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MINUTES
Committee on Ways and Means
Thursday, August 20, 2026 @ 3:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spadafore called the meeting to order at 3:00 pm

PRESENT

Council Member Tamera Carter, Chair
Council Member Peter Spadafore, Vice Chair
Council Member Deyanira Nevarez Martinez, Member

OTHERS PRESENT

Sherrie Boak, Council Legislative Office Manager
Andrew Fedewa, EDP
Brett Kaschinske, Parks Director
Delvata Moses, HRCS
Dan Duchane, OCA
Joe McDonald, HRCS
Rawley Van Fossen, EDP
Amy Crank, HRCS

Minutes

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE MINUTES OF JULY 16, 2026 AS PRESENTED. MOTION CARRIED 3-0.

Public Comment

No public comment at this time.

Discussion/Action:

RESOLUTION – Grant Acceptance; Certified Local Government Grant Program, Westside Neighborhood, Espinore Plat survey

Mr. Fedewa stated the became to Council earlier in the year, part of a program from 1997, with a yearly grant program. The City has not been awarded this since 2007, but this was granted for a survey for the Westside Neighborhood and the Old Town Design guidelines, which will come to council in the next cycle. The contract will be signed after Council approval, and the plan is to start the process this fall.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE FROM CERTIFIED LOCAL GOVERNMENT GRANT PROGRAM FOR THE WESTSIDE NEIGHBORHOOD PLAT SURVEY. MOTION CARRIED 3-0.

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RESOLUTION – Grant Acceptance; Michigan Strategic Fund, Revitalization and Placemaking Program “RAP 2.0” grant for the Reutter Park Fountain

Mr. Kaschinske stated they have been working in the CIP budget for Parks to stock funds over the years, and now have this grant opportunity. The reporting in the packet is a recent report, and they hope to fund with the MEDC and grant match in the Parks budget in the CIP budget. The goal is to have complete in summer 2027. The grant is \$1.5 million, not to exceed.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION OF THE GRANT ACCEPTANCE FROM MICHIGAN STRATEGIC FUND, REVITALIZATION AND PLACEMAKING PROGRAM RAP 2.0. FOR THE REUTTER PARK FOUNTAIN. MOTION CARRIED 3-0.

RESOLUTION – Introduction and Set Public Hearing; Add Chapter 245; Office of the Independent Internal Auditor

Mr. Duchane stated that with recent amendments to City Charter, is addition of subsection 7 which established Internal Auditor. This ordinance is being proposed to full the obligation of the Charter.

Council Member Carter asked about Chapter 245, since currently it is City Market. Mr. Duchane stated they have drafted a repeal of the code, but not sure where is that. Council Member Spadafore asked if it should come first, and it was confirmed.

Council Member Carter asked about languages different then Charter. Mr. Duchane stated the word “agency” in Charter and code. The other difference that exists in the ordinance, it would limit that the internal auditor would not have the authority over the Ingham County Courts. They are separate, but the City is the funding unit. This is clear for future readers, so it was spelled out.

Council Member Carter referred to page 19 of the ordinance, “recommendation” but charter says “mutually appointed”. Mr. Duchane says this is codifying the way it would work.

Council Member Carter asked about line 19-21; which is confusing what charter states. Mr. Duchane clarified that the only way, in order to make a plan for audits, it would have to be done by August 1st or February 1st, for audits coming up in the future. The way it was intended was to have the plan for what was coming up in the future.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR SEPTEMBER 14, 2026 TO ADD CHAPTER 245. MOTION CARRIED 3-0.

RESOLUTION – Introduction and Set Public Hearing; Amend Chapter 230, Add Section 230.02 to allocate funding for Supportive Housing Services

MOTION BY COUNCIL MEMBER SPADAFORE TO REMOVE FROM THE TABLE FOR FURTHER DISCUSSION. MOTION CARRIED 3-0.

Council Member Spadafore outlined his proposed ordinance for supportive housing, being Draft #5, dated 8/12/2026. He acknowledged the HRCS office and the Mayor’s office to address concerns on building this was out. The name has changed from original Supportive Housing Services to Safe and Secure Housing. Instead of one allocation, but phasing in over 4 fiscal year, percentage is growing. This would run under EDP; safety and code compliance, habitability remediation, eviction prevention, staffing and case management and other housing stability.

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Council Member Carter noted overlap of eviction services, and how can those be separated. Council Member Spadafore noted that EDP, BWL and HRCS all do the work, and this leaves broad authority, and can be used but does not have to be used for it.

Council Member Carter asked what staffing would look like under EDP. Council Member Spadafore stated if there is a home repair program, and that would be a case that would need to be managed, and each program would need staff time. Council Member Carter asked what other housing initiatives would be. Council Member Spadafore stated it was a catch all, to fit the purpose. Council Member Nevarez Martinez appreciated that broad section because as this gets rolled out they can see what the needs are.

Council Member Carter asked if things shift, will percentages change. Council Member Spadafore stated it will grow over 4 years, to 2.5%. If revenue decreases, % stays the same, if there is a downturn, it would be felt the same.

Council Member Carter asked for comments from both departments, because in May they all wanted to be on the same page to make sure the housing initiative was strong. Mr. Van Fossen stated that when Council Member Spadafore approached the administration, and these efforts are already being done by both, there is not a lot of funds to go around. With this percentage range there will be funds growing. He can see the funds going to housing repairs, and they will pair with CDBG, and HUD. If this receive they will not use for staff because CDBG covers funds for staff. Council Member Carter asked if this is for rental and owner occupied, and Mr. Van Fossen stated at this point they are targeting home occupied. Council Member Spadafore stated it was drafted for owner and rentals. Long term is to create a service or program, if unsafe, City makes the repairs then charge back on the taxes.

Ms. Moses noted it will be a change for HRCS with the funding and will collaborate with EDP. HRCS does do eviction prevention, and look at this like red tag prevention. There is a contract management team, that distributes funds. Council Member Spadafore noted he sees this as supplemental.

Council Member Carter noted it does not list County as an entity, line 10, and it was confirmed by consensus of the Committee it should be added.

Ms. Crank asked about changing an ordinance to address the charge for the HRCS Advisory Board per this new ordinance. Council Member Spadafore stated he would have to work with OCA on a new other ordinance to make that change. Mr. Duchane stated he would talk to Mr. Venker. Council Member Spadafore stated he can make that amendment but it can be a separate ordinance.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION TO INTRODUCE AND SET THE PUBLIC HEARING TO AMEND CHAPTER 230 BY ADDING 230.02, WITH THE AMENDMENT TO ADD "COUNTY" TO LINE 10 OF PAGE 2, FOR SEPTEMBER 14, 2026. MOTION CARRIED 3-0.

Council Member Carter asked department representatives to attend the public hearing. She also asked Mr. Duchane to speak to Mr. Venker on adding details on the charge of the HRCS Advisory Board.

Mr. McDonald spoke on the housing funding from Ingham County, and their significant commitment to this issue.

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Mr. Duchane and Council Member Spadafore referred to 240.03 – Funding:

(c) Funds described in Section 240.03 (a) shall be appropriated as part of the annual budget process. The Mayor, as part of the budget recommendation, may designate the HRCS Director to allocate dollars to other City departments for Basic Human Services as approved by Council.

DISCUSSION – Budget Priorities for FY 2027/2028

Council Member Carter bring forward on September 3, with line items, definition and dollar amounts.

OTHER

No other discussion.

ADJOURN

Adjourned at 3:31 pm

Submitted by,

Sherrie Boak, Recording Secretary,

Lansing City Council

Approved by the Committee on