

DRAFT



**MINUTES**  
**Committee on Ways and Means**  
**Thursday, May 7, 2026 @ 3:00 p.m.**  
**City Council Conference Room**

**CALL TO ORDER**

Council Member Carter called the meeting to order at 3:00 pm

**PRESENT**

Council Member Tamera Carter, Chair  
Council Member Peter Spadafore, Vice Chair  
Council Member Deyanira Nevarez Martinez, Member- arrived at 3:01 p.m.

**OTHERS PRESENT**

Sherrie Boak, Council Legislative Office Manager  
Greg Venker, OCA  
Rawley Van Fossen, EDP Director  
Cathleen Edgerly, DLI Inc.  
James Lennon, Old Town Association  
Fred McLaughlin

**Minutes**

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE MINUTES OF APRIL 16, 2026 AS PRESENTED. MOTION CARRIED 2-0.

**Public Comment**

Ms. Edgerly spoke on behalf of DLI and location businesses in the PSD, and with ongoing conversations on what is being proposed for parking, in addition to what is in front of committee is consider loading zones, and additional 15 minutes.

Mr. Lennon spoke in support of the 15 free minutes of parking and loading and unloading zone.

Mr. McLaughlin spoke on financial elements of the City and introduced the Committee to information on the ACFR, bringing elements together in categories in the financial process of the City. Mr. McLaughlin ended by asking the Committee to consider “performance price” parking.

**Discussion/Action:**

ORDINANCE – Amend Chapter 404, Section 404.01 (e ) Modify metered parking hours of enforcement

Council Member Spadafore proposed an amendment.

## DRAFT

MOTION BY COUNCIL MEMBER SPADAFORE TO AMEND THE ORDINANCE PRESENTED FROM 6:00 P.M. TO 5:00 P.M., IN THE AMENDMENT CHAPTER 404, SECTION 404.01 (E). MOTION CARRIED 3-0.

Council Member Carter asked about the 15 minute grace period, and asked Mr. Van Fossen about the process when they looked into this and the loading zone, and what would the time frame be to enforce those. Mr. Van Fossen stated with the 15 minute grace period, has been working with the vendors. The kiosk vendor stated they have a free 15 minute, once a day per license plate with no cost to City, with the "Green light" from the City. With the vendor of pay by app, free 15 minutes per plate, per day, and the City would have to pay the cost/fee, and cannot be offered free to the City. That estimate is being analyzed to impact budget, and could be a potential pilot program, and then report out a year later.

Council Member Spadafore spoke in support of the pilot program, and the kiosk change. After speaking with the administration, proceed with the parking pilot and after that could consider the program that benefits would also benefit the businesses. He then asked Mr. Van Fossen if it would be system wide for free 15 minutes, or specific zones. Mr. Van Fossen stated they can decide what zones, but approached the research of any where there is a meter or zone.

Council Member Nevarez Martinez spoke about door dash, etc. and one license per day, is there a way to address those types of businesses. Mr. Van Fossen stated that would have to be a vendor questions.

Mr. King stated it would be curb management, speaking to door dash vendors, by doing this by plate number, they should be able to adjust per plate so many times per day, per hour. That is curb management, so they are looking at it right now.

Council Member Spadafore spoke on residential parking permits in the past, and is there a permit that can be purchased for loading zone parking in compared to loading zones. Mr. Van Fossen stated they can look at that as an example for the door dash but will have to look into more details on the curb management.

Mr. Van Fossen noted, regarding loading zones, they are still looking at, and more loading zones offered, that is a lose on revenue, so they want to look at it in detail because parking is an enterprise fund. Probably will not have an answer by this fiscal year.

Council Member Carter asked the Administration to look at the PILOT program for the parking on 15 minute grace and curb management.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE ORDINANCE. MOTION CARRIED 3-0.

ORDINANCE – Amend Chapter 404; Section 404.03; Allow payment of reduced rate for an expired meter violation until midnight of the day of issuance

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE ORDINANCE TO AMEND CHAPTER 404 SECTION 404.03 ALLOWING REDUCED RATE FOR EXPIRED METER UNTIL MIDNIGHT.

Council Member Spadafore noted this allows a longer period of time to pay.

## DRAFT

Council Member Nevarez Martinez asked administration to look at when paying fines, for a window before fine getting increased.

MOTION CARRIED 3-0.

RESOLUTION – Introduction and Set Public Hearing; Amend Chapter 218 to Provide for the creation and semi-annual update of a City Tax and Debt Dashboard

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION TO INTRODUCE AND SET PUBLIC HEARING FOR MAY 18, 2026 TO AMEND CHAPTER 218 CREATING A CITY TAX AND DEBT DASHBOARD.

Council Member Spadafore noted this is response directly to a Charter revision, and has a timeline of August 1<sup>st</sup> for implementation.

MOTION CARRIED 3-0.

Council Member Carter noted it will be set May 11<sup>th</sup>, and hearing on May 18<sup>th</sup>.

### **OTHER**

No other topics.

### **ADJOURN**

Adjourned at 3:26 pm

Submitted by,

Sherrie Boak, Recording Secretary,

Lansing City Council

Approved by the Committee on