



AGENDA

Committee on Development and Planning

Tuesday, August 18, 2020 @ 3:30 P.M.

<https://us02web.zoom.us/j/85689037814>; ID: 856 8903 7814; Dial in: (312) 626 6799
email comments prior to the meeting to sherrie.boak@lansingmi.gov

Councilmember Spitzley, Chair
Councilmember Garza, Vice Chair
Councilmember Betz, Member
Council Member Hussain, Member

- 1. Call to Order**
- 2. Public Comment on Agenda Items**
- 3. Minutes -** August 4, 2020
- 4. Discussion/Action:**
 - A.) RESOLUTION** – Appointment; Jeffrey Johnson; Regional Business Owner Representative Member; S. MLK Jr. Blvd. Corridor Improvement Authority Board; Term to Expire 7/31/2021
 - B.) RESOLUTION** – Reappointment; H Goupil; Member; Historic District Commission; Term to Expire 6/30/2023
 - C.) RESOLUTION** – Appointment; S Troutman; Member; Historic District Commission; Term to Expire 6/30/2023
 - D.) RESOLUTION** – Reappointment; J Bell; Member; Historic District Commission; Term to Expire 6/30/2023
 - E.) RESOLUTION** – Introduction & Set Public Hearing; Ordinance Amendment to Consolidate Building Board of Appeals, Board of Plumbing, Mechanical Board and Electrical Board into a Construction Board of Appeals
- 5. Other**
- 6. Adjourn**

With Executive Order 2020-4, Governor Whitmer declared a statewide State of Emergency due to the spread of the novel coronavirus (COVID-19). To mitigate the spread of COVID-19 and to provide essential protections to vulnerable Michiganders and this State's health care system and other critical infrastructure, it is crucial that all Michiganders take steps to limit in-person contact, particularly in the context of large groups. Therefore, the above meetings will be conducted via audio/video conference.

The meetings are being held electronically in accordance with the Open Meetings Act in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number above, and meeting ID provided. Michigan Executive Order 2020-129 provides temporary authorization of remote participation in public meetings and hearings. Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

DRAFT



MINUTES
Committee on Development and Planning
Tuesday, August 4, 2020 @ 3:30 p.m.
Via ZOOM audio/video

CALL TO ORDER

Council Member Spitzley called the meeting to order at 3:30 p.m. via ZOOM

PRESENT via audio/video

Council Member Spitzley, Chair-
Council Member Garza, Vice-Chair
Council Member Betz, Member
Council Member Hussain, Member- excused

OTHERS PRESENT via audio/video

Sherrie Boak, Council Staff
Lisa Hagen, Assistant City Attorney, Council Research Assistant
Susan Stachowiak, EDP
Aini Abukar
Alexis Carnegie-Dunham
Don Sober
Nikki Soldan
Hannah Bryant, LEDC
Andrew Fedewa, EDP
Staci, Sparrow Hospital
Eric Iverson, Sparrow Hospital- LSJ Engineers
Alec Malvetis, Dept. Public Service
Andy Kilpatrick, Director of Public Service
Greg Venker, Assistant City Attorney

MINUTES

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES FROM JUNE 16, 2020 AS PRESENTED. MOTION CARRIED 3-0.

DISCUSSION/ACTION

RESOLUTION – Appointment; Aini Abukar; Member; S. MLK Jr. Blvd. Corridor Improvement Authority Board; Term to Expire 7/31/2021

Ms. Abukar provided a brief introduction and her interest in the corridor and her background in revitalization, along with her passion about seeing the corridor thrive.

Council Member Spitzley asked for any public comment on this agenda item, and there was no public comment at this time.

Council Member Garza asked Ms. Abukar about her ideas or vision for this corridor. Ms. Abukar noted she recently moved back from Chicago, and has been out of the area for 9 years, however since her return she has observed and held discussions with others in the area. She would be looking to create revitalization and beautification, along with bringing in business. Council Member Betz asked what kind of businesses she would like to see in that area, and how she would work on building that area out. She was also asked how she was going to work with the public and engage with the public. Ms. Abukar acknowledged the question and stated she would continue to reach out and work on the current disconnect. Looking to events to bridge the gap and bring in services that the residents need. Her end goal would be to come up with a plan after speaking to the community before proposing it to the Authority.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR THE APPOINTMENT OF AINI ABUKAR TO THE S MLK JR. BLVD. CORRIDOR IMPROVEMENT AUTHORITY BOARD. ROLL CALL VOTE, MOTION CARRIED 3-0.

PUBLIC COMMENT

No public comment at this time.

RESOLUTION – Appointment; Alexis Carnegie-Dunham; Member; S. MLK Jr. Blvd. Corridor Improvement Authority Board; Term to Expire 7/31/2023

Ms. Carnegie-Dunham provided a brief overview of her life time residency in Lansing, particularly the south side of Lansing. Ms. Carnegie-Dunham stated her goal for the Board would be for walkability.

Council Member Spitzley asked of her vision for the corner at Logan Shopping Center. Ms. Carnegie-Dunham noted the first thing she sees is space, and it is a large area, and envisions working on getting more businesses there. Council Member Garza spoke in support of more revitalization in that area and increased walkability. Council Member Betz asked about her thoughts on business retention and business development and any impact on tax incentives. Ms. Carnegie-Dunham noted that there are several businesses in walking distance from her residence and she would reach out to them on what their thoughts are for the future development.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR THE APPOINTMENT OF ALEXIS CARNEGIE-DUNHAM TO THE S MLK JR. BLVD. CORRIDOR IMPROVEMENT AUTHORITY BOARD. ROLL CALL VOTE, MOTION CARRIED 3-0.

RESOLUTION – Appointment; Don Sober; Member; S. MLK Jr. Blvd. Corridor Improvement Authority Board; Term to Expire 7/31/2024

Mr. Sober introduced himself as a resident in the S. Washington Apartments since 2016, and currently a member of the Board of Commissioners for the Lansing Housing Commission. He added that once he heard of this authority he was interested in participating. Council Member Spitzley asked Mr. Sober his thoughts on what he can bring to the Authority as a resident in the area. Council Member Garza referenced the application and noted the other boards he is currently serving on and his other involvements in the Community. He then asked him what his vision was. Mr. Sober noted he is handicapped, and so he is able to provide a new perspective and look at accessibility. His vision would be make sure there is a voice to make sure any plans or design do not forget about the handicap. He concluded by stating at no point in anyone's life should anyone be tied to a can of soap, if anyone has the chance to stand up for change they

should. Council Member Betz asked Mr. Sober if he had any opinion on using tax breaks for businesses, and what his thoughts would be on bringing business into the area. Mr. Sober stated it needs to be more welcoming and more attractive for businesses. Regarding a tax break, it would depend on the business and if it was the right business for the south side of Lansing.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR THE APPOINTMENT OF DON SOBER TO THE S MLK JR. BLVD. CORRIDOR IMPROVEMENT AUTHORITY BOARD. ROLL CALL VOTE, MOTION CARRIED 3-0.

RESOLUTION – Appointment; Jeffrey Johnson; Regional Business Owner Representative Member; S. MLK Jr. Blvd. Corridor Improvement Authority Board; Term to Expire 7/31/2021
Mr. Johnson contacted the office prior to the meeting and was not able to attend. His appointment will be moved to the next Committee meeting.

RESOLUTION – Appointment; Michael Skory; Member; S. MLK Jr. Blvd. Corridor Improvement Authority Board; Term to Expire 7/31/2022
Council Member Spitzley removed this item off the agenda.

RESOLUTION – Appointment; Nikki Soldan; Regional Business Owner Representative Member; S. MLK Jr. Blvd. Corridor Improvement Authority Board; Term to Expire 7/31/2023
Ms. Soldan acknowledged that her business has been in its current location for 65 years, and they recently purchased the former *Market Fresh* for their warehouse. Ms. Soldan then spoke briefly on her lifelong residency in Lansing, her role in the family business, and wanting to grow with the City. As her role in business development in Soldan's she hopes to bring residents in to keep money local and her vision is that south Lansing and the area is the melting pot of Lansing. Her goal would be for more events to bring people together more. Council Member Garza asked if the current warehouse will be kept in the business, and Ms. Soldan stated she did not have any finalized information those plans. Council Member Garza then asked for her vision. Ms. Soldan agreed with what the other appointees mentioned and also agreed with more walkability, more events to engage customers. Council Member Betz had no comments.

MOTION BY COUNCIL MEMBER BETZ TO APPROVE THE RESOLUTION FOR THE APPOINTMENT OF NIKKI SOLDAN TO THE S MLK JR. BLVD. CORRIDOR IMPROVEMENT AUTHORITY BOARD. ROLL CALL VOTE, MOTION CARRIED 3-0.

RESOLUTION – ACT-2-2020; SW Corner 1506 N Grand River; Sanitary Sewer Easement
Mr. Malvetis informed the Committee this was part of the bigger CSO program effort. The City needs to build a new sanitary sewer for the sewer separation, and with the new gravity sewer they have to cut the corner of the property to go under the bridge. This property is owned by the Ingham County Landbank who is providing the 400 sq. ft. at no charge. Council Member Spitzley when will this happen and how long. Mr. Malvetis confirmed it is actually setting up a project in 2021 with MDOT for a bridge rehabilitation project.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR ACT-2-2020 FOR THE SW CORNER OF 1506 N GRAND RIVER FOR A SANITARY SEWER EASEMENT. ROLL CALL VOTE, MOTION CARRIED 3-0.

RESOLUTION – ACT-1-2020; Right of Way Vacate; Jerome & Holmes; Sparrow Health Systems

Mr. Fedewa briefly highlighted the property as a vacant section on Jerome between N. Holmes and Pennsylvania, and N. Holmes between Jerome and Michigan. Sparrow Health Systems owns the property on both sides of the streets, and these are currently deeded and platted as right of ways. He did note that this portion is part of the non-motorized system. Mr. Iverson confirmed ownership and noted to the Committee that at this time Sparrow Health Systems does not have any plans for this area, but want to obtain this right of way to begin further investigation into any future expansions. Mr. Kilpatrick confirmed for the committee that they will still require it be part of the non-motorized plan so the neighborhood could still have pedestrian access. Sparrow representatives commented that as plans develop, the pedestrian access will be taken into account and they are committed to working with the City and the neighborhoods. Council Member Betz stated he has spoken to the Eastside Neighborhood Association and everyone supported this action and continued pedestrian access.

MOTION BY COUNCIL MEMBER BETZ TO APPROVE THE RESOLUTION FOR ACT-1-2020 FOR THE R.O.W. VACATE AT JEROME AND HOLMES FOR SPARROW HEALTH SYSTEMS. ROLL CALL VOTE, MOTION CARRIED 3-0.

DISCUSSION – City Attorney Update - Lansing Community College Applications
Z-1-2020; N. Capitol Avenue;
Rezoning from E-1 Apartment Shop & DM-4 Residential to G-1 Business
SLU 2-2020; N. Capitol Avenue;
Parking Deck

Ms. Boak referred the Committee to an email they received 7/31/2020 from the applicants via the EDP office stating their request to rescind the rezoning and special land use requests. The email came from Chris MacKersie.

From: Chris MacKersie <mackersc@lcc.edu>

Sent: Friday, July 31, 2020 11:26 AM

To: Stachowiak, Susan <Susan.Stachowiak@lansingmi.gov>

Cc: McGrain, Brian <Brian.McGrain@lansingmi.gov>; Seleana Samuel <samuels@lcc.edu>; Toni Glasscoe <glassct@lcc.edu>; Brent Titus (BTitus@fosterswift.com) <BTitus@fosterswift.com>; Timothy Martz <martzt@lcc.edu>

Subject: [EXTERNAL] LCC Z-1-2020 & SLU-2-2020, N. Capitol Avenue

Hello Susan,

Please accept this correspondence as Lansing Community College's formal request to rescind the rezoning and special land use requests (Z-1-2020 & SLU-2-2020, N. Capitol Avenue) for Lot 23.

Thank you for your support throughout this process.

Sincerely,

Chris MacKersie, MBA

Executive Director,

Administrative Services Division

Lansing Community College

MOTION BY COUNCIL MEMBER GARZA TO PLACE THE REQUEST ON FILE TO RESCIND Z-1-2020 AND SLU -2-2020. ROLL CALL VOTE, MOTION CARRIED 3-0.

Other

No other topics of discussion.

Adjourn

Adjourned at p.m.
Submitted by, Sherrie Boak,
Recording Secretary,
Lansing City Council
Approved by the Committee

From: [Hetke, Veronica](#)
To: [Hetke, Veronica](#)
Subject: FW: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission
Date: Wednesday, July 22, 2020 2:45:04 PM

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Tuesday, February 25, 2020 10:14 AM
To: Plummer, Marilyn <Marilyn.Plummer@lansingmi.gov>; Mayor Intern <Mayor.Intern@lansingmi.gov>; Tim.Hilton@lansingmi.gov
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	2/25/2020
First Name	Jeffrey
Middle	L
Last Name	Johnson
Other name(s) by which	Field not completed.

you have been known,
including maiden names

Date of Birth

Address 4684 Kast rd

City Benzonia

State Michigan

Zip Code 49616

Email jeffrey@bakencakes.com

Gender *Field not completed.*

Find my ward: [Lansing Neighborhoods Ward Map](#)

Ward Regional

Precinct *Field not completed.*

Best phone number to
contact you 2318820713

Last 4 digits of social
security number

In what year did you
move to Lansing? 0000

Additional information
regarding experience and
credentials Business owner operator for 37 years

Occupational Background Bakery owner operator as well as properties

Educational Background Graduated 12 grade lansing school district

Previous Appointments MSU Museum Associates board

Current Appointments None

Please attach a resume if
available *Field not completed.*

First choice for board to
serve on South Martin Luther King Jr. Blvd. Corridor Improvement
Authority

Second choice of a board *Field not completed.*

to serve on

Third choice of a board to
serve on

Field not completed.

Fourth choice of a board
to serve on

Field not completed.

Please comment briefly
on why you wish to serve
on a particular board or
commission. Please be
specific as to your goals
and ideas about how you
wish to contribute to the
work of the board or
commission

Would like to be a part and help out improving the MLK corridor
improving the look and feel of the south Lansing area

Qualifications and
Eligibility – At this time,
if you do not meet one or
more of the qualifications
or eligibility requirements
listed at the top, please
state here the requirement
to be met and explain
how you will be qualified
or eligible before you
would be sworn in to an
appointed office

I have 37 years of building a business in the area I currently own
a building on the corridor. Started out leasing 1/2 of the building
on Kalamazoo expanded and purchased that building and
purchased the building on MLK and am trying to start another
location.

Background Check
Authorization

I agree

Please type your name in
this box to signify that
you can serve on a board
or commission and the
information in this
application is accurate to
the best of your
knowledge

Jeffrey L. Johnson

Date & Time

2/25/2020 10:15 AM

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Jeffrey Johnson, a regional business owner, Member of the South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board for a term to expire July 31, 2021; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development & Planning met on August 4, 2020 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Jeffrey Johnson, a regional business owner, Member of the South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board for a term to expire July 31, 2021;

From: noreply@civicplus.com
Sent: Tuesday, July 28, 2020 3:49 PM
To: Hetke, Veronica; Mayor Intern
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	7/28/2020
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First Name	Heather
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Middle	Field not completed.
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Last Name	Goupil
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Other name(s) by which you have been known, including maiden names	Field not completed.
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Date of Birth	
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Address	431 N Magnolia
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City	Lansing
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State	Michigan
Zip Code	48912
Email	hgoupil@outlook.com
Gender	<i>Field not completed.</i>
Find my ward:	Lansing Neighborhoods Ward Map
Ward	1
Precinct	<i>Field not completed.</i>
Best phone number to contact you	5173036125
Last 4 digits of social security number	
In what year did you move to Lansing?	1978
Additional information regarding experience and credentials	<i>Field not completed.</i>
Occupational Background	Head Librarian, CADL Mason
Educational Background	Master's - Library and Information Science
Previous Appointments	<i>Field not completed.</i>
Current Appointments	Historic District Commission
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Historic District Commission
Second choice of a board to serve on	Potter Park Zoo
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission

Please see previous submission

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Please see previous submission

Background Check Authorization

I agree, I disagree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

Heather Goupil

Date & Time

7/28/2020 4:00 PM

Email not displaying correctly? [View it in your browser.](#)

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor recommends the reappointment of Heather Goupil, 431 N Magnolia, Lansing MI, 48912 as a Member of the Historic District Commission for a term to expire June 30, 2023; and

WHEREAS, the Mayor's office has verified that the nominee has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development & Planning met on August 18, 2020 and took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Heather Goupil, 431 N Magnolia, Lansing MI, 48912 as a Member of the Historic District Commission for a term to expire June 30, 2023.

From: noreply@civicplus.com
Sent: Tuesday, September 3, 2019 1:06 PM
To: Plummer, Marilyn; Mayor Intern
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	9/4/2019
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First Name	Samantha
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Middle	Field not completed.
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Last Name	Troutman
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Other name(s) by which you have been known, including maiden names	Field not completed.
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Date of Birth	
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Address	115 N Jenison Ave
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City	Lansing
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State	MI
Zip Code	48915
Email	troutm16@gmail.com
Gender	<i>Field not completed.</i>
Ward	4
Precinct	37
Best phone number to contact you	2699671536
Last 4 digits of social security number	
In what year did you move to Lansing?	2014
Additional information regarding experience and credentials	<i>Field not completed.</i>
Occupational Background	Communications for Michigan State University and Girl Scouts Heart of Michigan.
Educational Background	Pending MA in Strategic Communications, BA in Social Relations and Policy
Previous Appointments	<i>Field not completed.</i>
Current Appointments	<i>Field not completed.</i>
Please attach a resume if available	Troutman-Lansing-Resume.pdf
First choice for board to serve on	Mayor's Neighborhood Advisory Board
Second choice of a board to serve on	Historic District Commission
Third choice of a board to serve on	Lansing Entertainment and Public Facilities (LEPFA)
Fourth choice of a board to serve on	Michigan Avenue Corridor Improvement Authority

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission

Though I would be delighted to serve on any Lansing board or commission, I am most interested in those regarding neighborhoods and downtown development. Having lived in Downtown Lansing for three years and currently as a homeowner in the Westside Neighborhood for two years, I am passionate about both aspects of Lansing residency and their importance to the growth of the city. I am especially interested in working to help attract individuals and families that work in and around the Lansing area but reside outside. I believe my background as a Michigan State University undergraduate student, turned Lansing renter, then Lansing homeowner provides me with a perspective of value in these conversations.

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Field not completed.

Background Check Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

Samantha Troutman

Date & Time

9/4/2019 1:00 PM

Email not displaying correctly? [View it in your browser.](#)

SAMANTHA TROUTMAN

CONTACT

 115 N Jenison Ave
Lansing, MI 48915

 269-967-1536

 troutm16@gmail.com

EDUCATION

**Master of Arts,
Strategic Communication**
Michigan State University
December 2019

**Fellow, Michigan Political
Leadership Program**
Michigan State University
February 2016

**Bachelor of Arts,
Social Relations & Policy**
James Madison College
Michigan State University
May 2013

SKILLS

Adobe InDesign
Adobe Illustrator
Adobe Photoshop
AP & Chicago Style
Content Development
Event Planning
HTML
Media Relations
Photography
Project Management
Social Media Advertising

WORK EXPERIENCE

Communications and Alumni Coordinator

James Madison College at Michigan State University
September 2016–Present

- Manage college social media accounts, increasing followership on all platforms by over 200% in the past year (Facebook, Twitter, Instagram, LinkedIn)
- Design digital and printed materials for the college, including the weekly student newsletter, monthly alumni newsletter, digital signage, anniversary logo, recruitment materials, and alumni magazine
- Implement server migration and redesign of JMC website
- Organize outreach to the College's 8,900+ living alumni including managing the JMC Alumni Association Board of Directors, planning signature events such as Homecoming and Student-Alumni Pizza Night, and facilitating annual alumni awards
- Oversee JMC's 50th anniversary celebrations, including planning three-day weekend with over 400 attendees, and coordinating regional events in various cities nationwide
- Supervise and train student employees in social media, design, CMS, and event coordination
- Work closely with Director of Development to achieve fundraising goals and plan annual Day of Giving campaign

Communications Coordinator & Membership Specialist

Girl Scouts Heart of Michigan
February 2015–September 2016

- Monitored, tracked, and developed media coverage across 34 Michigan counties
- Directed digital content including email, newsletters, and social media accounts (Facebook, Twitter, Instagram, LinkedIn, and Pinterest)
- Wrote talking points, press releases, council publications, and sensitive issues messaging

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor recommends the appointment of Samantha Troutman of 115 N. Jenison, Lansing MI 48915 as a Member of the Historic District Commission for a term to expire June 30, 2023;

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development & Planning met on August 18, 2020 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Samantha Troutman of 115 N. Jenison, Lansing MI 48915 as a Member of the Historic District Commission for a term to expire June 30, 2023;

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor recommends the reappointment of James R. Bell of 511 Fulton Place, Lansing, MI 48915 as a Member of the Historic District Commission for a term to expire June 30, 2023; and

WHEREAS, the Mayor's office has verified that the nominee has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development & Planning met on August 18, 2020 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of James R. Bell of 511 Fulton Place, Lansing, MI 48915 as a Member of the Historic District Commission for a term to expire June 30, 2023.

From: noreply@civicplus.com
Sent: Wednesday, July 8, 2020 8:48 AM
To: Hetke, Veronica; Mayor Intern
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

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Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	7/8/2020
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First Name	James
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Middle	Roger
--------	-------

Last Name	Bell
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Other name(s) by which you have been known, including maiden names	Field not completed.
--	----------------------

Date of Birth	
---------------	--

Address	511 Fulton Place
---------	------------------

City	Lansing
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State	MI
Zip Code	48915
Email	jrbell.phd49@gmail.com
Gender	Male
Find my ward:	Lansing Neighborhoods Ward Map
Ward	4
Precinct	<i>Field not completed.</i>
Best phone number to contact you	5174206964
Last 4 digits of social security number	
In what year did you move to Lansing?	2004
Additional information regarding experience and credentials	<i>Field not completed.</i>
Occupational Background	Retired Lansing School District teacher
Educational Background	Ph.D in Medieval Studies from Catholic University of America
Previous Appointments	<i>Field not completed.</i>
Current Appointments	Historic district ccommission ending June 30 2020
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Historic District Commission
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission

I did not notice the email asking for a reapplication for the commission to meet the June 30 deadline. I am still willing to continue in this position per Mayor Schor's request.

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Currently term expired

Background Check Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

James R Bell

Date & Time

7/9/2020

Email not displaying correctly? [View it in your browser.](#)

INTRODUCTION OF ORDINANCE

Council Member Spitzley introduced:

An Ordinance of the City of Lansing, Michigan, to: amend Chapter 1420 of the Lansing Codified Ordinances by consolidating the adoption of the Single State Construction Code Act (the “Act”), including the State Electrical, Mechanical, and Plumbing Codes and creating a single Construction Board of Appeals pursuant to the Act; And repeal the sections of Chapters 1422, 1424, AND 1426, which provided for individual adoption of the State Plumbing, Electrical, and Mechanical Codes, and created individual Boards of Appeal for those Codes.

The Ordinance is referred to the Committee on Development & Planning
**RESOLUTION SETTING PUBLIC HEARING
BY CITY COUNCIL**

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, September 14, 2020 at 7 p.m. via audio/video ZOOM Meeting for the purpose of amending Chapter 1420 of the Lansing Codified Ordinances by consolidating the adoption of the Single State Construction Code Act (the “Act”), including the State Electrical, Mechanical, and Plumbing Codes and creating a single Construction Board of Appeals pursuant to the Act; And repeal the sections of Chapters 1422, 1424, AND 1426, which provided for individual adoption of the State Plumbing, Electrical, and Mechanical Codes, and created individual Boards of Appeal for those Codes.

BE IT FURTHER RESOLVED, due to COVID -19, the public hearing may be held electronically in accordance with the Open Meetings Act in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number and Meeting ID provided on the September 14, 2020 meeting agenda. Michigan Executive Order 2020-129 provides for temporary authorization of remote participation in public meetings and hearings.

Interested Persons are invited to attend this Public Hearing

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO: AMEND CHAPTER 1420 OF THE LANSING CODIFIED ORDINANCES BY CONSOLIDATING THE ADOPTION OF THE SINGLE STATE CONSTRUCTION CODE ACT (THE "ACT"), INCLUDING THE STATE ELECTRICAL, MECHANICAL, AND PLUMBING CODES AND CREATING A SINGLE CONSTRUCTION BOARD OF APPEALS PURSUANT TO THE ACT; AND REPEAL THE SECTIONS OF CHAPTERS 1422, 1424, AND 1426, WHICH PROVIDED FOR INDIVIDUAL ADOPTION OF THE STATE PLUMBING, ELECTRICAL, AND MECHANICAL CODES, AND CREATED INDIVIDUAL BOARDS OF APPEAL FOR THOSE CODES.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 1420 of the Lansing Code of Ordinances of the City of Lansing is hereby amended to as follows:

1420.01 – Adoption of the State approved Michigan Building Code.

- a) Pursuant to the authority vested in the City by Public Act 230 of 1972 (referred to in this chapter as the Act or the Stille-Derossett-Hale Single State Construction CODE Act), as amended, being MCL 125.1501 et seq., the City hereby assumes responsibility for administration and enforcement within the City's jurisdictional boundaries of the Act and the State approved Michigan Building CONSTRUCTION Code, INCLUDING BUT NOT LIMITED TO THE BUILDING, PLUMBING, ELECTRICAL, AND MECHANICAL PARTS OF THE CODE.

b) References throughout the Lansing Code of Ordinances to the ~~building~~CONSTRUCTION code or national or international ~~building~~CONSTRUCTION code, OR ANY OF THE PARTS IDENTIFIED IN SUBSECTION A) HEREIN, shall be deemed to mean the State approved ~~building~~CONSTRUCTION code under the Act.

c) Unless otherwise expressly provided, in the event of a conflict between any of the provisions of the State approved Michigan ~~Building~~CONSTRUCTION Code, herein adopted, and a provision of this chapter, or any other provision of this chapter, or any other provision of these Codified Ordinances, or any City resolution, rule or regulation, the Michigan ~~Building~~CONSTRUCTION Code shall control. In the event of a conflict between any of the provisions of the State approved Michigan ~~Building~~CONSTRUCTION Code and the Act, including rules and regulations promulgated pursuant to State law, the Act shall control.

d) Except as otherwise provided in the Act, the Act does not limit or restrict existing powers or authority of the City, and the Act shall be enforced by the City in the manner prescribed by local law or ordinance to the extent not inconsistent with the Act, local laws and ordinances relating to administration and enforcement of ~~building~~CONSTRUCTION regulations enacted before the effective date of the Michigan State ~~Building~~CONSTRUCTION Code by or for the City are applicable to administration and enforcement of the Michigan State ~~Building~~CONSTRUCTION Code.

1420.02. - ~~Amendments to Uniform Building Code. (Repealed)~~ CONSTRUCTION BOARD OF APPEALS; ESTABLISHMENT; COMPOSITION; APPOINTMENTS; TERMS; POWERS

1 A) PURSUANT TO SECTION 14 OF THE ACT, THE MAYOR WITH ADVICE AND
2 CONSENT OF COUNCIL, SHALL APPOINT A CONSTRUCTION BOARD OF
3 APPEALS CONSISTING OF 7 VOTING MEMBERS, SERVING STAGGERED 4
4 YEAR TERMS, AND HAVING THE FOLLOWING COMPOSITION:

5 I. THREE DESIGN PROFESSIONALS, BEING ARCHITECTS OR ENGINEERS
6 REGISTERED AS SUCH PURSUANT TO ARTICLE 20 OF PUBLIC ACT 299
7 OF 1980, MCL 339.2001 ET SEQ.;

8 II. ONE RESIDENTIAL BUILDER, REGISTERED AS SUCH PURSUANT TO
9 ARTICLE 24 OF PUBLIC ACT 299 OF 1980, MCL 339.2401 ET SEQ.;

10 III. ONE MASTER OR JOURNEY PLUMBER, REGISTERED AS SUCH
11 PURSUANT TO ARTICLE 11 OF PUBLIC ACT 407 OF 2016, MCL 339.6101
12 ET SEQ.;

13 IV. ONE MASTER OR JOURNEYMAN ELECTRICIAN, REGISTERED AS SUCH
14 PURSUANT TO ARTICLE 7 OF PUBLIC ACT 407 OF 2016, MCL 339.5701 ET
15 SEQ.;

16 V. ONE MECHANICAL CONTRACTOR, REGISTERED AS SUCH PURSUANT
17 TO ARTICLE 8 OF PUBLIC ACT 407 OF 2016, MCL 339.5801 ET SEQ.

18 B) IF THE BUILDING SAFETY OFFICE REFUSES TO GRANT AN APPLICATION FOR
19 A BUILDING PERMIT, OR MAKES ANY OTHER DECISION PURSUANT OR
20 RELATED TO THE ACT, OR THE CODE, AN INTERESTED PERSON, OR THE
21 PERSON'S AUTHORIZED AGENT, MAY APPEAL IN WRITING TO THE BOARD
22 OF APPEALS. THE BOARD OF APPEALS SHALL HEAR THE APPEAL AND
23 RENDER AND FILE ITS DECISION WITH A STATEMENT OF REASONS FOR THE

1 DECISION WITH THE ENFORCING AGENCY FROM WHOM THE APPEAL WAS
2 TAKEN NOT MORE THAN 30 DAYS AFTER SUBMISSION OF THE APPEAL.
3 FAILURE BY THE BOARD OF APPEALS TO HEAR AN APPEAL AND FILE A
4 DECISION WITHIN THE TIME LIMIT IS A DENIAL OF THE APPEAL FOR
5 PURPOSES OF AUTHORIZING THE INSTITUTION OF AN APPEAL TO THE
6 COMMISSION. A COPY OF THE DECISION AND STATEMENT OF THE REASONS
7 FOR THE DECISION SHALL BE DELIVERED OR MAILED, BEFORE FILING, TO
8 THE PARTY TAKING THE APPEAL.

9 C) AFTER A PUBLIC HEARING A BOARD OF APPEALS MAY GRANT A SPECIFIC
10 VARIANCE TO A SUBSTANTIVE REQUIREMENT OF THE CODE IF THE
11 LITERAL APPLICATION OF THE SUBSTANTIVE REQUIREMENT WOULD
12 RESULT IN AN EXCEPTIONAL, PRACTICAL DIFFICULTY TO THE APPLICANT,
13 AND IF BOTH OF THE FOLLOWING REQUIREMENTS ARE SATISFIED:

14 I. THE PERFORMANCE OF THE PARTICULAR ITEM OR PART OF THE
15 BUILDING OR STRUCTURE WITH RESPECT TO WHICH THE VARIANCE IS
16 GRANTED SHALL BE ADEQUATE FOR ITS INTENDED USE AND SHALL NOT
17 SUBSTANTIALLY DEVIATE FROM PERFORMANCE REQUIRED BY THE
18 CODE OF THAT PARTICULAR ITEM OR PART FOR THE HEALTH, SAFETY
19 AND WELFARE OF THE PEOPLE OF THIS STATE.

20 II. THE SPECIFIC CONDITION JUSTIFYING THE VARIANCE SHALL BE
21 NEITHER SO GENERAL NOR RECURRENT IN NATURE AS TO MAKE AN
22 AMENDMENT OF THE CODE WITH RESPECT TO THE CONDITION
23 REASONABLY PRACTICAL OR DESIRABLE.

1 D) A BOARD OF APPEALS MAY ATTACH IN WRITING ANY CONDITION IN
2 CONNECTION WITH THE GRANTING OF A VARIANCE THAT IN ITS JUDGMENT
3 IS NECESSARY TO PROTECT THE HEALTH, SAFETY AND WELFARE OF THE
4 PEOPLE OF THIS STATE. THE BREACH OF A CONDITION SHALL
5 AUTOMATICALLY INVALIDATE THE VARIANCE AND ANY PERMIT, LICENSE
6 AND CERTIFICATE GRANTED ON THE BASIS OF IT. IN NO CASE SHALL MORE
7 THAN MINIMUM VARIANCE FROM THE CODE BE GRANTED THAN IS
8 NECESSARY TO ALLEVIATE THE EXCEPTIONAL, PRACTICAL DIFFICULTY.

9 E) THE BOARD OF APPEALS SHALL MEET NO FEWER THAN 4 TIMES PER YEAR
10 TO HEAR APPEALS AND CONDUCT REGULAR BUSINESS, BUT MAY CALL
11 SPECIAL MEETINGS AS NEEDED TO HEAR APPEALS IN A TIMELY MANNER.

12 Section 2. That Sections 1422.01, 1422.02, and 1422.03 of the Lansing Code of Ordinances
13 of the City of Lansing are hereby repealed and reserved for future use.

14 Section 3. That Sections 1424.01, 1424.10, 1424.12, and 1424.13 of the Lansing Code of
15 Ordinances of the City of Lansing are hereby repealed and reserved for future use.

16 Section 4. That Sections 1426.01, 1426.02, and 1426.03 of the Lansing Code of Ordinances
17 of the City of Lansing are hereby repealed and reserved for future use.

18 Section 5. That the purpose of this ordinance is to consolidate the boards dedicated to the
19 various parts of the State Construction Code into a single board for efficiency, and no part of this
20 ordinance interrupts or alters the City's adoption and enforcement of the State Construction Code.

21 Section 6. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
22 inconsistent with the provisions hereof are hereby repealed in their entirety and shall be null and
23 void and of no effect.

1 Section 7. Should any section, clause or phrase of this ordinance be declared to be invalid,
2 the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the
3 part so declared to be invalid.

4 Section 8. This ordinance shall take effect thirty days after passage, unless given immediate
5 effect by City Council, and pursuant to Section 3-307 of the City Charter, this Chapter shall expire
6 December 31, ____.