

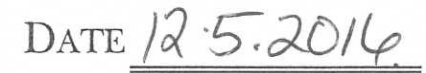


AGENDA
Committee on General Services
Monday, December 5, 2016 @ 3:00 p.m. (note day/time)
City Council Conference Room, City Hall 10th Floor

UPDATED – 12/2/2016

Councilmember Tina Houghton, Chair
Councilmember Carol Wood, Vice Chair
Councilmember Patricia Spitzley, Member

- 1. Call to Order**
- 2. Approval of Minutes:**
 - November 14, 2016
 - November 16, 2016
- 3. Public Comment on Agenda Items**
- 4. Discussion/Action:**
 - A.)** RESOLUTION – Claim Appeal # 1287; 525 N Hayford
 - B.)** RESOLUTION – Claim; 3101 W. Jolly Road
 - C.)** RESOLUTION – Request for Non-Profit Status; Mid-Michigan Massage Therapy Institute, Inc.
- 5. Other**
- 6. Adjourn**





MINUTES

Committee on General Services

Monday, November 14, 2016, 2016 @ 5:15 p.m.

City Council Conference Room, City Hall 10th Floor

CALL TO ORDER

The meeting called to order at 5:15 p.m.

ROLL CALL

Councilmember Tina Houghton, Chair

Councilmember Carol Wood, Vice Chair

Councilmember Patricia Spitzley, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager

Robert Bonney, Night Magic Displays

Kathy Miles

Elaine Womboldt

Public Comment on Agenda Items

No Public Comment

RESOLUTION – Fireworks Display License Application; Downtown Lansing, Inc./Night Magic Displays; Silver Bells in the City; November 18, 2016

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR FIREWORKS DISPLAY LICENSE AGREEMENT FOR SILVER BELLS IN THE CITY NOVEMBER 18, 2016. MOTION CARRIED 3-0.

Adjourned at 5:17 p.m.

Submitted by Sherrie Boak, Office Manager,

Lansing City Council

Approved by the Committee on _____



MINUTES

Committee on General Services

Wednesday, November 16, 2016 @ 9:30 a.m.

City Council Conference Room, City Hall 10th Floor

CALL TO ORDER

The meeting called to order at 9:30 a.m.

ROLL CALL

Councilmember Tina Houghton, Chair

Councilmember Carol Wood, Vice Chair

Councilmember Patricia Spitzley, Member-excused

OTHERS PRESENT

Sherrie Boak, Council Office Manager

Billie O'Berry, Assistant City Attorney

Scot Sanford, Code Compliance

Michael Shapiro,

David Holcomb

Siman Ajak

Aaren Mathews, Clark Hill

Lance Davis

Donn Thomas

Callie Mykut

Alec Malvetis, Public Service

MINUTES

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM OCTOBER 19, 2016 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment on Agenda Items

No Public Comment

NOISE WAIVER FRANCES PARK PUMP STATION

Mr. Malvetis stated there no changes since scheduling the public hearing. Council Member Wood asked if they had reached out to all the effected residents. Mr. Malvetis confirmed all normal notifications were done along with reaching out an additional 150'. This notification was also a letter not a postcard to provide additional information.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE NOISE WAIVER; FRANCES PARK PUMP STATION. MOTION CARRIED 2-0.

Council Member Houghton amended the agenda to move the Liquor License applications to the top of the agenda.

RESOLUTION – NEW CLASS C REDEVELOPMENT AND SDM LICENSE WITH SUNDAY SALES PM; 226 E GRAND RIVER AVENUE, LANSING (REPLAY TAVERN, LLC)

Mr. Matthews, attorney with Clark Hill representing the applicant confirmed the owners have applied for redevelopment license because of the District they are in, and the element of that is that the City needs to pass a resolution for authorization. With this type of license it does not count against the quota and once it is issued it cannot be relocated. Ms. Mykut, the owner, added that the total investment in this project is \$250,000 into the building, has a proposed opening of January and will include Sunday sales.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR 226 E GRAND RIVER AVENUE (REPLAY TAVERN LLC) REDEVELOPMENT AND SDM LICENSE WITH SUNDAY SALES PM. MOTION CARRIED 2-0.

RESOLUTION – NEW CLASS C REDEVELOPMENT AND SDM LICENSE WITH SUNDAY SALES; 210 S WASHINGTON SQUARE, LANSING (210 S WASHINGTON LLC)

Mr. Mathews, attorney with Clark Hill representing the applicant, provided the location of the business in the former Brannigan Brothers building, however the license was no longer available. The total level investment in this business will be \$250,000 for the purchase and \$150,000 on the improvements. The plan would be for final completion of the project by mid-December, however they have an option to open as a restaurant before the license is issued by the State. Council Member Wood asked what the portion of the sales will be from the liquor, and it was stated 15%. The business will begin with breakfast and lunch, then a happy hour closing at 7pm to 8 pm. This will also include Sunday sales.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE NEW CLASS C REDEVELOPMENT AND SDM LICENSE WITH SUNDAY SALES; 210 S WASHINGTON SQUARE, LANSING (210 S WASHINGTON LLC). MOTION CARRIED 2-0.

RESOLUTION – CLAIM APPEAL #1345; 3228 REO Road

Mr. Sanford outlined the claim which included a citation July 13, 2016 for branches, leaves and a shed, with the contractor arrival on August 3, 2016 when the violations were still present and removed. There were no notes that the office was notified by the owner informing them of an interest they were cleaning up the property. The Code office recommended denial.

Mr. Holcomb briefly informed the Committee of his career and then explained his opinion that someone had cut bushes and trees on the property without his permission and left them on the property. Since that time he admitted he has made arrangements with the neighbors to update him on any activity on the property. In regards to the violation on the shed, he did not respond to the shed being cleared because of work situation, and was attempting to make arrangements to get things cleared. Lastly Mr. Holcomb pleaded to an appeal of the cost from the contractor because he had received information from neighbors that the contractors were only there in 35-40 minutes.

Mr. Sanford defended the invoice stating the contractor did have to remove and mulch, and it took four (4) employees. Ms. O'Berry informed the Committee that the Claim Review

Committee determined that the notice was sent correctively, and the City did estimate 60 yards of debris and 4 hours of labor. The Committee determined the invoice did match the estimate.

MOTION BY COUNCIL MEMBER WOOD TO DENY THE CLAIM OF \$3,872.00.

Mr. Holcomb asked for an invoice breakdown.

Council Member Wood referenced the packet and that was the only invoice the Committee had. Mr. Holcomb was informed that once a decision is made by Council if it is denial Mr. Holcomb could appeal at the courts.

MOTION CARRIED 2-0.

RESOLUTION – CLAIM APPEAL #1298; 1012 W. GENESEE STREET

Mr. Sanford informed the Committee that the property was cited May 17, 2016, the contractor arrived on May 27, 2016 and cleaned the violations. The notice was sent to the owner, which was a bank, and Mr. Sanford stated he checked prior to this meeting and the owners were still the bank.

Council Member Wood asked Ms. O'Berry if the bank, Independent Bank was the owner, if Mr. Shapiro could appeal the claim. Ms. O'Berry referred to the court documents which clarified that Mr. Shapiro was appointed by the Court. Mr. Shapiro confirmed his firm was appointed in 2014 and did notify the City in 2015 and 2016 via email. Mr. Sanford informed Mr. Shapiro that just because they claim receivership it does not mean the bank relinquished ownership. The Code Compliance department sends notices to ownership of record with Assessing.

Mr. Shapiro stated that Independent Bank was in lawsuit with Amerihome, and his law firm was appointed receivership. In 2014 his office notified Assessing of 7 properties and Assessing made the change on 6 properties but not this one. Ms. O'Berry read the court documents and agreed that as a receiver it lists what the receiver can do and one thing they can do is be in attendance to assert the claim. The receiver does not have ownership, but is the care taker until rightful of the premise. The Receiver has responsibility in taking care of the property.

Council Member Wood asked Mr. Shapiro that if the "notification process" was not the issue was there another issue defending his claim. Mr. Shapiro stated that he did hire a company to do bi-weekly maintenance. The property has since sold. Council Member Wood asked if it was now sold, the claim would then go with the property, and therefore what was Mr. Shapiro role.

Council Staff verified it sold on 6/30/2016 to Pretty Pink Houses. Ms. O'Berry informed Mr. Shapiro that if he had placed funds in escrow to cover this claim when the property closed. Council Member Wood reminded the Committee that in past practices, the process is to go with the property owner at the time for the claimant. Ms. O'Berry confirmed now the issue is between the seller and purchasers because the work done is attached to property and now the property is sold. Ms. O'Berry added that the court order does not tell Amerihomes they are the owner, and there was no deed filed to change ownership. Code Compliance gave notice to Independent Bank and they could have challenged.

Council Member Houghton withdrew the claim from the agenda because it was not legally before the Committee based on the City Attorney recommendations.

RESOLUTION – CLAIM APPEAL #1312; 721 NORTH CHESTNUT STREET

Mr. Sanford outlines the claim time line which began with a citation in May, 2016 and a contractor site visit on June 6, 2016.

Council Member Wood asked for clarification on the claim amount of \$250.00 since the total charge was \$1,332.00. Ms. O'Berry clarified that the Claim Review Committee was not sure of the claim amount, but did deny the claim for \$250. Council Member Houghton asked if Mr. Ajak was present and if it was explained, and it was confirmed he was present however the question was not asked at that time.

Mr. Ajak acknowledged it was a rental and didn't deny the violations but appealed they were not done by him. Mr. Ajak pointed out to the Committee that he had a stove on the property that he believed the contractor took.

Council Member Houghton asked if the actual claim was \$1,332.00 less the \$250.00 which he felt he should have paid, and he confirmed.

Ms. O'Berry recalled in Claims Review Committee they did confirm the notices were sent, and there were no notes on any appliances. Mr. Sanford informed Mr. Ajak and Council Member Houghton confirmed that on the notice it states if the contractor arrives and finds additional violations they can remove them. Council Member Wood referred to the photos which did not reflect a stove before or after the contractor cleaned up.

MOTION BY COUNCIL MEMBER WOOD TO DENY CLAIM IN THE AMOUNT OF \$1082.00. THE TOTAL CHARGE WAS \$1,332.00, THE APPLICANT CLAIMED RESPONSIBILITY FOR \$250. MOTION CARRIED 2-0.

Mr. Ajak was informed of the Council meeting dates and recommended he address the issue with the tenant.

Council Member Wood asked Council Staff to review the claims in the future to confirm ownership, if taxes are paid and if it is a registered rental.

Adjourned at 10:52 a.m.

Submitted by Sherrie Boak, Office Manager,
Lansing City Council

Approved by the Committee on _____



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claim Form – Special Assessments

Please provide the following information so we can contact you regarding your claim.

NAME: Dominic Korzecke DATE: 6/7/16
 MAILING ADDRESS: 525 N. Hayford Ave
 CITY: Lansing STATE: Mi ZIP CODE: 48912
 TELEPHONE: Home ((517) 898-8768) Work ()

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: 525 N. Hayford Ave PARCEL NO. 33-01-01-14-104-321
 DATE OF INCIDENT: 4/20/2016 AMOUNT YOU WERE BILLED: \$484.00
 TOTAL AMOUNT YOU ARE CONTESTING: \$484.00
 TYPE OF ASSESSMENT: Indoor Furniture outdoors

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I received a violation for "Indoor tree furniture outdoors" and "Deteriorated furniture". I removed a broken kitchen chair from my porch in an attempt to comply. I later came home to find my vinyl couch and wicker table removed. I find the removal of furniture and subsequent bill to be unwarranted and billed unfairly. I further feel I was treated unfairly in attempting to acquire additional information on the violation.

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

Bill To:

KORZECKE RONALD & DOMONIC

525 N HAYFORD AVE

LANSING, MI 48912-4227

DUE DATE 06/16/2016

INVOICE

05/23/2016

TOTAL AMOUNT DUE

\$ 484.00



	Invoice Number	Record No.	Address	Amount Due
	00074211	E16-04204	525 N HAYFORD AVE	\$484.00
	05/17/2016			
	Trash - Admin Fee			
	Trash - Contractor Charge			
TOTAL DUE:				\$484.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail

TO Whom it may concern,

RE: Claim 1287

Hello, My name is Dom Korzecke and I live at 525 N. Hayford Ave in Lansing, Mi 48912. I am writing to appeal a claim on my house that was denied by the claims review committee. The denial came on August 17 and I understand I fall slightly outside of the dead line, but I implore you consider my appeal as this process has been confusing to me, and I previously, albeit incorrectly, thought I had correctly appealed and went through the process.

The reason I am appealing this claim is because I feel that the furniture taken off of my property and referred to as "inside furniture" was incorrectly labeled, and inappropriately removed. I had a leather looking couch that the code officer mistook for leather, the couch was vinyl and weather resistant. Additionally I had a wicker table removed which I believe is appropriate for porch use. Upon initial review the code officer also provided a false account of a phone conversation we had, I believe this to be unfair.

I understand this comes slow, but please consider my appeal. I have pride in my community, and am trying to learn what can be a complicated system.

Thank You,

- Dom Korzecke



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

November 9, 2016

Domonic Korzecke
525 N. Hayford
Lansing, MI 48912

Re: Claim – 525 N. Hayford

Dear Mr. Korzecke:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$484.00 for property located at 525 N. Hayford, Lansing, Michigan, and denied the claims you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

Venus Kumar
Legal Assistant



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

August 3, 2016

Domonic Korzecke
525 N. Hayford Ave.
Lansing, MI 48912

Re: Claim – 525 N. Hayford Ave.

Dear Mr. Korzecke:

Please be advised that your claim is scheduled to be heard by the Claims Review Committee. The Committee is scheduled to begin hearings at **2:30 p.m. on Tuesday, August 9, 2016**. A copy of the appropriate Department's recommendation is enclosed for your review.

You are welcome to attend the hearing which will be located in the **City Attorney Conference Room, 5th Floor, City Hall, 124 W. Michigan Avenue**, Lansing, Michigan. If you plan to attend, please come to the City Attorney's Office on the date of the hearing and sign in at the Receptionist counter.

Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Venus Kumar".

Venus Kumar
Legal Assistant

Enclosure

Claim ID: 1287

1287

DATE: 6/16/2016

PPN: 33-01-01-14-104-321
DATE SUBMITTED: 06/08/2016
ADDRESS OF VIOLATION: 525 N. Hayford
LISTED TAXPAYER OF RECORD: Korzecke, Ronad
OTHER TAXPAYER OF RECORD: Korzecke, Domonic
CLAIMANT: Korzecke, Domonic
525 N. Hayford
Lansing, MI 48912

TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 04/20/2016
NOTIFICATION DATE: 4/20/2016
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$484.00
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 16-T019 05/12/2016
AMOUNT OF CLAIM: \$484.00

ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:

HISTORY: Trash
Violation
4/20/2016

CITATIONS IN PREVIOUS YEAR: Trash
Violation
11/18/2015

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for a trash violation on 4/20/2016 with a compliance due date of 4/27/2016. The officer returned to recheck the property on 4/29/2016 the violation was still present and the violations were submitted to the trash contractor for removal. The contractor arrived on 5/12/2016 the violations were still present and a cleanup was performed by the contractor. The claimant has been cited for this same violation previously (11/18/2015) and is aware this is a violation. The claimant never contacted our office regarding the notice for any clarification until after the items were removed. Pictures indicate proper actions were taken by both the contractor and the officer, therefore this office recommends denial of the claim.



Mayor Virg Bernero

LANSING FIRE DEPARTMENT FIRE MARSHAL'S OFFICE

Code Compliance Section

316 N. Capitol Avenue Ste. C-2

Lansing, MI 48933

Phone: 517-483-4361

Fax: 517-377-0100

Domonic called questioning why his love seat and end table were removed from their open front porch. I advised him the best I could as to the code. He could not understand and alledged that I was discriminating. I asked how it was discrimination. He said it was age discrimination. He then demanded who complained. I advised him that there was no complaint. He continued to accuse me of discrimination at which time I ended the call.

DK 5-12-16

16-T019



Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

**KORZECKE RONALD & DOMONIC or Current Occupant
525 N HAYFORD AVE
LANSING, MI 48912-4227**

**Violation Date: 11/18/2015
Violation Location: 525 N HAYFORD AVE
Parcel No: 33-01-01-14-104-321
Compliance Due Date: November 25, 2015**

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Indoor type furniture in the outdoors

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice. The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year. If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Thursday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Mike Morrison (517) 483 4052

"Equal Opportunity Employer"

Taxpayer's Copy



Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

**KORZECKE RONALD & DOMONIC or Current Occupant
525 N HAYFORD AVE
LANSING, MI 48912-4227**

Violation Date: 04/20/2016
Violation Location: 525 N HAYFORD AVE
Parcel No: 33-01-01-14-104-321
Compliance Due Date: April 27, 2016

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated furniture

Violation: Indoor type furniture in the outdoors

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

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Code Officer: Dave Klein (517) 483 4377

"Equal Opportunity Employer"

Taxpayer's Copy



**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 04/29/2016

TAXPAYER: KORZECKE RONALD & DOMONIC, 525 N HAYFORD AVE LANSING, MI 48912-4227

Location of Work:

Enf Num: E16-04204

**Address: 525 N HAYFORD AVE
Lot No:
Description:
Parcel No: 33-01-01-14-104-321**

Remove Trash and Debris

Work Authorized:

Violation: Deteriorated furniture

Violation: Indoor type furniture in the outdoors

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 1

Authorized Cubic Yards: 3

Warning Comment:

none. love seat on front porch

Submitted By: Dave Klein (517) 483 4377

This action is authorized by the Manager of Code Compliance



Nuisance Fees
City of Lansing Treasurers Office
124 W Michigan Ave 1st Floor
Lansing, MI 48933
Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 05/17/2016

Due Date: 06/16/2016

Pay Invoice In Full



KORZECKE RONALD & DOMONIC
525 N HAYFORD AVE
LANSING MI 48912-4227

Inv Number: 00074211

Parcel: 33-01-01-14-104-321

Address: 525 N HAYFORD AVE



Parcel: 33-01-01-14-104-321

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00074211		E16-04204	525 N HAYFORD AVE	\$484.00
Fee Details:				Balance
	Quantity	Description		
	1.000	Trash - Admin Fee		\$ 265.00
	219.000	Trash - Contractor Charge		\$ 219.00
Total Amount Due				\$ 484.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

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By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Eric's Refuse LLC

P.O. Box 16035
Lansing, MI 48901

Invoice

Date	Invoice #
5/11/2016	4968

Bill To
City of Lansing Office of Code Compliance 316 North Capital Lansing, MI 48933-1238

property address
525 N Hayford Ave 33-01-01-14-104-321

Terms

work complete
5/11/2016

Quantity	Item Code	Description	Price Each	Amount
1	1hr 3cy	first hour and 3 yards of debris	175.00	175.00
2	add cy	addition yards after 3	22.00	44.00
		work complete 5/12/16 total yards 5 submitted by Dave Klein		

All work is complete!

Total \$219.00



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

Bill To:

KORZECKE RONALD & DOMONIC

525 N HAYFORD AVE

LANSING, MI 48912-4227

DUE DATE 06/16/2016

INVOICE

05/23/2016

TOTAL AMOUNT DUE

\$ 484.00



	Invoice Number	Record No.	Address	Amount Due
	00074211	E16-04204	525 N HAYFORD AVE	\$484.00
	05/17/2016			
	Trash - Admin Fee			
	Trash - Contractor Charge			

TOTAL DUE:

\$484.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
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525 N Hayford



525 N Hayford Ave (1)



525 N Hayford Ave (2)









OFFICE OF THE CITY ATTORNEY



MEMORANDUM

To: NICK SOUCY, Mayor's Office

From: VENUS KUMAR, Legal Assistant

Subject: SPECIAL ASSESSMENTS CLAIM; Dan Wallace
Date of Incident: August 15, 2016

Date: November 4, 2016

Attached is a Claim Form received by this office from Dan Wallace for \$6252.00 due to trash violation at 3101 W. Jolly Road.

This claim is being referred to the Mayor's Office for consideration on the City Council's agenda because this claim exceeds \$2,500.00.

Thank you for your assistance.

/vmk
Attachments

DATE: 11/03/2016

PPN: 33-01-05-06-126-141
DATE SUBMITTED: 9/14/2016
ADDRESS OF VIOLATION: 3101 W. Jolly Road
LISTED TAXPAYER OF RECORD: Estate of Daniel Wallace
OTHER TAXPAYER OF RECORD:
CLAIMANT: Wallace, Dan
CLAIMANT'S ADDRESS: 3757 Forest Road
Webberville, MI 48892

TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 7/19/2016
NOTIFICATION DATE: 7/26/2016
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$6,252.00
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 16-T034 8/09/2016
AMOUNT OF CLAIM:

ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:

HISTORY:	Grass Violation 7/19/2016	Trash Violation 7/19/2016	Lack of Rental Certificate 8/22/2016
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CITATIONS IN PREVIOUS YEAR:

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for a trash violation of which both the owner and the tenant were given notice. The original compliance due date was 7/26/2016 but the tenant was granted an extension until 8/01/2016. The Premise Officer returned with the Lansing Police Department and the trash contractor on 8/04/2016 but agreed to give the tenant thru the weekend to work on the property. The Premise Officer rechecked the property on Monday 8/08/2016 and there was still a large amount of brush and pallets resulting in the officer calling the contractor to give approval to clean the property. The contractor arrived the next day on 8/09/2016 and a cleanup was performed (see pictures). The owners states there was e-mail correspondence between himself and the tenant but it is ultimately the owners responsibility to ensure the violations were taken care if the owner had talked to the Premise Officer or checked on the property himself he would have known the violations were not removed and that the property had been submitted to the contractor for removal. This office agrees that the owner could have found an outside contractor to clean the property at a lesser rate and should have done so prior to the City of Lansing having to hire a contractor to abate the violations. Please also note the notes from the Fire Department that they have permanently revoked this tenant from obtaining a burn permit due to illegal burning activities in the past.



RECEIVED SEP 14 2016

City of Lansing

OFFICE OF THE CITY ATTORNEY

Claim Form – Special Assessments

Please provide the following information so we can contact you regarding your claim.

NAME: Dan Wallace DATE: 9/8/16
MAILING ADDRESS: P.O. Box 525
CITY: Webberville STATE: MI ZIP CODE: 48892
TELEPHONE: Home (810) 672-1337 Work (517) 655-7070

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: 3101 W. Jolly Rd. PARCEL NO. 33-01-05-06-126-149
DATE OF INCIDENT: 8/15/16 AMOUNT YOU WERE BILLED: \$6252.00
TOTAL AMOUNT YOU ARE CONTESTING: \$6000.00
TYPE OF ASSESMENT: trash (putting it on tax bill)

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

Please see attached emails & pictures of
correspondence from my tenant @ 3101 Jolly Rd.
My tenant was taking care of this tree brush,
clearing through the pictures but unfortunately ended
up with an medical emergency and was hospitalized.
The brush was bagged & prepared for disposal.
The fee of \$6252.00 for a trash removal is beyond
unreasonable. I am gathering bids for trash removal
from independent contractors for reasonable removal.

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.pdf
and will submit at time of hearing.

Sincerely, Dan Wallace
PR Estate of Daniel C. Wallace

Eric's Refuse LLC

P.O. Box 16035
Lansing, MI 48901

Invoice

Date	Invoice #
8/14/2016	5420

Bill To
City of Lansing Office of Code Compliance 316 North Capital Lansing, MI 48933-1238

property address
3101 W Jolly Rd 33-01-05-06-126-141

Terms

work complete
8/14/2016

Quantity	Item Code	Description	Price Each	Amount
1	1hr 3cy	first hour and 3 yards of debris	175.00	175.00
15	add hr	additional hour after 1	150.00	2,250.00
137	class 2	construction material after 3	26.00	3,562.00
		work complete 8/9/16		
		total yards 140		
		submitted by Meredith Johnson		
All work is complete!			Total	\$5,987.00



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

DUE DATE 09/14/2016

Bill To:

WALLACE DAN

P O BOX 525

WEBBERVILLE, MI 48892-0525

INVOICE

08/23/2016

TOTAL AMOUNT DUE

\$ 6,252.00



Invoice Number	Record No.	Address	Amount Due
00079312	E16-11281	3101 W JOLLY RD	\$6252.00
08/15/2016			
Trash - Admin Fee			
Trash - Contractor Charge			

TOTAL DUE: \$6252.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only -- invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Notice in the mail?

7 messages

Tracy Wallace <tracywallac810@gmail.com>
To: Eddy Gage <ed.gage70@gmail.com>

Thu, Aug 25, 2016 at 11:11 AM

Hi Eddie,

Received this in the mail today.
I am unsure why trash removal is
\$6252.
Can you shed some light before I give them a call?

Tracy

Sent from my iPhone

IMG_8596.JPG
2095K

Eddy Gage <ed.gage70@gmail.com>
To: tracy wallace <tracywallac810@gmail.com>

Thu, Aug 25, 2016 at 11:21 AM

Tracy... It was not trash, it was tree brush that I was taking care of. I have pictures to show I was on top of it. Unfortunately I ended up in the hospital which I do have medical records for with an lacerated spleen. The two days hospitalized the city removed the brush. I contacted Merideth from the city and requested to forward me the bill since this was not in your control. It is my bill and I need to take responsibility of it.

Please forward the bill to me.

[Quoted text hidden]

[Quoted text hidden]

Sent from my iPhone

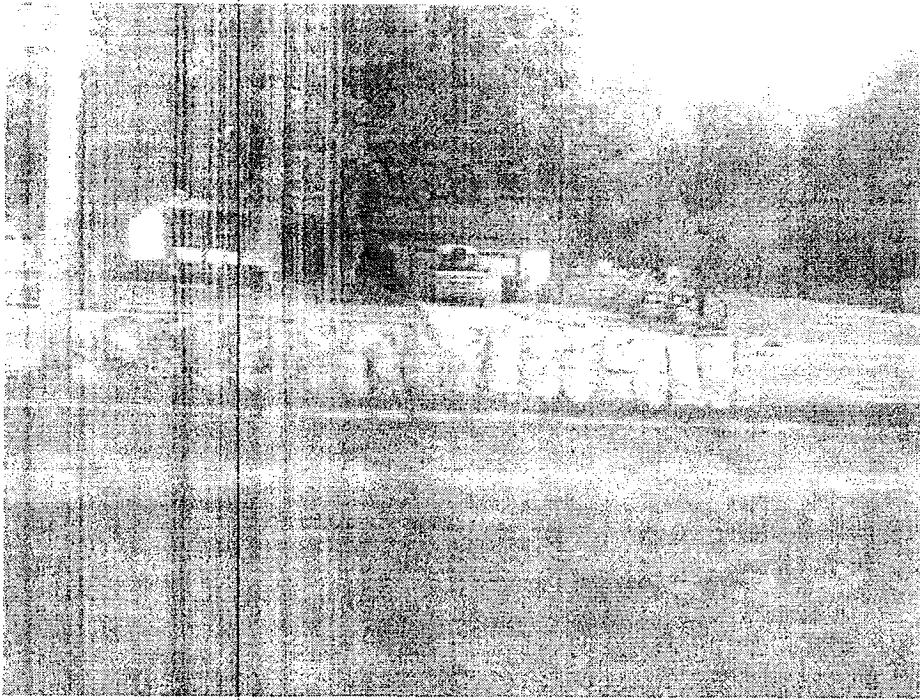
Eddy Gage <ed.gage70@gmail.com>
To: tracy wallace <tracywallac810@gmail.com>

Thu, Aug 25, 2016 at 11:32 AM



3101 Jolly Rd

raked brush



3101 Jom Rd
Dagged brush



Mayor Virg Bernero

**LANSING FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE
Code Compliance Section**

316 N. Capitol Avenue Ste. C-2

Lansing, MI 48933

Phone: 517-483-4361

Fax: 517-377-0100

DV: E-mail warning sent to Fire Department: Last night E-46 crew was threatened at 3101 W. Jolly (corner of Jolly/Wise) by the occupant who was illegally burning. He was burning brush.

Eddy Gage is a 46 YO white male, beard and balding.

He stated he has guns and two German shepherds. He was verbally confrontational and threatening.

He had a burn permit that was permanently revoked. He was also ticketed for burning illegally. He was very unhappy about both of these actions.

This address has been flagged with dispatch for LPD automatic response. BE CAREFUL if called to this address; do not approach until LPD has arrived.

Please be vigilant on all calls...it is a scary time in this country.

Sheila



Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

Occupant or Current Occupant
3101 W JOLLY RD
LANSING, MI 48911

Violation Date: 07/19/2016
Violation Location: 3101 W JOLLY RD
Parcel No: 33-01-05-06-126-141
Compliance Due Date: July 26, 2016

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Brush & Tree Limb debris

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Meredith D Johnson (517) 483 6849

"Equal Opportunity Employer"

Taxpayer's Copy



Nuisance Fees
City of Lansing Treasurers Office
124 W Michigan Ave 1st Floor
Lansing, MI 48933
Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 08/15/2016

Due Date: 09/14/2016

Pay Invoice In Full



WALLACE DAN
P O BOX 525
WEBBERVILLE MI 48892-0525

Inv Number: 00079312

Parcel: 33-01-05-06-126-141

Address: 3101 W JOLLY RD



Parcel: 33-01-05-06-126-141

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00079312		E16-11281	3101 W JOLLY RD	\$6,252.00
Fee Details:				Balance
	Quantity	Description		
	1.000	Trash - Admin Fee		\$ 265.00
	5987.000	Trash - Contractor Charge		\$ 5,987.00
Total Amount Due				\$ 6,252.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only -- invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail



Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 08/01/2016

TAXPAYER: WALLACE DAN, P O BOX 525 WEBBERVILLE, MI 48892-0525

Location of Work:

Enf Num: E16-11281

Address: 3101 W JOLLY RD
Lot No:
Description:
Parcel No: 33-01-05-06-126-141

Remove Trash and Debris

Work Authorized:

Violation: Brush & Tree Limb debris

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 2

Authorized Cubic Yards: 15

Warning Comment:

<NONE>

Submitted By: Meredith D Johnson (517) 483 6849

This action is authorized by the Manager of Code Compliance



Mayor Virg Bernero

**LANSING FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE
Code Compliance Section**

316 N. Capitol Avenue Ste. C-2

Lansing, MI 48933

Phone: 517-483-4361

Fax: 517-377-0100

04 August 2016: Had cleaning crew and LPD meet me here at 10am for clean up (due to flag on property). Tenant Eddy Gage came out and spoke with us I gave him until Monday morning 8/8/16 to have everything cleaned up.MJ

04 August 2016 Eddy called 313-828-6507 to thank me again for giving him until Monday to get things done and assured me he will be working all weekend to get it done.MJ

08 August 2016: Went back Monday 8/8/16 @ 9am still tons of brush piles out there so I called Eric's guys to come back and clean it up. Tried calling Eddy to give him a heads up that we were coming but no answer left message.MJ

16-T034

























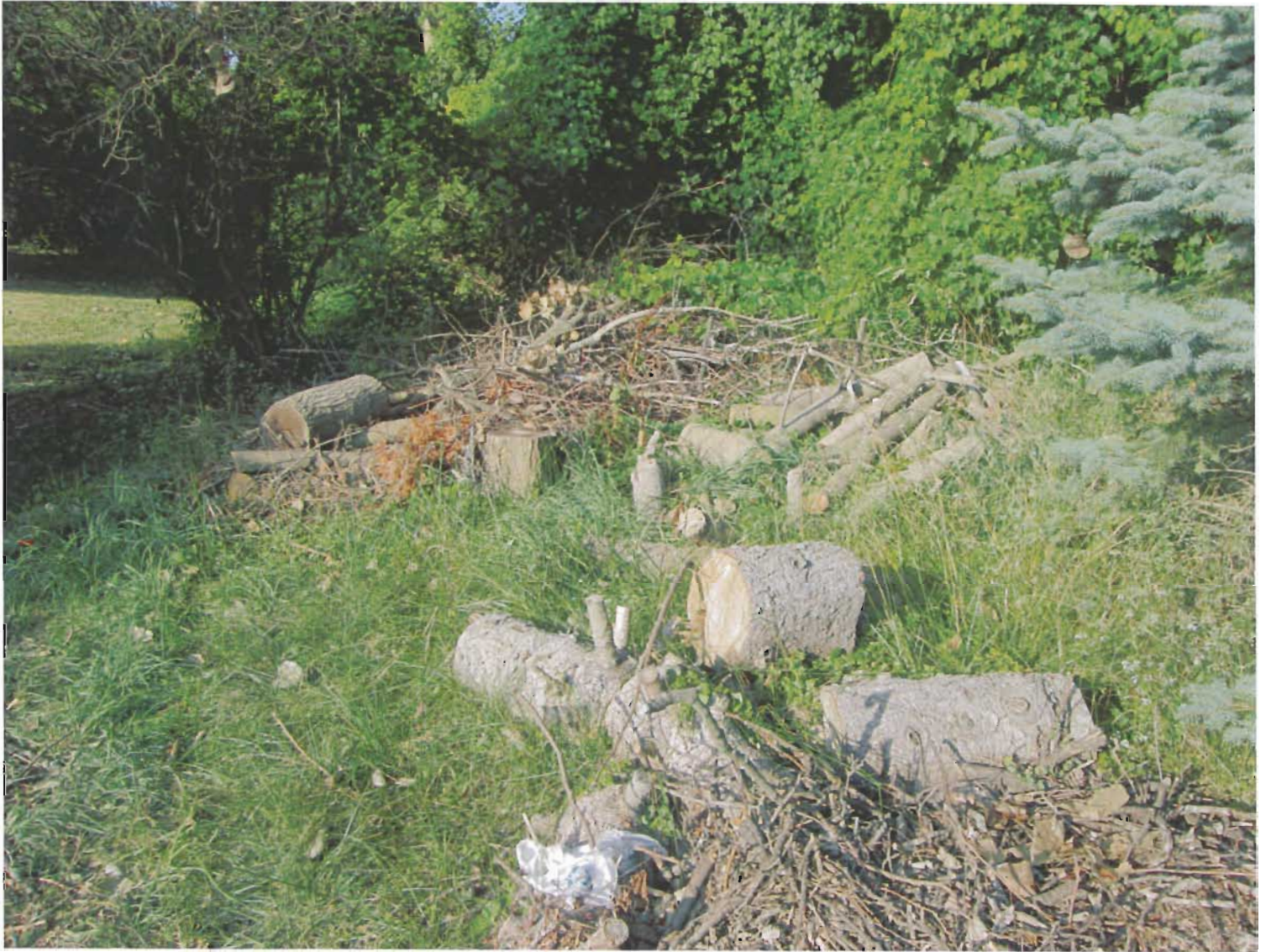


3101 W Jolly Rd (82)



























3101 W Jolly Rd (105)



























































Chris Swope
Lansing City Clerk

November 23, 2016

President and Members of the Lansing City Council
10th Floor, City Hall
Lansing, MI 48933

Dear Councilmembers:

The attached application has been submitted to the City Clerk's Office, and is being forwarded for your consideration and appropriate action:

Sincerely,

Chris Swope, CMC
Lansing City Clerk

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Mid-Michigan Massage Therapy Institute, Inc. has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license pursuant to MCL 432.103 (9); and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes the Mid-Michigan Massage Therapy Institute, Inc. as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to the Mid-Michigan Massage Therapy Institute, Inc. at 3333 S. Pennsylvania, Suite 102 Lansing, MI 48910.



City of Lansing, Michigan
Application for Request for Non-Profit Status in the City of Lansing

Organization Name (As Incorporated): Mid - Michigan Massage Therapy Institute, Inc.

Address: 3333 South Pennsylvania Avenue, Suite 102

City: Lansing State: Michigan Zip: 48910

Contact Person: J. Kevin Winters

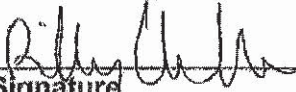
Main Contact Number: (517) 908-3380 Secondary Contact Number: ()

Email Address: kwinters@winterspc.com

Please include the following with your application:

- a. A copy of your 501(c)3 Designation
- b. A copy of your Articles of Incorporation
- c. A copy of your Bylaws
 - ☐ Includes in bylaws a dissolution provision a plan to distribute all the remaining assets to ensure that
 1. All financial and contractual obligations are fulfilled and that
 2. Remaining assets are distributed only to one or more similar nonprofit, tax exempt organizations and/or institutions
- d. Non-refundable application fee of \$100.00 or fee waiver request*

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.


Signature

11/3/16
Date

*Fee waiver request

I hereby certify that the assets of this non-profit organization are less than \$2,500 and I request the fee be waived. The fee would cause an extreme hardship because:

Signature

Date

Please submitted completed application and attached documents, please return it to:

Chris Swopa, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
City.clerk@lansingmi.gov 517-483-4131

November 8, 2016

Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933

***Re: Application for Request for Non-Profit Status in the City of Lansing for
Mid-Michigan Massage Therapy Institute, Inc.***

Dear Mr. Swope:

Enclosed, please find the following:

1. Check in the amount of \$100.00 for the Fee Waiver Request;
2. Application for Request for Non-Profit Status in the City of Lansing;
3. Copy of 501(c)3 Designation Letter;
4. Copy of Articles of Incorporation; and
5. Copy of Bylaws.

If you have any questions at all, please do not hesitate to contact me.

Sincerely,

JK. WINTERS P.C.



Morgan R. Jackson
Administrative Assistant

Enclosure

RECEIVED
2016 NOV 15 AM 9:21
LANSING CITY CLERK

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAR 22 2016**

MID MICHIGAN MASSAGE THERAPY
INSTITUTE INC
C/O JK WINTERS PC
J KEVIN WINTERS
411 W LAKE LANSING RD STE B 125
EAST LANSING, MI 48823

Employer Identification Number:
61-1760856
DLN:
17053057302026
Contact Person:
CHRIS BROWN ID# 31503
Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
November 13, 2014
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

MID MICHIGAN MASSAGE THERAPY

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jeffrey I. Cooper", written in a cursive style.

Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements

ARTICLES OF INCORPORATION OF
MID-MICHIGAN MASSAGE THERAPY INSTITUTE, INC.
A DOMESTIC NONPROFIT CORPORATION

Pursuant to the provisions of the Michigan Nonprofit Corporations Act, Act 162, Public Acts of 1982 (the "Act"), as amended, Mid-Michigan Massage Therapy Institute, Inc., a non-profit corporation, executes the following articles:

ARTICLE I

The name of the corporation is Mid-Michigan Massage Therapy Institute, Inc. ("Corporation").

ARTICLE II

The purposes for which the Corporation is organized are:

1. To further advance and promote massage therapy programs designed to educate massage therapists by providing continuing education classes, massage therapy competency, and a CPR refresher;
2. To provide internships for graduating massage therapists;
3. To promote massage therapy education programs designed to educate the public regarding benefits of massage therapy, and creating in them an awareness and understanding of the importance of massage therapy, equipping them to make informed and knowledgeable choices regarding overall healthcare decisions;
4. To provide massage therapy for victims of abuse, cancer patients, and other persons similarly situated who would benefit from massage therapy;
5. To circulate these purposes and objectives through an official publication and through other such publications or media as from time to time may be desirable;
6. To own, hold, lease, establish, maintain and support, either directly or in cooperation with other organizations or governmental agencies, property, facilities and services in order to provide facilities and financial benefits to this corporation.
7. To acquire, own, dispose of, transfer, manage, encumber, mortgage, lease or operate real and personal property, or any interest therein, in order to provide facilities and financial benefits to this corporation.
8. To apply any revenue generated by these activities or any gifts, grants, bequests and devises, and the proceeds thereof, in furtherance of the purposes of this corporation.

ARTICLE III

The Corporation is organized on a nonstock, directorship basis. The Corporation possesses the following assets:

1. Real Property: None
2. Personal Property: None

3. The Corporation is to be financed under the following general plan: donations, dues, and fees.

ARTICLE IV

The name and address of the initial registered agent and registered office is:

JK. Winters P.C.
411 W. Lake Lansing Road, Suite B-125
East Lansing, Michigan 48823

The mailing address of the initial registered office is the same as above.

ARTICLE V

The name and address of the incorporator is:

Bilky Joda-Miller
3333 S. Pennsylvania Avenue, Suite 102
Lansing, Michigan 48910-4795

ARTICLE VI

Any action required or permitted by the Act, these Articles of Incorporation, or bylaws, to be taken at an annual or special meeting of the directors under authorization voted at a meeting of the directors may be taken without a meeting, prior notice, or a vote, if, before or after the action, all directors then in office consent to the action taken in a signed writing or by electronic transmission setting forth the action so taken.

ARTICLE VII

No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to, its directors, officers, or other private persons. However, the Corporation shall be authorized to pay reasonable compensation for services rendered, and to make payments and distributions in furtherance of the purposes set forth in Article II. No substantial part of the activities of the Corporation shall be the carrying on of propaganda or otherwise attempting to influence legislation. The Corporation shall not participate in, or intervene in (including the publishing and distribution of statements), any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the Corporation shall not carry on any other activities not permitted to be carried on (1) by a Corporation exempt from federal income tax under IRC 501(c)(3) or the corresponding section of any future federal tax code or (2) by a Corporation whose contributions are deductible under IRC 170(c)(2) or the corresponding section of any future federal tax code.

ARTICLE VIII

Consistent with the Michigan Nonprofit Corporation Act, Public Act 162 of 1982, this corporation may be dissolved in any of the following ways:

- (a) Automatically by expiration of a period of duration to which the corporation is limited by its articles of incorporation.
- (b) By action of the incorporators or directors as stated in these Articles.
- (c) By a judgment of the circuit court in an action brought pursuant to this act or otherwise
- (d) Automatically for failure to file an annual report or pay the annual filing fee or a penalty added to the fee.
- (e) A corporation whose assets have been wholly disposed of under court order in receivership or bankruptcy proceedings may be summarily dissolved by order of the court having jurisdiction of the proceedings. A copy of the order shall be filed with the administrator by the clerk of the court
- (f) A corporation may be dissolved by action of its incorporators or directors, if the corporation complies with all of the following conditions:
 - 1. Has not commenced affairs
 - 2. Has not issued any shares and has no members entitled to vote on dissolution.
 - 3. Has no debts or other liabilities.
 - 4. Has received no payments on subscriptions for its shares or memberships, contributions or other funds from members or third parties, or, if it has received payments, has returned them to those entitled thereto, less any part thereof disbursed for expenses.
 - 5. The dissolution of the corporation pursuant to this subparagraph shall be effected by a majority of the incorporators or directors, executing and filing a certificate of dissolution stating:
 - i. The name of the corporation.
 - ii. That the corporation has not commenced affairs, has issued no shares, and has no members entitled to vote on dissolution, and has no debts or other liabilities.
 - iii. That the corporation has received no payments on subscriptions to its shares or memberships, contributions or other funds from members or third parties, or, if it has received payments, has returned them to those entitled thereto, less any part thereof disbursed for expenses.
 - iv. That a majority of the incorporators or directors have elected that the corporation be dissolved.
- (g) A corporation may be dissolved by action of its shareholders, members, or board as provided in this section.
 - 1. The board shall adopt a resolution that the corporation be dissolved and that a plan of distribution of assets complying with section 855 be implemented.
 - 2. If the corporation is organized upon a directorship basis, the dissolution shall be authorized by the affirmative vote of a majority of directors then

in office. Notice of the meeting to authorize the dissolution shall be given to each director then in office not less than 10 days before the meeting and shall state that a purpose of the meeting is to vote on dissolution of the corporation. The notice shall include a copy or summary of the plan of distribution of assets.

3. If the dissolution is approved, a certificate of dissolution shall be executed and filed on behalf of the corporation, setting forth:
 - i. The name of the corporation.
 - ii. The date and place of the meeting of shareholders, members, or directors approving the dissolution.
 - iii. A statement that dissolution was approved by the requisite vote of directors and shareholders, directors and members, or directors.

ARTICLE IX

On dissolution of the Corporation, after paying or providing for the payment of all of the liabilities of the Corporation, the Corporation's assets shall be distributed (1) for one or more exempt purposes within the meaning of IRC 501(c)(3), or the corresponding section of any future federal tax code or (2) to the federal government, or to a state or local government, for a public purpose. Any assets not disposed of shall be disposed of by the circuit court of the county in which the principal office of the Corporation is then located, exclusively for such purposes or to such organization or organizations that the court shall determine and that are organized and operated exclusively for such purposes.

ARTICLE X

When a compromise, an arrangement, or a plan of reorganization is proposed between this Corporation and its creditors or directors, a court of equity jurisdiction within this state may order a meeting of the affected creditors or directors. The Corporation, a creditor or director of the corporation, or a receiver appointed for the Corporation may apply to the court for a meeting. The meeting shall be summoned in such manner as the court directs. If a majority in number representing 3/4 in value of the affected creditors or 3/4 of the affected directors agree to a compromise or arrangement, the compromise, arrangement, or reorganization of this Corporation resulting from the compromise or arrangement, if approved by the court, shall be binding on all the creditors and directors, and also on this corporation.

ARTICLE XI

No director of the board of directors of the corporation who is a volunteer director, as that term is defined in the Act, or a volunteer officer shall be personally liable to this Corporation or its directors for monetary damages for a breach of the director's or officer's fiduciary duty; provided, however, that this provision shall not eliminate or limit the liability of a director or officer for any of the following:

1. A breach of the director's or officer's duty of loyalty to the corporation or its directors;

2. Acts or omissions not in good faith or that involve intentional misconduct or a knowing violation of law;
3. A violation of section 551(1) of the Act;
4. A transaction from which the director or officer derived an improper personal benefit;
5. An act or omission occurring before the filing of these articles of incorporation;
6. An act or omission that is grossly negligent.

The Corporation assumes all liability to any person, other than the Corporation or its directors, for all acts or omissions of a director who is a volunteer director, as defined in the Act, or a volunteer officer incurred in the good-faith performance of the director's or officer's duties. However, the Corporation shall not be considered to have assumed any liability to the extent that such assumption is inconsistent with the status of the Corporation as an organization described in IRC 501(c)(3) or the corresponding section of any future federal tax code.

If the Act is amended after the filing of these Articles of Incorporation to authorize the further elimination or limitation of the liability of directors or officers of nonprofit corporations, the liability of directors of the board of directors or officers, in addition to that described in Article X, shall be assumed by the Corporation or eliminated or limited to the fullest extent permitted by the Act as so amended. Such an elimination, limitation, or assumption of liability is not effective to the extent that it is inconsistent with the status of the Corporation as an organization described in IRC 501(c)(3) or corresponding section of any future federal tax code. No amendment or repeal of Article X shall apply to or have any effect on the liability or alleged liability of any director of the board of directors or officer of this Corporation for or with respect to any acts or omissions occurring before the effective date of any such amendment or repeal.

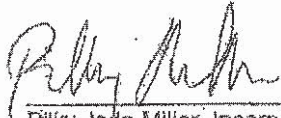
ARTICLE XII

The corporation assumes the liability for all acts or omissions of a volunteer if all of the following conditions are met:

1. The volunteer was acting or reasonably believed he or she was acting within the scope of his or her authority.
2. The volunteer was acting in good faith.
3. The volunteer's conduct did not amount to gross negligence or willful and wanton misconduct.
4. The volunteer's conduct was not an intentional tort.
5. The volunteer's conduct was not a tort arising out of the ownership, maintenance, or use of a motor vehicle for which tort liability may be imposed

as provided in section 3135 of the Insurance Code of 1956, 1956 PA
218, MCL 500.3135.

These Articles of Incorporation are signed by the Incorporator on this 15TH day of
OCTOBER, 2014.



Billy Joda-Miller, Incorporator

K. WINTERS
ATTORNEYS & COUNSELLORS

**BYLAWS OF THE
MID-MICHIGAN MASSAGE THERAPY INSTITUTE, INC.**

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**BYLAWS OF
MID-MICHIGAN MASSAGE THERAPY INSTITUTE, INC.**

**ARTICLE 1
GENERAL**

Section 1.1 Formation. The Mid-Michigan Massage Therapy Institute, Inc. ("Corporation") is a Michigan, nonprofit, non-stock, corporation organized on a directorship basis.

Section 1.2 Purpose. The Corporation is a nonprofit corporation organized for to provide continuing education to professionals and awareness to the public about massage therapy and the different ways it can benefit the community. The Corporation shall not engage in: (1) any activity not in furtherance of its charitable purpose; (2) any attempt to influence legislation by propaganda or otherwise; or (3) any participation or intervention in any political campaign on behalf of or in opposition to any candidate for public office.

**ARTICLE 2
BOARD OF DIRECTORS**

Section 2.1 Number and Qualification. The business, property and affairs of the Corporation shall be managed by a board of directors ("Board") consisting of not less than five and not more than seven directors. The initial Board shall consist of up to seven directors. Each director shall have one vote.

Section 2.2 Terms. A director shall serve at the pleasure of the Board. A director may serve successive terms.

Section 2.3 Resignation. A director may resign upon 30 days written notice to the President.

Section 2.4 Removal. A director may be removed by the unanimous vote of the remaining members of the Board only for cause. Removal shall be at a meeting called expressly for that purpose. The director proposed for removal shall have reasonable advanced notice of the allegations offered in support of removal and shall have an opportunity to be heard at the meeting.

Section 2.5 Substitute or Additional Director. A substitute or additional director may be appointed at any time by a unanimous vote of the remaining Board members.

Section 2.6 Committees. The Board may appoint any standing or ad hoc committee it deems appropriate. Every committee shall have at least one member who is a director.

Section 2.7 Action. Unless otherwise stated, all action of the Board shall require the vote of the majority of directors present at a meeting at which a quorum is initially established.

Section 2.8 Reimbursement of Expenses. Directors shall serve without compensation. The Corporation may reimburse a director for reasonable expenses incurred by that director on behalf of the Corporation in accordance with its policies.

ARTICLE 3 MEETINGS

Section 3.1 Place of Meeting. Meeting of the Board may be held at any location established by the Board.

Section 3.2 Regular Meeting. The Board shall establish a schedule of regular meetings at the beginning of each fiscal year and shall provide the directors with a copy of that schedule. Regular meetings of the Board shall be held at the times and places established by the Board.

Section 3.3 Special Meetings. Special meetings of the Board may be called at any time by the President or by any three directors. Written or personal notice of the time, place, and purpose of the meeting shall be provided to each director at least five days before the meeting.

Section 3.4 Proper Notice. Notice may be given personally, by mail, or by electronic transmission. Written notice delivered by mail is given when the notice has been deposited in the United States mail, with postage fully prepaid, plainly addressed to the intended recipient at the recipient's last address appearing upon the books of the Corporation at its registered office in Michigan.

Notice transmitted electronically is given when electronically transmitted to the person entitled to notice in a manner authorized by that person.

If a director may be present and vote at a meeting by a remote communication, the means of remote communication allowed shall be included in the notice. A person may be present and vote at an adjourned meeting by means of remote communication if that person was permitted to be present by vote by that means in the original meeting notice.

The term "electronic transmission" means any form of communication that: (1) does not directly involve the physical transmission of paper; (2) creates a record that may be retained and retrieved by the recipient; and (3) may be directly reproduced in paper form by the recipient through an automated process.

Section 3.5 Waiver of Notice. A director may waive notice of a meeting in any manner permitted for giving notice. The waiver may be given either before, at or after the meeting. A director who attends the meeting in person or by proxy has waived notice of the meeting unless, at the commencement of the meeting, the director states an objection on the basis that the meeting is not lawfully called or convened.

Section 3.6 Participation in Meetings. Directors may participate in a meeting by conference call or any other means of remote communication through which all persons participating in the meeting may communicate with the other participants. All participants shall be advised of the means of remote communication. The names of the participants in the conference shall be divulged to all participants. Participation in a meeting pursuant to this procedure shall constitute presence in person at the meeting. Participation in a meeting by remote communication constitutes presence in person at the meeting if:

(a) The Corporation implements reasonable measures to verify the identity of each person considered present and permitted to vote at the meeting by means of remote communication;

(b) The Corporation implements reasonable measures to provide each director attending the meeting by remote communication a reasonable opportunity to participate in the meeting and to vote including an opportunity to read or hear the proceedings of the meeting substantially concurrently with the proceedings; and

(c) The Corporation maintains a record of the vote or other action of any director who votes or takes other action at the meeting by means of remote communication.

Section 3.7 Action Without a Meeting. Any action required or permitted to be taken at a meeting of the Board may be taken without a meeting if, before or after the action, all directors' consent to the action in writing (which includes e-mail). The written consents shall be filed with the minutes of the Board. The consent has the same effect as a vote of the Board.

Section 3.8 Other Matters. In connection with a meeting of the Board, all matters arising that are not covered by these Bylaws shall be governed by the most recent edition of Roberts Rules of Order.

ARTICLE 4 QUORUM

Section 4.1 Quorum. A majority of the directors shall constitute a quorum at any meeting of the Board.

Section 4.2 Continuation of Business. Those present at a meeting of the Board may continue to conduct the business of the meeting until adjournment, notwithstanding the withdrawal of enough directors to leave less than a quorum.

ARTICLE 5 OFFICERS

Section 5.1 Remuneration. The Corporation's original incorporator shall appoint the first Board of Directors, which shall consist of a president, secretary, and treasurer, and any other vice presidents or officers the incorporator shall deem necessary. The Board, in its discretion, may also appoint one or more vice presidents and any other officers it deems necessary and designate the duties of those officers. The president must be a member of the Board.

Section 5.2 Term. Each officer shall hold office for an indefinite term at the pleasure of the Board.

Section 5.3 Duties. The duties of the officers are as follows:

(a) **President.** The President shall serve as chairman of the Board, shall preside at all meetings of the Board, and shall act for the Corporation at the request of the Board.

(b) **Vice President.** The Vice President, if any, shall perform the duties and exercise the powers of the President during the absence or disability of the President. The Vice-President shall perform any other duties and exercise any other powers which the Board or the President may, from time to time, prescribe.

(c) **Secretary.** The Secretary shall attend all meetings of the Board, and shall maintain written minutes of the proceedings of those meetings. The Secretary shall give all notices required by statute, bylaw, or resolution, and shall perform any other duties delegated by the Board or the President.

(d) **Treasurer.** The Treasurer shall have custody of all corporate funds and shall keep full and accurate accounts of all receipts and disbursements. The Treasurer shall deposit all moneys and other valuable effects in the name of the Corporation in the depositories designated for that purpose by the Board. The Treasurer shall disburse the funds of the Corporation as ordered by the Board, taking proper vouchers for the disbursements, and shall render to the President and the directors at the regular meeting of the Board and whenever requested by them, an account of all of the Treasurer's transactions and of the financial condition of the Corporation.

Section 5.4 Resignation of Officers. An officer may resign upon 30 days written notice to the President.

Section 5.5 Removal of Officers. An officer may be removed at any time by the affirmative vote of two-thirds of the members of the Board, with or without cause. A majority of the Board then in office may fill any vacancy in any office occurring for any reason.

Section 5.6 Delegation of Powers. The Board may delegate all or any of the powers or duties of any officer to any other officer or director, but no officer or director shall execute, acknowledge, or verify any instrument in more than one capacity, where prohibited by applicable statute.

Section 5.7 Combination of Offices. The Board may combine any of the offices described above.

Section 5.8 Reimbursement of Expenses. Officers shall serve without compensation. The Corporation may reimburse an officer for reasonable expenses incurred by that officer on behalf of the Corporation.

ARTICLE 6 DISSOLUTION

Section 6.1 Dissolution. Consistent with the Michigan Nonprofit Corporation Act, Public Act 162 of 1982, this corporation may be dissolved in any of the following ways:

- (a) Automatically by expiration of a period of duration to which the corporation is limited by its articles of incorporation.
- (b) By action of the incorporators or directors as stated in these Articles.
- (c) By a judgment of the circuit court in an action brought pursuant to this act or otherwise.
- (d) Automatically for failure to file an annual report or pay the annual filing fee or a penalty added to the fee.
- (e) A corporation whose assets have been wholly disposed of under court order in receivership or bankruptcy proceedings may be summarily dissolved by order of the court having jurisdiction of the proceedings. A copy of the order shall be filed with the administrator by the clerk of the court.
- (f) A corporation may be dissolved by action of its incorporators or directors, if the corporation complies with all of the following conditions:
 - 1. Has not commenced affairs
 - 2. Has not issued any shares and has no members entitled to vote on dissolution.
 - 3. Has no debts or other liabilities.
 - 4. Has received no payments on subscriptions for its shares or memberships, contributions or other funds from members or

third parties, or, if it has received payments, has returned them to those entitled thereto, less any part thereof disbursed for expenses.

5. The dissolution of the corporation pursuant to this subparagraph shall be effected by a majority of the incorporators or directors, executing and filing a certificate of dissolution stating:

- i. The name of the corporation.
- ii. That the corporation has not commenced affairs, has issued no shares, and has no members entitled to vote on dissolution, and has no debts or other liabilities.
- iii. That the corporation has received no payments on subscriptions to its shares or memberships, contributions or other funds from members or third parties, or, if it has received payments, has returned them to those entitled thereto, less any part thereof disbursed for expenses.
- iv. That a majority of the incorporators or directors have elected that the corporation be dissolved.

(g) A corporation may be dissolved by action of its shareholders, members, or board as provided in this section.

1. The board shall adopt a resolution that the corporation be dissolved and that a plan of distribution of assets complying with section 855 be implemented.
2. If the corporation is organized upon a directorship basis, the dissolution shall be authorized by the affirmative vote of a majority of directors then in office. Notice of the meeting to authorize the dissolution shall be given to each director then in office not less than 10 days before the meeting and shall state that a purpose of the meeting is to vote on dissolution of the corporation. The notice shall include a copy or summary of the plan of distribution of assets.
3. If the dissolution is approved, a certificate of dissolution shall be executed and filed on behalf of the corporation, setting forth:
 - i. The name of the corporation.
 - ii. The date and place of the meeting of shareholders, members, or directors approving the dissolution.
 - iii. A statement that dissolution was approved by the requisite vote of directors and shareholders, directors and members, or directors.

ARTICLE 7 MISCELLANEOUS

Section 7.1 Indemnification. The Corporation shall indemnify the directors, officers, and non-director volunteers, and may indemnify employees and agents of the Corporation, to the fullest extent permitted by Michigan law, against all judgments, payments in settlement, fines and other reasonable costs and expenses (including attorney fees) incurred by that person in connection with the defense of any action, suit, or proceeding, which is brought or threatened in which that person is a party or is otherwise involved because that person was or is a director, officer, non-director volunteer, employee, or agent of the Corporation. This right of indemnification shall continue as to a person who ceases to be a director, officer, non-director volunteer, employee, or agent and shall inure to the benefit of that person's estate. Any indemnification permitted under this Section, unless ordered by a court, shall be made only on the unanimous vote of the members of the Board who are not parties to the action, that indemnification is proper under the circumstances.

Section 7.2 Deadlock. If there is a tie vote among the directors, any party may make a written demand for arbitration under this Section. The parties shall attempt to agree on the selection of a person to serve as arbitrator for the purpose of breaking the tie, whose determination is binding on all parties. If the parties are unable to agree on the selection of an arbitrator within 15 days after the demand, the President shall select an arbitrator. The parties shall equally bear the cost of the arbitrator. The arbitrator shall reach his or her decision within 30 days after appointment. The tie shall be broken under the commercial arbitration rules of the American Arbitration Association as modified by this Section. The arbitration award is enforceable as a judgment of any court having proper jurisdiction. Each party shall bear that party's own legal expenses. For purposes of this Section, the term "party" shall mean one or more directors who hold substantially similar positions with regard to the issue in question.

Section 7.3 Execution of Instruments. The Board may designate the officers and agents who have authority to execute any instrument on behalf of the Corporation. If the Board fails to make a designation, the President shall have the authority to execute any instrument on behalf of the Corporation.

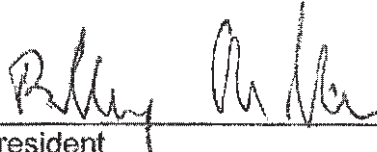
Section 7.4 Corporate Earnings. The Corporation shall not distribute any of its assets or income to any officer, director, or other agent. This prohibition shall not prevent payment of reasonable compensation for services rendered to or on behalf of the Corporation for its exempt purpose.

Section 7.5 Liquidation. The Corporation shall be liquidated and dissolved on the affirmative vote of two-thirds of the members of the Board. All assets remaining after payment of all outstanding debts shall be distributed to any organization of similar purpose to be selected by the Board in its sole discretion.

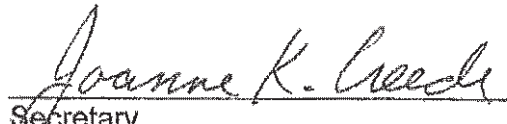
**ARTICLE 8
AMENDMENT OF BYLAWS**

Section 8.1 Amendments, How Effected. These Bylaws may be amended or repealed, or new bylaws may be adopted, by the affirmative vote of two-thirds of the directors then in office.

Section 8.2 Adoption of Bylaws. These Bylaws were originally approved and adopted by Board of Directors on January 18, 2016.



President



Secretary