

MINUTES
CITY OF LANSING
PROPERTY TAX BOARD OF REVIEW
March 3, 2026

Lansing City Hall, Assessing Conference Room
124 W. Michigan Avenue, 3rd Floor



Andy Schor, Mayor

Members present: Kim Butcher, Sharon Civils, Eric Schertzing

Members absent: N/A

Staff present: Deputy Charles English, Cristina Cruz

- Meeting called to order at 10:04am
- Roll Call at 10:05am – All present
- Appoint Chairperson – Motion nominating Eric Schertzing approved 10:07am & Vice Chairperson – Motion nominating Sharon Civils approved at 10:16am
- Member absences – N/A
- Discussed the purpose of the organizational meeting-to meet and discuss before the March Board of Review
- Discussed the MBOR
 - Charles English read City Council's Resolution about Board of Review members' training
 - Training Report signed at 10:18am
 - No significant legislative changes in 2026
 - Purpose of the MBOR is to hear appeals of assessments and corrections or records, hear Poverty Exemption applications, hear classification appeals, hear personal property denials or late files of EMPP, small business taxpayer and QHERP appeals, and hear denial of agricultural and other property tax exemptions appeals
 - Brief discussion on main MBOR appeals and approach to tax payers and appeals

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- Dinner menu
- Presentation of roll
 - Board received a value summary for each county
 - Motion to accept roll at 1028am – Motion approved
- Public Comment – N/A
- Motion to approve DBOR Minutes – Approved
- Meeting adjourned at 10:56am

A handwritten signature in blue ink, appearing to read "Jennifer Grossberger", written over a horizontal line.

Assessor Signature

A handwritten signature in blue ink, appearing to read "E. A. Schor", written over a horizontal line.

Board Chairman Signature