

**MINUTES
LANSING CITY BOARD OF ETHICS
REGULAR MEETING
December 9 2025, 5:30 PM**

Meeting Room
Lansing Elections Office
701 W Jolly Rd Lansing

The meeting was called to order at 5:30 p.m.

MEMBERS PRESENT:

Jim DeLine
R Cole Bouck
Jim Cavanagh
Rachelle Franklin
Janielle Houston

ABSENT: Charles Filice
Luna Brown
Keith Kris

A QUORUM WAS PRESENT

OTHERS PRESENT:

Chris Swope, City Clerk
Brian Jackson, City Clerk's Office
Patrick Abood, City Attorney's Office

PUBLIC COMMENT:

There was no public comment.

APPROVAL OF AGENDA WITH A CHANGE

Moved by Janielle Houston to approve the agenda

MOTION CARRIED

SECRETARY'S REPORT:

Approval of Minutes

Moved by Jim Cavanagh to approve the Minutes of November 12, 2025,

as submitted.

MOTION CARRIED

The annual requirement to review the Ethics Training Video is shared every December per past practice. The Board will notify the Clerk's Office when they have reviewed the video, and it will be captured in the minutes when all members have notified the Board Secretary.

Chief Deputy Clerk Jackson shared that the updated Ethics Manual is online and in the Board of Ethics member's packet.

NEW BUSINESS:

Statements of Financial Interests, Christopher R. Wright, Treasurer

Moved by Cole Bouck to place Christopher Wright's Statements of Financial Interests on file, having found no violation of the Ethics Ordinance at this time.

MOTION CARRIED

As required by the Ethics Ordinance, Clerk Swope notified the Board of Ethics that Council Member Carter recused herself from two votes:

- Approval of Resolution 2025-069, Orders to Make Safe or Demolish to the owners of 1300 West Maple Street on March 10, 2025
- Approval of Resolution 2025-107, Orders to Make Safe or Demolish to the owners of 108 S. Martin Luther King Jr. Blvd. on April 21, 2025
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Per the City Attorney's Office, Council Member Carter was not required to recuse herself in either situation.

Clerk Swope notified the Board of Ethics that the new 5th Ward will be created in 2028, and over time the Board will be eventually comprised of 3 members appointed by the Mayor and 5 members who represent a Ward and approved by City Council as stated in the new Charter which goes into effect on January 1, 2026.

CITY ATTORNEY'S REPORT:

None.

CHAIR'S REPORT:

None.

TABLED ITEMS:

None.

UNFINISHED BUSINESS:

Ethics Ordinance Review

Chairperson DeLine requested that the Ethics Ordinance review remain on the next agenda for discussion and request that Board Members share any recommendations at the next meeting.

Move to adjourned by Jim Cavanagh

MOTION CARRIED

ADJOURNED: 5:58 p.m.