



AGENDA
Committee on Development and Planning
Monday, January 27, 2020 @ 3:30 P.M.
Council Conference Room, 10th Floor

Councilmember Spitzley, Chair
Councilmember Garza, Vice Chair
Councilmember Betz, Member

1. Call to Order

2. Public Comment on Agenda Items

3. Minutes

- December 16, 2019

4. Discussion/Action:

A.) RESOLUTION – Appointment of James McClurken; At-Large Member; Historic District Commission; Term to Expire June 30, 2022

B.) RESOLUTION – Reappointment of Josh Hovey; Planning Board Representative on the Board of Zoning Appeals; Term to Expire June 30, 2021

5. Other

6. Adjourn

[illegible]

DRAFT



MINUTES

**Committee on Development and Planning
Monday, December 16, 2019 @ 4:00 p.m.
Council Conference Room, City Hall 10th Floor**

CALL TO ORDER

Council Member Hussain called the meeting to order at 4:00 p.m.

PRESENT

Council Member Hussain, Chair
Council Member Garza, Vice-Chair
Council Member Washington, Member

OTHERS PRESENT

Sherrie Boak, Council Staff
Lisa Hagen, Assistant City Attorney, Council Research Assistant
Greg Venker, Assistant City Attorney
Amanda O'Boyle, Assistant City Attorney
Marcie Alling
Hannah Bryant, LEAP
Kris Klein, LEAP
Karl Dorshimer, LEAP
Jim Smiertka, City Attorney – arrived at 4:12 p.m. left at 4:15 p.m.
Bob VanArkel

PUBLIC COMMENT

No public comment at this time.

MINUTES

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE MINUTES FROM DECEMBER 2, 2019 AS PRESENTED. MOTION CARRIED 3-0.

DISCUSSION/ACTION

RESOLUTION – Reappointment of Marcie Alling; At-Large Member; Board of Zoning Appeals; Term to Expire June 30, 2022

Council Member Hussain did make note that Ms. Alling is currently on the BZA, current chairperson and her term expired earlier this year. He then briefly outlined the tasks of that Board. Ms. Alling introduced herself, noting she has been on the Board for 10 years, and this allows her to be involved and volunteer. Ms. Alling noted the BZA plays a role in addressing

issues that relate to the master plan and also deal with residential issues on fences, property lines and also signs. Council Member Hussain asked her how much stock she believed the BZA took in citizen input on BZA appeals, and Ms. Alling admitted it is a learning experience and they do take all citizen comments into thought.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR THE REAPPOINTMENT OF MARCIE ALLING TO THE BOARD OF ZONING APPEALS. MOTION CARRIED 3-0.

RESOLUTION – Appointment of James McClurken; At-Large Member; Historic District Commission; Term to Expire June 30, 2022

Council Staff noted Mr. McClurken was invited, however was not able to attend because he was out of town and was made aware that this will be addressed on a 2020 agenda.

RESOLUTION – Intent to Create Lansing Gateway Corridor Improvement Authority

Council Member Hussain confirmed there were 2 public hearings held, and Council did not receive a lot of communications from the public and any they did get was in support of.

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE RESOLUTION FOR THE CREATION OF THE GRAND RIVER.LANSING GATEWAY CORRIDOR IMPROVEMENT AUTHORITY.

Council Member Hussain acknowledged LEAP for their work on the corridor authorities.

MOTION CARRIED 3-0.

RESOLUTION – Intent to Create South Martin Luther King Jr. Boulevard Corridor Improvement Authority

Council Member Hussain referenced the attachments to the resolution which spoke to location and it was the only North-South corridor established as a Corridor Authority.

MOTION BY COUNCIL MEMBER WASHINGTON O APPROVE THE RESOLUTION FOR THE CREATION OF THE SOUTH MARTIN LUTHER KING JR. BLVD. CORRIDOR IMPROVEMENT AUTHORITY. MOTION CARRIED 3-0.

Other

Brownfield Plan Status from LEAP

Mr. Klein and Mr. Dorshimer went through the document highlighting the breakdown of approved, active, complete, inactive or not approved plans, and projects underway awaiting approvals and a plan that is not yet active. Council Member Hussain suggested adding a column on when the tax capture was started, when it was actually captured and when it would end or did end. Mr. Klein provided an example of where Accident Fund was approved in 2009, but no capture will be done until 2021. Currently there are 24 plans active and capturing, and since this was presented Plan. Council Member Hussain noted there are 16 that are labeled “Project and Plan Completed” and asked if that means the city is getting full taxes now and it was confirmed. Mr. Dorshimer went through page 3 of the document which reflected 76 plans approved and of the last 30 plans, 27 have been completed reflecting a 90% success rate. Council Member Hussain asked if they meet with new journalists, and Mr. Dorshimer confirmed they do make attempts.

Council Member Hussain then asked for an update on the EDS site, and LEAP representatives stated they have not submitted their final report, have received some reimbursement requests,

and LEAP has been to the site and it appears they have provided what was promised and on the site plan. Mr. Klein acknowledged they will double check the UDA to see when the completion date was. Lastly they would check to see when the closing date is with the new owners.

Façade Grant Status from LEAP

Council Member Hussain noted to the LEAP representatives he asked the document be reviewed at this Committee for any updates and questions and answers. Ms. Bryant distributed an additional map which noted the 2019/2020 Façade Improvement Program Pre-Application locations. She noted that in the upcoming year they have 3 applications guaranteed, they are waiting on 3 applications that needed additional information for approval, and the total received was 25 including those six. The balance of that 25 are still waiting on full applications to be considered for the matching funds. Council Member Hussain asked if they had seen an increase of applications since the recent discussions at public meetings. Ms. Bryant acknowledged they are seeing a larger interest in the program, but there is still time involved for the pre-application, and if they meeting that there is a lag on the applicants side to complete the full application and return it to be considered. Council Member Hussain asked if they had reached out to Mr. Zack Driver (City Corridor Inspector) so he is aware of the program and can promote it when he is talking to businesses. Ms. Bryant stated they have not spoken about any address specifically, but did provide him education on the program so he could become familiar with it. Based on their discussion, she believed that Mr. Driver was making businesses aware of it. Lastly Ms. Bryant made the Committee aware that a full max match is \$20,000; micro project would be \$10,000 and lower is \$2,000. The Committee reviewed the pre-application map and discussed areas of growth where those businesses are already receiving other financial benefits. It was noted there is criteria of proximity to other awards. Mr. Dorshimer noted that the Mayor makes the final approval so there is an outside source, and Ms. Bryant added that the Design Committee will actually make the recommendation that is taken to the Mayor. Council Member Washington asked them to speak to Old Town Association, REO Town, SWAG and the Southside Business Association. Ms. Bryant confirmed full applications were set to all those groups.

Adjourn

Adjourned at 4:35 p.m.

Submitted by, Sherrie Boak,

Recording Secretary,

Lansing City Council

Approved by the Committee

From: noreply@civicplus.com
Sent: Tuesday, November 5, 2019 11:47 AM
To: Plummer, Marilyn; Mayor Intern; Schraft, Matthew
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	11/5/2019
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First Name	James
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Middle	Michael
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Last Name	McClurken
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Other name(s) by which you have been known, including maiden names	Field not completed.
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Date of Birth	
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Address	1348 Cambridge Rd
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City	Lansing
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State	MI
Zip Code	48911
Email	jmccurken@mcclurken.net
Gender	male
Find my ward:	Lansing Neighborhoods Ward Map
Ward	4
Precinct	<i>Field not completed.</i>
Best phone number to contact you	5172301856
Last 4 digits of social security number	████
In what year did you move to Lansing?	1980
Additional information regarding experience and credentials	thirty years working in historical consulting, broad experience in historical research
Occupational Background	anthropologist, specialty in ethnohistory
Educational Background	Ph.D.
Previous Appointments	Lansing Parks Board
Current Appointments	none
Please attach a resume if available	JMC Vitae May 2019.pdf
First choice for board to serve on	Historic District Commission
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission

Historic neighborhoods distinguish a city, offering variety of living experience while preserving a city's history. I have worked in the field of historic preservation and museum interpretation for 40 years and would like to bring lessons I have learned to rehabbing Lansing's most endangered neighborhoods.

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Field not completed.

Background Check Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

James M. McClurken

Date & Time

11/5/2019 11:15 AM

Email not displaying correctly? [View it in your browser.](#)

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of James McClurken, 1348 Cambridge Road, Lansing, MI 48911 as an At-Large Member of the Historic District Commission for a term to expire June 30, 2022;

WHEREAS, the nominee has been vetted by the Mayor's office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development & Planning met on January 27, 2020 and took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms James McClurken, 1348 Cambridge Road, Lansing, MI 48911 as an At-Large Member of the Historic District Commission for a term to expire June 30, 2022.



**Regular Meeting
LANSING PLANNING BOARD
March 5, 2019
6:30 p.m., Conference Room
Neighborhood Empowerment Center
600 W. Maple Street**

MINUTES

1. OPENING SESSION

Mr. Ruge called the meeting to order at 6:35 p.m.

- a. Present: John Ruge, Josh Hovey, Tony Cox, Katie Alexander, Marta Cerna, Farhan Bhatti & Gary Manns
- b. Staff: Bill Rieske, Susan Stachowiak & Brett Kaschinske

2. APPROVAL OF AGENDA

Mr. Ruge approved the agenda by unanimous consent, with the removal of Act-9-2019 which has been withdrawn.

3. COMMUNICATIONS

4. PUBLIC HEARINGS

A. Z-1-2019, Part of 901 Cleveland Street, Rezoning from "B" Residential to "F" Commercial

Ms. Stachowiak said that this is a request by Ahptic Productions, LLC to rezone the west 5,295.5 square feet of 901 Cleveland Street from "B" Residential District to "F" Commercial District. She stated that the subject property contained a single family home that was demolished by the Ingham County Land Bank in 2015. The applicant purchased the property from the Land Bank in 2017 and subsequently combined it with the adjoining property to the east at 901 Cleveland Street. She said that the two properties are now one parcel of land with two different zoning designations. The property that has the Ahptic building on it is zoned "F" and the property that was purchased from the Land Bank is zoned "B" Residential. The request is to rezone the area of the site that is zoned "B" Residential to "F" Commercial for the purpose of constructing a storage building or additional parking to support the existing production studio or for another commercial building with associated parking.

Ms. Stachowiak stated that staff is recommending denial of the request. She said that the proposed rezoning will not be consistent with the existing zoning and land use patterns in the area or with the residential land use pattern being advanced in the master plan for the E. Oakland corridor. Ms. Stachowiak said that with the exception of the area of 901 Cleveland Street that is currently zoned "F" Commercial, the subject property is completely surrounded by properties that are zoned "B" Residential and are being used for single family residential purposes. The requested rezoning would

to connect to but it could loop through the Park which would accommodate a pathway about ½ mile in length.

Dr. Bhatti made a motion, seconded by Mr. Cox to recommend approval of Act-10-2019, a request by the City's Parks and Recreation Department to acquire the southwest corner of 3427 Pleasant Grove Road for the purpose of providing pedestrian access from Pleasant Grove Road to the future site of Beacon Park on Simken Drive. On a voice vote, the motion carried (7-0).

(3)

Recommendation to reappoint Josh Hovey as the Planning Board representative to the Board of Zoning Appeals

Ms. Stachowiak said that a member of the Planning Board must also serve as a member of the Board of Zoning Appeals. She said that Josh Hovey has served as the Planning Board representative to the BZA for many years. His term has expired and before the Mayor can make the reappointment, the Planning Board needs to recommend that Josh continue serving in this capacity.

Mr. Hovey said that the Mayor contacted him about the reappointment. He also said that he is willing to continue serving in this role.

Dr. Bhatti made a motion, seconded by Ms. Alexander to recommend that Josh Hovey be reappointed as the Planning Board representative to the Board of Zoning Appeals. On a voice vote, the motion carried (7-0).

8. REPORT FROM PLANNING MANAGER

Ms. Stachowiak introduced Gary Manns as the newly appointed member to the Planning Board.

9. COMMENTS FROM THE CHAIRPERSON - None

10. COMMENTS FROM BOARD MEMBERS - None

11. PENDING ITEMS: FUTURE ACTION REQUIRED

12. ADJOURNMENT – The meeting was adjourned at 7:07 p.m.

BY THE COMMITTEE ON DEVELOPMENT & PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the reappointment as stated below:

Board of Zoning Appeals:

Josh Hovey as a Planning Board Representative Member for a term to expire June 30, 2021;

WHEREAS, the Mayor's office has verified that the nominee has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development & Planning met on January 27, 2020 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment as stated below:

Board of Zoning Appeals:

Josh Hovey as a Planning Board Representative Member for a term to expire June 30, 2021.