

Regular Meeting Of Lansing City Council

Tony Benavides Lansing City Council Chambers
David C. Hollister Lansing City Hall
124 W. Michigan Avenue, 10th Floor
Lansing, Michigan



Agenda for June 7, 2021 at 7:00 PM

Due to public safety concerns resulting from the COVID-19 Pandemic, this meeting will be conducted via Zoom Conferencing using [Meeting ID 859 4003 6219](#) or call (312) 626-6799 and enter Meeting ID 859 4003 6219

ROLL CALL

MEDITATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF PRINTED COUNCIL PROCEEDINGS

1. May 17, 2021

CONSIDERATION OF LATE ITEMS (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

TABLED ITEMS

SPECIAL CEREMONIES and PRESENTATIONS

2. Tribute; in recognition of P.E.E.R.S. Juneteenth Celebration

COMMENTS BY COUNCIL MEMBERS AND CITY CLERK

COMMUNITY EVENT ANNOUNCEMENTS (Time, place, purpose, or definition of event – 1 minute limit)

SPEAKER REGISTRATION FOR PUBLIC COMMENT ON LEGISLATIVE MATTERS

MAYOR'S COMMENTS

SHOW CAUSE HEARINGS

3. In consideration of Orders to Make Safe or Demolish; 1412 W. Ionia Street (PEND-2543)
4. In consideration of Orders to Make Safe or Demolish; 2109 Worden (PEND-2545)

PUBLIC COMMENT ON LEGISLATIVE MATTERS (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes.) Those wishing to make public comments will need to raise their hands by the end of the first speaker's comments or submit written comments to city.clerk@lansingmi.gov by the end of the public comment period:

To use the "Raise Hand" function, you can:

- Dial *9 on a phone
- Click on "Raise Hand" icon in the chat room
- Press the "Alt" and "Y" keys at the same time for a Windows computer
- Press the "Option" and "Y" keys at the same time for Apple Computer

SCHEDULED PUBLIC HEARINGS

5. In consideration of an Ordinance to Amend Chapter 1610, Uniform Fire Code and Uniform Fire Code Standards (PEND-2541)

COUNCIL CONSIDERATION OF LEGISLATIVE MATTERS

REFERRAL OF PUBLIC HEARINGS

ORDINANCES FOR PASSAGE

6. An Ordinance to amend Chapter 656, Section 656.05, to provide that the penalty for violation of this ordinance shall be a municipal civil infraction (PEND-2300)
7. An Ordinance to amend Chapter 664, Section 664.01, by repealing subsection b, prohibiting loud and boisterous conduct (PEND-2309)
8. An Ordinance to amend Chapter 688, Section 688.05 Climbing or defacing a tree, to provide that the penalty for violation of this ordinance shall be a municipal civil infraction (PEND-2325)
9. An Ordinance to amend Chapter 688, Section 688.07 Animals, vehicles and bicycles on grassplots, to provide that the penalty for violation of this ordinance shall be a municipal civil infraction (PEND-2327)

CONSENT AGENDA

10. Tribute; declaring June as LGBTQ+ Pride Month in the City of Lansing (PEND-2559)
11. Tribute; in recognition of P.E.E.R.S. Juneteenth Celebration (PEND-2557)

RESOLUTIONS FOR ACTION

12. Public Improvement; Alpha-Devonshire Sewer, Water Main & Road Reconstruction Project (PEND-2531)
13. Claim Disposition; Claim #1838, Erika Li for \$14,476 in Trash Removal Fees at 3222 S. Martin Luther King Jr Blvd. #M (PEND-2537)
14. Liquor License Approval; Salt Brewing Company, LLC for a new micro brewer, small wine maker, small distiller, beer and wine tasting, on-premises tasting room, Sunday sales (AM), Sunday Sales (PM), Dance, Entertainment, and Outdoor Service Permits at 517 W. Ionia Street (PEND-2526)
15. Support of Updating Part 115 of Michigan's Solid Waste Law (PEND-2549)

16. Act-2-2021; Vacate N. Eighth Street Right-of-Way between E. Michigan Avenue & Jerome Street (PEND-2546)
17. Brownfield Plan #75 Amendment #2; Capital City Market and 637 E Michigan Ave. (PEND-2507)
18. Grant Acceptance; Community Energy Management Grant for the purposes of assessment for installation of solar power on four Lansing Community Centers (PEND-2540)
19. Grant Acceptance; Community Development Block Grant (CDBG), HOME, and Emergency Solutions Grant (ESG) Substantial Amendment for the Third Allocation of COVID-19 Funds (PEND-2553)
20. Workers Compensation Settlement; Claim # 206287601126 (PEND-2550)
21. Workers Compensation Settlement; Claim #206287601218 (PEND-2556)

REPORTS FROM COUNCIL COMMITTEES

ORDINANCES FOR INTRODUCTION and Setting of Public Hearings

SPEAKER REGISTRATION FOR PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS

REPORTS OF CITY OFFICERS, BOARDS, AND COMMISSIONS;

COMMUNICATIONS AND PETITIONS; AND OTHER CITY RELATED MATTERS

(Motion that all items be considered as being read in full and that the proper referrals be made by the President)

Item(s) from the City Clerk re:

22. Minutes of Boards and Commissions placed on file in the Clerk's Office
23. Executive Directive 2021-001; Rescind Hiring Freeze
24. Executive Order 2021-003; City Building Closure with exceptions for Foster, Gier, and Schmidt Community Centers
25. Liquor License; Acapulco Grill for a transfer of shares of ownership at 300 North Clippert (PEND-2561)
26. Liquor License; Ocean Crab Inc. for SDM & Class C License, Sunday sales (AM), Sunday sales (PM), dance, entertainment, and outdoor service permits at 727 E. Miller Rd. (PEND-2563)
27. Liquor License; Mid-Michigan Sports Turf, LLC for a transfer to a Class C license from a Tavern license (PEND-2562)
28. Rules of Procedure; Board of Fire Commissioners
29. Grant Application; Ingham County/City of Lansing Community Corrections Program Subcontracts for Fiscal Year 2021-2022 (PEND-2566)
30. Board of Water and Light Budget for Fiscal Year Ending June 30, 2022 and Capital Forecast for Fiscal Years 2022-2027

Item(s) from the Mayor re:

31. Appointment; Gregory Frens as the 4th Ward member of the Board of Public Service for a term to expire June 30, 2024 (PEND-2564)
32. Appointment; Michael McKissic as an At-Large member of the Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors for a term to expire February 28, 2023 (PEND-2565)
33. Budget Amendment; Fiscal Year 2020-2021 Year End Budget Resolution (PEND-2560)
34. Workers Compensation Settlement; Claim #206287601218 (PEND-2556)
35. Appointment of Maureen Saxton as an At-Large member of the Lansing Entertainment & Public Facilities Authority for a term to expire June 30, 2024

Communications and Petitions

36. Claim Appeal; Claim #1839, Don & Nancy MacKinder for \$490 in Trash violation fees at 320 Haag Ct. (PEND-2568)

MOTION OF EXCUSED ABSENCE

REMARKS BY COUNCIL MEMBERS

REMARKS BY THE MAYOR OR EXECUTIVE ASSISTANT

PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes.) Those wishing to make public comments will need to raise their hands by the end of the first speaker's comments or submit written comments to city.clerk@lansingmi.gov by the end of the public comment period:

To use the "Raise Hand" function, you can:

- Dial *9 on a phone
- Click on "Raise Hand" icon in the chat room
- Press the "Alt" and "Y" keys at the same time for a Windows computer
- Press the "Option" and "Y" keys at the same time for Apple Computer

CATA about Brownfield Michigan Ave

Juneteenth Celebration Packet

Various Affidavits of Publications and notices

ADJOURNMENT

AMENDED



Chris Swope, City Clerk

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TTY 711). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation request.

BY COUNCIL MEMBER BETZ, DUNBAR, GARZA, HUSSAIN,
JACKSON, SPADAFORE, SPITZLEY, WOOD
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the oldest African American Holiday was first recognized on June 19, 1865, and is now an official state holiday in 15 states across the country. It was on June 19, 1865 that news of the Emancipation Proclamation, which President Lincoln signed on January 1, 1863, reached the slaves of Texas; and

WHEREAS, learning of their freedom, June 19, 1865 became the true Independence Day for African-Americans in the United States. The slaves immediately left the plantations, congregated in the cities, and began celebrating their freedom by praying, feasting, dancing, and singing; and

WHEREAS, this day was named “Juneteenth Day”, representing the joys of freedom and new beginnings, commemorating the end of slavery in the United States by celebration of liberty, educating the community about the heritage, and promoting positive cultural interaction; and

WHEREAS, The 28th Annual Lansing Celebration of Juneteenth and the 17th year recognition of “Juneteenth Day” as a State of Michigan holiday will take place Thursday, June 17 –Saturday, June 19, 2021, Juneteenth Day! The celebration will begin with a Virtual Opening Ceremony on June 17th, from 7:00-8:30 p.m. and continues on June 18th with a virtual baseball commemoration of the Negro Leagues.

WHEREAS, in honor of the memory of its founder, the late Rev. Dr. Michael C. Murphy, an African American Caravan Parade through Lansing’s Southside neighborhood of Churchill will be held the morning of June 19, 2021. The parade will begin at the Wainwright School Parking Lot and end at the Alfreda Schmidt Southside Community Center. The celebration to follow will include food and merchant vendors, children’s activities, a health fair, educational exhibits, and musical entertainment.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, recognizes the 28th Annual Lansing Celebration of Juneteenth and the 17th year recognition of the State of Michigan Juneteenth holiday. We extend our appreciation to the Juneteenth Committee for all of their work in continuing the founding theme, “Juneteenth, Where the Reunion Begins.” We wish you much success!



ECONOMIC PLANNING & DEVELOPMENT CODE ENFORCEMENT SECTION

316 N. Capitol Avenue, Suite C-2 • Lansing, MI 48933-1238
(517) 483-4361 • FAX: (517) 377-0100

5/27/2021

Certified Number: 7020 1810 0000 0364 4200

ERIN RW SCHULTZ
5612 PLAINS ROAD
EATON RAPIDS, MI 48827

Dear MR. SCHULTZ

RE: DANGEROUS BUILDING AT 1412 W IONIA ST. SHOW CAUSE HEARING

TAKE NOTICE: In accordance with the provisions of City of Lansing Housing & Premises Code Section 1460.11 and MCL 125.538 et. seq., a Show Cause Hearing concerning the building and/or any accessory structure(s) located at 1412 W. IONIA ST., Lansing, Michigan, is scheduled before the City Council of the City of Lansing.

HEARING TIME: June 07, 2020 @ 7:00 p.m.
HEARING PLACE: **ZOOM MEETING:** <https://us02web.zoomus/j/85940036219>
US: +1 312 626 6799
Webinar ID 859 4003 6219

The Demolition Board has determined that the subject building, and/or any accessory structure, is "Dangerous" as defined in the aforesated laws. THE PURPOSE OF THE HEARING is to give interested parties an opportunity to take exception to the determination made by the Demolition Board and to otherwise give testimony and SHOW CAUSE WHY THE SUBJECT BUILDING(S) SHOULD NOT BE ORDERED TO BE DEMOLISHED by the City Council.

Issuance of any building and/or trade permit(s) does not, in any way, alter the demolition schedule or give rise to a cause of action to prevent the demolition of this property. The permit applicant/owner assumes any risks and costs associated with obtaining the permit(s) for the property listed above.

Sincerely,

Scott Sanford
Manager of Code Enforcement

SS/lmp

Attachment

BY THE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Code Enforcement Office Manager has determined that the building located at 1412 W. Ionia Street, Parcel # 33-01-01-17-252-071, legally described as: Lot 12, Block 2, Holmes Plat Addition, is unsafe and dangerous as defined in Section 108.1 of the Lansing Uniform Housing Code and the applicable laws of the State of Michigan; and

WHEREAS, the building at 1412 W. Ionia Street was red tagged on March 4, 2019 as unsafe to occupy; and

WHEREAS, a hearing was held by the Lansing Demolition Board on January 28, 2021, at which the hearing officers determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by March 1, 2021 ; and

WHEREAS, the Lansing Uniform Housing Code and the applicable laws of the State of Michigan require that a hearing be conducted to give the property owner an opportunity to show cause as to why the building at 1412 W. Ionia Street should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a public hearing on _____, to review the findings and the order of the hearing officers and the owners were notified in writing of said hearing and had an opportunity to appear and show cause as to why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Enforcement Office has determined that compliance with the order of the Lansing Demolition Board has not occurred; and

NOW, THEREFORE, BE IT RESOLVED that the owner is hereby directed to comply with the order of the Demolition Board to demolish or otherwise make safe the building at 1412 W. Ionia Street within _____ days from the date of this resolution.

BE IT FURTHER RESOLVED that the property owner is hereby notified that this order must be appealed within twenty (20) days pursuant to MCL 125.542 and should the owner fail to comply with the order of the Demolition Board, the Code Enforcement Office Manager is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED that following demolition of the building, the site must be seeded or sodded with grass to establish a lawn throughout the property and prevent soil erosion.

BE IT FURTHER RESOLVED that the cost of the demolition shall be reported to the City Assessor.

BE IT FURTHER RESOLVED that the City Assessor shall, by first class mail to the address shown on the most recent City tax assessment records, notify the owner in whose name the property appears on said record, of the cost of the demolition.

BE IT FINALLY RESOLVED that should the owner fail to pay the total amount owed within thirty (30) calendar days after notification by the City Assessor, the City shall place a lien against the property, which shall be filed and the amount due collected in accordance with the applicable provisions of the same laws of the City of Lansing and State of Michigan governing the collection of tax liens.

CITY OF LANSING DEMOLITION HEARING BOARD	ORDER TO MAKE SAFE, DEMOLISH OR MAINTAIN BUILDING OR STRUCTURE	FILE NO. 2020-D001
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Matter of the building/structure at 1412 W. Ionia which is a ☒ dwelling ☐ garage ☐ other

1. Date of hearing: January 28, 2021 Hearing Officers: DAVE MUYLLE, JOSEPH VITALE
2. Scott Sanford, Code Compliance Manager of the City of Lansing, has filed a copy of a notice that the subject building/structure is dangerous. The copy of the notice is attached.

THE HEARING OFFICER FINDS THAT:

3. Notice of this hearing was properly served on the
☐ rental registration owner(s)
☒ Owner's or party in interest on City tax assessment record
4. The building/structure ☒ is ☐ is not a dangerous building as defined in MCL 125.539, specifically (see attached)
5. ☒ The building/structure has remained unoccupied for 180 consecutive days or more and is not listed for sale, lease or rent with a licensed real estate broker.
6. ☐ The building/structure has been substantially destroyed by ☐ fire ☐ wind ☐ flood
☐ other:
7. The state equalized value of the building/structure is \$24,300.00
8. The cost to repair the building or structure to make it safe is \$124,433.19
9. The real estate is described as follows:

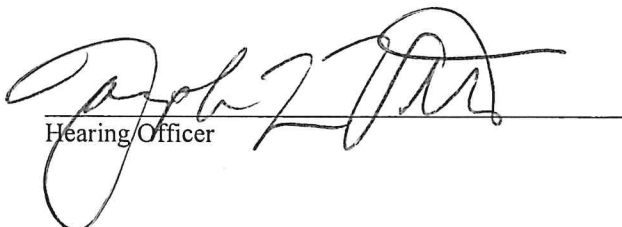
Parcel Number: 33 01 01 17 252 071

Lot 12BLOCK 2 HOLMES PLAT REC L 2 P 41 City of Lansing

IT IS ORDERED THAT:

10. ☐ The matter is closed.
☒ The building/structure shall be made safe or demolished on or before 3/29/2021
☐ The case be tabled until _____.
☐ The building or structure shall be demolished on or before _____ if not made safe as ordered herein.
☐ (If finding #5 is made) The exterior of the building shall be maintained, including
☐ lawns, trees and shrubs ☐ paint on structure ☐ other _____ on or before _____.

1/28/2021
Date


Hearing Officer

**CITY OF LANSING - DEMOLITION BOARD
REPORT FOR CITY COUNCIL
CASE OVERVIEW SHEET**

ADDRESS:	1412 W IONIA
PARCEL NUMBER:	33-01-01-17-252-071

SHOW CAUSE HEARING DATE:	
DEMOLITION CASE FILE #:	2020-D001

LISTED TAXPAYER:	LULL, JESSICA
INTERESTED PARTIES:	SCHULTZ, ERIN RW
SEV INFORMATION:	\$28,200.00
LAND VALUE:	\$12,017.00
BUILDING VALUE:	\$44,287.00
LOT SIZE:	43.750 X 100

HOUSING CODE VIOLATION LTR:	3/04/2019 & 10/22/2019
ORIGINAL RED TAG DATE:	3/4/2019
ZONING:	"C"
ESTIMATE OF REPAIRS:	\$72,000.00
PICTURES:	YES
OTHER:	

LEGAL DESCRIPTION:	LOT 12 BLOCK 2 HOLMES PLAT REC L 2 P 41 CITY OF LANSING
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ORDER OF DEMOLITION BOARD

DEMOLITION BOARD MEETING DATE:	1/28/2020
ORDER:	MAKE SAFE OR DEMOLISH BY 3/29/2021
REASON/CONDITIONS:	
HEARING OFFICER:	JOSEPH VITALE

CURRENT PERMIT ACTIVITY

BUILDING:	Required, not yet pulled
ELECTRICAL:	Required, not yet pulled
MECHANICAL:	ISSUED 2/01/2021 NO ACTIVITY
PLUMBING:	Required, not yet pulled
DEMOLITION:	na

CURRENT CITY COUNCIL ACTIVITY

REQUEST FOR SHOW CAUSE SENT:	
SHOW CAUSE HEARING DATE:	
PUBLIC SAFETY COMMITTEE WILL REVIEW:	















ECONOMIC PLANNING & DEVELOPMENT CODE ENFORCEMENT SECTION

316 N. Capitol Avenue, Suite C-2 • Lansing, MI 48933-1238
(517) 483-4361 • FAX: (517) 377-0100

5/27/2021

Certified Number: 7020 1810 0000 0364 4620

DENNIS L RADKE-REVOC LIVING TRUST
6730 CUFF ROAD
JACKSON, MI 49201-8956

Dear MR. RADKE

RE: DANGEROUS BUILDING AT 2109 WORDEN ST. SHOW CAUSE HEARING

TAKE NOTICE: In accordance with the provisions of City of Lansing Housing & Premises Code Section 1460.11 and MCL 125.538 et. seq., a Show Cause Hearing concerning the building and/or any accessory structure(s) located at **2109 WORDEN ST.**, Lansing, Michigan, is scheduled before the City Council of the City of Lansing.

HEARING TIME: June 07, 2020 @ 7:00 p.m.
HEARING PLACE: **ZOOM MEETING:** <https://us02web.zoomus/j/85940036219>
US: +1 312 626 6799
Webinar ID 859 4003 6219

The Demolition Board has determined that the subject building, and/or any accessory structure, is "Dangerous" as defined in the aforesated laws. THE PURPOSE OF THE HEARING is to give interested parties an opportunity to take exception to the determination made by the Demolition Board and to otherwise give testimony and SHOW CAUSE WHY THE SUBJECT BUILDING(S) SHOULD NOT BE ORDERED TO BE DEMOLISHED by the City Council.

Issuance of any building and/or trade permit(s) does not, in any way, alter the demolition schedule or give rise to a cause of action to prevent the demolition of this property. The permit applicant/owner assumes any risks and costs associated with obtaining the permit(s) for the property listed above.

Sincerely,

Scott Sanford
Manager of Code Enforcement

SS/lmp

Attachment



ECONOMIC PLANNING & DEVELOPMENT CODE ENFORCEMENT SECTION

316 N. Capitol Avenue, Suite C-2 • Lansing, MI 48933-1238
(517) 483-4361 • FAX: (517) 377-0100

5/27/2021

Certified Number: 7020 1810 0000 0364 4217

JESSICA LULL
1412 W IONIA
LANSING, MI 48915

Dear MS. LULL

RE: DANGEROUS BUILDING AT 1412 W IONIA ST. SHOW CAUSE HEARING

TAKE NOTICE: In accordance with the provisions of City of Lansing Housing & Premises Code Section 1460.11 and MCL 125.538 et. seq., a Show Cause Hearing concerning the building and/or any accessory structure(s) located at 1412 W. IONIA ST., Lansing, Michigan, is scheduled before the City Council of the City of Lansing.

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Sincerely,

Scott Sanford
Manager of Code Enforcement

SS/lmp

Attachment



ECONOMIC PLANNING & DEVELOPMENT CODE ENFORCEMENT SECTION

316 N. Capitol Avenue, Suite C-2 • Lansing, MI 48933-1238
(517) 483-4361 • FAX: (517) 377-0100

5/27/2021

Certified Number: 7020 1810 0000 0364 4200

ERIN RW SCHULTZ
5612 PLAINS ROAD
EATON RAPIDS, MI 48827

Dear MR. SCHULTZ

RE: DANGEROUS BUILDING AT 1412 W IONIA ST. SHOW CAUSE HEARING

TAKE NOTICE: In accordance with the provisions of City of Lansing Housing & Premises Code Section 1460.11 and MCL 125.538 et. seq., a Show Cause Hearing concerning the building and/or any accessory structure(s) located at 1412 W. IONIA ST., Lansing, Michigan, is scheduled before the City Council of the City of Lansing.

HEARING TIME: June 07, 2020 @ 7:00 p.m.
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Sincerely,

Scott Sanford
Manager of Code Enforcement

SS/lmp

Attachment

BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Code Enforcement Office Manager has determined that the building located at 2109 Worden Street, Parcel # 33-01-01-35-353-071, legally described as: Lot 61, Supervisor's Plat of Culver-Dale Subdivision, is unsafe and dangerous as defined in Section 108.1 of the International Property Maintenance Code as adopted by Lansing Codified Ordinance 1460.01, and the Housing Law of Michigan, and the building was red tagged on 3/4/2019; and

WHEREAS, a hearing was held by the Lansing Demolition Board on December 5, 2019, at which the hearing officers determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by February 27, 2020; and

WHEREAS, said Hearing Officers filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Codified Ordinances and the Housing Law of Michigan; and

WHEREAS, the Lansing Uniform Housing Code and the applicable laws of the State of Michigan require that a hearing be conducted to give the property owner an opportunity to show cause as to why the building at 2109 Worden Street should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a show cause hearing on _____, to review the findings and the order of the hearing officers and the owners were notified in writing of said hearing and had an opportunity to appear and show cause as to why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Enforcement Office has determined that compliance with the order of the Lansing Demolition Board has not occurred; and

NOW, THEREFORE, BE IT RESOLVED that the owner is hereby directed to comply with the order of the Demolition Board to demolish or otherwise make safe the building at 2109 Worden Street within _____ days from the date of this resolution.

BE IT FURTHER RESOLVED that the property owner is hereby notified that this order must be appealed within twenty (20) days pursuant to MCL 125.542 and should the owner fail to comply with the order of the Demolition Board, the Code Enforcement Office Manager is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED that following demolition of the building, the site must be seeded or sodded with grass to establish a lawn throughout the property and prevent soil erosion.

BE IT FURTHER RESOLVED that if the demolition is accomplished by the City, the cost of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

BE IT FURTHER RESOLVED that the City Assessor shall, by first class mail to the address shown on the most recent City tax assessment records, notify the owner in whose name the property appears on said record, of the cost of the demolition.

BE IT FINALLY RESOLVED that should the owner fail to pay the total amount owed within thirty (30) calendar days after notification by the City Assessor, the City shall place a lien against the property, which shall be filed and the amount due collected in accordance with the applicable

provisions of the same laws of the City of Lansing and State of Michigan governing the collection of tax liens.















CITY OF LANSING DEMOLITION HEARING BOARD	ORDER TO MAKE SAFE, DEMOLISH OR MAINTAIN BUILDING OR STRUCTURE	FILE NO. D2019-015
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Matter of the building/structure at 2109 Worden Street which is a ☒ dwelling ☐ garage ☐ other

1. Date of hearing: December 5, 2019 Hearing Officers: DAVE MUYLLE, JOSEPH VITALE
2. Scott Sanford, Code Compliance Lead Housing Inspector of the City of Lansing, has filed a copy of a notice that the subject building/structure is dangerous. The copy of the notice is attached.

THE HEARING OFFICER FINDS THAT:

3. Notice of this hearing was properly served on the
☐ rental registration owner(s)
☒ Owner's or party in interest on City tax assessment record
4. The building/structure ☒ is ☐ is not a dangerous building as defined in MCL 125.539, specifically (see attached)
5. ☒ The building/structure has remained unoccupied for 180 consecutive days or more and is not listed for sale, lease or rent with a licensed real estate broker.
6. ☐ The building/structure has been substantially destroyed by ☒ fire ☐ wind ☐ flood
☐ other:
7. The state equalized value of the building/structure is \$36,300.00
8. The cost to repair the building or structure to make it safe is \$79,000.00
9. The real estate is described as follows:

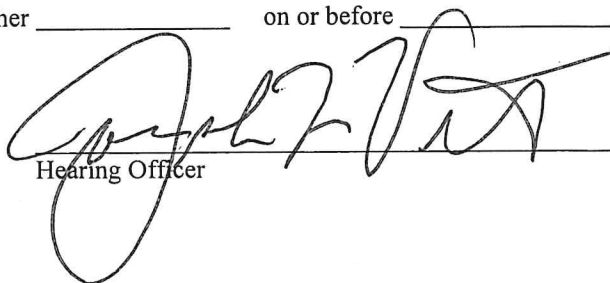
Parcel Number: 33 01 01 35 353 071

Lot 61 Supervisors Plat of Clover-Dale Sub, City of Lansing

IT IS ORDERED THAT:

10. ☐ The matter is closed.
- ☒ The building/structure shall be made safe or demolished on or before 2-27-20.
- ☐ The case be tabled until _____.
- ☐ The building or structure shall be demolished on or before _____ if not made safe as ordered herein.
- ☐ (If finding #5 is made) The exterior of the building shall be maintained, including
☐ lawns, trees and shrubs ☐ paint on structure ☐ other _____ on or before _____.

12/4/19
Date


Hearing Officer













Vito Barone, Mayor

LANSING FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE
Code Enforcement Section

**UNSAFE
DO NOT
ENTER**

In accordance with Chapter 1460 of the Codified Ordinances of Lansing and Section 108.1 of the International Property Maintenance Code (IPMC), this building is deemed condemned **UNSAFE**. It is a misdemeanor to occupy or allow a person or pet to occupy this structure or to deface/remove this notice. The penalties for these violations are a \$500.00 fine and/or 90 days in jail.

Pursuant to section 111.1 of the IPMC, you have the right to appeal this notice of violation. Any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

2107 Worden
Address

11-30-18
12-3-18
Date

Carrell
Code Enforcement Officer

517-483-4361
Phone

Repairs or corrections to this property shall be made only between the hours of 8:00 a.m. to 5:00 p.m. Monday-Friday unless written authorization is given by the Office of Code Enforcement.

11/30/2018

**CITY OF LANSING - DEMOLITION BOARD
REPORT FOR CITY COUNCIL
CASE OVERVIEW SHEET**

ADDRESS:	2109 WORDEN
PARCEL NUMBER:	33-01-01-35-353-071

SHOW CAUSE HEARING DATE:	
DEMOLITION CASE FILE #:	D2019-015

LISTED TAXPAYER:	RADKE DENNIS L-REVOC LIV TRUST
INTERESTED PARTIES:	
SEV INFORMATION:	\$42,300.00
LAND VALUE:	\$7,293.00
BUILDING VALUE:	\$77,232.00
LOT SIZE:	50 X 132

HOUSING CODE VIOLATION LTR:	11/30/2018
ORIGINAL RED TAG DATE:	11/30/2018
ZONING:	"A"
ESTIMATE OF REPAIRS:	\$79,000.00
PICTURES:	YES
OTHER:	

LEGAL DESCRIPTION:	LOT 61 SUPERVISORS PLAT OF CLOVER-DALE SUB, CITY OF LANSING
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ORDER OF DEMOLITION BOARD

DEMOLITION BOARD MEETING DATE:	12/5/2019
ORDER:	MAKE SAFE OR DEMOLISH BY 2/27/2020
REASON/CONDITIONS:	
HEARING OFFICER:	JOSEPH VITALE

CURRENT PERMIT ACTIVITY

BUILDING:	Required, not yet pulled
ELECTRICAL:	Required, not yet pulled
MECHANICAL:	Required, not yet pulled
PLUMBING:	Required, not yet pulled
DEMOLITION:	na

CURRENT CITY COUNCIL ACTIVITY

REQUEST FOR SHOW CAUSE SENT:	
SHOW CAUSE HEARING DATE:	
PUBLIC SAFETY COMMITTEE WILL REVIEW:	

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, June 7, 2021 at 7:00 p.m. via ZOOM Conferencing, Meeting ID 859 4003 6219 for the purpose of considering:

An Ordinance of the City of Lansing, Michigan, for the purpose of amending the Lansing Codified Ordinances by amending Chapter 1610, to adopt the 2018 International Fire Code.

Members of the public wishing to participate in the meeting remotely may do so by logging into or calling into the meeting using the website <https://us02web.zoom.us/j/85940036219> or by phone number 312-626-6799 using Meeting ID: 859 4003 6219.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TDD (517) 483-4479) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/MiPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope



Greg Martin, Fire Chief
Mauricio Barrera, Fire Marshal

CITY OF LANSING
FIRE DEPARTMENT
FIRE MARSHAL OFFICE
120 E. SHIAWASSEE STREET
LANSING MI 48933
(517) 483-4200 | Fax (517) 483-4488



Andy Schor, Mayor

April 26, 2021

Dear Mayor Schor,

The City of Lansing Fire Department Fire Prevention Office has been operating under the International Fire Code 2009, since its adoption in 2011. The most current version of the IFC was released in 2018 and we are prepared to adopt this version to our Fire Prevention Code. The adoption of the International Fire Code (IFC) 2018 will allow the City of Lansing Fire Department Fire Prevention Office to maintain the most up to date codes for the safety of our firefighters, businesses and the public. We are asking for your approval to adopt the IFC 2018.

The amended version of the Fire Prevention Code is attached for your review.

Thank you for your consideration and if you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Mauricio Barrera
Fire Marshal
Office of Fire Prevention
City of Lansing Fire Department

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 1610 – UNIFORM FIRE
CODE AND UNIFORM FIRE CODE STANDARDS.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 1610 – Uniform Fire Code, Section 1610.01 – Adoption of 2009
International Fire Code, of the Codified Ordinances of the City of Lansing, Michigan, be and is
hereby amended to read as follows:

1610.01. - Adoption of 20182009 International Fire Code and adoption of Chapter 39 of
the 2018 International Fire Code.

(a) For the purpose of establishing the minimum requirements consistent with
nationally recognized good practice for providing a reasonable level of life safety and property
protection from the hazards of fire, explosion, or dangerous conditions in new and existing
buildings, structures, and premises and to provide safety to firefighters and emergency
responders during emergency operations, the City hereby adopts the 20182009 International Fire
Code, including Appendices B, C, D, E, F, G, H, and I, AND N published by the International
Code Council, Inc. with the additions, deletions, and revisions contained in this chapter.
~~Additionally, the City hereby adopts by reference Chapter 39 – Processing and Extraction
Facilities, of the 2018 International Fire Code.~~ A copy of this Code is on file in the Office of the
City Clerk.

(b) References throughout these Codified Ordinances to the International Fire Code
shall be deemed to mean the International Fire Code adopted in subsection (a) and it may be so

1 cited. References throughout these Codified Ordinances to the Fire Prevention Code of the City
2 of Lansing shall be synonymous with this International Fire Code, including its amendments
3 adopted herein.

4 (c) Unless otherwise expressly provided, in the event of a conflict between any of the
5 provisions of the International Fire Code, herein adopted, and a provision of this chapter, or any
6 other provision of these Codified Ordinances, or any other local ordinance, resolution, rule or
7 regulation, the local provision shall control. In the event of a conflict between any of the
8 provisions of the International Fire Code, herein adopted, and State law, including rules and
9 regulations promulgated pursuant to State law, the State law shall control. In the event of a
10 conflict between any of the provisions of the International Fire Code, herein adopted, and a
11 provision of any other standard technical code adopted by reference by the City of Lansing, the
12 stricter or higher standard shall control.

13 (Ord. No. 1171, § 1, 8-8-11; Ord. No. 1177, § 1, 1-30-12; Ord. No. 1243, § 1, 2-11-19)

14 1610.02. - Amendments.

15 The International Fire Code, adopted in Section 1610.01, is hereby amended as follows:

16 *I.F.C. Section 101.1 Title* is hereby amended to insert the City of Lansing as the name of
17 jurisdiction.

18 *I.F.C. Section 102.7 Referenced Codes and Standards* is hereby amended by including the
19 following language:

20 The codes and standards referenced in this code shall be those that are listed in Chapter
21 8047 and such codes and standards shall be considered part of the requirements of this
22 code to the prescribed extent of each such reference. This code and standards referenced

in this code shall be the most recently published edition or version. Where differences occur between the provisions of this code and the referenced standards, the provisions of this code shall apply.

I.F.C Section 103.2 shall be replaced with the following:

The Fire Code Official shall be appointed by the Fire Chief, subject to applicable Federal, State, and local law, including the provisions of any governing collective bargaining agreement.

I.F.C. Section 105.1 General is hereby amended by adding the following language:

The Lansing Fire Department shall have the authority to charge a fee for permits required under the international fire code and for fire inspection services. A fee schedule shall be developed by the Fire Chief, approved by the Mayor and subject to City Council adoption by resolution.

I.F.C. Section 105.2 Application is hereby deleted and a new section added as follows:

All applications for a permit required pursuant to this code shall be made to the Fire Department. Applications shall be accompanied by such plans as are required by the City of Lansing.

The application for a permit required pursuant to this code shall be accompanied by the appropriate fee, which shall be non-refundable. Fees for permits required by this code shall be set by resolution of City Council of the City of Lansing.

I.F.C. Section ~~109~~¹⁰⁸ Board of Appeals is hereby deleted and replaced with the following language:

Appeals

The Board of Appeals for appeals made under the Fire Prevention Code of the City of Lansing shall be the Building Board of Appeals established in Section 113 of the Michigan Building Code adopted in Section 1420.01 of the Codified Ordinances of Lansing. This Board shall determine the suitability of alternative materials and the type of construction and provide reasonable interpretations of the provisions of this code. The Board shall render all decisions and findings in writing to the Fire Chief, with a duplicate copy to the appellant, and may recommend to the executive body such new legislation for engaging in the following activities, operations, practices or functions:

(1) *Fire suppression systems.* To design, install, modify, test, service and maintain any and all fire suppression systems in accordance with any and all codes that apply to this installation.

(2) *Fire alarm systems.* To design, install, modify, test, service and maintain any and all fire alarm systems in accordance with any and all codes that apply to this installation.

(3) *Open burning.* To ignite or burn material of any type on private land or on publicly owned or controlled land, except as provided in this code.

(4) *Fireworks.* To conduct a public display or to use for agricultural or pest control purposes as permitted by State law.

I.F.C. Section 110.4109.3 Violation Penalties is hereby deleted in its entirety.

I.F.C. Section 112.4111.4 Failure to Comply is hereby deleted and a new section 112.4111.4 is added to read as follows:

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall be subject to the penalties codified in Section 1610.99 of this code.

I.F.C. Section 307 Open Burning is hereby deleted and a new section 307 is added as follows:

Recreational fire

(1) *Permit required.* Recreational fires may be kindled or maintained on lots containing one-family dwellings or two-family dwellings if a permit is granted by the Fire Chief or his or her designee after confirming that the recreational fire will comply with the standards contained in this code.

(2) *Location restricted.* Recreational fires may be kindled or maintained on public property covered by a special event permit granted by the parks and recreation department or on nonresidential private property if a permit is granted by the Fire Chief or his or her designee after confirming that the recreational fire will comply with the standards contained in this code.

(3) *Exceptions.*

(a) *Controlled burning.* When determined by the Fire Chief or his or her designee to be in the public interest, the Chief may issue a permit for controlled burning.

(b) *Outdoor cooking.* Appliances, such as chimneas, gas and charcoal grills may be used in such a manner so they do not endanger the life or property of others. No person shall use any permanent barbecue, portable barbecue, chimnea,

1 outdoor fireplace, grill, or other device for the disposal of rubbish, trash or
2 combustible material.

3 (4) *Attendance.* Recreational fires shall be constantly attended by a competent person
4 until such fire is extinguished. This person shall have a garden hose connected to a water
5 supply and other fire-extinguishing equipment readily available for use. Recreational
6 fires shall be in accordance with the provisions of this code.

7 (5) *Prohibition or discontinuance by Chief.* The Chief or his or her designee may
8 prohibit or terminate any or all recreational fires when atmospheric conditions or local
9 conditions make such fires hazardous, or when the Chief or his or her designee
10 determines such action is necessary to protect public safety.

11 (6) *Illegal burning.* Kindling or maintaining any outdoor burning in violation of this
12 section, failing to comply with the requirements of this section, failing to comply with an
13 order of the Chief or his or her designee as provided in this section or otherwise failing to
14 comply with the requirements of this section shall be illegal.

15 *I.F.C. Section 503 Fire Lanes* is hereby added as follows:

16 (1) *Authority.* The Fire Department may establish fire lanes on both public and private
17 property within the City. The following criteria shall be used in determining the necessity
18 of fire lanes:

19 (a) Fire lanes shall be established as deemed necessary.

20 (b) The necessity of access from public thoroughfares shall be considered when
21 establishing fire lanes.

1 (c) The necessity of traffic lanes that are free from parked vehicles, both to and around
2 affected establishments, and that are capable of handling City fire vehicles, shall also be
3 considered.

4 This determination shall be made whenever the Fire Department deems that such lanes
5 are necessary for the safety of occupants and property of such establishments or when,
6 after being petitioned by a private land owner to have fire lanes established on his or her
7 property, the Fire Department declares fire lanes necessary thereon in accordance with
8 the above criteria. The Fire Chief or his or her designee shall notify the land owner of any
9 such property whereon fire lanes are established, by mailing notice of the same to the
10 address of the owner as identified in the records of the City Assessor.

11 (2) *Records.* The Fire Department shall keep an accurate up to date record of all fire
12 lanes established within the City.

13 (3) *Signs.* All fire lanes shall be conspicuously posted with uniform fire lane signs
14 prescribed by the Fire Chief or his or her designee and erected not more than 100 feet
15 apart in all areas designated as fire lanes. The erection and maintenance of such signs
16 shall be the responsibility of the property owner. Any owner who, upon notification that a
17 fire lane has been established on his or her property and within thirty days thereof, fails to
18 erect uniform fire lane signs, shall be in violation of this section and subject to the
19 penalty provided in Section 1610.99 of the Codified Ordinances of the City. Further,
20 when such signs are not erected within 30 days of notification, Council may direct such
21 signs to be erected and the cost thereof assessed against the property on the next general
22 assessment roll of the City.

1 (4) *Permitted parking.* The Fire Chief or his or her designee may grant permission for
2 parking of certain vehicles, objects or trailers in designated fire lanes for limited periods
3 where such parking will not interfere with the use of the fire lane by emergency vehicles.
4 Whenever such permission is granted, a record of the same shall be kept by the Fire
5 Department. In conjunction with such permission, the Fire Department shall furnish a
6 sign to be posted conspicuously on the vehicle, object or trailer stating that permission to
7 so park has been granted and stating the duration that it may remain so parked.

8 (5) *Guidelines for fire lanes at construction sites.* The Fire Chief or his or her designee
9 shall establish guidelines for use by the Building Safety Division in determining the need
10 for fire lanes at all new construction sites and at sites where existing structures are being
11 modified. These guidelines shall include minimum dimensions for such fire lanes so as to
12 provide adequate maneuverability for City fire vehicles. The Fire Department shall make
13 a final check of all plans for such building or alteration upon submission of the same by
14 the Building Safety Division. The Fire Department shall either approve or reject such
15 plans within 20 days of such submission and, if rejected, shall state the reasons for the
16 same. After rejection, such plans may be resubmitted for approval after the necessary
17 changes have been made.

18 (6) *Removal of vehicles, etc., from fire lanes.* When any member of the Fire department
19 or the Police Department observes any vehicle, trailer or other object parked in a fire lane
20 as herein established, and such vehicle, trailer or other object is not in such fire lane
21 under authority of subsection (4) hereof, he or she shall remove such vehicle, trailer or
22 other object or cause the same to be removed at the expense of the owner. If any vehicle,

1 trailer or other object is so located within a fire lane at a time the Fire Department is
2 responding to an alarm which necessitates use of such fire lane, then any member of the
3 Police Department or the Fire Department may move such vehicle, trailer or other object
4 or cause the same to be moved by any means possible without liability for damage.

5 (7) *Prohibited parking; citations.*

6 (a) No person shall stop, stand or park a vehicle, except when necessary to avoid
7 conflict with other traffic or in compliance with the directions of a law enforcement
8 officer, fire-fighter or traffic control device, within 15 feet of a fire hydrant.

9 (b) No person shall stop, stand or park a vehicle, whether occupied or not, in an
10 area designated as a fire lane, on public or private property, except when necessary
11 to avoid conflict with other traffic or at the direction of a law enforcement officer,
12 fire-fighter or traffic control device.

13 (c) The Fire Marshal and other members of the Fire Department shall have the
14 power and authority of a police officer to issue uniform traffic citations for a
15 violation of any of the provisions of this section.

16 (8) *Appeals.* Notwithstanding the provisions of Section 109 ~~section 108~~ of this code,
17 the following shall be the method of appeal from any decision of the Building Board of
18 Appeals as it may pertain to this section:

19 If any land owner is aggrieved by any decision as to the establishment of fire lanes, he or
20 she shall, within 30 days of the date of mailing of the fire lane establishment notice as
21 provided for in subsection (c) hereof, or within 30 days of the denial of a petition to

1 establish a fire lane, file with the Board of Appeals a written exception to such decision,
2 together with his or her reasons for the same.

3 During the next scheduled meeting of the Board of Appeals, or a special meeting set for
4 hearing the exception, it shall, after consideration of the reasons for the exception, affirm,
5 modify or rescind its original decision.

6 *I.F.C. Section 507.5 Fire Hydrant Systems* is hereby amended to include the following language:

7 Fire hydrant systems shall comply with sections 507.5.1 - 507.5.6 installation of new and
8 replacement hydrant systems and at the point of tap-in to a water main, shall be
9 completed by the Lansing Board of Water and Light, pursuant to the terms and conditions
10 of the collective bargaining agreement between the Board of Water and Light and the
11 International Brotherhood of Electrical Workers (IBEW) Local 352, and shall follow the
12 requirements for design and maintenance as set forth by the Board of Water and Light,
13 and as approved by the Fire Chief or his or her designee.

14 *I.F.C. Section 603.8 Incinerators* is hereby deleted and a new section 603.8 is added as follows:

15 *Incinerators*

16 (1) *General.* Free-standing noncommercial incinerators not connected to buildings are
17 not permitted. Permitted incinerators shall be in accordance with other governing
18 agencies' requirements regulating emissions. For other requirements, see the Michigan
19 Building Code, as adopted in Section 1420.01 of the Codified Ordinances of the City of
20 Lansing, and the Michigan Mechanical Code, as adopted in Section 1426.01 of the
21 Codified Ordinances of Lansing.

22 (2) *Maintenance.* Incinerators shall be maintained in good condition at all times.

(3) *Discontinuance.* The Fire Chief and his or her designee authorized to require incinerator use to be immediately discontinued if the Chief or his or her designee determines that smoke emissions are offensive to the occupants of surrounding property or if the use of the incinerator is determined by the Chief or his or her designee to constitute a hazardous condition.

I.F.C. Section 903.2.11.3 Buildings Over 55 Feet in Height is hereby amended to include the following:

This section shall include the adopted State of Michigan Bureau of Construction Codes Amendments to the International Building Code.

I.F.C. Section 907.2.12 ~~907.2.13~~ High Rise buildings is hereby amended to include the following:

This section shall include the adopted State of Michigan Bureau of Construction Codes Amendments to the International Building Code.

I.F.C. Section 905.12 ~~905.11~~ Existing Buildings is hereby deleted in its entirety.

I.F.C. Section 907.2 ~~907.3~~ Where Required—Retroactive in Existing Buildings and Structures is hereby deleted in its entirety and replaced with the following language:

Construction requirements for existing buildings shall meet the requirements of the Michigan Building Code adopted in Chapter 1420.

I.F.C. Section 5504.3.1.1 ~~3204.3.1.1~~ Location is hereby deleted and a new section 5504.3.1.1 ~~3204.3.1.1~~ is added as follows:

Stationary containers shall be located in accordance with section 5504.3.1 ~~3204.3.1~~

Containers of cryogenic fluids shall not be located within diked areas containing other

hazardous materials. The geographic limits in which the storage of flammable cryogenic fluids in stationary containers is prohibited are to be determined by the Lansing Fire Chief or his or her designee in accordance with NFPA 30 Flammable and Combustible Liquids Code, Department of Environmental Quality, sections 5504.3.1.1.1 – 5504.3.1.1.5, TABLE 5504.3.1.1 ~~3204.3.1.1.1 – 3204.3.1.1.5, table 3204.3.1.1~~, and any other applicable code or standard recognized by the Fire Chief or his or her designee.

I.F.C. Section 5704.2.9.6.1 ~~3404.2.9.6.1~~ Locations Where Above-ground Tanks are Prohibited is hereby deleted and a new section 5704.2.9.6.1 ~~3404.2.9.5.1~~ is added as follows:

The geographic limits in which the storage of class I and class II liquids in above-ground tanks outside of buildings is prohibited is to be determined by the Lansing Fire Chief or his or her designee in accordance with NFPA 30 Flammable and Combustible Liquids Code, Department of Environmental Quality, and any other applicable code or standard recognized by the Fire Chief or his or her designee.

I.F.C. Section 5706.2.4.4 ~~3406.2.4.4~~ Locations Where Above-ground Tanks are Prohibited is hereby deleted and a new section 5706.2.4.4 ~~3406.2.4.4~~ is added as follows:

The geographic limits in which the storage of class I and class II liquids in above-ground tanks is prohibited are to be determined by the Lansing Fire Chief or his or her designee in accordance with NFPA 30 Flammable and Combustible Liquids Code, Department of Environmental Quality, and any other applicable code or standard recognized by the Fire Chief or his or her designee.

I.F.C. Section 6104.2 ~~3804.2~~ Maximum Capacity Within Established Limits is hereby deleted and a new section 6104.2 ~~3804.2~~ is added as follows:

The geographic limits in which the storage of liquefied petroleum gas is restricted for the protection of heavily populated or congested areas is to be determined by the Lansing Fire Chief or his or her designee in accordance with NFPA 58, the Liquefied Petroleum Gas Code, the Michigan Mechanical Code, and any other applicable code or standard recognized by the Fire Chief or his or her designee. The aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons (7570l).

Exception: In particular installations, this capacity limit shall be determined by the Fire Chief or his or her designee, after consideration of special features such as topographical conditions, nature of occupancy, and proximity to buildings, capacity of proposed containers, degree of fire protection to be provided and capabilities of the local fire department.

I.F.C. Chapter 11-46, Construction Requirements for Existing Buildings, is hereby amended as follows:

Sections 1101-1105 ~~4601—4604~~ are deleted and replaced with the following language:
Construction requirements for existing buildings shall meet the requirements of the Michigan Building Code adopted in Chapter 1420.

I.F.C. Chapter 8047 Referenced Standards is hereby amended to include the following language:

Referenced standards shall be the most current publication or standard.

The following appendices are hereby amended to include the following language:

Appendix B Fire Flow Requirements for Buildings

Section B105.2 Building Other Than One- and Two-family Dwellings is hereby amended to include the following language:

No supply shall be permitted using piping less than 8 inches in diameter.

Appendix D Fire Apparatus Access Roads

Section D101.1 Scope is hereby amended to include the following language:

Fire apparatus access roads shall be in accordance with this appendix, all other applicable requirements of the International Fire Code or as required by the Fire Chief or his or her designee.

Appendix I Fire Protection Systems-Noncompliant Conditions under Section I101.3, paragraph 3.1 is hereby deleted.

(Ord. No. 1171, § 1, 8-8-11; Ord. No. 1177, § 1, 1-30-12)

1610.025. - Reserved.

1610.03. - Violations.

(a) No person shall violate any of the provisions of this chapter or fail to comply therewith, or violate or fail to comply with any order or regulation made thereunder, or build in violation of any detailed specifications or plans submitted and approved thereunder, or violate the terms of any license or permit issued thereunder.

The imposition of one penalty for a violation of or noncompliance with any of the provisions of this chapter shall not excuse the violation or permit it to continue, and any person violating or failing to comply shall be required to correct or remedy such violation or noncompliance within a reasonable time. When not otherwise specified, a separate offense shall be deemed committed each day that prohibited conditions are maintained.

1 (b) The application of the penalty set forth in Section 1610.99 shall not be held to
2 prevent the enforced removal or correction of prohibited conditions.

3 (c) Any of the requirements of this chapter specified for a certain section shall also
4 apply to any other section in which the same condition, operation or hazard exists of a
5 similar nature, whether or not specifically stated.

6 (Ord. No. 1171, § 1, 8-8-11)

7 1610.98. - Issuance of municipal civil infraction citations and violation notices.

8 (A) The Fire Marshal and all fire inspectors are hereby designated as the authorized City
9 officials to issue municipal civil infraction citations (directing alleged violators to appear in
10 court) or municipal civil infraction violation notices (directing alleged violators to appear at the
11 Municipal Ordinance Violations Bureau) as provided in Chapter 203.

12 (B) THE ADOPTION OF THE 2018 INTERNATIONAL FIRE CODE SHALL NOT BE
13 CONSTRUED AS TO AFFECT A RIGHT OR LIABILITY ACCRUED OR INCURRED
14 UNDER ANY PRIOR FIRE CODE TO THE EFFECTIVE DATE OF THIS ORDINANCE, OR
15 AN ACTION OR PROCEEDING FOR THE ENFORCEMENT OF SUCH RIGHT OR
16 LIABILITY. THE ADOPTION OF THE 2018 INTERNATIONAL FIRE CODE SHALL NOT
17 BE CONSTRUED TO RELIEVE ANY PERSON FROM PUNISHMENT FOR AN ACT
18 COMMITTED IN VIOLATION OF ANY PRIOR LEGISLATION, NOR TO AFFECT AN
19 INDICTMENT OR PROSECUTION THEREOF. FOR SUCH PURPOSES, ANY SUCH
20 LEGISLATION SHALL CONTINUE IN FULL FORCE NOTWITHSTANDING ITS REPEAL
21 FOR THE PURPOSE OF REVISION AND AMENDMENT.

22 (Ord. No. 1171, § 1, 8-8-11)

1610.99. - Penalty.

(a) Municipal civil infraction. Whoever violates any of the provisions of this chapter is responsible for a municipal civil infraction and shall be subject to the civil fine provided in Section 203.06 of these Codified Ordinances, plus costs and other sanctions, for each infraction. Repeat offenses shall be subject to increased fines as provided by Section 202.99(c)(2).

(Ord. No. 1171, § 1, 8-8-11)

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions hereof are hereby repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council and shall expire on December 31, 2030.

Approved as to form:

City Attorney

Dated: _____

Approved as to form:

ORDINANCE REVIEW COMMITTEE

PASSAGE OF ORDINANCE

An ordinance of the City of Lansing, Michigan, to amend the Lansing codified ordinances by amending Chapter 656, Section 656.05, to provide that the penalty for violation of this ordinance shall be a municipal civil infraction.

Is read a second time by its title. The Ordinance was reported from the Committee on Equity, Diversity and Inclusion, and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
DUNBAR	☐	☐
BETZ	☐	☐
GARZA	☐	☐
HUSSAIN	☐	☐
JACKSON	☐	☐
SPADAFORE	☐	☐
SPITZLEY	☐	☐
WOOD	☐	☐
	☐	☐
☐ ADOPTED	☐ FAILED	

ORDINANCE #1285

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 656, SECTION 656.05, TO PROVIDE THAT THE PENALTY FOR VIOLATION OF THIS ORDINANCE SHALL BE A MUNICIPAL CIVIL INFRACTION.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 656, Section 656.05, of the Code of Ordinances of the City of Lansing, Michigan be and is hereby amended to read as follows:

656.05. - Persons in closed parks prohibited; exception.

- (a) Except as otherwise provided in this section, all City parks, including all parking lots that serve City parks within the City, shall be closed from dusk to dawn unless a City sponsored or approved activity at a lighted park is occurring.
- (b) If the closing time of a City park is different than dusk to dawn, notice of the closing time of that park shall be posted at the regular entrance to the park. If no regular entrance to the park exists, the notice of the different closing time of that park shall be posted at such other places which, in the sole discretion of the Director of Parks and Recreation, are likely to inform persons coming into the park of the park's closing time.
- (c) No person or vehicle shall enter or be within any park or portion thereof or any parking lot or portion thereof which serves any City park when it is closed, except City or other public officials or employees in the course of their duties, unless such person has written permission to do so from the Director of Parks and Recreation or an authorized representative thereof.

(D) A VIOLATION OF THIS SUBSECTION SHALL BE A MUNICIPAL CIVIL INFRACTION.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council and shall expire December 31, 2029.

PASSAGE OF ORDINANCE

An ordinance of the City of Lansing, Michigan, to amend the Lansing codified ordinances by amending Chapter 664, Section 664.01, by repealing subsection b, prohibiting loud and boisterous conduct.

Is read a second time by its title. The Ordinance was reported from the Committee on Equity, Diversity and Inclusion, and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
DUNBAR	☐	☐
BETZ	☐	☐
GARZA	☐	☐
HUSSAIN	☐	☐
JACKSON	☐	☐
SPADAFORE	☐	☐
SPITZLEY	☐	☐
WOOD	☐	☐
	☐	☐
☐ ADOPTED	☐ FAILED	

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO REPEAL CHAPTER 664, SECTION 664.01(b), A CRIMINAL MISDEMEANOR UNDER THE GENERAL OFFENSES CODE OF THE CODIFIED ORDINANCES TO ELIMINATE THAT NO PERSON SHALL DISTURB THE PUBLIC PEACE AND QUIET BY LOUD OR BOISEROUS CONDUCT.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 664, Section 664.01(b), of the Code of Ordinances of the City of Lansing, Michigan be and is hereby repealed in their entirety and shall be null and void and of no effect.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with these provisions are hereby repealed in its entirety and shall be null and void and of no effect.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance repeal shall take effect on the 30th day after enactment unless given immediate effect by City Council.

Approved as to form:

City Attorney

Date: _____

PASSAGE OF ORDINANCE

An ordinance of the City of Lansing, Michigan, to amend the Lansing codified ordinances by amending Chapter 688, Section 688.05, to provide that the penalty for violation of this ordinance shall be a municipal civil infraction.

Is read a second time by its title. The Ordinance was reported from the Committee on Equity, Diversity and Inclusion, and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
DUNBAR	☐	☐
BETZ	☐	☐
GARZA	☐	☐
HUSSAIN	☐	☐
JACKSON	☐	☐
SPADAFORE	☐	☐
SPITZLEY	☐	☐
WOOD	☐	☐
	☐	☐
☐ ADOPTED	☐ FAILED	

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO REPEAL CHAPTER 688, SECTION 688.05, A CRIMINAL MISDEMEANOR UNDER THE GENERAL OFFENSES CODE OF THE CODIFIED ORDINANCES TO ELIMINATE THAT NO PERSON SHALL CLIMB, PEEL, CUT, DEFACE, REMOVE, INJURE OR DESTROY ANY TREE, IN ANY STREET, HIGHWAY, PARK OR GRASSPLOT OF THE CITY.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 688, Section 688.05, of the Code of Ordinances of the City of Lansing, Michigan be and is hereby repealed in their entirety and shall be null and void and of no effect.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with these provisions are hereby repealed in its entirety and shall be null and void and of no effect.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance repeal shall take effect on the 30th day after enactment unless given immediate effect by City Council.

Approved as to form:

City Attorney

Date: _____

PASSAGE OF ORDINANCE

An ordinance of the City of Lansing, Michigan, to amend the Lansing codified ordinances by amending Chapter 688, Section 688.07, to provide that the penalty for violation of this ordinance shall be a municipal civil infraction.

Is read a second time by its title. The Ordinance was reported from the Committee on Equity, Diversity and Inclusion, and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
DUNBAR	☐	☐
BETZ	☐	☐
GARZA	☐	☐
HUSSAIN	☐	☐
JACKSON	☐	☐
SPADAFORE	☐	☐
SPITZLEY	☐	☐
WOOD	☐	☐
	☐	☐
☐ ADOPTED	☐ FAILED	

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO REPEAL CHAPTER 688, SECTION 688.07, A CRIMINAL MISDEMEANOR UNDER THE GENERAL OFFENSES CODE OF THE CODIFIED ORDINANCES TO ELIMINATE THAT NO PERSON SHALL BRING ANIMALS, VEHICLES OR BICYCLES ONTO ANY PARK OR ONTO ANY GRASSPLOT IN ANY STREET OR DEFACE THE GROUNDS OF VEGETATION THEREIN.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 688, Section 688.07, of the Code of Ordinances of the City of Lansing, Michigan be and is hereby repealed in their entirety and shall be null and void and of no effect.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with these provisions are hereby repealed in its entirety and shall be null and void and of no effect.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance repeal shall take effect on the 30th day after enactment unless given immediate effect by City Council.

Approved as to form:

City Attorney

Date: _____

RESOLUTION 2021-118

BY COUNCIL MEMBERS BETZ, DUNBAR, GARZA, HUSSAIN
JACKSON, SPADAFORÉ, SPITZLEY & WOOD
RESOLVED BY THE CITY OF LANSING CITY COUNCIL

RECOGNIZING JUNE, 2021 AS LGBTQ+ PRIDE MONTH

WHEREAS, the City of Lansing cherishes the value and dignity of each person and appreciates the importance of equality and freedom; and

WHEREAS, all are welcome in Lansing to live, work, play, and every family deserves a place to call home where they are safe, happy, and supported by friends and neighbors; and

WHEREAS, the City Council denounces prejudice and unfair discrimination based on age, gender identity, gender expression, race, color, religion, marital status, national origin, sexual orientation, or physical attributes as an affront to our fundamental principles; and

WHEREAS, June is celebrated nationally and worldwide as LGBTQ+ Pride Month in commemoration of the 1969 Stonewall Rebellion in New York City; and

WHEREAS, the realities of COVID-19 have caused the LGBTQ+ Community and its allies to reimagine the way Pride is celebrated; and

WHEREAS, the City of Lansing appreciates the cultural, civic, and economic contributions of Lesbian, Gay, Bisexual, Transgender, Queer, plus (LGBTQ+) community which strengthen our social welfare; and

WHEREAS, it is imperative that young people in our community, regardless of sexual orientation, gender identity, and expression, feel valued, safe, empowered, and supported by their peers and community leaders.

NOW THEREFORE BE IT RESOLVED that the Lansing City Council declares the month of June 2021 as LGBTQ+ Pride Month in the City of Lansing and urges residents to recognize the contributions made by members of the LGBTQ+ community and to actively promote the principles of equality, liberty, and justice.

RESOLUTION 2021-117

BY COUNCIL MEMBER BETZ, DUNBAR, GARZA, HUSSAIN,
JACKSON, SPADAFORÉ, SPITZLEY, WOOD
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the oldest African American Holiday was first recognized on June 19, 1865, and is now an official state holiday in 15 states across the country. It was on June 19, 1865 that news of the Emancipation Proclamation, which President Lincoln signed on January 1, 1863, reached the slaves of Texas; and

WHEREAS, learning of their freedom, June 19, 1865 became the true Independence Day for African-Americans in the United States. The slaves immediately left the plantations, congregated in the cities, and began celebrating their freedom by praying, feasting, dancing, and singing; and

WHEREAS, this day was named “Juneteenth Day”, representing the joys of freedom and new beginnings, commemorating the end of slavery in the United States by celebration of liberty, educating the community about the heritage, and promoting positive cultural interaction; and

WHEREAS, The 28th Annual Lansing Celebration of Juneteenth and the 17th year recognition of “Juneteenth Day” as a State of Michigan holiday will take place Thursday, June 17 –Saturday, June 19, 2021, Juneteenth Day! The celebration will begin with a Virtual Opening Ceremony on June 17th, from 7:00-8:30 p.m. and continues on June 18th with a virtual baseball commemoration of the Negro Leagues.

WHEREAS, in honor of the memory of its founder, the late Rev. Dr. Michael C. Murphy, an African American Caravan Parade through Lansing’s Southside neighborhood of Churchill will be held the morning of June 19, 2021. The parade will begin at the Wainwright School Parking Lot and end at the Alfreda Schmidt Southside Community Center. The celebration to follow will include food and merchant vendors, children’s activities, a health fair, educational exhibits, and musical entertainment.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, recognizes the 28th Annual Lansing Celebration of Juneteenth and the 17th year recognition of the State of Michigan Juneteenth holiday. We extend our appreciation to the Juneteenth Committee for all of their work in continuing the founding theme, “Juneteenth, Where the Reunion Begins.” We wish you much success!

RESOLUTION 2021-119

**BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

PUBLIC IMPROVEMENT I/II

WHEREAS, the Public Service Department has established the need to repair and reconstruct the public sidewalk in the following location:

PROPERTIES BENEFITED: All lands fronting Alpha Street between E. Cavanaugh Road and E. Jolly Road; Devonshire Avenue between E. Cavanaugh Road and E. Jolly Road; Samantha Street between S. Pennsylvania Avenue and Devonshire Avenue; and Kendon Drive between S. Pennsylvania Avenue and Devonshire Avenue, excepting all public streets and alleys and other land deemed not benefited; and

WHEREAS, the Public Service Department will complete this work as part of the Alpha-Devonshire Sewer, Water Main and Road Reconstruction project, and

WHEREAS, the Public Service Department requests, pursuant to Chapter 1024.03 of the Code of Ordinances that the repair and reconstruction of these public sidewalks be determined by City Council to be a necessary public improvement, and

WHEREAS, the City Council has determined that this proposed public improvement will benefit especially properties in the vicinity of the work to be done and that a benefit district pursuant to Chapter 1026 of the Lansing Code of Ordinances should be established to be specially assessed for the public improvement;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby determines it to be of a public necessity to construct the following public improvements: Sidewalk repair on Alpha Street between E. Cavanaugh Road and E. Jolly Road; Devonshire Avenue between E. Cavanaugh Road and E. Jolly Road; Samantha Street between S. Pennsylvania Avenue and Devonshire Avenue; and Kendon Drive between S. Pennsylvania Avenue and Devonshire Avenue, excepting all public streets and alleys and other land deemed not benefited.

BE IT FURTHER RESOLVED that the cost of these improvements is to be financed by special assessments to the benefited property owners, and the City's public share of the project shall be paid from the Sidewalk Repair Account 410.933690.974200.13026.

BE IT FINALLY RESOLVED that the Department of Public Service is hereby authorized to prepare necessary plans and specifications for these improvements, obtain the necessary easements for construction, and to determine the cost of said project in sufficient detail to establish the special assessment district and the applicable assessment to the properties in the district, and to furnish said information to the Mayor and City Council.

RESOLUTION 2021-120
BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Erika Li sought to eliminate a special assessment of \$14,476.00 for trash and debris removal fees, associated penalties and interest, on the property tax bill for 3222 S MLK Jr Blvd, #M (ID #33-01-01-29-451-013); and

WHEREAS, upon filing a claim to the Committee on City Operations, the Committee met on May 19, 2021 and denied the claim in the amount of \$14,476.

THEREFORE, BE IT RESOLVED, the City Council, hereby denies the claim in the amount of \$14,476 for trash and debris removal fees, associated penalties and interest on the property tax bill for 3222 S MLK Jr Blvd, #M (Tax ID #33-01-01-29-451-013).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

RESOLUTION 2021-121

**BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Salt Brewing Company, LLC for a new micro brewer, small wine maker, small distiller, beer and wine tasting, on-premises tasting room, Sunday sales (AM), Sunday sales (PM), dance, entertainment, and outdoor service permits.

WHEREAS, the COMMITTEE ON CITY OPERATIONS met on May 19, 2021 to review the request with affirmative action taken;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Salt Brewing Company, LLC for new micro brewer, small wine maker, small distiller, beer and wine tasting, on-premises tasting room, Sunday sales (AM), Sunday sales (PM), dance, entertainment, and outdoor service permits;

BE IT FURTHER RESOLVED, the City Clerk is requested to notify the Michigan Liquor Control Commission of the action taken.

RESOLUTION 2021-122

**BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, the City of Lansing has long recognized the value of recycling, and has prioritized waste mitigation as a core goal of the City's Climate Action Plan; and

WHEREAS, the City of Lansing has been a leader in the state and region in creating recycling opportunities and infrastructure for recycling access that reflects the valued position recycling holds as one of our Community's core services; and

WHEREAS the City of Lansing is concerned with growing recycling in Michigan, and supports the legislative package, as it will facilitate the development of sustainable materials management programs and infrastructure through a comprehensive update of the state's regulations; and

WHEREAS, the Michigan Department of Environment, Great Lakes, and Energy has been working with a wide range of stakeholders to substantially update and amend Part 115, Michigan's solid waste statute, to prioritize sustainable materials management, specifically the recovery and diversion of discarded materials for productive use; and

WHEREAS, the City of Lansing has partnered regionally to support and grow sustainable materials management initiatives, and would further welcome initiatives involving Lansing and the region; and

WHEREAS, Part 115 updates aim to support sustainable materials management methodologies such as recycling, composting, anaerobic digestion, and other beneficial utilization activities, by:

- Incentivizing counties to set recycling goals and plan for holistic discards management.
- Consider and plan for the development of facilities necessary to manage these materials in ways that protect human health and the environment, as well, as making materials available for remanufacturing.
- Making funding available with the goal of tripling Michigan's recycling rate. The funding would cover:
 - County Materials Management Planning,
 - Recycling infrastructure development,
 - Development of markets for recyclable materials, and
 - Education to help residents use recycling systems effectively.

Whereas, the City of Lansing believes the region would benefit from a fresh take on waste reduction, funded planning, and state grants, including funding for:

- Improved recycling infrastructure and services
- Public education; and

WHEREAS, Public Act 588 enrolled in the 2018 Legislative makes annual funding available to support the amendments proposed to Michigan Solid Waste Laws.

BE IT THEREFORE RESOLVED that the City of Lansing supports the substantial update of Michigan solid waste laws, Part 115, for the advancement of local, county, regional, and state recycling goals and county materials management planning.

RESOLUTION 2021-123

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Act-2-2021, N. Eighth Street Vacation

WHEREAS, Sparrow Health Systems, 1215 E. Michigan Ave. Lansing, MI has requested that the City vacate that portion of N. Eighth Street between Jerome Street and E Michigan Avenue; and

WHEREAS, Sparrow Health Systems owns the parcels of land to the east and west sides of the subject right-of-way; and

WHEREAS, on May 4, 2021, the Planning Board reviewed the proposal for the vacation of the subject right-of-way, and found that:

- The request can be granted without significant impact on the traffic circulation network;
- The subject right-of-way will be owned by Sparrow Health Systems;
- Utilities within the subject right-of-way can be protected by easements; and

WHEREAS, the Planning Board voted unanimously (6-0) to recommend approval of the request to vacate N. Eighth Street between Jerome Street and E. Michigan Avenue; and

WHEREAS, the Committee on Development and Planning has reviewed the report and recommendation of the Planning Board and concurs therewith;

NOW THEREFORE BE IT RESOLVED, the Lansing City Council hereby approves Act-2-2021, and approves the vacation of the subject right-of-way, legally described as:

THAT PART OF N. EIGHTH STREET LOCATED BETWEEN BLOCK 1 AND
BLOCK 2 OF JEROME'S, BETWEEN E. MICHIGAN AVENUE TO THE SOUTH
AND JEROME STREET TO THE NORTH;

With the following conditions:

- Sparrow Health Systems shall enter into a street light agreement with the Board of Water and Light, if the lighting is not removed or replaced with interior site lighting.
- Easements for existing utilities (water, sanitary sewer, electric lines, street lighting, communications, etc.) shall be executed prior to vacation, subject to review and approval as to form by the City Attorney.
- Any relocation or removal of third party company infrastructure from the BWL street poles will be coordinated directly between Sparrow Health Systems and each company with the cost for relocation or removal agreed upon between those parties.

BE IT FURTHER RESOLVED, that upon completion of the above conditions, and proof of the same being demonstrated by Sparrow Health Systems to the City and the City Attorney having approved said completion, the City Clerk shall forward certified copies

of the resolution to the Ingham County Register of Deeds for recording and upon return, transmit a copy of the recorded resolution to the Michigan Department of Licensing and Regulatory Affairs, Office of Land Survey and Remonumentation (OLSR), the Planning and Assessor's Offices, the Department of Public Service, and the applicant. The vacation shall be effective upon the date of recording of the resolution with the Ingham County Register of Deeds.

BE IT FINALLY RESOLVED, that if the conditions described above have not been completed and approved as having been completed by the City Attorney within six months of the passage of this resolution, this resolution shall expire and be of no further force or effect.

RESOLUTION 2021-124

**BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

**RESOLUTION APPROVING BROWNFIELD PLAN #75 AMENDMENT #2 – CAPITAL
CITY MARKET AND 637 E. MICHIGAN AVE. BROWNFIELD REDEVELOPMENT
PROJECT**

WHEREAS, the Brownfield Redevelopment Authority (the ‘Authority’) of the City of Lansing, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act, Public Act 381 of 1996, as amended, (the ‘Act’) has prepared a Brownfield Plan, submitted to Council and placed on file in the office of City Clerk, Brownfield Plan #75 Amendment #2 – Capital City Market and 637 E. Michigan Ave. Brownfield Redevelopment Project (the ‘Plan’); and

WHEREAS, a public hearing was held by the Lansing City Council on May 10, 2021 and at least 10 days before the public hearing the taxing jurisdictions were provided notice to be fully informed about the fiscal and economic implications of the proposed Plan and given a reasonable opportunity to express their views and recommendations regarding the Plan in accordance with Section 13 (10) and 14(1) of the Act; and

WHEREAS, the Lansing City Council, before and during its public hearing on May 10, 2021 reviewed testimony and evidence regarding the Plan, and found that:

1. the Plan provides for the reimbursement of costs attributable to eligible activities to the developer and the Authority,
2. the Project includes, in addition to the eligible activities identified in the Plan, the redevelopment of the property,
3. the Project may result in total new private investment of approximately \$44,600,000,
4. the Plan provides for the capture of property tax increment revenues due to the private investment on the site, and devotes them to repaying the Authority for its costs associated with eligible activities it performs, and to repaying the developer for their costs associated with eligible activities they perform, in accordance with the Plan,

WHEREAS, the Authority Board of Directors, at its meeting on April 9, 2021, unanimously recommended approval of the Plan, for this Project, as amended;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, after having duly considered the Plan, finds it is in compliance with the provisions of the Act and further finds:

- The Plan constitutes a public purpose under the Act;
- The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- The proposed method of financing the costs of the eligible activities, as described in the Plan, is feasible and the Authority has the ability to arrange the financing;
- The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act; and
- The amount of the captured taxable value estimated to result from the adoption of the Plan is reasonable.

IT IS FINALLY RESOLVED that the Lansing City Council hereby approves Brownfield Plan #75 Amendment #2 – Capital City Market and 637 E. Michigan Ave. Brownfield Redevelopment Project.

RESOLUTION 2021-126

**BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, on January 21, 2021, the City of Lansing applied for a Community Energy Management (CEM) Grant to fund solar assessments of Lansing community centers; and

WHEREAS, on May 3, 2021, the City of Lansing received notification from the State of Michigan's Department of Environment, Great Lakes, and Energy (EGLE) that the City has received the 2021 CEM grant; and

WHEREAS, The City of Lansing was awarded \$9900.00 with no matching requirement; and

WHEREAS, the funded work must be completed by December 31, 2021; and

WHEREAS, the funds will be used for solar assessments on four Lansing community centers; and

WHEREAS, the Public Service Department is requesting acceptance of the Community Energy Management Grant; and

WHEREAS, the Administration and the City Council recognize the importance of exploring renewable energy programs within the City of Lansing.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves acceptance of the EGLE Community Energy Management grant for the purposes of assessment for installation of solar power on four Lansing Community Centers.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for administration in accordance with the requirements of the grantor.

RESOLUTION 2021-125

**BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires that the City of Lansing submits the Annual Action Plan (AAP) in order to receive Community Development fund resources, including Community Development Block Grant (CDBG), HOME and Emergency Solutions Grant (ESG) program funds on an annual basis; and

WHEREAS, in accordance with the City of Lansing's Citizen Participation Plan (CPP) if there are any minor or substantial changes to the Consolidated Plan/Annual Action Plan, the City of Lansing needs to make amendments and resubmit the plan; and

WHEREAS, there is a coronavirus pandemic impacting the world, resulting in loss of lives, jobs, businesses, housing, impacting the homeless, etc.; and

WHEREAS, in efforts to relieve some of the losses, the federal government has introduced the Coronavirus Aid, Relief and Economic Security Act (CARES) to prevent, prepare for and respond to the coronavirus pandemic (COVID19); and

WHEREAS, the City of Lansing received its first funding allocations in the amount of \$1,203,250 for CDBG-CV to assist small businesses, provide technical assistance to businesses/microenterprises and homelessness prevention for persons 51%-80% of AMI of those impacted by the coronavirus and \$608,455 in ESG-CV to assist the homeless or those receiving homeless assistance and homelessness prevention activities to mitigate the impacts of COVID19; and

WHEREAS, the City of Lansing received a second funding allocation in the amount of \$1,282,028 for ESG-CV2 to assist the homeless or those receiving homeless assistance and homelessness prevention activities to mitigate the impacts of COVID19; and

WHEREAS, the City of Lansing will receive a third funding allocation in the amount of \$647,118 for CDBG-CV 3 to further assist those individuals impacted by COVID19; and

WHEREAS, the City is required to submit another substantial amendment to its FY 2019 Annual Action Plan in order to receive these CARES ACT (COVID19) funds of CDBG-CV 3; and

WHEREAS, the City has made some revisions to its original ESG CV2 substantial amendment resulting in another substantial amendment to reflect funding allocation changes within the eligible components/activities; and

WHEREAS, there are several flexibilities and regulations relaxed to make it easier and quicker to receive the funds to address the coronavirus pandemic; and

WHEREAS, the City of Lansing followed its Citizen Participation and the CARES ACT waivers in terms of developing the substantial amendment for CDBG-CV which requires a 5-day comment period and posted on the City's website for public review and comments; and

The comment period for the substantial amendment on the third allocation of CDBG CV 3 funds of \$647,118 was December 10, 2020 – December 16, 2020. The revised ESG CV 2 substantial amendment was posted on the city's website; and

WHEREAS, Federal regulations require the City to make certain certifications and assurances to HUD as a part of the City's application and Annual Action Plan substantial amendment;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lansing adopts the Annual Action Plan substantial amendment for the City of Lansing's third allocation of CARES ACT Funds for CDBG-CV3 that includes activities to prevent, prepare for and respond to the coronavirus pandemic as well as the revised funding adjustments for the eligible components/activities for the ESG-CV 2 revision; and

BE IT FURTHER RESOLVED that the Mayor, as the City's Chief Executive Officer, or his designee is hereby authorized to sign the Annual Action Plan and application for FY 2019 substantial amendment, including all understandings, assurances and certifications contained therein, and to submit the grant application to the Department of Housing and Urban Development; and

BE IT FINALLY RESOLVED that the Mayor or his designee is authorized to set-up budget line items, provide any and all information, act in connection with the Annual Action Plan application and execute all agreements, contracts and legal documents, including the agreement between the City and the Department of Housing and Urban Development, to secure CDBG-CV3/ESG-CV2 funding and implement the Annual Action Plan programs.

RESOLUTION 2021-127

**BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, it is proposed that a claim be resolved by virtue of entering into a settlement agreement with claimant 2062876-01126, in which, the City of Lansing would agree to pay Plaintiff the sum of Seventy-Five Thousand Dollars (\$75,000.00) in exchange for a complete redemption and release of the City from any past, present, and future liability regarding any alleged injuries/illnesses whatsoever;

WHEREAS, the proposed settlement is recommended by the Mayor, the Department of Human Resources Director, the City of Lansing's Fund Administrator, and the City Attorney;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approves the payment of Seventy-Five Thousand Dollars (\$75,000.00) pursuant to said proposed settlement agreement as a full and final settlement of said action.

BE IT FINALLY RESOLVED that the City Attorney is authorized to prepare and execute the requisite documents to complete settlement of the aforementioned lawsuit.

RESOLUTION 2021-128

BY THE COMMITTEE ON WAYS AND MEANS

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, it is proposed that a claim be resolved by virtue of entering into a settlement agreement with claimant 2062876-01218, in which, the City of Lansing would agree to pay Plaintiff the sum of Twenty Thousand Dollars (\$20,000.00) in exchange for a complete redemption and release of the City from any past, present, and future liability regarding any alleged injuries/illnesses whatsoever;

WHEREAS, the proposed settlement is recommended by the Mayor, the Department of Human Resources Director, the City of Lansing's Fund Administrator, and the City Attorney;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approves the payment of Twenty Thousand Dollars (\$20,000.00) pursuant to said proposed settlement agreement as a full and final settlement of said action.

BE IT FINALLY RESOLVED that the City Attorney is authorized to prepare and execute the requisite documents to complete settlement of the aforementioned lawsuit.



Chris Swope

Lansing City Clerk

June 3, 2021

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website:
<http://lansingmi.gov/AgendaCenter>

BOARD NAME

DATE OF MEETING

Police and Fire Retirement System Board

April 20, 2021

Employees' Retirement System Board

April 20, 2021

Board of Police Commissioners

April 20, 2021
May 18, 2021

Lansing Entertainment and Public Facilities Authority
Board of Commissioners

April 27, 2021

Human Relations and Community Services Advisory Board

February 18, 2021
February 26, 2021
March 9, 2021
March 23, 2021

Board of Water and Light

January 26, 2021
March 16, 2021

Planning Board

May 4, 2021

Lansing Economic Development Corporation

May 7, 2021

Lansing Brownfield Redevelopment Authority

May 7, 2021

Tax Increment Finance Authority

May 7, 2021

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 □ 517-377-0068 FAX
www.lansingmi.gov/clerk □ city.clerk@lansingmi.gov

Election Commission

April 27, 2021

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4131.

Sincerely,

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive, flowing style.

Chris Swope, MMC/MiPMC
Lansing City Clerk



Chris Swope
Lansing City Clerk

June 3, 2021

City Council President and Lansing City Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

On May 26, 2026, the Mayor's Office placed on file with my office:

Executive Order 2021-003 Building Closure except Foster, Gier and Schmidt Centers

Executive Directive 2020-02 Rescind Hiring Freeze

This document is available for review at the office of the City Clerk.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk

Andy Schor
Mayor



City Hall - 9th Floor
124 W. Michigan Avenue
Lansing, MI 48933-1694
PH: 517.483.4141 – FAX: 517.483.6066
Lansing.Mayor@lansingmi.gov

OFFICE OF THE MAYOR

CITY OF LANSING, MICHIGAN

MAY 26 '21 11AM CLERK

TO: COUNCIL PRESIDENT, COUNCIL VICE PRESIDENT, MEMBERS OF LANSING CITY COUNCIL; ALL OFFICERS, EMPLOYEES, AGENCIES, BOARDS, AUTHORITIES, AND DEPARTMENTS OF THE CITY OF LANSING

RE: RESCINDING OF EXECUTIVE DIRECTIVE 2020-02 IMPOSING RESTRICTIONS ON CITY HIRING, CREATION OF NEW POSITIONS, FILLING OF VACANT POSITIONS, TRANSFERS, AND PROMOTIONS.

EXECUTIVE DIRECTIVE 2021-01

On April 6, 2020, due to the uncertainty of the unavoidable financial costs associated with the novel coronavirus (COVID -19) pandemic, pursuant to the authority granted to the Mayor under the Lansing City Charter I issued Executive Directive 2020-02 directing a moratorium on the hiring of employees, transfers, creation of new positions, filling of vacant positions, and promotions.

This action was taken to ensure that the COVID-19 pandemic did as little harm as possible to both the public health and fiscal health of this City

As Mayor of the City of Lansing, I am charged with exercising all the powers and duties granted to the Mayor by law or the City Charter, in addition to seeing that the laws, ordinances, and regulations of the City are enforced pursuant to Article 4 of the City of Lansing City Charter.

I am pleased to report that due to the success of the cooperative efforts of City elected officials, boards and authorities, collective bargaining units, Department Heads, and all City employees, I am rescinding the order. I have instructed the City of Lansing Human Resources Department to immediately begin the hiring process for open positions, including posting, review, interviews, etc.

Therefore, pursuant to the direction and mandate given to me by the People of the City of Lansing, as expressed in State Law, City Charter and City Ordinances, I, Mayor of the City of Lansing, am issuing the following executive directive:

EXECUTIVE DIRECTIVE 2021-01

Acting under section 7-107.4 of Article 7, and Article 4 of the City of Lansing City Charter, I hereby rescind Executive Directive 2020-02 and direct staff to immediately resume the hiring processes in order to be able to hire into vacant positions.

Issued and ordered this 26th day of May, 2021.



Andy Schor
Mayor



Andy Schor
Mayor



City Hall - 9th Floor
124 W Michigan Avenue
Lansing, MI 48933-1694
PH: 517.483.4141 - FAX: 517.483.6066
Lansing.Mayor@lansingmi.gov

OFFICE OF THE MAYOR
CITY OF LANSING, MICHIGAN

MAY 26 '21 11AM CLERK

TO: COUNCIL PRESIDENT, COUNCIL VICE PRESIDENT, MEMBERS OF LANSING CITY COUNCIL; ALL OFFICERS, EMPLOYEES, AGENCIES, BOARDS, AUTHORITIES, AND DEPARTMENTS OF THE CITY OF LANSING

RE: EXECUTIVE ORDER 2021-03- CITY OF LANSING BUILDING CLOSURES: CERTAIN EXCEPTIONS FOR FOSTER, GIER, AND SCHMIDT CENTERS

Coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus that had not been previously identified in humans and can easily spread from person to person.

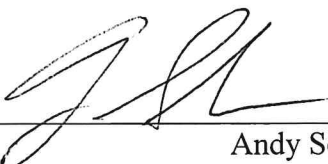
Therefore, pursuant to the direction and mandate given to me by the People of the City of Lansing, as expressed in State Law, City Charter and City Ordinances, I hereby issue the following Order:

EXECUTIVE ORDER 2021-03

IT IS HEREBY ORDERED:

- I. All City buildings will remain closed until further notice with the following exceptions:
Schmidt Center will reopen immediately, Foster Center will reopen effective June 14th, 2021, and Gier Center will reopen effective June 21st, 2021.**
- II. CDC and MIOSHA guidelines will be followed in centers opened to the public.**
- III. That City Hall and City buildings will remain accessible by appointment only.**
- IV. That the City Clerk's offices shall remain open for all voting purposes.**

This Executive Order, signed on the 26 of May, 2021, shall remain in full force and effect until it is rescinded or suspended.


Andy Schor, Mayor

"Equal Opportunity Employer"



BY THE COMMITTEE ON _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Acapulco Mexican Grill, Inc. for transfer of stock interest in conjunction with 2019 Class C and SDM licensed corporation, Sunday Sales (AM), Sunday sales (PM), and Outdoor Service permits; and

WHEREAS, the COMMITTEE ON _____ met on _____ to review the request with affirmative action taken;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Acapulco Mexican Grill, Inc. to for transfer of stock interest in conjunction with 2019 Class C and SDM licensed corporation, Sunday Sales (AM), Sunday Sales (PM), and Outdoor Service Permits;



City of Lansing, Michigan
On-Premises Alcohol Sales Application

Business Name: Acapulco Mexican Grill, INC. dba: Acapulco Mexican Grill
Business Address: 300N Clippert Ave Suite 17
City: LANSING State: MI Zip: 48912
Main Contact Number: (517) 203-0096 Secondary Contact Number: ()
Email Address: HaleyRH@hotmail.com
License(s) for which you are seeking Local Government Approval Liquor license
transfee shares

Provide the name, age and address of the applicant, in the case of an individual, or, in the case of a co-partnership, the names, addresses and ages of the persons entitled to share in the profits thereof, or, in the case of a corporation, the objects for which the corporation is organized, the names, addresses and ages of the officers and directors and, if a majority interest in the stock of such corporation is owned by one person or his or her nominee, the name, address and age of such person:

Name	Position	Address	Age
Caemelo Vera	President	3243 Hulett Mason MI 48854	
Alfredo Melendez	V. President	6945 N Laredo Dr Mc Corderville, IN 46055	
Jose C Vera Mendoza	Secretary	15847 pastoxel path East Lansing MI 48823	
Carlos Vera	Treasurer	15261 Wood Rd Lansing MI 48906	
Jorge Vera	Treasurer II	244 Church Hill Road Williamston MI 48895	
Raul Vera	Treasurer III	4521 Shiwell Ave. Lansing MI	

If an Individual, provide Applicant's:

Date of Birth: _____ Place of Birth: _____

What character of business do you intend to operate? Mexican Restaurant.

What is the length of time your business has been of that character, or in the case of a corporation, the date when its charter was issued?

2 / 2017

When you are done with this form, please return it to:

Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
Phone: 517-483-4131 Fax: 517-377-0068
City.clerk@lansingmi.gov lansingmi.gov/clerk

Have you made applications for a similar or other license on premises other than those described in this application? Yes ☐ No ☒

If yes, what is the disposition of any such earlier application? _____

Are building plans on file? Yes ☒ No ☐ If not please submit them with this application showing the entire structure and premises and, in particular, the specific areas where the license is to be utilized. Such plans shall demonstrate adequate off-street parking, lighting and refuse disposal facilities and, where appropriate, adequate plans for screening and noise control, as provided in the Zoning, Building and Housing, and Fire Prevention Codes.

- ☒ I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reason of any item contained in this chapter or the laws of the State.
- ☒ I (we) will not violate any State or Federal laws or any ordinance of the City in the conduct of this business.
- ☒ I (we) or my (our) agent(s) do not owe any personal property taxes.
- ☒ The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

Cornelio Jero
Signature

5/11/20
Date

Subscribed and sworn to before me this

5th day of NOVEMBER, 20 .

Signature Betty Jo Shaffer

Printed Name BETTY JO SHAFFER

Notary Public, INGHAM County, Michigan

My Commission Expires: JAN 26, 2024

Acting in the County of INGHAM



BETTY JO SHAFFER
NOTARY PUBLIC, STATE OF MI
COUNTY OF INGHAM
MY COMMISSION EXPIRES Jan 26, 2026
ACTING IN COUNTY OF INGHAM

When you are done with this form, please return it to:

Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
Phone: 517-483-4131 Fax: 517-377-0068
City.clerk@lansingmi.gov lansingmi.gov/clerk

BY THE COMMITTEE ON _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Ocean Crab, Inc. for a SDM and Class C license, Sunday sales (AM), Sunday sales (PM), dance, entertainment, and outdoor service permits; and

WHEREAS, the COMMITTEE ON _____ met on _____ to review the request with affirmative action taken;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Ocean Crab, Inc. for a SDM and Class C license, Sunday sales (AM), Sunday sales (PM), dance, entertainment, and outdoor service permits;

BE IT FURTHER RESOLVED, the City Clerk is requested to notify the Michigan Liquor Control Commission of the action taken.



Retailer License & Permit Application

For information on retail licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): Ocean Crab, Inc.

Address to be licensed: 727 East Miller Road

City: Lansing, MI

Zip Code: 48911

City/township/village where license will be issued: City of Lansing

County: Ingham

Federal Employer Identification Number (FEIN):

1. Are you requesting a new license? ☐ Yes ☒ No
2. Are you applying ONLY for a new permit or permission? ☐ Yes ☒ No
3. Are you buying an existing license? ☒ Yes ☐ No
4. Are you transferring the classification of an existing on premises license? ☐ Yes ☒ No
5. Are you modifying the size of the licensed premises? ☐ Yes ☒ No
If Yes, specify: ☐ Adding Space ☐ Dropping Space ☐ Redefining Licensed Premises
6. Are you transferring the location of an existing license? ☒ Yes ☐ No
7. Is this license being transferred as the result of a default or court action? ☐ Yes ☒ No
8. Do you intend to use this license actively? ☒ Yes ☐ No

Leave Blank - MLCC Use Only

Part 2 - License Transfer Information (If Applicable)

If transferring ownership of a license ONLY and not transferring the location of a license, fill out only the name of the current licensee(s)

Current licensee(s): MKE, Inc. (BID: 166803)

Current licensed address: 206 S. Washington Square

City: Lansing, MI

Zip Code: 48933-1851

City/township/village where license is issued: City of Lansing

County: Ingham

Part 3 - Licenses, Permits, and Permissions

Off Premises Licenses - Applicants for off premises licenses, permits, and permissions (e.g. convenience, grocery, specialty food stores, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

On Premises Licenses - Applicants for on premises licenses, permits, and permissions (e.g. restaurants, hotels, bars, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

Part 4 - Inspection, License, and Permit Fees - Make checks payable to State of Michigan

Inspection Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of \$70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit, a request to transfer ownership or location of a license, a request to increase or decrease the size of the licensed premises, or a request to add a bar. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee.

License and Permit Fees - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

Inspection Fees:	\$140.00	License & Permit Fees:	\$950.00	TOTAL FEES:	\$1,090.00
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Schedule A - Licenses, Permits, & Permissions

Applicant name: Shimoda LLC d/b/a The Ocean Crab, Inc.

Off Premises License Type:

New Transfer

- ☐ ☒ SDM License \$100.00
- ☐ ☐ SDD License \$150.00
- ☐ ☐ Resort SDD License Upon Licensure/\$150.00

Resort SDD Licenses may only be issued in governmental units having a population of 50,000 or less

Off Premises Permits:

Base Fee:

- ☐ Sunday Sales Permit (AM)* \$160.00
- ☐ Sunday Sales Permit (PM)** \$22.50
(Held with SDD License)
- ☐ Catering Permit \$100.00
- ☐ Secondary Location Permit - Complete Form LCC-201
- ☐ Beer and Wine Tasting Permit No charge
- ☐ Living Quarters Permit No charge

On/Off Premises Permission Type:

Base Fee:

- ☐ Off-Premises Storage No charge
- ☐ Direct Connection(s) No charge
- ☐ Motor Vehicle Fuel Pumps No charge

*Sunday Sales Permit (AM) allows the sale of liquor, beer, and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of liquor on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of beer and wine on Sunday after 12:00 noon. The Sunday Sales Permit (PM) fee is 15% of the fee for the license that allows the sale of liquor. Additional bar fees and B-Hotel room fees are also calculated as part of the permit fee.

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

Inspection, License, Permit, & Permission Fee Calculation

Number of Licenses: 2 x \$70.00 Inspection Fee

Total Inspection Fee(s): Fee Code: 4036 \$140.00

Total License Fee(s): \$700.00

Total Permit Fee(s): \$250.00

TOTAL FEES DUE: \$1,090.00

Please note that requests to transfer SDD licenses will require the payment of additional fees based on the seller's previous calendar year's sales. These fees will be determined prior to issuance of the license to the applicant.

Make checks payable to **State of Michigan**

On Premises License Type:

New Transfer

- ☐ ☐ B-Hotel License \$600.00

Number of guest rooms: _____

- ☐ ☐ A-Hotel License \$250.00

Number of guest rooms: _____

- ☐ ☒ Class C License \$600.00 4034

- ☐ ☐ Tavern License \$250.00

- ☐ ☐ Resort License Upon Licensure

- ☐ ☐ DDA/Redevelopment License Upon Licensure

- ☐ ☐ Brewpub License \$100.00

- ☐ ☐ G-1 License \$1,000.00

- ☐ ☐ G-2 License \$500.00

- ☐ ☐ Aircraft License \$600.00

- ☐ ☐ Watercraft License \$100.00

- ☐ ☐ Train License \$100.00

- ☐ ☐ Continuing Care Retirement Center License \$600.00

- ☐ MCL 436.1545(1)(b)(i) ☐ MCL 436.1545(1)(b)(ii)

B-Hotel or Class C Licenses Only:

- ☐ ☐ Additional Bar(s)

Number of Additional Bars: _____

B-Hotel or Class C licenses allow licensees to have one (1) bar within the licensed premises. A \$350.00 licensing fee is required for each additional bar over the one (1) bar initially issued with the license.

On Premises Permits:

Base Fee:

- ☒ Sunday Sales Permit (AM)* \$160.00 4033

- ☒ Sunday Sales Permit (PM)** \$90.00 4032

- ☐ Catering Permit \$100.00

- ☐ Banquet Facility Permit - Complete Form LCC-200

A Banquet Facility Permit is an extension of the license at a different location. It may have its own permits and permissions. It is not a banquet room on the licensed premises.

- ☒ Outdoor Service No charge

- ☒ Dance Permit No charge

- ☒ Entertainment Permit No charge

- ☐ Extended Hours Permit: No charge

- ☐ Dance ☐ Entertainment Days/Hours: _____

- ☐ Specific Purpose Permit: No charge

Activity requested: _____

Days/Hours requested: _____

- ☐ Living Quarters Permit No charge

- ☐ Topless Activity Permit No charge

Schedule B - New Specially Designated Merchant (SDM) License Supplemental Application - New SDM License Applications ONLY

Applicant name: ~~BEHNS LTD d/b/a The~~ Ocean Crab *Inc.*

Effective January 4, 2017 pursuant to MCL 436.1533(5), Specially Designated Merchant (SDM) licenses are quota licenses based on one (1) SDM license for every 1,000 of population in a local governmental unit. MCL 436.1533 provides for several exemptions from the quota for qualified applicants. Please carefully read the requirements in the boxes below, selecting the applicable approved type of business option(s) from Section 1 and an applicable new SDM license quota option from Section 2.

Section 1 - Requirements to Qualify as Approved Type of Business for New SDM License Applicants

Applicant must meet one (1) or more of the following conditions (check those that apply to your business):

- ☐ a. Applicant holds and maintains retail food establishment license or extended retail food establishment license under the Food Law of 2000, MCL 289.1101 to MCL 289.8111.
- ☐ b. Applicant holds or has been approved for Specially Designated Distributor (SDD) license.
- ☐ c. Applicant holds or has been approved for an on-premises license, such as a Class C, A-Hotel, B-Hotel, Tavern, Club, G-1, or G-2 license.

Section 2 - Quota Requirements for New SDM License Applicants

Applicant must qualify under one of the following sections of the Liquor Control Code regarding the SDM quota:

- ☐ a. Applicant is an applicant for or holds a Class C, A-Hotel, B-Hotel, Tavern, Club, G-1, or G-2 license.
MCL 436.1533(5)(a) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- ☐ b. Applicant's establishment is at least 20,000 square feet and at least 20% of gross receipts are derived from the sale of food.
MCL 436.1533(5)(b)(i) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- ☐ c. Applicant's establishment is a pharmacy as defined in the Public Health Code, MCL 333.17707.
MCL 436.1533(5)(b)(ii) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- ☐ d. Applicant's establishment qualifies as a marina under MCL 436.1539.
MCL 436.1533(5)(e) - SDM license is exempt from SDM quota and license may be transferred to another location if the applicant complies with MCL 436.1539 at the new location.
- ☐ e. Applicant does not qualify under any of the quota exemptions or waiver listed above.
MCL 436.1533(5) - Commission shall issue one (1) SDM for every 1,000 population in a local governmental unit and an unissued SDM must be available in the local governmental unit for the applicant to qualify. SDM license may be transferred to another location.

Documents Required To Be Submitted with New SDM License Application

In addition to the documents listed on the application checklist, the new SDM license applicant must submit the documents listed below, as applicable, with its application to comply with the requirements described above. Select one or more of the following:

- ☐ Copy of retail food establishment license or extended retail food establishment license for a SDM license. The name on the food establishment license must match the applicant name in Part 1 of this application form. *A food establishment license is not required for a SDM license to be issued in conjunction with a SDD license or an on-premises license.*
- ☐ If applying under Section 2b above, documentary proof that applicant's establishment is at least 20,000 square feet and at least 20% of gross receipts are derived from the sale of food.
- ☐ If applying under Section 2c above, a copy of the pharmacy license issued under the Public Health Code.

Part 5a - Information on Individual Applicant, Stockholder, Member, or Limited Partner

Each individual, stockholder, member, or partner must complete Part 5a, 5b, and 5c. If a stockholder or member of an applicant company is a corporation or limited liability company, complete Part 5a and 5c and submit a completed Form LCC-301.

For applications with multiple individuals, stockholders, members, or partners - each person or entity must complete a separate copy of this page.

Name: BI Hao Liu			
Home address: 6038 Kalamazoo Avenue			
City: Kentwood		State: MI	Zip Code: 49508
Business Phone:	Cell Phone: 217-572-2658	Email: niawong1029@yahoo.com	
Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC? If Yes , please list business ID numbers below. If you hold interest in 2 or more locations under the same name, please also write "chain" below. Pursuant to MCL 436.1603, a retailer licensee <u>may not</u> hold interest in a manufacturer or wholesaler licensee. ☐ Yes ☒ No			
Do you hold 10% or more interest in the applicant entity? ☒ Yes ☐ No			
If you answered "no" to the first question and "yes" to the second question, you must submit fingerprints and undergo an investigation by the MLCC. Please see the attached instructions for submitting fingerprints to the MLCC. You must submit a copy of the completed and endorsed " <u>Livescan Fingerprint Background Request</u> " with your application.			

Part 5b - Personal Information (Individuals) - Must be at least 21 years of age, pursuant to administrative rule R 436.1105(1)(a).

Date of Birth: [REDACTED]	Social Security Number: [REDACTED]	Driver's License Number: [REDACTED]
Are you a citizen of the United States of America?		☐ Yes ☒ No
Have you ever legally changed your name?		☐ Yes ☒ No
If you answered "yes", please list your prior name(s) (including maiden):		
Spouse's full name (if currently married):		
Spouse's date of birth:	Is your spouse a citizen of the United States of America? ☐ Yes ☐ No	
Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan? ☐ Yes ☒ No		
Does your spouse hold a retail, manufacturer, or wholesaler license issued by the MLCC?		☐ Yes ☒ No
Have you ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes , list below (attach additional pages if necessary):		☐ Yes ☒ No
Date	City/State	Charge Disposition
Has your spouse ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes , list below (attach additional pages if necessary):		
Date	City/State	Charge Disposition

Part 5c - Signature

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003. (This form must be signed by the person whose information it contains).

BI Hao Liu

Print Name

Signature

Date

Part 6 - Contact Information

Provide information on the contact person for this application. Please note that corporations and limited liability companies must provide documentation (e.g. meeting minutes, corporate resolution) authorizing anyone other than the applicant or an attorney of record to be the contact person. If an authorization is not provided, your contact person will not be acknowledged if they are anyone other than the applicant or attorney.

What is your preferred method of contact?		☐ Phone	☐ Mail	☒ Email	☐ Fax
What is your preferred method for receiving a Commission Order?		☐ Mail	☒ Email	☐ Fax	
Contact name: Michael J. Brown			Relationship: Attorney		
Mailing address: see information below					
City:		State:		Zip Code:	
Phone:		Fax number:		Email:	

Part 7 - Attorney Information (If You Have An Attorney Representing You For This Application)

Attorney name: Michael J. Brown		Member Number: P-43015
Attorney address: 6017 W. St. Joe Hwy., Ste. 202, Lansing, MI 48917		
Phone: 517-321-4616	Fax number: 517-321-4642	Email: mbrown@cebhlaw.com
Would you prefer that we contact your attorney for all licensing matters related to this application?		☒ Yes ☐ No
Would you prefer any notices or closing packages be sent directly to your attorney?		☒ Yes ☐ No

Part 8 - Signature of Applicant

Be advised that the information contained in this application will only be used for this request. This section will need to be completed for each subsequent request you make with this office.

Notice: When purchasing a license, a buyer can be held liable for tax debts incurred by the previous owner. Prior to committing to the purchase of any license or establishment, the buyer should request a tax clearance certificate from the seller that indicates that all taxes have been paid up to the date of issuance. Obtaining sound professional assistance from an attorney or accountant can be helpful to identify and avoid any pitfalls and hidden liabilities when buying even a portion of a business. Sellers can make a request for the tax clearance certificate through the Michigan Department of Treasury.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Bi Hao Liu

Bi Hao Liu

11/00/20
Bi Hao Liu, 2020

Print Name of Applicant & Title

Signature of Applicant

Date

Please return this completed form along with corresponding documents and fees to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933

Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906

Fax to: 517-284-8557

Submitted

by Jackson, Brian 5/24/2021 12:22:37 PM (Message Start Event)

Submitted

by Jackson, Brian 5/24/2021 12:34:58 PM (License Desk Approval)

■ *Attention Treasury - [REDACTED] I notice that he left it off the Treasury Form. A hard copy of the Treasury form was submitted on May 21, 2021.*

- The task was assigned to Jackson, Brian 5/24/2021 12:22 PM

Submitted

by Berry, Jane 5/25/2021 8:50:34 AM (Police Approval)

■ *No criminal History found*

- Jackson, Brian reassigned the task to Berry, Jane 5/24/2021 3:37 PM
- The task was assigned to Jackson, Brian 5/24/2021 12:35 PM

Submitted

by Barrera, Mauricio 5/26/2021 3:25:59 PM (Fire Marshal Approval)

■ *Inspection has been performed. Approved.*

- Jackson, Brian reassigned the task to Barrera, Mauricio 5/24/2021 3:41 PM
- The task was assigned to Jackson, Brian 5/24/2021 12:35 PM

Submitted

by Stachowak, Susan 5/25/2021 7:57:56 AM (Zoning Approval)

- Jackson, Brian reassigned the task to Stachowak, Susan 5/24/2021 3:41 PM
- The task was assigned to Jackson, Brian 5/24/2021 12:35 PM

Submitted

by Jackson, Brian 5/24/2021 3:36:08 PM (Treasury Approval)

- The task was assigned to Jackson, Brian 5/24/2021 12:35 PM

Submitted

by Jackson, Brian 5/24/2021 3:37:00 PM (Treasurer Approval)

■ *Treasurer approved the paper copy on 5/24/2021. BPJ*

- The task was assigned to Jackson, Brian 5/24/2021 3:36 PM

Submitted

by Swan, Steve 5/26/2021 10:02:15 AM (Board Safety Approval)

- Jackson, Brian reassigned the task to Swan, Steve 5/24/2021 3:42 PM
- The task was assigned to Jackson, Brian 5/24/2021 12:35 PM

Submitted

by Jackson, Brian 6/1/2021 10:10:00 AM (Clerk Approval)

- The task was assigned to Jackson, Brian 5/26/2021 3:26 PM



On-Premises Alcohol Sales Application

Instructions

Instructions

- It is highly recommended to have all the documents ready for upload prior to submission.
- All attachments must be in a PDF format.
- PDF files should be compressed to the smallest size possible.
- If you need more time to get additional documents together, please save your application as a draft and come back to it when you are ready.
- Applications left open for more than 24 hours will need to be started over.
- If you have submitted the wrong document prior to submission of the application, or wish to update a document after submission of the application, please notify the Clerk's Office in writing at city.clerk@ansngm.gov.
- It is the responsibility of the submitter to ensure they receive an email confirming the receipt of their application. If they do NOT receive an email with a confirmation number within 24 hours of submitting the application, it is the submitter's responsibility to notify the Clerk's Office in writing at city.clerk@ansngm.gov.

Payments

- Payment fee must be RECEIVED by the Clerk's Office before the application will be reviewed. Failure to remit payment in a timely manner may result in denial of your application.
- Cash, Credit Card, Debit Card, Check, Electronic Check (ACH) & Money Order are accepted.
- Electronic Checks (ACH), Credit and Debit cards are accepted through the City's Point and Pay site. There is a 3% convenience fee for credit and debit card transactions.

Application Information

Non-Refundable License Fees

1. Application Fee: \$1450 for New Location, \$400 for Transfer of Ownership

Materials Required

1. Notary Statement
2. Attachment of Michigan Liquor Control Commission Application
3. Treasury Form(s)
4. Floor Plans, if not already on file

(City Code Ordinances - Chapter 830)

Applicant Information

Applicant Name * Ocean Crab Inc - B Hao Lu

Address *
Street Address
727 East Main Road
Address Line 2
City
Lansing
Postal / Zip Code
48911

State / Province / Region
MI
Country
United States

Phone * 5177087879
xxx xxx xxxx

Email * theoceancrab@gmail.com
name@domain

Business Information

I am applying for: * ☒ New Location ☐ Transfer of Ownership

License(s) for which SDM, Class C, Sunday Sales AM & PM, Outdoor, Dance

I am seeking Local

Government

Approval *

Business Name * Ocean Crab Inc

Does Business As

Address *
Street Address
727 East Main Road
Address Line 2
City
Lansing
Postal / Zip Code
48911

State / Province / Region
MI
Country
United States

Phone * 5177087879
xxx xxx xxxx

Email theoceancrab@gmail.com
name@domain

Business Owner Information

Type of Ownership * ☒ Single Owner ☐ Multiple Owners

Owner Name * B Hao Lu

Address *
Street Address
4101 Genburne Road
Address Line 2
City
Lansing
Postal / Zip Code
48911

State / Province / Region
MI
Country
United States

Phone * 517-708-7879
xxx xxx xxxx

Email * theoceancrab@gmail.com
name@domain

Owner
Date of Birth * [REDACTED]

Owner
Place of Birth * China

Character of Business * What Character of business do you intend to operate?
restaurant

Length of Time * What is the length of time your business has been of that character or in the case of a corporation the date when its charter was issued?
02/12/2021

Similar Licenses * Have you made applications for a similar or other license on premises other than those described in this application?
☐ Yes ☒ No

Are Building Plans on File? * ☒ Yes ☐ No

(we) have never been convicted of a felony and is (are) not disqualified to receive a license by reason of any item contained in this chapter of the laws of the State

☒ I Agree

(we) will not violate any State or Federal laws or any ordinance of the City in the conduct of this business

☒ I Agree

(we) or my (our) agent(s) do not owe any personal property taxes

☒ I Agree

The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what (we) intend to submit to the Michigan Liquor Control Commission

☒ I Agree

Fees Due \$ 1,450.00

Methods for payment are on the first page of this document, under "Payments." Processing this application will not proceed until payments are received.

Electronic Signature Agreement

By checking the "agree" box below you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document 2) by signing in this alternate manner you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature and 3) you may still be required to provide a traditional signature at a later date

☒ I Agree

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief. I understand that a false statement on this application may result in either a denial of this application or subsequent revocation of this license granted.

Signature

see paper application

Date Submitted

5/24/2021

Attachments

Treasury Form for all Stakeholders	Ocean Crab Treasury Form.pdf	359.64KB
------------------------------------	------------------------------	----------

Copy of Michigan Liquor Control Commission Application	Ocean Crab MLCC App.pdf	249.62KB
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Your application is required to be notarized per the Ordinance. Please click the link below and print, complete, sign and have notarized, and attach the completed form to the application using the button below. [Download Notarization Document](#)

Notarization Document *	Ocean Crab City App.pdf	772.53KB
	Ocean Crab Receipt.pdf	157.4KB

City Council Document(s)

Approvals

Instructions to City Clerk: Note: this license cannot be issued without approval by City Council. You may attach Council documents in the Attachment page or copy them later to the repository. Following a review of details and approval by council, choose an approval decision on the Clerk Approval row, and click **Submit**.

License Desk Approval	☒ Approved	☐ Denied
Police Approval	☒ Approved	☐ Denied
Fire Marshal Approval	☒ Approved	☐ Denied
Zoning Approval	☒ Approved	☐ Denied
Building Safety Approval	☒ Approved	☐ Denied
Treasury Approval	☒ Approved	☐ Denied
Treasurer Approval	☒ Approved	☐ Denied
Clerk Approval*	☒ Approved	☐ Denied

BY THE COMMITTEE ON _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Mid Michigan Sports Turf, LLC. to transfer Tavern license to a Class C license; and

WHEREAS, the COMMITTEE ON _____ met on _____ to review the request with affirmative action taken;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Mid Michigan Sports Turf, LLC. >> to to transfer Tavern license to a Class C license;

BE IT FURTHER RESOLVED, the City Clerk is requested to notify the Michigan Liquor Control Commission of the action taken.



City of Lansing, Michigan
On-Premises Alcohol Sales Application

Business Name: Mid Michigan Sports Turf, LLC dba: Hope Sports Complex
Business Address: 2111 Merritt Rd. Ste. 102
City: Lansing State: MI Zip: 48911
Main Contact Number: 517 712-7651 Secondary Contact Number: 517 574-4008
Email Address: julie@hopesportscomplex.com
License(s) for which you are seeking Local Government Approval Reclassification of current
Tavern License to Class C

Provide the name, age and address of the applicant, in the case of an individual, or, in the case of a co-partnership, the names, addresses and ages of the persons entitled to share in the profits thereof, or, in the case of a corporation, the objects for which the corporation is organized, the names, addresses and ages of the officers and directors and, if a majority interest in the stock of such corporation is owned by one person or his or her nominee, the name, address and age of such person:

Name	Position	Address	Age
(applicant)			
Julie Mullin	Owner/GM	6431 Pinehollow Dr. East Lansing, MI 48823	

If an Individual, provide Applicant's:

Date of Birth:

Camden, NJ

Place of Birth:

We operate a sports and events venue with food, beer and wine.

What character of business do you intend to operate?

We would like to offer spirits, primarily for events and to provide full service to customers.

What is the length of time your business has been of that character, or in the case of a corporation, the date when its charter was issued? April 2013

When you are done with this form, please return it to:

Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
Phone: 517-483-4131 Fax: 517-377-0068
City.clerk@lansingmi.gov lansingmi.gov/clerk

Have you made applications for a similar or other license on premises other than those described in this application? Yes ☒ No ☐

I was approved with a Tavern License in 2015.

If yes, what is the disposition of any such earlier application? _____

Are building plans on file? Yes ☒ No ☐ If not please submit them with this application showing the entire structure and premises and, in particular, the specific areas where the license is to be utilized. Such plans shall demonstrate adequate off-street parking, lighting and refuse disposal facilities and, where appropriate, adequate plans for screening and noise control, as provided in the Zoning, Building and Housing, and Fire Prevention Codes.

☒ I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reason of any item contained in this chapter or the laws of the State.

☒ I (we) will not violate any State or Federal laws or any ordinance of the City in the conduct of this business.

☒ I (we) or my (our) agent(s) do not owe any personal property taxes.

☒ The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

Julie Nall
Signature

5/28/21
Date

Subscribed and sworn to before me this

28th day of May, 2021.

Signature [Signature]

Printed Name SHELBY L. HAYES

Notary Public, Clinton County, Michigan

My Commission Expires: 4/30/26

Acting in the County of Ingham

SHELBY L. HAYES
NOTARY PUBLIC, STATE OF MI
COUNTY OF CLINTON
MY COMMISSION EXPIRES Apr 30, 2026
ACTING IN COUNTY OF Ingham

When you are done with this form, please return it to:

Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
Phone: 517-483-4131 Fax: 517-377-0068
City.clerk@lansingmi.gov lansingmi.gov/clerk





CITY OF LANSING
TREASURER'S OFFICE/INCOME TAX DIVISION
Room G-29, First Floor, City Hall
124 W Michigan Ave
Lansing, Michigan 48933
(517) 483-4121
FAX (517) 483-6084

ANDY SCHOR, MAYOR

LANSING TREASURY INFORMATION REQUEST

COMPLETE A SEPARATE FORM FOR EACH INDIVIDUAL SUBJECT TO VERIFICATION

Date: 5/27/21

APPLICANT/EMPLOYEE INFORMATION

Name (RA): Sue Mullin

Home Address: [REDACTED]

Daytime Phone Number: 517-712-7651

Social Security (last 4 digits ONLY): [REDACTED]

Drivers License #: [REDACTED]

Date of Birth: [REDACTED]

EMPLOYER/BUSINESS INFORMATION

Corporate Name: Mid Michigan Sports Turf, LLC

Doing Business As (DBA): Hope Sports Complex

Address: 5001 Avelinus Rd.
Lansing MI 48911

Business Phone Number: 517-574-4008

FEIN #: 90-0994178

Date business was established: 2013

Do you, or any of these businesses, owe the City of Lansing money for any reason? ☐ Yes ☒ No

If Yes, for what reason? _____

Name of any other Lansing area business in which your ownership participation exceeds 25%
Cleats Bar & Grill, Inc 5001 Avelinus Rd Lansing

[Signature]
Signature

5/25/2021
Date

48911

S:\Clerk_Staff\Licenses

Revised 5/9/2018



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll Free: 1-866-813-0011 • www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC use only)

Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____
that the application from MID MICHIGAN SPORTS TURF, LLC
(name of applicant)

for the following license(s): reclassify the Tavern license to a Class C license.
(list specific licenses requested)

to be located at: 5801 Aurelius Rd, Lansing MI, 48911
and the following permit, if applied for:

☐ Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the
council/board at a _____ meeting held on _____
(regular or special) (date) (township, city, village)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Retailer License & Permit Application

For information on retail licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): MID MICHIGAN SPORTS TURF, LLC	
Address to be licensed: 5801 Aurelius Rd	
City: Lansing, MI	Zip Code: 48911
City/township/village where license will be issued: City of Lansing	County: Ingham
Federal Employer Identification Number (FEIN):	

1. Are you requesting a new license? ☐ Yes ☒ No
2. Are you applying ONLY for a new permit or permission? ☐ Yes ☒ No
3. Are you buying an existing license? ☐ Yes ☒ No
4. Are you transferring the classification of an existing on premises license? ☒ Yes ☐ No
5. Are you modifying the size of the licensed premises? ☐ Yes ☒ No
If Yes, specify: ☐ Adding Space ☐ Dropping Space ☐ Redefining Licensed Premises
6. Are you transferring the location of an existing license? ☐ Yes ☒ No
7. Is this license being transferred as the result of a default or court action? ☐ Yes ☒ No
8. Do you intend to use this license actively? ☒ Yes ☐ No

Leave Blank - MLCC Use Only

Part 2 - License Transfer Information (If Applicable)

If transferring ownership of a license ONLY and not transferring the location of a license, fill out only the name of the current licensee(s).

Current licensee(s):	
Current licensed address:	
City:	Zip Code:
City/township/village where license is issued:	County:

Part 3 - Licenses, Permits, and Permissions

Off Premises Licenses - Applicants for off premises licenses, permits, and permissions (e.g. convenience, grocery, specialty food stores, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

On Premises Licenses - Applicants for on premises licenses, permits, and permissions (e.g. restaurants, hotels, bars, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

Part 4 - Inspection, License, and Permit Fees - Make checks payable to State of Michigan

Inspection Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of \$70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit, a request to transfer ownership or location of a license, a request to increase or decrease the size of the licensed premises, or a request to add a bar. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee.

License and Permit Fees - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

Inspection Fees:	\$140.00	License & Permit Fees:	\$850.00	TOTAL FEES:	\$990.00
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Applicant name: MID MICHIGAN SPORTS TURF, LLC

Off Premises License Type:	Base Fee:	Fee Code MCLCC Use Only
New Transfer		
☐ ☐ SDM License	\$100.00	
☐ ☐ SDD License	\$150.00	
☐ ☐ Resort SDD License Upon Licensure/\$150.00		
<i>Resort SDD Licenses may only be issued in governmental units having a population of 50,000 or less</i>		

Off Premises Permits:	Base Fee:
☐ Sunday Sales Permit (AM)*	\$160.00
☐ Sunday Sales Permit (PM)** (Held with SDD License)	\$22.50
☐ Catering Permit	\$100.00
☐ Secondary Location Permit - Complete Form LCC-201	
☐ Beer and Wine Tasting Permit	No charge
☐ Living Quarters Permit	No charge

On/Off Premises Permission Type:	Base Fee:
☐ Off-Premises Storage	No charge
☐ Direct Connection(s)	No charge
☐ Motor Vehicle Fuel Pumps	No charge

*Sunday Sales Permit (AM) allows the sale of liquor, beer, and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of liquor on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of beer and wine on Sunday after 12:00 noon. The Sunday Sales Permit (PM) fee is 15% of the fee for the license that allows the sale of liquor. Additional bar fees and B-Hotel room fees are also calculated as part of the permit fee.

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

Inspection, License, Permit, & Permission Fee Calculation

Number of Licenses:	2	x \$70.00 Inspection Fee
Total Inspection Fee(s):	Fee Code: 4036	\$140.00
Total License Fee(s):		\$850.00
Total Permit Fee(s):		
TOTAL FEES DUE:		\$990.00

Please note that requests to transfer SDD licenses will require the payment of additional fees based on the seller's previous calendar year's sales. These fees will be determined prior to issuance of the license to the applicant.

Make checks payable to **State of Michigan**

On Premises License Type:	Base Fee:	Fee Code MCLCC Use Only
New Transfer		
☐ ☐ B-Hotel License	\$600.00	
Number of guest rooms: _____		
☐ ☐ A-Hotel License	\$250.00	
Number of guest rooms: _____		
☒ ☐ Class C License	\$600.00	4012
☐ ☒ Tavern License	\$250.00	4034
☐ ☐ Resort License	Upon Licensure	
☐ ☐ DDA/Redevelopment License	Upon Licensure	
☐ ☐ Brewpub License	\$100.00	
☐ ☐ G-1 License	\$1,000.00	
☐ ☐ G-2 License	\$500.00	
☐ ☐ Aircraft License	\$600.00	
☐ ☐ Watercraft License	\$100.00	
☐ ☐ Train License	\$100.00	
☐ ☐ Continuing Care Retirement Center License	\$600.00	
☐ MCL 436.1545(1)(b)(i) ☐ MCL 436.1545(1)(b)(ii)		
B-Hotel or Class C Licenses Only:		
☐ ☐ Additional Bar(s)		
Number of Additional Bars: _____		

B-Hotel or Class C Licenses allow licensees to have one (1) bar within the licensed premises. A \$350.00 licensing fee is required for each additional bar over the one (1) bar initially issued with the license.

On Premises Permits:	Base Fee:
☐ Sunday Sales Permit (AM)*	\$160.00
☐ Sunday Sales Permit (PM)**	15%**
☐ Catering Permit	\$100.00
☐ Banquet Facility Permit - Complete Form LCC-200	

A Banquet Facility Permit is an extension of the license at a different location. It may have its own permits and permissions. It is not a banquet room on the licensed premises.

☐ Outdoor Service	No charge
☐ Dance Permit	No charge
☐ Entertainment Permit	No charge
☐ Extended Hours Permit:	No charge

☐ Dance ☐ Entertainment Days/Hours: _____

☐ Specific Purpose Permit:	No charge
---	-----------

Activity requested: _____

Days/Hours requested: _____

☐ Living Quarters Permit	No charge
☐ Topless Activity Permit	No charge

Schedule B - New Specially Designated Merchant (SDM) License Supplemental Application - New SDM License Applications ONLY

Applicant name: MID MICHIGAN SPORTS TURF, LLC

Effective January 4, 2017 pursuant to MCL 436.1533(5), Specially Designated Merchant (SDM) licenses are quota licenses based on one (1) SDM license for every 1,000 of population in a local governmental unit. MCL 436.1533 provides for several exemptions from the quota for qualified applicants. Please carefully read the requirements in the boxes below, selecting the applicable approved type of business option(s) from Section 1 and an applicable new SDM license quota option from Section 2.

Section 1 - Requirements to Qualify as Approved Type of Business for New SDM License Applicants

Applicant must meet one (1) or more of the following conditions (check those that apply to your business):

- ☐ a. Applicant holds and maintains retail food establishment license or extended retail food establishment license under the Food Law of 2000, MCL 289.1101 to MCL 289.8111.
- ☐ b. Applicant holds or has been approved for Specially Designated Distributor (SDD) license.
- ☐ c. Applicant holds or has been approved for an on-premises license, such as a Class C, A-Hotel, B-Hotel, Tavern, Club, G-1, or G-2 license.

Section 2 - Quota Requirements for New SDM License Applicants

Applicant must qualify under one of the following sections of the Liquor Control Code regarding the SDM quota:

- ☐ a. Applicant is an applicant for or holds a Class C, A-Hotel, B-Hotel, Tavern, Club, G-1, or G-2 license.
MCL 436.1533(5)(a) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- ☐ b. Applicant's establishment is at least 20,000 square feet and at least 20% of gross receipts are derived from the sale of food.
MCL 436.1533(5)(b)(i) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- ☐ c. Applicant's establishment is a pharmacy as defined in the Public Health Code, MCL 333.17707.
MCL 436.1533(5)(b)(ii) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- ☐ d. Applicant's establishment qualifies as a marina under MCL 436.1539.
MCL 436.1533(5)(e) - SDM license is exempt from SDM quota and license may be transferred to another location if the applicant complies with MCL 436.1539 at the new location.
- ☐ e. Applicant does not qualify under any of the quota exemptions or waiver listed above.
MCL 436.1533(5) - Commission shall issue one (1) SDM for every 1,000 population in a local governmental unit and an unissued SDM must be available in the local governmental unit for the applicant to qualify. SDM license may be transferred to another location.

Documents Required To Be Submitted with New SDM License Application

In addition to the documents listed on the application checklist, the new SDM license applicant must submit the documents listed below, as applicable, with its application to comply with the requirements described above. Select one or more of the following:

- ☐ Copy of retail food establishment license or extended retail food establishment license for a SDM license. The name on the food establishment license must match the applicant name in Part 1 of this application form. *A food establishment license is not required for a SDM license to be issued in conjunction with a SDD license or an on-premises license.*
- ☐ If applying under Section 2b above, documentary proof that applicant's establishment is at least 20,000 square feet and at least 20% of gross receipts are derived from the sale of food.
- ☐ If applying under Section 2c above, a copy of the pharmacy license issued under the Public Health Code.

Part 6 - Contact Information

Provide information on the contact person for this application. Please note that corporations and limited liability companies must provide documentation (e.g. meeting minutes, corporate resolution) authorizing anyone other than the applicant or an attorney of record to be the contact person. If an authorization is not provided, your contact person will not be acknowledged if they are anyone other than the applicant or attorney.

What is your preferred method of contact?			☐ Phone	☐ Mail	☒ Email	☐ Fax
What is your preferred method for receiving a Commission Order?			☐ Mail	☒ Email	☐ Fax	
Contact name: Laura Peters			Relationship: legal assistant			
Mailing address: 39572 Woodward Ste 222						
City: Bloomfield Hills			State: MI		Zip Code: 48304	
Phone: 248-540-7400		Fax number:		Email: lpeters@anafirm.com		

Part 7 - Attorney Information (If You Have An Attorney Representing You For This Application)

Attorney name: Kelly Allen			Member Number: P-36219		
Attorney address: 39572 Woodward Ste 222 Bloomfield Hills MI 48304					
Phone: 248-540-7400		Fax number:		Email: kallen@anafirm.com	
Would you prefer that we contact your attorney for all licensing matters related to this application?					☒ Yes ☐ No
Would you prefer any notices or closing packages be sent directly to your attorney?					☒ Yes ☐ No

Part 8 - Signature of Applicant

Be advised that the information contained in this application will only be used for this request. This section will need to be completed for each subsequent request you make with this office.

Notice: When purchasing a license, a buyer can be held liable for tax debts incurred by the previous owner. Prior to committing to the purchase of any license or establishment, the buyer should request a tax clearance certificate from the seller that indicates that all taxes have been paid up to the date of issuance. Obtaining sound professional assistance from an attorney or accountant can be helpful to identify and avoid any pitfalls and hidden liabilities when buying even a portion of a business. Sellers can make a request for the tax clearance certificate through the Michigan Department of Treasury.

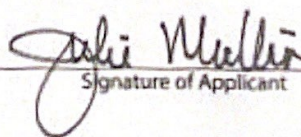
Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief, I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Julie Mullin, member

Print Name of Applicant & Title


Signature of Applicant

3.29.2021
Date

Please return this completed form along with corresponding documents and fees to:

Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax to: 517-284-8557



CITY OF LANSING
TREASURER'S OFFICE/INCOME TAX DIVISION
Room G-29, First Floor, City Hall
124 W Michigan Ave
Lansing, Michigan 48933
(517) 483-4121
FAX (517) 483-6084

ANDY SCHOR, MAYOR

LANSING TREASURY INFORMATION REQUEST

COMPLETE A SEPARATE FORM FOR EACH INDIVIDUAL SUBJECT TO VERIFICATION

Date: 5/27/21

APPLICANT/EMPLOYEE INFORMATION

Name (RA): Julie Mullin

Home Address: [REDACTED]

Daytime Phone Number: 517-712-7651

Social Security (last 4 digits ONLY): [REDACTED]

Drivers License #: [REDACTED]

Date of Birth: [REDACTED]

EMPLOYER/BUSINESS INFORMATION

Corporate Name: Mid Michigan Sports Turf, LLC

Doing Business As (DBA): Hope Sports Complex

Address: 5801 Aurelius Rd.

Lansing MI 48911

Business Phone Number: 517-574-4608

FEIN #: 70-0994178

Date business was established: 2013

Do you, or any of these businesses, owe the City of Lansing money for any reason? ☐ Yes ☒ No

If Yes, for what reason? _____

Name of any other Lansing area business in which your ownership participation exceeds 25%

Cleats Bar & Grill, Inc 5801 Aurelius Rd Lansing

Julie Mullin
Signature

5/25/2021
Date

48911

Revised 5/9/2018

S:\Clerk_Staff\Licenses

Have you made applications for a similar or other license on premises other than those described in this application? Yes ☒ No ☐

I was approved with a Tavern License in 2015.

If yes, what is the disposition of any such earlier application? _____

Are building plans on file? Yes ☒ No ☐ If not please submit them with this application showing the entire structure and premises and, in particular, the specific areas where the license is to be utilized. Such plans shall demonstrate adequate off-street parking, lighting and refuse disposal facilities and, where appropriate, adequate plans for screening and noise control, as provided in the Zoning, Building and Housing, and Fire Prevention Codes.

 I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reason of any item contained in this chapter or the laws of the State.

 I (we) will not violate any State or Federal laws or any ordinance of the City in the conduct of this business.

 I (we) or my (our) agent(s) do not owe any personal property taxes.

 The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

Signature

Date

Subscribed and sworn to before me this

28th day of May, 2021.

Signature

Printed Name

Notary Public, Clinton County, Michigan

My Commission Expires: 4/30/22

Acting in the County of

SHELBY L. HAYES
NOTARY PUBLIC, STATE OF MI
COUNTY OF CLINTON
MY COMMISSION EXPIRES Apr 30, 2022
ACTING IN COUNTY OF Ingham

When you are done with this form, please return it to:

Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
Phone: 517-483-4131 Fax: 517-377-0068
City.clerk@lansingmi.gov lansingmi.gov/clerk





Chris Swope
Lansing City Clerk

June 3, 2021

President and Council Members
124 W. Michigan Ave., 10th Floor
Lansing, MI 48933

Dear President and Council Members:

Pursuant to Article 5, Section 5-105.8 of the Lansing City Charter, the attached Rules of Administrative Procedure for the Board of Fire Commissioners have been approved as to form by the City Attorney and placed on file in my office.

The Charter stipulates that these rules will be effective at the conclusion of the Council meeting at which they are received unless the Council directs otherwise. The Charter further allows the Council to object to the rules in whole or in part and to return them to the board proposing their adoption with a statement of its objections and recommendations.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk

AMENDED AND RESTATED MAY 12, 2021

CITY OF LANSING BOARD OF FIRE COMMISSIONERS RULES OF ADMINISTRATIVE PROCEDURE



Lansing Board of Fire Commissioners

CITY OF LANSING FIRE DEPARTMENT | 120 E. Shiawassee St. | Lansing MI 48933

CITY OF LANSING | BOARD OF FIRE COMMISSIONERS

RULES OF ADMINISTRATIVE PROCEDURE

AMENDED AND RESTATED MAY 12, 2021

The following Rules of Administrative Procedure are adopted by the Board of Fire Commissioners to facilitate the performance of its duties and the exercising of its responsibilities in its advisory capacity as set forth in Section 5.105 and 5.106 of the 1978 City Charter, and in exercising its additional responsibilities as set forth in Section 5-401 of the 1978 City Charter.

1. APPOINTMENT OF BOARD MEMBERS

- 1.1 Each Member shall be an officer of the City and shall possess the qualifications required by the 1978 City Charter for holding office (5-103.1). Throughout these rules, Board Member, Member and Commissioner may be used interchangeably.
- 1.2 Members of the Board shall be appointed by the Mayor with the advice and consent of the City Council (5-103.2)
- 1.3 Each Member shall serve for a term of four years (5-103.3)
- 1.4 The Board shall be composed of eight (8) members: (5-103.8)
 - 1.4.1 Four shall be from the City-at-Large.
 - 1.4.2 One member shall be appointed from each of the four (4) wards of the City
- 1.5 The term of office expires each year for both a member at large and member from a ward (5-103.8 & 5-103.9).

2. OFFICERS

- 2.1 Election and Terms of Office.
 - 2.1.1 The Board shall, at the first meeting of each City of Lansing fiscal year (Fiscal Year begins July 1), elect from among the voting members a Chairperson and a Vice-Chairperson who shall hold office for one year or until their successors are elected and assume office.
 - 2.1.2 No member of the Fire Board shall serve as Chairperson on the Board for more than three consecutive one-year terms. However, any individual Board Member may be reelected Chairperson for any number of additional one-year terms, not to exceed three, if the member has vacated the position of Chairperson for one term. There shall not be a limitation on the number of terms that the Vice- Chairperson may be elected.
- 2.2 Duties of the Chairperson and Vice-Chairperson

CITY OF LANSING | BOARD OF FIRE COMMISSIONERS | RULES OF ADMINISTRATIVE PROCEDURE

Amended and restated May 12, 2021

- 2.2.1 The Chairperson shall preside at all meetings and perform such other duties as may be ordered by the Board of Fire Commissioners.
- 2.2.2 The Chairperson shall appoint such standing and special committees as necessary to perform the administrative duties of the Board, and to expedite certain functions of the Board.
- 2.2.3 The Chairperson shall be an ex-officio member of all committees.
- 2.2.4 The Vice-Chairperson shall act in the capacity of the Chairperson in his/her absence; and, in the event the office of the Chairperson becomes vacant, the Vice-Chairperson shall succeed to this office for the unexpired term and the Board shall select a successor to the office of Vice-Chairperson for the unexpired term.

3. SECRETARY TO THE BOARD

- 3.1 The Administrative Specialist for the Fire Chief shall serve as the Secretary to the Board, but is neither a Member nor a Commissioner.
- 3.2 Minutes.
 - 3.2.1 The Secretary shall be responsible for maintaining the minutes of the Board Meetings and shall have them available in suitable volumes. Proposed minutes shall be available for public inspection no later than eight business days after the meeting to which the minutes refer. Approved minutes shall be available for public inspection no later than five business days after the meeting at which the minutes are approved. Copies of the proposed minutes shall be distributed to all voting Board Members prior to the meeting at which they will be considered for approval.
 - 3.2.2 The minutes of the Board Meeting shall be filed in the office of the City Clerk as a public record and no official action taken by the Board at any meeting shall be validated or effective until a copy of the minutes of the meeting at which such action was taken is filed with the City Clerk.
- 3.3 Records. The Secretary shall be responsible for keeping a record for all the Board's transactions.
- 3.4 Communications, Petitions, and Reports. All communications, petitions, and reports shall be addressed to the Board and delivered to the Secretary.
- 3.5 Board Book. The secretary shall furnish to all newly elected board members a binder containing copies of these Rules of Administrative Procedure, The Lansing City Charter, All Lansing Fire Department AOGs, SOGs, and Special Directives then in effect, the Michigan Open Meetings Act, the Open Meetings Act Handbook produced by the Michigan Attorney General, a copy or link to a digital copy of Roberts Rules of Order, Roberts Rules of Order Cheat Sheet, Board Member and Fire Administration contact information, the Board's meeting schedule, the previous year's Fire Department Annual Report, the current year's Fire Department budget, the then in effect Collective Bargaining Agreement, and other such material as the Board or Fire Administration requests to include. The Board Book may be provided in physical or digital format as determined by the Secretary and Board Chair.

4. MEETINGS

- 4.1 Regular Meetings. Meetings of the Board of Fire Commissioners will be held on the second Wednesday of every month. Notice, including time and location, of a Fire Board of Commissioners meeting shall be done in accordance with the Open Meetings Act. Meeting places will be rotated among different fire stations each time the Board meets, or at such other place as may be determined by a majority of the Board. Subject to the Open Meetings Act, the Board may reschedule or cancel regular meetings as necessary to assure a quorum or for some other reason, provided no meeting shall be scheduled so as to conflict with a regular meeting of the City Council.
- 4.2 Special Meetings. Special meetings may be called by the Chairperson or by the Vice-Chairperson acting for the Chairperson, or by the Secretary at the request of any two Board Members. The Secretary will provide, if feasible, at least 72 hours advance notice of special meetings to Board Members.
- 4.3 Notices. The Secretary shall provide, to the public, at least 18 hour notice of the date, time, and place of any special meetings or rescheduled regular meetings. Notice of special meetings and regular meetings shall be posted at the number one station and in City Hall Lobby, outside City Council Chambers on the 10th floor of City Hall, on the City Website, and at other locations considered appropriate by the Board.
- 4.4 Public.
 - 4.4.1 All regular and special meetings, hearings, records of the Board, its resolutions, transactions, findings and determinations, as well as acts shall be open to the public, except as otherwise provided by law.
 - 4.4.2 The public shall have a reasonable opportunity to be heard at all Board meetings open to the public. The name and address of each person addressing the Board will be recorded. Each member of the public who has registered to speak will have up to a total of three minutes to address the Board during each public comment period. The Chair may reduce the amount of time allowed for each speaker if he or she determined that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.
- 4.5 Quorum.
 - 4.5.1 In order for quorum to be met, at least (4) four Board Member positions must be filled. The total number of Board Members that exceeds fifty percent of the filled Board positions shall constitute a quorum for the transaction of business, and a majority vote of that number of members shall be necessary for official action. Any amendment to a motion is by majority vote of the members present.
 - 4.5.2 Whenever a quorum is not present at a regular or special meeting, those present may adjourn the meeting to another day or meet as a Committee of the Whole for the purpose of considering such matters as are on the Agenda. No action taken at such a meeting shall be final or official until approved at a meeting at which a quorum is present.
- 4.6 Attendance.

- 4.6.1 A Board Member shall be in regular attendance. In the event a Board Member is absent from three consecutive regular meetings or twenty-five percent of all meetings in any 12-month period, unless such absences are excused, any Board Member may ask the subject member to explain their absences. After hearing the explanation, any member may move to excuse, warn, or recommend replacement of the subject member. Upon the two-thirds vote of sitting members, the Board shall recommend to the Mayor the removal of the subject Board Member.
- 4.6.2 A member may voluntarily resign from the Board at any time.
- 4.6.3 Following the roll call of Board Members at any meeting, the Chairperson shall ask if any of the absent members had requested that their absence be excused. The Secretary or any member of the Board will relate to the Board any such request made to them and the reasons for that request. A motion to excuse that member shall be approved by a concurring vote of a majority of the Members present.
- 4.7 Voting.
 - 4.7.1 When a quorum is present, a majority of votes cast is sufficient for the adoption of any Motion, Order, or Resolution. On a tie vote, a Motion fails.
 - 4.7.2 Voting shall be recorded by verbal yeas and nays, unless otherwise ordered by the Chairperson. All voting to go to a closed session shall be by roll call vote.
 - 4.7.3 Every voting member of the Board shall vote on matters before the Board unless disqualified to conflict of interest and excused from voting upon the vote of the majority of members present.
- 4.8 Order of Business
 - 4.8.1 The Chairperson and the Secretary shall determine an agenda for each meeting, and provide a copy to each Board Member at least one half hour before the start of the evening's regular meeting. The agenda shall be at all times consistent with the Open Meetings Act, Roberts Rules of Order, Revised, applicable provisions of the City Charter, and applicable state law.
 - 4.8.2 The meeting agenda for regularly scheduled board meetings, unless otherwise posted or for special meetings, will be as follows:
 - 1. Call to Order – Establishment of Quorum
 - 2. Additions to the Agenda
 - 3. Approval of Minutes
 - 4. Public Comment – Agenda Items (Time Limit: 3 minutes)
 - 5. Review of Communications
 - 6. Comments from Chair
 - 7. Educational Presentations
 - 8. Fire Administration Report
 - 9. Committee Reports
 - 10. Old Business
 - 11. New Business
 - 12. Request for Commissioners to be Excused

13. Commissioner Comments
14. Public Comment - On any Matter (Time Limit: 3 minutes)
15. Adjournment

- 4.9 Parliamentary Procedure. In all matters of procedure not covered by these Rules or by the provision of the City Charter or applicable state law, the provisions of [Roberts Rules of Order, Revised](#) shall control.

5. CRITICAL INCIDENT BRIEFINGS

- 5.1 For the purposes of this procedure, a Critical Incident shall be defined as any one of the following:
 - 5.1.1 Fire Department activity resulting in serious injury or death, or significant property loss.
 - 5.1.2 Allegations or complaints relating to discrimination or sexual harassment.
 - 5.1.3 An incident involving Fire Department activity that is likely to generate significant public interest or media attention.
 - 5.1.4 Any other incident or activity which a majority of the Board deem appropriate to review pursuant to this procedure
- 5.2 The Fire Chief may initiate, or any member of the Board of Fire Commissioners may request that the Chief initiate, a briefing session relating to any Critical Incident.
- 5.3 The Fire Chief or his/her designee, shall attempt to notify every Board member of the date, time, and location of a Critical Incident Briefing.
- 5.4 Attendance by Board Members at such a session is not mandatory, and a quorum of the Board is not required.
- 5.5 The briefing session shall be limited to the following:
 - 5.5.1 The purpose of the briefing is for an informational gathering designed to focus upon issues of general concern and intended to primarily provide Board Members with background information on the critical incident.
 - 5.5.2 At such a session, Commissioners may not, without complying with the Open Meetings Act, engage in any discussion or deliberations during the session, or otherwise enter into the process of addressing or resolving issues of public policy.
- 5.6 In response to any Critical Incident, the Board may review any administrative or advisory board power prescribed by the Lansing City Charter, such as rules of conduct, training, or advising the Mayor and Council of proposals or proposed changes in department policies and programs.

6. DISCIPLINARY REVIEW

- 6.1 *Consistent with its responsibility under Lansing City Charter Section 5-401.6, the Board shall regularly review reports and statistics concerning the application of discipline within the fire department so as to inform periodic review of the rules and regulations for conduct of members of the Department and to facilitate the periodic evaluation of the Board's proper role as the "final authority of the City in imposing or reviewing discipline of the Department employees consistent*

with the terms of the State law and applicable collective bargaining contracts” as such State Law and collective bargaining contracts may be updated from time to time.

7. COMPLAINTS

- 7.1 Purpose. This rule formally establishes the procedure for receipt and processing of complaints against Lansing Fire Department or a Lansing Fire Department member from any source. This rule is mirrored by LFD CG 401-19 and is intended to satisfy the requirements of section 5-401.4 of the Lansing City Charter.
- 7.2 Definitions
 - 7.2.1 “Complaint” means a statement that a situation is unsatisfactory or unacceptable or an expression of dissatisfaction with Lansing Fire Department operations or its members.
 - 7.2.2 “Member” means any sworn or non-sworn individual employed at the Lansing Fire Department.
 - 7.2.3 “Complainant” Means any individual directly affected and aggrieved by the action of Lansing Fire Department personnel or reports concern related to actions of Lansing Fire Department personnel *or policy*.
- 7.3 Updates
 - 7.3.1 The responsibility for future review and updates of this policy lies with Fire Administration and/or the Lansing Board of Fire Commissioners.
 - 7.3.2 Revisions shall become effective upon ratification by the Lansing Board of Fire Commissioners and the Lansing City Council.
- 7.4 Scope
 - 7.4.1 A complaint handling policy identifies the expected steps and procedure for processing a received complaint from any source in order to ensure proper investigation, resolution, and documentation.
- 7.5 Attachments
 - 7.5.1 Complaint Intake Form (form 401A)
 - 7.5.2 Complaint Routing and Investigation Form (form 401B)
- 7.6 Policy. All Departmental Personnel ***and members of the Lansing Board of Fire Commissioners*** shall follow the outlined procedure when receiving a complaint against the Lansing Fire Department or its members.
 - 7.6.1 Complaint Receipt (Intake)
 - 7.6.1.1 The Complainant is routed to the Administration Division Chief and he/she completes the Complaint Intake Form.
 - 7.6.1.2 If unable to route the Complainant to the Administration Division Chief or if doing so would escalate the complaint, then the person receiving the complaint shall

complete the Complaint Intake Form and forward it to the Administration Division Chief within 4 hours of complaint receipt.

- 7.6.1.3 If the complaint relates to a patient care issue or issue serious enough to require immediate attention, contact the appropriate Battalion/Division Chief or an Assistant Fire Chief immediately.
- 7.6.1.4 Complainants will receive acknowledgement of their complaint within two business days.
- 7.6.1.5 Lansing Fire Department personnel shall remain professional at all times while interacting with complainant and not engage in adversarial behavior or communications.
- 7.6.1.6 Complaints filed must include all information necessary to complete the Complaint Intake Form. Missing information must be obtained from the complainant prior to routing of the complaint.
- 7.6.1.7 If applicable, the complainant must provide written complaint and supporting documentation or evidence to include in complaint investigation.

7.6.2 Complaint Routing

- 7.6.2.1 Intake is first step in the handling and routing process for all complaint types. Upon receipt, one of following actions shall be taken:

- 7.6.2.1.1 Routed to Administration Division Chief for intake

- 7.6.2.1.2 Complaint Intake form completed and then sent to Administration Division Chief

- 7.6.2.1.2.1 Intake can be conducted by any Lansing Fire Department Personnel or Fire Board Commissioner

- 7.6.2.1.2.2 If complaint involves the Administration Division Chief, direct the complainant to an Assistant Fire Chief or send the completed Complaint Intake Form directly to the Assistant Fire Chief in charge of Administration.

- 7.6.2.1.2.3 Complaint will be logged on electronic tracking database

- 7.6.2.1.2.4 A copy of complaint intake form routed for investigation shall be sent to the Local IAFF 421 Union with complainant and or patient Personal Identifying and Personal Health Information redacted within 24 hours.

- 7.6.2.2 Emergency Medical Services (EMS) Complaint Routing

- 7.6.2.2.1 Administration Division Chief will route Complaint Intake form to EMS Operations Division Chief.

- 7.6.2.2.2 EMS Operations Chief will investigate the complaint and complete investigation documentation.

- 7.6.2.2.2.1 Quality Assurance (QA) Committee member or EMS Captain may be designated to conduct the investigation.
- 7.6.2.2.3 QA Committee should convene and conduct a review of the complaint and investigation results.
 - 7.6.2.2.3.1 At close of the review, the QA Committee will provide recommendations to EMS Operations Division Chief for action or resolution to be taken associated with policy and training needs.
 - 7.6.2.2.3.2 QA Committee review should occur within 30 days of receipt of the complaint. Resolution of the complaint will not be delayed pending QA Committee review.
- 7.6.2.2.4 EMS Operations Division Chief will complete complaint investigation documentation and include comprehensive recommendations for actions and resolutions to address the complaint.
- 7.6.2.2.5 Complete complaint investigation packet is routed to appropriate Assistant Fire Chief for final review and determination of actions and resolutions to be taken.
- 7.6.2.2.6 Assistant Fire Chief will return the complete file within 14 days of receipt to Administration Division Chief for filing and maintenance of records in electronic database and paper file.
- 7.6.2.3 Non-EMS Complaint Routing
 - 7.6.2.3.1 Administration Division Chief will route complaint to appropriate Battalion/Division Chief for investigation.
 - 7.6.2.3.1.1 If complaint involves a Battalion/Division Chief or Assistant Chief, then the complaint will route to appropriate next level Supervisor for investigation.
 - 7.6.2.3.1.2 Discussion regarding chain of command and anonymous complaints against co-workers. May discuss with the Union for guidance.
 - 7.6.2.3.2 Designated appropriate level supervisor will complete investigation and investigation documentation including comprehensive recommendations for actions and resolutions to address the complaint.
 - 7.6.2.3.3 Completed complaint investigation packet is routed to appropriate Assistant Fire Chief for final review and determination of actions and resolutions to be taken.
 - 7.6.2.3.4 Assistant Fire Chief will return the complete file within 14 days of receipt to Administration Division Chief for filing and maintenance of records in electronic database and paper file.
- 7.6.2.4 Complaint Follow-up

- 7.6.2.4.1 The Administration Division Chief or designee shall provide a response regarding outcome of complaint investigation to complainant within 30 days, if complainant requests follow up.
- 7.6.2.4.1.1 If complaint not resolved within 30 days due to extenuating circumstances, the Administration Division Chief or designee should provide a status notification to complainant.
- 7.6.2.4.1.2 Formal inquiries/complaints filed by Tri-County Emergency Medical Control Authority (TCEMCA) or other parties shall receive outcome notification in written format.
- 7.6.2.4.2 Parties at focus of complaint investigation shall receive investigation outcome notification in written format within 30 days.
- 7.6.2.4.3 Fire Administration will provide the Fire Board of Commissioners a summary report of complaints received at their regularly scheduled meetings.
- 7.6.2.4.3.1 Fire Commissioners may review complaint records to the extent allowed by controlling statutes (i.e. with redactions to protect patient identifying or confidential information, or pursuant to employee privacy rights).
- 7.6.2.4.3.2 *The Fire Commission may consider summaries of complaints or complaint records while carrying out the Commission's responsibilities including:*
- *Inclusion of summary data in its Annual Report in an anonymized format.*
 - *To inform the Commission's review of Departmental Operations, Policies or proposals for revisions thereof.*

8. ADVISORY DUTIES

- 8.1 Pursuant to the City Charter, advisory functions of the Fire Commissioners include:
- 8.1.1 Reviewing the progress and planning of the Fire Administration to insure that all activities are in accordance with City Policy.
- 8.1.2 Review the Fire Administration's proposed policies and programs or changes in existing policies or programs requiring City Council action and making written recommendations thereon prior to submission to the Mayor and City Council for action.
- 8.1.3 Review of the Fire Department's budget material including capital improvement proposals and making written recommendations thereon prior to submission to the Mayor.
- 8.1.4 Rendering an annual report to the Mayor and City Council prior to December 1st of each year which includes a description and evaluation of the Department's activities during the previous year including the handling of complaints, if any, and proposals for future plans.

- 8.1.5 If it deems appropriate, develop proposals for new or altered policies and programs and transmit the same to the Mayor and City Council.

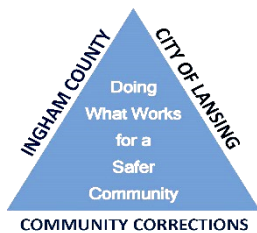
9. OTHER DUTIES

- 9.1 Pursuant to the City Charter, the Board of Fire Commissioners is responsible for:
 - 9.1.1 Establishing, in consultation with the Fire Chief and the Mayor, administrative rules for the organization and overall administration of the fire department (except as subject to collective bargaining). Administrative Rules shall become effective upon filing with the City Clerk.
 - 9.1.2 Approval of Rules and Regulations for the conduct of the members of the department in consultation with the Fire Chief and the Mayor.
 - 9.1.3 Establishing a procedure for receiving and resolving complaints concerning operation of the department.
 - 9.1.4 Acting as the final authority of the city in imposing or reviewing discipline of the department employees consistent with State Law and applicable Collective Bargaining Agreements.
 - 9.1.5 Making recommendations to the Mayor on candidates for the position of Fire Chief, and reviewing any suspension or removal of the Fire Chief by the Mayor.
- 9.2 To assist the Board in fulfilling its Charter Responsibilities the Board shall review administrative rules for the organization and overall administration of the fire department, as well as Rules and Regulations for the conduct of the members of the department, on a recurring basis such that all policies and rules subject to Fire Board oversight are reviewed at least once every five (5) years.
- 9.3 In service to these duties and its ultimate duty to serve as a public body representing the City of Lansing, the Board of Fire Commissioners will receive annual training concerning the requirements of Michigan's Open Meetings Act and to receive general legal updates organized by the City of Lansing Law Department as may be pertinent to the concerns of the Commission.

10. AMENDMENTS

- 10.1 Amendments. Amendments to the Rules of Procedure may be initiated by any member of the Board at any regular meeting and voted upon at the next regular meeting. All Board Members must be notified of such amendments at least five days before the amendment is to be voted upon. The affirmative vote of five present Members shall be required to amend the Rules of Procedure. Amendments to the Rules of Procedure must be ratified by the Lansing City Council.
- 10.2 Suspension of Rules. It shall require the vote of five present Members of the Board to suspend the Rules of Procedure.

These Rules of Administrative Procedure are adopted on May 12, 2021 by the Lansing Board of Fire Commissioners ***and shall be effective upon ratification by the Lansing City Council.***



INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS ADVISORY BOARD

MARY E. SABAJ
CCAB Manager

JAMES WEBSTER
CCAB Staff Consultant

HON. LISA MCCORMICK
30TH Circuit Court Family Div.
CHAIRPERSON

VACANT
VICE CHAIRPERSON

BRYAN CRENSHAW
Ingham County Chair
Board of Commissioners
FINANCIAL OFFICER

JACQUELINE STRAUB
Adult Probation Supervisor
SECRETARY

HON. CLINTON CANADY
30th Judicial Circuit
Criminal Division

HON. STACIA BUCHANAN
54-A District Court

MICHAEL CHELTENHAM
Ingham County
Prosecutor's Office

BRIAN JACKSON
Lansing City Council

AYANNA NEAL
Criminal Defense Attorney

CAPT. ROBERT EARLE
Ingham Co. Sheriff's Office

CAPTAIN RODNEY ANDERSON
Lansing Police Department

VACANT
Business Community

VACANT
Communications
Media

MONICA JAHNER
Community Alternative Program

VACANT
Workforce Development

June 1, 2021

Chris Swope
City Clerk
9th Floor
124 W. Michigan Ave.
Lansing, MI 48933

Dear Mr. Swope,

On behalf of the Ingham County/City of Lansing Community Corrections Advisory Board (CCAB), I respectfully request that the Lansing City Council consider and approve the 2021-2022 State of Michigan - Office of Community Corrections Funding Application. This application provides State funding for administration, community treatment and services programming for local Circuit Court probationers.

The Application was approved by the Ingham County Board of Commissioners on May 25, 2021. I have included Resolution #21-282 for your reference.

Thank you.

Mary E. Sabaj, J.D.
CCAB Manager

BY _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

**RESOLUTION TO AUTHORIZE SUBMISSION OF A GRANT APPLICATION AND
TO CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS
FOR
INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS AND
PROGRAM SUBCONTRACTS FOR FY 2021-2022**

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the Community Corrections Advisory Board approved the Funding Application and Plan for FY 2021-2022; and

WHEREAS, the FY 2021-2022 Application provides for the following CCAB Plans and Service programming: Relapse Prevention and Recovery (\$71,918) to be provided by C-E-I CMH; Gatekeeper services (\$4,069) to be provided by the CCAB Staff Consultant; MRT Cognitive Change Groups (\$22,000) to be provided by Prevention and Training Services; Domestic Violence Intervention Groups (\$31,903) to be provided by Prevention and Training Services; Opioid Specific Program services (\$30,000) to be provided by Tri County Community Adjudication Program (TRI-CAP); CHOICES programming (\$40,000) to be provided by Northwest Initiative — ARRO; and, Electronic Monitoring Services for Pretrial defendants (\$10,134) to be provided by Judicial Services Group, Ltd., for a subcontracted program total of \$234,890 for the time period of October 1, 2021 through September 30, 2022; and

WHEREAS, the FY 2021-2022 Application also provides funding for a special part-time Pretrial Services Investigator (\$25,683) to enhance the community supervision capacity of 30th Circuit Court Pretrial Services and for CCAB Administration in the amount of \$50,422, for a Plans and Services total of \$285,312 for the time period of October 1, 2021 through September 30, 2022; and

WHEREAS, the City of Lansing is also provided access to probation residential beds with a project average daily population of 30 at \$52.50 per bed day valued at \$574,875; MDOC contracts directly with residential providers rather than with local jurisdictions; and

WHEREAS, pursuant to the FY 2021-2022 Application, the City may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the Subcontractors for Plans and Services programming are willing and able to provide the services that the City requires.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, authorizes submission of the Grant Application and, upon State approval, entering into an Agreement with the Michigan Department of Corrections for City of Lansing Community Corrections for FY 2021-2022 in the amount of \$285,312 in CCAB Plans and Services and Administration funds for the time period of October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Lansing City Council authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2021 through September 30, 2022 with Prevention and Training Services for the cost of MRT Change Groups for a cost not to exceed \$22,000; with Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed \$31,903; with Tri County Community Adjudication Program (TRI-CAP) for the cost of Opioid Specific Program services not to exceed \$30,000; with CEI Community Mental Health for the cost of Relapse Prevention and Recovery services not to exceed \$71,918; with Northwest Initiative - ARRO for the cost of CHOICES program services not to exceed \$40,000; and with Judicial Services Group. Ltd. for the cost of electronic monitoring services for Pretrial defendants not to exceed \$10,134.

BE IT FURTHER RESOLVED, that the Lansing City Council authorizes the continued funding of a special part-time (19 hours per week) Pretrial Services Investigator position at the ICEA PR006 salary grade not to exceed \$25,683.

BE IT FURTHER RESOLVED, that entering into the subcontracts and maintaining the Pretrial Services Investigator position are contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts and Pretrial Services Investigator position are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the City Attorney.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE SUBMISSION OF A GRANT APPLICATION AND TO
CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR
INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS AND
PROGRAM SUBCONTRACTS FOR FY 2021-2022**

RESOLUTION #21 – 282

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the Community Corrections Advisory Board approved the Funding Application and Plan for FY 2021-2022; and

WHEREAS, the FY 2021-2022 Application provides for the following CCAB Plans and Service programming: Relapse Prevention and Recovery (\$71,918) to be provided by C-E-I CMH; Gatekeeper services (\$4,069) to be provided by the CCAB Staff Consultant; MRT Cognitive Change Groups (\$22,000) to be provided by Prevention and Training Services; Domestic Violence Intervention Groups (\$31,903) to be provided by Prevention and Training Services; Opioid Specific Program services (\$30,000) to be provided by Tri County Community Adjudication Program (TRI-CAP); CHOICES programming (\$40,000) to be provided by Northwest Initiative — ARRO; and, Electronic Monitoring Services for Pretrial defendants (\$10,134) to be provided by Judicial Services Group, Ltd., for a subcontracted program total of \$234,890 for the time period of October 1, 2021 through September 30, 2022; and

WHEREAS, the FY 2021-2022 Application also provides funding for a special part-time Pretrial Services Investigator (\$25,683) to enhance the community supervision capacity of 30th Circuit Court Pretrial Services and for CCAB Administration in the amount of \$50,422, for a Plans and Services total of \$285,312 for the time period of October 1, 2021 through September 30, 2022; and

WHEREAS, Ingham County is also provided access to probation residential beds with a project average daily population of 30 at \$52.50 per bed day valued at \$574,875; MDOC contracts directly with residential providers rather than with local jurisdictions; and

WHEREAS, pursuant to the FY 2021-2022 Application, the County may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the Subcontractors for Plans and Services programming are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes submission of the Grant Application and, upon State approval, entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections for FY 2021-2022 in the amount of \$285,312 in CCAB Plans and Services and Administration funds for the time period of October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2021 through September 30, 2022 with Prevention and Training Services for the cost of MRT Change Groups for a cost not to exceed \$22,000; with Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed \$31,903; with Tri County Community Adjudication Program (TRI-CAP) for the cost of Opioid Specific Program services not to exceed \$30,000; with CEI Community Mental Health for the cost of Relapse Prevention and Recovery services not to exceed \$71,918; with Northwest Initiative - ARRO for the cost of CHOICES program services not to exceed \$40,000; and with Judicial Services Group. Ltd. for the cost of electronic monitoring services for Pretrial defendants not to exceed \$10,134.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the continued funding of a special part-time (19 hours per week) Pretrial Services Investigator position at the ICEA PR006 salary grade not to exceed \$25,683.

BE IT FURTHER RESOLVED, that entering into the subcontracts and maintaining the Pretrial Services Investigator position are contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts and Pretrial Services Investigator position are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Graham, Peña, Schafer
Nays: None **Absent:** None **Approved 05/13/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 05/19/2021**



Chris Swope
Lansing City Clerk

June 4, 2021

City Council President and Lansing City Councilmembers
10th Floor City Hall
Lansing, MI 48933

Dear President and Councilmembers:

Pursuant to Article 5, Chapter 2, Section 5-203.5 and Section 5-203.6 of the Lansing City Charter, on June 2, 2021 my office received and placed on file:

Board of Water and Light Budget for Fiscal Year Ending June 30, 2022

Capital Forecast for Fiscal Years 2022-2027

This document is available for review at the office of the City Clerk and on the City Clerk's website (www.lansingmi.gov/clerk).

Sincerely,

Chris Swope, CMC
Lansing City Clerk



Lansing Board of Water and Light
P.O. Box 13007
1201 S. Washington Ave.
Lansing, MI 48910

Electronic Delivery

June 2, 2021

Chris Swope, City Clerk
City of Lansing
124 W. Michigan Avenue, 9th Floor
Lansing, MI 48933

RE: Budget for Fiscal Year Ending June 30, 2022
Capital Forecast for Fiscal Years 2022-2027

Dear Mr. Swope:

In accordance with provisions of the Lansing City Charter, Article 5, Chapter 2, Section 5-203.5, and Section 5-203.6, a copy of the Lansing Board of Water and Light Budget for Fiscal Year ending June 30, 2022, and a copy of the Lansing Board of Water and Light Capital Improvement Plan for Fiscal Years 2022-2027 are attached for filing with your office.

The Board of Commissioners adopted the Budget and accepted the Capital Forecast for Fiscal Years 2022-2027 at a regular board meeting held May 25, 2021.

Respectfully submitted,

M. Denise Griffin
Digitally signed by M. Denise Griffin
DN: cn=M. Denise Griffin,
o=Lansing Board of Water and
Light, ou,
email=M.Denise.Griffin@lbwl.com,
c=US
Date: 2021.06.02 10:20:15 -0400
M. Denise Griffin
Corporate Secretary

PDF Attachment

Electronic Copy:

Dick Peffley, General Manager
Heather Shawa, Chief Financial Officer
Andy Schor, Mayor City of Lansing, MI
LBWL Commissioners
Lansing City Council President, Peter Spadafore, and Councilmembers

FY 2022 Income Statement by Utility

FY 2022 Income Statement					
Sales (MWh, ccf, Mlb, ton-hrs)	Electric	Water	Steam	Chilled Water	Total
Operating Revenue	3,361,095	8,357,221	656,629	10,656	
Residential	\$ 88,895,484	\$ 19,455,039	\$ 15,905	\$ -	\$ 108,366,427
Commercial	\$ 132,881,164	\$ 15,422,918	\$ 7,972,323	\$ 6,057,326	\$ 162,333,732
Industrial	\$ 40,951,242	\$ 2,526,652	\$ 2,708,401	\$ -	\$ 46,186,296
Wholesale	\$ 51,032,445	\$ 3,866,373	\$ -	\$ -	\$ 54,898,817
Other	\$ 12,258,272	\$ 7,007,525	\$ 1,466,441	\$ -	\$ 20,732,239
Total Operating Revenue	\$ 326,018,607	\$ 48,278,507	\$ 12,163,070	\$ 6,057,326	\$ 392,517,511
Operating Expenses					
Fuel and Purchased Power	\$ (116,608,367)	\$ (5,972,000)	\$ (3,003,074)	\$ -	\$ (125,583,441)
Depreciation	\$ (52,131,902)	\$ (8,899,382)	\$ (3,470,123)	\$ (1,575,896)	\$ (66,077,302)
Other Operating Expenses	\$ (108,841,249)	\$ (30,878,093)	\$ (4,509,885)	\$ (4,277,974)	\$ (148,507,202)
Total Operating Expenses	\$ (277,581,518)	\$ (45,749,475)	\$ (10,983,083)	\$ (5,853,870)	\$ (340,167,946)
Total Operating Income	\$ 48,437,090	\$ 2,529,032	\$ 1,179,987	\$ 203,456	\$ 52,349,565
Non Operating Income/(Expenses)					
Return on Equity to City	\$ (20,675,402)	\$ (3,146,386)	\$ (754,748)	\$ (423,464)	\$ (25,000,000)
Interest Expense	\$ (22,777,110)	\$ (1,758,936)	\$ (1,966,483)	\$ (364,739)	\$ (26,867,268)
Other Non Operating Income/(Expenses)	\$ (839,236)	\$ 790,632	\$ (125,497)	\$ 260,335	\$ 86,234
Total Non Operating Income/(Expenses)	\$ (44,291,748)	\$ (4,114,690)	\$ (2,846,728)	\$ (527,867)	\$ (51,781,033)
Total Net Income/(Loss)	\$ 4,145,342	\$ (1,585,657)	\$ (1,666,741)	\$ (324,411)	\$ 568,532
Forecasted Rate Increase	0.0%	0.0%	0.0%	0.0%	
Return on Assets	3.41%	-0.01%	0.36%	0.00%	2.41%
Target Return on Assets	4.20%	4.20%	4.20%	4.20%	4.20%

FY 2022 Consolidated Cash Flow

6-Year Cash Flow		FY 2022
Beginning Cash (O&M & Receiving Fund)		\$ 112,578,203
Net Income		568,532
Depreciation and Loss on Disposal of Assets		67,814,049
DB and VEBA		(8,344,564)
Borrowing		-
Commodity Cost Adjustment		1,434,824
Withdrawal from Bond Construction and Capitalized Interest		101,835,387
Environmental		(3,898,699)
Gas Pipeline Payment Refunds		-
Total Sources of Cash		\$ 159,409,530
Principal Payments on Bonds		(12,950,000)
Principal Payments on Other Debt (CSO)		(802,581)
Capital Expenditures (Excluding Delta Energy Park)		(69,563,856)
Capital Expenditures for Delta Energy Park		(45,342,628)
REP/EWR		187,362
Total Uses of Cash		\$ (128,471,703)
Net Cash Increase (Decrease)		\$ 30,937,826
Ending Cash (O&M & Receiving Fund)		\$ 143,516,029
Days Cash on Hand		251
Minimum Cash Reserve Requirement		173

FY 2022 Capital Budget Summary

Capital by Utility and Location		FY 2022
Utility		
Electric		\$ 48,276,774
Water		\$ 12,265,111
Steam		\$ 1,746,132
Chilled Water		\$ 50,000
Common		\$ 11,140,839
Capital Portfolio Excluding DEP		\$ 73,478,856
Delta Energy Park		\$ 45,342,628
Total Capital Portfolio		\$ 118,821,484
Location		
Eckert		\$ 895,000
Erickson		\$ 4,333,539
REO Plant		\$ 1,500,000
Delta Energy Park		\$ 45,342,628
T&D		\$ 46,952,765
Water Production		\$ 3,042,061
Chiller Plant		\$ -
Other		\$ 16,755,491
Total Capital Portfolio		\$ 118,821,484

FY 2022-2027 Capital Improvement Plan

6-Year Capital by Utility and Location		FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Forecast Total
Utility								
Electric		\$ 48,276,774	\$ 51,272,777	\$ 46,747,800	\$ 48,022,841	\$ 48,049,630	\$ 45,009,986	\$ 287,379,808
Water		\$ 12,265,111	\$ 12,290,601	\$ 15,771,336	\$ 14,501,390	\$ 17,046,000	\$ 18,298,000	\$ 90,172,438
Steam		\$ 1,746,132	\$ 1,797,085	\$ 1,849,527	\$ 3,452,557	\$ 3,074,241	\$ 3,316,253	\$ 15,235,795
Chilled Water		\$ 50,000	\$ 51,500	\$ 53,045	\$ 54,636	\$ 56,275	\$ 57,964	\$ 323,420
Common		\$ 11,140,839	\$ 8,172,919	\$ 8,658,215	\$ 7,251,102	\$ 6,435,917	\$ 6,167,375	\$ 47,826,367
Capital Portfolio Excluding DEP		\$ 73,478,856	\$ 73,584,882	\$ 73,079,923	\$ 73,282,526	\$ 74,662,063	\$ 72,849,578	\$ 440,937,828
Delta Energy Park		\$ 45,342,628	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,342,628
Total Capital Portfolio		\$ 118,821,484	\$ 73,584,882	\$ 73,079,923	\$ 73,282,526	\$ 74,662,063	\$ 72,849,578	\$ 486,280,456
Location								
Eckert		\$ 895,000	\$ -	\$ -	\$ -	\$ -	\$ 795,000	\$ 1,690,000
Erickson		\$ 4,333,539	\$ 3,050,000	\$ 255,000	\$ -	\$ -	\$ -	\$ 7,638,539
REO Plant		\$ 1,500,000	\$ 8,800,000	\$ 9,500,000	\$ -	\$ 100,000	\$ -	\$ 19,900,000
Delta Energy Park		\$ 45,342,628	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,342,628
T&D		\$ 46,952,765	\$ 49,176,862	\$ 50,247,022	\$ 50,212,684	\$ 56,559,146	\$ 47,832,203	\$ 300,980,682
Water Production		\$ 3,042,061	\$ 3,325,101	\$ 3,984,686	\$ 3,365,740	\$ 1,940,382	\$ 2,081,382	\$ 17,739,352
Chiller Plant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ 16,755,491	\$ 9,232,919	\$ 9,093,215	\$ 19,704,102	\$ 16,062,535	\$ 22,140,993	\$ 92,989,255
Total Capital Portfolio		\$ 118,821,484	\$ 73,584,882	\$ 73,079,923	\$ 73,282,526	\$ 74,662,063	\$ 72,849,578	\$ 486,280,456

BY THE COMMITTEE _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor has made the appointment of Gregory Frens as a 4th Ward member of the Board of Public Services for a term to expire June 30, 2024; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Gregory Frens as a 4th Ward member of the Board of Public Services for a term to expire June 30, 2024.

BY THE COMMITTEE _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor has made the appointment of Michael McKissic as an At-Large member of the Economic Development Corporation/Tax Increment Finance/ Brownfield Redevelopment Authority for a term to expire February 28, 2023; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Michael McKissic as an At-Large member of the Economic Development Corporation/Tax Increment Finance/Brownfield Redevelopment Authority for a term to expire February 28, 2023.

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, adjustments are needed in the fiscal year 2020/2021 budget to allocate the budgeted vacancy factor; and

WHEREAS, additional costs have been incurred in responding to the public health and economic consequences of the COVID-19 public health emergency; and

WHEREAS, the City has received and accepted \$1,405,492 in Coronavirus Relief Local Government Grants (CRLGG) and \$5,926,608 in Public Safety and Public Health Payroll Reimbursement Program (PSPHPRP) grants; and

WHEREAS, adjustments to revenues have been made for funds supported by the City's Parks Millage and Parking Revenues requiring adjustments for the fiscal year; and

WHEREAS, the City amended its Stadium Agreement to account for financial pressures resulting from the COVID-19 public health emergency;

NOW, THEREFORE, BE IT RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2020/2021 fiscal year:

	FY 2022 As Amended	Proposed Changes	FY 2022 6/21/2021
Estimated Revenues			
Property Taxes	45,631,500	(1,676,500)	43,955,000
Income Taxes	31,380,800	(2,000,000)	29,380,800
Return on Equity	25,000,000	-	25,000,000
State Revenues	17,126,766	3,514,234	20,641,000
Charges for Services	8,642,703	-	8,642,703
Fines & Forfeitures	1,803,100	-	1,803,100
Licenses & Permits	1,761,700	-	1,761,700
Other Revenue	453,000	-	453,000
Interest & Rent	140,000	-	140,000
Use of (Contribution to) Fund Balance	5,393,992	(9,404,834)	(4,010,842)
Total Revenue	137,333,561	(9,567,100)	127,766,461

Appropriations

City Council			
Personnel	454,438	-	454,438
Operating	214,244	-	214,244
Total	668,682	-	668,682

Internal Audit			
Personnel	159,234	-	159,234
Operating	11,367	-	11,367
Total	170,601	-	170,601

Courts			
Personnel	5,007,290	(150,000)	4,857,290
Operating	1,422,490	-	1,422,490
Total	6,429,780	(150,000)	6,279,780

Mayor's Office			
Personnel	1,030,996	(75,000)	955,996
Operating	199,868	-	199,868
Total	1,230,864	(75,000)	1,155,864

	FY 2022 As Amended	Proposed Changes	FY 2022 6/21/2021
Office of Community Media			
Personnel	472,760	(50,000)	422,760
Operating	67,909	-	67,909
Total	540,669	(50,000)	490,669
City Clerk's Office			
Personnel	1,064,290	-	1,064,290
Operating	438,618	-	438,618
Total	1,502,908	-	1,502,908
Neighborhood and Citizen Engagement			
Personnel	726,750	(100,000)	626,750
Operating	327,164	50,000	377,164
Total	1,053,914	(50,000)	1,003,914
Economic Development and Planning			
Personnel	3,248,894	(200,000)	3,048,894
Operating	1,629,790	-	1,629,790
Total	4,878,684	(200,000)	4,678,684
Assessing			
Personnel	1,512,158	(220,000)	1,292,158
Operating	224,898	-	224,898
Total	1,737,056	(220,000)	1,517,056
Finance Operating			
Personnel	1,619,825	(80,000)	1,539,825
Operating	486,492	-	486,492
Total	2,106,317	(80,000)	2,026,317
Treasury/Income Tax			
Personnel	1,808,858	(225,000)	1,583,858
Operating	451,398	-	451,398
Total	2,260,256	(225,000)	2,035,256
Human Resources			
Personnel	1,372,671	(75,000)	1,297,671
Operating	887,849	-	887,849
Total	2,260,520	(75,000)	2,185,520
City Attorney			
Personnel	2,035,289	(150,000)	1,885,289
Operating	230,372	-	230,372
Total	2,265,661	(150,000)	2,115,661
Police			
Personnel	39,027,047	(25,000)	39,002,047
Operating	7,491,799	-	7,491,799
Total	46,518,846	(25,000)	46,493,846
Fire			
Personnel	31,566,076	-	31,566,076
Operating	5,271,871	-	5,271,871
Total	36,837,947	-	36,837,947
Public Service			

	FY 2022 As Amended	Proposed Changes	FY 2022 6/21/2021
Personnel	2,937,224	-	2,937,224
Operating	8,906,654	-	8,906,654
Total	11,843,878	-	11,843,878
Human Relations and Community Service			
Personnel	1,536,239	(300,000)	1,236,239
Operating	189,095	-	189,095
Total	1,725,334	(300,000)	1,425,334
Parks and Recreation			
Personnel	4,981,182	(150,000)	4,831,182
Operating	3,113,524	-	3,113,524
Total	8,094,706	(150,000)	7,944,706
Human Services and Racial Equity			
Operating	2,109,284	-	2,109,284
Total	2,109,284	-	2,109,284
City Supported Agencies			
Operating	102,500	-	102,500
Total	102,500	-	102,500
Non-Departmental			
Vacancy Factor	(1,400,000)	1,400,000	-
Library Lease	150,000	-	150,000
Debt Service	1,303,000	-	1,303,000
Net Transfers	2,942,155	615,000	3,557,155
Total	2,995,155	2,015,000	5,010,155
Federal Reimbursement	-	(7,332,100)	(7,332,100)
IRS/ACA Bills Resolved	-	(2,500,000)	(2,500,000)
Total Appropriations	137,333,561	(9,567,100)	127,766,461

II. Special Revenue Funds

Stadium Fund

Estimated Revenues

Operating Revenues	375,000	(365,000)	10,000
Stadium Naming Rights	125,000	(125,000)	-
Reimbursements	125,000	(125,000)	-
Transfers from Other Funds	530,100	615,000	1,145,100
Total Revenue	1,155,100	-	1,155,100

Appropriations

Operating	1,155,100	-	1,155,100
Total Appropriations	1,155,100	-	1,155,100

III. Enterprise Funds

Cemeteries Fund

Estimated Revenues

Cemetery Service Revenue	191,075	39,650	230,725
Sale of Lots	83,200	149,900	233,100
Transfer from Parks Millage	560,000	(230,000)	330,000

	FY 2022 As Amended	Proposed Changes	FY 2022 6/21/2021
Use of/(Contribution to) Fund Balance	(40,450)	40,450	-
Total Revenue	793,825	-	793,825

Appropriations

Personnel	516,355	-	516,355
Operating	277,470	-	277,470
Total Appropriations	793,825	-	793,825

Golf Fund

Estimated Revenues

Transfers In - Parks Millage	100,000	30,000	130,000
Use of/(Contribution to) Fund Balance	-	2,120,000	2,120,000
Total Revenue	100,000	2,150,000	2,250,000

Appropriations

Operating	100,000	30,000	130,000
Transfers	-	2,120,000	2,120,000
Total Appropriations	100,000	2,150,000	2,250,000

Parking Fund

Estimated Revenues

Parking Revenue	6,692,300	(4,876,100)	1,816,200
Baseball Revenue	50,000	(42,700)	7,300
Parking Fines	600,000	(200,000)	400,000
Bond Proceeds	-	11,112,000	11,112,000
Other Revenue	3,165,279	(3,150,279)	15,000
Use of/(Contribution to) Fund Balance	(1,006,611)	5,825,111	4,818,500
Total Revenue	9,500,968	8,668,032	18,169,000

Appropriations

Personnel	2,555,965	(574,565)	1,981,400
Operating	2,486,812	(482,912)	2,003,900
Capital	1,330,000	(516,100)	813,900
Debt Service	3,128,191	(870,391)	2,257,800
Bond Expenditures	-	11,112,000	11,112,000
Total Appropriations	9,500,968	8,668,032	18,169,000

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, it is proposed that a claim be resolved by virtue of entering into a settlement agreement with claimant 2062876-01218, in which, the City of Lansing would agree to pay Plaintiff the sum of Twenty Thousand Dollars (\$20,000.00) in exchange for a complete redemption and release of the City from any past, present, and future liability regarding any alleged injuries/illnesses whatsoever; and

WHEREAS, the proposed settlement is recommended by the Mayor, the Department of Human Resources Director, the City of Lansing's Fund Administrator, and the City Attorney; and

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approves the payment of Twenty Thousand Dollars (\$20,000.00) pursuant to said proposed settlement agreement as a full and final settlement of said action.

BE IT FINALLY RESOLVED that the City Attorney is authorized to prepare and execute the requisite documents to complete settlement of the aforementioned lawsuit.

Approved for placement on the City Council
Agenda:

City Attorney

Date

BY THE COMMITTEE _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor has made the appointment of Maureen Saxton as an At-Large member of the Lansing Entertainment & Public Facilities Authority for a term to expire June 30, 2024; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Maureen Saxton as an At-Large member of the Lansing Entertainment & Public Facilities Authority for a term to expire June 30, 2024.

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	4/29/2021
First Name	Maureen
Middle	McNulty
Last Name	Saxton
Other name(s) by which you have been known, including maiden names	Maureen McNulty Saxton
Date of Birth	1/1/1966
Address	120 N. Washington Square, Suite 361
City	Lansing
State	MI
Zip Code	48933

Email	Maureen@vandykehorn.com
Gender	female
Find my ward:	Lansing Neighborhoods Ward Map
Ward	Regional
Precinct	<i>Field not completed.</i>
Best phone number to contact you	5178995513
Last 4 digits of social security number	5564
In what year did you move to Lansing?	0000
Additional information regarding experience and credentials	I have served, and continue to serve, on multiple boards where economic development, redevelopment, and the economic health and well-being of the community are of foremost priority. Please see "Current" and "Past Appointments" below, as well as my resume, attached.
Occupational Background	I currently serve as an executive at a major Detroit-based public relations agency. I opened their first Lansing office in 2018. Before that, I founded and directed my own public relations business for 11 years, with a primary focus on energy issues facing the state. Before that, I worked in state government for 10 years at the Department of Management and Budget, the Department of Treasury, and the Department of History, Arts and Libraries. I also was the deputy director, communications director, and spokesperson for a statewide campaign. Please see my resume attached.
Educational Background	Bachelor of Arts, International Studies/Political Science, University of Michigan.
Previous Appointments	Women's Caring Program - Director of Marketing/Communications
Current Appointments	State of Michigan-Board of Nursing; Citizens Research Council-Board of Trustees; Merrill-Palmer Skillman Institute-Board of Visitors; MI Nature Association - Board of Trustees

Please attach a resume if available

[McNulty Saxton resume 4.15.21.pdf](#)

First choice for board to serve on

Economic Development Corporation/Tax Increment Finance Authority/Borwnfield Redevelopment Authority

Second choice of a board to serve on

Downtown Lansing Inc.

Third choice of a board to serve on

Lansing Entertainment & Pub. Facil. Auth

Fourth choice of a board to serve on

Field not completed.

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission

While I was born and raised in the City of Detroit, my home has been Lansing and metro Lansing ever since I came here to work in state government in 1992. I am invested in Lansing and want it to flourish. I have a high-level understanding of economic development issues based on my past experience as communications director for the Department of Treasury, Management and Budget, and as deputy director of a statewide political campaign. I saw the importance of economic development and the impact of revenues and taxes both on local businesses and on the community. I think it's important for communities to have a viable business environment. It leads to vitality in the community both for individuals and families who want to live near their employment and their children's schools. The use of tax elements and tools should be made available to incentivize job creators to set up shop, or expand their business, in Lansing, as well as attract other investments. Working in the state budget office for nearly seven years, I'm familiar with the history of revenue sharing in Michigan, how critical it is (or was) to municipalities, and how deeply it has been cut since the 1990s. Revenue sharing can no longer be counted on, so other development tools (such as brownfields) and tax tools are critically needed. My state government experience gave me a first-hand view and working knowledge of how state government interacts with local communities in regard to business development. After founding my own PR company in late 2007, I primarily worked on energy issues related to reliability and affordability. As a communications and media professional, I work to help individuals, businesses, governments, and communities, large and small, map out their best game plan to achieve their goals. Over the past 20 years,

and as a working woman with two young children who was also committed to other volunteer activities and boards, the time was never right for me to seek a formal role in the redevelopment of Lansing. But now, as my youngest son graduates from high school, the time is right. I have the interest and the time to assist the Economic Development Corporation - or Downtown Lansing Inc. - and know that I can make a difference.

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

I meet all qualifications and eligibility requirements.

Background Check Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

Maureen McNulty Saxton

Date & Time

4/29/2021 4:10 PM

From Residents:

Daron & Nancy MacKinder

320 Haag Ct.

Lansing, MI 48912

MAY26'21 2PMCLERK

To: Lansing City Clerk

9th Floor

City Hall

Lansing, MI 48933

Appeal to the Lansing City Council from the Claims Review Committee decided on May 12th, 2021.

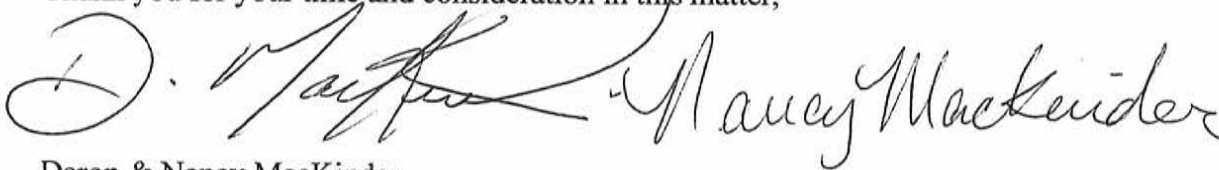
My wife and I recently had a hearing in Zoom format in front of the Claims Review Committee. I would like to appeal the decision to the full City Council. I have several reasons for the appeal, which I will briefly outline here, although I am not sure if that is required at this point.

1. The trash came from cleaning behind our garage after buying the property, it was bagged, and stored behind our home, not visible from the road (Irrelevant, but worth noting).
2. As stated during the Claims Review Hearing, Haag Ct. often has substitute mail carriers, and we personally have often had mail not get delivered, or get delivered to the wrong address, and then later retrieved from neighbors, etc.
3. As stated during the Claims review hearing, we did not receive EITHER letter from the City stating to remove the garbage from behind our home.
4. As stated during the Claims Review Hearing, when the trash removal service came to our residence, they first "acted" as though they worked for the City directly, showing papers as though they were directly employed by the City. They then asked if I wanted bags from our porch removed, which I later learned from my wife, contained about sixty dollars' worth of returnable bottles and cans. To us, the trash removal service contracted by the City was deceitful in their business dealings.

5. As stated during the Claims Review Hearing, by one of the hearing investigators themselves, on the record, that they had "lived a few houses down" from our current address. and the investigator then stated they could attest to the "horrible mail service there."
6. This letter for appeal has been sent via Certified Mail, one would assume that something that could affect the property ownership (I.E., in the form of property tax liens from the City) would at least be deserving of the same certified letter. We are wondering why the City did not at least send a certified letter over something so important, and so costly.
7. My wife and I own a cleaning company and have never had any issues with the City since taking ownership of our property. If we WOULD have received notification of the issue, we would have taken care of it.
8. The offer of "relief" given by the Claims Review Hearing of thirty-four dollars. when to us we did nothing wrong, while leaving us an extra four hundred and ninety dollars on our tax bill, is something that to us, is appealable. We do not think that we should be required to pay the City at all when a simple certified letter would have solved this entire issue and stopped the appealability on these grounds.

Based on these grounds, we request the City to grant relief of all bills incurred from this incident. We also ask the City why it is not policy to send notices in Lansing that could result in tax forfeiture, with certified mail?

Thank you for your time and consideration in this matter,

A handwritten signature in cursive script, appearing to read "D. MacKinder Nancy MacKinder". The signature is written in dark ink and is positioned above the printed name.

Daron & Nancy MacKinder



RECEIVED FEB 18 2021

City of Lansing

OFFICE OF THE CITY ATTORNEY

1839

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: DARON MACKINDER DATE: 2-12-21
MAILING ADDRESS: 320 HAAG CT. EMAIL: DARON.MACKINDER@GMAIL
CITY: LANSING STATE: MI ZIP CODE: 48912
TELEPHONE: Home () 517-512-2838 Work () —

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 320 HAAG CT. PARCEL NO. —
DATE OF INCIDENT: 10-27-2020 AMOUNT YOU WERE BILLED: \$524.00
TOTAL AMOUNT YOU ARE CONTESTING: \$524.00
TYPE OF ASSESSMENT: ENFORCEMENT - TRASH

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

OUR ROAD DOES NOT HAVE A DEDICATED
MAIL CARRIER. WE ARE ALWAYS LOSING
MAIL, AMAZON, ETC. I CAME OUT OF
MY HOUSE ONE DAY AND FOUND MEN
LOADING SOME TRASH WE HAD CLEANED
FROM BEHIND OUR GARAGE, THEY SAID
THEY WERE "WITH THE CITY" AND SHOWED
ME THE PAPERWORK. THEY THEN PROCEEDED
TO TAKE A FULL BAG OF EMPTY BOTTLES

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/349/Claims-Review-Process>

To download the claim form: <https://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bidId=>

— CONTINUED
ON BACK —

FROM MY FRONT PORCH (ABOUT \$40)
THE POST OFFICE WILL ATTEST THAT
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WOULD HAVE DISPOSED OF THE
TRASH OURSELVES. IT WAS FROM
WHEN WE INITIALLY TOOK OWNERSHIP
OF THE PROPERTY AND CLEANED OUT
BEHIND THE GARAGE WHERE SOMEONE
HAD DUMPED FOR YEARS.

THANK YOU.

D. Mark



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

May 12, 2021

Daron Mackinder
320 Haag Court
Lansing, MI 48912

Re: Claim – 320 Haag Ct.

Dear Mr. Mackinder:

Please be advised that with further review of your claim in the amount of \$524.00 regarding a Trash violation at the above address, and has GRANTED a portion of your claim, in the amount of \$34.00. **Your new balance due is \$490.00.**

Enclosed please find a Release for your review and signature. If the decision of the committee meets with your approval, please sign the release in front of a witness and have the witness also sign the form, then return the signed Release to this office. Once our office receives the signed Release with both signatures, we will request the amount be removed from the tax rolls, or a refund issued if the penalty has been paid.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

Thank you for your cooperation in this matter. If you should have any questions, please feel free to contact me.

Sincerely,

Venus Kumar

Venus Kumar
Paralegal

Enclosure
Claim #1839



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

April 20, 2021

Daron Mackinder
320 Haag Ct.
Lansing, MI 48912

Re: Claims Review Committee
Claim for: 320 Haag Ct.

Dear Mr. Mackinder:

Please be advised that your claim is scheduled to be heard by the Claims Review Committee. The Committee is scheduled to hear your claim at **9:30 a.m. on May 6, 2021 via ZOOM audio/video call**. A copy of the appropriate department's recommendation are enclosed for your review.

Please be sure that you are either the registered Owner or the registered Taxpayer of the property. Land Contract owners **must** present a copy of the land contract that has been recorded with the register of deeds, to this office **prior** to the hearing. If the property is owned by an LLC or other business entity, you **must** provide documentation demonstrating such or the Claims Review Committee will not be able to hear your claim. You may also appoint an attorney to appear on your behalf. **If you are not the registered Owner or registered Taxpayer of the property, please make arrangements for that person to attend this meeting with you otherwise your claim will not be heard.**

If you are not able to attend on your scheduled day and time, please contact the Office of the City Attorney to reschedule. If you do not attend this meeting and you do not call prior to the meeting to reschedule, your claim will be heard and a determination will be made based on the information in this packet.

As mentioned, the committee will meet via **ZOOM audio/video call** and can be accessed electronically using the Zoom meeting website. Please log onto zoom.us and click on **Join a Meeting**, enter the **Meeting ID: 867 1990 1473** and **Passcode: 845001** or dial in by calling **1-646-558-8656** using the same Meeting ID and Passcode. If you have technical difficulties, please contact 517-483-4319.

Sincerely,

A handwritten signature in blue ink that reads "Venus Kumar".

Venus Kumar
Paralegal

Enclosure
Claim No: 1839

DATE: 4/09/2021

1839

PPN: 33-01-01-15-152-041
DATE SUBMITTED: 2/18/2021
ADDRESS OF VIOLATION: 320 Haag Court
LISTED TAXPAYER OF RECORD: Mackinder, Daron & Doak, Nanacy
OTHER TAXPAYER OF RECORD:
CLAIMANT: Mackinder, Daron
CLAIMANT'S ADDRESS: 320 Haag Court
Lansing, MI 48912
TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 10/27/2020
NOTIFICATION DATE: 10/28/2020
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$524.00
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 20-T039 11/25/2020
AMOUNT OF CLAIM: \$524.00
ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:
HISTORY: Trash
Violation
10/27/2020

CITATIONS IN PREVIOUS YEAR:

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for a trash violation on 10/27/2020 with a compliance due date of 11/03/2020. The Premise Officer rechecked the property on 11/04/2020 the violations were still present and it was submitted to the contractor for removal. The contractor arrived on 11/25/2020 almost 30 days after the initial notification was sent the same violations noted in the pictures and they were removed. The owner of this property purchased the home in July of 2019 this was not a recent purchase they need to file a claim with their title company not the City of Lansing. Proper procedures were taken by this office and the contractor therefor this office recommends denial of the claim.





RECEIVED FEB 18 2021

City of Lansing

OFFICE OF THE CITY ATTORNEY

1839

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

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- CONTINUED
ON BACK -

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OF THE PROPERTY AND CLEANED OUT
BEHIND THE GARAGE WHERE SOMEONE
HAD DUMPED FOR YEARS.

THANK YOU.

D. Mark

RECEIVED FEB 18 20



Nuisance Fees
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Floor
 Lansing, MI 48933
 Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 12/03/2020
 Due Date: 01/02/2021
 Pay Invoice In Full



MACKINDER DARON & DOAK NANCY
 320 HAAG CT
 LANSING MI 48912

Inv Number: 00165722
 Parcel: 33-01-01-15-152-041
 Address: 320 HAAG CT

Parcel: 33-01-01-15-152-041

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00165722		E20-33620	320 HAAG CT	\$524.00
Fee Details:		Quantity	Description	Balance
		1.000	Trash - Admin Fee	\$ 265.00
		259.000	Trash - Contractor Charge	\$ 259.00
Total Amount Due				\$ 524.00

Questions regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Fl
 Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Eric's Refuse LLC
P.O. Box 16035
Lansing, MI 48901 US
ericsrefuse@hotmail.com

INVOICE

BILL TO

Economic Development &
Planning Code
Enforcement Office
316 N Capitol, Ste. C-1
Lansing, MI 48933-1238

INVOICE # 4063
DATE 11/30/2020

PROPERTY ADDRESS

320 Haag CT

PARCEL NUMBER

33-01-01-15-152-041

DESCRIPTION	QTY	RATE	AMOUNT
city:1hour 3 yards first hour and 3 cubic yards	1	225.00	225.00
city:add cy any after 3	1	34.00	34.00
11/25/20			
4 yards			
Joshua odom			

BALANCE DUE

\$259.00



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

MACKINDER DARON & DOAK NANCY
320 HAAG CT
LANSING, MI 48912

Violation Date: 10/27/2020
Violation Location: 320 HAAG CT
Parcel No: 33-01-01-15-152-041
Compliance Due Date: November 03, 2020

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Trash found in bags/boxes

INSPECTOR COMMENTS: *Please dispose of the trash bags on the driveway.*

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **Please be advised that moving the items to another area on the property does not bring the violation into compliance. If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess graduated fees from \$75.00 to \$300.00 for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM for any questions or extensions.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Joshua Odom (517) 483 4381 Joshua.Odom@lansingmi.gov

"Equal Opportunity Employer"

Taxpayer's Copy



**Economic Development & Planning
Code Enforcement Office**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 11/04/2020

TAXPAYER: MACKINDER DARON & DOAK NANCY, 320 HAAG CT LANSING, MI 48912

Location of Work:

Enf Num: E20-33620

**Address: 320 HAAG CT
Lot No:
Description:
Parcel No: 33-01-01-15-152-041**

Remove Trash and Debris

Work Authorized:

Violation: Trash found in bags/boxes

INSPECTOR COMMENTS: *Please dispose of the trash bags on the driveway.*

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 1

Authorized Cubic Yards: 1.5

Warning Comment:

<NONE>

Submitted By: Joshua Odom (517) 483 4381

This action is authorized by the Manager of Code Compliance



IMG_4121

10/27/2020 12:30

Jodom2



IMG_4122

10/27/2020 12:31

J0dom2



IMG_4321

11/04/2020 16:12

JOdom2



IMG_4320

11/04/2020 16:12

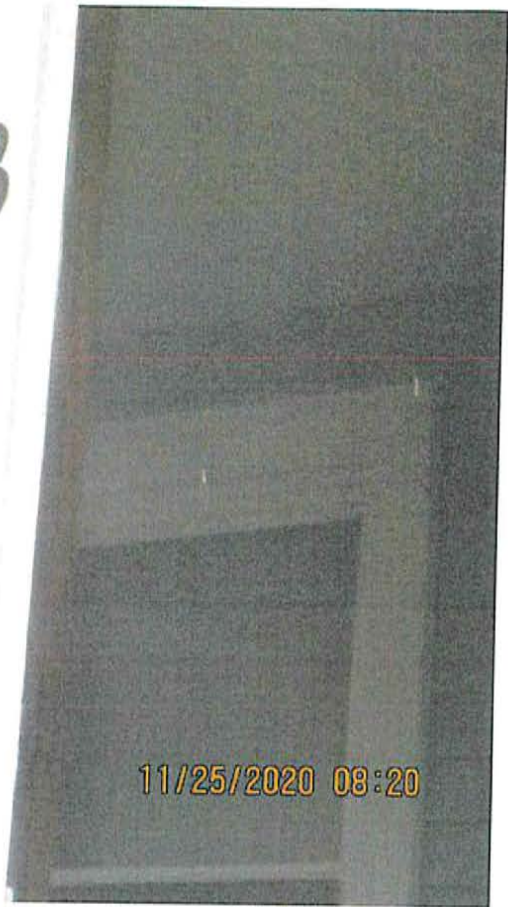
Jodom2



3

2

0



11/25/2020 08:20

















11/25/2020 08:36







RELEASE

In consideration for the payment of \$34.00, by the City of Lansing, which will be remitted to me upon receipt by the City of this signed Release. I, **DARON MACKINDER** (the "undersigned"), for myself, my heirs, executors, administrators, representatives and assigns hereby release and discharge the City of Lansing, its officers, officials, employees, agents, insurers and any other person, firm, or corporation charged or chargeable with any responsibility or liability, from all claims, demands, actions or causes of action regarding the special assessment for a trash violation on property located at 320 Haag Ct., Lansing, Michigan.

The undersigned understands and agrees that this payment is the sole consideration for my release and is in full and complete settlement of all claims resulting from any damage. The undersigned warrants that no promise or inducement has been offered or made for my release, except as herein set forth; that this Release is executed without reliance upon any statement or representation by any of the parties released herein, or by their representatives concerning the nature and extent of any damage or injury or the legal liability therefore; and that the undersigned is of legal age and legally competent to execute this Release and accepts the full responsibility therefore.

The undersigned understands that none of the parties released admit liability of any kind and this payment and settlement in compromise is made to terminate further controversy respecting claims for damages that the undersigned has heretofore asserted or that the undersigned or his/her heirs, executors, administrators, representative or assigns might later assert.

In witness whereof, I have hereunto set my hand this _____ day of **MAY** 2021.

WITNESS:

CLAIMANT:

DARON MACKINDER



CAPITAL AREA TRANSPORTATION AUTHORITY

NATHAN TRIPLETT, Board Chair BRADLEY T. FUNKHOUSER, AICP, Chief Executive Officer

June 3, 2021

The Honorable Andy Schor
Mayor, City of Lansing
124 West Michigan Avenue
Lansing, MI 48933

Lansing City Council
124 West Michigan Avenue
Lansing, MI 48933

Dear Mayor Schor and Members of the City Council:

The Capital Area Transportation Authority (CATA) hereby supports the City of Lansing's revitalization investment in the former Clara's Restaurant and Train Station in the Michigan Avenue Corridor – a critical artery upon which CATA provides daily transportation services on behalf of the Greater Lansing region.

As one of many stakeholders within the area that will be positively impacted by the revitalization of the historic 113-year old train station, CATA is excited about the potential for this new development and the public-private partnership growth it will foster.

We recognize from our partnership with you on the Reimagine the Avenue project and other collaborative initiatives, that the Michigan Avenue corridor is a vital part of our region. We are, therefore, pleased to pledge our support for the proposed development within the Stadium District, in downtown Lansing.

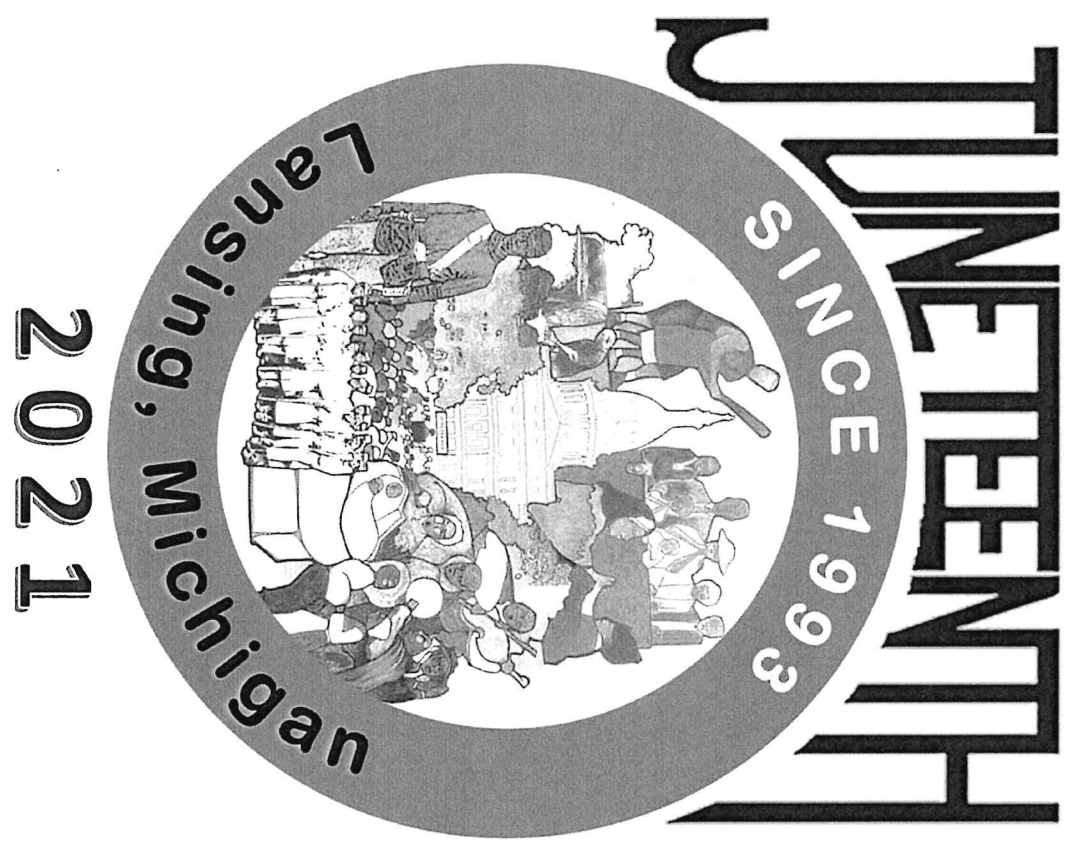
Sincerely,

Bradley T. Funkhouser, AICP
Chief Executive Officer

BTF/eh

I:\Planning\Letters of Support\2021-05-24 Former Clara's Restaurant Bus Stop Improvements\CATA Letter of Support 060321.docx

The 28th Anniversary
Lansing Juneteenth
Celebration!



The 17th Annual State of
Michigan Juneteenth Day
Recognition!

2021 Lansing Juneteenth Committee



Pastor & Chaplain P.
Anderson, D.Min.



LaToya
Beasley



Vanessa
Beasley



Rhonda
Bishop



Ernest
Conerly



Marsha
Cunningham



Rev. Dr. A. Richard
Doss



Sharon
Doss



Alechia
Drane



Delisa
Fountain



Douglas
George



Mary
Gibbs*



Susan
Henderson



Rev. Deborah
Holt-Foster



Bonnie
Jones



Lori
Littlejohn



Dr. Linda
Logan



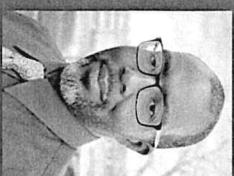
Angela
Matthews



Greta
McHaney-Trice



Michael
McFadden



Tyrone
Nelson



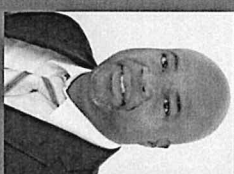
Debra
Plummer



Dr. Jerome
Reide



Marilyn
Rogers*



Rev. Adrian
Swanigan



Ken
Turner



Randy
Watkins

Special Committees

Dr. Willie Davis
Calvin Jones
Gerald Lee

Additional Members

Deonte Banks
Marcus Jefferson
Teresa Merritt-Watkins
Rodney Shepard
Edwin Thompson
Malvin Williams

* Co-Chairperson

2021 Lansing Juneteenth Celebration

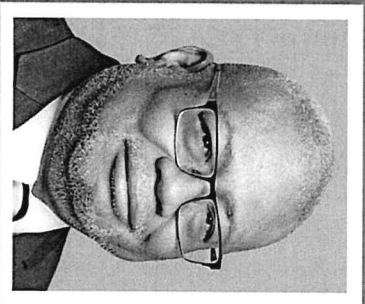


Marilyn Rogers



Mary Gibbs

Lansing Juneteenth Committee Co-Chairpersons



Rev. Dr. A. Richard Doss
PEERS Board Chair

The Lansing Juneteenth Celebration is a project of Progressive Empowerment Education Resource Services - P.E.E.R.S. 501c3.

PEERS Board Officers & Members:

Rev. Dr. A. Richard Doss, Chairman & President
Dr. Linda Logan, Treasurer
Marilyn Rogers, Secretary
Rev. Sterling Littlejohn, Member
Edwin Thompson, Member
Erica Bills, Member



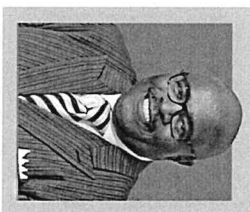
The 2021 Lansing Juneteenth Celebration

THURSDAY, JUNE 17

Kick-off Ceremony & Essay/Scholarship
Awards Program Virtual - 7pm

FRIDAY, JUNE 18

Public Service Announcements and Tribute to
the Negro Leagues Virtual - 1pm & 7pm



Keynote Speaker
HEASTER WHEELER
Asst. Secretary of State, Michigan



Featured Entertainer
TIM BOWMAN, JR.
Gospel Recording Artist

SATURDAY, JUNE 19

**The African-American Caravan Parade &
Juneteenth Festival**
(Parade 11am; Festival 12pm to dusk)
Featuring Live Entertainment and Vendors On-Site at
the Alfreda Schmidt Southside Community Center
(5825 Wise Rd, Lansing, MI).

Visit our website for additional details:
LansingJuneteenthCelebration.org

Virtual Events:



AFFIDAVIT OF PUBLICATION

I, Earlisha Scott, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement - CP#21-135 - Notice of Public Hearing - Lansing City Clerk - appeared Wednesday, May 26, 2021 and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.

WITNESS my signature 26th day of May, 2021



Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on May 26, 2021

By Earlisha Scott



Suzi Smith, Notary Public

My commission expires February 26, 2025

AFFIDAVIT OF PUBLICATION

I, Earlisha Scott, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement - CP#21-143 - Summary of Adopted Ordinance #1285 - appeared Wednesday, June 16, 2021 and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.

WITNESS my signature this 16th day of June, 2021



Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on June 16, 2021

By Earlisha Scott



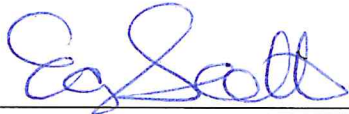
Suzi Smith, Notary Public

My commission expires February 26, 2025

AFFIDAVIT OF PUBLICATION

I, Earlisha Scott, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement - CP#21-154 - Summary of Adopted Ordinance #1287 - Lansing City Clerk - appeared Wednesday, June 30, 2021 and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.

WITNESS my signature this 30th day of June, 2021



Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on June 30, 2021

By Earlisha Scott



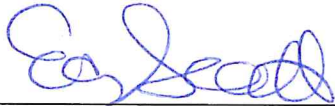
Suzi Smith, Notary Public

My commission expires February 26, 2025

AFFIDAVIT OF PUBLICATION

I, Earlisha Scott, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement - CP#21-155 - Summary of Adopted Ordinance #1288 - Lansing City Clerk - appeared Wednesday, June 30, 2021 and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.

WITNESS my signature this 30th day of June, 2021



Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on June 30, 2021

By Earlisha Scott



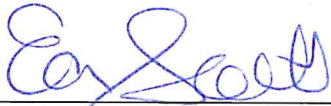
Suzi Smith, Notary Public

My commission expires February 26, 2025

AFFIDAVIT OF PUBLICATION

I, Earlisha Scott, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement - CP#21-156 - Summary of Adopted Ordinance #1286 - Lansing City Clerk - appeared Wednesday, June 30, 2021 and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.

WITNESS my signature this 30th day of June, 2021



Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on June 30, 2021

By Earlisha Scott



Suzi Smith, Notary Public

My commission expires February 26, 2025

Change in the Capital City.

Each challenger has problems with Mayor Andy Schor's leadership in his first term. And each had an opportunity to name the single most pressing issue facing the city.

Huber said she wants to hire a city manager and bring "ethical change" to local politics. And more important

wants to work collaboratively with the community and make "tough" financial decisions.

Dunbar said Lansing needs a leader with "vision and purpose" — someone willing to enact bold initiatives to address complex challenges. The city operates under a strong mayor form of government, but Schor has not been

more direct than any of the others, said Lansing is "weaker and less prosperous" than it was before Schor took office in 2018. If elected, he wants to focus on public safety reforms to reduce rising rates of gun violence and ease tensions that have led to racial discrimination lawsuits against the city.

Schor spent most of his time touting accomplishments from the last four years, noting that there is still more work to be done over the next four years — including strengthening neighborhoods, creating more job opportunities and improving city infrastructure like local sidewalks and roads.

Three candidates support police divestment.

Only Huber, Dunbar and Sheikh-

before they begin and bolster response times.

Dunbar contends more police officers don't necessarily equate to safer neighborhoods — evidenced by the record-breaking 16 homicides tracked in Lansing so far this year. With a sense of urgency, she plans to reallocate portions of the police budget to other programs and services.

Sheikh-Omar said police officers don't ensure safety or prevent crime in Lansing, evidenced in part by at least 75 unsolved homicide cases assigned to a single city investigator. He stressed the importance of redirecting those resources to "community-led intervention" programs designed to pre-

See Debate, Page 11

Sore and tired feet?

Orthotic inserts can help!

- **Added comfort.**
Insoles add an extra layer for cushion and arch support.
- **Improved posture.**
A structured foundation for better balance and wear.

We carry a variety of styles and sizes to fit everyone's needs

**BRING IN THIS AD
& BE ENTERED TO
WIN FREE INSOLES**
(1 Giveaway a Month. Excludes
3D printed inserts.)



**Come see us
today for a 3D scan
of your feet!**

3D printed inserts made to give you the
exact support for each foot's needs!
(Please allow 6-8 weeks for custom inserts)



**215 S. Cochran Ave
Charlotte, MI 48813
517-543-6988
charlotteshoerepair.com**

CITY OF LANSING SUMMARY OF ADOPTED ORDINANCE # 1288

Lansing City Council adopted an Ordinance of the City of Lansing, Michigan, to amend Chapter 1610 – Uniform Fire Code and Uniform Fire Code Standards.

Effective date: Upon publication

Notice: The full text of this Ordinance is available for review at the City Clerk's Office, 9th Floor, City Hall, Lansing, Michigan. A copy of the full text of this Ordinance may be obtained from the City Clerk's Office, 9th Floor, City Hall, Lansing, Michigan at a fee determined by City Council.

Chris Swope, Lansing City Clerk, MMC/MIPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

CP#21-155

Mayor's office altogether:

Huber appears to be the only mayoral candidate who supports a revision to the City Charter that would eliminate executive power from the Mayor's Office, instead handing the reins to an unelected city manager who is appointed by and answers exclusively to the City Council.

With a city manager, "weak mayors" can still exist, but they're effectively reduced to just another member of the legislative body. Like in East Lansing, they serve in a largely symbolic leadership role that wields mostly ceremonial

harassment and repeatedly using the N-word — among other racially offensive tropes, Dunbar has denied those allegations.

During the debate she doubled down on those denials, noting Risper's claims were simply "not true."

Dunbar also said she herself was a "survivor" of some form of sexual aggression and questioned why Risper waited more than 15 years to publicly voice any of her allegations.

"She ran against me in 2009. This never came up," Dunbar said, referring to the Council race 12 years ago. "I have

able residents were waiting in line for their turn for a vaccine.

Schor said that he made sure he was last in line for the shot — which was only offered by Sparrow Health Systems on a "use-it-or-lose-it" basis.

Schor expressed no remorse for skipping the queue, insisting that a shot in the arm — regardless of eligibility restrictions — was a shot well used. Plus, he didn't want to set a bad example for his own employees while he was actively encouraging them to get vaccinated.

"When the offer came, I took it to

Spitzley hugged Mayor Aron Schor:

Spitzley was the first candidate to take the stage before the debate began and was the only challenger to embrace the mayor in a heartfelt hug before the program started. Huber shook Schor's hand. Dunbar and Sheikh-Omar, instead, kept their distance from the mayor altogether.

Absentee ballots are due back at 8 p.m. on Tuesday, Aug. 3. The top two vote-getters from the primary will advance to the general election on Nov. 2.

— **KYLE KAMINSKI**

CITY OF LANSING SUMMARY OF ADOPTED ORDINANCE # 1287

Lansing City Council adopted an Ordinance of the City of Lansing, Michigan, to amend Chapter 688, Section 688.07 Animals, vehicles and bicycles on grassplots, to provide that the penalty for violation of this ordinance shall be a municipal civil infraction

Effective date: July 21, 2021

Notice: The full text of this Ordinance is available for review at the City Clerk's Office, 9th Floor, City Hall, Lansing, Michigan. A copy of the full text of this Ordinance may be obtained from the City Clerk's Office, 9th Floor, City Hall, Lansing, Michigan at a fee determined by City Council.

Chris Swope, Lansing City Clerk, MMC/MIPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

CP#21-154

CITY OF LANSING SUMMARY OF ADOPTED ORDINANCE # 1286

Lansing City Council adopted an Ordinance of the City of Lansing, Michigan, to amend Chapter 688, Section 688.05 Climbing or defacing a tree, to provide that the penalty for violation of this ordinance shall be a municipal civil infraction

Effective date: July 21, 2021

Notice: The full text of this Ordinance is available for review at the City Clerk's Office, 9th Floor, City Hall, Lansing, Michigan. A copy of the full text of this Ordinance may be obtained from the City Clerk's Office, 9th Floor, City Hall, Lansing, Michigan at a fee determined by City Council.

Chris Swope, Lansing City Clerk, MMC/MIPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

CP#21-156

Hutchinson

from page 9

Hutchinson also declined to consent to a blood draw, so officials also obtained a warrant to test his blood. Reports don't include those results.

Deputies also seized an eighth of a gram of marijuana from Hutchinson.

All told, he was charged with two counts of operating while intoxicated and one count of being a disorderly person. All three charges are misdemeanors. On Dec. 8, Hutchinson pleaded guilty to one count of operating while intoxicated. In exchange, the other two charges were dismissed.

Court records also show that he was sentenced to one day in jail and fines and fees of \$1,282.

This week, Hutchinson still maintained that he did nothing wrong.

Court records also show that he was expected to make payments beginning in February, with a final payment of \$611 in

February 2022. Records showed he still owed more than \$1,000 this week.

Hutchinson is one of six candidates running for mayor in the August primary. The top two vote-getters will run against each other in November.

This is also not Hutchinson's first chase for elected office, including for positions in Genesee County, the Lansing City Council and the 23rd Senate district. A Democrat, Ingham County Clerk Barb Byrum has also repeatedly cautioned Hutchinson over campaign finance rules — including a lack of paid-for disclaimer line on printed materials and writing on U.S. currency.

Hutchinson said he places handwritten and printed signs on city telephone poles, which is a violation of city ordinance. City Clerk Chris Swope warned candidates about the issue this month, noting that signs placed in any public right-of-way were subject to immediate removal.

Hutchinson said he does not believe that he is violating city ordinances with his signage.

Hutchinson's encounter with Clinton County deputies last year was not his first run in with cops. In the early 90s, he was convicted of three felonies — possession of a controlled substance, malicious destruction of police property and assault with intent to do great bodily harm.

— TODD HEYWOOD

PUBLIC NOTICE Of Vehicle Auction June 4, 2021 - 12 p.m.

1986 Pontiac Fiero
2007 Saturn Aura

2003 Lincoln Navigator
2005 Honda Accord

P.J.'s Towing
1425 Rensen St.
Lansing, MI 48910
NO PHONE CALLS

CP#21-133

CITY OF LANSING NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, June 7, 2021 at 7:00 p.m. via ZOOM Conferencing. Meeting ID 859 4003 6219 for the purpose of considering:

An Ordinance of the City of Lansing, Michigan, for the purpose of amending the Lansing Codified Ordinances by amending Chapter 1610, to adopt the 2018 International Fire Code.

Members of the public wishing to participate in the meeting remotely may do so by logging into or calling into the meeting using the website <https://us02web.zoom.us/j/85940036219> or by phone number 312-626-6799 using Meeting ID: 859 4003 6219.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TDD (517) 483-4479) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/MIPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

CP#21-135

STATE OF MICHIGAN
COUNTY OF INGHAM
CITY OF LANSING
PUBLIC NOTICE OF HEARING

FILE NO. 20-000574-GA-P33
In the matter of James Perry
TO ALL INTERESTED PERSONS
including: whose address(es) is/are unknown and whose interest in the matter may be barred or
TAKE NOTICE: that a hearing will be held May 27, 2021 at 1:30 pm at 313 W. Kalamazoo St., Lansing, MI before Judge Garcia for the following purpose: hearing for Guardianship of incapacitated adult.

Date: 05/19/2021
James H. Swope
(Adult Protective Services)
5303 S. Cedar
Lansing, MI 48911
(517) 775-5442

CP#21-134

will secure more funding for community programs that protect at-risk youth. I will not task our police officers deal with public health issues like substance abuse, homelessness and mental illness. Instead, we will create a mobile crisis response unit and hire social workers.

I will be a proactive mayor and not reactive. Our neighborhoods are suffering from systemic disinvestment and Lansing residents have been neglected and ignored. Building new affordable rentals is not the solution. I will address and eliminate the homelessness crisis in Lansing. As a refugee, I understand the importance of housing. Lansing must develop thriving and livable neighborhoods with walkable

Two centuries ago, Lansing was united against slavery and formed part of the Underground Railroad. We have to recognize the past has a profound impact on the present. If we are not conscious of it, it will direct our future. We must reject racism, hate and bigotry.

Together, we will build systems that are equitable, just and put people first.

Today, I'm asking for your vote, to serve you as the next mayor of Lansing.

Please visit my website at farhanforlansing.com or reach me on Facebook at Farhan Sheikh-Omar for Lansing Mayor.

CITY OF LANSING SUMMARY OF ADOPTED ORDINANCE # 1285

Lansing City Council adopted an Ordinance of the City of Lansing, Michigan, to amending Chapter 656, Section 656.05, to provide that the penalty for violation of this Ordinance shall be a municipal civil infraction.

Effective date: July 7, 2021

Notice: The full text of this Ordinance is available for review at the City Clerk's Office, 9th Floor, City Hall, Lansing, Michigan. A copy of the full text of this Ordinance may be obtained from the City Clerk's Office, 9th Floor, City Hall, Lansing, Michigan at a fee determined by City Council.

Chris Swope, Lansing City Clerk, MMC/MiPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

CP#21-143