

DRAFT
REGULAR MEETING OF
BOARD OF PUBLIC SERVICE
JUNE 11, 2026

PRESENT: Nancy Mahlow, Hugh McNichol, Thomas Hickson, Jason Wilkes, Mark Clouse, and Samara Morgan

ABSENT: Ronald Wilson, and Tracy Tanner

STAFF: Andrew Kilpatrick, Jeremiah Kilgore, Sarah Halliday (intern), Jenna Vernier (intern), Nicole McPherson, and Mitch Whistler

VISITORS: Bob Rose, Audrey Brayton, and David Fineis

1) CALL TO ORDER:

Chair Wilkes called the meeting to order at 11:35 a.m., at the City of Lansing Wastewater Treatment Plant.

- a. Roll Call
- b. Excused Absences: Ronald Wilson, and Tracy Tanner

2) ADJUSTMENTS/APPROVAL OF THE AGENDA:

Chair Wilkes requested approval of the agenda with additions, Mr. McNichol moved, Mr. Hickson seconded, and MOTION CARRIED, to approve the agenda as submitted.

3) APPROVAL OF BOARD MINUTES:

May 14, 2026

Chair Wilkes requested approval of the minutes with the date changed, Ms. Mahlow moved, Mr. McNichol seconded, and MOTION CARRIED to approve the minutes as submitted.

4) CITIZEN COMMENTS ON AGENDA ITEMS:

Citizen, David Fineis, discussed a drainage issue on Hughes Street near Martin Luther King Jr. Intersection. Public Service is aware and will investigate it further.

Bob Rose and Audrey Brayton, representatives of Downtown Lansing Inc. discussed artwork they would like to put in Lansing, custom designed by local women artist. Ms. Mahlow moved to approve the artwork with a maintenance agreement, Mr. Hickson seconded, MOTION CARRIED.

5) ACTION ITEMS:

Traffic Request

Engineering Report #23-014 – Traffic Signal Modernization/Removal Study Jerome Street and Marshall Street – Informational only at this time, no action needed until after the study is completed.

Engineering Report #26-06 – Traffic Signal Removal Study of the intersection of Washington Square and Washtenaw Street was conducted. It is recommended to remove the existing traffic signal at the intersection

and install a two-way stop control, with stop signs on the eastbound and westbound approaches of Washtenaw Street. It is also recommended to remove parking spaces within the functional area of the intersection and to continue monitoring this intersection. Mr. Clouse moved to continue the study with a 4-way stop for the next 12 months, Ms. Mahlow seconded, MOTION CARRIED to approve the 4-way stop study.

6) REPORT OF OFFICERS:

Administration Division: A written report was distributed.

Mr. Kilgore gave a brief overview of the report. Discussion and questions followed.

Engineering Division: A written report was distributed.

Ms. McPherson gave a brief overview of the report. Discussion and questions followed.

7) DIRECTOR'S REPORT:

Director Kilpatrick reported on the following: move of city hall, and yard waste carts

8) UNFINISHED BUSINESS:

Board of Public Service budget priorities for FY 27/28 will be finalized at the next meeting.

9) NEW BUSINESS:

Ms. Mahlow stated that some homeowners are receiving parking citations because their vehicles extend slightly into the roadway due to limited driveway space. The Director advised that the matter be brought before City Council for consideration.

10) COMMUNICATIONS AND INFORMATION ITEMS: None

11) CITIZEN COMMENTS ON NON-AGENDA ITEMS: None

12) ITEMS FOR THE SUSPENSION OF THE RULES: None

13) ADJOURN:

The meeting adjourned at 1:16p.m.

Respectfully submitted by,
Janette Tate, Recording Secretary