



MINUTES
Committee on City Operations
Thursday, June 25, 2026 @ 4:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Pehlivanoglu called the meeting to order at 4:00pm

PRESENT

Council Member Trini Pehlivanoglu, Chair
Council Member Clara Martinez, Vice-Chair
Council Member Ryan Kost, Member

OTHERS PRESENT

Renee Richmond, Council Administrative Assistant
Keith Goodwin, OCA
Ronald Embry
Shunkea Brown
Aja Washington
Ashley Sevenski, B&A Unicorn Inc
Aden Duong, Dept. Public Service
Michelle Smalley, Dept. Public Service
Leesha Shantz

MINUTES

MOTION BY COUNCIL MEMBER MARTINEZ TO APPROVE THE MINUTES FROM JUNE 11, 2026 AS PRESENTED. MOTION CARRIED 3-0.

PUBLIC COMMENT

No public comment

Discussion/Action

RESOLUTION – Reappointment; Ronald Embry as the 2nd Ward member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2030
Councilmember Pehlivanoglu moved this item to wait for Mr. Embry to attend.

RESOLUTION – Appointment; Shunkea Brown as an At-Large member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2027
Ms. Brown spoke that she was raised here and excited for the opportunity to step up and help. Councilmember Kost asked if she has time to commit, Ms. Brown confirmed.

MOTION BY COUNCIL MEMBER MARTINEZ TO APPROVE THE RESOLUTION FOR THE APPOINTMENT; SHUNKEA BROWN AS AN AT-LARGE MEMBER OF THE HUMAN RELATIONS AND COMMUNITY SERVICES ADVISORY BOARD FOR A TERM TO EXPIRE JUNE 30, 2027. MOTION CARRIED 3-0.

RESOLUTION – Community Funding Application; Anishinaabe Friendship Center, 3rd Annual Dance By The River POWWOW

Ms. Washington is the Chair of the Center, noting this is the 3rd year and very exciting. They are supporting Veterans and honoring them, they have billboards and radio advertising.

MOTION BY COUNCIL MEMBER MARTINEZ TO AMEND THE COMMUNITY FUNDING REQUEST FOR ANISHINAABE FRIENDSHIP CENTER FOR THE 3RD ANNUAL DANCE BY THE RIVER POWWOW IN THE AMOUNT OF \$1,000. MOTION CARRIED 3-0.

RESOLUTION – Reappointment; Ronald Embry as the 2nd Ward member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2030

Councilmember Pehlivanoglu asked about accomplishments of the board and why He wanted to continue serving. Mr. Embry responded that the goal is to meet the needs of the community, and the board is concerned about the greater good. He was born and raised in Lansing and sees progress. Councilmember Kost thanked Mr. Embry for the work the board has done, and asked if he had time to commit, Mr. Embry confirmed.

MOTION BY COUNCIL MEMBER MARTINEZ TO APPROVE THE RESOLUTION FOR THE REAPPOINTMENT; RONALD EMBRY AS THE 2ND WARD MEMBER OF THE HUMAN RELATIONS AND COMMUNITY SERVICES ADVISORY BOARD FOR A TERM TO EXPIRE JUNE 30, 2030. MOTION CARRIED 3-0.

RESOLUTION – Liquor License; B&A Unicorn Inc. for a Transfer Ownership, escrowed 2025 Class C & SDM license; new Sunday Sales Permit (AM/PM), Dance-Entertainment Permit at 327 E. Cesar E. Chavez Avenue

Ms. Ashley spoke that she is the co-owner, and they are excited to open, the Committee concurred they are excited.

MOTION BY COUNCIL MEMBER MARTINEZ TO GRANT THE RESOLUTION FOR THE LIQUOR LICENSE; B&A UNICORN INC. FOR A TRANSFER OWNERSHIP, ESCROWED 2025 CLASS C & SDM LICENSE; NEW SUNDAY SALES PERMIT (AM/PM), DANCE-ENTERTAINMENT PERMIT AT 327 E. CESAR E. CHAVEZ AVENUE. MOTION CARRIED 3-0.

RESOLUTION – Special Assessment; Snow and Ice Removal Winter 2025-2026

The committee asked law about the question of ownership, if the assessment was prior to purchase who is liable. Mr. Goodwin noted the assessment is against the property not who owns it and it falls to the committee on any decisions.

3700 W Holmes Rd

The committee discussed and inquired whether there is a website that states any assessments before purchase. Ms. Smalley said it appears in BSA but only after completed through Council. Companies have called and asked, but if they don't it is not disclosed.

MOTION BY COUNCIL MEMBER MARTINEZ TO DENY THE SPECIAL ASSESSMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026.

Councilmember Kost asked why the roll is so late and not done quicker. Ms. Smalley stated they are discussing on it having it twice but still in the early stages.

MOTION FAILED 1-2 FAILED. MOTION BY COUNCILMEMBER KOST TO GRANT THE APPEAL WITH A ZERO AMOUNT DUE. MOTION CARRIED 2-1.

401 S Magnolia Ave

Owner not present, Councilmember Kos confirmed it is a corner lot.

MOTION BY COUNCIL MEMBER MARTINEZ TO DENY THE SPECIAL ASSESSMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 3-0.

901 W Barnes Ave

Mr. Duong noted the notice was posted properly and abated by the contractor with ice removal at a corner lot. Ms. Shantz responded she believed she cleared is sufficiently within the 24 hour period. Ms. Smalley added ice is expected to be removed along the ramps to the streets as well.

MOTION BY COUNCIL MEMBER MARTINEZ TO REDUCE THE SPECIAL ASSESSMENT APPEAL AMOUNT TO \$350; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 3-0.

1811 Jerome St

Owner not present, the Committee noted two service dates. Ms. Smalley confirmed two separate service dates.

MOTION BY COUNCIL MEMBER MARTINEZ TO DENY THE SPECIAL ASSESSMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026 FOR THE 12/19/2025 SERVICE. MOTION CARRIED 3-0.

MOTION BY COUNCIL MEMBER MARTINEZ TO DENY THE SPECIAL ASSESSMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026 FOR THE 2/10/2026 SERVICE. MOTION CARRIED 3-0.

312 S Holmes St

Owner not present. Councilmember Pehlivanoglu noted this and the next two are owned by the same company. Ms. Smalley stated she spoke with the owner who inquired why he wasn't called when he's received calls from Code Officers in the past, adding that is not the process since it is complaint driven. Councilmember Pehlivanoglu asked about the extended times, and Ms. Smalley noted that there was significant ice buildup.

MOTION BY COUNCIL MEMBER MARTINEZ TO DENY THE SPECIAL ASSESSMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 3-0.

304 S Holmes St

MOTION BY COUNCIL MEMBER MARTINEZ TO DENY THE SPECIAL ASSESSMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 3-0.

300 S Holmes St

MOTION BY COUNCIL MEMBER MARTINEZ TO DENY THE SPECIAL ASSESSMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 3-0.

1314 Eureka St

Owner not present. Councilmember Martinez asked about the different colors of the notices, Ms. Smalley stated there isn't a specific color, they can be anything.

MOTION BY COUNCIL MEMBER MARTINEZ TO DENY THE SPECIAL ASSESSMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 3-0.

1301 E Kalamazoo St

Owner not present. No discussion by the Committee.

MOTION BY COUNCIL MEMBER MARTINEZ TO DENY THE SPECIAL ASSESSMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 3-0.

400 Lathrop St

Owner not present. Councilmember Kost noted the property was owned by the current owner but not lived in.

MOTION BY COUNCIL MEMBER MARTINEZ TO DENY THE SPECIAL ASSESSMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 3-0.

233 N Chestnut St

The department confirmed only one service date.

MOTION BY COUNCIL MEMBER MARTINEZ TO DENY THE SPECIAL ASSESSMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 3-0.

533 S Grand Ave

The department noted the ice buildup on the sidewalk.

MOTION BY COUNCIL MEMBER MARTINEZ TO DENY THE SPECIAL ASSESSMENT APPEAL; SNOW AND ICE REMOVAL WINTER 2025-2026. MOTION CARRIED 3-0.

Councilmember Pehlivanoglu noted the Committee will continue with the appeals at the July 9th meeting.

Other

Adjourn

Adjourned at 5:00pm

Submitted by Renee Richmond, Recording Secretary

Lansing City Council

Approved by the Committee on July 9, 2026