut the pad lock as it can clearly be seen in one of the photos intact and hanging from the fence and there is a disabled motor vehicle blocking the gate from being closed.

5818

06/28/2018 08:20







06/28/2018 08:22









06/28/2018 08:23





06/28/2018 08:28



06/28/2018 08:29



06/28/2018 08:35



06/28/2018 08:35





06/28/2018 08:36

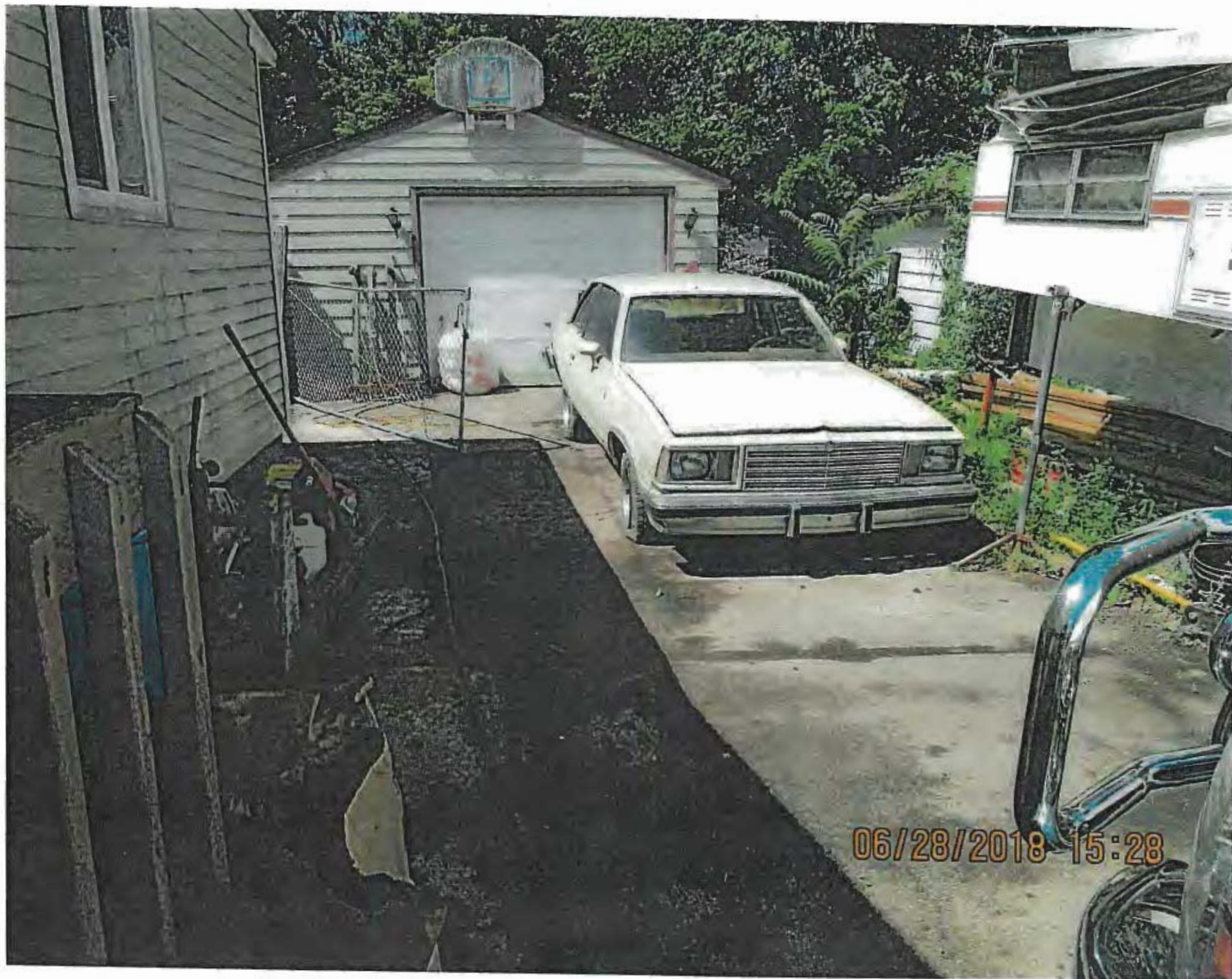


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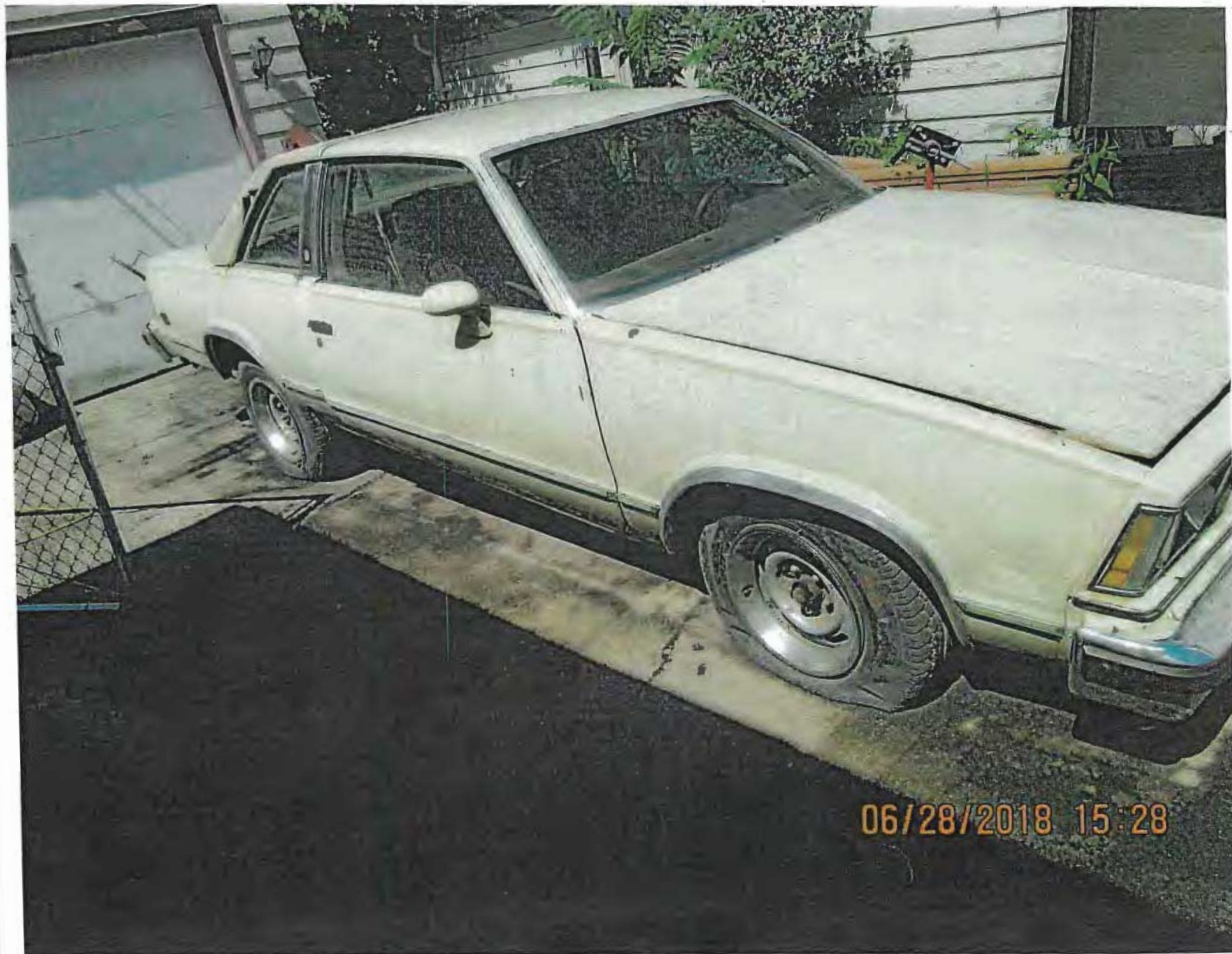


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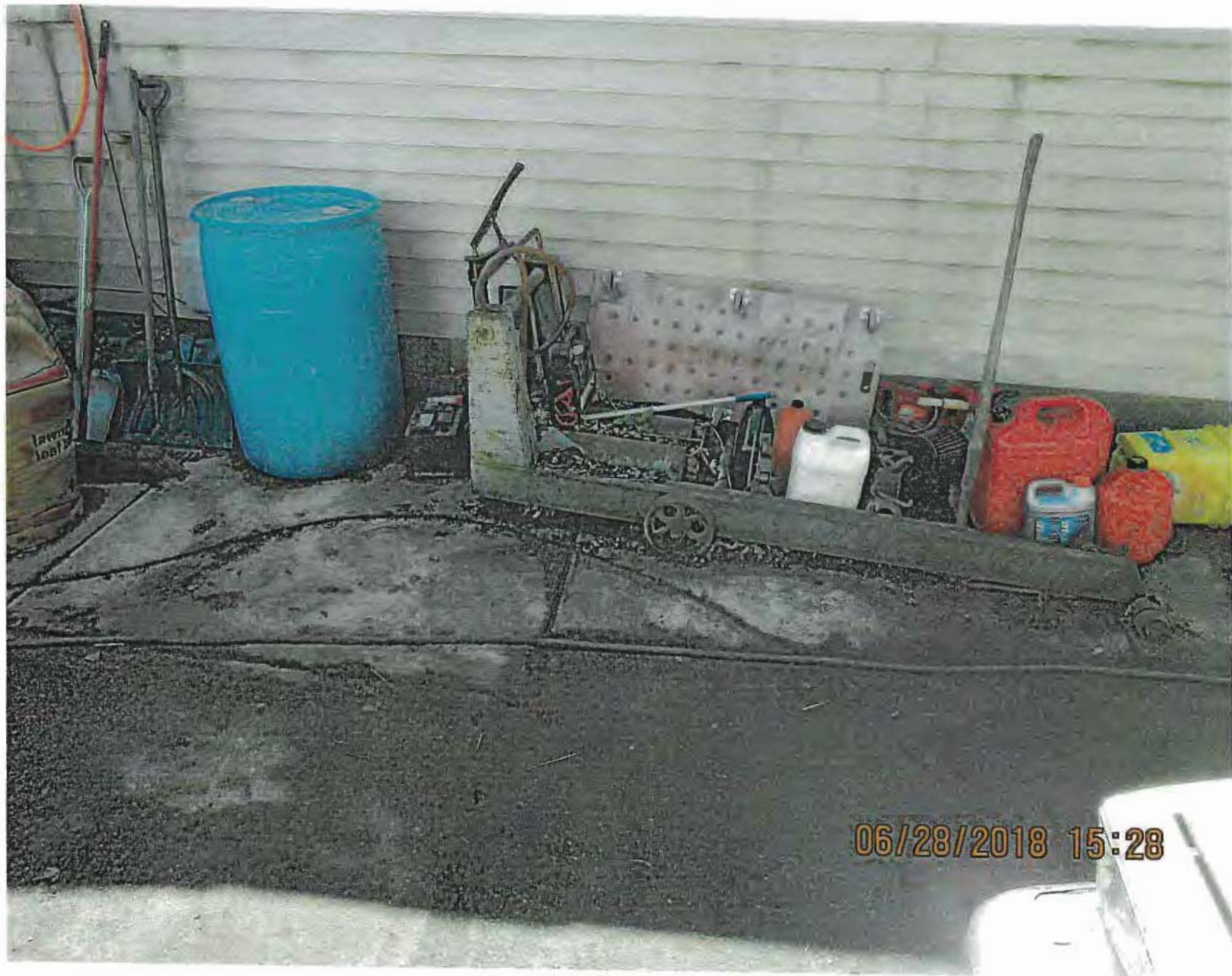


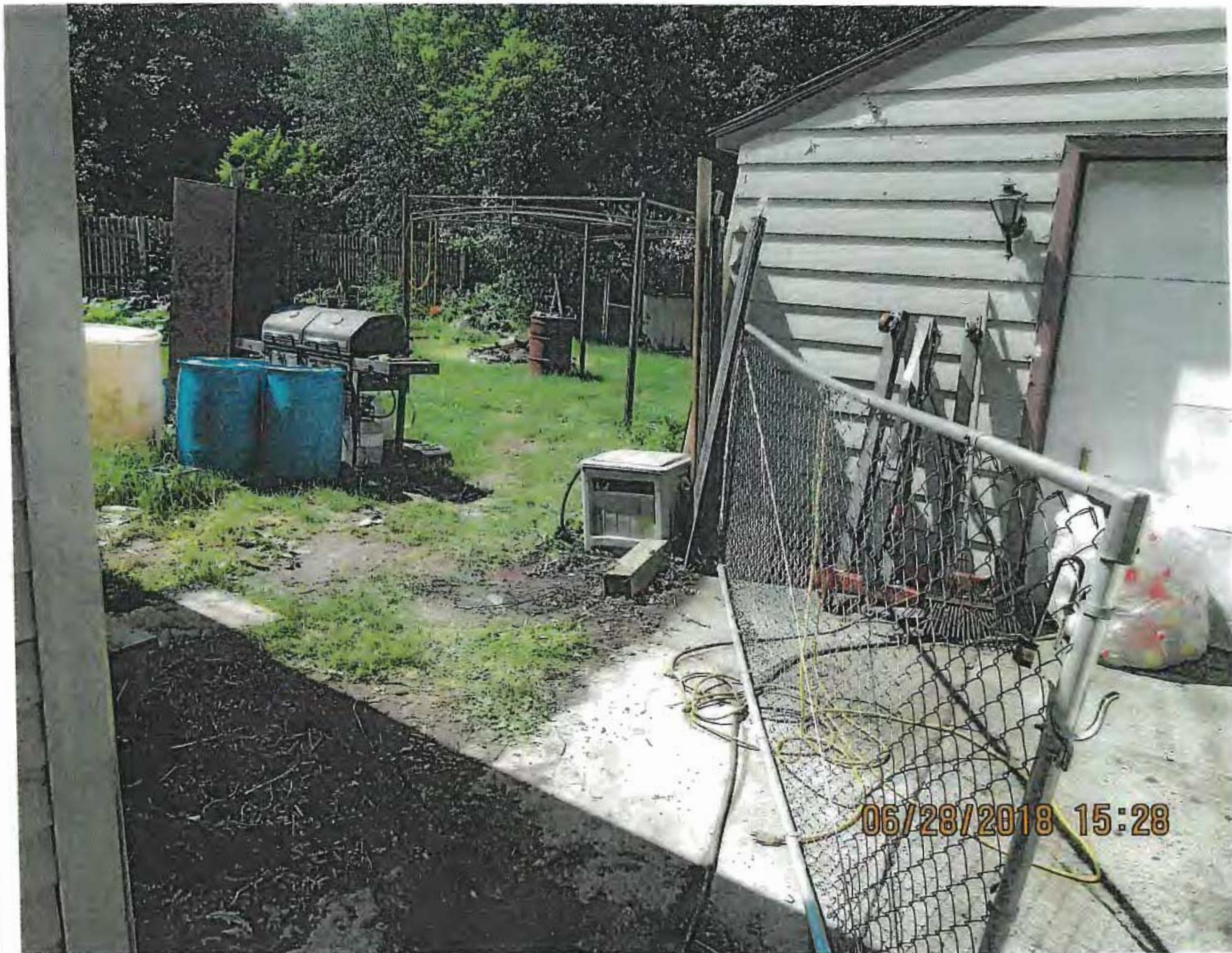






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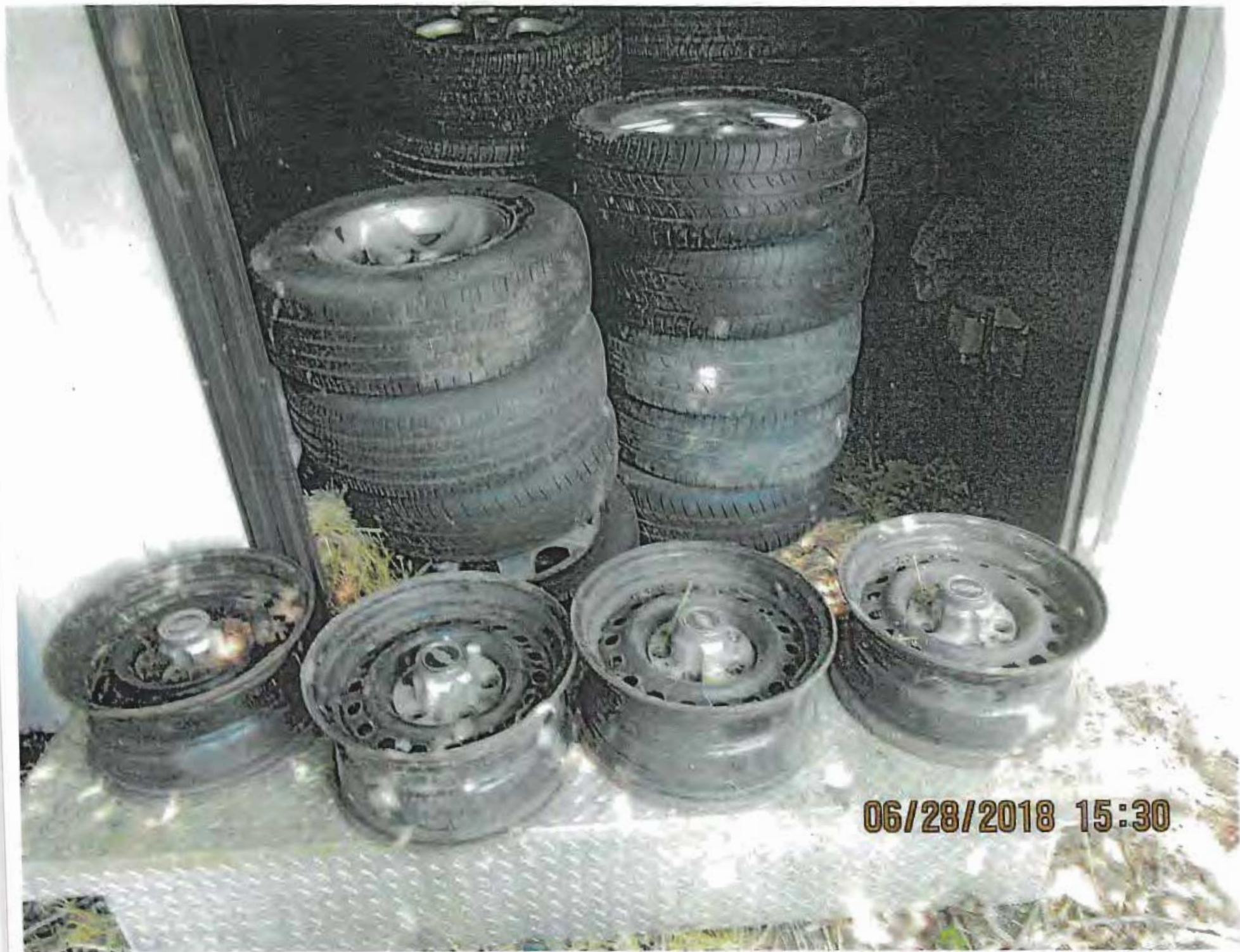
06/28/2018 15:29



06/28/2018 15:29









Eric's Refuse LLC
P.O. Box 16035
Lansing, MI 48901 US
ericsrefuse@hotmail.com

INVOICE

BILL TO

Lansing Fire Department
316 N Capitol, Ste. C-1
Lansing, MI 48933-1238

INVOICE # 1978
DATE 07/02/2018

PROPERTY ADDRESS
5818 Hughes RD

PARCEL NUMBER
33-01-05-05-329-191

ACTIVITY	QTY	RATE	AMOUNT
city:1hour 3 yards	1	175.00	175.00
first hour and 3 cubic yards			
city:add hours	9	150.00	1,350.00
any hours after 1			
city:add cy	9	22.00	198.00
any after 3			
city:class 2	18	26.00	468.00
construction material after 3			
city:tire	21	5.50	115.50
tire removal			
city:appliance	4	35.00	140.00
freon removal			

6/28/18
30 yards
Jacob Odom
Picked up all of the things in
the front and back yard. We had
to walk it around a parked car in
the driveway.

BALANCE DUE

\$2,446.50



Andy Schor, Mayor

ECONOMIC DEVELOPMENT & PLANNING
CODE ENFORCEMENT OFFICE

Thomas Price called rq 1 week ext, new daate 6-26-18
JO 6-18-18

18-T074

5818 HUGHES RD LANSING, MI 48911 (Property Address)

Parcel Number: 33-01-05-05-329-191



Item 1 of 3

[1 Image / 2 Sketches](#)**Property Owner: PRICE THOMAS JR****Summary Information**

- > Residential Building Summary
 - Year Built: 1956
 - Full Baths: 1
 - Sq. Feet: 1,048
 - Bedrooms: 0
 - Half Baths: 0
 - Acres: 0.206
- > 1 Invoice Found, Amount Due: 0.00
- > Assessed Value: \$31,200 | Taxable Value: \$26,454
- > Property Tax information found
- > 9 Building Department records found

Owner and Taxpayer Information

Owner	PRICE THOMAS JR 5818 HUGHES RD LANSING, MI 48911	Taxpayer	CHEN GUO Z & JIANG LI YUAN 3350 LACHENCREST LN ROCHESTER, MN 55901
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General Information for Tax Year 2018

Property Class	RESIDENTIAL	Unit	33 CITY OF LANSING - INGHAM
School District	LANSING	Assessed Value	\$31,200
MAP #	P -4088A-0052	Taxable Value	\$26,454
TOP TEN	Not Available	State Equalized Value	\$31,200
NEW PERMITS	Not Available	Date of Last Name Change	05/23/2018
USER ALPHA 3	Not Available	Notes	Not Available
Historical District	Not Available	Census Block Group	Not Available
TYPE CODE	Not Available	Exemption	No Data to Display

Principal Residence Exemption Information**Homestead Date** 04/16/2012

Principal Residence Exemption	June 1st	Final
2018	100.0000 %	100.0000 %

Previous Year Information

Year	MBOR Assessed	Final SEV	Final Taxable
2017	\$30,500	\$30,500	\$25,910
2016	\$27,600	\$27,600	\$25,679
2015	\$26,100	\$26,100	\$25,603

Land Information

Zoning Code	Not Available	Total Acres	0.206
Land Value	\$10,400	Land Improvements	\$0
Renaissance Zone	No	Renaissance Zone Expiration Date	No Data to Display
ECF Neighborhood	72A	Mortgage Code	No Data to Display
Lot Dimensions/Comments	No Data to Display	Neighborhood Enterprise Zone	No

Lot(s)	Frontage	Depth
Lot 1	60.00 ft	149.50 ft
Total Frontage: 60.00 ft		Average Depth: 149.50 ft

Legal Description

LOT 24 YORKSHIRE PARK SUB NO 1

Sale History

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page
-----------	------------	------------	---------	---------	---------------	------------

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page
12/10/2014	\$0.00	LC	CHEN GUO Z & JIANG LI YUAN	PRICE THOMAS JR	L C	D2014 2665
03/17/2011	\$0.00	LC	CHEN GUO Z & JIANG LI YUAN	PRICE THOMAS JR & GOULD MICHAEL	L C	UNRECORDED
07/30/2010	\$29,999.00	CD	CITI PROPERTY HOLDINGS INC	CHEN GUO Z & JIANG LI YUAN	1ST SALE AFTER BANK	L3392-P804
04/29/2010	\$24,050.00	SD	GILMORE KARLTON & JEN / SHERIFF'S	CITI PROPERTY HOLDINGS INC	OTHER	L3383-P729
07/18/2007	\$0.00	QC	RICHARDS JENNIFER L	GILMORE KARLTON & JENNIFER L	CASH/CONV-NOT USED	L3275-P1056
07/31/2006	\$99,640.00	WD	GERARD ROLLAND B	RICHARDS JENNIFER L	CASH	L3231-P354

Building Information - 1048 sq ft 1 STY (Residential)

General

Floor Area	1,048 sq ft	Estimated TCV	Not Available
Garage Area	352 sq ft	Basement Area	898 sq ft
Foundation Size	1,048 sq ft		
Year Built	1956	Year Remodeled	Not Available
Occupancy	Single Family	Class	D
Effective Age	62 yrs	Tri-Level	No
Percent Complete	100%	Heat	Forced Air w/ Ducts
AC w/Separate Ducts	No	Wood Stove Add-on	No
Basement Rooms	0	Water	Not Available
1st Floor Rooms	0	Sewer	Not Available
2nd Floor Rooms	0	Style	1 STY
Bedrooms	0		

Area Detail - Basic Building Areas

Height	Foundation	Exterior	Area	Heated
1 Story	Basement	Siding	898 sq ft	1 Story
1 Story	Slab	Siding	150 sq ft	1 Story

Basement Finish

Recreation	468 sq ft	Recreation % Good	0%
Living Area	0 sq ft	Living Area % Good	0%
Walk Out Doors	0	No Concrete Floor Area	0 sq ft

Plumbing Information

3 Fixture Bath	1
-----------------------	---

Built-In Information

Garbage Disposal	1	Unvented Hood	1
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Garage Information

Area	352 sq ft	Exterior	Siding
Foundation	18 Inch	Common Wall	Detached
Year Built	1964	Finished	Yes
Auto Doors	0	Mech Doors	0

Porch Information

CPP	14 sq ft	Foundation	Standard
WPP	20 sq ft	Foundation	Standard

Deck Information

Treated Wood	315 sq ft
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****Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

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XV B, . 3

DOWNTOWN LANSING



DOWNTOWN
LANSING INC.



2017

ANNUAL REPORT



Table of Contents

- 04** **Board & Committees**
- 05** **Main Street Approach**
- 06** **Our Impact**
- 08** **By The Numbers**
- 09** **Events & Programs**
- 10** **Financials,
Awards & Milestones**
- 11** **Sponsors & Partners**

Director's Note

The Rise of Main Street

Not too many cities can say they have two Master Level Michigan Main Street communities or two nationally accredited Main Street programs through Main Street America, but Lansing now can.

In 2017, our downtown Lansing Main Street program became a Master Level Michigan Main Street community and joined our neighbor, Old Town, at this level.

Since downtown Lansing's designation year in 2012 as a Michigan Main Street, downtown has experienced more than \$73M in private investment, 59 new businesses, 33 façade improvements, 133 building rehabilitations, 69 public improvements and more than 10,000 volunteer hours logged.

The Board of Directors led our organization through the Main Street Refresh and developed new processes for strategic goal setting. Initiatives of our Design and Public Spaces committees uplifted the creativity, beauty and history of our community while our new vehicular wayfinding system helped

simplify a complex urban environment for residents and visitors. Forks and Corks made its debut to rave reviews. Plus, the Promotions Committee rolled out new destination branding to help downtown capitalize on its many visitor destinations and amenities. Four new downtown districts have been established to help simplify and strengthen the visitor experience: Capital Complex, Washington Square, Riverfront District and Stadium District.

One step at a time, we are working to strengthen our organization as we continue to revitalize the heart of our favorite place. We could not do it without our sponsors, partners, volunteers, small businesses, the City of Lansing or our community of supporters. Downtown Lansing Inc. is poised to make even greater contributions toward downtown Lansing's economic vitality in 2018. We thank you, Lansing, for being the reason we rise.



Mindy Biladeau

Mindy Biladeau,
Executive Director

Mission

Downtown Lansing Inc. is dedicated to making Lansing a place where people want to be, by encouraging its businesses, neighborhoods, and stakeholders to build a dynamic culture known for its vibrancy, sustainable growth, and business friendly environment.

Our Community

We are downtown Lansing, and we are proud to be the capital of the great state of Michigan. From our downtown, we serve our friends and neighbors across the state, and represent the progress and momentum that will carry us all to realize our vision and our future.



We are downtown Lansing, and we are nestled on the Grand River which runs directly through our downtown. On the banks of the Grand, opportunities abound, from museums and a convention center to our city market and riverfront dining, from biking to kayaking, from river view accommodations to access to more than 16 miles of trails, our river truly makes us naturally connected.

We are downtown Lansing, and we are the business center of a vibrant region, filled with institutions of higher education and their students who embody real opportunity and bustling with business professionals who truly encapsulate productivity. Our streets are alive each day serving thousands of hard working people.

We are downtown Lansing, and we are the momentum of new energy and investment. We are the crack of the bat, the stadium side loft, and the cold drink with friends. We are a vibrant entertainment district that entertains families and provides a gathering place for all. We are home to coffee roasters, local breweries, and artisan distilleries. We are a place that is worth taking in.

WE ARE

the state capital.
a hub for business.
a center for education.
a natural escape.
a cultural center.
a place to meet.
an entertaining destination.

DOWNTOWN LANSING.



Board of Directors

Karl Dorshimer, *President*
Lansing Economic Area Partnership

Doug Johns Jr.,
Vice President
LDJ Leasing

JV Anderton, *Treasurer*
Loomis Law

Summer Schriener,
Secretary
Grace Boutique

Christine Zarkovich
Lansing Regional Chamber of Commerce

Tameko Richard
Juice Nation

Terry Carella
WMU-Cooley Law School

Cara Nader
Strange Matter Coffee Co.

Staff

Mindy Biladeau,
Executive Director

Layna Anderson,
Communications & Marketing Manager

Brittney Reiley/Holly Rosser,
Program Coordinator

Mj Haynes,
Adopt-a-Spot Coordinator

Committee Members

Design Committee

Bob Rose, *Chair*
City of Lansing

Cathy Babcock
Kositschek's

Ariana Gibbs
Karma Construction

Beth Kuiper
Kentwood Office Furniture

Bryan Lijewski
Michigan State Historic Preservation Office

Valerie Marchand
Mayor's Office-City of Lansing

Valerie Marvin
Capitol Historian

Debbie Mikula
Arts Council of Greater Lansing

Jamie Rytlewski
AF Group

Promotions Committee

Josh Holliday, *Chair*
Lansing Economic Area Partnership

Terry Carella
WMU-Cooley Law School

Maurica James
LEPFA

Dana Kromer
FOX 47

Danielle Lenz
EDGE Partnerships

Chad Munce
WLNS-TV 6

Jan Pfeiffer
GLCVB

Trent Smiley
CADL-Downtown Branch

Audrey Tipper
Community Advocate

Mary Beth Vandenburg
MSUFCU

Organization Committee

Chris Lewis, *Chair*
Lansing Community College

JV Anderton
Loomis Law

Adam Bitely
Michigan Senate

Mark Buzzitta
CADL-Downtown Branch

Steve Hinkle
Comerica Bank

Matt Hund
LSJ

Lori Lanspeary
GLCVB

Stewart Powell
Linn & Owen Jewelers

BJ Puchala
BCBS of Michigan

Dominic Rios
Loomis Law

Economic Vitality

Christine Zarkovich, *Chair*
Lansing Regional Chamber of Commerce

Trevor Friedeberg
Michigan Economic Development Corporation

Brian Johnson
Marx Moda

Kelly King
American Red Cross

Tom Truscott
City of Lansing Historic Commission

Andy Wirostek
Wirostek Lighting

Public Spaces

Kellee Christensen, *Chair*
Lansing Board of Water & Light

Kristyn Blackmer
Michigan Economic Development Corporation

Christine Palmer
Michigan Economic Development Corporation

David Pierson
McClelland and Anderson

Annie Rzepecki
Lansing Board of Water & Light

Kristi Schwartzly
R.E. Olds Transportation Museum

Matt White
Capitol Facilities

Silver Bells in the City Coordinating Committee
Bob Bierwagen
State of Michigan-DTMB

Marshaun Blake
Lansing Fire Department

Roger Boettcher
Leavenworth Photographic

Kraig Britvec
Michigan State Police

Mark Buzzitta
CADL-Downtown Lansing

Michelle Coss
Michigan Fitness Foundation

Sgt. Leith Curtis
Lansing Police Department

Michael DeMartelaere
Comerica Bank

Steven Doty
State of Michigan-DTMB

Renee Morgan Freeman
City of Lansing

Gerald Keeder
State of Michigan-DTMB

Rich LaMay
City of Lansing, Public Service

Adam Lansdell
M3 Group

Danielle Lenz
EDGE Partnerships

Daryl Martin
Lansing City Market

Jenna Meyer
Meridian Entertainment

Heath Miller
State of Michigan-DTMB

Carol Munroe
City of Lansing, Parks & Recreation

Chris Rankin
State of Michigan-DTMB

Marty Riel
City of Lansing Property Management

Rodney Ross
State of Michigan-DTMB

Annie Rzepecki
Lansing Board of Water & Light

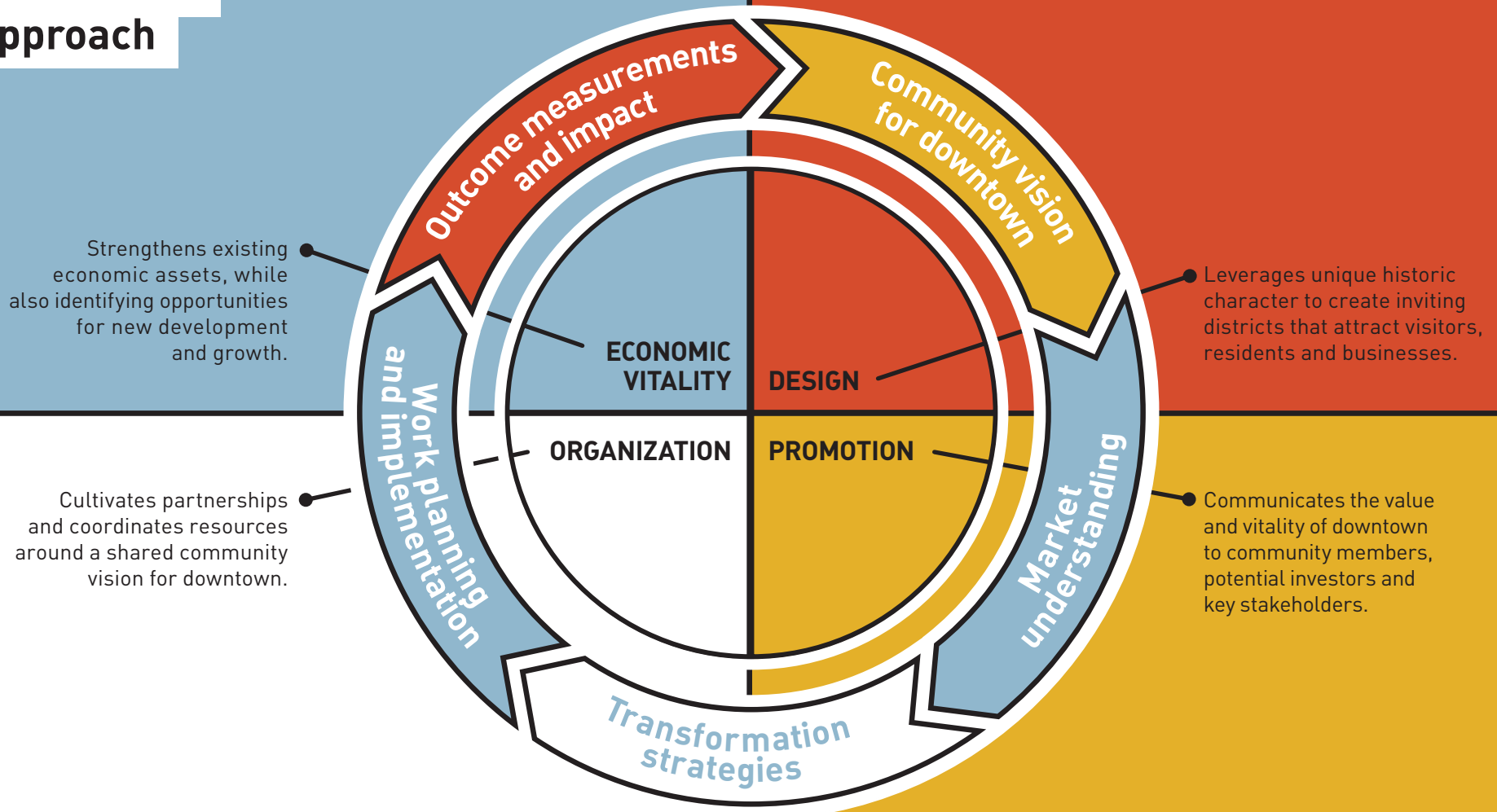
Steve Serkaian
Lansing Board of Water & Light

Mike Tobin
Lansing Fire Department

Matt White
Capitol Facilities

Laurel Winkel
LEPFA

Main Street Approach



Our Impact In 2017

Economic Vitality: Sense of Vibrancy

Market Study Update & Advanced Business Recruitment Training

Our Economic Vitality Committee partnered with Downtown Professionals Network and Michigan Main Street to complete an update of a Downtown Market Study from 2012 and went through Ready To Recruit training. The Economic Vitality Committee and staff now have the training and tools we need to strategically take a pro-active and more aggressive approach in diversifying downtown's business mix, by assisting property owners with filling vacant storefronts.

As part of this process, a Top Prospects Survey was conducted to get public input on what types of businesses people most desired to be in our downtown. More than four hundred people provided feedback and the most-desired businesses are a specialty grocer/deli, more full-service restaurants and a gifts and souvenirs/visitors store.

Design & Public Spaces: Sense of Place

Wayfinding

DLI partnered with the City of Lansing, Greater Lansing Convention & Visitors Bureau and the Lansing Entertainment & Public Facilities Authority to hire Corbin Design to conduct a wayfinding and signage analysis of downtown Lansing to evaluate the methods people use to navigate to and from downtown destinations. As a result of this analysis, it was recommended that downtown Lansing establish four new districts while reinforcing the existing REO Town and Old Town districts. To simplify and strengthen the visitor experience, four downtown districts have been designated: Capital Complex, Washington Square, Riverfront District and Stadium District. In fall of 2017, Phase I of the wayfinding system was installed. This included district gateway signs and signs for vehicular traffic. Phase II will be implemented in 2018 and will include pedestrian signage. In addition to implementing a wayfinding system and adding vehicular signs, a significant amount of sign clutter was removed from the public right-of-way. Our Design Committee was instrumental in this project.

Washington Square Hanging Baskets

This spring, 34 hanging flower baskets were installed on lamp poles along Washington Square. Each basket was 24 inches in diameter and overflowing with pink, yellow, white and green flowers. Businesses and organizations sponsored the baskets through our hanging basket sponsorship program. The Public Spaces committee plans to expend this program in 2018 to include the lamp poles on Michigan Ave. between Capitol Ave. and Pere Marquette. The total number of baskets will more than double.



Promotion: Sense of Community

Launch of New Destination Branding

The Steering Committee unveiled downtown's new destination branding to a packed house of stakeholders and media this summer. Destination branding for downtown is important as cities compete with other places for people, resources and businesses. The new downtown branding included a new downtown logo, community brand statement and the designation of four districts within downtown Lansing: Capital Complex, Washington Square, Riverfront District and Stadium District. Each district has a distinct character, which is reflected in the branding. This initiative was led by a special Steering Committee of stakeholders, marketing experts and municipal branding expert Ben Muldrow from Arnett Muldrow under the direction of the Promotions Committee. More than 50 key stakeholders were engaged during this process. This project was funded by Michigan Main Street.

Organization: Sense of Ownership

Master Level Main Street Community

Downtown Lansing Inc. successfully completed the Select Level of the Michigan Main Street Program in 2017, which was a five-year commitment, and is now a Master Level Main Street Community. There are only thirteen Master Level Main Street communities in the state.

Forks & Corks

This spring, the Promotions Committee launched Forks & Corks, an upscale evening of unparalleled food & wine pairings, showcasing wines from around the globe and culinary treats from the Lansing region's top dining spots. The event took place in the suites of Cooley Law School Stadium. After the event, we sent a survey to attendees and the responses were overwhelmingly positive. We also learned that 69% of attendees live in Lansing, East Lansing or Okemos. This is what some of the attendees had to say about the event:

"Everyone was exceptionally nice!"

"I could vote for everyone! Everything was great!"

"Staff was great!"

"Excellent event—best 'taste of' I've been to!"

"Outstanding pairings!"

PSD Renewal & Assessment Increase of District A

Our board of directors worked with the city administration and City Council to renew the Principal Shopping District for another three years, FY18-FY20. In addition, the first rate increase for District A was passed at this time. This was the first assessment increase since the establishment of the district in 1996.



By The Numbers



Investment

Private Investment: **\$3,487,740**
 Public Investment: **\$5,381,149**
 Public Improvements: **20**
 Façade & Exterior Renovations: **3**
 Building Rehabilitations: **33**
 Buildings Sold: **2**
 New Businesses: **11**
 Sidewalk Cafés: **27**



Volunteers

Volunteers: **800**
 Volunteer Hours: **5,057**
 Value **\$24.14/hr= \$122,076***



Social Networks

Twitter: **13,618 followers**
 Facebook: **5,542 fans**
 Instagram: **6,975 followers**
 E-Newsletter: **3,000 subscribers**



Visitors

Visitors: **More than 1.3 Million**
 Visitation by Attraction
 Impression 5 Science Center: **162,860**
 Lansing Lugnuts Games: **311,000**
 Lansing Center: **266,402**
 Michigan History Center: **94,450**
 State Capitol Building: **200,000**
 R.E. Olds Transportation Museum: **14,000**
 Riverwalk Theatre: **9,138**
 CADL-Downtown Branch: **148,184**



Annual Special Events

Capital City Film Festival: **7,500**
 Be A Tourist in Your Own Town: **12,000**
 Common Ground Music Festival: **50,000**
 Taste of Downtown: **1,500**
 R.E. Olds Car Capital Celebration: **4,000**
 Capital City River Run: **2,853**
 BWL Chili Cook-Off: **6,000**
 Trick-or-Treat on the Square: **8,500**
 Silver Bells in the City: **50,000**
 Cooley Law School Stadium Events: **30,000**



Old Town District Grants

Arts Council of Greater Lansing: **\$2,000**
 Arts Night Out
 Michigan Institute for Contemporary Art: **\$2,000**
 Jazzfest and Michigan Bluesfest
 Old Town Commercial Association: **\$18,000**
 Year-Round Trash Removal
 Hanging baskets and maintenance
 Holiday decorations
 Busby Garden maintenance



Maintenance

Year-round trash removal: **128,000 pounds**
 Salt: **156 tons**
 Snow Removal: **6 miles of sidewalks**
 Mulch: **149 yards**
 Doggie Bag Containers: **10,000 bags**



Events & Programs

Adopt-a-Spot Program
Bridge Flower Boxes
Capital City Clean Sweep
Capitol Lawn Movie Nights
Downtown Lansing Food Fight
Downtown Student Welcome
Forks & Corks
Hanging Basket Program
Holiday TV Co-Op Ad Campaign
Light the City
Monthly Downtown Business Huddles
Monthly Website Ads
Ribbon Cuttings
Seasonal Decorations
Sidewalk Café Furniture Grant Program
Sign Grant Program
Summer History Walking Tours
Taste of Downtown
Trick-or-Treat on the Square
Vacant Storefront Signs



33rd Annual Silver Bells in the City

Attendance: More than 50,000
Live television audience: more than 25,000
Electric Light Parade: 75 units
State Christmas Tree: 9,500 LED lights
Village vendors: 20
Fireworks: 500 shells
Sponsors: 68

Media & Web Presence

Promotional videos: 38,000 Facebook views
Facebook: 390,000 impressions
Twitter: 110,000 impressions
Snapchat filter: 245,500 views
Silverbellsinthecity.org: 57,100 visits,
49,610 unique visitors, 80,700 page views
Traditional earned media: \$15,000 value

Light the City & Deck the Halls

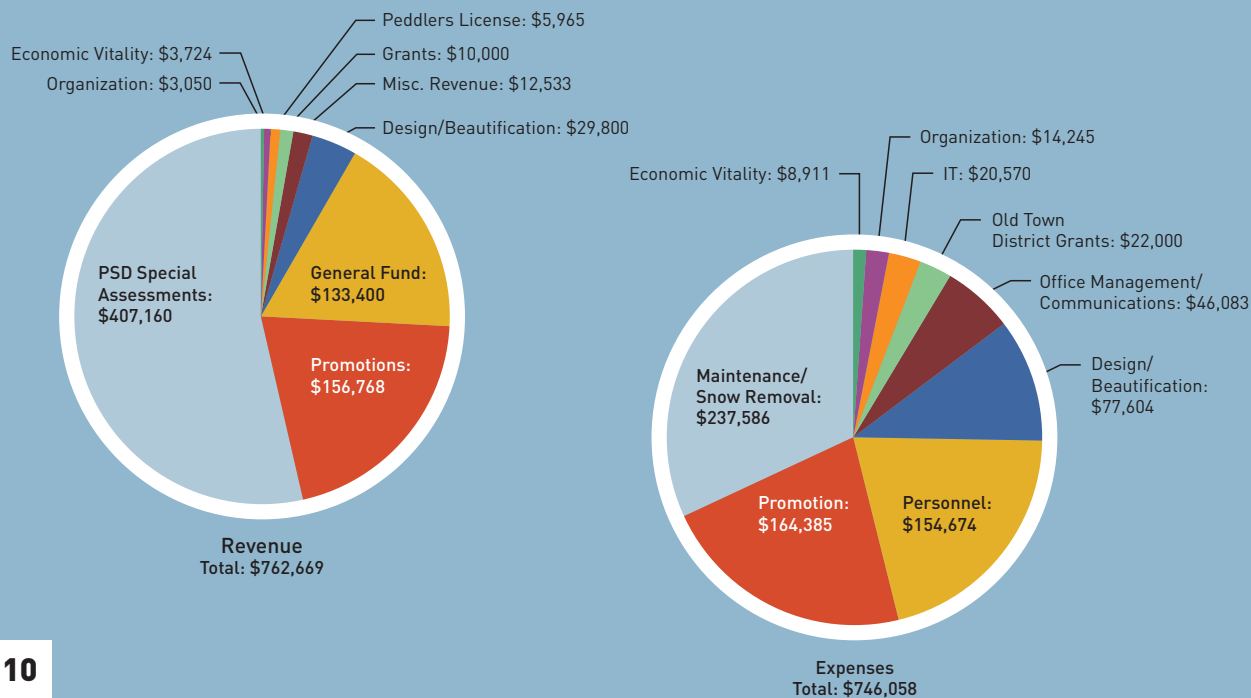
Rooftops lights: 130 buildings,
15,000 linear feet of wiring, and 85,000 lamps
Wreaths: 50
Lamp pole banners: 200
Lamp pole bows: 200
Fresh garland: 3,320 feet
Michigan Ave. trees: 4,950 lights
Traffic circle ornaments: 4
Façade lighting: 10 buildings

Brunch with Santa: 500 attendees

Silver Bells 5K: 600 participants

FY17 Financials (July 1, 2016-June 30, 2017)

Downtown Lansing Inc. continues to allocate funds and priorities specifically for each committee (Design, Promotions, Economic Vitality, Organization and Public Spaces) for projects, events and programming throughout the year. DLI continues to increase revenues through sponsorships, special events and grants. Total revenues for FY17 were \$762,669 and total expenditures were \$746,058, a difference of \$16,611, which was added to our fund balance. The majority of the funds that were added to our fund balance were restricted funds, \$14,437, that will be spent in FY18 for re-planting the N. Washington Square rain gardens, the planting of twenty-three new trees and stump grinding.



Awards & Milestones

Businesses & Organizations

Greater Lansing Convention & Visitors Bureau named Best CVB by the Michigan Society of Association Executives

Zoup! Top 5 store in sales out of 90 restaurants throughout the country

Lansing Lugnuts General Manager, Nick Grueser, named Midwest League's Executive of the Year

Nuthouse Sports Grill named one of Michigan's 10 Best Sports Bars by bestthingsmi.com

Traction! won 19 ADDY Awards presented by the Mid-Michigan Creative Alliance

Downtown Lansing Inc.

Best Promotions & Marketing Project Program: Destination Branding: Michigan Downtown Association

Main Street America Accredited Program: Main Street America

Mindy Biladeau, Executive Director, 2017 Newsmaker of the Year: Greater Lansing Business Monthly



City Pulse Top of the Town Awards

- American 5th Spirits
- Coldwall Banker Hubbel Briarwood
- Foster Swift Collins & Smith
- Impression 5 Science Center
- Jammin DJ's
- Jersey Giant
- Jude's Barbershop
- Lansing Art Gallery
- Lansing Brewing Co.
- Lansing Lugnuts
- Lou & Harry's
- MSUFCU
- Nuthouse Sports Grill
- Riverfront Cycle
- Riverwalk Theatre
- Roma Bakery
- The Outfield Lofts
- Waterfront Bar & Grill



Anniversaries

- **5th**
 - Grand Traverse Pie Co.
 - La Fille Gallery
 - Taps 25
- **20th**
 - Nuthouse Sports Grill
- **30th**
 - Radisson
 - Lansing Center
- **45th**
 - Impression 5 Science Center
- **100th**
 - Linn & Owen Jewelers
- **105th**
 - Lansing Regional Chamber of Commerce
- **152nd**
 - Kositchek's

2017 Sponsors & Partners

Acuitas, LLC
Adams Outdoor
AF Group
American Fifth Spirits
Arendsen Jewelers
Arts Council of Greater Lansing
Auto-Owners Insurance
Beggar's Banquet
Blue Cross Blue Shield of Michigan
Blue Care Network
Bowdie's Chophouse
BRD Printing
Bridge Street Social
Capital Area District Libraries
Capital Imaging
Capitol City Grille
Capitol City Scoop
CASE Credit Union
CATA
Chris & Louise Holman Foundation
CiesaDesign
City of Lansing CART
City of Lansing
Cleat's Bar & Grille
Comerica Bank
Commercial Blueprint
Cottage Inn Pizza
Craig Corey Vacations
Dan Henry
Davenport University
DC Engineering
Dean Trailways
Delta Dental
Delux Tents & Events
Dewpoint

Dickinson Wright PLLC
Dusty's Cellar
EDGE Partnerships
EnVie
Exchange
Eyde Company
Flex City Fitness
For Crepe Sake
Foster Swift Collins and Smith
FOX 47
Gilbert Chocolates
Gillespie Group
Glazed & Confused Bakery
Grand Traverse Pie Co.
Granger
Great Lakes Wine & Spirits
Greater Lansing CVB
Go Green Trikes, LLC
Henry A. Fox Sales
Historical Society of Greater Lansing
Hi-Ball Crane of Lansing
i92.9 FM-Lansing's New Hits
IBEW Local #665
Independent Bank
Iorio's Gelateria
Insty-Prints Downtown
Impression 5 Science Center
Jackson National
J&H Family Stores (Trowbridge)
Juice Nation
Kositchek's
La Fille Gallery
LAFCU

Lake State Landscaping & Snow Removal
Lake Trust Credit Union
Lansing Art Gallery
Lansing Brewing Company
Lansing Board of Water and Light
Lansing Central United Methodist Church
Lansing Community College
Lansing Derby Vixens
Lansing Economic Area Partnership
Lansing Entertainment and Public Facilities Authority
Lansing Fire Department
Lansing Lugnuts
Lansing Police Department
Lansing Public Media
Lansing Regional Chamber of Commerce
Lansing State Journal
Lexus of Lansing
Linn & Owen Jewelers
Lisa Babcock Law
L.O. Eye Care
Loomis Law
Marshall Music
McLaren Greater Lansing
M3 Group
MGROW
McClelland & Anderson
Meijer
Message Makers
Michigan Association of Broadcasters

Michigan Association of Counties
Michigan Economic Development Corporation
Michigan Education Trust
Michigan Fitness Foundation
Michigan History Center
Michigan Institute for Contemporary Art
Michigan Main Street
Michigan Retailers Association
Michigan State Capitol Commission
Michigan State Police
Michigan Veterans Affairs Agency
Midtown Brewing Company
MSUFCU
National Electrical Contractors Association (Michigan Chapter)
Northside Service Inc.
Nuthouse Sports Grill
Old Town Commercial Association
Parking Office-City of Lansing
Peanut Shop
Peckham Footprints
Playmakers
Planned Parenthood
Advocates of Michigan
Public Sector Consultants
Radisson
Red Cedar Wild Ones
Red Haven

Render Studios
R.E. Olds Foundation
R.E. Olds Transportation Museum
Riverwalk Theatre
Shaheen Chevrolet
Small Business Association of Michigan
Spartan Motors
Sparrow Medical Supply
Smith Floral
Sohn Linen
Sound EFX
State of Michigan-DTMB
Strange Matter Coffee Co.
St. Paul's Episcopal Church
The Bistro
Taps 25
Tin Can
The Gillespie Company
The Perrone Lewis Group of Morgan Stanley
The Plant Professionals
The Robin Theatre
The State Room
Tavern + Tap
Tetra Tech
Triterra
Tropo
Wal-Mart
Whipped
WMU-Cooley Law School
WLNS-TV 6
Young Brothers & Daley
YMCA Downtown
Wellness Center
Zoup!
97.5 NOW FM



DOWNTOWN
LANSING INC.

“Main Street brings preservation
and progress together.”
–A. McDonald

