**AGENDA**
**Committee on General Services**
**Tuesday, August 28, 2018 @ 4:00 p.m.**
**City Council Conference Room, City Hall 10th Floor**

Councilmember Patricia Spitzley, Chair
Councilmember Adam Hussain, Vice Chair
Councilmember Carol Wood, Member

1. **Call to Order**

2. **Approval of Minutes:**
   - July 24, 2018
   - August 6, 2018

3. **Public Comment on Agenda Items**

4. **Discussion/Action:**

A.) RESOLUTION – Request for Recognition of Non-Profit Status; Connect 4 Kids

B.) RESOLUTION - Michigan Liquor Control Commission; Transfer of Ownership Class C & SDM Sunday Sales license from RYJT, Ltd to Art's Pub, LLC at 809 E Kalamazoo Street.

C.) RESOLUTION – Claim Appeal #1585; Ruby & William Fowler; 713 Shepard Street; $9,950.50

D.) RESOLUTION – Claim Appeal # 1586; Ruby & William Fowler; 721 Shepard Street; $11,607.50

E.) FY2019/2020 Budget Policies and Priorities

5. **Pending**
   - Michigan Liquor Control Commission; New SDM License; MCL 436.1533(5) for Dolgencorp, LLC; 2712 S Cedar Street, Lansing MI 4810-3029**- Pending Application**

6. **Other**

7. **Adjourn**

# PUBLIC COMMENT AND SIGN IN SHEET

COMMITTEE General Services

DATE Aug 28, 2018

*Please print*

| NAME | ADDRESS | Purpose for Attending | Email Address | PHONE |
|---|---|---|---|---|
| DONN THOMAS | 809 E. KALAMAZOO | LIQUOR LICENSE | THOMASMODERN@AOL.COM | (517) 719-6404 |
| William MacFowber | 713 Shepard St.<br>721 Shepard St | TAX ASSESSMENTS | | 715-563<br>5776 |
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**MINUTES**
**Committee on General Services**
**Tuesday, July 24, 2018 @ 4:00 p.m.**
**City Council Conference Room, City Hall 10th Floor**

**CALL TO ORDER**
The meeting called to order at 4:00 p.m.

**ROLL CALL**
Council Member Patricia Spitzley, Chair
Council Member Adam Hussain, Vice Chair
Council Member Carol Wood, Member

**OTHERS PRESENT**
Sherrie Boak, Council Office Manager
Eric Brewer, Council Internal Auditor
Scott Sanford, Code Compliance
Lisa Hagen, Assistant City Attorney

**Public Comment on Agenda Items**
No public comment at this time.

**Approval of Minutes**
MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM JULY 10, 2018 AS PRESENTED. MOTION CARRIED 3-0.

**Discussion/Action:**
RESOLUTION – Claim Appeal #1574; Anneli and Thang Mung for trash violation fees at 1939 Cumberland Road; $1374.00
Mr. Sanford informed the Committee that the property was cited on April 2, 2018, given until April 9, 2018 and the contractor arrived on April 16, 2018 to remove the brush from the front yard. Mr. Sanford's opinion was that Public Service did not take the material because it did not meet the size specifications set forth by the City, he also believed the brush was not bundled. Mr. Sanford also added that the price for clean-up is higher because the material has to be chipped and then reloaded to recycle.

Mr. Brewer recapped the Claims Review Committee outcome from June 21, 2018 where they did do an adjustment and reduced the yardage amount from 25 yards to 9 yards, bringing the bill down $802 to the new balance of $572.

Mr. Mung acknowledge the Committee and provided a brief history of how they acquired their home and the progress they have been working on to remove the brush from the rear of their house, and even taking some to the dump themselves. Mr. Mung also confirmed they have tied up bundles for the City to pick up in the past, and when it is not correct Public Service leaves a tag to correct it, they correct it and call to make arrangements for a new pick up. The claimants noted that in this case they called when it wasn't picked up, and when the workers arrived to pick it up they were home and witness them pick it up in 20 minutes and leave before they even left for work. Ms. Mung submitted before and after pictures of the home, and admitted they have been placing brush out for pick up and having it picked up for a while and did not realize that it was not a policy to pick up in the winter months. Ms. Mung referenced the photos showing it was tied with twine and if it wasn't it was one large branch. Ms. Mung went on to appeal that when it was not picked up she called the City and asked why and they stated they would come pick it up, so when they saw the contractors arrive they thought it was based on their request. She admitted she did know it was a contractor until a week later when they got the bill. Ms. Mung then submitted a photo from the City with a date stamp that show their cars in the driveway, then also a document from their work which stated they were not home at that time.

Council Member Spitzley asked how many hours it took. Mr. Brewer stated Claims Review reduced the hours from 4 hours to 1 hour. Council Member Spitzley then asked Mr. Sanford what options owners have for brush. Mr. Sanford stated the options would be in the required bags or bundled in twine, 4' length 2" diameter and at the curb on normal trash pickup day. He also added the notice the owners stated they never got was mailed April 2, 2018.

Council Member Wood asked Mr. Brewer if the Claims Review Committee ever asked Public Service when yard waste pick up started this year, and he stated they did not ask. Council Member Wood stated that the date needed to be known, and if the department received the call from the owner inquiring into why they did not get it picked up and made arrangements.

Council Member Spitzley referred back to the photos, and in her opinion did not believe the brush was bundled correctly. Ms. Mung appealed stating in the past if it was not correct, Public Service would leave them a tag and they would re-bundle it. This time they did not get the tag.

The Committee chose to move forward on action for August 13th with Council, and in the meantime will inquire with Public Service on their schedule and if they log calls for pick up.

MOTION BY COUNCIL MEMBER HUSSAIN TO ADJUST THE CLAIM BY $802 LEAVING THE CLAIM AMOUNT AT $572 AND DENY THE CLAIM FOR 1939 CUMBERLAND ROAD IN THE AMOUNT OF $572.

MOTION CARRIED 3-0.

Council Member Spitzley noted to the claimant that the claim will be in front of the Council on August 13, 2018.

PENDING

- Michigan Liquor Control Commission; Transfer of Ownership Class C & SDM license from RYJT, Ltd to Art's Pub, LLC at 809 E Kalamazoo Street.**-Pending Application**
- Michigan Liquor Control Commission; New SDM License; MCL 436.1533(5) for Dolgencorp, LLC; 2712 S Cedar Street, Lansing MI 4810-3029**- Pending Application**

OTHER

Council Member Wood asked for a discussion on a process to make sure the appropriate owner is present for any claim. Council Member Spitzley stated she met with Mr. Smiertka in Law and he will be working with his staff to make sure all claimants have standing before coming to this Committee. She also requested that photos from the claims be programmed for the TV with City TV for Council meetings.

Council Member Wood asked Mr. Sanford about holding a discussion on reducing the time allowed for the owner to mow on tall grass enforcement before a contractor is sent out. Mr. Sanford confirmed he has a proposal similar to the snow and ice enforcement. Council Member Wood asked that he attend the Committee on Public Safety meeting on Wednesday, July 25th.

Ms. Miles asked if there was an ordinance that states residents have to clean the grass out of the cracks in the sidewalk. Council Member Wood stated she would look into it.

**Adjourned**

Adjourned at 4:25 p.m.
Submitted by Sherrie Boak,
Office Manager, Lansing City Council
Approved by the Committee on _____

**MINUTES**
**Special Committee on General Services**
**Monday August 6, 2018 @ 4:15 p.m.**
**City Council Conference Room, City Hall 10th Floor**

**CALL TO ORDER**
The meeting called to order at 4:15 p.m.

**ROLL CALL**
Council Member Patricia Spitzley, Chair
Council Member Adam Hussain, Vice Chair- excused
Council Member Carol Wood, Member

**OTHERS PRESENT**
Sherrie Boak, Council Office Manager
Eric Brewer, Council Internal Auditor
Lisa Hagen, Assistant City Attorney
Kathy Miles
Elaine Womboldt

**Public Comment on Agenda Items**
No public comment at this time.

**Approval of Minutes**
Action on the minutes moved to the next meeting.

**Discussion/Action:**
RESOLUTION – Claim Appeal #1574; Anneli and Thang Mung for trash violation fees at 1939 Cumberland Road; $1374.00
Council Member Spitzley stated the claimants were at the previous Committee meeting (July 24) and stated that they had spoken to Public Service for guidance on the limbs at the side of the street that were not picked up. Since that meeting the department responded in email to Council staff confirming the process with the property, therefore the Committee chose to have this special meeting to discuss reconsideration. The email was reviewed which stated someone contact the department on April 9, 2018 for guidance which confirms what the claimants stated on July 24th. The communication from Public Service shows their log as “missed yard waste – sticks bundled” and the City was sent back out there to pick them up.

MOTION BY COUNCIL MEMBER WOOD TO RECONSIDER THE CLAIM #1574 FOR 1939 CUMBERLAND.

Ms. Miles asked if the City staff checked their log for when the owners stated they called in. Council Member Spitzley confirmed they claimants did call in per the documentation the Committee now has from Public Service and recycling. Mr. Brewer confirmed the Claims Review Committee received the same explanation from the claimants that the Committee did on July 24th.

MOTION CARRIED 2-0.

Council Member Wood recapped the vote on July 24, 2018 and began the discussion on if the Committee wanted to grant the whole claim at this pointed based on the information from the Department. Mr. Brewer added that the admin fee is $265, and if the claims review committee would have the information they would have granted it in full.

MOTION BY COUNCIL MEMBER WOOD TO WITHDRAW THE COMMITTEE ACTION FROM JULY 24TH WHICH ADJUSTED THE CLAIM FROM $802 AND DENIED THE NEW CLAIM AMOUNT OF $572. AND NOW GRANT THE CLAIM IN FULL FOR 1939 CUMBERLAND IN THE AMOUNT OF $1,374.00.

Ms. Womboldt asked if the motion would now grant the claim in full and she was opposed to that. Council Member Wood confirmed it was to grant it in full. Council Member Spitzley noted that at the last meeting there was a question if they had done everything they were supposed to do and if public service had left a tag noting the items were incorrected bundled. Council Member Wood recited the dates of the violation of 4/2/2018, comply by 4/9/2018 and that is the date they called the Public Service for direction. They were told what to do, were told it was missed by the City on their pick up and would pick it up. When the materials were picked up the owners believed it was the City not the Code compliance contractor.

MOTION CARRID 2-0.

**Adjourned**
Adjourned at 4:30 p.m.
Submitted by Sherrie Boak,
Office Manager, Lansing City Council
Approved by the Committee on _____

**City of Lansing, Michigan**
**Application for Request for Non-Profit Status in the City of Lansing**

Organization Name (As Incorporated): Connect 4 Kids

Address: 124 Michigan Avenue, 4th Floor

City: Lansing State: MI Zip: 48933

Contact Person: Joan Jackson Johnson

Main Contact Number: ( 313 ) 483-4482 Secondary Contact Number: ( 517 ) 256-5989

Email Address: Joan.JacksonJohnson@lansingmi.gov

Please include the following with your application:

a. A copy of your 501(c)3 Designation

b. A copy of your Articles of Incorporation

c. A copy of your Bylaws
   - ☐ Includes in bylaws a dissolution provision a plan to distribute all the remaining assets to ensure that
     1. All financial and contractual obligations are fulfilled and that
     2. Remaining assets are distributed only to one or more similar nonprofit, tax exempt organizations and/or institutions

d. Non-refundable application fee of $100.00 or fee waiver request* CK # 1443 $100

***I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.***

**Signature** Joan Jackson Johnson **Date** 8-7-18

*Fee waiver request

I hereby certify that the assets of this non-profit organization are less than $2,500 and I request the fee be waived. The fee would cause an extreme hardship because:

_____

_____

**Signature** **Date**

Please submitted completed application and attached documents, please return it to:
Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
City.clerk@lansingmi.gov 517-483-4131

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: APR 07 2016

CONNECT 4 KIDS
C/O JOAN JACKSON JOHNSON
124 W MICHIGAN AVE 4TH Fl
LANSING, MI 48933-1689

Employer Identification Number:
81-0837751
DLN:
17053062444006
Contact Person:
SARA S REPENNING ID# 31797
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 15, 2015
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

CONNECT 4 KIDS

Sincerely,

Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements

CSCL/CD-502 (Rev. 1/15)

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS**
**CORPORATIONS, SECURITIES & COMMERCIAL LICENSING BUREAU**

Date Received

DEC 15 2015

ADJUSTED PURSUANT TO Email/ TELEPHONE AUTHORIZATION

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

FILED

DEC 15 2015

ADMINISTRATOR
CORPORATIONS DIVISION

EFFECTIVE DATE:

| Name | | | |
|---|---|---|---|
| Dr. Joan Jackson Johnson | | | |
| Address | | | |
| 124 West Michigan Ave, 4th Floor | | | |
| City | | State | ZIP Code |
| Lansing | Michigan | 48933 | |

Document will be returned to the name and address you enter above. If left blank, document will be returned to the registered office.

71735L

## ARTICLES OF INCORPORATION
### For use by Domestic Nonprofit Corporations
(Please read information and instructions on the last page)

*Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:*

## ARTICLE I

The name of the corporation is:

Connect 4 Kids

## ARTICLE II

The purpose or purposes for which the corporation is formed are:

Helping our communities' kids connect to stronger, healthier lives. (see attached)

This corporation is organized exclusively for charitable purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501 (c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

## ARTICLE III

1. The corporation is formed upon a nonstock basis.
   (Stock or Nonstock)

2. If formed on a stock basis, the total number of shares the corporation has authority to issue is n/a. If the shares are or are to be divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class to the extent that the designations, numbers, relative rights, preferences, and limitations have been determined are as follows:

$120.00 cc/ndk 209404

## ARTICLE III (cont.)

3. a. If formed on a nonstock basis, the description and value of its real property assets are: (if none, insert "none")

   none

   b. The description and value of its personal property assets are: (if none, insert "none")

   none

   c. The corporation is to be financed under the following general plan:

   The corporation will be funded through the general methods of grants, appeals, general fundraising in accordance with our mission.

   d. The corporation is formed on a Directorship basis.
   (Membership or Directorship)

## ARTICLE IV

1. The name of the resident agent at the registered office is:

   Joan Jackson Johnson, Ph.D.

2. The address of its registered office in Michigan is:

   124 West Michigan Ave. , 4th Floor Lansing, Michigan 48933
   (Street Address) (City) (ZIP Code)

3. The mailing address of the registered office in Michigan if different than above:

   _____, Michigan _____
   (Street Address or PO Box) (City) (ZIP Code)

## ARTICLE V

The name(s) and address(es) of the incorporator(s) is (are) as follows:

| Name | Residence or Business Address |
|---|---|
| Joan Jackson Johnson, Ph.D. | 124 West Michigan Ave. , 4th Floor, Lansing, Michigan 48933 |

CONNECT 4 KIDS

Article II:

*Helping our communities' kids connect to services including but not limited to; educational resources, medical and health care, food assistance and other essential items enabling them to live stronger, healthier lives*

Use space below for additional Articles or for continuation of previous Articles. Please identify any Article being continued or added. Attach additional pages if needed.

Article 6. Non-Discrimination Policy
this corporation shall not discriminate against any individual(s) for reasons of race, color, creed, disability, ethnicity, hearing status, national origin, religion, sex, or sexual orientation.

Article 7. Dissolution and Disposition of Corporate Assets
Upon dissolution of the corporation, the Board of Directors shall, after paying or making provision for payment of all of the liabilities of the corporation, dispose of all of the assets of the corporation exclusively for the purposes of the corporation in such a manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes shall at at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law, as the Board of Directors shall determine. Any of such assets not so disposed of shall be disposed of by the Circuit Court of Ingham County, Michigan, if the principal office of the corporation is located in said county at the time of dissolution of the said corporation, or by the Circuit Court (or equivalent thereof) of the county in which the principal office of the corporation is then located, exclusively, for such purposes or to such organization or organizations, as the said Court shall determine, which are organized and operated exclusively for such purposes.

Article 8. Statement of Purpose prohibitions
(i) No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered to the corporation and to make payments and distributions in furtherance of the purposes set forth herein;
(ii) No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office except as authorized under the Internal Revenue Code of 1954, as amended;
(iii) The corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal income tax under 501(c)(3) of the Internal Revenue Code of 1954, as amended (or the corresponding provision of any future United States Internal Revenue law).

I, (We), the incorporator(s) sign my (our) name(s) this 14th day of December, 2015

# By-laws
# of
# CONNECT 4 KIDS

## Article 1
## Name

**Section 1. Corporate Name**
The name of this corporation is CONNECT 4 KIDS (the "Corporation").

## Article 2
## Offices

**Section 1. Principal Office**
The principal executive office and the principal office for the transaction of the business of the Corporation may be established at any place or places within the State of Michigan by resolution of the Board of Directors.

## Article 3
## Membership

**Section 1. Members**
The Corporation is a directorship and shall have no members.

## Article 4
## Directors

**Section 1. General Powers**
The business, property and affairs of the corporation shall be managed by the Board of Directors.

**Section 2. Number of Directors**
The Board of Directory shall consist of not less than **four (4)** positions, nor more than **Eleven (11)** positions.

**Section 3. Term**
Each director of the Corporation shall hold office for a term of three (3) years unless such term is ended due to the director's death, resignation, or removal.

**Section 4. Term Limit**
A director may not serve more than two (2) consecutive terms, as defined in section 3. An individual who has served two consecutive terms may be reappointed as a director, so long as lie or she has not been a board member for a period of one year prior to his or her reappointment.

**Section 5. Removal**
Directors may be removed without cause by a simple majority of Directors then in office.

**Section 6. Resignations**
A director may resign at any time by providing written notice to the Corporation. The resignation will be effective on receipt of the notice or at a later time designated in the notice. The successor shall be appointed as provided in Article 4, section 7 of the bylaws.

**Section 7. Appointment to fill Vacancies**
If a vacancy is created by any event, a majority of the remaining directors then in office may appoint a new director.

**Section 8. Meetings; Meetings by Telephone**
Regular meetings of the Board of Directors may be held at any place within the State of Michigan that has been designated by resolution of the Board.

Special meetings of the Board shall be held at any place that has been designated in the notice of the meeting. Special Meetings may be called by the Executive Director (if one is hired), or any two directors. There shall be 3 days' notice given for Special Meetings.

If consents are given, they shall be filed with the minutes of the meeting.

Any meeting, regular or special, may be held by conference telephone or similar communication equipment, so long as all directors participating in the meeting can heat' one another, arid all such directors shall be deemed to be present in person at such meeting.

**Section 9. Statement of Purpose**
Neither the business to be transacted at, nor the purpose of any regular or special meeting of the board need be specified in the notice for that meeting.

**Section 10. Time Requirements**
Notices sent by first class mail shall be deposited into a United States iuail box at least (4) four days before the time set for the meeting. Notices given by personal delivery, telephone, voice messaging systems or other system or technology designed to record and communicate messages, facsimile, or telegraph shall be delivered, telephoned, or tele copied, at least 48 hours before the time set for the meeting.

**Section 11. Notice Contents**
The notice shall state the time and place for the meeting.

**Section 12. Quorum**
A majority of the authorized number of directors shall constitute a quorum for the transaction of business. Every act taken or decision made by a majority of the directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board of Directors.

**Section 13. Waiver of Notice**
The attendance of a director at a board meeting shall constitute a waiver of notice of the meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. In addition, the director may submit a signed waiver of that shall constitute a waiver of notice of the meeting.

**Section 14. Consent to Corporate Actions**
Any action required or permitted to be taken pursuant to authorization of the board may be taken without a meeting if, before or after the action, all directors' consent to the action in writing. Written consents shall be filed with the minutes of the board's proceeding.

**Section 15. Consent to Corporate Actions via Silence**
The board may take action without a meeting via electronic mail (email) sent to the email addresses of all directors on file with the corporation, so long as no action shall be taken without seventy-two (72) hours' notice of the proposed action. A director's failure to respond to a written request for board action sent via email shall be deemed an assent to the particular action so long as the email request for action clearly requests a response to the written action within seventy-two (72) hours.

**Section 16. Nonliability of Directors**

The directors shall not be personally liable for the debts, liabilities, or other obligations of the corporation.

**Section 17. Indemnification by Corporation of Directors and Officers**

The directors and officers of the corporation shall be indemnified by the corporation to the fullest extent permissible under the laws of this state.

**Section 18. Insurance for Corporate Agents**

Except as may be otherwise provided under provisions of law, the board of directors may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any agent of the corporation (including a director, officer, employee, or other agent of the corporation) against liabilities asserted against or incurred by the agent in such capacity

or arising out of the agent's status as such, whether or not the corporation would have the power to indemnify the agent against such liability under the articles of incorporation, these bylaws, or provisions of law.

## Article 5
## Officers

### Section 1. Designation of Officers

The officers of the corporation shall be a president, a vice president, a secretary, and a treasurer. The corporation may also have a chairperson of the board, one or more vice presidents, assistant secretaries, assistant treasurers, and other such officers with such titles as may be determined from time to time by the Board of Directors.

### Section 2. Qualifications

Any director may serve as officer of this corporation.

### Section 3. Election and Term of Office

Officers shall be elected by the Board of Directors, at any time, and each officer shall hold office until he or she resigns or is removed or is otherwise disqualified to serve, or until his or her successor shall be elected and qualified, whichever occurs first.

### Section 4. Removal and Resignation

Any officer may be removed, either with or without cause, by the Board of Directors, at any time. Any officer may resign at any time by giving written notice to the Board of Directors or to the president or secretary of the corporation. Any such resignation shall take effect at the date of receipt of such notice or at any later date specified in the notice, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. The above provisions of this section shall be superseded by any conflicting terns of a contract which has been approved or ratified by the Board of Directors relating to the employment of any officer of the corporation.

### Section 5. Vacancies

Any vacancy caused by the death, resignation, removal, disqualification, or otherwise of any officer shall be filled by the Board of Directors. In the event of a vacancy in any office other than that of president, such vacancy may be filled temporarily by appointment by the president until such time as the board fills the vacancy. Vacancies occurring in offices of officers appointed at the discretion of the board may or may not be filled as the board shall determine.

**Section 6. Duties of President**

The president shall be the chief executive officer of the corporation and shall, subject to the control of the Board of Directors, supervise and control the affairs of the corporation and the activities Of the officers. He or she shall perform all duties incident to his or her office and such other duties as may be required by law, by the articles of incorporation, or by these bylaws, or which may be prescribed from time to time by the Board of Directors. Unless another person is specifically appointed as chairperson of the Board of Directors, the president shall preside at all meetings of the Board of Directors. Except as otherwise expressly provided by law, by the articles of incorporation, or by these bylaws, he or she shall, in the name of the corporation, execute such deeds, mortgages, bonds, contracts, checks, or other instruments which may from time to time be authorized by the Board of Directors.

**Section 7. Duties of Vice President**

In the absence of the president, or in the event of his or her inability or refusal to act, the vice president shall perform all the duties of the president, and when so acting shall have all the powers of, and be subject to all the restrictions on, the president. The vice president shall have other powers and perform such other duties as may be prescribed by law, by the articles of incorporation, or by these bylaws, or as may be prescribed by the Board of Directors.

**Section 8. Duties of Secretary**

The secretary shall:

Certify and keep at the principal office of the corporation the original, or a copy, of these bylaws as amended or otherwise altered to date.

Keep at the principal office of the corporation or at such other place as the board may determine, a book of minutes of all meetings of the directors, and, if applicable, meetings of committees of directors, recording the time and place of holding, whether regular or special, how called, how notice was given, the names of those present or represented at the meeting, and the proceedings thereof.

Ensure that the minutes of meetings of the corporation, any written consents approving action taken without a meeting, and any supporting documents pertaining to meetings, minutes, and consents shall be contemporaneously recorded in the corporate records of this corporation. "Contemporaneously" in this context means that the minutes, consents, and supporting documents shall be recorded in the records of this corporation by the later of (1) the next meeting of the board, committee, membership, or other body for which the minutes, consents, or supporting documents are being recorded, or (2) sixty (60) days after the date of the meeting or written consent.

See that all notices are duly given in accordance with the provisions of these bylaws or as required by law.

Be custodian of the records and of the seal of the corporation and affix the seal, as authorized by law or the provisions of these bylaws, to duly executed documents of the corporation.

Exhibit at all reasonable times to any director of the corporation, or to his or her agent or attorney, on request therefor, the bylaws, and the minutes of the proceedings of the directors of the corporation.

In general, perform all duties incident to the office of secretary and such other duties as may be required by law, by the articles of incorporation, or by these bylaws, or which may be assigned to him or her from time to time by the Board of Directors.

**Section 9. Duties of Treasurer**

The treasurer shall:

Have charge and custody of, and be responsible for, all funds and securities of the corporation, and deposit all such funds in the name of the corporation in such banks, trust companies, or other depositories as shall be selected by the Board of Directors.

Receive, and give receipt for, monies due and payable to the corporation from any source whatsoever.

Disburse, or cause to be disbursed, the funds of the corporation as may be directed by the Board of Directors, taking proper vouchers for such disbursements.

Keep and maintain adequate and correct accounts of the corporation's properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains, and losses.

Exhibit at all reasonable times the books of account and financial records to any director of the corporation, or to his or her agent or attorney, on request therefor.

Render to the president and directors, whenever requested, an account of any or all of his or her transactions as treasurer and of the financial condition of the corporation.

Prepare, or cause to be prepared, and certify, or cause to be certified, the financial statements to be included in any required reports.

In general, perform all duties incident to the office of treasurer and such other duties as may be required by law, by the articles of incorporation of the corporation, or by these bylaws, or which may be assigned to him or her from time to time by the Board of Directors.

**Section 10. Compensation**

The salaries of the officers, if any, shall be fixed from time to time by resolution of the Board of Directors. In all cases, any salaries received by officers of this corporation shall be reasonable and given in return for services actually rendered to or for the corporation. All officer salaries shall be approved in advance in accordance with this corporation's conflict of interest policy, as set forth in Article 6 of these bylaws.

## Article 6
## Committees

### Section 1. Executive Committee

The Board of Directors may, by a majority vote of its members, designate an Executive Committee consisting of three (3) board members and may delegate to such committee the powers and authority of the board in the management of the business and affairs of the corporation, to the extent permitted, and, except as may otherwise be provided, by provisions oflaw.

By a majority vote of its members, the board may at any time revoke or modify any or all of the executive committee authority so delegated, increase or decrease but not below two (2) the number of the members of the executive committee, and fill vacancies on the Executive Committee from the members of the board. The executive committee shall keep regular minutes of its proceedings, cause them to be filed with the corporate records, and report the same to the board from time to time as the board may require.

### Section 2. Other Committees

The corporation shall have such other committees as way from time to time be designated by resolution of the Board of Directors. These committees may consist of persons who are not also members of the board and shall act in an advisory capacity to the board.

## Article 7
## Execution of Instruments, Deposits, and Funds

### Section 1. Execution of Instruments

The Board of Directors, except as otherwise provided in these bylaws, may by resolution authorize any officer or agent of the corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and suchauthority may be general or confined to specific instances. Unless so authorized, no officer, agent, or employee shall have any power or authority to bind the corporation by any contract or engagement or to pledge its credit or to render it liable monetarily for any purpose or in any amount.

### Section 2. Checks and Notes

Except as otherwise specifically determined by resolution of the Board of Director's, or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidence of indebtedness of the corporation shall be

signed by the treasurer and countersigned by the president of corporation.

### Section 3. Deposits

All funds of the corporation shall be deposited from time to time to the credit of the corporation in such banks, trust companies, or other depositories as the Board of Directors may select.

### Section 4. Gifts, Donations, Contributions, Bequests

The Board of Directors may accept on behalf of the corporation any contribution, gift, bequest, or devise for the nonprofit purposes of this corporation.

## Article 8
## Corporate Records, Reports, and Seal

### Section 1. Maintenance of Corporate Records

The corporation shall keep at its principal office:

a. Minutes of all meetings of directors, committees of the board, and, if this corporation has members, of all meetings of members, indicating the time and place of holding such meetings, whether regular or special, how called, the notice given, and the names of those present and the proceedings thereof;

b. Adequate and correct books and records of account, including accounts of its properties and business transactions and accounts of its assets, liabilities, receipts, disbursements, gains, and losses;

c. A copy of the corporation's articles of incorporation and bylaws us amended to date, which shall be open to inspection by the members, if any, of the corporation at all reasonable tithes during office hours.

### Section 2. Corporate Seal

The Board of Directors may adopt, use, and at will alter, a corporate seal. Such seal shall be kept at the principal office of the corporation. Failure to affix the seal to corporate instruments, however, shall not affect the validity of any such instrument.

### Section 3. Directors' Inspection Rights

Every director shall have the absolute right at any reasonable time to inspect and copy all booths, records, and documents of e very kind and to inspect the physical properties of the corporation and shall have such other rights to inspect the books, records and

properties of this corporation as may be required under the articles of incorporation, other provisions of these bylaws, and provisions of law.

### Section 4. Right to Copy and Make Extracts

Any inspection under the provisions of this article may be made in person or by agent or attorney and the right to inspection shall include the right to copy and make extracts.

### Section 5. Periodic Report

The board shall cause any annual or periodic report required under law to be prepared and delivered to an office of this state or to the members, if any, of this corporation, to be so prepared and delivered within the time limits set by law.

## Article 9
## IRC 501(c)(3) Tax Exemption Provisions

### Section 1. Limitations on Activities

No substantial part of the activities of this corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation (except as otherwise provided by Section 501(h) of the Internal Revenue Code), and this corporation shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of, or in opposition to, any candidate for public office.

Notwithstanding any other provisions of these bylaws, this corporation shall not carry on any activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(e)(3) of the Internal Revenue Code, or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

### Section 2. Prohibition Against Private Inurement

No part of the net earnings of this corporation shall inure to the benefit of, or be distributable to, its members, directors or trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments arid distributions in furtherance of the purposes of this corporation

**Section 3. Distribution of Assets**

Upon the dissolution of this corporation, it assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation, shall be distributed for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code or shall be distributed to the federal government, or to a state or local government, for a public purpose. Such distribution shall be made in accordance with all applicable provisions of the laws of this state.

## Article 10
## Conflict of Interest and Compensation Approval Policies

**Section 1. Purpose of Conflict of Interest Policy**

The purpose of this conflict of interest policy is to protect this tax-exempt corporation's interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the corporation or any "disqualified person" as defined in Section 4958(I)(1) of the Internal Revenue Code and as amplified by Section 53.4958-3 of the IRS Regulations and which night result in a possible "excess benefit transaction" as defined in Section 4958(c)(l)(A) of the Internal Revenue Code and as amplified by Section 53.4958 of the IRS Regulations. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

**Section 2. Definitions**

a. **Interested Person.** Any director, principal officer, member of a committee with governing board delegated powers, or any other person who is a "disqualified person" as defined in Section 4558(f)(1) of the Internal Revenue Code and as amplified by Section 53.4958-3 of the IRS Regulations, who has a direct or indirect financial interest, as defined below, is an interested person.

b. **Financial Interest**. A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

   1. An ownership or investment interest in any entity with which the corporation has a transaction or arrangement;

   2. A compensation arrangement with the corporation or with any entity or individual with which the corporation has a transaction or arrangement; or

   3. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the corporation is negotiating a transaction or arrangement.

   Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

   A financial interest is not necessarily a conflict of interest. Under Section 3, paragraph B, a person who is a financial interest may have a conflict of interest

only if the appropriate governing board or committee decides that a conflict of interest exists.

**Section 3. Conflict of Interest Avoidance Procedures**

a. **Duty to Disclose.** In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.

b. **Determining Whether a Conflict of Interest Exists.** After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

c. **Procedures for Addressing the Conflict of Interest.** An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.

   The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.

   After exercising due diligence, the governing board or committee shall determine whether the corporation can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.

   If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the corporation's best interest, for its own benefit, and whether it is fair' and reasonable. In conformity with the above determination, it shall make its decision as to whether to enter into the transaction or arrangement.

(i. **Violations of the Conflicts of Interest Policy.** If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.

   If, after hearing the member s res[» rise and after retaking further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

**Section 4. Records of Board and Board Committee Proceedings**

The minutes of meetings of the governing board and all committees with board delegated powers shall contain:

a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest in fact existed.

b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

**Section S. Compensation Approval Policies**

A voting member of the governing board who receives compensation, directly or indirectly, from the corporation for services is precluded from voting on matters pertaining to that member's compensation.

A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the corporation for services is precluded from voting on matters pertaining to that member's compensation.

No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the corporation, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

When approving compensation for directors, officers and employees, contractors, and any other compensation contract or arrangement, in addition to complying with the conflict of interest requirements and policies contained in the preceding and following sections of this article as well as the preceding pai'agrap1is of this section of this article, the board or a duly constituted compensation committee of the board shall also comply with the following additional requirements and procedures:

a. the terms of compensation shall be approved by the board or compensation committee prior to the first payment of compensation;
b. all members of the board or' compensation committee who approve compensation arrangements must not have a conflict of interest with respect to the compensation arrangement as specified in IRS Regulation Section 53.4955-6(c)(iii), which generally requires that each board member or committee member approving a compensation arrangement between this organization and a "disqualified person" (as defined in Section 4955(f)(1) of the Internal Revenue Code and as amplified by Section 53.4955-3 of the IRS Regulations):

    1. is not the person who is the subject of the compensation arrangement, or a family member of such person;

2. is not in an employment relationship subject to the direction or control of the person who is the subject of the compensation arrangement;
3. does not receive compensation or other payments subject to approval by the person who is the subject of the compensation arrangement;
4. has no material financial interest affected by the compensation arrangement; and
5. does not approve a transaction providing economic benefits to the person who is the subject of the compensation arrangement, who in turn has approved or will approve a transaction providing benefits to the board or committee member.

c. the board or compensation committee shall obtain and rely upon appropriate data as to comparability prior to approving the terms of compensation. Appropriate data may include the following:

1. compensation levels paid by similarly situated organizations, both taxable and tax-exempt, for functionally comparable positions. "Similarly situated" organizations are those of a similar size, purpose, and with similar resources;
2. the availability of similar services in the geographic area of this organization;
3. current compensation surveys compiled by independent firms;
4. actual written offers from similar institutions competing for the services of the person who is the subject of the compensation arrangement.

As allowed by IRS Regulation 4958-6, if this organization has average annual gross receipts (including contributions) for its three prior tax years of less than $1 million, the board or compensation committee will have obtained and relied upon appropriate data as to comparability if it obtains and relies upon data on compensation paid by three comparable organizations in the same or similar communities for similar services.

d. the terms of compensation and the basis fo1 aPI›roving them shall be recorded in written minutes of the meeting of the board or compensation committee that approved the compensation. Such documentation shall include:

1. the terns of the compensation arrangement and the date it was approved;
2. the members of the board or compensation committee who were present during debate on the transaction, those who voted on it, and the votes cast by each board or committee member
3. the comparability data obtained and relied upon and how the data was obtained;
4. If the board or compensation committee determines that reasonable compensation for a specific position in this organization or for providing services under any other compensation arrangement with this organization

is higher or lower than the range of comparability data obtained, the board or committee shall record in the minutes of the meeting the basis for its determination;

5. If the board or committee makes adjustments to comparability data due to geographic area or other specific conditions, these adjustments and the reasons for them shall be recorded in the minutes of the board or committee meeting;
6. any actions taken with respect to determining if a board or committee member had a conflict of interest with respect to the compensation arrangement, and if so, actions taken to make sure the member with the conflict of interest did not affect or participate in the approval of the transaction (for example, a notation in the records that after a finding of conflict of interest by a member, the member with the conflict of interest was asked to, and did, leave the meeting prior to a discussion of the compensation arrangement and a taking of the votes to approve the arrangement);
7. The minutes of board or committee meetings at which compensation arrangements are approved must be prepared before the later of the date of the next board or committee meeting or 60 days after the final actions of the board or committee are taken with respect to the approval of the compensation arrangements. The minutes must be reviewed and approved by the board and committee as reasonable, accurate, and complete within a reasonable period thereafter, normally prior to or at the next board or committee meeting following final action on the arrangement by the boat-d or committee.

**Section 6. Annual Statements**

Each director, principal officer, and member of a committee with governing board delegated powers shall annually sign a statement which affirms such person:

a. has received a copy of the conflicts of interest policy;
b. has read and understands the policy;
c. has agreed to comply with the policy; and
d. understands the corporation is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

**Section 7. Periodic Reviews**

To ensure the corporation operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

a. Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm's-length bargaining.

b. Whether partnerships, joint ventures, and arrangements with management organizations conform to the corporation s written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes, and do not result in increment, impermissible private benefit, or in an excess benefit transaction.

**Section 8. Use of Outside Experts**

When conducting the periodic reviews as provided for in Section 7, the corporation may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.

## Article 11
## Amendment of Bylaws

**Section 1. Amendment**

Subject to the power of the members, if any, of this corporation to adopt, amend, or repeal the bylaws of this corporation and except as may otherwise be specified under provisions of law, these bylaws, or any of them, may be altered, amended, or repealed and new bylaws adopted by approval of the Board of Directors.

## Article 12
## Construction and Terms

If there is any conflict between the provisions of these bylaws arid the articles of incorporation of this corporation, the provisions of the articles of incorporation shall govern.

Should any of the provisions or portions of these bylaws be held unenforceable or invalid for any reason, the remaining provisions and portions of these bylaws shall be unaffected by such holding.

All references in these by1nv•s to the articles of incorporation shall be to the articles of incorporation, articles of organization, certificate of incorporation, organizational charter, corporate charter, or other founding document of this corporation filed with an office of this state and used to establish the legal existence of this corporation.

All references in these bylaws to a section or sections of the Internal Revenue Code shall be to such sections of the Internal Revenue Code of 1986 as amended from time to time, or to corresponding provisions of any future federal tax code.

## Article 13
## Dissolution

Except as otherwise provided by statute or the articles of incorporation, the nonprofit may be dissolved only with authorization of a supermajority (2/3rd) vote of the members given at a meeting called for that specific purpose.

Upon dissolution of the nonprofit, assets will be utilized to pay any and all financial and contractual obligations. Any remaining funds after payment of financial and contractual obligations shall be distributed for one or more similar tax exempt nonprofit entities within the meaning of section 501(c) (3) of the Internal Revenue Code or the corresponding section of any future federal tax code, or will be distributed to the federal government or to the state or local government, for a public purpose.

## ADOPTION OF BYLAWS

We, the undersigned, are all of the initial directors or incorporators of this corporation, and we consent to, and hereby do, adopt the foregoing bylaws, consisting of sixteen (16) preceding pages, as the bylaws of this corporation.

Dated: December 23, 2015

President, Joan Jackson Johnson Ph.D.

Vice President, Guadalupe Ayala

Treasurer, Kimberly Gillespie

Secretary, Rahila Kato

**OCOF NONPROFIT HOUSING CORP**
**OPERATING ACCOUNT**
124 W MICHIGAN AVE FL 4
LANSING, MI 48933-2500

01-11

1443

6-12/410
770

DATE 8 Aug 18

CHECK ARMOR

PAY TO THE ORDER OF City of Lansing $ 100.00

One Hundred 00/100 DOLLARS

PNC Bank, N.A. 070

PNCBANK

FOR App fee

⑈001443⑈ ⑆041000124⑆ 4244516116⑈

Form **990-EZ**

Department of the Treasury
Internal Revenue Service

# Short Form
# Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to *www.irs.gov/Form990EZ* for instructions and the latest information.

OMB No. 1545-1150

**2017**

**Open to Public Inspection**

A For the 2017 calendar year, or tax year beginning JANUARY , 2017, and ending DECEMBER , 20 17

B Check if applicable:
- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization: CONNECT 4 KIDS

Number and street (or P.O. box, if mail is not delivered to street address): 124 MAIN, 4 FLOOR CITY HALLL — Room/suite:

City or town, state or province, country, and ZIP or foreign postal code: LANSING MI 48933-1689

D Employer identification number: 81-083775

E Telephone number: 517-483-4477

F Group Exemption Number ▶

G Accounting Method: ☑ Cash ☐ Accrual Other (specify) ▶

H Check ▶ ☐ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: ▶

J Tax-exempt status (check only one) — ☑ 501(c)(3) ☐ 501(c) ( ) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

K Form of organization: ☑ Corporation ☐ Trust ☐ Association ☐ Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are $200,000 or more, or if total assets (Part II, column (B) below) are $500,000 or more, file Form 990 instead of Form 990-EZ ▶ $

## Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I ☐

| | | | | | |
|---|---|---|---|---|---|
| Revenue | 1 | Contributions, gifts, grants, and similar amounts received | | 1 | |
| | 2 | Program service revenue including government fees and contracts | | 2 | 95,385 |
| | 3 | Membership dues and assessments | | 3 | |
| | 4 | Investment income | | 4 | |
| | 5a | Gross amount from sale of assets other than inventory | 5a | | |
| | b | Less: cost or other basis and sales expenses | 5b | | |
| | c | Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) | | 5c | |
| | 6 | Gaming and fundraising events | | | |
| | a | Gross income from gaming (attach Schedule G if greater than $15,000) | 6a | | |
| | b | Gross income from fundraising events (not including $ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds $15,000) | 6b | | |
| | c | Less: direct expenses from gaming and fundraising events | 6c | | |
| | d | Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c) | | 6d | |
| | 7a | Gross sales of inventory, less returns and allowances | 7a | | |
| | b | Less: cost of goods sold | 7b | | |
| | c | Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a) | | 7c | |
| | 8 | Other revenue (describe in Schedule O) | | 8 | |
| | 9 | **Total revenue.** Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶ | | 9 | 95,385 |
| Expenses | 10 | Grants and similar amounts paid (list in Schedule O) | | 10 | |
| | 11 | Benefits paid to or for members | | 11 | |
| | 12 | Salaries, other compensation, and employee benefits | | 12 | |
| | 13 | Professional fees and other payments to independent contractors | | 13 | |
| | 14 | Occupancy, rent, utilities, and maintenance | | 14 | 29,390 |
| | 15 | Printing, publications, postage, and shipping | | 15 | |
| | 16 | Other expenses (describe in Schedule O) | | 16 | |
| | 17 | **Total expenses.** Add lines 10 through 16 ▶ | | 17 | 29,390 |
| Net Assets | 18 | Excess or (deficit) for the year (Subtract line 17 from line 9) | | 18 | 65,995 |
| | 19 | Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) | | 19 | 70,970 |
| | 20 | Other changes in net assets or fund balances (explain in Schedule O) | | 20 | |
| | 21 | Net assets or fund balances at end of year. Combine lines 18 through 20 ▶ | | 21 | 136,965 |

**Part II** **Balance Sheets** (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II . . . . . ☐

| | | (A) Beginning of year | | (B) End of year |
|---|---|---|---|---|
| 22 | Cash, savings, and investments | 70,970 | 22 | 136,965 |
| 23 | Land and buildings | | 23 | |
| 24 | Other assets (describe in Schedule O) | | 24 | |
| 25 | **Total assets** | | 25 | |
| 26 | **Total liabilities** (describe in Schedule O) | | 26 | |
| 27 | **Net assets or fund balances** (line 27 of column (B) **must** agree with line 21) | 70,970 | 27 | 136,965 |

**Part III** **Statement of Program Service Accomplishments** (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III . . ☐

What is the organization's primary exempt purpose? TO PROVIDE SERVICES FOR AT RISK CHILDREN

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

| | | Expenses (Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.) | |
|---|---|---|---|
| 28 | THE MISSION OF CONNECT 4 KIDS IS TO PROVIDE ESSENTIAL, CRITICAL RESOURSES AND OPPORTUNTIES TO ASSIST AT-RISK CHILDREN IN THE METRO LANSING AREA TO LIVE STRONGER, HEALTHIER LIVES<br>(Grants $ ) If this amount includes foreign grants, check here . . . . ▶ ☐ | 28a | 29,390 |
| 29 | (Grants $ ) If this amount includes foreign grants, check here . . . . ▶ ☐ | 29a | |
| 30 | (Grants $ ) If this amount includes foreign grants, check here . . . . ▶ ☐ | 30a | |
| 31 | Other program services (describe in Schedule O)<br>(Grants $ ) If this amount includes foreign grants, check here . . . . ▶ ☐ | 31a | |
| 32 | **Total program service expenses** (add lines 28a through 31a) . . . . ▶ | 32 | |

**Part IV** **List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated—see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV . . . . . ☐

| (a) Name and title | (b) Average hours per week devoted to position | (c) Reportable compensation (Forms W-2/1099-MISC) (If not paid, enter -0-) | (d) Health benefits, contributions to employee benefit plans, and deferred compensation | (e) Estimated amount of other compensation |
|---|---|---|---|---|
| JAON JACKSON JOHNSON | 15 | 0 | 0 | |
| EDWINA MARSHALL | 5 | 0 | 0 | 0 |
| GAIL FOURNIER | 5 | 0 | 0 | 0 |
| NIKKI JOHNSON | 5 | 0 | 0 | 0 |
| LINDA SIMS | 5 | 0 | 0 | 0 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

**Part V** **Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V . ☐

| | | | Yes | No |
|---|---|---|---|---|
| 33 | Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O | 33 | | |
| 34 | Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions) | 34 | | ✔ |
| 35a | Did the organization have unrelated business gross income of $1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)? | 35a | | ✔ |
| b | If "Yes" to line 35a, has the organization filed a Form 990-T for the year? *If "No," provide an explanation in Schedule O* | 35b | | |
| c | Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III | 35c | | ✔ |
| 36 | Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N | 36 | | ✔ |
| 37a | Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ 37a 0.0 | | | |
| b | Did the organization file **Form 1120-POL** for this year? | 37b | | ✔ |
| 38a | Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return? | 38a | | ✔ |
| b | If "Yes," complete Schedule L, Part II and enter the total amount involved 38b | | | |
| 39 | Section 501(c)(7) organizations. Enter: | | | |
| a | Initiation fees and capital contributions included on line 9 39a | | | |
| b | Gross receipts, included on line 9, for public use of club facilities 39b | | | |
| 40a | Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ 0 ; section 4912 ▶ 0 ; section 4955 ▶ 0 | | | |
| b | Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I | 40b | | ✔ |
| c | Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ 0 | | | |
| d | Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶ 0 | | | |
| e | All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T | 40e | | ✔ |

41 List the states with which a copy of this return is filed ▶ MICHIGAN

42a The organization's books are in care of ▶ CONNECT 4 KIDS Telephone no. ▶ 517-483-4477

Located at ▶ 124 MAIN, 4 FLOOR CITY HALL ZIP + 4 ▶ 48933-1689

| | | | Yes | No |
|---|---|---|---|---|
| b | At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: ▶ See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR). | 42b | | ✔ |
| c | At any time during the calendar year, did the organization maintain an office outside the United States? If "Yes," enter the name of the foreign country: ▶ | 42c | | ✔ |

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of **Form 1041**—Check here ▶ ☐ and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43

| | | | Yes | No |
|---|---|---|---|---|
| 44a | Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ | 44a | | ✔ |
| b | Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ | 44b | | ✔ |
| c | Did the organization receive any payments for indoor tanning services during the year? | 44c | | |
| d | If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? *If "No," provide an explanation in Schedule O* | 44d | | |
| 45a | Did the organization have a controlled entity within the meaning of section 512(b)(13)? | 45a | | ✔ |
| b | Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions) | 45b | | ✔ |

| | | | Yes | No |
|---|---|---|---|---|
| 46 | Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I | 46 | | ✔ |

**Part VI** **Section 501(c)(3) organizations only**

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI ☐

| | | | Yes | No |
|---|---|---|---|---|
| 47 | Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II | 47 | | ✔ |
| 48 | Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E | 48 | | ✔ |
| 49a | Did the organization make any transfers to an exempt non-charitable related organization? | 49a | | ✔ |
| b | If "Yes," was the related organization a section 527 organization? | 49b | | |

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

| (a) Name and title of each employee | (b) Average hours per week devoted to position | (c) Reportable compensation (Forms W-2/1099-MISC) | (d) Health benefits, contributions to employee benefit plans, and deferred compensation | (e) Estimated amount of other compensation |
|---|---|---|---|---|
| N/A | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

f Total number of other employees paid over $100,000 ▶

51 Complete this table for the organization's five highest compensated independent contractors who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

| (a) Name and business address of each independent contractor | (b) Type of service | (c) Compensation |
|---|---|---|
| N/A | | |
| | | |
| | | |
| | | |
| | | |

d Total number of other independent contractors each receiving over $100,000 ▶

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A ▶ ☑ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

**Sign Here**

Signature of officer — Date

Joan Jackson Johnson Executive Director

Type or print name and title

**Paid Preparer Use Only**

| Print/Type preparer's name | Preparer's signature | Date | Check ☐ if self-employed | PTIN |
|---|---|---|---|---|
| | | | | |

Firm's name ▶ — Firm's EIN ▶

Firm's address ▶ — Phone no.

May the IRS discuss this return with the preparer shown above? See instructions ▶ ☐ Yes ☐ No

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

# Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.
▶ Go to *www.irs.gov/Form990* for the latest information.

OMB No. 1545-0047

2017

Open to Public Inspection

Name of the organization: Connect 4 Kids

Employer identification number: 810837751

The mission of Connect 4 Kids is to provide essential, critical resources and opportunities to assist at-risk children in the Metor Lansing area to live stronger, healthier lives.

| Name of the organization | Employer identification number |
| --- | --- |
| | |

BY THE <<COMMITTEES>>
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, <<Applicant Name>> has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license pursuant to MCL 432.103 (9); and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes the <<Applicant Name>> as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to the <<Applicant Name>> of <<Street Address 1>> <<City>>, MI <<Zip Code>>.

City of Lansing, Michigan
On-Premises Alcohol Sales Application

Business Name: ART'S PUB, LLC dba ART'S PUB

Business Address: 809 E. KALAMAZOO STREET

City: LANSING State: MI Zip: 48912

Main Contact Number: (517) 719-6404 Secondary Contact Number: (517) 927-8114

Email Address: thomasmodern@aol.com

License(s) for which you are seeking Local Government Approval CLASS C LICENSE; SDM LICENSE; SUNDAY SALES (AM/PM); OUTDOOR SERVICE

Provide the name, age and address of the applicant, in the case of an individual, or, in the case of a co-partnership, the names, addresses and ages of the persons entitled to share in the profits thereof, or, in the case of a corporation, the objects for which the corporation is organized, the names, addresses and ages of the officers and directors and, if a majority interest in the stock of such corporation is owned by one person or his or her nominee, the name, address and age of such person:
(LIMITED LIABILITY COMPANY) ART'S PUB, LLC

| Name | Position | Address | Age |
|---|---|---|---|
| DONN W. THOMAS | MEMBER (50%) | 6636 S. KREPPS ROAD ST. JOHNS, MI 48879 | [redacted] |
| SEDRIC L. ADAMS II | MEMBER (50%) | 6110 E. LONGVIEW DRIVE EAST LANSING, MI 48823 | |
| | | | |
| | | | |
| | | | |
| | | | |

If an Individual, provide Applicant's:

Date of Birth: _____ Place of Birth: _____

What character of business do you intend to operate? OPERATE A BAR/RESTAURANT WITH OUTDOOR SERVICE

What is the length of time your business has been of that character, or in the case of a corporation, the date when its charter was issued?
JUNE 15, 2017 (ARTICLES OF ORGANIZATION)

When you are done with this form, please return it to:
Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
Phone: 517-483-4131 Fax:517-377-0068
City.clerk@lansingmi.gov lansingmi.gov/clerk

Have you made applications for a similar or other license on premises other than those described in this application? Yes ☐ No ☒

If yes, what is the disposition of any such earlier application? _____

_____

Are building plans on file? Yes ☒ No ☐ If not please submit them with this application showing the entire structure and premises and, in particular, the specific areas where the license is to be utilized. Such plans shall demonstrate adequate off-street parking, lighting and refuse disposal facilities and, where appropriate, adequate plans for screening and noise control, as provided in the Zoning, Building and Housing, and Fire Prevention Codes.

☒ I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reason of any item contained in this chapter or the laws of the State.

☒ I (we) will not violate any State or Federal laws or any ordinance of the City in the conduct of this business.

☒ I (we) or my (our) agent(s) do not owe any personal property taxes.

☒ The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

***I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.***

Signature _____ Date 12/27/2017

***Subscribed and sworn to before me this***

27TH ***day of*** DECEMBER, 2017.

Signature Lawrence P. Schweitzer

Printed Name LAWRENCE P. SCHWEITZER

Notary Public, INGHAM ***County, Michigan***

***My Commission Expires:*** 12/2/2023

***Acting in the County of*** EATON

When you are done with this form, please return it to:
Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
Phone: 517-483-4131 Fax:517-377-0068
City.clerk@lansingmi.gov lansingmi.gov/clerk

Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

# Retail License & Permit Application

For information on retail licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website by clicking this link.

## Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

| | |
|---|---|
| Applicant name(s): Art's Pub, LLC | |
| Address to be licensed: 809 E. Kalamazoo Street | |
| City: Lansing | Zip Code: 48912 |
| City/township/village where license will be issued: Lansing | County: Ingham |
| Federal Employer Identification Number (FEIN): 82-1876144 | |

*Leave Blank - MLCC Use Only*

1. Are you requesting a new license? ○ Yes ◉ No
2. Are you applying ONLY for a new permit or permission? ○ Yes ◉ No
3. Are you buying an existing license? ◉ Yes ○ No
4. Are you modifying the size of the licensed premises? ○ Yes ◉ No
   If Yes, specify: ☐ Adding Space ☐ Dropping Space ☐ Redefining Licensed Premises
5. Are you transferring the location of an existing license? ○ Yes ◉ No
6. Is this license being transferred as the result of a default or court action? ◉ Yes ○ No
7. Do you intend to use this license actively? ◉ Yes ○ No

## Part 2 - License Transfer Information (If Applicable)

If transferring ownership of a license ONLY and not transferring the location of a license, fill out only the name of the current licensee(s)

| | |
|---|---|
| Current licensee(s): RYJT, Ltd. (By Gene Court, court appointed receiver) | |
| Current licensed address: 809 E. Kalamazoo Street | |
| City: Lansing | Zip Code: 48912 |
| City/township/village where license is issued: Lansing | County: Ingham |

## Part 3 - Licenses, Permits, and Permissions

*Off Premises Licenses* - Applicants for off premises licenses, permits, and permissions (e.g. convenience, grocery, specialty food stores, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

*On Premises Licenses* - Applicants for on premises licenses, permits, and permissions (e.g. restaurants, hotels, bars, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

## Part 4 - Inspection, License, and Permit Fees - Make checks payable to **State of Michigan**

*Inspection Fees* - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of $70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit, a request to transfer ownership or location of a license, a request to increase or decrease the size of the licensed premises, or a request to add a bar. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee.

*License and Permit Fees* - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

| | | | | | |
|---|---|---|---|---|---|
| Inspection Fees: | $140.00 | License & Permit Fees: | $882.50 | **TOTAL FEES:** | $1,022.50 |

## Schedule A - Licenses, Permits, & Permissions

Applicant name: Art's Pub, LLC

| Off Premises License Type: New Transfer | | Base Fee: | Fee Code MLCC Use Only |
|---|---|---|---|
| ☐ | ☒ SDM License | $100.00 | 4034 |
| ☐ | ☐ SDD License | $150.00 | |
| ☐ | ☐ Resort SDD License | Upon Licensure/$150.00 | |

| Off Premises Permits: | | Base Fee: | |
|---|---|---|---|
| ☒ | Sunday Sales Permit (AM)* | $160.00 | 4033 |
| ☒ | Sunday Sales Permit (PM)** *(Held with SDD License)* | $22.50 | 4032 |
| ☐ | Catering Permit | $100.00 | |
| ☐ | Secondary Location Permit - Complete Form LCC-201 | | |
| ☐ | Beer and Wine Tasting Permit | No charge | |
| ☐ | Living Quarters Permit | No charge | |

| On/Off Premises Permission Type: | | Base Fee: |
|---|---|---|
| ☐ | Off-Premises Storage | No charge |
| ☐ | Direct Connection(s) | No charge |
| ☐ | Motor Vehicle Fuel Pumps | No charge |

*Sunday Sales Permit (AM) allows the sale of liquor, beer, and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of liquor on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of beer and wine on Sunday after 12:00 noon. The Sunday Sales Permit (PM) fee is 15% of the fee for the license that allows the sale of liquor. Additional bar fees and B-Hotel room fees are also calculated as part of the permit fee.

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

### Inspection, License, Permit, & Permission Fee Calculation

Number of Licenses: 2 x $70.00 Inspection Fee

| | | |
|---|---|---|
| Total Inspection Fee(s): | Fee Code: 4036 | $140.00 |
| Total License Fee(s): | | $700.00 |
| Total Permit Fee(s): | | $182.50 |
| **TOTAL FEES DUE:** | | $1,022.50 |

*Please note that requests to transfer SDD licenses will require the payment of additional fees based on the seller's previous calendar year's sales. These fees will be determined prior to issuance of the license to the applicant.*

Make checks payable to **State of Michigan**

| On Premises License Type: New Transfer | | Base Fee: | Fee Code MLCC Use Only |
|---|---|---|---|
| ☐ | ☐ B-Hotel License | $600.00 | |
| | Number of guest rooms: ____ | | |
| ☐ | ☐ A-Hotel License | $250.00 | |
| | Number of guest rooms: ____ | | |
| ☐ | ☒ Class C License | $600.00 | 4034 |
| ☐ | ☐ Tavern License | $250.00 | |
| ☐ | ☐ Resort License | Upon Licensure | |
| ☐ | ☐ Redevelopment License | Upon Licensure | |
| ☐ | ☐ Brewpub License | $100.00 | |
| ☐ | ☐ G-1 License | $1,000.00 | |
| ☐ | ☐ G-2 License | $500.00 | |
| ☐ | ☐ Aircraft License | $600.00 | |
| ☐ | ☐ Watercraft License | $100.00 | |
| ☐ | ☐ Train License | $100.00 | |
| ☐ | ☐ Continuing Care Retirement Center License | $600.00 | |
| | ☐ MCL 436.1545(1)(b)(i) ☐ MCL 436.1545(1)(b)(ii) | | |
| | *B-Hotel or Class C Licenses Only:* | | |
| ☐ | ☐ Additional Bar(s) | | |
| | Number of Additional Bars: ____ | | |

B-Hotel or Class C licenses allow licensees to have one (1) bar within the licensed premises. A $350.00 licensing fee is required for each additional bar over the one (1) bar initially issued with the license.

| On Premises Permits: | | Base Fee: |
|---|---|---|
| ☐ | Sunday Sales Permit (AM)* | $160.00 |
| ☐ | Sunday Sales Permit (PM)** | 15%** |
| ☐ | Catering Permit | $100.00 |
| ☐ | Banquet Facility Permit - Complete Form LCC-200 | |

*A Banquet Facility Permit is an extension of the license at a different location. It may have its own permits and permissions. It is not a banquet room on the licensed premises.*

| | | |
|---|---|---|
| ☒ | Outdoor Service | No charge |
| ☐ | Dance Permit | No charge |
| ☐ | Entertainment Permit | No charge |
| ☐ | Extended Hours Permit: | No charge |
| | ◯ Dance ◯ Entertainment Days/Hours: ____ | |
| ☐ | Specific Purpose Permit: | No charge |
| | Activity requested: ____ | |
| | Days/Hours requested: ____ | |
| ☐ | Living Quarters Permit | No charge |
| ☐ | Topless Activity Permit | No charge |

**Part 5a - Information on Individual Applicant, Stockholder, Member, or Limited Partner**

Each individual, stockholder, member, or partner must complete Part 5a, 5b, and 5c. If a stockholder or member of an applicant company is a corporation or limited liability company, complete Part 5a and 5c and submit a completed Form LCC-301.

For applications with multiple individuals, stockholders, members, or partners - each person or entity must complete a separate copy of this page.

| | | |
|---|---|---|
| Name: Sedric L. Auda II | | |
| Home address: 6110 East Longview Drive | | |
| City: East Lansing | State: MI | Zip Code: 48823 |
| Business Phone: (517) 347-4646 | Cell Phone: (517) 927-8114 | Email: sedricaudas@yahoo.com |

Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC? If Yes, please list business ID numbers below. If you hold interest in 2 or more locations under the same name, please also write "chain" below. *Pursuant to MCL 436.1603, a retailer licensee may not hold interest in a manufacturer or wholesaler licensee.* (●) Yes ( ) No

1) D Coy, LLC; ID#239317; 2) 210 S. Washington, LLC; ID #245856

Do you hold 10% or more interest in the applicant entity? (●) Yes ( ) No

If you answered "no" to the first question and "yes" to the second question, you must submit fingerprints and undergo an investigation by the MLCC. Please see the attached instructions for submitting fingerprints to the MLCC. You must submit a copy of the completed and endorsed "Livescan Fingerprint Background Request" with your application.

**Part 5b - Personal Information (Individuals)**

| | | |
|---|---|---|
| Date of Birth: [redacted] | Social Security Number: [redacted] | Driver's License Number: [redacted] |

Are you a citizen of the United States of America? (●) Yes ( ) No

Have you ever legally changed your name? ( ) Yes (●) No

If you answered "yes", please list your prior name(s) (including maiden):

Spouse's full name (if currently married): Nancy Ellen Mesko

Spouse's date of birth: 2/2/1966 — Is your spouse a citizen of the United States of America? (●) Yes ( ) No

Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan? ( ) Yes (●) No

Does your spouse hold a retail, manufacturer, or wholesaler license issued by the MLCC? ( ) Yes (●) No

Have you ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If **Yes**, list below (attach additional pages if necessary): ( ) Yes (●) No

| Date | City/State | Charge | Disposition |
|---|---|---|---|

Has your spouse ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If **Yes**, list below (attach additional pages if necessary): ( ) Yes (●) No

| Date | City/State | Charge | Disposition |
|---|---|---|---|

**Part 5c - Signature**

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003. (This form must be signed by the person whose information it contains).

| Sedric L. Audas II | | 10/9/2017 |
|---|---|---|
| Print Name | Signature | Date |

## Part 5a - Information on Individual Applicant, Stockholder, Member, or Limited Partner

Each individual, stockholder, member, or partner must complete Part 5a, 5b, and 5c. If a stockholder or member of an applicant company is a corporation or limited liability company, complete Part 5a and 5c and submit a completed Form LCC-301.

For applications with multiple individuals, stockholders, members, or partners - each person or entity must complete a separate copy of this page.

| | | |
|---|---|---|
| Name: Donn W. Thomas | | |
| Home address: 6636 S. Krepps Road | | |
| City: St. Johns | State: MI | Zip Code: 48879 |
| Business Phone: | Cell Phone: (517) 719-6404 | Email: thomasmodern@aol.com |

Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC? If Yes, please list business ID numbers below. If you hold interest in 2 or more locations under the same name, please also write "chain" below. *Pursuant to MCL 436.1603, a retailer licensee may not hold interest in a manufacturer or wholesoler licensee.* ◉ Yes ○ No

1) D Coy, LLC; ID#239317; 2) 210 S. Washington, LLC; ID #245856

Do you hold 10% or more interest in the applicant entity? ◉ Yes ○ No

If you answered "no" to the first question and "yes" to the second question, you must submit fingerprints and undergo an investigation by the MLCC. Please see the attached instructions for submitting fingerprints to the MLCC. You must submit a copy of the completed and endorsed "Livescan Fingerprint Background Request" with your application.

## Part 5b - Personal Information (Individuals)

| | | |
|---|---|---|
| Date of Birth: [redacted] | Social Security Number: [redacted] | Driver's License Number: [redacted] |

| | |
|---|---|
| Are you a citizen of the United States of America? | ◉ Yes ○ No |
| Have you ever legally changed your name? | ○ Yes ◉ No |
| If you answered "yes", please list your prior name(s) (including maiden): | |
| Spouse's full name (if currently married): Lisa Marie Thomas | |
| Spouse's date of birth: 1/3/1970 | Is your spouse a citizen of the United States of America? ◉ Yes ○ No |
| Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan? | ○ Yes ◉ No |
| Does your spouse hold a retail, manufacturer, or wholesaler license issued by the MLCC? | ○ Yes ◉ No |
| Have you ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes, list below (attach additional pages if necessary): | ○ Yes ◉ No |

| Date | City/State | Charge | Disposition |
|---|---|---|---|

| | |
|---|---|
| Has your spouse ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes, list below (attach additional pages if necessary): | ○ Yes ◉ No |

| Date | City/State | Charge | Disposition |
|---|---|---|---|

## Part 5c - Signature

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003. (This form must be signed by the person whose information it contains).

| Donn W. Thomas | | 10/9/2017 |
|---|---|---|
| Print Name | Signature | Date |



LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

**Part 6 - Contact Information**

Provide information on the contact person for this application. Please note that corporations and limited liability companies must provide documentation (e.g. meeting minutes, corporate resolution) authorizing anyone other than the applicant or an attorney of record to be the contact person. If an authorization is not provided, your contact person will not be acknowledged if they are anyone other than the applicant or attorney.

| | | |
|---|---|---|
| What is your preferred method of contact? | | ○ Phone ○ Mail ◉ Email ○ Fax |
| What is your preferred method for receiving a Commission Order? | | ○ Mail ◉ Email ○ Fax |
| Contact name: Sedric L. Audas II | Relationship: Applicant's Member | |
| Mailing address: 6110 East Longview Drive, East Lansing, MI 48823 | | |
| Phone: (517) 927-8114 | Fax number: | Email: sedricaudas@yahoo.com |

**Part 7 - Attorney Information (If You Have An Attorney Representing You For This Application)**

| | | |
|---|---|---|
| Attorney name: Lawrence P. Schweitzer | | Member Number: P-36412 |
| Attorney address: Lawrence P. Schweitzer, PLC, 7402 Westshire Drive, Suite 125, Lansing, MI 48917 | | |
| Phone: (517 853-1604 | Fax number: | Email: lps@lpschweitzer.com |
| Would you prefer that we contact your attorney for all licensing matters related to this application? | | ◉ Yes ○ No |
| Would you prefer any notices or closing packages be sent directly to your attorney? | | ◉ Yes ○ No |

**Part 8 - Signature of Applicant**

**Be advised that the information contained in this application will only be used for this request. This section will need to be completed for each subsequent request you make with this office.**

**Notice:** When purchasing a license, a buyer can be held liable for tax debts incurred by the previous owner. Prior to committing to the purchase of any license or establishment, the buyer should request a tax clearance certificate from the seller that indicates that all taxes have been paid up to the date of issuance. Obtaining sound professional assistance from an attorney or accountant can be helpful to identify and avoid any pitfalls and hidden liabilities when buying even a portion of a business. Sellers can make a request for the tax clearance certificate through the Michigan Department of Treasury.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

| Art's Pub, LLC; By: Sedric L. Audas II, Member | | 10/9/2017 |
|---|---|---|
| Print Name of Applicant & Title | Signature of Applicant | Date |

Please return this completed form along with corresponding documents and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-373-4202

Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID:
Request ID:
(For MLCC Use Only)

# Report of Stockholders, Members, or Partners

(Authorized by MCL 436.1529(1), R 436.1051, and R 436.1110)

**Part 1 - Licensee Information**

Please state your name as it is filed with the State of Michigan Corporation Division.

Licensee name(s): Art's Pub, LLC

Address: 6636 S. Krepps Road

City: St. Johns, MI | Zip Code: 48879

**Part 2a - Corporations** - Please complete this section and attach more copies of this page if more room is needed.

| Name and address of all stockholders: | No. of Shares Issued: | Date Issued/Acquired: |
|---|---|---|
| | | |

Name and address of Corporate Officers and Directors, pursuant to administrative rule R 436.1109:

**Part 2b - Limited Liability Companies** - Please complete this section and attach more copies of this page if more room is needed.

| Name and address of all members: | Percent % Issued: | Date Issued/Acquired: |
|---|---|---|
| Sedric L. Audas II; 6110 East Longview Drive, East Lansing, MI 48823 | 50 | July 1, 2017 |
| Donn W. Thomas; 6636 S. Krepps Road, St. Johns, MI 48879 | 50 | July 1, 2017 |

Name and address of Managers and Assignees, pursuant to administrative rule R 436.1110:



LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID:

Request ID:

(For MLCC Use Only)

## Report of Stockholders, Members, or Partners

(Authorized by MCL 436.1529(1), R 436.1051, and R 436.1110)

**Part 2c - Limited Partnerships** - Please complete this section and attach more copies of this page if more room is needed.

| Name and address of all partners: | Percent % Issued: | Date Issued/Acquired: |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name and address of Managers, pursuant to administrative rule R 436.1111:

**Part 3 - Authorized Signers** (Authorized in compliance with R 436.1109(1)(c) for a corporation or R 436.1110(1)(g) for a limited liability company)

Name & Title: Sedric L. Audas II, Member

Name & Title: Donn W. Thomas, Member

Name & Title:

Name & Title:

Name & Title:

**Part 4 - Signature of Applicant or Licensee**

I certify that the authorized signers under Part 3 of this form have been authorized in compliance with R 436.1109(1)(c) for a corporation or R 436.1110(1)(g) for a limited liability company.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

| Art's Pub, LLC; By Sedric L. Audas II, Member | | 10/9/2017 |
|---|---|---|
| Print Name of Applicant or Licensee & Title | Signature of Applicant or Licensee | Date |

Please return this completed form to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-763-0059



LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

# CITY OF LANSING

Receipt: 2368 03/19/18

CITY CLERK
124 W MICHIGAN AVENUE 9TH FLOOR

Cashier: MZuchowski
Received Of: 809 E. KALAMAZOO, LLC.

The sum of: 1,450.00

| | | | |
|---|---|---|---|
| 523 | LIQUOR LICENSE | | 1,450.00 |
| | | Total | 1,450.00 |

CHECKS 106 1,450.00

Signed: _____

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request to Class C, SDM, Sunday Sales (AM/PM) and Outdoor Service license to Art's Pub, LLC, from RYJT, Ltd at 809 E. Kalamazoo Street; and

WHEREAS, the Committee on General Services reviewed the request with affirmative action taken;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request to transfer ownership Class C, SDM, Sunday Sales (AM/PM) and Outdoor Service license to Art's Pub, LLC, from RYJT, Ltd at 809 E. Kalamazoo St

Claim #1585

713 Shepard Street

$9,950.50

Incident Date (per claim application) – 1/31/2018 & 2/1/2018

Incident Date (per Code Report) – 10/20/2017

Taxes-

Filed Claim –6/21/2018

Claims Review Committee Hearing – N/A Exceeds Amount

Claims Review Committee Letter – N/A

Referred to City Council- 7/19/2018

Referred to Committee on General Services – 7/23/2018

# 713 SHEPARD ST LANSING, MI 48912 (Property Address)

Parcel Number: 33-01-01-22-227-031

Item **1** of **3** 1 Image / 2 Sketches

## Property Owner: FOWLER RUBY M & FOWLER WILLIAM M

### *Summary Information*

> Residential Building Summary
- Year Built: 1927
- Bedrooms: 0
- Full Baths: 1
- Half Baths: 0
- Sq. Feet: 1,164
- Acres: 0.193

> Assessed Value: $27,800 | Taxable Value: $26,760

> Property Tax information found

> 5 Building Department records found

## Owner and Taxpayer Information

| | | | |
|---|---|---|---|
| **Owner** | FOWLER RUBY M & FOWLER WILLIAM M<br>TARPINIAN-FOWLER LINDA L<br>713 SHEPARD ST<br>LANSING, MI 48912-2616 | **Taxpayer** | SEE OWNER INFORMATION |

## General Information for Tax Year 2018

| | | | |
|---|---|---|---|
| **Property Class** | RESIDENTIAL | **Unit** | 33 CITY OF LANSING - INGHAM |
| **School District** | LANSING | **Assessed Value** | $27,800 |
| **MAP #** | AP-0049 -0088 | **Taxable Value** | $26,760 |
| **TOP TEN** | *Not Available* | **State Equalized Value** | $27,800 |
| **NEW PERMITS** | *Not Available* | **Date of Last Name Change** | 05/25/2004 |
| **USER ALPHA 3** | *Not Available* | **Notes** | *Not Available* |
| **Historical District** | *Not Available* | **Census Block Group** | *Not Available* |
| **TYPE CODE** | *Not Available* | **Exemption** | *No Data to Display* |

### *Principal Residence Exemption Information*

| | |
|---|---|
| **Homestead Date** | 10/28/2014 |

| Principal Residence Exemption | June 1st | Final |
|---|---|---|
| | | |

| | | |
|---|---|---|
| 2018 | 100.0000 % | 100.0000 % |

### *Previous Year Information*

| Year | MBOR Assessed | Final SEV | Final Taxable |
|---|---|---|---|
| 2017 | $27,000 | $27,000 | $26,210 |
| 2016 | $26,600 | $26,600 | $25,977 |
| 2015 | $25,900 | $25,900 | $25,900 |

## Land Information

| | | | |
|---|---|---|---|
| **Zoning Code** | *Not Available* | **Total Acres** | 0.193 |
| **Land Value** | $10,800 | **Land Improvements** | $0 |
| **Renaissance Zone** | No | **Renaissance Zone Expiration Date** | *No Data to Display* |
| **ECF Neighborhood** | 38D | **Mortgage Code** | *No Data to Display* |
| **Lot Dimensions/Comments** | *No Data to Display* | **Neighborhood Enterprise Zone** | No |

| Lot(s) | Frontage | Depth |
|---|---|---|
| Lot 1 | 66.00 ft | 127.10 ft |
| | **Total Frontage: 66.00 ft** | **Average Depth: 127.10 ft** |

## Legal Description

LOT 77 & S 1/2 LOT 76 ALSO N 1/2 LOT 78 ASSESSORS PLAT NO 49

## Sale History

| Sale Date | Sale Price | Instrument | Grantor | Grantee | Terms of Sale | Liber/Page |
|---|---|---|---|---|---|---|
| 02/09/2004 | $0.00 | QC | FOWLER RUBY M & LINDA | FOWLER RUBY M & LINDA & WILLIAM M | CASH/CONV-NOT USED | L3110-P1045 |
| 04/20/2000 | $1.00 | QC | FOWLER RUBY M | FLOWER RUBY M & LINDA L | CASH/CONV-NOT USED | 2848/1152 |

## Building Information - 1164 sq ft 1 STY (Residential)

## General

| | | | |
|---|---|---|---|
| **Floor Area** | 1,164 sq ft | **Estimated TCV** | *Not Available* |
| **Garage Area** | 280 sq ft | **Basement Area** | 612 sq ft |
| **Foundation Size** | 612 sq ft | | |
| **Year Built** | 1927 | **Year Remodeled** | *Not Available* |
| **Occupancy** | Single Family | **Class** | C |
| **Effective Age** | 91 yrs | **Tri-Level** | No |
| **Percent Complete** | 100% | **Heat** | Forced Air w/ Ducts |
| **AC w/Separate Ducts** | No | **Wood Stove Add-on** | No |
| **Basement Rooms** | 0 | **Water** | *Not Available* |
| **1st Floor Rooms** | 0 | **Sewer** | *Not Available* |
| **2nd Floor Rooms** | 0 | **Style** | 1 STY |
| **Bedrooms** | 0 | | |

## Area Detail - Basic Building Areas

| Height | Foundation | Exterior | Area | Heated |
|---|---|---|---|---|
| 2 Story | Basement | Siding | 552 sq ft | 2 Story |
| 1 Story | Basement | Siding | 60 sq ft | 1 Story |

## Basement Finish

| | | | |
|---|---|---|---|
| **Recreation** | 0 sq ft | **Recreation % Good** | 0% |
| **Living Area** | 0 sq ft | **Living Area % Good** | 0% |
| **Walk Out Doors** | 0 | **No Concrete Floor Area** | 0 sq ft |

## Plumbing Information

| | |
|---|---|
| **3 Fixture Bath** | 1 |

## Fireplace Information

| | |
|---|---|
| **Exterior 2 Story** | 1 |

## Garage Information

| | | | |
|---|---|---|---|
| **Area** | 280 sq ft | **Exterior** | Siding |
| **Foundation** | 18 Inch | **Common Wall** | Detached |
| **Year Built** | 1954 | **Finished** | No |
| **Auto Doors** | 0 | **Mech Doors** | 0 |

## Porch Information

| | | | |
|---|---|---|---|
| **CPP** | 60 sq ft | **Foundation** | Standard |

| | | | |
|---|---|---|---|
| **CCP (1 Story)** | 42 sq ft | **Foundation** | Standard |

****Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

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# 713 SHEPARD ST LANSING, MI 48912 (Property Address)

Parcel Number: 33-01-01-22-227-031

Item **1** of **3** 1 Image / 2 Sketches

## Property Owner: FOWLER RUBY M & FOWLER WILLIAM M

***Summary Information***

> Residential Building Summary
- Year Built: 1927
- Bedrooms: 0
- Full Baths: 1
- Half Baths: 0
- Sq. Feet: 1,164
- Acres: 0.193

> Assessed Value: $27,800 | Taxable Value: $26,760

> Property Tax information found

> 5 Building Department records found

## Owner and Taxpayer Information

| | | | |
|---|---|---|---|
| **Owner** | FOWLER RUBY M &<br>FOWLER WILLIAM M<br>TARPINIAN-FOWLER LINDA L<br>713 SHEPARD ST<br>LANSING, MI 48912-2616 | **Taxpayer** | SEE OWNER INFORMATION |

## Amount Due

Current Taxes: **$11,183.28**

Pay Now

## Legal Description

LOT 77 & S 1/2 LOT 76 ALSO N 1/2 LOT 78 ASSESSORS PLAT NO 49

## Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date 8/23/2018 Recalculate

## Tax History

| Year | Season | Total Amount | Total Paid | Last Paid | Total Due | |
|---|---|---|---|---|---|---|
| 2018 | Summer | $11,183.28 | $0.00 | | **$11,183.28** | Pay Now |

### *General Information for 2018 Summer Taxes*

| | | | |
|---|---|---|---|
| **School District** | 33020 | **PRE/MBT** | 100.0000% |
| **Taxable Value** | $26,760 | **S.E.V.** | $27,800 |
| **Property Class** | 401 - RESIDENTIAL | **Assessed Value** | $27,800 |
| **Tax Bill Number** | *No Data to Display* | **Last Receipt Number** | *No Data to Display* |
| **Last Payment Date** | *No Data to Display* | **Number of Payments** | 0 |
| **Base Tax** | $11,171.08 | **Base Paid** | $0.00 |
| **Admin Fees** | $12.20 | **Admin Fees Paid** | $0.00 |
| **Interest Fees** | $0.00 | **Interest Fees Paid** | $0.00 |
| **Total Tax & Fees** | $11,183.28 | **Total Paid** | $0.00 |
| **Renaissance Zone** | *Not Available* | **Mortgage Code** | *Not Available* |

### *Tax Bill Breakdown for 2018 Summer*

| Taxing Authority | Millage Rate | Amount | Amount Paid |
|---|---|---|---|
| LANSING OPER | 19.440000 | $520.21 | $0.00 |
| LANSING DEBT | 0.260000 | $6.95 | $0.00 |
| LANS COM COLLEGE | 3.807200 | $101.88 | $0.00 |
| LANSING SCH DEBT | 4.600000 | $123.09 | $0.00 |
| LANSING SCH OPER | 17.902800 | $0.00 | $0.00 |
| INGHAM INTERMED | 4.706200 | $125.93 | $0.00 |
| STATE EDUCATION | 6.000000 | $160.56 | $0.00 |
| INGHAM CNTY SUM | 6.800000 | $181.96 | $0.00 |
| TRASH REMOVAL | 0.000000 | $9,950.50 | $0.00 |
| Admin Fees | | $12.20 | $0.00 |
| | **63.516200** | **$11,183.28** | **$0.00** |

| Taxing Authority | Millage Rate | Amount | Amount Paid |
|---|---|---|---|
| Interest Fees | | $0.00 | $0.00 |
| | **63.516200** | **$11,183.28** | **$0.00** |

Click here for a printer friendly version of Summer 2018 Tax information

| | | | | | | |
|---|---|---|---|---|---|---|
| 2017 | Winter | $335.55 | $335.55 | 02/13/2018 | $0.00 | |
| 2017 | Summer | $1,198.28 | $1,198.28 | 08/31/2017 | $0.00 | |
| 2016 | Winter | $329.27 | $329.27 | 01/25/2017 | $0.00 | |
| 2016 | Summer | $1,186.84 | $1,186.84 | 08/22/2016 | $0.00 | |
| 2015 | Winter | $323.24 | $323.24 | 12/23/2015 | $0.00 | |
| 2015 | Summer | $1,163.71 | $1,163.71 | 08/31/2015 | $0.00 | |
| 2014 | Winter | $324.94 | $324.94 | 02/09/2015 | $0.00 | |
| 2014 | Summer | $1,153.15 | $1,153.15 | 08/25/2014 | $0.00 | |

Load More Years

**Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

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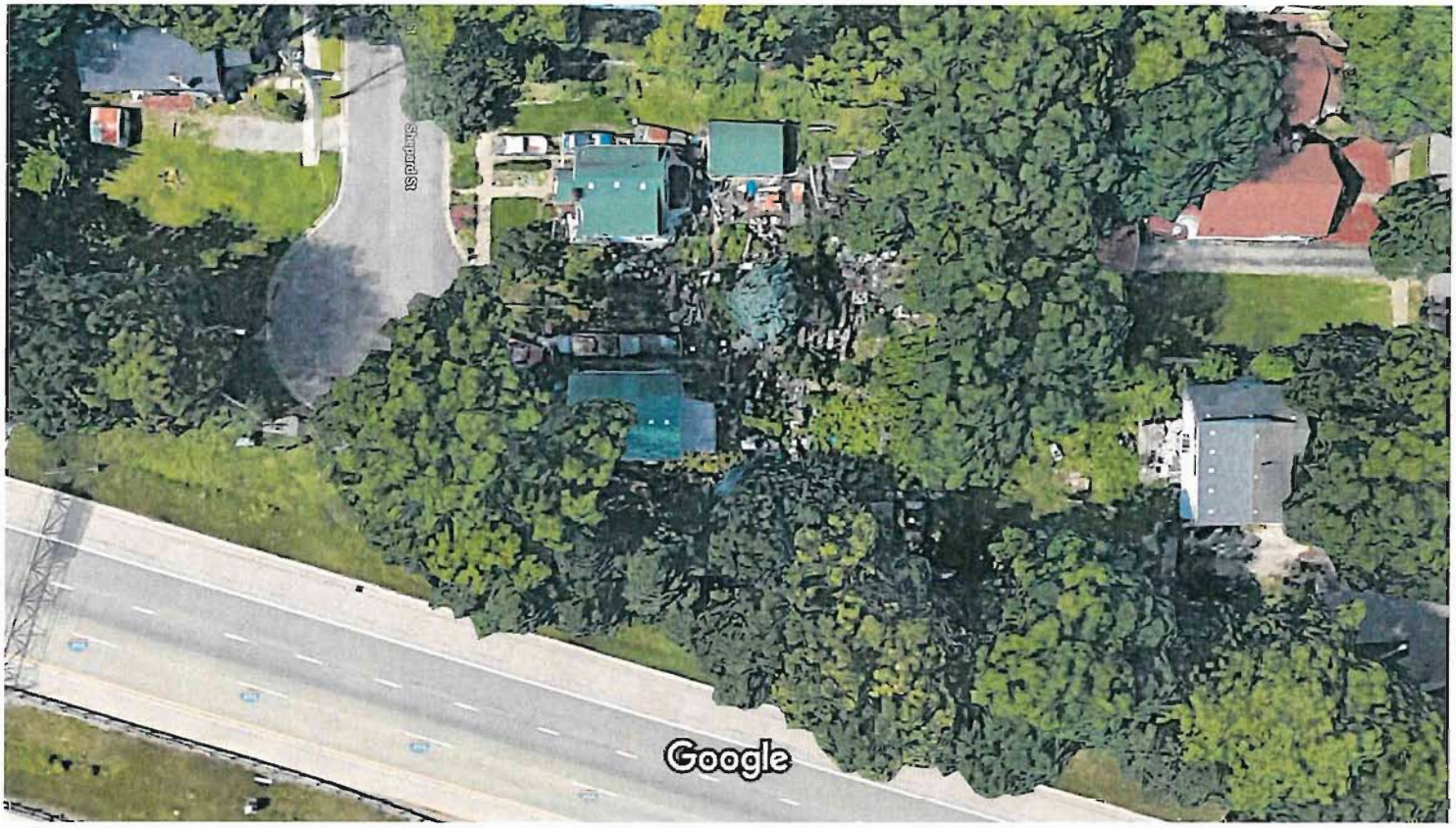
Google Maps 713 Shepard St




Imagery ©2018 Google, Map data ©2018 Google 20 ft

713 Shepard St

Lansing, MI 48912

RECEIVED JUL 19 2018

DATE: 7/03/2018

1585

| | |
|---|---|
| PPN: | **33-01-01-22-227-031** |
| DATE SUBMITTED: | **6/21/2018** |
| ADDRESS OF VIOLATION: | **713 Shepard Street** |
| LISTED TAXPAYER OF RECORD: | **Fowler, Ruby** |
| OTHER TAXPAYER OF RECORD: | **Fowler, William** |
| CLAIMANT: | **Fowler, Ruby & Fowler William** |
| CLAIMANT'S ADDRESS: | **713 Shepard Street<br>Lansing, MI 48912 (William)<br>721 Shepard Street<br>Lansing, MI 48912 (Ruby)** |
| TYPE OF ACTIONS CONTESTED: | **Trash Removal** |
| VIOLATION DATE: | **10/20/2017** |
| NOTIFICATION DATE: | **10/20/2017** |
| 2ND NOTICE ASSESSMENT DATE: | |
| AMOUNT OF ASSESSMENT: | **$9,950.50** |
| CONTRACTOR NAME - INVOICE NO. - DATE: | **Crutcher 17-T055 1/31/2018** |
| AMOUNT OF CLAIM: | **$13,365.00 damages +<br>$9,950.50** |
| ADDITIONAL ACTIONS CONTESTED: | |
| VIOLATION DATE: | |
| NOTIFICATION DATE: | |
| 2ND NOTICE ASSESSMENT DATE: | |
| AMOUNT OF ASSESSMENT: | |
| CONTRACTOR NAME - INVOICE NO. - DATE: | |
| AMOUNT OF CLAIM: | |
| MEMO DATE – INVOICE NO.: | |
| HISTORY: | **Trash Violation 10/20/2017** / **DAMV x 3 vehicles 10/20/2017** |
| CITATIONS IN PREVIOUS YEAR: | |
| CLAIMANT'S CIRCUMSTANCES: | **See Attached** |

CODE OFFICER'S NOTES: This property was cited for a trash violation on 10/20/2017 with an original compliance due date of 10/27/2017. The officer worked with this owner for several months to allow them time to remove the debris. On December 13, 2017 the property was submitted to the contractor. The officer notified the owner on 12/11/2017 that due to the lack of progress he was submitting the property to the contractor and he should remove any items that he may want to keep. This was a coordinated effort that required two officer's to be present while the property was being cleaned over the course of several days. This was a hoarding situation that not only consumed this property but his mother's as well who lives next door at 721 Shepard, this office also cleaned the property next door at 721 Shepard ($11,607.50). This claimant had almost 3 months to come into compliance or make significant progress to continue and the pictures clearly show they did not. This office recommends denial of the claim.

RECEIVED JUN 21 2018

# City of Lansing

OFFICE OF THE CITY ATTORNEY

1585

## Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: William M Fowler & Ruby M Fowler DATE: June 21/2018

MAILING ADDRESS: 713 Shepard Street EMAIL: None

CITY: Lansing STATE: Michigan ZIP CODE: 48912

TELEPHONE: Home ( ) 715-563-5776 Work ( ) —

**Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.**

ADDRESS: 713 Shepard Street PARCEL NO. 33-01-01-22-227-031

DATE OF INCIDENT: JAN 31/2018 Feb 1 2018 Feb 2 2018 AMOUNT YOU WERE BILLED: $9950.50

TOTAL AMOUNT YOU ARE CONTESTING: $9950.50 + Damage ($13,365.00)

TYPE OF ASSESMENT:

**Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.**

Refer to add pages for information

*A description of the claims review process is available on our website at:* http://www.lansingmi.gov/attorney/Claims_review_process.jsp

Items stollen by the City of Lansing Code compliance & Eric's Disposal

Location 713 Shepard St
Lansing, Mich. 48912

Dates of theifs

January 31/2018

~~January~~

February 1/2018

Febeary 2/2018

| | | |
|---|---|---|
| 1 Gravity solar panel made by Solarworks | | $4,600.00 |
| 6 Seed starter Tanks | $400.00 each | $2,400.00 |
| 1 Murray Roto tiller | $365.00 | $365.00 |
| 3 Metal outdoor Lawnchairs | $125.00 each | $375.00 |
| 1 Sheet Rubber Roofing off Chicken Pen | $300.00 | $300.00 |
| 12 Greenhouse Aluminum windows | $100.00 each | $1,200.00 |
| 4 ft Beams for wood splitter | $300 each 25.00/Foot 12ft Long | $1,200.00 |
| 6 Corrigated Ramp sections For Loading Firewood | $150.00 each | $900.00 |
| 4 Propane 20 lb Grille Tanks | $64.00 each | $250.00 |
| Destruction to Family Heirloom Rosebush | | $350.00 |
| Destruction to Raspberry Plants & bushes | $150.00 each | $1,200.00 |
| 3 Garden plant stands | $75.00 each | $225.00 |

Damages $13,365.00

MDCR Contact # 487080

from: William M. Fogelere
713 Shepard Street
Lansing, Michigan 48912
1-715-563-5776

to:

April 26/2018

State of Michigan
Department of Civil Rights

Date of violations
JAN 31 – Feb 20/2018

Basis or Area of my concern:

Failure of { public service / housing and Law enforcement

They [Code compliance of City of Lansing Mich. and their Erics disposal] owner & employees broke the housing codes in order to attain 2 tax assessments on two side by side properties of mine 713 & 721 Shepard Street Lansing Mich 48912

Fraud
Conversion
Negligence: hiring failure to use such care in hiring a reasonably prudent person or persons, when such failure is the cause of Me (plaintiffs) Injury [Emotional distress] Financial Loss

Conversion: the theft of personal property
these items the code says a home owner can have out of doors where their designated use is.
these items were stolen

outdoor Furniture 3 metal chairs
Firewood & Kindling
Home heating Solar panel (Solar panel)
Greenhouse panels
Tillers (Rotor)
Rain barrel
Plant starter tanks
4 Propane Grill tanks

+ More

the distruction of private property
Rose bushes
Raspberry Bushes
Plum tree (Broken limbs)
Blue spruce tree (Broken limbs)
Eavestroughs Downspouts and Granite stolen & Matter

+ More

Without loading up these (not to be removed items) the disposal company would not have had loads. In effect without loads the city administration could not send out those tax assessments.

the boss of the disposal company was hollowing at the 5 employees for not being back loads of materials as a result the employees were loading up Kindling wood pile coverings (ply wood covers to keep firewood dry) snow & leaves in 55 gal plastic trash barrels in order to get a load. They took a chain saw to my cane berries not knowing what they were. Not knowing what they were doing they dismantled my honey bee hives moving all the hives on top of each other. Now all the bees are gone the code compliance officer – Amy Castillo – upon being shown a hive body questions "Thats a bee hive?" she authorized [illegible] without even knowing what a bee hive looked like. [illegible] Been 15 yrs. investing into saving [illegible]

In other words they wouldn't even have one load if they hadn't taken these items that are protected by the City Code on behalf of the property owner.

Discrimination: (Evidence of)

There are several Code violations within 300-600-1,000 ft. of these said properties! 713 & 721 Shepard Street Lansing Michigan the same things I have been written up for are evident at these sites I have dated pictures of these code violations in case someone trys to talk there way out of them.

The date that this assault started was 10/20/2017 ended 3/12/2018

They spent 7 DAYS 8:30-3:30

3 days 713 Shepard St.

4 days 721 Shepard St.

I can go over every aspect of these yards and show what was there and what was not.

They spend a lot of time doing absolately nothing. Just putting in time to raise the assessments.

the tax assessments were $3,500.00/day X 7 days

List of Perpetrators

Phone: 517-483-4361

Code officers

Scott Sanford
316 N Capitol Ave Suite C1
Lansing, Mich 48933

Amy Castillo
316 N. Capitol Ave STE C-2
Lansing Michigan 48933

Zachary Drivere
316 N. Capital Ave
Lansing, Michigan 48933

Erics Disposal

Material Movers

Eric - Boss
Val - Leader (worker)
Adam - Leader (worker)
Josh - worker

Names unknown

( ) — worker
( ) worker

If you need ~~any~~ more (Dated pictures) just (any thing) Let me know.

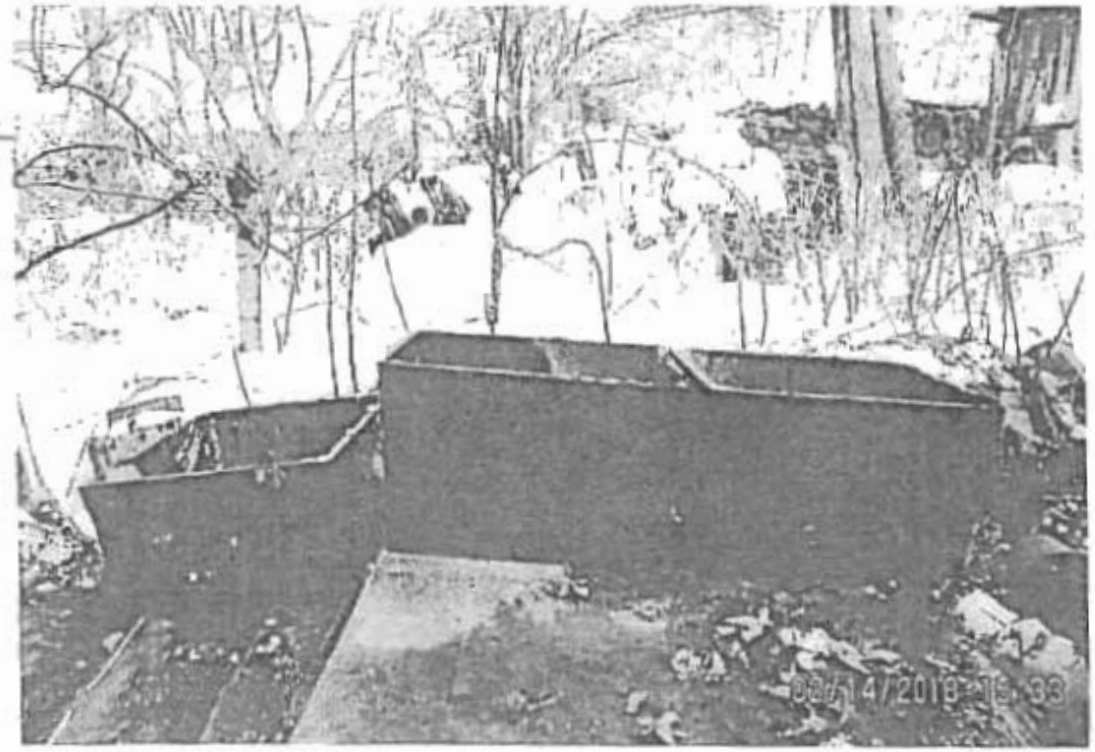
Thank You
William Mark Fowler

April 26/2018

Phone: 1-715-563-5776

These are 3 seedstarter Tanks for Gardening

Some of these are listed as taken on the claim sheet



A filter similar to this was taken only it was Black & white

707 Shepard St.

Neighbors yard

713 Next to Shepard my house

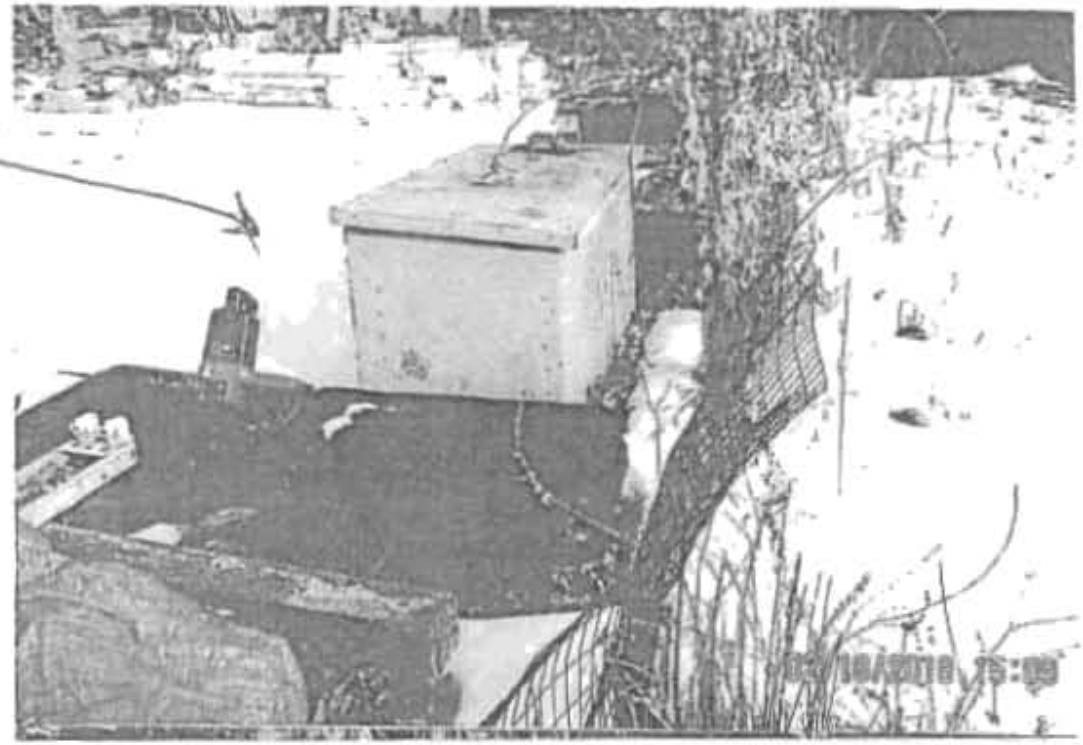
707 Shepard St Lansing Mich

Neighbors Yard

Building Materials

707 Shepard St

Neighbors yard



707 Shepard St.

Neighbors yard

707 Shepard St

Neighbors yard

708 Shepard

Neighbors Garage No Door with house furniture showing

Code violation Nothing Done

705 Shepard

Neighbors back yard

Condemnable treehouse

705 Shepard

Neighbors Porch

one that Amy Castello registered For Rental

708 Sheppard St

Neighbors Porch

They never ...
one thing on a police
from these streets
go to see!

These are
three pictures
of my 2 homes
on Shepard
this spring

713 & 721 Shepard
Lansing Mich

# CITY OF LANSING

316 N. CAPITOL SUITE C2
Lansing, MI 48933
Ph: (517) 483-4361
Fax: (517) 377-0100

Bill To:
FOWLER RUBY M & FOWLER WILLIAM M
713 SHEPARD ST
LANSING, MI 48912-2616

DUE DATE 03/09/2018
INVOICE
02/12/2018
TOTAL AMOUNT DUE
$ 9,950.50

| Invoice Number | Record No. | Address | Amount Due |
|---|---|---|---|
| 00107693 | M17-10762 | 713 SHEPARD ST | 59950.50 |

02/07/2018
Trash - Admin Fee
Trash - Contractor Charge

TOTAL DUE: $9950.50

Questions regarding this invoice: Contact CODE COMPLIANCE at 517.483.4361

**Payment Information:**

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
  City of Lansing Treasurers Office
  124 W Michigan Ave 1st Fl
  Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

**Appeals Process:**

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

**Other Information:**

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only - invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Eric's Refuse LLC
P.O. Box 16035
Lansing, MI 48901 US
ericsrefuse@hotmail.com

# INVOICE

BILL TO

Lansing Fire Department
316 N Capitol, Ste. C-1
Lansing, MI 48933-1238

INVOICE # 1493
DATE 02/07/2018

PROPERTY ADDRES
713 Sheppard ST

PARCEL NUMBER
33-01-01-22-227-031

| ACTIVITY | QTY | RATE | AMOUNT |
|---|---|---|---|
| city:1hour 3 yards<br>first hour and 3 cubic yards | 1 | 175.00 | 175.00 |
| city:add hours<br>any hours after 1 | 46 | 150.00 | 6,900.00 |
| city:add cy<br>any after 3 | 47 | 22.00 | 1,034.00 |
| city:class 2<br>construction material after 3 | 60 | 26.00 | 1,560.00 |
| city:tire<br>tire removal | 3 | 5.50 | 16.50 |
| 1/31/18<br>110 yards<br>Submitted by Zachary Driver | | | |

BALANCE DUE **$9,685.50**

Andy Schor, Mayor

# ECONOMIC DEVELOPMENT & PLANNING
# CODE ENFORCEMENT OFFICE

ZD 11-29-17: Spoke with Bill. He has about half of the debris to the South of the garage removed. I advised him to clean the rest of it by Friday December 8th. He agreed to do so.

ZD 12-11-17: Spoek with Bill. I informed him that the proeprty is going to be submitted to the trash contractors since he has failed to clean the South sideof the property by the due date. I advised him to clean all of the debris before the contractor comes.
17-T055

Mayor Virg Bernero

# Lansing Fire Department
## Fire Marshal's Office
## Code Enforcement Section

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

## TRASH AND DEBRIS CORRECTION NOTICE

FOWLER RUBY M & FOWLER WILLIAM M
713 SHEPARD ST
LANSING, MI 48912-2616

**Violation Date:** 10/20/2017
**Violation Location:** 713 SHEPARD ST
**Parcel No:** 33-01-01-22-227-031
**Compliance Due Date:** October 27, 2017

**You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.**

**AREA: Entire Exterior**
***Violation: Paper/Glass/Plastic/Metal/Cardboard debris***

***Violation: Brush & Tree Limb debris***

***Violation: Indoor type furniture in the outdoors***

***Violation: Deteriorated building materials***

***Violation: Motor vehicle parts debris***

***Violation: Deteriorated electronic equipment***

***Violation: Trash found in bags***

***Violation: Junk tire debris***

***Violation: Deteriorated metal product***

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice**. The contractor's expenses plus a $265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra $75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such

Mayor Virg Bernero

Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

# Trash Authorization Form

Submitted to: Eric Crutcher on 12/13/2017

**TAXPAYER: FOWLER RUBY M & FOWLER WILLIAM M, 713 SHEPARD ST LANSING, MI 48912-2616**

**Location of Work:** **Enf Num: E17-10742**

**Address:** 713 SHEPARD ST
**Lot No:**
**Description:**
**Parcel No: 33-01-01-22-227-031**

**Remove Trash and Debris**

**Work Authorized:**
**AREA: Entire Exterior**
***Violation: Paper/Glass/Plastic/Metal/Cardboard debris***

***Violation: Brush & Tree Limb debris***

***Violation: Indoor type furniture in the outdoors***

***Violation: Deteriorated building materials***

***Violation: Motor vehicle parts debris***

***Violation: Deteriorated electronic equipment***

***Violation: Trash found in bags***

***Violation: Junk tire debris***

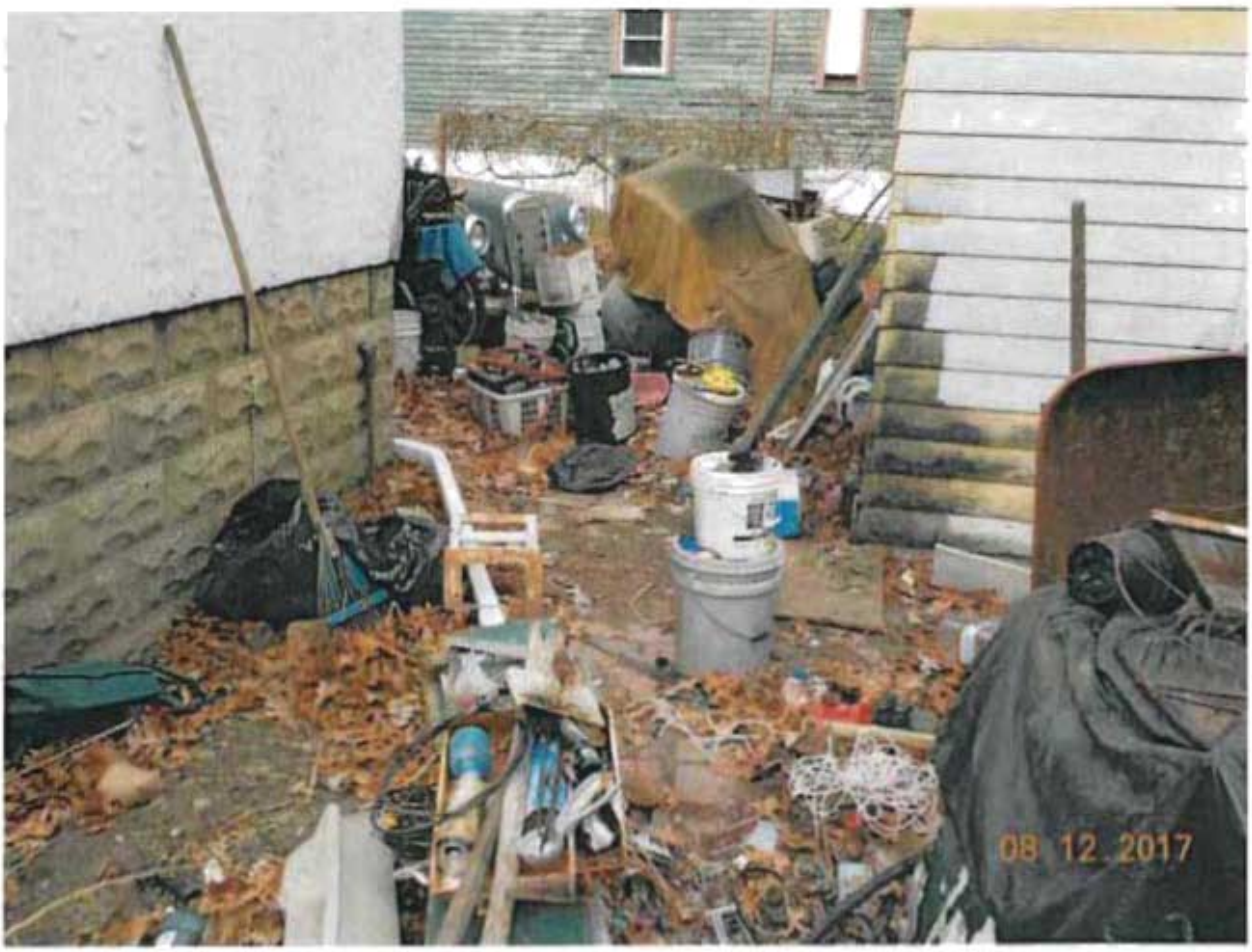
***Violation: Deteriorated metal product***

**PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY**

**Authorized Time required to complete work: 1**

This action is authorized by the Manager of Code Compliance

DECEMBER 2017 PROGRESS PHOTO'S



DECEMBER 2017 PROGRESS PHOTO'S

DECEMBER 2017 PROGRESS PHOTO'S

DECEMBER 2017 PROGRESS PHOTO'S

DECEMBER 2017 PROGRESS PHOTO'S

DECEMBER 2017 PROGRESS PHOTO'S

7
1
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3

7
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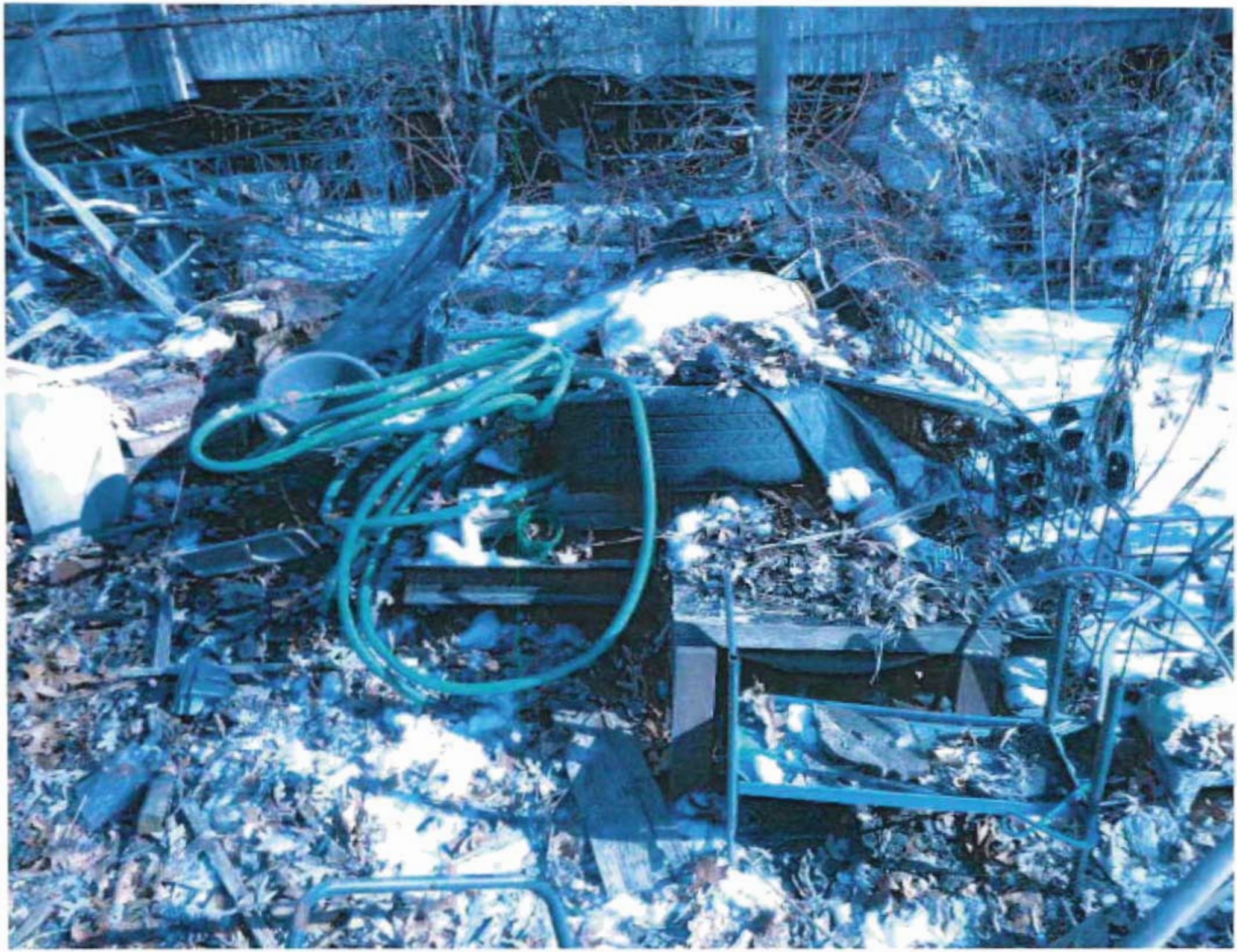
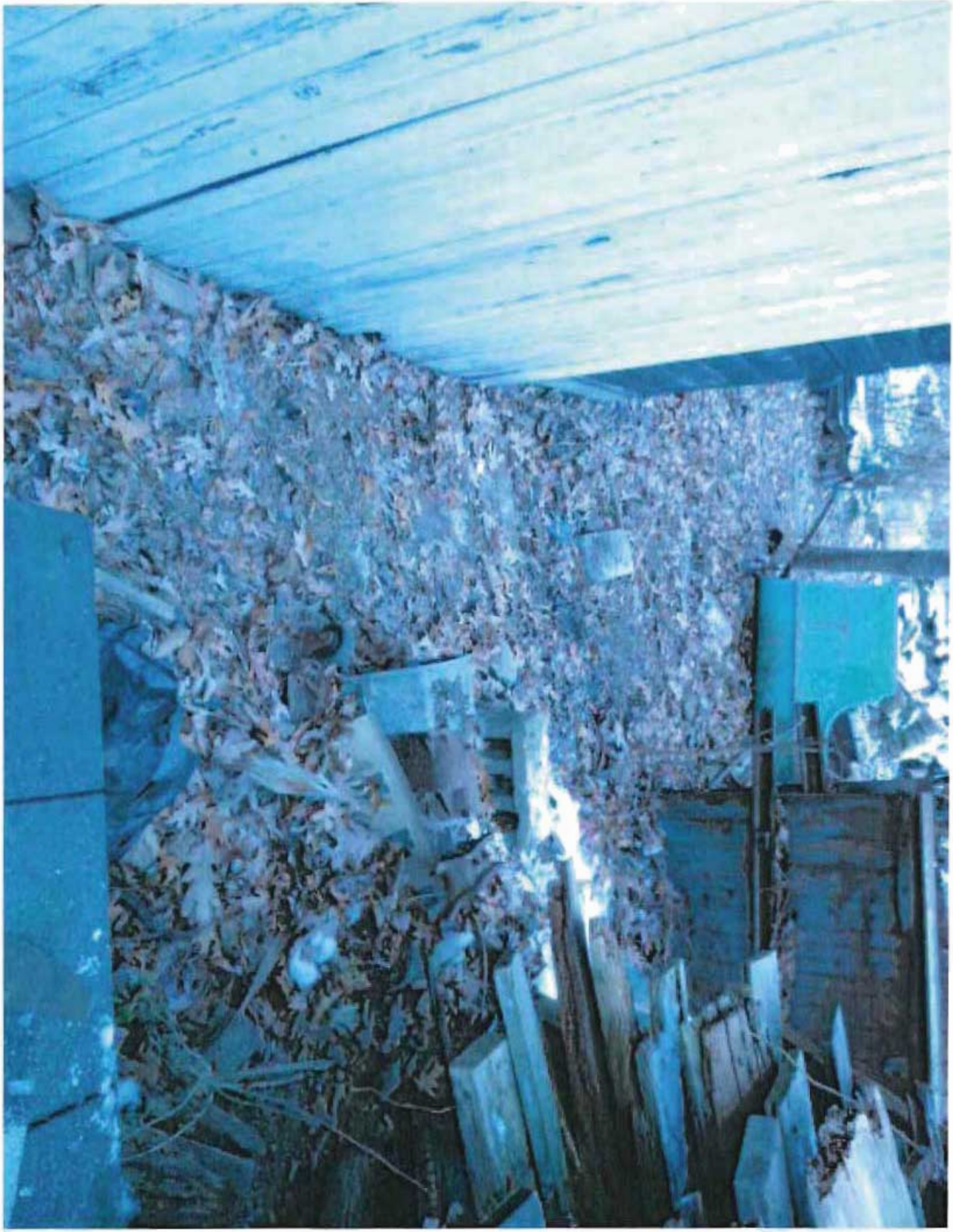
3





Claim #1586

721 Shepard Street

$11,607.50

Incident Date (per claim application) – 2/18/2018 – 2/20/2018

Incident Date (per Code Report) – 10/20/2017

Taxes-

Filed Claim –6/21/2018

Claims Review Committee Hearing – N/A Exceeds Amount

Claims Review Committee Letter – N/A

Referred to City Council- 7/19/2018

Referred to Committee on General Services – 7/23/2018

8 1 3 4 3 5 4
Tx:4080509
11/4/2013 11:21:00 AM

**2013-050756**
**CURTIS HERTEL JR**
**INGHAM COUNTY MICHIGAN**
**REGISTER OF DEEDS**
**RECORDED ON:**
**11/04/2013 2:33 PM**
**PAGES: 1**

2013 NOV -4 AM 11: 21

INGHAM COUNTY
REGISTER OF DEEDS

**QUIT CLAIM DEED** (Rev. 5/03)

(State Bar of Michigan Form)

The Grantor(s)* Ruby M. Fowler & Linda L. Fowler Tarpinian

whose address is 721 Shepard Street, Lansing, Michigan 48912 & 2855 South Custer, Monroe, Michigan 48161

quit-claim(s) to William M. Fowler & Ruby M. Fowler

whose address is 713 Shepard Street, Lansing, Michigan 48912 & 721 Shepard Street, Lansing, Michigan 48912

the following described premises situated in the City

of Lansing, County of Ingham and State of Michigan:

Lot 79, except the South 6 Feet thereof and the South 1/2 of Lot 78 of Assessors' Plat No. 48 of a part of Northeast 1/4 of Northeast 1/2 of Section 22, T4N, R2W, City of Lansing, Ingham County, Michigan

for the sum of $1.00

Dated this ~~31st~~ 01 day of ~~Oct~~ November LLFT, 2013 (year)

Signed by:

Ruby M. Fowler **

Ruby M. Fowler **

Linda L. Fowler-Tarpinian **

Linda L. Fowler-Tarpinian **

STATE OF MICHIGAN, } SS.

COUNTY OF Monroe

The foregoing instrument was acknowledged before me this 1st day of November, 2013 (year), by Ruby M. Fowler + Linda Fowler Tarpinian

Amy A. Zangara **

Notary Public, Monroe County, Michigan

My commission expires: December 22, 2015

AMY A. ZANGARA
NOTARY PUBLIC, STATE OF MI
COUNTY OF MONROE
MY COMMISSION EXPIRES Dec 22, 2015
ACTING IN COUNTY OF

| When Recorded Return To: | Send Subsequent Tax Bills To: | Drafted By: |
|---|---|---|
| William M. Fowler (Name) | | William M. Fowler |
| 713 Shepard Street (Street Address) | | Business Address: 713 Shepard Street, Lansing, Michigan 48912 |
| Lansing, Michigan 48912 (City and State) | | |

Tax Parcel # _____ Recording Fee _____ Transfer Tax _____

* Insert the marital status of each male grantor. ** TYPE OR PRINT NAMES UNDER SIGNATURES (no discrepancy can exist between printed names as they appear in the body, signature, or acknowledgement.)

# 721 SHEPARD ST LANSING, MI 48912 (Property Address)

Parcel Number: 33-01-01-22-227-042

Item **1** of **3** 1 Image / 2 Sketches

## Property Owner: FOWLER RUBY

### *Summary Information*

> Residential Building Summary
- Year Built: 1916
- Bedrooms: 0
- Full Baths: 1
- Half Baths: 0
- Sq. Feet: 1,228
- Acres: 0.193

> Assessed Value: $21,400 | Taxable Value: $19,402
> Property Tax information found
> 4 Building Department records found

## Owner and Taxpayer Information

| | | | |
|---|---|---|---|
| **Owner** | FOWLER RUBY<br>713 SHEPARD ST<br>LANSING, MI 48912-2616 | **Taxpayer** | SEE OWNER INFORMATION |

## General Information for Tax Year 2018

| | | | |
|---|---|---|---|
| **Property Class** | RESIDENTIAL | **Unit** | 33 CITY OF LANSING - INGHAM |
| **School District** | LANSING | **Assessed Value** | $21,400 |
| **MAP #** | AP-0049 -0090 | **Taxable Value** | $19,402 |
| **TOP TEN** | *Not Available* | **State Equalized Value** | $21,400 |
| **NEW PERMITS** | *Not Available* | **Date of Last Name Change** | 09/18/2014 |
| **USER ALPHA 3** | *Not Available* | **Notes** | *Not Available* |
| **Historical District** | *Not Available* | **Census Block Group** | *Not Available* |
| **TYPE CODE** | *Not Available* | **Exemption** | *No Data to Display* |

### *Principal Residence Exemption Information*

**Homestead Date** 09/23/1981

| Principal Residence Exemption | June 1st | Final |
|---|---|---|
| 2018 | 100.0000 % | 100.0000 % |

### *Previous Year Information*

| Year | MBOR Assessed | Final SEV | Final Taxable |
|---|---|---|---|
| 2017 | $20,800 | $20,800 | $19,003 |
| 2016 | $20,400 | $20,400 | $18,834 |
| 2015 | $19,900 | $19,900 | $18,778 |

## Land Information

| | | | |
|---|---|---|---|
| **Zoning Code** | *Not Available* | **Total Acres** | 0.193 |
| **Land Value** | $10,000 | **Land Improvements** | $0 |
| **Renaissance Zone** | No | **Renaissance Zone Expiration Date** | *No Data to Display* |
| **ECF Neighborhood** | 38D | **Mortgage Code** | *No Data to Display* |
| **Lot Dimensions/Comments** | *No Data to Display* | **Neighborhood Enterprise Zone** | No |

| Lot(s) | Frontage | Depth |
|---|---|---|
| Lot 1 | 49.50 ft | 127.10 ft |
| Lot 2 | 0.00 ft | 127.10 ft |
| | **Total Frontage: 49.50 ft** | **Average Depth: 127.10 ft** |

## Legal Description

S 1/2 LOT 78, ALL LOT 79 & THAT PART LOT 80 LYING N OF A LINE COM NW COR LOT 80, TH SE'LY TO SE COR LOT 80 ASSESSORS PLAT NO 49

## Sale History

| Sale Date | Sale Price | Instrument | Grantor | Grantee | Terms of Sale | Liber/Page |
|---|---|---|---|---|---|---|
| 11/01/2013 | $0.00 | QC | FOWLER RUBY M & TARPINIAN LINDA | FOWLER RUBY & FOWLER WILLIAM | OTHER | 2013 050756 |
| 04/20/2000 | $1.00 | QC | FOWLER RUBY M | FLOWER RUBY M & | CASH/CONV-NOT USED | 2848/1152 |

## Building Information - 1228 sq ft 1 STY (Residential)

### *General*

| | | | |
|---|---|---|---|
| **Floor Area** | 1,228 sq ft | **Estimated TCV** | *Not Available* |
| **Garage Area** | 0 sq ft | **Basement Area** | 560 sq ft |
| **Foundation Size** | 668 sq ft | | |
| **Year Built** | 1916 | **Year Remodeled** | *Not Available* |
| **Occupancy** | Single Family | **Class** | D |
| **Effective Age** | 102 yrs | **Tri-Level** | No |
| **Percent Complete** | 100% | **Heat** | Forced Air w/ Ducts |
| **AC w/Separate Ducts** | No | **Wood Stove Add-on** | No |
| **Basement Rooms** | 0 | **Water** | *Not Available* |
| **1st Floor Rooms** | 0 | **Sewer** | *Not Available* |
| **2nd Floor Rooms** | 0 | **Style** | 1 STY |
| **Bedrooms** | 0 | | |

## *Area Detail - Basic Building Areas*

| Height | Foundation | Exterior | Area | Heated |
|---|---|---|---|---|
| 2 Story | Basement | Siding | 560 sq ft | 2 Story |
| 1 Story | Crawl Space | Siding | 108 sq ft | 1 Story |

## *Basement Finish*

| | | | |
|---|---|---|---|
| **Recreation** | 0 sq ft | **Recreation % Good** | 0% |
| **Living Area** | 0 sq ft | **Living Area % Good** | 0% |
| **Walk Out Doors** | 0 | **No Concrete Floor Area** | 0 sq ft |

## *Plumbing Information*

| | |
|---|---|
| **3 Fixture Bath** | 1 |

## *Porch Information*

| | | | |
|---|---|---|---|
| **WGEP (1 Story)** | 85 sq ft | **Foundation** | Standard |

**Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

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# 721 SHEPARD ST LANSING, MI 48912 (Property Address)

Parcel Number: 33-01-01-22-227-042

Item **1** of **3** 1 Image / 2 Sketches

## Property Owner: FOWLER RUBY

### *Summary Information*

> Residential Building Summary
- Year Built: 1916
- Bedrooms: 0
- Full Baths: 1
- Half Baths: 0
- Sq. Feet: 1,228
- Acres: 0.193

> Assessed Value: $21,400 | Taxable Value: $19,402

> Property Tax information found

> 4 Building Department records found

## Owner and Taxpayer Information

| | | | |
|---|---|---|---|
| **Owner** | FOWLER RUBY<br>713 SHEPARD ST<br>LANSING, MI 48912-2616 | **Taxpayer** | SEE OWNER INFORMATION |

## Amount Due

Current Taxes: **$12,501.29**

Pay Now

## Legal Description

S 1/2 LOT 78, ALL LOT 79 & THAT PART LOT 80 LYING N OF A LINE COM NW COR LOT 80, TH SE'LY TO SE COR LOT 80 ASSESSORS PLAT NO 49

## Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date 8/23/2018 Recalculate

## Tax History

| Year | Season | Total Amount | Total Paid | Last Paid | Total Due | |
|---|---|---|---|---|---|---|
| 2018 | Summer | $12,501.29 | $0.00 | | **$12,501.29** | Pay Now |

## General Information for 2018 Summer Taxes

| | | | |
|---|---|---|---|
| **School District** | 33020 | **PRE/MBT** | 100.0000% |
| **Taxable Value** | $19,402 | **S.E.V.** | $21,400 |
| **Property Class** | 401 - RESIDENTIAL | **Assessed Value** | $21,400 |
| | | | |
| **Tax Bill Number** | *No Data to Display* | **Last Receipt Number** | *No Data to Display* |
| **Last Payment Date** | *No Data to Display* | **Number of Payments** | 0 |
| | | | |
| **Base Tax** | $12,492.45 | **Base Paid** | $0.00 |
| **Admin Fees** | $8.84 | **Admin Fees Paid** | $0.00 |
| **Interest Fees** | $0.00 | **Interest Fees Paid** | $0.00 |
| **Total Tax & Fees** | $12,501.29 | **Total Paid** | $0.00 |
| | | | |
| **Renaissance Zone** | *Not Available* | **Mortgage Code** | *Not Available* |

## Tax Bill Breakdown for 2018 Summer

| Taxing Authority | Millage Rate | Amount | Amount Paid |
|---|---|---|---|
| LANSING OPER | 19.440000 | $377.17 | $0.00 |
| LANSING DEBT | 0.260000 | $5.04 | $0.00 |
| LANS COM COLLEGE | 3.807200 | $73.86 | $0.00 |
| LANSING SCH DEBT | 4.600000 | $89.24 | $0.00 |
| LANSING SCH OPER | 17.902800 | $0.00 | $0.00 |
| INGHAM INTERMED | 4.706200 | $91.30 | $0.00 |
| STATE EDUCATION | 6.000000 | $116.41 | $0.00 |
| INGHAM CNTY SUM | 6.800000 | $131.93 | $0.00 |
| TRASH REMOVAL | 0.000000 | $11,607.50 | $0.00 |
| Admin Fees | | $8.84 | $0.00 |
| Interest Fees | | $0.00 | $0.00 |
| | **63.516200** | **$12,501.29** | **$0.00** |

Click here for a printer friendly version of Summer 2018 Tax information

| | | | | | | |
|---|---|---|---|---|---|---|
| 2017 | Winter | $270.37 | $270.37 | 02/13/2018 | $0.00 | |
| 2017 | Summer | $868.77 | $868.77 | 08/28/2017 | $0.00 | |
| 2016 | Winter | $264.71 | $264.71 | 01/25/2017 | $0.00 | |
| 2016 | Summer | $860.47 | $860.47 | 07/21/2016 | $0.00 | |
| 2015 | Winter | $260.59 | $260.59 | 01/22/2016 | $0.00 | |
| 2015 | Summer | $843.69 | $843.69 | 08/28/2015 | $0.00 | |
| 2014 | Winter | $260.22 | $260.22 | 02/16/2015 | $0.00 | |
| 2014 | Summer | $829.30 | $829.30 | 08/14/2014 | $0.00 | |

Load More Years

****Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

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XV B 2.

RECEIVED JUL 19 2018

DATE: 7/05/2018

| | |
|---|---|
| PPN: | **33-01-01-22-227-042** |
| DATE SUBMITTED: | **6/21/2018** |
| ADDRESS OF VIOLATION: | **721 Shepard Street** |
| LISTED TAXPAYER OF RECORD: | **Fowler, Ruby** |
| OTHER TAXPAYER OF RECORD: | |
| CLAIMANT: | **Fowler, Ruby & Fowler, William** |
| CLAIMANT'S ADDRESS: | **713 Shepard Street<br>Lansing, MI 48912** |
| TYPE OF ACTIONS CONTESTED: | **Trash Removal** |
| VIOLATION DATE: | **10/20/2017** |
| NOTIFICATION DATE: | **10/20/2017** |
| 2ND NOTICE ASSESSMENT DATE: | |
| AMOUNT OF ASSESSMENT: | **$11,607.50** |
| CONTRACTOR NAME - INVOICE NO. - DATE: | **Crutcher 17-T057** |
| AMOUNT OF CLAIM: | **$17,065.00** |

1586

| | |
|---|---|
| ADDITIONAL ACTIONS CONTESTED: | |
| VIOLATION DATE: | |
| NOTIFICATION DATE: | |
| 2ND NOTICE ASSESSMENT DATE: | |
| AMOUNT OF ASSESSMENT: | |
| CONTRACTOR NAME - INVOICE NO. - DATE: | |
| AMOUNT OF CLAIM: | |
| MEMO DATE – INVOICE NO.: | |

| | | | |
|---|---|---|---|
| HISTORY: | **Trash Violation 10/20/2017** | **DAMV 10/20/2017** | **DAMV 10/20/2017** |
| CITATIONS IN PREVIOUS YEARS: | **Trash Violation 11/13/2015** | | |

CLAIMANT'S CIRCUMSTANCES: **See Attached**

CODE OFFICER'S NOTES: This property was cited for a trash violation on 10/20/2017 with an original compliance due date of 10/27/2017. The officer worked with this owner for several months to allow them time to remove the debris. On December 13, 2017 the property was submitted to the contractor. The officer notified the owner on 12/11/2017 that due to the lack of progress he was submitting the property to the contractor and he should remove any items that he may want to keep. This was a coordinated effort that required two officer's to be present while the property was being cleaned over the course of several days. This was a hoarding situation that not only consumed this property but his mother's as well who lives next door at 721 Shepard, this office also cleaned the property next door at 721 Shepard ($11,607.50). This claimant had almost 3 months to come into compliance or make significant progress to continue and the pictures clearly show they did not. This office recommends denial of the claim.

RECEIVED JUN 21 2018

# City of Lansing

OFFICE OF THE CITY ATTORNEY

1586

## Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: William M Fowler & Ruby M. Fowler DATE: June 21/2018

MAILING ADDRESS: 713 Shepard Street EMAIL: —

CITY: Lansing STATE: Michigan ZIP CODE: 48912

TELEPHONE: Home (1) 715-563-5776 Work ( ) —

**Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.**

ADDRESS: 721 Shepard Street PARCEL NO. 33-01-01-22-227-042

DATE OF INCIDENT: Feb 8 2018 Feb 19 2018 Feb 20 2018 AMOUNT YOU WERE BILLED: $11607.50

TOTAL AMOUNT YOU ARE CONTESTING: $11,607.50 + Damage ($17,065.00)

TYPE OF ASSESMENT:

**Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.**

Refer to added pages for information

*A description of the claims review process is available on our website at:* http://www.lansingmi.gov/attorney/Claims_review_process.jsp

# CITY OF LANSING

316 N. CAPITOL SUITE C2
Lansing, MI 48933
Ph: (517) 483-4361
Fax: (517) 377-0100

**Bill To:**
FOWLER RUBY
713 SHEPARD ST
LANSING, MI 48912-2616

DUE DATE 04/05/2018
INVOICE
03/12/2018
**TOTAL AMOUNT DUE**
**$ 11,607.50**

| Invoice Number | Record No. | Address | Amount Due |
|---|---|---|---|
| 00108699 | E17-10743 | 721 SHEPARD ST | $11607.50 |
| 03/06/2018 | | | |
| Trash - Admin Fee | | | |
| Trash - Contractor Charge | | | |
| | | **TOTAL DUE:** | **$11607.50** |

**Questions** regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

**Payment Information:**

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
  City of Lansing Treasurers Office
  124 W Michigan Ave 1st Fl
  Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

**Appeals Process:**

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

**Other Information:**

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only -- invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

**By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04**

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Items Stolen by City of Lansing
Code Compliance & Dris's
Disposal

Location
721 Shepard Street
Lansing, Michigan
48912

Dates of thefts & Vandalism

February 8/2018
February 19/2018
February 20/2018

20+ bee hives and their (Vandalism) $7,000.00
stands displaced resulting in honeybees
Absconding (Leaving the
hive and Apparie)

3 Evestrough downspouts ——— $500.00
Crushed & destroyed

2 Weber grilles $150.00 each $300.00
(1 Lid Left)

1 Honey Extrater IA Root $5500.00
50 frame

25 Destruction of Raspbearry $3,250.00
bushes with chainsaw
25 bushes $150.00 each

Damage to Plum tree
Damage to Blue Spruce tree

Chick Starter Pen with utinsels $350.00
3 Galvinized Tubs For
$55.00 each Soil cleaning (Garden Soil) $165.00

Damages $17,065.00

MDCR Contact # 487080

from: William M. Fisher
713 Shepard Street
Lansing, Michigan 48912
1-715-563-5776

April 26/2018

to:

State of Michigan
Department of Civil Rights

Date of violations
Jan 31 – Feb 20/2018

BASIS OR AREA of my CONCERN:

Failure of { public service / housing and Law enforcement

They [Code compliance of City of Lansing Mich. And their ERICS disposal] owner & employees broke the housing codes in order to attain 2 tax assessments on two side by side properties of mine 713 & 721 Shepard Street Lansing Mich 48912

Fraud
Conversion
Negligence: hiring failure to use such care in hiring a reasonably prudent person or persons, when such failure is the cause of the (plaintiffs) Injury [Emotional distress & Financial Loss]

Conversion: the theft of personal property
these items the code says a home owner CAN have out of doors where their designated use is.
these items were stolen
outdoor furniture 3 metal chairs
Firewood & Kindling
Home heating solar panel (Solar panel)
Greenhouse panels
tillers (Rototiller)
Rain barrel
Plant starter tanks,
4 Propane Gas tanks

the distruction of private property
Rose bushes
Raspberry Bushes
Plum tree (Broken limbs)
Blue spruce tree (Broken limbs)
Eavestroughs & Downspouts ripped
Guards stolen & Flattened

+ More

+ MORE

Without Loading up these (Not to be removed items) the disposal company would not have had loads. In effect without loads the city administration could not send out those tax assessments.

the boss of the disposal company was hollering at the 5 employees for not bring back loads of materials as a result the employees were loading up Kindling wood pile coverings (plywood covers to keep firewood dry) Sugar & Leaves in 55 gal plastic trash barrels in order to get a load. They took a chain saw to my cane berries not knowing what they were. Not knowing what they were doing they dismantled my honey bee apiary moving all the hives on top of each other. Now all the bees are gone

the code compliance officer – Amy Castillo – upon being shown a hive body questions "Thats a beehive?" she authorized ... without even knowing what a beehive looked like ... 10-15 yrs. investigating ... bees

In other words they wouldn't even have one load if they hadn't taken these items that are protected by the City Code on behalf of the property owner.

Discrimination: (Evidence of)

There are several Code violations within 300-600-1,000 ft. of these said properties! 713 & 721 Shepard Street Lansing Michigan

the same things I have been written up for are evident at these sites I have dated pictures of these code violations incase someone trys to talk there way out of them.

the date that this assault started was 10/20/2017 ended 3/12/2018

They spent 7 DAYS 8:30-3:30

3 days 713 Shepard St.

4 days 721 Shepard St.

I can go over every aspect of these yards and show what was there and what was not.

They spend a lot of time doing absolately nothing. Just putting in time to raise the assessments.

the tax assessments were $3500.00/day X 7 days

List of Perpetrators

Phone: 517-483-4361

Code officers

Scott Sanford
316 N Capitol Ave Suite C1
Lansing, Mich 48933

Amy Castillo
316 N. Capitol Ave STE C-2
Lansing Michigan 48933

Zachary Drivere
316 N. Capital Ave
Lansing, Michigan 48933

Eric's Disposal

Material Movers

Eric - Boss
Val - Leader (worker)
Adam - Leader (worker)
Josh - worker

Names unknown

D( ) - worker
D( ) worker

If you need Any more Just Let me Know.
(Dated pictures) (Any thing)

Thank You
William Mark Fowler

April 26/2018

Phone: 1-715-563-5776

721 Shepard St
Lansing Mich

These barrels At the bottom were standing on end To produce A fence here to protect this firewood And to give A better Appearance

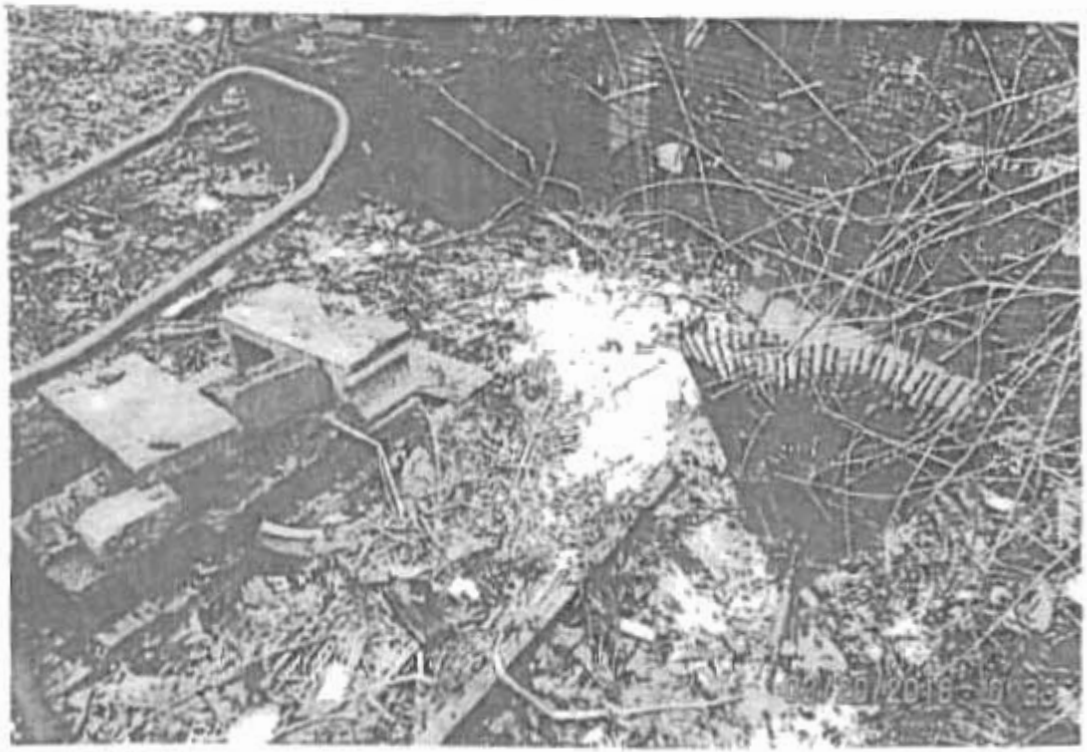
These barrels were used for kindling As the wood pile gets used up.

They loaded up my fence in this truck I Asked them Not to And told they why

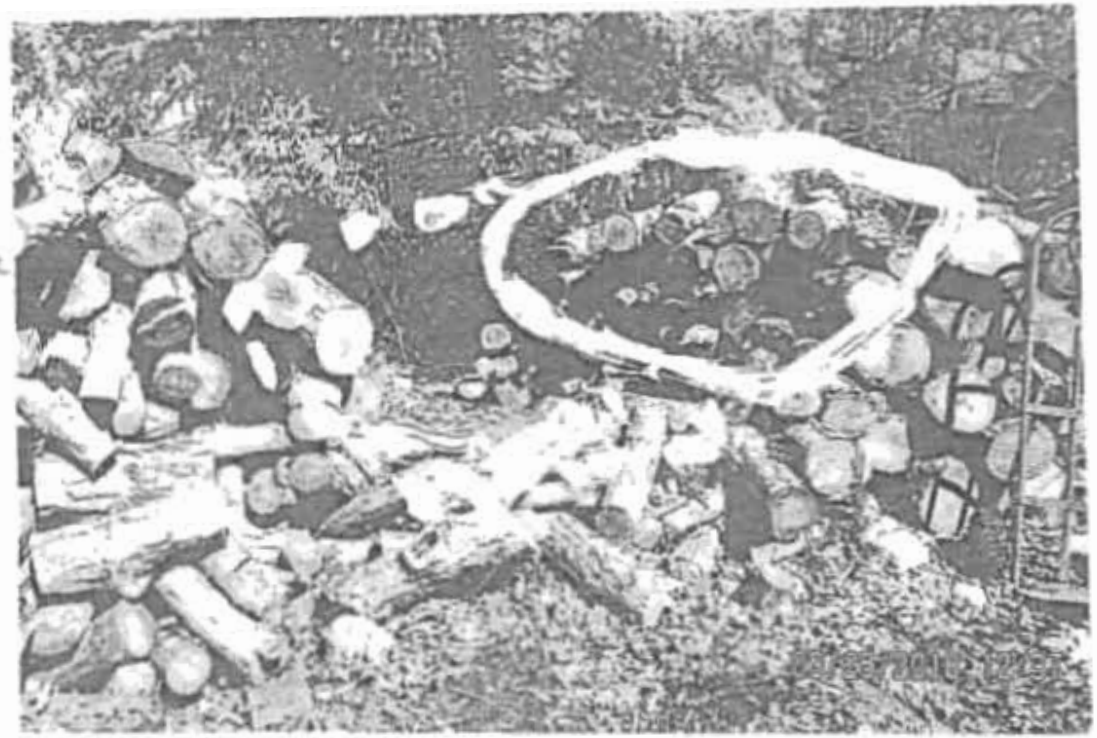
721 Shepard

There was nothing up against this house before City Compliance & Waste Disposal came here

This is a path of scattered trash & Debris that they never Did anything with but Tried to change one Box it!



This wood
cieled in white
was moved
from the opewaxem
that is Dotted in white
At the expence
on the Assessment
of $3500.00
The only thing I saw
them Do in a
whole day



Pictures of
how they stacked
up the bee hives
And wreckon
my bee Apparie
the bees will not
stay on cedl moved

"They never [illegible] on a thing on article from these streetroads now see!

These are three pictures of my 2 homes on Shepard this spring

713 & 721 Shepard Lansing Mich

05/06/2018 14:57

CITY OF LANSING
316 N. CAPITOL SUITE C2
Lansing, MI 48933
Ph: (517) 483-4361
Fax: (517) 377-0100

**Invoice No.:** 00108699

**Date:** 03/06/2018

**Record:** E17-10743

FOWLER RUBY
713 SHEPARD ST
LANSING, MI 48912-2616

**TOTAL AMOUNT DUE**

**$11,607.50**

| Item Category | Item Description | Amount Due |
|---|---|---|
| Code Compliance | Trash - Admin Fee | $265.00 |
| Code Compliance | Trash - Contractor Charge | $11,342.50 |
| **Total Amount Due** | | **$11,607.50** |

Eric's Refuse LLC
P.O. Box 16035
Lansing, MI 48901 US
ericsrefuse@hotmail.com

# INVOICE

**BILL TO**

Lansing Fire Department
316 N Capitol, Ste. C-1
Lansing, MI 48933-1238

INVOICE # 1550
DATE 03/04/2018

**PROPERTY ADDRES**
721 Shepard ST

**PARCEL NUMBER**
33-01-01-22-227-042

| ACTIVITY | QTY | RATE | AMOUNT |
|---|---|---|---|
| **city:1hour 3 yards**<br>first hour and 3 cubic yards | 1 | 175.00 | 175.00 |
| **city:add hours**<br>any hours after 1 | 55 | 150.00 | 8,250.00 |
| **city:class 2**<br>construction material after 3 | 112 | 26.00 | 2,912.00 |
| **city:tire**<br>tire removal | 1 | 5.50 | 5.50 |
| 3/2/18<br>115 yards<br>Submitted by Zachary Driver | | | |

BALANCE DUE **$11,342.50**

Andy Schor, Mayor

# ECONOMIC DEVELOPMENT & PLANNING
# CODE ENFORCEMENT OFFICE

ZD 10-25-17: spoke with Bill (715 563 5776). He said he agrees the property needs to be cleaned. I told him I would grant an extension after I see how much work he has done upon recheck.
ZD 10-30-17: Spoke with Bill on site. I saw little progress. I advised him to clean the driveway and just behind the house and to gradually work backwards from there.
ZD 12-11-17: Spoke with Bill. I informed him that I am submitting 713 Shepard to the trash contractor. I granted a 2 week ext on this property due to the weather, the Holidays, and because we did not focus on this property yet. I advised him to focus on the South side of the property.

17-T057

Mayor Virg Bernero

# Lansing Fire Department
## Fire Marshal's Office
## Code Enforcement Section

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

## TRASH AND DEBRIS CORRECTION NOTICE

FOWLER RUBY
713 SHEPARD ST
LANSING, MI 48912-2616

**Violation Date:** 10/20/2017
**Violation Location:** 721 SHEPARD ST
**Parcel No:** 33-01-01-22-227-042
**Compliance Due Date:** October 27, 2017

**You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.**

**AREA: Entire Exterior**
***Violation: Paper/Glass/Plastic/Metal/Cardboard debris***

***Violation: Junk tire debris***

***Violation: Brush & Tree Limb debris***

***Violation: Deteriorated building materials***

***Violation: Plastic Container(s) debris***

***Violation: Deteriorated Appliance(s)***

***Violation: Deteriorated metal product***

***Violation: Trash found in bags/boxes***

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice**. The contractor's expenses plus a $265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra $75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Mayor Virg Bernero

Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

# Trash Authorization Form

Submitted to: Eric Crutcher on 01/11/2018

**TAXPAYER: FOWLER RUBY, 713 SHEPARD ST LANSING, MI 48912-2616**

**Location of Work:** **Enf Num: E17-10743**

**Address:** 721 SHEPARD ST
**Lot No:**
**Description:**
**Parcel No: 33-01-01-22-227-042**

**Remove Trash and Debris**

**Work Authorized:**
**AREA: Entire Exterior**
***Violation: Paper/Glass/Plastic/Metal/Cardboard debris***

***Violation: Junk tire debris***

***Violation: Brush & Tree Limb debris***

***Violation: Deteriorated building materials***

***Violation: Plastic Container(s) debris***

***Violation: Deteriorated Appliance(s)***

***Violation: Deteriorated metal product***

***Violation: Trash found in bags/boxes***

**PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY**

**Authorized Time required to complete work: 1**
**Authorized Cubic Yards: 3**

**Warning Comment:**

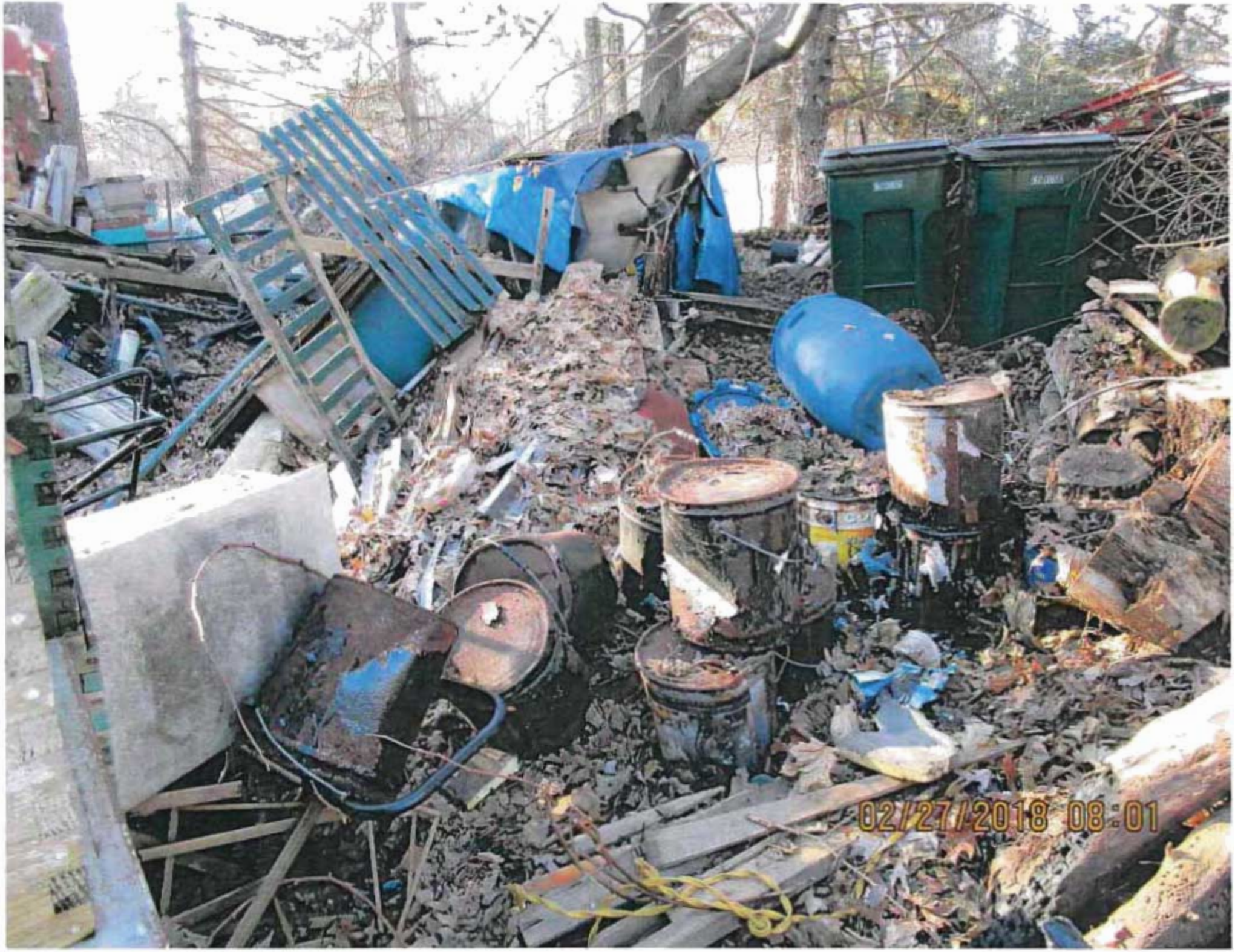
This action is authorized by the Manager of Code Compliance

02/27/2018 00:00

721
02/27/2018 08:00

02/27/2018 08:01

02/27/2018 08:01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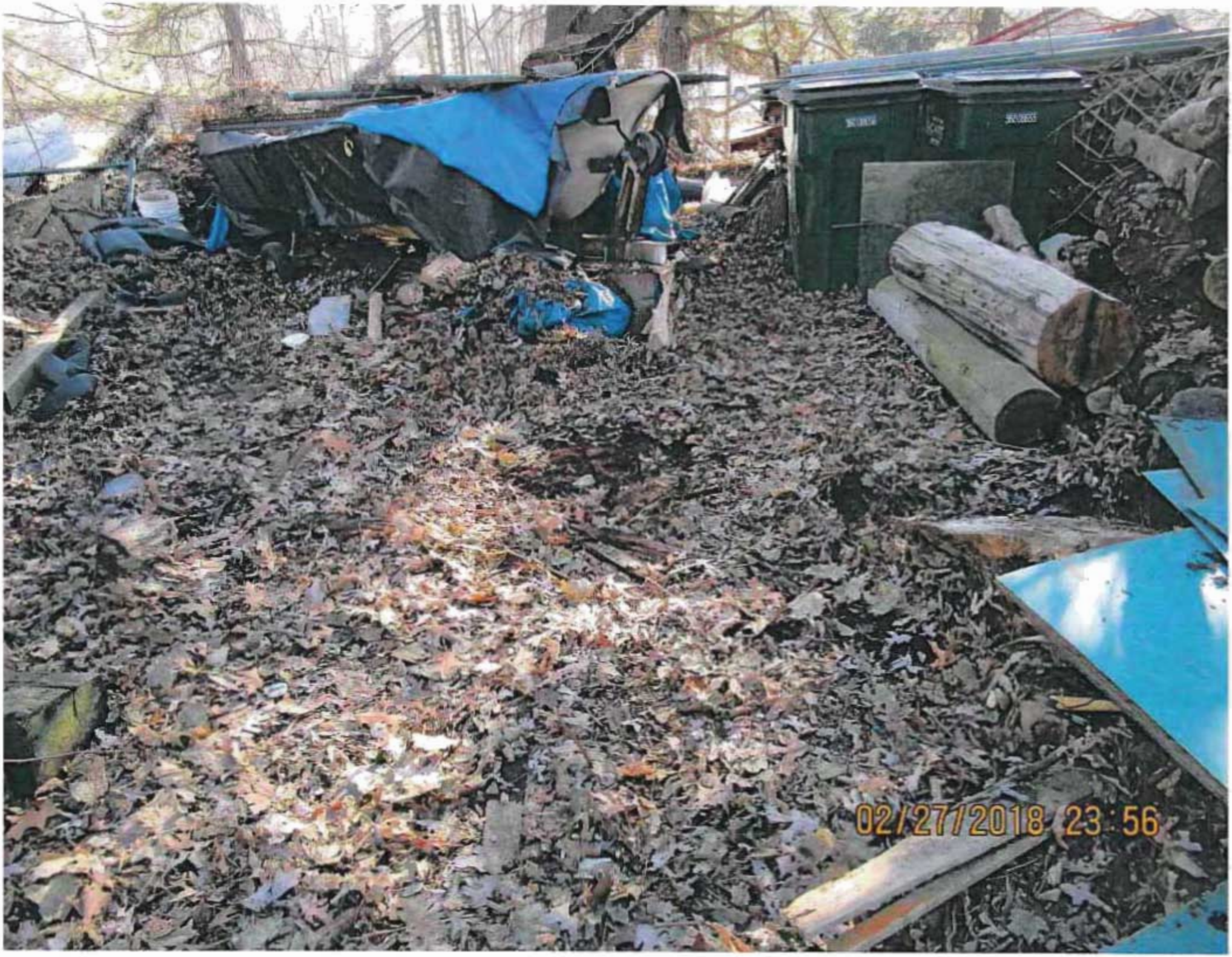
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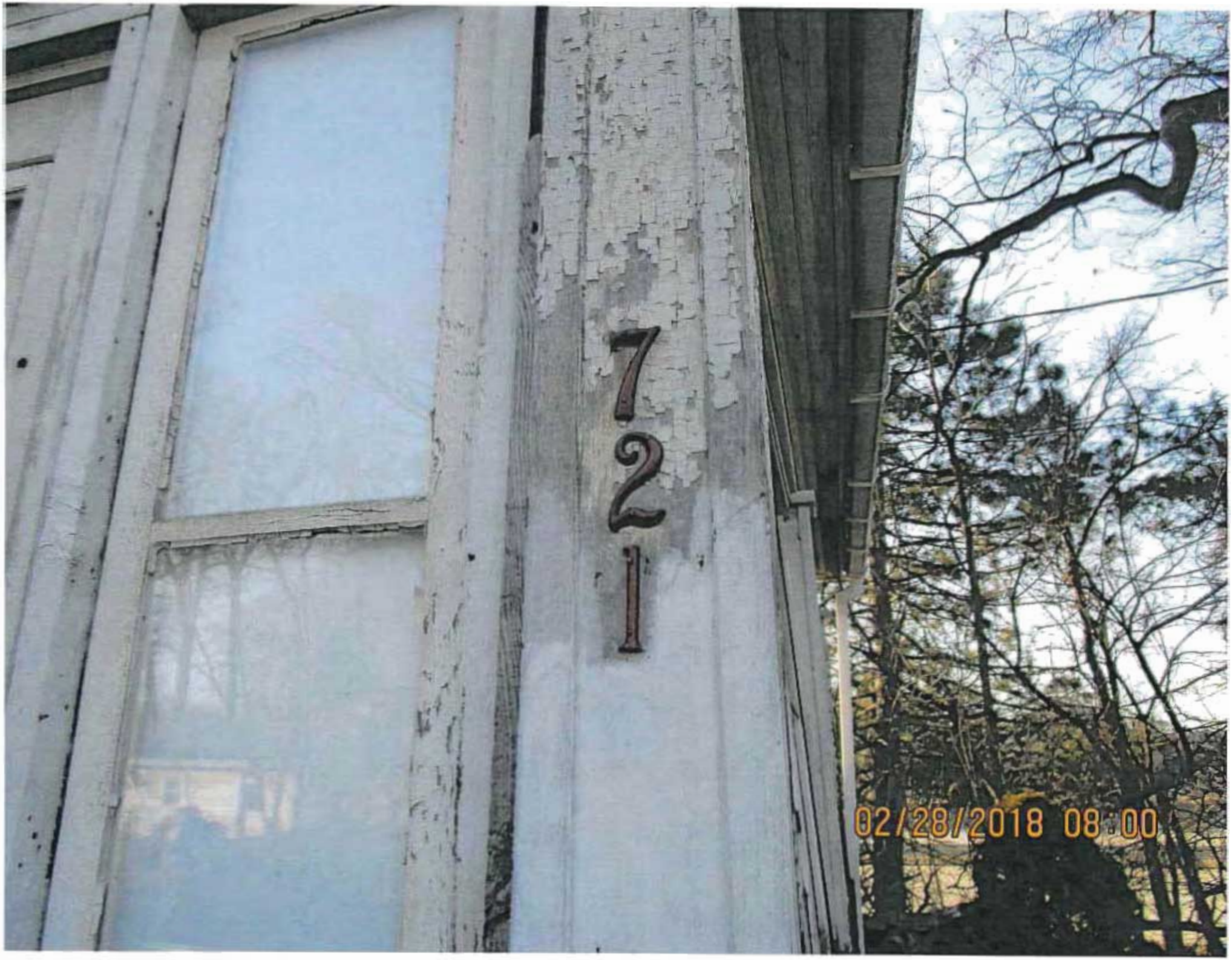
02/28/2018 00:00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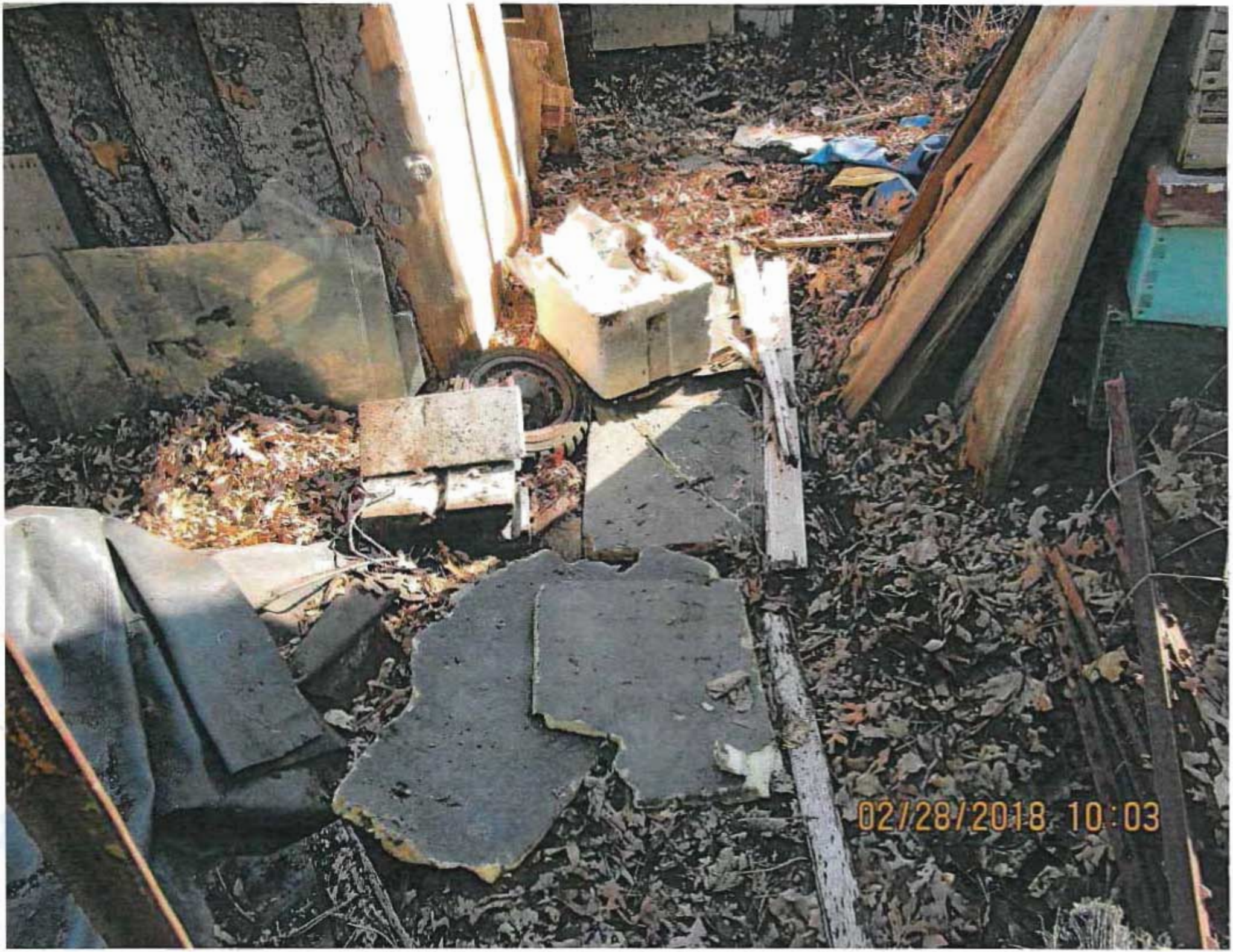
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721
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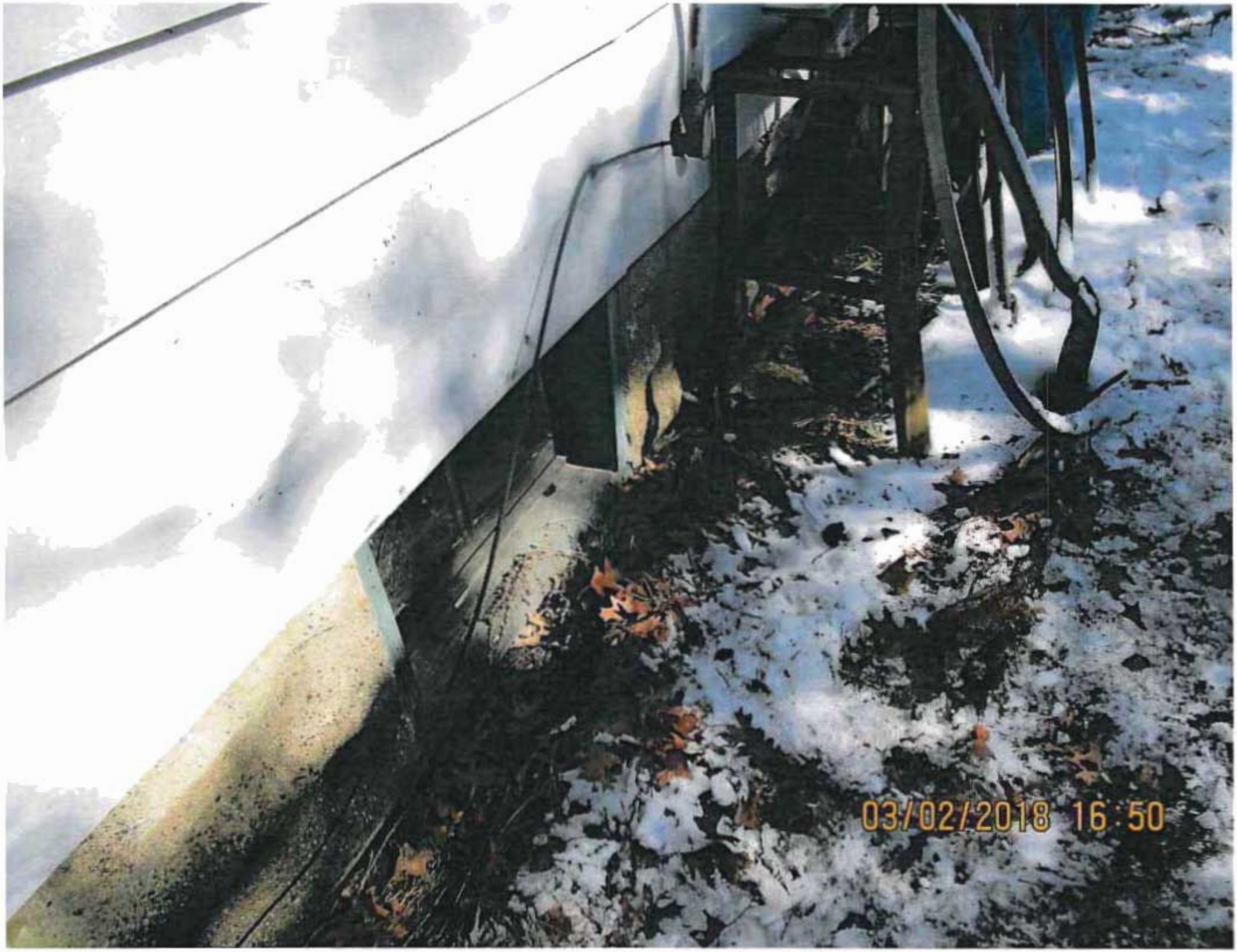
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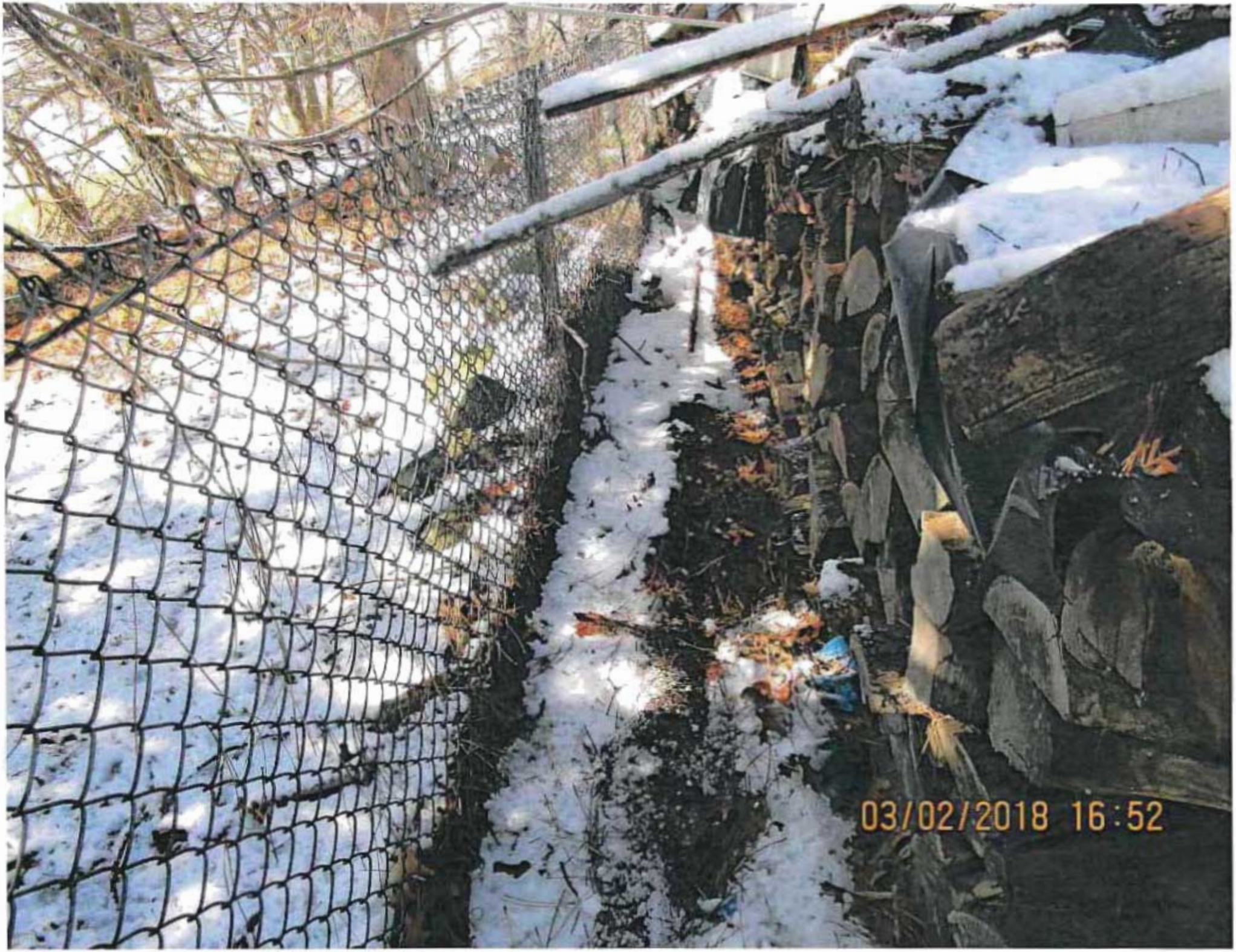
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**RESOLUTION 2017-240**
BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Charter of the City of Lansing requires the Council to adopt an annual statement of Budget Policies and Priorities serving to guide the Administration in developing and presenting the Fiscal Year 2018-2019 Budget; and

WHEREAS, the City Council, with joint efforts from the Administration and the Financial Health Team, established the following Mission/Vision and goals; and

The City of Lansing's mission is to ensure quality of life by:

I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
    a. The City's diverse economy generates and retains (sustains) high quality stable jobs that strengthen the sales and property tax base and contribute to an exceptional quality of life.
    b. The City is governed in a transparent, efficient, accountable and responsive manner on behalf of all citizens.
    c. The City's neighborhoods have various resources that allow them to be on a long term viable and appealing basis.
    d. Support economic development initiatives that promote and retain new industries and markets.

II. Securing short and long term financial stability through prudent management of city resources.
    a. Wise stewardship of financial resources results in the City's ability to meet and exceed service demands and obligations without compromising the ability of future generations to do the same.
    b. Pursue and facilitate shared services regionally that allow for cost savings and revenue enhancement.
    c. Support initiatives that build the City's property and income tax base.

III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
    a. The City's core services and infrastructure are efficiently, effectively and strategically delivered to enable economic development and to maintain citizen's health, safety and general welfare.

IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
   a. Seek partnership opportunities with educational and corporate institutions and to maintain and expand our talent base.
   b. Create vibrant places, support events and activities that showcase our waterfront and green spaces.
   c. Raise the level of support for projects and initiatives that showcase local and state history.

V. Facilitating regional collaboration and connecting communities.
   a. The City has a safe efficient and well connected multimodal transportation system that contributes to a high quality of life and is sensitive to surrounding uses.
   b. Seek a balanced distribution of affordable housing in the tri-county region.

WHEREAS, the City Council would like to continue its commitment, if funding is available, to:

- Maintain and improve the City's infrastructure;
- Preserve and ensure clean, safe, well-maintained housing and neighborhoods;
- Provide comprehensive and affordable recreational programs and youth and family services;
- Explore alternatives for improved efficiency in service and delivery; and

WHEREAS, in considering these Fiscal Year 2018-2019 Budget priorities, the Administration is encouraged to ascertain the feasibility of funding any new programs through either the reduction of spending in existing program areas or the exploration of new funding sources that would assure the sustainability of the program; and

WHEREAS, the Administration is encouraged to supplement, not supplant any existing resources for police, fire and local roads with the General Fund revenues collected under this millage; and

WHEREAS, the Administration was requested to include in its Fiscal Year 2018-2019 Budget, the necessary funding to accomplish all requested plans, studies, evaluations, reviews, report submissions, program assessments, and analyses noted within this resolution below, or alternatively documentation as to why such activities are prohibitively costly; and

WHEREAS, the Lansing City Charter states that the budget proposal due on the fourth Monday in March of each year shall contain "the necessary information for understanding the budget" and how the proposal addresses the priorities proposed by the City Council.

NOW BE IT RESOLVED, that the Lansing City Council, hereby, acknowledges that the City will likely need to adopt, at best, a budget which recognizes the structural changes that are the result of lost revenues and future liabilities, encourages the Administration to prudently develop next year's budget with the following conditions:

- Protection of public and emergency services.

BE IT FURTHER RESOLVED, that the Administration review the attached statement of policies and priorities and implement those items that would boost efficiencies to increase productivity or reduce costs, that could replace existing programming, or if funding becomes available, that could be considered as new programming; and

BE IT FURTHER RESOLVED, that the Administration is requested to the extent practicable to include non-appropriations clauses and other similar out provisions in existing and future leases, and vendor contracts upon review of City Council; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Administration provide all requested plans, studies, evaluations, reviews, report submissions, program assessments, and analyses noted within this resolution below, or alternatively documentation as to why such activities were prohibitively costly, by the fourth Monday in March 2018.

I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors.

a) The City's diverse economy generates and retains (sustains) high quality stable jobs that strengthen the sales and property tax base and contribute to an exceptional quality of life

(1) <u>Economic Development</u> The Administration should require a beautification standard/expectation and a storm water mitigation plan for all proposed development projects that receive incentives from the City. Such standards should serve as a planning and economic development tool that will enhance property values, create jobs, and revitalize neighborhoods and business areas. These standards and plan should be presented to the City Council.

b) The City is governed in a transparent efficient accountable and responsive manner on behalf of all citizens.

(1) Administration is to present to City Council a delineation of recommendations of the Financial Health Team, noting which recommendations have been implemented, which are in the FY

2018/2019 proposed Budget, which are planned to be implemented at a future time, and which have been determined not to be implemented at any time. A timetable for future implementation is requested.

(2) Administration is to present to Council a Supplemental Accounting Level Detail. Administration is to develop a plan and timeline for the implementation of performance based budgeting.

(3) Develop and analyze a cost recovery schedule for City services.

(4) Develop a return on investment analysis for all proposed changes in City services.

(5) Identify and provide a complete and ongoing analysis of the City's structural deficits and the Administration's plan to eliminate the same.

(6) Incorporate into the proposed Budget a 5-Year projection of revenues and expenditures.

c) The City's neighborhoods have various resources that allow them to be long term viable and appealing.

(1) Administration research and issue a report on surrounding community models for neighborhood organization technical support structure within the City.

(2) Working with the City Attorney and Fire Department Code Compliance Division to expedite improvements or closure of abandoned, neglected, and burned out houses and commercial building by using the International Property Maintenance Code (IPMC) and adopt the latest version of the IPMC from the State of Michigan. Develop aggressive policies to deal with problematic property owners.

(3) Food Access: The Administration and the City of Lansing Economic Development Corporation should increase quality food access throughout the City using all incentives available.

(4) Code Compliance: The Administration shall ensure the Code Compliance Department is conducting the appropriate inspections and issuing appropriate fines to ensure the buildings in our City are safe and that we have quality neighborhoods. The Administration

is to conduct a study of Code Compliance to determine a level of service for first time inspections and re-inspections assuring the safety of the housing stock for residential and mobile homes.

d) Support economic development initiatives that promote and retain new industries and markets.

II. Securing short and long term financial stability through prudent management of City resources.

a) Wise stewardship of financial resources results in the City's ability to meet and exceed service demands and obligations without compromising the ability of future generations to do the same.

(1) Administration is requested to submit the following list of deliverables when they are due per City Charter and State Statue and adhere to them based on these priorities.

(a) Comprehensive Annual Financial Audit (CAFR)- annually, no later than December 31st of each year, in accordance with the State Statue.

(b) During the months of October, January and April of each fiscal year, the Director of Finance shall provide a written report showing the control of expenditures. (Charter- Article 7-110)

(c) By September 1st of each fiscal year, the Administration shall provide a written budget update report so that Council can review their standings on current budget items in preparation for the Council required creation of Budget Policies and Priorities that need to be adopted by October 1, ~~2016~~ 2017. (Charter- Article 7-102)

(d) No later than the last regular City Council meeting in January of each year, the Mayor shall present a state of the City report to the City Council and to the public. (Charter- Article 4 -102.4)

(e) The Mayor shall submit the Proposed Budget with annual estimate of all revenues and annual appropriation of expenditures no later than the 4th Monday in March of each year. (Charter – Article 7-101)

(f) Administration shall present to Council each department budget in preparation for Council to adopt the Budget Resolution no later than the 3rd Monday in May each year.

b) Pursue and facilitate shared services regionally that allow for cost savings and revenue enhancement.

(1) Administration pursue partnerships with stakeholders, (intra municipal and intergovernmental), to align services in relation to public services.

(2) Facilities Plan: The Administration is requested to submit to the City Council a five and ten year Master Facilities Plan including school and county facilities that are used for current and future City uses. City Council is also requesting that the Administration continue to work on any delayed maintenance issues with regard to all City Facilities.

c) Support initiatives that build City's property and income tax base

III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.

a) The City's core services and infrastructure are efficiently, effectively and strategically delivered to enable economic development and to maintain citizen's health, safety and general welfare.

(1) Establish funding for an additional Code Compliance Officer dedicated to sign enforcement, and Commercial buildings based under the authority of the IPMC. As well as an additional support staff to track down property owners that have not scheduled re-inspection and to research properties suspected of being unregistered rentals.

(2) City-wide Emergency Preparedness: The Administration should allocate sufficient funding for the Emergency Management Division to prepare City Employees with appropriate emergency training, continue efforts to prepare the public and neighborhood groups to assist in emergencies, and provide basic search and rescue operations and necessary emergency equipment at key City facilities, and communicate the plan to the Lansing City Council and the public. Updated and continual training should be provided. The

Administration shall assist residents in times of unforeseen disasters.

(3) Fire Facilities Maintenance: The Administration is to conduct a study of the maintenance needs of all fire stations and report to City Council an update of the status of the study by the 4th Monday of March. Along with a funding recommendation for short and long term improvement to these structures.

(4) Regionalism: The Administration should continue with the current regional efforts, and look into the possibility of expanding the efforts.

(5) Police-Community Relations: Designate funding to help the Police Department to ensure the improvement of police-community relations. Reaffirming the City's commitment to equality and freedom for all people regardless of actual or perceived race, sex, religion, ancestry, national origin, color, age, height, weight, student status, marital status, familiar status, housing status, military discharge status, sexual orientation, gender identification or express, mental or physical limitation, and legal source of income.

(6) Crime Prevention: Designate funding to invest in programs for long-term crime prevention strategies.

(7) Allocate Overtime for Problem Solving Area: Designate sufficient funding for overtime for police officers to address problem solving to help certain crime and address quality of life issues.

(8) Community Policing: Continue and increase funding along with searching for grant funds for COPs in neighborhoods with goal not only to reduce crime but to stabilize the neighborhood over an extended period of time that will help to ensure its ability to rebound.

(9) Leadership vacancies: Develop and implement a plan and timeline to fill all funded vacancies and provide a report to City Council.

(10) Front –loading of Police Officers: Continue to front-load Police Officers so that we have officers ready to take the road when officers retire.

IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.

a) Seek partnership opportunities with educational and corporate institutions and to maintain and expand our talent base.

b) Create vibrant places, support events and activities that showcase our waterfront and green spaces.

(1) Trail/Greenways The Administration should encourage the Parks and Recreation Department to work collaboratively with the Tri-County Planning Commission to develop/expand our citywide/regional trail system and seek opportunities to reduce expenses in this effort. Additionally, look at the feasibility of connecting the River Trail (through bike lanes/Greenways to Trails) where there is currently no access to the trail.

c) Raise the level of support for projects and initiatives that showcase local and state history.

V. Facilitating regional collaboration and connecting communities

a) The City has a safe efficient and well connected multimodal transportation system that contributes to a high quality of life and is sensitive to surrounding uses.

(1) Corridor: City Council encourages the Administration continue to develop a plan and report its status to the Lansing City Council that seeks to revitalize and enhance all major corridors that lead into the City.

b) Seek a balanced distribution of affordable housing in the tri-county region.

VI. LANSING BOARD OF PUBLIC SERVICE BUDGET PRIORITIES RESOLUTION ON JULY 13, 2017

**RESOLVED, recognizing the financial challenges facing the City of Lansing ("City") and its Public Service Department ("Department"), including the Department's obligations to comply with numerous mandates, including unfunded mandates, the Lansing Board of Public Service supports the efforts of the Department.**

**RESOLVED, the Board of Public Service supports and recommends the following budget priorities to the Lansing City Council for consideration with Council's Budget Policies and Priorities for the Fiscal Year July 1, 2018 – June 30, 2019:**

1. General Fund levels should be increased for implementation of the City's Street System Asset Management Plan, and for additional funding for reconstructing neighborhood streets with a Pavement Surface Evaluation Rating of 4 or lower;

2. Continued implementation of the recommendations in the City's Complete Streets Ordinance, and funding of the sidewalk gap closure program, sidewalk repairs and right-of-way maintenance and improvement, consistent with keeping safety a priority;

3. Increase funding to update and improve the fleet of city vehicles, with specific priority for the Public Service Department;

4. Continued support for maintaining, keeping current and updating of the City's Cityworks Asset Management Software, consistent with legal requirements and improved efficiencies, along with other financial considerations;

5. The City should approve a budget to: (i) expand opportunities for multi-family residential and business recycling; and (ii) implement organic waste recovery;

6. Explore the establishment of a Material Recovery Facility (MRF) for the recovery of recyclable commodities; and

7. The Department's efforts to secure approval for the implementation of the Wet Weather Program, submitted to the Michigan Department of Environmental Quality in 2011.

**RESOLVED, as the Department generates savings through improved efficiencies in service delivery and other areas, these savings should be maintained within the Department.**

Chris Swope

Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true and is a complete copy of the action adopted by the Lansing City Council.

CITY OF LANSING
TREASURER'S OFFICE/INCOME TAX DIVISION
Room G-29, First Floor, City Hall
124 W Michigan Ave
Lansing, Michigan 48933
(517) 483-4114
FAX (517) 483-6084

Andy Shcor, Mayor

# City Clerk License Checklist

July 30, 2018

Name (RA): Donn Thomas  Business Name: Art's Pub LLC

Social Security #[redacted]  FEIN #[redacted]

Delinquent Income Taxes: ☐ Yes ☒ No  If due, amount:

Comments:

---

Real Property Address: 809 E Kalamazoo St  Parcel #33010115310070

Delinquent Real Property: ☐ Yes ☒ No  If due, amount:

Comments:

---

Personal Property Address:  Personal Property Tax #:

Delinquent Real Property: ☐ Yes ☐ No  If due, amount:

Comments: N/A

---

Reviewed by: Ap Wallis  Date: 7/30/18

Tammy Good

Approval: ☒ Yes ☐ No

# Chris Swope
## Lansing City Clerk

**REPORT ON APPLICATION FOR:**

| ACTION | TYPE OF LICENSE |
|---|---|
| ☐ **Transfer Ownership** | ■ **Class C** |
| ☐ **Transfer Location** | ☐ **SDD** |
| ☐ **Add Partner** | ■ **SDM** |
| ☐ **Drop Partner** | ☐ **Tavern** |
| ☐ **Other: New Micro Brewery** | ■ **Other: Sunday Sales, Outdoor Service** |

**NAME:**

Art's Pub, LLC
809 E. Kalamazoo St
Lansing MI 48912

**THAT THE REQUEST:** By Art's Pub, LLC for Transfer Ownership Class C & SDM license from RYJT, Ltd. At 809 E. Kalamazoo St

| | Location Approval<br>Signature & Date | Building Approval<br>Signature & Date |
|---|---|---|
| Chief of Police | | |
| Fire Marshal | Marshaun Blake | |
| Planning/Zoning | | |
| Building Comm. | | |
| Health Dept. | | |
| City Treasurer | | |

Date to City Council _____

**PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov or FAX 517-377-0068**

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|---|---|---|
| DET. Chief of Police | DET. [signature] 3/19/18 | |
| Fire Marshal | | |
| Planning/Zoning | | |
| Building Comm. | | |
| Health Dept. | | |
| City Treasurer | | |

Date to City Council _____

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| Fire Marshal | | |
| Planning/Zoning | 3/20/18 | 3/20/18 |
| Building Comm. | | |
| Health Dept. | | |
| City Treasurer | | |

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| Health Dept. | | |
| City Treasurer | | |

WHEN PERMITS ARE FINAL

Date to City Council _____

**PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov or FAX 517-377-0068**

## Jackson, Brian

**From:** Wallis, April
**Sent:** Monday, July 30, 2018 1:54 PM
**To:** Swope, Chris
**Cc:** Jackson, Brian
**Subject:** Donn Thomas_ Art's Pub

Guess who came in today?!!!!

I will get the approval up to you as soon as Tammy signs.

Thank you

**April Wallis**
*Administrative Assistant*
**Treasury– Finance**
124 W. Michigan Ave. | Lansing, MI 48933
O: 517-483-6012| E: april.wallis@lansingmi.gov
Website | Facebook | Twitter | Instagram

Andy Schor, Mayor