

**MAYOR'S NEIGHBORHOOD ADVISORY BOARD
SPECIAL MEETING MINUTES
Letts Community Center
Tuesday, November 4, 2025 @ 5:30 P.M.**

BOARD MEMBERS: Tirstan Walters (Co-Chair, Ward 1); Matthias Bell (Secretary, Ward 4); Courtney Cole (Ward 3); Flo Baerren (Ward 2); Brian Baer (Ward 1); MaryBeth VanHorn (Ward 1); Christopher Greene-Szmadzinski (Co-Chair, Ward 2); Vacant (Ward 4); Vacant (Ward 3); Vacant (Ward 3); Vacant (Ward 2); Vacant (Ward 4)

DNACE STAFF: Robin Anderson-King, DeLisa Fountain
Absences in bold

CALL TO ORDER: 5:31 p.m., Letts Community Center

1. **ROLL CALL**: See above - quorum present.
2. **ADDITIONS/DELETIONS TO AGENDA**: – None
3. **AGENDA APPROVAL**: Brian moved, Tirstan seconded – approved unanimously.
4. **BOARD MEETING MINUTES** – None to review - Brian moved, Tirstan seconded – approved unanimously.
5. **OLD BUSINESS**:
 - A. HRCS-Human Relations & Community Services
 - Kim Coleman, HRCS Director, spoke to the board about joining the HRCS Advisory Board in assisting with determining where to place the NOVA Housing Initiative (Transitional Housing Community).
 - Kim let us know the series of community feedback sessions on the housing pods locations had a turnout of probably between 60-75 people per session. A total of 30 sites were identified. The HRCS advisory board is narrowing the list of locations to five.
 - The board went into discussion with Kim about the pros and cons of joining the HRCS advisory board.
 - If the HRCS and NAB work together, the combined boards will need to define a process for deciding the final site for the housing pods. The boards would also need to consider outreach or meetings to gather neighborhood feedback on the chosen site and establish a timeline for making the final decision.
 - The DNACE office will also support outreach and facilitating meetings.
 - Further discussion with questions and concerns from NAB members about deciding the site location was addressed.
 - There was a motion for the NAB to join with the HRCS advisory board to make a recommendation for one site out of the five chosen sites for the housing community pods.
 - Tirstan moved, Christopher seconded. Discussion – none. Motion passed 6 - 1.
 - Next steps will be a meeting at Foster Community Center for the boards to go over the process either Tuesday, Nov. 18, or Wed., Nov.19, or Thurs., Nov. 20, 2025 starting at 5:30 p.m.

6. **NEW BUSINESS**:

A. None

7. **UPDATES**

A. Mayor Updates - None

B. DNACE Updates - None

C. Next NAB meeting: Thursday, November 20, 2025

8. STATEMENTS OF CITIZENS

- No additional public comments were made.

9. ADJOURN – 6:38 p.m. – Brian moved, MaryBeth seconded – approved unanimously.