

AGENDA

Committee on Equity, Diversity & Inclusion September 1, 2026 at 4:00 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.
To view the meeting live and participate in virtual public comment: <https://www.lansingmi.gov/1212/Council-Committee-Meetings>

Council Member Kost, Chairperson
Council Member Pehlivanoglu, Vice Chairperson
Council Member Nevarez Martinez, Member

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
 - A. August 18, 2026
- 4. Public Comment on Agenda Items (Up to 3 Minutes)**
- 5. Discussion/Action:**
 - B. DISCUSSION - Services to Senior Citizens in the City of Lansing
 - C. DISCUSSION - Handicap Parking and Enforcement
 - D. DISCUSSION - Maintenance Goals for raingardens on Michigan Avenue
 - E. RESOLUTION - Introduce & Set a Public Hearing; Add Chapter 873, Section 873-01-873.11; Licensing & Regulations for Virtual Currency Machines
 - F. DISCUSSION - Budget Priorities for FY 2027/2028
- 6. Other**
- 7. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



Minutes
Committee on Equity, Diversity & Inclusion
Tuesday, August 18, 2026 @ 4:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Kost called the meeting to order at 4:00 p.m.

PRESENT

Council Member Kost, Chair
Council Member Pehlivanoglu, Vice-Chair
Council Member Nevarez Martinez, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Christopher Wright, Finance- Income Tax
Keith Goodwin, OCA
Greg Venker, OCA
Emily Stevens, Parks and Recreation

PUBLIC COMMENT

No public comment at this time.

DISCUSSION/ACTION

Services to Senior Citizens in the City of Lansing

Council Member Kost stated this conversation as initiated for seniors who watch live or later, wanted to make them aware of all the services that are available in the City and the County.

Ms. Stevens provided copies of the upcoming senior program, which was changed to focus on older active adults. They offer meals at the senior centers, enhanced fitness programs, “silver sneakers” programming. Most daily programs are at Schmidt during the day, congregate dining, and they partner at the facility with other organizations. The recent annual senior fair had over 700 seniors attend and the senior lunch at the park is coming up. There will be monthly meetings coordinated with the seniors. They offer day trips to locations, and also offer swimming. Council Member Pehlivanoglu noted they serve on Tri County Office on Aging, and their partnership brings this full circle. Council Member Kost asked about the congregate dining at Alfreda Schmidt, where do they complete the form to register. Ms. Stevens stated they fill on site, and it gets turned into Tri County Office on Aging. This is daily from 11:30 – 1:00 p.m. Currently the only wait list is the enhanced fitness program. Council Member Kost asked Tuesday, 8/25 Q & A, where that location was, and it was noted Alfreda Schmidt, and part of the monthly meeting. Ms. Stevens noted, with new rules and organization, there might be a wait list in the future, but currently there is no wait list. For the “seniors” it is 60 years of age and older. Council Member Kost asked about activities and if they are separated by “Active older” and some are 18 and over. Council Member Nevarez Martinez asked if they offer programs on flu

shots, or COVID shots. Ms. Stevens passed out a flyer on vaccination clinics, which they partner with Kroger. Council Member Kost noted they should bring their insurance card.

Mr. Wright explained they have a treasurer form 471, which is to defer summer taxes; which you do not have to be 62 and over. To avoid penalty and interest you do have to apply, and defer time there is no interest. The time is not extended if qualifications not met. One of those being gross income \$40,000 or less, age 62 or older, qualify unmarried spouse of at least 62, blind, qualifying service person, and more details on the form. This gets filed with local treasurer, county treasurer. Council Member Pehlivanoglu noted this is a deferment not a forgiveness and that was confirmed. She asked if for winter, or just summer, and it was confirmed just summer. And you have to apply annually. The person can make payments to decrease the balance, but the final balance due by February 14th. Council Member Pehlivanoglu asked if there are discussions with stakeholders to find this helpful, are there a large number. Mr. Wright stated he is not aware at this time, but can make inquiries and let Council know. Council Member Nevarez Martinez asked for the information on number of applicants, and if there is a survey afterwards. Council Member Kost noted there are some communities that give discounts on property taxes, and asked if there are cities in Michigan that offer that and if so which ones, and then is that something Lansing can financially do. Mr. Wright stated he can look into that information.

Council Member Kost spoke on questions that were provided to the LPD and the Chief response via email since he was not able to attend today.

- So who does handicap enforcement?
- Do we offer seniors help with the ring camera we give for free?
- What more can we do or what does the department need to aid seniors?

The Chief did not respond to specific questions, but did state via email.

LPD does not have any services aimed specifically at senior citizens. If there are identified needs and questions about whether police do or do not accommodate them, I'd be happy to reply with answers. To answer one question, while we do have technology to provide online reporting and requests, we also have a central records service counter, a front desk number listed wherever phone numbers are published and will respond to calls for service in person when a citizen can't access online resources.

Take care,
Robert Backus

Council Member Nevarez Martinez stated she would be interested in the types of calls they are getting from seniors. Council Member Kost noted he wrote that down, but that might be a better question to Ingham County 911. Council Member Kost then noted there has been inquiries on handicap parking and enforcement. The Committee spoke briefly on the practice in the past, and it was a volunteer enforcer program. Council Member Kost noted that he recalled it was a safety issue, and then asked OCA about an issue with the volunteers leaving notices. Council Member Kost then asked if parking services enforce handicap parking, and Mr. Venker stated they do. Council Member Kost stated at the next meeting they will have Mr. Van Fossen and Mr. King to speak on parking enforcement. Council Member Pehlivanoglu asked if HRCS was invited and Ms. Boak confirmed. Council Member Kost asked that this will stay on the agenda and an invitation will be extended again.

Ms. Stevens read details on City parking, and it states can be filed with Lansing Connect, parking enforcement and LPD. Mr. Venker stated that the City services will enforce on public streets but cannot enforce on private property.

DISCUSSION -ORDINANCE – Add Chapter 873, Section 873.01-873.11; Licensing & Regulations for Virtual Currency Machines

Council Member Pehlivanoglu spoke briefly about this proposed draft, noting earlier in the year there were representatives from AARP on consumer protection; specific to bit coin, protection for senior citizens. This was concerning and looking into it, she reached out to the City Attorney office on if this is something the City can work on as a municipality. It does say draft 5, this is the draft she received after OCA worked on it. Council Member Kost stated he also spoke to Mr. Venker after this was published with a change to annual registration. Council Member Pehlivanoglu asked if that would be via page 2, and Council Member Kost stated 873.02. It would be yearly fee. The Committee briefly discussed common locations they have already seen. Council Member Nevarez Martinez asked about other cities and their process. Mr. Goodwin stated Sterling Heights has this, and there has been conversations about other out of state cities. Mr. Venker stated they are pretty new, similar to creates a regulatory framework, and have not have many complaints on non-compliance. Council Member Nevarez Martinez asked if the will do active enforcement, and Mr. Venker stated they are limited by staffing for enforcement, if an ordinance gets passed, there is a marginal publicity on it, and if people see if they can file a complaint, and then deal with it as it comes. The ordinance is set up to require to set different requirements for the place and the person. Council Member Kost asked about operation annual license, and Mr. Venker stated it would be in the overall ordinance; 802 licensing in general “unless stated otherwise it is a year”. Since there is nothing in this ordinance that changes that it would default to a yearly. Council Member Pehlivanoglu referred to 873.05 and if this is different; bit coin customer service, or US crimes hotlines. Mr. Venker stated that is meant to point to the company the machines is owned by. Council Member Nevarez Martinez asked can the City put a sticker with the State number. Mr. Venker stated that the City can regulate because State is not. Council Member Pehlivanoglu stated this is a financial crimes enforcement.

DISCUSSION – Maintenance Goals for raingardens on Michigan Avenue

Council Member Kost provided a background on why he wants to speak to this. With this area, there are no maintenance on the raingardens, and asked if this committee would be interested in getting different parties together; county drain, public service, Peckham, MSU, and if the city does not have the staff to do things, looking for volunteers to do the work. Council Member Nevarez Martinez was familiar with there might be a group of student volunteers who might have something for these types. Council Member Kost stated he can extend the invitation to NCE, Public Service and the County. His discussion with the Mayor stated the responsibility is on the business owners. The consensus of the Committee is to continue the discussion and possibly a budget priority.

DISCUSSION – Budget Priorities for FY 2027/2028

Council Member Kost stated he believed these have been asked for multiple times, and stated item 5 has been completed. Council Member Pehlivanoglu noted that item 4; the City is participating in a youth program. Council Member Kost stated for item 2. There is Lansing Connect. Council Member Pehlivanoglu stated with item 2, HRCS was in to speak on Citizen Complaints, and it was understood that this item was not limited Lansing Connect, but more to do more with how people are being treated and filing their complaints. The Committee inquired into if that can be added to the Lansing Connect; and will speak to the IT Director.

Other

The Committee consensus was to meet again on Tuesday, September 1, 2026 at 4 p.m.

Adjourn

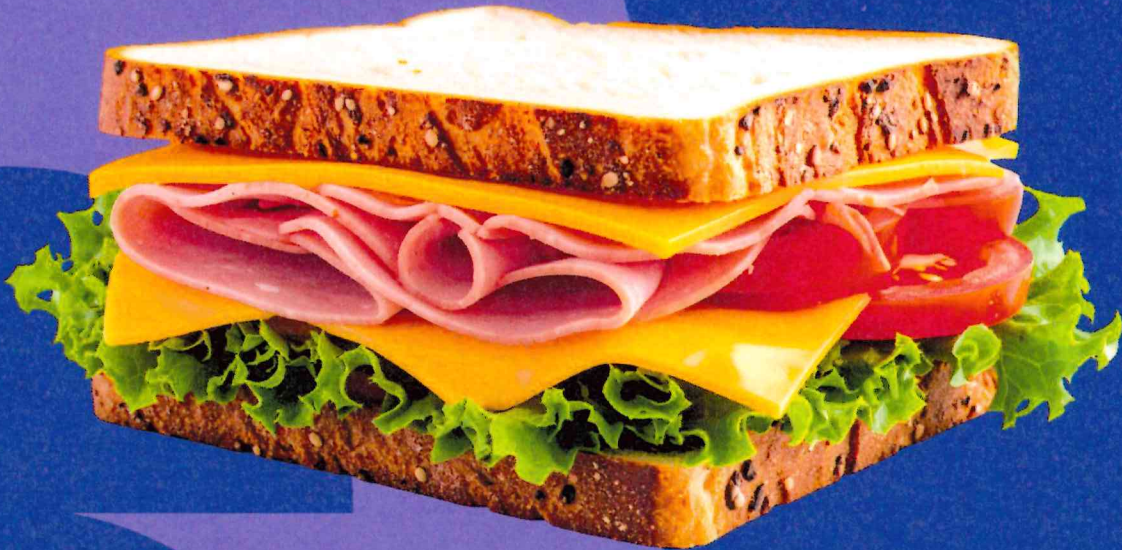
Adjourned at 4:50 p.m.

Submitted, Sherrie Boak

Recording Secretary, Lansing City Council

Approved by the Committee on

CONGREGATE DINING IS BACK!



Beginning Monday, August 31st

DAILY
11:30 AM – 1:00 PM

Congregate dining is returning to the Schmidt Community Center on August 31st. All participants must complete an annual NAPIS form and must register in advance for their meal. ALL meals MUST be eaten in the community center.

Join us on Tuesday, August 25th for questions & answers about the program.



Alfreda Schmidt Southside Community Center
5825 Wise Road, Lansing, MI





Alfreda Schmidt
Southside Community
Center

5825 Wise Rd.
Lansing, MI

WALK
INS
WELCOME

WEDNESDAY,
9/30/2026
9:30A-11:30A

A Range of Vaccinations Will
Be Available, Including:

Flu, COVID-19, Pneumonia,
RSV, Shingles, Tdap,
Hepatitis, M-M-R & Many
More

PLEASE BRING
YOUR PRESCRIPTION
INSURANCE CARD

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Active Older Adults

Congregate Senior Dining

Enjoy a hot, well-balanced meal and good company as well as educational and entertaining activities. Eligibility: Adults who are age 60 and over are invited to attend. Spouses of those over 60 are welcome to join them regardless of age. A donation is suggested for eligible persons.

Activity #	Dates	Day	Time	Age	Location
114003A	10/1-12/31	Mon-Fri	12-1pm	60+	Letts Community Center
115000A	10/1-12/30	Mon-Fri	11am-1pm	50-999	Schmidt Community Center

Senior Walking Club

Love to Walk? Looking to Go Farther — and Have More Fun Doing It?

Step into something great with our Group Walks every Tuesday & Thursday morning! Whether you're just getting started or ready to push your limits, you're welcome here. Walk at your own pace, go as far as you feel comfortable, and enjoy the motivation of a friendly, supportive, and non-judgmental group that's all about encouragement and community. Why walk alone when you can walk together? Let's move, laugh, and grow—one step at a time! 21 Sessions. No Class 11/3, 11/26

Activity #	Dates	Day	Time	Age	Location
115160A	10/1-12/17	Tue & Thu	9-10am	50+	Schmidt Community Center

Bingo

Win prizes and make friends playing BINGO.

Activity #	Dates	Day	Time	Age	Location
115301A	10/5-12/14	Mon	12-1:30pm	50+	Schmidt Community Center

Billiards

Come for a game or two of billiards, coffee and fellowship. Cues available to borrow.

Activity #	Dates	Day	Time	Age	Location
115302A	10/6-12/29	Tue	9am-12pm	50+	Schmidt Community Center

Chair Volleyball

Do you want to play volleyball but your knees just won't let you play? Come play chair volleyball with us on Thursday mornings! The court is smaller and the ball is a lot lighter (beach ball), plus you get to sit! Come try it out and join us for lunch in the community room afterward! 11 Sessions. No Class 11/26

Activity #	Dates	Day	Time	Age	Location
115308A	10/1-12/17	Thu	10-11am	50+	Schmidt Community Center

Enhance Fitness

Enhance Fitness is a nationwide, research-based fitness class for adults 60+ years of age. This exercise class includes warm-up, cardio, cool down, strength training, & stretching in 1 class. The program can be done while sitting in a chair or standing. The class is taught by Enhance Fitness certified instructors. Class size is limited; registration is REQUIRED. 32 Sessions. No Class 11/11, 11/27

Activity #	Dates	Day	Time	Age	Location
115350A	10/2-12/18	Mon,Wed,Fri	8:45-9:45am	50+	Schmidt Community Center
115350B	10/2-12/18	Mon,Wed,Fri	10-11am	50+	Schmidt Community Center
112300A	10/2-12/18	Mon,Wed,Fri	9-10am	50+	Foster Community Center

Low Impact Aerobics

\$45/Res; \$65/Non-Res

Specially designed for adults ages 59 and up. This class includes stretches, warm-up, floor work, and dance routines to increase cardiovascular fitness along with a cool-down. 22 Sessions. Instructor: Catherine Eagle

Activity #	Dates	Day	Time	Age	Location
113230A	10/6-12/17	Tue & Thu	9-10am	59+	Gier Community Center

Diabetes PATH Workshop

Diabetes PATH is a 6-week interactive workshop designed for individuals with diabetes and pre-diabetes. You will learn how to plan meals, balance blood sugar, get physically active, decrease stress, improve energy, create Action Plans, and more! 6 Sessions.

Activity #	Dates	Day	Time	Age	Location
116364A	11/16-12/21	Mon	1-2pm	50+	Letts Community Center

Drop In



Silver Sneakers and Renew Active/One Pass

Lansing Parks and Recreation is now partnered with SilverSneakers and Renew Active/One Pass/Aaptiv. Those with these Memberships are able to attend any of our \$5 drop in activities at no cost. **All Community Centers are closed on major holidays.**

Drop In Pickleball

\$5/Person

Drop in indoor Pickleball in two locations!

Activity #	Dates	Day	Time	Age	Location
114014A	9/7-12/31	Mon-Fri	8:30-11:30am	18+	Letts Community Center
116163A	10/5-12/14	Mon	6:30-8:30pm	18+	Schmidt Community Center
116163B	10/1-12/17	Tue & Thu	9-11am	18+	Schmidt Community Center

Table Tennis

\$5/Person

Looking for a fun way to stay active and sharpen your reflexes? Join our Drop-In Table Tennis sessions! Whether you're a seasoned player or just getting started, this is a great way to enjoy friendly competition, improve your skills, and meet fellow table tennis enthusiasts. All skill levels welcome. Come and go as you please during open hours. Equipment provided, or bring your own paddle. Perfect for casual play, practice, or a quick workout—just drop in and play!

Activity #	Dates	Day	Time	Age	Location
114018A	10/6-12/22	Tue	6-10pm	13+	Letts Community Center

Open Basketball

\$5/Person

Drop in Basketball for ages 18 and up. Two courts running at a time.

Activity #	Dates	Day	Time	Age	Location
116161A	10/1-11/12	Thu	6:30-8:30pm	18+	Schmidt Community Center

Open Volleyball

\$5/Person

Drop in volleyball for adults. Co-Ed nets, two courts running. No Class 11/11, 11/25

Activity #	Dates	Day	Time	Age	Location
116162A	10/7-11/18	Wed	6:30-8:30pm	18+	Schmidt Community Center
112102A	10/6-12/22	Tue	6:30-8:30pm	18+	Foster Community Center

Indoor Walking

Free indoor walking path around Schmidt Southside Community Center and Lansing Technical High School. For the safety of our students, walking times in the building have been changed to later in the day and Saturdays only. We appreciate your cooperation and understanding. Closed: 11/11, 11/26, 11/27, 11/28, 12/24, 12/25, 12/26

Activity #	Dates	Day	Time	Age	Location
116164A	10/1-12/30	Mon-Fri	3-8:45pm	18+	Schmidt Community Center
116164B	10/3-12/19	Sat	8:45am-4:45pm	18+	Schmidt Community Center

Aquatics

Adult Lap Swim

Schmidt Community Center Pool is a 6 lane, 25-yard competition pool that is heated to about 80-81 degrees Fahrenheit. The pool is 4'7" at the shallow end and 11'1" at the deep end. Pool Closed: 11/11, 11/27, 12/25

Activity	Dates	Day	Time	Age	Location
Adult Lap Swim	10/2-12/30	Mon,Wed,Fri	9am-12pm	18+	Schmidt Community Center
Open Family Swim	10/7-12/16	Wed	6:30-8:30pm	All	Schmidt Community Center
Open Family Swim	10/10-12/1	Sat	1-3pm	All	Schmidt Community Center

Starfish Swim Lessons - Adult

\$40/Res; \$60/Non-Res Adult

Starfish Swimming is a nationally recognized swim instruction curriculum developed by the Starfish Aquatics Institute (SAI) Benchmarks are established at each stage in the program that combine both swimming and safety skills. Students participate in experiential learning activities that allow them to explore the water in a creative and comfortable environment. Learning is self-paced but challenging. 4 Sessions. No Class 11/28

Activity #	Dates	Day	Time	Age	Location
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135600A	10/10-31	Sat	9-9:30am	18+	Schmidt Community Center
135600B	10/10-31	Sat	11:15-11:45am	18+	Schmidt Community Center
135600C	11/14-12/12	Sat	9-9:30am	18+	Schmidt Community Center
135600D	11/14-12/12	Sat	11:15-11:45am	18+	Schmidt Community Center

Dance

Ballroom Dance

\$70/Res; \$103/Non-Res

This class is designed for beginners or as a refresher course. Dances will include Foxtrot, Waltz, Partner Hustle, and East Coast Swing. Register as couples only! No class 11/5, 11/26. 8 Sessions. Instructor: Garnett Kepler. No Class 11/5, 11/26

Activity #	Dates	Day	Time	Age	Location
112500A	10/1-12/3	Thu	6:30-7:30pm	18+	Foster Community Center

Belly Dance

\$65/Res; \$95/Non-Res

Offered both in-person and virtually. Basic techniques, movement and isolation. 8 Sessions. Instructor: Garnett Kepler. No class 11/4, 11/11, 11/25

Level	Activity #	Dates	Day	Time	Age	Location
Beginning	112501A	10/6-11/24	Tue	5:20-6:20pm	18+	Foster Community Center
Intermediate	112502A	10/6-11/24	Tue	7:40-8:40pm	18+	Foster Community Center
Master	112503A	9/30-12/9	Wed	5:20-6:20pm	18+	Foster Community Center

Belly Barre Workout

\$65/Res; \$95/Non-Res

Ballet barre, stretch, strengthen and tone with the added fun of belly dance cardio. Offered in-person and virtually. 8 Sessions. Instructor: Garnett Kepler

Activity #	Dates	Day	Time	Age	Location
112506A	10/6-11/24	Tue	6:30-7:30pm	18+	Foster Community Center

Folklorico Dance

\$30/Res; \$45/Non-Res Adult

Ballet Folklorico encompasses various regional dances from Mexico. Each State has its unique dance that represents its culture, history and lifestyle. 4 Sessions. Instructor: Maria Arambula

Activity #	Dates	Day	Time	Age	Location
112706X	10/7-28	Wed	7:30-8:30pm	18+	Foster Community Center

Basic Hustle 101

\$41/Res; \$56/Non-Res

A Beginning level class to teach the basic steps of hustle line dancing. No partner or experience is necessary. At the door price is \$6. 10 Sessions. Instructor: Yvonne Major. No Class 11/11, 11/25

Activity #	Dates	Day	Time	Age	Location
114109A	9/23-12/9	Wed	6-7:30pm	18+	Letts Community Center

Enrichment

Voice Overs...Now is Your Time

\$15/Person

In what could be the most enlightening 2 hours you've ever spent, this class will show you how you can actually begin using your speaking voice for commercials, films, videos, and more. In this introductory class, you will learn about a unique, outside the box way to break into this creative, fulfilling, and potentially lucrative industry. Voice-overs can be managed on your own terms, on your own turf, in your own time, and with minimal overhead! Whether you choose to pursue voice-overs part-time or full-time, this could be the game changer you've been looking for. Class takes place virtually through voice over company Such A Voice. After signing up, you will be sent a link to the Zoom class from a Such-A-Voice representative. 1 Sessions.

Activity #	Dates	Day	Time	Age	Location
116402A	11/9	Mon	9-11am	18+	Zoom

Health and Wellness

Fitness Center

The Gier Fitness Center offers a range of equipment to meet all your fitness needs, including treadmills, dumbbells, and various machines designed to work every part of your body. Enjoy a peaceful, low-traffic environment where you can focus on your workout without the hustle and bustle of a crowded gym. Join us today and experience a laid back, dedicated space for your fitness journey! SilverSneakers and Renew Active/One Pass/Aptiv. eligible!

Monthly Rates

\$10/Lansing Residents; \$15/Non-Residents

Yearly Rates

\$100/Lansing Residents; \$150/Non-Residents

Boxing Conditioning and Training

\$55/Res; \$80/Non-Res

Confidence. Discipline. Fitness. These are all things you can gain from this introductory conditioning class. Students will learn boxing specific fundamentals and techniques using jump ropes, heavy bag technique, double end bag technique, and speed bag technique. Training sessions also include boxing specific core exercises. All levels of fitness are welcome and all equipment is provided. ALL participants must change into CLEAN shoes prior to entering the gym area. Crown Boxing is a USA Olympic Boxing facility and facilitated by USA Olympic Boxing Certified Coaches and staff. 16 Sessions

Activity #	Dates	Day	Time	Age	Location
113213A	9/3-10/27	Tue & Thu	7-8pm	18+	Crown Boxing Club
113213B	10/29-12/17	Tue & Thu	7-8pm	18+	Crown Boxing Club

Strength in Motion TRX

\$65/Res; \$95/Non-Res

TRX is an athletic, full body class that builds strength, stability and control through dynamic, functional movement. Integrating suspension training with elements of Pilates,

yoga, and mobility work. This class develops power while maintaining range of motion and body awareness.6 Sessions.

Activity #	Dates	Day	Time	Age	Location
113245A	9/21-10/26	Mon	5:45-6:30pm	18+	Gier Community Center
113245B	9/17-10/15	Thu	5:45-6:30pm	18+	Gier Community Center
113245C	10/22-11/19	Thu	5:45-6:30pm	18+	Gier Community Center
113245D	11/2-12/7	Mon	5:45-6:30pm	18+	Gier Community Center

Low Impact Dance Aerobics

\$40/Res; \$53/Non-Res

This workout takes the jumping and bouncing out of aerobics with the same cardiovascular benefits. Simple routines done to popular music will tone the arms, legs, and stomach. No class 11/24, 11/26. 22 Sessions. Instructor: Margaret Sickles

Activity #	Dates	Day	Time	Age	Location
113325A	9/21-12/2	Mon & Wed	6-7pm	18+	Woodcreek Elementary

Meditation and Mindfulness

\$30/Res; \$45/Non-Res

This eight week class is designed for those who have completed the Introduction to Meditation and Mindfulness course or, otherwise, have a basic understanding of meditation practice. Weekly sessions will enhance the student's understanding of meditation and core mindfulness techniques through applied practice. Chairs are available. Alternately, please bring whatever cushion, zafu, mat, etc., you prefer.8 Sessions. Instructor: Nick Nelson

Activity #	Dates	Day	Time	Age	Location
112306A	9/30-11/18	Wed	7-7:50pm	18+	Foster Community Center

Strength & Conditioning

\$40/Res; \$58/Non-Res

Strong. Fit. Unstoppable.

Ready to level up your fitness? This Strength & Conditioning class will help you build serious strength, tone your entire body, and boost your metabolism like never before. Using a mix of free weights, resistance equipment, and cardio-based moves, you'll improve endurance, increase bone density, and burn fat while building lean muscle. This is not your average workout—this is power with a purpose! 5 high-impact sessions – come get stronger, faster, and more confident. *Please bring an exercise/yoga mat to use in class.5 Sessions. Led by ACE Certified Personal Trainer Deborah Foster.

Activity #	Dates	Day	Time	Age	Location
113554A	10/6-11/3	Tue	5:30-6:15pm	18+	Gier Community Center
113554B	11/17-12/15	Tue	5:30-6:15pm	18+	Gier Community Center

Pound Fitness

\$47/Res; \$68/Non-Res

Get Fit. Get Loud. Get Results.

Torch up to 900+ calories per hour with POUND®—the high-energy, full-body workout that combines cardio, conditioning, and strength training, all set to your favorite music.

You'll use lightly weighted drumsticks to air drum, pound the floor, and move through squats, lunges, and stretches that target muscles you didn't even know you had. It's fitness that feels like a concert, not a chore 6 fun, fast-paced classes – come sweat, sculpt, and rock out. 5 Sessions. Instructor: Deborah Foster. No Class 11/27

Activity #	Dates	Day	Time	Age	Location
112314A	10/7-11/4	Wed	5:30-6:15pm	18+	Foster Community Center
112314B	11/11-12/16	Wed	5:30-6:15pm	18+	Foster Community Center

Martial Arts

Cultural Swordsmanship – Katana

\$80/Res; \$117/Non-Res

An examination of the sword system of the Japanese Samurai. 4 Sessions. Instructor: Steven Schwall

Activity #	Dates	Day	Time	Age	Location
117341A	10/1-22	Thu	7-8:30pm	18+	Michigan Combat and Movement Arts

Tae Kwon Do

\$50/Res; \$75/Non-Res Adult

Enjoy the benefits of Korean martial arts and its traditional values. Learn basic blocking, kicking, and punching techniques, traditional forms and the responsibilities that apply to these techniques. Ages 5-7 with a participating adult. *50% discount on fees for each additional immediate family (sibling/parent). Does not include black belt registration. 8 Sessions. No Class 11/25

Activity #	Dates	Day	Time	Age	Location
112779B	10/5-28	Mon & Wed	6:30-8pm	18+	Foster Community Center
112779BB	10/5-28	Mon & Wed	6:30-8pm	Black Belt	Foster Community Center
112779D	11/2-30	Mon & Wed	6:30-8pm	18+	Foster Community Center
112779DD	11/2-30	Mon & Wed	6:30-8pm	Black Belt	Foster Community Center
112779F	12/2-21	Mon & Wed	6:30-8pm	18+	Foster Community Center
112779FF	12/2-21	Mon & Wed	6:30-8pm	Black Belt	Foster Community Center

Stage Combat: Longsword

\$75/Res; \$100/Non-Res Adult

Learn to fight with the knightly dueling sword of the late Middle Ages and early renaissance. The iconic weapon of the chivalric warrior. 4 Sessions.

Activity #	Dates	Day	Time	Age	Location
117349AA	10/5-26	Mon	7-8pm	18+	Michigan Combat and Movement Arts
117349BB	10/5-26	Mon	7-8:30pm	18+	Michigan Combat and Movement Arts

Adult Self Defense

\$40/Res; \$60/Non-Res Adult

Our Adult Self-Defense Class is designed to equip individuals with practical skills to recognize, avoid, and respond to real-world threats. Whether you're new to self-defense or looking to sharpen existing skills, this class emphasizes awareness, assertiveness, and simple, effective techniques that anyone can learn—regardless of age, size, or fitness level. 11 Sessions. Instructor: Sanchin Systems

Activity #	Dates	Day	Time	Age	Location
113115BB	10/7-12/16	Wed	7:45-8:45pm	18+	Gier Community Center
116771B	10/5-12/14	Mon	7:45-8:45pm	18+	Schmidt Community Center

Japanese Swordsmanship

\$50/Res; \$75/Non-Res Adult

Training focuses on traditional techniques of Ono-ha Itto-Ryu School of Swordsmanship, which is one of the most well-known schools in Japan and a forerunner of modern Kendo. Fully-licensed instructor: Rodney Uhler. No Class on 11/25. 11 Sessions.

Instructor: Rodney Uhler

Activity #	Dates	Day	Time	Age	Location
112781AA	10/7-12/16	Wed	7-8:30pm	18+	Foster Community Center

Aikido

\$40/Res; \$60/Non-Res Adult

Aikido is a modern Japanese martial art that emphasizes harmony, fluid movement, and self-defense without aggression. In this class, students will learn to blend with an opponent's energy and redirect it using joint locks, throws, and controlled techniques. Students will also get the opportunity to use different Aikido weapons: Jo (wooden short staff) and Bokken (wooden sword). 10 sessions. Aikido World Alliance (AWA) Certified Instructor Jeremy M.L. Hix. 8 Sessions. Instructor: Jeremy Hix

Activity #	Dates	Day	Time	Age	Location
113283B	10/6-29	Tue & Thu	7-8:30pm	18+	Gier Community Center
113283D	11/3-12/17	Tue & Thu	7-8:30pm	18+	Gier Community Center

Historic Combat-Sickle & Scythe

\$80/Res; \$117/Non-Res

Due to the devastating nature of farm tools used as weapons in the peasant revolts of the Renaissance, some German fight masters developed systems of fighting with and against these tools. This class explores those systems. 4 Sessions.

Activity #	Dates	Day	Time	Age	Location
117340A	10/29-11/19	Thu	7-8:30pm	18+	Michigan Combat and Movement Arts

Stage Combat: Staff

\$75/Res; \$80/Non-Res

An exploration of the simple staff as a personal defense system. From the medieval pilgrim to the present day, this has been the most basic weapon. 4 Sessions.

Activity #	Dates	Day	Time	Age	Location
117337A	11/2-23	Mon	7-8:30pm	18+	Michigan Combat and Movement Arts
117337B	11/7-28	Sat	1-2:30pm	18+	Michigan Combat and

Movement Arts

Stage Combat: Swashbuckling

\$75/Res \$100/Non-Resident Adult

Learn to swordfight in the style of Hollywood movies, from the Golden Age of Errol Flynn and Tyrone Power to modern films like Zorro and Princess Bride. This style has a long tradition! 4 Sessions.

Activity #	Dates	Day	Time	Age	Location
117352AA	12/7-28	Mon	7-8:30pm	18+	Michigan Combat and Movement Arts

Special Events

Hero Fest 2026

Help us celebrate our veterans and first responders! Join us for a day of food, fun, and celebration! Open to the Public. 1 Sessions.

Activity #	Dates	Day	Time	Age	Location
116201A	10/3	Sat	11am-3pm	All	Schmidt Community Center

Puzzle Palooza

\$25/Res; \$30/Non-Res

The City of Lansing Parks & Recreation Department is raising the bar in Puzzle Palooza! Teams of up to 6 will compete to complete a 250, 500, or 1000 piece puzzle within 2 hours. There is no age limit to participate; all puzzles are family friendly. Prizes will be awarded for 1st, 2nd, & 3rd place for each puzzle level. Only the captain needs to register the team. The competition will begin at exactly 6:30pm. Be sure to bring a water bottle!!

Activity #	Dates	Day	Time	Age	Location
116850A	11/13	Fri	6:30-8:30pm	All	Foster Community Center
116850B	11/13	Fri	6:30-8:30pm	All	Foster Community Center
116850C	11/13	Fri	6:30-8:30pm	All	Foster Community Center

Holiday Road Rally

\$120/Team

What is the Holiday Road Rally? It's a night of adventure, scavenger hunting, clue solving, bonding, eating, drinking, and exploring Lansing. It's a night out for busy parents. It's a chance to connect with old friends and make new ones. It is Winter/Holiday fun. Teams consisting of 4-6 adults will be given a list of tasks to complete within three hours. At the end of that time, all teams will meet at one location to celebrate the night with food, games, stories of the night and prizes.

Dress in holiday attire for bonus points and a chance to win a prize. Each team must have at least one smartphone with video and photo capability, and one vehicle that will fit your team. Team must consist of only adults (18+). The first 3 teams to sign up will get a 1 minute head start! 1

Activity #	Dates	Day	Time	Age	Location
133425B	12/11	Fri	6-11pm	18+	Gier Community Center

Holiday Nights of Lights!

Celebrate the season with a drive through the dazzling wonder of Holiday Nights of Lights at Frances Park! Now in its 6th year, this beloved tradition gets brighter and more magical each time. Load up the car, tune into holiday music, and enjoy a scenic route filled with beautifully lit displays and festive holiday scenes the whole family will love. Don't miss this enchanting winter experience!

Activity #	Dates	Day	Time	Age	Location
133805X	12/4-20	Fri-Sun	6-9pm	All	Frances Park

Sports

ADULT VOLLEYBALL LEAGUES

Team registration for Women's, Coed, and Men's Volleyball Leagues begin September 21st. Women's and Coed leagues play at the Schmidt Community Center. Men's league targeted to play at the Gier Community Center.

WOMEN'S LEAGUE (12 MATCHES)

TEAM \$195; PLAYER \$15/RESIDENT; \$30/NON-RESIDENT

REFEREE \$18 PER MATCH PER TEAM ON COURT

Registration Deadline – Friday, November 13, 2026

Start Date - Wednesday, December 2, 2026

CO-ED LEAGUE (8 MATCHES)

TEAM \$150; PLAYER \$15/RESIDENT; \$30/NON-RESIDENT;

REFEREE \$18 PER MATCH PER TEAM ON COURT

Registration Deadline – Friday, December 11, 2026

Start Date – Thursday, January 7, 2027

MEN'S LEAGUE (8 MATCHES)

TEAM \$150; PLAYER \$15/RESIDENT; \$30/NON-RESIDENT;

REFEREE \$18 PER MATCH PER TEAM ON COURT

Registration Deadline – Friday, December 11, 2026

Start Date – Monday, January 4, 2027

Turner-Dodge House

Regular Tours

\$5/Person - Self-guided, \$10/Person -Guided.

Enjoy the historic beauty of Lansing's 19th century, Neo-classical home. The 12 ft. ornamental tin ceilings and fine craftsmanship reflect the rich heritage of an earlier time. To reserve your tour call (517) 483-4220.

Tour & Tea

\$15/Person

Tour the house's history and architecture with tea and cookies served. To reserve your tour call (517) 483-4220.

Historic House Retreat

\$15/Person

Get away for a day and wander around in History! Dance in the ballroom, have a themed photo session (play dress-up!), relax, read a book or paint a picture – you decide! To reserve your retreat call (517) 483-4220.

Harvest Time Tea

\$19/Person

Welcome the autumn harvest while enjoying an autumn themed, three-course tea." Afterward, take a self-guided tour of the Turner-Dodge -- Lansing's 19th century historic home -- and learn about the family who helped shape Lansing's history. For more information, call (517) 483-4220.

Activity #	Dates	Day	Time	Age	Location
436002A	9/26	Sat	3-5pm		Turner Dodge House

A Four-Hand Journey: Grieg, Ibsen, & Backer Grøndahl

\$10/Person

Join pianists Monica Tomescu-Rohde and Shannon Wettstein Sadler for an imaginative multimedia voyage into the world of Peer Gynt. This unique "four-hand" performance features two pianists on one piano, blended with video storytelling and spoken text. Experience Grieg's rare suite I Blaa fjellet—a spellbinding musical landscape of mountains, trolls, longing, and homecoming. No registration required, general admission, seating is limited. For more information call (517) 483-4220.1 Sessions.

Activity #	Dates	Day	Time	Age	Location
136122A	10/7	Wed	7-9pm	All	Turner Dodge House

Festival of Trees

\$5/Person

Step into the magic of the season at the Festival of Trees, hosted by the Friends of Turner-Dodge House. This beloved holiday tradition features stunning tree and décor displays by local businesses, organizations, and individuals—beautifully arranged throughout all three floors of the historic Turner-Dodge Mansion. Come explore the holiday spirit in every corner of this grand home, decked out in festive style!

Activity #	Dates	Day	Time	Age	Location
136006A	12/12-31	Tue-Sun	12-5pm	All	Turner Dodge House

Rentals

Carnival Games

We have a variety of carnival games available for rent ranging from \$5 - \$10/day OR \$15 for a weekend. Call 483-4235 for a list of games and prices.

Community Centers

Rent our community center rooms and gyms for your private events, such as birthday

parties, showers, practices, and meetings. No fee-based or public events are allowed. Costs during regular business hours range from \$10 to \$75, depending on the room size and location. For more details, call your local community center or check for availability at www.parksonline.lansingmi.gov

Turner-Dodge House

Turner Dodge is the perfect spot for a baby/bridal shower, birthday party, or wedding. Rent the whole house or just the first floor for your memorable event. Call Turner Dodge at 517.483.4220 for details or find more information at www.lansingmi.gov/parks

Frances Park Pavilion

Frances Park Pavilion is available to rent, for a whole or half day, up to a year in advance of your date. Dates go fast so be sure to reserve early. You may rent half the entire pavilion. All other park pavilions are available on a first come first serve basis (Moore's, Washington, Hunter, etc). Call Parks Administration for details or check for availability at www.parksonline.lansingmi.gov

Wedding Sites

Frances Park Rose Garden or Scenic Overlook, Turner-Dodge House, Cooley Gardens and Scott Sunken Gardens all offer unique, scenic, and intimate settings for an outdoor wedding. You can book the venue up to a year in advance of your wedding date. Dates go fast so be sure to reserve early. Call Parks Administration for details or check for availability at www.parksonline.lansingmi.gov

Park Rentals

Want to reserve one of our 111 parks for an event? Start with our Special Event Permit Application (SEPA) found at www.lansingmi.gov/sepa

**LANSING PARKS AND RECREATION
VOLUNTEER INFORMATION**

LANSING PARKS AND RECREATION
WELCOMES VOLUNTEERS OF ALL AGES
AND ABILITIES TO VOLUNTEER. AS LONG
AS YOU HAVE A DESIRE TO MAKE A
POSITIVE IMPACT ON THE LANSING
COMMUNITY, THERE IS AN
OPPORTUNITY FOR YOU!

LEARN MORE:
WWW.LANSINGMI.GOV/421/SPONSORSHIP-VOLUNTEERING

The poster features four photographs: a man and a child playing basketball, a group of people standing outdoors, a woman kneeling to plant a flag, and a group of people playing basketball. A QR code is located in the bottom right corner.

CHAPTER 278. SENIOR CITIZENS ADVISORY BOARD¹

278.01. Establishment; membership; terms; vacancies.

There is hereby established a Senior Citizens Advisory Board in and for the City. The Board shall consist of eight persons over 55 years of age, who shall be residents of the City. Of the eight members of the Board, four shall be appointed at large and one shall be appointed from each of the four wards of the City. Members of the Board shall be appointed by the Mayor with the consent of Council. In the first instance, the Mayor shall arrange the terms of the appointees so that the terms of one of the at-large members and one of the ward members expire on June 30 of each year for the first four years of existence of the Board. Thereafter, all appointments for complete terms shall be for four years. Anyone appointed to fill a vacancy occurring during a term shall serve until the completion of that term. All appointments shall be with regard to achieving representation of the diversity of the City's senior citizens as to age, sex, racial characteristics, background, interests and living conditions.

(Ord. No. 517, 12-18-78)

278.02. Powers and duties.

The Senior Citizens Advisory Board shall be informed of, review and advise upon all matters pertaining to the operation of the Senior Citizens Center located in the Civic Center of the City and fulfill all advisory board functions set forth in Section 5-106 of the City Charter.

(Ord. No. 517, 12-18-78)

278.03. Attendance at meetings; supply of facilities and services.

The officer in charge of the City agency which is responsible for the operation of the Senior Citizen Center, or the designee of such officer or any other person designated by the Mayor, shall attend all meetings of the Senior Citizens Advisory Board and supply meeting facilities and necessary secretarial services for the Board.

(Ord. No. 517, 12-18-78)

278.04. Compensation.

No Senior Citizens Advisory Board member shall receive compensation for service on the Board. The actual reasonable and necessary expenses of the Board and its members may be paid upon approval by Council.

(Ord. No. 517, 12-18-78)

¹Cross reference(s)—Boards generally - see CHTR. Art. V; Tax exemptions for dwelling units for senior citizens - see B.R. & T. Ch. 884.

Agenda Item 6.C.
DISCUSSION – Handicap Parking and Enforcement

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LANSING, MICHIGAN'S DOWNTOWN RAIN GARDENS: DESIGN AND COMMUNITY INVOLVEMENT

Anne M. Thomas, Tetra Tech; Daniel P. Christian, Tetra Tech;
Chad A. Gamble, City of Lansing, John T. Killips, Tetra Tech
1921 East Miller Road, Suite A
Lansing, MI 48911

ABSTRACT

The City of Lansing, Michigan has retrofitted engineered rain gardens into a streetscape project demonstrating the feasibility of using rain gardens in an ultra-urban area and providing a public education platform to promote watershed stewardship and community involvement. The City is fostering community involvement and rain garden maintenance through an adopt-a-garden volunteer program and watershed stewardship through interpretive signage in coordination with a local hands-on science museum display.

KEYWORDS

Bioretention, rain garden, maintenance, public education, ultra-urban, stormwater treatment.

INTRODUCTION

The City of Lansing, Michigan is in the midst of an environmental awareness push. They call it the Go Green! Go Lansing! initiative which focuses on bringing together and promoting various local environmental programs. As this is a community-wide initiative, the City is placing a great emphasis on generating environmental awareness among the general public, businesses, and students. Simultaneously with the kick-off to the initiative in 2007, the City's Public Service Department began construction of a stormwater quality demonstration project in the downtown area. The project incorporated bioretention into a new streetscape project not only demonstrating the feasibility of using this best management practice in an ultra-urban area but also providing a public education platform to promote watershed stewardship and community involvement through signage and a volunteer adopt-a-garden program. The combination of water quality design and environmental awareness within the bioretention project, commonly called the "Michigan Avenue Rain Gardens," reflects the goals of the new initiative.

Bioretention or engineered rain gardens refers to a shallow landscaped depression that treats runoff using pollutant removal mechanisms that function in natural ecosystems; settling, filtration, adsorption, microbial breakdown, and nutrient assimilation. Surface runoff is directed into a bioretention area where it temporarily ponds before infiltrating through mulch and a soil media planted with vegetation. The infiltrated water percolates into native soils or, if necessary, enters a perforated underdrain that discharges to a water body or storm drain system.

This Michigan Avenue rain garden project was funded through a federal transportation enhancement fund, administered by the Michigan Department of Transportation and a Clean Michigan Initiative grant through the Michigan Department of Environmental Quality. The cost of this project was approximately \$1,000,000 or about \$122/square foot. As this was part of a larger streetscape project, this dollar amount is an estimated portion of the whole bid.

The rain gardens are located along four blocks of Michigan Avenue between Larch Street and Pennsylvania Avenue; a busy corridor leading up to the Michigan Capitol Building with a variety of businesses, restaurants/bars, and the local baseball stadium. See Figure 1 showing one block of the newly planted rain gardens.

Figure 1 - Michigan Avenue Rain Gardens – Initial Planting



Courtesy of Tetra Tech

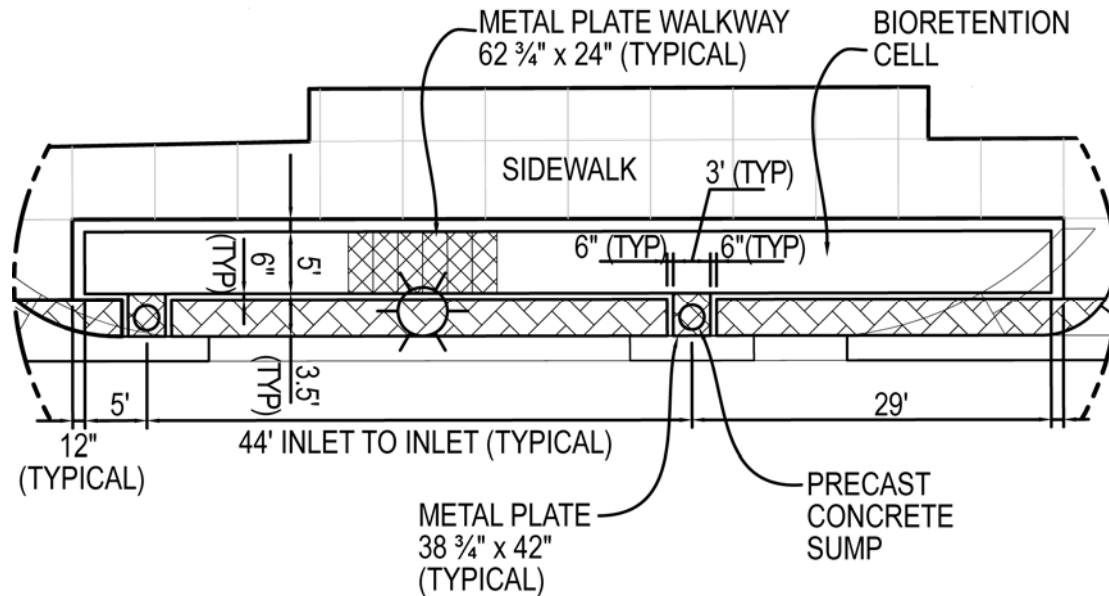
ULTRA-URBAN RAIN GARDEN DESIGN

The rain gardens were included in an overall streetscape designed to address stormwater quality and provide a water quality demonstration project for the City of Lansing. The goals of this unique retrofit project include 1) beautifying the corridor, 2) treating the “first flush” of runoff, 3) educating the public, and 4) providing a pedestrian-friendly environment (Thomas et al., 2008). Additionally, the rain gardens help attenuate peak flows for approximately 90% of the rainfall events and increase the available capacity in the existing storm sewer system.

The general design of the rain gardens can be described as a depressed 5-foot wide trench running behind the curb. Curb cuts direct runoff into the gardens and the water is filtered through the vegetation and soil. The filtered water is allowed to recharge the groundwater tables or may be discharged through an underdrain which is connected to the existing storm sewer system. Design elements heeding the characteristics of this ultra-urban area include a masonry block retaining wall, a precast concrete sump (sediment forebay), a metal plate walkway, and fencing. The design of the rain gardens was completed through collaboration between the City

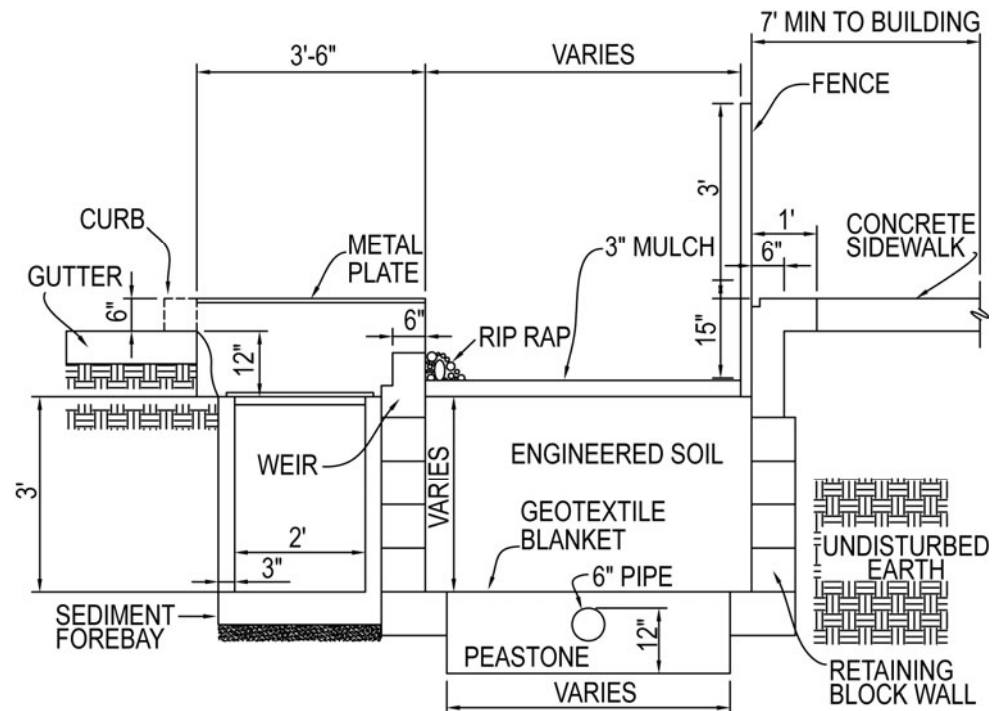
of Lansing and several consulting firms including Tetra Tech, C2AE, and Wildtype Design, Native Plants & Seed (Thomas et al., 2008). See Figure 2 and Figure 3 for a typical layout and cross-section, respectively.

Figure 2 - Typical Rain Garden (Bioretention Cell) Layout



(Thomas et al., 2008)

Figure 3 - Typical Rain Garden Cross-Section



(Thomas et al., 2008)

Plants and Soil Mixture

Perennials, trees, and shrubs were chosen for this project and were identified by a landscape architect and Michigan native plant propagator. Plants were chosen for their tolerance to road salt, drought, flooding, height, and showiness, and are predominately native plants to Michigan (Thomas et al., 2008). As beautification is a primary goal of this project, all growth needs to look attractive.

The soil mixture used for this project was selected to retain enough water to sustain the tall floral plants chosen for this application while providing a slower infiltration rate of about 0.33 inches per hour. The landscape architect who specified the soil mixture noted that the extensive root system of the native plants will keep the soil permeable.

To meet the goals of the soil media, the engineered soil mixture consisted of the following constituents by volume (Thomas et al., 2008):

- 30% clean sand (Michigan Department of Transportation 2NS fine aggregate)
- 30% topsoil (10% sand, 40% silt, 40% clay, 10% organic matter) free of weeds, sod, stone, roots, clay clods, etc.
- 10% coir fiber
- 30% aged municipal compost (aged 12 months)

COMMUNITY INVOLVEMENT

It was the City of Lansing's desire to involve the public during all aspects of this project; particularly the adjacent business owners who would be, at a minimum, viewing the rain gardens out the front of their stores. Therefore, during the early stages of planning in 2005, the City met with the adjacent business owners to discuss the possibility of rain gardens for stormwater treatment. No objections were made, so the City progressed with the design of the project.

During the design of the project, funding was still being finalized, which prompted an unexpected education effort targeting the City Council. The project went before the City Council for approval but was met with great resistance by a majority of the council members. The project was voted down for its lack of secured funding and the doubt of its necessity. By happenstance, a council member was not present at the vote so one supportive member of City Council called for the issue to be brought back for another vote. At this juncture, a great education effort ensued. With the support and rallying efforts of local environmental groups, a city council member, and the county drain commissioner, the project was approved by the City Council in February 2006 with the understanding that City funds would not be needed (Thomas et al., 2008).

Following these initial education efforts and the critical involvement of community members, the City began planning for on-going community involvement in the rain gardens, particularly for on-going maintenance and watershed stewardship education.

Maintenance and the Adopt-a-Garden Program

To ensure successful stormwater management along the rain garden corridor, the City recognized that maintenance of the gardens was crucial. They also knew that maintenance had an associated cost and therefore looked toward the possibility of a volunteer program to be instigated, such as an Adopt-a-Garden Program. Businesses or groups would be invited to adopt a garden meaning that they would conduct simple maintenance tasks such as weeding and litter pick-up. In turn, a discreet sign would be placed within the adopted garden displaying the adopter's name.

Maintenance needs for the rain gardens was determined by a landscape architect, which prompted development of a maintenance manual. As some tasks can be completed by volunteers while others need to be conducted by City crews, a second maintenance guide was developed specifically for the volunteers. See Table 1 for a summary of the maintenance tasks from the Michigan Avenue Bioretention Facilities Maintenance Guide. The table includes a description of the task, task frequency once the plants are established, labor and material cost, and whether volunteers can assist.

Table 1 - Rain Garden Maintenance Tasks

Task	Description	Frequency (once established)	Annual Labor and Material Cost ¹	Volunteer Assistance
Weeding	Weeding to control unwanted vegetation. No herbicides.	Spring, Mid-Summer, Late Summer	Labor - \$2,000 Material - \$100	Yes
Litter Removal	Litter removal for aesthetics and function.	Every 2 weeks (May – Oct.)	Labor - \$4,000 Material - \$200	Yes
Plant Thinning	Maintain original balance and proportion of species.	Spring and Fall	Labor - \$1,500 Material - \$100	Yes
Plant Replacement	Replace dead or diseased plants as noted in Fall.	Spring	Labor - \$1,000 Material - \$500	Yes
Mulching	Placement of 2 inches of untreated mulch.	Every 2 years and as needed	Labor - \$700 Material - \$1,000	Yes
Pruning	Prune trees and shrubs to maintain aesthetics.	Spring and Fall or as needed	Labor - \$700 Material - \$100	No
Drought Weather Watering	Water plants during times of severe drought.	As needed	Labor - \$250 per drought Material - \$100	No
Sump Cleaning	Inspect and remove litter and sediment from sump.	Semi-annually or as needed	Labor - \$2,500 Material - NA	No

Task	Description	Frequency (once established)	Annual Labor and Material Cost ¹	Volunteer Assistance
Underdrain Maintenance	Inspect and clean underdrain to avoid basement flooding.	1 block each year	Labor - \$650 Material - NA	No

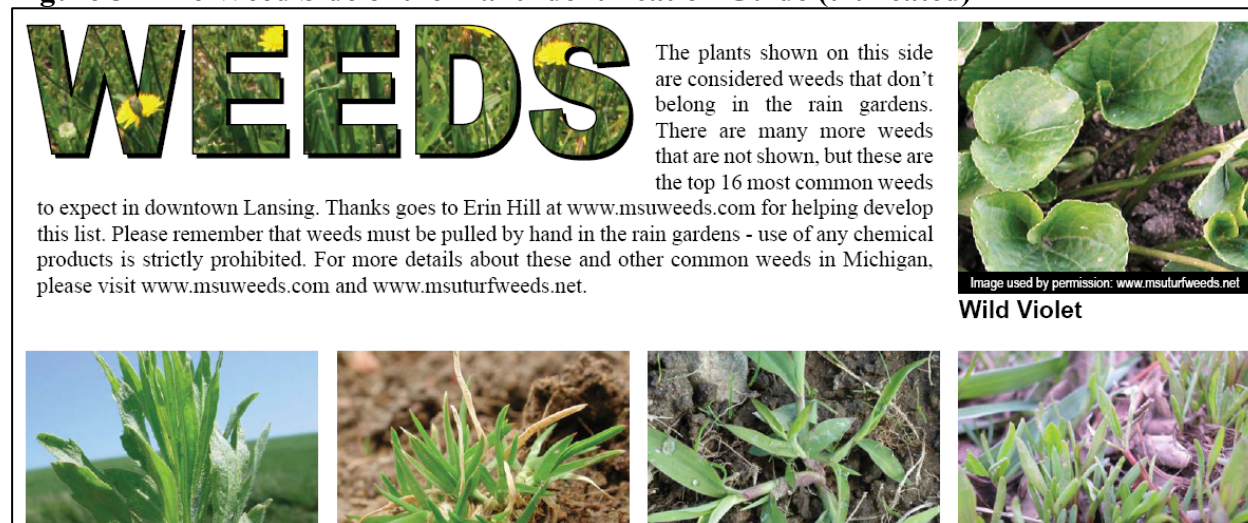
¹ Labor cost assumes only City crews are used without assistance from volunteers.

To incorporate volunteers into the maintenance tasks, an annual Spring Work Day was established. The City rain garden coordinator schedules the day and ensures that the City removes a section of the decorative fencing surrounding each rain garden for volunteer access. City staff overseeing the Spring Work Day, are trained in the desirable plants versus weed identification and an identification guide is used to assist City staff and volunteers.

Figure 4 - The 'Keeper' Side of the Plant Identification Guide (truncated)



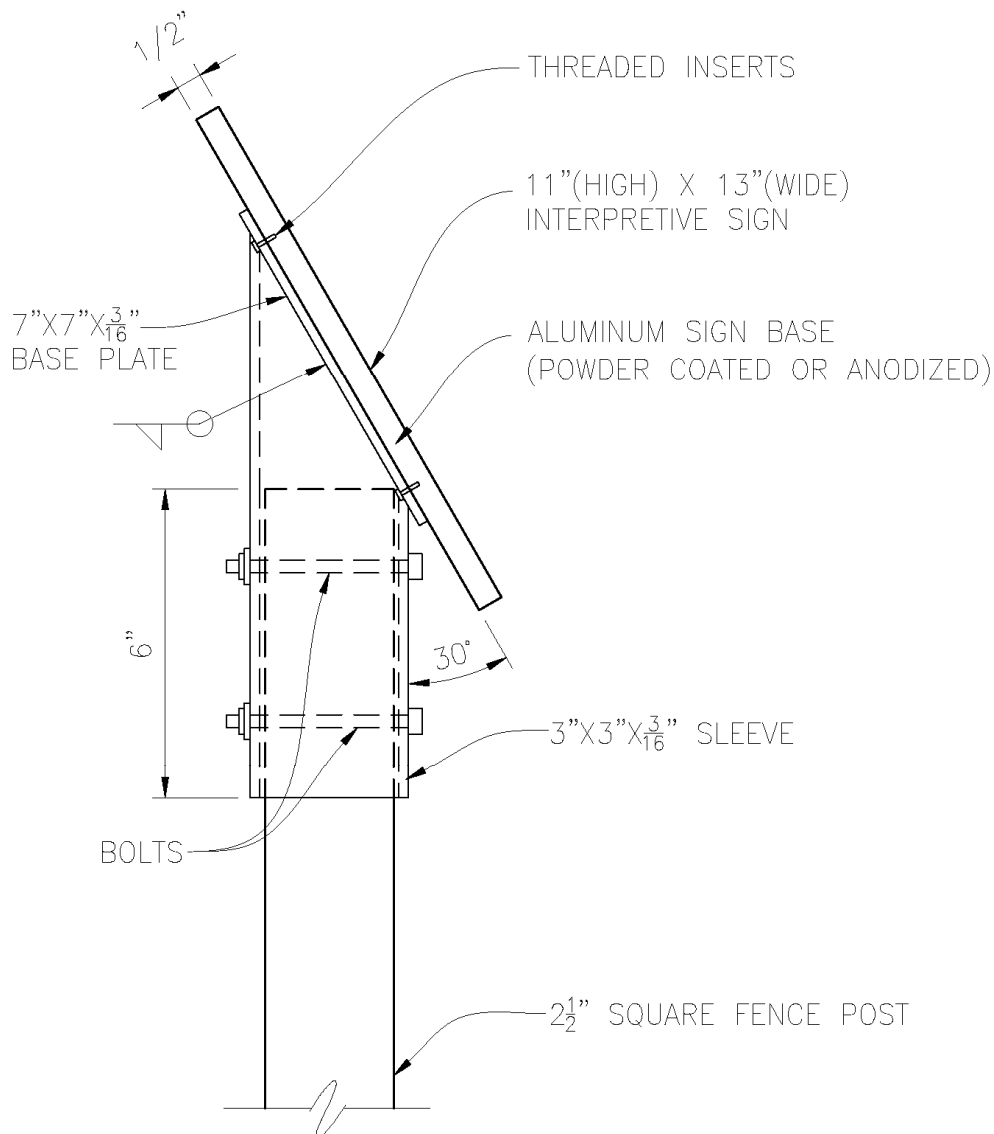
Figure 5 - The Weed Side of the Plant Identification Guide (truncated)



Watershed Stewardship Education

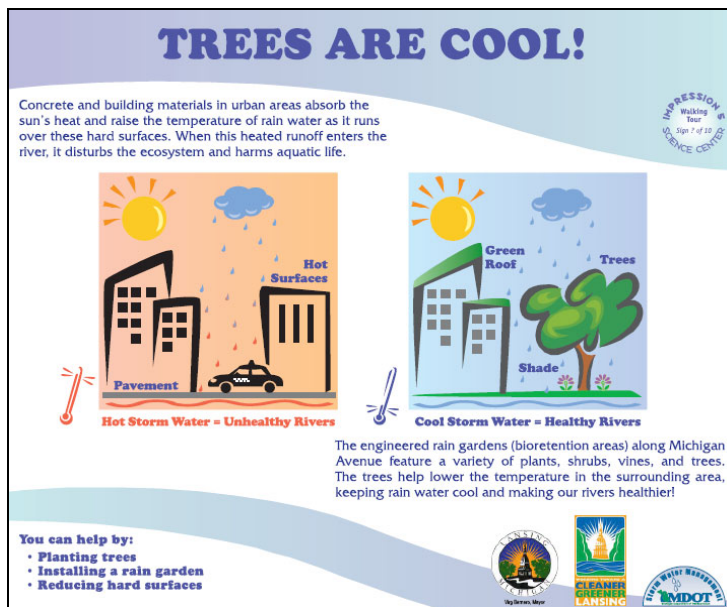
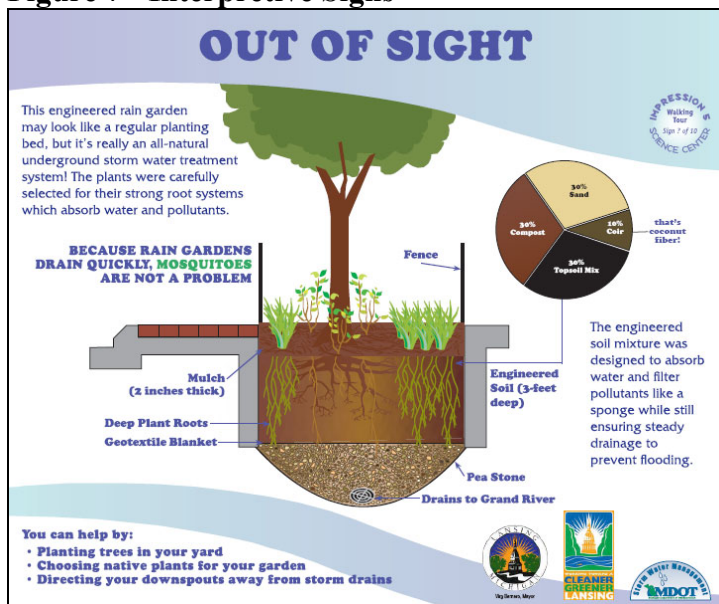
Although the volunteer adopt-a-garden program is expected to help significantly with maintaining the rain gardens, it is also a key educational opportunity for promoting watershed stewardship to the volunteers. Watershed stewardship education is also targeted to a broader audience through a sequence of ten interpretive signs dispersed along the rain garden corridor. The interpretive signs each contain a separate message ranging from the importance of trees and native plants to the operation of the Michigan Avenue rain gardens. The 11 inch x 13 inch signs are mounted on the fence posts, see Figure 6, and the stormwater messages are portrayed extensively through graphics with supplementary text, see Figure 7 for example signs. The height of the signs and the information should accommodate the interests of both elementary students and adults.

Figure 6 - Interpretive Sign Mounting



The rain gardens bolstered by the interpretive signs are expected to attract passers-by, visiting water resource professionals, and students. To assist with student education, a partnership has been formed with the local hands-on science museum, a destination for elementary students across the state. The museum has plans to create an interactive, near full-scale cross-section of a rain garden within the museum which will segue to a walking tour of the actual rain gardens only a few blocks away.

Figure 7 - Interpretive Signs



CONCLUSIONS

As a result of this project and the accompanying education efforts, the City hopes to obtain citizen support for including stormwater best management practices in their ongoing combined sewer separation projects, which will ideally save on infrastructure costs. In coming years, the City plans to monitor the bioretention cells for plant survivability, changes in flow, and changes in infiltration rate to gain a better understanding of the benefits of bioretention. Through the City of Lansing's Adopt-A-Garden program, interpretive signage, and complementary museum involvement, the City hopes that residents and businesses within Lansing will have a better understanding of their role and the City's role in protecting their watershed. To this end, the City will also be monitoring the social acceptance of the rain gardens by the general public, the adjacent business owners and municipal staff.

ACKNOWLEDGEMENTS

We thank the Michigan Department of Environmental Quality – Water Bureau and the Michigan Department of Transportation in conjunction with the Federal Highway Administration for providing funding for this project and contributing to crucial planning efforts. We also thank the Impression 5 Science Center for their input into the development of the interpretive signage.

REFERENCES

Thomas, A. M.; Christian, D. P.; Gamble, C. A.; Killips, J. T. (2008) Go Green! Go Lansing! and Ultra-Urban Bioretention. *Proceedings of the World Environmental & Water Resources Congress 2008*, May 12-16, 2008. Honolulu, Hawaii.

ORDINANCE NO. _____

An ordinance of the City of Lansing, Michigan, to add Chapter 873, and Sections 873.01-873.11 to the Codified Ordinances of the City of Lansing, to provide for licensing procedures and regulations for Virtual Currency Machines, to include requirements for Operators and Providers to give disclosures and warnings to Customers, to regulate Transactions with New Customers, and to set penalties for Operators and Providers who violate this ordinance.

THE CITY OF LANSING ORDAINS:

Section 1. That Sections 873.01-873.11 to the Codified Ordinances of the City of Lansing are hereby added as follows:

873.01. – Definitions.

As used in this Chapter:

***Customer* means any person who purchases or sells Virtual Currency through a Virtual Currency Machine located within the City of Lansing.**

***New Customer* means any Customer during the 14-days following their first transaction with a Virtual Currency Machine within the City of Lansing.**

***Operator* means any person that owns, operates, or manages a Virtual Currency Machine within the City of Lansing.**

***Provider* means any person, within the City of Lansing, who possesses and controls the real property where the Virtual Currency Machine is located.**

***Transaction* means any purchase, sale, or transfer of Virtual Currency through a Virtual Currency Machine within the City of Lansing.**

***Virtual Currency* means any digital representation of value that is recorded on a cryptographically secured ledger or any similar technology or system.**

***Virtual Currency Machine* means any machine or device that is capable of accepting or dispensing funds in exchange for Virtual Currency, and offered to the public for that purpose.**

873.02. – Operation; License Required.

No person shall operate, keep, or maintain a Virtual Currency Machine without first obtaining a license therefore.

873.03. – License application.

(a) An application for a license under Section 873.02 must be made on a form provided for such purpose by the City Clerk; and

(b) The application must contain, at a minimum, the following information:

(1) Name and address of the Operator;

(2) Name and address of the person(s) responsible for maintaining and servicing each Virtual Currency Machine;

(3) The physical location of each Virtual Currency Machine; and

(4) If the Virtual Currency Machine is placed inside a business, a written statement from a Provider approving the Virtual Currency Machine placement.

873.04. – License Fee.

The fee charged for a license issued under this Chapter shall be set by resolution of City Council.

873.05. – Customer Service Helpline.

1 **The Operator of each Virtual Currency Machine shall maintain a customer service**
2 **helpline.**

3 **873.06. – Disclosures and Warnings.**

4 **(a) Before entering into any Transaction with any Customer, the Operator shall**
5 **disclose to the Customer in writing, in a clear and conspicuous manner, the**
6 **following information:**

7 **(1) All relevant terms and conditions of each Transaction including, at a**
8 **minimum, the amount of the Transaction, the type or category of Virtual**
9 **Currency, and the timing of any settlement of the Transaction;**

10 **(2) The amounts and total of all fees related to the Transaction to be paid by**
11 **the Customer; and**

12 **(3) The telephone number of the customer service helpline, and that the**
13 **Customer should contact the helpline immediately upon suspicion of any**
14 **fraudulent activity related to the Virtual Currency Machine.**

15 **(b) A Provider shall place in the immediate area of the Virtual Currency Machine the**
16 **following information in writing, in a clear and conspicuous manner:**

17 **(1) A warning that any Transaction is final, that any related fees are not**
18 **refundable, and that any Transaction may not be reversed;**

19 **(2) A consumer fraud warning that a Customer should never engage in a**
20 **Transaction with any individual or entity that they do not know or trust;**
21 **and**

22 **(3) The telephone number for the Lansing Police Department.**

23 **873.07. – Transactions with New Customers.**

1 (a) For any Transaction with a New Customer, the Operator shall not process the
2 following:

3 (1) A Transaction or group of Transactions greater than \$1,000.00 during a 24-
4 hour period;

5 (2) A Transaction or group of Transactions greater than \$5,000.00 during the
6 14-day period that the Customer qualifies as a New Customer.

7 (b) If a New Customer's first Transaction exceeds \$500.00, a verbal confirmation of the
8 transaction must be secured by a live telephone or video call between the Customer
9 and an employee of the Operator.

10 **873.08. – Receipts.**

11 After any Transaction processed at a Virtual Currency Machine, the machine must
12 produce a physical receipt containing, at a minimum, all of the following information:

13 (a) The name of the Customer, account number information, and/or identifying
14 information of the customer;

15 (b) The amount of the Transaction and any related fees;

16 (c) The time and date of the Transaction;

17 (d) The name and contact information for the Operator; and

18 (e) The telephone number of the customer service helpline.

19 **873.09. – Daily Log of Transactions.**

20 The Operator must ensure that the Virtual Currency Machine maintains a daily log
21 of Transactions that includes the information required under Section 873.08 for all
22 Transactions in a 24-hour period. Each daily log of Transactions shall be electronically

maintained by the Operator for a period of 180 days, and upon request, shall be made available for inspection by the City.

873.10. – Penalties.

Any Operator or Provider that violates this Chapter is guilty of a civil infraction punishable by a fine not exceeding \$500.00 for each violation.

873.11. – License Revocation.

(a) Every license issued under this Chapter is revocable by the City if the licensee operates or provides access to a Virtual Currency Machine in violation of any provision of City, State, or Federal law. Upon receiving notice of such violation, City Council may set a hearing date for the alleged violation and may appoint a designated hearing officer for such hearing. The licensee shall be given not less than five days written notice of the hearing. The notice shall be sent to the licensee by certified mail, return receipt requested, and notice is effective the day it is sent.

Additionally, such notice shall:

- (1) Specify the purpose of the hearing;
- (2) Set forth the alleged violation and the date upon which it occurred;
- (3) State the date, time, and place of the hearing; and
- (4) Include a statement that the licensee may present evidence and testimony and confront witnesses.

(b) The hearing shall be attended by a court reporter and a transcript shall be available for review by all parties. If a designated hearing officer conducts the hearing, the hearing officer shall forward to Council proposed findings of fact and a proposed conclusion, along with a transcript of the proceedings. City Council may affirm,

1 **disaffirm, or modify the hearing officer’s proposed findings of fact and conclusion**
2 **or conduct a new hearing.**

3 **(c) Such revocation shall be effective and binding on the licensee upon mailing as**
4 **required in this subsection. Such notice shall be given by certified mail, return**
5 **receipt requested. Such notice shall contain City Council’s findings and conclusion.**

6 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
7 inconsistent with the provisions are repealed.

8 Section 3. Should any section, clause or phrase of this ordinance be declared to be
9 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
10 other than the part so declared to be invalid.

11 Section 4. This ordinance shall take effect on the 14th day after enactment, unless given
12 immediate effect by City Council.

Footnotes:

--- (1) ---

Cross reference— *Outdoor advertising licensing and permits - see M.C.L.A. Sec. 117.4i; Coordinated collection of State license fees - see M.C.L.A. Sec. 205.1; Liability insurance for municipalities - see M.C.L.A. Sec. 691.1409; General Municipal authority re licenses - see CHTR. Art. VIII, Ch. 1; Driver's license sanctions for DUI - see TRAF. 5.15d, 5.15f, 5.15i, 5.15j; Licensing of plumbing contractors - see B. & H. 1422.05 et seq.; Licensing of electrical contractors - see B. & H. 1424.14 et seq.; Licensing of mechanical contractors - see B. & H. 1426.04.*

802.01. - One-year terms.

- (a) Notwithstanding anything in these Codified Ordinances to the contrary, except as provided in this chapter, any annual license or renewal thereof authorized by these Codified Ordinances shall have a term which shall be one year from the date of original issuance, or one year from the date of any renewal, as applicable. Any provision of these Codified Ordinances providing for an earlier expiration for an annual license, except as provided in this chapter, other than due to suspension or revocation proceedings, is hereby superseded.
- (b) This section shall not apply to licenses for selling, vending, peddling or hawking within the boundaries of the Downtown Mall and Environs (Chapter 812), whether such licenses are designated as licenses or as permits.

(Ord. No. 923, 10-2-95)

202.99. General code penalty; injunctive relief; complicity.

- (a) *Designation of Violations as Misdemeanors or Civil Infractions.* Unless a violation of these Codified Ordinances or any other ordinance of the City is specifically designated as a Municipal civil infraction, the violation shall be deemed to be a misdemeanor.
- (b) *Penalty for Misdemeanors.* The penalty for a misdemeanor violation shall be a fine not exceeding \$500.00 plus costs of prosecution, or imprisonment not exceeding 90 days, or both, unless a specific penalty is otherwise provided for the violation by these Codified Ordinances or any other ordinance.
- (c) *Penalty for Civil Infractions.* The sanction for a violation which is a Municipal civil infraction shall be a civil fine in an amount provided for in these Codified Ordinances, plus any costs, damages, expenses and other sanctions, as authorized under Chapter 87 of Act 236 of the Public Acts of 1961, as amended, and other applicable laws.
 - (1) Unless otherwise specifically provided for a particular Municipal civil infraction violation by these Codified Ordinances or any other ordinance, the civil fine for a violation shall be not less than \$150.00, plus costs and other sanctions, for each infraction.
 - (2) Increased civil fines may be imposed for repeated violations of any requirement or provisions of these Codified Ordinances or any other ordinance. As used in this section, "repeat offense" means a second or any subsequent Municipal civil infraction violation of the same requirement or provision committed by a person within any 12-month period (unless some other period is specifically provided by these Codified Ordinances or any other ordinance) and for which the person admits responsibility or is determined to be responsible. Unless otherwise specifically provided in these Codified Ordinances or any other ordinance for a particular Municipal civil infraction violation, the increased fine for a repeat offense shall be as follows:
 - A. The fine for any offense which is a first repeat offense shall be not less than \$250.00, plus costs.
 - B. The fine for any offense which is a second repeat offense or any subsequent repeat offense shall be not less than \$500.00 plus costs.
- (d) *Violation Defined.* As used in this section, "violation" includes any act which is prohibited or made or declared to be unlawful or an offense by these Codified Ordinances or any other ordinance, and any omission or failure to act where the act is required by these Codified Ordinances or any other ordinance.
- (e) *Continuing Violation.* Each day during or on which a violation of these Codified Ordinances or any other ordinance occurs or continues shall constitute a separate offense and shall be subject to penalties or sanctions as a separate offense.
- (f) *Injunction.* In addition to any remedies available at law, the City may bring an action for an injunction or other process against a person to restrain, prevent or abate any violation of these Codified Ordinances or any other ordinance.
- (g) *Surcharges; Equitable Remedies.* The imposition of any penalty provided for in this section shall be in addition to any surcharge levied for a violation of or noncompliance with a provision of these Codified Ordinances, or a provision of a technical or other code adopted by reference in these Codified Ordinances, or a rule, regulation or order promulgated or made under authority of either, or of State law, and shall be in addition to any equitable remedy provided by a provision of these Codified Ordinances, or a provision of a technical or other code adopted by reference in these Codified Ordinances, or a rule, regulation or order promulgated or made under authority of either, or of State law, or provided by State law, including the enforced removal of prohibited conditions.

-
- (h) *Complicity.* Every person who commits or procures, counsels, aids or abets the commission of any act declared in these Codified Ordinances to be an offense, whether individually or in connection with another person, or as principal, agent or accessory, shall be guilty of or responsible for such offense. Every person who falsely, fraudulently, forcibly or willfully induces, causes, coerces, requires, permits or directs another to violate any provision of these Codified Ordinances shall likewise be guilty of or responsible for such offense.

(Ord. No. 929, 2-19-96)

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, , 2026 at 7:00 p.m. in the Tony Benavides Lansing City Council Chambers, 10th Floor Lansing City Hall, 124 W. Michigan Ave., Lansing, MI for the purpose of considering:

An Ordinance to add Chapter 873, and Sections 873.01-873.11 to the Codified Ordinances of the City of Lansing, to provide for licensing procedures and regulations for Virtual Currency Machines, to include requirements for Operators and Providers to give disclosures and warnings to Customers, to regulate Transactions with New Customers, and to set penalties for Operators and Providers who violate this ordinance.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TDD (517) 483-4479) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/MiPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

INTRODUCTION OF ORDINANCE

Council Member Kost introduced:

An ordinance of the City of Lansing, Michigan, to add Chapter 873, and Sections 873.01-873.11 to the Codified Ordinances of the City of Lansing, to provide for licensing procedures and regulations for Virtual Currency Machines, to include requirements for Operators and Providers to give disclosures and warnings to Customers, to regulate Transactions with New Customers, and to set penalties for Operators and Providers who violate this ordinance.

The Ordinance is read a first time by its title and referred to the Committee

BY THE COMMITTEE ON EQUITY DIVERSITY & INCLUSION RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for , 2026 at 7 p.m. in the Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of adding Chapter 873, and Sections 873.01-873.11 to the Codified Ordinances of the City of Lansing, to provide for licensing procedures and regulations for Virtual Currency Machines, to include requirements for Operators and Providers to give disclosures and warnings to Customers, to regulate Transactions with New Customers, and to set penalties for Operators and Providers who violate this ordinance.

8/19/2026

Equity, Diversity and Inclusion. The Committee on Equity Diversity and Inclusion will establish relevant policies that improve health in the Black, brown, indigenous, and other communities of color, support local, state and federal initiatives that advance social justice and racial equity, and continue to work which began in 2013 through the City Council's Ad Hoc Committee on Diversity and Inclusion.

The Committee will assess current and proposed laws(ordinances and health regulations) and policies, as well as their implementation, to promote health for Black, brown, indigenous, and other residents of color of the city of Lansing, will assess internal policies and procedures to ensure racial equity is a core element in all organizational practices will report back through the Committee of Whole on the status of its work on no less than a quarterly basis.

NOW, THEREFORE BE IT RESOLVED, that the Lansing City Council has established the following as its Fiscal Year 2027/2028 Budget Policies and Priorities and requests that the Administration review them and encourages that they, to the extent practical, be included in the Administration's budget presented due to the City Council by the fourth Monday in March 2027.

BE IT FURTHER RESOLVED, the **Committee on Equity, Diversity, and Inclusion** has established the following priorities:

1. \$200,000 - Housing Support. Committee recommends prioritize resources to implement Lansing's Path Forward Study of April 2025.
 - a. Approved regional collaboration across providers of homeless services
 - b. Partner to increase access to affordable housing
 - c. Strengthen housing solutions for people experiencing prolonged homelessness
 - d. Expand age appropriate specialized shelter options
 - e. Enhance family housing
 - f. Support long-term housing stability for women and vulnerable populations
 - g. Build on equity progress
 - h. Improve cross sector coordination resource alignment
 - i. Build public awareness advocacy capacity
2. \$50,000 - Citizen Complaints. Committee recommends creating and deploying a Complaint Awareness campaign identifying the citizen complaint process and history of general outcomes.
3. \$100,000 - Veterans Assistance. Committee recommends adding a Veterans Assistance Specialist to assist Veterans in applying for city jobs, access resources, housing support, grant research, and collaboration with Community Partnerships

8/19/2026

4. \$250,000 - Youth Opportunities. Committee recommends creating youth opportunities, apprenticeships, internships, job shadowing, and paid positions where youth can learn, participate in public and civic engagement, and paid experience.
- ~~5. Onboarding & DEI Training. Committee recommends all departments, and branches of local government, boards and commissions, receive onboarding and DEI training to ensure quality of work and culture move meeting role expectations.~~
6. \$150,000 Disability Inclusion. Committee recommends hiring a disability consultant to address the needs of persons with seen and unseen disabilities.

WHAT IS ADOPTED IN THE CURRENT FY BUDGET PRIORITIES 2026/2027

273.06. Examination of complaints; hearings and studies.

The Human Relations and Community Services Advisory Board shall receive and examine complaints of tensions, practices of discrimination and acts of prejudice against any person or group, and may conduct private or public hearings in accordance with state law with regard thereto. If through the course of an investigation it is reasonable to conclude that a violation of City ordinance has occurred, the Human Relations and Community Services Advisory Board shall issue a summary of its findings and refer to the City Attorneys office for enforcement. The Board shall also carry on studies to obtain factual data to ascertain the status and treatment of racial, religious, ethnic and other groups or persons in the City and the best means of progressively improving human relations in the City.

(Ord. No. 968, 4-28-97)

Andy Schor
Mayor



City Hall - 9th Floor
124 W. Michigan Avenue
Lansing, MI 48933-1694
PH: 517.483.4141 - FAX: 517.483.6066
Lansing.Mayor@lansingmi.gov

OFFICE OF THE MAYOR
CITY OF LANSING, MICHIGAN

TO: COUNCIL PRESIDENT, COUNCIL VICE PRESIDENT, MEMBERS OF LANSING CITY COUNCIL; ALL OFFICERS, EMPLOYEES, AGENCIES, BOARDS, AUTHORITIES, AND DEPARTMENTS OF THE CITY OF LANSING

RE: EXECUTIVE ORDER ESTABLISHING THE MAYOR'S LANSING VETERANS COMMISSION 2019-03

-
- 1) In recognition that veterans have a positive impact on the local economy, build community, provide an opportunity for celebration of Lansing's heritage and diversity, and provide opportunities for lifelong learning, as Mayor of the City of Lansing I am hereby establishing a Veterans Commission through this Executive Order.

The following Executive Order shall be effective immediately.

EXECUTIVE ORDER – 2019 - 03

I hereby establish and create an organization to assist me in enhancing the quality of life in the City of Lansing through the promotion of understanding and recognition of those who have served through military service. The organization shall be known as the "Mayor's Lansing Veterans Commission" and will report to me and provide advice and recommendation regarding all such matters within their charge.

To expedite the creation of the Mayor's Lansing Veterans commission, per my direction the City Attorney prepared the attached Charter for the organization's duties, organization, and procedures.

Issued and ordered this 6th of February, 2019.



Andy Schor
Mayor

**CHARTER
MAYOR'S LANSING VETERANS COMMISSION
CITY OF LANSING, MICHIGAN**

1. Name. In recognition that veterans have a positive impact on the local economy, build community, provide an opportunity for celebration of Lansing's heritage and diversity, and provide opportunities for lifelong learning, as Mayor of the City of Lansing I am hereby establishing the Lansing Veterans Commission through this Executive Order.

2. Vision. The Vision of the Commission will be to serve Lansing veterans, including services for public education, honors, information, and the facilitation for gaining benefits, employment and services through the following actions:

- Raise the profile of the City of Lansing's commitment to veterans in order to boost attendance and media coverage, and attract support for veterans within the broader community;
- Raise funds for veterans events and carry out the events in concert with City of Lansing resources and support in-kind;
- Contribute time, talent and funding by stakeholders and interested parties;
- Create continuity year-to-year by maintaining contacts, mailing information, and communication with speaker and artists/performers.

3. Statement of Mission. The Mission of the Commission shall be to provide expertise , resources, and support for the following work streams to enable the realization of the Vision:

- Serving as a resource to the Mayor on matters related to Lansing veterans;
- Developing and recommending annual Memorial Day and Veterans Day event plans for the Mayor;
- Developing and recommending ongoing veterans plan performance measures and best practices; and
- Studying and developing proposed additions, deletions, or modifications to this Charter.

4. Membership – Initial, Additions and Withdrawals: The Commission shall consist of "Members" appointed by the Mayor for terms set by the Mayor.

The Commission shall have a Chair, Vice Chair, Treasurer and Secretary, as officers elected annually at a meeting of the Members. The Commission may establish other officer positions, not to exceed 13 members total. The first annual meeting shall be held in 2019.

Vice Presidents, as needed to coordinate program areas or committees, may be elected from the Members at any time.

The initial officers of the Veterans Commission shall be appointed by the Mayor; after the Veterans Commission is established, officers may be selected by the Veterans Commission at any meeting to serve until the next annual meeting.

Officer positions and appointments made by the Veterans Commission shall be invited from the following organizations:

- Veterans service organizations such as the American Legion, Disabled American Veterans, United Service Organizations, Veterans of Foreign Wars, and Vietnam Veterans.
- Community support organizations.
- Educational institutions.
- Business and employers.
- City of Lansing representatives.
- Labor Veterans Liaison.
- City of Lansing residents.

Subsequent to the Effective Date of this Charter and the identification of the Initial Members, other Members may be added, and vacancies filled by the Mayor.

A Member may withdraw from membership upon written notice to the Mayor.

The absence of any Member for three consecutive meetings without valid excuse will result in an automatic removal of the Member from the Veterans Commission.

5. Role of Veterans Commission Members: It is intended that the Commission leverage the experience, expertise, and insight of key individuals at organizations committed to building professionalism in the management of Mission activities. Individual Members may not be directly responsible for managing work stream activities, but will provide support and guidance for those who do. Thus individually, Members should:

- Understand the strategic implications and outcomes of initiatives being pursued through this Charter, its Vision, and its Mission;
- Appreciate the significance of veterans role in the community and their enhancement to the quality of life;
- Be genuinely interested in the work stream initiatives and be an advocate for the outcomes being pursued.

In practice, the above mean that Members should review the status of the activities under this Charter and ensure that the outputs meet the requirements of the Mission in order to realize the Vision. Conflicting priorities and resources should be

balanced. Members should consider all ideas and issues submitted by other Members, provide guidance to the committees established herein, and check adherence to standards of best practices. Further, positive communication both inside and outside of the Commission should be fostered.

6. Officers: The following are the officers of the Commission; however, other officer positions may be created by the Commission, as needed.

The Chair shall guide the Veterans Commission; set goals and objectives; set the calendar, activities, and meeting agendas; follow through on action items; and preside over meetings.

The Vice Chair shall serve as Chair in the absence or disability of the Chair and shall assist in the performance of the duties of the Chair as agreed upon with the Chair.

The Secretary shall keep the minutes and records and assist with communications.

The Treasurer shall track and maintain log of all funding for all Veterans Commission events.

Members shall coordinate program areas, committees, or initiatives.

7. Meetings: Roberts Rules of Order shall be followed in Veterans Commission meetings.

The Members shall adopt a regular meeting schedule; however, special meetings may be called by the Chair, a Vice Chair, or a majority of the Members.

A majority of the duly qualified Members of the Veterans Commission physically present in person, at a meeting is necessary for a quorum. Except as otherwise provided in this Charter, an affirmative majority vote of the Members at a meeting, a quorum being present, is required for approval of any action.

Meetings using electronic or telephonic means is discouraged but may be permitted in limited circumstances.

The Commission is established by the Mayor and is advisory to the Mayor only. It is not a Lansing Charter board or committee; nor, is it established by ordinance or City Council resolution or action of any type. It has no decision or policy making authority; but, is advisory in nature and is established for advice and recommendation to the Mayor only.

Unless altered by a majority vote of a quorum of the Members, the agenda of each meeting shall include:

- Minutes

- Additions to agenda
- Review of previous actions
- Overall Mission and progress status
- Old Business
- New Business
- Milestone review
- Deliverable acceptance
- Accomplishments
- Plans for next period
- Outstanding issues
- Specific requests
- Other
- Next meeting

8. Committees: The following initial Committees are hereby established to support the work streams:

- Veterans Planning
- Education
- Resource and Best Practices Gathering
- Events
- Metrics Development

Committees may be added or eliminated by a majority vote of a quorum of the Members. Each Committee shall be chaired by a Vice Chair. The Chair may create Ad Hoc Committees at any time to last the length of the President's term unless continued by a successor Chair.

9. Annual Meeting Deliverables:

- A Veterans Plan for the Mayor's approval;
- An Education Plan for the Mayor's approval;
- A report on veterans events in Lansing during the preceding year;
- Development of metrics for the Mayor's approval and an annual report on progress using the approved metrics as a guide; and
- Goals, Objectives, and accompanying timelines to support the Mission and achieve the Vision.

10. Measurements:

The success of the Commission will be monitored by metrics developed by the Metrics Development Committee and approved by the Mayor.

11. Miscellaneous:

- An annual report shall be published by the end of March of each year covering the preceding calendar year's activities.
- This Charter may be amended or dissolved by the Mayor at any time.
- With the approval of the Mayor, the organizational structure of the Veterans Commission may be altered by the Mayor to comply with Internal Revenue Service rules and regulations allowing the Veterans Commission to receive grant funds and contributions.

THIS AMENDED CHARTER IS DECLARED EFFECTIVE THIS 6th DAY OF FEBRUARY, 2019 (the "EFFECTIVE DATE").

A handwritten signature in black ink, appearing to read 'AS', is written over a horizontal line.

Andy Schor,
Mayor, City of Lansing, Michigan



Andy Schor, Mayor

City of Lansing Mayor's
Boards, Authorities & Commissions
By Executive Order

Updated December 2023

Mayor's Lansing Veterans Commission

Name	Position
Mark Alley	Member
Anna Casey	Member
Brig. Gen. (ret.) Michael McDaniel <i>Codey</i>	Member
Tim Salisbury	Member
Mrs. Alfreda Schmidt <i>deceased</i>	Member
Dr. Pamaelajune Anderson	Member
Maj. Gen. (ret.) Mike Stone	Member
Anthony VandeVoorde ✓	(LPD Liaison)

