



MINUTES
Committee on City Operations
Thursday, July 9, 2026 @ 4:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Pehlivanoglu called the meeting to order at 4:01pm

PRESENT

Council Member Trini Pehlivanoglu, Chair
Council Member Clara Martinez, Vice-Chair - Excused
Council Member Ryan Kost, Member

OTHERS PRESENT

Renee Richmond, Council Administrative Assistant
Keith Goodwin, OCA
Meredith Johnson EDP
Rawley Van Fossen, Director EDP
Shelia Shang
Jennifer Mena, Lansing Country Club
Aden Duong, Public Service Dept.
Michelle Smalley, Public Service Dept.

MINUTES

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE MINUTES FROM JUNE 25, 2026 AS PRESENTED. MOTION CARRIED 2-0.

PUBLIC COMMENT

No public present

Discussion/Action

RESOLUTION – Claim Appeal; Claim #2244, Sheila Shang at 1725 Donora Street for trash violation in the amount of \$550

Mr. Van Fossen outlined the Code Officers notes of violation date, compliance date, and out of compliance return date.

Ms. Shang explained she left after Thanksgiving to visit family, got sick and wasn't able to return to remove the items. Had purchased the property in Sept/Oct and was cleaning it out. She returned after the second notice and wasn't aware she couldn't leave bags on the porch as you can in Grand Rapids where she was living at the time. Councilmember Kost noted she bought in Sept/Oct but the photos were 02/20/26 so they were there for a significant amount of time.

MOTION BY COUNCIL MEMBER KOST TO DENY THE CLAIM APPEAL CLAIM #2244, SHEILA SHANG AT 1725 DONORA STREET FOR TRASH VIOLATION IN THE AMOUNT OF \$550. MOTION CARRIED 2-0.

Councilmember Pehlivanoglu informed Ms. Shang of the next process at Council.

RESOLUTION – Consumer Fireworks Permit – Country Club of Lansing; July 17, 2026

Ms. Mena noted she was there to answer any questions, Councilmember Pehlivanoglu added these are consumer fireworks.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE RESOLUTION FOR THE CONSUMER FIREWORKS PERMIT – COUNTY CLUB OF LANSING; JULY 17, 2026. MOTION CARRIED 2-0.

RESOLUTION – Special Assessment; Snow and Ice Removal Winter 2025-2026

The Committee noted for the record that each individual property has to be addressed. Adding some of the appeals are from elderly residents and suggested some type of notice/handout that can be given for options for assistance, the Department of Public Service representatives concurred.

518 N Verlinden Ave

The Committee noted the notice posted and services were provided and there was significant ice buildup.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

420 N Jenison Ave

The Committee noted the notice posted and services were provided and there was significant ice buildup.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

1630 Wellington Rd

The Committee noted the notice posted and services were provided and there was snow and ice buildup.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

1000 Sparrow Ave

The Committee noted the notice posted and services were provided and there was snow and ice buildup.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

816 Sparrow Ave

The Committee noted the notice posted and services were provided and there was snow and ice buildup.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL;
SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

821 Sparrow Ave

The Committee noted the notice posted and services were provided and there was snow and ice buildup.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL;
SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

905 W Barnes Ave

The Committee noted the notice posted and services were provided and there was snow and ice buildup. Councilmember Kost asked for confirmation that it is the city that goes out for the removal since the owner is protesting. Ms. Smalley confirmed it is a city contractor on behalf of the city.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL;
SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

915 W Barnes Ave

The Committee noted the notice posted and services were provided and there was snow and ice buildup.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL;
SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

1430 Perkins St

The Committee noted the notice posted and services were provided and there was snow and ice buildup.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL;
SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

2520 Devonshire Ave

The Committee noted the notice posted and services were provided and the owner noted light snow for three days. Ms. Smalley added people still continue to walk on the sidewalks and it's expected to stay clear.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL;
SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

2423 S Cedar St

The Committee noted the notice posted and services were provided and there was snow and ice buildup.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL;
SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

3133 S Cedar St

The Committee noted the resident stated the property wasn't purchased until 02/02/2026 after the services were provided, however, no documentation was provided on the purchase, the notice was posted and it was only days later.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

1427 Gordon Ave

The resident noted in the appeal that the sidewalk was clear, Ms. Smalley noted there was still snow and ice buildup on the sidewalk ramps, which is still the resident's responsibility. Councilmember Pehlivanoglu concurred it still had to be ADA compliant.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

2112 S Rundle Ave

The Committee noted the notice posted and services were provided and there was snow and ice buildup.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

2201 Lewton Pl

The Committee noted the notice posted and services were provided and there was snow and ice buildup.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

2901 Mersey Ln

The Committee noted both a notice on the property and services were provided and there was snow and ice buildup.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

3715 Sandhurst Dr

The Committee noted both a notice on the property and services were provided and there was snow and ice buildup.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

653 Vernon Ave

The Committee requested additional documentation before making a determination, and moved this item to the next meeting on July 23rd.

652 Vernon Ave

The Committee noted both a notice on the property and services were provided and there was snow and ice buildup.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL;
SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

4100 Wildwood Ave

The Committee noted both a notice on the property and services were provided and there was snow and ice buildup.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL;
SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

3526 Homewood Ave

The Committee noted both a notice on the property and services were provided and there was snow and ice buildup. Councilmember Kost noted the resident appeal a discussion at closing and that would be a civil matter.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL;
SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

810 Fenton Ave

Councilmember Kost noted a notice is not posted on the property.

MOTION BY COUNCIL MEMBER KOST TO APPROVE THE SPECIAL ASSESSEMENT
APPEAL AND REMOVE FROM THE SNOW AND ICE REMOVAL WINTER 2025-2026 ROLL.
MOTION CARRIED 2-0.

101 E Miller Rd

Councilmember Kost indicated he has a conflict with this and the Committee moved this item to the next meeting on July 23rd.

115 E Miller Rd

The Committee noted both a notice on the property and services were provided and there was snow and ice buildup. Councilmember Kost noted the residents request for payment plan and that they would have to reach out to Treasury for that.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL;
SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

820 W Miller Rd

The Committee noted both a notice on the property and services were provided and there was snow and ice buildup.

MOTION BY COUNCIL MEMBER KOST TO DENY THE SPECIAL ASSESSEMENT APPEAL;
SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 2-0.

Other

Adjourn

Adjourned at 4:45pm

Submitted by Renee Richmond, Recording Secretary

Lansing City Council

Approved by the Committee on