

**REGULAR MEETING OF
BOARD OF PUBLIC SERVICE
MARCH 12, 2026**

PRESENT: Nancy Mahlow, Hugh McNichol, Mark Clouse, Samara Morgan, Ronald Wilson, Thomas Hickson, and Tracy Tanner

ABSENT: Jason Wilkes

STAFF: Andrew Kilpatrick, Jeremiah Kilgore, Mitch Whisler, Todd Young, and Nicole McPherson

VISITORS: Greg Richmond

1) CALL TO ORDER:

Vice Chair Mahlow called the meeting to order at 11:30 a.m., at the City of Lansing Wastewater Treatment Plant.

- a. Roll Call
- b. Excused Absences: Jason Wilkes

2) ADJUSTMENTS/APPROVAL OF THE AGENDA:

Vice Chair Mahlow requested approval of the agenda, Mr. Wilson moved, Ms. Tanner seconded, and MOTION CARRIED, to approve the agenda as submitted.

3) APPROVAL OF BOARD MINUTES:

February 12, 2026

Vice Chair Mahlow requested approval of the minutes, Mr. Wilson moved, Ms. Tanner seconded, and MOTION CARRIED to approve the minutes as submitted.

4) CITIZEN COMMENTS:

Citizen Greg Richmond, who resides on Quentin Avenue, expressed concern that fall clean-up was not completed in the Quentin Park area last year. Director Kilpatrick assured him the work will be completed soon and explained that some areas of the city were not finished before the first snowfall last fall.

5) ACTION ITEMS:

Traffic Requests:

Engineers Report #25-28 Parking Regulation Survey: Cascade Boulevard – request was received to review the parking regulations and implement a load zone along Cascade Boulevard. After a field investigation, the Public Service Department recommends that a no parking load zone be implemented in the parking area along the west side of northbound Cascade Boulevard south of Josephine Way. Mr. Wilson moved to approve, Mr. Hickson seconded, MOTION CARRIED to approve.

Engineers Report #26-02 Parking Regulation Survey: 100 West Elm Street – request was received to change the land configuration along 100 West Elm Street to create additional long-term on-street parking. After a

field investigation, the Public Service Department recommends that 100block of West Elm be altered from 4 lanes to 2 lanes with parking along both the north and south sides of the street. Mr. Wilson moved to approve, Ms. Morgan seconded, MOTION CARRIED to approve.

Engineers Report #24-15 Parking Regulation Survey: Kensington Road – request to prohibit parking along one side of Kensington Road. Based on survey results and the street width the Public Service Department recommends that the existing parking restrictions be removed, and parking be prohibited along one side of Kensington Road. Mr. Wilson moved to approve, Mr. McNichol seconded, MOTION CARRIED to approve.

Engineers Report #24-20 Parking Regulation Survey: Markley Place – after CSO constructions a survey was completed to determine if the existing parking restrictions are still needed. Based on the survey results and the street width the Public Service Department recommends that the existing parking restrictions be removed, and parking be prohibited along one side of Markley Place. Mr. Wilson moved to approve, Mr. McNichol seconded, MOTION CARRIED to approve.

6) REPORT OF OFFICERS:

Administration Division: A written report was distributed.

Deputy Director Kilgore gave a brief overview of the report. Discussion and questions followed.

Engineering Division: A written report was distributed.

Ms. McPherson gave a brief overview of the report. Discussion and questions followed.

7) DIRECTOR'S REPORT:

Director Kilpatrick reported on the following: Universal Trash, seasonal new hire, budget, State of the City, alternative locations for meetings, Citizens Academy with tour of Wastewater, street projects, and grants.

8) UNFINISHED BUSINESS: None

9) NEW BUSINESS: None

10) COMMUNICATIONS AND INFORMATION ITEMS:

The Department provided 2026 Recycle Rama flyers.

11) CITIZEN COMMENTS ON NON-AGENDA ITEMS: None

12) ITEMS FOR THE SUSPENSION OF THE RULES: None

13) ADJOURN:

The meeting adjourned at 12:42 p.m.

Respectfully submitted by,
Janette Tate, Recording Secretary