



MINUTES
Committee on City Operations
Thursday, April 9, 2026 @ 4:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Pehlivanoglu called the meeting to order at 4:00 pm

PRESENT

Council Member Trini Pehlivanoglu, Chair
Council Member Clara Martinez, Vice-Chair
Council Member Ryan Kost, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Keith Goodwin, OCA
Dan Duchane, OCA
Charles Haynes
Najah Nona
Scott Cook, Public Service Dept.
Brian Hight, Public Service Dept.
Mitch Whisler, Public Service Dept.
Meredith Johnson, EDP
Rawley Van Fossen, EDP
Paula Simon

MINUTES

MOTION BY COUNCIL MEMBER MARTINEZ TO APPROVE THE MINUTES FROM MARCH 26, 2026 AS PRESENTED. MOTION CARRIED 3-0.

PUBLIC COMMENT

Ms. Simon spoke on street signage in Kensington proposed for no parking. She provided a brief history on a survey done in 2024, why they were interested in parking one side of the road. She asked Committee to vote in support parking only one side of the street.

Discussion/Action

RESOLUTION – Claim Appeal #2230, Charles Haynes for \$550 in trash fees at 817 Prospect Street

Mr. Van Fossen spoke on the staff report details in the packet, which was also provided to the Claims Review Committee.

Council Member Pehlivanoglu asked if this was on the tax roll already, and Mr. Van Fossen stated he did not have that information.

Mr. Haynes referred them to the packet, which was a statement on apology to Code Compliance, and spoke on his financial difficulties right now, noting he is working with Treasury on making payments on his taxes. He appealed for an apology and a decrease in the amount.

Council Member Pehlivanoglu asked OCA, if they review the items they cannot segment out the fees, and Mr. Duchane stated to his knowledge they cannot.

Council Member Kost asked why it was denied at Claims Review. Mr. Duchane stated it was denied based on adequate notice to owner, time of abatement there were photos of indoor appliances outside that were removed. Council Member Kost asked Mr. Van Fossen about the photos with no dates. Ms. Johnson stated it was how it was scanned. Mr. Duchane referred to the photo with items in trailer and date of 11/14/2025. Mr. Haynes stated the washing machine as in working order. Council Member Kost noted the violation had 10-11 listed, and the photos trash in back yard, and photos of reinspection show card board and one appliance on the reinspection. Ms. Johnson stated yes, based on the pictures. Council Member Kost asked if Mr. Haynes cleaned up, why did they not knock and ask about removal of the washer. Mr. Van Fossen stated they do not, but minimum cost to contractor is \$300, and he noted it has not gotten onto the taxes. Council Member Kost referred to the trash notice, which said likely washing machine and cardboard, and asked when typically send to Eric's include what is removed. Mr. Fossen stated they list what is there. Council Member Kost stated there is only warning on the contract for those items. Ms. Johnson stated they normally do not do that. Council Member Kost asked what they do with appliances. Mr. Van Fossen stated they can not determine where to dispose, and Council Member Kost asked if there is a contract with Eric's refuse, and Mr. Van Fossen stated they have a new contractor as of this time. Council Member Kost stated not sure why grill was on the list.

MOTION BY COUNCIL MEMBER KOST TO GRANT THE CLAIM APPEAL #2230, CHARLES HAYNES FOR \$550 IN TRASH FEES AT 817 PROSPECT STREET.

Council Member Pehlivanoglu noted that when costs incurred by the City and those services have been spent, and she too questioned this as well, noting it appears there was an effort. Council Member Kost noted on some claims they never see an effort.

Council Member Martinez asked what happens to funds that have been paid, and if this is not granted is there a payment plan. Mr. Van Fossen stated the City will eat the cost, and they cannot go back on the contractor because they would believe that Eric did the work. As for payment plans, treasury has the power to do payment plans.

Ms. Boak did state that the contract with Eric's Refuse had a statement that stated if payment was granted the contractor needs to be billed for repayment.

MOTION CARRIED 3-0.

Council Member Pehlivanoglu explained the next steps.

RESOLUTION – Claim Appeal #2225, Najah Nona for \$345 in grass fees at 2215 Greencroft Road

Mr. Van Fossen outlined the staff report in the packet listing the date details.

Mr. Nona stated he never go the notice, when he got the bill he spoke to the tenant. When the photos arrived there was no designation on gauging the height, and did not know the measurement in the photos.

Council Member Pehlivanoglu asked Mr. Van Fossen how do they measure when his staff inspect. Mr. Van Fossen do a visual inspection during the initial notice.

The committee reviewed the photos in the packet and the timeline for assessing.

MOTION BY COUNCIL MEMBER MARTINEZ TO DENY THE CLAIM APPEAL #2225, NAJAH NONA FOR \$345 IN GRASS FEES AT 2215 GREENCROFT ROAD. MOTION CARRIED 3-0.

RESOLUTION – Claim Appeal #2234, Jeremiah Hepner for \$840 in rental registration violation fees at 800 W. Ionia Street

The property was not present.

Mr. Van Fossen outlined the staff report details on pink tagging the property in 2025. The owner was advised on what was needed to register the rental, and it was paid in 2025.

Council Member Pehlivanoglu noted the information was validated and the letter from the owner in the packet. Mr. Van Fossen stated it might have been a rental with previous owner, and if new purchase with property transfer, owners have to contact EDP to register the rental.

Council Member Kost reviewed the packet and verified all the notifications, and was able to find the sale ad, but all units were occupied. He noted it was pink tagged before 2025, and Mr. Van Fossen stated it was pink tagged once lack of certificate.

MOTION BY COUNCIL MEMBER MARTINEZ TO DENY THE CLAIM APPEAL #2234, JEREMIAH HEPNER FOR \$840 IN RENTAL REGISTRATION VIOLATION FEES AT 800 W. IONIA STREET. MOTION CARRIED 3-0.

RESOLUTION – Noise Special Permit; Michigan Paving and Materials Company request to allow for major reconstruction on Pennsylvania Ave., Mt. Hope Ave., and Jolly Rd.

Mr. Cook and Michigan Paving representative were present for questions. Mr. Cook stated the intent is not to work Saturdays but to have the option. The date can be changed to Saturday after Council action.

Committee discussed no comments.

MOTION BY COUNCIL MEMBER MARTINEZ TO APPROVE THE RESOLUTION FOR NOISE SPECIAL PERMIT; MICHIGAN PAVING AND MATERIALS COMPANY REQUEST TO ALLOW FOR MAJOR RECONSTRUCTION ON PENNSYLVANIA AVE., MT. HOPE AVE., AND JOLLY RD. AMENDING DATE TO APRIL 25, 2026. MOTION CARRIED 3-0.

MOTION BY COUNCIL MEMBER MARTINEZ TO APPROVE THE AMENDED RESOLUTION. MOTION CARRIED 3-0.

RESOLUTION – Noise Special Permit; Granger Construction request to allow for the Tecumseh River Road Pump Station

Council Member Pehlivanoglu referred to the resolution, 1st paragraph April – October, 2026, and third paragraph 2027. She asked what the intent is. Mr. Hight clarified there was discussion last year, where it had to be renewed for a multi-year project. This is an as needed bases, and should read from April, 2026 to October, 2027.

MOTION BY COUNCIL MEMBER MARTINEZ TO APPROVE THE RESOLUTION FOR NOISE SPECIAL PERMIT; GRANGER CONSTRUCTION REQUEST TO ALLOW FOR THE TECUMSEH RIVER ROAD PUMP STATION AMENDING TO 2027. MOTION CARRIED 3-0.

MOTION TO APPROVE THE AMENDED RESOLUTION. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 24-57; regulate parking along Kensington Road

Mr. Whisler stated this was a request from residents to prohibit parking along one side. Have been in this area doing sign checks with CSO noticing time limits based on closing of McLaren Hospital. Reviewed parking restrictions in neighborhood and provided options to the residents. Based on results, 28% returned of the survey, because of low response rate, held off moving in 2024, based on results of study, street 25' recommend prohibiting on one side of the street. Council Member Pehlivanoglu noted there is slight majority in favor of the street and one member present from the neighborhood.

MOTION BY COUNCIL MEMBER MARTINEZ TO APPROVE THE RESOLUTION FOR TRAFFIC CONTROL ORDER NO. 24-57; REGULATE PARKING ALONG KENSINGTON ROAD. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 24-62; regulate parking along Markley Place

Mr. Whisler stated this was similar to Kensington, same neighborhood, sent out survey. There was a 50/50 approval rate, held on and now are recommend moving on the changes.

MOTION BY COUNCIL MEMBER MARTINEZ TO APPROVE THE RESOLUTION FOR TRAFFIC CONTROL ORDER NO. 24-62; REGULATE PARKING ALONG MARKLEY PLACE. MOTION CARRIED 3-0.

RESOLUTION – Traffic Control Order No. 25-27; regulate parking along Cascade Blvd.

Mr. Whisler state this was last in this area for parking traffic control order, and took a while to get through and get acceptance of. Based on request from business and traffic study are recommending load zone designation.

MOTION BY COUNCIL MEMBER MARTINEZ TO APPROVE THE RESOLUTION FOR TRAFFIC CONTROL ORDER NO. 25-27; REGULATE PARKING ALONG CASCADE BLVD.

RESOLUTION – Traffic Control Order No. 26-02; regulate parking along the 100 block of W. Elm Street

Mr. Whisler stated this came from the Mayor's office for more parking on the bridge, and the department evaluated with a 3rd party of the bridge load, traffic volumes lower, and they believe it is possible. They will be looking at limiting the intersections for visibility and they have already temporarily signed it.

Council Member Pehlivanoglu asked how many vehicles can this change accommodate. Mr. Whisler did not have that number and can provide if needed. Council Member Kost noted the REO Town Association as been talking about the need for this as well.

MOTION BY COUNCIL MEMBER MARTINEZ TO APPROVE THE RESOLUTION FOR TRAFFIC CONTROL ORDER NO. 26-02; REGULATE PARKING ALONG THE 100 BLOCK OF W. ELM STREET. MOTION CARRIED 3-0.

Other

No other comments at this time.

Adjourn

Adjourned at 4:39 pm

Submitted by Sherrie Boak, Council Office Manager

Lansing City Council

Approved by the Committee on April 23, 2026