

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN**

**TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10th FLOOR
124 W. MICHIGAN AVENUE**

AGENDA FOR MARCH 28, 2022 AT 7:00 PM



TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council at the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall.

Roll Call

Meditation And Pledge Of Allegiance

Approval Of Printed Council Proceedings

1. March 14, 2022

Consideration Of Late Items (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

Tabled Items

Special Ceremonies And Presentations

2. Tribute; in recognition of Cesar E. Chavez Memorial Observance (PEND-2855)

Comments By Council Members And City Clerk

Community Event Announcements (Time, place, purpose, or definition of event – 1 minute limit)

Speaker Registration For Public Comment On Legislative Matters

Mayor's Comments

Show Cause Hearings

Public Comment On Legislative Matters (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on BLUE form.)

Scheduled Public Hearings

Council Consideration Of Legislative Matters

Referral Of Public Hearings

Ordinances For Passage

Consent Agenda

3. Appointment; Jo Sinha as a Business Owner member of the North Grand River Corridor Improvement Authority Board of Directors for a term to expire June 30, 2026 (PEND-2809)
4. Appointment; Mary Alicia Gonzales as a Business Owner member of the North Grand River Corridor Improvement Authority Board of Directors for a term to expire June 30, 2025 (PEND-2812)
5. Tribute; in recognition of Cesar E. Chavez Memorial Observance (PEND-2855)
6. Tribute; in recognition of Duana Benn, recipient of the Business Excellence Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women's Clubs, Inc. (PEND-2837)
7. Tribute; in recognition of Dulles 'Dale' Copedge, recipient of the Fredrick Douglas Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women's Clubs, Inc. (PEND-2838)
8. Tribute; in recognition of Jeriah Richard Rollins, recipient of the Youth on the Move Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women's Clubs, Inc. (PEND-2839)
9. Tribute; in recognition of Joshua Y. Gillespie II, recipient of the Community Service Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women's Clubs, Inc. (PEND-2840)
10. Tribute; in recognition of the Honorable Judge Shauna Dunnings, recipient of the Sojourner Truth Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women's Clubs, Inc. (PEND-2841)
11. Tribute; in recognition of Ryleigh Lewis, recipient of the Youth on the Move Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women's Clubs, Inc. (PEND-2842)
12. Condemning the Russian invasion of Ukraine
13. Development District Liquor License; Strange Matter Coffee Downtown LLC, 331-333-337 S. Washington Sq. (PEND-2808)
14. Development District Liquor License; Strange Matter Old Town LLC, 502 E. Cesar E. Chavez Ave. Suite B (PEND-2807)
15. Grant Acceptance; Michigan Economic Development Corporation MI Enhancement Grant, Capitol Security (PEND-2821)
16. Setting a Public Hearing in consideration of Special Assessment; Glenburne Commons, Trash & Grass Abatement (PEND-2822)

17. Reappointment; David Price as an At-Large member of the Board of Water and Light for a term to expire June 30, 2026 (PEND-2825)
18. Reappointment; Robert (Bobby) Fryling as an At-Large member of the Board of Zoning Appeals for a term to expire June 30, 2024 (PEND-2826)
19. SLU-2-2021; Special Land Use Permit, 5411 Wise Road to allow for a new Board of Water and Light Electrical Power Substation in the "R-2" Suburban Detached Residential Zoning District (PEND-2744)

Resolutions For Action

20. Setting a Show Cause Hearing in consideration of Orders to Make Safe or Demolish to the owners of property located at 3601 Deerfield Avenue (PEND-2817)
21. Claim Appeal; Claim #1888, David Hall for \$2828 in trash violation fees at 333 N Martin Luther King Jr. Blvd. (PEND-2806)
22. Setting a Public Hearing in consideration of Act-8-2021; Real Estate Purchase Agreement, GG Acquisitions LLC for Parking Lot #50 at the southwest Corner of Pere Marquette Dr. and Shiawassee St. (PEND-2829)

Reports From Council Committees

Ordinances For Introduction And Setting Of Public Hearings

23. Setting a Public Hearing in consideration of an Ordinance amending Chapter 1300, Marihuana Operations (PEND-2827)

Speaker Registration For Public Comment On City Government Related Matters

Reports Of City Officers, Boards, And Commissions; Communications And Petitions; And Other City Related Matters (Motion that all items be considered as being read in full and that the proper referrals be made by the President)

Item(s) from the City Clerk re:

24. Minutes of Boards and Commissions placed on file in the Clerk's Office
25. Notification of placement on file of Fourth Amendment to the Lease Agreement between Lansing Shuffleboard LL, LLC and the City of Lansing
26. Notification of placement on file of Executive Order 2022-01 Renaming the Department of Neighborhoods and Citizen Engagement as the Department of Neighborhoods, Arts, and Citizen Engagement
27. Notification of placement on file of Tri-County Regional Planning Commission Financial Statements and Single Audit Compliance for 2021
28. Determinations of the Elected Officers Compensation Commission regarding the City Clerk
29. Determination of the Elected Officers Compensation Commission regarding the Mayor

30. Determination of the Elected Officers Compensation Commission regarding the Council President, Council Vice President, and Council Members
31. Notification of placement on file of Executive Directive 2022-01: Michigan Protection Advocacy Service, Inc. Records Request Policy

Item(s) from the Mayor re:

32. Grant Acceptance; 2022 Coronavirus Emergency Supplemental Funding State Grant Revenue for court staff kiosks (PEND-2784)
33. Setting a Public Hearing in consideration of Community Development Block Grant resources for the 5-Year Consolidated Plan 2022-2026 and Annual Action Plan for Fiscal Year 2022-2023 to the Department of Housing and Urban Development (PEND-2843)
34. Community Development Block Grant resources for the 5-Year Consolidated Plan 2022-2026 and Annual Action Plan for Fiscal Year 2022-2023 to the Department of Housing and Urban Development (PEND-2846)
35. Budget Policies; Amendment to the Indemnification Policy (PEND-2849)
36. Fiscal Year 2022-2023 Budget (PEND-2850)
37. Fiscal Year 2021-2022 Budget Amendment (PEND-2851)
38. Ballot Proposal; Act-2-2022, Sale of a portion of North Cemetery (PEND-2853)
39. Setting a Public Hearing in consideration of the Fourth Amendment to the Lease Agreement with Lansing Shuffleboard LL, LLC, 325 Riverfront Dr.
40. Fourth Amendment to the Lease Agreement with Lansing Shuffleboard LL, LLC, 325 Riverfront Dr.

Communications and Petitions

41. Claim Appeal; Claim #1878, Jolina O'Berry for \$651.80 in board-up fees at 1813 E. Kalamazoo St. (PEND-2854)
42. Notice from the Michigan Liquor Control Commission; Hooked Community LLC request for New Class C license issued under MCL 436.1521a(1)(a), non-transferable, redevelopment (RDA) license; new SDM license issued under MCL 436.1533(5)(a), non-transferable, in conjunction; a new Sunday sales permit (AM); new Sunday sales permit (PM) for Class C license- spirits and mixed spirit drink at 3142 E Michigan Ave, Lansing, MI 48912 (RID # RQ-2112-20341)
43. Affidavit of Disclosure; Brendon Basiga, Board of Ethics

Motion Of Excused Absence

Remarks By Council Members

Remarks By The Mayor Or Executive Assistant

Public Comment On City Government Related Matters (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on YELLOW form.)

Adjournment

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive, flowing style.

CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TTY 711). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation request.

LANSING CITY COUNCIL MEETING

DATE & TIME: 3/28/2022-7:00 PM

Starting Time 7:11

REGULAR MEETING: X

SPECIAL MEETING:

ATTENDANCE

COUNCIL MEMBER	PRESENT	ABSENT	ARRIVED
BROWN	☒	☐	_____
DANIELS	☒	☐	_____
GARZA	☒	☐	_____
HUSSAIN	☐	☒	_____
JACKSON	☒	☐	_____
SPADAFORE	☒	☐	_____
SPITZLEY	☒	☐	_____
WOOD	☒	☐	_____

MEDITATION IN MEMORY OF: _____

Mayor
Edwin Jackson *cu*
B. H. Clary

PLEDGE LED BY: _____

Adjournment Time 8:21

CHRIS SWOPE

\\lansing.local\Group_Storage\Dept\Clerk_Staff\City Council\Administrative\Council
Attendance Sheet.doc

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OF THE CITY OF LANSING, MICHIGAN

TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10th FLOOR
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~~82~~ 82 - Jackson, Wood

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24. Minutes of Boards and Commissions placed on file in the Clerk's Office

COMM OF THE WHOLE/PLACE ON FILE

25. Notification of placement on file of Fourth Amendment to the Lease Agreement between Lansing Shuffleboard LL, LLC and the City of Lansing

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26. Notification of placement on file of Executive Order 2022-01 Raming the Department of Neighborhoods and Citizen Engagement as the Department of Neighborhoods, Arts, and Citizen Engagement

WAYS AND MEANS

27. Notification of placement on file of Tri-County Regional Planning Commission Financial Statements and Single Audit Compliance for 2021

COMM OF THE WHOLE

28. Determinations of the Elected Officers Compensation Commission regarding the City Clerk

COMM OF THE WHOLE

29. Determination of the Elected Officers Compensation Commission regarding the Mayor

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ETHICS BOARD 43. Affidavit of Disclosure; Brendon Basiga, Board of Ethics

Motion Of Excused Absence M *Spaul MC*

Remarks By Council Members

Remarks By The Mayor Or Executive Assistant

Public Comment On City Government Related Matters (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on YELLOW form.)

Adjournment

Chris Swope

8:30

CHRIS SWOPE, CITY CLERK

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Public Comment on Legislative Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Legislative Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior the close of registration as announced by the City Clerk.*

*Legislative matters consist of the following items on the agenda: **public hearings, resolutions, ordinances for introduction, and ordinances for passage.** The public may comment for up to three minutes*.*

Agenda Item Number(s) 5C Item Description Reappointment Daniel Price
Name (print) Randy Dykhuis E-Mail (optional) randy@dykhuis.net
Address (street, city, zip) 418 N. Sycamore Lansing
Company or organization represented, etc. (if applicable) _____
Signature Randy Dykhuis

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
- No personal attacks or defamatory remarks towards any person will be permitted.
- Questions raised during public comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
- Time limit to address the council on legislative matters is **3 Minutes***.
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* *The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.*

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Agenda Item Number(s) 20 Item Description 3601 Deerfield
Name (print) Robert Kennedy E-Mail (optional) ALTERNATIVE DESIGN SERVICE@gmail
Address (street, city, zip) 8365 ROSSMAN HWY
DIMONDale MI 48824
Company or organization represented, etc. (if applicable) _____
Signature [Signature]

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Agenda Item Number(s) 20 Item Description Deerfield

Name (print) Rocky Antekrier E-Mail (optional) rockyantekrier

Address (street, city, zip) 2231 Main St., Holt, 48842

Company or organization represented, etc. (if applicable) _____

Signature Rocky Antekrier

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
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Resolution #2022-068

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Jo Sinha as a Business Owner member of the North Grand River Corridor Improvement Authority Board of Directors for a term to expire June 30, 2026; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development and Planning met on March 28, 2022 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Jo Sinha as a Business Owner member of the North Grand River Corridor Improvement Authority Board of Directors for a term to expire June 30, 2026.

Resolution #2022-069

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Mary Alicia Gonzales as a Business Owner member of the North Grand River Corridor Improvement Authority Board of Directors for a term to expire June 30, 2025; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development and Planning met on March 28, 2022 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Mary Alicia Gonzales as a Business Owner member of the North Grand River Corridor Improvement Authority Board of Directors for a term to expire June 30, 2025.

Resolution #2022-067

By Council Members Brown, Daniels, Garza, Hussain, Jackson, Spadafore, Spitzley,
Wood

Resolved by the City Council of the City of Lansing

WHEREAS, César Chávez was born on March 31, 1927, in the North Gila River Valley in Arizona, on the small family farm his grandfather homesteaded. César Chávez's father lost the farm during the Great Depression, forcing the family to join some 30,000 farmworkers who followed the crops throughout California and lived in tents and makeshift housing that often lacked a bathroom, electricity, or running water. He was 10 years old when he began working in the fields and was forced to leave school after the 8th grade to help support his family; and

WHEREAS, César Chávez became an organizer for the Community Service Organization (CSO), a barrio based group, where he coordinated voter registration drives, fought racial and economic discrimination, organized new CSO chapters across California and Arizona, and rose to become the CSO's national director from 1958 to 1962. After leaving the CSO, Chavez co-founded the United Farm Workers (UFW) and, under his leadership, the UFW organized strikes and boycotts to protest for, and later win, higher wages for those farm workers in the grape and vegetable industries. The UFW was instrumental in the passage of the Agricultural Labor Relations Act, which became the first law governing farm labor in the continental United States; and

WHEREAS, for more than three decades, César Chávez led the first successful farm workers union in American history, achieving dignity, respect, fair wages, medical coverage, and pension benefits. His motto in life "Si se puede" (It can be done) embodies the uncommon and invaluable legacy he left for the world's benefit; and

WHEREAS, March 31 is now Cesar Chavez Day in the United States, a national holiday honoring the life and memory of this great labor leader, role model and hero of our United States of America; and

WHEREAS, the Lansing for Cesar E. Chavez Committee is a grass roots nonprofit organization dedicated to preserving the legacy of the great labor leader and humanitarian who represents the American ideal of equality, tolerance and justice. This committee has pledged to be his voice and advocate for such causes in preserving the legacy of Cesar E. Chavez through education, commemoration, service, and self-determination.

BE IT RESOLVED, the Lansing City Council encourages the residents of Lansing to celebrate the 13th Annual Cesar E. Chavez Memorial Observance for his unwavering efforts of assuring fair wages, good living and humane working conditions, health care, education, and respect for American farm workers continuing to this very day.

Resolution #2022-070

By Council Members Brown, Daniels, Garza, Hussain, Jackson, Spadafore, Spitzley,
Wood

Resolved by the City Council of the City of Lansing

WHEREAS, in 2014, Duana Benn launched Community Linx, as Founder and CEO her mission is to provide comprehensive care by building trusting relationships with integrity, and offer quality care an assurance to individuals in need; and

WHEREAS, Duana Benn attended Lansing Community College and in 2008 completed an Associate's Degree in Human Services. In 2009, she worked for DHHS as an eligibility specialist. Duana decided to return to school and in 2013 graduated in the top 10% of her class earning a bachelor's degree in Social Work from Spring Arbor University, and in 2020 completed her master's degree in Social Work; and

WHEREAS, while launching Community Linx in 2014, Duana also became a court-appointed Trustee to administer property and assets to benefit differently abled individuals. Currently, Ms. Benn is working towards expanding Community Linx to add guardianship as an extended service to the community; and

WHEREAS, Duana Benn lives with her husband (Christian) with whom together they raised three children, (Talisha, Breylen, and Mieya), in addition to co-parenting, (Jemiah, Christian, and Kelsey). Duana now gets to enjoy her grandchildren and vacationing; and

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby, wishes to express its appreciation to Duana Benn for her contributions to the Lansing community through her persistent strive to help others. Congratulations on being chosen as the recipient of the "Business Excellence" Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women's Clubs, Inc. We wish you continued success!

Resolution #2022-071

By Council Members Brown, Daniels, Garza, Hussain, Jackson, Spadafore, Spitzley,
Wood

Resolved by the City Council of the City of Lansing

WHEREAS, Dulles 'Dale' Copedge graduated from Southwestern High School in Flint in 1975, he attended Michigan State University earning degrees in Bachelor of Science (1983), Master of Science in Engineering (1987) and completing the Michigan Political Leadership Program (2002); and

WHEREAS, Dale Copedge has been the President of the NAACP Lansing Branch since 1993. Previously, he worked for over 20 years as an Environmental Engineer until 2012. He served two 4-year terms as Ingham County Commissioner, in 2013 he was a Federal Contractor for the MI Army National Guard until 2020; and

WHEREAS, Dale Copedge many professional and civic affiliation, Trustee, Union Missionary Baptist Church (15 yrs), Boy Scouts of America-Ojibwa Council (18 yrs), Lansing Public Service Advisory Board (17 yrs), Lett's Community Center Adult Advisory Board (20 yrs), SEIU, Local 517M (DEQ), Union Stewart and Grievance Committee member (21 yrs), to name a few; and

WHEREAS, among Mr. Copedge's outstanding community service, especially as President of the NAACP Lansing Chapter, he worked tirelessly to ensure Black organizations and African American Businesses received grant money, he personally helped Pam's Academy of Champions and Preschool.; and

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby, wishes to express its appreciation to Dulles 'Dale' Copedge for his contributions to the Lansing community through his persistent strive to help others. Congratulations on being chosen as the recipient of the "Frederick Douglass" Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women's Clubs, Inc. We wish you continued success!

Resolution #2022-072

By Council Members Brown, Daniels, Garza, Hussain, Jackson, Spadafore, Spitzley,
Wood

Resolved by the City Council of the City of Lansing

WHEREAS, Jeriah Richard Rollins is a senior at Waverly High School and is the youngest twin and sibling to parents Christopher and Hope Rollins, his siblings are Annescia and Jahleel. When Jeriah is not active playing music, sports, or involved in extracurricular activities and community efforts, he can be seen working and gaming virtually with friends; and

WHEREAS, Jeriah is a member at Union Missionary Baptist Church and prior to the pandemic has been active in youth activities like choir, step, mime, and theatrics. Jeriah is also a member of the National Honors Society since 2019, and the recipient of the 2021 Capital Area Activities Conference – All-Academic Award with a 3.89 GPA; and

WHEREAS, Jeriah has received a plethora of admission and academic scholarship offers from University all around the US, including the University of York in the UK. Jeriah has decided to accept a full ride, four-year academic scholarship at HBCU Tennessee State University in the Fall and will be studying Computer Science, and plans to continue with a Masters Degree and career in Forensic Science; and

WHEREAS, being very inquisitive, Jeriah has been a member of the Waverly Robotics Club and serves as Vice President of the Black Student Union, and member of the Asian Pacific Awareness Club. Beyond academics as mentioned Jeriah loves music and is in the Waverly Marching and Jazz Bands playing both Alto and Baritone Saxophone and Bass Drum. Jeriah is also part of the Waverly Varsity Football, Varsity Wrestling, and Track and Field, and AAU Track and Field with Trojan Athletics; and

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby, wishes to express its appreciation to Jeriah Richard Rollins for his contributions to the Lansing community through his persistent strive to help others. Congratulations on being chosen as the recipient of the “Youth on the Move” Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women's Clubs, Inc. We wish you continued success!

Resolution #2022-073

By Council Members Brown, Daniels, Garza, Hussain, Jackson, Spadafore, Spitzley,
Wood

Resolved by the City Council of the City of Lansing

WHEREAS, Joshua Y. Gillespie II earned a Bachelor of Science in Human Services from Millikin University in 1991, a Master of Arts in Student Affairs Administration from Michigan State University in 1993, and has completed 52 hours towards a PhD. In Higher Adult Life Long Education (H.A.L.E.) from Michigan State University; and

WHEREAS, Joshua Y. Gillespie II retired as Assistant Director, Residence Education & Housing Services at MSU in 2018. He went to Olivet College shortly after that as the Coordinator Student Success Initiatives for two years and is now Director of Career Readiness and Diversity Strategic Initiatives at Olivet College. In addition, during this time he also continues to pursue his private real estate business, Spartan Property Chasers; and

WHEREAS, Joshua Y. Gillespie II has received many honors and awards including, to name a few, Inspirational Leader Award from MSU Black Faculty Staff Administrator Association in 2017, Student Success Collaboration Award in 2016, NAACP, Student Registered Organization Advisor of the Year in 2015, and Nominated for United Way Volunteer of the Year 2014; and

WHEREAS, Joshua Y. Gillespie II enjoys spending time with his family, listening to gospel music, playing racquet sports. He has a fascination for reptiles and insects and breeds African Cichlids. Joshua attends the Tabernacle of David Church, and has traveled to over 42 countries by way of 5 continents; and

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby, wishes to express its appreciation to Joshua Y. Gillespie II for his contributions to the Lansing community through his persistent strive to help others. Congratulations on being chosen as the recipient of the "Community Service" Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women's Clubs, Inc. We wish you continued success!

Resolution #2022-074

By Council Members Brown, Daniels, Garza, Hussain, Jackson, Spadafore, Spitzley,
Wood

Resolved by the City Council of the City of Lansing

WHEREAS, Shauna Dunnings was born and raised in Lansing and graduated from JW Sexton High School. She received her BA from the University of Michigan, and her Juris Doctorate degree from Howard University School of Law. After law school Judge Dunnings returned home to practice law with her father (Stuart J. Dunnings, Jr.) and her brothers; and

WHEREAS, Judge Dunnings began her service in the Ingham County Circuit Court appointed in 2007 as the Friend of the Court Deputy Court Administrator and served for six years. In 2013 she was promoted to Circuit Court Administrator, while under her leadership the “self-help” clinic with the MSU Chance at Childhood Clinic; and

WHEREAS, during Judge Dunnings career, she participated in several professional organization, in 2022 she was elected as President of the Ingham County Bar Associate, and in 2017 served a second term as a Commissioner of The State Bar of Michigan. Judge Dunning also served on the State Trial Court Funding Commission (2018-2019), and was on the Governor’s Task Force on Child Abuse and Neglect from 2003-2010; and

WHEREAS, in addition Judge Dunnings is a Diamond Life member of Delta Sigma Theta Sorority, a Life member of the NAACP, a member of the Lansing/East Lansing Chapter of Links, Inc, and a lifelong member of Trinity AME Church; and

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby, wishes to express its appreciation to the Honorable Shauna Dunnings for her contributions to the Lansing community through her persistent strive to help others. Congratulations on being chosen as the recipient of the “Sojourner Truth” Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women's Clubs, Inc. We wish you continued success!

Resolution #2022-075

By Council Members Brown, Daniels, Garza, Hussain, Jackson, Spadafore, Spitzley,
Wood

Resolved by the City Council of the City of Lansing

WHEREAS, Ryleigh Lewis is a freshman at Holt High School where she closed this semester with a 3.67 GPA. Ryleigh is in Honors English and Honors Geometry and on the Swim Team and in the Marching Band. Ryleigh has received an award for Honors Band for her outstanding leadership, where she plays the clarinet.

WHEREAS, Ryleigh has also received awards from GRASP (Grand Rapids Academic Summer Program), received the Advanced Accelerated Reader Award and the Academic Excellence Award for her performance on the Quiz Bowl Team; and

WHEREAS, Ryleigh is a member of Trinity Church where she enjoys Crosswalk Christian Youth Group and volunteers in Trinity's Love Lansing events throughout the year. Ryleigh loves to help others, she assists her mother in delivering Meals on Wheels and ring bells for the Salvation Army; and

WHEREAS, among Ryleigh's accomplishments she is certified in Pediatric First Aid and CPR, the Treasurer of the Greater Lansing Area Youth Club of NANBPWC, Inc and a dedicated member of Girls Scouts, Student Council and a WEB Leader; and

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby, wishes to express its appreciation to Ryleigh Lewis for her contributions to the Lansing community through her persistent strive to help others. Congratulations on being chosen as the recipient of the "Youth on the Move" Award from the Greater Lansing Area Club of the National Association of Negro Business and Professional Women's Clubs, Inc. We wish you continued success!

Resolution #2022-076

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, Russia, at the direction of President Vladimir Putin, Russian military began shelling and rocket attacks on several major cities in Ukraine, including its capital, Kyiv; and

WHEREAS, these Russian troops have been met with strong and courageous opposition from the Ukrainian military and citizen-resistance; and

WHEREAS, Russian forces have abducted at least two mayors of Ukrainian cities to install pro-Russian replacements; and

WHEREAS, over the last several weeks, the United States and its Western European allies have announced strong measures that are aimed to cause the Russian Government to struggle economically, including sanctions and restrictions on shipping, oil and other imports of Russian goods, and investments/banking; and

WHEREAS, in recent days President Biden has announced that the United States, European Union, and G7 countries are moving to revoke Russia's "most favored nation" trade status, due to the invasion of Ukraine; and

WHEREAS, the City of Lansing has announced that investments will no longer be made in Russian-based funds, and is working with the Employee Retirement System and the Police and Fire Pension system to reach the same goal; and

WHEREAS, Lansing City Council wishes to express support of any and all efforts to support the Ukrainian citizens and its government in light of Putin's invasion of Ukraine; and

WHEREAS, the City of Lansing recognizes the courageous opposition to these attacks by many citizens of Russia and those of Russian descent, including those living in the City of Lansing.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby strongly condemns the Russian invasion of Ukraine, denounces Vladimir Putin's years-long aggression against the sovereign country and expressly supports Ukraine and the Ukrainian people.

BE IT FURTHER RESOLVED that the Lansing City Council supports and encourages all efforts by the United States administration, federally, state-wide, and locally, to continue to impose sanctions upon Russia.

BE IT FINALLY RESOLVED that the City Clerk is directed to transmit copies of this resolution to President Biden and all Michigan Congressional members.

Resolution #2022-077

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, in 2006 in an effort to promote economic development in qualifying communities, the Michigan Legislature passed Act 501 of the Public Acts of 2006, being Section 521a of the Michigan Liquor Control Code of 1998, being MCL 436.1521a(1)(b), which established the criteria for a new Tavern Development District or Area Liquor Licenses; and

WHEREAS, through the provisions of Public Act 501 of 2006, as amended ("Act") the Michigan Liquor Control Commission (LCC) may issue new public on-premises liquor licenses in order to allow cities to enhance the quality of life for their residents and visitors to their communities; and

WHEREAS, the issuance of a Development District Liquor License under Section 521a(1)(b) of the Act requires a proposed licensed premises to be located in one of the development districts or areas listed in MCL 436.1521a(1)(b); and

WHEREAS, pursuant to Public Act 120 of 1961 for Principal Shopping Districts, the Lansing City Council created the Lansing Principal Shopping District by Resolution in 1996 which is listed as a qualifying development district or area under MCL 436.1521a(1)(b); and

WHEREAS, the City of Lansing received a request from STRANGE MATTER COFFEE DOWNTOWN, LLC ("Applicant") regarding its intention to apply to the Michigan Liquor Control Commission for a new Tavern Development District or Area Liquor License for its business located at 331-333-337 S. Washington Sq. Lansing, MI 48933 ("Proposed Licensed Premises") which is located within the Lansing Principal Shopping District; and

WHEREAS, the Applicant has affirmed that the Proposed Licensed Premises meets the statutory requirements for a Development District or Area Liquor License under the Act including 1) that its business must be engaged in activities of dining, entertainment, or recreation, and 2) the licensed business must be open to the general public and have a seating capacity of not less than 25 persons; and

WHEREAS, the Applicant will provide evidence with its application that it can document the expenditure to the Michigan Liquor Control Commission, of not less than \$75,000.00 in the rehabilitation or restoration of the building that will house the licensed premises over a period of the preceding five (5) years or a commitment for a capital investment of at least that amount in the building that houses the licensed premises, which must be expended before the issuance of the license, as required by the Act; and

WHEREAS, the Committee on City Operations met on March 15, 2022, to review the request with affirmative action taken;

WHEREAS, the Applicant has been informed that licensure of the Proposed Licensed Premises will be subject to approval by the Michigan Liquor Control Commission.

NOW, THEREFORE, BE IT RESOLVED, that City Council recommend for the reasons stated above that the Michigan Liquor Control Commission consider the request from STRANGE MATTER COFFEE DOWNTOWN, LLC, for a new Tavern License issued under the provisions of MCL 436.1521a(1)(b) for its business located at 331-333-337 S. Washington Sq. Lansing, MI 48933

BE IT FURTHER RESOLVED, the City Council affirms that the Proposed Licensed Premises, 331-333-337 S. Washington Sq. Lansing, MI 48933 is within the established boundaries of the Lansing Principal Shopping District; and

BE IT FURTHER RESOLVED, the City Council directs the City Assessor to verify via an Affidavit the total amount of public and private investment in real and personal property within the Lansing Principal Shopping District amounts to \$200,000.00 or more over the preceding 5 years.

BE IT FURTHER RESOLVED, the applicant meets the qualifications of Lansing's City Liquor Ordinances, and those required under MCL 436.1521a(1)(b) and that the license is approved "Above all others."

BE IT FINALLY RESOLVED, the City Council directs the City Clerk to complete the Local Governmental Unit Approval Form (LCC-106) for the specific license approval of a New Tavern license issued under MCL 436.1521a(1)(b) and to forward a copy of the certified form and this resolution to STRANGE MATTER COFFEE DOWNTOWN, LLC and the Michigan Liquor Control Commission.

Resolution #2022-078

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, in 2006 in an effort to promote economic development in qualifying communities, the Michigan Legislature passed Act 501 of the Public Acts of 2006, being Section 521a of the Michigan Liquor Control Code of 1998, being MCL 436.1521a(1)(b), which established the criteria for a new Tavern Development District or Area Liquor Licenses; and

WHEREAS, through the provisions of Public Act 501 of 2006, as amended ("Act") the Michigan Liquor Control Commission (LCC) may issue new public on-premises liquor licenses in order to allow cities to enhance the quality of life for their residents and visitors to their communities; and

WHEREAS, the issuance of a Development District Liquor License under Section 521a(1)(b) of the Act requires a proposed licensed premises to be located in one of the development districts or areas listed in MCL 436.1521a(1)(b); and

WHEREAS, pursuant to Public Act 120 of 1961 for Principal Shopping Districts, the Lansing City Council created the Lansing Principal Shopping District by Resolution in 1996 which is listed as a qualifying development district or area under MCL 436.1521a(1)(b); and

WHEREAS, the City of Lansing received a request from STRANGE MATTER OLD TOWN, LLC ("Applicant") regarding its intention to apply to the Michigan Liquor Control Commission for a new Tavern Development District or Area Liquor License for its business located at 502 E Cesar E. Chavez Ave. STE B Lansing, MI 48906 ("Proposed Licensed Premises") which is located within the Lansing Principal Shopping District; and

WHEREAS, the Applicant has affirmed that the Proposed Licensed Premises meets the statutory requirements for a Development District or Area Liquor License under the Act including 1) that its business must be engaged in activities of dining, entertainment, or recreation, and 2) the licensed business must be open to the general public and have a seating capacity of not less than 25 persons; and

WHEREAS, the Applicant will provide evidence with its application that it can document the expenditure to the Michigan Liquor Control Commission, of not less than \$75,000.00 in the rehabilitation or restoration of the building that will house the licensed premises over a period of the preceding five (5) years or a commitment for a capital investment of at least that amount in the building that houses the licensed premises, which must be expended before the issuance of the license, as required by the Act; and

WHEREAS, the Committee on City Operations met on March 15, 2022, to review the request with affirmative action taken;

WHEREAS, the Applicant has been informed that licensure of the Proposed Licensed Premises will be subject to approval by the Michigan Liquor Control Commission.

NOW, THEREFORE, BE IT RESOLVED, that City Council recommend for the reasons stated above that the Michigan Liquor Control Commission consider the request from STRANGE MATTER OLD TOWN, LLC, for a new Tavern License issued under the provisions of MCL 436.1521a(1)(b) for its business located at 502 E Cesar E. Chavez Ave. STE B Lansing, MI 48906

BE IT FURTHER RESOLVED, the City Council affirms that the Proposed Licensed Premises, 502 E Cesar E. Chavez Ave. STE B Lansing, MI 48906 is within the established boundaries of the Lansing Principal Shopping District; and

BE IT FURTHER RESOLVED, the City Council directs the City Assessor to verify via an Affidavit the total amount of public and private investment in real and personal property within the Lansing Principal Shopping District amounts to \$200,000.00 or more over the preceding 5 years.

BE IT FURTHER RESOLVED, the applicant meets the qualifications of Lansing's City Liquor Ordinances, and those required under MCL 436.1521a(1)(b) and that the license is approved "Above all others."

BE IT FINNALLY RESOLVED, the City Council directs the City Clerk to complete the Local Governmental Unit Approval Form (LCC-106) for the specific license approval of a new Tavern license issued under MCL 436.1521a(1)(b) and to forward a copy of the certified form and this resolution to STRANGE MATTER OLD TOWN, LLC and the Michigan Liquor Control Commission.

Draft Resolution #2022-###

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

MEDC Mi Enhancement Grant – Capitol Security

WHEREAS, on November 8, 2021, the Michigan Economic Development Corporation (MEDC) informed the Lansing Police Department (LPD) that the LPD had received a Michigan Enhancement Grant in the amount of \$1,000,000; and

WHEREAS, the State of Michigan grant award of \$1,000,000 requires no local match; and

WHEREAS, on January 11, 2022, the LPD submitted a Michigan Enhancement grant application to the Michigan Economic Development Corporation in order to claim the grant award amount; and

WHEREAS, the grant period is October 1, 2021, through December 31, 2023; and

WHEREAS, the purpose of the grant is to provide funding for increasing the capabilities of the Lansing Police Department to staff, monitor and respond to public safety needs at and around the State Capitol; and

WHEREAS, the LPD plans to use the funds for 1) security and event staffing (\$300,00), 2) target hardening (\$100,000), and 3) surveillance camera network (\$600,000).

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the MEDC Michigan Enhancement grant in the total amount of \$1,000,000, (having no local match), for the grant period beginning October 1, 2021, and ending December 31, 2023; and

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.

Resolution #2022-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing has reviewed the proposed special assessment boundaries set by Resolutions 2016-202 and 2017-047; and

WHEREAS, the City of Lansing has reviewed the services provided within those boundaries and the cost incurred between March 31, 2021 and November 31, 2021, by the City totals \$21,807.00.

NOW, THEREFORE, BE IT RESOLVED, that the Glenburne Commons special assessment district is hereby confirmed by City Council to include all of the parcels within these subdivisions, excluding unoccupied units:

Glenburne Subdivision

Glenburne Subdivision No. 2

Glenburne Subdivision No. 3

Glenburne Subdivision No. 4

Glenburne Subdivision No. 5

Part of the North $\frac{1}{2}$ and South East $\frac{1}{4}$ of Section 36, T4N, R3W

City of Lansing, Eaton County, Michigan

BE IT FURTHER RESOLVED, that the Glenburne Commons improvement be supported by a special assessment of improvement costs against the properties which are especially benefitted as follows: \$47.82 per occupied parcel for the 2021 maintenance costs;

BE IT FURTHER RESOLVED, that the cost and expense of plans and assessments incidental to this preparation of the assessment and the roll, and for providing notices shall be included in the expense of the assessment;

BE IT FURTHER RESOLVED, that the Glenburne Commons assessment roll No. GB-2021, compiled by the City Assessor is attached and incorporated herein, and, presented and accepted by City Council with this resolution;

BE IT FURTHER RESOLVED, that a second public hearing be held Monday April 11, 2022, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, to consider the establishment of the Glenburne Commons District Special Assessment Roll GB-2021;

BE IT FINALLY RESOLVED, that notice to the affected owners of the properties in said district be given in accordance with Chapter 1026 of the Lansing Code of Ordinances.

Resolution #2022-082

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of David Price as an At-Large member of the Board of Water and Light for a term to expire June 30, 2026; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on March 28, 2022 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of David Price as an At-Large member of the Board of Water and Light for a term to expire June 30, 2026.

Resolution #2022-080

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Robert Fryling as an At-Large member of the Board of Zoning Appeals for a term to expire June 30, 2024; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development and Planning met on March 28, 2022 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Robert Fryling as an At-Large member of the Board of Zoning Appeals for a term to expire June 30, 2024.

Resolution #2022-081

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

SLU-2-2021
5411 Wise Road
Electrical Power Substation

WHEREAS, the Lansing Board of Water & Light has requested a special land use permit to authorize the construction of a new electrical power substation at 5411 Wise Road; and

WHEREAS, a review was completed by staff evaluating the character, location and impact of the proposal on the surrounding area, the environment and public services as well as its consistency with the existing zoning and land use patterns in the area and with the objectives of the Design Lansing Comprehensive Plan; and

WHEREAS, the Planning Board held a public hearing on December 7, 2021 at which a representative of the Board of Water & Light spoke in support of the request and no other comments were received; and

WHEREAS, the Planning Board, at its December 7, 2021 meeting, voted (5-0) to recommend approval of SLU-2-2021 for a special land use permit to authorize the construction of a new electrical power station at 5411 Wise Road; and

WHEREAS, the City Council held a public hearing regarding SLU-2-2021 on March 14, 2022; and

WHEREAS, the Committee on Development and Planning has reviewed the report and residential development recommendation of the Planning Board and concurs therewith.

NOW THEREFORE BE IT RESOLVED that the Lansing City Council hereby approves SLU-2-2021 for a special land use permit to authorize the construction of a new electrical power station at 5411 Wise Road

BE IT FURTHER RESOLVED that this Special Land Use permit shall remain in effect only so long as the petitioner fully complies with this resolution, and if the petitioner fails to comply, the Special Land Use permit may be terminated by City Council Resolution.

BE IT FINALLY RESOLVED that in granting this request, the City Council determines the following:

1. The proposed substation will be harmonious with the character of adjacent properties and surrounding uses.
2. The proposed substation will not change the essential character of the area.

3. The proposed substation will not interfere with the enjoyment of adjacent properties.
4. The proposed substation does represent an improvement to the property.
5. The proposed substation will not generate any nuisances or hazardous conditions.
6. The proposed substation can be adequately served by public services and utilities.
7. The proposed substation will not place any demand on public services and facilities in excess of current capacities.
8. The proposed substation is consistent with the goals of the Zoning Code and the Design Lansing Comprehensive Plans.
9. The proposed substation can comply with the dimensional requirements of the Zoning Ordinance.

Resolution #2022-083

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 3601 DEERFIELD AVE., City of Lansing, Parcel # 33-01-01-31-206-051, legally described as: LOT 54 SHERATON PARK, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Compliance Officer red tagged the said structure on September 3, 2020 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on December 2, 2021, the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by February 2, 2022; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, April 11, 2022 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 3601 Deerfield Avenue, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Compliance Officer notify the owner of said property of the opportunity to appear and present testimony at the hearing, as required by law.

Resolution #2022-084

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, David Hall sought to eliminate a special assessment of \$2,828 for trash and debris removal fees, associated penalties and interest, on the property tax bill for 333 N MLK Jr Blvd (ID #33-01-01-17-255-181); and

WHEREAS, upon filing a claim to the Committee on City Operations, the Committee met on March 15, 2022, and denied the claim in the amount of \$2,828.

THEREFORE, BE IT RESOLVED, the City Council, hereby denies the claim in the amount of \$2,828 for trash and debris removal fees, associated penalties and interest on the property tax bill for 333 N MLK Jr Blvd (Tax ID #33-01-01-17-255-181).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

Resolution #2022-085

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, April 11, 2022, at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the Petition for Sale of Property:

Act-8-2021: Sale of Property, Lot 50 (Parcel # 33-01-01-16-277-043)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 1300, SECTIONS 1300.07, 1300.10, AND 1300.11 TO UPDATE THE ORDINANCE TO REFLECT CHANGES IN LAWS AND RULES AND THE RECENTLY ADOPTED FORM-BASED ZONING CODE.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 1300, Sections 1300.07, 1300.10 and 1300.11, of the Code of Ordinances of the City of Lansing, Michigan be and is hereby amended to read as follows:

1300.07. License renewal application.

- (a) Application for a license renewal required by this chapter shall be made in writing to the City Clerk at least 28 days prior to the expiration of an existing license.
- (b) An application for a license renewal required by this chapter shall be made under oath on forms provided by the City, and shall contain all of the information required by Section 1300.04(b).
- (c) An application for a license renewal shall be accompanied by a renewal fee in an amount of \$5,000.00. The renewal fee is established to defray the costs of the administration and enforcement of this chapter expended by the City Clerk's Office, Police Department, City Attorney's Office, Treasury, Building Safety office, Zoning Administrator, and other relevant City departments.
- (d) Upon receipt of a completed application for a license renewal meeting the requirements of this chapter and the license renewal fee, the City Clerk shall refer a copy of the renewal application to each of the following for their approval: The City Attorney's Office, the Building Safety Office, the Police Department, the Zoning Administrator, and the City Treasurer.
- (e) No application for a license renewal shall be approved unless:

- (1) The Building Safety Office has inspected the proposed location and/or approved proposed site plans for compliance with all laws for which they are charged with enforcement within the past calendar year.
- (2) The Zoning Administrator has confirmed that the location complies with the Zoning Code and this chapter.
- (3) The City Treasurer has confirmed that the applicant and each stakeholder of the applicant and the location of the marihuana operation are not currently in default to the City, including but not limited to property taxes.
- (4) The Police Department has reviewed the criminal history background checks for each applicant, stakeholder, and employee, as provided by the applicant.
- (5) The City Attorney's Office has reviewed and approved as to form the insurance and either the surety bond or escrow account documentation for compliance with State and local laws.
- (6) The applicant possesses the necessary State licenses or approvals.
- (7) The applicant has operated the marihuana operation in accordance with the conditions and requirements of this chapter as well as Federal and State laws and regulations.
- (8) The marihuana operation has not been declared a public nuisance.
- (f) If written approval is given by each individual, department, or entity identified in subsection (e), the City Clerk confirms compliance with subsection (b) and receipt of the renewal fee, the City Clerk shall issue a license renewal to the applicant. The renewal shall be deemed approved if the City has not issued formal notice of denial within 60 days of the filing date of the application, unless the applicant is advised of non-compliance under Section 1300.07(e) during such period.
- (g) IF AN APPLICANT RECEIVES CONDITIONAL APPROVAL TO RECEIVE A LICENSE BUT FAILS TO OBTAIN THAT LICENSE WITHIN 24 MONTHS FROM THE DATE OF CONDITIONAL APPROVAL, THE CITY CLERK

MAY REVOKE THE CONDITIONAL APPROVAL AND DENY LICENSURE. CONDITIONAL APPROVAL IS NOT A LICENSE AND IN NO WAY PERMITS GROWING, PROCESSING, TESTING, TRANSPORT, OR SALE OF MARIHUANA OR MARIHUANA PRODUCT.

1300.10. Location, buffering, dispersion, and zoning requirements for Medical Marihuana Provisioning Centers and Marihuana Retailers.

(a) No Medical Marihuana Provisioning Center or Marihuana Retailer shall be located within:

(1) One thousand feet, of an operational school, including pre-kindergarten that is located within a school; or

(2) Five hundred feet, of the following buffered uses: Public parks; a commercial child care organization (non-home occupation) that is required to be licensed or registered with the Michigan Department of Health and Human Services, or its successor agency; a church; a facility at which substance use disorder prevention services or substance use disorder treatment and rehabilitation services and those terms are defined in the Mental Health Code, PA 258 of 1974, MCL 330.1001 et seq. or another Medical Marihuana Provisioning Center or Marihuana Retailer.

(b) Medical Marihuana Provisioning Centers and Marihuana Retailers shall be limited to S-C

(SUBURBAN CORRIDOR), MX-C (MIXED USE URBAN CORRIDOR), MX-2 (MIXED USE COMMUNITY CENTER), MX-3 (MIXED USE DISTRICT CENTER), IND-1 (SUBURBAN INDUSTRIAL), IND-2 (GENERAL INDUSTRIAL), IND-3 (URBAN INDUSTRIAL), AND DT-2 (URBAN FLEX) ~~F and F1-Commercial, G2-~~

~~Wholesale, H-Light Industrial, and I-Heavy Industrial~~ as such districts are described and designated as provided in the Zoning Code provisions of this Code.

(c) No Medical Marihuana Provisioning Center or Marihuana Retailer shall be located within another business except as permitted by the Marijuana Regulatory Agency.

- (d) For the purpose of calculating the buffering and dispersion requirements of this section, the distance shall be measured along the center line of the street or streets of address between two fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the buffered use nearest to the contemplated location of the marihuana operation and from the part of the contemplated location nearest to the buffered use. The distances from the marihuana operation to the point on the centerline and from the buffered use to the point on the centerline shall be included in the calculation. For Medical Marihuana Provisioning Centers and Marihuana Retailers located within a commercial strip mall or retail center, the measurement shall be from the property line of the Medical Marihuana Provisioning Center and Marihuana Retailer to the property line of a buffered use.
- (e) No marihuana operation shall be located in an unzoned area or in an area subject to an agreement entered into pursuant to Public Act 425 of 1984.

1300.11. Location of Marihuana Growers, Marihuana Safety Compliance Facilities, Marihuana Processors, Marihuana Secure Transporters, Marihuana Microbusinesses, and Designated Consumption Establishment.

- (a) All Marihuana Growers and Marihuana Microbusinesses shall be limited to IND-1 (SUBURBAN INDUSTRIAL), IND-2 (GENERAL INDUSTRIAL) AND IND-3 (URBAN INDUSTRIAL) ~~H-Light Industrial and I-Heavy Industrial~~ zoning districts as identified in this Code.
- (b) All Marihuana Safety Compliance Facilities, Marihuana Processors, and Marihuana Secure Transporters shall be limited to IND-1 (SUBURBAN INDUSTRIAL), IND-2 (GENERAL INDUSTRIAL), IND-3 (URBAN INDUSTRIAL), AND DT-2 (URBAN FLEX) ~~the H-Light Industrial, I-Heavy Industrial, or G2-Wholesale~~ zoning districts as identified in this Code.

(c) All Designated Consumption Establishments shall be limited to S-C (SUBURBAN CORRIDOR), MX-C (MIXED USE URBAN CORRIDOR), MX-2 (MIXED USE COMMUNITY CENTER), MX-3 (MIXED USE DISTRICT CENTER), IND-1 (SUBURBAN INDUSTRIAL), IND-2 (GENERAL INDUSTRIAL), IND-3 (URBAN INDUSTRIAL), AND DT-2 (URBAN FLEX) ~~F and F-1 Commercial, G2 Wholesale, H Light Industrial, and I Heavy Industrial~~-zoning districts as identified in this Code.

(d) No marihuana operation shall be located in an unzoned area or in an area subject to an agreement entered into pursuant to Public Act 425 of 1984.

Section 2. All ordinances, resolutions or rules, parts of ordinances inconsistent with these provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. All applications for marihuana operations licenses submitted under the former Zoning Code and still pending at the time of enactment of this Amendment will proceed under the former Zoning Code. All licenses located outside of the new zoning designations shall be considered a preexisting nonconforming use.

Section 5. This ordinance shall take effect on the 30th day after enactment by City Council and pursuant to Section 3-307 of the City Charter, this Chapter shall expire December 31, 2029.

Approved as to form:

City Attorney

Dated: _____

INTRODUCTION OF ORDINANCE

Council Member Wood introduced:

An Ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 1300, Sections 1300.07, 1300.10, and 1300.11 to update the ordinance to reflect changes in laws and rules and the recently adopted Form-Based Zoning Code.

This Ordinance is read a first time by its title and referred to the Committee of the Whole.

Resolution #2022-086

By the Committee of the Whole

Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, April 25, 2022, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of:

An Ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 1300, Sections 1300.07, 1300.10, and 1300.11 to update the ordinance to reflect changes in laws and rules and the recently adopted Form-Based Zoning Code.



Chris Swope

Lansing City Clerk

March 25, 2022

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website: [Agendas & Minutes | Lansing, MI - Official Website \(lansingmi.gov\)](https://www.lansingmi.gov/agendas-minutes)

BOARD NAME

DATE OF MEETING

Fire Board

January 12, 2022
November 10, 2021
February 9, 2022
December 8, 2021
September 8, 2021

Election Commission

July 6, 2021
October 27, 2020

Board of Water and Light

November 16, 2021
December 14, 2021
December 21, 2021
January 25, 2022

Michigan Avenue Corridor Improvement
Authority

December 10, 2021

Demolition Board

October 28, 2021

Joint Employees' Retirement System and
Police and Fire Retirement System

February 15, 2022

Elected Officers Compensation Commission

March 8, 2022
March 15, 2022

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 □ 517-377-0068 FAX
www.lansingmi.gov/clerk □ city.clerk@lansingmi.gov

Board of Police Commissioners

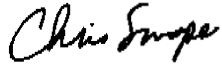
February 15, 2022

S. MLK Corridor Improvement Authority

February 24, 2022

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4131.

Sincerely,

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive, flowing style.

Chris Swope, MMC/MiPMC
Lansing City Clerk



Chris Swope

Lansing City Clerk

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

Pursuant to Article 8, Chapter 4, Section 8-403.3 of the Lansing City Charter, the Mayor's Office placed on file in my office on March 11, 2022 the fourth Amendment to the Lease Agreement between Lansing Shuffleboard LL, LLC and the City of Lansing.

Under the Charter, a public hearing may be held on this matter on or after April 11, 2022

This document is available for review at the office of the City Clerk or at <http://www.lansingmi.gov/clerk> under the heading of [Public Notices and Documents on File.](#)

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk



Chris Swope

Lansing City Clerk

March 23, 2022

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

My office has received and placed on file this document:

Executive Order 2022-01 Naming The Department of Neighborhoods, Arts, and
Citizen Engagement

Executive Directive: Michigan Protection Advocacy Service, Inc. Records
Request Policy – 2022-01

This document is available for review at the office of the City Clerk or at
<http://www.lansingmi.gov/clerk> under the heading of Documents Placed on File.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk



Chris Swope
Lansing City Clerk

March 23, 2022

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

My office has received and placed on file this document:

[Tri-County Regional Planning Commission Financial Statements 2021 \(PDF\)](#)

[Tri-County Regional Planning Commission Single Audit Compliance 2021 \(PDF\)](#)

This document is available for review at the office of the City Clerk or at <http://www.lansingmi.gov/clerk> under the heading of Documents Placed on File.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk



Chris Swope
Lansing City Clerk

March 25, 2022

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

The attached determinations of the Elected Officers Compensation Commission regarding the City Clerk were placed on file in my office on March 25, 2022.

Chapter 280, Section 280.01 of the Code of Ordinances specifies that these determinations will be effective on April 24 2022 (thirty days following the date of filing) unless rejected by resolution of City Council adopted by 2/3 of the members.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk



Elected Officers Compensation Commission

March 24, 2022

Mr. Chris Swope
Lansing City Clerk
Ninth Floor, City Hall
Lansing, Michigan 48933

Dear Mr. Swope:

MAR25'22 8AMCLERK

As Secretary to the City of Lansing Elected Officers Compensation Commission, I hereby submit the attached 2022 Salary Determination Letter and 2022 Elected Officials Summary of Fringe Benefits for filing as the 2022 determination of the Elected Officers Compensation Commission for the City Clerk.

If you have any questions with respect to this filing, please do not hesitate to contact me.

Thank you for your assistance.

Sincerely,

Sherrie Boak
City Council Office Manager
Elected Officers Compensation Commission Recording Secretary



Elected Officers Compensation Commission

March 24, 2022

Council President Adam Hussain
Members of the Lansing City Council
Tenth Floor City Hall
Lansing, Michigan 48933

Dear President Hussain and Councilmembers:

The Elected Officers Compensation Commission (EOCC) met in committee during February and March 2022. The EOCC reviewed internal economic and financial documents, and the current salary and benefit compensation packages of the Mayor, City Clerk, and members of the City Council. In addition, the EOCC compared various salary structures held by similar officers in comparable communities across Michigan and neighboring States. The following people attended the Commission meetings to answer questions and share their thoughts; Elizabeth O'Leary, Jane DiSessa, Judy Kehler, Desiree Kirkland, and Chris Swope.

Our determination is based on the National and State economic climate, the current financial condition of the City, our review of executive and legislative responsibilities, and salary/benefit comparisons with other Michigan communities. The Commission considered the compensation history for all relevant positions going back as far as 1991, and considered the feedback from various executive officers and City staff.

Determination

In considering the City Clerk's salary, the Commission determined that the City of Lansing Clerk is below comparable municipalities, even when including the increase in this determination. In addition, the City Clerk has taken on more responsibilities that have not been accounted for in the past. Therefore, the Commission has determined to make the following changes to the salary of the City Clerk.

The Commission determines that annual salaries, and respective effective dates, shall be as follows:

	<u>January 1, 2022</u>	<u>January 1, 2023</u>
City Clerk:	5% Increase	5% Increase

Fringe Benefits

The Commission adopts by reference the Elected Officials Summary of Fringe Benefits 2022, attached. The benefits are to be provided for the elected officials as set forth therein. Of note, the current healthcare made available to elected officials comports with the three-tier optional plan provided to employees of the City. The intention of this change is to comply with Public Act 152 of 2011, which capped the amount the City can pay for healthcare premiums. This change will provide elected officers the same coverage employees are provided. Pursuant to the 2017 EOCC recommendation, Council members may purchase health care at their own expense.

Other Compensation

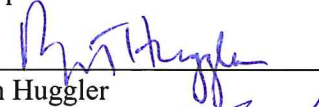
It is acknowledged that none of the elected officers earn compensatory, vacation, or sick time, and upon termination, they are not entitled to any compensation for the same.

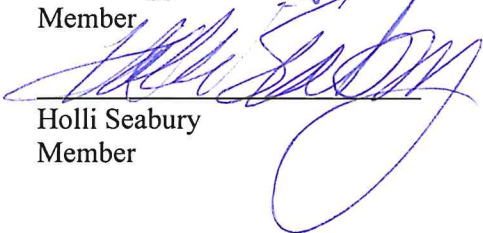
TRANSMITTAL

We, the members of the Elected Officers Compensation Commission, respectfully, adopt the collective determinations now transmitted.

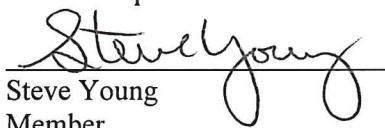
ELECTED OFFICERS COMPENSATION COMMISSION



Liisa Speaker
Chairperson

Brian Huggler
Member

Holli Seabury
Member

Derek Melot
Vice Chairperson

Steve Young
Member

City of Lansing
ELECTED OFFICIALS
Summary of Fringe Benefits
2022

Elected officials shall be eligible for City-provided health, dental, and life insurance coverage, and for participation in any deferred compensation program, as summarized below. Unless otherwise noted, this Summary of Fringe Benefits is operative on JULY 1, 2019. The last adopted recommended Summary of Fringe Benefits remains operative until that date.

I. FOR THE MAYOR AND CITY CLERK ONLY:

Health Insurance: The City of Lansing shall provide at the time of being sworn in or during an annual open enrollment period the following choice of medical insurances. Coverage will be effective the first (1st) day of the month following the date the Mayor or Clerk, respectively, are sworn in. If an elected official chooses a non-base plan, he or she will be required to pay the difference between the base and non-base plan, in addition to any premium share. Elected officials selecting the base plan below will receive a \$400 cash payment incentive for each plan year chosen.

- **Base Plan** - includes a \$40.00 co-pay for office visits. Prescription drug co-pays are \$10/\$40/\$80. This plan includes a \$1000/single and \$2000/ family in network deductible and 80% co-insurance. Emergency room services have a \$250 co-pay and Urgent Care visits have a \$60 co-pay.
- **Option 1** - includes a \$30.00 co-pay for office visits. Prescription drug co-pays are \$10/\$40/\$80. This plan includes a \$500/single and \$1000/ family in network deductible and 80% co-insurance. Emergency room services have a \$150 co-pay and Urgent Care visits have a \$50 co-pay.
- **Option 2** - includes a \$20.00 co-pay for office visits. Prescription drug co-pays are \$10/\$20/\$40 or \$15/\$25/\$50 for Physician's Health Plan. This plan includes a \$500 calendar year limit on preventative services, emergency room services with a \$50 co-pay, and a \$20 co-pay and 100% coverage for mental health and substance abuse services.

The Base Plan is as provided above. If the Base Plan exceeds the state mandated hard cap amount, the elected official will pay the difference. If the elected official chooses to "buy up" to an optional plan (either Option 1 or Option 2) the elected official will be responsible for any cost differential between the Base Plan premium and the premium of the selected optional plan chosen. Benefit summaries and rate sheets are available in the Department of Human Resources.

Vision Plan: The Mayor and City Clerk are eligible to purchase the Blue Cross Blue Shield VSP 12/12/12 Vision Plan. This plan provides vision exams, lenses and frames, and contact lenses with co-pays.

Opt out: The Mayor and City Clerk will be allowed to opt out of the City's health care plan annually, during the City's open enrollment period provided the Mayor or City Clerk provides written proof of coverage from another source. The Mayor or City Clerk who opts out of the City's health care plan will be eligible to receive \$1,800 in any year in which they receive coverage from another source. In addition, such payments will be made twice a year, by separate check, following the period of time the Mayor or Clerk had alternate coverage.

Dental Insurance: The City pays the full premium costs for the Dental plan provided by the City, coverage includes the Mayor and City Clerk and family members. Coverage includes 100% coverage for cleaning; 50% coverage for treatment costs with an \$800 maximum per person per contract year. Mayor and City Clerk and dependents will also receive orthodontic coverage which provides \$1,000 lifetime maximum per

- 3) The Mayor and City Clerk will be notified by Principal Financial Group to enroll persons and benefits are managed online.
- 4) The Mayor and City Clerk have the option of contributing up to five percent (5%) of their compensation each Plan Year, subject to certain limits imposed by law.
- 5) At the end of three full years of service the Mayor and City Clerk will be vested for all City contributions. Should the Mayor and City Clerk leave at the end of three full years the elected official will have the following options:
 - Lump sum payment subject to applicable taxes;
 - Rollover monies into another tax deferred investment option; or
 - Leave monies in the plan and continue to be invested tax deferred.
- 6) The Mayor and City Clerk are also eligible for a City paid long-term disability policy which is administered by the selected vendor following the completion of six (6) months of service. The Mayor and City Clerk shall receive information pertaining to the long-term disability policy at the quarterly enrollment session.

Retirement Health Care: Optional: This is a one-time only option that must be made in writing within thirty (30) days after being officially sworn in or having elected to qualify on or before July 1, 2001. For all officials elected after October 29, 1990, the City agrees to provide retirement health care coverage up to 100% of the premium for the Base Plan health care coverage provided to active Mayor and City Clerk. Retirement health coverage shall begin at the date of termination of employment with the City, provided the Mayor and City Clerk have at least 15 years of service with the City and be at least 55 years of age. This coverage is available at a cost of 3.25% of the Mayor and City Clerk's respective gross pay. This coverage shall be the same insurance coverage provided to the active Mayor and Clerk. Retirees shall convert to complementary coverage at their Medicare eligibility date. Retiree health benefits shall not include spouse or family coverage for a Mayor or City Clerk first elected after July 1, 2009.

II. FOR CITY COUNCILMEMBERS:

The fringe benefits designated in this Section II are for City Councilmembers.

Health Insurance: Councilmembers shall have the option to purchase health care insurance, at their own expense. If chosen, coverage will be effective the first (1st) day of the month following the date the Councilmember is sworn in (commencement of service) or chosen during an annual open enrollment period. Current plans offered are following UAW coverage plans:

- **Base Plan** - includes a \$40.00 co-pay for office visits. Prescription drug co-pays are \$10/\$40/\$80. This plan includes a \$1000/single and \$2000/ family in network deductible and 80% co-insurance. Emergency room services have a \$250 co-pay and Urgent Care visits have a \$60 co-pay.
- **Option 1** - includes a \$30.00 co-pay for office visits. Prescription drug co-pays are \$10/\$40/\$80. This plan includes a \$500/single and \$1000/ family in network deductible and 80% co-insurance. Emergency room services have a \$150 co-pay and Urgent Care visits have a \$50 co-pay.
- **Option 2** - includes a \$15.00 co-pay for office visits. Prescription drug co-pays are \$0/\$15/\$40. Emergency room services with a \$50 co-pay, \$20 co-pay for urgent care, and a \$15 co-pay for mental health and substance abuse services.

Benefit summaries and rate sheets are available in the Department of Human Resources.

out of the City's health care plan will be eligible to receive \$1,800 in any year in which they receive coverage from another source. In addition, such payments will be made twice a year, by separate check, following the period of time the Councilmember had alternate coverage.

Department of Human Resources, 8th Floor, 124 W. Michigan, Lansing MI 48933. Phone: 483-4014

EQUAL OPPORTUNITY EMPLOYER

Revised 4/21/04: Retiree dental

Revised 03/28/2007: Vision

Revised 03/30/09: Phased elimination of benefits for Councilmembers

Revised 03/22/11: For clarity

Revised 4/02/13: To provide for three tier optional health insurance plans in compliance with PA 152 of 2011, and other clarifications

Revised 3/5/2015: For technical corrections and clarifications

Revised 3/17/2017 For Clerk and Mayor Compensation

Revised 3/14/19 for Compensation

Revised 2/24/2021 No Changes for Elected Officials

Revised 3/24/2022 Compensation & Updated Fringe



Chris Swope

Lansing City Clerk

March 25, 2022

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

The attached determinations of the Elected Officers Compensation Commission regarding the Mayor were placed on file in my office on March 25, 2022.

Chapter 280, Section 280.01 of the Code of Ordinances specifies that these determinations will be effective on April 24 2022 (thirty days following the date of filing) unless rejected by resolution of City Council adopted by 2/3 of the members.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk



Elected Officers Compensation Commission

March 24, 2022

Mr. Chris Swope
Lansing City Clerk
Ninth Floor, City Hall
Lansing, Michigan 48933

MAR25'22 8AMCLERK

Dear Mr. Swope:

As Secretary to the City of Lansing Elected Officers Compensation Commission, I hereby submit the attached 2022 Salary Determination Letter and 2022 Elected Officials Summary of Fringe Benefits for filing as the 2022 determination of the Elected Officers Compensation Commission for the Mayor.

If you have any questions with respect to this filing, please do not hesitate to contact me.

Thank you for your assistance.

Sincerely,

Sherrie Boak
City Council Office Manager
Elected Officers Compensation Commission Recording Secretary



Elected Officers Compensation Commission

March 24, 2022

Council President Adam Hussain
Members of the Lansing City Council
Tenth Floor City Hall
Lansing, Michigan 48933

Dear President Hussain and Councilmembers:

The Elected Officers Compensation Commission (EOCC) met in committee during February and March 2022. The EOCC reviewed internal economic and financial documents, and the current salary and benefit compensation packages of the Mayor, City Clerk, and members of the City Council. In addition, the EOCC compared various salary structures held by similar officers in comparable communities across Michigan and neighboring States. The following people attended the Commission meetings to answer questions and share their thoughts; Elizabeth O’Leary, Jane DiSessa, Judy Kehler, Desiree Kirkland, and Chris Swope.

Our determination is based on the National and State economic climate, the current financial condition of the City, our review of executive and legislative responsibilities, and salary/benefit comparisons with other Michigan communities. The Commission considered the compensation history for all relevant positions going back as far as 1991, and considered the feedback from various executive officers and City staff.

Determination

In considering comparable municipalities for the Mayor’s salary, the Commission determined they needed to work towards right-sizing the salary of this role. In addition, the Mayor currently also has a vehicle provided under the Fringe Benefits (see attached). Therefore, the Commission has determined to make the following changes to the salary of the Mayor.

The Commission determines that annual salaries, and respective effective dates, shall be as follows:

	<u>January 1, 2022</u>	<u>January 1, 2023</u>
Mayor:	3% Increase	3% Increase

Fringe Benefits

The Commission adopts by reference the Elected Officials Summary of Fringe Benefits 2022, attached. The benefits are to be provided for the elected officials as set forth therein. Of note, the current healthcare made available to elected officials comports with the three-tier optional plan provided to employees of the City. The intention of this change is to comply with Public Act 152 of 2011, which capped the amount the City can pay for healthcare premiums. This change will provide elected officers the same coverage employees are provided. Pursuant to the 2017 EOCC recommendation, Council members may purchase health care at their own expense.

Other Compensation

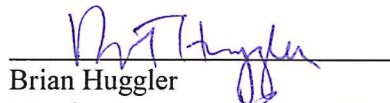
It is acknowledged that none of the elected officers earn compensatory, vacation, or sick time, and upon termination, they are not entitled to any compensation for the same.

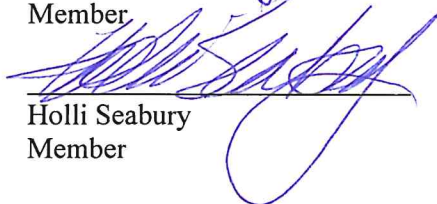
TRANSMITTAL

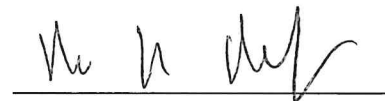
We, the members of the Elected Officers Compensation Commission, respectfully, adopt the collective determinations now transmitted.

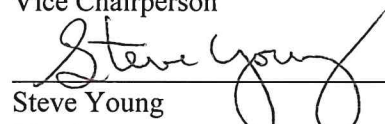
ELECTED OFFICERS COMPENSATION COMMISSION


Liisa Speaker
Chairperson


Brian Huggler
Member


Holli Seabury
Member


Derek Melot
Vice Chairperson


Steve Young
Member

City of Lansing
ELECTED OFFICIALS
Summary of Fringe Benefits
2022

Elected officials shall be eligible for City-provided health, dental, and life insurance coverage, and for participation in any deferred compensation program, as summarized below. Unless otherwise noted, this Summary of Fringe Benefits is operative on JULY 1, 2019. The last adopted recommended Summary of Fringe Benefits remains operative until that date.

I. FOR THE MAYOR AND CITY CLERK ONLY:

Health Insurance: The City of Lansing shall provide at the time of being sworn in or during an annual open enrollment period the following choice of medical insurances. Coverage will be effective the first (1st) day of the month following the date the Mayor or Clerk, respectively, are sworn in. If an elected official chooses a non-base plan, he or she will be required to pay the difference between the base and non-base plan, in addition to any premium share. Elected officials selecting the base plan below will receive a \$400 cash payment incentive for each plan year chosen.

- **Base Plan** - includes a \$40.00 co-pay for office visits. Prescription drug co-pays are \$10/\$40/\$80. This plan includes a \$1000/single and \$2000/ family in network deductible and 80% co-insurance. Emergency room services have a \$250 co-pay and Urgent Care visits have a \$60 co-pay.
- **Option 1** - includes a \$30.00 co-pay for office visits. Prescription drug co-pays are \$10/\$40/\$80. This plan includes a \$500/single and \$1000/ family in network deductible and 80% co-insurance. Emergency room services have a \$150 co-pay and Urgent Care visits have a \$50 co-pay.
- **Option 2** - includes a \$20.00 co-pay for office visits. Prescription drug co-pays are \$10/\$20/\$40 or \$15/\$25/\$50 for Physician's Health Plan. This plan includes a \$500 calendar year limit on preventative services, emergency room services with a \$50 co-pay, and a \$20 co-pay and 100% coverage for mental health and substance abuse services.

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Dental Insurance: The City pays the full premium costs for the Dental plan provided by the City, coverage includes the Mayor and City Clerk and family members. Coverage includes 100% coverage for cleaning; 50% coverage for treatment costs with an \$800 maximum per person per contract year. Mayor and City Clerk and dependents will also receive orthodontic coverage which provides \$1,000 lifetime maximum per

- 3) The Mayor and City Clerk will be notified by Principal Financial Group to enroll persons and benefits are managed online.
- 4) The Mayor and City Clerk have the option of contributing up to five percent (5%) of their compensation each Plan Year, subject to certain limits imposed by law.
- 5) At the end of three full years of service the Mayor and City Clerk will be vested for all City contributions. Should the Mayor and City Clerk leave at the end of three full years the elected official will have the following options:
 - Lump sum payment subject to applicable taxes;
 - Rollover monies into another tax deferred investment option; or
 - Leave monies in the plan and continue to be invested tax deferred.
- 6) The Mayor and City Clerk are also eligible for a City paid long-term disability policy which is administered by the selected vendor following the completion of six (6) months of service. The Mayor and City Clerk shall receive information pertaining to the long-term disability policy at the quarterly enrollment session.

Retirement Health Care: Optional: This is a one-time only option that must be made in writing within thirty (30) days after being officially sworn in or having elected to qualify on or before July 1, 2001. For all officials elected after October 29, 1990, the City agrees to provide retirement health care coverage up to 100% of the premium for the Base Plan health care coverage provided to active Mayor and City Clerk. Retirement health coverage shall begin at the date of termination of employment with the City, provided the Mayor and City Clerk have at least 15 years of service with the City and be at least 55 years of age. This coverage is available at a cost of 3.25% of the Mayor and City Clerk's respective gross pay. This coverage shall be the same insurance coverage provided to the active Mayor and Clerk. Retirees shall convert to complementary coverage at their Medicare eligibility date. Retiree health benefits shall not include spouse or family coverage for a Mayor or City Clerk first elected after July 1, 2009.

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Department of Human Resources, 8th Floor, 124 W. Michigan, Lansing MI 48933. Phone: 483-4014

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Revised 3/17/2017 For Clerk and Mayor Compensation

Revised 3/14/19 for Compensation

Revised 2/24/2021 No Changes for Elected Officials

Revised 3/24/2022 Compensation & Updated Fringe



Chris Swope
Lansing City Clerk

March 25, 2022

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

The attached determinations of the Elected Officers Compensation Commission regarding the City Council were placed on file in my office on March 25, 2022.

Chapter 280, Section 280.01 of the Code of Ordinances specifies that these determinations will be effective on April 24 2022 (thirty days following the date of filing) unless rejected by resolution of City Council adopted by 2/3 of the members.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk



Elected Officers Compensation Commission

March 24, 2022

Mr. Chris Swope
Lansing City Clerk
Ninth Floor, City Hall
Lansing, Michigan 48933

MAR25'22 8AMCLERK

Dear Mr. Swope:

As Secretary to the City of Lansing Elected Officers Compensation Commission, I hereby submit the attached 2022 Salary Determination Letter and 2022 Elected Officials Summary of Fringe Benefits for filing as the 2022 determination of the Elected Officers Compensation Commission for the City Council Members, Council President and Council Vice President.

If you have any questions with respect to this filing, please do not hesitate to contact me.

Thank you for your assistance.

Sincerely,

Sherrie Boak
City Council Office Manager
Elected Officers Compensation Commission Recording Secretary



Elected Officers Compensation Commission

March 24, 2022

Council President Adam Hussain
Members of the Lansing City Council
Tenth Floor City Hall
Lansing, Michigan 48933

Dear President Hussain and Councilmembers:

The Elected Officers Compensation Commission (EOCC) met in committee during February and March 2022. The EOCC reviewed internal economic and financial documents, and the current salary and benefit compensation packages of the Mayor, City Clerk, and members of the City Council. In addition, the EOCC compared various salary structures held by similar officers in comparable communities across Michigan and neighboring States. The following people attended the Commission meetings to answer questions and share their thoughts; Elizabeth O'Leary, Jane DiSessa, Judy Kehler, Desiree Kirkland, and Chris Swope.

Our determination is based on the National and State economic climate, the current financial condition of the City, our review of executive and legislative responsibilities, and salary/benefit comparisons with other Michigan communities. The Commission considered the compensation history for all relevant positions going back as far as 1991, and considered the feedback from various executive officers and City staff.

Determination

In considering comparable municipalities for City Council salaries, the City of Lansing is one of the highest. Therefore, the Commission has determined not to make any changes to the salaries for the City Council Members, City Council President or City Council Vice President in this determination.

Fringe Benefits

The Commission adopts by reference the Elected Officials Summary of Fringe Benefits 2022, attached. The benefits are to be provided for the elected officials as set forth therein. Of note, the current healthcare made available to elected officials comports with the three-tier optional plan provided to employees of the City. The intention of this change is to comply with Public Act 152 of 2011, which capped the amount the City can pay for healthcare premiums. This change will provide elected officers the same coverage employees are provided. Pursuant to the 2017 EOCC recommendation, Council members may purchase health care at their own expense.

Other Compensation

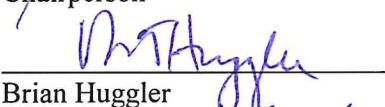
It is acknowledged that none of the elected officers earn compensatory, vacation, or sick time, and upon termination, they are not entitled to any compensation for the same.

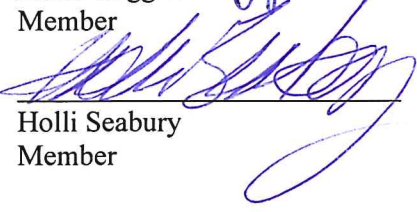
TRANSMITTAL

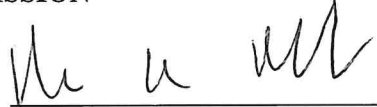
We, the members of the Elected Officers Compensation Commission, respectfully, adopt the collective determinations now transmitted.

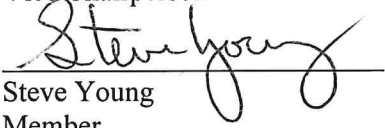
ELECTED OFFICERS COMPENSATION COMMISSION



Liisa Speaker
Chairperson

Brian Huggler
Member

Holli Seabury
Member

Derek Melot
Vice Chairperson

Steve Young
Member

City of Lansing
ELECTED OFFICIALS
Summary of Fringe Benefits
2022

Elected officials shall be eligible for City-provided health, dental, and life insurance coverage, and for participation in any deferred compensation program, as summarized below. Unless otherwise noted, this Summary of Fringe Benefits is operative on JULY 1, 2019. The last adopted recommended Summary of Fringe Benefits remains operative until that date.

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Department of Human Resources, 8th Floor, 124 W. Michigan, Lansing MI 48933. Phone: 483-4014

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Revised 2/24/2021 No Changes for Elected Officials

Revised 3/24/2022 Compensation & Updated Fringe

Draft Resolution #2022-###

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, appropriates the following grant award amounts for the following purpose:

\$8,990 State Grant Revenue

To assist in the basic operations of 54A District Court, which allows for court users to access resources while communicating virtually (kiosk) with court staff. Users will be able to make payments, seek case information and submit documents in the main lobby, probation lobby and main criminal/traffic counter. The grant resources are from the 2022 Coronavirus Emergency Supplemental Funding (CESF) and is administered by the Michigan State Police. The grant period is January 1, 2022 through December 31, 2022.

LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: 1-20-2022

GRANT NAME: 2022 Coronavirus Emergency Supplemental Funding (CESF) Grant

DEPARTMENT: 54-A District Court

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Court Administrator, Anethia Brewer 483-4538

APPLICATION DATE: 11/19/21 AWARD DATE: 12/17/21

FUND AMOUNT: \$8,990

CITY MATCH (IF APPLICABLE): 0

GRANT CYCLE: Ending, December 31, 2022 (see attached) Check One: ☐ Annual ☒ One-Time



GRANT PAYS FOR: Four kiosks to be used with special court call features that allows customers to interact with court staff without face-to-face contact. This includes making payments, hearing/case information and document submission.

GOODS & SERVICES see above

PERSONNEL N/A

CONSTRUCTION N/A

LAND N/A

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Allow public access to court resources via kiosk to limit the amount of in-person reporting on the 5th and 6th floors of city hall for safety of customers and employees.

**Department of Economic
Development and Planning**
Brian McGrain, Director



Development Office
316 N. Capitol Avenue, Suite D-1
Lansing, Michigan 48933
PH: 517.483.4040 – FAX: 517.483.6036
www.lansingmi.gov/development

MEMORANDUM

TO: Mayor Schor

FROM: Barbara Kimmel, Development Manager

DATE: 3.16.22

SUBJECT: 2022-2026 Consolidated Plan and Action Plan: Request for Public Hearing and Resolution

The DED&P requests the Mayor schedule a Public Hearing be set for Monday April 25th for the purpose of receiving comments on the Five-Year Consolidated Plan FY22-26 and Annual Action Plan FY22-23 submission to the Department of Housing and Urban Development.

Attached is the Resolution to set the Public Hearing, and the Resolution to adopt the 5-Year Consolidated Plan FY22-26 and Annual Action Plan FY22-23.

DED&P Staff recommend scheduling of the requested Public Hearing and forwarding of the Resolution to adopt the 5-Year Consolidated Plan FY22-26 and Action Plan FY22-23.

Draft Resolution #2022-###

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, April 25, 2022 at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of receiving comments on the proposed CDBG resources for the 5-Year Consolidated Plan FY2022-2026 and Annual Action Plan FY2022-2023 submission to the Department of Housing and Urban Development (HUD) by May 14, 2022.

Draft Resolution #2022-###

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires that the City of Lansing submits a Consolidated Plan every five years and an Annual Action Plan yearly in order to receive Community Development fund resources, including Community Development Block Grant (CDBG), HOME and Emergency Solutions Grant (ESG) program funds; and

WHEREAS, the City of Lansing has prepared its Five-Year Consolidated Plan, 2022-2026 and its Annual Action Plan, 2022-2023 for the upcoming fiscal year; and

WHEREAS, the CDBG (\$2,087,537), HOME (\$768,361) and ESG (\$174,439) entitlement amounts allocated to Lansing for the upcoming fiscal year beginning July 1, 2022-June 30, 2023 is \$3,030,337; and

WHEREAS, the City of Lansing estimated amounts of program income (PI) and previous year's (PY) annual funding available for CDBG are \$115,000 (\$75,000 PI, \$40,000 PY21) and HOME \$123,000 (\$85,000 PI, \$38,000 PY21); and

WHEREAS, the total amount of federal funding allocations, program income and previous year's funding equal \$3,268,337; and

WHEREAS, pursuant to program requirements, the city has conducted a citizen participation and open review process which has included planning consultations and virtual meetings with neighborhood groups, housing and supportive service providers, the State and neighboring local governments; and

WHEREAS, the City has further promoted participation, input and review in the process by conducting four (4) community forums in each of Lansing's 4 Wards, as well as specific target groups to gather information on community needs, an on-line survey, two (2) separate advertised public hearings before the Lansing Planning Board, the first one held virtually on December 7, 2021 regarding housing and community development needs and the second held on January 4, 2022 regarding proposed program objectives and projected use of Federal entitlement and formula program funds; and

WHEREAS, the City did also initiate and carry out the required thirty (30) day public comment period on the proposed Consolidated Plan, 2022-2026 and 2022-2023 Annual Action Plan by publishing a summary of the plan in the Lansing City Pulse March 9, 2022; and

WHEREAS, a public hearing was held by the Lansing City Council on April 25, 2022 to again receive citizen comments and recommendations and to give final review to the Consolidated Plan and Annual Action Plan; and

WHEREAS, Federal regulations require the City to make certain certifications and assurances to HUD as a part of the City's application,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lansing adopts the Five-Year Consolidated Plan, 2022-2026 and the Annual Action Plan, 2022-2023 for the City of Lansing that includes housing and community development goals, objectives and strategies, and the budget for the use of community development fund resources as proposed by the Committee on Development and Planning; and

BE IT FURTHER RESOLVED that the Mayor, as the City's Chief Executive Officer, is hereby authorized to sign the Five-Year Consolidated Plan and Annual Action Plan application for FY 2022-2026 and 2022-2023 respectively, including all understandings, assurances and certifications contained therein, and to submit the grant application to the Department of Housing and Urban Development; and

BE IT FINALLY RESOLVED that the Mayor is authorized, as the official representative of the City of Lansing, to set-up budget line items, provide all information, to act in connection with the Consolidated Plan and Annual Action Plan application and to execute all agreements, contracts, and legal documents, including the agreement between the City and the Department of Housing and Urban Development, to secure CDBG, HOME and ESG funding and implement the Five-Year Consolidated Plan, FY 2022-2026 and Annual Action Plan, FY 2022-2023 programs.

**PROPOSED FUNDING ALLOCATIONS
PROGRAM ACTIVITIES AND USE OF FUNDS
ANNUAL ACTION PLAN 2022 (7/1/22– 6/30/23)
CITY OF LANSING COMMUNITY DEVELOPMENT OBJECTIVES**

The primary objective of Lansing's Housing and Community Development Program is the development of a viable community which will provide standard housing in a suitable living environment, principally to benefit low and moderate income persons, preserve and expand existing businesses and industries, and create an atmosphere conducive to stability in neighborhoods.

- a. Provide standard housing in a suitable living environment through rehabilitation, new construction and improvement of the housing stock primarily in CDBG eligible neighborhoods and in specifically designated housing target areas.
- b. Provide housing counseling and assistance that will benefit low and moderate-income households.
- c. Promote home ownership for low and moderate-income households and promote deconcentration of poverty.
- d. Maintain at current levels the number of public and assisted housing units available to low and moderate-income households.
- e. Provide homeless prevention assistance, emergency shelter, street outreach and supportive human services for people with special needs, people who are homeless and those at risk of becoming homeless.
- f. Provide assistance for permanent supportive housing and human services for low and moderate income households with a history of chronic homelessness, including those with special needs.
- g. Promote economic opportunity for low and moderate-income individuals by facilitating economic development, providing employment opportunity, sponsoring job training, supporting business development, micro-enterprise lending and business or financial educational programs and initiatives.
- h. Promote economic development to provide jobs, business services and shopping opportunities for residents located in CDBG eligible areas.
- i. Provide community and neighborhood services, recreational opportunities and public facilities and promote neighborhood social cohesion to improve the quality of life in CDBG eligible neighborhoods.
- j. Increase security and safety in neighborhoods by supporting public safety and crime prevention initiatives, public educational programs and citizens' awareness in CDBG eligible areas.

- k. Improve the city's transportation, public facilities and infrastructure systems in CDBG eligible areas.
- l. Protect and improve the city's physical environment, including preventing or eliminating blight, removing lead or other safety hazards, preserving historic resources, mitigating flood hazards, promoting healthy housing and improving energy fitness in housing occupied by low and moderate-income households.
- m. Promote fair housing objectives.
- n. Provide affordable housing and economic development that benefits low and moderate income people in the context of mixed use development along transit corridors.

COMMUNITY DEVELOPMENT BLOCK GRANT

CDBG Single-family, Owner-Occupied Rehab Program/Public Improvements

Includes loans and grants for rehabilitation of owner-occupied housing units through city sponsored programs, and in conjunction with affordable housing efforts sponsored by nonprofit housing corporations, public and private developers, and other state and federal agencies. Includes funds to meet lead hazard reduction regulations in rehabilitated structures, funds to assist in emergency housing rehabilitation, market analysis activities and technical assistance to nonprofit housing corporations, contractors, and low- and moderate-income households. Includes loans and grants for owner-occupied single-family units through city sponsored programs, loans to rehabilitate historic homes in conjunction with rehabilitation of the unit, and loans or grants for ramps, hazard remediation or weatherization. Includes staff, office space, technical assistance, training and other direct project costs associated with delivery of Community Development Block Grant, HOME, Emergency Solutions Grant and other State and Federal Programs.

General street, sidewalk, water/sewer improvements, including assistance to income eligible owner-occupants or those in CDBG-eligible areas for special assessments related to new improvements. Includes improvements to neighborhood parks, recreational facilities; public neighborhood, medical and community facilities in CDBG priority areas.

Proposed funding amount: \$1,084,714

CDBG Rental Rehab Program

Includes loans and grants for rehabilitation of rental housing units through city sponsored programs. Includes funds to meet healthy housing standards and/or lead hazard reduction regulations in rehabilitated structures.

Proposed funding amount: \$257,185

Clearance

Includes acquisition, maintenance and security of properties acquired through programs, and activities related to acquisition, disposition, relocation and clearance of dilapidated and blighted structures. Funds may also be used to acquire and clear properties in the flood plain. Includes staff time associated with this activity.

Proposed funding amount: \$100,000

Public Services (limited to 15%)

Includes services for low- and moderate-income individuals such as: homeownership counseling, education, neighborhood counseling, youth and senior programs, neighborhood clean-ups, community gardens, home repair classes. Services are for low- and moderate-income individuals and/or those in CDBG-eligible areas located within the Lansing city limits.

Proposed funding amount: \$ 313,131 (15% of CDBG)

Economic Development

Loans, technical assistance and training to low- and moderate-income owners of and persons developing micro-enterprises within or planning to locate within the Lansing city limits. Technical assistance to individuals and for-profit businesses including workshops, technology assistance, and façade improvement loans/grants. Creation of jobs to benefit low and moderate-income city of Lansing residents.

Technical assistance to individuals and for-profit businesses including workshops, technology assistance, façade improvement loans/grants, market analysis, business promotion, referrals for the attraction of new business and expansion of existing business within CDBG-eligible areas of Lansing.

Proposed funding amount: \$ 30,000

CDBG General Administration (limited to 20%)

Includes staff and other costs associated with preparation of required Consolidated Planning documents, environmental clearances, fair housing activities and citizen participation activities associated with the delivery of CDBG, HOME and other state and federal programs.

Includes planning and general administration costs associated with delivery of CDBG and other state and federal programs. Includes indirect administrative costs and building rent paid to the city.

Proposed funding amount: \$417,507

TOTAL CDBG = \$2,087,537 + PI \$75,000 + Prv Yr \$40,000 = \$2,202,537

HOME**Down Payment Assistance**

Funds provided to homebuyers for down payment and closing costs for purchase of a single-family home located within the Lansing city limits. Up to \$10,000 will be available as a 0% interest second mortgage for homebuyers with income at or below 80% of median income. Assistance limited to first-time homebuyers. May include staff time and/or homeownership counseling fees associated with this activity.

Proposed funding amount: \$100,000

New Construction/HOME Rehab/Development Program

Includes funds for loans and grants for housing construction and rehabilitation with non-profit and for-profit developers, including CHDOs.

HOME funds allocated for housing developed in partnership with the city, including Supportive Housing Program (SHP) and Acquisition, Development and Resale (ADR) activities. Projects may include new construction and rehabilitation activities with non-profit and for-profit developers, including CHDOs. Funds may be used for staff time associated with these activities.

Proposed funding amount: \$560,853

CHDO Set-aside (15% minimum required)

Reserved for housing developed, sponsored or owned by CHDOs in partnership with the City.

Proposed funding amount: \$ 115,254

Community Housing Development Organization (CHDO) Operating (limited to 5%)

Funds reserved at option of the City to provide operating funds to CHDO's utilizing the City's HOME funds to produce affordable housing in the community.

Proposed funding amount: \$38,418

HOME General Administration (limited to 10%)

Includes staff and general administration costs to deliver the HOME program.

Proposed funding amount: \$76,836

TOTAL HOME = \$768,361 + PI \$85,000 + Prv Yrs \$38,000 = \$891,361

EMERGENCY SOLUTIONS GRANT (ESG)**Street Outreach**

Street Outreach activities.

Proposed funding amount: \$ 5,233

Homeless Prevention

Homeless Prevention activities.

Proposed funding amount: \$71,692

Administrative Activities (limited to 7.5%)

Funds provided to offset the cost of administering emergency solutions program.

Proposed funding amount: \$ 12,211

Homeless Management Information System (HMIS)

Funds will be provided for HMIS and comparable database costs.

Proposed funding amount: \$ 5,233

Shelter Operation

Funds provided to shelter providers to cover cost of maintenance, operations, insurance, utilities and furnishings in shelter facilities.

Proposed funding amount: \$ 80,070

TOTAL ESG: \$174,439

SUMMARY

Forty –Eighth Year Community Development Resources

Program	Annual Action Plan
CDBG Entitlement Grant:	\$2,087,537
Program Income (est.)	\$75,000
Previous yr funds (est.)	\$40,000
HOME Program Funds	\$768,361
Program Income (est.)	\$85,000
Previous yr funds (est.)	\$38,000
ESG Program Funds:	\$174,439
TOTAL	\$3,268,337

Administrative, management and operation costs for the above programs include the administration, management and operations of the eligible activities, **as well as other federal and state community development programs in which the city is now or may be participating.**

RESOLUTION # _____

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City Council, adjunct to the Council's budget approval process, also establishes budget policies by resolution; and

WHEREAS, the budget policy, entitled "Civil Actions, Claims and Damages," contained in resolution 2021-115, included the indemnification of certain identified City fiduciaries but did not include members of City advisory boards and commissions created by Charter or ordinance; and

WHEREAS, the Council deems it appropriate that such board and commission members, who are also officers of the City, be indemnified for their acts and omissions committed within the scope and performance of their fiduciary duties;

NOW, THEREFORE BE IT RESOLVED, that the indemnification policy of the City is hereby amended to be as follows:

Civil Actions, Claims, and Damages

Whenever a claim is made or any civil action is commenced against the Mayor, a City Council member, a non-bargaining unit employee, a Lansing retirement board trustee, or a member of a City advisory board established by the City Charter or ordinance (collectively in this provision "the Employee or Officer") for damages caused by an act or acts of the Employee or Officer within the scope of his or her authority and while in the course of his or her employment with the City or while performing his or her duties on behalf of the retirement board or advisory board, the City will pay for, engage, or furnish the services of an attorney to advise the Employee or Officer as to the claim and to appear for and represent the Employees or Officers in the action. If the City Attorney does not provide the attorney services, the attorney selection shall be made by the City Attorney in the manner the City Charter requires. The City may compromise, settle, and pay a claim before or after the commencement of any civil action. Whenever any judgment for damages caused by the act or acts of the Employee or Officer covered under this provision is awarded against the Employee or Officer as the result of a civil action, the City will, to the extent not covered by insurance, indemnify the Employee or Officer or will pay, settle, or compromise the judgment. The City's obligations under this provision, however, is contingent upon the Employee or Officer giving

prompt notice of the commencement of the action and upon the Employee or Officer cooperating in the preparation, defense, and settlement of the action. The terms “scope of authority” “course of employment” and “performing duties” under this provision do not include any act or acts of Employee or Officer of (i) fraud, (ii) dishonesty, (iii) willful, intentional, or deliberate violation of the law or breach of fiduciary duty, (iv) criminal act, or (v) traffic violation; nor does this provision abrogate or diminish governmental immunity of the City or the Employee or Officer. This provision does not apply to the Lansing Housing Commission nor the Board of Water and Light employees or board/commissioner members.

Draft Resolution #2022-

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 28, 2022, the Mayor submitted a proposed budget for the 2022/2023 fiscal year, which spans from July 1, 2022 through June 30, 2023; and

WHEREAS, the City Council held a series of televised public hearings to review the Mayor's budget recommendations, and a community input session on May 9, 2022; and

WHEREAS, in accordance with the City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 9, 2022, for the fiscal year 2022/2023 budget and capital improvements program, and the proposed levy for taxation; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues by source, and amounts appropriated to defray expenditures and meet the liabilities for the City for the ensuing fiscal year; and

WHEREAS, Sec. 9901 of the American Rescue Plan Act of 2021 includes \$130.2 billion for local governments to respond to the COVID-19 public health emergency or its negative economic impacts, including the provision of government services to the extent of the reduction of revenue relative to the revenues collected in the most recent full fiscal year prior to the emergency.

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2022/2023, which must include all policies to be carried forward into the current fiscal year;

NOW, THEREFORE, BE IT RESOLVED that 19.44 mills be levied under the General Property Tax Act for the fiscal year for City Operating; and

BE IT FURTHER RESOLVED that 0.26 mills be levied under the Section 475 of Public Act 40 of the State of Michigan, as amended, and such revenue be used to pay for the cost of drain improvements including a portion of the assessment from the Montgomery Drainage District to the City for the Montgomery Drain improvements; and

BE IT FURTHER RESOLVED that the following changes to the City's fees and charges be adopted:

Fee Proposed	From Current FY 2022	To Proposed FY 2023
Parks & Recreation Department - Schmidt Community Center		
Schmidt Full Gym Rental - Non-sport	New	80.00

Fee Proposed	From Current FY 2022	To Proposed FY 2023
Schmidt Half Gym Rental - Non-sport	New	40.00
Schmidt Room Set Up Fee per 100 people	25.00	50.00
Concession Stand Use (Outside Org)	New	55.00
Indoor Rummage Sale - with table	20.00	25.00
Indoor Rummage Sale - large space (10 spots)	20.00	25.00
Youth Swim Lesson	37.00	48.00
Aqua Aerobics Class	40.00	60.00
Lap/Open Swim Fee - indoor	New	3.00
Lap/open Swim Monthly Pass - indoor	New	25.00
Private Swim Lessons	56.00	64.00
Lap/open Monthly swim fee - indoor family pass	New	50.00
2 hr private pool party - up to 30 people	New	200.00
On site bounce house rental	New	100.00
 Parks & Recreation Department - Cemeteries		
Mt. Hope Niche Plate	New	50.00
Mt. Hope Double Marker Cut	100.00	150.00
Evergreen Niche Plate	New	70.00
Evergreen Double Marker Cut	100.00	150.00
Overtime charge Sunday & Holiday	1,000.00	1,100.00
Overtime charge Saturday after 1:00pm	750.00	825.00
Overtime charge Saturday before 1:00pm	600.00	660.00
Overtime charge Weekday after 2:00pm	500.00	550.00
Evergreen Thaw Fee Full Burial	New	150.00
Evergreen Thaw Fee Cremation Burial	New	50.00
Mt. Hope Thaw Fee Full Burial	New	150.00
Mt. Hope Thaw Fee Cremation Burial	New	50.00
North Thaw Fee Full Burial	New	150.00
North Thaw Fee Cremation Burial	New	50.00
 Parks & Recreation Department - Lifetime Sports		
Women's Volleyball Team Fee	179.00	195.00
Coed Volleyball Team Fee	135.00	150.00
Senior 70+ Softball Team Fee	225.00	240.00
Mens 50+ Basketball Team Fee (Fall)	225.00	240.00
Mens 50+ Basketball Team Fee (Winter)	225.00	240.00
Men's Tennis (Res) - 3 Seasons	20.00	30.00
Men's Tennis (NRes) - 3 Seasons	30.00	40.00
Youth Softball Tourney	35.00	60.00
Youth Soccer Tourney	18.00	30.00
Adult Tourney Baseball/FP	35.00	120.00
Youth Tennis Tourney	18.00	30.00
Youth Practices All Sports	15.00	25.00
Adult Practices All Sports	20.00	30.00
Field Fitting Baseball/Softball	25.00	35.00
Additional Spin and Drag (New Fee)	New	30.00
Football Tourney's (Youth or Adult)	20.00	30.00
Field Striping Football or Soccer	60.00	160.00
 Public Service - Sewer Fund		
Meter monthly fixed charge	12.50	13.00
Industrial Pretreatment Charge	5.85	6.15
Commodity Charge per CCF	7.40	7.70

Fee Proposed	From Current FY 2022	To Proposed FY 2023
Public Service - Refuse and Recycling Funds		
32 Gallon Cart - quarterly	52.00	54.00
65 Gallon Cart - quarterly	56.00	59.00
95 Gallon Cart - quarterly	60.00	63.00
EOW 32 Gallon Cart	26.00	27.00
Low Income 32 Gallon Cart	37.00	40.00
Low Income 65 Gallon Cart	41.00	44.00
Low Income 95 Gallon Cart	45.00	47.00
Recycle/Yard Waste Collection Fee	117.00	119.00

(Resolution Continued Next Page)

BE IT FINALLY RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2021/2022 fiscal year:

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Estimated Revenues			
Property Taxes	48,245,000		48,245,000
Income Taxes	37,510,000		37,510,000
Return on Equity	25,300,000		25,300,000
State Revenues	20,969,500		20,969,500
Charges for Services	8,994,000		8,994,000
Fines & Forfeitures	1,692,200		1,692,200
Licenses & Permits	1,769,300		1,769,300
Other Revenue	340,000		340,000
Interest & Rent	330,000		330,000
Total Revenue	<u>145,150,000</u>	-	<u>145,150,000</u>
Appropriations			
City Council			
Personnel	474,673		474,673
Operating	289,540		289,540
Total	<u>764,213</u>	-	<u>764,213</u>
Internal Audit			
Personnel	195,589		195,589
Operating	12,296		12,296
Total	<u>207,885</u>	-	<u>207,885</u>
Courts			
Personnel	4,829,179		4,829,179
Operating	1,492,152		1,492,152
Total	<u>6,321,331</u>	-	<u>6,321,331</u>
Mayor's Office			
Personnel	1,523,058		1,523,058
Operating	246,874		246,874
Total	<u>1,769,932</u>	-	<u>1,769,932</u>
Office of Community Media			
Personnel	533,107		533,107
Operating	73,006		73,006
Total	<u>606,113</u>	-	<u>606,113</u>
City Clerk's Office			
Personnel	1,103,136		1,103,136
Operating	439,055		439,055
Total	<u>1,542,191</u>	-	<u>1,542,191</u>
Neighborhood and Citizen Engagement			
Personnel	790,097		790,097
Operating	416,199		416,199
Total	<u>1,206,296</u>	-	<u>1,206,296</u>
Economic Development and Planning			
Personnel	3,364,071		3,364,071
Operating	3,233,228		3,233,228

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Total	6,597,299	-	6,597,299
Assessing			
Personnel	1,690,117		1,690,117
Operating	280,602		280,602
Total	1,970,719	-	1,970,719
Finance Operating			
Personnel	1,488,729		1,488,729
Operating	513,904		513,904
Total	2,002,633	-	2,002,633
Treasury/Income Tax			
Personnel	1,832,523		1,832,523
Operating	565,805		565,805
Total	2,398,328	-	2,398,328
Human Resources			
Personnel	1,609,829		1,609,829
Operating	1,114,233		1,114,233
Total	2,724,062	-	2,724,062
City Attorney			
Personnel	2,211,152		2,211,152
Operating	308,958		308,958
Total	2,520,110	-	2,520,110
Police			
Personnel	43,330,653		43,330,653
Operating	8,250,201		8,250,201
Total	51,580,854	-	51,580,854
Fire			
Personnel	34,484,467		34,484,467
Operating	5,788,205		5,788,205
Total	40,272,672	-	40,272,672
Public Service			
Personnel	2,995,961		2,995,961
Operating	9,575,390		9,575,390
Total	12,571,351	-	12,571,351
Human Relations and Community Service			
Personnel	1,669,373		1,669,373
Operating	173,445		173,445
Total	1,842,818	-	1,842,818

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Parks and Recreation			
Personnel	5,759,154		5,759,154
Operating	3,621,058		3,621,058
Total	9,380,212	-	9,380,212
Human Services and Racial Equity			
Operating	1,960,000		1,960,000
Total	1,960,000	-	1,960,000
City Supported Agencies			
Operating	80,000		80,000
Total	80,000	-	80,000
Non-Departmental			
Vacancy Factor	(700,000)		(700,000)
Library Lease	136,150		136,150
Debt Service	987,100		987,100
Net Transfers	5,907,731		5,907,731
Total	6,330,981	-	6,330,981
Federal Reimbursement	(9,500,000)		(9,500,000)
Total Appropriations	145,150,000	-	145,150,000

II. Special Revenue Funds

Major Streets Fund

Estimated Revenues

Gas and Weight Tax Receipts	11,277,425		11,277,425
Utility Permit Fees (Metro Act)	520,000		520,000
Reimbursements	525,000		525,000
Miscellaneous Revenue	38,500		38,500
Use of/(Contribution to) Fund Balance	2,300,000	-	2,300,000
Total Revenue	14,660,925	-	14,660,925

Appropriations

Personnel	3,111,715		3,111,715
Operating	3,915,683		3,915,683
Capital	4,300,000		4,300,000
Debt Service	472,525		472,525
Transfers	2,861,002		2,861,002
Total Appropriations	14,660,925	-	14,660,925

Local Streets Fund

Estimated Revenues

Gas and Weight Tax Receipts	3,759,160		3,759,160
Miscellaneous Revenue	150,000		150,000
Transfers from Other Funds	5,169,002		5,169,002
Use of/(Contribution to) Fund Balance	1,200,000	-	1,200,000
Total Revenue	10,278,162	-	10,278,162

Appropriations

Personnel	3,239,939		3,239,939
Operating	3,099,215		3,099,215

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Capital	3,320,000		3,320,000
Debt Service	619,008		619,008
Total Appropriations	10,278,162	-	10,278,162

Stadium Fund

Estimated Revenues

Stadium Naming Rights	125,001		125,001
Reimbursements	137,000		137,000
Transfers from Other Funds	486,731		486,731
Total Revenue	748,732	-	748,732

Appropriations

Operating	748,732		748,732
Total Appropriations	748,732	-	748,732

Building Departments Fund

Estimated Revenues

Licenses & Permits	3,051,100		3,051,100
Charges for Services	1,000		1,000
Use of/(Contribution to) Fund Balance	(185,000)	-	(185,000)
Total Revenue	2,867,100	-	2,867,100

Appropriations

Personnel	2,197,384		2,197,384
Operating	669,716		669,716
Total Appropriations	2,867,100	-	2,867,100

Community Block Development Grant (CDBG) Fund

Estimated Revenues

Federal Grants	2,202,537		2,202,537
General Fund Transfer	162,935		162,935
Total Revenue	2,365,472	-	2,365,472

Appropriations

Personnel	1,146,062		1,146,062
Operating	1,219,410		1,219,410
Total Appropriations	2,365,472	-	2,365,472

HOME Grant Fund

Estimated Revenues

Federal Grants	891,361		891,361
Total Revenue	891,361	-	891,361

Appropriations

Personnel	99,457		99,457
Operating	791,904		791,904
Total Appropriations	891,361	-	891,361

Emergency Shelter Grant (ESG) Fund

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Estimated Revenues			
Federal Grants	174,439		174,439
Total Revenue	174,439	-	174,439

Appropriations			
Operating	174,439		174,439
Total Appropriations	174,439	-	174,439

State/Local Drug Law Enforcement Fund

Estimated Revenues			
Interest Income	7,500		7,500
Use of/(Contribution to) Fund Balance	214,500		214,500
Total Revenue	222,000	-	222,000

Appropriations			
Operating	168,000		168,000
Total Appropriations	222,000	-	222,000

Tri-County Metro Drug Law Enforcement Fund

Estimated Revenues			
Drug Forfeitures	268,000		268,000
Contributions from Local Units	425,000		425,000
Interest Income	8,000		8,000
Total Revenue	701,000	-	701,000

Appropriations			
Operating	616,000		616,000
Total Appropriations	701,000	-	701,000

Downtown Lansing, Inc.

Estimated Revenues			
Special Assessments	475,000		475,000
Grants	20,000		20,000
Miscellaneous	137,000		137,000
Transfer from General Fund	85,000		85,000
Total Revenue	717,000	-	717,000

Appropriations			
Operating	209,889		209,889
Capital	507,111		507,111
Total Appropriations	717,000	-	717,000

III. Enterprise Funds

Cemeteries Fund

Estimated Revenues			
Cemetery Service Revenue	284,000		284,000
Sale of Lots	183,650		183,650
Transfer from Parks Millage	450,000		450,000
Transfer from Perpetual Care	5,000		5,000

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Total Revenue	922,650	-	922,650
Appropriations			
Personnel	527,733		527,733
Operating	366,917		366,917
Transfers	28,000		28,000
Total Appropriations	922,650	-	922,650

Golf Fund

Estimated Revenues			
Transfers In - Parks Millage	100,000		100,000
Total Revenue	100,000	-	100,000
Appropriations			
Operating	100,000		100,000
Total Appropriations	100,000	-	100,000

Parking Fund

Estimated Revenues			
Parking Revenue	3,510,000		3,510,000
Baseball Revenue	35,000		35,000
Parking Fines	425,000		425,000
Other Revenue	10,000		10,000
Use of/(Contribution to) Fund Balance	1,000,000		1,000,000
Total Revenue	4,980,000	-	4,980,000
Appropriations			
Personnel	2,192,970		2,192,970
Operating	1,986,680		1,986,680
Capital	87,500		87,500
Debt Service	712,850		712,850
Total Appropriations	4,980,000	-	4,980,000

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
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Wastewater Fund

Estimated Revenues

Sewer Charges	38,345,000		38,345,000
Interest Income	170,000		170,000
Low Income Credit	(1,000)		(1,000)
Micellaneous Income	10,000		10,000
Use of/(Contribution to) Fund Balance	5,500,000		5,500,000
Total Revenue	44,024,000	-	44,024,000

Appropriations

Personnel	7,466,899		7,466,899
Operating	8,275,975		8,275,975
Capital	15,077,000		15,077,000
Debt Service	12,904,126		12,904,126
Return on Equity	300,000		300,000
Total Appropriations	44,024,000	-	44,024,000

Refuse Fund

Estimated Revenues

Operating Income	2,735,000		2,735,000
Interest Income	2,500		2,500
Total Revenue	2,737,500	-	2,737,500

Appropriations

Personnel	1,141,895		1,141,895
Operating	1,195,605		1,195,605
Capital	400,000		400,000
Total Appropriations	2,737,500	-	2,737,500

Recycling Fund

Estimated Revenues

Operating Income	4,550,692		4,550,692
Use of/(Contribution to) Fund Balance	500,000		500,000
Total Revenue	5,050,692	-	5,050,692

Appropriations

Personnel	2,369,818		2,369,818
Operating	2,480,874		2,480,874
Total Appropriations	5,050,692	-	5,050,692

III. Capital Project Funds

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Capital Improvement Fund			
Estimated Revenues			
Transfer from General Fund	350,000		350,000
Loan Revenue	180,000		180,000
PEG (Cable Capital) Revenues	450,000		450,000
Total Revenue	980,000	-	980,000

Appropriations			
Capital	350,000		350,000
PEG Capital/Debt Service	350,000		350,000
Debt Service	180,000		180,000
Transfer to General Fund	100,000		100,000
Total Appropriations	980,000	-	980,000

Parks Millage Fund

Estimated Revenues			
Parks Transfer	2,393,000		2,393,000
Total Revenue	2,393,000	-	2,393,000

Appropriations			
Transfers to Golf/Cemetery Funds	550,000		550,000
Capital	1,843,000		1,843,000
Total Appropriations	2,393,000	-	2,393,000

BE IT FINALLY RESOLVED, that the following policies are hereby established for the 2022/2023 fiscal year:

(Resolution Continued Next Page)

Draft Resolution #2022-

**By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing**

WHEREAS, at any time during the fiscal year, the City Council may consider appropriations which modify the previously adopted annual appropriation to transfer an unencumbered balance in whole or in part from any account; provide for the expenditure of revenues in excess of those in the budget; or meet a public emergency affecting life, health, property, or the public peace; and

WHEREAS, the COVID-19 public health emergency has had unprecedented impacts on operations and planning for the City of Lansing impacting the fundamental assumptions used to develop the annual budget and delaying the timing of certain expenditures; and

WHEREAS, the City of Lansing has benefited from a combination of one-time savings and Federal support through the Coronavirus Aid, Relief, and Economic Security (CARES) act and American Rescue Plan Act (ARPA) such that the City has the reserves to withstand the current year impact of the pandemic without utilizing federal dollars to pay for General Fund services; and

WHEREAS, the revised appropriations below result in a targeted unrestricted fund balance that falls within the minimum 12% and maximum of 15% of general fund expenditures as required by the City's General Fund Reserve Policy such that combined reserves of the General Fund are not projected to exceed 15% of General Fund revenues or fall below 12% of General Fund expenditures;

NOW, THEREFORE, BE IT RESOLVED that the following FY 2021/2022 mid-year budget amendment is approved:

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriation accounts and to make the necessary operating transfers for the expenditure and control of the balance of the carryforwards and appropriations:

<u>Appropriation</u>	<u>Description</u>	<u>Amount</u>
<u>GENERAL FUND</u>		
General Fund	Income Tax Revenue	7,860,200
General Fund	Election Reimbursement	150,000
General Fund	Sewer Fund Return on Equity	300,000
General Fund	ARPA - Revenue Loss/Government Services	(18,875,000)
General Fund	Contribution from(to) Fund Balance	11,713,340
	Total Revenue/Fund Balance Appropriation	<u>1,148,540</u>
Circuit Court	Operations - Building Rental	40,500
City Clerk	Operations - Special Elections	150,000
Human Resources	Employee Recognition Carryforward	13,000
Fire	Personnel - Suppression Overtime	425,000
City Supported Agencies	Fund Advance Peace using ARPA	(240,000)
Human Service Agencies	GR Lansing Safety Council	6,000
Human Service Agencies	Human Services Discretionary	300,501
Human Service Agencies	Grant Match Funds	28,000
Human Service Agencies	Calc/The Reading People	2,070
Human Service Agencies	Community Mental Health	25,000
Human Service Agencies	Community Mental Health Board	4,000

<u>Appropriation</u>	<u>Description</u>	<u>Amount</u>
Human Service Agencies	Youth RFP 14-19	34,840
Human Service Agencies	S Side Comm Dev Assoc	10,000
Human Service Agencies	Kids Cafe After School Nutrition	101,580
Human Service Agencies	MSU PAS	80,000
Human Service Agencies	Epic Northside Youth Programs	18,500
Human Service Agencies	Parks & Recreation (LHC)	3,321
Human Service Agencies	Student Statesmanship Institut	8,000
Human Service Agencies	Chronic Homeless Outreach	38,594
Human Service Agencies	Project Homeless Connect	55,474
Human Service Agencies	Mobile Food Pantry	26,200
Human Service Agencies	Subsidized Eviction Prevention	12,960
Human Service Agencies	Food Security First	2,500
Human Service Agencies	Advent House - PSH Family	2,500
	Total Human Service Agency Carryforwards	760,040
	Total Expenditure Appropriation/Carryforwards	1,148,540
	Contribution to Stability Fund (2020/2021)	4,912,936
	Projected General Fund Balance	5,873,867
	Projected Stability Fund Balance	12,705,546
	Projected Combined Fund Balance	18,579,413
<u>TRI-COUNTY METRO</u>		
Tri-County Metro	Contributions from Local Units	425,000
Tri-County Metro	Forfeitures	120,000
Tri-County Metro	Contribution from(to) Fund Balance	7,000
	Total Revenue/Fund Balance Appropriation	552,000
TCM Operations	Personnel	75,500
TCM Operations	Operating	476,500
	Total Expenditure Appropriation/Carryforwards	552,000
<u>STATE/LOCAL LAW ENFORCEMENT</u>		
State/Local Law Enforcement	Forfeitures	100,000
State/Local Law Enforcement	Contribution from(to) Fund Balance	(90,000)
	Total Revenue/Fund Balance Appropriation	10,000
State/Local Operations	Operating	10,000
	Total Expenditure Appropriation/Carryforwards	10,000
<u>SEWAGE DISPOSAL SYSTEM</u>		
Sewer Fund	Contribution from(to) Fund Balance	300,000
	Total Revenue/Fund Balance Appropriation	300,000
Sewer Operations	Return on Equity	300,000
	Total Expenditure Appropriation/Carryforwards	300,000

RESOLUTION #2022-
BY THE COMMITTEE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Act 2-2022 “Lot 48 Richfield Park Sub” of North Cemetery, Sale of Property

WHEREAS, Section 8-403.6 of the Lansing City Charter provides that no park, recreation, cemetery, or waterfront land may be sold without the approval, by a majority vote of the electors of the City voting on the question at a regular or special election; and

WHEREAS, the Park and Recreation Department has presented to the Parks Board and Planning Board a proposal to sell a portion of North Cemetery, which is unused City-owned land, that is 90’ wide by 188’ long connected to the cemetery property at the southwest corner; and legally described as “Lot Number 48, Richfield Park, a subdivision of a part of SW ¼ of Sec. 3, T3N, R2W, City of Lansing, County of Ingham, State of Michigan”; and

WHEREAS, the Parks Board voted unanimously 5-0 to recommend the split and sale of the lot from the rest of North Cemetery on February 9, 2022; and

WHEREAS, Planning Board reviewed the potential sale of the property and approved at its March 1, 2022 meeting.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby authorizes the proposal to sell the portion of North Cemetery, Lot 48 Richfield Park Subdivision, submitted to the electors of the City pursuant to the Charter Section 8-403.6 at the election to be held August 2, 2022.

BE IT FURTHER RESOLVED that said proposal be submitted to the electors of the City in manner and form substantially as follows:

SHALL THE CITY OF LANSING BE AUTHORIZED TO SELL, OR OTHERWISE DISPOSE OF, A PORTION OF THE NORTH CEMETERY THAT IS LEGALLY DESCRIBED AS LOT NUMBER 48, RICHFIELD PARK, A SUBDIVISION OF A PART OF SW ¼ OF SEC. 3, T3N, R2W, CITY OF LANSING, COUNTY OF INGHAM, STATE OF MICHIGAN?

YES ____
NO ____

BE IT FURTHER RESOLVED that the votes cast upon the proposal shall be counted, canvassed, and returned, and the results determined in the same manner as required for other electoral questions as prescribed by law.

BE IT FINALLY RESOLVED that the City Clerk is required to provide sufficient notice of the placement of this ballot proposal, in conformance with state election law, including to the County Clerk and is hereby authorized to take appropriate steps for the placement on August 2, 2022 ballot.

THIS ITEM NOT AVAILABLE AT TIME OF PRINT

City Market Lease

3/11/2022

Proposed Fourth Amendment

FOURTH AMENDMENT TO LEASE AGREEMENT

This Fourth Amendment (the "Amendment") is made as of _____, 2022, between Lansing Shuffleboard LL, LLC, a Michigan limited liability company, whose address is 14255 Stark Road, Livonia, MI 48154 (the "Lessee"), and the City of Lansing, a Michigan municipal corporation, whose principal business address is 124 West Michigan Avenue, Lansing, MI 48933 (the "City") (the Lessee and the City are collectively the "Parties"), and amends the Lease Agreement between the Parties as placed on file with the Clerk of the City of Lansing on September 12, 2020 (the "Agreement"), as previously amended.

In this Amendment Parties agree to modify the legal description and depiction of the leased premises contained in Exhibit A.

NOW THEREFORE, in consideration of the promises hereinafter contained and other good and valuable consideration, the receipt of which is acknowledged, the Parties agree as follows:

AMENDMENTS TO THE AGREEMENT

1. Exhibit A is removed and replaced with the versions attached to this Amendment.
2. At the end of Section 6 (f), the following sentence shall be added: "In the event of a sale under this section, Lessee agrees that at closing it will grant a permanent easement to the City for any portion of the parking lot North and East of the Building and Premises that is within the legal description contained in Exhibit A of this Agreement."

[SIGNATURES ON FOLLOWING PAGE]

City Market Lease
3/11/2022
Proposed Fourth Amendment

The Parties have signed this Agreement as of the date first above written.

CITY OF LANSING

LANSING SHUFFLEBOARD LL, LLC

By: _____
Andy Schor, Mayor


By: Jonathan Hartzell
Its: Manager

By: _____
Chris Swope, Clerk

By: _____
Its: _____

Approved as to form:

By: _____
James Smiertka, City Attorney

I certify that funds are available in Account
No. _____

By: _____
Jeff Scharnowske, City Controller

City Market Lease

3/11/2022

Proposed Fourth Amendment

EXHIBIT A
LEGAL DESCRIPTION AND DEPICTION

PARCEL 1 (CITY MARKET BUILDING SITE)

PROPOSED LEGAL DESCRIPTION

PARCEL 1 (CITY MARKET BUILDING SITE)

COMMENCING 360.00 FEET N89°58'20"W (RECORDED AS WEST) OF THE NORTHEAST CORNER OF LOT 1, AND S00°21'42"W 320.64 FEET TO THE POINT OF BEGINNING; THENCE S32°43'39"E 210.43 FEET; THENCE S 57°50'05"W 139.35 FEET ON A LINE PARALLEL TO AND 4.00 FT. SOUTH OF THE SOUTH FACE OF THE EXISTING BUILDING; THENCE THE FOLLOWING 3 COURSES AND DISTANCES ALONG THE SOUTHERLY AND WESTERLY FACE OF A CONCRETE RETAINING WALL AND IT'S EXTENSION NORTHERLY AND EASTERLY: S.69°33'50"W. 16.42 FEET AND N.22°01'26"W. 105.35 FEET AND N. 21°48'34"W. 105.26 FEET; THENCE N57°54'54"E 116.02 FEET TO THE POINT OF BEGINNING; BLOCK 245, ORIGINAL PLAT OF THE TOWN OF MICHIGAN, NOW CITY OF LANSING, CONTAINING 0.66 ACRES OF LAND, SUBJECT TO ANY AND ALL EASEMENTS AND/OR RESTRICTIONS OF RECORD.

City Market Lease
3/11/2022
Proposed Fourth Amendment

BILLIE J. O'BERRY
ATTORNEY AT LAW

P.O. BOX 384
MASON, MI 48854

517-604-8608
cen21oberry@yahoo.com

March 14, 2022

Christopher Swope
Lansing City Clerk
124 W. Michigan Avenue
Lansing, MI 48933

RE: APPEAL OF CLAIMS REVIEW COMMITTEE #1878
PROPERTY ADDRESS: 1813 E. KALAMAZOO, LANSING, MI 48912
File No. 21-2622-GC

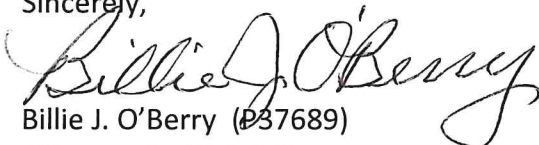
Dear Mr. Swope:

Please accept for filing an appeal of the above entitled claim #1878 for the property located at 1813 E. Kalamazoo Street, Lansing, MI. An assessment in the amount \$651.80 for an alleged emergency board-up at the address indicated is being appealed to the Lansing City Council. This appeal has been filed in compliance with the requirement that it be filed within 30 days of the notice of denial issued February 14, 2022. MAR15'22 12PM CLERK

Please take notice that this appeal be set on the Lansing City Council next Monday, March 21, 2022 or after the end of March for the reason that counsel will be unavailable to appear the last week of March.

A summary of the Owner's appeal along with the relevant legal argument and attached photographs have been provided for review by the Lansing City Council. If there are any questions about this appeal or scheduling, please contact me as legal counsel on behalf of the owner at (517) 604-8608.

Sincerely,



Billie J. O'Berry (P37689)
Attorney for Plaintiff

Cc: Jolina O'Berry
Attachments

APPEAL OF CLAIM #1878
1813 E. KALAMAZOO STREET, LANSING, MI
OWNER: JOLINA O'BERRY

An emergency board up of this property was done by the Code Enforcement Office of the City of Lansing on September 10, 2021 without a legal basis. No prior notice was given to the Owner that the property was going to be boarded. There existed no emergency condition to allow the local municipality to board up the back French doors

First, the claim was that the "rear french doors at deck" were unable to be secured.

OWNER RESPONSE: Photographs attached show that there are locks on the rear French doors. These have not been changed since the date of this board up for the reason that the locks are functioning and by simply turning the lock on the inside and pulling the door closed, secure the premises.

Second, the structure was declared "an UNSAFE STRUCTURE" and boarded pursuant to Section 109.2 of the Lansing Housing and Premises Code, Section 109 Emergency Measures.

OWNER RESPONSE: Section 109 is actually found in the International Property Maintenance Code not the Lansing Housing and Premises Code, entitled EMERGENCY MEASURES and states the following;

Section 109.1 *Imminent danger. When....there is imminent danger of failure or collapse of a building or structure which endangers life, or when any structure or part of a structure has fallen and life is endangered by the occupation of the structure, or when there is actual or [potential danger to the building occupants or those in the proximity of any structure because of explosives, explosive fumes or vapors or the presence of toxic fumes, gases or materials, or operation of defective or dangerous equipment.....*

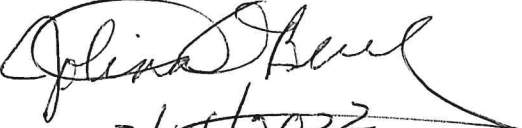
In order to proceed to Section 109.2 for an emergency board up there must first be an "imminent danger due to an unsafe condition." No such unsafe, dangerous condition was stated nor provided to the Claims Review Committee for consideration in denying this claim.

Third, the dwelling was declared, UNSAFE AND DANGEROUS, as defined in Section 108.

OWNER'S RESPONSE: This section is not in the Lansing Housing and Premises Code, but is found in the INTERNATIONAL PROPERTY MAINTENANCE CODE and states the following; Sec. 108.1.1, *Unsafe structures. An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation that partial or complete collapse is possible.*

The Code Enforcement Officer failed to state any dangerous or unsafe conditions existing on the premises or to the structure to support emergency measures be enacted. Photographs show that the property inside and outside presented no safety or dangerous condition. In fact, it is unknown who opened the back door whether it was the police or someone else.

Whether a door is closed or not in and of itself does not present an unsafe or dangerous condition. It is not within the purview of a municipality to protect a homeowner against all possible losses. So, even if the door was open it is not the responsibility of the government to make sure that no one can enter the dwelling. But, clearly the French door could have been closed and locked by simply turning a button. See photographs. An Affidavit of the Owner has been attached.


3/14/2022

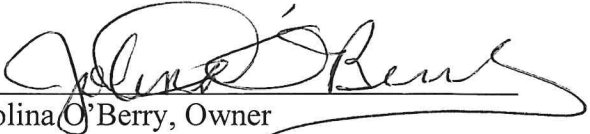
AFFIDAVIT
OF JOLINA O'BERRY

I, JOLINA O'BERRY, swear to the following statements:

1. I am the Owner of 1813 E. Kalamazoo, Lansing, MI and was so on September 10, 2021.
2. The French doors have two locks, one is a bolt lock that turns from the inside and unlocks with a key from the outside.
3. The second lock on the French doors is a lock that the button on the inside is turned and can be unlocked with a key from the outside.
4. The photographs that have been attached to this claim are an accurate depiction of the locks that are there and were there on September 10, 2021.
5. Both locks were operational on September 10, 2021 and the French could have simply been closed and locked from the outside.
6. There was absolutely no condition existing at my house that would have provided a legal basis to board up the French doors.

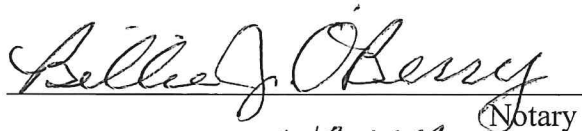
I swear that the above statements are true to the best of my information, knowledge and belief:

Date: 3/14/2022


Jolina O'Berry, Owner

STATE OF MICHIGAN
COUNTY OF INGHAM

On this date Jolina O'Berry, who is known to me, appeared and swore to the truth of the above stated Affidavit.

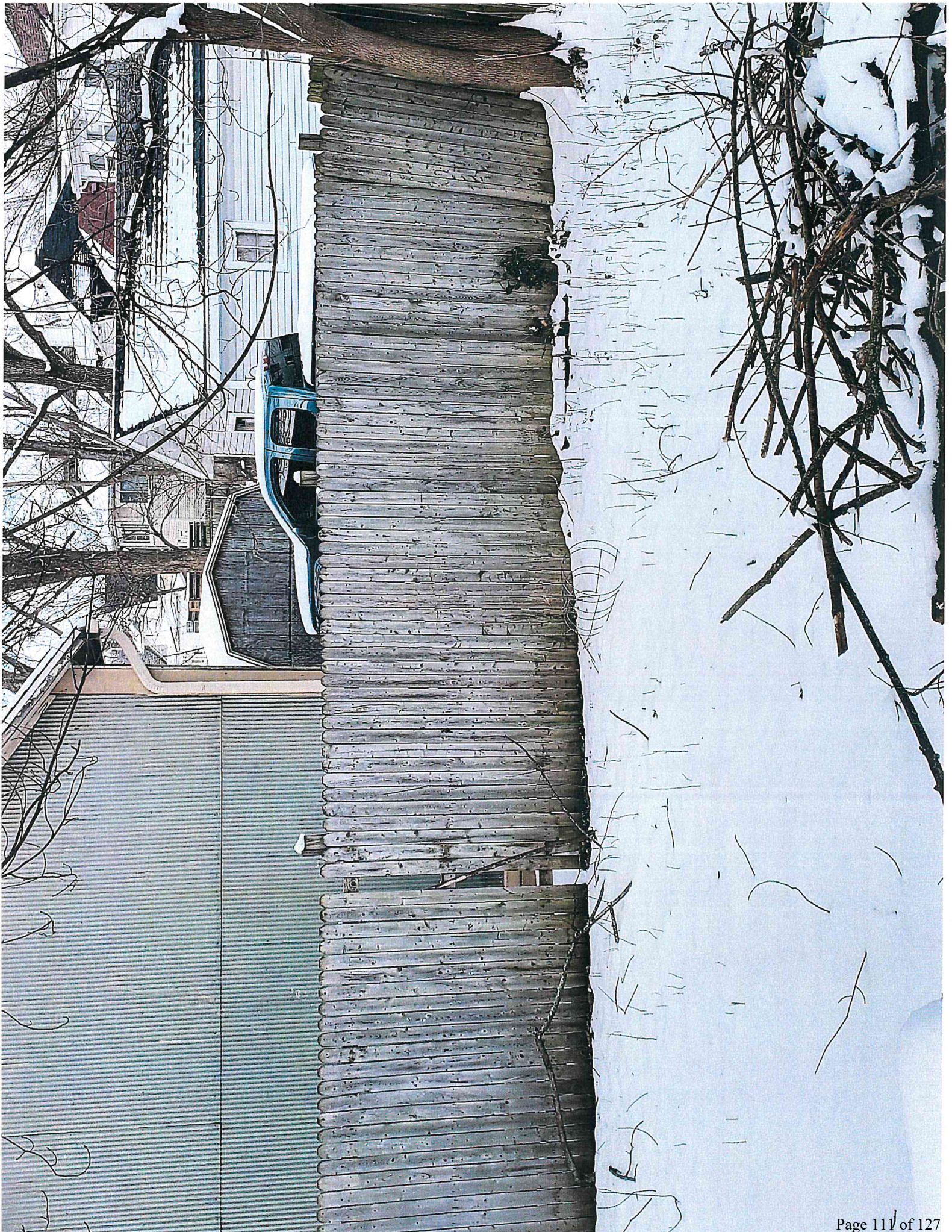

Notary

In the County of INGHAM
My Commission Expires: 7/29/2028











BILLIE J. O'BERRY
ATTORNEY AT LAW

RECEIVED JAN 24 2022

P.O. BOX 384
MASON, MI 48854

517-604-8608
cen21oberry@yahoo.com

January 19, 2022

Lansing City Attorney's Office
Claims Review Administrator
124 W. Michigan Avenue. 5th Floor
Lansing, MI 48933

RE: Claim of Jolina O'Berry (Machado)
Property Address: 1813 E. Kalamazoo, Lansing, MI 48912

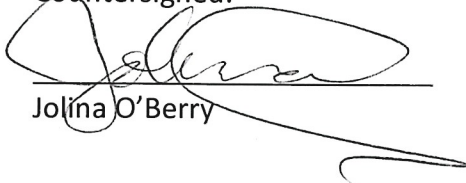
Dear Claims Administrator:

I have been retained by Ms. Jolina O'Berry to represent her in appearing in the above entitled matter for purposes of disputing the assessment placed upon her property for an unwarranted board up.

In addition, Ms. Jolina O'Berry is a Sr. Asst. Prosecutor in Eaton County, Michigan and is not available at the time of 9:30 a.m., February 2, 2022. Therefore, I will be appearing on her behalf at that time via ZOOM.

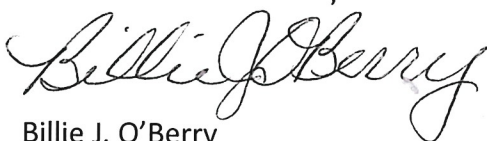
With respect to ownership of the residence, Jolina O'Berry is the recorded owner. Mr. Walter Hicks is deceased. If you have any further questions in reference to this matter, please direct them to me at Ms. Jolina O'Berry's request.

Countersigned:



Jolina O'Berry

Sincerely,



Billie J. O'Berry
Attorney At Law



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

February 14, 2022

Jolina O'Berry
1813 E. Kalamazoo St.
Lansing, MI 48912

Re: Claim – 1813 E. Kalamazoo St.

Dear Ms. O'Berry:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$651.80 for a board up for property located at 1813 E. Kalamazoo St., Lansing, Michigan, and denied the claims you filed with the City of Lansing.

You do have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

Venus Kumar

Venus Kumar
Paralegal

Claim: 1878

RECEIVED DEC 13 2021

DATE: 12/10/2021

PPN: 33-01-01-15-429-341
DATE SUBMITTED: 10/25/2021
ADDRESS OF VIOLATION: 1813 E. Kalamazoo Street
LISTED TAXPAYER OF RECORD: O'Berry, Jolina
OTHER TAXPAYER OF RECORD:
CLAIMANT: O'Berry, Jolina
CLAIMANT'S ADDRESS: 1813 E. Kalamazoo Street
Lansing, MI 48912
TYPE OF ACTIONS CONTESTED: Board Up
VIOLATION DATE: 09/10/2021
NOTIFICATION DATE: 9/10/2021
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$651.80
CONTRACTOR NAME - INVOICE NO. - DATE: Pro-Soil PS- 3128 9/10/2021
AMOUNT OF CLAIM: \$651.80

ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE – INVOICE NO.:

HISTORY: Board Up
9/10/2021

CITATIONS IN PREVIOUS YEAR: Grass
Violation
7/13/2020

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: The on-call Code Enforcement Office was called to the property by the Lansing Police Department as the French Doors were open and accessible and unable to be secured. The officer called the on-call board up crew and the property was secured. This is done to prevent someone from being able to access the interior of the home to protect the property from damage or theft of belongings. Proper procedures were followed by this office therefore we recommend denial of the claim.

RECEIVED OCT 25 2021



City of Lansing

OFFICE OF THE CITY ATTORNEY

1878

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Jolina O'Berry DATE: 10/18/2021
MAILING ADDRESS: 1813 E. Kalamazoo St. EMAIL: jolinaoberry@gmail.com
CITY: Lansing STATE: MI ZIP CODE: 48912
TELEPHONE: Home (517) 604-8608 Work ()

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 1813 E. Kalamazoo St. PARCEL NO. 33-01-01-15-429-341
DATE OF INCIDENT: 9/21/2021 AMOUNT YOU WERE BILLED: \$651.80
TOTAL AMOUNT YOU ARE CONTESTING: \$651.80
TYPE OF ASSESMENT: Board Up.

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I had been gone for a few days and apparently someone broke down my fence in the backyard. I don't know if door was opened or City placed board over my by whom. French Doors. No safety hazard or dangerous condition existed at my home to warrant a board up. This will be appealed to Court if denied.

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/349/Claims-Review-Process>

To download the claim form: <https://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bidId=>



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

Bill To:

HICKS WALTER/O'BERRY-MACHADO JOLINA

1813 E KALAMAZOO ST

LANSING, MI 48912-2704

DUE DATE: 10/21/2021

INVOICE

09/24/2021

TOTAL AMOUNT DUE

\$ 651.80



Invoice Number	Record No.	Address	Amount Due
00185064	E21-43225	1813 E KALAMAZOO ST	\$651.80

09/21/2021

Title Search/Board-Up (Res) Ad

Title Search/Board-Up (Res) Co

TOTAL DUE:

\$651.80

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail



Nuisance Fees
City of Lansing Treasurers Office
124 W Michigan Ave 1st Floor
Lansing, MI 48933
Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 09/21/2021
Due Date: 10/21/2021
Pay Invoice In Full



HICKS WALTER/O'BERRY-MACHADO JOLINA
1813 E KALAMAZOO ST
LANSING MI 48912-2704

Inv Number: 00185064
Parcel: 33-01-01-15-429-341
Address: 1813 E KALAMAZOO ST

Parcel: 33-01-01-15-429-341

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00185064		E21-43225	1813 E KALAMAZOO ST	\$651.80
Fee Details:				Balance
	Quantity	Description		
	1.000	Title Search/Board-Up (Res) Admi		\$ 265.00
	386.800	Title Search/Board-Up (Res) Cont		\$ 386.80
Total Amount Due				\$ 651.80

Questions regarding this invoice: Contact **CODE ENFORCEMENT** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

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By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol Ave Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Notice Printed: 09/10/2021

Emergency Board-Up Notice

HICKS WALTER/O'BERRY-MACHADO
JOLINA
1813 E KALAMAZOO ST
LANSING, MI 48912-2704

Inspection Type: Safety
Inspection Date: 09/10/2021
Compliance Due Date: 09/10/2021

Warning: *Failure to comply with the requirements of this notice may result in the issuance of a Municipal Civil Infraction Violation Ticket. (Fines: \$500 per day for each violation)*

Violation Location: 1813 E KALAMAZOO ST
Parcel No: 33-01-01-15-429-341

The above referenced address was found to have certain violations of the Lansing Housing and Premises Code, Chapter 108. The following is a list of openings that were not able to be secured at time of inspection. All openings found at time of board up by the contractors were secured.

Emergency Board Up - rear french doors at deck.
INSPECTOR COMMENTS: *Called out by LPD.*

Due to the condition of the structure this dwelling has been declared an **UNSAFE STRUCTURE**, and was boarded under section 109.2 of the Lansing Housing and Premises Code, Section 109 Emergency Measures.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

This dwelling has been declared, **UNSAFE AND DANGEROUS** as defined in section 108 of the Lansing Housing and Premises Code. Signs have been posted at each entrance that read - **DO NOT ENTER, UNSAFE TO OCCUPY**. It is a misdemeanor to occupy this building, or to remove or deface this notice. Said dwelling shall remain vacant until this office has conducted a complete inspection and approved all corrections.

If you have any questions or concerns about complying within the time indicated, you may contact at (517) 702 4751 Monday through Friday between the hours of 8-9 - AM or 12-1 - PM.

Officer: Amy Castillo amy.castillo@lansingmi.gov

This does not guarantee discovery or reporting of all code violations or property defects, manifest or latent, which exist at the property inspected. The City of Lansing, its officers and employees, shall not be liable for any injury or damage, including incidental or consequential damages, claimed to be a result of any failure to discover or report code violations or property defects.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Tuesday, March 22, 2022

Mark J Burzych, Attorney
c/o HOOKED COMMUNITY LLC
mburzych@fsbriaw.com

RID # RQ-2112-20341 **Reference/Transaction:** New Class C license issued under MCL 436.1521a(1)(a), non-transferable, redevelopment (RDA) license; new SDM license issued under MCL 436.1533(5)(a), non-transferable, in conjunction; new Sunday sales permit (AM); new Sunday sales permit (PM) for Class C license – spirits and mixed spirit drink at 3142 E Michigan Ave, Lansing, MI 48912 in Lansing City in Ingham County

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: HOOKED COMMUNITY LLC

Business address and phone number: 3142 E Michigan Ave, Lansing, MI 48912 in Lansing City in Ingham County

Home address and phone number of partner(s)/subordinates:

Matthew Grossman; 1001 Glenhaven Ave East Lansing MI 48823; Business and Cell: 517-281-5155
Sarah Reckhow; 1001 Glenhaven Ave East Lansing MI 48823; Business and Cell: 517-488-2488

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (517) 284-6330

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

cc: HOOKED COMMUNITY LLC matthewg9@gmail.com
LANSING CITY city.clerk@lansingmi.gov



CITY OF LANSING
AFFIDAVIT OF DISCLOSURE

TO: CITY CLERK

DATE: March 4, 2022

I, BRENDON G. BASIGA

make the following disclosure under oath:

Name (please print)

PLEASE CHECK THE BOX AND FILL IN THE APPROPRIATE BLANKS FOR EACH OF THE FOLLOWING ITEMS

Yes No

1. ☒ ☐ I am an ☐ elected or ☒ appointed ☐ officer or ☐ employee of the City of Lansing holding the position of BOARD OF ETHICS in the _____ Department.

☐ ☐ I am an immediate family member related to an elected or appointed officer or employee of the City of Lansing named _____, holding the position of _____ in the _____ Department

☐ ☐ I am a Business Associate of an elected or appointed officer or employee of the City of Lansing named _____ holding the position of _____ in the _____ Department.

2. ☐ ☐ I may derive income or benefit directly or indirectly from the bidding of, negotiation of, solicitation of or entry into a contract with the City or from any City action detailed below. (Charter 5-505.1)

☐ ☐ I may have a conflict between a personal interest and the public interest, the nature of which is disclosed below. (Charter 5-505.2)
[Chapter 290.04(I) of the Code of Ordinances]

☐ ☐ I may have a financial interest in a matter proposed to be acted upon by the City of Lansing as described below. [Chapter 290.04(I) of the Code of Ordinances]

☒ ☐ I make this disclosure because of a possible appearance that I may be in violation of or in conflict with the City of Lansing Ethics Ordinance as provided for in the Code of Ordinances and in the City Charter.

3. My City of Lansing position is:

☐ Full-time ☐ Part-time (less than 25 hours/wk) ☒ Unpaid

4. Name of the activity/business in question: POTENTIAL LAWSUIT AGAINST LANSING POLICE DEPT. AND THE CITY OF LANSING

5. Do you have ownership or interest in the activity/business? Yes _____ No x _____

Updated Feb 2022

6. Does this activity/business conduct business with the City of Lansing? Yes ☒ No ☐
If yes, please explain THE POTENTIAL LAWSUIT IS AGAINST THE LANSING POLICE DEPT. AND THE CITY
-
7. Does the activity/business depend on you being an employee of the City of Lansing?
Yes ☐ No ☒
If yes, please explain: _____
8. Who are the clients/customers of the activity/business?
UNABLE TO DISCLOSE DUE TO THE ATTORNEY-CLIENT PRIVILEGE
-
9. Does this activity/business require your using equipment/facilities of the City of Lansing?
Yes ☐ No ☒
If yes, please explain: _____
10. Does the activity/business use any advertisements or circulars that reference your employment with the City of Lansing? Yes ☐ No ☒
If yes, please attach copies. _____
11. Explain what you will be doing in the activity/business:
I HAVE RECENTLY BEEN RETAINED BY A CLIENT WHO HAS A POTENTIAL LAWSUIT AGAINST THE LANSING POLICE
DEPARTMENT AND THE CITY OF LANSING ITSELF. THE CLAIM INVOLVES POTENTIAL CONSTITUTIONAL VIOLATIONS.
THIS CLAIM WILL LIKELY END-UP IN FEDERAL COURT - SPECIFICALLY, THE UNITED STATES DISTRICT COURT FOR THE
WESTERN DISTRICT OF MICHIGAN.
-
12. Explain why you believe a conflict may/may not exist with this activity/business:
SINCE I AM A MEMBER OF THE ETHICS BOARD FOR THE CITY OF LANSING, THERE MAY BE A SEMBLANCE OF
IMPROPRIETY IF AND WHEN THIS POTENTIAL LAWSUIT IS FILED. I AM MAKING THIS DISCLOSURE IN THE EVENT THAT
THERE MAY BE AN APPEARANCE OF A CONFLICT OF INTEREST AND TO SEEK THE BOARD'S GUIDANCE ON HOW IT WISHES
ME TO PROCEED AS A MEMBER OF THE ETHICS BOARD.
-
13. Is there any additional information that you believe would assist the Board of Ethics in its review of your business or personal activities for potential conflicts of interest? Yes ☐ No ☐
If so, please describe:
DUE TO THE ATTORNEY-CLIENT PRIVILEGE, THERE IS LITTLE THAT I CAN DISCLOSE. ALTHOUGH I AM VERY LOATHE
TO DO THIS, IF THE BOARD FEELS THAT THIS POTENTIAL LAWSUIT IS SO SERIOUS OF A CONFLICT, I WILL RESIGN. ALTERNATIVELY,
I CAN SIMPLY RECUSE MYSELF FROM ANY DECISIONS THAT NEED TO BE MADE, IF ANY, THAT INVOLVE THE LPD OR THIS SUIT.
-

In providing this additional information, the Board of Ethics asks that you give special attention to the Conflicts of Interest section of the Charter found at 5-505.1 – 5-505.3. A copy is enclosed for your convenience.

I hereby certify that this disclosure is complete and accurate to the best of my knowledge, information and belief. The foregoing Affidavit of Disclosure was executed on this 4 day of March, 2022.

Brandon Basiga

Signature of Filer

STATE OF MICHIGAN)
)ss.

COUNTY OF Ingham)

The foregoing instrument was acknowledged before me this 4 day of March,
2022 (year), by D. Victor Wagner II (Notary Signature)

D. Victor Wagner II (Print Name)

Notary Public, Oakland County,
Acting in Ingham County,
My Commission Expires: 24-Sep-2028

You will not be called to speak unless all required blanks on this form are completed.



Public Comment on City Government Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Government Related Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior the close of registration as announced by the City Clerk.*

Each member of the public who has registered to speak will have up to a total of three minutes to address Council on City Government Related Matters that concern them. A **City Government Related Matter** is an issue or topic relevant to the operation or governance of the City.*

Topic(s) to be addressed DeFORESTATION

Name (print) Thomas Hamlin E-Mail (optional) _____

Address (street, city, zip) 4621 Devon Shure

Company or organization represented, etc. (if applicable) _____

Signature Chris Swope

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
- No personal attacks or defamatory remarks towards any person will be permitted.
- Questions raised during public comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
- Time limit to address the council on legislative matters is **3 Minutes***.
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* *The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.*

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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Topic(s) to be addressed River Trail

Name (print) Daniel K. E-Mail (optional) _____

Address (street, city, zip) Arnold 535 N. Cedar Apt #304

Company or organization represented, etc. (if applicable) Lansing, MI 48906

Signature [Signature]

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Topic(s) to be addressed Environment + B W L

Name (print) Randy Dykhuis E-Mail (optional) randy@dykhuis.net

Address (street, city, zip) 418 N. Sycamore Lansing

Company or organization represented, etc. (if applicable) _____

Signature Randy Dykhuis

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