

# AGENDA

## Committee of the Whole May 4, 2026 at 5:00 PM



Lansing City Hall, Tony Benavides Lansing City Council Chambers  
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,  
members of the public may contact the City Council at [city.council@lansingmi.gov](mailto:city.council@lansingmi.gov) or (517) 483-4177 prior to the meeting.  
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Council Member Peter Spadafore, Chairperson  
Council Member Trini Pehlivanoglu, Vice Chairperson

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
  - A. April 20, 2026
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Presentations:**
  - B. Department Budget Presentations:
    - i. District Court
    - ii. Mayor and Community Media
    - iii. Downtown Lansing Inc.
    - iv. Human Resources
    - v. Finance
    - vi. Treasury
6. **Discussion/Action:**
  - C. RESOLUTION - Community Development Block Grant (CDBG) Annual Action Plan for Fiscal Year 2026-2027, funding allocations
  - D. RESOLUTION - Reappointments to Multiple Boards and Commissions;  
Board of Fire Commissioners: Krishna Singh;  
Board of Police Commissioners: Randy Watkins, Samuel Brewster;  
Board of Review: Sharon Civils;  
Board of Water & Light: David Price;  
Board of Zoning Appeals: Kurt Berryman, Heath Lowry, Stephen Robertson;  
Diversity, Equity, and Inclusion Advisory Board: Emily Sorroche;  
Downtown Lansing, Inc. Board: Joshua Pugh;  
Historic District Commission: Melissa Riba;  
Lansing Entertainment and Public Facilities Authority Board of Commissioners: Patrick Spyke;  
Next Michigan Development Corporation Board: Kris Klein;  
Saginaw Street Corridor Improvement Authority Board of Directors: Diane Sanborn, Paul Schmidt;  
Potter Park Zoo Board: Samantha Harkins;  
Joint Building Authority Board of Commissioners: Jake Brower;  
Board of Public Service: Samara Morgan, Hugh McNichol
  - E. DISCUSSION - Budget Policies to be adopted as part of the FY 2026/2027 Budget

- 7. Other**
- 8. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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**MINUTES**  
**Committee of the Whole**  
**Monday, April 20, 2026 @ 5:00 p.m.**  
**Tony Benavides Lansing City Council Chambers**

**CALL TO ORDER**

Council Member Spadafore called the meeting to order at 5:00 p.m.

**PRESENT**

Councilmember Tamera Carter  
Councilmember Jeremy Garza- excused  
Councilmember Adam Hussain  
Councilmember Ryan Kost  
Councilmember Clara Martinez  
Councilmember Deyanira Nevarez Martinez  
Councilmember Trini Pehlivanoglu  
Councilmember Peter Spadafore

**OTHERS PRESENT**

Sherrie Boak, Council Staff  
Greg Venker, City Attorney  
Lisa Hagen-Lawrence, City Attorney  
Mark Lawrence, Mayors Office  
Jake Brower, Chief Strategy Officer  
Jackson Mills, Budget  
Chris Swope, City Clerk  
DeLisa Fountain, NACE Director  
Rawley Van Fossen, EDP Director  
Bryan Dryer, EDP Deputy Director  
Andy Kilpatrick, Public Service Director  
Devita Moses, Interim HRCS Director  
John Hartzell, Lansing Shuffle  
Jeremiah Kilgore, Public Service Deputy Director  
Kim Coleman, HRCS  
Amy Crank, HRCS  
Roy Plowman, Project Manager  
Joe MacDonald, HRCS  
Renee Freeman, HRCS  
Deborah Mulchahey  
Gabriel Biber  
Mayor Schor-arrived at 7:10 p.m.

**Minutes**

MOTION BY COUNCIL MEMBER PEHLIVANOGLU TO APPROVE THE MINUTES FROM APRIL 6, 2026 AS PRESENTED. MOTION CARRIED 7-0.

## DRAFT

Council Member Spadafore stated they will take public comment at the end of the budget presentations.

### **Presentations**

#### Interview for Appointment of Patrick Spyke, LEPFA At Larve Member

Mr. Spyke introduced himself and spoke on his interest on serving on this Board. Mr. Spyke noted his interest is in being a steward to the community, and belief in strong assets in the City. Mr. Spyke is employed by LAFUCU and they have been a strong sponsor of the Lansing Lugnuts since they started.

Council Member Hussain asked about a newer application, since the date is May 21, 2025, and Mr. Spyke stated he completed a new application for the reappointment in June. Council Member Hussain asked about importance of credit unions and impact in the communities and acknowledged the work he does.

Council Member Martinez asked Mr. Spyke what he believes the role LEPFA will play in the overall success of the City. Mr. Spyke stated these are assets that need to be protected and stand behind.

#### Department Budget Presentations

Council President Spadafore noted 15 minutes as a guideline, as they did at the last meeting.

#### City Clerk

Mr. Swope went through the provided questions.

QUESTION 1 -What are three accomplishments your department achieved last year.  
Opening the election office, while also running elections throughout the year.  
Expanding the passport services, running late nights during the nights of City Council meetings.  
Scanning documents in preparation for the move to the new City hall.

QUESTION 2 – What are three priorities or goals your department aims to accomplish this year.

Secure accurate elections, in 2024 there was a satellite office in other neighboring communities, and looking to replicate that on MSU because some students live in Lansing. Looking at efficient ways to document high functioning equipment, and have better ways to make sure everything goes to right places and they will know where everything is at all times. A goal is to complete the details at the new election offices.  
A goal to move to the new City hall, and hope to not be moving during an election.

QUESTION 3 – What has changed in your budget request, and what is one-time vs. ongoing. Election costs continue to increase, even though they make attempts to minimize cost, but they do mail out absentee ballots. There are increased pay for election workers to stay competitive. They have reduced the number of precincts down to 27.

The State of Michigan is a bid process for new election equipment, and that is not an option for the City; when the State says they have to use the new equipment the City will have to purchase and use that, but his office is pursuing asking the State to cover the cost. Not in this budget, but they might need to address moving of the State Primary from August to May, depending on what is decided on the State level. If that occurs, it will impact the City budget in 2027; this current proposed budget. If it does pass, he will come before Council to address that.

Businesses licenses get small increases, and they have added a fee for election training room; non City users.

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QUESTION 4 – How are staffing levels and vacancies affecting your budget and operations.  
No details provided

QUESTION 5 – What steps is your department taking to optimize the budget and contain costs.

See question 3.

QUESTION 6 – What internal metrics or performance based strategies ensure operational efficiency.

Council Member Hussain asked if there was anything in his budget that was removed by the Mayor. Mr. Swope stated he wanted to put in funds with CIP for a room at the new place, and he missed that.

Council Member Hussain asked if he had other items that saved funds, and Mr. Swope stated they have started using a piece of equipment to compile all the absentee documents in a PILOT, and that was done in one day, which saved staff time and hours.

Neighborhoods, Arts & Citizen Engagement

Ms. Fountain went through the questions provided.

QUESTION 1 -What are three accomplishments your department achieved last year.

Neighborhood summit well attended, and retaining the vendors who have wanted to continue to participate.

Implementation of the Office of Neighborhood Safety.

311- maintain resolution rate, over 90%. Have published the online dashboard to see real time activity.

QUESTION 2 – What are three priorities or goals your department aims to accomplish this year.

Increase engagement with civic engagements with neighborhoods, and looking for targeting Ward 2.

Looking at transitioning with MPHI and Ingham County.

Working on prevention and intervention efforts.

With 311, expansion to in person service. They will rotate shifts at the new City hall at the front counter, with 2 at one time.

QUESTION 3 – What has changed in your budget request, and what is one-time vs. ongoing.  
Any requests made, were all ongoing.

QUESTION 4 – How are staffing levels and vacancies affecting your budget and operations.  
There are no vacancies in the department, but adding two call center agents.

QUESTION 5 – What steps is your department taking to optimize the budget and contain costs.

When purchasing supplies for events they cut coupons, stock up and sales. The violence prevention coordinator is working to identify and apply for grants.

QUESTION 6 – What internal metrics or performance based strategies ensure operational efficiency.

Aim for full citizens academy participation, increase attendance at neighborhood events.

Council Member Kost stepped away at 5:30 p.m.

Council Member Nevarez Martinex asked about the increase in Ward 2 and asked about the number of applications in that ward compared to others. Ms. Fountain stated they all apply,

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but to plan to re-engage but some organizations have dropped since COVID. Would like to assist residents.

Council Member Hussain spoke on the office of public safety, understanding the critical partnerships, but in terms of internal, how many staff. Ms. Fountain stated in this budget request there is no plan to expand. Council Member Hussain asked about the resolution rate of 90%, is that they answer them or pass on. Ms. Fountain stated that means they did resolve and not move on to the other departments.

Council Member Kost returned at 5:33 p.m.

Council Member Hussain asked about the complexity of 311, and spoke on other municipalities that are onboarding a senior advocate, and if they would consider having someone specific to assisting senior citizens, or is there special training. Ms. Fountain stated they train, but do not train for senior citizens, but are trained to walk through the process. She concurred they could expand on the services. Council Member Hussain noted there is no 311 charge to HR, LPD, LFD, City Attorney and City Media, but a \$1800 for Council even though they did not opt in. The assessor stated they do not utilize 311 but they have a \$39,000 budget line item, and asked who determine who and how much. Ms. Fountain stated that data came from previous years, and even though to opt in by Assessing if they answer the actual phone calls they do. She provided a list of tasks they do for Council, and their definition of a partnership is anything above what is on the website. If they get calls that can be answered they bill the department.

Council Member Carter acknowledged the interest for the face to face in the future, and asked about the percentage of calls not be answered, and if there is something to increase the percentage. Ms. Fountain stated she will have to look into specifics, and deeper into the matter then they can provide.

Council Member Martinez asked what does success look like for NACE. Ms. Fountain stated that would be community engagement, engagement with government, see more people engaged with local government, utilize neighborhood grants for projects.

Economic Development & Planning

Mr. Van Fossen and Mr. Dryer went through the questions and spoke on “who EDP is”.

QUESTION 1 -What are three accomplishments your department achieved last year.  
Lansing School District class, graduating next year, first class in Lansing Saves, will all graduate with a minimum of \$500.

Adding a new code officer.

Implementation of the IPMC Code

Invested \$9000 in Block funding rehabilitation on housing.

Received over 2,000 building permits.

Parking services partnership with enforcement.

QUESTION 2 – What are three priorities or goals your department aims to accomplish this year.

Finalizes draft of the comprehensive plan update, community engagement and approval process.

Partner with community to have four ADU plans, to assist residents implementation.

Launching an RFP on the five year plan with HUD master plan.

Implement programs with electronic efforts.

QUESTION 3 – What has changed in your budget request, and what is one-time vs. ongoing.

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Most of the changes are cost of living adjustments, and addition of two code officers.  
Ongoing CIP projects in parking.  
Bringing back in house services with the oversight.  
Relocation of building safety to another suite since they are not moving to new city hall.

QUESTION 4 – How are staffing levels and vacancies affecting your budget and operations. When vacancies occur, they work internally to fill the gap, and if cannot use temporary help. There are 3-4 that are eligible for retirement, but he is not aware of any plans of those employees.

QUESTION 5 – What steps is your department taking to optimize the budget and contain costs.

Within parking, replaced an older vehicle with the LPR system, which allows their service to be faster.

In building safety, last year deployed iPad and drones to cut down on the services when they back into the office.

With grant administration, and staff they do review financials regularly.

QUESTION 6 – What internal metrics or performance based strategies ensure operational efficiency.

They have utilized a forward facing dashboard, publicizing the red, black placards, and this will be updated.

Parking reviews event services for better services.

Tracking grant spending.

Dashboard reporting with Financial Empowerment allowing tracking savings, investments, etc. Code Enforcement, have a north and south team, better understanding of BSA software.

Council Member Kost asked what the turn around time of inspections with the current staff; code. Mr. Van Fossen stated it would depend - with rentals scheduling within 1-2 weeks. They now have the two leads to pull from other areas to provide effort to pull multiple officers to one site. Council Member Kost asked about the two additional officers proposed, are they currently pulling commercial officers for residential. Mr. Van Fossen stated every officer assigned to his office all maintain the same certification; which allows all of them to write enforcement on commercial and residential. If you are assigned to a property, you have the authority to address that property. The new officers will not be labeled as commercial corridor, but that will be their priority. Council Member Kost asked if the policy if someone appealing parking ticket is to increase the fee during the appeal. Mr. Van Fossen stated not sure it is during the appeal but Council has a process for increase, but if a pending appeal that increase should cease. Council Member Kost asked about the parking enforcement staff; is 4 enough. Asking if they need more since there are 4 covering the City. Mr. Van Fossen stated that parking is an enterprise fund, in a effort to want more enforcement would need to contribute that to increased revenue, and do not see that. The current staff are doing a phenomenal job, and they even have one that works a later shift, and they are moving out into the neighborhoods. Council Member Kost asked about parking system, and payment consideration since you have to use the machine, even with an employee on site. Mr. Van Fossen stated there are payment options during Silver Bells where you pay when you go in, and could speaking to Parking services about utilizing ramps for Lugnut games.

Council Member Hussain asked about the notices and placard system changing, and implementation, asking if that includes mailings, and status of the new system. Mr. Van Fossen stated he does not see a budget impact to implement the new system. As for the new system status, they are deploying them to all officers in the field, and the final steps they are

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working on what was existing pink and red tag, and making sure owners are getting the notification, and on track by the end of this fiscal year.

Council Member Nevarez Martinez asked if they were redoing the whole comprehensive plan. Mr. Van Fossen stated it will be staff lead, based on updates they have been doing, they will go ward by ward similar to an outside consultant. A lot of the work the LEDC is doing with neighborhood engagement, and are currently looking at RFP for neighborhoods. They hope not to spend time on a consultant for this but a consultant for the HUD. Council Member Nevarez Martinez encouraged them working on a complete new comprehensive plan. She then asked if they put out and RFP for an architect on the four ADU plans mentioned earlier, and Mr. Van Fossen stated they have an inhouse position with planning they hope to fill first and then will put out the RFP.

Public Service

Mr. Kilpatrick and Mr. Kilgore went through the questions.

QUESTION 1 -What are three accomplishments your department achieved last year.  
The Michigan Avenue project was completed; \$14 million  
All departments space rental rate, running through property management.  
Recycling drop off center.

Council Member Nevarez Martinez stepped away from the meeting at 6:11 p.m.

QUESTION 2 – What are three priorities or goals your department aims to accomplish this year.  
Adding more liquids capability to the trucks for the winter season; could save 25-30% sale cost.  
With extra funding from the State, increasing the miles they are doing and there are also more funds for the sidewalks and will increase those projects.

Council Member Nevarez Martinez returned to the meeting at 6:14 p.m.

Installing a large solar ray at the plant, and could generate electricity once on line.  
Updating walking/biking plan.

QUESTION 3 – What has changed in your budget request, and what is one-time vs. ongoing.  
The budget is status quo with inflation.  
Working on getting more seasonal.  
Changes with property management; anything inward facing will be an internal fund.  
With CIP, funds change annually, but usually the projects stay the same.

QUESTION 4 – How are staffing levels and vacancies affecting your budget and operations.  
Implementing training programs for those that meet requirements but do not have the CDL.  
Have been averaging 20% vacancy for years, because of diverse positions.  
There are always emergencies and overtime.

QUESTION 5 – What steps is your department taking to optimize the budget and contain costs.  
Doing a comprehensive energy analysis.  
Increase utilization of city vehicles.  
Cart options are being considered specific to those that cannot pay on time.  
How purchasing materials on property management side.  
Doing a cost of service analysis.

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QUESTION 6 – What internal metrics or performance-based strategies ensure operational Condition rating on the street.

Number of potholes  
Sidewalks wedges.  
Vehicles  
Building costs

Council Member Hussain acknowledged the department for all their work and how they respond. He then asked about street sweeping status; how often doing it, capable to do more, etc. Mr. Kilpatrick stated they were doing major 8 times and local 4 times. They are lower than that now, and were also doing leaves, but this past year it got cold and froze. There is a dashboard on the street sweeping. The City owns 3, the oldest is 3 years old, and same size they have always had.

Council Member Hussain asked about the operations and number of employees in the sign shop and if they are certified. Mr. Kilpatrick stated there used to be dedicated employees, now they are under the surface group and go other things. There are 2 new employees in sign shop in training, but to be installing in the bucket they have to be certified and the City supports that. Council Member Hussain asked about the snow plows and asked if they are continuing to purchase all types, and Mr. Kilpatrick stated they are doing more of the “wing” and switching with liquids which is a full tank. Council Member Hussain asked where the vehicles are being washed, and maintaining and sustaining over time. Mr. Kilpatrick stated they have a wash bay, and long term the building needs to be replaced to keep vehicles inside. Council Member Hussain asked about the fleet, and impact on the tree trimming service. Mr. Kilpatrick stated that is impacting the vehicles, and cannot get to maintenance annually like they wish to. Within 20-30 years ago they were not planting the tree species they should for the parkway width.

Human Relations & Community Services

Council Member Kost stepped away at 6:37 p.m.

Ms. Moses, Ms. Coleman, Ms. Crank, Mr. Ployman went through the questions.

QUESTION 1 -What are three accomplishments your department achieved last year.

Addressing homelessness, expanding housing, and community outreach.

Lansing Path Foward homeless study; 674 individuals and 66 local organizations, then holding community meetings.

Council Member Kost returned at 6:39 p.m.

Working on a community strategic plans.

ModPods/NOVA Initiative

Community engagements and partnership.

Council President Spadafore passed the gavel at 6:43 p.m. to Council Member Pehlivanoglu.

Hosted housing fairs.

Processed funds for assistance and support.

Partnering with over 88 community agencies.

QUESTION 2 – What are three priorities or goals your department aims to accomplish this year.

Develop city-wide homelessness strategic plan.

Council President Spadafore returned to the meeting at 6:45 p.m.

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Launch of the NOVA initiative.

Launch a platform to stream line housing and create a single access point for housing.

Expansion eviction prevention and housing assistance.

QUESTION 3 – What has changed in your budget request, and what is one-time vs. ongoing. Operations are status quo, and no changes other than the PODS.

QUESTION 4 – How are staffing levels and vacancies affecting your budget and operations. There are 2 vacancies, and do not any impact. She is not aware of any pending retirements.

QUESTION 5 – What steps is your department taking to optimize the budget and contain costs.

The budget is small and not much cost to sustain, and remain committed.

QUESTION 6 – What internet metrics or performance-based strategies ensure operational 311 portal

Case management system

Partner with HOPE hub to monitor work being done to help resident's to transition.

Contract managers do monitoring with annual on-site visits.

Council Member Martinez asked about the continuum of care and partnership and asked what that partnership is like. Ms. Moses stated they are working on the homeless recommendations and on the strategic plan. Ms. Coleman stated there are multiple committees to work on creating the strategic plan and lay the ground work for the NOVA initiative. Council Member Martinez asked who would staff the ModPods daily, and their background. Ms. Coleman stated they will be looking for a contracting agencies to monitor. They have extreme experience in transitional housing, shelters and funding resources. Program managers and shelter expertise. Council Member Martinez asked about the experience they gained from housing in Causeway Bay, challenges and actions. What is the day to day going to look like, and asked what did the department due with Causeway Bay and what did they learn. Ms. Moses stated they made sure people were using their housing plans, and Ms. Coleman added that they recognized the people at Causeway Bay were different in the NOVA project. They learned a lot, and helped with placement but that was different then what doing with NOVA. Council Member Martinez asked who they will measure success of the ModPods. Ms. Coleman stated they are working on the dashboard, and Ms Crank stated they are meeting monthly and looking at what they want to see daily on the dashboard and look of it. Council Member Martinez asked how they are engaging the community. Ms. Moses stated that the homeless study; they have to speak to their needs, they went to encampments, the streets, and agencies. There were close to 300 people that participated in the homelessness study, actively participating. Council Member Martinez asked about the NOVA initiative and what is the departments ability towards putting funding towards community partners. Ms. Coleman providing services, and sustaining them to keep them up and running is always a challenge. They plan to go after federal and state grant funds, work with developer in the department to go after funding to sustain and funds this program. Their hopes are not to take funds from the agencies, and will have to prioritize.

Council Member Nevarez Martinez asked about the contract management team does monitoring, and asked if there are any reports that come out; are they internal or shared. Ms. Crank after each visit the department meets and submits a letter on their findings and if there are issues they have a timeline to respond. Any findings where an agency is lacking, they do not report directly to the Mayor's office, but make sure any issues are resolved by the end of the funding cycle. Council Member Nevarez Martinez asked if the department is working on coordination if there is a trespass order or items are removed, to make sure everyone has

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been coordinated into the entry system. Ms. Moses and Ms. Coleman stated they are currently working on things, and with the notice they are given they do go out on site and make the residents aware and also notify the agencies. The individuals in the encampment cannot be forced to go to an agency but do make them well informed. Council Member Nevarez Martinez asked if the community understands what this will look like and how it will be represented, and are there efforts the public knows which homeless will be placed in the NOVA project. Ms. Coleman stated they initially speak to the public, agencies, so they are aware and get their feed back. Most people think it is a sanctioned encampment, which is not what they are doing but asking agencies to share with the people they talk to about what will happen.

Council Member Hussain noted the ordinance that sets aside funds for human services, no matter the budget pressure, there is a good amount of resources flowing into the community. He asked if there is a world where some of those funds, will be used for the NOVA and taken away from the agencies. Ms. Coleman stated it is her hope that it is not impacted. If that would be the case it would be between the Administration and Council would have to vote on it.

**Public Comment**

Ms. Stanaway spoke on the ballot proposal resolution on the agenda, asking for availability of information to the public on both sides. She then spoke in opposition to the sale of any park land.

Council Member Hussain stepped away from the meeting at 7:15 p.m.

Mr. Biber spoke on the budget process and asked for Council to consider funding be put towards Fenner nature center towards their CIP assets; Maple Grove Pavillion.

Council Member Hussain returned to the meeting at 7:16 p.m.

Ms. Mulchey spoke on the ballot language on agenda, speaking on a plan or goal for this property and spoke in opposition to the sale.

**Discussion/Action**

RESOLUTION – Appointment; Patrick Spyke, At Large Member of the Lansing Entertainment and Public Facilities Authority Board of Commissioners (LEPFA); Term to Expire June 30, 2026

MOTION BY COUNCIL MEMBER CARTER TO EXCUSE HERSELF FROM THE VOTE, PURSUANT TO CHARTER 3-205.2, EVEN THOUGH THERE IS NO EXPLICIT CONFLICT OF INTEREST OR FINANCIAL BENEFIT UNDER THE CHARTER OF ETHICS ORDINANCE, GIVEN THE NATURE OF OUR EMPLOYEE-EMPLOYER RELATIONSHIP. MOTION BY COUNCIL MEMBER HUSSAIN CARRIED 6-0.

MOTION BY COUNCIL MEMBER PEHLIVANOGLU TO APPROVE THE RESOLUTION FOR THE APPOINTMENT OF PATRICK SPYKE TO THE LEPFA BOARD OF COMMISSIONERS. MOTION CARRIED 6-0 WITH ONE EXCUSED.

RESOLUTION – Ballot Proposal; ACT-4-2026, Sale of Lansing Shuffle Building at 325 Riverfront Drive

MOTION BY COUNCIL MEMBER PEHLIVANOGLU TO APPROVE THE RESOLUTION CHANGING THE BALLOT LANGUAGE AND REMOVAL OF THE WHEREAS SPEAKING TO THE BEST INTEREST OF THE CITY.

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Council President Spadafore recapped this was here a few weeks ago, and pending until the Park Board had their recommendation.

Council Member Hussain asked the City Attorney to explain the process. Mr. Venker stated if it goes on the ballot, and the public confirms, then a buy sell agreement will be placed on file, then a public hearing, then a vote of Council. It would be a 6 votes in support of the contract that explains the terms of the sale. Council Member Hussain asked if building and land in the discussion. Mr. Venker stated the difficulty in selling structure and not land, it would still have to do the ordinary process, when talking about a land lease and sale of the building; if hope is to have City have control of land, that would defeat the security of financing for the purchaser. The lender is going to have to have the ability to sell if there is a default. Under a land lease, a lender is not going to say it is efficient security if in the lease it says you cannot sell the land. Council Member Hussain asked if goes to the public, and the public says yes, and comes back, what types of protections can be added in the buy sell or other documents, to ensure that nothing contrary to what Council wants to see there. Mr. Venker stated that provisions that were in the lease currently operating under, those same requirements and provisions, the tenant has agreed to include in the buy/sell. Can include restrictions on the use of property similar to the lease restrictions, and they can be included in the deed, and if so there is a penalty to have the property can come back to the City. In terms of other such things, there are reasonable restrictions. Some that would not work is a restriction on the sale for when the purchaser can sell again. Council Member Hussain asked about rights of first refusal; what would that look like, and are there are guard rails so the City can afford to purchase back. Mr. Venker stated to better state it, is "right to repurchase", as to the question of that purchase number will be governed by negotiations at the time, or a provision could be drafted that the debt load that property is for, is the purchase price. Council Member Hussain asked if the sale does not happen, or the business fails, what does that mean. Mr. Venker stated in the lease if they terminate, no longer collecting rent, no taxes from employees, but any secure equipment, furniture, etc. could be taken by lender for security.

Mayor Schor stated that if that happens, it will go back to what it was before it was leased to Lansing Shuffle; vacant.

Council Member Hussain asked Mr. Venker why the City would not do another appraisal if the property was up for sale. Mr. Venker stated the lease has a term, if they come back to purchase, if the public says yes, if buy sell agreement agreed, the purchase price is from appraisal taken close in time to lease negotiations. Appraisal of building as of then, and there has been improvements since and all done at cost of lease. The City determined they did not have the money, and Lansing Shuffle stated they would take that on. So it was determined to take appraisal from the lease time, look at public funds with Brownfield and combine those, multiply against CPI. This would reflect the City would get paid back for what funds were given. Council Member Hussain asked if there is anything to prevent the funds, and Mr. Venker stated that none of this limits or restricts. Council Member Hussain noted the ballot language as written is vague, further down the line can the Council further down the line will this unlock the sale to someone. Mr. Venker stated it does not restrict only to this entity. Council Member Hussain spoke on concerns he has heard on City promoting to encourage voters, and Council needs to establish as a body set tone and tender. He asked for removal of a whereas that the City has best interest, and also has a concern for a ballot language clarity.

Motion by Council Member Hussain recommended the removal of the 4<sup>th</sup> WHEREAS:

*WHEREAS, sale of the property is in the best interest of the City, the property is not necessary for City operations and the City will no longer incur the expenses associated with maintenance of the property, and;*

Mr. Venker stated that it is the Charter that speaks to buy/sell and the language.

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Council Member Hussain asked to keep the 4<sup>th</sup> WHEREAS, only stating “the property is not necessary for City operations”. MOTION CARRIED 7-0.

Council Member Hussain proposed a written draft amending the ballot language in the resolution to read so that the public is aware of what they are voting on:

BE IT FURTHER RESOLVED, that said proposal be submitted to the electors of the City in manner and form substantially as follows:

SHALL THE CITY OF LANSING BE AUTHORIZED TO SELL THE PROPERTY FORMERLY KNOWN AS THE LANSING CITY MARKET, CURRENTLY KNOWN AS LANSING SHUFFLE BUILDING, LOCATED AT 325 RIVERFRONT DRIVE, ON THE GRAND RIVER ADJACENT TO ROTARY PARK, BEHIND THE LANSING CENTER, BETWEEN SHIAWASSEE STREET AND MICHIGAN AVENUE, LEGALLY DESCRIBED AS:

Mr. Venker stated this language was modeled on previous language all sales.

Council President Spadafore asked if there is a limit on words for the ballot. Mr. Swope addressed the Council stating the City does not have a limit on words; there are limits at the State and Federal level and Mr. Venker confirmed,

Mayor Schor spoke in support, but asked if the language change speaking to between Shiawassee and Michigan was necessary and Mr. Venker stated this is okay for details on location and is not misleading to name the streets, and the legal requirements on location follow in the legal description.

MOTION CARRIED 7-0.

Council Member Kost asked Mr, Venker, asked if there is a provision in the lease that kept the \$2000 low. Mr, Venker stated the provision set it at \$2000 per month, with a provision to increase over time if enacting on the sale. Council Member Kost referred to the past Parks Board meeting; kept hearing that the “City needs to keep their oath”, and asked for section F. in the lase. They are not bound to do this-

MOTION BY COUNCIL MEMBER PEHLIVANOGLU TO APPROVE THE AMENDED RESOLUTION FOR THE BALLOT LANGUAGE AND PROPOSAL TO SELL 325 RIVERFRONT DRIVE. MOTION CARRIED 6-1.

**CLOSED SESSION**

Motion by Council Member Pehlivanoglu at 7:59 p.m. pursuant to MCL 15.268(e), to recess into closed session to consult with the City Attorney in connection with the following specific pending litigation. An open meeting will have a detrimental financial effect on the litigating or settlement position of the City of Lansing concerning these cases.

Allen, Keith v. City of Lansing
Bernard, Tashawn v. City of Lansing, et al.
City of Lansing v. Adeleye, MDMC, and Padsinab
City of Lansing v. Eli Lilly, et al.
City of Lansing v. CCLP
City of Lansing, et al. v. Purdue Pharma, et al.
Coward, Avis v. Douglas Hall

**DRAFT**

Eskin, Keith v. Melanie Smith, et al.
Fountain, David v. City of Lansing et al.
Hokenson, David v. City of Lansing, et al.
Hulon, Anthony v. City of Lansing et al.
Republican National Committee v. City of Lansing
Robinson Memorial Church of God in Christ v. City of Lansing
Robinson Memorial Church of God in Christ v. City of Lansing, et al.
Romero, Ashly for Estate of Romero, Stephen v. City of Lansing, et al.
Russell, William v. City of Lansing, et al.
Willis, Delaney v. City of Lansing

Roll Call vote, motion carried 7-0.

**RECONVENE**

Council President Spadafore reconvened the meeting at 8:19 p.m.

**OTHER**

There were no other topics of discussion.

**Adjourn**

The meeting adjourned at: 8:19 pm

Respectfully Submitted by,

Sherrie Boak, Recording Secretary, Lansing City Council

Approved by the Committee

## **FY 2026/2027 Budget Hearing Schedule**

Beginning in March and continuing per the schedule below, until the adoption of the Budget, City Council will convene to discuss the budget in regularly scheduled Committee of the Whole meetings. Unless otherwise noted, these meetings will take place in the Tony Benavides Lansing City Council Chambers. The meetings below also reflect consideration and passage of the CDBG Budget.

### **March 23, 2026**

- CDBG Budget Plan Referred- *pending*
- Mayor Presents Budget to City Council Per Charter 7-101

### **March 30, 2026, Monday @ 5 p.m. – Special Committee of the Whole Meeting**

- Budget-General Overview -Chief Strategy Officer (Fees, Revenues, Fringe)
- CDBG Budget Plan Presentation and Resolution to Set Public Hearing **TBD**, 2026
- Set Public Hearing for FY2026/2027 Budget for May 4, 2026
- Department Budget Presentations
  - Fire
  - Parks & Recreation
  - LEDC
  - LEPFA

### **April 6, 2026, Monday @ 5 p.m. - Committee of the Whole Meeting-**

- Department Budget Presentations
  - Information Technology
  - Assessing
  - City Attorney
  - Police

### **April 6, 2026, Monday CITY COUNCIL Meeting**

- Resolution to Set the Public Hearing for CDBG Budget Plan **TBD**, 2026
- Resolution to Set the Public Hearing for FY2026/2027 Budget for May 4, 2026

### **April 20, 2026, Monday @ 5 p.m. - Committee of the Whole Meeting**

- Department Budget Presentations
  - City Clerk
  - Neighborhoods, Arts & Citizen Engagement
  - Economic Development & Planning
  - Public Service
  - Human Relations & Community Services

### **April 20, 2026, Monday CITY COUNCIL Meeting**

- Public Hearing -CDBG Budget- *tentative*

### **May 4, 2026, Monday @ 5 p.m.– Committee of the Whole Meeting**

- CDBG Budget Action Plan Adoption- *tentative*
- Department Budget Presentations
  - District Court
  - Mayor and Community Media
  - Downtown Lansing Inc.
  - Human Resources
  - Finance
  - Treasury

**May 4, 2026, Monday CITY COUNCIL Meeting**

- CDBG Budget Action Plan Adoption-*tentative*
- Public Hearing – FY2026/2027 Budget

**May 11, 2026, Monday @ 5 p.m. - Committee of the Whole Meeting**

- Department Budget Presentations
  - City Council
- Budget Review/Budget Wrap Up
- Budget Policies

**May 18, 2026, @ 5 p.m. Committee of the Whole Meeting**

- City of Lansing Budget Adoption
- Budget Policies Adoption

**May 18, 2026, Monday CITY COUNCIL Meeting**

- City of Lansing Budget with Policies Adoption Per Charter 7-105

**\*\*This schedule is subject to change.**

**All changes will be posted here as well as reflected on the corresponding Committee of the Whole Agenda for each date**

**BY COMMITTEE OF THE WHOLE  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 23, 2026, the Mayor submitted a proposed budget for the 2026/2027 fiscal year, which spans from July 1, 2026 through June 30, 2027; and

WHEREAS, the City Council held a series of televised public hearings to review the Mayor's budget recommendations, and a community input session on May 4, 2026; and

WHEREAS, in accordance with the City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 4, 2026, for the fiscal year 2026/2027 budget and capital improvements program, and the proposed levy for taxation; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues by source, and amounts appropriated to defray expenditures and meet the liabilities for the City for the ensuing fiscal year; and

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2026/2027, which must include all policies to be carried forward into the current fiscal year;

NOW, THEREFORE, BE IT RESOLVED that 19.44 mills be levied under the General Property Tax Act for the fiscal year for City Operating; and

BE IT FURTHER RESOLVED that 0.26 mills be levied under the Section 475 of Public Act 40 of the State of Michigan, as amended, and such revenue be used to pay for the cost of drain improvements including a portion of the assessment from the Montgomery Drainage District to the City for the Montgomery Drain improvements; and

BE IT FURTHER RESOLVED that 3.9 mills be levied with such revenue to be used to pay for the new Public Safety Buildings, as approved by the voters on November 8, 2022; and

BE IT FURTHER RESOLVED that the following changes to the City's fees and charges be adopted:

<b>Fee Proposed</b>	<b>From Current FY 2026</b>	<b>To Proposed FY 2027</b>
<b><u>Clerk</u></b>		
Building Mover/ Wrecker	175.00	200.00
Building Renewal	100.00	115.00
Collection Bin	175.00	200.00
Collection Bin Replace Sticker	25.00	30.00
Health Club	350.00	400.00
Elections Office Common Room Rental		
Office Hours (per hour)	New	30.00
After Hours (per hour)	New	80.00

<b>Fee Proposed (continued)</b>	<b>From Current FY 2026</b>	<b>To Proposed FY 2027</b>
<b><u>Economic Development and Planning</u></b>		
<b><u>Parking Rates</u></b>		
SCR reserved permit (back lot)	151.00	155.00
SCR covered permit	124.00	128.00
SCR roof permit	98.00	102.00
NGR reserved permit (1st level)	171.00	175.00
NGR Valet/Cage area permit	171.00	175.00
NGR reserved permit (4th level)	150.00	154.00
NGR covered permit	150.00	154.00
NGR roof permit	118.00	122.00
NCR general permit (all levels)	127.00	131.00
Expired Meter Violation - Discount Rate	15.00	25.00
Expired Meter Violation - After 12 Am	25.00	35.00
Expired Meter Violation - 14 Day	35.00	45.00
Expired Meter Violation - 28 Day	45.00	55.00
<b><u>Credit Card Transaction Fees</u></b>		
App and Kiosk, Apple Pay, Google Pay, NFC	0.35	0.50
Stripe, Comerica, Square (pass through)	-	4%
Stripe, Comerica, Square (minimum)	1.00	3.00
<b><u>Planning, Building, Code</u></b>		
Pilot Application Fee (Workforce PILOT)	850.00	1,100.00
Water Heater (Mechanical)	15.00	20.00
Investigation Fees (Mechanical)	200.00	250.00
Investigation Fees (Electrical)	200.00	250.00
Investigation Fees (Plumbing)	150.00	200.00
Investigation Fees (Building)	200.00	250.00
Ch. 1420 Building Code, 1st offense	150.00	300.00
Ch. 1420 Building Code, 1st repeat offense	250.00	500.00
Ch. 1420 Building Code, 2nd repeat offense	500.00	1,000.00
Ch. 1422 Plumbing Code, 1st offense	150.00	300.00
Ch. 1422 Plumbing Code, 1st repeat offense	250.00	500.00
Ch. 1422 Plumbing Code, 2nd repeat offense	500.00	1,000.00
Ch. 1424 Electrical Code, 1st offense	150.00	300.00
Ch. 1424 Electrical Code, 1st repeat offense	250.00	500.00
Ch. 1424 Electrical Code, 2nd repeat offense	500.00	1,000.00
Ch. 1426 Mech Code, 1st offense	150.00	300.00
Ch. 1426 Mech Code, 1st repeat offense	250.00	500.00
Ch. 1426 Mech Code, 2nd repeat offense	500.00	1,000.00
<b><u>Public Service</u></b>		
Forestry Tree Replacement	New	350.00
Sewer Monthly Fixed Charge	14.92	15.70
Industrial Pretreatment Charge	7.05	7.40

<b>Fee Proposed (continued)</b>	<b>From Current FY 2026</b>	<b>To Proposed FY 2027</b>
<b><u>Public Service (continued)</u></b>		
Commodity Charge, inclusive of:	8.74	9.18
City Sewage Charges		
Westside Water Dist Sewage		
Industrial Pretreatment Revenue		
Sewage Charges (GM/Delta)		
Irrigation Commodity Charge	1.31	1.37
<b><u>Parks and Recreation, General Fund</u></b>		
<u>Special Events</u>		
Women's Wellness Day Fee	New	25.00
Road Ralley Team Fee	100.00	120.00
Scavenger Hunt Fee	50.00	60.00
Swim Class, per class	New	10.00
Communty Centers	3.00	5.00
<b><u>Parks and Recreation, Cemeteries</u></b>		
<u>Marker/Monument Cuts</u>		
Single Marker Cut (with foundation)	130.00	250.00
Double Marker Cut (with foundation)	285.00	300.00
Monument Cut (no foundation)	310.00	325.00
Government Marker - Marker Foundation	75.00	70.00
Niche Plate Removal - Mt Hope	65.00	70.00
Niche Plate Removal - Evergreen	80.00	85.00
<u>Interments</u>		
Open & Close Adult Grave	1,365.00	1,435.00
Open & Close Adult Oversized Grave	2,035.00	2,135.00
Open & Close Child Grave	695.00	730.00
Open & Close Cremation	695.00	730.00
Open & Close Infant Grave	515.00	540.00
Open & Close Columbarium Niche	515.00	540.00
Weekday Burials After 2pm, Mon-Fri	620.00	650.00
Saturday Burials before 1pm	745.00	780.00
Saturday Burials after 1pm	925.00	970.00
Sunday/City Holiday Burials	1,235.00	1,295.00
Oversized Burials	2,035.00	2,135.00

<b>Fee Proposed (continued)</b>	<b>From Current FY 2026</b>	<b>To Proposed FY 2027</b>
<b><u>Parks and Recreation, Cemeteries (continued)</u></b>		
<b><u>Burial Spaces</u></b>		
Single Plot, Resident	1,545.00	1,620.00
Single Plot, Non-City Resident	2,315.00	2,430.00
Child Grave	695.00	730.00
Infant Grave	515.00	540.00
2 Grave Monument Lot, Resident	3,835.00	4,025.00
2 Grave Monument Lot, Non-Resident	5,770.00	6,040.00
3 Grave Monument Lot, Resident	5,000.00	5,960.00
3 Grave Monument Lot, Non-Resident	7,500.00	8,395.00
Premium Grave, Single Marker, City Resident	2,300.00	2,415.00
Premium Grave, Single Marker, Non-Resident	3,450.00	3,620.00
<b><u>Columbarium Niches</u></b>		
First Row, Resident	1,540.00	1,615.00
First Row, Non-Resident	2,330.00	2,445.00
Second & Third Row, Resident	1,670.00	1,755.00
Second & Third Row, Non-Resident	2,490.00	2,615.00
Fourth Row, Resident	1,430.00	1,500.00
Fourth Row, Non-Resident	2,145.00	2,250.00
Fifth Row (Mt. Hope Only), Resident	1,300.00	1,365.00
Fifth Row (Mt. Hope Only), Non-Resident	1,950.00	2,045.00
<b><u>Cremation Tower Plots</u></b>		
Cremation Tower Plot (Tower not Included)	New	1,755.00
<b><u>Disinterments/Reinterments</u></b>		
Lansing Cemeteries (Adult)	4,065.00	4,270.00
Lansing Cemeteries (Child & Infant)	2,100.00	2,205.00
Lansing Cemeteries (cremains)	2,100.00	2,205.00
Outside Cemetery (Adult)	2,730.00	2,865.00
Outside Cemetery (Child & Infant)	1,415.00	1,485.00
Outside Cemetery (cremains)	1,415.00	1,485.00
<b><u>Other Cemetery Fees</u></b>		
Cremation Tent (reserved)	260.00	275.00
Cremation Tent (same-day rental)	310.00	325.00
Thaw Fee (cremains)	60.00	75.00
Thaw Fee (full burials)	180.00	215.00

BE IT FURTHER RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2026/2027 fiscal year:

<b>I. General Fund</b>	<b>FY 2027 Proposed</b>	<b>Council Changes</b>	<b>FY 2027 Adopted</b>
<b><u>Estimated Revenues</u></b>			
Property Taxes	58,980,000		58,980,000
Income Taxes	50,600,000		50,600,000
Licenses & Permits	1,492,000		1,492,000
State Grants	25,270,000		25,270,000
Contributions	30,446,000		30,446,000
Charges for Services	11,750,000		11,750,000
Fines & Forfeitures	1,690,000		1,690,000
Interest & Rent	1,225,000		1,225,000
Other Revenue	502,000		502,000
Appropriation of Fund Balance	-		-
<b>Total Revenue</b>	<b>181,955,000</b>	<b>-</b>	<b>181,955,000</b>
<b><u>Appropriations</u></b>			
City Council			
Personnel	701,200		701,200
Operating	405,400		405,400
<b>Total</b>	<b>1,106,600</b>	<b>-</b>	<b>1,106,600</b>
Mayor's Office			
Personnel	1,174,800		1,174,800
Operating	617,600		617,600
<b>Total</b>	<b>1,792,400</b>	<b>-</b>	<b>1,792,400</b>
<b>I. General Fund (continued)</b>			
Office of Community Media			
Personnel	675,100		675,100
Operating	163,100		163,100
<b>Total</b>	<b>838,200</b>	<b>-</b>	<b>838,200</b>
Finance Operations			
Personnel	2,027,100		2,027,100
Operating	702,000		702,000
<b>Total</b>	<b>2,729,100</b>	<b>-</b>	<b>2,729,100</b>
City Clerk's Office			
Personnel	1,388,300		1,388,300
Operating	831,600		831,600
<b>Total</b>	<b>2,219,900</b>	<b>-</b>	<b>2,219,900</b>

<b>I. General Fund (continued)</b>	<b>FY 2027 Proposed</b>	<b>Council Changes</b>	<b>FY 2027 Adopted</b>
Office of the Independent Internal Auditor			
Personnel	213,200		213,200
Operating	29,000		29,000
Total	<u>242,200</u>	-	<u>242,200</u>
Treasury/Income Tax			
Personnel	2,174,200		2,174,200
Operating	1,133,800		1,133,800
Total	<u>3,308,000</u>	-	<u>3,308,000</u>
Assessing			
Personnel	1,680,600		1,680,600
Operating	365,700		365,700
Total	<u>2,046,300</u>	-	<u>2,046,300</u>
City Attorney's Office			
Personnel	2,705,800		2,705,800
Operating	566,100		566,100
Total	<u>3,271,900</u>	-	<u>3,271,900</u>
Human Resources			
Personnel	2,080,300		2,080,300
Operating	924,400		924,400
Total	<u>3,004,700</u>	-	<u>3,004,700</u>
Courts			
Personnel	5,143,600		5,143,600
Operating	1,731,400		1,731,400
Total	<u>6,875,000</u>	-	<u>6,875,000</u>
Police			
Personnel	52,183,400		52,183,400
Operating	9,014,500		9,014,500
Total	<u>61,197,900</u>	-	<u>61,197,900</u>
Fire			
Personnel	40,910,600		40,910,600
Operating	7,845,300		7,845,300
Total	<u>48,755,900</u>	-	<u>48,755,900</u>
Public Service			
Personnel	1,226,700		1,226,700
Operating	8,406,700		8,406,700
Total	<u>9,633,400</u>	-	<u>9,633,400</u>

<b>I. General Fund (continued)</b>	<b>FY 2027 Proposed</b>	<b>Council Changes</b>	<b>FY 2027 Adopted</b>
Human Relations & Community Services			
Personnel	2,185,500		2,185,500
Operating	532,500		532,500
Total	<u>2,718,000</u>	-	<u>2,718,000</u>
Basic Human Services & Racial Equity			
Operating	2,431,000		2,431,000
Total	<u>2,431,000</u>	-	<u>2,431,000</u>
Economic Development and Planning			
Personnel	5,723,200		5,723,200
Operating	3,357,000		3,357,000
Total	<u>9,080,200</u>	-	<u>9,080,200</u>
Parks and Recreation			
Personnel	6,318,500		6,318,500
Operating	5,816,500		5,816,500
Total	<u>12,135,000</u>	-	<u>12,135,000</u>
Neighborhoods, Arts, and Citizen Engagement			
Personnel	564,300		564,300
Operating	273,600		273,600
Total	<u>837,900</u>	-	<u>837,900</u>
City Supported Agencies			
Operating	237,500		237,500
Total	<u>237,500</u>	-	<u>237,500</u>
City Recognitions			
Operating	10,000		10,000
Total	<u>10,000</u>	-	<u>10,000</u>
Non-Departmental			
Vacancy Factor	(1,500,000)		(1,500,000)
South Lansing District Library	171,000		171,000
Debt Service	987,400		987,400
Transfers Out	7,825,500		7,825,500
Total	<u>7,483,900</u>	-	<u>7,483,900</u>
Total General Fund Appropriation	<u>181,955,000</u>	-	<u>181,955,000</u>

**II. Special Revenue Funds**

	<b>FY 2027 Proposed</b>	<b>Council Changes</b>	<b>FY 2027 Adopted</b>
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**Stadium Fund**Estimated Revenues

Charges for Services	472,895		472,895
Interest & Rent	5,420		5,420
Other Revenue	156,685		156,685
Interfund Transfers In	226,000		226,000
Total Revenues	<u>861,000</u>	-	<u>861,000</u>

Estimated Expenditures

Operating	5,735		5,735
Debt Service	855,265		855,265
Total Appropriations	<u>861,000</u>	-	<u>861,000</u>

**Major Streets Fund**Estimated Revenues

Licenses & Permits	665,000		665,000
Federal Grants	500,000		500,000
State Grants	20,300,000		20,300,000
Charges for Services	835,000		835,000
Interest & Rent	350,000		350,000
Other Revenue	125,000		125,000
Appropriation of Fund Balance	1,390,000		1,390,000
Total Revenues	<u>24,165,000</u>	-	<u>24,165,000</u>

Estimated Expenditures

Personnel	2,798,800		2,798,800
Operating	5,200,400		5,200,400
Capital	7,725,000		7,725,000
Debt Service	190,800		190,800
Transfers Out	8,250,000		8,250,000
Total Appropriations	<u>24,165,000</u>	-	<u>24,165,000</u>

**Local Streets Fund**Estimated Revenues

Property Taxes	155,000		155,000
State Grants	5,950,000		5,950,000
Interest & Rent	100,000		100,000
Interfund Transfers In	10,452,000		10,452,000
Appropriation Of Fund Balance	600,000		600,000
Total Revenues	<u>17,257,000</u>	-	<u>17,257,000</u>

**II. Special Revenue Funds (continued)****FY 2027  
Proposed                      Council  
Changes                      FY 2027  
Adopted****Local Streets Fund (continued)**Estimated Expenditures

Personnel	2,874,200		2,874,200
Operating	3,707,700		3,707,700
Capital	8,555,000		8,555,000
Debt Service	620,100		620,100
Transfers Out	1,500,000		1,500,000
Total Appropriations	<u>17,257,000</u>	-	<u>17,257,000</u>

**Public Safety Revenue Sharing Fund**Estimated Revenues

Federal Grants	250,000		250,000
State Grants	1,171,000		1,171,000
Interfund Transfers In	900,000		900,000
Appropriation Of Fund Balance	(432,000)		(432,000)
Total Revenues	<u>1,889,000</u>	-	<u>1,889,000</u>

Estimated Expenditures

## Office of Neighborhood Safety

Personnel	169,000		169,000
Operating	425,000		425,000
Total	<u>594,000</u>	-	<u>594,000</u>

## Police

Personnel	980,500		980,500
Operating	314,500		314,500
Total	<u>1,295,000</u>	-	<u>1,295,000</u>

## Total Appropriations

1,889,000                      -                      1,889,000**HOME Grant Fund**Estimated Revenues

Federal Grants	630,000		630,000
Other Revenue	116,000		116,000
Total Revenues	<u>746,000</u>	-	<u>746,000</u>

Estimated Expenditures

Personnel	154,000		154,000
Operating	231,500		231,500
Capital	360,500		360,500
Total Appropriations	<u>746,000</u>	-	<u>746,000</u>

**II. Special Revenue Funds (continued)****FY 2027  
Proposed**      **Council  
Changes**      **FY 2027  
Adopted****Emergency Solutions Grant (ESG) Fund**Estimated Revenues

Federal Grants	175,000		175,000
Total Revenues	175,000	-	175,000

Estimated Expenditures

Operating	175,000		175,000
Total Appropriations	175,000	-	175,000

**Building Department Fund**Estimated Revenues

Licenses & Permits	3,925,000		3,925,000
Total Revenues	3,925,000	-	3,925,000

Estimated Expenditures

Personnel	2,942,800		2,942,800
Operating	982,200		982,200
Total Appropriations	3,925,000	-	3,925,000

**Community Development Block Grant (CDBG) Fund**Estimated Revenues

Federal Grants	1,900,000		1,900,000
Other Revenue	640,000		640,000
Interfund Transfers In	100,000		100,000
Total Revenues	2,640,000	-	2,640,000

Estimated Expenditures

Personnel	1,160,232		1,160,232
Operating	399,336		399,336
Capital	1,080,432		1,080,432
Total Appropriations	2,640,000	-	2,640,000

**Disaster Contingency Fund**Estimated Revenues

Federal Grants	350,000		350,000
Total Revenues	350,000	-	350,000

<b>II. Special Revenue Funds (continued)</b>	<b>FY 2027 Proposed</b>	<b>Council Changes</b>	<b>FY 2027 Adopted</b>
<b>Disaster Contingency Fund (continued)</b>			
<u>Estimated Expenditures</u>			
Operating	350,000		350,000
Total Appropriations	350,000	-	350,000
<b>Drug Law Enforcement Federal Fund</b>			
<u>Estimated Revenues</u>			
Interest & Rent	500		500
Total Revenues	500	-	500
<u>Estimated Expenditures</u>			
Operating	500		500
Total Appropriations	500	-	500
<b>Drug Law Enforcement State and Local Fund</b>			
<u>Estimated Revenues</u>			
Fines & Forfeitures	150,000		150,000
Interest & Rent	8,000		8,000
Total Revenues	158,000	-	158,000
<u>Estimated Expenditures</u>			
Operating	73,200		73,200
Capital	84,800		84,800
Total Appropriations	158,000	-	158,000
<b>Tri-County Metro Fund</b>			
<u>Estimated Revenues</u>			
Federal Grants	15,000		15,000
Contributions	400,000		400,000
Fines & Forfeitures	220,000		220,000
Interest & Rent	6,000		6,000
Total Revenues	641,000	-	641,000
<u>Estimated Expenditures</u>			
Personnel	85,000		85,000
Operating	556,000		556,000
Total Appropriations	641,000	-	641,000

**II. Special Revenue Funds (continued)**

	<b>FY 2027 Proposed</b>	<b>Council Changes</b>	<b>FY 2027 Adopted</b>
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**Opioid Settlement Fund**Estimated Revenues

Other Revenue	210,000		210,000
Total Revenues	<u>210,000</u>	-	<u>210,000</u>

Estimated Expenditures

Police	70,000		70,000
Fire	70,000		70,000
Human Relations & Community Services	70,000		70,000
Total Appropriations	<u>210,000</u>	-	<u>210,000</u>

**Downtown Lansing, Inc. Fund**Estimated Revenues

Special Assessments	631,300		631,300
State Grants	1,025,000		1,025,000
Other Revenue	269,500		269,500
Interfund Transfers In	85,000		85,000
Total Revenues	<u>2,010,800</u>	-	<u>2,010,800</u>

Estimated Expenditures

Personnel	459,400		459,400
Operating	1,551,400		1,551,400
Total Appropriations	<u>2,010,800</u>	-	<u>2,010,800</u>

**III. Capital Project Funds****Other Capital Projects Fund**Estimated Revenues

Charges for Services	300,000		300,000
Interest & Rent	560,000		560,000
Other Revenue	366,400		366,400
Interfund Transfers In	2,950,000		2,950,000
Appropriation of Fund Balance	989,000		989,000
Total Revenues	<u>5,165,400</u>	-	<u>5,165,400</u>

Estimated Expenditures

Capital	3,300,000		3,300,000
Debt Service	926,400		926,400
Transfers Out	1,254,000		1,254,000
Total Appropriations	<u>5,480,400</u>	-	<u>5,480,400</u>

**III. Capital Project Funds (Continued)**

	<b>FY 2027 Proposed</b>	<b>Council Changes</b>	<b>FY 2027 Adopted</b>
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**Parks Millage Capital Projects Fund**Estimated Revenues

Interfund Transfers In	2,862,500		2,862,500
Total Revenues	<u>2,862,500</u>	-	<u>2,862,500</u>

Estimated Expenditures

Capital	2,050,000		2,050,000
Transfers Out	812,500		812,500
Total Appropriations	<u>2,862,500</u>	-	<u>2,862,500</u>

**IV. Enterprise Funds****Cemetery Fund**Estimated Revenues

Charges for Services	302,000		302,000
Interest & Rent	8,000		8,000
Other Revenue	162,000		162,000
Interfund Transfers In	760,500		760,500
Total Revenues	<u>1,232,500</u>	-	<u>1,232,500</u>

Estimated Expenditures

Personnel	526,000		526,000
Operating	677,500		677,500
Transfers Out	29,000		29,000
Total Appropriations	<u>1,232,500</u>	-	<u>1,232,500</u>

**Municipal Parking System Fund**Estimated Revenues

Charges for Services	4,950,000		4,950,000
Fines & Forfeitures	825,000		825,000
Interest & Rent	1,785,000		1,785,000
Other Revenue	25,000		25,000
Total Revenues	<u>7,585,000</u>	-	<u>7,585,000</u>

Estimated Expenditures

Personnel	2,677,700		2,677,700
Operating	2,110,700		2,110,700
Capital	790,000		790,000
Debt Service	2,006,600		2,006,600
Total Appropriations	<u>7,585,000</u>	-	<u>7,585,000</u>

**IV. Enterprise Funds (continued)****FY 2027  
Proposed                      Council  
Changes                      FY 2027  
Adopted****Golf Fund**Estimated Revenues

Interfund Transfers In	72,000		72,000
Total Revenues	<u>72,000</u>	-	<u>72,000</u>

Estimated Expenditures

Operating	72,000		72,000
Total Appropriations	<u>72,000</u>	-	<u>72,000</u>

**Sewage Disposal System Fund**Estimated Revenues

Licenses & Permits	50,000		50,000
Charges for Services	45,010,000		45,010,000
Interest & Rent	2,030,000		2,030,000
Other Revenue	10,000		10,000
Appropriation of Fund Balance	12,500,000		12,500,000
Total Revenues	<u>59,600,000</u>	-	<u>59,600,000</u>

Estimated Expenditures

Personnel	8,446,600		8,446,600
Operating	11,191,020		11,191,020
Capital	28,185,000		28,185,000
Debt Service	11,777,380		11,777,380
Total Appropriations	<u>59,600,000</u>	-	<u>59,600,000</u>

**Garbage and Rubbish Collection Fund**Estimated Revenues

Charges for Services	4,547,000		4,547,000
Other Revenue	3,000		3,000
Total Revenues	<u>4,550,000</u>	-	<u>4,550,000</u>

Estimated Expenditures

Personnel	1,798,900		1,798,900
Operating	2,321,100		2,321,100
Capital	430,000		430,000
Total Appropriations	<u>4,550,000</u>	-	<u>4,550,000</u>

**IV. Enterprise Funds (continued)**

	<b>FY 2027 Proposed</b>	<b>Council Changes</b>	<b>FY 2027 Adopted</b>
<b>Recycling Fund</b>			
<u>Estimated Revenues</u>			
Charges for Services	5,055,000		5,055,000
Interest & Rent	140,000		140,000
Appropriation of Fund Balance	50,000		50,000
Total Revenues	<u>5,245,000</u>	-	<u>5,245,000</u>
<u>Estimated Expenditures</u>			
Personnel	1,986,600		1,986,600
Operating	2,578,400		2,578,400
Capital	680,000		680,000
Total Appropriations	<u>5,245,000</u>	-	<u>5,245,000</u>

BE IT FINALLY RESOLVED, that the following policies are hereby established for the 2026/2027 fiscal year:

# 54-A DISTRICT COURT CITY OF LANSING, MICHIGAN

**Anethia O. Brewer, Court Administrator**

124 W. Michigan Ave. 6th Floor, Lansing MI 48933 | anethia.brewer@lansingmi.gov | (517) 483-4538

## PROGRAMS AND SERVICES

The District Court handles four types of cases:

- (1) Criminal (misdemeanors and felonies reduced to misdemeanors);
- (2) Civil (small claims jurisdiction up to \$6,000, general civil jurisdiction up to \$25,000, and landlord-tenant disputes);
- (3) Traffic violations (formal and informal hearings); and
- (4) City Ordinance violations.

For the majority of its cases, the District Court works with the Ingham County Prosecutor's and Public Defender Offices, the Office of the City Attorney, and the Lansing Police Department. Additional support services are provided by City of Lansing staff including by Finance, Human Resources, Information Technology, and Building Maintenance.

# 54-A DISTRICT COURT CITY OF LANSING, MICHIGAN

**Anethia O. Brewer, Court Administrator**

124 W. Michigan Ave. 6th Floor, Lansing MI 48933 | anethia.brewer@lansingmi.gov | (517) 483-4538

## APPROPRIATION SUMMARY

	FY 2025 Actuals	FY 2026 Adopted Budget	FY 2026 Amended Budget	FY 2027 Proposed Budget	Percent Change
<b><u>Department Appropriation</u></b>					
Personnel					
Active Personnel	3,306,338	3,661,806	3,661,806	3,723,093	1.7%
Retirement/Fixed Benefits	1,286,609	1,343,967	1,343,967	1,420,507	5.7%
Total Personnel	4,592,947	5,005,773	5,005,773	5,143,600	2.8%
Operating					
Department Operating	521,046	664,330	664,330	601,000	-9.5%
Employee Parking	48,049	45,700	45,700	52,300	14.4%
Information Technology	416,558	489,696	489,696	488,400	-0.3%
Property Maintenance	-	-	-	121,500	
Insurance & Bonds	50,976	91,501	91,501	68,200	-25.5%
Total Operating	1,036,629	1,291,227	1,291,227	1,331,400	3.1%
Total Expenditures	5,629,576	6,297,000	6,297,000	6,475,000	2.8%

## SUMMARY OF CHANGES

No significant operational changes are proposed with the District Court budget for FY 2027 except the removal of City Hall Utility expenses now covered under the City-Wide Property Maintenance Charge (as explained further in the Public Service Department) also incorporating the District Court's relocation to the new Public Safety Campus.

# CIRCUIT COURT BUILDING RENTAL CITY OF LANSING, MICHIGAN

**Veterans Memorial Building**  
30th Circuit Court Annex, 426 S. Walnut St, Lansing MI 48933

## APPROPRIATION SUMMARY

<u>Department Appropriation</u>	FY 2025 Actuals	FY 2026 Adopted Budget	FY 2026 Amended Budget	FY 2027 Proposed Budget	Percent Change
Operating					
Veterans Memorial Building	448,716	360,000	360,000	400,000	
Total Expenditures	448,716	360,000	360,000	400,000	11.1%

## BUDGETARY EXPLANATION

State Law obligates the City to provide a facility for the Circuit Court, which is operated by Ingham County. The above is the City's share in operational costs of the Veterans Memorial Building.

GL Number	FUND DESC	APP DESC	DIV DESC	DETAIL DESC	Description	FY25 Actual	FY26 Original	FY26 Amended	FY27 Proposed
710-132201-851110	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	OPERATING	UTILITIES - CITY HALL	8,441	91,130	91,130	-
710-132201-851200	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	OPERATING	TELEPHONE	24,778	12,500	12,500	25,000
710-132201-956000	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	OPERATING	MISCELLANEOUS OPERATING	123,965	140,000	140,000	140,000
710-132201-956100	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	OPERATING	POSTAGE	-	-	30,000	30,000
710-132201-956882	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	OPERATING	WITNESS/JURY FEES	35,591	30,000	30,000	45,000
710-132201-956883	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	OPERATING	LIBRARY	4,631	8,000	8,000	8,000
710-132201-957000	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	OPERATING	TRAINING	-	5,000	5,000	5,000
710-132210-956000	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	OPERATING	MISCELLANEOUS OPERATING	172	-	-	-
710-132201-715100	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	EMPLOYEE PARKING	PARKING SUBSIDY	48,049	45,700	45,700	52,300
710-132201-801720	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	416,558	489,696	489,696	488,400
710-132201-801631	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	121,500
710-132201-958000	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	INSURANCE & BONDS	INSURANCE & BONDS	50,976	91,501	91,501	68,200
710-132202-801000	GENERAL FUND	COURTS	DISTRICT COURT SECURITY	OPERATING	CONTRACTUAL SERVICES	99,023	110,000	110,000	110,000
710-132215-956000	GENERAL FUND	COURTS	DRUG COURT	OPERATING	MISCELLANEOUS OPERATING	2,720	2,200	2,200	2,500
710-132215-957000	GENERAL FUND	COURTS	DRUG COURT	OPERATING	TRAINING	-	500	500	500
		<b>COURTS</b>				<b>6,078,292</b>	<b>6,657,000</b>	<b>6,657,000</b>	<b>6,875,000</b>
101-343201-702000	GENERAL FUND	POLICE	ADMINISTRATION	PERSONNEL	SALARIES	895,390	986,463	986,463	1,031,495
101-343201-702302	GENERAL FUND	POLICE	ADMINISTRATION	PERSONNEL	SHIFT PREMIUM	-	250	250	100
101-343201-707000	GENERAL FUND	POLICE	ADMINISTRATION	PERSONNEL	TEMPORARY HELP	56,937	-	-	-
101-343201-708000	GENERAL FUND	POLICE	ADMINISTRATION	PERSONNEL	OVERTIME - SALARY	37,496	13,000	13,000	9,200
101-343201-711000	GENERAL FUND	POLICE	ADMINISTRATION	PERSONNEL	SICK LEAVE	2,187	-	-	-
101-343201-712000	GENERAL FUND	POLICE	ADMINISTRATION	PERSONNEL	LONGEVITY	6,400	7,200	7,200	9,700
101-343201-715400	GENERAL FUND	POLICE	ADMINISTRATION	PERSONNEL	PAYROLL FRINGES	171,631	211,869	211,869	199,766
101-343201-717200	GENERAL FUND	POLICE	ADMINISTRATION	PERSONNEL	ALLOWANCE - CLOTHING	17,261	17,075	17,075	17,100
101-343201-717300	GENERAL FUND	POLICE	ADMINISTRATION	PERSONNEL	ALLOWANCE - DRYCLEAN	48,794	64,400	64,400	51,400
101-343201-717800	GENERAL FUND	POLICE	ADMINISTRATION	PERSONNEL	VEST PREMIUM	4,000	4,000	4,000	4,000
101-343201-715300	GENERAL FUND	POLICE	ADMINISTRATION	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	951,638	930,956	930,956	1,048,239
101-343201-741884	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	DONATIONS/POLICE	4,775	-	-	-
101-343201-742000	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	SUPPLIES	51,505	60,000	54,200	54,200
101-343201-742100	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	FUEL CHARGES	311,875	425,000	425,000	400,000
101-343201-801000	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	CONTRACTUAL SERVICES	22,451	32,000	32,000	32,000
101-343201-851110	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	UTILITIES - CITY HALL	55,513	140,000	140,000	-
101-343201-851200	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	TELEPHONE	158,786	140,000	140,000	140,000
101-343201-851201	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	DEPARTMENT COMMUNICATIONS	26,202	7,100	7,100	7,100
101-343201-851212	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	POLICE-FIRING RANGE UTILITIES	37,868	24,300	24,300	-
101-343201-851222	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	POLICE - RADIO LAB UTILITIES	6,894	6,600	6,600	-
101-343201-851251	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	POLICE PRECINCT - UTILITIES	220,088	231,100	231,100	230,000
101-343201-930000	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	REPAIR & MAINTENANCE	11,890	17,000	17,000	8,000
101-343201-941100	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	BUILDING RENTAL	125,000	125,000	125,000	125,000
101-343201-956000	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	MISCELLANEOUS OPERATING	208,987	190,000	190,000	170,000
101-343201-956100	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	POSTAGE	-	-	5,800	5,000
101-343201-956880	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	DONATIONS/CONTRIBUTIONS	15	-	-	-
101-343201-957000	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	TRAINING	126,981	145,000	145,000	130,000
101-343201-977000	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	EQUIPMENT	-	2,500	2,500	5,000
101-343201-977101	GENERAL FUND	POLICE	ADMINISTRATION	OPERATING	EQUIPMENT < \$5,000	-	5,000	5,000	2,500
101-343201-715100	GENERAL FUND	POLICE	ADMINISTRATION	EMPLOYEE PARKING	PARKING SUBSIDY	79,013	64,300	64,300	40,000
101-343201-801720	GENERAL FUND	POLICE	ADMINISTRATION	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	3,142,641	3,196,135	3,196,135	3,721,400
101-343201-801631	GENERAL FUND	POLICE	ADMINISTRATION	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	447,100
101-343201-941200	GENERAL FUND	POLICE	ADMINISTRATION	CITY EQUIPMENT RENTAL	CITY EQUIPMENT RENTAL (CHARGE)	678,526	1,816,261	1,816,261	1,242,400
101-343201-958000	GENERAL FUND	POLICE	ADMINISTRATION	INSURANCE & BONDS	INSURANCE & BONDS	386,509	766,637	766,637	546,700
101-343212-702000	GENERAL FUND	POLICE	HUMAN RESOURCES	PERSONNEL	SALARIES	275,214	270,404	270,404	455,204
101-343212-708000	GENERAL FUND	POLICE	HUMAN RESOURCES	PERSONNEL	OVERTIME - SALARY	54,490	30,000	30,000	24,500
101-343212-711000	GENERAL FUND	POLICE	HUMAN RESOURCES	PERSONNEL	SICK LEAVE	1,812	-	-	-
101-343212-712000	GENERAL FUND	POLICE	HUMAN RESOURCES	PERSONNEL	LONGEVITY	3,200	3,600	3,600	4,900
101-343212-715400	GENERAL FUND	POLICE	HUMAN RESOURCES	PERSONNEL	PAYROLL FRINGES	62,389	67,060	67,060	130,587
101-343212-717200	GENERAL FUND	POLICE	HUMAN RESOURCES	PERSONNEL	ALLOWANCE - CLOTHING	3,149	8,107	8,107	8,100
101-343212-717800	GENERAL FUND	POLICE	HUMAN RESOURCES	PERSONNEL	VEST PREMIUM	3,000	3,000	3,000	4,000
101-343212-715300	GENERAL FUND	POLICE	HUMAN RESOURCES	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	320,592	336,166	336,166	503,909
101-343212-801000	GENERAL FUND	POLICE	HUMAN RESOURCES	OPERATING	CONTRACTUAL SERVICES	17,445	80,000	80,000	-
101-343212-851200	GENERAL FUND	POLICE	HUMAN RESOURCES	OPERATING	TELEPHONE	-	1,000	1,000	1,000
101-343212-956000	GENERAL FUND	POLICE	HUMAN RESOURCES	OPERATING	MISCELLANEOUS OPERATING	42,506	48,070	48,070	48,100
101-343212-956810	GENERAL FUND	POLICE	HUMAN RESOURCES	OPERATING	DUES & SUBSCRIPTIONS	25	-	-	-
101-343221-702000	GENERAL FUND	POLICE	CENTRAL SERVICES	PERSONNEL	SALARIES	1,094,229	1,154,882	1,154,882	1,295,253

# MAYOR'S OFFICE

## CITY OF LANSING, MICHIGAN

**Mayor Andy Schor**

124 W. Michigan Avenue, 9th Floor, Lansing MI 48933 | [lansing.mayor@lansingmi.gov](mailto:lansing.mayor@lansingmi.gov) | (517) 483-4141

### MISSION

As Lansing's Chief Executive Officer, Mayor Andy Schor's mission is to exercise supervision and coordination over the various departments and agencies of city government and ensure that the laws, ordinances, and regulations of the City are enforced. The Mayor is empowered under the City Charter to keep order and enforce the laws of the state and is charged with making proposals to the City Council for meeting the needs and addressing the problems of the City.

Among other things Mayor Schor also oversees the operations of the following: Office of Community Media (Lansing Public Media Center & City TV), Labor Relations, the Communications Division, as well as the Mayor's Community Relations and Faith-Based Initiatives, Neighborhood Advisory Council, Mental Health Task Force, Interfaith Council, Veterans Commission, Lansing Sustainability Commission, and a variety of other community based task forces.

Department directors, agency leaders, and other affiliated organizations rely heavily on a professional municipal management team in the Mayor's executive office to ensure the smooth running and 24/7 operations of a large city government serving the needs of residents, businesses, and guests.

### PROGRAMS AND SERVICES

Administration	Provide for the development and preparation of the budget, responses to audit reports, management of real property, reducing discrimination and promoting mutual understanding, and citizen complaint investigation and response.
Chief Executive Officer	Supervises and coordinates the various departments of City government as Lansing's Chief Executive Officer and provides that the laws, ordinances, and regulations of the City are enforced.
Enforcement and Policy Proposal	The Mayor is empowered under the City Charter to suppress disorder and enforce the laws of the State, and is charged with the duty to make proposals to the Council for meeting the needs and addressing the problems of the city.

# MAYOR'S OFFICE

## CITY OF LANSING, MICHIGAN

**Mayor Andy Schor**

124 W. Michigan Avenue, 9th Floor, Lansing MI 48933 | [lansing.mayor@lansingmi.gov](mailto:lansing.mayor@lansingmi.gov) | (517) 483-4141

### PROGRAMS AND SERVICES

Executive Assistant	The 2025 Lansing City Charter Article 4, Chapter 2 provides for the Mayor to appoint an Executive Assistant. This is the Mayor's official liaison with the City Council, attending regular meetings of the City Council and the Committee of the Whole, and representing the Mayor in his absence when necessary, along with other administrative duties as required.
Other Charter Responsibilities	Subject to delegation: the development and preparation of the budget, response to audit reports, reducing discrimination and promoting mutual understanding, and citizen complaint investigation and response.
Public Inquiries and Requests	The Mayor's executive office staff responds to citizen inquiries, complaints, informational needs, and concerns, and works with residents and citizen groups to implement initiatives for city improvement. The Mayor also acts as the City's chief spokesperson, speaking to local, statewide, national, and even international media to promote Lansing.
Staff Operations	Maintains the daily operations of the Mayor's office, scheduling, special event planning, the Sister Cities Commission, appointments to boards and commissions, state and federal grant research and applications, strategy and budget, state and federal government relations, labor relations, communication with Lansing residents, businesses and educational institutions, Lansing Living magazine, and many other city functions.

# MAYOR'S OFFICE CITY OF LANSING, MICHIGAN

**Mayor Andy Schor**

124 W. Michigan Avenue, 9th Floor, Lansing MI 48933 | lansing.mayor@lansingmi.gov | (517) 483-4141

## APPROPRIATION SUMMARY

	FY 2025 Actuals	FY 2026 Adopted Budget	FY 2026 Amended Budget	FY 2027 Proposed Budget	Percent Change
<b><u>Department Appropriation</u></b>					
Personnel					
Active Personnel	883,914	817,039	817,039	852,764	4.4%
Retirement/Fixed Benefits	271,872	256,291	256,291	322,036	25.7%
<b>Total Personnel</b>	<b>1,155,786</b>	<b>1,073,330</b>	<b>1,073,330</b>	<b>1,174,800</b>	<b>9.5%</b>
Operating					
Department Operating	95,910	128,691	140,491	121,400	-5.7%
City 311 Support	6,192	9,689	9,689	8,500	-12.3%
Employee Parking	9,772	11,000	11,000	9,000	-18.2%
Information Technology	107,260	101,093	101,093	157,300	55.6%
Property Maintenance	-	-	-	281,600	
City Equipment Rental	5,527	13,087	13,087	14,300	9.3%
Insurance & Bonds	16,731	34,268	34,268	25,500	-25.6%
<b>Total Operating</b>	<b>241,392</b>	<b>297,828</b>	<b>309,628</b>	<b>617,600</b>	<b>107.4%</b>
<b>Total Expenditures</b>	<b>1,397,178</b>	<b>1,371,158</b>	<b>1,382,958</b>	<b>1,792,400</b>	<b>30.7%</b>

## SUMMARY OF CHANGES

No significant operational changes are included with the Mayor's Office budget except the removal of City Hall Utility expenses now covered under the City-Wide Property Maintenance Charge (as explained further in the Public Service Department).

# OFFICE OF COMMUNITY MEDIA

## CITY OF LANSING, MICHIGAN

**Jason Gabriel, Director**

318 N Capitol Ave, Lansing MI 48933 | [jason.gabriel@lansingmi.gov](mailto:jason.gabriel@lansingmi.gov) | (517) 483-4058

### MISSION

The Office of Community Media (OCM) administers the City's Public, Educational and Government (PEG) digital media network under the auspices of the Lansing Public Media Center. The LPMC manages day-to-day operations of the City's government channel (City-TV) and Lansing's Public Access Station (Community-TV).

The LPMC is also responsible for developing and implementing strategies to build community capacity in the production of local origination programming; creating and managing partnerships that leverage the PEG network to foster educational and career opportunities for Lansing residents in digital media, broadcasting and related fields; and leading efforts to collaborate with regional partners toward the establishment of a regional Community Media Center.

### PROGRAMS AND SERVICES

City Department Programming	Development and production of video content for City of Lansing departments.
City TV Program Scheduling	Scheduling and programming of timeslots for 24-hour channel.
Commercial Equipment and Facility Rental	Fee based video equipment and event space rental.
Department Audio-Visual Support	Serve City of Lansing Department Audio-Visual equipment.
Equipment Library	Video equipment available for community members who have taken production classes.
Live TV Production	Multi camera live event coverage.
Partner Organization Support	Media and event support for City of Lansing partner organizations.
Public Education	Media production classes provided to the community.
Public TV Program Scheduling	Scheduling and programming of timeslots for 24-hour channel.
Studio Space Management	Providing community access to media production facilities.

# OFFICE OF COMMUNITY MEDIA CITY OF LANSING, MICHIGAN

**Jason Gabriel, Director**

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## APPROPRIATION SUMMARY

	FY 2025 Actuals	FY 2026 Adopted Budget	FY 2026 Amended Budget	FY 2027 Proposed Budget	Percent Change
<b><u>Department Appropriation</u></b>					
Personnel					
Active Personnel	575,020	545,493	545,493	548,789	0.6%
Retirement/Fixed Benefits	82,628	118,523	118,523	126,311	6.6%
Total Personnel	657,648	664,016	664,016	675,100	1.7%
Operating					
Department Operating	3,130	4,200	4,200	5,900	40.5%
Employee Parking	13,284	13,500	13,500	13,500	0.0%
Information Technology	60,334	70,927	70,927	84,300	18.9%
Property Maintenance	-	-	-	41,200	
City Equipment Rental	2,582	6,736	6,736	9,200	36.6%
Insurance & Bonds	5,931	12,148	12,148	9,000	-25.9%
Total Operating	85,261	107,511	107,511	163,100	51.7%
Total Expenditures	742,909	771,527	771,527	838,200	8.6%

## SUMMARY OF CHANGES

No significant operational changes are proposed within the Office of Community Media budget except expenses now covered under the City-Wide Property Maintenance Charge (as explained further in the Public Service Department). The Office will be relocating to the new Public Media Offices next to the Ovation at 520 S. Washington Ave.

# NON-DEPARTMENTAL EXPENDITURES

## CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2026 - June 30, 2027

### APPROPRIATION SUMMARY

	FY 2025 Actuals	FY 2026 Adopted Budget	FY 2026 Amended Budget	FY 2027 Proposed Budget	Percent Change
<b><u>Department Appropriation</u></b>					
City Supported Agencies					
Sister City	20,000	20,000	20,000	20,000	0.0%
Leap Support	-	15,000	15,000	15,000	0.0%
My Brother's Keeper	3,375	20,000	20,000	20,000	0.0%
Advance Peace	-	300,000	-	-	-100.0%
Racial Justice / Equity Alliance	80,622	-	-	-	
Charter Commission	173,987	-	60,032	-	
Arts & Culture Grants	167,500	167,500	177,468	167,500	0.0%
Community Corrections Board	-	15,000	15,000	15,000	0.0%
Total	445,484	537,500	307,500	237,500	-55.8%
Other Non-Departmental					
Debt Service	999,729	987,171	987,171	987,400	0.0%
South Lansing District Library	152,929	150,000	150,000	152,300	1.5%
Total Expenditures	1,598,142	1,674,671	1,444,671	1,377,200	-17.8%

GL Number	FUND DESC	APP DESC	DIV DESC	DETAIL DESC	Description	FY25 Actual	FY26 Original	FY26 Amended	FY27 Proposed
		<b>INTEREST &amp; RENT</b>				<b>1,096,689</b>	<b>800,000</b>	<b>1,100,000</b>	<b>1,225,000</b>
101-000000-674000	GENERAL FUND	OTHER REVENUE	DONATIONS & CONTRIBUTIONS	REVENUE	DONATIONS/CONTRIBUTIONS-PRIVAT	-	1,000	1,000	1,000
101-000000-674003	GENERAL FUND	OTHER REVENUE	DONATIONS & CONTRIBUTIONS	REVENUE	DONATIONS - PARKS DEPT	34,629	50,000	50,000	55,000
101-000000-674006	GENERAL FUND	OTHER REVENUE	DONATIONS & CONTRIBUTIONS	REVENUE	MAYOR'S RIVERWALK	9,373	15,000	15,000	15,000
101-000000-674008	GENERAL FUND	OTHER REVENUE	DONATIONS & CONTRIBUTIONS	REVENUE	MAYOR'S RAM. DINNER	22,170	25,000	25,000	25,000
101-000000-674012	GENERAL FUND	OTHER REVENUE	DONATIONS & CONTRIBUTIONS	REVENUE	DONATIONS-POLICE	130	-	-	-
101-000000-674012-17133	GENERAL FUND	OTHER REVENUE	DONATIONS & CONTRIBUTIONS	REVENUE	DONATIONS-POLICE	16,396	-	-	-
101-000000-674012-17138	GENERAL FUND	OTHER REVENUE	DONATIONS & CONTRIBUTIONS	REVENUE	DONATIONS-POLICE	3,832	-	-	-
101-000000-674016	GENERAL FUND	OTHER REVENUE	DONATIONS & CONTRIBUTIONS	REVENUE	CONTRIBUTIONS-MSU SAVE	57,464	-	-	-
101-000000-674381	GENERAL FUND	OTHER REVENUE	DONATIONS & CONTRIBUTIONS	REVENUE	DONATIONS - FIREWORKS	28,300	20,000	20,000	25,000
101-000000-674382	GENERAL FUND	OTHER REVENUE	DONATIONS & CONTRIBUTIONS	REVENUE	DONATIONS - KIDS CAMPS	6,250	12,500	12,500	12,500
101-000000-674383	GENERAL FUND	OTHER REVENUE	DONATIONS & CONTRIBUTIONS	REVENUE	DONATIONS - NEIGHBORHOOD CONCE	11,250	12,500	12,500	12,500
101-000000-674508	GENERAL FUND	OTHER REVENUE	DONATIONS & CONTRIBUTIONS	REVENUE	COMMUNITY EVENT FUNDRAISING	(2,407)	-	-	-
101-000000-680000	GENERAL FUND	OTHER REVENUE	MISCELLANEOUS	REVENUE	MISCELLANEOUS REVENUE	81,261	150,000	150,000	150,000
101-000000-680005	GENERAL FUND	OTHER REVENUE	MISCELLANEOUS	REVENUE	MISC. SERVER FEE REVENUE	12,454	-	-	-
101-000000-680104	GENERAL FUND	OTHER REVENUE	MISCELLANEOUS	REVENUE	PAY PHONE COMMISSIONS	3,434	5,500	5,500	3,500
101-000000-680201	GENERAL FUND	OTHER REVENUE	MISCELLANEOUS	REVENUE	LPD RESTITUTIONS	23,255	2,000	2,000	2,500
101-000000-689100	GENERAL FUND	OTHER REVENUE	MISCELLANEOUS	REVENUE	TREASURER - CASH OVER/SHORT	(450)	-	-	-
101-000000-689200	GENERAL FUND	OTHER REVENUE	MISCELLANEOUS	REVENUE	PARKS DEPARTMENT - CASH OVER/S	1	-	-	-
101-000000-673100	GENERAL FUND	OTHER REVENUE	SALE OF CAPITAL ASSETS	REVENUE	SALE OF REAL PROPERTY	200,000	100,000	100,000	195,000
101-000000-673501	GENERAL FUND	OTHER REVENUE	SALE OF CAPITAL ASSETS	REVENUE	SALE OF PROPERTY - POLICE AUCT	1,578	20,000	20,000	5,000
		<b>OTHER REVENUE</b>				<b>508,920</b>	<b>413,500</b>	<b>413,500</b>	<b>502,000</b>
101-000000-679100	GENERAL FUND	APPROPRIATION OF FUND BALANCE	APPROPRIATION OF FUND BALANCE	REVENUE	FROM/(TO) FUND BALANCE	-	67,000	-	-
		<b>APPROPRIATION OF FUND BALANCE</b>				<b>-</b>	<b>67,000</b>	<b>-</b>	<b>-</b>
						<b>174,511,051</b>	<b>173,267,000</b>	<b>176,240,000</b>	<b>181,955,000</b>
101-112101-702000	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	PERSONNEL	SALARIES	384,791	457,833	457,833	462,063
101-112101-712000	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	PERSONNEL	LONGEVITY	1,000	1,200	1,200	1,200
101-112101-715400	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	PERSONNEL	PAYROLL FRINGES	65,863	115,081	115,081	107,018
101-112101-715300	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	114,018	123,367	123,367	130,919
101-112101-851110	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	UTILITIES - CITY HALL	3,972	50,000	50,000	-
101-112101-851200	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	TELEPHONE	7,120	8,000	8,000	8,000
101-112101-956000	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	MISCELLANEOUS OPERATING	24,801	25,000	48,900	25,000
101-112101-956100	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	POSTAGE	-	-	100	-
101-112101-956200	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	PROMOTION	3,376	6,000	6,000	6,000
101-112101-956216	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	COUNCILMEMBER BROWN	1,499	2,000	1,014	-
101-112101-956241	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	COUNCILMEMBER HUSSAIN	1,482	2,000	2,000	2,000
101-112101-956242	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	COUNCILMEMBER SPADAFORE	1,397	2,000	2,000	2,000
101-112101-956243	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	COUNCILMEMBER JACKSON	1,103	2,000	1,000	-
101-112101-956244	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	COUNCILMEMBER GARZA	1,447	2,000	2,000	2,000
101-112101-956246	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	MARTIN LUTHER KING JR DAY	993	1,000	1,000	1,000
101-112101-956247	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	COMMUNITY EVENT	(933)	1,000	-	1,000
101-112101-956260	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	COUNCILMEMBER KOST	924	2,000	2,000	2,000
101-112101-956261	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	COUNCILMEMBER CARTER	1,298	2,000	2,000	2,000
101-112101-956262	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	COUNCILMEMBER PEHLIVANOGLU	1,495	2,000	2,000	2,000
101-112101-956263	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	COUNCILMEMBER DN MARTINEZ	-	-	1,000	2,000
101-112101-956265	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	COUNCILMEMBER C MARTINEZ	-	-	986	2,000
101-112101-956289	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	COMMUNITY FUNDING	1,863	5,000	13,000	5,000
101-112101-957000	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	OPERATING	TRAINING	240	500	1,100	500
101-112101-801311	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	CITY 311 SUPPORT	CITY 311 SERVICES ALLOC	-	-	-	1,800
101-112101-715100	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	EMPLOYEE PARKING	PARKING SUBSIDY	1,476	1,500	1,500	2,000
101-112101-801720	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	76,686	88,189	88,189	92,400
101-112101-801631	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	237,200
101-112101-958000	GENERAL FUND	CITY COUNCIL	CITY COUNCIL	INSURANCE & BONDS	INSURANCE & BONDS	6,215	12,730	12,730	9,500
		<b>CITY COUNCIL</b>				<b>702,126</b>	<b>912,400</b>	<b>944,000</b>	<b>1,106,600</b>
101-172300-702000	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	PERSONNEL	SALARIES	680,897	623,785	623,785	634,147
101-172300-707000	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	PERSONNEL	TEMPORARY HELP	41,561	44,000	44,000	44,000
101-172300-712000	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	PERSONNEL	LONGEVITY	1,600	800	800	800
101-172300-715028	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	PERSONNEL	OPT OUT-ACTIVE	900	-	-	-
101-172300-715400	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	PERSONNEL	PAYROLL FRINGES	158,956	148,454	148,454	173,817
101-172300-715300	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	271,872	256,291	256,291	322,036
101-172300-742100	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	OPERATING	FUEL CHARGES	1,448	2,400	2,400	2,400
101-172300-801000	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	OPERATING	CONTRACTUAL SERVICES	35	-	-	-
101-172300-851110	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	OPERATING	UTILITIES - CITY HALL	1,099	12,791	12,791	-

GL Number	FUND DESC	APP DESC	DIV DESC	DETAIL DESC	Description	FY25 Actual	FY26 Original	FY26 Amended	FY27 Proposed
101-172300-851200	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	OPERATING	TELEPHONE	14,527	10,000	16,800	15,000
101-172300-956000	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	OPERATING	MISCELLANEOUS OPERATING	60,197	75,000	79,750	75,000
101-172300-956007	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	OPERATING	VETERAN COMM EXP	-	2,000	2,000	2,000
101-172300-956100	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	OPERATING	POSTAGE	-	-	250	500
101-172300-956259	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	OPERATING	MAYOR'S RAM. DINNER	18,170	25,000	25,000	25,000
101-172300-957000	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	OPERATING	TRAINING	434	1,500	1,500	1,500
101-172300-801311	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	CITY 311 SUPPORT	CITY 311 SERVICES ALLOC	6,192	9,689	9,689	8,500
101-172300-715100	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	EMPLOYEE PARKING	PARKING SUBSIDY	9,772	11,000	11,000	9,000
101-172300-801720	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	107,260	101,093	101,093	157,300
101-172300-801631	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	281,600
101-172300-941200	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	CITY EQUIPMENT RENTAL	CITY EQUIPMENT RENTAL (CHARGE)	5,527	13,087	13,087	14,300
101-172300-958000	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	INSURANCE & BONDS	INSURANCE & BONDS	16,731	34,268	34,268	25,500
		<b>MAYOR'S OFFICE</b>				<b>1,397,178</b>	<b>1,371,158</b>	<b>1,382,958</b>	<b>1,792,400</b>
101-172310-702000	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	PERSONNEL	SALARIES	462,184	445,339	445,339	437,509
101-172310-712000	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	PERSONNEL	LONGEVITY	3,600	2,000	2,000	2,000
101-172310-715400	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	PERSONNEL	PAYROLL FRINGES	109,236	98,154	98,154	109,280
101-172310-715300	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	82,628	118,523	118,523	126,311
101-172310-742100	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	OPERATING	FUEL CHARGES	1,260	1,200	1,200	1,600
101-172310-851200	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	OPERATING	TELEPHONE	606	2,000	2,000	2,000
101-172310-956000	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	OPERATING	MISCELLANEOUS OPERATING	161	1,000	1,000	1,000
101-172310-977000	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	OPERATING	EQUIPMENT	1,103	-	-	1,300
101-172310-715100	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	EMPLOYEE PARKING	PARKING SUBSIDY	13,284	13,500	13,500	13,500
101-172310-801720	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	60,334	70,927	70,927	84,300
101-172310-801631	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	41,200
101-172310-941200	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	CITY EQUIPMENT RENTAL	CITY EQUIPMENT RENTAL (CHARGE)	2,582	6,736	6,736	9,200
101-172310-958000	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	INSURANCE & BONDS	INSURANCE & BONDS	5,931	12,148	12,148	9,000
		<b>OFFICE OF COMMUNITY MEDIA</b>				<b>742,909</b>	<b>771,527</b>	<b>771,527</b>	<b>838,200</b>
101-172710-702000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PERSONNEL	SALARIES	839,808	991,255	991,255	1,038,167
101-172710-707000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PERSONNEL	TEMPORARY HELP	116,756	38,000	38,000	38,000
101-172710-708000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PERSONNEL	OVERTIME - SALARY	28,081	10,000	10,000	10,000
101-172710-712000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PERSONNEL	LONGEVITY	1,000	3,900	3,900	4,500
101-172710-715400	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PERSONNEL	PAYROLL FRINGES	238,390	277,691	277,691	304,405
101-172710-801050	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PERSONNEL	TEMPORARY HELP-CONTRACTUAL	25,708	51,500	51,500	51,500
101-173130-702000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PERSONNEL	SALARIES	441	-	-	-
101-173130-715400	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PERSONNEL	PAYROLL FRINGES	68	-	-	-
101-172710-715300	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	450,214	536,154	536,154	580,528
101-172710-742000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	SUPPLIES	162	-	-	-
101-172710-801000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	CONTRACTUAL SERVICES	198,840	77,500	77,500	80,000
101-172710-801200	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	AUDIT FEES	156,181	150,000	150,000	150,000
101-172710-851110	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	UTILITIES - CITY HALL	3,972	45,000	45,000	-
101-172710-851200	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	TELEPHONE	5,724	1,500	1,500	5,500
101-172710-956000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	MISCELLANEOUS OPERATING	64,277	80,000	69,000	69,000
101-172710-956024	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	MSU SAVE - EXP	264,169	-	-	-
101-172710-956100	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	POSTAGE	-	-	11,000	11,000
101-172710-956810	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	DUES & SUBSCRIPTIONS	4,966	5,000	5,000	5,000
101-172710-956890	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	SOFTWARE	2,747	-	-	-
101-172710-957000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	TRAINING	2,021	5,000	5,000	5,000
101-173130-956000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	MISCELLANEOUS OPERATING	6,844	-	-	-
101-173130-956890	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	SOFTWARE	1,726	-	-	-
101-173130-956990	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	HARDWARE MAINTENANCE	364	-	-	-
101-172710-801311	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	CITY 311 SUPPORT	CITY 311 SERVICES ALLOC	4,514	4,753	4,753	6,100
101-172710-715100	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	EMPLOYEE PARKING	PARKING SUBSIDY	17,111	16,400	16,400	18,000
101-172710-801720	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	124,180	143,431	143,431	139,000
101-172710-801631	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	185,000
101-172710-958000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	INSURANCE & BONDS	INSURANCE & BONDS	18,585	38,064	38,064	28,400
		<b>FINANCE OPERATIONS</b>				<b>2,576,849</b>	<b>2,475,148</b>	<b>2,475,148</b>	<b>2,729,100</b>
101-172400-702000	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	PERSONNEL	SALARIES	500,548	505,824	505,824	554,229
101-172400-706400	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	PERSONNEL	WAGES - ELECTION INSPECTOR	216,549	150,000	150,000	220,000
101-172400-707000	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	PERSONNEL	TEMPORARY HELP	104,566	60,000	60,000	100,000
101-172400-708000	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	PERSONNEL	OVERTIME - SALARY	26,191	30,000	30,000	30,000
101-172400-712000	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	PERSONNEL	LONGEVITY	3,800	3,800	3,800	4,300
101-172400-715400	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	PERSONNEL	PAYROLL FRINGES	158,461	163,741	163,741	169,648
101-172400-715300	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	205,899	209,194	209,194	310,123

GL Number	FUND DESC	APP DESC	DIV DESC	DETAIL DESC	Description	FY25 Actual	FY26 Original	FY26 Amended	FY27 Proposed
101-783821-801000	GENERAL FUND	PARKS AND RECREATION	FORESTRY	OPERATING	CONTRACTUAL SERVICES	71,256	45,000	45,000	50,000
101-783821-930100	GENERAL FUND	PARKS AND RECREATION	FORESTRY	OPERATING	BUILDING MAINTENANCE	-	5,200	5,200	-
101-783821-956000	GENERAL FUND	PARKS AND RECREATION	FORESTRY	OPERATING	MISCELLANEOUS OPERATING	60,944	45,000	45,000	50,000
101-783821-957000	GENERAL FUND	PARKS AND RECREATION	FORESTRY	OPERATING	TRAINING	-	5,000	5,000	-
101-783821-801631	GENERAL FUND	PARKS AND RECREATION	FORESTRY	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	78,800
101-783822-702000	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	PERSONNEL	SALARIES	159,801	166,700	166,700	161,862
101-783822-706000	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	PERSONNEL	HOURLY WAGES	284,649	491,200	491,200	481,348
101-783822-707000	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	PERSONNEL	TEMPORARY HELP	4,776	-	-	-
101-783822-707014	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	PERSONNEL	UAW - SEASONAL	252,051	273,660	273,660	283,700
101-783822-708000	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	PERSONNEL	OVERTIME - SALARY	30,229	15,000	15,000	15,000
101-783822-709000	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	PERSONNEL	OVERTIME - HOURLY	77,687	50,000	50,000	25,000
101-783822-712000	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	PERSONNEL	LONGEVITY	9,242	15,100	15,100	8,300
101-783822-715400	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	PERSONNEL	PAYROLL FRINGES	165,236	293,327	293,327	255,894
101-783822-717200	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	PERSONNEL	ALLOWANCE - CLOTHING	1,450	5,000	5,000	1,000
101-783822-715300	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	455,272	575,584	575,584	396,996
101-783822-742100	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	OPERATING	FUEL CHARGES	65,764	73,000	73,000	73,000
101-783822-801000	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	OPERATING	CONTRACTUAL SERVICES	415,545	450,000	450,000	425,000
101-783822-851000	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	OPERATING	UTILITIES	1,177,807	200,000	200,000	-
101-783822-956000	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	OPERATING	MISCELLANEOUS OPERATING	260,034	190,000	190,000	200,000
101-783822-956412	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	OPERATING	MISC OPER-PK MILLAGE	1,163	-	-	-
101-783822-956860	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	OPERATING	TAXES & ASSESSMENTS	110	-	-	-
101-783822-957000	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	OPERATING	TRAINING	-	5,000	5,000	-
101-783822-801631	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	78,800
101-783822-941200	GENERAL FUND	PARKS AND RECREATION	GROUPS AND LANDSCAPING	CITY EQUIPMENT RENTAL	CITY EQUIPMENT RENTAL (CHARGE)	318,464	761,806	761,806	883,900
101-783836-707000	GENERAL FUND	PARKS AND RECREATION	TURNER DODGE HOUSE	PERSONNEL	TEMPORARY HELP	34,423	30,000	30,000	35,000
101-783836-715400	GENERAL FUND	PARKS AND RECREATION	TURNER DODGE HOUSE	PERSONNEL	PAYROLL FRINGES	2,633	2,295	2,295	2,700
101-783836-956000	GENERAL FUND	PARKS AND RECREATION	TURNER DODGE HOUSE	OPERATING	MISCELLANEOUS OPERATING	12,601	5,000	5,000	5,000
101-783836-958000	GENERAL FUND	PARKS AND RECREATION	TURNER DODGE HOUSE	INSURANCE & BONDS	INSURANCE & BONDS	2,595	5,000	5,000	3,800
101-783870-707000	GENERAL FUND	PARKS AND RECREATION	KIDS' CAMPS	PERSONNEL	TEMPORARY HELP	25,377	38,000	38,000	47,500
101-783870-715400	GENERAL FUND	PARKS AND RECREATION	KIDS' CAMPS	PERSONNEL	PAYROLL FRINGES	1,941	3,000	3,000	4,500
		<b>PARKS AND RECREATION</b>				<b>9,682,598</b>	<b>9,889,333</b>	<b>9,889,333</b>	<b>12,135,000</b>
101-172250-702000	GENERAL FUND	NEIGHBORHOODS, ARTS, AND CITIZEN	NEIGHBORHOODS, ARTS, AND CITIZEN ENI	PERSONNEL	SALARIES	283,579	282,850	282,850	290,731
101-172250-712000	GENERAL FUND	NEIGHBORHOODS, ARTS, AND CITIZEN	NEIGHBORHOODS, ARTS, AND CITIZEN ENI	PERSONNEL	LONGEVITY	3,900	4,300	4,300	2,500
101-172250-715400	GENERAL FUND	NEIGHBORHOODS, ARTS, AND CITIZEN	NEIGHBORHOODS, ARTS, AND CITIZEN ENI	PERSONNEL	PAYROLL FRINGES	84,430	90,549	90,549	108,627
101-172250-715300	GENERAL FUND	NEIGHBORHOODS, ARTS, AND CITIZEN	NEIGHBORHOODS, ARTS, AND CITIZEN ENI	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	185,939	152,620	152,620	162,442
101-172250-851200	GENERAL FUND	NEIGHBORHOODS, ARTS, AND CITIZEN	NEIGHBORHOODS, ARTS, AND CITIZEN ENI	OPERATING	TELEPHONE	5,672	2,000	2,000	6,000
101-172250-956000	GENERAL FUND	NEIGHBORHOODS, ARTS, AND CITIZEN	NEIGHBORHOODS, ARTS, AND CITIZEN ENI	OPERATING	MISCELLANEOUS OPERATING	27,149	30,000	30,000	30,000
101-172250-957000	GENERAL FUND	NEIGHBORHOODS, ARTS, AND CITIZEN	NEIGHBORHOODS, ARTS, AND CITIZEN ENI	OPERATING	TRAINING	-	4,000	4,000	4,000
101-172250-963002	GENERAL FUND	NEIGHBORHOODS, ARTS, AND CITIZEN	NEIGHBORHOODS, ARTS, AND CITIZEN ENI	OPERATING	NEIGHBORHOOD GRANT PROGRAM	-	120,000	120,000	120,000
101-172250-801311	GENERAL FUND	NEIGHBORHOODS, ARTS, AND CITIZEN	NEIGHBORHOODS, ARTS, AND CITIZEN ENI	CITY 311 SUPPORT	CITY 311 SERVICES ALLOC	47,866	3,519	3,519	2,000
101-172250-801720	GENERAL FUND	NEIGHBORHOODS, ARTS, AND CITIZEN	NEIGHBORHOODS, ARTS, AND CITIZEN ENI	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	35,922	39,523	39,523	47,400
101-172250-801631	GENERAL FUND	NEIGHBORHOODS, ARTS, AND CITIZEN	NEIGHBORHOODS, ARTS, AND CITIZEN ENI	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	55,500
101-172250-958000	GENERAL FUND	NEIGHBORHOODS, ARTS, AND CITIZEN	NEIGHBORHOODS, ARTS, AND CITIZEN ENI	INSURANCE & BONDS	INSURANCE & BONDS	5,703	11,680	11,680	8,700
		<b>NEIGHBORHOODS, ARTS, AND CITIZEN ENGAGEMENT</b>				<b>680,160</b>	<b>741,041</b>	<b>741,041</b>	<b>837,900</b>
101-834101-702019	GENERAL FUND	CITY SUPPORTED AGENCIES	CITY SUPPORTED AGENCIES	OPERATING	CC SALARY	7,584	-	756	-
101-834101-708000	GENERAL FUND	CITY SUPPORTED AGENCIES	CITY SUPPORTED AGENCIES	OPERATING	OVERTIME - SALARY	677	-	-	-
101-834101-715400	GENERAL FUND	CITY SUPPORTED AGENCIES	CITY SUPPORTED AGENCIES	OPERATING	PAYROLL FRINGES	6,408	-	1,042	-
101-834101-956292	GENERAL FUND	CITY SUPPORTED AGENCIES	CITY SUPPORTED AGENCIES	OPERATING	SISTER CITY	20,000	20,000	20,000	20,000
101-834101-960013	GENERAL FUND	CITY SUPPORTED AGENCIES	CITY SUPPORTED AGENCIES	OPERATING	LEAP SUPPORT	-	15,000	15,000	15,000
101-834101-960015	GENERAL FUND	CITY SUPPORTED AGENCIES	CITY SUPPORTED AGENCIES	OPERATING	MY LANSING/MY BROTHER'S KEEPER	3,375	20,000	20,000	20,000
101-834101-960016	GENERAL FUND	CITY SUPPORTED AGENCIES	CITY SUPPORTED AGENCIES	OPERATING	ADVANCE PEACE	-	300,000	-	-
101-834101-960017	GENERAL FUND	CITY SUPPORTED AGENCIES	CITY SUPPORTED AGENCIES	OPERATING	RACIAL JUSTICE EQUITY ALLIANCE	80,622	-	-	-
101-834101-960019	GENERAL FUND	CITY SUPPORTED AGENCIES	CITY SUPPORTED AGENCIES	OPERATING	CHARTER COMMISSION	159,318	-	58,234	-
101-834101-960095	GENERAL FUND	CITY SUPPORTED AGENCIES	CITY SUPPORTED AGENCIES	OPERATING	ARTS & CULTURE GRANTS	167,500	167,500	177,468	167,500
101-834101-960256	GENERAL FUND	CITY SUPPORTED AGENCIES	CITY SUPPORTED AGENCIES	OPERATING	COMMUNITY CORR. ADVISORY - CC	-	15,000	15,000	15,000
		<b>CITY SUPPORTED AGENCIES</b>				<b>445,484</b>	<b>537,500</b>	<b>307,500</b>	<b>237,500</b>
101-833711-960371	GENERAL FUND	CITY RECOGNITIONS	CITY RECOGNITIONS	OPERATING	MLK JR REC	3,001	5,000	5,000	5,000
101-833711-960372	GENERAL FUND	CITY RECOGNITIONS	CITY RECOGNITIONS	OPERATING	HISPANIC HERITAGE/CC REC	7,522	5,000	5,000	5,000
		<b>CITY RECOGNITIONS</b>				<b>10,523</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
101-874400-956835	GENERAL FUND	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	ADVISORY/AGENT FEES	12,000	-	-	-
101-874400-992000-11910	GENERAL FUND	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	PRINCIPAL	799,000	813,000	813,000	828,000
101-874400-993000	GENERAL FUND	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	INTEREST	-	-	-	40
101-874400-993000-11910	GENERAL FUND	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	INTEREST	188,729	174,171	174,171	159,360

# DOWNTOWN LANSING, INC. FUND

## CITY OF LANSING, MICHIGAN

Fiscal Year July 1, 2026 - June 30, 2027

### FUND DESCRIPTION

This fund accounts for assessments received from businesses located in the district. The revenues are used for special events and maintenance of the district.

### APPROPRIATION SUMMARY

	FY 2025 Actuals	FY 2026 Adopted Budget	FY 2026 Amended Budget	FY 2027 Proposed Budget	Percent Change
<b>Beginning Fund Balance</b>	1	655,962	655,962	655,962	
<b>Revenues</b>					
Special Assessments	472,619	486,800	486,800	631,300	29.7%
State Grants	2,518,665	1,895,000	1,895,000	1,025,000	-45.9%
Interest & Rent	52,518	-	-	-	
Other Revenue	624,062	293,200	293,200	269,500	-8.1%
Interfund Transfers In	85,000	85,000	85,000	85,000	0.0%
<b>Total Revenues</b>	<b>3,752,864</b>	<b>2,760,000</b>	<b>2,760,000</b>	<b>2,010,800</b>	
<b>Expenditures</b>					
Downtown Lansing, Inc	3,096,903	2,760,000	2,760,000	2,010,800	-27.1%
<b>Total Expenditures</b>	<b>3,096,903</b>	<b>2,760,000</b>	<b>2,760,000</b>	<b>2,010,800</b>	
<b>Net Revenue (Expense)</b>	<b>655,961</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Ending Fund Balance</b>	<b>655,962</b>	<b>655,962</b>	<b>655,962</b>	<b>655,962</b>	

### REVENUE SOURCES AND OUTLOOK

Downtown Lansing, Inc's operations are generally funded by special assessments of the local businesses within its district and by local fundraising, with any remaining activity subsidized by the General Fund. Significant economic development grants over the past few years have allowed for large one-time investments in downtown businesses and development.

GL Number	FUND DESC	APP DESC	DIV DESC	DETAIL DESC	Description	FY25 Actual	FY26 Original	FY26 Amended	FY27 Proposed
265-343253-961743-17484	TRI-COUNTY METRO FUND	POLICE	TRI-COUNTY METRO SQUAD	OPERATING	SUB-GRANT CONTRACTUAL SERVICES	14,000	-	-	-
265-343253-961743-17486	TRI-COUNTY METRO FUND	POLICE	TRI-COUNTY METRO SQUAD	OPERATING	SUB-GRANT CONTRACTUAL SERVICES	42,000	-	-	-
265-343253-962001	TRI-COUNTY METRO FUND	POLICE	TRI-COUNTY METRO SQUAD	OPERATING	RETURN ON EQUITY	250,000	400,000	400,000	400,000
		<b>POLICE</b>				<b>442,375</b>	<b>646,500</b>	<b>646,500</b>	<b>641,000</b>
						<b>442,375</b>	<b>646,500</b>	<b>646,500</b>	<b>641,000</b>
284-000000-665002	OPIOID SETTLEMENT FUND	INTEREST & RENT	INTEREST INCOME	REVENUE	RESTRICTED INTEREST	29,663	-	-	-
		<b>INTEREST &amp; RENT</b>				<b>29,663</b>	-	-	-
284-000000-685000	OPIOID SETTLEMENT FUND	OTHER REVENUE	OPIOID SETTLEMENT REVENUE	REVENUE	OPIOID SETTLEMENT	215,947	210,000	210,000	210,000
		<b>OTHER REVENUE</b>				<b>215,947</b>	<b>210,000</b>	<b>210,000</b>	<b>210,000</b>
284-000000-679100	OPIOID SETTLEMENT FUND	APPROPRIATION OF FUND BALANCE	APPROPRIATION OF FUND BALANCE	REVENUE	FROM/(TO) FUND BALANCE	-	-	655,690	-
		<b>APPROPRIATION OF FUND BALANCE</b>				-	-	<b>655,690</b>	-
						<b>245,610</b>	<b>210,000</b>	<b>865,690</b>	<b>210,000</b>
284-343240-801000	OPIOID SETTLEMENT FUND	POLICE	INVESTIGATIONS AND SPECIAL OPS	OPERATING	CONTRACTUAL SERVICES	-	70,000	185,724	70,000
284-343240-977000	OPIOID SETTLEMENT FUND	POLICE	INVESTIGATIONS AND SPECIAL OPS	OPERATING	EQUIPMENT	182,500	-	-	-
		<b>POLICE</b>				<b>182,500</b>	<b>70,000</b>	<b>185,724</b>	<b>70,000</b>
284-343580-801000	OPIOID SETTLEMENT FUND	FIRE	EMERGENCY SERVICES	OPERATING	CONTRACTUAL SERVICES	182,797	70,000	255,428	70,000
		<b>FIRE</b>				<b>182,797</b>	<b>70,000</b>	<b>255,428</b>	<b>70,000</b>
284-673710-801000	OPIOID SETTLEMENT FUND	HUMAN RELATIONS & COMMUNITY SE	HUMAN RELATIONS & COMMUNITY SERVI	OPERATING	CONTRACTUAL SERVICES	13,687	70,000	424,538	70,000
		<b>HUMAN RELATIONS &amp; COMMUNITY SERVICES</b>				<b>13,687</b>	<b>70,000</b>	<b>424,538</b>	<b>70,000</b>
						<b>378,984</b>	<b>210,000</b>	<b>865,690</b>	<b>210,000</b>
298-000000-451001	DOWNTOWN LANSING, INC. FUN	SPECIAL ASSESSMENTS	SPECIAL ASSESSMENTS	REVENUE	SPECIAL ASSESSMENTS	472,619	486,800	486,800	631,300
		<b>SPECIAL ASSESSMENTS</b>				<b>472,619</b>	<b>486,800</b>	<b>486,800</b>	<b>631,300</b>
298-000000-579221-20051	DOWNTOWN LANSING, INC. FUN	STATE GRANTS	OTHER STATE GRANTS	REVENUE	GRANT - MI EC DEV CORP	2,500,000	1,870,000	1,870,000	1,000,000
298-000000-579221-20056	DOWNTOWN LANSING, INC. FUN	STATE GRANTS	OTHER STATE GRANTS	REVENUE	GRANT - MI EC DEV CORP	18,665	25,000	25,000	25,000
		<b>STATE GRANTS</b>				<b>2,518,665</b>	<b>1,895,000</b>	<b>1,895,000</b>	<b>1,025,000</b>
298-000000-665000	DOWNTOWN LANSING, INC. FUN	INTEREST & RENT	INTEREST INCOME	REVENUE	INTEREST INCOME	52,518	-	-	-
		<b>INTEREST &amp; RENT</b>				<b>52,518</b>	-	-	-
298-000000-680000	DOWNTOWN LANSING, INC. FUN	OTHER REVENUE	MISCELLANEOUS	REVENUE	MISCELLANEOUS REVENUE	1,637	1,000	1,000	500
298-000000-680020	DOWNTOWN LANSING, INC. FUN	OTHER REVENUE	MISCELLANEOUS	REVENUE	BUSINESS DEVELOPMENT	137,283	87,200	87,200	7,000
298-000000-680021	DOWNTOWN LANSING, INC. FUN	OTHER REVENUE	MISCELLANEOUS	REVENUE	PROMOTIONS	69,285	110,000	110,000	135,000
298-000000-680022	DOWNTOWN LANSING, INC. FUN	OTHER REVENUE	MISCELLANEOUS	REVENUE	ORGANIZATION	7,150	5,000	5,000	6,000
298-000000-680023	DOWNTOWN LANSING, INC. FUN	OTHER REVENUE	MISCELLANEOUS	REVENUE	DESIGN/BEAUTIFICATION	22,909	90,000	90,000	121,000
298-000000-691000	DOWNTOWN LANSING, INC. FUN	OTHER REVENUE	MISCELLANEOUS	REVENUE	OTHER FIN SOURCES - LEASES	385,798	-	-	-
		<b>OTHER REVENUE</b>				<b>624,062</b>	<b>293,200</b>	<b>293,200</b>	<b>269,500</b>
298-000000-699101	DOWNTOWN LANSING, INC. FUN	INTERFUND TRANSFERS IN	INTERFUND TRANSFERS IN	REVENUE	OPERATING TRANSFER - GENERAL F	85,000	85,000	85,000	85,000
		<b>INTERFUND TRANSFERS IN</b>				<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>
						<b>3,752,864</b>	<b>2,760,000</b>	<b>2,760,000</b>	<b>2,010,800</b>
298-000000-702000	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	PERSONNEL	SALARIES	(7,080)	-	-	-
298-173904-702000	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	PERSONNEL	SALARIES	356,108	400,000	400,000	432,600
298-173904-715400	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	PERSONNEL	PAYROLL FRINGES	25,076	26,510	26,510	26,800
298-000000-956405	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	OPERATING	DESIGN	7,397	-	-	-
298-173904-801000	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	OPERATING	CONTRACTUAL SERVICES	28,320	-	-	-
298-173904-851000	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	OPERATING	UTILITIES	126	-	-	-
298-173904-851200	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	OPERATING	TELEPHONE	1,983	2,780	2,780	3,000
298-173904-956000	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	OPERATING	MISCELLANEOUS OPERATING	725,867	631,806	631,806	766,600
298-173904-956023	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	OPERATING	BUSINESS DEVELOPMENT	117,685	689,200	689,200	14,100
298-173904-956023-20051	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	OPERATING	BUSINESS DEVELOPMENT	269,181	740,300	740,300	-
298-173904-956023-20056	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	OPERATING	BUSINESS DEVELOPMENT	18,665	25,000	25,000	25,000
298-173904-956200	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	OPERATING	PROMOTION	95,424	110,000	110,000	116,600
298-173904-956405	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	OPERATING	DESIGN	184,818	90,000	90,000	530,200
298-173904-956407	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	OPERATING	ORGANIZATION	34,540	5,000	5,000	19,300
298-173904-956830	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	OPERATING	BAD DEBT	750,000	-	-	-
298-173904-801720	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	40,760	39,404	39,404	54,200
298-173904-801631	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	22,400
298-173904-970000	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	CAPITAL	CAP OUTLAY - LEASES	385,798	-	-	-
298-173904-992000	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	DEBT SERVICE	PRINCIPAL EXPENSE	49,016	-	-	-
298-173904-993000	DOWNTOWN LANSING, INC. FUN	ECONOMIC DEVELOPMENT AND PLAN	ADMINISTRATION & PLANNING	DEBT SERVICE	INTEREST	13,219	-	-	-
		<b>ECONOMIC DEVELOPMENT AND PLANNING</b>				<b>3,096,903</b>	<b>2,760,000</b>	<b>2,760,000</b>	<b>2,010,800</b>
						<b>3,096,903</b>	<b>2,760,000</b>	<b>2,760,000</b>	<b>2,010,800</b>
510-000000-643010	CEMETERY FUND	CHARGES FOR SERVICES	SALES	REVENUE	LOT SALES - MT. HOPE	9,725	5,000	5,000	5,000
510-000000-634010	CEMETERY FUND	CHARGES FOR SERVICES	USE & ADMISSION FEES	REVENUE	GRAVE OPENINGS - MT. HOPE	38,700	40,000	40,000	20,000
510-000000-638020	CEMETERY FUND	CHARGES FOR SERVICES	USE & ADMISSION FEES	REVENUE	GRAVE MARKERS - MT. HOPE	2,170	2,500	2,500	2,500

# HUMAN RESOURCES

## CITY OF LANSING, MICHIGAN

**Elizabeth O'Leary, Director**

124 W. Michigan Avenue, 8th Floor, Lansing MI 48933 | elizabeth.oleary@lansingmi.gov | (517) 483-4010

### MISSION

The Department of Human Resources (HR) is an internal service provider to employees and perspective employees of the City of Lansing. Our goal is to provide efficient, accurate and thorough services to our internal partners and operate through a lens of equity and belonging.

### PROGRAMS AND SERVICES

Employee Safety	Create, implement, and monitor all employee safety programs.
Employee Wellness	Administration of programs that support employees health and wellness.
Workers Compensation	Administer and process workers' compensation as mandated by law.
Collective Bargaining	Negotiate all contracts for bargaining and non-bargaining units.
Grievances and Discipline	Address both grievance and disciplinary procedures in accordance with the collective bargaining agreements.
Benefits administration	Administer all benefits for City of Lansing employees and retirees.
Payroll Processing	Provide compensation and pension payments to all active and retired employees.
Recruitment and Hiring	Process of recruiting, hiring and onboarding all City of Lansing personnel.
Administration and City Council Compliance Training	Training for staff and elected officials as mandated through City policies and State and Federal regulations.
Staff Development	Provide opportunities for staff skill development.

# OFFICE OF THE CITY ATTORNEY CITY OF LANSING, MICHIGAN

**Gregory S. Venker, City Attorney**

124 W Michigan Ave, 5th Floor, Lansing, MI 48933 | cityatty@lansingmi.gov | (517) 483-4320

## APPROPRIATION SUMMARY

	FY 2025 Actuals	FY 2026 Adopted Budget	FY 2026 Amended Budget	FY 2027 Proposed Budget	Percent Change
<b><u>Department Appropriation</u></b>					
<b>Personnel</b>					
Active Personnel	1,527,326	1,936,298	1,936,298	1,922,844	-0.7%
Retirement/Fixed Benefits	640,214	770,917	770,917	782,956	1.6%
Total Personnel	2,167,540	2,707,215	2,707,215	2,705,800	-0.1%
<b>Operating</b>					
Department Operating	132,285	133,000	133,000	107,000	-19.5%
Employee Parking	24,550	25,900	25,900	20,000	-22.8%
Information Technology	113,479	131,475	131,475	146,000	11.0%
Property Maintenance	-	-	-	262,800	
Insurance & Bonds	19,853	40,662	40,662	30,300	-25.5%
Total Operating	290,167	331,037	331,037	566,100	71.0%
Total Expenditures	2,457,707	3,038,252	3,038,252	3,271,900	7.7%

## SUMMARY OF CHANGES

No significant operational changes are included with the Office of the City Attorney's budget except the removal of City Hall Utility expenses now covered under the City-Wide Property Maintenance Charge (as explained further in the Public Service Department).

# HUMAN RESOURCES

## CITY OF LANSING, MICHIGAN

**Elizabeth O'Leary, Director**

124 W. Michigan Avenue, 8th Floor, Lansing MI 48933 | elizabeth.oleary@lansingmi.gov | (517) 483-4010

### APPROPRIATION SUMMARY

	FY 2025 Actuals	FY 2026 Adopted Budget	FY 2026 Amended Budget	FY 2027 Proposed Budget	Percent Change
<b><u>Department Appropriation</u></b>					
<b>Personnel</b>					
Active Personnel	1,398,990	1,474,700	1,474,700	1,477,619	0.2%
Retirement/Fixed Benefits	500,200	589,230	589,230	602,681	2.3%
Vacancy Factor	-	-	-	-	
Total Personnel	1,899,190	2,063,930	2,063,930	2,080,300	0.8%
<b>Operating</b>					
Department Operating	423,748	450,100	450,100	434,600	-3.4%
Employee Parking	35,999	27,400	27,400	37,000	35.0%
Information Technology	123,941	145,702	145,702	199,100	36.6%
Property Maintenance	-	-	-	234,900	
Insurance & Bonds	12,277	25,146	25,146	18,800	-25.2%
Total Operating	595,965	648,348	648,348	924,400	42.6%
Total Expenditures	2,495,155	2,712,278	2,712,278	3,004,700	10.8%

### SUMMARY OF CHANGES

No significant operational changes are included with the Human Resources's budget except the removal of City Hall Utility expenses now covered under the City-Wide Property Maintenance Charge (as explained further in the Public Service Department).

# 54-A DISTRICT COURT CITY OF LANSING, MICHIGAN

**Anethia O. Brewer, Court Administrator**

124 W. Michigan Ave. 6th Floor, Lansing MI 48933 | anethia.brewer@lansingmi.gov | (517) 483-4538

## MISSION

The mission of the 54-A District Court is to provide access to trial court services for all persons as needed, employing available resources and working in partnership with the community to afford efficient and courteous service. This mission is carried out through efficient case flow management from pre-adjudication to post-adjudication; conducting arraignments, preliminary felony exams, trials, sentencing, and probation; including operating full service divisions (Traffic, Civil, Criminal, and Probation).

## RELATION TO CITY OPERATIONS

The District Court fund and budget are self-contained operations. The District Court budget expenditure and the Court-related revenue are accounted for in a separate fund during the fiscal year, and then both expenditures and revenues are returned to the General Fund at June 30. This accounting convention effectively makes the Court a General Fund agency, with special budget considerations attached to its status as the judicial branch of government.

GL Number	FUND DESC	APP DESC	DIV DESC	DETAIL DESC	Description	FY25 Actual	FY26 Original	FY26 Amended	FY27 Proposed
101-172720-801720	GENERAL FUND	ASSESSING	ASSESSING	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	80,274	93,353	93,353	120,000
101-172720-801631	GENERAL FUND	ASSESSING	ASSESSING	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	78,800
101-172720-958000	GENERAL FUND	ASSESSING	ASSESSING	INSURANCE & BONDS	INSURANCE & BONDS	11,676	23,915	23,915	17,800
		<b>ASSESSING</b>				<b>1,401,235</b>	<b>1,855,444</b>	<b>1,855,444</b>	<b>2,046,300</b>
101-172900-702000	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	PERSONNEL	SALARIES	1,075,209	1,494,064	1,494,064	1,468,717
101-172900-707000	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	PERSONNEL	TEMPORARY HELP	166,132	75,000	75,000	75,000
101-172900-712000	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	PERSONNEL	LONGEVITY	2,900	3,000	3,000	2,900
101-172900-715400	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	PERSONNEL	PAYROLL FRINGES	267,247	364,234	364,234	376,227
101-172900-801050	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	PERSONNEL	TEMPORARY HELP-CONTRACTUAL	15,838	-	-	-
101-172900-715300	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	640,214	770,917	770,917	782,956
101-172900-801000	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	OPERATING	CONTRACTUAL SERVICES	14,513	-	-	-
101-172900-851110	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	OPERATING	UTILITIES - CITY HALL	2,979	31,000	31,000	-
101-172900-851200	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	OPERATING	TELEPHONE	11,817	10,000	10,000	12,000
101-172900-956000	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	OPERATING	MISCELLANEOUS OPERATING	34,223	25,000	25,000	25,000
101-172900-956700	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	OPERATING	CLAIMS & JUDGEMENTS	1,858	-	-	-
101-172900-956883	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	OPERATING	LIBRARY	56,436	52,000	52,000	55,000
101-172900-956889	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	OPERATING	COURT FILING FEES & COSTS	4,656	2,000	2,000	5,000
101-172900-957000	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	OPERATING	TRAINING	5,803	13,000	13,000	10,000
101-172900-715100	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	EMPLOYEE PARKING	PARKING SUBSIDY	24,550	25,900	25,900	20,000
101-172900-801720	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	113,479	131,475	131,475	146,000
101-172900-801631	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	262,800
101-172900-958000	GENERAL FUND	CITY ATTORNEY'S OFFICE	CITY ATTORNEY'S OFFICE	INSURANCE & BONDS	INSURANCE & BONDS	19,853	40,662	40,662	30,300
		<b>CITY ATTORNEY'S OFFICE</b>				<b>2,457,707</b>	<b>3,038,252</b>	<b>3,038,252</b>	<b>3,271,900</b>
101-172800-702000	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	PERSONNEL	SALARIES	968,063	1,092,593	1,092,593	1,082,028
101-172800-706000	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	PERSONNEL	HOURLY WAGES	2,106	-	-	-
101-172800-707000	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	PERSONNEL	TEMPORARY HELP	129,212	80,000	80,000	80,000
101-172800-708000	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	PERSONNEL	OVERTIME - SALARY	13,050	10,000	10,000	10,000
101-172800-712000	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	PERSONNEL	LONGEVITY	6,400	5,805	5,805	6,500
101-172800-715400	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	PERSONNEL	PAYROLL FRINGES	239,809	286,302	286,302	299,091
101-172800-801050	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	PERSONNEL	TEMPORARY HELP-CONTRACTUAL	40,350	-	-	-
101-172800-715300	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	500,200	589,230	589,230	602,681
101-172800-701666	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	OPERATING	RESIDENCY INCENTIVE PROGRAM	13,475	25,000	25,000	25,000
101-172800-801000	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	OPERATING	CONTRACTUAL SERVICES	179,938	180,000	180,000	180,000
101-172800-801500	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	OPERATING	MEDICAL SERVICES	82,823	90,000	90,000	90,000
101-172800-851110	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	OPERATING	UTILITIES - CITY HALL	1,986	21,000	21,000	-
101-172800-851200	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	OPERATING	TELEPHONE	10,792	5,000	5,000	10,500
101-172800-956000	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	OPERATING	MISCELLANEOUS OPERATING	104,919	75,000	70,200	73,000
101-172800-956100	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	OPERATING	POSTAGE	-	-	4,800	2,000
101-172800-956870	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	OPERATING	EMPLOYEE RECOGNITION	-	13,000	13,000	13,000
101-172800-957000	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	OPERATING	TRAINING	16,927	25,000	25,000	25,000
101-172800-715100	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	EMPLOYEE PARKING	PARKING SUBSIDY	35,068	25,400	25,400	35,000
101-172800-715200	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	EMPLOYEE PARKING	BUS SUBSIDY	931	2,000	2,000	2,000
101-172800-801720	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	123,941	145,702	145,702	199,100
101-172800-801631	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	234,900
101-172800-958000	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	INSURANCE & BONDS	INSURANCE & BONDS	12,277	25,146	25,146	18,800
101-172801-957310	GENERAL FUND	HUMAN RESOURCES	LABOR RELATIONS	OPERATING	EDUCATION REIMB - TEAMSTER & E	-	1,000	1,000	1,000
101-172801-957320	GENERAL FUND	HUMAN RESOURCES	LABOR RELATIONS	OPERATING	EDUCATION REIMB - CCLP NS	700	500	500	500
101-172801-957330	GENERAL FUND	HUMAN RESOURCES	LABOR RELATIONS	OPERATING	EDUCATION REIMB - CCLP S	-	500	500	500
101-172801-957340	GENERAL FUND	HUMAN RESOURCES	LABOR RELATIONS	OPERATING	EDUCATION REIMB - UAW	3,005	5,100	5,100	5,100
101-172801-957350	GENERAL FUND	HUMAN RESOURCES	LABOR RELATIONS	OPERATING	EDUCATION REIMB - IAFF	9,183	9,000	9,000	9,000
		<b>HUMAN RESOURCES</b>				<b>2,495,155</b>	<b>2,712,278</b>	<b>2,712,278</b>	<b>3,004,700</b>
101-173901-701001	GENERAL FUND	NON-DEPARTMENTAL	NON-DEPARTMENTAL	VACANCY FACTOR	ESTIMATED ATTRITION	-	(1,500,000)	(1,500,000)	(1,500,000)
101-173901-941100	GENERAL FUND	NON-DEPARTMENTAL	NON-DEPARTMENTAL	SOUTH LANSING DISTRICT LIBRARY	BUILDING RENTAL	152,929	150,000	150,000	152,300
		<b>NON-DEPARTMENTAL</b>				<b>152,929</b>	<b>(1,350,000)</b>	<b>(1,350,000)</b>	<b>(1,347,700)</b>
101-132220-941100	GENERAL FUND	COURTS	CIRCUIT COURT	OPERATING	BUILDING RENTAL	448,716	360,000	360,000	400,000
710-132201-702000	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	PERSONNEL	SALARIES	2,425,603	2,634,447	2,634,447	2,687,535
710-132201-707000	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	PERSONNEL	TEMPORARY HELP	73,261	82,000	82,000	82,000
710-132201-708000	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	PERSONNEL	OVERTIME - SALARY	7,371	5,000	5,000	5,000
710-132201-712000	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	PERSONNEL	LONGEVITY	22,500	27,000	27,000	24,500
710-132201-715400	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	PERSONNEL	PAYROLL FRINGES	777,603	913,359	913,359	924,058
710-132201-715300	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	1,286,609	1,343,967	1,343,967	1,420,507
710-132201-742000	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	OPERATING	SUPPLIES	90,725	130,000	100,000	100,000
710-132201-801000	GENERAL FUND	COURTS	DISTRICT COURT OPERATIONS	OPERATING	CONTRACTUAL SERVICES	131,000	135,000	135,000	135,000

# FINANCE DEPARTMENT

## CITY OF LANSING, MICHIGAN

**Crystal L. Thomas, Chief Financial Officer**

124 W Michigan Ave, 8th Floor, Lansing MI 48933 | crystal.thomas@lansingmi.gov | (517) 483-4111

### MISSION

The Finance Department's mission is to provide long-term financial health for the City of Lansing. The Finance Department consists of several staff and divisions, including Finance and Accounting, Budgeting, Purchasing, and Accounts Payable, all of which provide essential administrative support to the City's governmental operations.

The Finance Department prides itself on delivering exceptional customer service to other City departments. Additionally, the department works closely with the Mayor, City Council, and other officials responsible for developing, adopting, and overseeing the City's budget.

### PROGRAMS AND SERVICES

General Accounting	Accounting of financial transactions for the city, including management of the City's various funds and grants, and assisting Departments with accounting inquiries and training.
Audit	The Annual Comprehensive Financial Report (ACFR) for the City and its component units.
Budget	Assist in presenting an annual budget and amendments to City Council.
Financial Reporting and Analysis	Monitoring, reporting, and analysis of financial operations for internal and external audiences.
Purchasing	Oversight and administration of City contracts, purchases, and procurement.
Payroll	Determines payroll tax liability in accordance with IRS, State and City regulations. Prepares and files payroll and accounts payable reports and filings to the IRS and other agencies, including but not limited to W-2's, 1099-R's, 1099-MISC, 941 and 945 reports.

# FINANCE DEPARTMENT CITY OF LANSING, MICHIGAN

**Crystal L. Thomas, City Treasurer/Chief Financial Officer**

124 W Michigan Ave, 8th Floor, Lansing MI 48933 | crystal.thomas@lansingmi.gov | (517) 483-4594

## APPROPRIATION SUMMARY

	FY 2025 Actuals	FY 2026 Adopted Budget	FY 2026 Amended Budget	FY 2027 Proposed Budget	Percent Change
<b><u>Department Appropriation</u></b>					
Personnel					
Active Personnel	1,250,252	1,372,346	1,372,346	1,446,572	5.4%
Retirement/Fixed Benefits	450,214	536,154	536,154	580,528	8.3%
<b>Total Personnel</b>	<b>1,700,466</b>	<b>1,908,500</b>	<b>1,908,500</b>	<b>2,027,100</b>	<b>6.2%</b>
Operating					
Department Operating	711,993	364,000	364,000	325,500	-10.6%
City 311 Support	4,514	4,753	4,753	6,100	28.3%
Employee Parking	17,111	16,400	16,400	18,000	9.8%
Information Technology	124,180	143,431	143,431	139,000	-3.1%
Property Maintenance	-	-	-	185,000	
Insurance & Bonds	18,585	38,064	38,064	28,400	-25.4%
<b>Total Operating</b>	<b>876,383</b>	<b>566,648</b>	<b>566,648</b>	<b>702,000</b>	<b>23.9%</b>
<b>Total Expenditures</b>	<b>2,576,849</b>	<b>2,475,148</b>	<b>2,475,148</b>	<b>2,729,100</b>	<b>10.3%</b>

## SUMMARY OF CHANGES

No significant operational changes are included with the Finance Department's budget except the removal of City Hall Utility expenses now covered under the City-Wide Property Maintenance Charge (as explained further in the Public Service Department).

GL Number	FUND DESC	APP DESC	DIV DESC	DETAIL DESC	Description	FY25 Actual	FY26 Original	FY26 Amended	FY27 Proposed
101-172300-851200	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	OPERATING	TELEPHONE	14,527	10,000	16,800	15,000
101-172300-956000	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	OPERATING	MISCELLANEOUS OPERATING	60,197	75,000	79,750	75,000
101-172300-956007	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	OPERATING	VETERAN COMM EXP	-	2,000	2,000	2,000
101-172300-956100	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	OPERATING	POSTAGE	-	-	250	500
101-172300-956259	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	OPERATING	MAYOR'S RAM. DINNER	18,170	25,000	25,000	25,000
101-172300-957000	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	OPERATING	TRAINING	434	1,500	1,500	1,500
101-172300-801311	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	CITY 311 SUPPORT	CITY 311 SERVICES ALLOC	6,192	9,689	9,689	8,500
101-172300-715100	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	EMPLOYEE PARKING	PARKING SUBSIDY	9,772	11,000	11,000	9,000
101-172300-801720	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	107,260	101,093	101,093	157,300
101-172300-801631	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	281,600
101-172300-941200	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	CITY EQUIPMENT RENTAL	CITY EQUIPMENT RENTAL (CHARGE)	5,527	13,087	13,087	14,300
101-172300-958000	GENERAL FUND	MAYOR'S OFFICE	MAYOR'S OFFICE	INSURANCE & BONDS	INSURANCE & BONDS	16,731	34,268	34,268	25,500
		<b>MAYOR'S OFFICE</b>				<b>1,397,178</b>	<b>1,371,158</b>	<b>1,382,958</b>	<b>1,792,400</b>
101-172310-702000	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	PERSONNEL	SALARIES	462,184	445,339	445,339	437,509
101-172310-712000	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	PERSONNEL	LONGEVITY	3,600	2,000	2,000	2,000
101-172310-715400	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	PERSONNEL	PAYROLL FRINGES	109,236	98,154	98,154	109,280
101-172310-715300	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	82,628	118,523	118,523	126,311
101-172310-742100	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	OPERATING	FUEL CHARGES	1,260	1,200	1,200	1,600
101-172310-851200	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	OPERATING	TELEPHONE	606	2,000	2,000	2,000
101-172310-956000	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	OPERATING	MISCELLANEOUS OPERATING	161	1,000	1,000	1,000
101-172310-977000	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	OPERATING	EQUIPMENT	1,103	-	-	1,300
101-172310-715100	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	EMPLOYEE PARKING	PARKING SUBSIDY	13,284	13,500	13,500	13,500
101-172310-801720	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	60,334	70,927	70,927	84,300
101-172310-801631	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	41,200
101-172310-941200	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	CITY EQUIPMENT RENTAL	CITY EQUIPMENT RENTAL (CHARGE)	2,582	6,736	6,736	9,200
101-172310-958000	GENERAL FUND	OFFICE OF COMMUNITY MEDIA	OFFICE OF COMMUNITY MEDIA	INSURANCE & BONDS	INSURANCE & BONDS	5,931	12,148	12,148	9,000
		<b>OFFICE OF COMMUNITY MEDIA</b>				<b>742,909</b>	<b>771,527</b>	<b>771,527</b>	<b>838,200</b>
101-172710-702000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PERSONNEL	SALARIES	839,808	991,255	991,255	1,038,167
101-172710-707000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PERSONNEL	TEMPORARY HELP	116,756	38,000	38,000	38,000
101-172710-708000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PERSONNEL	OVERTIME - SALARY	28,081	10,000	10,000	10,000
101-172710-712000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PERSONNEL	LONGEVITY	1,000	3,900	3,900	4,500
101-172710-715400	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PERSONNEL	PAYROLL FRINGES	238,390	277,691	277,691	304,405
101-172710-801050	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PERSONNEL	TEMPORARY HELP-CONTRACTUAL	25,708	51,500	51,500	51,500
101-173130-702000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PERSONNEL	SALARIES	441	-	-	-
101-173130-715400	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PERSONNEL	PAYROLL FRINGES	68	-	-	-
101-172710-715300	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	450,214	536,154	536,154	580,528
101-172710-742000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	SUPPLIES	162	-	-	-
101-172710-801000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	CONTRACTUAL SERVICES	198,840	77,500	77,500	80,000
101-172710-801200	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	AUDIT FEES	156,181	150,000	150,000	150,000
101-172710-851110	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	UTILITIES - CITY HALL	3,972	45,000	45,000	-
101-172710-851200	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	TELEPHONE	5,724	1,500	1,500	5,500
101-172710-956000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	MISCELLANEOUS OPERATING	64,277	80,000	69,000	69,000
101-172710-956024	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	MSU SAVE - EXP	264,169	-	-	-
101-172710-956100	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	POSTAGE	-	-	11,000	11,000
101-172710-956810	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	DUES & SUBSCRIPTIONS	4,966	5,000	5,000	5,000
101-172710-956890	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	SOFTWARE	2,747	-	-	-
101-172710-957000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	TRAINING	2,021	5,000	5,000	5,000
101-173130-956000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	MISCELLANEOUS OPERATING	6,844	-	-	-
101-173130-956890	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	SOFTWARE	1,726	-	-	-
101-173130-956990	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	OPERATING	HARDWARE MAINTENANCE	364	-	-	-
101-172710-801311	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	CITY 311 SUPPORT	CITY 311 SERVICES ALLOC	4,514	4,753	4,753	6,100
101-172710-715100	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	EMPLOYEE PARKING	PARKING SUBSIDY	17,111	16,400	16,400	18,000
101-172710-801720	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	124,180	143,431	143,431	139,000
101-172710-801631	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	185,000
101-172710-958000	GENERAL FUND	FINANCE OPERATIONS	FINANCE OPERATIONS	INSURANCE & BONDS	INSURANCE & BONDS	18,585	38,064	38,064	28,400
		<b>FINANCE OPERATIONS</b>				<b>2,576,849</b>	<b>2,475,148</b>	<b>2,475,148</b>	<b>2,729,100</b>
101-172400-702000	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	PERSONNEL	SALARIES	500,548	505,824	505,824	554,229
101-172400-706400	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	PERSONNEL	WAGES - ELECTION INSPECTOR	216,549	150,000	150,000	220,000
101-172400-707000	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	PERSONNEL	TEMPORARY HELP	104,566	60,000	60,000	100,000
101-172400-708000	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	PERSONNEL	OVERTIME - SALARY	26,191	30,000	30,000	30,000
101-172400-712000	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	PERSONNEL	LONGEVITY	3,800	3,800	3,800	4,300
101-172400-715400	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	PERSONNEL	PAYROLL FRINGES	158,461	163,741	163,741	169,648
101-172400-715300	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	205,899	209,194	209,194	310,123

# TREASURY AND INCOME TAX DEPARTMENT

## CITY OF LANSING, MICHIGAN

**Christopher R. Wright, City Treasurer**

124 W Michigan Ave, 1st Floor, Lansing MI 48933 | christopherr.wright@lansingmi.gov | (517) 483-4594

### MISSION

Provide customer service-oriented property and income tax programs; collect revenue for the City and help manage the City's cash flow.

### PROGRAMS AND SERVICES

State Tape Compliance	Compliance program utilizing State of Michigan tax return filing data as it pertains to Lansing resident returns.
Property Tax Administration	Maintain database for real and personal property taxes; send property tax notices to taxpayers; distribute property tax collections to taxing jurisdictions, and collection of delinquent personal property taxes.
Income Tax Administration	Collection of all individual income tax within the City of Lansing.
Cash Receipting	Accept and process all payments and payment types made by customers, both internal and external.

# TREASURY AND INCOME TAX DEPARTMENT

## CITY OF LANSING, MICHIGAN

**Christopher R. Wright, City Treasurer**

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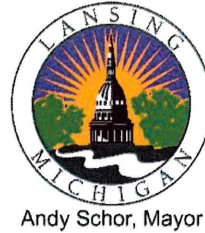
### APPROPRIATION SUMMARY

	FY 2025 Actuals	FY 2026 Adopted Budget	FY 2026 Amended Budget	FY 2027 Proposed Budget	Percent Change
<b><u>Department Appropriation</u></b>					
Personnel					
Active Personnel	1,420,391	1,480,558	1,480,558	1,529,546	3.3%
Retirement/Fixed Benefits	638,226	598,468	598,468	644,654	7.7%
Total Personnel	2,058,617	2,079,026	2,079,026	2,174,200	4.6%
Operating					
Department Operating	243,215	263,000	263,000	215,000	-18.3%
City 311 Support	461,694	436,701	436,701	457,900	4.9%
Employee Parking	22,080	22,400	22,400	25,000	11.6%
Information Technology	253,810	255,706	255,706	315,400	23.3%
Property Maintenance	-	-	-	97,600	
Insurance & Bonds	15,022	30,767	30,767	22,900	-25.6%
Total Operating	995,821	1,008,574	1,008,574	1,133,800	12.4%
Total Expenditures	3,054,438	3,087,600	3,087,600	3,308,000	7.1%

### SUMMARY OF CHANGES

No significant operational changes are included with the Treasury Department's budget except the removal of City Hall Utility expenses now covered under the City-Wide Property Maintenance Charge (as explained further in the Public Service Department).

GL Number	FUND DESC	APP DESC	DIV DESC	DETAIL DESC	Description	FY25 Actual	FY26 Original	FY26 Amended	FY27 Proposed
101-172400-801000	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	OPERATING	CONTRACTUAL SERVICES	48,401	57,000	57,000	50,000
101-172400-851110	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	OPERATING	UTILITIES - CITY HALL	6,629	29,500	29,500	-
101-172400-851200	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	OPERATING	TELEPHONE	5,954	7,000	7,000	7,000
101-172400-941100	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	OPERATING	BUILDING RENTAL	68,734	29,600	29,600	-
101-172400-956000	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	OPERATING	MISCELLANEOUS OPERATING	214,580	175,000	124,000	125,000
101-172400-956010	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	OPERATING	REIMBURSED ELECTIONS	1,803	75,000	75,000	100,000
101-172400-956100	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	OPERATING	POSTAGE	-	-	51,000	50,000
101-172400-956200	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	OPERATING	PROMOTION	14,774	15,000	15,000	15,000
101-172400-956500	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	OPERATING	ADVERTISING/PUBLISHING	9,057	20,000	20,000	20,000
101-172400-801311	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	CITY 311 SUPPORT	CITY 311 SERVICES ALLOC	223,310	131,490	131,490	126,700
101-172400-715100	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	EMPLOYEE PARKING	PARKING SUBSIDY	11,136	13,500	13,500	8,500
101-172400-801720	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	96,798	111,831	111,831	124,400
101-172400-801631	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	182,200
101-172400-941200	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	CITY EQUIPMENT RENTAL	CITY EQUIPMENT RENTAL (CHARGE)	-	-	-	2,800
101-172400-958000	GENERAL FUND	CITY CLERK'S OFFICE	CITY CLERK'S OFFICE	INSURANCE & BONDS	INSURANCE & BONDS	13,139	26,911	26,911	20,000
		<b>CITY CLERK'S OFFICE</b>				<b>1,930,329</b>	<b>1,814,391</b>	<b>1,814,391</b>	<b>2,219,900</b>
101-112120-702000	GENERAL FUND	INTERNAL AUDIT	INTERNAL AUDIT	PERSONNEL	SALARIES	84,952	131,830	131,830	120,462
101-112120-715400	GENERAL FUND	INTERNAL AUDIT	INTERNAL AUDIT	PERSONNEL	PAYROLL FRINGES	28,028	36,144	36,144	25,825
101-112120-715300	GENERAL FUND	INTERNAL AUDIT	INTERNAL AUDIT	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	65,199	70,478	70,478	66,913
101-112120-851200	GENERAL FUND	INTERNAL AUDIT	INTERNAL AUDIT	OPERATING	TELEPHONE	-	500	500	500
101-112120-956000	GENERAL FUND	INTERNAL AUDIT	INTERNAL AUDIT	OPERATING	MISCELLANEOUS OPERATING	-	500	500	500
101-112120-957000	GENERAL FUND	INTERNAL AUDIT	INTERNAL AUDIT	OPERATING	TRAINING	-	-	-	500
101-112120-801720	GENERAL FUND	INTERNAL AUDIT	INTERNAL AUDIT	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	6,704	7,881	7,881	8,500
101-112120-801631	GENERAL FUND	INTERNAL AUDIT	INTERNAL AUDIT	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	18,100
101-112120-958000	GENERAL FUND	INTERNAL AUDIT	INTERNAL AUDIT	INSURANCE & BONDS	INSURANCE & BONDS	632	1,295	1,295	900
		<b>INTERNAL AUDIT</b>				<b>185,515</b>	<b>248,628</b>	<b>248,628</b>	<b>242,200</b>
101-172730-702000	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	PERSONNEL	SALARIES	933,193	1,098,942	1,098,942	1,144,522
101-172730-707000	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	PERSONNEL	TEMPORARY HELP	87,166	10,000	10,000	10,000
101-172730-708000	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	PERSONNEL	OVERTIME - SALARY	12,747	-	-	8,000
101-172730-712000	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	PERSONNEL	LONGEVITY	7,000	7,500	7,500	6,000
101-172730-715400	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	PERSONNEL	PAYROLL FRINGES	289,396	364,116	364,116	361,024
101-172730-801050	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	PERSONNEL	TEMPORARY HELP-CONTRACTUAL	90,889	-	-	-
101-172730-715300	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	638,226	598,468	598,468	644,654
101-172730-742000	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	OPERATING	SUPPLIES	453	-	-	-
101-172730-801000	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	OPERATING	CONTRACTUAL SERVICES	36,378	50,000	50,000	35,000
101-172730-851110	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	OPERATING	UTILITIES - CITY HALL	2,483	32,000	32,000	-
101-172730-851200	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	OPERATING	TELEPHONE	4,800	5,000	5,000	5,000
101-172730-956000	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	OPERATING	MISCELLANEOUS OPERATING	114,559	75,000	75,000	70,000
101-172730-956100	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	OPERATING	POSTAGE	74,699	65,000	65,000	65,000
101-172730-956401	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	OPERATING	PRINTING & FORMS	9,116	30,000	30,000	30,000
101-172730-957000	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	OPERATING	TRAINING	727	6,000	6,000	10,000
101-172730-801311	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	CITY 311 SUPPORT	CITY 311 SERVICES ALLOC	461,694	436,701	436,701	457,900
101-172730-715100	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	EMPLOYEE PARKING	PARKING SUBSIDY	22,080	22,400	22,400	25,000
101-172730-801720	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY ALLOC	253,810	255,706	255,706	315,400
101-172730-801631	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	PROPERTY MAINT	PROPERTY MAINT ALLOC	-	-	-	97,600
101-172730-958000	GENERAL FUND	TREASURY/INCOME TAX	TREASURY/INCOME TAX	INSURANCE & BONDS	INSURANCE & BONDS	15,022	30,767	30,767	22,900
		<b>TREASURY/INCOME TAX</b>				<b>3,054,438</b>	<b>3,087,600</b>	<b>3,087,600</b>	<b>3,308,000</b>
101-172720-702000	GENERAL FUND	ASSESSING	ASSESSING	PERSONNEL	SALARIES	578,094	837,713	837,713	861,151
101-172720-706300	GENERAL FUND	ASSESSING	ASSESSING	PERSONNEL	WAGES - BOARD OF REVIEW	2,175	3,000	3,000	3,000
101-172720-707000	GENERAL FUND	ASSESSING	ASSESSING	PERSONNEL	TEMPORARY HELP	82,180	75,000	75,000	75,000
101-172720-708000	GENERAL FUND	ASSESSING	ASSESSING	PERSONNEL	OVERTIME - SALARY	519	300	300	300
101-172720-712000	GENERAL FUND	ASSESSING	ASSESSING	PERSONNEL	LONGEVITY	3,000	3,500	3,500	4,000
101-172720-715400	GENERAL FUND	ASSESSING	ASSESSING	PERSONNEL	PAYROLL FRINGES	166,448	230,816	230,816	254,188
101-172720-801050	GENERAL FUND	ASSESSING	ASSESSING	PERSONNEL	TEMPORARY HELP-CONTRACTUAL	6,001	-	-	-
101-172720-715300	GENERAL FUND	ASSESSING	ASSESSING	RETIREMENT/FIXED BENEFITS	RETIREMENT/CITY FRINGES	392,156	453,847	453,847	482,961
101-172720-851110	GENERAL FUND	ASSESSING	ASSESSING	OPERATING	UTILITIES - CITY HALL	2,979	25,000	25,000	-
101-172720-851200	GENERAL FUND	ASSESSING	ASSESSING	OPERATING	TELEPHONE	2,678	4,000	4,000	10,000
101-172720-956000	GENERAL FUND	ASSESSING	ASSESSING	OPERATING	MISCELLANEOUS OPERATING	56,365	85,000	49,000	44,000
101-172720-956100	GENERAL FUND	ASSESSING	ASSESSING	OPERATING	POSTAGE	-	-	36,000	36,000
101-172720-956840	GENERAL FUND	ASSESSING	ASSESSING	OPERATING	TRANSPORTATION	1,931	3,000	3,000	3,000
101-172720-957000	GENERAL FUND	ASSESSING	ASSESSING	OPERATING	TRAINING	2,530	5,000	5,000	5,000
101-172720-801311	GENERAL FUND	ASSESSING	ASSESSING	CITY 311 SUPPORT	CITY 311 SERVICES ALLOC	-	-	-	39,100
101-172720-715100	GENERAL FUND	ASSESSING	ASSESSING	EMPLOYEE PARKING	PARKING SUBSIDY	12,229	12,000	12,000	12,000



**MEMORANDUM**

**TO:** Rawley Van Fossen, Director *Rawley Van Fossen 4-29-2026*

**FROM:** Tyler Blakey, Community Development Coordinator

**DATE:** April 29, 2026

**SUBJECT:** Resolution for FY2026 – 2027 Annual Action Plan

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The Community Development Office requests City Council approve the attached resolution to approve the FY2026 – 2027 Annual Action Plan as required by the US Department of Housing and Urban Development (HUD). Please note that estimated allocation amounts for the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) were provided in the FY2027 budget proposal and draft Annual Action Plan. Estimated allocation amounts were used because HUD does not provide exact allocation amounts until after budget proposals are due to City Council. Below are the exact HUD entitlement allocations, estimated program income amounts, and previous year funding received by the City of Lansing:

- CDBG
  - Program Year 2026 allocation: \$1,966,941
  - Estimated Program Income: \$75,000
  - Previous years funding: \$1,780,671.49
- HOME
  - Program Year 2026 allocation: \$649,926.71
  - Estimated Program Income: \$50,000
  - Previous years funding: \$262,001.44
- ESG
  - Program Year 2026 allocation: \$174,205

This resolution will allow the Community Development Office to submit the Annual Action Plan and application for funding to HUD. The final due date for the Annual Action Plan to be submitted is May 14, 2026. Failure to submit the Annual Action Plan and application by the deadline jeopardizes the City of Lansing's entitlement funds received from HUD.

**AFFIDAVIT OF PUBLICATION**

I, Michael Ellis, am a resident of East Lansing, County of Ingham, State of Michigan, and do hereby certify, swear, or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement – **CP#26-137 - City of Lansing Notice of Public Hearing, Proposed Funding Allocations, FY2026, 7/1/26-6/30/27** – was published Wednesday, April 15, 2026, and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.b.

WITNESS my signature this 15th day of April 2026:



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Signature of Declarer

State of Michigan  
County of Ingham

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This instrument was acknowledged before me on April 15, 2026:

By Michael Ellis



Stephen Underwood, Notary Public

My commission expires December 30, 2032

**PUBLIC HEARING – PROPOSED FUNDING ALLOCATIONS  
FY2026, 7/1/2026 – 6/30/27  
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the City of Lansing City Council will hold a public hearing to solicit public input on the proposed funding allocations for the City of Lansing's FY 2026 Annual Action Plan which covers the time period July 1, 2026 – June 30, 2027.

TO: ALL LANSING CITIZENS AND ORGANIZATIONS  
FROM: CITY CLERK  
SUBJECT: PUBLIC HEARING – PROPOSED FUNDING ALLOCATIONS  
PLACE: 124 W. MICHIGAN AVENUE, 10th FLOOR LANSING MI 48933  
TIME: 7:00 p.m.  
DATE: Monday, April 20th, 2026

PURPOSE: TO PROVIDE CITIZENS THE OPPORTUNITY TO EXAMINE AND COMMENT ON PROPOSED OBJECTIVES, GOALS AND PROJECTED USE OF COMMUNITY DEVELOPMENT FUND RESOURCES, INCLUDING THE COMMUNITY DEVELOPMENT BLOCK GRANT, HOME AND EMERGENCY SOLUTIONS GRANT PROGRAMS, TO BE INCLUDED IN THE CITY'S ANNUAL ACTION PLAN SUBMISSION FOR FY 2027 (7/1/2026 - 6/30/2027)

**PLEASE NOTE – Entitlement Grant Awards for FY 2026 (July 1, 2026 – June 30, 2027) have not been announced by HUD as of the date of this publication. Amounts proposed for FY 2026 CDBG, HOME and ESG activities are based on prior year entitlement awards. If the grant amounts HUD actually awards to the City of Lansing for CDBG, HOME and ESG are different from the previous year, pro-rata adjustments will be made to the budget amounts proposed for each activity.**

Further information regarding this issue, Erin Buitendorp, Community Development Manager, Economic Development and Planning, 316 N. Capitol Avenue, Suite D-1, Lansing, MI 48933, (517) 483-4050 or [erin.buitendorp@lansingmi.gov](mailto:erin.buitendorp@lansingmi.gov).

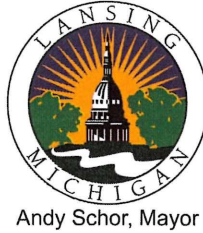
Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TDD (517) 483-4479) 24-hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email [city.clerk@lansingmi.gov](mailto:city.clerk@lansingmi.gov).

**Chris Swope, Lansing City Clerk, MMC/MiPMC**  
[www.lansingmi.gov/Clerk](http://www.lansingmi.gov/Clerk)  
[www.facebook.com/LansingClerkSwope](https://www.facebook.com/LansingClerkSwope)

CP#26-137

**Department of Economic  
Development and Planning**  
Rawley Van Fossen, Director



**Community Development Office**  
316 N. Capitol Avenue, Suite D-1  
Lansing, Michigan 48933  
PH: 517.483.4040 – FAX: 517.483.6036  
[www.lansingmi.gov/development](http://www.lansingmi.gov/development)

March 16, 2026

TO: Rawley VanFossen  
Director

FR: Doris M. Witherspoon, Senior Planner  
Department of Economic Development and Planning

RE: **Annual Action Plan (AAP) FY 2026 (7/1/26-6/30/2027)**. Resolution to set public Hearing –  
**Resolution to pass AAP FY2026.**

The Annual Action Plan is due every year to the Department of Housing and Urban Development (HUD) for the City of Lansing, Michigan to receive federal funds of Community Development Block Grant (CDBG), HOME and Emergency Solutions Grants (ESG) funds. The City of Lansing follows its Citizen Participation Plan (CPP) in the development and implementation of submitting the document which includes holding community meetings, public hearings, etc.

Attached is the resolution to set the public hearing on Monday, April 20, 2026, before the Lansing City Council and a second resolution to pass, which is required in accordance with the CPP, identifying the federal funding allocations. Currently, we do not have the federal funding allocations for the City of Lansing and therefore, for planning purposes, prepare the AAP the same as previous year. A draft of the Annual Action Plan FY2026 is included.

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Rawley Van Fossen  
Director  
Department of Economic Development and Planning

# City of Lansing, Michigan

## Annual Action Plan

**FY 2026 (07/01/2026-06/30/2027)**

Program Years 2026 – 2027

Federal Programs

U.S. Department of Housing and Urban  
Development



# What is a Consolidated Plan?

The City's five-year planning document that governs the use of Federal housing and community development funds for PY2022 through PY2026. It is created every five (5) years and helps the city:

- Create a plan based on community needs
- Assist the city on how to spend federal funds from Department of Housing and Urban Development (HUD)
  - Housing
  - Public Services
  - Economic Development
  - Homeless Public Facility



# What is the Annual Action Plan?

- A one-year plan FY 2026 (July 1, 2026 – June 30, 2027)
- Support the goals, objectives, and strategy of the five-year plan
- Functions as the annual application to HUD to request funds



# What is CDBG?

- The Community Development Block Grant (CDBG) program provides funding for community revitalization purposes and may be used for activities that fulfill one of the three National Objectives.
  - Benefit to persons of low and moderate income
  - Elimination of slum and blight
  - Urgent community need



# CDBG funds can be used to fund activities such as

- Housing
- Economic Development
- Public Service programs
- Public Facilities
- Acquisition and Demolition



# What is the HOME Program?

The HOME Investment Partnership Program (HOME) provides funding for

- Down payment Assistance
- New Construction and Housing Rehabilitation activities that create homeownership opportunities for low- and moderate-income households



# What is ESG?

The Emergency Solutions Grant (ESG) program provides funding to assist homeless persons. Eligible activities include:

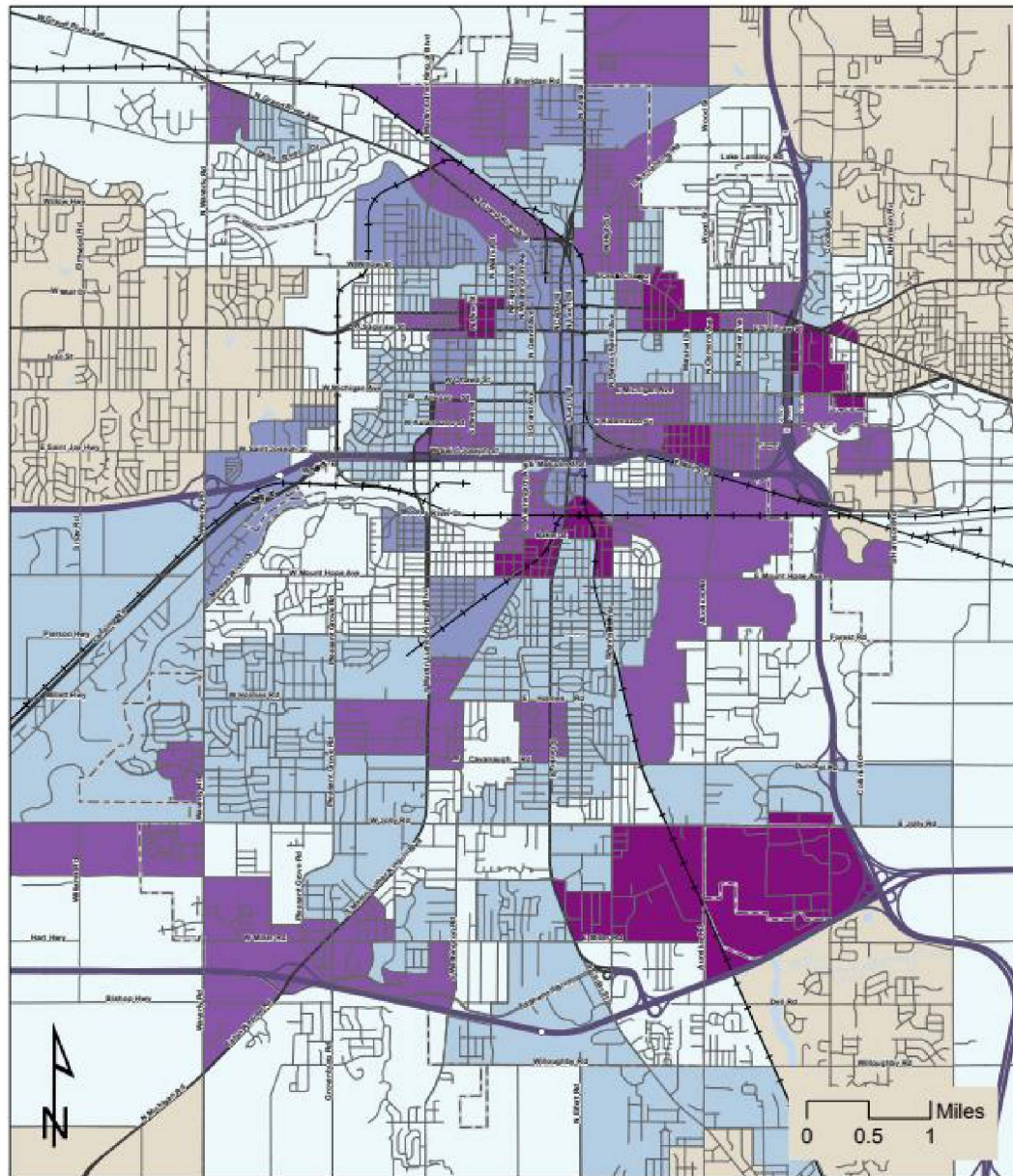
- Rapid Re-Housing
- Homelessness Prevention
- Street Outreach
- Emergency Shelter
- HMIS (Homeless Management Information System)
- Administration



# Funding History Amounts 2016 - Present

Federal Funds	CDBG	HOME	ESG
FY 2016-2017	1,852,395	574,897	167,841
FY 2017-2018	1,861,812	573,019	166,766
FY 2018-2019	2,006,536	794,822	167,605
FY 2019-2020	2,008,152	707,152	170,259
FY 2020-2021	2,045,104	751,833	176,452
FY 2021-2022	2,087,537	768,361	174,439
FY 2022-2023	2,066,154	836,866	175,479
FY 2023-2024	2,070,597	833,394	181,593
FY 2024-2025	2,031,586	675,060.31	181,984
FY 2025-2026	1,982,088	653,936.57	178,551





- 0% - 50%
- 51% - 70%
- 71% - 80%
- 81% - 90%
- 91% - 100%

City of Lansing CDBG Eligible Areas FY 2026

Created by: A. Skelton, IT-GIS  
Date: 8 Oct 2025  
Source: HUD, State of Michigan, City of Lansing  
Avis Source: Mayor



# City of Lansing Projects: Economic Development



# Public Services: Kids Camp Activities



# City of Lansing Housing Repair Program



# City of Lansing Projects: Rental Rehabilitation



# City of Lansing CDBG Funded Public Service Activities



# The Annual Action Plan is a Citizen-Driven Plan

Opportunities to participate:

- Public Hearing before the Lansing Planning Board: December 2, 2025 and March 3, 2026
- 30-Day Public Comment Period: March 11, 2026 – April 13, 2026
- Public Hearing before Lansing City Council: April 21, 2025
  - City website <https://www.lansingmi.gov/296/Development-Housing>
  - Department of Economic Development & Planning (316 N. Capitol Ave.)



# Thank You

If you have questions about the City's CDBG, HOME, and ESG programs, please contact:

**Doris Witherspoon, Senior Planner**

**City of Lansing**

**Department of Economic Development and Planning**

**(517) 483-4063**

**[doris.witherspoon@lansingmi.gov](mailto:doris.witherspoon@lansingmi.gov)**



# **CITY OF LANSING, MI**

## **ANNUAL ACTION PLAN JULY 1, 2026 - JUNE 30, 2027**

**Prepared for the U.S. Department of Housing and Urban Development  
by the City of Lansing, Michigan  
Department of Economic Development and Planning  
316 N. Capitol Avenue  
Lansing, MI 48933-1234**

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City of Lansing, Michigan has completed the planning process for the 2026/2027 Annual Action Plan (AAP) as required by the U.S. Department of Housing and Urban Development (HUD). The Annual Action Plan guides the use of city resources to address these needs over a one-year period. Over the past few years, the City received an annual allocation of more than approximately \$2.0 million in federal funds. The city expects a similar revenue this fiscal year with Community Development Block Grant (CDBG) funds of \$1,982,088; HOME Investment Partnerships Program funds, \$653,936.53 and \$178,551 in ESG Program funds.

The Annual Action Plan (Plan) is developed in a manner specified by HUD, and the City has followed the prescribed format in completing the plan. The Plan was developed using HUD and U.S. Census data for demographics and housing, input from public meetings, focus groups, a community survey, city planning board meetings, city council meetings, and past program performance. During the planning process, the city conducted two public hearings with the City Planning Commission on December 2, 2025, and March 3, 2026. During the December 2, 2025 public hearing, there were a total of five participants speaking in support of the CDBG, HOME and ESG activities. The 30-day public comment period on the *draft* Annual Action Plan is March 12, 2026, through April 13, 2026, with no comments. A third public hearing will be held before the Lansing City Council in April 2026, for the purpose of providing a final opportunity to comment on the proposed activities as well as receive citizen input on the current housing and community development needs of the city. There were no additional comments received.

There are four major areas of focus in the Consolidated Plan: **Housing, Homelessness, Non-Housing Community Development and Non-Homeless Special Needs**

The Consolidated Plan process requires the City to identify priority needs for each area and prepare an Annual Action Plan to address the priorities. For every priority, there are goals, objectives and strategies established to measure progress. The citizen input was critical in developing the goals, objectives, and strategies of this Consolidated Plan.

This Annual Action Plan presents goals to address the priority needs of the City and the statutory goals established by Federal law: **Decent Housing:** Assist homeless persons to obtain affordable housing; Assist persons at risk of becoming homeless; Retain affordable housing stock; Increase the availability of affordable housing in standard condition to low- and moderate-income families, particularly to economically disadvantaged persons (and without discrimination based on race, creed,

religion, color, age, sex, marital status, familial status, national origin, disability, gender identity or sexual orientation); Increase the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence; Provide affordable housing that is accessible to job opportunities; ***Suitable Living Environment***: Improve the safety and livability of neighborhoods Increase access to quality public and private facilities and services; ***Expanded Economic Opportunities***: Job creation and retention for low-income persons; Availability of mortgage financing for low-income persons at reasonable rates using nondiscriminatory lending practices; Empowerment and self-sufficiency for low-income persons to reduce generational poverty in federally assisted housing.

The City of Lansing's 2026 Annual Action Plan is the final AAP of the Five-Year Consolidated Plan, 2022-2026.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Five-Year Consolidated Plan, FY 2022-2026 identifies five goals, along with corresponding objectives and strategies, to address Lansing's housing and community development needs. These goals are summarized in the Annual Action Plan FY2026-2027 as follows:

### **GOAL 1: AFFORDABLE HOUSING**

**Description:** Improve availability, quality, and accessibility of affordable housing to people of low- and moderate-income, protected classes as defined by the Fair Housing Act, and special needs populations throughout the City of Lansing.

### **GOAL 2: HOMELESSNESS**

**Description:** Help to prevent and reduce homelessness within the City of Lansing.

### **GOAL 3: PROVISION OF PUBLIC SERVICES AND OTHER NEEDED SERVICES**

**Description:** Provide support and capacity building for public services targeting low- and moderate-income and special needs populations within the City of Lansing, including but not limited to senior programs, youth services, and mental health services.

### **GOAL 4: PUBLIC FACILITY AND INFRASTRUCTURE IMPROVEMENTS**

**Description:** Enhance the living environment of low- and moderate-income, homeless, and special needs populations through public improvement projects and activities.

#### **GOAL 5: PROGRAM ADMINISTRATION**

**Description:** Planning and administration of the CDBG, HOME, and ESG programs.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The previous past years have shown significant progress in the City of Lansing’s efforts to implement HUD entitlement programs. The City complies with HUD regulations and continues to deliver housing and community development services in an efficient manner.

The City of Lansing Department of Economic Development and Planning works hard to improve the quality of life for city residents and to revitalize neighborhoods by providing decent and safe affordable housing. The Department of Economic Development and Planning oversees implementation of the CDBG HOME and ESG programs.

The City of Lansing Department of Economic Development and Planning provides an array of housing programs and services providing the foundation needed to aid in promoting homeownership and sustainable neighborhoods: **Homeowner Emergency Repair Program; Lead Safe Lansing; Down Payment Assistance Program; Housing Rehabilitation**

However, over the course of the years, some of the activities may change due to funding and/or established partnerships. Additionally, the city funds public services activities, such as youth and senior programs, blight removal, the development of affordable housing for both rental and homeownership, economic development, and public facility improvements, such as ADA improvements. The city has been successful in implementing these programs in the past and anticipates the continuation of such programs in the future. The city will use CDBG, HOME, and ESG funds to make these programs successful and to meet the goals and objectives identified in the Consolidated Plan.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Comments and concerns raised during the citizen participation process were taken into consideration when developing the Consolidated Plan's priority needs, goals, and strategies and this Plan’s priorities and projects. The development of the Annual Action Plan is a collaborative process that involves interviews with stakeholders and meetings with the public to determine areas of need. As part of this

process, the city sought to identify the priority needs and strategies to address those needs. Priority needs were identified based on available housing data, public input, stakeholder consultation, public meetings, community surveys, and past program performance. In addition, the city consulted with the Lansing Housing Commission, other City departments, the City planning board, and the City Council to identify priority needs and develop corresponding strategies.

## 5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Based on input and data received through the citizen participation process, the following summarizes the public comments: Although there are many issues that the public expressed as being important, there are a few items that were stressed throughout the meeting as being of the highest priority: **Affordable housing; Blight Removal; Support of CDBG activities; Digital literacy programs; Housing rehabilitation for renters and owners; Additional homeless shelters and transitional housing, supportive services for the homeless and other special needs groups, i.e. victims of domestic violence.**

Additional comments will be documented as well as copies of the minutes from all public meetings are included with the submission of the Annual Action Plan.

## 6. Summary of comments or views not accepted and the reasons for not accepting them

All comments received by the City of Lansing were considered and are, generally or specifically, addressed by the Annual Action Plan.

## 7. Summary

The Annual Action Plan for fiscal year 2026 identifies priority needs, goals, and strategies to address the City of Lansing's housing and community development needs. These needs were identified through an extensive citizen participation process that involved neighborhood residents, service providers and other community partners. The Annual Action Plan guides the City's use of CDBG, HOME, and ESG funds through five goals. These goals are summarized as Affordable Housing, Homelessness, Provision of Public Services and Other Needed Services, Public Facility and Infrastructure Improvements, and Program Administration. Over the next year, the City of Lansing will continue to deliver housing and community development services through housing programs, public works, as well as through partnerships with an array of public service providers.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
Lead Agency		LANSING	
CDBG Administrator	LANSING		City of Lansing Economic Development and Planning
HOPWA Administrator			
HOME Administrator	LANSING		City of Lansing Economic Development and Planning
ESG Administrator	LANSING		City of Lansing EDP/HRCS
HOPWA-C Administrator			

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City of Lansing, Michigan is the lead agency responsible for overseeing the development of the Annual Action Plan (AAP). The City of Lansing Department of Economic Development and Planning is the internal department that is responsible for the day-to-day administration of managing the Community Development Block Grant (CDBG), HOME, and for the Emergency Solutions Grant (ESG) programs.

The development of the 2026 Annual Action Plan was based on the current 2022 - 2026 Consolidated Plan and other studies, plans and reports that have been prepared in recent years. Some of the primary documents include the previous City of Lansing Consolidated Plan, Lansing Parks and Recreation Master Plan, January 2020 Continuum of Care Homeless Assistance Programs Homeless Populations and Subpopulations report (PIT counts), and the City of Lansing Form-Based Zoning Code and Building Codes, among others.

To maximize citizen participation, a series of public notice and hearings were conducted. As part of these efforts, low- and moderate-income residents, as well as service providers, were encouraged to provide input on the Annual Action Plan.

## **Consolidated Plan Public Contact Information**

Inquiries, comments, or complaints concerning the Annual Action Plan, any amendments, or performance reports, can be conveyed by contacting city staff at:

*City of Lansing*

*Department of Economic Development and Planning*

*316 N Capitol Avenue, Suite D-1*

*Lansing, Michigan 48933*

*Telephone: (517) 483-4040*

*Business hours: 8:00 a.m. – 4:30 p.m., Monday through Friday.*

Inquiries, comments, or complaints on the programs may also be offered at the public hearings. Written responses to all written complaints may also be made to the Detroit Office of the U.S. Department of Housing and Urban Development (HUD) at the following address:

*U.S. Department of Housing and Urban Development*

*Detroit Field Office*

*McNamara Federal Building*

*477 Michigan Avenue*

*Detroit, Michigan 48226*

*Telephone: (313) 226-7900*

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

This section of the Annual Action Plan will focus on the consultation process and the organizations involved in the process for development of the Consolidated Plan/Annual Action Plan. During the year, the city of Lansing works/consults with various groups and organizations to address community needs as well as providing programs and services to address those needs.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

Institutional coordination of the Consolidated Plan, and thus the Annual Action Plan, establishes a unified vision for community development. The city uses a collaborative process to shape various programs into effective, coordinated strategies. This process also facilitates the opportunity for planning and citizen participation to take place in a comprehensive context, attempting to reduce duplication of effort at the local level.

The City will execute this Plan in harmony with public, private, and nonprofit agencies. Nonprofit agencies may include, but are not limited to, service providers and community housing development organizations. Private sector partners may include, but are not limited to, local financial institutions, developers, and local businesses. The city works closely with its partners to design programs that address identified needs.

**Table 2** outlines the types of agencies and organizations consulted throughout the program year and during the development of the City of Lansing's Annual Action Plan. Organizations invited to participate included the Holy Cross Services of Lansing, Ingham County Department of Health and Human Services, Michigan Department of Health and Human Services, Habitat for Humanity Capital Region, Lansing Community College, The Davies Project, End Violent Encounters, Poor People's Campaign, Haven House, Disability Appeals Advocates, Offender Success, Strong Start Healthy Start, and Lansing City Departments, among others.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Lansing Department of Economic Development and Planning coordinated with the City of Lansing Department of Human Relations and Community Services, Child and Family Charities (the Collaborative Applicant for the CoC), and HUD (PIT) homeless counts to determine the extent of and identified needs. This consultation was pivotal in preparing the Needs Assessment and Strategic Plan

components of the Consolidated Plan, which informs the priorities and projects of this Annual Action Plan.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Capital Region Housing Collaborative (CRHC), is the Continuum of Care for the City of Lansing and works in cooperation with the Michigan State Housing Development Authority (MSHDA). The CRHC actively participates in monthly regional meetings. The topics include discussion of current and future funding. Opportunity is given to share best practices, review progress in 10-Year Plans to End Homelessness, address obstacles to meeting the need, and make policy recommendations. MSHDA also convenes statewide meetings where two State representatives attend. The State representatives are voted for by the regional group. The CoC funds HMIS support for Haven House and utilizes technical support from the Michigan Coalition Against Homelessness (MCAH).

In addition, the City of Lansing Department of Economic Development and Planning supports the CoC Board and is involved in the discussion of how to allocate ESG funds. Part of these meetings include the development and implementation of the ESG performance standards. The CoC Board receives HMIS data reports monthly for each agency participating in the system. There is also a monthly Continuous Quality Improvement (CQI) meeting to look at the HMIS process. The HMIS sharing agreement was updated to accommodate the new veterans initiatives in the state and county. Along with weekly quality reviews, the CQI/HMIS is monitored by a legal professional as chair of the committee.

Lansing works in cooperation with HUD to support their annual funding to the CoC. Capital Region Housing Collaborative has a CQI committee that reviews annual performance data; Finance committee that oversees annual grant application process; Special Populations committee that plans around certain sub-pop needs (e.g., veteran, LGBT, family, etc.); and a Coordinated Entry committee that prioritizes need. Additionally, MSHDA formed Regional Housing Partnership networks, of which, City and our CoC are members of Region I (Ingham, Clinton, and Eaton counties).

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<p><b>Agency/Group/Organization</b></p> <p>City of Lansing - Department of Economic Development and Planning</p> <p><b>Agency/Group/Organization Type</b></p> <p>Other government - Local</p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p>Housing Need Assessment          Public Housing Needs          Homeless Needs - Chronically homeless          Homeless Needs - Families with children          Homelessness Needs - Veterans          Homelessness Needs - Unaccompanied youth          Homelessness Strategy          Non-Homeless Special Needs          HOPWA Strategy          Market Analysis          Economic Development          Anti-poverty Strategy          Lead-based Paint Strategy</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p>The City of Lansing Department of Economic Development and Planning is the lead agency responsible for the development of the Consolidated Plan/Annual Action Plan, involved in all sections of the plan.</p>
2	<p><b>Agency/Group/Organization</b></p> <p>LANSING HOUSING COMMISSION</p> <p><b>Agency/Group/Organization Type</b></p> <p>Housing          PHA          Services - Housing          Services-homeless          Service-Fair Housing</p>

	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Public Housing Needs</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Lansing Housing Commission was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs</p>
3	<p><b>Agency/Group/Organization</b></p>	<p>MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Other government - State</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Michigan State Housing Development Authority (MSHDA) was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
4	<p><b>Agency/Group/Organization</b></p>	<p>Eastside Neighborhood Organization</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Neighborhood Organization Neighborhood Organization</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Market Analysis Community Needs</p>

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Eastside Neighborhood Organization (ENO) was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
<p>5</p>	<p>Ingham County Land Bank - Fast Track Authority</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Housing</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Market Analysis</p>
<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Ingham County Land Bank was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
<p>6</p>	<p>Boysville of Michigan, Inc./Holy Cross Children's Services</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-homeless</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy</p>
<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Holy Cross (Boysville of Michigan) was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>

7	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consumers Energy</p> <p>Utility Provider</p> <p>Housing Need Assessment Market Analysis</p> <p>Consumers Energy was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
8	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Ingham County Department of Health and Human Services</p> <p>Other government - County</p> <p>Housing Need Assessment Market Analysis</p> <p>The Ingham County Land Department of Health and Human Services was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
9	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p>	<p>LEGAL SERVICES OF SOUTHCENTRAL MICHIGAN</p> <p>Services-Victims of Domestic Violence Services-homeless Service-Fair Housing Legal Services</p>

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Legal Services of South-Central Michigan was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.
10	<b>Agency/Group/Organization</b>	City Rescue Mission
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City Rescue Mission was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.
11	<b>Agency/Group/Organization</b>	Michigan Department of Health and Human Services
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-Health Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Michigan Department of Health and Human Services was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
<p><b>Agency/Group/Organization</b></p>	<p>Lansing Community College</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Education</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Education</p>
<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Lansing Community College was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
<p><b>Agency/Group/Organization</b></p>	<p>Habitat for Humanity</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services - Housing</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment</p>
<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Habitat for Humanity was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>

14	<b>Agency/Group/Organization</b>	Capital Region Housing Collaborative
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Capital Region Housing Collaborative was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.
15	<b>Agency/Group/Organization</b>	The Davies Project
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Persons with Disabilities Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Davies Project was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.
16	<b>Agency/Group/Organization</b>	St. Vincent De Paul
	<b>Agency/Group/Organization Type</b>	Services-homeless

<p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Housing Need Assessment Market Analysis</p> <p>St. Vincent De Paul was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
<p>17</p> <p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Capital Area Housing Partnership</p> <p>Non-profit organization</p> <p>Housing Need Assessment Market Analysis</p> <p>Capital Area Housing Partnership was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
<p>18</p> <p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>End Violent Encounters</p> <p>Services-Victims of Domestic Violence</p> <p>Housing Need Assessment</p> <p>End Violent Encounters was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>

19	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Lansing School District</p> <p>School District</p> <p>Market Analysis</p> <p>The Lansing School District was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
20	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Poor People's Campaign</p> <p>Advocacy Organization</p> <p>Housing Need Assessment</p> <p>Market Analysis</p> <p>Poor People's Campaign was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
21	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Haven House</p> <p>Services-homeless</p> <p>Housing Need Assessment</p> <p>Homeless Needs - Families with children</p> <p>Homelessness Strategy</p> <p>Market Analysis</p>

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Haven House was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
<p>22</p>	<p>MERIDIAN TOWNSHIP</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Other government - Local</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Market Analysis Economic Development</p>
<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Meridian Township was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
<p>23</p>	<p>Disability Appeals Advocates</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Persons with Disabilities Legal Services</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Market Analysis</p>
<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Disability appeals Advocates were consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>

24	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Offender Success Michigan Department of Corrections</p> <p>Community Re-entry Programming</p> <p>Market Analysis</p> <p>Offender Success Michigan Department of Corrections was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
25	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Strong Start Healthy Start - Ingham County</p> <p>Services-Health</p> <p>Market Analysis</p> <p>Strong Start Healthy Start - Ingham County was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
26	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Lansing Economic Area Partnership</p> <p>Regional organization Planning organization Economic Development</p> <p>Housing Need Assessment Market Analysis Economic Development</p>

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Lansing Economic Area Partnership (LEAP) was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
<p>27</p>	<p>Michigan Economic Development Corporation</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Regional organization Planning organization</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Market Analysis Economic Development</p>
<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Michigan Economic Development Corporation (MEDC) was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
<p>28</p>	<p>Michigan Foreclosure Task Force</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Regional organization</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Market Analysis Economic Development</p>
<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Michigan Foreclosure Task Force was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>

29	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Lansing Area Aids Network (LAAN)</p> <p>Services-Persons with HIV/AIDS</p> <p>Non-Homeless Special Needs Market Analysis</p> <p>Lansing Area Aids Network was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
30	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Capital Area Center for Independent Living</p> <p>Services-Persons with Disabilities</p> <p>Housing Need Assessment</p> <p>Non-Homeless Special Needs Market Analysis</p>
31	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Mid-Michigan Recovery Services</p> <p>Services-Persons with Disabilities</p> <p>Non-Homeless Special Needs</p>

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Tri-County Regional Planning Commission</p> <p>Regional organization Planning organization</p> <p>Housing Need Assessment Market Analysis Economic Development</p> <p>Tri-County Regional Planning Commission was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
32		<p>Tri-County Office on Aging</p> <p>Services-Elderly Persons</p> <p>Non-Homeless Special Needs</p> <p>Tri-County Office on Aging was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
33		

34	<p><b>Agency/Group/Organization</b></p> <p>City of East Lansing</p>	<p><b>Agency/Group/Organization Type</b></p> <p>Other government - Local</p>	<p><b>What section of the Plan was addressed by Consultation?</b></p> <p>Housing Need Assessment Market Analysis</p>	<p>The City of East Lansing was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>
35	<p><b>Agency/Group/Organization</b></p> <p>Advent House Ministries</p>	<p><b>Agency/Group/Organization Type</b></p> <p>Services-homeless Non-profit organization</p>	<p><b>What section of the Plan was addressed by Consultation?</b></p> <p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Market Analysis</p>	<p>Advent House Ministries was consulted with the City of Lansing's Consolidated Plan/Annual Action plan process through email invites to meetings, public notices to hearings, phone, etc. The anticipated outcome of the consultation process is to ensure that the city is addressing the needs of the community as well as the agency/organization's needs.</p>

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City of Lansing sought input from a wide variety of agencies. Agencies indicated in Table 2 were notified of document availability and public meetings. Over the years, some of the agencies may not be operating in the community but the City of Lansing continues to consult with various agencies in the community.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Capital Region Housing Collaborative - Child and Family Charities	The goals of the city of Lansing's Strategic Plan/AAP aligns with the CoC's plan.
Mid-Michigan Program for Greater Sustainability	Tri-County Regional Planning Commission (TCRPC)	The goals of the city of Lansing's Strategic Plan/AAP align with the TCRPC's plan.
Consolidated/Annual Action Plan	Michigan State Housing Development Authority (MSHDA)	The goals of the city of Lansing's Strategic Plan/AAP align with the MSHDA' plans.
City of Lansing Comprehensive Master Plan	City of Lansing	The goals of the city of Lansing's Strategic Plan/AAP align with the City of Lansing's Comprehensive Master Plan.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

In regards to planning issues and/or other common/regional issues, the City of Lansing coordinates with adjacent units of government (i.e., Lansing township, Eaton County, Delhi township, City of East Lansing) . Also, city staff continues to collaborate with various State departments such as Michigan State Housing Development Authority, Department of Transportation, etc. on similar issues including the development of the Consolidated Plan/Annual Action Plan.

At a minimum, implicit in these goals is the city's commitment to providing coordinated community, housing, and supportive services to its low-income residents. These services are provided through partnerships with governmental and quasi-governmental agencies, as well as respective planning efforts shown in **Table 3**. The City of Lansing will continue to encourage building partnerships between governments, lenders, builders,

developers, real estate professionals, and advocates for low-income people. The City of Lansing will continue to work with the building industry, banking industry, real estate industry, social service providers and other community groups to promote the development of affordable housing and related housing services. Many of the programs and activities that will be carried out by the city during this program year, and in the future, will involve coordination with partner agencies and organizations

By the Committee \_\_\_\_\_  
Resolved by the City Council of the City of Lansing

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires that the City of Lansing submits the Annual Action Plan in order to receive Community Development fund resources, including Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) program funds, for the upcoming fiscal year 2026-2027; and

WHEREAS, the CDBG (\$1,966,941), HOME (\$649,926.71) and ESG (\$174,205) entitlement amount allocated to Lansing for the upcoming fiscal year is \$2,791,072.71; and

WHEREAS, the City of Lansing anticipates that there will be some program income (PI) and previous year (PY) funding available for CDBG in the amounts of \$75,000 (PI) and \$1,780,671.49 (PY) and \$50,000 (PI) and \$262,001.44 (PY) for the HOME program; and

WHEREAS, the total amount of federal funding allocations including program income and previous year funding equals \$4,958,745.64; and

WHEREAS, pursuant to program requirements, the city has conducted a citizen participation and open review process which has included meetings and public hearings; and

WHEREAS, the City has further promoted participation, input and review in the process by conducting two (2) separate advertised public hearings before the Lansing Planning Commission, one on December 2, 2025, regarding housing and community development needs, four people spoke, two in support of the federal funded programs and two spoke regarding the proposed pods for the homeless population; another hearing on March 3, 2026, regarding the proposed Annual Action Plan program objectives and projected use of Federal entitlement and formula program funds and there were no comments during this hearing; and

WHEREAS, the Planning Commission recommended to City Council the approval to submit the Annual Action Plan contingent that all proposed activities budgets will be proportionally increased or decreased from the estimated funding levels to match the actual allocation amounts; and

WHEREAS, the City also initiated and carried out the required thirty (30) day public comment period on the proposed 2026-27 Annual Action Plan by publishing a notice of the availability of the plan in the Lansing City Pulse on March 11, 2026, with a comment period of March 12, 2026 – April 13, 2026; and

WHEREAS, a public hearing was held before the Lansing City Council on April 20, 2026, to again receive citizen comments and recommendations and to give final review to the Annual Action Plan, and there were two comments, one inquired about the use of CDBG funds to provide ADA accessibility in rental and owner-occupied homes, another person talked about the use of CDBG funds supporting housing the homeless persons; and

WHEREAS, Federal regulations require the City to make certain certifications and assurances to HUD as a part of the City's application and Annual Action Plan.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lansing adopts the Annual Action Plan for the City of Lansing that includes housing and community development goals, objectives, strategies, and budget for the use of community development fund resources for fiscal year 2026-2027 as proposed by the Committee of the Whole; and

BE IT FURTHER RESOLVED that the Mayor, as the City's Chief Executive Officer, or his designee is hereby authorized to sign the Annual Action Plan and application for FY 2026-2027, including all understandings, assurances and certifications contained therein, and to submit the grant application to the Department of Housing and Urban Development; and

BE IT FINALLY RESOLVED that the Mayor or his designee is authorized, as the official representative of the City of Lansing, to set-up budget line items, provide any and all information, to act in connection with the Annual Action Plan application and to execute all agreements, contracts and legal documents, including the agreement between the City and the Department of Housing and Urban Development, to secure CDBG, HOME and ESG funding and implement the Annual Action Plan programs.

BY THE COMMITTEE OF THE WHOLE  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the mayor made the recommendation for the reappointments to various Boards as stated below:

Board of Fire Commissioners:

Krishna Singh as an At-Large Member for a term to expire June 30, 2030;

Board of Police Commissioners:

Randy Watkins as an At-Large Member for a term to expire June 30, 2030;

Samuel Brewster as the 2<sup>nd</sup> Ward Member for a term to expire June 30, 2030;

Board of Review:

Sharon Civils as an At-Large Member for a term to expire June 30, 2029;

Board of Water & Light:

David Price as an At-Large Member for a term to expire June 30, 2030;

Board of Zoning Appeals:

Kurt Berryman as an At-Large Member for a term to expire June 30, 2029;

Heath Lowry as an At-Large Member for a term to expire June 30, 2029;

Stephen Robertson as an At-Large Member for a term to expire June 30, 2029;

Diversity, Equity, and Inclusion Advisory Board:

Emily Sorroche as an At-Large Member with a term to expire June 30, 2030;

Downtown Lansing, Inc. Board:

Joshua Pugh as an Adjacent Neighborhood Resident for a term to expire June 30, 2030;

Historic District Commission:

Melissa Riba as an At-Large Member for a term to expire June 30, 2029;

Lansing Entertainment and Public Facilities Authority Board of Commissioners:

Patrick Spyke as an At-Large Member for a term to expire June 30, 2029;

Next Michigan Development Corporation Board:

Kris Klein as an At-Large Member for a term to expire April 15, 2028;

Saginaw Street Corridor Improvement Authority Board of Directors:

Diane Sanborn as a Member for a term to expire June 30, 2030;

Paul Schmidt as a Member for a term to expire June 30, 2030;

Potter Park Zoo Board:

Samantha Harkins as a City of Lansing Member for a term to expire December 31, 2029;

Joint Building Authority Board of Commissioners:

Jake Brower as City of Lansing Appointee for a term to expire June 30, 2030;

Board of Public Service:

Samara Morgan as an At-Large Member for a term to expire June 30, 2030;

Hugh McNichol as the 2<sup>nd</sup> Ward Member for a term to expire June 30, 2030;

WHEREAS, the Mayor's office has confirmed with this resolution they have verified that the nominees have been vetted and meet the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on May 4, 2026 and took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointments to various Boards as stated below:

Board of Fire Commissioners:

Krishna Singh as an At-Large Member for a term to expire June 30, 2030;

Board of Police Commissioners:

Randy Watkins as an At-Large Member for a term to expire June 30, 2030;

Samuel Brewster as the 2<sup>nd</sup> Ward Member for a term to expire June 30, 2030;

Board of Review:

Sharon Civils as an At-Large Member for a term to expire June 30, 2029;

Board of Water & Light:

David Price as an At-Large Member for a term to expire June 30, 2030;

Board of Zoning Appeals:

Kurt Berryman as an At-Large Member for a term to expire June 30, 2029;

Heath Lowry as an At-Large Member for a term to expire June 30, 2029;

Stephen Robertson as an At-Large Member for a term to expire June 30, 2029;

Diversity, Equity, and Inclusion Advisory Board:

Emily Sorroche as an At-Large Member with a term to expire June 30, 2030;

Downtown Lansing, Inc. Board:

Joshua Pugh as an Adjacent Neighborhood Resident for a term to expire June 30, 2030;

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Melissa Riba as an At-Large Member for a term to expire June 30, 2029;

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Next Michigan Development Corporation Board:

Kris Klein as an At-Large Member for a term to expire April 15, 2028;

Saginaw Street Corridor Improvement Authority Board of Directors:

Diane Sanborn as a Member for a term to expire June 30, 2030;

Paul Schmidt as a Member for a term to expire June 30, 2030;

Potter Park Zoo Board:

Samantha Harkins as a City of Lansing Member for a term to expire December 31, 2029;

Joint Building Authority Board of Commissioners:

Jake Brower as City of Lansing Appointee for a term to expire June 30, 2030;

Board of Public Service:

Samara Morgan as an At -Large Member for a term to expire June 30, 2030;

Hugh McNichol as the 2<sup>nd</sup> Ward Member for a term to expire June 30, 2030.

# Application for Appointment to Board or Commission

03/13/2026 11:04 AM (EDT)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date 03/13/2026

First Name Krishna

Middle Julius

Last Name Singh

Other name(s) by which you have been known, including maiden names Kris, Balkrishna

Date of Birth

Home Address 3123 N Grand River Ave

City Lansing

State MI

Zip Code 48906

Email underwaterfrog@hotmail.com

Gender

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward Ward 4

Precinct 39

Best Phone Number to Contact You

In what year did you move to Lansing?	Born here in 1982 Lansing General Hospital
Additional Information Regarding Experience and Credentials	I have proudly served over 4 years as a Commissioner At Large on the Board Of Fire Commissioners.
Occupational Background	Retired Captain, Lansing Fire Department Adjunct Associate Professor, Lansing Community College US Army, US Army Reserve (SFC, E-7)
Educational Background	Firefighter, Engineer, Fire Officer, HAZMAT Technician, HAZMAT Officer, Rope Rescue Technician, Building Collapse Technician, Surface Water/Swift Water/Ice Water/Rescue Swimmer Technician, Surface Water/Swift Water/Ice Water/Rescue Swimmer Instructor, Paramedic, Paramedic Instructor Coordinator, AHA BLC/ACLS/PALS Instructor, AAS, AAS in Paramedicine
Are you a current City of Lansing or Lansing Board of Water and Light employee?	Yes
Previous Appointments	Commissioner, Veterans Commission
Current Appointments	Commissioner At Large Board Of Fire Commissioners
First Choice for Board to Serve on	Fire Commissioners
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.	I would be honored to continue to serve the Citizens of The City Of Lansing as a fireboard member. I believe that I bring a unique and helpful perspective to the position as a retired Captain. I believe that the men and women of the Lansing Fire Department, the Citizens of Lansing, and our City Government would benefit from my service and advocacy on their behalf. I do not take this position lightly and believe that there is a grave responsibility as a Fire Commissioner.
This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.	
Agreement to Background Check Authorization	<ul style="list-style-type: none"> <li>I agree</li> </ul>
Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.	Krishna J Singh
Receive an email copy of this form.	Yes

# Application for Appointment to Board or Commission

03/20/2026 2:31 PM (EDT)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	03/20/2026
First Name	Randy
Middle	A
Last Name	Watkins
Date of Birth	██████████
Home Address	1321 W. Kalamazoo St.
City	Lansing
State	MICHIGAN
Zip Code	48915
Email	randya1953@gmail.com
Gender	██████
If you don't know which ward you live in, visit the <a href="#">Lansing Neighborhoods Ward Map</a> and type in your address to find out!	
Ward	Regional
Precinct	36
Best Phone Number to Contact You	5 ██████████ 0
In what year did you move to Lansing?	life resident
Occupational Background	Instructor Lansing Community College

<b>Educational Background</b>	Masters in Public Administration Western Michigan University and Masters in Social Science University of Michigan
<b>Are you a current City of Lansing or Lansing Board of Water and Light employee?</b>	No
<b>Previous Appointments</b>	Police Commission
<b>Current Appointments</b>	Police Commission
<b>Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.</b>	Continue to work with the department as it works toward officer improvement and transparency.
<p>This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.</p>	
<b>Agreement to Background Check Authorization</b>	<ul style="list-style-type: none"> <li>• I agree</li> </ul>
<b>Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.</b>	Randy Arthur Watkins
<b>Date &amp; Time</b>	03/20/2026 2:30 PM (EDT)
<b>Receive an email copy of this form.</b>	Yes

# Application for Appointment to Board or Commission

03/03/2026 10:12 PM (EST)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	03/03/2026
First Name	Samuel
Last Name	Brewster
Date of Birth	██████████
Home Address	4605 LOWCROFT AVE
City	Lansing
State	Mi
Zip Code	48910
Email	sbrews3165@aol.com
Gender	██████
If you don't know which ward you live in, visit the <a href="#">Lansing Neighborhoods Ward Map</a> and type in your address to find out!	
Ward	Ward 2
Best Phone Number to Contact You	██████████2
In what year did you move to Lansing?	1989
Additional Information Regarding Experience and Credentials	I have served on the Board of Police Commissioners for nearly 5 1/2 years. The past 2 years Ias honored to fill the Vice Chair position. I have served on committees of hiring and recruitment and participated in interviews of officers, academy recruits, the Chief's executive secretary and Commission investigators. I have also served on thr awards committee, government and liaison committee and the most important the Citizens Complaint Oversight Committee for 2 years. I have participated in ride alongs of various shifts, observed LPD K9 training, did a

couple of sit it's in the downtown detention center to observe. Ive been privileged to be able to observe as see LPD up close and at work. I've even observed many promotions, retirements and new academy graduates get their first badge. As Vice Chair i have also been question by City Council on the CCOC executive order and questioned by the Charter Commission.

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**Occupational Background** I work for Gainwell Technologies as a solution architect for the State Of Michigan Child Support Enforcement Services supporting the applicationing and it's infrastructure. I celebrated my 40th work anniversary in October 2025 with EDS for which my years of service continued through many buyouts by HP, DXC and Gainwell Technologies. Of my 40 years of service I supported GM accounts for 25 years and 15 years with State of Michigan account.

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**Educational Background** Associates in Applied Science in electronics engineering and graduated in June of 1985.. Also continued education at LCC in computer programming.

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**Are you a current City of Lansing or Lansing Board of Water and Light employee?** No

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**Previous Appointments** .

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**Current Appointments** Board of Police Commissioners

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**First Choice for Board to Serve on** Police Commissioners

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**Second Choice of a Board to Serve on** Fire Commissioners

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**Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.** I have always wanted to provide support citizen support for our Lansing Police Department and be a voice of our community. I believe we must ensure accountability of our police command and police officers and ensure policy and procedures are sound and followed, internal and citizen complaints are reviewed and answered along with transparency.

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This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

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**Agreement to Background Check Authorization** • I agree

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**Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.** Samuel Brewster

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**Date & Time** 03/03/2026 10:11 PM (EST)

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**Receive an email copy of this form.** Yes

# Application for Appointment to Board or Commission

03/03/2026 1:01 PM (EST)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

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Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date 03/03/2026

First Name Sharon

Last Name Civils

Other name(s) by which you have been known, including maiden names Hudson

Date of Birth [REDACTED]

Home Address 1904 Lourdes Court

City LANSING

State MI

Zip Code 48910

Email civils411@gmail.com

Gender [REDACTED]

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward Ward 2

Best Phone Number to Contact You 5 [REDACTED] 4

In what year did you move to Lansing? 1995

<b>Additional Information Regarding Experience and Credentials</b>	MBA U PHOENIX, MSU PROCTOR CTA- CERTIFIED TOURIST AMBASSADOR
<b>Occupational Background</b>	Retired State of Michigan Information Technology Supervisor produce license plates and Motor vehicle Titles MSU Academic proctor Verifies student identity Distributes and collects exam materials Enforces testing rules Monitors for cheating Reports irregularities also can oversee student conduct.
<b>Educational Background</b>	BBA Bachelor of Business Administration - Davenport University MBA - Masters Business Administration - U phoenix
<b>Are you a current City of Lansing or Lansing Board of Water and Light employee?</b>	No
<b>Previous Appointments</b>	Board of Review
<b>Current Appointments</b>	Board of Review
<b>First Choice for Board to Serve on</b>	Review Board
<b>Second Choice of a Board to Serve on</b>	Arts and Culture Commission
<b>Third Choice of a Board to Serve on</b>	Diversity, Equity, & Inclusion (DEI) Advisory Board
<b>Fourth Choice of a Board to Serve on</b>	Elected Officers Compensation Commission
<b>Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.</b>	Working for the Board of Review lets me help our community by ensuring fairness in property tax assessments. And you're directly involved in protecting taxpayers from unfair or incorrect valuations.
<b>Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office.</b>	Being a homeowners I can bring a perspective to citizens who to often don't fully understand assessments. As a Board member I can explain the uncapping process, hear their appeals, and help get fair outcomes. It's a chance to make a direct, positive impact.

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This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

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**Agreement to Background Check Authorization** • I agree

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**Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.** Sharon Civils

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**Date & Time** 03/03/2026 12:00 PM (EST)

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**Receive an email copy of this form.** Yes

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# Application for Appointment to Board or Commission

03/03/2026 12:28 PM (EST)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

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Date 03/03/2026

First Name DAVID

Middle John

Last Name PRICE

Date of Birth [REDACTED]

Home Address 514 Fulton Pl

City LANSING

State Michigan

Zip Code 48915-1220

Email scubadav824@gmail.com

Gender [REDACTED]

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward Ward 4

Precinct 35

Best Phone Number to Contact You [REDACTED] 0

In what year did you move to Lansing? 1983

Additional Information Regarding Experience and Credentials Experienced executive with a demonstrated history of working in the nonprofit organization management industry. Skilled in Nonprofit Organizations, Budgeting,

Coaching, Government, and Program Evaluation. Strong finance professional, graduated from John Carroll University. Strong nonprofit board skills.

<b>Occupational Background</b>	<p>30 years--Executive Director of an association that represented non profit agencies serving people with disabilities and other barriers to employment. Retired in 2014</p> <p>Volunteer affiliations:</p> <ul style="list-style-type: none"><li>•Michigan Community Service Commission, Governor Appointed 2011 to 2015</li><li>•Charyl Stockwell Academy (Charter School Academy)<ul style="list-style-type: none"><li>•Board of Directors, 1996 to present</li><li>•Board President, 1999-present</li></ul></li><li>•Michigan Nonprofit Association<ul style="list-style-type: none"><li>• Board of Directors, 1994 to 2015</li><li>•Board Chair, 2009-2010</li></ul></li><li>•Michigan Rehabilitation Advisory Council, Governor Appointed 1996--2002</li><li>•Glen Erin Pipe Band, Business Manager</li></ul>
<b>Educational Background</b>	<p>Bachelors Degree in Sociology with additional coursework in Marketing from John Carroll University.</p> <p>Graduate coursework in Therapeutic Recreation from Central Michigan University</p>
<b>Are you a current City of Lansing or Lansing Board of Water and Light employee?</b>	No
<b>Previous Appointments</b>	Commissioner, Lansing Board of Water and Light
<b>Current Appointments</b>	Commissioner, Lansing Board of Water and Light
<b>First Choice for Board to Serve on</b>	Board of Water and Light
<b>Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.</b>	<p>I have served as a Commissioner of the Lansing Board of Water and Light since 2011 and I was elected Chair of the Board in 2014. Since becoming chair:</p> <ul style="list-style-type: none"><li>• All board and committee-meeting materials are posted on the BWL Governance web page. This was not done prior to my becoming chair.</li><li>• General Manager's contract discussed and approved in open meeting and provided to the press.</li><li>• Arranged for Board Governance training within 2 months of becoming chair. Training was an all day session with a trainer from the American Public Power Association and attended by all commission members.</li><li>• Introduced and passed a Board Governance Policy that defines goals and objectives for the board for its effective governance of the BWL, essentially a job description for board members. That policy should well serve current and future board members by better defining the scope of their responsibilities beyond what is in our Rules of Procedure.</li></ul> <p>I wish to continue as a Commissioner:</p> <ul style="list-style-type: none"><li>• to maintain affordability and reliability of BWL's rates,</li><li>• to move BWL toward greater use of renewable energy sources,</li><li>• to continue BWL as a driver for economic development in the Greater Lansing region,</li><li>• to maintain transparency for customers and stakeholders.</li></ul>

This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

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Agreement to Background Check Authorization • I agree

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Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge. DAVID J PRICE

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Date & Time 03/03/2026 12:20 PM (EST)

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Receive an email copy of this form. Yes

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# Application for Appointment to Board or Commission

03/05/2026 3:39 PM (EST)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date 03/05/2026

First Name Kurt

Middle F

Last Name Berryman

Date of Birth [REDACTED]

Home Address 804 W Ottawa St

City Lansing

State Michigan

Zip Code 48915

Email kberryman@admmich.org

Gender [REDACTED]

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward Ward 4

Best Phone Number to Contact You [REDACTED] 3

In what year did you move to Lansing? 2001

Occupational Background Government Relations

Educational Background BS Degree CMU  
JD Thomas M. Cooley Law School

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Are you a current City of Lansing or Lansing Board of Water and Light employee?

No

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Previous Appointments

Elected officers comp commission, Zoning Board of Appeals

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Current Appointments

zoning board of appeals

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First Choice for Board to Serve on

Zoning Appeals

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Second Choice of a Board to Serve on

Board of Water and Light

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Third Choice of a Board to Serve on

Police Commissioners

---

Fourth Choice of a Board to Serve on

Fire Commissioners

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Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.

Care about the city my family lives in.

---

This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

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Agreement to Background Check Authorization

• I agree

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Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.

Kurt F Berryman

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Receive an email copy of this form.

Yes

# Application for Appointment to Board or Commission

03/06/2026 2:42 PM (EST)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

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Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date 03/03/2026

First Name Heath

Middle Brent

Last Name Lowry

Date of Birth [REDACTED]

Home Address 421 Huron St

City Lansing

State MI

Zip Code 48915

Email heathlowry1@gmail.com

Gender [REDACTED]

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward Ward 4

Precinct 35

Best Phone Number to Contact You [REDACTED] 0

In what year did you move to Lansing? 2018

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<b>Additional Information Regarding Experience and Credentials</b>	I am an active member of the Westside Neighborhood with a strong desire to hear my neighbors. Further, my studies in law school focused on policy development, including land-use planning.
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<b>Occupational Background</b>	Legislative Director, Representative Sherry Gay-Dagnogo, 2017- 2019 Staff Attorney- Policy Specialist, Michigan Coalition to End Domestic and Sexual Violence, 2019- Current
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<b>Educational Background</b>	B.S. Applied Discrete Mathematics, University of West Georgia, 2015 JD, Michigan State University College of Law, 2018
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<b>Are you a current City of Lansing or Lansing Board of Water and Light employee?</b>	No
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<b>Current Appointments</b>	Board of Zoning Appeals
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<b>First Choice for Board to Serve on</b>	Zoning Appeals
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<b>Second Choice of a Board to Serve on</b>	Planning Board
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<b>Third Choice of a Board to Serve on</b>	Mayor's Neighborhood Advisory Board
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<b>Fourth Choice of a Board to Serve on</b>	Sustainability Commission
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<b>Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.</b>	<p>As my chosen home, I have a deep interest in improving and maintaining not only my own neighborhood, but the whole of Lansing. I am keenly aware of the impact of land use regulation on the quality of life and economic development of a city. The faithful implementation of the Design Lansing Comprehensive Plan is essential to driving the city toward a better future for all residents. My educational and professional experience with policy development, including land use planning, afford me with the tools to listen to serve the city and its residents on the Board of Zoning Appeals.</p>
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I would engage in the process with the priority of long- term sustainability of Lansing' s communities, environment, and economy. I would look to engage with a wide variety of residents and stakeholders, both private and public. I believe increased participation in the process leads to decisions that best serve those impacted.

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This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

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<b>Agreement to Background Check Authorization</b>	<ul style="list-style-type: none"><li>• I agree</li></ul>
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Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.

Heath Brent Lowry

---

Date & Time

03/06/2026 2:38 PM (EST)

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Receive an email copy of this form.

Yes

# Application for Appointment to Board or Commission

03/27/2026 11:04 AM (EDT)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date 03/27/2026

First Name Stephen

Middle A

Last Name Robertson

Date of Birth [REDACTED]

Home Address 1411 Center St

City Lansing

State MI

Zip Code 48906

Email sarvoice@gmail.com

Gender [REDACTED]

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward Ward 1

Best Phone Number to Contact You [REDACTED]

In what year did you move to Lansing? 1983

Additional Information Regarding Experience and Credentials Board of Zoning Appeals

Occupational Background Real Estate Developer  
Real Estate Investor

Are you a current City of Lansing or Lansing Board of Water and Light employee?

No

Previous Appointments

Board Of zoning Appeals

Current Appointments

Board of Zoning Appeals

First Choice for Board to Serve on

Building Board of Appeals

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.

I believe I can assist with keeping the city on its proper course while attending to constituents concerns.

This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

Agreement to Background Check Authorization

• I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.

Stephen A Robertson

Date & Time

03/27/2026 11:04 AM (EDT)

Receive an email copy of this form.

Yes

# Application for Appointment to Board or Commission

03/19/2026 3:47 PM (EDT)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

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Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2).

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Date	03/19/2026
First Name	Emily
Last Name	Sorroche
Date of Birth	██████████
Home Address	219 Strathmore Rd
City	Lansing
Zip Code	48910
Email	sorroche@msu.edu
Gender	█
If you don't know which ward you live in, visit the <a href="#">Lansing Neighborhoods Ward Map</a> and type in your address to find out!	
Ward	Ward 4
Precinct	34
Best Phone Number to Contact You	██████████4
In what year did you move to Lansing?	2017
Additional Information Regarding Experience and Credentials	I've been a member of the DEI Advisory board for the past 3 years. I also work at MSU within a DEI related position and majority of my career has been involved with in community building, cultural work.
Occupational Background	I work at Michigan State University as the Director of Culture, Access and Belonging, College of Agriculture and Natural Resources. I have a small business where I make beadwork jewelry. I am a member of the Indigenous community in

Ingham county and participate in a number of cultural events locally and statewide.

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<b>Educational Background</b>	Bachelors of Arts in Social Work Master of Arts in Higher, Adult and Lifelong Education Doctorate of Educational Leadership, EdD
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<b>Are you a current City of Lansing or Lansing Board of Water and Light employee?</b>	No
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<b>Previous Appointments</b>	n/a
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<b>Current Appointments</b>	DEI Advisory Board in the City of Lansing
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<b>First Choice for Board to Serve on</b>	Diversity, Equity, & Inclusion (DEI) Advisory Board
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<b>Second Choice of a Board to Serve on</b>	Mayor's Diversity Advisory Council
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<b>Third Choice of a Board to Serve on</b>	Human Relations and Community Services Board (HRCS)
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<b>Fourth Choice of a Board to Serve on</b>	Police Commissioners
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<b>Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.</b>	I enjoy living in Lansing and am committed to serving the community in ways that offer meaningful support. One of my goals is to ensure that community members have the opportunity to share their voices, be heard, and play an active role in shaping change and what is uplifted. I strive to give back by creating opportunities for others to get involved and be part of that experience. While change can be difficult to achieve, it becomes more possible, and more impactful when the community is actively engaged in the process. One day, I hope to run for city council and serve the community in this capacity.
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<b>Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office.</b>	I'd be happy to attend trainings, share my school transcripts to fully understand what my education comprises of, and/or submit my resume to see if my employment experience can share more about who I am.
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This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

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<b>Agreement to Background Check Authorization</b>	<input checked="" type="checkbox"/> I agree
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<b>Please type your name in this box to signify that you can serve on a board or commission and the information in this application is</b>	Emily Sorroche
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accurate to the best of your knowledge.

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Date & Time 03/19/2026 3:42 PM (EDT)

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Receive an email copy of this form. Yes

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# Application for Appointment to Board or Commission

04/08/2026 12:10 PM (EDT)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date 04/08/2026

First Name Joshua

Last Name Pugh

Date of Birth

Home Address 317 W Madison

City Lansing

State MI

Zip Code 48906

Email pugh.josh@gmail.com

Gender

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward Ward 4

Precinct 37

Best Phone Number to Contact You 5

In what year did you move to Lansing? 2015

**Additional Information Regarding Experience and Credentials**

I have been personally interested in building a stronger community for many years, volunteering with the Lansing JazzFest and Old Town BluesFest and with Lansing Common Football Club prior to the start of my service with DLI. More recently I've been involved in community development professionally, overseeing external perception management first for MSHDA, the state's housing finance

agency, and currently at the MEDC, the state's economic development and business marketing agency.

**Occupational Background** Various communications roles statewide and in Lansing.

**Educational Background** Bachelors of Arts - Alma College, 2011

**Are you a current City of Lansing or Lansing Board of Water and Light employee?** No

**Previous Appointments** DLI

**Current Appointments** DLI

**First Choice for Board to Serve on** Downtown Lansing, Inc.

**Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.** I have been serving on the DLI board for three years, as the vice president for the last year-plus. I've been pleased to be involved in so much success in Lansing's downtown, as the neighborhood has welcomed hundreds of new neighbors, millions of dollars in new businesses, and DLI itself has learned and grown. I'm excited about the possibility of continuing for another term as there are many exciting possibilities on the horizon.

This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

**Agreement to Background Check Authorization** • I agree

**Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.** Joshua Thomas Pugh

**Date & Time** 04/08/2026 12:09 PM (EDT)

**Receive an email copy of this form.** Yes

# Application for Appointment to Board or Commission

03/18/2026 2:08 PM (EDT)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

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Date 03/18/2026

First Name Melissa

Last Name Riba

Date of Birth

Home Address 413 Westmoreland Ave

City Lansing

State MI

Zip Code 48915

Email ribameli@umich.edu

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward Ward 4

Best Phone Number to Contact You

In what year did you move to Lansing? 1992

Occupational Background Research and Evaluation Director, Center for Health and Research Transformation, Ann Arbor, MI (June 2016 – present)

Are you a current City of Lansing or Lansing Board of Water and Light employee? No

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Current Appointments                      Historic District Commission

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First Choice for Board to Serve on    Historic District Commission

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Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.

I wish to continue the work I started with the HDC, to help better preserve Lansing's historic resources and help develop a more proactive approach to historic preservation and the intersection of development.

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This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

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Agreement to Background Check Authorization    • I agree

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Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.

Melissa Riba

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Date & Time                                      03/18/2026 12:00 AM (EDT)

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Receive an email copy of this form.                                      Yes

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# Application for Appointment to Board or Commission

04/06/2026 3:08 PM (EDT)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

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Date 04/06/2026

First Name Patrick

Middle Donald

Last Name Spyke

Other name(s) by which you have been known, including maiden names n/a

Date of Birth

Home Address 6128 Graebear Trail

City East Lansing

State MI

Zip Code 48823

Email pspyke@lafcu.com

Gender

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward Regional

Best Phone Number to Contact You 5 [REDACTED] 0

In what year did you move to Lansing? na

Additional Information Regarding I am the CEO of LAFCU Credit Union. We have been serving the Lansing

**Experience and Credentials** community with financial services for over 90 years. I serve on several Board of Directors and feel my 45+ years of progressive management experience will be of service to the LEPFA Board. LAFUCU is an original sponsor of the Lansing Lugnuts, we sponsored Common Ground in many different ways. LAFUCU has a long history of community involvement.

**Occupational Background** I have held various position with the financial services industry and am the CEO of LAFUCU Credit Union. LAFUCU has been serving this community for over 90 years. LAFUCU manages 1.1 billion dollars of the 74,000 plus members that we serve.

**Educational Background** Bachelor's degree in business.

**Are you a current City of Lansing or Lansing Board of Water and Light employee?** No

**Previous Appointments** None

**First Choice for Board to Serve on** Lansing Entertainment and Public Facilities (LEPFA)

**Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.** I welcome the opportunity to serve on the Lansing Entertainment & Public Facilities Authority board because I believe strong community assets play an important role in driving economic vitality and quality of life. As CEO of LAFUCU, I've seen firsthand how investments in gathering spaces and entertainment venues support local businesses and help communities thrive. I hope to contribute a collaborative, community-focused perspective, particularly around partnerships, financial sustainability and expanding access so these facilities continue to deliver meaningful impact. Ultimately, I want to help strengthen the connection between vibrant community experiences and long-term regional growth.

This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

**Agreement to Background Check Authorization** • I agree

**Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.** Patrick D. Spyke

**Date & Time** 04/06/2026 3:00 PM (EDT)

**Receive an email copy of this form.** Yes

# Application for Appointment to Board or Commission

03/27/2026 9:32 AM (EDT)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

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Date	03/27/2026
First Name	Kristopher (Kris)
Middle	David
Last Name	Klein
Date of Birth	██████████
Home Address	1404 Woodbine Ave.
City	LANSING
State	MI
Zip Code	48910
Email	kdklein11@gmail.com
Gender	██████
If you don't know which ward you live in, visit the <a href="#">Lansing Neighborhoods Ward Map</a> and type in your address to find out!	
Ward	Ward 4
Precinct	32
Best Phone Number to Contact You	██████████6
In what year did you move to Lansing?	2011
Additional Information Regarding Experience and Credentials	15 years of community and economic development experience, project management, grant and loan program administration, use of financing and incentive tools for real estate and business development, community outreach

and engagement.

- Certified Economic Development and Finance Professional (EDFP)
- Downtown Lansing Inc.: Board Member
- Michigan Community Capital: Board Member
- Local Development Finance Authority/Lansing Regional SmartZone: Former Board Member (2022-2025)
- Michigan Economic Developers Association (MEDA): Member
- International Economic Development Council (IEDC): Member
- Certified Tourism Ambassador: 5+ years

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**Occupational Background**

2022-present: Lansing Economic Development Corporation (Lansing EDC), President & CEO (2025-present)/Vice President (2022-2025)  
Provide economic development services to the City of Lansing, including the creation, direction, and implementation of business and development services (advocacy and support, tax incentives, multiple loan funds, technical assistance programming, and grant awards). Create economic development initiatives and strategic focuses, and coordinate with local and state stakeholders on organizational efforts. Management of the organization and multiple public boards, including budget preparation, financial reporting, contract negotiation, public communications, and impact reporting.

2016-2022: Lansing Economic Area Partnership (LEAP), Director of Economic Development/Economic Development Specialist  
Provided economic development services to the City of Lansing, including project management, project-based incentives (e.g., Brownfield TIF, tax abatement programs, facade improvement, etc.), placemaking initiatives, small business assistance, real estate development, and loan program management.

2011-2016: South Lansing Community Development Association, Outreach and Operations Coordinator  
Focused on community-driven initiatives, including food security and health, community outreach and facilitation, event management, internship programming, placemaking projects, and providing assistance to other community organizations.

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**Educational Background**

B.A. Political Science-Public Administration, Saginaw Valley State University, Saginaw, MI

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**Are you a current City of Lansing or Lansing Board of Water and Light employee?**

No

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**Previous Appointments**

Local Development Finance Authority/Lansing Regional SmartZone (2022-2025)

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**Current Appointments**

Downtown Lansing Inc., Next Michigan Development Corporation

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**First Choice for Board to Serve on**

Next Michigan Development Corporation

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**Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.**

I hope to continue contributing my experience, ideas, and energy to support strategic initiatives that foster inclusive and sustainable growth in the City of Lansing. I am committed to being a strong advocate for the City of Lansing and to working collaboratively with stakeholders to facilitate business expansion and job creation in the Next Michigan district and throughout Lansing.

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**Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or**

To the best of my knowledge, I meet all qualifications and eligibility requirements for service.

eligible before you would be sworn in to an appointed office.

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**Agreement to Background Check Authorization** • I agree

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Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge. Kris Klein

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**Date & Time** 03/27/2026 9:31 AM (EDT)

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**Receive an email copy of this form.** Yes

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# Application for Appointment to Board or Commission

04/07/2026 11:38 AM (EDT)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

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Date 04/07/2026

First Name Diane

Middle Carol

Last Name Sanborn

Date of Birth

Home Address 720 Seymour

City Lansing

State Michigan

Zip Code 48906

Email diane.sanborn@cbpmichigan.com

Gender

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward Ward 4

Best Phone Number to Contact You

In what year did you move to Lansing? 33 years ago

Additional Information Regarding Experience and Credentials

I was appointed by Mayor Bernero to the property tax review board for 3 years, Currently serve on SSCIA board for 5ish years, currently am chair and treasurer of Friends of Durant Park

<b>Occupational Background</b>	Real Estate broker in Lansing area for 39 years, accountant for Sears out of college, worked for Farmers Petroleum doing accounting, worked for insurance company doing accounting
<b>Educational Background</b>	Associate degree in accounting from Lansing Community College
<b>Are you a current City of Lansing or Lansing Board of Water and Light employee?</b>	No
<b>Previous Appointments</b>	property tax review board 3 years
<b>Current Appointments</b>	SSCIA board treasurer 5 years
<b>First Choice for Board to Serve on</b>	Saginaw Street Corridor Improvement Authority
<b>Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.</b>	I live and work on the corridor and love to see the direction our board is taking to bring awareness to the area and making advances in beautification!
<p>This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.</p>	
<b>Agreement to Background Check Authorization</b>	• I agree
<b>Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.</b>	Diane Carol Sanborn
<b>Date &amp; Time</b>	04/07/2026 11:37 AM (EDT)
<b>Receive an email copy of this form.</b>	Yes

# Application for Appointment to Board or Commission

03/31/2026 8:27 PM (EDT)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

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Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date 03/31/2026

First Name Paul

Middle J

Last Name Schmidt

Date of Birth [REDACTED]

Home Address 1908 West Maple Street

City Lansing

State MI

Zip Code 48915

Email paul.schmidt75@gmail.com

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward Ward 4

Best Phone Number to Contact You [REDACTED] 8

In what year did you move to Lansing? 2009

**Additional Information Regarding Experience and Credentials** I was formerly the chair of the Saginaw-Oakland Commercial Association. I served on the boards of directors for the Community Economic Development Association of Michigan, REO Town Commercial Association, and Local First Mid-Michigan. I'm currently the vice chair of The Davies Project and serve on the board of All of The Above Hip Hop Academy, where I co-chair the Events Committee and the Missions Filled Board, and chair the marketing committee.

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<b>Occupational Background</b>	I am the owner and creative video strategist of UnoDeuce Multimedia, a Lansing-based video storytelling and production resource for non-profits and socially responsible small businesses
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<b>Educational Background</b>	I hold a BA in broadcasting from Western Michigan University and am an alumnus of the Goldman Sachs 10,000 Small Business program
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<b>Are you a current City of Lansing or Lansing Board of Water and Light employee?</b>	No
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<b>First Choice for Board to Serve on</b>	Saginaw Street Corridor Improvement Authority
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<b>Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.</b>	I've lived on the West Side just off the Saginaw Corridor since 2010 and have been a part of several aspects of development on the corridor (Bike Lane, Prosperity Statue) through my time serving with the Saginaw Oakland Commercial Association. I've served on several committees throughout the city and have taken an active role in volunteer capacities for events and other activities during my time living here. I like to see my city succeed.
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This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

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<b>Agreement to Background Check Authorization</b>	<ul style="list-style-type: none"><li>• I agree</li></ul>
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<b>Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.</b>	Paul J Schmidt
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<b>Date &amp; Time</b>	03/31/2026 8:26 PM (EDT)
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<b>Receive an email copy of this form.</b>	Yes
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# Application for Appointment to Board or Commission

03/26/2026 2:11 PM (EDT)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

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Date 03/26/2026

First Name Samantha

Last Name Harkins

Other name(s) by which you have been known, including maiden names Jones, Church

Date of Birth [REDACTED]

Home Address 301 N. Sycamore St.

City Lansing

State MI

Zip Code 48933

Email samantha@hundredplace.com

Gender [REDACTED]

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward Ward 4

Best Phone Number to Contact You [REDACTED]

In what year did you move to Lansing? 2007

Additional Information Regarding Experience and Credentials Chair, Lansing Parks Foundation Board, 2023-present  
Potter Park Zoo board, 2025-present  
Board member, Engaging Local Government Leaders (ELGL), 2019-2021

Completed Driving Government Performance Course at the Harvard Kennedy School, 2019  
Bloomberg Harvard City Leadership Initiative, 2018-2019  
Appointed to Capital Region International Airport Authority Board, 2016  
Appointed to City of Lansing's Elected Officers Compensation Commission, 2015  
Named one of Top 10 People to Watch in Politics in 2014 by Crain's Detroit Business, January 2014  
Named the #2 Single Interest Lobbyist by Inside Michigan Politics in January 2011

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## Occupational Background

CEO and Founder, Hundred Place Consulting, LLC, 2020-present  
I work with clients on strategic planning and communications, advocacy strategy, facilitation, and strategic relationship management.  
Projects I've managed include:  
CEO of the Michigan Municipal Services Authority (MMSA), a statewide governmental entity created to incent local government collaboration and cooperation and to build community capacity;  
Working with the Community Development Association of Michigan (CEDAM) on advocacy strategy and helping plan/implement projects including webinars with legislators in 2021, their regional events in 2023 and a fellow day at the Capitol planned for fall 2023;  
Working with Lansing 5:01 and Redhead Creative Consultancy on a broad talent attraction campaign for the Lansing region. My role is coalition building and fundraising. In the last year we've raised just over \$130,000 for the campaign and build a comprehensive list of partners;  
Serving as Interim Executive Director for Engaging Local Government Leaders (ELGL). This project included planning their conference in Phoenix and raising \$50,000 in conference sponsorships;  
Working with the Lincoln Institute for Land Policy on municipal finance reform and advocacy strategy in the Michigan legislature;  
Being part of a team at Ernst & Young to help the City of Flint with its American Rescue Plan Act allocation, plan and implementation;  
Relationship management for clients including Munetrix and RiverCaddis Development

Deputy Mayor/Chief of Staff, City of Lansing, Michigan, 2018- 2021  
Spearheaded a citywide branding campaign announced in February 2019 as well as launching the Mayor's Vision 2030 ([www.lansingforward.com](http://www.lansingforward.com))  
Worked with the Mayor to announce more than \$1 billion in economic development investment in two years.  
Worked on myriad issues including economic and community development, strategic planning, neighborhoods and citizen engagement, human resources, budgeting, public service and more.  
Advised the Mayor on municipal strategy across all public sector issues.  
Worked closely with many community partners including non-profits, other municipal leaders, local organizations, etc. to implement the Mayor's goals and vision.  
Ran an organization of 900 full-time employees (plus seasonals) and a general fund budget of \$225 million.  
Lead COVID-19 economic recovery effort in consultation with the Lansing Regional Chamber of Commerce and other external partners.

Vice President of Government Relations, Munetrix, 2016-2017  
Munetrix is a public sector software that helps municipalities and schools focus on budgeting, capital improvement planning and metrics.  
Was able to change state legislation to increase payment time for penalized school districts keeping at least one school district from bankruptcy.  
I oversaw municipal accounts and increased those accounts by 20 percent.  
Was able to secure \$250,000 in state funding to reimburse local governments and schools who want to contract with a data analytics provider.

President, Michigan Municipal League Foundation, 2015-2016  
Oversaw Foundation operations including identifying, cultivating, and soliciting fundraising programs to help broaden and sustain League goals and objectives.  
Identified, analyzed, pursued and administered grants and other creative funding sources to support broad policy initiatives and related programming.

Designed, implemented and managed a comprehensive proactive development plan focused on expanding and enhancing foundation relationships. Served as President of the Foundation's Board of Directors and acted as a liaison between the Foundation and the League. Prepared and administered departmental budgets, tracked operational performance, prepared reports and made recommendations to the Foundation Board of Directors and the League's Board of Trustees. Raised over \$230,000 in 18 months.

Director of State Affairs, Michigan Municipal League, 2012-2015. Lead the League's policy advocacy team in the Michigan legislature. Managed State Affairs staff including making policy decisions for the team, staff development, leading staff meetings, and approving expense reports. Conducted policy advocacy before the Michigan legislature on behalf of Michigan's communities focusing on the issues of municipal finance, taxation, retirement, labor, public safety, health care and judicial issues. Worked with other League directors on policy initiatives and League priorities including the League's Center for 21st Century Communities.

Legislative Associate, Michigan Municipal League, 2008-2012. Conducted policy advocacy before the Michigan legislature on behalf of Michigan's communities focusing on the issues of energy & technology, labor, public safety, retirement, health care, elections, and judicial issues. Built relationships with local elected and appointed officials as well as work closely with League affiliates including the Michigan Association of Municipal Attorneys, the Michigan Local Government Managers Association, and the Michigan Association of Municipal Clerks.

Director, Government Relations, Detroit Regional Chamber of Commerce, 2007-2008. Conducted policy advocacy primarily before the Michigan legislature with some exposure to federal issues. Focus on issues related to minimum wage, workers compensation, unemployment, the environment, energy, telecommunications and other regulatory issues. Developed dynamic relationships with legislators and staff, other chambers of commerce, business trade associations, and other advocacy partners.

<b>Educational Background</b>	Juris Doctor, West Virginia University College of Law, Morgantown, WV, 2003. Visiting student, Baylor University School of Law, Waco, TX 2002-2003. Bachelor of Arts in Political Science, Cum Laude, West Virginia University (WVU), Morgantown, WV, 2000. Minor in English. Study Abroad, University of Bamberg, Germany, Summer of 1998
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<b>Are you a current City of Lansing or Lansing Board of Water and Light employee?</b>	No
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<b>Previous Appointments</b>	Capital Region Airport Authority, Elected Officers Compensation Commission
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<b>Current Appointments</b>	Potter Park Zoo
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<b>First Choice for Board to Serve on</b>	Potter Park Zoo
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<b>Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.</b>	I am passionate about PPZ and look forward to being reappointed to their board.
--	---

This certification is not required but may impact potential consideration of the appointment being sought. I authorize

the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

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**Agreement to Background Check Authorization** • I agree

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**Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.** Samantha Harkins

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**Date & Time** 03/26/2026 2:06 PM (EDT)

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**Receive an email copy of this form.** Yes

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# Application for Appointment to Board or Commission

04/09/2026 12:35 PM (EDT)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date 04/09/2026

First Name Jake

Last Name Brower

Date of Birth

Home Address 2212 Quarry Rd

City East Lansing

State MI

Zip Code 48823

Email jthomasbrower@gmail.com

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward Regional

Best Phone Number to Contact You 2

In what year did you move to Lansing? 2016 (regionally)

**Additional Information Regarding Experience and Credentials** 10 years experience experience in municipal finance, working in State, County, City, and School District settings. Currently employed by City of Lansing, with a deep understanding of its budget and financial relationships with related component units and partnerships.

**Occupational Background** Financial Analyst at State of Michigan, Deputy/Interim Finance Director City of Lansing, Budget Director Wayne County, past municipal and school district consulting and support.

<b>Educational Background</b>	Bachelors Degree, majors in both Economics and English; Masters Degree, Data Analytics
<b>Are you a current City of Lansing or Lansing Board of Water and Light employee?</b>	Yes
<b>Previous Appointments</b>	Joint Building Authority Board of Commissioners
<b>Current Appointments</b>	Joint Building Authority Board of Commissioners
<b>First Choice for Board to Serve on</b>	Joint Building Authority
<b>Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.</b>	With current debt obligations exhausted, the JBA remains in existence should the need emerge for financing future improvements and capital needs for the building currently housing the county's courts, prosecuting attorney, and other related departments in the City's downtown. Because the city and county both retain an equity interest in their past financial contributions, I'm interested in keeping an eye out for anything that may result in a future financial impact to the City. Otherwise, day to day needs are minimal and no impediment to my current responsibilities.
<p>This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.</p>	
<b>Agreement to Background Check Authorization</b>	<ul style="list-style-type: none"> <li>• I agree</li> </ul>
<b>Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.</b>	Jake Brower
<b>Date &amp; Time</b>	04/09/2026 12:34 PM (EDT)
<b>Receive an email copy of this form.</b>	Yes

# Application for Appointment to Board or Commission

04/21/2026 9:11 PM (EDT)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date 04/21/2026

First Name Samara

Middle Evangeline

Last Name Morgan

Other name(s) by which you have been known, including maiden names Samara Washington, Samara Hussain

Date of Birth

Home Address 1432 Wickam Drive

City Lansing

State MI

Zip Code 48906

Email samara.evangeline.morgan@gmail.com

Gender

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward Ward 1

Precinct 8

Best Phone Number to Contact You

In what year did you move to Lansing?	Born in Lansing
Additional Information Regarding Experience and Credentials	Please see attached resume
Occupational Background	Associate Manager Member Services (MESSA)
Educational Background	Please see attached resume
Are you a current City of Lansing or Lansing Board of Water and Light employee?	No
Previous Appointments	Traffic Advisory Board, Public Service
Current Appointments	Public Service
First Choice for Board to Serve on	Public Service
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.	I've enjoyed serving on the Public Services board and being a voice at the table for my fellow Lansing residents. This is an important board, as it touches every resident and every corner of the city, and I take my responsibility seriously. The areas covered by the Public Services board, such as roads and sidewalks, are among the most visible and important concerns of residents, and I'm honored to play a role with my colleagues in recommending policy.
Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office.	Please see attached resume
<p>This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.</p>	
Agreement to Background Check Authorization	<ul style="list-style-type: none"> <li>I agree</li> </ul>
Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.	Samara Morgan
Date & Time	04/21/2026 9:10 PM (EDT)
Receive an email copy of this	Yes

form.

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# Application for Appointment to Board or Commission

04/09/2026 12:58 PM (EDT)

## Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	04/09/2026
First Name	Hugh
Last Name	Mcnicol
Date of Birth	██████████
Home Address	5446 McCourt St
City	Lansing
State	MI
Zip Code	48911-3720
Email	Grlaker@gmail.com
Gender	█
If you don't know which ward you live in, visit the <a href="#">Lansing Neighborhoods Ward Map</a> and type in your address to find out!	
Ward	Ward 2
Precinct	18
Best Phone Number to Contact You	██████████ 2
In what year did you move to Lansing?	1982
Additional Information Regarding Experience and Credentials	Currently serving as the 2nd Ward representative on the Lansing Public Service
Occupational Background	Currently retired. 26 Years with the Michigan Department of Transportation as a Transportation Planner. 12 years as a Manager in Retail Sales. 15 years as an

industrial production worker.

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<b>Educational Background</b>	B.A. Economics, Michigan State University (1989), Masters Certificate in Project Planning, George Washington University, (2002)
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<b>Are you a current City of Lansing or Lansing Board of Water and Light employee?</b>	No
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<b>Previous Appointments</b>	Board of Public Service
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<b>Current Appointments</b>	Board of Public Service
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<b>First Choice for Board to Serve on</b>	Public Service
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<b>Second Choice of a Board to Serve on</b>	Planning Board
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<b>Third Choice of a Board to Serve on</b>	Potter Park Zoo
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<b>Fourth Choice of a Board to Serve on</b>	Capital Region Airport Authority (CRAA)
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<b>Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.</b>	I have been serving on this board for several years, and I have a background that is relevant for many of the issues that come before this board.
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This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

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<b>Agreement to Background Check Authorization</b>	<input checked="" type="checkbox"/> I agree
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<b>Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.</b>	Hugh McNichol
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<b>Date &amp; Time</b>	04/09/2026 12:58 AM (EDT)
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<b>Receive an email copy of this form.</b>	Yes
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1 **FY 2026/2027 Budget Policies**

2  
3 In accordance with the State Uniform Budget and Accounting Act (Public Act 2 of 1968),  
4 the City of Lansing’s annual appropriations, as set forth in the annual budget resolution,  
5 shall be made in accordance with Generally Accepted Accounting Principles (GAAP) and  
6 shall apply to all funds except internal service funds, debt service funds, permanent funds,  
7 and trust and agency funds.  
8

9 The City’s fiscal year is July 1 through June 30. In accordance with the City Charter, on  
10 or before the fourth Monday in March, the Mayor submits to the City Council a proposed  
11 operating budget for the fiscal year commencing the following July 1. Not later than the  
12 third Monday in May, (7-105.1) the Council adopts the budget; at least one week following  
13 completion of the final required budget hearing (7-104.2) and sets the property tax rates  
14 for the ensuing fiscal year.  
15

16 Appropriations are set forth in the annual budget resolution. Authority to transfer between  
17 appropriations is dictated by City Charter; however, additional administrative budget  
18 transfer authority is granted for the following instances. The Council is requesting that the  
19 Administration submit quarterly reports of such transfers.  
20

21 Wastewater Funds – the transfer residual State Revolving Fund (SRF) loan and/or  
22 bond proceeds between projects and project segments.  
23

24 Flood Control – the transfer of funds for flood control and/or storm sewer purposes  
25 to address flooding or unanticipated storm sewer maintenance needs.  
26

27 Major and Local Street (Act 51) Funding – Transfer authority is not limited by  
28 departmental allocation, and administrative authority is included for appropriation  
29 of MDOT special authorization funding.  
30

31 Parking System – the transfer of capital project accounts from operating accounts  
32 is permitted to meet bid or unforeseen capital needs.  
33

34 Debt Service Funds – the transfer of residual balances between general obligation  
35 bond debt service accounts.  
36

37 Vacancy Factor – the transfer of estimated vacancy savings between general fund  
38 department personnel budgets against the budgeted vacancy factor for the  
39 proposes of insourcing contracted positions.  
40

1 Vacancy Factor/funded and unfilled Positions - The budget includes an attrition vacancy  
2 allowance in each department's budget. The Administration is requested to provide  
3 Council on a quarterly basis, thereafter, a list of vacant positions by department. The  
4 Administration is requested to include in its annual report organization charts to include  
5 division and/or site, position titles, bargaining unit, classification level, status, position  
6 (FTE, PTE, Contract), and vacancy funding factor for each department but not to include  
7 individual employee names.

8  
9 Any residual funds in the salary line item, that would create a new position after Council  
10 has approved this budget, Council requests being notified of changes in positions within  
11 sixty (60) days of action. This budget is being approved based on the number of  
12 employees provided by the Administration at the time of adoption.

13  
14 In addition, administrative authority is granted for the transfer of wage and fringe benefit  
15 reserves to departmental budgets upon settlement of a collective bargaining agreement.

#### 16 17 Carryforwards

18 Authority is granted to reappropriate available capital project ~~charter commission~~ and  
19 OPIOD settlement balances as of June 30, 2026 into the FY 2026/2027 budget. All non-  
20 capital balances require City Council approval to carryforward, except for encumbered  
21 (purchase order) obligations less than \$5,000 and not more than 8 months old.

#### 22 23 • Human Services and Community Supported Agencies Funding

24 The plan for funding Agencies submitted to Council designates particular Agencies. If  
25 any agency does not apply for or use their funding, all funds will remain in their  
26 respective account(s) for additional appropriation and approval by Council for Human  
27 Services and Community Supported Agencies use pursuant to the Charter transfer  
28 authority. The Administration/Human Relations Community Services Department is  
29 requested to submit to Council a quarterly report on the status of the Human Services  
30 and Community Supported Agencies' funding. This report should include the  
31 accounting level detail appropriation; amount spent, balance, and a notation as to  
32 whether the balance of funds is expected to be spent by the end of the Fiscal Year; if  
33 not, why.

#### 34 35 General Fund Reserve Policy

36 The City's General Fund reserves consist of the General Fund balance and the Budget  
37 Stabilization Fund. Use of and contributions to the Budget Stabilization Fund are dictated  
38 by Ordinance section 218.05.

39  
40 Unspent Human Services and Community Supported Agencies funding will be considered  
41 committed fund balance for purposes of financial reporting pending additional  
42 appropriation or reallocation by City Council.

1  
2 The targeted unrestricted balance for the combination of the General Fund balance and  
3 the Budget Stabilization Fund is a minimum of 12% of General Fund expenditure. If events  
4 necessitate that the combined balances drop below 12% of General Fund expenditures,  
5 a fiscal stabilization plan will be submitted to City Council to restore reserves to the 12%  
6 target in a period not to exceed 5 years.

7  
8 For the purpose of revenue and expenditure thresholds in budget policies and ordinances:  
9 general fund expenditures shall be considered to exclude transfers out except when  
10 otherwise specified, and general fund revenues shall be considered to exclude transfers  
11 in and indirect cost recoveries except when otherwise specified.

### 12 13 Debt Management

14 Appropriations are made to adequately fund annual debt service obligations. Adherence  
15 will be made to required debt service reserves, where applicable, as well as to the  
16 provision of annual disclosures as required by outstanding bond obligations.

### 17 18 Investment Policy

19 Management of cash investments is governed by the City's investment policy and in  
20 accordance with State statute, with the objective being the maximization of return on the  
21 City's governmental funds through pooling of funds where appropriate and permitted,  
22 monitoring of interest rates and fee structures. Investments of the Employee Retirement  
23 System, the Police and Fire Retirement System, and the VEBA, are governed those  
24 respective boards and dictated by their respective investment policies.

### 25 26 Strategic Planning and Budget Development

27 In working toward the goal of the incorporation of strategic planning into the budget  
28 process, this next year, Administration is encouraged to work towards developing a multi-  
29 year budgeting process. This process should align the City's master plan, strategic goals,  
30 and performance metrics to short-term and long-term budget priority-setting by Council in  
31 accordance with **Financial Health Team recommendations**.

### 32 33 Civil Actions, Claims, and Damages

34 Whenever a claim is made or any civil action is commenced against the Mayor, a City  
35 Council member, a non-bargaining unit employee, a Lansing retirement board trustee, or  
36 a member of a City advisory board established by the City Charter or ordinance  
37 (collectively in this provision "the Employee or Officer") for damages caused by an act or  
38 acts of the Employee or Officer within the scope of his or her authority and while in the  
39 course of his or her employment with the City or while performing his or her duties on  
40 behalf of the retirement board or advisory board, the City will pay for, engage, or furnish  
41 the services of an attorney to advise the Employee or Officer as to the claim and to appear  
42 for and represent the Employees or Officers in the action. If the City Attorney does not

1 provide the attorney services, the attorney selection shall be made by the City Attorney  
2 in the manner the City Charter requires. The City may compromise, settle, and pay a  
3 claim before or after the commencement of any civil action. Whenever any judgment for  
4 damages caused by the act or acts of the Employee or Officer covered under this  
5 provision is awarded against the Employee or Officer as the result of a civil action, the  
6 City will, to the extent not covered by insurance, indemnify the Employee or Officer or will  
7 pay, settle, or compromise the judgment. The City's obligations under this provision,  
8 however, is contingent upon the Employee or Officer giving prompt notice of the  
9 commencement of the action and upon the Employee or Officer cooperating in the  
10 preparation, defense, and settlement of the action. The terms "scope of authority" "course  
11 of employment" and "performing duties" under this provision do not include any act or  
12 acts of Employee or Officer of (i) fraud, (ii) dishonesty, (iii) willful, intentional, or deliberate  
13 violation of the law or breach of fiduciary duty, (iv) criminal act, or (v) traffic violation; nor  
14 does this provision abrogate or diminish governmental immunity of the City or the  
15 Employee or Officer. This provision does not apply to the Lansing Housing Commission  
16 nor the Board of Water and Light employees or board/commissioner members.  
17

#### 18 Grants

19 In order to receive timely Council consideration of the approval of any grant award, the  
20 Administration is encouraged to provide application information for any grant requiring  
21 legislative approval to Council, and, upon notification of the award of such a grant, the  
22 acceptance shall be submitted to Council with an accompanying form detailing (to extent  
23 available) the preferred referral date, grant name, the grant agency, assistance listing  
24 number (formally known as CDFA), department, contact person, beginning and end date  
25 of the grant, total amount, projected object code detail, administrative cost recovery  
26 amount, and summary of the grant purpose and allowable uses. Once accepted  
27 administrative authority is granted to create necessary accounts and transfers in  
28 accordance with the requirements of the grantor. Any grant that can be applied for  
29 administratively should be submitted for Council review within 10 days of the application.  
30

#### 31 Transparency and Accountability in Government

32 Council will review, and when necessary, pass policies, procedures and ordinances to  
33 achieve improved transparency and accountability with respect to economic incentives,  
34 outsourcing of service and contracting within City government.  
35

#### 36 Environmental Stewardship

37 The City of Lansing is concerned about its environment and strives to be a good steward  
38 of such. The City recognizes the importance of sustainability and the need to act. The  
39 City recognizes the need to reduce the City's net emissions output, increase its energy  
40 efficiency and improve its wastewater treatment and waste management programs.  
41

#### 42 Lansing Home Ownership Program for Employees (L-Hope)

43 L-Hope shall cover these groups: all full time and part time year round employees, whose  
44 bargaining units have agreed to participate in the program, and the following non-  
45 bargaining employee groups: Executive Management Group, Non-Bargaining Group,

1 Mayoral Staff, District Court employees, and the City Council Staff employees, and shall  
2 continue as funded.

3

4 Training: All Departments should allocate training dollars and follow policies in such a  
5 way as to continue their work to improve community relations and reaffirm the City's  
6 commitment to ensure equality and freedom for all people regardless of actual or  
7 perceived race, sex, religion, ancestry, national origin, color, age, height, weight, student  
8 status, marital status, familial status, housing status, military discharge status, sexual  
9 orientation, gender identification or expression, mental or physical limitation, and legal  
10 source of income.

11