

Regular Meeting Of Lansing City Council

Tony Benavides Lansing City Council Chambers
David C. Hollister Lansing City Hall
124 W. Michigan Avenue, 10th Floor
Lansing, Michigan



Agenda for May 17, 2021 at 7:00 PM

Due to public safety concerns resulting from the COVID-19 Pandemic, this meeting will be conducted via Zoom Conferencing using [Meeting ID 859 4003 6219](#) or call (312) 626-6799 and enter Meeting ID 859 4003 6219

ROLL CALL

MEDITATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF PRINTED COUNCIL PROCEEDINGS

1. May 3 and May 10, 2021

CONSIDERATION OF LATE ITEMS (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

TABLED ITEMS

SPECIAL CEREMONIES and PRESENTATIONS

COMMENTS BY COUNCIL MEMBERS AND CITY CLERK

COMMUNITY EVENT ANNOUNCEMENTS (Time, place, purpose, or definition of event – 1 minute limit)

SPEAKER REGISTRATION FOR PUBLIC COMMENT ON LEGISLATIVE MATTERS

MAYOR'S COMMENTS

SHOW CAUSE HEARINGS

PUBLIC COMMENT ON LEGISLATIVE MATTERS (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes.) Those wishing to make public comments will need to raise their hands by the end of the first speaker's comments or submit written comments to city.clerk@lansingmi.gov by the end of the public comment period:

To use the "Raise Hand" function, you can:

- Dial *9 on a phone
- Click on "Raise Hand" icon in the chat room
- Press the "Alt" and "Y" keys at the same time for a Windows computer

- Press the "Option" and "Y" keys at the same time for Apple Computer

SCHEDULED PUBLIC HEARINGS

COUNCIL CONSIDERATION OF LEGISLATIVE MATTERS

REFERRAL OF PUBLIC HEARINGS

ORDINANCES FOR PASSAGE

CONSENT AGENDA

RESOLUTIONS FOR ACTION

2. Confirmation of Appointment; Mallory Willis as an At-Large Member of the Board of Fire Commissioners for a term to expire June 30, 2023 (PEND-2536)
3. Setting a Show Cause Hearing in consideration of Orders to Make Safe or Demolish; 1412 W. Ionia Street (PEND-2542)
4. Setting a Show Cause Hearing in consideration of Orders to Make Safe or Demolish; 2109 Worden (PEND-2544)
5. Polling Place; Temporary relocation of Ward 2, Precinct 19 and Ward 2, Precinct 20 to Gardner School (PEND-2555)
6. Noise Special Permit; Hoffman Bros. Inc. request to allow for Combined Sewer Overflow and Trunk Sewer Project along North Grand River Avenue on Saturdays from 8 a.m. to 5 p.m. from May 8 through October 30, 2021 (PEND-2419)
7. Fiscal Year 2021-2022 Budget (PEND-2552)

REPORTS FROM COUNCIL COMMITTEES

ORDINANCES FOR INTRODUCTION and Setting of Public Hearings

8. Setting a Public Hearing in consideration of an Ordinance to Amend Chapter 1610, Uniform Fire Code and Uniform Fire Code Standards (PEND-2551)

SPEAKER REGISTRATION FOR PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS

REPORTS OF CITY OFFICERS, BOARDS, AND COMMISSIONS;

COMMUNICATIONS AND PETITIONS; AND OTHER CITY RELATED MATTERS

(Motion that all items be considered as being read in full and that the proper referrals be made by the President)

Item(s) from the City Clerk re:

9. General Fund Status Report; Fiscal Year 2020-2021 Third Quarter
10. Minutes of Boards and Commissions placed on file in the Clerk's Office
11. Polling Place; Temporary relocation of Ward 2, Precinct 19 and Ward 2, Precinct 20 to Gardner School (PEND-2555)
12. Bond Rating Update for the City of Lansing Sewer Enterprise

13. Fireworks Display License; Great Lakes Fireworks for the City of Lansing's Independence Day Celebration (PEND-2554)

Item(s) from the Mayor re:

14. Grant Acceptance; Community Development Block Grant (CDBG), HOME, and Emergency Solutions Grant (ESG) Substantial Amendment for the Third Allocation of COVID-19 Funds (PEND-2553)
15. Act-2-2021; Vacate N. Eighth Street Right-of-Way between E. Michigan Avenue & Jerome Street (PEND-2546)
16. Support of Updating Part 115 of Michigan's Solid Waste Law (PEND-2549)

Communications and Petitions

17. Notice from the Michigan Liquor Control Commission; Dave & Sons II Inc. request for ownership transfer of 2020 SDD and SDM licensed business with Sunday Sales Permit (AM) and Sunday Sales Permit (PM) (RID # RQ-2103-02189)

MOTION OF EXCUSED ABSENCE

REMARKS BY COUNCIL MEMBERS

REMARKS BY THE MAYOR OR EXECUTIVE ASSISTANT

PUBLIC COMMENT ON CITY GOVERNMENT RELATED MATTERS (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes.) Those wishing to make public comments will need to raise their hands by the end of the first speaker's comments or submit written comments to city.clerk@lansingmi.gov by the end of the public comment period:

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425 agreement with the Dewitt Twp

Several Notices of Public Hearings -Zoom

ADJOURNMENT



Chris Swope, City Clerk

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TTY 711). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation request.

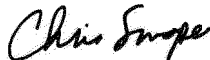
RESOLUTION #2021-110
BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor has made the appointment of Mallory Willis as an At-Large member of the Board of Fire Commissioners for a term to expire June 30, 2023; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Public Safety met on May 13, 2021 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Mallory Willis as an At-Large member of the Board of Fire Commissioners for a term to expire June 30, 2023.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

RESOLUTION #2021-111

**BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, the City of Lansing Code Enforcement Division has declared the building at 1412 W. Ionia Street, Parcel # 33-01-01-17-252-071, legally described as: Lot 12, Block 2, Holmes Plat Addition, to be unsafe and dangerous and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Compliance Officer red tagged the said structure on March 4, 2019 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Lansing Demolition Board, at a special meeting held on January 28, 2021, declared the building to be unsafe and dangerous as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (1460.01, et seq.), and ordered the property to be made safe or demolished by March 1, 2021; and

WHEREAS, the Code Enforcement Division has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that the City hold a hearing to give the property owner an opportunity to show cause as to why the building should not be demolished or otherwise made safe;

NOW THEREFORE, BE IT RESOLVED that a show cause hearing will be held during the City Council meeting on Monday, June 7, 2021 at 7:00 p.m. in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 1412 W Ionia St, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FURTHER RESOLVED that the meeting will be conducted remotely via Zoom Conferencing and can be accessed using the following link <https://us02web.zoom.us/j/85940036219> or by calling (312) 626-6799 and entering Meeting ID: 859 4003 6219.

BE IT FINALLY RESOLVED that the Lansing City Council directs the Code Enforcement Division to notify the owner of 1412 W. Ionia Street of the opportunity to appear and present testimony at the hearing.

RESOLUTION #2021-112

**BY THE COMMITTEE ON PUBLIC SAFETY
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, the City of Lansing Code Enforcement Division has declared the building at 2109 Worden Street, Parcel # 33-01-01-35-353-071, legally described as: Lot 61, Supervisor's Plat of Culver-Dale Subdivision, to be unsafe and dangerous and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Enforcement Division red tagged the said structure on November 30, 2018; and

WHEREAS, the Lansing Demolition Board, at a special meeting held on December 5, 2019, declared the building to be unsafe and dangerous as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by February 27, 2020; and

WHEREAS, the Code Enforcement Division has determined that compliance with the order of the demolition hearing board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW THEREFORE, BE IT RESOLVED that a show cause hearing will be held during the City Council meeting on Monday, June 7, 2021 at 7:00 p.m. in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 2109 Worden Street, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FURTHER RESOLVED that the meeting will be conducted remotely via Zoom Conferencing and can be accessed using the following link <https://us02web.zoom.us/j/85940036219> or by calling (312) 626-6799 and entering Meeting ID: 859 4003 6219.

BE IT FINALLY RESOLVED that the Lansing City Council directs the Code Enforcement Division to notify the owner of 2109 Worden Street of the opportunity to appear and present testimony at the hearing.

RESOLUTION 2021-113

BY COUNCIL MEMBER SPADAFORE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Henry North School at 333 E. Miller Rd is the Polling Place for Ward 2, Precinct 19 and Ward 2, Precinct 20 and

WHEREAS, City Clerk Chris Swope received notice that Henry North School will be inaccessible and unusable as a Polling Place for the August 3, 2021 City Primary and November 2, 2021 City General Election due to construction at the facility; and

WHEREAS, Gardner School at 333 Dahlia Dr. is in close proximity to Henry North School, handicap accessible, and with plenty of parking to serve as a temporary Polling Place for the City of Lansing; and

WHEREAS, City Clerk Chris Swope recommends that the Polling Place for Ward 2, Precinct 19 and Ward 2, Precinct 20 be relocated to the Gardner School for the August 3, 2021 City Primary and November 2, 2021 City General Election;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, relocates the Polling Place for Ward 2, Precinct 19 and Ward 2, Precinct 20 to Gardner School at 333 Dahlia Dr. for the August 2, 2021 City Primary and November 2, 2021 City General Election, and that that the City Clerk shall notify the Registered Electors of Ward 2, Precinct 19 and Ward 2, Precinct 20 of the relocation.

BE IT FINALLY RESOLVED, that the City Clerk shall work to ensure proper signage to assist relocated voters in finding their Polling Place.

RESOLUTION #2021-114

**BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, a public hearing was held on Monday, May 10, 2021, in consideration of the request by Hoffman Bros., Inc., the construction contractor for the Combined Sewer Overflow 016/017 Trunk Sewer Project, for issuance of a waiver of the noise ordinance on Saturdays from 8:00 AM to 5:00 PM for the period May 22, 2021, through October 30, 2021; and

WHEREAS, this project includes a significant amount of work on the State of Michigan business trunkline road, Business Loop (BL) I-96 / N. Grand River Ave./North St., and on City major and local streets within the project area; and

WHEREAS; this work must be completed in a single construction season prior to a Michigan Department of Transportation road resurfacing project on this State trunkline, BL I-96 / N. Grand River Ave./North St., in early 2022; and

WHEREAS; the utility work in the BL I-96 / N. Grand River Ave./North St. intersection is atypically deep (i.e., approximately 25 feet deep) resulting in full closure to all vehicular traffic of this major street intersection; and

WHEREAS, the construction contractor, Hoffman Bros., Inc., is required to complete all work within the BL I-96 / N. Grand River Ave./North St. intersection and reopen this State business trunkline to through traffic within sixty (60) calendar days; and

WHEREAS, the City of Lansing Public Service Department recommends that the contractor be granted the requested noise waiver in order to:

- limit the amount of time local access for property owners is impacted;
- limit the amount of time that vehicular traffic will be detoured; and
- keep the project on-schedule; and

WHEREAS, no substantive written or verbal comments in opposition to this noise waiver were received from anyone within the project area at the public hearing or during the public comment period.

NOW THEREFORE BE IT RESOLVED that the City Council grant a waiver of the noise ordinance for construction noise at (BL) I-96/N. Grand River/North St. on Saturdays from 8:00 AM to 5:00 PM for the period May 22, 2021, through October 30, 2021.

BE IT FINALLY RESOLVED that the City Council finds that such noise waiver is appropriate because the construction operation is temporary in duration and cannot timely be done in a manner that would comply with the noise ordinance, no reasonable alternative is available to the applicant, and the noise created will not unreasonably damage or endanger the health, safety, or welfare of the public.

RESOLUTION #2021-115
BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 22, 2021, the Mayor submitted a proposed budget for the 2021/2022 fiscal year, which spans from July 1, 2021 through June 30, 2022; and

WHEREAS, the City Council held a series of televised public hearings to review the Mayor's budget recommendations, and a community input session on May 8, 2021; and

WHEREAS, in accordance with the City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 3, 2021, for the fiscal year 2021/2022 budget and capital improvements program, and the proposed levy for taxation; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues by source, and amounts appropriated to defray expenditures and meet the liabilities for the City for the ensuing fiscal year; and

WHEREAS, Sec. 9901 of the American Rescue Plan Act of 2021 includes \$130.2 billion for local governments to respond to the COVID-19 public health emergency or its negative economic impacts, including the provision of government services to the extent of the reduction of revenue relative to the revenues collected in the most recent full fiscal year prior to the emergency;

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2021/2022, which must include all policies to be carried forward into the current fiscal year;

NOW, THEREFORE, BE IT RESOLVED that 19.44 mills be levied under the General Property Tax Act for the fiscal year for City Operating; and

BE IT FURTHER RESOLVED that 0.26 mills be levied under the Section 475 of Public Act 40 of the State of Michigan, as amended, and such revenue be used to pay for the cost of drain improvements including a portion of the assessment from the Montgomery Drainage District to the City for the Montgomery Drain improvements; and

BE IT FURTHER RESOLVED that the following changes to the City's fees and charges be adopted:

Fee Proposed	From Current FY 2021	To Proposed FY 2022
Parks & Recreation Department - Sports & Leisure		
Fenner non resident parking pass	New	5.00
Youth Floor Hockey - Individual Registration	40.00	45.00
Youth Basketball	35.00	40.00
Red Cedar Girls Volleyball	40.00	45.00
Little Kickers Soccer	25.00	30.00
Baseball 5-8	30.00	35.00
Wildcat Baseball 9-14	40.00	45.00
Soccer K-1	30.00	35.00
Soccer 2-6	40.00	45.00
Flag Football	45.00	50.00
Kids Camp	25.00	35.00
Drop in Gym	2.00	3.00
Teddy Bear Chef	15.00	20.00
After School Program	30.00	50.00

Fire Department - Permits

Operation Permits	75.00	125.00
Explosives/ Fireworks	100.00	150.00
HazMat EHS site	100.00	150.00
Hot Works (Welding ect.)	75.00	125.00

Fire Department - Inspection

Fire Inspections	75.00	125.00
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Finance/Treasury

NSF Checks	25.00	50.00
Bank Adjustments	New	30.00
Electronic Returns (e-checks/ACHs)	New	15.00

Public Service - Refuse

32 Gallon Cart	50.00	52.00
65 Gallon Cart	54.00	56.00
95 Gallon Cart	58.00	60.00
EOW 32 Gallon Cart	25.00	26.00
Low Income 32 Gallon Cart	35.00	37.00
Low Income 65 Gallon Cart	39.00	41.00
Low Income 95 Gallon Cart	43.00	45.00

Public Service - Recycling

Recycle/Yard Waste Collection Fee	115.00	117.00
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Public Service - WWTP

Sewer Monthly Fixed Charge	12.50	12.80
Industrial Pretreatment Charge	5.75	5.85
Commodity Charge	7.25	7.40

(Resolution Continued Next Page)

BE IT FINALLY RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2021/2022 fiscal year:

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Estimated Revenues			
Property Taxes	46,075,000		46,075,000
Income Taxes	29,380,800		29,380,800
Return on Equity	25,000,000		25,000,000
State Revenues	20,168,000		20,168,000
Charges for Services	8,344,850		8,344,850
Fines & Forfeitures	1,777,600		1,777,600
Licenses & Permits	1,720,100		1,720,100
Other Revenue	340,000		340,000
Interest & Rent	210,000		210,000
Use of (Contribution to) Fund Balance	(700,000)	-	(700,000)
Total Revenue	132,316,350	-	132,316,350
Appropriations			
City Council			
Personnel	477,506		477,506
Operating	186,940		186,940
Total	664,446	-	664,446
Internal Audit			
Personnel	182,369		182,369
Operating	12,355		12,355
Total	194,724	-	194,724
Courts			
Personnel	5,136,026		5,136,026
Operating	1,478,833		1,478,833
Total	6,614,859	-	6,614,859
Mayor's Office			
Personnel	1,421,507		1,421,507
Operating	196,774		196,774
Total	1,618,281	-	1,618,281
Office of Community Media			
Personnel	510,517		510,517
Operating	72,745		72,745
Total	583,262	-	583,262
City Clerk's Office			
Personnel	1,056,330		1,056,330
Operating	429,195		429,195
Total	1,485,525	-	1,485,525
Neighborhood and Citizen Engagement			
Personnel	741,190		741,190
Operating	491,009		491,009
Total	1,232,199	-	1,232,199
Economic Development and Planning			
Personnel	3,448,250		3,448,250
Operating	2,645,490		2,645,490

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Total	6,093,740	-	6,093,740
Assessing			
Personnel	1,706,240		1,706,240
Operating	260,914		260,914
Total	1,967,154	-	1,967,154
Finance Operating			
Personnel	1,517,661		1,517,661
Operating	489,861		489,861
Total	2,007,522	-	2,007,522
Treasury/Income Tax			
Personnel	1,869,301		1,869,301
Operating	515,512		515,512
Total	2,384,813	-	2,384,813
Human Resources			
Personnel	1,440,235		1,440,235
Operating	1,432,446	(300,000)	1,132,446
Total	2,872,681	(300,000)	2,572,681
City Attorney			
Personnel	2,183,939		2,183,939
Operating	246,522	20,000	266,522
Total	2,430,461	20,000	2,450,461
Police			
Personnel	42,171,580		42,171,580
Operating	7,739,631		7,739,631
Total	49,911,211	-	49,911,211
Fire			
Personnel	33,208,919		33,208,919
Operating	5,602,560		5,602,560
Total	38,811,479	-	38,811,479
Public Service			
Personnel	3,280,326		3,280,326
Operating	9,397,661		9,397,661
Total	12,677,987	-	12,677,987
Human Relations and Community Service			
Personnel	1,747,915		1,747,915
Operating	186,179		186,179
Total	1,934,094	-	1,934,094

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Parks and Recreation			
Personnel	5,967,152		5,967,152
Operating	3,050,240		3,050,240
Total	9,017,392	-	9,017,392
Human Services and Racial Equity			
Operating	1,800,000		1,800,000
Total	1,800,000	-	1,800,000
City Supported Agencies			
Operating	487,500	(20,000)	467,500
Total	487,500	(20,000)	467,500
Non-Departmental			
Contingency-MRJEIA Implementation	-	300,000	300,000
Vacancy Factor	(1,400,000)		(1,400,000)
Library Lease	135,000		135,000
Debt Service	990,020		990,020
Net Transfers	6,677,000		6,677,000
Total	6,402,020	300,000	6,702,020
Federal Reimbursement	(18,875,000)		(18,875,000)
Total Appropriations	132,316,350	-	132,316,350

II. Special Revenue Funds

Major Streets Fund

Estimated Revenues

Gas and Weight Tax Receipts	10,727,258		10,727,258
Utility Permit Fees (Metro Act)	600,000		600,000
Reimbursements	500,000		500,000
Miscellaneous Revenue	222,000		222,000
Use of/(Contribution to) Fund Balance	4,966,417	-	4,966,417
Total Revenue	17,015,675	-	17,015,675

Appropriations

Personnel	3,409,528		3,409,528
Operating	3,828,291		3,828,291
Capital	4,980,000		4,980,000
Debt Service	797,857		797,857
Transfers	4,000,000		4,000,000
Total Appropriations	17,015,675	-	17,015,675

Local Streets Fund

Estimated Revenues

Gas and Weight Tax Receipts	3,575,753		3,575,753
Miscellaneous Revenue	150,000		150,000
Transfers from Other Funds	6,350,000		6,350,000
Use of/(Contribution to) Fund Balance	1,040,632	-	1,040,632
Total Revenue	11,116,385	-	11,116,385

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Appropriations			
Personnel	3,515,709		3,515,709
Operating	2,859,020		2,859,020
Capital	3,856,000		3,856,000
Debt Service	885,656		885,656
Total Appropriations	11,116,385	-	11,116,385

Stadium Fund

Estimated Revenues			
Operating Revenues	330,000		330,000
Stadium Naming Rights	125,000		125,000
Reimbursements	137,000		137,000
Transfers from Other Funds	820,000		820,000
Total Revenue	1,412,000	-	1,412,000

Appropriations			
Operating	1,412,000		1,412,000
Total Appropriations	1,412,000	-	1,412,000

Building Departments Fund

Estimated Revenues			
Licenses & Permits	2,931,100		2,931,100
Charges for Services	800		800
Miscellaneous	100		100
Use of/(Contribution to) Fund Balance	(50,000)	-	(50,000)
Total Revenue	2,882,000	-	2,882,000

Appropriations			
Personnel	2,218,159		2,218,159
Operating	663,841		663,841
Total Appropriations	2,882,000	-	2,882,000

Community Block Development Grant (CDBG) Fund

Estimated Revenues			
Federal Grants	2,239,580		2,239,580
General Fund Transfer	250,000		250,000
Total Revenue	2,489,580	-	2,489,580

Appropriations			
Personnel	1,212,831		1,212,831
Operating	1,276,749		1,276,749
Total Appropriations	2,489,580	-	2,489,580

HOME Grant Fund

Estimated Revenues			
Federal Grants	838,361		838,361
Total Revenue	838,361	-	838,361

Appropriations

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Personnel	102,321		102,321
Operating	736,041		736,041
Total Appropriations	838,361	-	838,361

Emergency Shelter Grant (ESG) Fund

Estimated Revenues

Federal Grants	174,439		174,439
Total Revenue	174,439	-	174,439

Appropriations

Operating	174,439		174,439
Total Appropriations	174,439	-	174,439

Federal Drug Law Enforcement Fund

Estimated Revenues

Interest Income	4,000		4,000
Use of/(Contribution to) Fund Balance	200,000		200,000
Total Revenue	204,000	-	204,000

Appropriations

Operating	174,000		174,000
Capital	30,000		30,000
Total Appropriations	204,000	-	204,000

State/Local Drug Law Enforcement Fund

Estimated Revenues

Interest Income	7,500		7,500
Use of/(Contribution to) Fund Balance	(7,500)		(7,500)
Total Revenue	-	-	-

Appropriations

Operating	-		-
Total Appropriations	-	-	-

Tri-County Metro Drug Law Enforcement Fund

Estimated Revenues

Interest Income	8,000		8,000
Use of/(Contribution to) Fund Balance	(8,000)		(8,000)
Total Revenue	-	-	-

Appropriations

Operating	-		-
Total Appropriations	-	-	-

FY 2022
Proposed

Council
Changes

FY 2022
Adopted

Downtown Lansing, Inc.

Estimated Revenues

Special Assessments	424,000		424,000
Grants	20,000		20,000
Miscellaneous	42,300		42,300
Transfer from General Fund	85,000		85,000
Total Revenue	571,300	-	571,300

Appropriations

Operating	189,000		189,000
Capital	382,300		382,300
Total Appropriations	571,300	-	571,300

III. Enterprise Funds

Cemeteries Fund

Estimated Revenues

Cemetery Service Revenue	191,575		191,575
Sale of Lots	134,450		134,450
Transfer from Parks Millage	540,000		540,000
Total Revenue	866,025	-	866,025

Appropriations

Personnel	557,698		557,698
Operating	280,327		280,327
Transfers	28,000		28,000
Total Appropriations	866,025	-	866,025

Golf Fund

Estimated Revenues

Transfers In - Parks Millage	85,000		85,000
Other	3,000		3,000
Total Revenue	88,000	-	88,000

Appropriations

Operating	88,000		88,000
Total Appropriations	88,000	-	88,000

Parking Fund

Estimated Revenues

Parking Revenue	1,922,250		1,922,250
Baseball Revenue	2,250		2,250
Parking Fines	400,000		400,000
Sale of Property	-		-
Other Revenue	10,500		10,500
Use of/(Contribution to) Fund Balance	(601,542)		(601,542)
Total Revenue	1,733,458	-	1,733,458

Appropriations

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Personnel	2,431,531		2,431,531
Operating	2,183,527		2,183,527
Capital	180,000		180,000
Debt Service	1,938,400		1,938,400
Transfers	-		-
Federal Reimbursement	(5,000,000)		(5,000,000)
Total Appropriations	1,733,458	-	1,733,458

Wastewater Fund

Estimated Revenues

Sewer Charges	35,125,000		35,125,000
Interest Income	630,000		630,000
Low Income Credit	(1,000)		(1,000)
Micellaneous Income	45,000		45,000
Use of/(Contribution to) Fund Balance	6,251,477		6,251,477
Total Revenue	42,050,477	-	42,050,477

Appropriations

Personnel	8,161,482		8,161,482
Operating	8,561,258		8,561,258
Capital	11,657,000		11,657,000
Debt Service	13,670,737		13,670,737
Total Appropriations	42,050,477	-	42,050,477

Refuse Fund

Estimated Revenues

Operating Income	2,330,000		2,330,000
Interest Income	100		100
Use of/(Contribution to) Fund Balance	685		685
Total Revenue	2,330,785	-	2,330,785

Appropriations

Personnel	1,275,772		1,275,772
Operating	1,055,013		1,055,013
Total Appropriations	2,330,785	-	2,330,785

Recycling Fund

Estimated Revenues

Operating Income	4,363,500		4,363,500
Interest Income	15,000		15,000
Use of/(Contribution to) Fund Balance	766,879		766,879
Total Revenue	5,145,379	-	5,145,379

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Appropriations			
Personnel	2,538,748		2,538,748
Operating	2,272,059		2,272,059
Debt Service	334,572		334,572
Total Appropriations	5,145,379	-	5,145,379

III. Capital Project Funds

Capital Improvement Fund

Estimated Revenues			
Transfer from General Fund	884,000		884,000
Transfer from ARA	300,000		300,000
Loan Revenue	180,000		180,000
PEG (Cable Capital) Revenues	550,000		550,000
Total Revenue	1,914,000	-	1,914,000

Appropriations			
Capital	1,184,000		1,184,000
PEG Capital	450,000		450,000
Debt Service	180,000		180,000
Transfer to General Fund	100,000		100,000
Total Appropriations	1,914,000	-	1,914,000

Parks Millage Fund

Estimated Revenues			
Parks Transfer	2,323,000		2,323,000
Total Revenue	2,323,000	-	2,323,000

Appropriations			
Transfers to Golf/Cemetery Funds	660,000		660,000
Capital	1,663,000		1,663,000
Total Appropriations	2,323,000	-	2,323,000

BE IT FINALLY RESOLVED, that the following policies are hereby established for the 2021/2022 fiscal year:

(Resolution Continued Next Page)


Chris Swipe, CM/CMC/MAC
Lansing City Clerk
I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

FY 2021/2022 Budget Policies

In accordance with the State Uniform Budget and Accounting Act (Public Act 2 of 1968), the City of Lansing's annual appropriations, as set forth in the annual budget resolution, shall be made in accordance with Generally Accepted Accounting Principles (GAAP) and shall apply to all funds except internal service funds, debt service funds, permanent funds, and trust and agency funds.

The City's fiscal year is July 1 through June 30. In accordance with the City Charter, on or before the fourth Monday in March, the Mayor submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. No later than the third Monday in May, the Council adopts the budget and sets the property tax rates for the ensuing fiscal year.

Appropriations are set forth in the annual budget resolution. Authority to transfer between appropriations is dictated by City Charter; however, additional administrative budget transfer authority is granted for the following instances. The Administration is requested to submit to Council quarterly reports of such transfers.

Wastewater Funds – the transfer residual State Revolving Fund (SRF) loan and/or bond proceeds between projects and project segments.

Flood Control – the transfer of funds for flood control and/or storm sewer purposes to address flooding or unanticipated storm sewer maintenance needs.

Major and Local Street (Act 51) Funding – Transfer authority is not limited by departmental allocation, and administrative authority is included for appropriation of MDOT special authorization funding.

Parking System – the transfer of capital project accounts from operating accounts is permitted to meet bid or unforeseen capital needs.

Debt Service Funds – the transfer of residual balances between general obligation bond debt service accounts.

Vacancy Factor/funded and unfilled Positions - The budget includes an attrition vacancy allowance in each department's budget. The Administration is requested to provide Council on a quarterly basis, thereafter, a list of vacant positions by department. The Administration is also requested to provide, on a quarterly basis, a detailed list by Department of all positions by title, FTE, wages and fringes, and impact on programs and/or services which are included within this allowance. The personnel wages and fringes associated with all positions identified above, and any such position vacated, thereafter, shall be placed in a budget control account, and will require City Council approval for expenditure.

In addition, administrative authority is granted for the transfer of wage and fringe benefit reserves to departmental budgets upon settlement of a collective bargaining agreement.

Carryforwards

Authority is granted to reappropriate available capital project balances as of June 30, 2021 into the FY 2021/2022 budget. All non-capital balances require City Council approval to carryforward, except for encumbered (purchase order) obligations less than \$5,000 and not more than 8 months old.

- Human Services and Community Supported Agencies Funding

The plan for funding Agencies submitted to Council designate particular Agencies. If any agency does not apply for or use their funding, all funds will remain in their respective account(s) for additional appropriation and approval by Council for Human Services and Community Supported Agencies use pursuant to the Charter transfer authority. The Administration/Human Relations Community Services Department is requested to submit to Council a quarterly report on the status of the Human Services and Community Supported Agencies' funding. This report should include the accounting level detail appropriation; amount spent, balance, and a notation as to whether the balance of funds is expected to be spent by the end of the Fiscal Year; if not, why.

General Fund Reserve Policy

The City's General Fund reserves consist of the General Fund balance and the Budget Stabilization Fund. Use of and contributions to the Budget Stabilization Fund are dictated by Ordinance section 218.05.

The targeted unrestricted balance for the combination of the General Fund balance and the Budget Stabilization Fund is a minimum of 12% of General Fund expenditures and a maximum of 15% of General Fund expenditures. Except when projected revenues (excluding transfers) are projected to decrease more than 0% in a given year, if events necessitate that the combined balances drop below 12% of General Fund expenditures, annual appropriations of a minimum of \$500,000 will be made until the 12% target is reached. In the event that combined reserves are projected to exceed 15% of General Fund revenues, the excess amount will be used to supplement pension and/or retiree healthcare prefunding.

Debt Management

Appropriations are made to adequately fund annual debt service obligations. Adherence will be made to required debt service reserves, where applicable, as well as to the provision of annual disclosures as required by outstanding bond obligations.

Investment Policy

Management of cash investments is governed by the City's investment policy and in accordance to State statute, with the objective being the maximization of return on the City's governmental funds through pooling of funds where appropriate and permitted, monitoring of interest rates and fee structures. Investments of the Employee Retirement

System, the Police and Fire Retirement System, and the VEBA, are governed those respective boards and dictated by their respective investment policies.

Strategic Planning and Budget Development

In working toward the goal of the incorporation of strategic planning into the budget process, this next year, Administration is encouraged to work towards developing a multi-year budgeting process. This process should align the City's master plan, strategic goals, and performance metrics to short-term and long-term budget priority-setting by Council in accordance with Financial Health Team recommendations.

Civil Actions, Claims, and Damages

Whenever a claim is made or any civil action is commenced against the Mayor, a City Council member, a non-bargaining unit employee, or a Lansing retirement board trustee (collectively in this provision "the Employee") for damages caused by an act or acts of the Employee within the scope of his or her authority and while in the course of his or her employment with the City or his or her duties on behalf of the retirement board, the City will pay for, engage, or furnish the services of an attorney to advise the Employee as to the claim and to appear for and represent the Employees in the action. If the City Attorney does not provide the attorney services, the attorney selection shall be made by the City Attorney in the manner the City Charter requires. The City may compromise, settle, and pay a claim before or after the commencement of any civil action. Whenever any judgment for damages caused by the act or acts of the Employee covered under this provision is awarded against the Employee as the result of a civil action, the City will indemnify the Employee or will pay, settle, or compromise the judgment. The City's obligations under this provision, however, is contingent upon the Employee giving prompt notice of the commencement of the action and upon the Employee cooperating in the preparation, defense, and settlement of the action. The term "scope of authority" under this provision does not include any act or acts of Employee (i) fraud, (ii) dishonesty, (iii) willful, intentional, or deliberate violation of the law or breach of fiduciary duty, (iv) criminal act, or (v) traffic violation; nor does this provision abrogate or diminish governmental immunity.

Grants

In order to receive timely Council consideration of the approval of any grant award, every application for any grant requiring legislative approval shall be submitted to Council, and, upon notification of the award of such a grant, the acceptance shall be submitted to Council. Once accepted administrative authority is granted to create necessary accounts and transfers in accordance with the requirements of the grantor. Any grant that can be applied for administratively should be submitted for Council review within 10 days of the application.

Transparency and Accountability in Government

Council will review, and when necessary, pass policies, procedures and ordinances to achieve improved transparency and accountability with respect to economic incentives, outsourcing of service and contracting within City government.

Non-Motorized Vehicle Safety

Public Service is encouraged to develop a strategy and program to protect bike lanes at busy intersections to increase rider safety and educate motorists on proper interaction

with bike lanes at intersections. If possible, the barriers should be removable to facilitate street sweeping and snow plowing.

Environmental Stewardship

The City of Lansing is concerned about its environment and strives to be a good steward of such. The City recognizes the importance of sustainability and supports the Paris Agreement. The City recognizes to reduce the City's net emissions output, increase its energy efficiency and improve its wastewater treatment and waste management programs.

Lansing Home Ownership Program for Employees (L-Hope)

L-Hope shall cover these groups, all full time and part time year round employees, whose bargaining units have agreed to participate in the program, and the following non-bargaining employee groups: Executive Management Group, Non-Bargaining Group, Mayoral Staff, District Court employees, and the City Council Staff employees, and shall continue as funded.

Expungement Clinic

With the goal of improving social equity, combating income inequality, and improving job and business license access City Council proposes funding a quarterly Expungement Clinic through the Office of the City Attorney for the purposes of assisting Lansing residents if they qualify for expungement and assist in completing necessary application paperwork. The Office of the City Attorney is requested to compile a quarterly report to identify the number of residents that take advantage of the expungement clinic opportunities, and an assessment of further needs of the residents served.

Racial Justice and Equity Plan

Subtract \$300,000 from Human Resources operating line and inserting a line Non-Departmental reading "Contingency for Racial Justice and Equity Plan" for \$300,000. No expenditures will be made from this account until a plan to utilize these funds has been presented to City Council by the Mayor and that plan has been approved by the majority of Council. No expenditures will be made from this account until a plan to utilize these funds have been presented to City Council and approved by the majority of Council.

Creation of a Cold Case Unit within the Lansing Police Department

As of 2021 there are eighty-five (85) cold homicide cases in Lansing. Currently there is one Detective assigned to investigate these cold cases. A Cold Case Unit established within the Lansing Police Department would at a minimum require an additional Detective position, ½ law support position, ½ investigative support position, and 1 IT professional at an estimated cost of \$250,000. Funding for the creation of this Cold Case Unit will be investigated through the both the Ways and Means, and Public Safety Committees working with the Internal Auditor through grants and other means for inclusion in the 2022/2023 budget. A report from the joint committees will be presented to Council by September 1, 2021 for inclusion in the 2022/23 Budget Priorities.

Reimagine Public Safety

Lansing seeks to approach public safety in a holistic, proactive way that addresses the root causes of crime, and City Council will work to review and reimagine policing in the City.


Chris Swope, CIMM/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 1610 – UNIFORM FIRE
CODE AND UNIFORM FIRE CODE STANDARDS.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 1610 – Uniform Fire Code, Section 1610.01 – Adoption of 2009
International Fire Code, of the Codified Ordinances of the City of Lansing, Michigan, be and is
hereby amended to read as follows:

1610.01. - Adoption of 20182009 International Fire Code and adoption of Chapter 39 of
the 2018 International Fire Code.

(a) For the purpose of establishing the minimum requirements consistent with
nationally recognized good practice for providing a reasonable level of life safety and property
protection from the hazards of fire, explosion, or dangerous conditions in new and existing
buildings, structures, and premises and to provide safety to firefighters and emergency
responders during emergency operations, the City hereby adopts the 20182009 International Fire
Code, including Appendices B, C, D, E, F, G, H, and I, AND N published by the International
Code Council, Inc. with the additions, deletions, and revisions contained in this chapter.
~~Additionally, the City hereby adopts by reference Chapter 39 – Processing and Extraction
Facilities, of the 2018 International Fire Code.~~ A copy of this Code is on file in the Office of the
City Clerk.

(b) References throughout these Codified Ordinances to the International Fire Code
shall be deemed to mean the International Fire Code adopted in subsection (a) and it may be so

1 cited. References throughout these Codified Ordinances to the Fire Prevention Code of the City
2 of Lansing shall be synonymous with this International Fire Code, including its amendments
3 adopted herein.

4 (c) Unless otherwise expressly provided, in the event of a conflict between any of the
5 provisions of the International Fire Code, herein adopted, and a provision of this chapter, or any
6 other provision of these Codified Ordinances, or any other local ordinance, resolution, rule or
7 regulation, the local provision shall control. In the event of a conflict between any of the
8 provisions of the International Fire Code, herein adopted, and State law, including rules and
9 regulations promulgated pursuant to State law, the State law shall control. In the event of a
10 conflict between any of the provisions of the International Fire Code, herein adopted, and a
11 provision of any other standard technical code adopted by reference by the City of Lansing, the
12 stricter or higher standard shall control.

13 (Ord. No. 1171, § 1, 8-8-11; Ord. No. 1177, § 1, 1-30-12; Ord. No. 1243, § 1, 2-11-19)

14 1610.02. - Amendments.

15 The International Fire Code, adopted in Section 1610.01, is hereby amended as follows:

16 *I.F.C. Section 101.1 Title* is hereby amended to insert the City of Lansing as the name of
17 jurisdiction.

18 *I.F.C. Section 102.7 Referenced Codes and Standards* is hereby amended by including the
19 following language:

20 The codes and standards referenced in this code shall be those that are listed in Chapter
21 8047 and such codes and standards shall be considered part of the requirements of this
22 code to the prescribed extent of each such reference. This code and standards referenced

in this code shall be the most recently published edition or version. Where differences occur between the provisions of this code and the referenced standards, the provisions of this code shall apply.

I.F.C Section 103.2 shall be replaced with the following:

The Fire Code Official shall be appointed by the Fire Chief, subject to applicable Federal, State, and local law, including the provisions of any governing collective bargaining agreement.

I.F.C. Section 105.1 General is hereby amended by adding the following language:

The Lansing Fire Department shall have the authority to charge a fee for permits required under the international fire code and for fire inspection services. A fee schedule shall be developed by the Fire Chief, approved by the Mayor and subject to City Council adoption by resolution.

I.F.C. Section 105.2 Application is hereby deleted and a new section added as follows:

All applications for a permit required pursuant to this code shall be made to the Fire Department. Applications shall be accompanied by such plans as are required by the City of Lansing.

The application for a permit required pursuant to this code shall be accompanied by the appropriate fee, which shall be non-refundable. Fees for permits required by this code shall be set by resolution of City Council of the City of Lansing.

I.F.C. Section ~~109~~¹⁰⁸ Board of Appeals is hereby deleted and replaced with the following language:

Appeals

The Board of Appeals for appeals made under the Fire Prevention Code of the City of Lansing shall be the Building Board of Appeals established in Section 113 of the Michigan Building Code adopted in Section 1420.01 of the Codified Ordinances of Lansing. This Board shall determine the suitability of alternative materials and the type of construction and provide reasonable interpretations of the provisions of this code. The Board shall render all decisions and findings in writing to the Fire Chief, with a duplicate copy to the appellant, and may recommend to the executive body such new legislation for engaging in the following activities, operations, practices or functions:

(1) *Fire suppression systems.* To design, install, modify, test, service and maintain any and all fire suppression systems in accordance with any and all codes that apply to this installation.

(2) *Fire alarm systems.* To design, install, modify, test, service and maintain any and all fire alarm systems in accordance with any and all codes that apply to this installation.

(3) *Open burning.* To ignite or burn material of any type on private land or on publicly owned or controlled land, except as provided in this code.

(4) *Fireworks.* To conduct a public display or to use for agricultural or pest control purposes as permitted by State law.

I.F.C. Section 110.4109.3 Violation Penalties is hereby deleted in its entirety.

I.F.C. Section 112.4111.4 Failure to Comply is hereby deleted and a new section 112.4111.4 is added to read as follows:

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition shall be subject to the penalties codified in Section 1610.99 of this code.

I.F.C. Section 307 Open Burning is hereby deleted and a new section 307 is added as follows:

Recreational fire

(1) *Permit required.* Recreational fires may be kindled or maintained on lots containing one-family dwellings or two-family dwellings if a permit is granted by the Fire Chief or his or her designee after confirming that the recreational fire will comply with the standards contained in this code.

(2) *Location restricted.* Recreational fires may be kindled or maintained on public property covered by a special event permit granted by the parks and recreation department or on nonresidential private property if a permit is granted by the Fire Chief or his or her designee after confirming that the recreational fire will comply with the standards contained in this code.

(3) *Exceptions.*

(a) *Controlled burning.* When determined by the Fire Chief or his or her designee to be in the public interest, the Chief may issue a permit for controlled burning.

(b) *Outdoor cooking.* Appliances, such as chimneas, gas and charcoal grills may be used in such a manner so they do not endanger the life or property of others. No person shall use any permanent barbecue, portable barbecue, chimnea,

1 outdoor fireplace, grill, or other device for the disposal of rubbish, trash or
2 combustible material.

3 (4) *Attendance.* Recreational fires shall be constantly attended by a competent person
4 until such fire is extinguished. This person shall have a garden hose connected to a water
5 supply and other fire-extinguishing equipment readily available for use. Recreational
6 fires shall be in accordance with the provisions of this code.

7 (5) *Prohibition or discontinuance by Chief.* The Chief or his or her designee may
8 prohibit or terminate any or all recreational fires when atmospheric conditions or local
9 conditions make such fires hazardous, or when the Chief or his or her designee
10 determines such action is necessary to protect public safety.

11 (6) *Illegal burning.* Kindling or maintaining any outdoor burning in violation of this
12 section, failing to comply with the requirements of this section, failing to comply with an
13 order of the Chief or his or her designee as provided in this section or otherwise failing to
14 comply with the requirements of this section shall be illegal.

15 *I.F.C. Section 503 Fire Lanes* is hereby added as follows:

16 (1) *Authority.* The Fire Department may establish fire lanes on both public and private
17 property within the City. The following criteria shall be used in determining the necessity
18 of fire lanes:

19 (a) Fire lanes shall be established as deemed necessary.

20 (b) The necessity of access from public thoroughfares shall be considered when
21 establishing fire lanes.

1 (c) The necessity of traffic lanes that are free from parked vehicles, both to and around
2 affected establishments, and that are capable of handling City fire vehicles, shall also be
3 considered.

4 This determination shall be made whenever the Fire Department deems that such lanes
5 are necessary for the safety of occupants and property of such establishments or when,
6 after being petitioned by a private land owner to have fire lanes established on his or her
7 property, the Fire Department declares fire lanes necessary thereon in accordance with
8 the above criteria. The Fire Chief or his or her designee shall notify the land owner of any
9 such property whereon fire lanes are established, by mailing notice of the same to the
10 address of the owner as identified in the records of the City Assessor.

11 (2) *Records.* The Fire Department shall keep an accurate up to date record of all fire
12 lanes established within the City.

13 (3) *Signs.* All fire lanes shall be conspicuously posted with uniform fire lane signs
14 prescribed by the Fire Chief or his or her designee and erected not more than 100 feet
15 apart in all areas designated as fire lanes. The erection and maintenance of such signs
16 shall be the responsibility of the property owner. Any owner who, upon notification that a
17 fire lane has been established on his or her property and within thirty days thereof, fails to
18 erect uniform fire lane signs, shall be in violation of this section and subject to the
19 penalty provided in Section 1610.99 of the Codified Ordinances of the City. Further,
20 when such signs are not erected within 30 days of notification, Council may direct such
21 signs to be erected and the cost thereof assessed against the property on the next general
22 assessment roll of the City.

1 (4) *Permitted parking.* The Fire Chief or his or her designee may grant permission for
2 parking of certain vehicles, objects or trailers in designated fire lanes for limited periods
3 where such parking will not interfere with the use of the fire lane by emergency vehicles.
4 Whenever such permission is granted, a record of the same shall be kept by the Fire
5 Department. In conjunction with such permission, the Fire Department shall furnish a
6 sign to be posted conspicuously on the vehicle, object or trailer stating that permission to
7 so park has been granted and stating the duration that it may remain so parked.

8 (5) *Guidelines for fire lanes at construction sites.* The Fire Chief or his or her designee
9 shall establish guidelines for use by the Building Safety Division in determining the need
10 for fire lanes at all new construction sites and at sites where existing structures are being
11 modified. These guidelines shall include minimum dimensions for such fire lanes so as to
12 provide adequate maneuverability for City fire vehicles. The Fire Department shall make
13 a final check of all plans for such building or alteration upon submission of the same by
14 the Building Safety Division. The Fire Department shall either approve or reject such
15 plans within 20 days of such submission and, if rejected, shall state the reasons for the
16 same. After rejection, such plans may be resubmitted for approval after the necessary
17 changes have been made.

18 (6) *Removal of vehicles, etc., from fire lanes.* When any member of the Fire department
19 or the Police Department observes any vehicle, trailer or other object parked in a fire lane
20 as herein established, and such vehicle, trailer or other object is not in such fire lane
21 under authority of subsection (4) hereof, he or she shall remove such vehicle, trailer or
22 other object or cause the same to be removed at the expense of the owner. If any vehicle,

1 trailer or other object is so located within a fire lane at a time the Fire Department is
2 responding to an alarm which necessitates use of such fire lane, then any member of the
3 Police Department or the Fire Department may move such vehicle, trailer or other object
4 or cause the same to be moved by any means possible without liability for damage.

5 (7) *Prohibited parking; citations.*

6 (a) No person shall stop, stand or park a vehicle, except when necessary to avoid
7 conflict with other traffic or in compliance with the directions of a law enforcement
8 officer, fire-fighter or traffic control device, within 15 feet of a fire hydrant.

9 (b) No person shall stop, stand or park a vehicle, whether occupied or not, in an
10 area designated as a fire lane, on public or private property, except when necessary
11 to avoid conflict with other traffic or at the direction of a law enforcement officer,
12 fire-fighter or traffic control device.

13 (c) The Fire Marshal and other members of the Fire Department shall have the
14 power and authority of a police officer to issue uniform traffic citations for a
15 violation of any of the provisions of this section.

16 (8) *Appeals.* Notwithstanding the provisions of Section 109 ~~section 108~~ of this code,
17 the following shall be the method of appeal from any decision of the Building Board of
18 Appeals as it may pertain to this section:

19 If any land owner is aggrieved by any decision as to the establishment of fire lanes, he or
20 she shall, within 30 days of the date of mailing of the fire lane establishment notice as
21 provided for in subsection (c) hereof, or within 30 days of the denial of a petition to

1 establish a fire lane, file with the Board of Appeals a written exception to such decision,
2 together with his or her reasons for the same.

3 During the next scheduled meeting of the Board of Appeals, or a special meeting set for
4 hearing the exception, it shall, after consideration of the reasons for the exception, affirm,
5 modify or rescind its original decision.

6 *I.F.C. Section 507.5 Fire Hydrant Systems* is hereby amended to include the following language:

7 Fire hydrant systems shall comply with sections 507.5.1 - 507.5.6 installation of new and
8 replacement hydrant systems and at the point of tap-in to a water main, shall be
9 completed by the Lansing Board of Water and Light, pursuant to the terms and conditions
10 of the collective bargaining agreement between the Board of Water and Light and the
11 International Brotherhood of Electrical Workers (IBEW) Local 352, and shall follow the
12 requirements for design and maintenance as set forth by the Board of Water and Light,
13 and as approved by the Fire Chief or his or her designee.

14 *I.F.C. Section 603.8 Incinerators* is hereby deleted and a new section 603.8 is added as follows:

15 *Incinerators*

16 (1) *General.* Free-standing noncommercial incinerators not connected to buildings are
17 not permitted. Permitted incinerators shall be in accordance with other governing
18 agencies' requirements regulating emissions. For other requirements, see the Michigan
19 Building Code, as adopted in Section 1420.01 of the Codified Ordinances of the City of
20 Lansing, and the Michigan Mechanical Code, as adopted in Section 1426.01 of the
21 Codified Ordinances of Lansing.

22 (2) *Maintenance.* Incinerators shall be maintained in good condition at all times.

(3) *Discontinuance.* The Fire Chief and his or her designee authorized to require incinerator use to be immediately discontinued if the Chief or his or her designee determines that smoke emissions are offensive to the occupants of surrounding property or if the use of the incinerator is determined by the Chief or his or her designee to constitute a hazardous condition.

I.F.C. Section 903.2.11.3 Buildings Over 55 Feet in Height is hereby amended to include the following:

This section shall include the adopted State of Michigan Bureau of Construction Codes Amendments to the International Building Code.

I.F.C. Section 907.2.12 ~~907.2.13~~ High Rise buildings is hereby amended to include the following:

This section shall include the adopted State of Michigan Bureau of Construction Codes Amendments to the International Building Code.

I.F.C. Section 905.12 ~~905.11~~ Existing Buildings is hereby deleted in its entirety.

I.F.C. Section 907.2 ~~907.3~~ Where Required—Retroactive in Existing Buildings and Structures is hereby deleted in its entirety and replaced with the following language:

Construction requirements for existing buildings shall meet the requirements of the Michigan Building Code adopted in Chapter 1420.

I.F.C. Section 5504.3.1.1 ~~3204.3.1.1~~ Location is hereby deleted and a new section 5504.3.1.1 ~~3204.3.1.1~~ is added as follows:

Stationary containers shall be located in accordance with section 5504.3.1 ~~3204.3.1~~
Containers of cryogenic fluids shall not be located within diked areas containing other

hazardous materials. The geographic limits in which the storage of flammable cryogenic fluids in stationary containers is prohibited are to be determined by the Lansing Fire Chief or his or her designee in accordance with NFPA 30 Flammable and Combustible Liquids Code, Department of Environmental Quality, sections 5504.3.1.1.1 – 5504.3.1.1.5, TABLE 5504.3.1.1 ~~3204.3.1.1.1 – 3204.3.1.1.5, table 3204.3.1.1~~, and any other applicable code or standard recognized by the Fire Chief or his or her designee.

I.F.C. Section 5704.2.9.6.1 ~~3404.2.9.6.1~~ Locations Where Above-ground Tanks are Prohibited is hereby deleted and a new section 5704.2.9.6.1 ~~3404.2.9.5.1~~ is added as follows:

The geographic limits in which the storage of class I and class II liquids in above-ground tanks outside of buildings is prohibited is to be determined by the Lansing Fire Chief or his or her designee in accordance with NFPA 30 Flammable and Combustible Liquids Code, Department of Environmental Quality, and any other applicable code or standard recognized by the Fire Chief or his or her designee.

I.F.C. Section 5706.2.4.4 ~~3406.2.4.4~~ Locations Where Above-ground Tanks are Prohibited is hereby deleted and a new section 5706.2.4.4 ~~3406.2.4.4~~ is added as follows:

The geographic limits in which the storage of class I and class II liquids in above-ground tanks is prohibited are to be determined by the Lansing Fire Chief or his or her designee in accordance with NFPA 30 Flammable and Combustible Liquids Code, Department of Environmental Quality, and any other applicable code or standard recognized by the Fire Chief or his or her designee.

I.F.C. Section 6104.2 ~~3804.2~~ Maximum Capacity Within Established Limits is hereby deleted and a new section 6104.2 ~~3804.2~~ is added as follows:

1 The geographic limits in which the storage of liquefied petroleum gas is restricted for the
2 protection of heavily populated or congested areas is to be determined by the Lansing
3 Fire Chief or his or her designee in accordance with NFPA 58, the Liquefied Petroleum
4 Gas Code, the Michigan Mechanical Code, and any other applicable code or standard
5 recognized by the Fire Chief or his or her designee. The aggregate capacity of any one
6 installation shall not exceed a water capacity of 2,000 gallons (7570l).

7 Exception: In particular installations, this capacity limit shall be determined by the Fire
8 Chief or his or her designee, after consideration of special features such as topographical
9 conditions, nature of occupancy, and proximity to buildings, capacity of proposed
10 containers, degree of fire protection to be provided and capabilities of the local fire
11 department.

12 *I.F.C. Chapter 11-46, Construction Requirements for Existing Buildings*, is hereby amended as
13 follows:

14 Sections 1101-1105 ~~4601—4604~~ are deleted and replaced with the following language:
15 Construction requirements for existing buildings shall meet the requirements of the
16 Michigan Building Code adopted in Chapter 1420.

17 *I.F.C. Chapter 8047 Referenced Standards* is hereby amended to include the following language:

18 Referenced standards shall be the most current publication or standard.

19 The following appendices are hereby amended to include the following language:

20 *Appendix B Fire Flow Requirements for Buildings*

21 *Section B105.2 Building Other Than One- and Two-family Dwellings* is hereby amended to
22 include the following language:

1 No supply shall be permitted using piping less than 8 inches in diameter.

2 *Appendix D Fire Apparatus Access Roads*

3 *Section D101.1 Scope* is hereby amended to include the following language:

4 Fire apparatus access roads shall be in accordance with this appendix, all other applicable
5 requirements of the International Fire Code or as required by the Fire Chief or his or her
6 designee.

7 *Appendix I Fire Protection Systems-Noncompliant Conditions* under Section I101.3, paragraph
8 3.1 is hereby deleted.

9 (Ord. No. 1171, § 1, 8-8-11; Ord. No. 1177, § 1, 1-30-12)

10 1610.025. - Reserved.

11 1610.03. - Violations.

12 (a) No person shall violate any of the provisions of this chapter or fail to comply
13 therewith, or violate or fail to comply with any order or regulation made thereunder, or
14 build in violation of any detailed specifications or plans submitted and approved
15 thereunder, or violate the terms of any license or permit issued thereunder.

16
17 The imposition of one penalty for a violation of or noncompliance with any of the
18 provisions of this chapter shall not excuse the violation or permit it to continue, and any
19 person violating or failing to comply shall be required to correct or remedy such violation
20 or noncompliance within a reasonable time. When not otherwise specified, a separate
21 offense shall be deemed committed each day that prohibited conditions are maintained.

1 (b) The application of the penalty set forth in Section 1610.99 shall not be held to
2 prevent the enforced removal or correction of prohibited conditions.

3 (c) Any of the requirements of this chapter specified for a certain section shall also
4 apply to any other section in which the same condition, operation or hazard exists of a
5 similar nature, whether or not specifically stated.

6 (Ord. No. 1171, § 1, 8-8-11)

7 1610.98. - Issuance of municipal civil infraction citations and violation notices.

8 (A) The Fire Marshal and all fire inspectors are hereby designated as the authorized City
9 officials to issue municipal civil infraction citations (directing alleged violators to appear in
10 court) or municipal civil infraction violation notices (directing alleged violators to appear at the
11 Municipal Ordinance Violations Bureau) as provided in Chapter 203.

12 (B) THE ADOPTION OF THE 2018 INTERNATIONAL FIRE CODE SHALL NOT BE
13 CONSTRUED AS TO AFFECT A RIGHT OR LIABILITY ACCRUED OR INCURRED
14 UNDER ANY PRIOR FIRE CODE TO THE EFFECTIVE DATE OF THIS ORDINANCE, OR
15 AN ACTION OR PROCEEDING FOR THE ENFORCEMENT OF SUCH RIGHT OR
16 LIABILITY. THE ADOPTION OF THE 2018 INTERNATIONAL FIRE CODE SHALL NOT
17 BE CONSTRUED TO RELIEVE ANY PERSON FROM PUNISHMENT FOR AN ACT
18 COMMITTED IN VIOLATION OF ANY PRIOR LEGISLATION, NOR TO AFFECT AN
19 INDICTMENT OR PROSECUTION THEREOF. FOR SUCH PURPOSES, ANY SUCH
20 LEGISLATION SHALL CONTINUE IN FULL FORCE NOTWITHSTANDING ITS REPEAL
21 FOR THE PURPOSE OF REVISION AND AMENDMENT.

22 (Ord. No. 1171, § 1, 8-8-11)

1610.99. - Penalty.

(a) Municipal civil infraction. Whoever violates any of the provisions of this chapter is responsible for a municipal civil infraction and shall be subject to the civil fine provided in Section 203.06 of these Codified Ordinances, plus costs and other sanctions, for each infraction. Repeat offenses shall be subject to increased fines as provided by Section 202.99(c)(2).

(Ord. No. 1171, § 1, 8-8-11)

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions hereof are hereby repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council and shall expire on December 31, 2030.

Approved as to form:

City Attorney

Dated: _____

Approved as to form:

ORDINANCE REVIEW COMMITTEE

INTRODUCTION OF ORDINANCE

Council Member Garza introduced:

An Ordinance of the City Of Lansing, Michigan, To Amend The Lansing Codified Ordinances by amending Chapter 1610 – Uniform Fire Code And Uniform Fire Code Standards.

The Ordinance is read a first time by its title and referred to the Committee on Public Safety

RESOLUTION #2021-116

RESOLUTION SETTING PUBLIC HEARING BY CITY COUNCIL

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, June 7, 2021 at 7 p.m. for the purpose of amending the Lansing Codified Ordinances by amending Chapter 1610, to adopt the 2018 International Fire Code.



Chris Swope
Lansing City Clerk

May 13, 2021

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

My office has received and placed on file this document from the Finance Director:

[General Fund Status Report - FY 2021 3rd Quarter](#)

This document is available for review at the office of the City Clerk or at <http://www.lansingmi.gov/clerk> under the heading of Documents Placed on File.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk



Chris Swope

Lansing City Clerk

May 14, 2021

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website:
<http://lansingmi.gov/AgendaCenter>

BOARD NAME

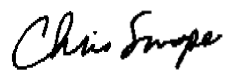
DATE OF MEETING

Planning Board	February 2, 2021
Saginaw Street Corridor Improvement Authority	April 15, 2021
Employees' Retirement System	
Tax Increment Finance Authority Board	April 9, 2021
Lansing Brownfield Redevelopment Authority	April 9, 2021
Lansing Economic Development Corporation	April 9, 2021
Board of Ethics	March 9, 2021
Board of Ethics	April 13, 2021
Park Board	April 14, 2021

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4131.

Sincerely,

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 □ 517-377-0068 FAX
www.lansingmi.gov/clerk □ city.clerk@lansingmi.gov



Chris Swope, MMC/MiPMC
Lansing City Clerk

BY COUNCIL MEMBER SPADAFORE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Henry North School at 333 E. Miller Rd is the Polling Place for Ward 2, Precinct 19 and Ward 2, Precinct 20 and

WHEREAS, City Clerk Chris Swope received notice that Henry North School will be inaccessible and unusable as a Polling Place for the August 3, 2021 City Primary and November 2, 2021 City General Election due to construction at the facility; and

WHEREAS, Gardner School at 333 Dahlia Dr. is in close proximity to Henry North School, handicap accessible, and with plenty of parking to serve as a temporary Polling Place for the City of Lansing; and

WHEREAS, City Clerk Chris Swope recommends that the Polling Place for Ward 2, Precinct 19 and Ward 2, Precinct 20 be relocated to the Gardner School for the August 3, 2021 City Primary and November 2, 2021 City General Election;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, relocates the Polling Place for Ward 2, Precinct 19 and Ward 2, Precinct 20 to Gardner School at 333 Dahlia Dr. for the August 2, 2021 City Primary and November 2, 2021 City General Election, and that that the City Clerk shall notify the Registered Electors of Ward 2, Precinct 19 and Ward 2, Precinct 20 of the relocation.

BE IT FINALLY RESOLVED, that the City Clerk shall work to ensure proper signage to assist relocated voters in finding their Polling Place.



FINANCE DEPARTMENT
124 W Michigan Ave., 8th Floor
Lansing, Michigan 48933
517.483.4500

To: Andy Schor, Mayor of Lansing

From: Robert J.F. Widigan, Finance Director, City of Lansing

CC: Nicholas Tate, Deputy Mayor, Operations/Chief of Staff

Date: May 10, 2021

Re: Moody's Update To Credit Analysis - City of Lansing, MI Sewer Enterprise

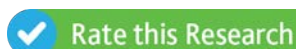
On March 30, 2021, Moody's Investors Service concluded their self-conducted, annual surveillance of the City of Lansing's Sewer Enterprise System and issued its Credit Opinion and affirmed the outstanding bond rating of "A1" on the City's outstanding sewer revenue bonds. The bond rating has remained the same as in the past, since February of 2015. The Credit Opinion is attached hereto.

Moody's reviewed the City's FY2020 CAFR and its FY2021 Budgets, which are publicly available on the City's website. The only input the City had to this process was to review the draft Credit Opinion for factual information and data prior to its publication. Moody's stated that the "A1" bond rating reflects the sewer system's ample liquidity, adequate debt service coverage on total system debt, independent rate-setting authority, and limited exposure to the City's unfunded pension and other post-employment benefit (OPEB) liabilities. The sewer system's debt ratio is expected to remain moderate despite ongoing capital needs. However, these attributes are balanced against a weak socioeconomic profile of the customer base, as well as a relatively weakened debt service coverage ratio on total sewer system debt.

Please let me know should you have any questions.

CREDIT OPINION

30 March 2021



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Lansing (City of), MI Sewer Enterprise

Update to credit analysis

Summary

The [City of Lansing's Sewer Enterprise](#) (A1 negative) continues to generate satisfactory debt service coverage, which in turn reflects management's willingness to use its independent rate-setting authority to regularly raise rates. The utility's sound liquidity allows for cash financing of a portion of its capital outlays, which should keep debt levels moderate despite ongoing infrastructure needs. Although the utility itself has limited exposure to unfunded pension and other post-employment benefit (OPEB) liabilities, the [City of Lansing](#) (A2 negative) has significant post-retirement liabilities. The utility is owned, operated, and managed by the city, and so changes in the city's credit quality inform our view of the utility credit.

Credit strengths

- » Stable customer base and service area that anchors the regional economy, which includes the state capital of [Michigan](#) (Aa1 stable)
- » Unlimited rate setting authority coupled with demonstrated track record of regular rate increases
- » Strong system liquidity will enable pay-go financing of a portion of future capital needs
- » Ample debt service coverage for senior lien revenue bonds
- » Limited direct exposure to the city's unfunded post-retirement benefit liabilities

Credit challenges

- » Customer base characterized by weak resident income levels
- » Narrower coverage for all system outstanding debt, inclusive senior lien revenue debt and debt that is ultimately secured by the city's general obligation limited tax (GOLT) pledge
- » Sizable outstanding capital needs required to comply with state and federal environmental regulations
- » Governance and management linkages to the City of Lansing, which faces credit pressure from elevated unfunded post-retirement benefit liabilities

Rating outlook

The negative outlook reflects the outlook on the City of Lansing's issuer and GOLT ratings. As an enterprise of the City of Lansing, the city owns, operates, and manages the utility, so

negative movement in the city's credit quality could lead to downward rating movement for the utility.

Factors that could lead to an upgrade

- » Significant expansion of the system's customer base and strengthening of resident income metrics
- » Substantial and sustained increases in debt service coverage on total system debt
- » Moderation of the sewer utility's debt ratio
- » Removal of the negative outlook, or an upgrade, on the City of Lansing's issuer and GOLT ratings

Factors that could lead to a downgrade

- » Contraction of the customer base or weakening of resident income metrics
- » Weakened debt service coverage on total system debt
- » Significantly reduced system liquidity
- » Increases to the sewer utility's debt ratio
- » Downgrade of the City of Lansing's issuer and GOLT ratings

Key indicators

Exhibit 1

Northeast Ohio Regional Sewer District					
System Characteristics					
Asset Condition (Net Fixed Assets / Annual Depreciation)	30 years				
System Size - O&M (in \$000s)	\$19,315				
Service Area Wealth: MFI % of US median (Cuyahoga County)	64.7%				
Legal Provisions					
Rate Covenant (x)	1.00				
Debt Service Reserve Requirement	DSRF funded at lesser of standard 3-prong test (Aa)				
Management					
Rate Management	Aa				
Regulatory Compliance and Capital Planning	A				
Financial Strength					
	2016	2017	2018	2019	2020
Operating Revenue (\$000)	\$32,676	\$35,054	\$35,608	\$36,696	\$37,641
System Size - O&M (\$000)	\$14,067	\$14,410	\$15,260	\$17,469	\$19,315
Net Revenues (\$000)	\$18,610	\$20,643	\$20,348	\$19,227	\$18,326
Net Funded Debt (\$000)	\$139,599	\$127,717	\$115,652	\$105,833	\$101,246
Annual Debt Service (\$000)	\$15,909	\$15,217	\$14,967	\$14,643	\$14,519
Annual Debt Service Coverage (x)	1.17	1.36	1.36	1.31	1.26
Cash on Hand	800 days	657 days	942 days	821 days	861 days
Debt to Operating Revenues (x)	4.3x	3.6x	3.2x	2.9x	2.7x

Total Annual Debt Service Coverage (x) is inclusive of outstanding sewer supported GOLT debt and sewer revenue debt.

Sources: Moody's Investors Service, US Census Bureau, City of Lansing audited financial information

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the ratings tab on the issuer/entity page on www.moodys.com for the most updated credit rating action information and rating history.

Profile

The sewer enterprise system is a city-owned and operated utility that provides collection and treatment of wastewater for the City of Lansing and portions of three surrounding townships. As of fiscal 2020 the system provided service to approximately 41,200 customers in an area with an estimated 114,000 residents.

Detailed credit considerations

Service area and system characteristics: customer base includes state capital; weak resident income indices

The Lansing sewer enterprise's service base will remain stable given the institutional support of state government. However, weak resident income levels - Lansing's median family income is just 65% of the US - and stagnant population trends remain credit challenges. The system provides wastewater treatment to approximately 41,000 customers in the Lansing metropolitan region. Usage within the City of Lansing accounts for approximately 92% of annual billed volume. Roughly 89% of the customer base is comprised of residential users, followed by commercial/industrial users at 11%. The top ten users by billings accounted for just 11% of system revenue in fiscal 2020, reflecting diversity among the customer base. Top users included two hospitals, [General Motors Company](#) (Baa3 negative), and the State of Michigan.

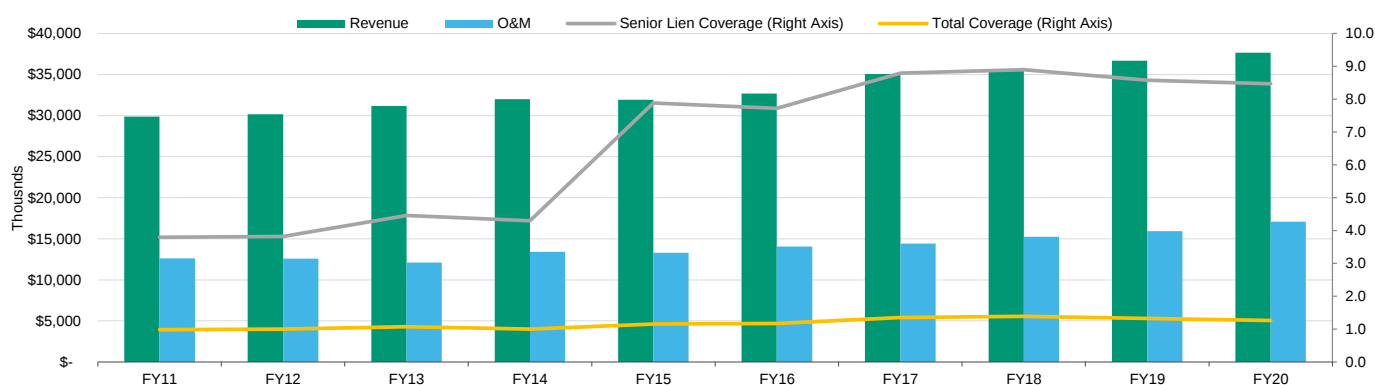
The system's scale of operations is moderate, with \$19.3 million in fiscal 2020 operating expenses, which is nearly double the median size of operations for Moody's rated sewer enterprises. The system has ample capacity, with total capacity of 50 million gallons per day (MGD) compared to average daily treatment of 12 MGD. Based on reported depreciation and fixed assets, the system's useful life is estimated at 31 years. Management's long term capital plan has identified roughly \$225 million in capital needs over the next ten years, including \$130 million for combined sewer overflow (CSO) separation projects. Approximately 20% of the system's storm and sanitary sewers remains combined. Management reports the system remains regulatorily compliant with all state and federal mandates.

Debt service coverage and liquidity: satisfactory total debt service coverage; strong system liquidity

Management's track record of consistent rate increases points to the continuation of satisfactory debt service coverage. Lansing City Council has unlimited rate-setting authority, which it has used to increase rates by roughly 2% to 3% annually. Net revenues have provided very strong debt service coverage on outstanding senior lien revenue debt, although debt service coverage is much narrower on total system debt, which includes senior lien debt and debt that is ultimately backed by the city's GOLT pledge. Net revenues in fiscal 2020, the most recent year of audited information, provided 8.5x coverage on revenue debt, and 1.3x coverage on total debt. We anticipate similar results for the current fiscal 2021 (year-end June 30).

Exhibit 2

Strong coverage of senior lien revenue debt, adequate coverage on total system supported debt



Sources: Moody's Investors Service, City of Lansing audited financial information

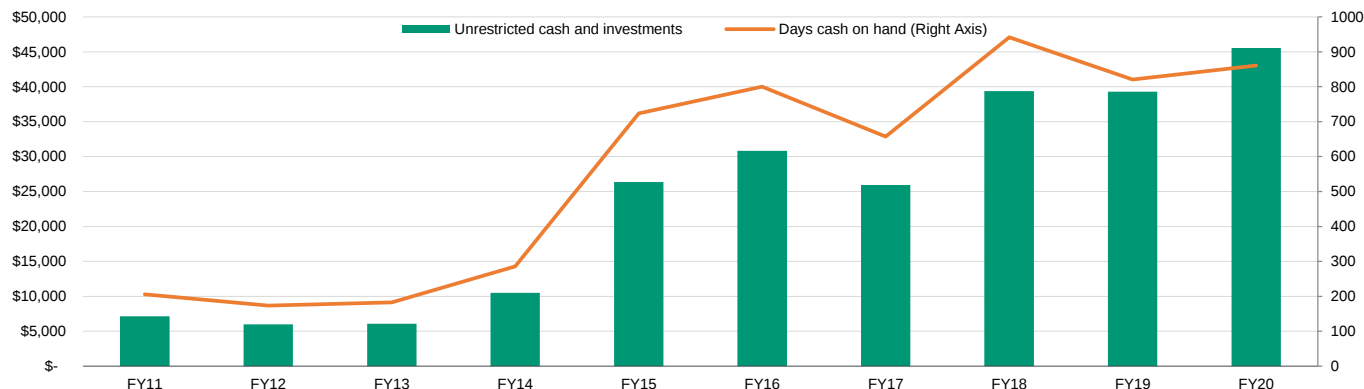
Liquidity

The system may be at its peak liquidity given the expected use of cash-on-hand to help finance future capital projects. At the close of fiscal 2020, the sewage enterprise fund held \$45.6 million in unrestricted cash and investments, equal to a robust 861 days of operations. The rise in liquidity in recent years was made possible by satisfactory operating margins, as well as a moderate decrease in annual debt service costs. Management has previously reported that, despite plans to use a portion of its cash reserves, it will not

draw down liquidity beyond \$10 million, which is equivalent to a still strong 189 days of fiscal 2020 operations. However, an inability to maintain total debt service coverage above sum sufficient levels will signal credit deterioration despite high system liquidity.

Exhibit 3

Robust system liquidity may decrease going forward in order to pay-go a portion of the system's CIP



Sources: Moody's Investors Service, City of Lansing audited financial information

Debt and legal covenants: additional debt needs; adequate legal provisions on revenue debt

The system's debt ratio should remain manageable as future debt issuances will likely be offset with the retirement of current debt obligations. As noted above, the system's current long term capital improvement plan (CIP) projects roughly \$225 million in capital needs for system maintenance and regulatory compliance, as well as \$80 million estimated for contingency projects. The city expects to complement pay-go financing with the use of long term GOLT bonds and state revolving fund (SRF) loans.

Legal security

Debt service on the system's rated revenue debt is payable from a senior lien on the net revenues of the system, which is defined as available revenues after payment of reasonable expenses of administration, operation, and maintenance of the public improvement. The sum sufficient rate covenant on the senior lien bonds is relatively weak. The additional bonds test (ABT) is set at an adequate 1.3x maximum annual debt service (MADS) on all senior lien bonds. The bond resolution requires a debt service reserve fund fully funded at the standard three-pronged test. The sewage enterprise fund held \$2.4 million restricted cash in fiscal 2020 to meet this reserve requirement.

Debt structure

All of the enterprise system's debt is comprised of long term, fixed rate obligations. Debt service on outstanding senior lien revenue bonds is roughly even at \$2.3 million annually through final maturity in May 2028.

Debt-related derivatives

The enterprise is not a party to any derivative agreements.

Pensions and OPEB

Enterprise employees participate in the City of Lansing's Employees' Retirement System (ERS), which provides for pension and other post-employment healthcare benefits (OPEB) for eligible members. As of fiscal 2020, the sewer enterprise was responsible for 12.2% of both the plan's net pension liability (NPL) and net OPEB liability (NOL), respectively. In fiscal 2020 the enterprise made \$2.6 million in pension and OPEB contributions, equal to 7% of operating revenue. While we expect the system will be able to absorb moderate increases to annual contributions given management's consistent track record of rate increases, indirect exposure to much larger unfunded liabilities assumed by the City of Lansing do weigh against sewer enterprise's credit given management linkages. Overlapping debt, pension, and OPEB liabilities place a burden on the system's rate payers and could affect the long term strategy of the City Council in addressing governmental and utility operating and capital needs.

ESG considerations

Environmental

Environmental considerations that factor into the sewer revenue rating include the utility's history of providing essential water services to its member communities as well as its track record of complying with regulatory mandates. Management reports the system remains regulatorily compliant with all state and federal mandates. The system's treated wastewater is discharged into the Red Cedar River and the Grand River.

Social

Social consideration impacting the sewer system include the service area and customer base's wealth and income characteristics along with demographic trends. The customer base has income metrics which trail the national medians. The City of Lansing's median family income is 65% of the national median. The need to institute steady and significant rate increases to finance the system's capital plan on a population that is stagnant to declining could become a growing credit challenge in coming years.

Governance

The Lansing City Council has unlimited rate setting authority and has a history of regular rate increases. Officials have enacted annual rate increases averaging around 3% for several years and expect that trend to continue going forward to provide cash financing for a portion of the system's outstanding capital needs. The system is open loop, though annual transfers to the city's general fund has subsided in recent years due to stronger general fund revenue performance.

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REPORT NUMBER

1274722

CLIENT SERVICES

Americas	1-212-553-1653
Asia Pacific	852-3551-3077
Japan	81-3-5408-4100
EMEA	44-20-7772-5454

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City Clerk has forwarded an application for a City License, which has been routinely processed without objection, and is ready for final action by this Council; and,

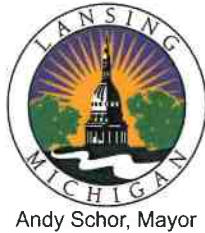
WHEREAS, all required signatures have been obtained supporting the application for a fireworks display license;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the application for a City License as follows:

FIREWORKS DISPLAY LICENSE:

Great Lakes Fireworks for a public display of fireworks in the City of Lansing at 601 Leshar Pl, Lansing, MI 48912 to be held on July 4, 2021

**Department of Economic
Development and Planning**
Brian McGrain, Director



Andy Schor, Mayor

Development Office
316 N. Capitol Avenue, Suite D-1
Lansing, Michigan 48933
PH: 517.483.4040 – FAX: 517.483.6036
www.lansingmi.gov/development

MEMORANDUM

Date: May 11, 2021

**To: Andy Schor, Mayor, City of Lansing, MI
President/Members of Lansing City Council Members**

cc: Donald Kulhanek, Development Office Manager, Economic Development and Planning

Fr: Doris Witherspoon, Senior Planner, Economic Development and Planning

Re: Approval to submit the City of Lansing's Substantial Amendment – CDBG-CV/ESG-CV

The City of Lansing Department of Economic Development and Planning is requesting the Lansing City Council's approval of the resolution to submit the substantial amendment to the Department of Housing and Urban Development (HUD), for the Coronavirus Aid, Relief and Economic Security Act (CARES ACT), Public Law 116-136, funding of CDBG-CV and ESG-CV.

In preparation for submitting the substantial amendment, city staff have met with community organizations involved with community development, housing, economic development, homelessness issues, etc. to identify demonstrated needs and the most effective use of these funds to prevent, prepare for and respond to the coronavirus pandemic. The Lansing City Council has already approved CARES ACT funds for CDBG-CV/ESG-CV (Round 1) and ESG-CV-2 (Round 2). We are submitting the substantial amendment for CDBG-CV-3 (Round 3) and some adjustments to the previously approved ESG –CV2. The city followed its amended Citizen Participation Plan, which relaxed some of the required regulations, to implement the five-day comment period. There were no comments received.

CDBG-CV-3 \$647,118

The City of Lansing followed its Citizen Participation and the CARES ACT waivers in developing the substantial amendment for CDBG-CV 3 which requires a 5-day comment period and posted on the City's website for public review and comments. The public comment period was December 10-16, 2020.

ESG-CV- 2 \$1,282,028 previously approved

Citizen Participation and Consultation is not applicable to ESG-CV funding but, how the allocations will be used must be published on the City of Lansing's website. All information pertaining to the proposed use of the CARES ACT funds was available on the City of Lansing's website for public review and comments which included the adjustments as presented in the table, proposed vs. actual ESG-CV2 allocations.

If you have any specific questions, please feel free to contact me at doris.witherspoon@lansingmi.gov

Proposed CDBG-CV3 funds \$ 647,118

Lansing has received notice of an award of \$647,118 in CARES Act CDBG CV 3 funds. HUD has prioritized the use of these funds to prioritize housing instability. Lansing shall award Capital Area Housing Partnership \$543,694 if it's allocation for Homeless Prevention activities. CAHP is an existing partner, currently operating a Homeless Prevention program using CDBG CV 1 funding that the City allocated from it's previous CARES Act CDBG CV award.

Total Allocation of CDBG CV Funds	\$647,118
CAHP-Homeless Prevention Services	\$517,694
Admin to CAHP	\$26,000
Development Office Admin	\$103,424

Capitol Area Housing Partnership: CAHP has demonstrated the need for assistance for those who are at risk of becoming homeless. Funds available to CAHP will be used to prevent homelessness and are intended to include the payment of a maximum of 3 months of housing expenses such as mortgage payments and utilities on behalf of homeowners at or below 80% of AMI, and payment of rent and utilities on behalf of households with incomes between 50% and 80% of AMI. CAHP will receive \$517,694 to provide direct benefits to at least 40 households. Funding includes program delivery. An additional \$26,000 will be provided to CAHP for administrative costs of operating this program. CAHP will leverage these funds as match for available FEMA funding for the Continuum of Care (CoC). The Development Office will utilize its administrative funding from this grant to contract, oversee, report, reimburse and monitor the sub recipients as required by the Department of Housing and Urban Development.

Proposed ESG-CV 2 funds \$1,282,028 (Revised allocations)

When the City of Lansing submitted its substantial amendment for the second round allocation of ESG CV2, the application was submitted based on estimates of the 6 eligible ESG components. Since the application has been submitted and the community/CoC has had an opportunity to further discuss homelessness needs during the coronavirus pandemic as well as receive applications on ESG CV2, the proposed dollar amounts have changed. Below is what was proposed and submitted with the substantial amendment and what we are actually going to allocate.

	ESG-CV 2 PROPOSED	ESG-CV2 ACTUAL
OUTREACH	\$100,000	\$135,000
EMERGENCY SHELTER	\$500,000	\$402,813
HOMELESSNESS PREVENTION	\$400,000	\$457,364
RAPID REHOUSING	\$103,825	\$140,648
HMIS	\$50,000	\$18,000
ADMINISTRATION	\$128,203	\$128,203
TOTAL	\$1,282,028	\$1,282,028

BY THE _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires that the City of Lansing submits the Annual Action Plan (AAP) in order to receive Community Development fund resources, including Community Development Block Grant (CDBG), HOME and Emergency Solutions Grant (ESG) program funds on an annual basis; and

WHEREAS, in accordance with the City of Lansing's Citizen Participation Plan (CPP) if there are any minor or substantial changes to the Consolidated Plan/Annual Action Plan, the City of Lansing needs to make amendments and resubmit the plan; and

WHEREAS, there is a coronavirus pandemic impacting the world, resulting in loss of lives, jobs, businesses, housing, impacting the homeless, etc.; and

WHEREAS, in efforts to relieve some of the losses, the federal government has introduced the Coronavirus Aid, Relief and Economic Security Act (CARES) to prevent, prepare for and respond to the coronavirus pandemic (COVID19); and

WHEREAS, the City of Lansing received its first funding allocations in the amount of \$1,203,250 for CDBG-CV to assist small businesses, provide technical assistance to businesses/microenterprises and homelessness prevention for persons 51%-80% of AMI of those impacted by the coronavirus and \$608,455 in ESG-CV to assist the homeless or those receiving homeless assistance and homelessness prevention activities to mitigate the impacts of COVID19; and

WHEREAS, the City of Lansing received a second funding allocation in the amount of \$1,282,028 for ESG-CV2 to assist the homeless or those receiving homeless assistance and homelessness prevention activities to mitigate the impacts of COVID19; and

WHEREAS, the City of Lansing will receive a third funding allocation in the amount of \$647,118 for CDBG-CV 3 to further assist those individuals impacted by COVID19; and

WHEREAS, the City is required to submit another substantial amendment to its FY 2019 Annual Action Plan in order to receive these CARES ACT (COVID19) funds of CDBG-CV 3; and

WHEREAS, the City has made some revisions to its original ESG CV2 substantial amendment resulting in another substantial amendment to reflect funding allocation changes within the eligible components/activities; and

WHEREAS, there are several flexibilities and regulations relaxed to make it easier and quicker to receive the funds to address the coronavirus pandemic; and

WHEREAS, the City of Lansing followed its Citizen Participation and the CARES ACT waivers in terms of developing the substantial amendment for CDBG-CV which requires a 5-day comment period and posted on the City's website for public review and comments; and

The comment period for the substantial amendment on the third allocation of CDBG CV 3 funds of \$647,118 was December 10, 2020 – December 16, 2020. The revised ESG CV 2 substantial amendment was posted on the city's website; and

WHEREAS, Federal regulations require the City to make certain certifications and assurances to HUD as a part of the City's application and Annual Action Plan substantial amendment;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lansing adopts the Annual Action Plan substantial amendment for the City of Lansing's third allocation of CARES ACT Funds for CDBG-CV3 that includes activities to prevent, prepare for and respond to the coronavirus pandemic as well as the revised funding adjustments for the eligible components/activities for the ESG-CV 2 revision; and

BE IT FURTHER RESOLVED that the Mayor, as the City's Chief Executive Officer, or his designee is hereby authorized to sign the Annual Action Plan and application for FY 2019 substantial amendment, including all understandings, assurances and certifications contained therein, and to submit the grant application to the Department of Housing and Urban Development; and

BE IT FINALLY RESOLVED that the Mayor or his designee is authorized to set-up budget line items, provide any and all information, act in connection with the Annual Action Plan application and execute all agreements, contracts and legal documents, including the agreement between the City and the Department of Housing and Urban Development, to secure CDBG-CV3/ESG-CV2 funding and implement the Annual Action Plan programs.

RESOLUTION #
BY THE PLANNING AND DEVELOPMENT COMMITTEE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Act-2-2021, N. Eighth Street Vacation

WHEREAS, Sparrow Health Systems, 1215 E. Michigan Ave. Lansing, MI has requested that the City vacate that portion of N. Eighth Street between Jerome Street and E Michigan Avenue; and

WHEREAS, Sparrow Health Systems owns the parcels of land to the east and west sides of the subject right-of-way; and

WHEREAS, on May 4, 2021, the Planning Board reviewed the proposal for the vacation of the subject right-of-way, and found that:

- The request can be granted without significant impact on the traffic circulation network;
- The subject right-of-way will be owned by Sparrow Health Systems;
- Utilities within the subject right-of-way can be protected by easements; and

WHEREAS, the Planning Board voted unanimously (6-0) to recommend approval of the request to vacate N. Eighth Street between Jerome Street and E. Michigan Avenue; and

WHEREAS, the Committee on Development and Planning has reviewed the report and recommendation of the Planning Board and concurs therewith;

NOW THEREFORE BE IT RESOLVED, the Lansing City Council hereby approves Act-2-2021, and approves the vacation of the subject right-of-way, legally described as:

THAT PART OF N. EIGHTH STREET LOCATED BETWEEN BLOCK 1 AND
BLOCK 2 OF JEROME'S, BETWEEN E. MICHIGAN AVENUE TO THE SOUTH
AND JEROME STREET TO THE NORTH;

With the following conditions:

- Sparrow Health Systems shall enter into a street light agreement with the Board of Water and Light, if the lighting is not removed or replaced with interior site lighting.
- Easements for existing utilities (water, sanitary sewer, electric lines, street lighting, communications, etc.) shall be executed prior to vacation, subject to review and approval as to form by the City Attorney.
- Any relocation or removal of third party company infrastructure from the BWL street poles will be coordinated directly between Sparrow Health Systems and each company with the cost for relocation or removal agreed upon between those parties.

BE IT FURTHER RESOLVED, that upon completion of the above conditions, and proof of the same being demonstrated by Sparrow Health Systems to the City and the City Attorney having approved said completion, the City Clerk shall forward certified copies of the resolution to the Ingham County Register of Deeds for recording and upon return, transmit a copy of the recorded resolution to the Michigan Department of Licensing and Regulatory Affairs, Office of Land Survey and Remonumentation (OLSR), the Planning and Assessor's Offices, the Department of

Public Service, and the applicant. The vacation shall be effective upon the date of recording of the resolution with the Ingham County Register of Deeds.

BE IT FINALLY RESOLVED, that if the conditions described above have not been completed and approved as having been completed by the City Attorney within six months of the passage of this resolution, this resolution shall expire and be of no further force or effect.

Act-2-2021, Eighth St. Street Vacation - STAFF REPORT

An Act 33 Review is a planning level review of the location, character and extent of public improvements and City property transactions. Act 33 Reviews are conducted by the City of Lansing pursuant to the provisions of the Michigan Planning Enabling Act (P.A. 33 of 2008) and Section 208 of the Lansing Code of Ordinances.

APPLICANT:	Sparrow Health Systems, 1215 E Michigan Ave. Lansing, MI
PROPOSAL:	Vacation of N Eighth Street between Jerome Street and E Michigan Avenue
CURRENT OWNER:	City of Lansing
EXISTING LAND USE & ZONING:	Use: Street right-of-way. Zoning: Unzoned street right-of-way
PROPERTY SIZE AND SHAPE:	Rectangular
SURROUNDING LAND USE & ZONING:	North: R-MX, Residential South: MX-3, Commercial, Parking West: MX-3, Hospital, Parking East: INST-2, Hospital, Parking

ANALYSIS

BACKGROUND:

Sparrow Health Systems is requesting this street vacation to facilitate redevelopment of the 800 and 900 blocks of E Michigan Avenue. The applicant is building a new outpatient surgery center at the northwest corner of E. Michigan Avenue and N. Pennsylvania Avenue and the vacated right-of-way will serve as access for the new parking lot and aid the interior circulation.

LOCATION:

Sparrow Hospital is located at the northeast and northwest corners of the intersection of E Michigan Avenue and N Pennsylvania Avenue. Sparrow Health System also owns the properties to the east and west that adjoin the section of N Eighth Street to be vacated.

In the *Walk-Bike Lansing Plan* (2012), Jerome Street was designated as an east-west non-motorized transportation route in lieu of directing bicycle traffic onto Michigan Ave. This designation was affirmed in the *Design Lansing Comprehensive Plan* (2012)

CHARACTER:

This section of Eighth St. that is the subject of this request is one block long and mainly serves as a side entry point for surface parking lots. It is presumed that it is also a pedestrian walk through for the residential neighborhood to the north.

The character of the street would change with any expansion of Sparrow's footprint although the non-motorized route function would remain along Jerome St.

The sanitary and storm sewers, the water mains, gas mains, and electric lines within the proposed vacated right of way serve various properties and thus, easements will be necessary as a result of the vacation.

EXTENT:

The extent of the vacation is of N Eighth Street between Jerome St. and E Michigan Ave.

AGENCY REFERRALS

Lansing Board of Water and Light (BWL)

BWL Electric: Jerry Wheeler – 517-702-6644, No comments or concerns.

BWL Electric System Integrity: BWL has overhead electric lines within the right of way serving multiple properties. Abandonment of the right-of-way will require either permanent easement to be granted for those lines to remain in place, or agreement and payment to the BWL for cost to relocate the electric lines and continue to serve customers served by the existing system.

Additionally, third part companies are attached to the BWL poles and any relocation or removal of that infrastructure will be coordinated directly between Sparrow and each company with cost for relocation or removal agreed between those parties.

BWL Water Operations: Randall Roost, No comments or concerns.

BWL Street Lighting: Gary Simpson 517-702-6647, LBWL has overhead street lighting in this area. No issues.

BWL Water & Steam Distribution: Please note that this approval does not constitute an agreement for service, and is subject to the following conditions:

- Site Specific Comments:
 - The BWL owns and maintains water facilities along Eighth St., utility easements will be required to ensure the protection and maintenance of the existing facilities. Should the customer wish to redevelop or perform alteration to the existing water main and service routes, design will need to be submitted to the BWL and meet drawing standards. The BWL will not accept any buildings being built on-top of water main/services.
- General Comments:
 - Any alteration to the BWL Water Distribution System is subject to review by the BWL. Alterations may include installation of new services, relocation or removal of existing water distribution facilities, or any meter work. The owner is responsible for the costs of any alteration to these facilities.
 - Any work on the site that exposes, disturbs, or otherwise carries the risk of damage to existing BWL Water Distribution facilities, including change of soil cover, is subject

to review by the BWL. The owner is responsible for the costs of preparing a plan to protect these facilities, as well as the costs of inspection and/or repair, if deemed necessary by the BWL.

- The BWL owns and maintains all Water Distribution Facilities up to and including the water meters. All work on these facilities shall be performed in accordance to the BWL Rules and Regulations for service. A copy of the Rules and Regulations can be found online at: https://www.lbwl.com/sites/default/files/documents/2019-07/FY20%20Rules%20and%20Regulations%20for%20Water_FINAL.PDF
- Prior to receiving water service, the customer must submit an application to the BWL Utility Service Department at 517-702-6700 for any new service or alterations to existing services or metering. The customer will be required to enter a service agreement, meet BWL requirements, and pay applicable fees prior to receiving service. Additional information can be found online at <https://www.lbwl.com/customers/services/water>.
- EGLE permits and signed easements shall be established prior to construction, if applicable.

Any questions about specific water service requirements may be directed to the BWL Water Distribution Department; Jerrod Wade via phone at 517-702-6564 or e-mail at Jerrod.Wade@lbwl.com.

BWL Environmental Wellhead Protection: Angie Goodman, Water Quality.

Records show a leaking underground storage tank in this area and this project lies within the Lansing Board of Water & Light Wellhead Protection Area. Care must be exercised during construction to minimize the exposure of contaminated soils to weather and subsequent loss to the groundwater. Construction machinery should be parked on paved areas when not in use, and leakage of petroleum products and other potential contaminants must be immediately cleaned up and properly disposed of. Newly exposed soil could offer a route for contaminants into local groundwater.

Public Service Department:

- Public Service requires a sanitary sewer easement in this portion of Eighth St.
- From a traffic perspective, although the City does not have traffic counts for 8th Street to the north of Jerome, volumes in this block should be fairly low and I don't believe the vacation would create significant operational issues for vehicles.
- From a pedestrian perspective, the City does not have traffic count information. It is therefore difficult to determine the impacts, however, I am more concerned about combining blocks and eliminating pedestrian access since there is the potential for increased travel distances and times if pedestrians need to go out of their way. If the alternative route for pedestrians would be Pennsylvania Avenue, the pedestrian level of comfort is lower due to the volume and speed of traffic.
- My preference would be that if the roadway is vacated, pedestrian access between Jerome and Michigan is maintained through what would likely become a parking lot.

Building Safety Office:

- No objection

Lansing Fire Department:

- No objection.

Lansing Parks and Recreation:

- No objection.

STAFF RECOMMENDATION

The request can be granted without a significant impact on the circulation network. Jerome Street will remain a preferred non-motorized transportation route. Easements for water, electric, street lighting and/or communications will be necessary to maintain services. Although pedestrian traffic is probably low and many people will likely travel along Pennsylvania Avenue or Hosmer Street, a walkway through property where sidewalk currently exists in the area to be vacated is encouraged.

Planning Office staff has some concerns about redevelopment possibilities that may result from the street vacation as it would allow for vast amounts of surface parking, thus creating a large gap in the built environment along one of the City's major activity corridors (Michigan Ave.).

Staff recommends that the City vacate the N Eighth Street ROW from E Michigan Ave. to Jerome St. with these conditions:

- Sparrow Health Systems shall enter into a street light agreement with the Board of Water and Light, if the lighting is not removed or replaced with interior site lighting.
- Easements for existing utilities (water, sanitary sewer, electric lines, street lighting, communications, etc.) shall be executed.
- Any relocation or removal of third party company infrastructure from the BWL street poles will be coordinated directly between Sparrow Health Systems and each company with cost for relocation or removal agreed upon between those parties.

Respectfully submitted,

Andy Fedewa, Planner



ACT 33 REVIEW APPLICATION

CITY OF LANSING
PLANNING OFFICE

Reset Form

Print

FILE NUMBER: ACT-_____

DATE SUBMITTED: _____

Applicant: Sparrow Health Systems, by Thomas Bres

Address (including zip code): 1215 E. Michigan Ave., Lansing, MI 48912

Phone number: 517-364-2072

Fax number: _____

Email: Thomas.Bres@sparrow.org

Interest in Property:

☐ Owner

☐ Represent owner

☐ Option to buy

☒ Other: Adjacent owner to existing roadway with sole property access to proposed road to be vacated.

If applicant of not the owner, or if there is more than one owner, provide the following information (attach additional sheets if necessary):

Name of owner(s): City of Lansing

Address (including zip code): 7th Floor City Hall, Lansing, MI 48933

Phone number(s): _____

Fax number: _____

Email: _____

SUBJECT PROPERTY GENERAL INFORMATION:

Address (if any): _____

Location description: 8th Street between Michigan Ave. and Jerome Street

Permanent parcel #: 33-01-01-15-155-062, 33-01-01-15-155-101, 33-01-01-15-155-111,
33-01-01-15-155-121, 33-01-01-15-156-003, and 33-01-01-15-156-041

Legal description (see note below): That part of 8th Street platted in Jerome's Addition between Block 1 and Block 2 which is bounded by Michigan Avenue to the south and Jerome Street to the north.

Applicant's proposal: To vacate 8th Street between Michigan Ave. and Jerome St. Easements will be reserved for all public utilities that are not otherwise relocated or abandoned.

REQUESTED ACTION: (please check one)

☐ City Acquisition of Property

☒ Street or Alley Closure

☐ City Sale of Property

☒ Vacation of R.O.W

☐ Significant Change of Use of City Property

☐ Other: _____

What positive impacts (if any) will occur as a result of approving this proposal?

Sparrow currently owns all properties on both sides of the proposed road requested to be vacated. Approval will provide Sparrow with additional parking spaces which are currently under their projected needs, especially with the proposed expansions of their Campus, including this site where an outpatient surgery center is proposed.

What negative impacts (if any) will occur if this proposal is not approved?

Loss of parking needed near the Center. The available public parking along the roads in the vicinity will be greatly reduced for existing businesses and their patrons. Many employees and visitors will be parking on the nearby public roads and walking, some for great distances. Sparrow will own parcels on both sides of 8th Street with visitors and employees needing to cross the street to visit and leave the Center.

What negative impacts (if any) will occur as a result of approving and implementing your proposal?

1) Direct vehicle access to Michigan Ave. by the residents to the north that may currently use 8th Street will be removed. (It is believed that west bound traffic can use Hosmer St. and east bound traffic can use Pennsylvania Ave., both with minimal delay). 2) Pedestrian access between Jerome and Michigan would be impacted. (Sparrow will work with the City and residents to provide an alternate route as may be necessary.)

Please fill out this application **COMPLETELY** and make sure that the following items are included:

Maps describing proposal. Maps should be readable and drawn to a specific scale.

Any other materials, brochures, pictures, etc. which will further explain the proposal.

NOTE:

If the action applied for will result in transfer of legal title from the City to the applicant or another or if the City otherwise requires, the applicant agrees to provide at the applicant's expense:

- A certified legal description
- Title insurance
- An appraisal
- An environmental report for the property

or to pay for same at closing, whichever the City determines.

FEES:

Involving land sales over \$50,000	\$100.00
Involving land sales under \$50,000	\$50.00

Signature of applicant:

 / Mar 30, 2021

Date

Signature of owner(s):

Date

Date

Date

SUBMIT THE FULLY COMPLETED APPLICATION TO THE ADDRESS BELOW.

For assistance, please contact:

PLANNING OFFICE
316 N. CAPITOL AVE., SUITE D-1
LANSING, MI 48933
(517) 483-4066
FAX: (517) 483-6036

8th Street Vacation Act 33 App 20210329

Final Audit Report

2021-03-30

Created:	2021-03-30
By:	Kari Somerville (Kari.Somerville@sparrow.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA5SUGMagq4gGABu0pLbbrUq-Ef2MNLiOh

"8th Street Vacation Act 33 App 20210329" History

-  Document created by Kari Somerville (Kari.Somerville@sparrow.org)
2021-03-30 - 8:33:33 PM GMT- IP address: 12.232.14.254
-  Document emailed to Thomas Bres (thomas.bres@sparrow.org) for signature
2021-03-30 - 8:34:48 PM GMT
-  Email viewed by Thomas Bres (thomas.bres@sparrow.org)
2021-03-30 - 11:12:39 PM GMT- IP address: 12.232.14.254
-  Document e-signed by Thomas Bres (thomas.bres@sparrow.org)
Signature Date: 2021-03-30 - 11:12:52 PM GMT - Time Source: server- IP address: 12.232.14.254
-  Agreement completed.
2021-03-30 - 11:12:52 PM GMT



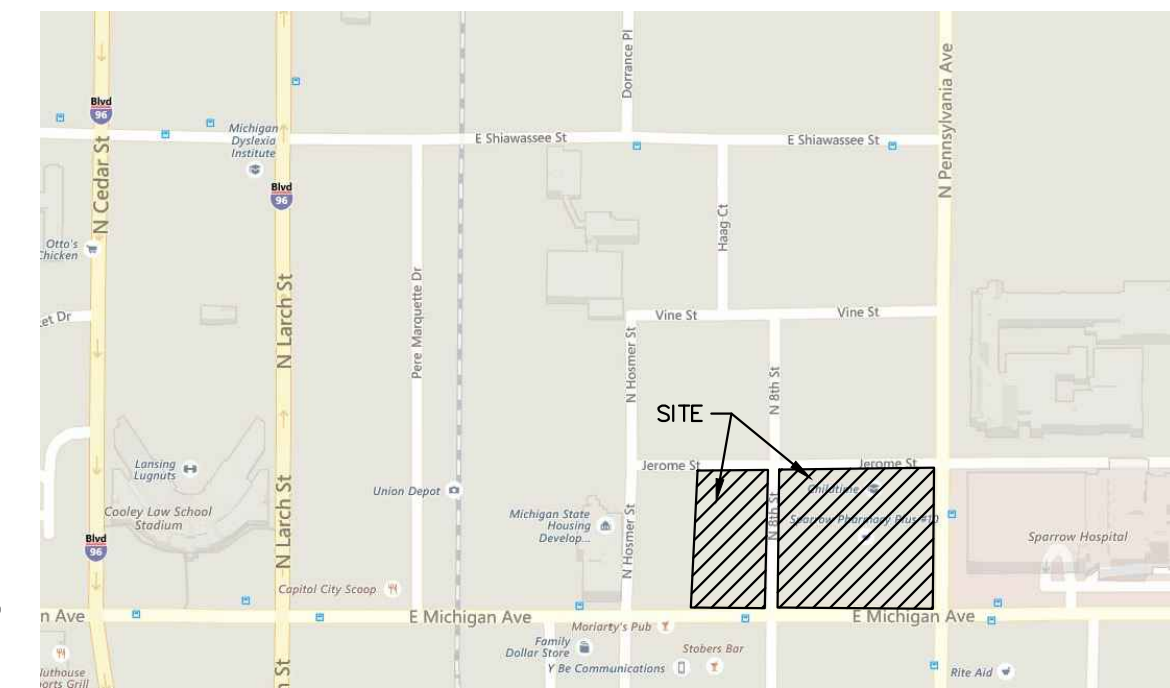
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Ave

E Michigan Ave

	= STORM MANHOLE		= ELECTRIC METER		= CURB AND GUTTER
	= CATCHBASIN		= LIGHT POLE		= TREE LINE
STM	= STORM LINE		= SIGN		= SET IRON & CAP #47969
	= SANITARY MANHOLE		= MONUMENT SIGN		= FOUND IRON AS NOTED
	= SANITARY CLEANOUT		= WATER MANHOLE		= SECTION CORNER
SAN	= SANITARY LINE		= WELL		= DISTANCE NOT TO SCALE
	= ELECTRIC MANHOLE	W	= WATER LINE		= YARDBASIN
	= UTILITY POLE		= WATER VALVE		= POST INDICATOR VALVE
OH	= GUY WIRE		= FIRE HYDRANT		= WALL HYDRANT
	= OVERHEAD UTILITY LINE		= MONITORING WELL		= MAIL BOX
UG	= UNDERGROUND UTILITY LINE		= HANDHOLE		= ASPHALT
	= TRANSFORMER		= GAS METER		= CONCRETE
	= AC-UNIT		= GAS VALVE		= RECORDED
	= TELEPHONE MANHOLE		= GAS LINE	(R)	= MEASURED
	= ROOF DRAIN	-X-X-X-X-	= FENCE LINE	(M)	= STATE PLANE
	= TELEPHONE PEDESTAL		= DECIDUOUS TREE	(SP)	
	= ELECTRIC PEDESTAL		= CONIFEROUS TREE		

STORM SEWER		CB 6		CB 11		CB 16		CB 21		STM MH 25		SAN MH C		SAN MH H	
STM MH 1	RIM ELEVATION: 865.75	N 12" CONC. - 861.95	RIM ELEVATION: 865.08	N 12" CONC. - 861.95	RIM ELEVATION: 865.08	N 12" CONC. - 861.95	RIM ELEVATION: 864.79	E 4" PVC - 862.47	RIM ELEVATION: 859.59	S 6" PVC - 858.29	N 12" CONC. - 858.07	RIM ELEVATION: 866.06	N 8" PVC - 855.76	S 8" PVC - 855.74	RIM ELEVATION: 861.5
W 15" CONC. - 852.45			SW 8" PVC - 861.86.1				(FULL OF WATER)								S 8" PVC - 854.14
CB 2	RIM ELEVATION: 864.21	STM MH 7	RIM ELEVATION: 864.00	CB 12	RIM ELEVATION: 865.89	CB 17	RIM ELEVATION: 865.26	CB 22	RIM ELEVATION: 862.85	STM MH 26	RIM ELEVATION: 864.47	SAN MH D	RIM ELEVATION: 866.09	SAN MH I	RIM ELEVATION: 863.3
E 12" CONC. - 860.03	S 8" PVC - 856.77	S 8" PVC - 858.44	SW 12" - 859.09	W 8" PVC - 861.49	E 6" PVC - 862.76	W 4" STEEL - 861.85	N 12" STEEL - 862.05	STM MH 27	RIM ELEVATION: 863.78	SAN MH E	RIM ELEVATION: 863.98	S 8" PVC - 854.28	SAN MH J	RIM ELEVATION: 864.3	
STM MH 3	RIM ELEVATION: 864.26	W 10" - 856.82	W 10" - 856.82	W 8" PVC - 862.63	CB 18	RIM ELEVATION: 863.70	N 6" PVC - 859.98	STM MH 28	RIM ELEVATION: 863.78	S 8" PVC - 854.41	(BULKHEAD)	W 8" PVC - 854.41	S 8" D.I. - 848.37	S 8" D.I. - 848.37	(DROP)
W 12" CONC. - 859.94	N 12" - 856.53	N 12" - 856.71	CB 13	RIM ELEVATION: 866.72	(FULL OF WATER)	CB 14	RIM ELEVATION: 863.66	(FULL OF WATER)	STM MH 29	RIM ELEVATION: 863.78	W 8" PVC - 854.18	S 8" PVC - 854.18	S 8" D.I. - 846.17	S 8" D.I. - 846.17	S 8" D.I. - 846.17
S 12" CONC. - 859.31	CB 8	RIM ELEVATION: 864.02	SSE 4" PVC - 861.54	S 6" PVC - 862.53	CB 19	RIM ELEVATION: 864.33	E 4" PVC - 859.03	S 6" PVC - 859.23	STM MH 24	RIM ELEVATION: 862.27	SANITARY SEWER	W 8" D.I. - 841.27	E 8" D.I. - 841.37	SAN MH F	RIM ELEVATION: 859.58
STM MH 4	RIM ELEVATION: 865.93	D 12" CONC. - 862.83	E 10" CONC. - 858.41	W 12" CONC. - 861.03	S 8" D.I. - 859.09	STM MH 20	RIM ELEVATION: 865.14	N 6" PVC - 862.14	NW 4" PVC - 861.14	S 6" PVC - 861.14	SAN MH G	RIM ELEVATION: 862.25	S 8" D.I. - 845.38	SAN MH B	RIM ELEVATION: 864.34
CB 5	RIM ELEVATION: 865.58	S 10" CONC. - 865.51	(PUMP INLET OF STRUCTURE, NO VISIBLE PIPES)	CB 15	RIM ELEVATION: 865.14	N 6" PVC - 862.14	NW 4" PVC - 861.14	S 6" PVC - 861.14	(ABANDONED)	W 4" PVC - 858.11	N 8" PVC - 857.96	W 8" D.I. - 842.73	W 8" D.I. - 843.77	W 8" D.I. - 843.77	W 8" D.I. - 843.77



SITE LOCATION MAP
NOT TO SCALE

A Building at 825 Michigan Ave. extends over the North right of way line for Michigan Ave. a max of 1.6', see drawing for detail.

B Southeast corner of building at 825 Michigan Ave. extends over the West right of way line for Eighth St. by 0.3', see drawing for detail.

C Northwest corner of building at 825 Michigan Ave. extends over the West line of subject property by 0.5', see drawing for detail.

- 1) Drawing orientation based upon the Michigan State Plane Coordinate System, South Zone.
- 2) A current Title Commitment and Schedule B Section II Supportive Documentation has not been furnished. The affect of easements upon this parcel, other than indicated, are unknown.
- 3) By graphic plotting only, this property is in Zone(s) X of the Flood Insurance Rate Map, Community Panel No. 26065C0131D, which bears an effective date of 8/16/2011 and is not in a Special Flood Hazard Area.
- 4) Liber 239, Page 218 notes a 3.2' taking for the purpose of widening of Michigan Avenue. However, this document is not reflected on or the MDOT right of Way Map for Michigan Avenue (File No. 33--R-3, Sheet 126)
- 5) Invert elevations for structures located within Michigan Avenue and Pennsylvania Avenue were obtained from plans for Department of Public Service Project No. 36309.
- 6) This survey is an update of LSG Engineers & Surveyors, Project No. 1890.

UTILITY INFORMATION	
UTILITY	SOURCE
STORM SEWER	CITY OF LANSING PLANS, AND LSG FIELD OBSERVATIONS
SANITARY SEWER	CITY OF LANSING PLANS, AND LSG FIELD OBSERVATIONS
WATER	LANSING BOARD OF WATER & LIGHT PLANS, AND LSG FIELD OBSERVATIONS
GAS	CONSUMERS ENERGY PLANS
ELECTRIC	LANSING BOARD OF WATER & LIGHT PLANS, AND LSG FIELD OBSERVATIONS
FIBER OPTIC	US SIGNAL PLANS
FIBER OPTIC	ACD NET (NOT PLOTTED, NEEDS UNDERGROUND MARKINGS)
FIBER OPTIC, COAX CABLE	COMCAST (NOT PLOTTED, NEEDS UNDERGROUND MARKINGS)
FIBER OPTIC, CONDUIT	AT&T (NOT PLOTTED, NEEDS UNDERGROUND MARKINGS)

BM 1 – Northwest flange bolt on Fire Hydrant under "M" in Michigan located in the Northeast quadrant of Eighth Street and Michigan Avenue.
Elevation: 864.31 (NAVD 88)

BM 2 – Northeast corner of 3' X 3' concrete slab for traffic pole base at the Northwest corner of Pennsylvania Avenue and Jerome Street.
Elevation: 865.86 (NAVD 88)

BM 3 – Northeast flange bolt on fire hydrant in the Northeast quadrant of the intersection of Pennsylvania Avenue and Jerome Street.
Elevation: 866.33 (NAVD 88)

BM 4 – North Northwest flange bolt on fire hydrant under the "W" in "EJW", located in the Northeast quadrant of Michigan Avenue and Pennsylvania Avenue.
Elevation: 866.12 (NAVD 88)

The map is a detailed plat showing the layout of Block 1 and Block 2. It includes the following information:

- Streets:** Jerome Street (62.5' Public R.O.W.), N 8th Street (82.5' Public R.O.W.), E Michigan Avenue (99' Public R.O.W.), and Pennsylvania Avenue (115.5' Public R.O.W.).
- Proposed Road Vacations:** A red box highlights a proposed road to be vacated, which is a strip of land between N 8th Street and N 9th Street.
- Lots:** The map shows lots 1 through 10, with various lot lines and dimensions.
- Buildings and Structures:** Several buildings are shown, including a 1-story building, a 2-story building, and a 3-story building. Other structures include sheds, garages, and parking lots.
- Engineering Details:** The map includes various engineering details such as lot lines, easements, proposed road widths, and existing infrastructure like sidewalks, curbs, and streetlights.
- Annotations:** The map contains numerous annotations, including lot numbers, street names, and various engineering notes.

NOTE: THE UNDERGROUND UTILITIES SHOWN ARE THE RESULT OF FIELD OBSERVATION, AVAILABLE PLAN INFORMATION AND MISS DIG MARKINGS. THE SURVEYOR MAKES NO GUARANTEES THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES OTHER THAN ANY STRUCTURE INVENTORY SHOWN HEREON.

[illegible]

LSG
Engineers
& Surveyors

3135 PINE TREE ROAD
SUITE D
LANSING, MI 48911
PH. (517) 393-2902
FAX (517) 393-2608
www.lsg-es.com

TO: **HARLEY ELLIS DEVEREAUX**
3 NORTHWESTERN HIGHWAY, SUITE 200
SOUTHFIELD, MICHIGAN 48033

8TH STREET VACATION PLAN
FOR
SPARROW OUTPATIENT SURGERY CENTER
MICHIGAN AVENUE & N. EIGHTH STREET
LANSING, MICHIGAN 48912

FILE	2591.dwg
FIELD WORK	JS
DRAWN BY	JML
CHECKED BY	DKR
DATE	3/17/2021
SCALE	
HOR.	1" = 30'
VERT.	N/A
PROJECT NO.	
2591	
SHEET NO.	

CITY OF LANSING, MICHIGAN

LANSING CITY COUNCIL

Policy Resolution

RESOLUTION IN SUPPORT OF Updating Part 115, Michigan's Solid Waste Law

WHEREAS, the City of Lansing has long recognized the value of recycling, and has prioritized waste mitigation as a core goal of the City's Climate Action Plan; and

WHEREAS, the City of Lansing has been a leader in the state and region in creating recycling opportunities and infrastructure for recycling access that reflects the valued position recycling holds as one of our Community's core services; and

WHEREAS the City of Lansing is concerned with growing recycling in Michigan, and supports the legislative package, as it will facilitate the development of sustainable materials management programs and infrastructure through a comprehensive update of the state's regulations; and

WHEREAS, the Michigan Department of Environment, Great Lakes, and Energy has been working with a wide range of stakeholders to substantially update and amend Part 115, Michigan's solid waste statute, to prioritize sustainable materials management, specifically the recovery and diversion of discarded materials for productive use; and

WHEREAS, the City of Lansing has partnered regionally to support and grow sustainable materials management initiatives, and would further welcome initiatives involving Lansing and the region; and

WHEREAS, Part 115 updates aim to support sustainable materials management methodologies such as recycling, composting, anaerobic digestion, and other beneficial utilization activities, by:

- Incentivizing counties to set recycling goals and plan for holistic discards management.
- Consider and plan for the development of facilities necessary to manage these materials in ways that protect human health and the environment, as well, as making materials available for remanufacturing.
- Making funding available with the goal of tripling Michigan's recycling rate. The funding would cover:
 - County Materials Management Planning,
 - Recycling infrastructure development,
 - Development of markets for recyclable materials, and
 - Education to help residents use recycling systems effectively.

Whereas, the City of Lansing believes the region would benefit from a fresh take on waste reduction, funded planning, and state grants, including funding for:

- Improved recycling infrastructure and services
- Public education;

and

WHEREAS, Public Act 588 enrolled in the 2018 Legislative makes annual funding available to support the amendments proposed to Michigan Solid Waste Laws.

BE IT THEREFORE RESOLVED that the City of Lansing supports the substantial update of Michigan solid waste laws, Part 115, for the advancement of local, county, regional, and state recycling goals and county materials management planning.

DRAFT



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Monday, May 10, 2021

John Doyle – Attorney
c/o DAVE & SONS II, INC.
john.doyle924@gmail.com

RID # RQ-2103-02189 **Reference/Transaction:** TRANSFER OWNERSHIP 2020 SDD AND SDM LICENSED BUSINESS WITH SUNDAY SALES PERMIT (AM) AND SUNDAY SALES PERMIT (PM) FROM AVTAR & CO, INC. AT 918 W SAGINAW ST, LANSING, MI 48915-1965 LANSING CITY IN INGHAM COUNTY.

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: DAVE & SONS II, INC.

Business address and phone number: 918 W SAGINAW ST, LANSING, MI 48915-1965 LANSING CITY IN INGHAM COUNTY.

Home address and phone number of partner(s)/subordinates:
Gupreet-pal Mathon-Singh – 11020 Lochgreen Dr, Lansing MI, 48917 – Cell Phone (517) 303-0000.

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (517) 284-6330

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

cc: DAVE & SONS II, INC. gippu5@aol.com
AVTAR & CO, INC. toolansdeli@gmail.com
LANSING CITY chris.swope@lansingmi.gov



We Work Relentlessly to Help Businesses Connect, Grow and Thrive.

May 10, 2021

Lansing City Council
124 W. Michigan Ave.
10th Floor, City Hall
Lansing, MI 48933

Lansing City Council members,

The Lansing Regional Chamber is pleased to offer its strong support for the proposed Public Act 425 agreement between the city of Lansing and DeWitt Township. This agreement will mutually benefit both municipalities (City of Lansing and DeWitt Township) as well as lay the groundwork to make the property more attractive for future investment and development. The Chamber's regional leadership role includes supporting economic growth and investment throughout the city and region.

This specific property proposed for the 425 agreement builds on the partnership model and success of the Port Lansing Next Michigan Development Corporation 425 agreements tied to property around the Capital Region International Airport. Those initial agreements helped secure a medical isotope manufacturing facility investment by local company Niowave in 2014.

In addition to the airport 425 agreements, there are other examples in our region of successful 425 agreements made by the city of Lansing, acting as a foundational interlocal agreement for both the Lansing/Delta General Motors plant in Delta Township and the headquarters of Jackson National Life in Alaiedon Township.

There is no downside for the city of Lansing to approve this proposed 425 agreement, only future examples of thriving economic development projects.

If you have any questions, please feel free to contact me at any time.

Sincerely,

Tim Daman
President & CEO

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, May 10, 2021 at 7:00 p.m. via ZOOM Conferencing, Meeting ID 859 4003 6219 for the purpose of considering:

An Ordinance of the City of Lansing, Michigan, for the purpose of amending Chapter 688, Section 688.05, to provide that the penalty for violation of this ordinance shall be a municipal civil infraction.

Members of the public wishing to participate in the meeting may do so by logging into or calling into the meeting using the website <https://us02web.zoom.us/j/85940036219> or by phone number 312-626-6799 using Meeting ID: 859 4003 6219.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TDD (517) 483-4479) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/MiPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, May 10, 2021 at 7:00 p.m. via ZOOM Conferencing, Meeting ID 859 4003 6219 for the purpose of considering:

An Ordinance of the City of Lansing, Michigan, for the purpose of amending Chapter 688, Section 688.07, to provide that the penalty for violation of this ordinance shall be a municipal civil infraction.

Members of the public wishing to participate in the meeting may do so by logging into or calling into the meeting using the website <https://us02web.zoom.us/j/85940036219> or by phone number 312-626-6799 using Meeting ID: 859 4003 6219.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TDD (517) 483-4479) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

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NOTICE OF PUBLIC HEARING**

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An Ordinance of the City of Lansing, Michigan, for the purpose of amending Chapter 664, Section 664.01, by repealing subsection b, prohibiting loud and boisterous conduct.

Members of the public wishing to participate in the meeting may do so by logging into or calling into the meeting using the website <https://us02web.zoom.us/j/85940036219> or by phone number 312-626-6799 using Meeting ID: 859 4003 6219.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TDD (517) 483-4479) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

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**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, May 10, 2021 at 7:00 p.m. via ZOOM Conferencing, Meeting ID 859 4003 6219 for the purpose of considering:

An Ordinance of the City of Lansing, Michigan, for the purpose of amending Chapter 656, Section 656.05, to provide that the penalty for violation of this ordinance shall be a municipal civil infraction.

Members of the public wishing to participate in the meeting may do so by logging into or calling into the meeting using the website <https://us02web.zoom.us/j/85940036219> or by phone number 312-626-6799 using Meeting ID: 859 4003 6219.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TDD (517) 483-4479) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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