

**ARTS AND CULTURE COMMISSION**  
**Meeting Minutes**  
**Letts Community Center**  
**February 2, 2026**

BOARD MEMBERS: Morgan Butts – Chair (4<sup>th</sup>); Charles Calati – Secretary (At-Large); Shirley Carter-Powell (At-Large); Diane Gardin (At-Large); Mary Toshach (At-Large); Alyssa Turcsak (4<sup>th</sup>); Stephanie Palaygi (4<sup>th</sup>)  
Staff present-DeLisa Fountain

CALL TO ORDER: The Chair called the meeting to order at 3:30 pm.

1. **ROLL CALL** - The Chair called the roll. All members were present except Toshach who was excused.
2. **ADDITIONS/DELETIONS TO AGENDA** The Chair called for any additions or deletions to the agenda.  
There were none
3. **AGENDA APPROVAL** - Turczak moved that we approve the Agenda as presented. It was seconded by Carter-Powell and approved by voice vote.
4. **BOARD MEETING MINUTES**
  - A. January 5, 2026 Minutes - A motion was made by Turczak and seconded by Gardin to approve the minutes. It passed unanimously.
  - B.
5. **NEW BUSINESS**
  - A There was no new Business
  - B.
6. **OLD BUSINESS**
  - A. Priority Setting and annual report. – The Chair asked the Members to list their strengths based on the outline that she had sent by email. She summarized the results as follows:  
Our current greatest collective strengths as a board include:
    - Organizational and project management
    - Marketing
    - Grant writing and/or reviewing
    - Copywriting
    - Community outreach
    - Experience working with artistsOur greatest skill gaps with the current board include:
    - Technical writing
    - Design
    - Regulatory compliance or other government background
    - Data managementThe Board then continued discuss communications and our responsibilities. The Board needs to clarify its role in Grantmaking with City Funds and Public Art installations such as ribbon cuttings. In addition, we need to understand how the Board fits in with the City’s public relations and communication. Fountain was going to check to see if she could schedule Scott Bean from the City Communication to our next meeting or a future meeting.

In the absence of Anderson-King and the annual report, the final approval of the report was tabled.

B. Pathway Project – The Pathway Project Report was also deferred.

C.

**7. UPDATES**

A. Mayor's Office – Staff reported on the City Budget meeting and that the Pods for Homeless Project was approved.

B. Other

**8. INFORMATION**

A. None

**9. STATEMENTS OF CITIZENS**

All meetings of the Mayor's Arts and Culture Board shall be open to the public. Those in attendance shall have the opportunity to speak on any issue related to arts not otherwise on the agenda at the end of the meeting and may speak on any agenda issue during the meeting after Arts and Culture board members have had an opportunity to discuss the issue or prior to the board voting on the issue. The Chair may impose a time limit on public comments.

**10. ADJOURN** – Gardner moved and Palaygi isecodeded to adjourn the meeting at 4:30 pm.