



Andy Schor, Mayor

City of Lansing HRCS Advisory Board Meeting Summary
Tuesday, July 22, 2025 – 5:30 p.m. – 8:00 p.m.
Foster Community Center – 200 N. Foster, Room 211
Lansing, Michigan 48912

Attendance: Paul Dripchak, Ron Embry, Melissa Horste, Dr. Thomas Woods, and Dr. Versey Williams

Staff: Kim Coleman, Amy Crank, Renee Morgan Freeman & Delvata Moses

Others: Daniel J. DuChene (OCA)

Absent: Sean Gehle and Glenn Lopez

This meeting was called to order at 5:34 p.m. by Chair Ron Embry. R. Freeman conducted a roll call. A quorum was established

P. Dripchak moved to approve the agenda as presented. Seconded M. Horste. Motion carried.

M. Horste moved to approve the minutes of June 24, 2025. Second, by P. Dripchak. Motion carried.

There was no public comment.

Director Coleman reported that HRCS was exploring the opportunity to bid on ModPods (8x8x8) available from the City of Kalamazoo, which are valued at a million dollars. However, the cost to the City would be approximately \$600,000. HRCS must work with the City Council for funding. A location is needed to store the ModPods. The challenge would be funding and operation. It is estimated that the annual cost to operate them would be \$750,000. There is consideration to implement a bidding process for operation of the ModPods. They will be furnished with air, heat, USB ports and other amenities. Previously there was a potential of fifteen locations for placement of ModPods as well as some private land use. Licensure and water are the key factors. There was detailed discussion which included hosting a community input meeting, a meeting with residents of the selected Ward, and a presentation before the Committee of the Whole on Monday, August 11th. Director Coleman shared that the funds contributed to Holy Cross expansion for 70 beds has not been utilized to capacity this time. Additionally, the City Recuse Mission is in an expansion and consolidation phrase. Meetings have been held with the CoC to seek it buy-in of the ModPods. Meetings to review plans related to the assessment to identify gaps and a call-to-action plan to conduct city-wide discussions surrounding PPA recommendations. The following mission statement was established: ***To prevent and end homelessness through aligned community efforts and sustainable equitable solutions.***

Deputy Director Moses reported that work is being done to fill the four department positions (Commission Investigator, Administrative Assistant, Contract Manager and Prevailing Wage and Accountability Specialist.

Amy Crank, Contract Administrator, reported that the contract team is working on contracts and are ahead of schedule. Quarterly reports are being reviewed to ensure outcomes and objectives for the fiscal year 24-25 were met. In-person training for grantees will be held on September 23rd. Training for capacity building will also be conducted. A virtual meeting will be held for grant applicants in November for the 26-27 grant year.

M. Horste and Amy are working together to establish site visits.

There was no unfinished or new business. The meeting was adjourned at 6:15 p.m.