



AGENDA
Committee on General Services
Thursday, August 24, 2017 @ 3:30 p.m.
City Council Conference Room, City Hall 10th Floor

Councilmember Tina Houghton, Chair
Councilmember Jody Washington, Vice Chair
Councilmember Carol Wood, Member

- 1. Call to Order**
- 2. Approval of Minutes:**
 - July 27, 2017
- 3. Public Comment on Agenda Items**
- 4. Discussion/Action:**
 - A.) RESOLUTION – Appointment of Mark Eagle; 4th Ward Human Relations & Community Services Board; Term Expire June 30, 2020
 - B.) RESOLUTION – Appointment of Ryan Earl; 3rd Ward Human Relations & Community Services Board; Term Expire June 30, 2019
 - C.) RESOLUTION – Appointment of Chad Guerrant; At-Large Human Relations & Community Services Board; Term Expire June 30, 2021
 - D.) RESOLUTION – Claim# 1422; K. Bowden; 508 W Grand River; \$2,914.00
 - E.) RESOLUTION – Claim Appeal; M. Moore; 1408 Pontiac Street; \$2,930.50
 - F.) RESOLUTION – Claim Appeal; M. Towner; 4628 Stafford Avenue; \$3,987.00
 - G.) RESOLUTION – Claim Appeal; McGill; 211 West Grier Street
 - H.) RESOLUTION – Application for Brewpub License in Conjunction with Class C/SDM License for Restaurant at 2101 E. Michigan Avenue
 - I.) DISCUSSION – Council Rules
- 5. Other/Place On File**
 - Transfer Ownership of escrowed 2017 Class C and SDM licensed business with Sunday Sales Permit (PM), Specific Purpose Permit (Food), Dance-Entertainment Permit, Outdoor Service (1 Area), Catering Permit, and (2) Bars from Excellent Entertainment, LLC, to be held in escrow; New Living Quarters Permit, Seems Like As Good Idea, LLC, 601 E. Michigan Avenue
 - Notice from the Michigan Liquor Control Commission regarding the Transfer of all membership interest through merger from existing member Pizza Hut, Inc. to Pizza Hut, LLC; and by dropping existing member Pizza Hut, LLC and adding new member Pizza Hut Holdings, LLC 6200 S. Cedar Street
 - Transfer of Ownership Escrowed 2017 Class C License; Transfer Location from 601 E. Michigan to 313 N. Cedar; New SDM, Non-Transferable, Sunday Sales Permit (PM), Sunday Sales Permit (AM), Dance-Entertainment Permit, Outdoor Service Area and Catering Permit for Cul, LLC.
- 6. Adjourn**



MINUTES

Committee on General Services

Thursday, July 27, 2017 @ 3:30 p.m.

City Council Conference Room, City Hall 10th Floor

CALL TO ORDER

The meeting called to order at 3:37 p.m.

ROLL CALL

Councilmember Tina Houghton, Chair
Councilmember Jody Washington, Vice Chair- excused
Councilmember Carol Wood, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Nicholas Tate, Assistant City Attorney
Scott Sanford, Code Compliance
Kathy Miles
Aaron Wallace
Holly Gilbert
Juan Carlos Vera
Carlos Cuellar
Christopher Jackson
Jason Kildea
Stan Parker
Jose Vera
Peggy Vaughn-Payne
Dee Dee Fuller
Kristin Kent
LaSondra Jones

Other

Community Funding Application

Ms. Vaught-Payne outlined the upcoming event seeking funding, which is the "Cooking with Kids Camp" on August 14th – 17th, 2017. The program she stated would also include back-to-school safety; anti- bullying, and cyber safety. There will be a maximum of 30 children in the camp. Ms. Vaughn-Payne confirmed the funds would defray the costs of the camp itself.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR COMMUNITY FUNDING IN THE AMOUNT OF \$500.00 TO NORTHWEST INITIATIVE FOR THEIR "COOKING WITH KIDS CAMP". MOTION CARRIED 2-0.

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM JULY 10, 2017 AS PRESENTED. MOTION CARRIED 2-0

Public Comment on Agenda Items

No public comment at this time, but during agenda items.

Discussion/Action

RESOLUTION – Claim Appeal; #1423; 1728 Pattengill Avenue

Mr. Sanford updated the Committee on the violation, noting it was a board up that was done on May 5, 2017. A call was placed by the LPD for the board up due to an emergency, and the board up crew was called in.

Mr. Cuellar informed the Committee he was renovating the site, and understood LPD did not have his number, but attempts should have been made to reach him and allow him to take care of the situation. He also admitted it currently is not a registered rental, but once the work is done, he plans to register it. Mr. Sanford informed Mr. Cuellar and the Committee that the practice used to be to contact the owner, but there were too many situations where the owner never arrived, and the LPD and Code would end up waiting for hours on site. Council Member Houghton also added that emergency board ups have to be taken care of ASAP, first and foremost is to protect the neighborhood.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE A RESOLUTION FOR THE DENIAL OF CLAIM #1423; 1728 PATTENGILL AVENUE FOR \$560.00.

Mr. Cuellar objected to the charge, and stated again if he had been notified he could have fixed it himself. Council Member Wood recommended an alarm system to Mr. Cuellar to allow for notifications in the future.

MOTION CARRIED 2-0.

RESOLUTION – Claim Appeal for Property Tax; Eastside Community Action Center; 1001 Dakin St.

Council Member Houghton asked Mr. Tate if property tax claims could be addressed at this Committee, and Mr. Tate confirmed that they cannot. Council Member Wood stated the claimants had approached her on what to do, and she directed them to the Claim form. Council Member Houghton referred them to the Assessing Department to file the claim with the Tax Tribunal or Board of Review.

RESOLUTION – Claim Appeal; #1390; Aaron Wallace; 1015 Westmoreland Avenue

Mr. Sanford informed the Committee that the property was cited November 10, 2016 with a compliance date of November 17, 2016. The office did receive a call from the owner and was granted an extension to November 21, 2016, and another extension until November 29, 2016. When it was re-checked on November 29, 2016 there was the same debris from week before. The request for clean-up was submitted to the contractor on January 12, 2017. At which time there was a confrontation on the property between the claimant, premise officer and contractor and the LPD was called in. The LPD did advise the contractor to continue the removal of the violation.

Mr. Wallace confirmed he spoke to the premise office, but also stated his opinion that the office was trespassing. Council Member Houghton pointed out to Mr. Wallace he had received multiple extensions which he in turn denied.

Mr. Sanford clarified the rights of the officers on the property.

Mr. Wallace asked for a reduction in the amount of the violation. Mr. Sanford informed the Committee that a reduction was offered to Mr. Wallace at the Claims Review Committee and he declined it, therefore the Code Compliance is now asking for the full amount.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE A RESOLUTION THAT WOULD GRANT THE CLAIM IN THE AMOUNT OF \$378, WHICH WAS THE AMOUNT ALREADY GRANTED BY THE CLAIM REVIEW COMMITTEE THAT MR. WALLACE DECLINED, AND DENY \$440. MOTION CARRIED 2-0.

RESOLUTION - ORDINANCE – Review and Set a 2nd Public Hearing for New Amendments to 830.06- Liquor Licenses

Council Member Houghton asked Mr. Tate if based on the changes to the proposed ordinance amendments, if a second hearing needed to be scheduled or they could take action at this time on the most recent amendments since a hearing was held on June 26th. Mr. Tate confirmed no second hearing was needed.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE ORDINANCE FOR THE AMENDMENTS TO 830.06 FOR LIQUOR LICENSES. MOTION CARRIED 2-0.

RESOLUTION – Transfer of Ownership of Resort Class C License at 200 Edgewood Blvd., Celebration Banquets, LLC

Nothing new was presented.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE TRANSFER OF OWNERSHIP OF RESORT CLASS C LICENSE AT 200 EDGEWOOD BLVD., CELEBRATION BANQUETS, LLC. MOTION CARRIED 2-0.

RESOLUTION – Transfer of Ownership 2017 Class C & SDM Licensed Business with Sunday Sales Permit (PM) and Dance Permit from Unicorn Tavern; 327 E Grand River Avenue; Unicorn LLC

Mr. Kildea noted the Gillespie Group purchased the property in June 2017 and had gotten a conditional license from the State until the final approval was granted so they could renovate and continue business.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE TRANSFER OF OWNERSHIP CLASS C & SDM LICENSE FOR 327 E GRAND RIVER AVENUE, UNICORN LLC. MOTION CARRIED 2-0.

RESOLUTION- Transfer of Ownership and Location of Class C license and for new SDM license and new Sunday (AM & PM) sales permit' 300 N Clippert Street, #17 Acapulco Mexican Grill Inc.

DISCUSSION – Council Rules

The owners detailed the location currently in Frandor behind Blaze pizza, and a former restaurant. The owners are a family business with multiple locations. This location will be a 1 to 3 portion of the business will be alcohol sales; 25%.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE TRANSFER OF OWNERSHIP AND LOCATION OF A CLASS C LICENSE AND NEW SDM LICENSE FOR 300 N. CLIPPERT STREET, #17 ACAPULCO MEXICAN GRILL INC. MOTION CARRIED -2-0.

Council Rules

Council Member Houghton left the item on the agenda for future discussion and to present suggestions recently made to her from Law.

Other/Place On File

- New SDM License issued with Sunday Sales Permit (AM) and New Gas Pumps, Ba Brown LLC, 1000 E Mt. Hope

Place on file.

- Transfer Ownership of escrowed 2017 Class C and SDM licensed business with Sunday Sales Permit (PM), Specific Purpose Permit (Food), Dance-Entertainment Permit, Outdoor Service (1 Area), Catering Permit, and (2) Bars from Excellent Entertainment, LLC, to be held in escrow; New Living Quarters Permit, Seems Like As Good Idea, LLC, 601 E. Michigan Avenue

Council Member Houghton kept the transfer on the agenda for a future discussion.

Public Comment

Ms. Miles asked what the topic was for Council Rules. Council Member Houghton stated that the rules govern the Council body and the Committee will review them and see what needs to be updated.

Adjourned at 4:13 p.m.

Submitted by Sherrie Boak, Office Manager,
Lansing City Council

Approved by the Committee on _____

Date 7/15/2017

First Name Mark

Middle Anthony

Last Name Eagle

Other name(s) by which you have been known, including maiden names *Field not completed.*

Date of Birth 10/18/1985

Address 1417 Corbett Street

City Lansing

State Michigan

Zip Code 48910

Email markaeagle@yahoo.com

Gender Gender

Ward 4

Precinct 33

Best phone number to contact you 517-394-4548

Last 4 digits of social security 

number

In what year did you move to
Lansing?

over 12+

Additional information
regarding experience and
credentials

Field not completed.

Occupational Background

Nonprofit CFO/Treasurer

Educational Background

Bachelor's- Political Science Master- Public Administration

Please attach a resume if
available

Eagle Resume 032516.doc

First choice for board to serve
on

Human Relations and Community Services Board (HRCS)

Second choice of a board to
serve on

Historic District Commission

Third choice of a board to serve
on

Electrical Examiners Board

Fourth choice of a board to
serve on

Cable Advisory Board

Please comment briefly on why
you wish to serve on a
particular board or
commission. Please be specific
as to your goals and ideas
about how you wish to
contribute to the work of the
board or commission

As a person with a disability, I bring a unique experience.

Qualifications and Eligibility – I meet all requirements

At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Background Check I agree
Authorization

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge Mark Eagle

Date & Time Field not completed.

Mark A Eagle
1417 Corbett Street
Lansing, Michigan 48910-2448
Phone: (517) 394-4548
E-Mail: treasurer@nfbmi.org

RESUME

PROFESSIONAL OBJECTIVE

Secure employment that utilizes my skills and abilities, education and experience, and focuses on teamwork, policy development and implementation, problem resolution, effective and efficient resource management; providing direction and oversight through consultation and collaboration with intra-agency and intergovernmental agencies, entities, and stakeholders, to achieve maximum planned outcomes, and fulfill the mission, legislative and legal mandates, administrative and regulatory oversight, and effective and efficient services to consumers, for which the Department is charged and dedicated.

EDUCATION

MPA in Local Government Administration
Western Michigan University, Currently Pursuing.

B.S. Degree in Political Science
Central Michigan University, 2010.

General Studies
Lansing Community College, 2004.

PROFESSIONAL EXPERIENCE

CFO/ Treasurer
11/01/2012 - Present

National Federation of the Blind of Michigan.
Lansing, Michigan.

Duties: Bookkeeping, Making deposits and reservations, Administrative support, Fundraising, Grant Writing. Preparation, execution and implementation of budgets. Prepares tax documents and forms.

Committee Member/Chair
2014 - Present

Ingham County Equal Opportunity Committee
Lansing, Michigan.

Duties: The committee serves as advisors to the

board of commissioners on matters that ensure equal opportunity for all county residents. Make recommendations to the County Board and/or committees necessary to carry out the Board's commitment to equal opportunity. As a committee, members have investigate powers and make recommendations to the County Board of Commissioners for EEO complaints.

Committee Member
2013 – Present

Michigan Bureau of Elections - Voting Systems
Accessibility Advisory Committee
Lansing, Michigan.

Duties: Analyze voting systems to ensure accessibility for all voters. Attend voting system demonstrations and speak with vendors on accessibility options.

President, Lansing Chapter
08/21/2013 – 12/2014

National Federation of the Blind of Michigan
Lansing, Michigan.

Duties: Conduct meetings, Recruit members from the community, Discuss topics related to blindness.

Board Member
10/2011 – 11/2014

Michigan Association of Blind Merchants.
Lansing, Michigan.

Duties: Charitable fundraising

Contractor, Customer Service
04/01/2009 - 04/12/2012

Michigan Commission for the Blind
Lansing, Michigan.

Duties: Data entry and accounting, completion of monthly inventory, place catering orders for staff meetings, schedule vendor meetings, handle all payments from public as well as to suppliers.

Advocate
2007 - 2012

Terry Eagle Advocacy Services
Lansing, Michigan.

Duties: Provide advocacy services and serve as an Ombudsman to individuals with disabilities and small Business owners, including mediation, arbitration, and Administrative conferences and hearings with local, State, and federal agencies.

State Commissioner
10/01/2007 - 03/01/2009

Michigan Commission for the Blind
Lansing, Michigan.

Duties: Discuss and evaluate programs and policies of the statewide rehabilitation and training center, to improve services to blind citizens of the state. Participate in discussions and vote on policies and/or guidelines regarding services to blind persons served by the Commission.

Chairperson
01/01/2005 - 10/01/2007

Michigan Commission for the Blind
Lansing, Michigan

Duties: Conduct meetings, chair subcommittees; participate in discussions and vote on policies and/or guidelines regarding services to blind persons served by the Commission.

Resource Consultant
09/01/2003 - 11/01/2004

National Youth Leadership Network
Lansing, Michigan

Duties: Networking with national members regarding issues of interest to young adults with disabilities. Approved travel expenses and analysis financial decisions of the national organization.

Program Assistant, Delegate
06/01/2002 - 06/01/2003

Michigan Commission on Disability Concerns
Lansing, Michigan

Duties: Create presentations for forums on disability issues, and assisted in the organization of scheduled programs.

REFERENCES

David Robinson,
Promotional Agent, State of Michigan
818 Loomis Street
Jackson, MI 49202
Phone: (517) 775-7943

Larry Posont
President, NFB of Michigan
7189 Connors Rd.
Munising, MI 49862
Phone: (313) 727-3546

Fred Wurtzel
Retired, State of Michigan Program Manager (BEP)
1212 N. Foster
Lansing, MI 48912
Phone: (517) 485-0326

Jessica Madden
2000 Boston Blvd.
Lansing, MI 48910
Phone: (517) 515-1469

Meghan Jackson
Auditor, Meijer
855 West Jefferson Street
Lot 117
Grand Ledge, MI 48837
Phone: (517) 898-2675

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Mark Eagle of 1417 Corbett Street in Lansing, MI, 48910, as a Fourth Ward member of the Human Relations & Community Services Board for the term to expire June 30, 2020; and

WHEREAS, the nominee has been vetted by the Mayor's office and meets the qualifications as required by the City Charter; and

WHEREAS, the General Services Committee met on August 24, 2017 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Mark Eagle of 1471 Corbett Street in Lansing, MI, 48910, as a Fourth Ward member of the Human Relations & Community Services Board for a term to expire June 30, 2020.



OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

Virg Bernero, Mayor

APPLICATION FOR APPOINTMENT TO A CITY BOARD OR COMMISSION

Thank you for your interest in serving on a Lansing Board, Commission or committee. The Lansing City Charter requires that every appointee to a board, commission, or committee established by Charter or ordinance must meet the following qualifications and eligibility requirements:

- Be a registered elector in the City of Lansing (Charter Section 2-102).
- Be a resident of Lansing for one year prior to taking office (Charter Section 2-102).
- Not be in default to the City at the time of taking office (Charter Section 2-103.2).
- Not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of a public trust; or any felony (Charter Section 2-103.1).

Date: April 19, 2011

Full Name: Ryan Michael Earl
First Middle Last

Other name(s) by which you have been known, including maiden names: _____

Date of Birth: 1-18-81 Gender: Male Ward: 3 Precinct: 13 Last four digits of Soc. Sec. # ████

Address: 3337 Radford Dr. Lansing, MI

City LANSING or Other Lansing Zip 48911

Rent or Own? OWN

Home Phone: () Work Phone: (517)

Cellular Phone: (989) Email rearl1@live.com

"Equal Opportunity Employer"

Educational Background: Central Michigan University-MPA Student with concentration in Public Management

Central Michigan University-B.S. in Political Science, briefly attended Lansing Community College 08-09

Occupational Background (attach résumé if available):

Legislative Aide, Office of State Representative Harold L. Haugh, District 42 Jan 09-Present

Student Assistant, Department of Management and Budget March 08-Dec 08

Boards on which you are interested in serving:

1) Lansing Housing Commission 2) Public Service

3) Parks Board 4) Human Relations and Community Services

Additional information regarding experience and credentials:

I am a 2011 Fellow of the Michigan Political Leadership Program as well as President of the Coachlight Neighborhood Association and I sit on the Lansing Neighborhood Council as a Director At-Large. I was also appointed by the Ingham County Board of Commissioners to the Mid South Substance Abuse Advisory Council.

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission:

I would like to serve on any one of the above boards because I feel that I have been fortunate to acquire experiences and applicable knowledge through my career and education that in many aspects apply to any of the four particular boards in which I am applying. I have made a commitment to help strengthen my community through my various roles. I feel that the ability to attain affordable housing, establishing strong human relations services for those who require them, providing quality programs and activities through parks and recreation services and having a strong commitment toward public service are all vital to the betterment of any community. I wish to contribute in a way that I hope will be pleasant, beneficial and collaborative for those who are involved in a particular commission or board.

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Ryan Earl of 3337 Radford Drive of Lansing, MI, 48911, as a Third Ward member of the Human Relations & Community Services Board for the term to expire June 30, 2019; and

WHEREAS, the nominee has been vetted by the Mayor's office and meets the qualifications as required by the City Charter; and

WHEREAS, the General Services Committee met on August 24, 2017 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Ryan Earl of 3337 Radford Drive in Lansing, MI, 48911, as a Third Ward member of the Human Relations & Community Services Board for a term to expire June 30, 2019.

Date: 05/09/2016

Full name: *: Chad M Guerrant

**Other name(s) by
which you have
been known,
including maiden
names: :**

Date of Birth*: 03/23/1987

Address*: 1210 Fairway Ln
Lansing, MICHIGAN 48912

Email*: chad.m.guerrant@gmail.com

Gender*: Male

**Ward (1,2,3,4 or
Regional)*:** 1

Precinct:: 45

**Best number to
contact you: *:** 517-881-6622

**Last four digits of
Social Security #: 9555
*:**

**In what year did
you move to
Lansing?*:** 1989

Additional Proficient in Windows 8, Windows XP, Windows Vista, Mac OS X, and MS Office

information regarding experience and credentials: : suite. Internet applications, Webinars, and a wide range of office utilities. Outstanding social networking/media abilities, and accountable to time management. Excellent leadership and interpersonal skills, innovative analytical and problem-solving skills. Enthusiastic and resourceful team player, with strong organizational skills.

Occupational Background: : Community Organizing, Financial Education, Community Development.

Educational Background: :

Please attach a resume if available: : [Chad Guerrant Resume \(2015\) 1P.doc](#)

First choice for board to serve on: *: Election Commission

Second choice of a board to serve on: : Planning Board

Third choice of a board to serve on: : Michigan Avenue Corridor Improvement Authority

Fourth choice of a board to serve on:: Next Michigan Development Corporation

Please comment briefly on why you wish to serve on a particular board or commission. I am inspired to help my community at the next level. With over 10 years of community organizing and development, i'm excited to bring my skills that i have learned nation wide back to Lansing while helping the community development, and planning.

Please be specific
as to your goals
and ideas about
how you wish to
contribute to the
work of the board
or commission: :

Qualifications
and Eligibility – At
this time, if you
do not meet one
or more of the
qualifications or
eligibility
requirements
listed at the top,
please state here N/A
the requirement
to be met and
explain how you
will be qualified
or eligible before
you would be
sworn in to an
appointed office::

Please type your
name in this box
to signify that you
can serve on a
board or
commission and Chad M. Guerrant
the information
in this application
is accurate to the
best of your
knowledge. *:

Date Time : 05/09/2016

Consent and
Certification: I agree

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Chad Guerrant of 1210 Fairway Lane of Lansing, MI, 48912, as an At-Large member of the Human Relations & Community Services Board for the term to expire June 30, 2021; and

WHEREAS, the nominee has been vetted by the Mayor's office and meets the qualifications as required by the City Charter; and

WHEREAS, the General Services Committee met on August 24, 2017 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Chad Guerrant of 1210 Fairway Lane in Lansing, MI, 48912, as an At-Large member of the Human Relations & Community Services Board for a term to expire June 30, 2021.



OFFICE OF THE CITY ATTORNEY



MEMORANDUM

RECEIVED

JUL 10 2017

LANSING CITY COUNCIL

To: NICK SOUCY, Mayor's Office
From: VENUS KUMAR, Paralegal
Subject: SPECIAL ASSESSMENTS CLAIM; Kent Bowden
Date of Incident: Spring 2016
Date: July 10, 2017

Attached is a Claim Form received by this office from Kent Bowden for \$2819.50 due to trash violation and \$94.50 due to recycling fees at 508 W. Grand River.

This claim is being referred to the Mayor's Office for consideration on the City Council's agenda because this claim exceeds \$2,500.00.

Thank you for your assistance.

/vmk
Attachments

RECEIVED JUN 23 2017

DATE: 6/16/2017

PPN: 33-01-01-09-302-081
DATE SUBMITTED: 5/17/2017
ADDRESS OF VIOLATION: 508 W. Grand River Avenue
LISTED TAXPAYER OF RECORD: Bowden, Kent
OTHER TAXPAYER OF RECORD: Lounds, Dana (unrecorded land contract)
CLAIMANT: Bowden, Kent
CLAIMANT'S ADDRESS: 4241 Lake Harbor Road
Norton Shores, MI 49441

1422

TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 4/08/2016
NOTIFICATION DATE: 4/08/2016
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$2,819.50
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 16-J017 4/29/2016
AMOUNT OF CLAIM: \$2,819.50

ADDITIONAL ACTIONS CONTESTED: Recycle Fee (Assessor's Office)
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$94.50
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:

HISTORY:	Trash Violation 4/08/2016	Failure to Register Rental 6/03/2016	Grass Violation 6/17/2016
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CITATIONS IN PREVIOUS YEAR:



CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for a trash violation on 4/08/2016. The claimant called and asked for an extension on the violation and the extension was given. The Premise Officer rechecked the property on 4/25/2017 the violations were still present and it was submitted to the contractor. The contractor arrived on 4/29/2017 and a cleanup was performed. When the contractor arrived the person who resided in the home delayed the cleanup, the Supervisor Scott Sanford and the Premise Officer were called to the property to assist the contractor. The occupant was a trash hauler who was bringing trash to the house instead of the land fill and recycle centers. The claimant only had 30 days from the time the assessment was added to the taxes to file a claim and he missed that deadline. The claimant was aware of the assessment per our conversation on 6/03/2016 and could have filed a claim at that time. Please also note this claim form is dated 1/27/2017 but the claimant choose not to send this claim in until 5/17/2017 well past the time allowed therefore this office recommends denial of the claim. The claimant needs to get with the City Assessors Office regarding the recycle fee that is assessed to all residential properties in the City of Lansing.

RECEIVED MAY 17 2017



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claim Form - Special Assessments

1422

Please provide the following information so we can contact you regarding your claim.

NAME: Rev Kent T. Bowden DATE: 11/27/15
 MAILING ADDRESS: 4241 Lake Harbor Rd
 CITY: Norton Shores STATE: MI ZIP CODE: 49441
 TELEPHONE: Home 517 862-8787 Work 616 822-5362

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM

ADDRESS: 508 W. Grand River Ave PARCEL NO. 33-01-01-09-302-081
 DATE OF INCIDENT: Not sure - Spring 2016 AMOUNT YOU WERE BILLED: \$3,258.44
 TOTAL AMOUNT YOU ARE CONTESTING: \$2,914.00
 TYPE OF ASSESSMENT: Trash Removal - \$2,819.50; Recycling - \$94.50

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

Please see accompanying letter with 10 Bullets
Basically, when I discovered the code compliance warning, I asked
for an extension b/c it was just a couple days away, and I was
given one. Since I was not in Lansing, I hired 2 guys to
do the work with which I agreed. They took 1 pick-up load
to Macomb County Recycling and took another load to another property
but one got injured and went to the hospital on Sunday.
On Monday, the Officer determined the job he was supposed to do was
not completed so he called in some "Professionals." When the

A description of the claims review process is available on our website at:
other guy I hired told them he and Davis were closing it, and indicated
was putting down, they called the police over two protests and
the other crew came in and took stuff. "including stuff that I
would not have accepted as trash... such as the screen and
wooden panels that enclosed the back room of my house,
and things in that back room, including two "Fridges."
Please see attached letter w/ 10 bullets

Also, please note: We are on a mission trip to the Philippines to help prepare a Safe House for girls rescued from Sexual Slavery. We will not be back in MI before late April 2017. Thank you.

January 26, 2017

Office of the City Attorney, City of Lansing; 5th Floor City Hall, Lansing, MI 48933

R: 508 West Grand River Ave., Lansing, MI 48906-4722; Property #33-01-01-09-302-081

To Whom It May Concern:

I respectfully request that you rebate to me the \$2,819.50 Trash Removal and the \$94.50 Recycling Fee Special Assessments charged to me in the Winter 2016 tax bill that I paid January 27, 2017 in order to avoid additional interest. (Please see a copy of check #3507 accompanying this letter.)

The points relevant to my request are as follows:

- 1) When my wife and I returned from a missions trip we learned that Lansing Code Compliance had issued a letter with a deadline to clean up what they considered trash in my back yard surrounded by a privacy fence and in the back room of my house. I did not see this letter, but when my Nephew Dana Lounds, who was living at 508 West Grand River Ave. saw the letter and recognized it as being from the City of Lansing, then he opened it with my permission. Since the deadline for the Code Compliance warning letter was impending, I called the Officer (I tentatively recall that it was Officer Zachary Driver.) and asked for an extension so that we could assess and address the situation. He granted us the extension, So then I hired Dana and his friend Dougie Miller to take care of what needed to be done.
- 2) Over the next week, Dana and Dougie put together one load of recyclable materials that they took to Friedlands in my orange GMC Pickup that I keep in Lansing. Unfortunately, it broke down there after emptying its load (an apparent fuel pump issue) and they had to tow it back down the street to 508.
- 3) Later that weekend, Dana and Dougie took another pickup load from 508 out to another property for storage. Unfortunately, after that job was done, Dana got injured and was taken to Ingham Medical Hospital on Greenlawn... Sunday.
- 4) Apparently, Mr. Driver or another Code Compliance Officer, came by 508 and decided that the work was not completed and contracted someone else to do the job.
- 5) When those other people showed up as directed by the Code Compliance Officer, Dougie tried to explain that he and Dana were hired by me to do the job and indeed were partway through it, so the new company should back off. However, the police were called in, apparently by the Code Compliance Officer, and Dougie and Dana were compelled to let the company commissioned by Code Compliance have access to my property and do what they perceived as to be done, regardless of our ownership or opinion.
- 6) This brings up additional issues regarding what was taken by the new company and what should or should not have been taken. For example, I would agree that one dog house was a wreck. However, the other was well built... shingled roofed insulated dog house with a side hallway down the right side that turned into a nice warm room and a back flap for removing straw

bedding. I did not want this thrown out and it should not have been taken from my back yard enclosed by a privacy fence. I could have sold it for over \$100.

- 7) Beyond that, my back room was an enclosable room. A look at the side walls will show it to have a wall that connected to the garage on the West and another East wall with a nice window with screens. The North wall had been a wall with movable screen panels for the summer and wooden panels for the winter. We did some sound recording in that room in years past. Until my house was broken into when I was gone, there was a sliding glass door and a long panel of aluminum framed class windows with crank handles that turned up collectively as cranked and internal screens. These were special and had been at my Grandmother's summer cottage until they did an upgrade and I installed them at 508. The thieves actually broke the glass from the windows and removed the aluminum from the sliding glass doors and stole the aluminum for recycling. Anyway, this new company actually took the screen frames and the wooden frames that fit into this wall when they took items. They should not have been taken. They were part of my house!
- 8) Beyond that, because the back room was enclosable, I contend that the Code Compliance Officers had no jurisdiction to order taken from me the two fridges and wooden handrails and the 4 X 8 sheets of wood that I was using for garage repair. Most of that stuff was neatly laid up under the roof and against the South wall of the room on the East side.
- 9) Furthermore, if I were to have chosen to get rid of the fridges, which I was doing with the empty small one that I had recently moved up from my basement, there would have been no recycling fees. J & J and Dennis Distributing Companies which are licensed to deal with the coolant in fridges are my In-Laws and I would have taken them to family to be dealt with at no expense to me. There should have been no \$94.50 recycling fee.
- 10) Beyond that, as I said earlier, a significant part of what I would agree should be cleaned up, was already done by Dana and Dougie, so \$2,819.50 to do anything there was absurd and needlessly punitive. We were in the process of cooperating but interrupted by Dana's injury, and, if the Code Compliance Officer would have spoken with me before contracting this second team to come onto my property and remove things, I would have demonstrated to him that items he took as trash were actually treasures to me... valuable parts of the wall that made this back room an enclosure that he should not have overruled as a place for Lansing City to clean up. I am actually aghast that they saw fit to enter my back yard with an enclosed privacy fence that allowed no offence to the neighbors or neighborhood.

Thank you for allowing me to present my concerns and facts that I believe support my valid request that the Trash Removal and Recycling Fees (which I paid in January in order to stop further interest charges) be rebated to me as soon as possible. At this point I depend on Social Security for my income, and things such as this are huge hardships to people like me who have been loyal and cooperative citizens of Lansing for over 35 years.

Sincerely, and Appreciatively,

Eric's Refuse LLC

P.O. Box 16035
Lansing, MI 48901

Invoice

Date	Invoice #
5/2/2016	4863

Bill To
City of Lansing Office of Code Compliance 316 North Capital Lansing, MI 48933-1238

property address
508 W Grand River Ave 33-01-01-09-302-081

Terms

work complete
5/2/2016

Quantity	Item Code	Description	Price Each	Amount
1	1hr 3cy	first hour and 3 yards of debris	175.00	175.00
9	add hr	additional hour after 1	150.00	1,350.00
2	add cy	addition yards after 3	22.00	44.00
35	class 2	construction material after 3	26.00	910.00
2	appl	any appliance needing freon removal	35.00	70.00
1	tire	tire removal	5.50	5.50
		work complete 4/29/16		
		total yards 40		
		submitted by Zachary Driver		
All work is completed			Total	\$2,554.50

CITY OF LANSING
316 N. CAPITOL SUITE C2
Lansing, MI 48933
Ph: (517) 483-4367
Fax: (517) 377-0100

Invoice No.: 00073765

Date: 05/04/2016

Record: E16-03653

BOWDEN KENT T

508 W GRAND RIVER AVE

LANSING, MI 48906-4722

TOTAL AMOUNT DUE

\$2,819.50

Item Category	Item Description	Amount Due
Code Compliance	Trash - Admin Fee	\$265.00
Code Compliance	Trash - Contractor Charge	\$2,554.50
Total Amount Due		\$2,819.50



Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

BOWDEN KENT T or Current Occupant
508 W GRAND RIVER AVE
LANSING, MI 48906-4722

Violation Date: 04/08/2016
Violation Location: 508 W GRAND RIVER AVE
Parcel No: 33-01-01-09-302-081
Compliance Due Date: April 15, 2016

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

AREA: ENTIRE YARD including porches

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Trash found in bags

Violation: Junk tire debris

Violation: Deteriorated building materials

Violation: Concrete debris

Violation: Deteriorated Lumber

Violation: Broken Glass debris

Violation: Deteriorated metal product

INSPECTOR COMMENTS: including but not limited to: deteriorated trailer.

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice. The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year. If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such



Mayor Virg Bernero

**LANSING FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE
Code Enforcement Section**

316 N. Capitol Avenue Ste. C-2

Lansing, MI 48933

Phone: 517-483-4361

Fax: 517-377-0100

ZD 4-15-16: Kent and his family were away for a few months and his truck died as he was using it to move some of the debris. CDD of 4-15-16 moved to 4-24-16.

16-T017

6/03/2016-kent called was upset about the bill felt we should have contacted him again he called (see above note) and got an extension but did not send someone down until 4/25/16 the person he sent injured themselves while cleaning the property and failed to let the owner know he didn't clean the property the owner states he took 1 load, the owner stated he showed up a week later and the property had been cleaned he feels it was our responsibility to contact him/ I stated he knew to call and get an extension because he got the 1st one our notices clearly state if not done by the compliance due date we will send a contractor to clean the property/he was also upset because the appliances he stated he could have scrapped and got money for as well as other debris he felt had value/i stated refrigerators are not made for the outdoors they are a violation/he kept repeating he had to come down to the property this owner Rev Bowden is claiming a 100% homestead here the property is occupied high consumption on utilities per bwl but his driver's license states he has lived in Norton Shores, MI since 2013/per Scott Sanford lead housing inspector he was at this address with the premise officer the tenant is a trash hauler who was bringing all the debris he hauled home this property is also an unregistered rental/lmp





508 W Grand River Ave (2)















508 W Grand River Ave (9)



508 W Grand River Ave (10)







508 W Grand River Ave (13)



508 W Grand River Ave (14)



508 W Grand River Ave (15)



508 W Grand River Ave (16)





508 W Grand River Ave (18)





508 W Grand River Ave. (20)







508 W Grand River Ave (23)



508 W Grand River Ave (24)



508 W Grand River Ave (25)



508 W Grand River Ave (26)



506 W Grand River Ave (27)













04/29/2016 21:12



508 W Grand River Ave (34)







DSCN1282



DSCN1283



OFFICE OF THE CITY ATTORNEY



MEMORANDUM

To: SHERRIE BOAK, General Services
From: VENUS KUMAR, Paralegal
Subject: SPECIAL ASSESSMENTS CLAIM; Marc Moore
Date: August 7, 2017

RECEIVED

AUG 07 2017

LANSING CITY COUNCIL

8/8/17
[Signature]

Attached is a Claim Form received by this office from Marc Moore for \$2,930.50 due to Trash violations at 1408 Pontiac St.

This claim is being referred to General Services for consideration on the City Council's agenda because this claim exceeds \$2,500.00.

Thank you for your assistance.

/vmk
Attachments

RECEIVED JUL 20 2017

DATE: 7/20/17

PPN: 33-01-01-22-307-303
DATE SUBMITTED: 7/12/2017
ADDRESS OF VIOLATION: 1408 Pontiac Street
LISTED TAXPAYER OF RECORD: Moore, Marc
OTHER TAXPAYER OF RECORD:
CLAIMANT: Moore, Marc
CLAIMANT'S ADDRESS: 5010 Kessler
Lansing, MI 48910

1446

TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 6/19/2017
NOTIFICATION DATE: 6/19/2017
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$2,930.50
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 17-T027 06/29/2017
AMOUNT OF CLAIM: \$2,930.50

ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:

HISTORY: Trash
Violation
6/19/2017

CITATIONS IN PREVIOUS YEAR:

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: The claimant is the new owner of this property as of 4/19/2017 but listed his address as 5010 Kessler Lansing, MI which is now a bank foreclosed on property. Notices were sent to the taxpayer of record and an occupant copy was sent to the 1408 Pontiac address as well. Pictures indicate proper procedures were followed by both the Premise Officer and the contractor. This office would like to notify the claimant that the Assessor still lists 5010 Kessler as his mailing address and he is not receiving his homestead. This office recommends denial of the claim.





City of Lansing

OFFICE OF THE CITY ATTORNEY

Claim Form – Special Assessments

RECEIVED JUL 12 2017

1446

Please provide the following information so we can contact you regarding your claim.

NAME: Marc Moore DATE: 7-12-17

MAILING ADDRESS: 1408 Pontiac

CITY: Lansing STATE: Mich ZIP CODE: 48915

TELEPHONE: Home () 517-885-8926 Work () _____

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: _____ PARCEL NO. _____

DATE OF INCIDENT: June / July AMOUNT YOU WERE BILLED: Unknown

TOTAL AMOUNT YOU ARE CONTESTING: Unknown

TYPE OF ASSESMENT: _____

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I never recieved a notice or warning, or
given time to clean up tires

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp

Eric's Refuse LLC

P.O. Box 16035
Lansing, MI 48901

Invoice

Date	Invoice #
7/5/2017	6614

Bill To
City of Lansing Office of Code Compliance 316 North Capital Lansing, MI 48933-1238

property address
1408 Pontiac ST 33-01-01-22-307-303

Terms

work complete
7/5/2017

Quantity	Item Code	Description	Price Each	Amount
1	1 hr 3cy	first hour and 3 yards of debris	175.00	175.00
3	add hr	additional hour after 1	150.00	450.00
37	add cy	addition yards after 3	22.00	814.00
223	tire	tire removal	5.50	1,226.50
6/29/17 total yards 40 submitted by Zachary Driver Dave Klein we had to do this job first thing in the morning, we took what we could, but then Dave let the guy finish up cleaning the remaining tires and debris				
All work is completed			Total	\$2,665.50



Nuisance Fees
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Floor
 Lansing, MI 48933
 Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 07/07/2017

Due Date: 08/06/2017

Pay Invoice In Full



MOORE MARC
 5010 KESSLER DR
 LANSING MI 48910

Inv Number: 00096964

Parcel: 33-01-01-22-307-303

Address: 1408 PONTIAC ST



Parcel: 33-01-01-22-307-303

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00096964		E17-06382	1408 PONTIAC ST	\$2,930.50
Fee Details: Quantity Description				Balance
	1.000	Trash - Admin Fee		\$ 265.00
	2665.500	Trash - Contractor Charge		\$ 2,665.50
Total Amount Due				\$ 2,930.50

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Fl
 Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail



**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

MOORE MARC or Current Occupant
5010 KESSLER DR
LANSING, MI 48910

Violation Date: 06/19/2017
Violation Location: 1408 PONTIAC ST
Parcel No: 33-01-01-22-307-303
Compliance Due Date: June 26, 2017

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated furniture

Violation: Indoor type furniture in the outdoors

Violation: Junk tire debris

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Dave Klein (517) 483 4377 Dave.Klein@lansingmi.gov

"Equal Opportunity Employer"

Taxpayer's Copy



**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**
316 N. Capitol, Ste. C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

Occupant or Current Occupant
1408 PONTIAC ST
LANSING, MI 48910

Violation Date: 06/19/2017
Violation Location: 1408 PONTIAC ST
Parcel No: 33-01-01-22-307-303
Compliance Due Date: June 26, 2017

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated furniture

Violation: Indoor type furniture in the outdoors

Violation: Junk tire debris

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice. The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Dave Klein (517) 483 4377 Dave.Klein@lansingmi.gov

"Equal Opportunity Employer"

Taxpayer's Copy



**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 06/27/2017

TAXPAYER: MOORE MARC, 5010 KESSLER DR LANSING, MI 48910

Location of Work:

Enf Num: E17-06382

**Address: 1408 PONTIAC ST
Lot No:
Description:
Parcel No: 33-01-01-22-307-303**

Remove Trash and Debris

Work Authorized:

Violation: Deteriorated furniture

Violation: Indoor type furniture in the outdoors

Violation: Junk tire debris

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 4

Authorized Cubic Yards: 40

Warning Comment:

none

Submitted By: Dave Klein (517) 483 4377

This action is authorized by the Manager of Code Compliance

Prepared By / After Recording Return To:
National Asset Advisors, LLC
P.O. Box 1996
Irmo, SC 29063

Grantee Address / Mail Tax Statements To: Marc Moore, 5010 Kessler Drive, Lansing, MI 48910

PROPERTY APPRAISAL (TAX/APN) PARCEL IDENTIFICATION NUMBER
3301-01-22-307-303

QUIT CLAIM DEED

Harbour Portfolio VI LP, a Limited Partnership organized and existing under the laws of the State of Texas, whose mailing address is 8214 Westchester Drive, Suite 635, Dallas, TX 75225, for \$3,000.00 (Three Thousand Dollars) in consideration paid, forever remises, releases and quitclaims to **Marc Moore**, Grantee, whose tax mailing address is 5010 Kessler Drive, Lansing, MI 48910, all the right, title, interest and claim which the Grantor has in and to the following real property:

Legal Description – SEE EXHIBIT "A"

Notwithstanding anything herein to the contrary, there is, excepted from this conveyance and reserved unto Grantor and its successors and assigns all of the oil, gas and other mineral interests of whatsoever kind or nature in, on, under and that may be produced from the Property not previously conveyed or reserved of record, and all rights pertaining thereto; provided, however, Grantor waives and relinquishes any and all rights to the use of the surface of the land conveyed hereby for exploration, development and/or production of such minerals.

Property Address: 1408 Pontiac Street, Lansing, MI 48910
Parcel Number: 3301-01-22-307-303
Prior Instrument Reference: 04/29/2011, Instrument Number: Book 3420, Page 581

Subject to easements, restrictions and reservations of record.

To have and to hold, the above quitclaimed premises, together with all and singular the hereditaments and appurtenances thereunto belonging or in anywise appertaining, to the said Grantee, her heirs, successors and assigns, forever.



1408 Pontiac ST (1)





1408 Pontiac ST (3)







1408 Pontiac ST (6)





1408 Pontiac ST (8)





1408 Pontiac ST (10)





1408 Pontiac ST (12)



1408 Pontiac ST (13)





OFFICE OF THE CITY ATTORNEY



MEMORANDUM

RECEIVED

AUG 07 2017

CITY COUNCIL

To: SHERRIE BOAK, General Services
From: VENUS KUMAR, Paralegal
Subject: SPECIAL ASSESSMENTS CLAIM; Meghan Towner
Date of Incident: 8/16/2016
Date: August 7, 2017

Attached is a Claim Form received by this office from Meghan Towner for \$3,987.00 due to Trash violations at 4628 Stafford Ave.

This claim is being referred to General Services for consideration on the City Council's agenda because this claim exceeds \$2,500.00.

Thank you for your assistance.

/vmk
Attachments

DATE: 8/01/2017

PPN: 33-01-01-33-378-451
DATE SUBMITTED: 7/24/2017
ADDRESS OF VIOLATION: 4628 Stafford Ave
LISTED TAXPAYER OF RECORD: Towner, Meghan
OTHER TAXPAYER OF RECORD:
CLAIMANT: Towner, Meghan
CLAIMANT'S ADDRESS: 4628 Stafford Avenue
Lansing, MI 48910

1458

TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 8/16/2016
NOTIFICATION DATE: 8/16/2016
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$3,912.00 + \$75.00 2nd notice
fee = \$3,987.00
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 16-T037 9/02/2016
AMOUNT OF CLAIM: \$3,987.00

ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:

HISTORY:	Grass Violation 6/14/2016	Trash Violation 8/16/2016
CITATIONS IN PREVIOUS YEAR:	Grass Violation 6/05/2015	Trash Violation 8/28/2015
CLAIMANT'S CIRCUMSTANCES:	See Attached	



CODE OFFICER'S NOTES: This claimant purchased this property on 6/28/2016 the previous owner received a grass violation on 6/14/2016 and then this claimant received a trash violation on 8/16/2016. When the Premise Officer wrote the second violation the claimant was charged a 2nd notice fee. The claimant states she called to talk to someone about the bill but she could not remember who it was she spoke with. The \$75.00 fee should be waived due to this trash violation being her first in the calendar year. Proper notice was sent to the taxpayer of record which is the claimant and it was mailed to 4628 Stafford. After the claimant received her tax bill she called to discuss the bill and when we were finished her mother came on the line and stated they cut down all the trees and the wood chipper they were going to use would not work. The claimant's mother also indicated they had planned on burning most the debris that were cut down but indicated there was a burn ban. Please refer to the pictures and the amount of debris on the property they could not burn this amount of debris in a timely manner. Please also refer to the picture the Premise Officer took on the day the property was submitted to the contractor and the large amount of brush and downed trees on the property. The claimants mother had also indicated that they cut all the trees down and really didn't have a plan to remove the debris outside of burning/chipping what they had cut and she indicated that it was so hot outside that they left the debris and were going to remove it when it became cooler outside. Proper notice was sent to taxpayer of record at the time pictures indicate proper procedures were taken by both the officer and the contractor therefore we recommend denial of the claim but do suggest the claim be reduced by \$75.00 for the second notice fee.



RECEIVED JUL 24 2017

City of Lansing

OFFICE OF THE CITY ATTORNEY

Claim Form – Special Assessments

1458

Please provide the following information so we can contact you regarding your claim.

NAME: Meghan Towner DATE: 7-11-17
MAILING ADDRESS: 4628 Stafford Ave
CITY: Lansing STATE: Mi ZIP CODE: 48910
TELEPHONE: Home (517) 862-3916 Work ()

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: 4628 Stafford Ave PARCEL NO. 33-01-01-33-378-4/5
DATE OF INCIDENT: _____ AMOUNT YOU WERE BILLED: \$4,933.35
TOTAL AMOUNT YOU ARE CONTESTING: \$3,987
TYPE OF ASSESMENT: Trash Removal

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

Please see attached.

Also enclosed:

a picture of the sink that was
supposedly hauled away which is still
in my possession.

Copy of Contractor's contract.

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp



Copy of Contractor's Contract
an addl. \$1000⁰⁰ was also paid to him

in James Pentonwood
on Aug 27th 2016 has
been hired to replace (4) windows
shades, Remodel Bathroom, caulking
all windows Remodel back porch
Paneling 3 walls / painting 3 1/2 Rooms
Doing all plug & fixtures
cleaning all walls, screens
cleaning yard & carpet clean
last, check all sockets
murry, Door molding, Flooring
1/2 up front.

agree 1000⁰⁰ included material

Mother _____
Owner _____
Sign James Pentonwood
Date 8/28/16 today

Special Note

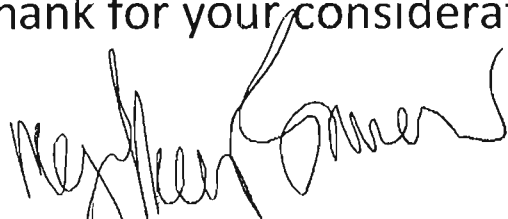
Meghan Turner
Uphillr Downer

Shortly after closing on the property at 4628 Stafford Ave. I received a notice labeled "2nd notice" from the city which was delivered to the neighbors house. It was a notice for trash in the front yard. I never received a 1st notice. When I called and left a message about the notice I never received a call back. When I finally was able to get ahold of someone I was told the 1st notice was sent to the previous owner who had since moved out. I was in the process of cleaning up the property in regards to the lawn and tree overgrowth. I had branches in the front yard which I then moved to the backyard so I could begin cutting them up and burning them, which proved difficult. At the time we were experiencing 90 degree weather and there was a burning ban declared in the city of Lansing which prevented my purchase of a burn permit. In August of last year I hired what I thought was a legitimate contractor to assist in the remodeling of said property. This individual (James Dentmond) ended up being a conman. He threw the vanity/sink combo that was removed from the property. He also discarded an entertainment center which had been torn apart. The contractor was paid \$2000 to do numerous jobs including the hauling away of these items, most of which remained undone.

When the gentlemen from the city arrived, the only "trash" items were the vanity/sink combo, the entertainment center , and a ¼ sheet of plywood which had been left by the previous owner. There were some recyclables in the BACK yard that had also been left by the previous owner. The gentlemen left the vanity and the recyclables even though they took pictures of these items. They proceeded to haul away SOME of the branches in the back yard which I had been working on. No other trash was removed. I never received a bill from the city except the "2nd Notice" fine of \$75. I assumed the gentlemen had reported the lack of trash and the city had dismissed the complaint.

I recently received my property tax bill and upon review saw the \$3987.00 charge for trash removal. I am not a wealthy person. I am a 22 year old young lady who purchased a house for \$15000 with a loan from my mothers retirement account. I make payments to her on a biweekly basis from my paycheck I receive from Mcdonalds (my employer). I inherited a mess on the property from the previous owner in the way of overgrown trees.

Thank for your consideration,

 7-21-17

CITY OF LANSING
316 N. CAPITOL SUITE C2
Lansing, MI 48933
Ph: (517) 483-4361
Fax: (517) 377-0100

Invoice No.: 00080751

Date: 09/07/2016

Record: E16-12627

TOWNER MEGHAN L
4628 STAFFORD AVE
LANSING, MI 48910

TOTAL AMOUNT DUE

\$3,912.00

Item Category	Item Description	Amount Due
Code Compliance	Trash - Admin Fee	\$265.00
Code Compliance	Trash - Contractor Charge	\$3,647.00
Total Amount Due		\$3,912.00

Eric's Refuse LLC

P.O. Box 16035
Lansing, MI 48901

Invoice

Date	Invoice #
9/4/2016	5520

Bill To
City of Lansing Office of Code Compliance 316 North Capital Lansing, MI 48933-1238

property address
4628 Stafford Ave 33-01-01-33-378-451

Terms

work complete
9/4/2016

Quantity	Item Code	Description	Price Each	Amount
1	1hr 3cy	first hour and 3 yards of debris	175.00	175.00
15	add hr	additional hour after 1	150.00	2,250.00
47	class 2	construction material after 3	26.00	1,222.00
		work complete 9/2/16 total yards 50 submitted by Jacob Odom		
All work is complete!			Total	\$3,647.00

CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

Invoice No.: 00079367

Date: 08/16/2016

Record: E16-12627

TOWNER MEGHAN L

4628 STAFFORD AVE

LANSING, MI 48910

TOTAL AMOUNT DUE**\$75.00**

Item Category	Item Description	Amount Due
Code Compliance	Trash 2nd Notice	\$75.00
Total Amount Due		\$75.00



Mayor Virg Bernero

**LANSING FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE
Code Enforcement Section**

316 N. Capitol Avenue Ste. C-2

Lansing, MI 48933

Phone: 517-483-4361

Fax: 517-377-0100

16-T037

7/06/2017-RECD CALL FROM MEGHAN REGARDING TRASH BILL SHE IS STATING SHE NEVER RECD NOTICE BUT GOT THE 2ND NOTICE FEE SHE KEEPS SAYING SHE CALLED I HAVE NO NOTES TO INDICATE SHE EVER CALLED BUT SHE SAYS SHE NEVER GOT THE LETTER OR THE BILL WHICH WERE ALL MAILED TO HER ADDRESS/SHE STATED SHE IS LOW INCOME AND WORKS AT MCDONALDS/I TOLD HER I CAN'T WAVE THIS/HER MOTHER THEN CAME ON THE PHONE AND STATED THEY CUT THE TREES DOWN/CHIPPER DIDN'T WORK THEN IT WAS TOO HOT TO CLEAN THE PROPERTY/THEY INTENDED TO BURN THE WOOD BUT THERE WAS A BURN BAN AT THAT TIME SHE STATED/LMP



**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

TOWNER MEGHAN L or Current Occupant
4628 STAFFORD AVE
LANSING, MI 48910

Violation Date: 08/16/2016
Violation Location: 4628 STAFFORD AVE
Parcel No: 33-01-01-33-378-451
Compliance Due Date: August 23, 2016

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Brush & Tree Limb debris

INSPECTOR COMMENTS: *in the front yard.*

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Jacob Odom (517) 483 4378

"Equal Opportunity Employer"

Taxpayer's Copy



Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 08/24/2016

TAXPAYER: TOWNER MEGHAN L, 4628 STAFFORD AVE LANSING, MI 48910

Location of Work:

Enf Num: E16-12627

Address: 4628 STAFFORD AVE
Lot No:
Description:
Parcel No: 33-01-01-33-378-451

Remove Trash and Debris

Work Authorized:

Violation: Brush & Tree Limb debris

INSPECTOR COMMENTS: *in the front yard.*

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 1

Authorized Cubic Yards: 4

Warning Comment:

<NONE>

Submitted By: Jacob Odom (517) 483 4378



4628 Stafford Ave (1)







4628 Stafford Ave (4)



4628 Stafford Ave (5)





4628 Stafford Ave (7)





4628 Stafford Ave (9)



4628 Stafford Ave (10)







4628 Stafford Ave (13)









4628 Stafford Ave (17)





























OFFICE OF THE CITY ATTORNEY



MEMORANDUM

To: SHERRIE BOAK, General Services
From: VENUS KUMAR, Paralegal
Subject: SPECIAL ASSESSMENTS CLAIM; Patricia and Michael McGill
Date of Incident: 9/13/2016
Date: August 7, 2017

RECEIVED

AUG 07 2017

LANSING CITY COUNCIL

8/8/17

Attached is a Claim Form received by this office from Patricia and Michael McGill for \$2,972.00 due to Trash violations at 211 W. Grier St.

This claim is being referred to General Services for consideration on the City Council's agenda because this claim exceeds \$2,500.00.

Thank you for your assistance.

/vmk
Attachments

DATE: 7/31/2017

PPN: 33-01-01-04-377-111
 DATE SUBMITTED: 7/14/2017
 ADDRESS OF VIOLATION: 211 W. Gier Street
 LISTED TAXPAYER OF RECORD: McGill, Patricia, McGill, Michael, Haviland, Megan, McGill
 OTHER TAXPAYER OF RECORD: Ashley
 CLAIMANT: McGill, Patricia & McGill, Michael
 CLAIMANT'S ADDRESS: 1327 S. Gunderson Avenue
 Berwyn, IL 60402

1449

TYPE OF ACTIONS CONTESTED: Trash Removal
 VIOLATION DATE: 9/13/2016
 NOTIFICATION DATE: 9/13/2016
 2ND NOTICE ASSESSMENT DATE:
 AMOUNT OF ASSESSMENT: \$2,792.00
 CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 16-T043 10/10/2016
 AMOUNT OF CLAIM: \$2,972.00

ADDITIONAL ACTIONS CONTESTED:
 VIOLATION DATE:
 NOTIFICATION DATE:
 2ND NOTICE ASSESSMENT DATE:
 AMOUNT OF ASSESSMENT:
 CONTRACTOR NAME - INVOICE NO. - DATE:
 AMOUNT OF CLAIM:
 MEMO DATE - INVOICE NO.:

HISTORY:	Safety/Fire 2/01/2016	Grass Violation 5/27/2016	Trash Violation 5/27/2016	Trash Violation 9/13/2016
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CITATIONS IN PREVIOUS YEAR:

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for a trash violation on 9/13/2016 with a compliance due date of 9/20/2016. The Code Enforcement Officer returned on 9/26/2017 the violations were still present and a cleanup was performed. Notices were mailed to the address for the taxpayer of record on file at the time. The claimant had the address changed to 211 W. Gier in order to have the failure to register letter resolved and as so the niece/granddaughter could claim homestead on the property even after the fire the left mailing address as 211 W. Gier until 7/06/2017. This office recommends denial of the claim.



RECEIVED JUL 14 2017



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claim Form – Special Assessments

1449

Please provide the following information so we can contact you regarding your claim.

NAME: PATRICIA S. MCGILL & MICHAEL W. MCGILL DATE: 12-15-2016

MAILING ADDRESS: 1327 S. GUNDERSON AVE.

CITY: BEAUMONT STATE: IL ZIP CODE: 60402

TELEPHONE: Home () _____ Work (708) 341-4369 - CELL PHONE
(708)

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: 211 W. GIER ST., LANSING PARCEL NO. 33-01-01-04-377-111

DATE OF INCIDENT: 9/13/2016 AMOUNT YOU WERE BILLED: \$2,792.⁰⁰

TOTAL AMOUNT YOU ARE CONTESTING: \$2,972.⁰⁰

TYPE OF ASSESSMENT: NUISANCE FEE

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

PLEASE SEE ATTACHED TYPED
LETTER AND PACKAGE

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp

CLAIM FORM-SPECIAL ASSESMENTS

Detailed Description

Date: 12/15/2016

Re: E16-14108 / 211 W. Gier St. / \$2,792.00

We were never given a proper warning or notice to take care of the situation that the City of Lansing was requesting. All letters, documents, and correspondence pertaining to this matter were mailed by the building and safety department to the subject property address 211 W. Gier St., Lansing, MI 48906 even though the same department knew that the subject property was vacant due to a serious fire and that permits were obtained to rehab the property using the 1327 S. Gunderson Ave., Berwyn, IL 60402 as the official address for all correspondence. More importantly as proof the Lansing Building and Safety Dept. knew where to send any notices to the proper address a previous notice for a violation on 5/27/2016 on the same subject property was mailed to 1327 S. Gunderson Ave., Berwyn, IL 60402. Due to the above facts any fine for the above stated violation

should be removed since there was never a proper and fair notice given.

Also, the fact that there is a fine of \$2,792 is absolutely ridiculous and criminal since you can see in the pictures (which are attached to this claim form), that were taken by the contractor hired by the City of Lansing to remove the debris, there was not even close to any amount of work performed or material or dumpster cost that would warrant the City of Lansing to pay or reimburse \$2,792 to the contractor they hired. As you can see in the attached pictures at best there was about five cubic yards of larger pieces of wood debris not the extremely exaggerated figure of 30 yards on Eric's Refuse LLC quoted on there invoice which a copy of is attached and part of this claim. Also, it should have taken one person at most three hours to put the wood pieces into a ten yard dumpster and not the 12 hours that is also quoted on the invoice. Please look at the pictures and see if it realistically even makes sense that it would take someone 12 hours to do this job! I have been doing construction for over thirty years, and including labor and dumpster this should have cost \$600 at the most. Even using the invoice figures of \$175 for the first hour of labor and 3 yards of debris and adding \$300 for two more hours of labor (\$150 an hour) and then adding \$52 for two more cubic yards of debris (\$26 a yard) the total cost should have been \$527 using the

invoice's "Price Each" figures. More importantly the wood debris was rotted pieces of wood from the back porch deck we had to replace and it was stacked in piles in the back of the house while we were waiting for a ten yard dumpster to arrive and was not visible from the street and therefore should not have been an issue in the first place. Hopefully the committee reviewing this claim sees that the \$2,792 fee was extremely and fraudulently inflated and extremely unfair. My mother who is 88 years old and living on social security cannot afford to pay a \$2,792 fine which is about ten percent of \$29,000 for which she paid for the house. Also, I would hope the people responsible to hire contractors to do this type of work for the City of Lansing will review quotes for work done by this particular contractor and put thought to not using his services any more since I am pretty sure the City of Lansing doesn't want to unfairly cheat its citizens or people doing business within the City limits.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael W. McGill", written in a cursive style.

Michael W. McGill

Date: 12/15/2016

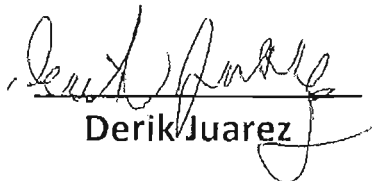
Re: E16-14108 / 211 W. Gier St. / \$2,792.00

To: Whom it may concern

We helped do the work to rehab the property at 211 W. Gier St. The wood and debris that was hauled away by someone subcontracted by the City of Lansing on 9/13/2017 was stacked in piles behind the back of the house and was going to be removed and hauled away by us the following day. The wood that was taken came from parts of the old deck on the back of the house that was rotted. More importantly there was about only five cubic yards of wood and debris that needed to be hauled away and the charge of \$2,792.00 to do this is an outrageous and astronomical figure. A ten yard dumpster at \$400.00 would have easily held all the material to be hauled away and it should have took no more than three hours at best for one person to load up the dumpster with the above mentioned debris to be removed since most of it was just semi large pieces of wood and old rotted decking. If using a one person figure of \$50.00 dollars an hour it still would have only been \$150.00 for the labor and adding that to the dumpster cost means the charge for removal of the debris should have been no more than \$550.00. Also, there was no need for them to throw out our table and two chairs that we were using when we eat our lunches on the job site.

Sincerely,


Peter Juarez


Derik Juarez


Ray Spirek

Eric's Refuse LLC

P.O. Box 16035
Lansing, MI 48901

Invoice

Date	Invoice #
10/16/2016	5661

Bill To
City of Lansing Office of Code Compliance 316 North Capitol Lansing, MI 48933-1238

property address
211 W Glen St 33-01-01-04-377-111

Terms	work complete
	10/16/2016

Quantity	Item Code	Description	Price Each	Amount
1	1hr 3cy	first hour and 3 yards of debris	175.00	175.00
11	add hr	additional hour after 1	150.00	1,650.00
27	class 2	construction material after 3	26.00	702.00
		work complete 10/10/16		
		total yards 30		
		submitted by Dave Vincent		
All work is completed			Total	\$2,527.00

TRASH E16-14103

\$ 2,792.10

09/13/16



211



Mayor Virg Bernero

**LANSING FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE
Code Enforcement Section**

316 N. Capitol Avenue Ste. C-2

Lansing, MI 48933

Phone: 517-483-4361

Fax: 517-377-0100

12/18/2015-owners son mike mcgill called from 708-484-4763 yelling stated this isn't a rental a family member lives there stated he is POA for his mother he has been a licensed real estate broker for over 30 yrs nowhere in Illinois do you have to register rentals thinks the City of Lansing is just broke looking to make money/1st stated he was going to add the family member on as owner then changed to rental registration form being done/then wanted a box on the rr form to say they don't receive rent/would not stop with would if my mother uses this as a summer home/kept trying to come up with different ways not to have to register the property transferred to scott/lmp utilitis is Davis Conley's name/lmp

6/09/2016-complied letter due to property being followed up by Officer Castillo and property is now tagged/lmp



**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

**MCGILL PATRICIA S & MICHAEL W or Current Occupant
211 W GIER ST
LANSING, MI 48906**

Violation Date: 09/13/2016
Violation Location: 211 W GIER ST
Parcel No: 33-01-01-04-377-111
Compliance Due Date: September 20, 2016

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Indoor type furniture in the outdoors

Violation: Deteriorated furniture

Violation: Deteriorated building materials

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Dave Vincent (517) 483 4379

"Equal Opportunity Employer"

Taxpayer's Copy



Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 09/26/2016

TAXPAYER: MCGILL PATRICIA S & MICHAEL W, 211 W GIER ST LANSING, MI 48906

Location of Work:

Enf Num: E16-14108

Address: 211 W GIER ST

Lot No:

Description:

Parcel No: 33-01-01-04-377-111

Remove Trash and Debris

Work Authorized:

Violation: Indoor type furniture in the outdoors

Violation: Deteriorated furniture

Violation: Deteriorated building materials

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 2

Authorized Cubic Yards: 10

Warning Comment:

Something seems amiss on this property. Use Caution.

Submitted By: Dave Vincent (517) 483 4379

This action is authorized by the Manager of Code Compliance

CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

Invoice No.: 00083151

Date: 10/18/2016

Record: E16-14108

MCGILL PATRICIA S & MICHAEL W

211 W GIER ST

LANSING, MI 48906

TOTAL AMOUNT DUE**\$2,792.00**

Item Category	Item Description	Amount Due
Code Compliance	Trash - Admin Fee	\$265.00
Code Compliance	Trash - Contractor Charge	\$2,527.00
Total Amount Due		\$2,792.00

Eric's Refuse LLC

P.O. Box 16035
Lansing, MI 48901

Invoice

Date	Invoice #
10/16/2016	5661

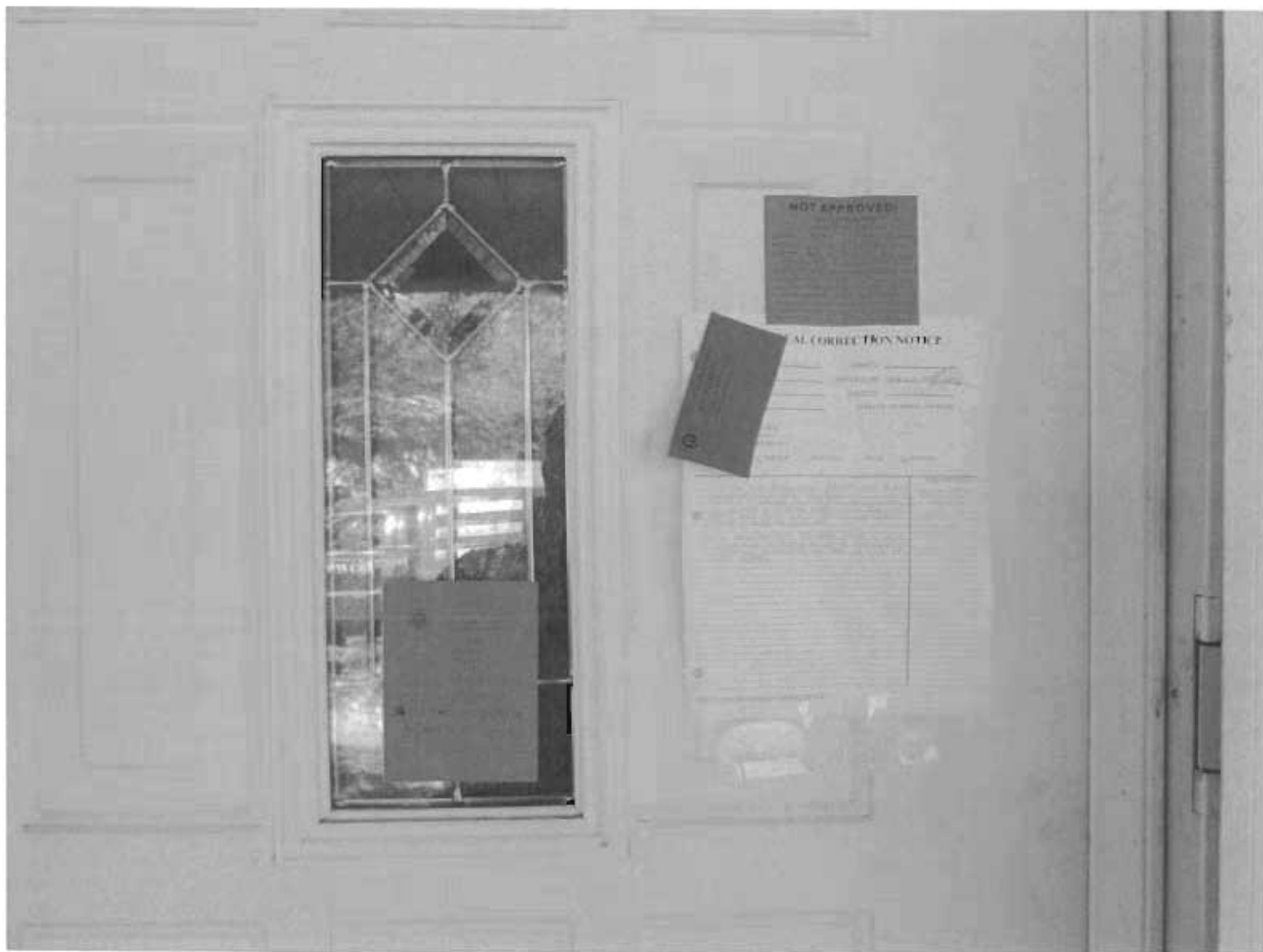
Bill To
City of Lansing Office of Code Compliance 316 North Capital Lansing, MI 48933-1238

property address
211 W Gier St 33-01-01-04-377-111

Terms

work complete
10/16/2016

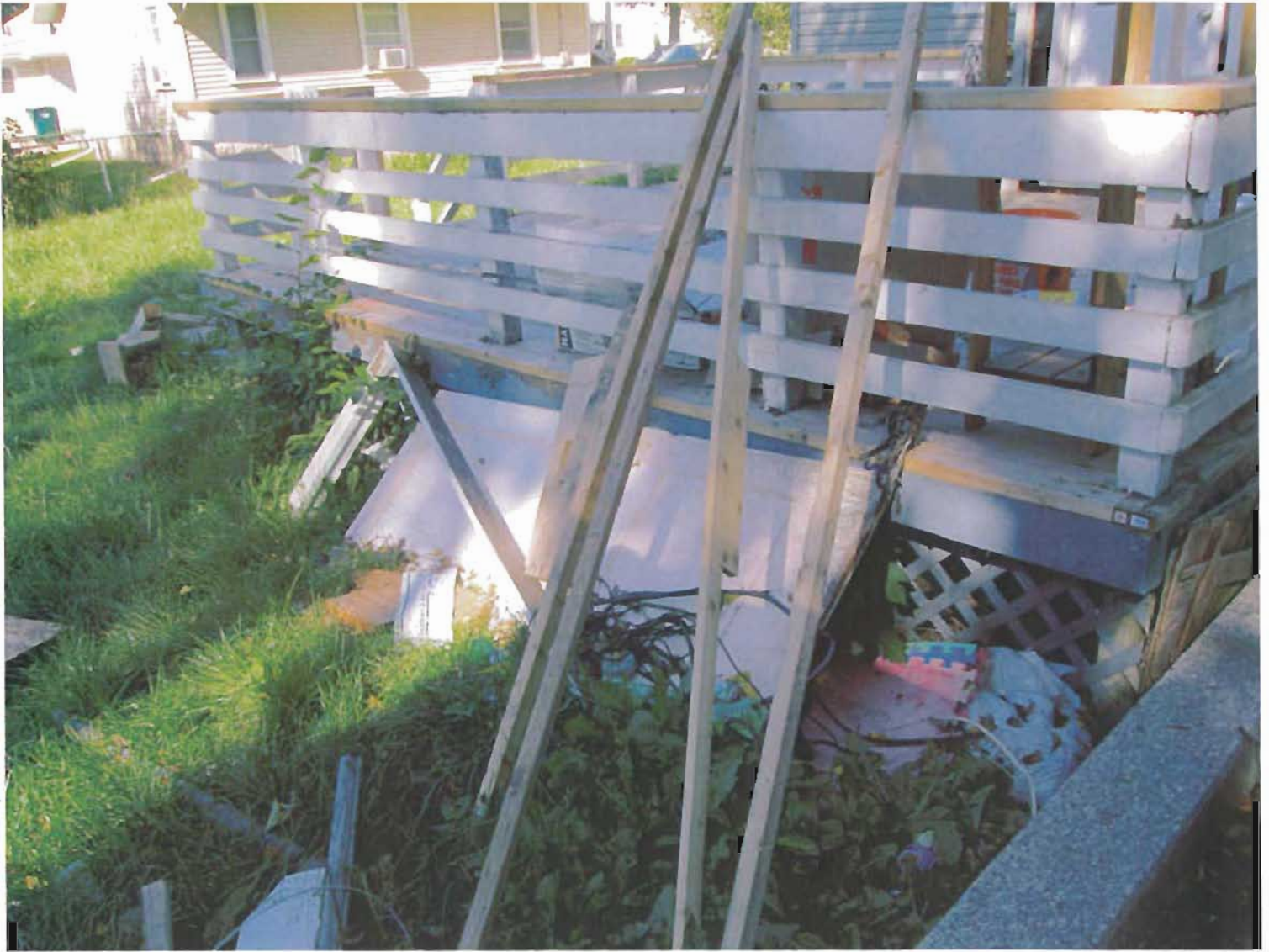
Quantity	Item Code	Description	Price Each	Amount
1	1hr 3cy	first hour and 3 yards of debris	175.00	175.00
11	add hr	additional hour after 1	150.00	1,650.00
27	class 2	construction material after 3	26.00	702.00
		work complete 10/10/16 total yards 30 submitted by Dave Vincent		
All work is complete			Total	\$2,527.00































211 W Gier St (17)









211 W Gier St (21)



211 W Gier St (22)





211 W Gier St (24)



211 W Gier St (25)



211 W Gier St (26)



211 W Gier St (27)





Chris Swope
Lansing City Clerk

August 17, 2017

City Council President and Members of the Lansing City Council
10th Floor, City Hall
Lansing, MI 48933

Dear Councilmembers:

The attached application for License by Lansing Ale Inc. for a Brew pub in conjunction with Class C/SDM license Restaurant at 2101 E. Michigan Avenue was submitted to the City Clerk's Office.

Now that the appropriate departments have completed their review, the application is being forwarded for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive, flowing style.

Chris Swope, CMMC/CMC
Lansing City Clerk



Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
☐ Transfer Ownership	☐ Class C
☐ Transfer Location	☐ SDD
☐ Add Partner	☐ SDM
☐ Drop Partner	☐ Tavern
☒ Other: Brew pub in conjunction with Class C/SDM license Restaurant	

NAME:

Lansing Ale, Inc.
110 E. Allegan
Lansing MI 48933
c/o Mike Brown mbrown@cebhlaw.com

THAT THE REQUEST: By Lansing Ale Inc. for a Brew pub in conjunction with Class C/SDM license Restaurant 2101 E. Michigan Avenue., Lansing, MI 48912, Ingham County

Location Approval

Building Approval

Signature & Date	Signature & Date
Chief of Police <u>Don [Signature] 7/22/17</u>	
Fire Marshal _____	_____
Planning/Zoning _____	_____
Building Comm. _____	_____
Health Dept. _____	_____

Date to City Council _____

**PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068**



Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>		<u>TYPE OF LICENSE</u>
☐	Transfer Ownership	☐ Class C
☐	Transfer Location	☐ SDD
☐	Add Partner	☐ SDM
☐	Drop Partner	☐ Tavern
☒	Other: Brew pub in conjunction with Class C/SDM license Restaurant	

NAME:

Lansing Ale, Inc.
110 E. Allegan
Lansing MI 48933
c/o Mike Brown mbrown@cebhilaw.com

THAT THE REQUEST: By Lansing Ale Inc. for a Brew pub in conjunction with Class C/SDM license Restaurant 2101 E. Michigan Avenue., Lansing, MI 48912, Ingham County

Location Approval

Building Approval

Signature & Date

Signature & Date

Chief of Police _____

When complete Fire Marshal _____

Planning/Zoning _____

Building Comm. _____

Health Dept. _____

Date to City Council _____

**PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068**

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 & 517-377-0068 FAX
Lansingmi.gov/clerk & city.clerk@lansingmi.gov



Chris Swope

Lansing City Clerk

REPORT ON APPLICATION FOR:

	<u>ACTION</u>	<u>TYPE OF LICENSE</u>
☐	Transfer Ownership	☐ Class C
☐	Transfer Location	☐ SDD
☐	Add Partner	☐ SDM
☐	Drop Partner	☐ Tavern
☒	Other: Brew pub in conjunction with Class C/SDM license Restaurant	

NAME:

Lansing Ale, Inc.
110 E. Allegan
Lansing MI 48933
c/o Mike Brown mbrown@cebhlaw.com

THAT THE REQUEST: By Lansing Ale Inc. for a Brew pub in conjunction with Class C/SDM license Restaurant 2101 E. Michigan Avenue., Lansing, MI 48912, Ingham County

Location Approval

Building Approval

Signature & Date

Signature & Date

Chief of Police _____

Fire Marshal _____

Planning/Zoning 7/27/17

Building Comm. _____

Health Dept. _____

7/27/17

Date to City Council _____

**PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068**



Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
☐ Transfer Ownership	☐ Class C
☐ Transfer Location	☐ SDD
☐ Add Partner	☐ SDM
☐ Drop Partner	☐ Tavern
☒ Other: Brew pub in conjunction with Class C/SDM license Restaurant	

NAME:

Lansing Ale, Inc.
110 E. Allegan
Lansing MI 48933
c/o Mike Brown mbrown@cebhlaw.com

THAT THE REQUEST: By Lansing Ale Inc. for a Brew pub in conjunction with Class C/SDM license Restaurant 2101 E. Michigan Avenue., Lansing, MI 48912, Ingham County

Location Approval

Building Approval

Signature & Date

Signature & Date

Chief of Police _____

Fire Marshal _____

Planning/Zoning _____

Building Comm. *[Signature]* 7/27/17

Health Dept. _____

[Signature] 7/27/17

When Complete

Date to City Council _____

PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068



City of Lansing, Michigan Cabaret License Application

Business Name: Lansing Ale, Inc. dba: _____

Business Address: 2101 E. Michigan Avenue

City: Lansing State: MI Zip: 48912

Main Contact Number: (517) 371-2200 Secondary Contact Number: () _____

Email Address: kris@egco.us

Description of Premises: Brewpub in conjunction with Class C restaurant

Name of Applicant: Lansing Ale, Inc. - Matthew K. Elliott

Home Address of Applicant: 110 E. Allegan

City: Lansing State: MI Zip: 48933

I certify that I, the applicant, do not owe any personal taxes to the City of Lansing

I certify that there are no unpaid personal property taxes on any personal property, fixtures, or effects that will be used in the operation of this cabaret.

I hereby agree and consent that any member of the Lansing Police Department or the Fire Department, Inspectors from the County Health Department, City of Lansing Building Safety Division or other officers of the City of Lansing may enter and inspect any part of such premises including the locked portions thereof, and further agrees to abide by and comply with the laws of the United States and the State of Michigan and the rules and regulations of the Liquor Control Commission relative to the sale of alcoholic liquors

Applicant Signature: _____ Date: 7-24-2017

Nonrefundable Fee: \$500.00

Approvals:

Police Department _____ Date _____ PND - Building Safety _____ Date _____

Fire Department _____ Date _____ PND - Zoning _____ Date _____

City Treasurer Sammy Ford _____ Date 7/26/17 Health Department _____ Date _____



City of Lansing, Michigan Cabaret License Application

Business Name: Lansing Ale, Inc. dba: _____

Business Address: 2101 E. Michigan Avenue

City: Lansing State: MI Zip: 48912

Main Contact Number: (517) 371-2200 Secondary Contact Number: () _____

Email Address: kris@egco.us

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I hereby agree and consent that any member of the Lansing Police Department or the Fire Department, Inspectors from the County Health Department, City of Lansing Building Safety Division or other officers of the City of Lansing may enter and inspect any part of such premises including the locked portions thereof, and further agrees to abide by and comply with the laws of the United States and the State of Michigan and the rules and regulations of the Liquor Control Commission relative to the sale of alcoholic liquors

Applicant Signature: [Signature] Date 7-24-2017

Nonrefundable Fee: \$500.00

Approvals:

Police Department	Date	PND - Building Safety	Date
Fire Department	Date	PND - Zoning	Date
City Treasurer	Date	Health Department	Date

Carlin Edwards Brown PLLC

Attorneys & Counselors at Law

2017 JUL 24 PM 3:38

6017 West St. Joe Hwy., Suite 202

Lansing, Michigan 48917

P. (517) 321-4617

F. (517) 321-4642

www.cebhlaw.com

Metro Detroit/Oakland County

2055 Orchard Lake Road

Sylvan Lake, Michigan 48320

P. (248) 816-5000

F. (248) 816-5115

Northern Michigan

213 East Main St., 2nd Floor

Gaylord, Michigan 49735

P. (989) 688-5946

F. (989) 688-5901

John B. Carlin, Jr.

Scott D. Edwards

Michael J. Brown

July 24, 2017

Mr. Chris Swope, CMC
Lansing City Clerk
124 W. Michigan Ave.
Lansing, MI 48933

Re: Application for new Brewpub License
Applicant: **Lansing Ale, Inc.**
Address: 2101 E. Michigan Ave., Lansing, MI 48912

Dear Mr. Swope:

On behalf of Lansing Ale, Inc., we hereby apply to the City of Lansing for a new Brewpub license to be located at 2101 E. Michigan Ave., Lansing, MI 48912. Pursuant to the Liquor Control Code, the license requires approval from the Lansing City Council. The sole stockholder of applicant corporation is Matthew K. Elliott, who holds interest in several other on-premises licensed establishments in the City of Lansing and elsewhere. This new Brewpub license will be held in conjunction with Resort Class C and SDM licenses held by Lansing Ale, Inc. previously approved by MLCC and currently held in escrow.

In connection with this application, we are enclosing the following:

1. Check for \$1,950.00 for: Background/Tax Investigation (\$200), Zoning/Parking Inspection (\$450), Code Compliance Inspection (\$600); City Council Review (\$200); Cabaret (\$500)
2. City of Lansing – On-Premises Alcohol Sales Application
3. City of Lansing – Cabaret License Application
4. Lansing Treasury Information Request
5. MLCC Local Government Approval (LC-1305)
6. Diagram of establishment
7. Copy of MLCC Application for License (LCC-100)
8. Copy of MLCC Report of Stockholders (LCC-301)

Thank you for your assistance in this matter. I look forward to working with the City of Lansing in connection with this application.

Very truly yours,

CARLIN EDWARDS BROWN PLLC



Michael J. Brown
Direct Dial: (517) 321-4616
E-Mail: MBrown@cebhlaw.com

Enclosures

cc w/o enc: Matthew K. Elliott – Lansing Ale, Inc.



City of Lansing, Michigan
On-Premises Alcohol Sales Application

Business Name: Lansing Ale, Inc. dba: _____

Business Address: 2101 E. Michigan Ave.

City: Lansing State: MI Zip: 48912

Main Contact Number: (517) 371-2200 Secondary Contact Number: (____) _____

Email Address: kris@egco.us

License(s) for which you are seeking Local Government Approval _____

Brewpub (in conjunction with approved Class C/SDM licenses)
Resort

Provide the name, age and address of the applicant, in the case of an individual, or, in the case of a co-partnership, the names, addresses and ages of the persons entitled to share in the profits thereof, or, in the case of a corporation, the objects for which the corporation is organized, the names, addresses and ages of the officers and directors and, if a majority interest in the stock of such corporation is owned by one person or his or her nominee, the name, address and age of such person:

Name	Position	Address	Age
Matthew K. Elliott (applicant)	President	110 E. Allegan Lansing, MI 48933	46

If an Individual, provide Applicant's: N/A

Date of Birth: _____ Place of Birth: _____

What character of business do you intend to operate? Brewpub in conjunction with
Resort Class C/SDM licensed restaurant

What is the length of time your business has been of that character, or in the case of a corporation, the date when its charter was issued?

Corporation formed April 20, 2015

When you are done with this form, please return it to:

Chris Swope, City Clerk

Lansing City Clerk's Office

Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695

Phone: 517-483-4131

Fax: 517-377-0068

City.clerk@lansingmi.gov

lansingmi.gov/clerk

Have you made applications for a similar or other license on premises other than those described in this application? Yes ☒ No ☐

If yes, what is the disposition of any such earlier application? All previous applications for on-premises liquor licenses have been approved.

Are building plans on file? Yes ☐ No ☐ If not please submit them with this application showing the entire structure and premises and, in particular, the specific areas where the license is to be utilized. Such plans shall demonstrate adequate off-street parking, lighting and refuse disposal facilities and, where appropriate, adequate plans for screening and noise control, as provided in the Zoning, Building and Housing, and Fire Prevention Codes.

☒ I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reason of any item contained in this chapter or the laws of the State.

☒ I (we) will not violate any State or Federal laws or any ordinance of the City in the conduct of this business.

☒ I (we) or my (our) agent(s) do not owe any personal property taxes.

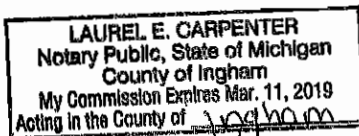
☒ The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

Signature

Date

7-24-2017



Subscribed and sworn to before me this

24th day of JULY, 2017.

Signature

Printed Name Laurel E. Carpenter

Notary Public, Ingham County, Michigan

My Commission Expires: 3/11/19

Acting in the County of Ingham

When you are done with this form, please return it to:

Chris Swope, City Clerk

Lansing City Clerk's Office

Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695

Phone: 517-483-4131

Fax: 517-377-0068

City.clerk@lansingmi.gov

lansingmi.gov/clerk



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ Lansing City council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
(date) (time)
the following resolution was offered:

Moved by _____ and supported by _____

that the application from Lansing Ale, Inc.

(name of applicant)

for the following license(s): Brewpub
(list specific licenses requested)

to be located at: 2101 E. Michigan Avenue, Lansing, MI 48912

and the following permit, if applied for:

☐ Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

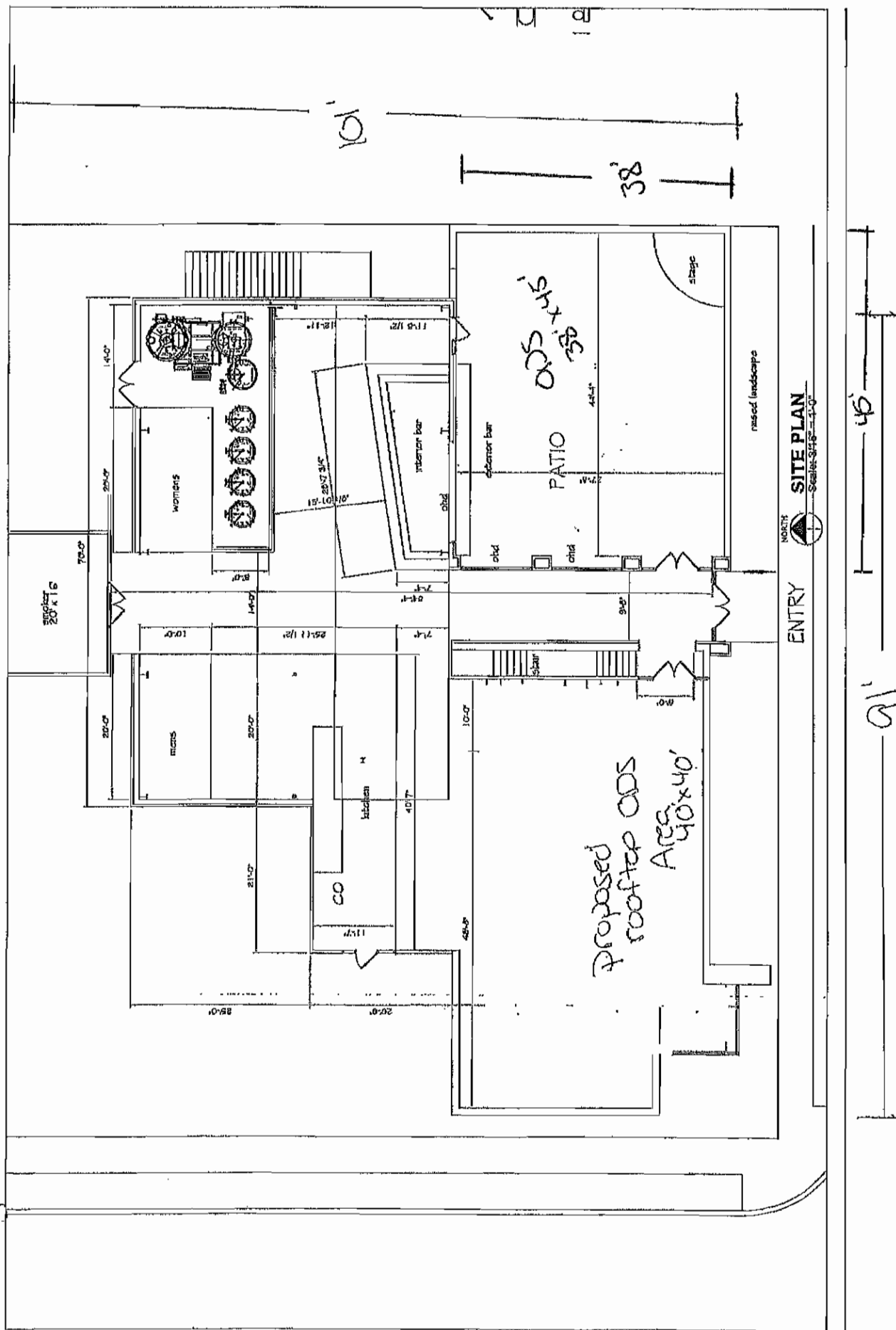
Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

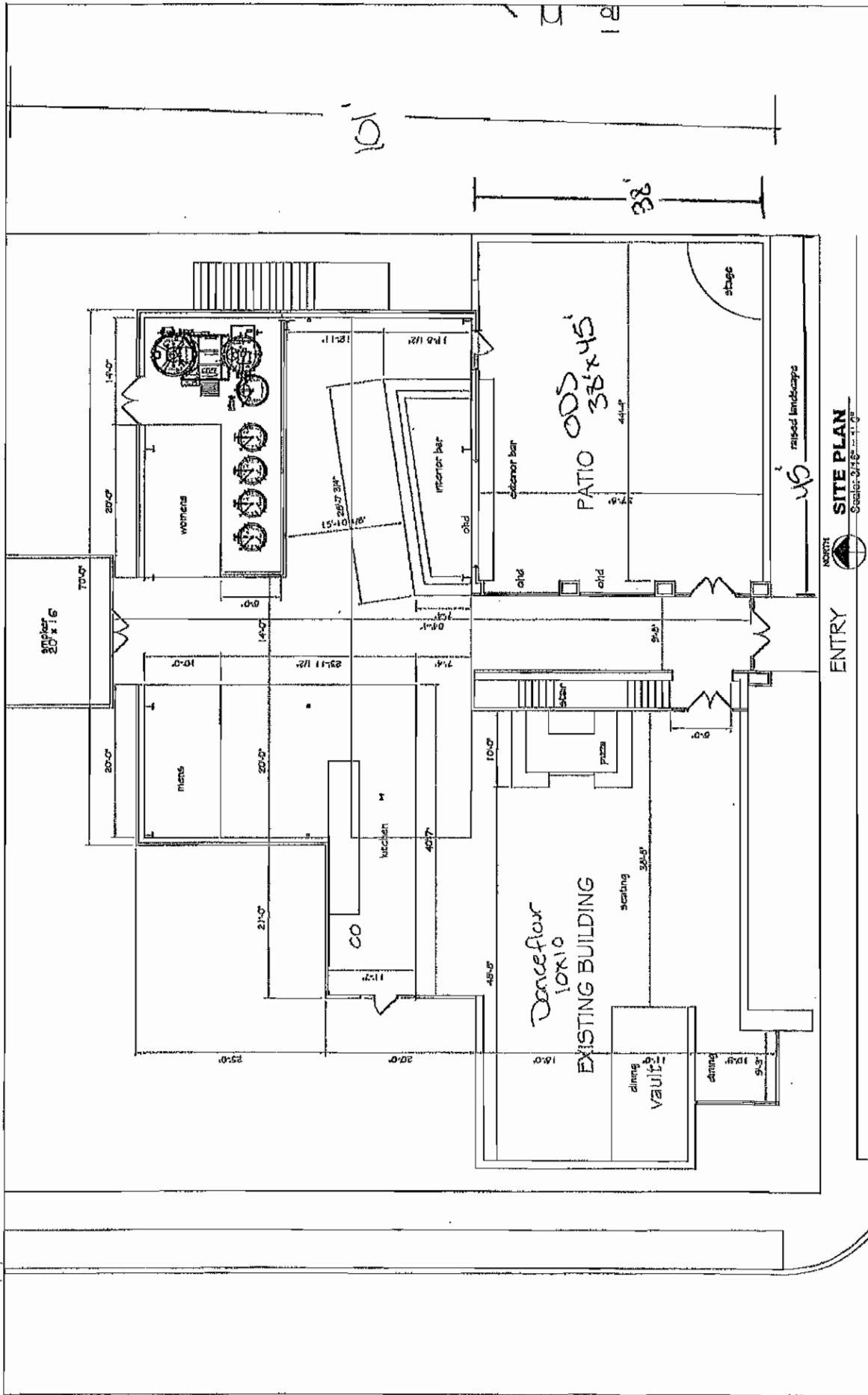
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

Roofing OOS Area



R10 804139
 Lansing A6, Inc
 2101 E Michigan
 Lansing MI 48912



NORTH
 SITE PLAN
 3/18/12

10'



Retail License & Permit Application

For information on retail licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): Lansing Ale, Inc.	
Address to be licensed: 2101 E. Michigan Avenue	
City: Lansing, MI	Zip Code: 48912
City/township/village where license will be issued: City of Lansing	County: Ingham
Federal Employer Identification Number (FEIN): --	

- | | |
|--|---|
| 1. Are you requesting a new license? | ☒ Yes ☐ No |
| 2. Are you applying ONLY for a new permit or permission? | ☐ Yes ☒ No |
| 3. Are you buying an existing license? | ☐ Yes ☒ No |
| 4. Are you modifying the size of the licensed premises? | ☐ Yes ☒ No |
| If Yes, specify: ☐ Adding Space ☐ Dropping Space ☐ Redefining Licensed Premises | |
| 5. Are you transferring the location of an existing license? | ☐ Yes ☒ No |
| 6. Is this license being transferred as the result of a default or court action? | ☐ Yes ☒ No |
| 7. Do you intend to use this license actively? | ☒ Yes ☐ No |

Leave Blank - MLCC Use Only

Part 2 - License Transfer Information (If Applicable)

If transferring ownership of a license ONLY and not transferring the location of a license, fill out only the name of the current licensee(s)

Current licensee(s): not applicable	
Current licensed address:	
City:	Zip Code:
City/township/village where license is issued:	County:

Part 3 - Licenses, Permits, and Permissions

Off Premises Licenses - Applicants for off premises licenses, permits, and permissions (e.g. convenience, grocery, specialty food stores, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

On Premises Licenses - Applicants for on premises licenses, permits, and permissions (e.g. restaurants, hotels, bars, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

Part 4 - Inspection, License, and Permit Fees - Make checks payable to State of Michigan

Inspection Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of \$70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit, a request to transfer ownership or location of a license, a request to increase or decrease the size of the licensed premises, or a request to add a bar. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee.

License and Permit Fees - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

Inspection Fees:	\$70.00	License & Permit Fees:	\$100.00	TOTAL FEES:	\$170.00
------------------	---------	------------------------	----------	--------------------	-----------------

Schedule A - Licenses, Permits, & Permissions

Applicant name: Lansing Ale, Inc.

Off Premises License Type:

New Transfer

Base Fee:

Fee Code
MLCC Use
Only

- ☐ ☐ SDM License \$100.00
- ☐ ☐ SDD License \$150.00
- ☐ ☐ Resort SDD License Upon Licensure/\$150.00

Off Premises Permits:

Base Fee:

- ☐ Sunday Sales Permit (AM)* \$160.00
- ☐ Sunday Sales Permit (PM)** \$22.50
(Held with SDD License)
- ☐ Catering Permit \$100.00
- ☐ Secondary Location Permit - Complete Form LCC-201
- ☐ Beer and Wine Tasting Permit No charge
- ☐ Living Quarters Permit No charge

On/Off Premises Permission Type:

Base Fee:

- ☐ Off-Premises Storage No charge
- ☐ Direct Connection(s) No charge
- ☐ Motor Vehicle Fuel Pumps No charge

*Sunday Sales Permit (AM) allows the sale of liquor, beer, and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of liquor on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of beer and wine on Sunday after 12:00 noon. The Sunday Sales Permit (PM) fee is 15% of the fee for the license that allows the sale of liquor. Additional bar fees and B-Hotel room fees are also calculated as part of the permit fee.

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

Inspection, License, Permit, & Permission Fee Calculation

Number of Licenses: 1 x \$70.00 Inspection Fee

Total Inspection Fee(s): Fee Code: 4036 \$70.00

Total License Fee(s): \$100.00

Total Permit Fee(s):

TOTAL FEES DUE: \$170.00

Please note that requests to transfer SDD licenses will require the payment of additional fees based on the seller's previous calendar year's sales. These fees will be determined prior to issuance of the license to the applicant.

Make checks payable to **State of Michigan**

On Premises License Type:

New Transfer

Base Fee:

Fee Code
MLCC Use
Only

- ☐ ☐ B-Hotel License \$600.00

Number of guest rooms: _____

- ☐ ☐ A-Hotel License \$250.00

Number of guest rooms: _____

- ☐ ☐ Class C License \$600.00

- ☐ ☐ Tavern License \$250.00

- ☐ ☐ Resort License Upon Licensure

- ☐ ☐ Redevelopment License Upon Licensure

- ☒ ☐ Brewpub License \$100.00 4038

- ☐ ☐ G-1 License \$1,000.00

- ☐ ☐ G-2 License \$500.00

- ☐ ☐ Aircraft License \$600.00

- ☐ ☐ Watercraft License \$100.00

- ☐ ☐ Train License \$100.00

- ☐ ☐ Continuing Care Retirement Center License \$600.00

☐ MCL 436.1545(1)(b)(i) ☐ MCL 436.1545(1)(b)(ii)

B-Hotel or Class C Licenses Only:

- ☐ ☐ Additional Bar(s)

Number of Additional Bars: _____

B-Hotel or Class C Licenses allow licensees to have one (1) bar within the licensed premises. A \$350.00 licensing fee is required for each additional bar over the one (1) bar initially issued with the license.

On Premises Permits:

Base Fee:

- ☐ Sunday Sales Permit (AM)* \$160.00

- ☐ Sunday Sales Permit (PM)** 15%**

- ☐ Catering Permit \$100.00

- ☐ Banquet Facility Permit - Complete Form LCC-200

A Banquet Facility Permit is an extension of the license at a different location. It may have its own permits and permissions. It is not a banquet room on the licensed premises.

- ☐ Outdoor Service No charge

- ☐ Dance Permit No charge

- ☐ Entertainment Permit No charge

- ☐ Extended Hours Permit: No charge

- ☐ Dance ☐ Entertainment Days/Hours: _____

- ☐ Specific Purpose Permit: No charge

Activity requested: _____

Days/Hours requested: _____

- ☐ Living Quarters Permit No charge

- ☐ Topless Activity Permit No charge

Schedule B - New Specially Designated Merchant License Supplemental Application - New SDM License Applications ONLY

Applicant name: Lansing Ale, Inc.

Effective January 4, 2017 pursuant to MCL 436.1533(5), Specially Designated Merchant (SDM) licenses are quota licenses based on one (1) SDM license for every 1,000 of population in a local governmental unit. MCL 436.1533 provides for several exemptions from the quota for qualified applicants. Please carefully read the requirements in the boxes below, selecting the applicable approved type of business option(s) from Section 1 and an applicable new SDM license quota option from Section 2.

Section 1 - Requirements to Qualify as Approved Type of Business for New SDM License Applicants

Applicant must meet one (1) or more of the following conditions (check those that apply to your business):

- ☐ a. Applicant holds and maintains retail food establishment license or extended retail food establishment license under the Food Law of 2000, MCL 289.1101 to MCL 289.8111.
- ☐ b. Applicant holds or has been approved for Specially Designated Distributor license (Applicant must also hold and maintain food establishment license as described above).
- ☐ c. Applicant holds or has been approved for an on-premises license, such as a Class C, A-Hotel, B-Hotel, Tavern, Club, G-1, or G-2 license.

Section 2 - Quota Requirements for New SDM License Applicants

Applicant must qualify under one of the following sections of the Liquor Control Code regarding the SDM quota:

- ☐ a. Applicant is an applicant for or holds a Class C, A-Hotel, B-Hotel, Tavern, Club, G-1, or G-2 license.
MCL 436.1533(5)(a) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- ☐ b. Applicant's establishment is at least 20,000 square feet and at least 20% of gross receipts are derived from the sale of food.
MCL 436.1533(5)(b)(i) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- ☐ c. Applicant's establishment is a pharmacy as defined in the Public Health Code, MCL 333.17707.
MCL 436.1533(5)(b)(ii) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- ☐ d. Applicant's establishment qualifies as a marina under MCL 436.1539.
MCL 436.1533(5)(e) - SDM license is exempt from SDM quota and license may be transferred to another location if the applicant complies with MCL 436.1539 at the new location.
- ☐ e. Applicant does not qualify under any of the quota exemptions or waiver listed above.
MCL 436.1533(5) - Commission shall issue one (1) SDM for every 1,000 population in a local governmental unit and an unissued SDM must be available in the local governmental unit for the applicant to qualify. SDM license may be transferred to another location.

Documents Required To Be Submitted with New SDM License Application

In addition to the documents listed on the application checklist, the new SDM license applicant must submit the documents listed below, as applicable, with its application to comply with the requirements described above. Select one or more of the following:

- ☐ Copy of retail food establishment license or extended retail food establishment license for a SDM license or a SDM license to be issued in conjunction with a Specially Designated Distributor license. The name on the food establishment license must match the applicant name in Part 1 of this application form. *A food establishment license is not required for a SDM license to be issued in conjunction with an on-premises license.*
- ☐ If applying under Section 2b above, documentary proof that applicant's establishment is at least 20,000 square feet and at least 20% of gross receipts are derived from the sale of food.
- ☐ If applying under Section 2c above, a copy of the pharmacy license issued under the Public Health Code.



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: PO Box 30005, Lansing, MI 48909
Toll Free (866) 813-0011 • www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC use only)

Application for New Licenses, Permits, or Transfer of Ownership or Interest in License
(Retail License Applicants)

Part 7a - Name and Address of stockholder/member/limited partner

- Each stockholder/member/partner must complete Part 7b of the application.
(For companies with multiple stockholders/members/partners, please make copies of this section for each person/entity to complete)
- Administrative rule R 436.1115 provides that an applicant for a license shall submit fingerprints and undergo investigation by the Commission. Fingerprints are not required for an applicant previously fingerprinted for a license with the Commission.
- Follow instructions for completing and submitting fingerprint information for Michigan and out of state applicants.

Name: Matthew K. Elliott
Home address: 120 N. Washington, Suite 222, Lansing, MI 48933
Business Phone: 517-371-2200 Cell Phone: _____ E-mail address: _____

Part 7b - Personal Information (Individuals)

Date of Birth: 6-11-1971 Social Security Number: XXX-XX-1653 Drivers License Number: G 420 589 478
437

Are you a citizen of the United States of America? ☒ Yes ☐ No

Have you ever legally changed your name? ☐ Yes ☒ No List maiden names, or name changes due to naturalization or court order

If you answered yes, please state your prior name(s) (including maiden): _____

Have you ever been arrested? ☐ Yes ☒ No If yes, list below (attach additional pages if necessary)

Date	City/State	Charge	Disposition
_____	_____	_____	_____

Have you ever been licensed by the Michigan Liquor Control Commission? ☒ Yes ☐ No

If you are currently married, what is your **spouse's** full name? Jennifer Adams Elliott
(first, middle, last)

Spouse's date of birth: 9-6-1979

Is your **spouse** a citizen of the United States of America? ☒ Yes ☐ No (If you answered "no", you will be asked to provide documentation to verify your spouse's legal status)

Has your **spouse** ever been arrested? ☐ Yes ☒ No If yes, list below (attach additional pages if necessary)

Date	City/State	Charge	Disposition
_____	_____	_____	_____

Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan (civil defense volunteer policeman, mayors, village presidents, and members of city councils are not considered to be law enforcement officers).

☐ Yes ☒ No

Do you or your spouse hold a manufacturer or wholesale license in Michigan?

☐ Yes ☒ No

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false or fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

6-9, 2015 Matthew K. Elliott _____
Date Individual, print name and title Individual signature

Part 6 - Contact Information

Provide information on the contact person for this application. Please note that corporations and limited liability companies must provide documentation (e.g. meeting minutes, corporate resolution) authorizing anyone other than the applicant or an attorney of record to be the contact person. If an authorization is not provided, your contact person will not be acknowledged if they are anyone other than the applicant or attorney.

What is your preferred method of contact?			☐ Phone	☐ Mail	☒ Email	☐ Fax
What is your preferred method for receiving a Commission Order?			☐ Mail	☒ Email	☐ Fax	
Contact name: Michael J. Brown, Esq.			Relationship: Attorney & Authorized Signer			
Mailing address: see contact information below						
Phone:		Fax number:		Email:		

Part 7 - Attorney Information (If You Have An Attorney Representing You For This Application)

Attorney name: Michael J. Brown of Carlin Edwards Brown PLLC		Member Number: P- 43015
Attorney address: 6017 W. St. Joe Hwy, #202, Lansing, MI 48917		
Phone: 517-321-4616	Fax number: 517-321-4642	Email: mbrown@cebhllaw.com
Would you prefer that we contact your attorney for all licensing matters related to this application?		☒ Yes ☐ No
Would you prefer any notices or closing packages be sent directly to your attorney?		☒ Yes ☐ No

Part 8 - Signature of Applicant

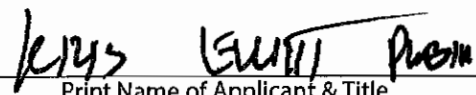
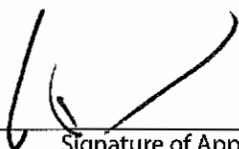
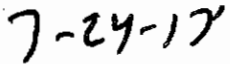
Be advised that the information contained in this application will only be used for this request. This section will need to be completed for each subsequent request you make with this office.

Notice: When purchasing a license, a buyer can be held liable for tax debts incurred by the previous owner. Prior to committing to the purchase of any license or establishment, the buyer should request a tax clearance certificate from the seller that indicates that all taxes have been paid up to the date of issuance. Obtaining sound professional assistance from an attorney or accountant can be helpful to identify and avoid any pitfalls and hidden liabilities when buying even a portion of a business. Sellers can make a request for the tax clearance certificate through the Michigan Department of Treasury.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

		
Print Name of Applicant & Title	Signature of Applicant	Date

Please return this completed form along with corresponding documents and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-373-4202



Report of Stockholders, Members, or Partners

(Authorized by MCL 436.1529(1), R 436.1051, and R 436.1110)

Part 1 - Licensee Information

Please state your name as it is filed with the State of Michigan Corporation Division.

Licensee name(s): Lansing Ale, Inc.

Address: 110 E. Allegan

City: Lansing, MI

Zip Code: 48933

Part 2a - Corporations - Please complete this section and attach more copies of this page if more room is needed.

Name and address of all stockholders:	No. of Shares Issued:	Date Issued/Acquired:
Matthew K. Elliott, 110 E. Allegan, Lansing, MI 48933	1,000	4-20-15

Name and address of Corporate Officers and Directors, pursuant to administrative rule R 436.1109:

Sole Officer/Director: Matthew K. Elliott

Part 2b - Limited Liability Companies - Please complete this section and attach more copies of this page if more room is needed.

Name and address of all members:	Percent % Issued:	Date Issued/Acquired:
not applicable		

Name and address of Managers and Assignees, pursuant to administrative rule R 436.1110:

not applicable



Report of Stockholders, Members, or Partners

(Authorized by MCL 436.1529(1), R 436.1051, and R 436.1110)

Part 2c - Limited Partnerships - Please complete this section and attach more copies of this page if more room is needed.

Name and address of all partners: Percent % Issued: Date Issued/Acquired:

not applicable

Name and address of Managers, pursuant to administrative rule R 436.1111:

not applicable

Part 3 - Authorized Signers (Authorized in compliance with R 436.1109(1)(c) for a corporation or R 436.1110(1)(g) for a limited liability company)

Name & Title: Matthew K. Elliott, President

Name & Title: Michael J. Brown, Esq. of Carlin Edwards Brown PLLC - Attorney & Authorized Signer

Name & Title: Peter D. Cronk, Esq. of Plunkett Cooney - Attorney & Authorized Signer

Name & Title: _____

Name & Title: _____

Part 4 - Signature of Applicant or Licensee

I certify that the authorized signers under Part 3 of this form have been authorized in compliance with R 436.1109(1)(c) for a corporation or R 436.1110(1)(g) for a limited liability company.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Michael J. Brown, Attorney & Authorized Signer

Print Name of Applicant or Licensee & Title

Signature of Applicant or Licensee

Date

7-24-2017

Please return this completed form to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

LANSING LIQUOR LICENSES
held by Matthew K. Elliott

- | | | |
|------|---|--------|
| 1. | McPat Corporation dba Tavern & Tap (BID: 134681)
101 S. Washington Square, Suite 101
Lansing, MI 48933 (Ingham County)
Class C and SDM | ACTIVE |
|
 | | |
| 2. | MKE, Inc. dba The Black Rose (BID: 166803)
206 S. Washington Square
Lansing, MI 48933 (Ingham County)
Class C and SDM | ACTIVE |
|
 | | |
| 3. | Troppo Lansing Incorporated dba Troppo (BID: 221664)
111 E. Michigan Avenue
Lansing, MI 48933 (Ingham County)
Class C and SDM | ACTIVE |
|
 | | |
| 4. | Lansing Ale, Inc. (BID: 240392)
2101 E. Michigan Avenue
Lansing, MI 48912 (Ingham County)
Resort Class C and SDM | |

Dated: July 2017

CITY OF LANSING

Receipt: 1518

07/24/17

CITY CLERK
124 W MICHIGAN AVENUE 9TH FLOOR

Cashier: MZuchowski
Received Of: ARCADIA ALES & SMOKEHOUSE

The sum of: 1,950.00

505	CABARET	500.00
523	LIQUOR LICENSE	1,450.00
Total		1,950.00

CHECKS 1044 1,950.00

Signed: _____

RESOLUTION #2017-012

BY COUNCIL MEMBER WOOD
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, by Motion of Council Member Carol Wood to revise the City Council Rules (the Rules) last amended December 8, 2014; and

WHEREAS, pursuant to Rule 41 of the current Rules, the proposed revisions shall be placed on the Council Agenda for Council receipt and review, but "shall not be considered for adoption sooner than the next council meeting"; and,

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby adopts the City Council Rule amendment to Rule 4, which is fully set forth below.

BE IT FURTHER RESOLVED, that the City Council Rules containing this amendment to Rule 4 shall be kept on file in the Office of the City Clerk, and the City Clerk shall make copies thereof available to City Council, the Administration, and the public.

LANSING CITY COUNCIL RULES

(Amendment introduced on January 23, 2017 and adopted January 30, 2017)

Rule 4. Appointment of Committee Members; Creation of Ad-Hoc Committees. The President shall appoint all Council Members to the standing committees, any Council Ad-Hoc Advisory Committee and to any outside agency (see Section 3-102.6 of the City Charter). The President shall appoint the Chairperson and Vice-Chairperson of each standing committee and any ad-hoc advisory committee. Each standing committee of Council shall consist of three NOT MORE THAN FOUR Council Members. SHOULD ANY SUCH STANDING COMMITTEE ISSUE RESULT IN A TIE VOTE, SAID ISSUE SHALL AUTOMATICALLY BE REFERRED TO THE COMMITTEE OF THE WHOLE, AND THE STANDING COMMITTEE SHALL BE DISCHARGED OF THAT ISSUE. The President may, at his or her discretion, create or discharge any ad-hoc advisory committees.

Chris Swope

01/30/2017

SIGNED BY
CHRIS SWOPE
LANSING CITY CLERK

RESOLUTION #2014-316

**BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, the Committee General Services (the “Committee”) met to consider revision to the City Council Rules (the Rules), last amended August 31, 2009; and

WHEREAS, on November 24, 2014, the Committee finalized its review of proposed revision to the Rules, specifically Rule No. 5, intended to provide clarification regarding direction of staff operations when there is no Council President; and

WHEREAS, pursuant to Rule 16 of the current Rules, the Committee “reviews and prepares amendments or revisions to Council Rules”; and

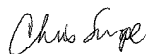
WHEREAS, the Committee has recommended proposed revisions to the City Council; and

WHEREAS, pursuant to Rule 41 of the current Rules, the proposed revisions shall be placed on the Agenda for Council receipt and review, but “shall not be considered for adoption sooner than the next Council meeting”; and

WHEREAS, the Committee’s recommended revisions were placed on the Council Agenda for receipt at the November 24, 2014 Council meeting and considered for adoption at the December 8, 2014 Council meeting.

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby adopts the City Council Rules as amended, which are fully set forth below.

BE IT FURTHER RESOLVED, that the City Council Rules, as amended pursuant to this Resolution, shall be kept on file in the Office of the City Clerk, and the City Clerk shall make copies thereof available to City Council, the Administration, and the public.



12/8/2014
8:33:37 PM

SIGNED BY
CHRIS SWOPE
LANSING CITY CLERK

RESOLUTION #2014-316

LANSING CITY COUNCIL RULES (As amended on December 8, 2014)

Rule 1. Sessions of Council. Regular meetings of Council, unless otherwise set forth by resolution of City Council, shall be held on Monday evenings of each week at a time, place and date to be set by resolution of Council. Special meetings may be called as provided in Section 3-202 of the City Charter.

Rule 2. Quorum; Attendance; Call of Council. Five members of Council shall constitute a quorum for the transaction of business, but a lesser number may compel the attendance of absentees or adjourn any meeting or hearing until a later date.

No Council member shall absent himself or herself from the Council meeting without first having obtained leave from the Presiding Officer. The Presiding Officer may revoke leaves of absence at any time.

A call of Council may be ordered by the majority of Council Members present, whether a quorum or not, and in pursuance thereof, the Chief of Police, or any other person duly authorized by a majority of the Council Members present and voting, may be dispatched for, and take into custody and bring before Council any Council Members absent without leave.

THE PRESIDENT—POWERS AND DUTIES

Rule 3. Presiding at Sessions. The President of Council shall preside over all sessions of Council, or, in his or her absence, the Vice President shall preside. If both the President and Vice President are temporarily absent, then the most recent past President shall preside as Acting President.

Rule 4. Appointment of Committee Members; Creation of Ad-Hoc Committees. The President shall appoint all Council Members to the standing committees, any Council Ad-Hoc Advisory Committee and to any outside agency (see Section 3-102.6 of the City Charter). The President shall appoint the Chairperson and Vice-Chairperson of each standing committee and any ad-hoc advisory committee. Each standing committee of City Council shall consist of three Council Members. The President may, at his or her discretion, create or discharge any ad-hoc advisory committees.

Rule 5. Staff Operations. The President of Council shall be responsible for Council staff operations. The President may, at any time, delegate in writing the responsibility for Council staff operations to the Vice President. IN THE EVENT THERE IS NO PRESIDENT, THE MOST RECENT PAST PRESIDENT OF COUNCIL SERVING SHALL BE RESPONSIBLE FOR STAFF OPERATIONS. IN THE EVENT

RESOLUTION #2014-316

THERE IS NO PRESIDENT OR PAST PRESIDENT OF COUNCIL SERVING, THEN COUNCIL IS RESPONSIBLE FOR STAFF OPERATIONS.

THE CLERK'S DUTIES

Rule 6. Calling the Roll and Noting Absentees. The Clerk, or his or her Deputy Clerk, shall call the roll at the opening of each meeting of Council and announce whether or not a quorum is present. He or she shall announce the names of the Council Members absent and enter the names of all absentees upon the record of proceedings.

Rule 7. Notice by the Clerk. The Clerk shall give notice, in writing, to committees, members of Council and City Officers concerning the agenda items which have been referred to them by City Council.

Rule 8. Preparation of Agenda. The Clerk's office shall prepare and provide copies of packets to Council and the Mayor of an agenda of business to be considered at each regularly scheduled Council meeting and any special meetings of City Council. No item of business shall be placed on the agenda for a regular meeting of Council unless the original document, annotated with such approvals as may be required, has been presented for filing in the office of the Clerk by 4:00 p.m. on the Thursday immediately preceding the day of the Council meeting. The agenda for each such meeting shall be posted in the lobby of City Hall and Council Chambers not later than eighteen hours prior to the time of each such meeting, and at such other places as Council may deem appropriate.

Rule 9. Items Upon Agenda; Designated Items for Action. Any item of business not placed upon the Council agenda in accordance with the terms of Section 3-103.2 of the City Charter and the provisions of these Rules shall not be considered at any meeting of Council, unless this Rule is suspended by the affirmative vote of six members of Council. Individual Council Members or committees may sponsor resolutions or ordinances (except initiatives and referendums presented by the citizenry) and place them on the Council agenda.

Resolutions may be sponsored by the Committee of the Whole if placed on the Council agenda by the President, or, in the President's absence, the Vice President, or by any four Council Members when their names are typed at the top of each resolution so sponsored. Committee reports may be sponsored and placed on the Council agenda by Committee Chairpersons or by any two members of the appropriate committees. Any committee report can be removed from the Council agenda at the Committee Chairperson's discretion. City Council staff shall inform the Clerk's office of those items upon which action is to occur at the Council meeting. The Clerk's office shall be responsible for designating those items which are on the Council agenda for action.

RESOLUTION #2014-316

Rule 10. Consent Agenda. In preparing the agenda, the Clerk's office shall place all Legislative Matters, except for those requiring more than five votes or a roll call vote, on the Consent Agenda.

All Legislative Matters on the Consent Agenda may be acted upon in one vote; provided, however, that any Council member may identify specific items that are not to be included in the single Consent Agenda vote, but which are to be discussed and voted upon separately. These items shall be removed from the Consent Agenda. Items removed from the Consent Agenda are to be considered as part of the regular portion of the meeting to which they relate.

SERGEANT-AT-ARMS

Rule 11. Powers and Duties. A police officer shall be present at all meetings of Council. The police officer shall be under the direction of the Presiding Officer, shall serve as security and as Sergeant-at-Arms of Council and shall have general charge and supervision of the Council Chambers, Council member offices, committee rooms, Council staff offices and work areas and all connecting hallways and passages.

COUNCIL MEMBERS

Rule 12. Speaking. When a Council member desires to speak, he or she shall first address the Chair. Debate shall be governed by Mason's Manual of Legislative Procedure, except where superseded by these Rules. When the Presiding Officer desires to speak on any agenda item identified as an action item, he or she shall turn over the Chair to the Vice Chair.

Rule 13. Compulsory Vote; Conflict of Interest. Each member of the Council shall vote on each question before the Council for a determination, unless excused therefrom by the affirmative vote of two-thirds of the members serving, except that no member shall vote on any question upon which that member has a conflict of interest or a financial interest other than as a citizen of the City. If a conflict of interest question is raised under this section at any Council meeting, such question shall be determined by a majority those Council Members present and qualified to vote before the main question shall be voted on, but the Council member affected shall not vote on such determination.

Rule 14. Important Items; Vote Requested. Any matter of business requiring the vote of more than five members of Council, which is defeated at a meeting at which all members of Council are not present, may be reconsidered at either of the first two meetings thereafter.

ORDER OF BUSINESS

RESOLUTION #2014-316

Rule 15. Generally. The order of business of the City Council shall be on a printed agenda prepared by the City Clerk. The order of business for Council meetings shall be as follows:

- 1. Roll Call;**
 - 2. Meditation and Pledge of Allegiance;**
 - 3. Reading and approval of printed Council Proceedings;**
 - 4. Consideration of Late Items (Late items are to be considered as part of the regular portion of the meeting to which they relate);**
 - 5. Tabled Items, if any (Tabled items are to be considered as part of the regular portion of the meeting to which they relate);**
 - 6. Special Ceremonies;**
 - 7. Comments by Council Members and City Clerk;**
 - 8. Community Event Announcements (Time, Place, Purpose, or Definition of Event—one minute);**
 - 9. Speaker registration for public comment on Legislative Matters;**
- The Clerk or his or her designee will announce that the public comment registration form(s) for those intending to address Council on legislative matters will be collected;**
- 10. Mayor's Comments;**
 - 11. Show Cause Hearings;**

Only persons who have received notice from the City as an interested party, or the interested party's agent with written permission, may speak on the agenda item which is the subject of a show cause hearing, for up to a total of three minutes.

- 12. Public Comment on Legislative Matters;**

Comment on legislative matters consists of the following items as listed on the agenda: Public Hearings (other than show cause hearings), Consent Agenda Items, Resolutions, Ordinances for Introduction, and Ordinances for Passage.

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Each member of the public who has registered to speak will have up to a total of three minutes to address Council on legislative matters. The Presiding Officer may reduce the amount of time allowed for each speaker if he or she determined that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.

13. Council Consideration of Legislative Matters;

Council will consider its agenda and legislative matters in the following order:

- a) Referral of Public Hearings;**
- b) Consent Agenda;**
- c) Resolutions for Action;**
- d) Reports from Council Committees;**
- e) Ordinances for Introduction and Setting of Public Hearings;**
- f) Ordinances for Passage.**

14. Speaker Registration for Public Comment on City Government Related Matters;

The Clerk or his or her designee will announce that the public comment registration form(s) for those intending to address council on City Government Related Matters will be collected;

15. Reports from City Officers or Boards and Commissions, Communications, Petitions, and other City Government Related Matters.

16. Motion of Excused Absence;

17. Remarks by Council Members;

18. Remarks by the Mayor or Executive Assistant;

19. Public Comment on City Government Related Matters;

Each member of the public who has registered to speak will have up to a total of three minutes to address Council on City Government Related Matters that concern them. A City Government Related Matter is an issue or topic relevant to the operation or governance of the City. The Presiding

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Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.

20. Adjournment.

Rule 16. Standing Committees. The standing committees of Council and their functions are as follows:

Development and Planning. Reviews economic development matters, E.D.C. projects and the five-year plan covering development goals, policies, services and overall direction; reviews all matters having to do with land use, including zoning, plats and historical designations; reviews proposed modifications to the Master Plan; reviews acquisition and disposition of public property; and reviews changes to C.D.B.G. programming.

General Services. Reviews licensing and regulation matters, personnel matters and human services; reviews matters pertaining to the arts, cultural and community-wide activities, special events and leisure time programs; has general oversight of City government operations (except those more specifically covered by another standing committee); reviews and prepares amendments or revisions to Council Rules; and develops policies that would turn over routine matters to the Administration wherever possible.

Intergovernmental Relations. Represents Council in outreach efforts to improve working relationship with other political entities, with regional agencies and, internally, with such bodies as the Board of Water and Light, the Housing Commission, and the Entertainment and Public Facilities Authority. Its primary charge is to lead in the exploration of intergovernmental cooperation, toward provision of needed services in the best manner by the most appropriate jurisdiction with the least duplication of effort, to include specific emphasis on achieving a regional approach to various issues.

Public Safety. Reviews service levels and issues related to public safety, including police, fire, ambulance, emergency services, traffic environment and the building inspection program.

Public Services. Reviews all matters pertaining to wastewater treatment, sewer and street needs, long range infrastructure and parks and recreation needs and development and the Municipal parking system, including parking enforcement and policies.

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Ways and Means. Reviews all proposed modifications to the City's annual Budget and program audits prepared by the Internal Auditor, the City's short-range and long-range financial condition, workforce needs for City operations and financial impact statements developed on proposed actions; and reviews and develops policy recommendations on City financial and budget matters.

Council Personnel. This Committee shall be comprised of four members and shall include the President, the Vice President, one at-large Councilperson, and one ward Councilperson. The Vice President shall serve as Chair of the Committee.

The Committee on Council Personnel shall consider, study and recommend with respect to the following Council staff matters: Recruitment; selection; discipline; performance evaluations; job descriptions; policy and procedure manual development; any other personnel matter referred to it by the Council.

Except as may otherwise be provided herein, the President shall appoint a Chairperson and Vice Chairperson of each standing committee. In the temporary absence of the Chairperson, the Vice Chairperson shall act as Chairperson. The standing committees' functions shall be reviewed by the Council President and shall be adopted by resolution of Council during January of each year.

Rule 17. Duties of Committees; Quorum; Discharge of Committees. All committees appointed by Council shall thoroughly investigate such matters as are referred to them and report their findings in a timely manner.

All committees appointed by Council, other than standing committees, shall have a fixed term of life and shall expire at such times unless extended by a majority vote of Council.

A quorum of a committee shall be a majority of the committee members serving.

A committee shall be discharged of any matter referred to it by an affirmative vote of two-thirds of the Council Members at the Committee of the Whole or City Council meeting.

No Council Committee, Ad-Hoc or Standing, shall meet during a session of Council unless prior permission has been granted by Council. Any Council Committee, Ad-Hoc, Standing or Committee of the Whole, shall follow these Rules and Mason's Manual of Legislative Procedure whenever applicable. Every Committee, Standing or Ad-Hoc, shall provide an opportunity for the public to speak on items designated for action by the Committee. The Chairperson of each Committee, Standing or Ad-Hoc, shall be responsible for setting and enforcing the rules governing public comment at his or her Committee.

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Rule 18. Rules of Decorum for Meetings. The Presiding Officer shall conduct Council meetings in an orderly manner. Members of Council and others in attendance shall obey directions of the Presiding Officer. Citizens and others attending Council meetings may address Council as specified in this Rule and Rule 14. Speakers will be requested to print their name, address, and the topic to be addressed on the appropriate registration form (Legislative or City Government Related Matters). The forms will be used to call speakers to the podium, allow Council Members to determine if the speaker is from his or her Ward, and to assist in the accuracy of recording Council Proceedings.

Council meetings are business meetings. Their purpose is to conduct the City's business. Public speaking at the Council meeting is to provide citizens the opportunity to be heard, express their views, and inform the Council and the Administration. In no case is the opportunity of a citizen to speak to be in the nature of a debate and neither the Council nor the Administration is under any obligation to respond specifically to any speaker. All remarks shall be addressed to the Council, the Mayor, and Administration representatives through the Presiding Officer. Individual Council Members, the Mayor, or representatives of the Administration present shall address the Presiding Officer for permission to inquire of speakers or members of the audience whenever he or she deems that such an inquiry may be helpful to City business.

No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting. Speakers shall adhere to the time limits established by these Rules and the Presiding Officer. Extension of a speaker's time limit is permissible at the discretion of the Presiding Officer; or on a motion of a Council member, by affirmative vote of two-thirds of the Council Members serving.

No person in the audience at a Council meeting shall engage in speech or conduct which disturbs, disrupts, delays, interferes with or otherwise impedes the orderly conduct of the Council meeting, including, but not limited to whistling, stomping, clapping other than during special ceremonies, interrupting a speaker, or heckling.

The Presiding Officer may rule any member of the public who is a speaker, meeting attendee, or audience member out of order for failing to follow Council's Rules or the Presiding Officer's directions, and may take whatever action is necessary to restore order to the meeting.

ADOPTION OF ORDINANCES

Rule 19. Introduction; Consideration. Ordinances may be introduced by Council Members at any regular meeting of Council in the regular order of business. All

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ordinances must be in writing and shall be approved as to form and section numbers by the City Attorney.

The regular order for consideration of ordinance proposals shall be:

- 1) Introduction, first reading by title;**
- 2) Referral to the appropriate committee;**
- 3) Public hearing on the ordinance scheduled by Council, which hearing shall be scheduled to be held not sooner than five days after notice of the hearing is posted on City bulletin boards; and**
- 4) Second reading by title and passage.**

These four steps shall take place in not less than two regular meetings of Council. This Rule shall not be suspended except by the affirmative vote of six Council Members.

Rule 20. Manner of Introduction; Form. In each ordinance amending an existing ordinance, changes or new matter shall be placed in capital type, and matter which has been omitted shall be indicated by printing in stricken through type. Every ordinance shall have endorsed thereon the name of the Council member introducing it. In the drafting of proposed ordinances, the lines on each page shall be numbered consecutively. The City Clerk's office shall meet reasonable requests for copies. They shall not be printed in Official Proceedings of the City Council of the City of Lansing until they are finally enacted.

Rule 21. First Reading, Referral and Report. All ordinances, on introduction, shall be read by title and shall be referred to the appropriate committee.

Rule 22. Readings. Every ordinance shall receive two readings by title previous to its being passed, and no ordinance shall be amended or committed until it has been read by title once.

Rule 23. Amendment at Final Reading. A vote of five Council Members is required to adopt any amendment at the second reading of any ordinance recommended for passage.

Rule 24. Commitment Before Final Passage. It shall be in order at any time before the final passage of any ordinance to move its commitment or recommitment.

Rule 25. Final Vote; Publication. On final passage of all ordinances, the vote shall be taken by yeas and nays and entered upon the record of proceedings. No ordinance shall be declared passed unless five or more Council Members have

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voted therefor. Upon passage, all ordinances shall be published in a newspaper of general circulation within the City with notice of their passage.

COMMITTEE OF THE WHOLE

Rule 26. Chairperson of Committee. When Council resolves itself into a Committee of the Whole, the President shall preside, except that in his or her absence, the Vice President shall preside. In the absence of both the President and the Vice President, the most recent past President of Council shall preside.

Rule 27. Rules in Committee. The Rules of Council shall be observed in the Committee of the Whole except for limiting debate and moving to vote immediately. A motion that the Committee rise shall always be in order and shall be decided without debate. Motions recommending action by Council shall take precedence in the same order as analogous motions in Council. A motion to reconsider shall be in order in the Committee of the Whole.

MOTIONS AND RESOLUTIONS

Rule 28. Statement; Reduction to Writing; Withdrawal. No motion or resolution shall be adopted until stated by the Chair. A motion shall be reduced to writing if required by any Council member, and, when presented in writing, shall be read by the Clerk before the same shall be open to debate. A resolution shall always be reduced to writing before being adopted. A request by any Council member for a reasonable recess to reduce a motion or resolution to writing shall always be in order and shall be granted. Any motion or resolution may be withdrawn by the sponsor at any time before decision or amendment.

Rule 29. Precedence of Motions. When a question is under debate, no motion shall be received except:

- 1) To adjourn;**
- 2) To take a recess;**
- 3) To lay on the table;**
- 4) Call to question;**
- 5) To postpone to a day certain;**
- 6) To refer or re-refer;**
- 7) To amend; or**
- 8) To postpone indefinitely.**

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Such motions shall take precedence in the order in which they appear above.

Rule 30. Motion to Adjourn; Nondebatable Motions. A motion to adjourn shall always be in order. A motion to adjourn, to recess, to lay upon the table or to vote immediately, and all questions relating to the priority of business, shall be decided without debate.

Rule 31. Motion to Lay on the Table. A decision to lay upon the table shall carry with it all questions to which it is attached, except in the case of laying an appeal (as explained in Rule 40) on the table.

Rule 32. Indefinite Postponement. A motion to postpone indefinitely the further consideration of any ordinance, motion, resolution or other matter shall require the votes of five Council Members to carry it, and the vote upon such a motion shall not be reconsidered. A motion to lay on the table, or a motion to reconsider the vote by which any ordinance, motion or resolution has failed to pass Council, if agreed to, shall have the effect of postponing indefinitely the consideration hereof, and shall require the votes of five Council Members to carry it.

Rule 33. Reconsideration. When a question has been once decided, it shall be in order for any Council member to move the reconsideration thereof, but no motion for reconsideration shall be in order unless made on the same day the vote was taken, or at the next regular meeting of Council. No question shall be reconsidered more than once. A motion to reconsider the vote by which any ordinance, motion or resolution has passed Council shall require the votes of five Council Members to carry it.

Rule 34. Effect of Tabling Motion to Reconsider. It shall not be in order to take from the table a motion to reconsider, nor shall the vote whereby any motion to reconsider was laid on the table be reconsidered.

MISCELLANEOUS

Rule 35. Division of Question. Any Council member may call for a division of any pending question, which shall be divided if it comprehends propositions so distinct that if one is taken away, a substantive proposition shall remain.

Rule 36. Roll Call Vote. The affirmative and negative votes shall be taken and recorded on all ordinances, and whenever requested by one or more Council Members, on any other matter.

Rule 37. Other Business Cannot Interrupt Roll Call. When the yeas and nays are demanded upon any question, and after the question is stated by the Chair, the Clerk is directed to call the roll. After the first vote is given, no Council member

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shall be entitled to speak on the question, nor shall any motion be in order until such roll call is completed and the result declared.

Rule 38. Appeals. Any Council member may appeal from any decision of the Chair. On all appeals the question shall be: "shall the decision of the Chair stand as the judgment of Council?" Appeals shall be debatable except when Council is under operation of the order to vote immediately, or when the decision appealed from relates to the priority of business.

Rule 39. Laying Appeal Upon the Table. Any appeal may be laid upon the table, but it shall not carry with it the subject matter before Council at the time such appeal is taken.

Rule 40. Suspension of Rules. Any Rule may be suspended by a vote of six Council Members.

Rule 41. Amendment; Repeal and Re-Adoption of Rules. A motion to amend or repeal any Council Rule shall require the votes of five Council Members. These Rules may be revised or amended and re-adopted by Council as it deems appropriate. A motion made under this Rule shall not be considered for adoption sooner than the next Council meeting.

Rule 42. Parliamentary Practice. The rules of parliamentary practice comprised in Mason's Manual of Legislative Procedure shall govern in all cases in which they are not inconsistent with the standing Rules and orders of Council or the City Charter during all meetings of Council and its committees and committees appointed by Council.

Rule 43. Closed Sessions. Council may meet in Closed Session pursuant to and consistent with the Michigan Open Meetings Act.

A closed session may be requested by the Mayor, the President or any two Council Members at any regular or special meeting. The person requesting a closed session shall state the purpose of such session. The stated purpose of the closed session shall constitute the only agenda item(s) for the closed session.

Whenever Council enters a closed session in the tenth floor Conference Room of City Hall, all persons not required for the closed session shall immediately leave the Conference Room and clear adjacent areas. The Council lobby shall be the nearest congregating area for those waiting to re-enter the meeting upon completion of the closed session when the closed session is held in the tenth floor Conference Room of City Hall.

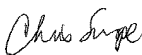
Rule 44. Council Parking. Each member of Council shall have a permanently assigned parking space in the basement of City Hall. These parking bays shall be

RESOLUTION #2014-316

nonassignable and shall be used exclusively by the Council Members unless prior approval has been given by that Council member.

Rule 45. Compensation of Judges. If Council is requested or desires to appropriate money for the purpose of increasing the salary level of the Judges of the 54-A District Court, before action is taken thereon, the President of Council shall appoint an Ad-Hoc Citizens Advisory Committee of five members, which Committee shall examine the Judges' salaries and any proposals to raise them and recommend to Council what, if any, increase is appropriate. Council shall consider the recommendation of the Committee in determining what, if any, increase in the Judges' salaries should be granted.

Rule 46. Physical Presence Required. A member of Council must be physically present at any Council meeting, any Committee of the Whole meeting, any standing Council meeting or any special Ad-Hoc Council meeting, in order to vote or be counted as part of a quorum.



12/8/2014
8:33:43 PM

SIGNED BY
CHRIS SWOPE
LANSING CITY CLERK



XV B 1.

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

July 25, 2017

Pizza Hut of America, LLC
(A Delaware Limited Liability Company)
c/o Adena Santiago
(email: asantiago@buchmanlaw.com)

RID #902199 (MASTER FILE)

Reference/Transaction: Transfer all membership interest through merger from existing member Pizza Hut, Inc. to Pizza Hut, LLC; and by dropping existing member Pizza Hut, LLC and adding new member Pizza Hut Holdings, LLC; and as a result new member Pizza Hut Holdings, LLC will hold 100% membership interest, in conjunction with various 2017 escrowed Resort Class C, Class C, SDM & Tavern licensed businesses located at various locations. (8 locations)

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: Pizza Hut of America, LLC (A Delaware Limited Liability Company)

Business address and phone number: 3409 Owen Rd., Fenton, MI. 48430, Genesee County
(B) 810-750-2700(**MASTER FILE**)

9430 Lapeer Rd., Davison, MI. 48423, Davison Township, Genesee County (B) 810-658-0008

1516 N Saginaw Rd., Midland, MI. 48640, Midland County (B) 989-839-9939

3199 Bay Rd., Saginaw, MI. 48603, Saginaw Township, Saginaw County (B) 989-790-3390

1216 S. Mission St., Mt. Pleasant, MI. 48858, Isabella County (B) 989-773-6161

6200 S. Cedar St., Lansing, MI. 48911, Ingham County (B) 517-393-9935

2601 Center Ave., Bay City, MI. 48708, Bay County (B) 989-894-0687

G-3326 Miller Rd., Flint, MI. 48503, Flint Township, Genesee County (B) 810-733-1671

Home address and phone number of partner(s)/subordinates: Attorney Adena M. Santiago,
510 Thornall Street, Suite 200, Edison, NJ. 08837 (B) 732-986-9862

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (866) 813-0011

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

cc: Fenton City Council
Davison Township Board
Midland City Council
Saginaw Township Board
Mt. Pleasant City Council
Lansing City Council
Bay City City Council
Flint Township Board



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

August 7, 2017
Cul, LLC
c/o Michael J. Brown
mbrown@cebhlaw.com

RID #912168

Reference/Transaction: Transfer Ownership Escrowed 2017 Class C License Only from Seems like a Good Idea, LLC; Transfer Location from 601 E. Michigan to 313 N. Cedar, Lansing; New SDM License in conjunction, Issued under MCL 436.1533(5)(A), Non-Transferable, Sunday Sales Permit (PM), Sunday Sales Permit (AM), Dance-Entertainment Permit, Outdoor Service Area and Catering Permit

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: Cul, LLC

Business address and phone number: 313 N. Cedar St, Lansing MI 48912

Home address and phone number of partner(s)/subordinates:

- 1. Patrick K. Gillespie Trust, Patrick K. Gillespie, Trustee-**
- 2. Infantry, Inc.-330 Marshall St Ste. 100 Lansing MI 4912**

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MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011