

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN**

**TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10th FLOOR
124 W. MICHIGAN AVENUE**

September 18, 2023 at 7:00 PM



TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council at the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall.

Roll Call

1. Roll Call & Marked Agenda 09 18 2023

Meditation And Pledge Of Allegiance

Approval Of Printed Council Proceedings

2. September 11, 2023

Consideration Of Late Items (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

Tabled Items

Special Ceremonies And Presentations

3. Z-8-23 and SLU-2-2023; Rezoning and Special Land Use Permit, 415 and 421 W. Kalamazoo St., to authorize a sheltered care facility

Comments By Council Members And City Clerk

Community Event Announcements (Time, place, purpose, or definition of event – 1 minute limit)

Speaker Registration For Public Comment On Legislative Matters

Mayor's Comments

Show Cause Hearings

Public Comment On Legislative Matters (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on BLUE form.)

4. Public Comment Sign Ins

Scheduled Public Hearings

5. Z-8-2023; 415 and 421 W. Kalamazoo St., Rezoning from from “DT-3” Urban Core to ‘R-AR” Residential Adaptive Reuse District (PEND-3395)
6. SLU-2-2023; Special Land Use Permit, 415 and 421 W. Kalamazoo St., to authorize a sheltered care facility (PEND-3398)

Council Consideration Of Legislative Matters

Referral Of Public Hearings

Consent Agenda

Resolutions For Action

7. Determination on Cabaret License Revocation for Energy Event Center; 3222 S Martin Luther King Jr. Blvd. Suite 41A (PEND-3420)
8. Budget Priorities; Fiscal Year 2024-2025 (PEND-3436)
9. Budget Amendment; Fiscal Year 2023-2024, Human Relations Community Services (PEND-3407B)
10. Budget Amendment; Fiscal Year 2023-2024 Establishing Disaster Contingency Fund (PEND-3421)

Reports From Council Committees

11. Ad Hoc Committee on Homelessness and Solutions

Ordinances For Introduction And Setting Of Public Hearings

Ordinances For Passage

12. An Ordinance to itemize Chief Strategy Officer responsibilities (PEND-3345)

Speaker Registration For Public Comment On City Government Related Matters

Reports Of City Officers, Boards, And Commissions; Communications And Petitions; And Other City Related Matters (Motion that all items be considered as being read in full and that the proper referrals be made by the President)

Item(s) from the City Clerk re:

13. Minutes of Boards and Commissions placed on file in the Clerk's Office
14. Joint Reappointment; Monica Jahner to the Ingham County/City of Lansing Community Corrections Advisory Board for a term to expire of September 17, 2026 (PEND-3432)
15. Fireworks Display License; ACE Pyro, LLC for the City of Lansing's Silver Bells Celebration (PEND-XXXX)
16. Liquor License; Raftshol Vineyard Inc. request for a Raftshol Vineyard Inc request for Off-Premises Tasting Room, and a Sunday Sales (PM), at 2010 East Michigan Ave #104 (PEND-3433)

Item(s) from the Mayor re:

17. Appointment; Andrea Bitely as the 4th Ward member of the Board of Police Commissioners for a term to expire June 30, 2024 (PEND-3410)

18. Reappointment; Nikki Soldan as a Business Representative Member of the South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board of Directors for a term to expire July 31, 2027 (PEND-3413)
19. Appointment; Ted O'Dell as an At-Large member of the Planning Commission for a term to expire June 30, 2025 (PEND-3423)
20. Reappointment; Frank Lee as an At-Large member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2027 (PEND-3414)
21. Reappointment; Versey Williams as the 3rd Ward member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2027 (PEND-3422)
22. Reappointment; Raquel Sparkman as the 3rd Ward member of the Diversity, Equity, and Inclusion Advisory Board for a term to expire June 30, 2027 (PEND-3426)
23. Reappointment; Samantha Troutman as an At-Large member of the Historic District Commission for a term to expire June 30, 2026 (PEND-3425)
24. Grant Acceptance; Financial Empowerment Center Jackson National Life Grant (PEND-3418)
25. Grant Acceptance; OS Reentry Program Contract Bonus for the Office of Financial Empowerment from the Department of Corrections for job placement and retention performance (PEND-3419)
26. Grant Acceptance; Section 219 Federal Funding for the Combined Sewer Overflow Downtown - Washington Square / Ottawa Street Project (PEND-3427)
27. Sole Source Purchase; Lansing Police Department request for All City Management Services as the vendor for Lansing's School Crossing Guard Program
28. Act-4-2022 Remaining Street Dedication and Land Transfer, Red Cedar Development (PEND-3435)

Communications and Petitions

29. Notice from the Michigan Liquor Control Commission; Irish House Company request to release license from escrow at 1910 W Saginaw St. (RID # 1805-05790)
30. Notice of an Off-Road Vehicle Ordinance from the Clinton County Board of Commissioners

Motion Of Excused Absence

Remarks By Council Members

Remarks By The Mayor Or Executive Assistant

Public Comment On City Government Related Matters (City government related matters are issues or topics relevant to the operation or governance of the city. The

public may comment for up to three minutes. Speakers must sign up on YELLOW form.)

31. Public Comment - City Gov Sign Ins

Adjournment

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive, flowing style.

CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TTY 711). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation request.

LANSING CITY COUNCIL MEETING

DATE & TIME: 9/18/2023-7:00 PM

Starting Time 7:22

REGULAR MEETING: X

SPECIAL MEETING:

ATTENDANCE

COUNCIL MEMBER	PRESENT	ABSENT	ARRIVED
BROWN	☒	☐	_____
GARZA	☒	☐	_____
HUSSAIN	☒	☐	_____
JACKSON	☒	☐	_____
KOST	☒	☐	_____
SPADAFORE	☒	☐	_____
SPITZLEY	☒	☐	_____
WOOD	☒	☐	_____

MEDITATION IN MEMORY OF: _____

PLEDGE LED BY: _____

Adjournment Time 9:02 pm

CHRIS SWOPE
LANSING CITY CLERK

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REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN

TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10th FLOOR
124 W. MICHIGAN AVENUE



AGENDA FOR SEPTEMBER 18, 2023 AT 7:00 PM

Marked Agenda

TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council at the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall.

Roll Call

Meditation And Pledge Of Allegiance

Approval Of Printed Council Proceedings

1. September 11, 2023

Consideration Of Late Items (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

Tabled Items

Special Ceremonies And Presentations

- Spitzley 2. Z-8-23 and SLU-2-2023; Rezoning and Special Land Use Permit, 415 and 421 W. Kalamazoo St., to authorize a sheltered care facility

Comments By Council Members And City Clerk — Happy Anniversary MRS. GARZA

Community Event Announcements (Time, place, purpose, or definition of event – 1 minute limit)

Speaker Registration For Public Comment On Legislative Matters

Mayor's Comments

Show Cause Hearings

Public Comment On Legislative Matters (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on BLUE form.)

Scheduled Public Hearings

- Spitzley 3. Z-8-2023; 415 and 421 W. Kalamazoo St., Rezoning from from "DT-3" Urban Core to 'R-AR" Residential Adaptive Reuse District (PEND-3395)

- Spitzley 4. SLU-2-2023; Special Land Use Permit, 415 and 421 W. Kalamazoo St., to authorize a sheltered care facility (PEND-3398)

Council Consideration Of Legislative Matters

Referral Of Public Hearings

Consent Agenda

Resolutions For Action

- Move to Substitute*
- Garza 5. Determination on Cabaret License Revocation for Energy Event Center; 3222 S Martin Luther King Jr. Blvd. Suite 41A (PEND-3420) *8-0*
- Garza 6. Budget Priorities; Fiscal Year 2024-2025 (PEND-####) - 8-0 *5-3 no Jackson Spitzley + Spad.*
- Garza 7. Budget Amendment; Fiscal Year 2023-2024, Human Relations Community Services (PEND-3407B) *8-0*
- Garza 8. Budget Amendment; Fiscal Year 2023-2024 Establishing Disaster Contingency Fund (PEND-3421) *moved 7-1 Spitzley*

Reports From Council Committees

- Brown 9. Ad Hoc Committee on Homelessness and Solutions

Ordinances For Introduction And Setting Of Public Hearings

Ordinances For Passage

- Garza 10. An Ordinance to itemize Chief Strategy Officer responsibilities (PEND-3345) *3345 8-0 Garza move to IE @ pprovel*

Speaker Registration For Public Comment On City Government Related Matters

Reports Of City Officers, Boards, And Commissions; Communications And Petitions; And Other City Related Matters (Motion that all items be considered as being read in full and that the proper referrals be made by the President)

Item(s) from the City Clerk re:

- Place on File 11. Minutes of Boards and Commissions placed on file in the Clerk's Office
- Public Safety 12. Joint Reappointment; Monica Jahner to the Ingham County/City of Lansing Community Corrections Advisory Board for a term to expire of September 17, 2026 (PEND-3432)
- City Operations 13. Fireworks Display License; ACE Pyro, LLC for the City of Lansing's Silver Bells Celebration (PEND-3434) *1*
- City Operations 14. Liquor License; Raftshol Vineyard Inc. request for a Raftshol Vineyard Inc request for Off-Premises Tasting Room, and a Sunday Sales (PM), at 2010 East Michigan Ave #104 (PEND-3433) *follow up Shari*

Item(s) from the Mayor re:

- Public Safety 15. Appointment; Andrea Bitely as the 4th Ward member of the Board of Police Commissioners for a term to expire June 30, 2024 (PEND-3410)
- Development/Planning 16. Reappointment; Nikki Soldan as a Business Representative Member of the South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board of Directors for a term to expire July 31, 2027 (PEND-3413) *updated applicator info*

- Development/Planning** 17. Appointment; Ted O'Dell as an At-Large member of the Planning Commission for a term to expire June 30, 2025 (PEND-3423) *confirm info*
- City Operations** 18. Reappointment; Frank Lee as an At-Large member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2027 (PEND-3414)
- City Operations** 19. Reappointment; Versey Williams as the 3rd Ward member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2027 (PEND-3422) *confirm info is correct*
- Equity Diversity Inclusion** 20. Reappointment; Raquel Sparkman as the 3rd Ward member of the Diversity, Equity, and Inclusion Advisory Board for a term to expire June 30, 2027 (PEND-3426) *confirm info correct*
- Development/Planning** 21. Reappointment; Samantha Troutman as an At-Large member of the Historic District Commission for a term to expire June 30, 2026 (PEND-3425) *confirm info correct*
- Ways & Means/Internal Auditor** 22. Grant Acceptance; Financial Empowerment Center Jackson National Life Grant (PEND-3418)
- Ways & Means/Internal Auditor** 23. Grant Acceptance; OS Reentry Program Contract Bonus for the Office of Financial Empowerment from the Department of Corrections for job placement and retention performance (PEND-3419) *grant form*
- Ways & Means/Internal Auditor** 24. Grant Acceptance; Section 219 Federal Funding for the Combined Sewer Overflow Downtown - Washington Square / Ottawa Street Project (PEND-3427)
- Ways & Means/Internal Auditor** 25. Sole Source Purchase; Lansing Police Department request for All City Management Services as the vendor for Lansing's School Crossing Guard Program
- City Operations** 26. Act-4-2022 Remaining Street Dedication and Land Transfer, Red Cedar Development (PEND-XXXX)

Communications and Petitions

- City Operations** 27. Notice from the Michigan Liquor Control Commission; Irish House Company request to release license from escrow at 1910 W Saginaw St. (RID # 1805-05790)
- Public Safety/Place on File** 28. Notice of an Off-Road Vehicle Ordinance from the Clinton County Board of Commissioners

Motion Of Excused Absence *none*

Remarks By Council Members *none*

Remarks By The Mayor Or Executive Assistant *none*

Public Comment On City Government Related Matters (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on YELLOW form.)

Adjournment

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive, flowing style.

CHRIS SWOPE, CITY CLERK

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**Official Proceedings of the City Council
City of Lansing
September 11, 2023**

Tony Benavides Lansing City Council Chambers
Lansing, Michigan

The City Council of the City of Lansing met in regular session and was called to order at 7:00 p.m. by President Wood

PRESENT: Council Members Brown, Garza, Jackson, Kost, Spadafore, Wood

ABSENT: Council Members Hussain, Spitzley

A quorum was present.

Mayor Schor asked people to remember the victims of 9/11 during the moment of Meditation. The Council observed a moment of Meditation followed by the Pledge of Allegiance led by President Wood.

Approval of Printed Council Proceedings

By Vice President Garza

To approve the printed Council Proceedings of August 28, 2023

Motion Carried

Consideration of Late Items

By Vice President Garza

To suspend City Council Rule #9 to allow for Consideration of Late Items

Motion Carried

The following item was added to the agenda:

Budget Amendment; Fiscal Year 2023-2024 Establishing Disaster Contingency Fund

Special Ceremonies

Tribute; in recognition of Cinnaire's 30th Anniversary

Resolution #2023-225

By Council Members Brown, Garza, Hussain, Jackson, Kost, Spadafore, Spitzley, Wood
Resolved by the City Council of the City of Lansing

WHEREAS, Cinnaire, a nonprofit headquartered in Lansing, MI, with offices in five states provides access to investment funding, lending options, and title services that support community and economic development, creating stable, sustainable and vibrant communities; and

WHEREAS, 2023 marks Cinnaire's 30th Year transforming communities which started with Mark McDaniel at a card table with a phone and a rolodex; and

WHEREAS, Since 1993, Cinnaire has invested in revitalizing communities, resulting in more than \$10.1 billion in community impact. Cinnaire has supported 1,008 housing developments, provided 63,816 affordable apartment homes and created or retained more than 92,000 jobs; and

WHEREAS, Cinnaire helps community development organizations, lending partners and social motivated investors accomplish goals in underserved communities. They fill gaps in community development funding by leveraging capital from public and private sector organizations and bringing expertise to communities that need it most.

NOW, THEREFORE, BE IT RESOLVED, that the City of Lansing City Council hereby congratulate Cinnaire on 30 years of community service and dedicated problem solvers.

By Vice President Garza

Motion Carried

Vice-President Garza and Mayor Schor congratulated Mark McDaniel, President and CEO, on Cinnaire's 30 years of service to Lansing and surrounding areas. Mayor Schor proclaimed August 1, 2023 as Cinnaire Day in Lansing.

Appointment; Traci Riehl as a City of Lansing member of the Local Development Finance Authority Board for a term to expire June 30, 2027.

Resolution #2023-226

By the Committee on Development & Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Traci Riehl as a City of Lansing member of the Local Development Finance Authority Board for a term to expire June 30, 2027; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development & Planning met on September 6, 2023 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Traci Riehl as a City of Lansing member of the Local Development Finance Authority Board for a term to expire June 30, 2027.

By Vice President Garza

Motion Carried

City Clerk Swope administered the Oath of Office to Traci Riehl as a Member of the Local Development Finance Authority Board.

Comments by Council Members and the City Clerk

President Wood stated that Item #14, Energy Event Center Cabaret License, would be postponed to the September 18, 2023, City Council meeting.

City Clerk Swope provided details about the upcoming election.

Community Event Announcements

Teresa Rossato spoke about upcoming Hispanic Heritage month events.

Loretta Stanaway announced the Friends of Lansing Historic Cemetery Historic Fall Walking Tour.

Speaker Registration for Public Comment on Legislative Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on legislative matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Mayor's Comments

Mayor Schor spoke about the September 11 remembrance event. Thanked those that participated in recent Moores Park Pool Party. The Accessible Park, Play Michigan, will be opening soon. Mayor Schor reminded people about the Lansing Lead Safe program where residents can apply to receive federal money to remove lead from their homes.

Show Cause Hearings

Orders to Make Safe or Demolish to the owners of property located at 1616 Glenrose Avenue.

Orders to Make Safe or Demolish to the owners of property located at 1232 Pompton Circle

Orders to Make Safe or Demolish to the owners of property located at 1402 Marquette Street

Orders to Make Safe or Demolish to the owners of property located at 5016 Connors Avenue

Orders to Make Safe or Demolish to the owners of property located at 3301 Turner Street

Council Member Kost provided an overview of the show cause hearings.

Comment on Scheduled Show Cause Hearings:

Clarence Hassel Jr. spoke about the Orders to Make Safe or Demolish to the owners of property located at 1616 Glenrose Avenue.

Mohammad Sail spoke about the Orders to Make Safe or Demolish to the owners of property located at 1232 Pompton Circle.

Sonya Anthony spoke about the Orders to Make Safe or Demolish to the owners of property located at 5016 Conners Avenue

Referral of Show Cause Hearings

Orders to Make Safe or Demolish to the owners of property located at 1616 Glenrose Avenue.
Referred to the Committee on Public Safety

Orders to Make Safe or Demolish to the owners of property located at 1232 Pompton Circle.
Referred to the Committee on Public Safety

Orders to Make Safe or Demolish to the owners of property located at 1402 Marquette Street
Referred to the Committee on Public Safety

Orders to Make Safe or Demolish to the owners of property located at 5016 Conners Avenue
Referred to the Committee on Public Safety

Orders to Make Safe or Demolish to the owners of property located at 3301 Turner Street.
Referred to the Committee on Public Safety

Public Comment on Legislative Matters

Legislative Matters included the following public hearings:

An Ordinance to itemize Chief Strategy Officer duties

Vice President Garza gave an overview of the public hearings.

Public Comment on Legislative Matters:

Dione Freeman spoke against revoking the Cabaret License for the Energy Event Center.

Mike Lynn spoke against revoking the Cabaret License for the Energy Event Center and various City matters.

Farhan Sheikh Omar spoke against revoking the Cabaret License for the Energy Event Center and various City matters.

Legislative Matters

Referral of Public Hearings

An Ordinance to itemize Chief Strategy Officer duties.
Referred to Committee of the Whole

Consent Agenda

By Vice President Garza to approve all items on the Consent Agenda.

Motion Carried

Resolution #2023-227

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing Public Service Department (the City) will receive Safe Streets for All (SS4A) grant funding from the United States Department of Transportation for the development of a citywide safety implementation plan including safe routes to school plans for the Lansing School District.; and

WHEREAS, on September 15, 2022 the City submitted a proposal to the United States Department of Transportation; and

WHEREAS, the United States Department of Transportation Grant was the result of a competitive proposal process, and the City was notified of receipt on January 31, 2023; and

WHEREAS, the Safe Streets for All grant is funded through the Bipartisan Infrastructure Law (BIL); and

WHEREAS, the United States Department of Transportation awarded \$168,000 to the City; and

WHEREAS, the award of \$168,000 does require a \$42,000 city match for a total award of \$210,000. The \$42,000 match will be made available through the City budget; and

WHEREAS, SS4A funds must be expended within five years after the grant agreement is executed; and

WHEREAS, the City may request reimbursement of costs incurred in the performance of the agreement if those costs do not exceed the funds available under section 2.2 and are allowable under the applicable cost provisions of 2 C.F.R. Part 200, Subpart E. The City shall not request reimbursement more frequently than monthly; and

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves acceptance of the Safe Streets for All Grant for the purposes of funding the citywide safety implementation plan including safe routes to school plans for the Lansing School District.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for administration in accordance with the requirements of the grantor.

Adopted as part of the Consent Agenda

Resolution #2023-228

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the Michigan Constitution requires Early Voting for every statewide and federal election; and

WHEREAS, the Michigan Constitution allows jurisdictions conducting non-statewide elections to conduct Early Voting; and

WHEREAS, the Michigan Election Law authorizes the legislative body of a jurisdiction to authorize early voting in non-statewide elections;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council authorizes the Lansing City Clerk to conduct Early Voting in compliance with the Michigan Election Law in non-statewide elections beginning with the City election to be held November 7, 2023.

BE IT FURTHER RESOLVED, that the Polling Place for Early Voting in the November 7, 2023 City Election shall be the South Washington Office Complex at 2500 S. Washington Avenue, Lansing Michigan.

Adopted as part of the Consent Agenda

Resolutions

Resolution #2023-229

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, at any time during the fiscal year, the City Council may consider appropriations which modify the previously adopted annual appropriation to transfer an unencumbered balance in whole or in part from any account; provide for the expenditure of revenues in excess of those in the budget; or meet a public emergency affecting life, health, property, or the public peace; and

WHEREAS, projected Income Tax revenues have been adjusted to consider unaudited estimates of prior year-end revenues, improved enforcement efforts by City Treasury, trends toward hybrid schedules requiring more in-person work as it impacts non-resident returns, pay adjustments from inflation and labor demand, against a continued backdrop of economic uncertainty and aggressive Federal policies; and

WHEREAS, projected State Revenues have been adjusted to the latest revenue sharing estimates as published by Michigan's Senate Fiscal Agency and stable funding of Local Community Share (PPT) reimbursements; and

WHEREAS, the operating and personnel budgets of many departments were reduced in the adoption of the Fiscal Year 2023/2024 budget in anticipation of using prior year savings made available at this time through an improved revenue outlook relative to budget; and

WHEREAS, the City it is initiating a broader review of expenditure savings and revenue improving initiatives including the review of major contracts and City services including personnel, opportunities for internal and external cost recovery, and the management of City assets and reserves; and

WHEREAS, storm damages from the July 2023 storm in Lansing's East Side have brought about \$100k in expenses to be remediated within the Public Service operating budget; and,

WHEREAS, as a result of increased enforcement of unsafe properties, there remains a need to provide temporary hotel accommodation for families temporarily displaced in the Community; and

NOW, THEREFORE, BE IT RESOLVED that the following FY 2023/2024 budget amendment is approved:

<u>Appropriation</u>	<u>Description</u>	<u>Amount</u>
General Fund	Income Taxes	\$2,935,000
General Fund	State Revenues	\$250,000
Total General Fund Revenue Appropriation		\$3,185,000

<u>Appropriation (continued)</u>	<u>Description</u>	<u>Amount</u>
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City Council	Operating (Restored)	\$122,312
Courts	Operating (Restored)	\$563,169
Mayor's Office	Operating (Restored)	\$155,592
City Clerk's Office	Operating (Restored)	\$178,292
Treasury/Income Tax	Operating (Restored)	\$295,974
Human Resources	Operating (Restored)	\$527,465
Public Service	Operating (Storm)	\$100,000
Parks and Recreation	Operating (Restored)	\$1,242,196
Total General Fund Expenditure Appropriation		<u>\$3,185,000</u>

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriation accounts and to make the necessary operating transfers for the expenditure and control of the appropriations:

By Council Member Garza to adopt the Resolution

By Council Member Garza to adopt a substitute for the Resolution

Motion Carried

The question being adopting the Resolution as substituted

Motion Carried

Resolution #2023-230

By Council Member Spadafore

Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing acknowledges the importance of protecting the safety, peace, and well-being of its residents; and

WHEREAS, the Michigan Fireworks Safety Act of 2011 relaxed regulations on the sale and use of fireworks in the state, leading to a significant increase in the use of fireworks in residential areas; and

WHEREAS, the increased use of fireworks has resulted in a disturbance of the peace in neighborhoods, causing distress, anxiety, and sleep disruption for many residents; and

WHEREAS, those who suffer from post-traumatic stress disorder (PTSD) are particularly vulnerable to the adverse effects of fireworks, as the loud noises can trigger debilitating symptoms, exacerbating their condition; and

WHEREAS, the excessive use of fireworks has also been linked to negative environmental impacts, including air and noise pollution, as well as litter in public spaces;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council urges the Michigan State Legislature to reconsider and repeal the Michigan Fireworks Safety Act of 2011 and return the laws to ban the sale and use of fireworks in the state of Michigan; and

BE IT FURTHER RESOLVED, that the City of Lansing encourages the state legislature to prioritize the safety, well-being, and peace of its residents by revisiting and revising the current fireworks regulations to address the concerns raised by the community.

BE IT FINALLY RESOLVED, the City Clerk transmit a copy of this Resolution to the State Legislature and the Governor's Office upon adoption by the City Council.

By Council Member Spadafore

Motion Carried

Ordinances for Passage

Passage of Ordinance

An Ordinance of the City of Lansing to Amend Chapter 1462, Section 1462.03; to bring the Neighborhood Enterprise Zone acreage percent limitation into conformity with State law.

Was read a second time by its title and adopted by the following roll call vote:

Yeas: Council Members Brown, Garza, Jackson, Kost, Spadafore, Wood

Nays: None

By Council Member Brown to give the Ordinance immediate effect.

Motion Carried

Ordinance #1319

An ordinance of the City of Lansing, Michigan, to amend Chapter 1462 of the Lansing Codified Ordinances, Section 1462.03, to bring the acreage limitation for total Neighborhood Enterprise Zones in the City into conformity with State law.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 1462, Section 1462.03 of the Codified Ordinances of the City of Lansing, Michigan be and is hereby amended to read as follows:

1462.03 – Designation of zones.

The City, by Council resolution, may, upon City initiative or on petition of any person:

- (a) Designate one or more neighborhood enterprise zones within a local governmental unit. A neighborhood enterprise zone, other than a neighborhood enterprise zone designated pursuant to subsection (b) hereof, shall contain not less than ten platted parcels of land. All the land within a neighborhood enterprise zone shall also be compact and contiguous.
- (b) Designate one or more neighborhood enterprise zones limited to new facilities if each new facility in the zone is part of a development of ten or more units.

The total **combined** acreage of ~~the~~**all** neighborhood enterprise zones designated under this section shall not exceed ~~one~~**fifteen** percent (**15%**) of the total acreage contained within the boundaries of the local governmental unit.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions hereof are hereby repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire December 31, 2032.

Speaker Registration for Public Comment on City Government Related Matters

City Clerk Swope announced that the public comment registration form(s) for those intending to address Council on City government matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Reports From City Officers, Boards, and Commissions; Communications and Petitions; and Other City Related Matters

By Vice President Garza that all items be considered as being read in full and that President Wood make the appropriate referrals

Motion Carried

- Reports from City Officers, Boards and Commissions:

Letter(s) from the City Clerk re:

Minutes of Boards and Commissions placed on file in the Clerk's Office
Placed on File

Non Profit Recognition; Citizens for Prison Reform
Referred to the Committee of City Operations

Letter(s) from the Mayor re:

Donation Acceptance; Lansing Police Department Special Tactics and Rescue Team
Referred to the Committee on Ways & Means and to the Internal Auditor

Donation Acceptance; Lansing Police Department Firing Range Unit
Referred to the Committee on Ways & Means and to the Internal Auditor

2023 Report on Cost of Warming & Cooling Centers
Referred to the Committee of the Whole and Internal Auditor

2023 Report on Stump Grinding
Referred to the Committee of the Whole and Internal Auditor

2023 Report on Community Mental Health Social Worker Housing Outreach Specialist
Referred to the Committee of the Whole and Internal Auditor

Budget Amendment; Fiscal Year 2023-2024 Establishing Disaster Contingency Fund

Referred to the Committee of the Whole and Internal Auditor

Motion of Excused Absence

By Vice President Garza to excuse Council Member Hussain and Council Member Spitzley from tonight's proceedings.

Motion Carried

Remarks by Council Members

Council Member Brown asked for an extension until September 18 on the reporting out of the Ad Hoc Committee on Homeless and Solutions Report due to scheduling conflicts.

President Wood granted extension.

Public Comment on City Government Related Matters

Stan Schuck spoke on various City matters.

Loretta Stanaway spoke on various City matters.

Betty Nostrant spoke on City permits and building codes.

Crystal White spoke about homelessness.

David Bashaw spoke about homelessness.

Erica Lynn spoke on various City matters.

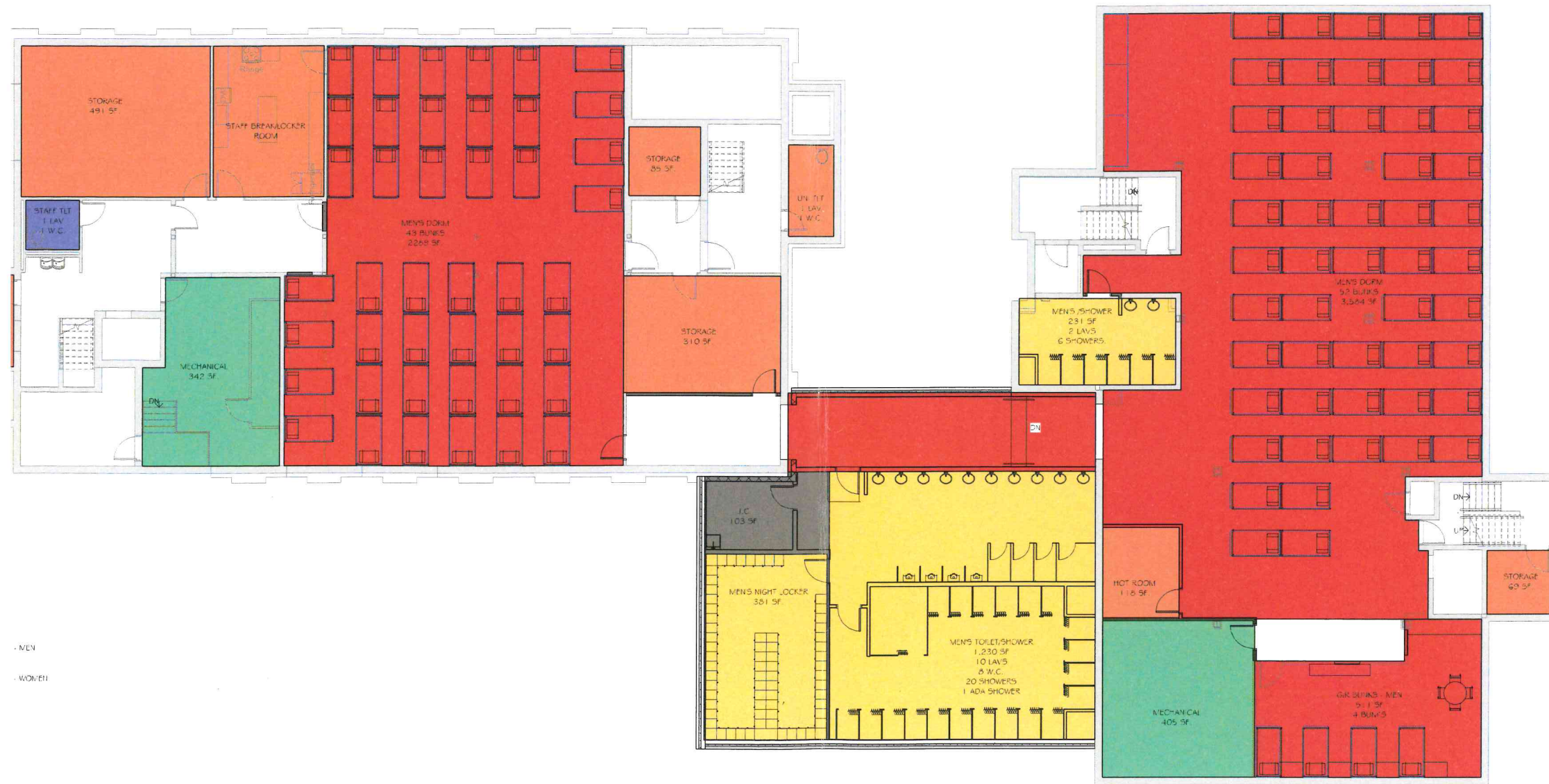
Mike Lynn spoke on various City matters.

Scott Cobb spoke about homelessness.

Michah Becker spoke on various City matters.

Adjourned Time 8:35 P.M.

Chris Swope, City Clerk

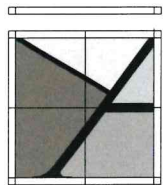


- MEN
- WOMEN

DITION: 2,223

- DIAGRAM

date
09.18.2023 City Council Meeting
checked by
SML
drawn by
ADM
consultant



MAYOTTE group
ARCHITECTS

6240 W. Mt. Hope
Lansing, MI 48917

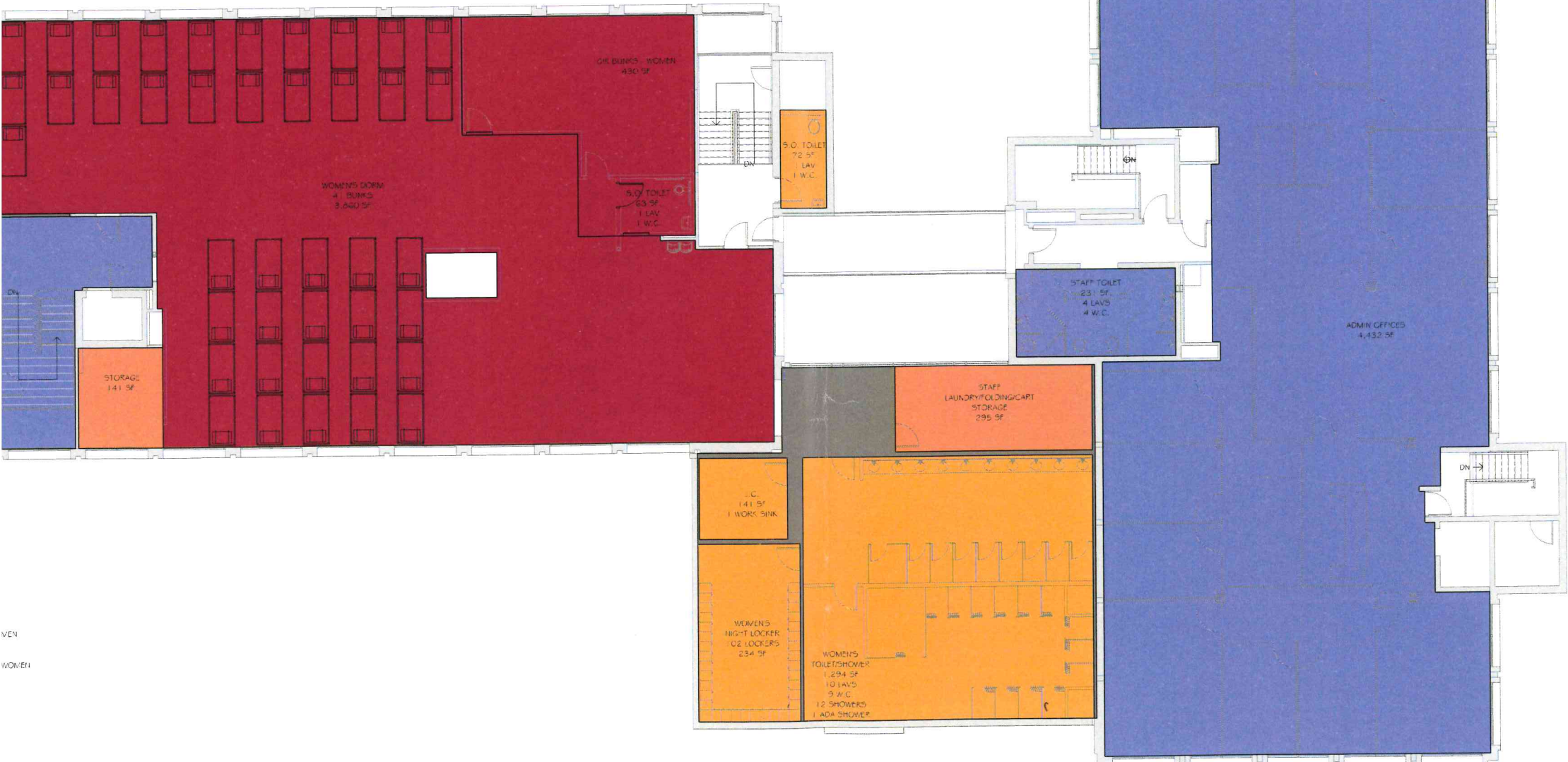
T. 517.323.0577

www.mayottearchitects.com

2nd LEVEL DIAGRAM

City Rescue Mission
Men & Women's New Shelter
415 West Kalamazoo Street
Lansing, MI 48933

job no.
2023-030

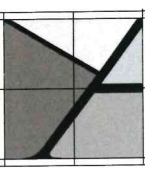


VEN
WOM/EN

ION: 2,223

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PER LEVEL DIAGRAM
City Rescue Mission
Men & Women's New Shelter
415 West Kalamazoo Street
Lansing, MI 48933
2023-030
A3 Page 19 of 155




SITE
 1/16" = 1'-0"

date

09.18.2023 City Council Meeting

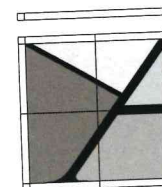
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SITE PLANNING

City Rescue Mission
 Men & Women's New Shelter
 415 West Kalamazoo Street
 Lansing, MI 48933

job no.

2023-030

sheet no.

A4

Page 20 of 155



View 1

City Rescue Mission of Lansing

Kalamazoo Street Shelter Addition & Renovation - 09.18.2023 Page 2 of 155



View 2

City Rescue Mission of Lansing

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Agenda Item Number(s) or Description(s) 344

Name (print) Jessica Carroll E-Mail (optional) _____

Address (street, city, zip) 2556 Willowway Ln Holt MI 48842

Company or organization represented, etc. (if applicable) _____

Signature Jessica Carroll

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Agenda Item Number(s) or Description(s) Shelter zoning

Name (print) GABRIEL BIBER E-Mail (optional) GBIBER@charnhorseel.org

Address (street, city, zip) 21 Whitcomb Dr

Company or organization represented, etc. (if applicable) Charnhorse

Signature [Handwritten Signature]

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Agenda Item Number(s) or Description(s) _____

Name (print) Farhan Omar E-Mail (optional) _____

Address (street, city, zip) 3170 Turner St Apt 4 Lansing MI 48906

Company or organization represented, etc. (if applicable) _____

Signature Farhan Omar

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Agenda Item Number(s) or Description(s) B

Name (print) David Ellis E-Mail (optional) davejefellis@gmail.com

Address (street, city, zip) 323 N Walnut St #908

Company or organization represented, etc. (if applicable) _____

Signature David Ellis

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Agenda Item Number(s) or Description(s) SHELTER USE PLAN

Name (print) SUSAN CANCRO E-Mail (optional) secancro@adventhouse.com

Address (street, city, zip) 743 N. MLK BLVD. LANSING 48915

Company or organization represented, etc. (if applicable) ADVENT HOUSE MINISTRIES

Signature [Handwritten Signature]

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Agenda Item Number(s) or Description(s) 2 City Rescue

Name (print) Loretta Stanaway E-Mail (optional) _____

Address (street, city, zip) 546 Armstrong Rd

Company or organization represented, etc. (if applicable) _____

Signature [Handwritten Signature]

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Agenda Item Number(s) or Description(s) #3, #4 #5
Name (print) Mitch Rice E-Mail (optional) rice1957@gmail.com
Address (street, city, zip) 509 E. Edgewood Blvd #214
Company or organization represented, etc. (if applicable) #3 #4 ~~#5~~ Volunteer Rescue Mission / #5 none
Signature Mitch Rice

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Agenda Item Number(s) or Description(s) CRM Expansion

Name (print) Erica E-Mail (optional) _____

Address (street, city, zip) 1946 Hoyt Ave

Company or organization represented, etc. (if applicable) Jubilee

Signature [Signature]

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Agenda Item Number(s) or Description(s) 3 & 4

Name (print) Angelica Sherwood E-Mail (optional) _____

Address (street, city, zip) 3200 S Washington Ave

Company or organization represented, etc. (if applicable) _____

Signature A Sherwood

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Agenda Item Number(s) or Description(s) City Rescue Mission

Name (print) Wendy Shepard E-Mail (optional) _____

Address (street, city, zip) 2900 Beavordale Dr #202

Company or organization represented, etc. (if applicable) _____

Signature [Signature]

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Agenda Item Number(s) or Description(s) 2-8-23 - SL4 2 2023

Name (print) Don Morrison E-Mail (optional) _____

Address (street, city, zip) 420 S. Walnut Lansing MI

Company or organization represented, etc. (if applicable) Mackay Inc

Signature [Handwritten Signature]

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- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* *The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.*

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

You will not be called to speak unless all required blanks on this form are completed.



Public Comment on Legislative Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Legislative Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior the close of registration as announced by the City Clerk.*

*Legislative matters consist of the following items on the agenda: **public hearings, resolutions, ordinances for introduction, and ordinances for passage.** The public may comment for up to three minutes*.*

Agenda Item Number(s) or Description(s) #3 + #4

Name (print) Daniel Arnold E-Mail (optional) _____

Address (street, city, zip) 535 N. Cedar Apt #304

Company or organization represented, etc. (if applicable) _____

Signature [Signature]

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
- No personal attacks or defamatory remarks towards any person will be permitted.
- Questions raised during public comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
- Time limit to address the council on legislative matters is **3 Minutes***.
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
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Jackson, Brian

From: Boak, Sherrie
Sent: Monday, September 18, 2023 6:06 PM
To: Swope, Chris; Jackson, Brian
Subject: FW: [EXTERNAL] Agenda items

Sherrie Boak

City Council Office Manager
124 W. Michigan Ave. | Lansing, MI 48933
O: 517-483-7683 | C: 517-290-5592 | sherrie.boak@lansingmi.gov | city.council@lansingmi.gov
www.lansingmi.gov/City_Council | [Facebook](#) | [Twitter](#) | [Instagram](#) |



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From: Nmahlow2012 <nmahlow2012@gmail.com>
Sent: Monday, September 18, 2023 4:25 PM
To: City Council <City.Council@lansingmi.gov>
Subject: [EXTERNAL] Agenda items

1. Please do not support the allow the cabaret license to continue. Logan Square is not the place for this type of event. How many more individuals need to be hurt or worse before something is done?
2. It is hard to believe that an agency like the Mission would put such a rule in place that is so hurtful towards people. They should not be allowed to purchase another building when they can't treat everyone with respect and dignity.

Thank you.

Glaister House

Jackson, Brian

From: Boak, Sherrie
Sent: Monday, September 18, 2023 8:14 AM
To: Swope, Chris; Jackson, Brian
Subject: FW: [EXTERNAL] Rezoning for Homeless Shelter on W. Kalamazoo - Glaister House

For the public hearing tonight.

Sherrie Boak

City Council Office Manager
124 W. Michigan Ave. | Lansing, MI 48933
O: 517-483-7683 | C: 517-290-5592 | sherrie.boak@lansingmi.gov | city.council@lansingmi.gov
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From: Wood, Carol <Carol.Wood@lansingmi.gov>
Sent: Sunday, September 17, 2023 12:39 PM
To: Boak, Sherrie <Sherrie.Boak@lansingmi.gov>
Subject: Fw: [EXTERNAL] Rezoning for Homeless Shelter on W. Kalamazoo - Glaister House

Make sure this is part of the Public Hearing Monday.

Carol

From: Preservation Lansing <preservelansing@gmail.com>
Sent: Saturday, September 16, 2023 7:05 AM
To: City Council <City.Council@lansingmi.gov>
Subject: [EXTERNAL] Rezoning for Homeless Shelter on W. Kalamazoo - Glaister House

Greetings!

The possible relocation of the City Mission to the old SET-SEG property just came to our attention.

Our concern does not lie with the rezoning, nor the with the relocation of the City Mission, but with the future of the Glaister House. It was the wish of the last owner that occupied the house that it be preserved and listed as a local

historic district. The paperwork and process had been completed, but it was removed due to an objection by her Power of Attorney. She passed a few months later at the age of 93.

Preservation Lansing would like to work with the City Mission to determine an appropriate use for the building and/or potential relocation of the structure.

The Glaister House is one of a few early Italianate style (from the 1870-80s) remaining in Lansing, and was the home of the Head Stone Mason on the State Capitol Building. He was also involved in the stonework on the Detroit and Pittsburgh city buildings.

Unfortunately, due to a prior commitment, I am unable to attend Monday's City Council Hearing.

Thank you for your time

Mary Toshach
President, Preservation Lansing
517-230-4092

Support Rezn

Jackson, Brian

From: Boak, Sherrie
Sent: Monday, September 18, 2023 2:51 PM
To: Swope, Chris; Jackson, Brian
Subject: FW: Support for City Rescue Mission

For Public Hearing tonight

Sherrie Boak

City Council Office Manager

124 W. Michigan Ave. | Lansing, MI 48933

O: 517-483-7683 | C: 517-290-5592 | sherrie.boak@lansingmi.gov | city.council@lansingmi.gov

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From: Teri Looney <director@loavesandfisheslansing.org>
Sent: Monday, September 18, 2023 2:50 PM
To: City Council <City.Council@lansingmi.gov>
Subject: [EXTERNAL] Support for City Rescue Mission

Hello –

I am writing in support of the project for City Rescue Mission. They are already an amazing shelter resource in our community, and this will make them stronger agency to fight homelessness in our community. We are such a small shelter and refer to them often to assist when we get calls. They do everything they can to bring in those in need, but they also have limited space. This addition to their agency and our community is such a need and will only benefit the homeless in our area. I am in full support of this project, and I hope you will give it the approval it needs.

I am not able to attend tonight's meeting but wanted to express my support as a community partner.

Thank you!
Teri

Teri Looney, Executive Director
Loaves and Fishes Ministries

Support Rezone

Jackson, Brian

From: Candy - Mitch Rice <ricemcp@live.com>
Sent: Wednesday, September 13, 2023 7:22 PM
To: Hussain, Adam; Wood, Carol; Jeremy Garza; Jackson, Brian T.; Kost, Ryan; Spitzley, Patricia; Spadafore, Peter; Clerk, City
Subject: [EXTERNAL] City Rescue Mission Expansion

As a volunteer at the City Rescue Mission, I know personally the need for expansion of our local men's and women's shelter. I am writing to encourage you to support the two proposals on your Mon., Sept. 18 agenda; to rezone property and to grant a special land use permit for this worthwhile endeavor.

Regards,
Candy Rice
48911

Sent from [Mail](#) for Windows

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

**Z-8-2023 & SLU-2-2023, 415 & 421 W. Kalamazoo Street
Rezoning from “DT-3” Urban Core to “R-AR” Residential Adaptive Reuse
Special Land Use Permit - Sheltered Care Facility**

The Lansing City Council will hold a public hearing on Monday, September 18, 2023 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider requests by VIRIDIS Design Group on behalf of the City Rescue Mission of Lansing to rezone the properties at 415 & 421 W. Kalamazoo Street from “DT-3” Urban Core to “R-AR” Residential Adaptive Reuse and for a special land use permit to operate a sheltered care facility at these locations.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk’s Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/MiPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

ORDINANCE # _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, PROVIDING FOR THE REZONING OF A PARCEL OF REAL PROPERTY LOCATED IN THE CITY OF LANSING, MICHIGAN AND FOR THE REVISION OF THE DISTRICT MAPS ADOPTED BY SECTION 1242.02 OF THE CODE OF ORDINANCES.

The City of Lansing ordains:

Section 1. That the district maps adopted by and incorporated as Section 1242.02 of the Code of Ordinances of the City of Lansing, Michigan be amended to provide as follows:

To change the zoning classification of the property described as follows:

Case Number: Z-8-2023

Parcel Number's: 33-01-01-16-354-122 & 33-01-01-16-354-003

Addresses: 415 & 421 W. Kalamazoo Street

Legal Descriptions: Lots 2, 3, 10, 11 & 12 and the West 66 feet of Lot 1, Block 139, Original Plat from "DT-2" Downtown Core to "R-AR" Residential Adaptive Reuse.

Section 2. All ordinances or parts of ordinances inconsistent with the provisions hereof are hereby repealed.

Section 3. This ordinance was duly adopted by the Lansing City Council on _____, 2023, and a copy is available in the office of the Lansing City Clerk, 9th Floor, City Hall, 124 W. Michigan Avenue, Lansing, MI 48933.

Section 4. This ordinance shall take effect on the 30th day after enactment.

Z-8-2023 & SLU-2-2023 415 & 421 W. Kalamazoo Street

At its August 1, 2023, meeting, the Planning Board voted 5-1 to recommend approval of Z-8-2023 and SLU-2-2023. These are requests by the City Rescue Mission to rezone the properties at 415 & 421 W. Kalamazoo Street from “DT-3” Urban Core to “R-AR” Residential Adaptive Reuse and for a special land use permit to utilize the properties for a sheltered care facility for approximately 300-350 men and women. The shelter at 2216 S. Cedar will remain open for women with children and families with a 110-person approximate capacity. The existing men’s shelter at 607 E. Michigan Avenue will be used for a kitchen to provide meals for the homeless. In total, the shelter capacity for the Rescue Mission will increase from approximately 200 to 400-450.

The proposed special land use permit is to allow use of the properties at 415 & 421 W. Kalamazoo Street for a sheltered care facility. A sheltered care facility is permitted by special land use permit in the “R-AR” zoning district but is not permitted under the current “DT-3” zoning of the subject properties.

The staff recommendation is to approve both requests. There is a dire need for additional shelter space in the community and the proposed properties seem to be the most appropriate locations available. The surrounding uses are mostly non-residential, the site is located along 2 major bus routes and in close proximity to businesses, employment and educational opportunities, and governmental, institutional and religious services/resources.

The Planning Board held a public hearing at its August 1, 2023, meeting at which representatives of the applicant and one other person spoke in favor of the requests. The owners and building manager for Metro Place Apartments at 301 W. Lenawee Street, the building manager for the Porter Senior Apartments and the owner of the apartment building at 420 S. Walnut Street spoke in opposition to the requests. A letter of objection from the owner of 510 S. Capitol Avenue has been received.

GENERAL INFORMATION

APPLICANT:	VIRIDIS Design Group on behalf of the City Rescue Mission of Lansing 2925 W. Main Street Kalamazoo, MI 49006
OWNER:	SET SEG Insurance Services Agency, Inc. 1520 Earl Avenue East Lansing, MI 48823
REQUESTED ACTION:	* Rezoning from “DT-3” Urban Core to ‘R-AR’ Residential Adaptive Reuse * Special Land Use Permit for a sheltered care facility
EXISTING LAND USE:	Vacant office buildings
EXISTING ZONING:	“DT-3” Urban Core District
PROPERTY SIZE:	415 W. Kalamazoo – 26,136 square feet (.75 acres) 421 W. Kalamazoo – 32,670 square feet (.6 acres) Total – 58,806 square feet (1.35 acres)
SURROUNDING LAND USE:	N: State Office Building S: Multiple Family Residential Apartment Building E: Office Building & Ingham County Courthouse W: Lansing School District Office Building
SURROUNDING ZONING:	N: “DT-3” Urban Core District S: “DT-3” Urban Core District E: “DT-3” Urban Core District W: “DT-3” Urban Core District
MASTER PLAN DESIGNATION:	The Design Lansing Master Plan designates the subject property as “Downtown Mixed-Use Center: Edge”. W. Kalamazoo Street is designated as a prime connector.

APPLICANT’S REQUESTS

Z-8-2023: Request to rezone the properties at 415 & 421 W. Kalamazoo Street from “DT-3” Urban Core to “R-AR” Residential Adaptive Reuse

SLU-1-2022: Special land use permit to utilize 415 & 421 W. Kalamazoo Street for a sheltered care facility. A sheltered care facility is permitted by special land use permit in the “R-AR” zoning district but is not permitted under the current “DT-3” zoning of the subject properties.

AGENCY REFERRAL RESPONSES

Assessing: No objections.

Board of Water & Light: See attached memo

Building Safety: No objections.

Parks & Recreation: No issues

Public Service Engineering: We have the vacated LSD offices use replaced with “300 adults” and “offices and other support spaces”, which from a civil engineering/sewage flow standpoint equates to a small or medium-sized apartment building. Now, the PUBLIC sewer in front on Kalamazoo is a 6-inch combined sewer, which does not have the capacity to serve this redevelopment. However, fortunately, based on past experience, I believe the existing sanitary service is to the 8-inch public sewer on Walnut.

Of note, this 8-inch sewer is also a combined sewer that currently takes roadway drainage, so we still may have inadequate capacity in the sewer on Walnut (tributary to another 8-inch combined sewer draining eastward on Kalamazoo).

I note that VIRDIS’s writeup states “CRM does not anticipate requiring new infrastructure, curb cuts, etc.”. The issue is that the existing sewer infrastructure MAY not be adequate. I emphasize “may”, because there may be no issue, but there’s some definite question marks based on what I stated above. VIRDIS should provide a sanitary basis of design as soon as possible, so we can start checking the sewer capacity.

Public Service Transportation
& Administration:

The Public Service Department does not have any objections to the rezoning. Traffic and parking needs should be lower compared to an office use. As Alec indicated, changing to a residential use might create additional sanitary sewage and our department would need to confirm that there is sufficient sewer capacity to handle the anticipated flows.

REZONING

COMPATIBILITY WITH SURROUNDING ZONING PATTERNS

The applicant is requesting a rezoning of two adjoining properties at 415 and 421 W. Kalamazoo Street from “DT-3” Downtown Urban Core to “R-AR” Residential Adaptive Reuse and a special land use permit to allow a sheltered care facility in that district. The subject properties are surrounded on all sides by “DT-3” zoning. The “R-AR” zoning is one of only a few districts that

permits sheltered care facilities. It is generally considered good planning and zoning practices to create and preserve consistent zoning patterns as they result in consistent development patterns. In this case, however, there are no properties in and around the downtown that are zoned for sheltered care facilities. Shelters are essential to the community and should primarily be located in close proximity to the downtown where they can effectively serve the majority of the population in need of their services. A rezoning, therefore, is going to be necessary in order to accommodate the use, in spite of zoning pattern inconsistencies. The “R-AR” zoning district is intended to accommodate reuse of properties that are unique such as those that contain vacant school buildings and to accommodate uses that have unique locational needs such as shelters. Unlike most zoning districts, the “R-AR” district is only intended to address very specific situations which is why all properties that are zoned “R-AR” are surrounding by other zoning districts and thus, inconsistent with the zoning patterns in the areas in which they are located.

COMPATIBILITY WITH SURROUNDING LAND USES

The City Rescue Mission currently operates a men’s shelter at 607 E. Michigan Avenue and a shelter for women and children at 2216 S. Cedar Street. The Mission’s plan is to move the men’s shelter to 415/421 W. Kalamazoo Street and convert 607 E. Michigan into the kitchen that produces meals for the homeless. The plan also includes relocating the shelter for single adult women to W. Kalamazoo Street, thus creating additional shelter space at the 2216 S. Cedar Street location for women with children.

The men’s shelter at 607 E. Michigan Avenue has a capacity of 100 and the capacity of the women and children’s shelter at 2216 S. Cedar Street is 110. The proposed facility on W. Kalamazoo Street would accommodate 200 men and 100 women. Including the 2216 S. Cedar Street location that will remain open, the Mission’s total shelter capacity would increase from 210 to 400 to possibly 450 or 500 at some point in the future as administrative offices are relocated from one facility to another.

The Rescue Mission has been looking for a new site so that it can increase its shelter capacities for both men and women. The homeless population in Lansing has grown dramatically and the existing shelters are not sufficient to accommodate the need. Several locations have been considered including the former YMCA building at the corner of N. Washington Square and the former Cooley Law School building in the 200 block of S. Capitol Avenue. Those buildings are located in the DT-3 Downtown Urban Core zoning district which does not permit sheltered care facilities. The Planning staff informed the Rescue Mission that it would not support a rezoning and special land use permit for a shelter at those locations. A homeless shelter would be contrary to the intent of the DT-3 zoning district which is to allow for uses that contribute to the vibrancy of the downtown by drawing people to the area to support existing and encourage new businesses. In other words, uses that generate a lot of customers, create new jobs, increase the tax base, and increase the need for more housing in the area.

Shelters are essential to the community and should be located primarily near the downtown where they are easily accessible to the majority of the population they serve. The site on W. Kalamazoo Street is an appropriate location for a shelter as it is in close proximity to but not directly in the core downtown area. The site is located along two primary bus routes and within easy walking distance to a variety of businesses, institutional and civic uses, and human service agencies that provide assistance and resources to those in need. The site is surrounded on three sides by office buildings.

While there is an apartment building directly to the south, it is not anticipated that the shelter will have any negative impacts on the residents thereof. The City Rescue Mission has been in operation at 607 E. Michigan Avenue for more than 110 years and at 2216 S. Cedar Street for well over a decade. The shelters at these locations are adjacent to or in very close proximity to residential uses and there have been no issues of incompatibility. The Mission has an established record of doing an excellent job managing its facilities. Incidents requiring police intervention have been non-violent/non-assaultive, non-destructive, and extremely rare.

COMPLIANCE WITH MASTER PLAN

The Design Lansing Comprehensive Plan designates the subject property as “Downtown Mixed-Use Center: Edge”. The Plan does not address sheltered care facilities so it cannot be determined if the proposed use is consistent with the future land use designation of the property. It appears that when the Plan was adopted in 2012, the existing shelters seemed to be adequate to serve the homeless population and thus, there was no reason to plan for more or larger facilities elsewhere in the City. Since that time, the homeless population has increased to where the existing facilities are not adequate thus, creating the need for a new shelter with greater capacity. There is no land in or near that downtown that is zoned and available for use as a sheltered care facility. Without the Plan providing specific guidance as to where shelters should be located, the basic principles of planning should be used to make that determination.

The proposed shelter location is consistent with a primary goal of master planning which is to accommodate land uses in appropriate areas where they can operate successfully without negatively impacting adjoining and nearby uses. The subject properties are surrounded by offices to the north, east and west that are in operation during typical daytime hours and workdays. They are destination type uses that do not depend on attracting customers or clients to stay in business. In fact, most of them are government owned and operated and are not accessible to anyone other than employees or those who are there for a very specific purpose. The office building at the southwest corner of W. Kalamazoo and S. Walnut is privately owned and is currently vacant. A State of Michigan office building is located on the property to the north and the Lansing School District has its offices on the property to the west. There is a 52-unit apartment building on the adjacent property to the south. Given the history and the City’s experience with how well the applicant has operated its facilities on E. Michigan Avenue and S. Cedar Street, which is surrounded by a residential neighborhood, there is no reason to believe that the proposed shelter will negatively impact any of the uses in the area around the subject properties.

Another important planning principle to consider when determining where certain uses should be located is accessibility by various modes of transportation. For example, in order to generate and maintain a strong customer base, commercial uses such as restaurants, gas stations, and retail establishments should be located along major thoroughfares where they are visible to large volumes of traffic and can be readily accessed by private vehicles and public transportation. Other uses, such as the proposed shelter, do have those same needs but do need to be located where they are easily accessible by foot and public transportation since the overwhelming majority of the people who utilize shelters do not have private transportation. Access to public transportation is also very important so that the occupants of the shelter can secure employment and utilize human service resources that can assist with transitioning out of homelessness. The subject property is located along

two major bus routes, is within walking distance of the downtown business district and near many facilities that provide services to those in need.

IMPACT ON VEHICULAR AND PEDESTRIAN TRAFFIC

While the sheltered care facility will generate additional pedestrian traffic in the area, the amount of vehicular traffic will likely be less than what was generated when the office buildings on the sites were in full operation. According to the special land use permit application, the maximum number of employees that will be in the facility at one time is 18. The applicant has stated that approximately 10% of the people that stay in its shelters have privately owned vehicles for transportation. The majority access them by foot or public transportation. The two sites combined contain approximately 90 spaces which is more than adequate to accommodate the projected parking needs.

IMPACT ON PUBLIC FACILITIES

See agency referral comments from Public Service on page 2 of this report and the attached letter from the Board of Water & Light. Use of the buildings for an overnight shelter with a capacity of 300+ persons will significantly increase the usage of certain utilities from when the buildings were being used for office purposes, particularly with regard to water and sanitary sewer services. The need for upgrading or expanding utility systems to serve the use will need to be determined between the applicant and the relevant service providing agency.

ENVIRONMENTAL IMPACT

The proposal will have no negative impacts on the natural environment. The only proposed change to the site is an addition connecting the two buildings. This will require combining the two properties into one parcel, which is a simple administrative procedure. It will also require review and approval of a site plan prepared by a civil engineer. Since the proposed addition will result in an increase in the amount of impervious surface on the site, a storm water management plan will need to be provided as part of the site plan review submission. This is to ensure that the additional stormwater runoff resulting from the building addition is properly managed within the boundaries of the site.

IMPACT ON FUTURE PATTERNS OF DEVELOPMENT

Shelters are essential to the community and need to be accommodated in locations where their mission can be carried out most effectively. Shelters are unique in that they need to be centrally located with convenient access to public transportation, businesses, and human service agencies. There is a significant need for additional shelter space in the City and there are no properties in or near the downtown that are zoned for that use. The subject properties, as described in the proceeding paragraphs of this report, are an appropriate location for a shelter as they are located on the fringe of, but not in the core downtown which should be reserved commercial, office and residential uses that are essential to its vibrancy. It is located along W. Kalamazoo and S. Walnut Streets, both of which are primary bus routes, and in an area where there is access to various civic, institutional, religious, and medical facilities that can help those in need to transition out of homelessness. Since the circumstances surrounding this request are based upon the very specific and unique needs of a shelter, approval of the rezoning will not set a precedent for approval of future rezoning requests in the area and thus, will not have any impacts on patterns of development in the area.

SPECIAL LAND USE PERMIT

Section 1262.02(f) of the Zoning ordinance sets forth the criteria which must be used to evaluate a Special Land Use permit request. The criteria and evaluation are as follows.

1. **Is the proposed special land use designed, constructed, operated, and maintained in a manner harmonious with the character of adjacent property and the surrounding area?**

The Rescue Mission has been operating in the City for more than a century and has a proven track record of doing an excellent job of operating, managing, and maintaining its facilities. The existing locations have existed harmoniously with both the residential and nonresidential uses in the areas in which they are located.

2. **Will the proposed special land use change the essential character of the surrounding area?**

The proposed shelter will not change the “essential character” of the surrounding area surrounding the subject properties. With the exception of an addition to connect the 2 buildings at 415 & 421 W. Kalamazoo Street, the physical site will remain unchanged.

3. **Will the proposed special land use interfere with the enjoyment of adjacent property?**

It is not anticipated that the shelter will interfere with the “enjoyment” of adjacent properties. The properties to the north and west are being used for government office purposes. There is a vacant office building on the adjoining property to the east and a courthouse on the property further to the east in the 300 block of W. Kalamazoo Street, which draws a large number of people to the area on a daily basis. The operations for all of these uses are confined to typical workdays and hours which means that they are closed in the evenings when people are arriving at the shelter for overnight stay. During the day, the vast majority of the people using the shelter are working at a job, looking for or training for employment, and seeking assistance from various human service agencies to address the issues that led to their homelessness. The only adjoining property that is occupied outside of normal business hours is the apartment building to the south. Since the Mission’s other shelters have not interfered with the enjoyment of the properties adjacent thereto, there is no reason to believe that it would do so in the new location.

4. **Will the proposed special land use represent an improvement to the use or character of property under consideration and the surrounding area in general, and will the use be in keeping with the natural environment of the lot?**

The proposed rezoning and special land use permit will allow for adaptive reuse of the two vacant offices buildings at 415 & 421 W. Kalamazoo Street. This will not only represent an improvement to the use and character of the property, it will also represent an improvement in general by fulfilling a very important need in the community.

The only proposed change to the physical development of the site is an addition connecting the two existing buildings. A site plan for this addition will be reviewed by the City for compliance with all applicable codes and ordinances.

5. **Will the proposed special land use be hazardous to adjacent property or involve uses, activities, materials or equipment which are detrimental to the health, safety or welfare of persons or property through the excessive production of traffic, noise, smoke, odor, fumes, or glare?**

The proposed shelter will produce very little vehicular traffic and will not generate smoke, odors, fumes, glare, or any other conditions that would be detrimental to the health, safety, and welfare of the community.

6. **Will the proposed special land use be adequately served by essential public facilities and services, or is it demonstrated that the person responsible for the proposed special land use is able to continually provide adequately for the services and facilities deemed essential to the special land use under consideration?**

The issue of whether existing utilities serving the subject properties are adequate to accommodate the shelter has not yet been determined. This will take more study on behalf of the City engineers and the Board of Water & light and will require additional information from the applicant regarding the proposed usage.

7. **Will the proposed special land use place demand on public services and facilities in excess of current capacity?**

See agency referral comments from Public Service on page 2 of this report. The Board of Water & Light will also be providing comments with regard to the utility services that it provides. Use of the buildings for an overnight shelter with a capacity of 300 persons will significantly increase the usage of certain utilities from when the buildings were being used for office purposes, particularly with regard to water and sanitary sewer services. The need for upgrading or expanding utility systems to serve the shelter will need to be determined between the applicant and the relevant service providing agency.

8. **Is the proposed special land use consistent with the intent and purpose of this Zoning Code and the objectives of any currently adopted Comprehensive Plan?**

The zoning code is the primary tool for implementing the future land use component of the City's Comprehensive/Master Plan and thus, the intent and purpose of the 2 documents are the same in that regard. A detailed description of this request as it relates to the Master Plan is provided in the "Compliance with Master Plan" section on pages 3 and 4 of this report.

9. **Will the proposed special land use meet the dimensional requirements of the district in which the property is located?**

The only proposed change to the site is the construction of an addition to connect the 2 buildings. This will require combining the 2 parcels which is a simple administrative

procedure. The location of the proposed addition will comply with the setback requirements of the proposed R-AR zoning district. There are no other dimensional requirements that apply to this request.

SUMMARY

The applicant is seeking to rezone the properties at 415 & 421 W. Kalamazoo Street from “DT-3” Urban Core to “R-AR” Residential Adaptive Reuse. The applicant is also requesting a special land use permit to the allow use of the subject properties for a sheltered care facility.

The available information supports a finding that the requests satisfy all of the criteria set forth in the Zoning Ordinance for evaluating rezoning and special land use permit applications, as detailed in this staff report.

RECOMMENDATIONS

Staff recommends approval of Z-8-2023 to rezone the properties at 415 & 421 W. Kalamazoo Street from “DT-3” Urban Core to “R-AR” Residential Adaptive Reuse and SLU-2-2023, for a special land use permit to allow the properties to be utilized for a sheltered care facility.

Respectfully Submitted,

Susan Stachowiak
Zoning Administrator

BOARD OF WATER AND LIGHT MEMO

August 8, 2023

TO: City of Lansing – Planning Department, Susan Stachowiak
FROM: Andy Baumgartner, Real Property Analyst, Legal Services, 517-702-6795
RE: COL Z-8-2023_421 W. Kalamazoo St_Comments

BWL Electric: Approved: BWL has overhead and underground facilities in the area, no concerns for rezoning. Contact person: Jerry Wheeler Electric Utility Designer, phone: 517-702-6644.

BWL Street Lighting: Approved. BWL has underground street lighting cable along the south side of Kalamazoo St. With no proposed changes within the existing ROW for this building addition, we don't anticipate any conflicts with any of our existing facilities on Chestnut, Walnut or Kalamazoo St. Travis Archer – Utility Designer, 517-702-6621.

BWL Water & Steam Distribution:

COL Z-8-2023_421 W. Kalamazoo St.

Approved with comments

- Site Comments:
- Both buildings have existing 2" water services, contact BWL for any upgrades or additions.
- General Comments:
 - The customer is responsible for all costs of water service installation and removals, including connection fees, installation, metering, and engineering and administration costs for the work.
 - It is the applicant's responsibility to determine the estimated water demand (including fire flow requirements) of this project, and sizing services and meters accordingly. The BWL will not take responsibility for inadequately sized services or metering specified by the applicant.
 - The customer is responsible for coordinating with the Fire Marshall of the Jurisdiction for hydrant placement on the site and project will require an EGLE permit. The owner will be responsible for meeting all requirements of the EGLE permit.
 - The customer is responsible for submitting a plumbing plan which includes location of meter, meter size, dimensioned room and/or space to accommodate meter set for review and approval by the BWL. The BWL requires that meter settings be placed on an exterior wall within the building; services run to an interior room/wall will not be acceptable.
 - The customer is responsible for verifying the precise location and depths of the existing water mains or services prior to construction. The BWL will not be responsible for unanticipated conflicts caused by inaccuracies in the customer's design documents or MISS-DIG staking in the field.
 - All service piping, up to and including the service risers are part of the water system and cannot be installed or altered without a BWL Water Service Agreement in place. BWL jurisdiction for domestic services ends at the outlet of the domestic meter setting. BWL jurisdiction for fire services ends at the connection point to the backflow preventer. Service risers to the building will only be constructed by BWL forces or a BWL approved contractor. The plumbing contractor is not to stub services out of the building. Water services stubbed out of the building by a non-approved contractor, and without inspection by the BWL, will not be acceptable.
 - The customer will be required to enter a service agreement, meet BWL requirements, and pay applicable fees prior to receiving service. Additional information can be found online at <https://www.lbw.com/customers/services/water/water-construction-standards>.

Any questions about specific water service requirements may be directed to the BWL Water Distribution Department; *Steve Conn @ (517) 702-6726*, or via e-mail at Steve/Conn@lbwl.com.

BWL Environmental Wellhead Protection: Angie Goodman, Water Quality

This project lies within the Lansing Wellhead Protection Area. Care must be exercised during construction to minimize the exposure of contaminated soils to weather and subsequent impact to the groundwater. Construction machinery should be parked on paved areas when not in use, and leakage of petroleum products and other potential contaminants must be immediately cleaned up and properly disposed of. Newly exposed soil could offer a route for contaminants into local groundwater.

Note: Any site plan approval does not constitute an agreement for service. All customers must meet BWL requirements and enter a service agreement prior to receiving service.

7/9/2023

RE-ZONING APPLICATION ADDENDUM

Prepared by VIRIDIS Design Group, on behalf of the City Rescue Mission of Lansing

415 and 421 West Kalamazoo Street, Lansing, Michigan 48933

Current Owners (note: City Rescue Mission of Lansing has option to purchase both properties)

415 W Kalamazoo St: SET SEG Agency, 1520 Earl Ave, East Lansing, MI 48823 (800) 292-5421

421 W Kalamazoo St: Michigan Corrections Org, 421 W. Kalamazoo St, Lansing, MI 48933 (517) 485-3310

Describe and/or explain the specific land use proposed for this property:

The City Rescue Mission of Lansing (CRM) has been seeking an opportunity to secure a larger facility so as to be able to expand services to those in the Lansing community who are at-risk and most in need. Ideally, CRM is seeking to place a shelter in or near the downtown core, where the majority of the at-risk population currently live. The 415-421 West Kalamazoo location provides an ideal location for continuation of the CRM mission.

CRM intends to remodel the (2) existing buildings on these parcels, and construct a new addition connecting the two buildings. This facility is being programmed to provide services for up to 300 adults (both men and women). The new facility will also include offices and other support spaces.

Parking is expected to be more than adequate for the intended re-use of the property. CRM does not anticipate requiring new infrastructure, curb cuts, etc. as part of this project.

Explain what changes or changing conditions make the passage of this rezoning necessary:

The subject parcels are currently zoned DT-3 (Urban Core) which does not allow Sheltered Care Facilities. We propose to re-zone the subject parcels to R-AR (Residential Adaptive Reuse) which allows Sheltered Care Facilities by Special Use. We note that the proposed rezoning would move these parcels from a less-restrictive to a more-restrictive zoning district, however, CRM anticipates this facility being home to their program for the foreseeable future and is a very good fit at this location.

Comment on other circumstances which justify the amendment:

CRM recognizes a significant need in the community to provide food, shelter and other services to the less-fortunate. CRM has diligently searched for a location within the central Lansing core in order to expand its facilities to serve those who are most at-risk in the community. This proposed location provides appropriate space and is well-located within the CRM service area. We ask that the City approve the re-zoning of the parcels to allow CRM to continue its mission of service to others.

Thank you for your consideration.

7/9/2023

SPECIAL LAND USE APPLICATION ADDENDUM

Prepared by VIRIDIS Design Group, on behalf of the City Rescue Mission of Lansing

415 and 421 West Kalamazoo Street, Lansing, Michigan 48933

Current Owners (note: City Rescue Mission of Lansing has option to purchase both properties)

415 W Kalamazoo St: SET SEG Agency, 1520 Earl Ave, East Lansing, MI 48823 (800) 292-5421

421 W Kalamazoo St: Michigan Corrections Org, 421 W. Kalamazoo St, Lansing, MI 48933 (517) 485-3310

Size of Parcels:

415 W. Kalamazoo St: Irregular – 0.57 Acre

421 W. Kalamazoo St: 165' x 198' – 0.75 Acre

Describe your proposal:

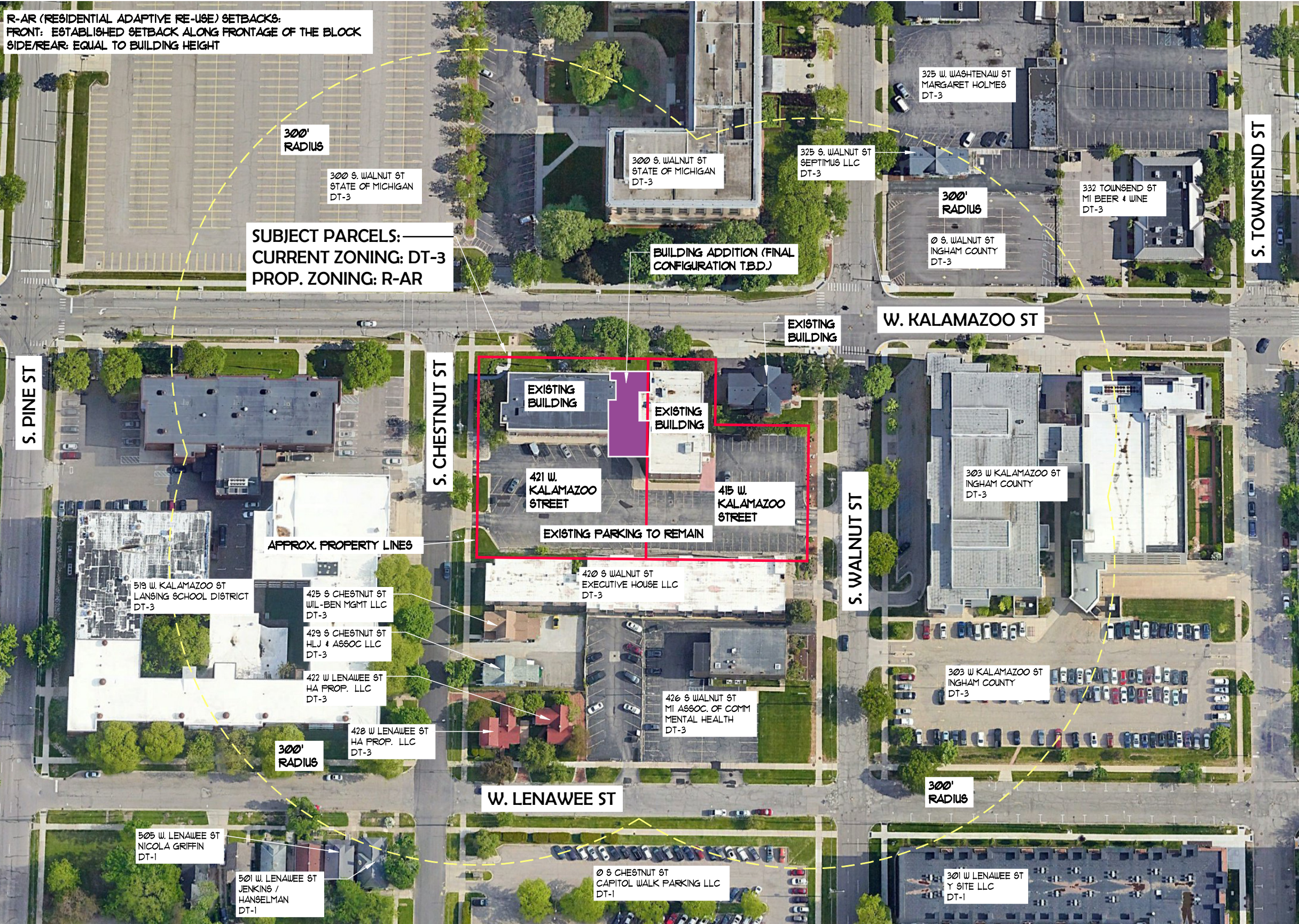
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CRM intends to remodel the (2) existing buildings on these parcels, and construct a new addition connecting the two buildings, which is being programmed to provide services for up to 300 adults (both men and women). The new facility will also include offices and other support spaces.

Parking is expected to be more than adequate for the intended re-use of the property. CRM does not anticipate requiring new infrastructure, curb cuts, etc. as part of this project.

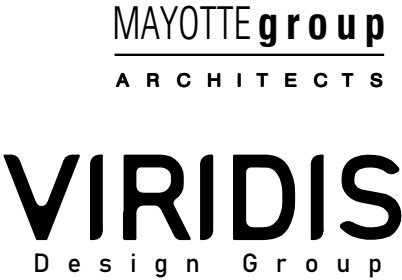
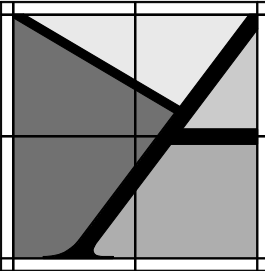
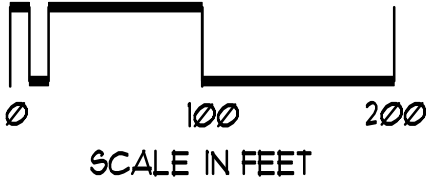
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Thank you for your consideration.



PRELIMINARY SITE PLAN

NOTE: THERE ARE NO ADJACENT RESIDENTIAL PARCELS, THEREFORE A BUFFERING / SCREENING PLAN IS NOT REQUIRED



RE-ZONING AND SPECIAL USE REQUEST FOR:

CITY RESCUE MISSION OF LANSING

SUBJECT PARCELS:

415 W KALAMAZOO STREET
(33-01-01-16-354-122)

421 W KALAMAZOO STREET
(33-01-01-16-354-003)

LANSING, MICHIGAN

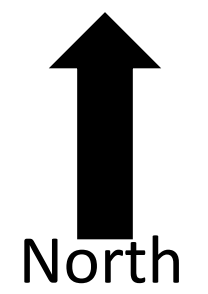
REVISED 6/26/2023

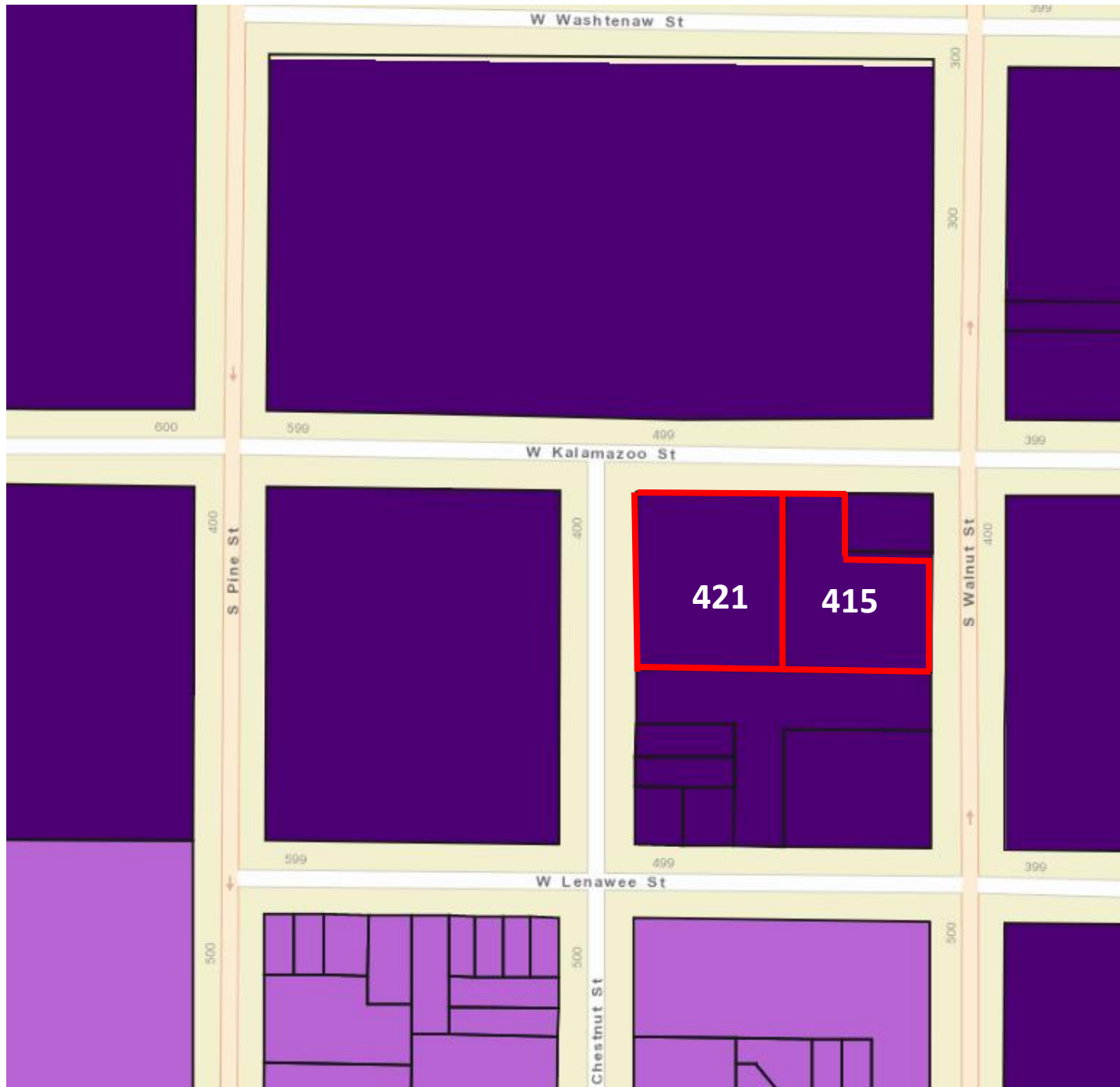
415 W. Kalamazoo



421 W. Kalamazoo

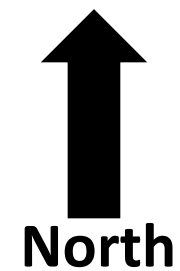






Zoning Districts

- R-1 - Suburban Detached Res.
- R-2 - Suburban Detached Res.
- R-3 - Suburban Detached Res.
- R-4 - Urban Detached Res.
- R-5 - Urban Detached Res.
- R-6A - Urban Detached Res.
- R-6B - Urban Detached Res.
- R-MX - Residential Mix
- MFR - Multi-Family Residential
- R-AR - Residential Adaptive Reuse
- S-C - Suburban Corridor
- MX-C - Mixed-Use Corridor
- MX-1 - Mixed-Use Neighborhood Center
- MX-2 - Mixed-Use Community Center
- MX-3 - Mixed-Use District Center
- DT-1 - Urban Edge
- DT-2 - Urban Flex
- DT-3 - Urban Core
- IND-1 - Suburban Industrial
- IND-2 - General Industrial
- IND-3 - Urban Industrial
- INST-1 - Suburban Institution
- INST-2 - Urban Institution



**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

**Z-8-2023 & SLU-2-2023, 415 & 421 W. Kalamazoo Street
Rezoning from “DT-3” Urban Core to “R-AR” Residential Adaptive Reuse
Special Land Use Permit - Sheltered Care Facility**

The Lansing City Council will hold a public hearing on Monday, September 18, 2023 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider requests by VIRIDIS Design Group on behalf of the City Rescue Mission of Lansing to rezone the properties at 415 & 421 W. Kalamazoo Street from “DT-3” Urban Core to “R-AR” Residential Adaptive Reuse and for a special land use permit to operate a sheltered care facility at these locations.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk’s Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/MiPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

Resolution #2023-231

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, Chapter 808 of the Lansing Codified Ordinances regulates cabaret licenses within the City of Lansing; and

WHEREAS, Energy Event Center LLC, 3222 S MLK Jr BLVD Suite 41A, Lansing, Michigan, was previously issued a cabaret license by the City of Lansing, effective 5/19/2023; and

WHEREAS, Section 808.08 provides that a cabaret license may be revoked if the licensee “. . .operates his or her business in violation of any other provision of this chapter, other ordinances of the City or State, or Federal Law”; and

WHEREAS, Section 808.08 further requires a hearing by City Council or its designated hearing officer before recommending the revocation of an already existing cabaret license; and

WHEREAS, Ms. Elizabeth O’Leary, acting as Lansing City Council’s designated Hearing Officer pursuant to Resolution #2023-194, conducted a hearing on August 24, 2023, as required by Section 808.08; and

WHEREAS, the Licensee appeared at the revocation hearing and was provided an opportunity to be heard; and

WHEREAS, Ms. O’Leary has provided a transcript of the hearing, findings of fact, and recommendation to City Council, pursuant to the requirements of Section 808.08.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lansing, has been fully informed of the Hearing Officer’s findings of fact and proposed recommendation revocation of Licensee’s cabaret license for violations of Chapter 808 of the Lansing Codified Ordinances.

BE IT FURTHER RESOLVED, The City Council of the City of Lansing, hereby modifies the Hearing Officer’s proposed findings of fact and recommendation. The revocation is effective immediately.

Resolution #2023-232

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the Charter of the City of Lansing requires the Council to adopt an annual statement of Budget Policies and Priorities serving to guide the Administration in developing and presenting the Fiscal Year 2024/2025 Budget; and

WHEREAS, the City Council established the following Mission;

The City of Lansing's mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors,
- II. Securing short- and long-term financial stability through prudent management of city resources,
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses,
- IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources,
- V. Facilitating regional collaboration and connecting communities; and

WHEREAS, the standing committees of the City Council have met to evaluate the budget and recommend an annual statement of budget policies and priorities to guide the Administration in developing and presenting the Fiscal Year 2024/2025 budget.

NOW, THEREFORE BE IT RESOLVED, that the Lansing City Council has established the following as its Fiscal Year 2024/2025 Budget Policies and Priorities and requests that the Administration review them and encourages that they, to the extent practical, be included in the Administration's budget presented due to the City Council by the fourth Monday in March 2024.

BE IT FURTHER RESOLVED, the **Committee of the Whole** has established the following priorities:

1. \$100,000: (1) FTE focus specifically on housing legal assistance for tenants and homeowners in the City.
2. Fund sidewalk repair by \$200,000 for a total of \$600,000, with a priority placed on underserved areas.
3. Fund local street repair funding by \$1.7 million for a total of \$7 million, with a priority placed on underserved areas.
4. Funding for GED prep and passage program.
5. Sustainability; \$134,000 Funding for marketing, training, professional development, needed risk assessments and updated plans, along with an additional part-time employee.

6. \$400,000: Funding for additional staff arborists and equipment in forestry to more efficiently survey and maintain tree inventory consisting of hundreds of thousands of trees in what is known as a USA City of Trees.
7. \$75,000; Feasibility Study for a community center located in southeast Lansing.

BE IT FURTHER RESOLVED, the **Committee on Development and Planning** has established the following priorities:

1. \$80,000: (1) FTE LEDC; RE: Focus on Small Business, Minority Businesses; Female Owned Businesses
2. \$250,000: Increase funding for the Façade Improvement Grant Program
3. Analysis of Facade Improvement Grant Program to include Return on Equity Report on Previous Façade Grants provided to small businesses including a statistical breakdown of what wards have been impacted by the program.
 - a. It's requested that this report be submitted to City Council no later than March 1, 2024.
4. \$40,000: Initiate an RFP for Engagement of Stakeholders and Completion of Community Facilities Plan, including school and county buildings, complete with inventory of assets and goals/objectives for facilities, that will serve as the basis for community facility decisions into the future.
5. \$80,000: (1) FTE compliance employee to ensure all development agreements are being followed including but not limited to: income tax collection, TIFAs, PILOTS, and Brownfields.

BE IT FURTHER RESOLVED, the **Committee on Equity, Diversity, and Inclusion** has established the following priorities:

1. The City of Lansing will include in their FY2024/2025 Budget public safety planning, a commitment, support, and a partnership with Advance Peace which will help lives and reduce the life altering trauma experienced by people living in the impacted communities and by the service providers who support them, including law enforcement. Council asks the Administration to focus the budget allocations to fully fund the City portion for FY2024/2025.
2. \$80,000: (1) FTE Human Resources Employee; RE: Focus on DEI in the hiring process to work towards having a workforce that reflects the diversity of the City of Lansing.

BE IT FURTHER RESOLVED, the **Committee on Public Safety** has established the following priorities:

1. Zoning Personnel Staff for Administrative tasks relating to Commercial Corridor Specialist.
2. Portable Speed Bumps (Public Service Department)
3. Reinstate the LFD apprenticeship/intern program (Lansing Fire Department)
4. Economic Development and Planning:

- a. Dedicate resources to searching appropriate databases for non-homestead ownership.
- b. Implement a pilot program to incentivize landlords to accept Section 8 vouchers

BE IT FURTHER RESOLVED, the **Committee on Ways and Means** has established the following priorities:

1. Continue to explore new municipal incentives under the Inflation Recovery Act to invest in solar energy for City facilities.

BE IT FURTHER RESOLVED, the **Ad Hoc on Homelessness & Solutions 2023** has established the following priorities:

1. **Economic Development and Planning:**
 - a. Developing a comprehensive plan with HRCS and CoC to ensure that grant dollars are being utilized as intended with outcomes that can be defined and qualitative.
 - b. Complete the study of existing rental fees to ensure they are sufficient and consistent to meet the rigorous needs for safety housing with communities of similar size.
 - c. Create a landlord registry either through the BS&A portal or other platform that is publicly accessible that shows housing inspections and the status (i.e., in compliance, red tags and compliance).
2. **HRCS**
 - a. Required DEI training by an outside organization to those provider agencies receiving HRCS funds who help the homeless, people with disabilities and other vulnerable populations.
 - b. Through the Housing Ombudsman prepare education materials for renters. Included but not limited to:
 - i. Rights as a renter
 - ii. Know before you sign a lease
 - iii. District Court Eviction Court information
 - iv. Conduct at least two housing fairs in City with MSU Law each year
 - v. Creation of a brochure by the Administration on where tenants can go for assistance if they are forced to relocate due to red tags or violations by the landlord.
 - c. Utilizing all the Community Centers in the different areas of Lansing as warming and cooling centers during heat and cold events. This would require funding for after-hours operations, for security, staff and other expenses that may be included.
3. **Law/Courts**
 - a. Support the creation of a Community Court with 54-A District Court and continued support for eviction diversion program.

- b. Implement policy where Nuisance Actions filed against recalcitrant landlords enabling City Attorney to enter into voluntary compliance agreements.

BE IT FURTHER RESOLVED, the City Council would like to continue its commitment, if funding is available, to:

- Maintain and improve the City's infrastructure;
- Preserve and ensure clean, safe, well-maintained housing and neighborhoods;
- Provide comprehensive and affordable recreational programs and youth and family services;
- Explore alternatives for improved efficiency in service and delivery.

BE IT FURTHER RESOLVED, the City Council has accepted the following recommendations from the 2023 Board of Public Service for FY 2024/2025:

1. Increase general fund support for implementation of the City's Street System Asset Management Plan, with a priority placed on reconstructing and preserving neighborhood streets, especially in those areas of the city which have been historically underserved. We encourage the Department to continue utilizing new and innovative ways to extend the life of our existing streets;
2. Maintain and expand funding for sidewalk repairs and right-of-way maintenance and improvement, with a priority placed on underserved areas; this should all be done while keeping safety a priority for Lansing residents and visitors, and meeting or exceeding the compliance with the Americans with Disabilities Act;
3. Maintain and expand funding to update and improve the fleet of city vehicles, with specific priority for the Department;
4. Establish Lansing as a leader in water quality, including PFAS regulation, testing, monitoring, enforcement and reducing other forms of water pollution in the city, through maintaining and increasing funding for educational and training purposes, and working relevant federal, state, county and local governments and non-government organizations;
5. Expand opportunities for multi-family residential and business recycling;
6. Follow recommendations (to the greatest extent feasible) of the energy audit of all facilities and properties to save on energy and cut costs by replacing wasteful devices with ones that are energy efficient and reduce the carbon footprint of the City of Lansing.

Resolution #2023-xxx

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, at any time during the fiscal year, the City Council may consider appropriations which modify the previously adopted annual appropriation to transfer an unencumbered balance in whole or in part from any account; provide for the expenditure of revenues in excess of those in the budget; or meet a public emergency affecting life, health, property, or the public peace; and

WHEREAS, projected State Revenues have been adjusted to the latest revenue sharing estimates as published by Michigan's Senate Fiscal Agency and stable funding of Local Community Share (PPT) reimbursements; and

WHEREAS, the operating and personnel budgets of many departments were reduced in the adoption of the Fiscal Year 2023/2024 budget in anticipation of using prior year savings made available at this time through an improved revenue outlook relative to budget; and

WHEREAS, the City it is initiating a broader review of expenditure savings and revenue improving initiatives including the review of major contracts and City services including personnel, opportunities for internal and external cost recovery, and the management of City assets and reserves; and

WHEREAS, storm damages from the July 2023 storm in Lansing's East Side have brought about \$100k in expenses to be remediated within the Public Service operating budget; and,

WHEREAS, as a result of increased enforcement of unsafe properties, there remains a need to provide temporary hotel accommodation for families temporarily displaced in the Community; and

NOW, THEREFORE, BE IT RESOLVED that the following FY 2023/2024 budget amendment is approved:

Appropriation	Description	Amount
General Fund	State Revenues	\$500,000
Total General Fund Revenue Appropriation		<u>\$500,000</u>

Appropriation (continued)	Description	Amount
Human Services & Racial Equity	Operating(Hoteling)	\$500,000
Total General Fund Expenditure Appropriation		<u>\$500,000</u>

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriation accounts and to make the necessary operating transfers for the expenditure and control of the appropriations.

Resolution #2023-233

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, at any time during the fiscal year, the City Council may consider appropriations which modify the previously adopted annual appropriation to transfer an unencumbered balance in whole or in part from any account; provide for the expenditure of revenues in excess of those in the budget; or meet a public emergency affecting life, health, property, or the public peace; and

WHEREAS, projected State Revenues have been adjusted to the latest revenue sharing estimates as published by Michigan's Senate Fiscal Agency and stable funding of Local Community Share (PPT) reimbursements; and

WHEREAS, the operating and personnel budgets of many departments were reduced in the adoption of the Fiscal Year 2023/2024 budget in anticipation of using prior year savings made available at this time through an improved revenue outlook relative to budget; and

WHEREAS, the City it is initiating a broader review of expenditure savings and revenue improving initiatives including the review of major contracts and City services including personnel, opportunities for internal and external cost recovery, and the management of City assets and reserves; and

WHEREAS, as a result of increased enforcement of unsafe properties, there remains a need to provide temporary hotel accommodation for families temporarily displaced in the Community; and

NOW, THEREFORE, BE IT RESOLVED that the following FY 2023/2024 budget amendment is approved:

Appropriation	Description	Amount
General Fund	State Revenues	\$500,000
Total General Fund Revenue Appropriation		<u>\$500,000</u>

Appropriation (continued)	Description	Amount
Human Services & Racial Equity	Operating(Hoteling)	\$500,000
Total General Fund Expenditure Appropriation		<u>\$500,000</u>

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriation accounts and to make the necessary operating transfers for the expenditure and control of the appropriations.

Resolution #2023-###

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, at any time during the fiscal year, the City Council may consider appropriations which modify the previously adopted annual appropriation to transfer an unencumbered balance in whole or in part from any account; provide for the expenditure of revenues in excess of those in the budget; or meet a public emergency affecting life, health, property, or the public peace; and

WHEREAS, in recent times the City has responded to many such public emergencies including those for severe storms, flooding, and the COVID-19 pandemic requiring the immediate mobilization of City resources and encumbrance of Department appropriations; and

WHEREAS, per the Michigan Department of Treasury a Disaster Contingency Fund may be found in any local unit to earmark revenue for disaster contingency provisions that may provide for planning, mitigation, response, and recovery from natural and human-made disasters that may occur; and

WHEREAS, the Disaster Contingency Fund must operate only with a budget adopted by the City Council as required by 1968 Public Act 2, MCL § 141.421 to MCL § 141.440a; and

NOW, THEREFORE, BE IT RESOLVED, the City Council establishes the Disaster Contingency Fund; and

BE IT FURTHER RESOLVED, that the following FY 2023/2024 budget amendment is approved; and

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriation accounts and to make the necessary operating transfers for the expenditure and control of the appropriations:

Appropriation	Description	Amount
General Fund	Use of (Contribution to) Fund Balance	\$500,000
Total General Fund Revenue Appropriation		<u>\$500,000</u>
Non-Departmental	Net Transfers	\$500,000
Total General Fund Expenditure Appropriation		<u>\$500,000</u>
Disaster Contingency Fund	Transfers In	\$500,000
Total Disaster Contingency Fund Revenue Appropriation		<u>\$500,000</u>
Non-Departmental	Operating (Natural Disasters)	\$500,000
Total Disaster Contingency Fund Expenditure Appropriation		<u>\$500,000</u>

Resolution #2023-234

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, at any time during the fiscal year, the City Council may consider appropriations which modify the previously adopted annual appropriation to transfer an unencumbered balance in whole or in part from any account; provide for the expenditure of revenues in excess of those in the budget; or meet a public emergency affecting life, health, property, or the public peace; and

WHEREAS, in recent times the City has responded to many such public emergencies including those for severe storms, flooding, and the COVID-19 pandemic requiring the immediate mobilization of City resources and encumbrance of Department appropriations; and

WHEREAS, per the Michigan Department of Treasury a Disaster Contingency Fund may be found in any local unit to earmark revenue for disaster contingency provisions that may provide for planning, mitigation, response, and recovery from natural and human-made disasters that may occur; and

WHEREAS, the Disaster Contingency Fund must operate only with a budget adopted by the City Council as required by 1968 Public Act 2, MCL § 141.421 to MCL § 141.440a; and

NOW, THEREFORE, BE IT RESOLVED, the City Council establishes the Disaster Contingency Fund; and

BE IT FURTHER RESOLVED, that the following FY 2023/2024 budget amendment is approved; and

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriation accounts and to make the necessary operating transfers for the expenditure and control of the appropriations:

Appropriation	Description	Amount
General Fund	Use of (Contribution to) Fund Balance	\$500,000
Total General Fund Revenue Appropriation		<u>\$500,000</u>
Non-Departmental	Net Transfers	\$500,000
Total General Fund Expenditure Appropriation		<u>\$500,000</u>
Disaster Contingency Fund	Transfers In	\$500,000
Total Disaster Contingency Fund Revenue Appropriation		<u>\$500,000</u>
Non-Departmental	Operating (Natural Disasters)	\$500,000
Total Disaster Contingency Fund Expenditure Appropriation		<u>\$500,000</u>

THIS ITEM NOT AVAILABLE AT TIME OF PRINT

ORDINANCE NO.

An ordinance of the City of Lansing, Michigan to amend the Lansing Codified Ordinances by amending Chapter 288 Section 288.21. Define responsibilities, functions, and reporting timelines to the City Council at a public meeting.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 288, Section 288.21 of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

(c) Responsibilities and Functions. Review departments for efficiencies, redundancies, continuity of services, and cost savings. Make recommendations on how to reduce costs and generate revenues in the future for the City of Lansing. Policy recommendations, including those in (c), may include but are not limited to:

(1) long term financial forecasts

(2) consult with city finance director and actuary for the police and fire retirement board and employee retirement services retirement board on financial management practices

(3) Administration's strategic planning and execution efforts.

(d) Recommendations. In recognition of the provisions set forth in Charter Sections 3-207.1, 3-207.2, and 3-207.3 wherein the City Council is the policy making body for the City of Lansing and "shall have all of the rights appropriate to City legislators as established by this Charter or by statute, including the right to make inquiries of City officers and employees and receive specific information in response" and further that "the responsibilities and activities shall be to establish policy of the City and shall be legislative in nature," and, stating further, in recognition that the Mayor is the administrator of the City and employees and "except as may otherwise be provided by law or this Charter, the administrative activities of the City Council and its members shall be limited to its own staff and they shall give no direct orders to

1 any other City officer or employee", the City Council and the Mayor, or mayoral
2 designee, and the Chief Strategy Officer **shall meet and conference with the City**
3 **Council in March and September and** ~~shall conference~~ on a mutually agreeable
4 regular schedule to review any policy recommendations of the Chief Strategy
5 Officer

6 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or
7 rules in consistent with the provisions are repealed.

8 Section 3. Should any section, clause or phrase of this ordinance be declared to
9 be invalid, the same shall not affect the validity of the ordinances as a whole, or any part
10 thereof other than the part so declared to be invalid.

11 Section 4. This ordinance shall take effect on the 30th day after enactment
12 unless given immediate effect by City Council, and shall expire December 31, 2032

PASSAGE OF ORDINANCE

An ordinance of the City of Lansing, Michigan to amend the Lansing Codified Ordinances by amending Chapter 288 Section 288.21. Define duties and reporting timelines to the City Council at a public meeting.

Is read a second time by its title. The Ordinance was reported from the Committee of the Whole and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
Brown	☐	☐
Garza	☐	☐
Hussain	☐	☐
Jackson	☐	☐
Kost	☐	☐
Spadafore	☐	☐
Spitzley	☐	☐
Wood	☐	☐
	_____	_____
☐ ADOPTED	☐ FAILED	

**CITY OF LANSING
SUMMARY OF
ADOPTED ORDINANCE # 1319**

An Ordinance of the City of Lansing, Michigan, to amend Chapter 1462 of the Lansing Codified Ordinances, Section 1462.03, to bring the acreage limitation for total Neighborhood Enterprise Zones in the City into conformity with State law.

Effective date Upon Publication

Notice: The full text of this Ordinance is available for review at the City Clerk's Office, 9th Floor, City Hall, Lansing, Michigan. A copy of the full text of this Ordinance may be obtained from the City Clerk's Office, 9th Floor, City Hall, Lansing, Michigan at a fee determined by City Council.

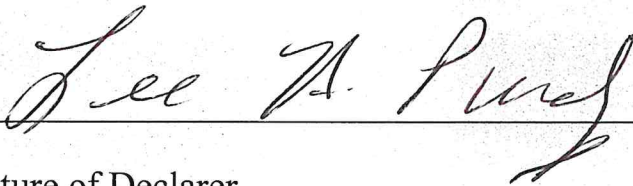
Chris Swope, Lansing City Clerk, MMC/MIPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

CP#23-245

AFFIDAVIT OF PUBLICATION

I, Lee Purdy, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear, or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement – **CP#23-245 – City of Lansing: Summary of Adopted Ordinance #1319** – Wednesday, September 20th, 2023, and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.b

WITNESS my signature this 20th day of September 2023



Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on September 20th, 2023

By Lee Purdy



Berl Schwartz, Notary Public

My commission expires January 24, 2025

Ordinance #1320

An ordinance of the City of Lansing, Michigan to amend the Lansing Codified Ordinances by amending Chapter 288 Section 288.21. Define responsibilities, functions, and reporting timelines to the City Council at a public meeting.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 288, Section 288.21 of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

c) Responsibilities and Functions. Review departments for efficiencies, redundancies, continuity of services, and cost savings. Make recommendations on how to reduce costs and generate revenues in the future for the City of Lansing. Policy recommendations, including those in (c), may include but are not limited to:

(1) long term financial forecasts

(2) consult with city finance director and actuary for the police and fire retirement board and employee retirement services retirement board on financial management practices

(3) Administration's strategic planning and execution efforts.

(d) Recommendations. In recognition of the provisions set forth in Charter Sections 3-207.1, 3-207.2, and 3-207.3 wherein the City Council is the policy making body for the City of Lansing and "shall have all of the rights appropriate to City legislators as established by this Charter or by statute, including the right to make inquiries of City officers and employees and receive specific information in response" and further that "the responsibilities and activities shall be to establish policy of the City and shall be legislative in nature," and, stating further, in recognition that the Mayor is the administrator of the City and employees and "except as may otherwise be provided by law or this Charter, the administrative activities of the City Council and its members shall be limited to its own staff and they shall give no direct orders to any other City officer or employee", the City Council and the Mayor, or mayoral designee, and the Chief Strategy Officer **shall meet and conference with the City Council in March and September and** ~~shall conference on~~ a mutually agreeable regular schedule to review any policy recommendations of the Chief Strategy Officer

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules in consistent with the provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinances as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment unless given immediate effect by City Council, and shall expire December 31, 2032

City Pulse • September 27, 2023

www.lansingcityp

Pe Ca on Tol ha
Market parking lot, 2160 Cedar St., Holt. 517-694-
2135. delhitownshipmi.gov.
Darin Larner Jr. - 6:30 p.m. One North Kitchen &
Saginaw Hwy., Lansing. 517-901-5001.

Businesses.

EV

frd

Ta

g

CP#23-251

CITY OF LANSING SUMMARY OF ADOPTED ORDINANCE # 1320

An Ordinance of the City of Lansing, Michigan, to amend the Lansing codified ordinances by amending Chapter 288 Section 288.21. Define responsibilities, functions, and reporting timelines to the City Council at a public meeting.

Effective date:

Upon Publication

Notice:

The full text of this Ordinance is available for review at the City Clerk's Office, 9th Floor, City Hall, Lansing, Michigan. A copy of the full text of this Ordinance may be obtained from the City Clerk's Office, 9th Floor, City Hall, Lansing, Michigan at a fee determined by City Council.

Chris Swope, Lansing City Clerk, MMC/MIPMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

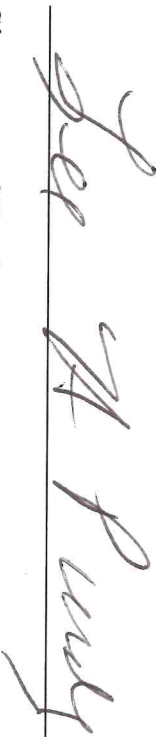
CP#23-252

... of Attorney General and Richard Nixon advisor John Mitchell, the "contro-
... and silenced Watergate whistleblower.
... have returned to exact

AFFIDAVIT OF PUBLICATION

I, Lee Purdy, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear, or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement – **CP#23-252 – City of Lansing**– Wednesday, September 27th, 2023, and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.b

WITNESS my signature this 27th day of September 2023



Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on September 27th, 2023

By Lee Purdy



Berl Schwartz, Notary Public

My commission expires January 24, 2025



Chris Swope

Lansing City Clerk

September 15, 2023

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and on the City Clerk's website (www.lansingmi.gov/clerk) under the heading of "Documents Placed on File."

BOARD NAME

DATE OF MEETING

Board of Ethics

July 11, 2023

Board of Fire Commissioners

August 9, 2023

Board of Public Service

August 10, 2023

Board of Zoning Appeals

June 8, 2023

Michigan Avenue Corridor Improvement Authority

August 18, 2023

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4131.

Sincerely,

Chris Swope, CMC
Lansing City Clerk



Chris Swope

Lansing City Clerk

September 27, 2023

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website: [Agendas & Minutes | Lansing, MI - Official Website \(lansingmi.gov\)](#)

<u>BOARD NAME</u>	<u>DATE OF MEETING</u>
Police and Fire Retirement System	August 15, 2023
Employees' Retirement System	August 15, 2023
Board of Zoning Appeals	June 8, 2023
Board of Public Service	August 10, 2023
Lansing Gateway Corridor Improvement Authority	July 18 & August 15, 2023
S. MLK Jr. Corridor Improvement Authority	August 17, 2023
Lansing Economic Development Corporation	August 4, 2023
Saginaw St Corridor Improvement Authority	July 20, 2023
Lansing Brownfield Redevelopment Authority Board	August 4, 2023
Tax Increment Finance Authority Board	August 4, 2023
HRCS Advisory Board Board	August 22, 2023

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4131.

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 □ 517-377-0068 FAX
www.lansingmi.gov/clerk □ city.clerk@lansingmi.gov

Sincerely,

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive, flowing style.

Chris Swope, MMC/MiPMC
Lansing City Clerk

Resolution #2023-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Ingham County Board of Commissioners made the reappointment of Monica Jahner to the Ingham County/City of Lansing Community Corrections Advisory Board for to a term expiring September 17, 2026;

WHEREAS, the Committee on Public Safety took affirmative action.

THEREFORE BE IT RESOLVED, that the Lansing City Council hereby affirms the reappointment of reappointment Ayanna Neal and Jacqueline Straub to the Ingham County/City of Lansing Community Corrections Advisory Board for to a term expiring September 17, 2026

Jackson, Brian

From: Mindy Biladeau <Mindy.Biladeau@lepfa.com>
Sent: Friday, September 15, 2023 8:43 AM
To: Matt Jenca; Scott, Tracy
Cc: Jackson, Brian; Swope, Chris
Subject: RE: [EXTERNAL] Silver Bells Fireworks at 11pm ?

Same as last year fireworks will happen anytime between 7:50 -8:15 PM.

Thanks,

MINDY BILADEAU

Vice President Sales and Service

LANSING ENTERTAINMENT & PUBLIC FACILITIES AUTHORITY

333 E. Michigan Ave. | Lansing MI 48933 | t 517.908.4037 | e mindy.biladeau@lepfa.com

[Silver Bells in the City](#) | [LEPFA](#) | [Lansing Center](#) | [Groesbeck Golf Course](#)



From: Matt Jenca <mattj@acepyro.com>
Sent: Friday, September 15, 2023 7:57 AM
To: Scott, Tracy <Tracy.Scott@lansingmi.gov>
Cc: Mindy Biladeau <Mindy.Biladeau@lepfa.com>; Jackson, Brian <Brian.Jackson@lansingmi.gov>; Swope, Chris <Chris.Swope@lansingmi.gov>
Subject: Re: Silver Bells Fireworks at 11pm ?

This time is subject to the event cadence and was not explicitly shared with me at this time, estimating for somewhere between 7-9p.

The office likely submitted this as the latest time that most municipalities will keep permits open to fire a display before cancelling or rescheduling, for instance, if a display is scheduled for 9p and is delayed for rain to later in the night.

Please advise on next steps if we need to go in and submit the permit over.

Thanks,

Matt

On Thu, Sep 14, 2023, 4:49 PM Scott, Tracy <Tracy.Scott@lansingmi.gov> wrote:

Thanks Mindy 😊

Tracy Scott | pronouns: She/Her/Hers

Election and Licensing Clerk

Lansing City Clerk's Office

Chris Swope, MMC/MiPMC

Lansing City Clerk

City Hall/Main Office | 124 W. Michigan Ave. | 9th Floor | Lansing MI 48933

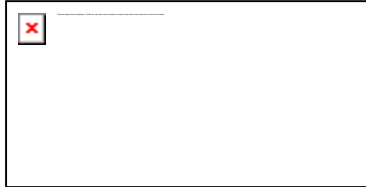
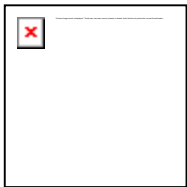
Elections Unit/Marijuana Licensing | 2500 S. Washington Ave. | Rear Entrance | Lansing MI 48910

Main: (517) 483-4131

Direct: (517) 483-7830

tracy.scott@lansingmi.gov

[Website](#) | [Facebook](#) | [Twitter](#) | [Census 2020 Website](#)



From: Mindy Biladeau <Mindy.Biladeau@lepfa.com>

Sent: Thursday, September 14, 2023 3:37 PM

To: Matt Jenca <mattj@acepyro.com>

Cc: Jackson, Brian <Brian.Jackson@lansingmi.gov>; Swope, Chris <Chris.Swope@lansingmi.gov>; Scott, Tracy <Tracy.Scott@lansingmi.gov>

Subject: [EXTERNAL] FW: Silver Bells Fireworks at 11pm ?

Hi Matt,

Please see below from the clerk's office with the City of Lansing.

The show time is incorrect on your permit application.

Please send them the correct time.

Thanks,

MINDY BILADEAU

Vice President Sales and Service

LANSING ENTERTAINMENT & PUBLIC FACILITIES AUTHORITY

333 E. Michigan Ave. | Lansing MI 48933 | t 517.908.4037 | e mindy.biladeau@lepfa.com

Silver Bells in the City | LEPFA | Lansing Center | Groesbeck Golf Course



From: Jackson, Brian <Brian.Jackson@lansingmi.gov>

Sent: Thursday, September 14, 2023 3:35 PM

To: Scott, Tracy <Tracy.Scott@lansingmi.gov>

Cc: Swope, Chris <Chris.Swope@lansingmi.gov>; Mindy Biladeau <Mindy.Biladeau@lepfa.com>

Subject: Silver Bells Fireworks at 11pm ?

Tracy, the attached Silver Bell Fireworks application says the time of display is 11PM. Can you follow up with the applicant to see if this should be revised?

I would think an email of clarification should be added to the referral because I don't think this is correct.

Thanks.



Brian P. Jackson, MiPMC

pronouns: He/Him/His

Chief Deputy City Clerk

Lansing City Clerk's Office

Chris Swope, MMC/MiPMC

Lansing City Clerk

City Hall/Main Office | 124 W. Michigan Ave. | 9th Floor | Lansing MI 48933

Elections Unit/Marijuana Licensing | 2500 S. Washington Ave. | Rear Entrance | Lansing MI 48910

Main: (517) 483-4131

Direct(517)483-4135 | Mobile: (517)614-6061

brian.jackson@lansingmi.gov

[Website](#) | [Facebook](#) | [Twitter](#) |

CONFIDENTIALITY NOTICE: This email contains information from the sender that may be CONFIDENTIAL, LEGALLY PRIVILEGED, PROPRIETARY or otherwise protected from disclosure. This email is intended for use only by the person or entity to whom it is addressed. If you are not the intended recipient, any use, disclosure, copying, distribution, printing, or any action taken in reliance on the contents of this email, is strictly prohibited. If you received this email in error, please contact the sending party by replying in an email to the sender, delete the email from your computer system and shred any paper copies of the email you printed.

Resolution #2023-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the City Clerk has forwarded an application for a City License, which has been routinely processed without objection, and is ready for final action by this Council; and,

WHEREAS, all required signatures have been obtained supporting the application for a fireworks display license;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the application for a City License as follows:

FIREWORKS DISPLAY LICENSE:

Ace Pyro, LLC for a public display of fireworks in the City of Lansing on the West of the State Capitol Building at 100 N. Capitol Ave. to be held on November 17, 2023.

BE IT FURTHER RESOLVED, that this approval is contingent on the applicant providing evidence of insurance renewal to the City Clerk prior to the license being issued.

Resolution #2023-__

By the Committee on _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Liquor License; Raftshol Vineyard Inc request for Off-Premises Tasting Room, and a Sunday Sales (PM), at 2010 East Michigan Ave #104.; and

WHEREAS, the Committee on _____ met on _____, 2023 and reviewed the request with affirmative action taken.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Raftshol Vineyard Inc. request for a Raftshol Vineyard Inc request for Off-Premises Tasting Room, and a Sunday Sales (PM), at 2010 East Michigan Ave #104



On-Premises Alcohol Sales Application

Instructions

Instructions

- It is highly recommended to have all the documents ready for uploading prior to submission.
- All attachments must be in a PDF format.
- PDF files should be compressed to the smallest size possible
- If you need more time to get additional documents together, please save your application as a draft and come back to it when you are ready.
- Applications left open for more than 24 hours will need to be started over.
- If you have submitted the wrong document prior to submission of the application, or wish to update a document after submission of the application, please notify the Clerk's Office in writing at city.clerk@lansingmi.gov.
- It is the responsibility of the submitter to ensure they receive an email confirming the receipt of their application. If they do NOT receive an email with a confirmation number within 24 hours of submitting the application, it is the submitter's responsibility to notify the Clerk's Office in writing at city.clerk@lansingmi.gov.

Payments

- Payment fee must be RECEIVED by the Clerk's Office before the application will be reviewed. Failure to remit payment in a timely manner may result in denial of your application.
- Cash, Credit Card, Debit Card, Check, Electronic Check (ACH) & Money Order are accepted.
- Electronic Checks (ACH), Credit and Debit cards are accepted through the City's Point and Pay site. There is a 3% convenience fee for credit and debit card transactions.

Application Information

Non-Refundable License Fees

1. Application Fee: \$1450 for New Location, \$400 for Transfer of Ownership

Materials Required

1. Notary Statement
2. Attachment of Michigan Liquor Control Commission Application
3. Treasury Form(s)
4. Floor Plans, if not already on file

(City Codified Ordinances - Chapter 830)

Business Information

I am applying for: * ☒ New Location ☐ Transfer of Ownership

License(s) for which I am seeking Local Government Approval * Off Premise Tasting Room License

Business Name * Raftshol Vineyards, Inc.

Does Business As

Address *

Street Address

1865 N West Bay Shore Dr.

Address Line 2

City

Suttons Bay

Postal / Zip Code

49682

State / Province / Region

MI

Country

USA

Phone* 989-302-3297
XXX-XXX-XXXX

Email nathanielrose@rocketmail.com
name@domain

Applicant Information

Applicant Name* Nathaniel Rose

Address*
Street Address
1865 N West Bay Shore Dr.
Address Line 2
City
Suttons Bay
Postal / Zip Code
49682

State / Province / Region
MI
Country
USA

Phone* 989-302-3297
XXX-XXX-XXXX

Email* nathanielrose@rocketmail.com
name@domain

Business Owner Information

Type of Ownership* ☐ Single Owner ☒ Multiple Owners

Provide the names, addresses and ages of the persons entitled to share in the profits thereof, or, in the case of a corporation, the objects for which the corporation is organized, the names, addresses and ages of the officers and directors and, if a majority interest in the stock of such corporation is owned by one person or his or her nominee, the name, address, and age of such person:

Name	Position	Address	age
Nathaniel Rose	President, 95% owner	1865 N West Bay Shore Dr., Suttons Bay, MI 49682	■
Philip Christopherson	None 5%owner	12755 N Island View Drive, Northport, MI 49670	■

Character of Business* What Character of business do you intend to operate?
Off premise tasting room to be used a bottle shop for a small winery in Leelanau County.

Length of Time* What is the length of time your business has been of that charater, or in the case of a corporation, the date when its charter was issued?
1/4/1994

Similar Licenses *

Have you made applications for a similar or other license on premises other than those described in this application?

☐ Yes ☒ No

Are Building Plans on File? *

☒ Yes ☐ No

I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reason of any item contained in this chapter of the laws of the State.

☒ I Agree

I (we) will not violate any State or Federal laws or any ordinance of the City in the conduct of this business.

☒ I Agree

I (we) or my (our) agent(s) do not owe any personal property taxes.

☒ I Agree

The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

☒ I Agree

Fees Due

\$ 1,450.00

Methods for payment are on the first page of this document, under "**Payments.**" Processing this application will not proceed until payment is received.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I Agree

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief. I understand that a false statement on this application may result in either a denial of this application or subsequent revocation if this license is granted.

Signature

Nathaniel Rose

Date Submitted

8/22/2023

Attachments

A Treasury Form needs to be completed by every stakeholder per the Ordinance. Please click the link below and print, complete, sign, and attach the completed form to the application using the button below. [Download Treasury Form Document](#)

Treasury Form for all Stakeholders	Lansing treasury NR.pdf	93.41KB
	Lansing Treasury Phil.pdf	95KB
Copy of Michigan Liquor Control Commission Application	Lansing OP TR License app w LCC 103.pdf	284.72KB

Your application is required to be notarized per the Ordinance. Please click the link below and print, complete, sign and have notarized, and attach the completed form to the application using the button below. [Download Notarization Document](#)

Notarization Document*	Lansing Notarized online auth.pdf	92.33KB
City Council Document(s)		

Approvals

Instructions to City Clerk: Note: this license cannot be issued without approval by City Council. You may attach Council documents in the Attachment page or copy them later to the repository. Following a review of details and approval by council, choose an approval decision on the Clerk Approval row, and click **Submit**.

License Desk Approval	☒ Approved	☐ Denied
Police Approval	☒ Approved	☐ Denied
Fire Marshal Approval	☒ Approved	☐ Denied
Zoning Approval	☒ Approved	☐ Denied
Building Safety Approval	☒ Approved	☐ Denied
Treasury Approval	☒ Approved	☐ Denied
Treasurer Approval	☒ Approved	☐ Denied
Clerk Approval*	☒ Approved	☐ Denied



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Off-Premises Tasting Room License & Permit Application

For more information on manufacturer and wholesaler licenses and permits, please visit the Liquor Control Commission's frequently asked questions website by [clicking this link](#).

Before you begin filling out the attached application, please review this checklist for the forms and documents you will need to submit with your completed application form.

The attached LCC-150a form will automatically calculate fees when opened using Adobe Acrobat Reader. The form's functionality may not work with third-party PDF readers. You may download a free copy of Adobe Acrobat Reader on the Adobe website: <https://get.adobe.com/reader/>

- ☒ Completed Off-Premises Tasting Room License & Permit Application (attached)
- ☒ Inspection, License, and Permit Fees
- ☐ Local Government Authorization (Form LCC-106b) (attached) - **For a new Off-Premises Tasting Room License only**
- ☐ Property document (lease, deed, land contract, etc.)

Important Information Regarding Off-Premises Tasting Room Licenses

- An Off-Premises Tasting Room License is issued to a manufacturer licensee that operates a tasting room that is not located on the licensed manufacturing premises of the manufacturer licensee. If you will be operating a tasting room jointly with other manufacturer licensees at the same location, you must apply for a Joint Off-Premises Tasting Room License using the Joint Off-Premises Tasting Room License & Permit Application (LCC-150b).

Only the following manufacturer license types may be issued an Off-Premises Tasting Room License:

- Wine Maker
- Small Wine Maker
- Brandy Manufacturer
- Distiller (Manufacturer of Spirits)
- Small Distiller

- A manufacturer licensee may be issued no more than five (5) Off-Premises Tasting Room Licenses where it may sell and serve full drinks. Any Joint Off-Premises Tasting Room Licenses held by the manufacturer licensee with other manufacturers at other locations that are designated for the sale and service of full drinks also count toward the limit of five (5) locations. The applicant must designate the type of license at the time of application and the designation may not be changed once the license is approved and issued.
- A manufacturer licensee may have an unlimited number of Off-Premises Tasting Room Licenses that sell or give away samples only (3 ounces of wine or 1/2 ounce of spirits or brandy per sample). The applicant must designate the type of license at the time of application and the designation may not be changed once the license is approved and issued.
- An applicant for an Off-Premises Tasting Room Licenses must obtain approval from the legislative body of the local governmental unit where the licensed premises will be located. Locations in the City of Detroit do not require local governmental approval.
- The wine, spirits, or brandy sold, served, or given away as samples at a Joint Off-Premises Tasting Room License location must be manufactured by the licensee at its manufacturing premises.
- A Distiller or Small Distiller licensee that also holds a Mixed Spirit Drink Manufacturer license may sell mixed spirit drink products it manufactures at an Off-Premises Tasting Room License location.



Off-Premises Tasting Room License & Permit Application

(For MLCC Use Only)

For information on manufacturer and wholesaler licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website by [clicking this link](#).

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): Raftshol Vineyards, Inc.									
Address to be licensed: 2010 E Michigan Ave #104									
City: Lansing	Zip Code: 48912								
City/township/village where license will be issued: Lansing		County: Ingham							
Contact name: Brennen Gorman	Contact phone: 248 345 5624	Contact email: Bjg@bvvlaw.com							
Check all applicable license types that you hold at your licensed manufacturing premises: <table><tr><td>☒ Small Wine Maker license</td><td>☐ Small Distiller license</td><td rowspan="3">You may only sell, give away, and serve wine or spirits at an Off-Premises Tasting Room Licensed location that you manufacture under the licenses you hold at your licensed manufacturing premises.</td></tr><tr><td>☐ Wine Maker license</td><td>☐ Distiller license</td></tr><tr><td>☐ Brandy Manufacturer license</td><td></td></tr></table>			☒ Small Wine Maker license	☐ Small Distiller license	You may only sell, give away, and serve wine or spirits at an Off-Premises Tasting Room Licensed location that you manufacture under the licenses you hold at your licensed manufacturing premises.	☐ Wine Maker license	☐ Distiller license	☐ Brandy Manufacturer license	
☒ Small Wine Maker license	☐ Small Distiller license	You may only sell, give away, and serve wine or spirits at an Off-Premises Tasting Room Licensed location that you manufacture under the licenses you hold at your licensed manufacturing premises.							
☐ Wine Maker license	☐ Distiller license								
☐ Brandy Manufacturer license									

Part 2 - License, Permit, and Permissions & Fees

License, Permits, Permissions:	Base Fee:	Fee Code MLCC Use Only
☒ Off-Premises Tasting Room License	\$100.00	4038
☐ Sunday Sales Permit (AM)*	\$160.00	4033
☒ Sunday Sales Permit (PM) **	\$15.00	4032
☐ Catering Permit	\$100.00	4031
☐ Dance Permit	No Charge	
☐ Entertainment Permit	No Charge	
☐ Specific Purpose Permit (list activity below):		
Days/Hours requested: _____		
☐ Extended Hours Permit	No Charge	
Check type(s): ☐ Dance ☐ Entertainment		
Days/Hours requested: _____		
☐ Outdoor Service	No Charge	
☐ Direct Connection(s)	No Charge	

*Sunday Sales Permit (AM) allows the sale of spirits and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of spirits on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of wine on Sunday after 12:00 noon.

A \$70.00 inspection fee is required for a new Off-Premises Tasting Room license.

Inspection Fee: (MLCC Fee Code 4036)	\$70.00
License & Permit Fees:	\$115.00
TOTAL FEES:	\$185.00

Make Checks Payable to State of Michigan

Part 3 - Off-Premises Tasting Room License Designation

Pursuant to MLC 436.1536, a licensee may have no more than five (5) Off-Premises Tasting Room Licenses where it may sell and serve full drinks. Any Joint Tasting Room Licenses held by the licensee at other locations that are designated for the sale and service of full drinks also count toward the limit of five (5) locations. A licensee may have an unlimited number of Off-Premises Tasting Room Licenses that sell or give away samples only (3 ounces of wine or 1/2 ounce of spirits or brandy per sample).

You must designate the type of Off-Premises Tasting Room License for which you are applying at this location. Please note that this designation cannot be changed once the license is approved and issued.

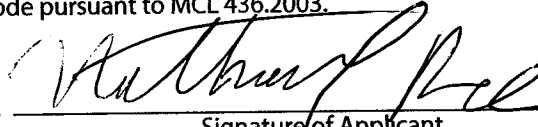
Off-Premises Tasting Room License Designation (Select One): ☒ **Full Drinks** ☐ **Samples Only**

Part 3 - Signature of Applicant

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

Nathaniel Rose, President



8/18/2023

Print Name of Applicant & Title

Signature of Applicant

Date

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933

Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906

Fax to: 517-763-0059



Local Government Approval For Off-Premises Tasting Room License
(Authorized by MCL 436.1536)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new Off-Premises Tasting Room License application.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
(date) (time)
the following resolution was offered:
Moved by _____ and supported by _____
that the application from _____
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW OFF-PREMISES TASTING ROOM LICENSE**

to be located at: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

Resolution #2023-###

By the Committee _____

Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Andrea Bitely as the 4th Ward member of the Board of Police Commissioners for a term to expire June 30, 2024; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Andrea Bitely as the 4th Ward member of the Board of Police Commissioners for a term to expire June 30, 2024.

Resolution #2023-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Nikki Soldan as Business Representative Member of the South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board of Directors for a term to expire July 31, 2027; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Nikki Soldan as Business Representative Member of the South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board of Directors for a term to expire July 31, 2027.

Resolution #2023-###

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Ted O'Dell as an At-Large member of the Planning Commission for a term to expire June 30, 2025; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development and Planning took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Ted O'Dell as an At-Large member of the Planning Commission for a term to expire June 30, 2025.

Resolution #2023-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Frank Lee as an At-Large member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2027; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Frank Lee as an At-Large member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2027.

Resolution #2023-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Versey Williams as the 3rd Ward member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2027; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Versey Williams as the 3rd Ward member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2027.

Resolution #2023-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Raquel Sparkman as the 3rd Ward member of the Diversity, Equity, and Inclusion Advisory Board for a term to expire June 30, 2027; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Raquel Sparkman as the 3rd Ward member of the Diversity, Equity, and Inclusion Advisory Board for a term to expire June 30, 2027.

Resolution #2023-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Samantha Troutman as an At-Large member of the Historic District Commission for a term to expire June 30, 2026; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Samantha Troutman as an At-Large member of the Historic District Commission for a term to expire June 30, 2026.

Resolution #2023-###

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, on August 29, 2023, the City of Lansing was selected by Jackson National Life (Jackson) to receive funding in the amount of \$15,000;

WHEREAS, the City of Lansing's Office of Financial Empowerment, which is part of the Department of Neighborhoods & Citizen Engagement will be receiving said funding from Jackson for the purposes of hiring a part-time, temporary consultant to assist in the relaunching of the Financial Empowerment Center as a program delivered by the City rather than by a non-profit partner;

WHEREAS, this funding was not the result of a competitive proposal process, but rather stems from Jackson's strong desire to expand financial counseling and coaching efforts in Lansing, and will be received upon approval by Council and signed agreement;

WHEREAS, the award for \$15,000.00 does not require a local match;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the FEC relaunch funding in the total amount of \$15,000.00 for the period beginning on the date of council approval for the City of Lansing and ending on June 31, 2024.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds, and to execute any necessary agreements upon approval as to form by the City Attorney.

Resolution #2023-###

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing's Office of Financial Empowerment, which is part of the Department of Neighborhoods Arts & Citizen Engagement, has been contracted by the State of Michigan / Michigan Department of Corrections to deliver the OS Reentry program (formerly Offender Success program) since October 1, 2017 under contract 071B7700202; and

WHEREAS, the contract includes bonuses and credits for key performance measures, and the City was awarded a Year 5 bonus of \$23,495.04 on July 30, 2023; and

WHEREAS, there is no required match, and there are no requirements or guidelines to how the dollars may be spent.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Offender Success Contract Bonus in the total amount of \$23,495.04.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the funds.

Resolution #2023-###

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the State of Michigan Department of Environment, Great Lakes, and Energy (EGLE), through its Administrative Consent Order #ACO-05153 (Consent Order) dated December 12, 2019, ordered the City to abate raw sewage overflows from its sewerage collection system; and

WHEREAS, EGLE and the City have agreed to implement the City's Wet Weather Control Plan, as amended (Wet Weather Control Plan), in compliance with the Consent Order; and

WHEREAS, the "Downtown – Washington Square / Ottawa Street Project" is one of the CSO control "sewer separation" projects that must be completed in order to achieve compliance with the Consent Order's requirements; and

WHEREAS, based on the need to defray some of the construction costs of sewer separation, the City requested of the U.S Army Corp of Engineers federal funding to support the project through the Section 219 Program (i.e., Section 219(f)(157) of the Water Resources Development Act of 1992); and

WHEREAS, based on the request from the City, the provision of construction assistance for the non-Federal project, the Downtown – Washington Square / Ottawa Street Project, was authorized by Section 219 (f)(157) of the Water Resources Development Act of 1992, Public Law 102-580, as amended (hereinafter "Section 219"); and

WHEREAS, the Section 219 Partnership Agreement with the U.S Army Corp of Engineers will establish a 75% / 25% cost share with the amount of Federal Section 219 funds available for such work limited to \$6,000,000 and the City's cost projected to be \$2,000,000; and

WHEREAS, like all CSO Projects, the Downtown – Washington Square / Ottawa Street Project will be conducted as a partnership with the Lansing Board of Water and Light (BWL), so the BWL's needed watermain and steam utility rehabilitation in the area can be conducted concurrently to the City's sewer separation work; and

WHEREAS, based on inclusion of the BWL's utility rehabilitation within the project scope, the BWL will be funding a significant portion of the City's projected cost match of \$2,000,000; and

WHEREAS, in order to be prepared in 2024 for commencement of this mandated CSO construction, Public Service Department requested and received funding in conjunction with the Fiscal Year 2024 Budget to cover the City's cost share for this sewer separation project.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby accepts the Section 219 Federal Funding for the CSO Downtown – Washington Square / Ottawa Street Project.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds, and to execute any necessary agreements upon approval as to form by the City Attorney.

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor

FROM: Stephanie Robinson, Senior Buyer

DATE: September 6, 2023

SUBJECT: Sole Source Purchase – All City Management Services – School Crossing Guard Services

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Lansing Police Department
Vendor: All City Management Services
Item Purchased: School Crossing Guard Services
Dollar Amount: \$ 352,674.00 (July 1, 2023 thru June 30, 2024)

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

sr

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor

FROM: Stephanie Robinson, Senior Buyer

DATE: July 26, 2023

SUBJECT: Sole Source – All City Management Services

The Lansing Police Department requests that All City Management Services be designated as a Sole Source vendor for the Staffing, training, and management of City of Lansing's School Crossing Guard Program.

Please see the attached letter from Chief Ellery Sosebee regarding the request.

Based on the attached letter we recommend issuing a sole source purchase order to All City Management Services the amount of \$ 352,674.00. This is a one-year contract per the request of the Lansing Police Department.

Attachment

Date: _____

Approved _____ Denied _____

Andy Schor, Mayor



Andy Schor, Mayor

LANSING POLICE DEPARTMENT
Accounting Services Section

120 West Michigan Avenue
Lansing, MI 48933
Phone: (517) 483-4808
Fax: (517) 377-0166



Ellery Sosebee, Chief

TO: Stephanie Robinson
FROM: Ellery Sosebee, Chief of Police
SUBJECT: Sole Source – All City Management Services
DATE: July 26, 2023

The Lansing Police Department requests the granting of a sole source status to All City Management Services for the staffing, training, and management of the City of Lansing's School Crossing Guard program. All City Management Services (hereafter referred to as ACMS) is the only company that exclusively provides private crossing guard services in partnership with law enforcement.

Current law reads as follows:

257.613c School crossing guard; responsibility of local law enforcement agency; instruction required; approval and conduct of courses.

Sec. 613c.

- (1) School crossing guards shall be the responsibility of the local law enforcement agency having immediate jurisdiction of the crossing.
- (2) A person shall receive a minimum of 4 hours instruction before performing the duties of a school crossing guard. Two hours of additional instruction shall be given annually to a school crossing guard before the beginning of each school year. The courses of instruction shall be approved by the department of education and the department of state police and conducted by the local law enforcement agency having jurisdiction or its designee.

History: Add. 1978, Act 227, Imd. Eff. June 14, 1978

The ACMS proposal is the most efficient solution for management of the Lansing school district's school crossing zones. ACMS will provide all recruiting, staffing, background vetting, training, equipment, insurance, inspections, supervision, and management of the City of Lansing Crossing Guard Program.

"Capitol City's Finest"



Andy Schor, Mayor

LANSING POLICE DEPARTMENT
Accounting Services Section

120 West Michigan Avenue
Lansing, MI 48933
Phone: (517) 483-4808
Fax: (517) 377-0166



Ellery Sosebee, Chief

The proposal is for a one-year contract at the rate of \$27.99 per hour, per crossing guard. This is 12% increase from last year's contract. Pricing is based on a minimum of 33 crossing sites for 180 days based on a projected (12,600) hours of service. The total contract amount is not to exceed \$352,674.

Thank you for your assistance with this matter.

A handwritten signature in black ink, appearing to read "E. Sosebee".

Ellery Sosebee, Chief of Police

"Capitol City's Finest"



ALL CITY MANAGEMENT SERVICES

December 15, 2022

Joe McClure
Budget Control Supervisor
City of Lansing
120 W. Michigan Ave., Lansing, MI 48933

Dear Supervisor,

It is once again the time of the year when many agencies are formulating their budgets for the coming fiscal year. Toward that end, please allow this letter to serve as confirmation of our interest in extending our agreement for Crossing Guard Services through the 2023-2024 fiscal year.

For the past three years we have experienced cost increases in most facets of our operations. Our goal this year is also to increase Crossing Guard wages. To accomplish this, we must request a price increase for the coming fiscal year. Staffing challenges have been an issue for all sectors of business these last few years, as the labor market has drastically changed.

In a post pandemic labor-market we have experienced wages that were once acceptable no longer attract qualified personnel. Higher wage levels are now required for many entry-level positions across the nation, having a severe impact on jobs that require high levels of proximity and face to face contact.

This position has become even more challenging to staff because of the increased hazards related to the position. A recent report from "Smart Growth America" states the rise in people killed while walking is a worsening epidemic and has continued to rise in recent years. Additionally, the rising costs of gas prices has become an issue for this position because most guards are required to go back and forth up to 4 times a day. When factoring in the rising costs of gas prices and the increased hazards related to this position, make this position a challenge to staff without competitive daily compensation provided to guards.

To facilitate the calculation of the 2023-2024 annual cost of your Crossing Guard program we have developed and included with this letter a Client Worksheet. This Worksheet is our best estimation of the hours and cost of your program as it currently exists.

While we remain committed to providing a safe, cost-effective and professional School Crossing Guard Program we hope you will find this new pricing acceptable. If you have any questions or need additional information, please contact me at (800) 540-9290. Take care.

Sincerely,

Baron Farwell
General Manager

All City Management Services Inc.

Client Worksheet 2023 - 2024

Department: 800301

Billing Rate for 2023/2024: \$27.99

City of Lansing
120 W. Michigan Ave.
Lansing, MI 48933

KEY:
Traditional Calendar:
For sites with no regularly scheduled early release days, use 180 regular days
For sites with one regularly scheduled early release day/week, use 144 regular days and 36 minimum days

Sites with traditional calendar:

		62		180		\$27.99	=	\$312,368.40
31	Sites at 2.0 hrs per day	Total Hrs/day	X	days/yr	X	Hourly Billing Rate		
		8		180		\$27.99	=	\$40,305.60
2	Sites at 4.0 hrs per day	Total Hrs/day	X	days/yr	X	Hourly Billing Rate		

TOTAL PROJECTED HOURS **12600** **TOTAL ANNUAL PROJECTED COST** **\$352,674.00**



AGREEMENT FOR CROSSING GUARD SERVICES

This AGREEMENT FOR CROSSING GUARD SERVICES (the “Agreement”) is dated May 3, 2023 and is between the CITY OF LANSING (hereinafter called the "City"), and ALL CITY MANAGEMENT SERVICES, INC., a California corporation (hereinafter called the "Contractor").

WITNESSETH

The parties hereto have mutually covenanted and agreed as follows:

1. This Agreement is for a term which commences on or about July 1, 2023 and ends on June 30, 2024 and for such term thereafter as the parties may agree upon.
2. The Contractor will provide personnel equipped and trained in appropriate procedures for crossing pedestrians in marked crosswalks. Such personnel shall be herein referred to as a “Crossing Guard”. Contractor will perform criminal background checks and confirm employment eligibility through E-Verify on all prospective personnel. The Contractor is an independent contractor and the Crossing Guards to be furnished by it shall at all times be its employees and not those of the City.
3. The City’s representative in dealing with the Contractor shall be designated by the City of Lansing.
4. The City shall determine the locations where Crossing Guards shall be furnished by the Contractor. The Contractor shall provide at each designated location personnel properly trained as herein specified for the performance of duties as a Crossing Guard. The Contractor shall provide supervisory personnel to see that Crossing Guard activities are taking place at the required places and times, and in accordance with the terms of this Agreement.
5. The Contractor shall maintain adequate reserve personnel to be able to furnish alternate Crossing Guards in the event that any person fails to report for work at the assigned time and location and agrees to provide immediate replacement.
6. In the performance of its duties the Contractor and all employees of the Contractor shall conduct themselves in accordance with the conditions of this Agreement and all applicable laws of the state in which the Services are to be performed.
7. Persons provided by the Contractor as Crossing Guards shall be trained in all applicable laws of the state in which the Services are to be performed pertaining to general pedestrian safety in school crossing areas.
8. Crossing Guard Services (the “Services”) shall be provided by the Contractor at the designated locations on all days in which school is in session in the area under City’s jurisdiction. The Contractor also agrees to maintain communication with the designated schools to maintain proper scheduling.

9. The Contractor shall provide all Crossing Guards with apparel by which they are readily visible and easily recognized as Crossing Guards. Such apparel shall be uniform for all persons performing the duties of Crossing Guards and shall be worn at all times while performing said duties. This apparel must be appropriate for weather conditions. The Contractor shall also provide all Crossing Guards with hand-held Stop signs and any other safety equipment which may be necessary.
10. The Contractor shall at all times provide workers' compensation insurance covering its employees and shall provide and maintain liability insurance for Crossing Guard activities. The Contractor will provide to the City a Certificate of Insurance naming the City and its officials, officers and employees as additional insureds. Such insurance shall include commercial general liability with a combined single limit of not less than \$1,000,000.00 per occurrence and in aggregate for property damage and bodily injury. Such insurance shall be primary with respect to any insurance maintained by the City and shall not call on the City's insurance contributions. Such insurance shall be endorsed for contractual liability and personal injury and shall include the City, its officers, agents and interest of the City. Such insurance shall not be canceled, reduced in coverage or limits or non-renewed except after thirty (30) days written notice has been given to the City.
11. Contractor agrees to defend, indemnify and hold harmless the City, its officers, employees, agents and representatives, from and against any and all actions, claims for damages to persons or property, penalties, obligations or liabilities (each a "Claim" and collectively, the "Claims") that may be asserted or claimed by any person, firm, entity, corporation, political subdivision or other organization arising out of the sole negligent acts or omissions, or willful misconduct, of Contractor, its agents, employees, subcontractors, representatives or invitees.
 - a) Contractor will defend any action or actions filed in connection with any of said claims, damages, penalties, obligations or liabilities and will pay all costs and expenses including attorney's fees incurred in connection herewith.
 - b) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the sole negligence of Contractor hereunder, Contractor agrees to pay City, its officers, agents, or employees, any and all costs and expenses incurred by the City, its officers agents or employees in such action or proceeding, including, but not limited to, reasonable attorney's fees.
 - c) In the event that a court determines that liability for any Claim was caused or contributed to by the negligent act or omission or the willful misconduct of City, liability will be apportioned between Contractor and City based upon the parties' respective degrees of culpability, as determined by the court, and Contractor's duty to indemnify City will be limited accordingly.
 - d) Notwithstanding anything to the contrary contained herein, Contractor's indemnification obligation to City for Claims under this Agreement will be limited to the maximum combined aggregate of Contractor's general liability and umbrella insurance policies in the amount of \$5,000,000 (Five Million Dollars).
12. Either party shall have the right to terminate this Agreement by giving sixty (60) days written notice to the other party.

13. The Contractor shall not have the right to assign this Agreement to any other person or entity except with the prior written consent of the City.
14. The City agrees to pay the Contractor for the Services rendered pursuant to this Agreement the sum of Twenty-seven Dollars and Ninety-nine Cents **(\$27.99)** per hour, per Crossing Guard during the term. Based on a minimum of thirty-three (33) sites the Contractor shall bill a minimum of 2.0 hours per day, per Crossing Guard, unless Contractor fails to perform service. Based upon a projected (12,600) hours of service the cost shall not exceed Three Hundred Fifty-two Thousand, Six Hundred Seventy-four Dollars (\$352,674.00) per year.
15. Payment is due within thirty (30) days of receipt of Contractor's properly prepared invoice.
16. Contractor may request a price increase during the term as a result of any legally-mandated increases in wages or benefits imposed in the state or municipality in which the Services are to be performed and to which Contractor's employees would be subject. Contractor shall provide City with 60 days-notice of its request to increase pricing. City agrees to review and respond to said notice within 30 days of receipt.
17. The City shall have an option to renew this Agreement. In the event this Agreement is extended beyond the end of the term set forth above, the compensation and terms for the Services shall be established by mutual consent of both parties.
18. This Agreement constitutes the complete and exclusive statement of the agreement among the parties with respect to the subject matter hereof and supersedes all prior written or oral statements among the parties, including any prior statements, warranties, or representations. This Agreement is binding upon and will inure to the benefit of the parties hereto and their respective heirs, administrators, executors, successors, and assigns. Each party hereto agrees that this Agreement will be governed by the law of the state in which the Services are to be performed, without regard to its conflicts of law provisions. Any amendments, modifications, or alterations to this Agreement must be in writing and signed by all parties. There will be no presumption against any party on the ground that such party was responsible for preparing this Agreement or any part of it. Each provision of this Agreement is severable from the other provisions. If any provision of this Agreement is declared invalid or contrary to existing law, the inoperability of that provision will have no effect on the remaining provisions of the Agreement which will continue in full force and effect.
19. **Applicable Law.** This Agreement will be governed by the laws of the State of Michigan.

[SIGNATURES FOLLOW ON NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year written below.

CITY

CONTRACTOR

City of Lansing

All City Management Services, Inc.

By _____
Signature

By _____
D. Farwell, Corporate Secretary

Print Name and Title

Date _____

Date _____



AGREEMENT FOR CROSSING GUARD SERVICES

This AGREEMENT FOR CROSSING GUARD SERVICES (the “Agreement”) is dated May 3, 2023 and is between the CITY OF LANSING (hereinafter called the "City"), and ALL CITY MANAGEMENT SERVICES, INC., a California corporation (hereinafter called the "Contractor").

WITNESSETH

The parties hereto have mutually covenanted and agreed as follows:

1. This Agreement is for a term which commences on or about July 1, 2023 and ends on June 30, 2024 and for such term thereafter as the parties may agree upon.
2. The Contractor will provide personnel equipped and trained in appropriate procedures for crossing pedestrians in marked crosswalks. Such personnel shall be herein referred to as a “Crossing Guard”. Contractor will perform criminal background checks and confirm employment eligibility through E-Verify on all prospective personnel. The Contractor is an independent contractor and the Crossing Guards to be furnished by it shall at all times be its employees and not those of the City.
3. The City’s representative in dealing with the Contractor shall be designated by the City of Lansing.
4. The City shall determine the locations where Crossing Guards shall be furnished by the Contractor. The Contractor shall provide at each designated location personnel properly trained as herein specified for the performance of duties as a Crossing Guard. The Contractor shall provide supervisory personnel to see that Crossing Guard activities are taking place at the required places and times, and in accordance with the terms of this Agreement.
5. The Contractor shall maintain adequate reserve personnel to be able to furnish alternate Crossing Guards in the event that any person fails to report for work at the assigned time and location and agrees to provide immediate replacement.
6. In the performance of its duties the Contractor and all employees of the Contractor shall conduct themselves in accordance with the conditions of this Agreement and all applicable laws of the state in which the Services are to be performed.
7. Persons provided by the Contractor as Crossing Guards shall be trained in all applicable laws of the state in which the Services are to be performed pertaining to general pedestrian safety in school crossing areas.
8. Crossing Guard Services (the “Services”) shall be provided by the Contractor at the designated locations on all days in which school is in session in the area under City’s jurisdiction. The Contractor also agrees to maintain communication with the designated schools to maintain proper scheduling.

9. The Contractor shall provide all Crossing Guards with apparel by which they are readily visible and easily recognized as Crossing Guards. Such apparel shall be uniform for all persons performing the duties of Crossing Guards and shall be worn at all times while performing said duties. This apparel must be appropriate for weather conditions. The Contractor shall also provide all Crossing Guards with hand-held Stop signs and any other safety equipment which may be necessary.
10. The Contractor shall at all times provide workers' compensation insurance covering its employees and shall provide and maintain liability insurance for Crossing Guard activities. The Contractor will provide to the City a Certificate of Insurance naming the City and its officials, officers and employees as additional insureds. Such insurance shall include commercial general liability with a combined single limit of not less than \$1,000,000.00 per occurrence and in aggregate for property damage and bodily injury. Such insurance shall be primary with respect to any insurance maintained by the City and shall not call on the City's insurance contributions. Such insurance shall be endorsed for contractual liability and personal injury and shall include the City, its officers, agents and interest of the City. Such insurance shall not be canceled, reduced in coverage or limits or non-renewed except after thirty (30) days written notice has been given to the City.
11. Contractor agrees to defend, indemnify and hold harmless the City, its officers, employees, agents and representatives, from and against any and all actions, claims for damages to persons or property, penalties, obligations or liabilities (each a "Claim" and collectively, the "Claims") that may be asserted or claimed by any person, firm, entity, corporation, political subdivision or other organization arising out of the sole negligent acts or omissions, or willful misconduct, of Contractor, its agents, employees, subcontractors, representatives or invitees.
 - a) Contractor will defend any action or actions filed in connection with any of said claims, damages, penalties, obligations or liabilities and will pay all costs and expenses including attorney's fees incurred in connection herewith.
 - b) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the sole negligence of Contractor hereunder, Contractor agrees to pay City, its officers, agents, or employees, any and all costs and expenses incurred by the City, its officers agents or employees in such action or proceeding, including, but not limited to, reasonable attorney's fees.
 - c) In the event that a court determines that liability for any Claim was caused or contributed to by the negligent act or omission or the willful misconduct of City, liability will be apportioned between Contractor and City based upon the parties' respective degrees of culpability, as determined by the court, and Contractor's duty to indemnify City will be limited accordingly.
 - d) Notwithstanding anything to the contrary contained herein, Contractor's indemnification obligation to City for Claims under this Agreement will be limited to the maximum combined aggregate of Contractor's general liability and umbrella insurance policies in the amount of \$5,000,000 (Five Million Dollars).
12. Either party shall have the right to terminate this Agreement by giving sixty (60) days written notice to the other party.

13. The Contractor shall not have the right to assign this Agreement to any other person or entity except with the prior written consent of the City.
14. The City agrees to pay the Contractor for the Services rendered pursuant to this Agreement the sum of Twenty-seven Dollars and Ninety-nine Cents **(\$27.99)** per hour, per Crossing Guard during the term. Based on a minimum of thirty-three (33) sites the Contractor shall bill a minimum of 2.0 hours per day, per Crossing Guard, unless Contractor fails to perform service. Based upon a projected (12,600) hours of service the cost shall not exceed Three Hundred Fifty-two Thousand, Six Hundred Seventy-four Dollars (\$352,674.00) per year.
15. Payment is due within thirty (30) days of receipt of Contractor's properly prepared invoice.
16. Contractor may request a price increase during the term as a result of any legally-mandated increases in wages or benefits imposed in the state or municipality in which the Services are to be performed and to which Contractor's employees would be subject. Contractor shall provide City with 60 days-notice of its request to increase pricing. City agrees to review and respond to said notice within 30 days of receipt.
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[SIGNATURES FOLLOW ON NEXT PAGE]

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CITY

CONTRACTOR

City of Lansing

All City Management Services, Inc.

By 
Signature

By _____
D. Farwell, Corporate Secretary

Ellery Sosebee, Chief of Police
Print Name and Title

Date 07/26-2023

Date _____



Sole Source Memo Letter

Information Page

Creator

STEPHANIE ROBINSON

Contact Person *

STEPHANIE ROBINSON

Department

Police

Contact Person**Phone**

5174834128

Contact Person Email

stephanie.robinson@lansingmi.gov

Goods or Service? *

☐ Goods

☒ Services

Vendor Name *

ALL CITY MANAGEMENT

Vendor Number

V009201

Approval Deadline

8/4/2023

Proposed Start Date

8/18/2023

Proposed End Date

6/30/2024

Account Number

1013221-743000

**Purchase Order
Number****Deadline Info****Justification**

CROSSING GUARD SOLE SOURCE FOR 2023-2024 SCHOOL YEAR

Routing

Mayor's Office: Click Forward Packet, then submit to complete task.

Mayor Approval

☒ Approved ☐ Denied

Mayor Signature
(Approval)



Support Documents

SOLE SOURCE ALL CITY MANAGEMENT SERVICES LETTER TO MAYOR LPD JULY 2023.pdf	631.04KB
2023-2024 CROSSING GUARD SOLE SOURCE.pdf	232.34KB
Lansing, MI 2023-2024 Pricing Letter.pdf	99.88KB
Lansing, MI Services Contract 2023-2024.pdf	119.72KB
Lansing MI Services Contract 2023-2024.pdf	199.75KB

Purchasing PO

P089219 ALL CITY MANAGEMENT SERVICES LPD.pdf	328.68KB
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Cover Letter

SOLE SOURCE MEMO FOR ALL CITY MANAGEMENT SERVICES TO COUNCIL - MAYOR SEPT 2023 .pdf	88.79KB
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Forward Packet *

☒ Done



Andy Schor, Mayor

LANSING POLICE DEPARTMENT
Accounting Services Section

120 West Michigan Avenue
Lansing, MI 48933
Phone: (517) 483-4808
Fax: (517) 377-0166



Ellery Sosebee, Chief

TO: Stephanie Robinson
FROM: Ellery Sosebee, Chief of Police
SUBJECT: Sole Source – All City Management Services
DATE: July 26, 2023

The Lansing Police Department requests the granting of a sole source status to All City Management Services for the staffing, training, and management of the City of Lansing's School Crossing Guard program. All City Management Services (hereafter referred to as ACMS) is the only company that exclusively provides private crossing guard services in partnership with law enforcement.

Current law reads as follows:

257.613c School crossing guard; responsibility of local law enforcement agency; instruction required; approval and conduct of courses.

Sec. 613c.

- (1) School crossing guards shall be the responsibility of the local law enforcement agency having immediate jurisdiction of the crossing.
- (2) A person shall receive a minimum of 4 hours instruction before performing the duties of a school crossing guard. Two hours of additional instruction shall be given annually to a school crossing guard before the beginning of each school year. The courses of instruction shall be approved by the department of education and the department of state police and conducted by the local law enforcement agency having jurisdiction or its designee.

History: Add. 1978, Act 227, Imd. Eff. June 14, 1978

The ACMS proposal is the most efficient solution for management of the Lansing school district's school crossing zones. ACMS will provide all recruiting, staffing, background vetting, training, equipment, insurance, inspections, supervision, and management of the City of Lansing Crossing Guard Program.

"Capitol City's Finest"



Andy Schor, Mayor

LANSING POLICE DEPARTMENT
Accounting Services Section

120 West Michigan Avenue
Lansing, MI 48933
Phone: (517) 483-4808
Fax: (517) 377-0166



Ellery Sosebee, Chief

The proposal is for a one-year contract at the rate of \$27.99 per hour, per crossing guard. This is 12% increase from last year's contract. Pricing is based on a minimum of 33 crossing sites for 180 days based on a projected (12,600) hours of service. The total contract amount is not to exceed \$352,674.

Thank you for your assistance with this matter.

A handwritten signature in black ink, appearing to read "E. Sosebee", is written over a faint, light blue circular stamp.

Ellery Sosebee, Chief of Police

"Capitol City's Finest"



ALL CITY MANAGEMENT SERVICES

December 15, 2022

Joe McClure
Budget Control Supervisor
City of Lansing
120 W. Michigan Ave., Lansing, MI 48933

Dear Supervisor,

It is once again the time of the year when many agencies are formulating their budgets for the coming fiscal year. Toward that end, please allow this letter to serve as confirmation of our interest in extending our agreement for Crossing Guard Services through the 2023-2024 fiscal year.

For the past three years we have experienced cost increases in most facets of our operations. Our goal this year is also to increase Crossing Guard wages. To accomplish this, we must request a price increase for the coming fiscal year. Staffing challenges have been an issue for all sectors of business these last few years, as the labor market has drastically changed.

In a post pandemic labor-market we have experienced wages that were once acceptable no longer attract qualified personnel. Higher wage levels are now required for many entry-level positions across the nation, having a severe impact on jobs that require high levels of proximity and face to face contact.

This position has become even more challenging to staff because of the increased hazards related to the position. A recent report from "Smart Growth America" states the rise in people killed while walking is a worsening epidemic and has continued to rise in recent years. Additionally, the rising costs of gas prices has become an issue for this position because most guards are required to go back and forth up to 4 times a day. When factoring in the rising costs of gas prices and the increased hazards related to this position, make this position a challenge to staff without competitive daily compensation provided to guards.

To facilitate the calculation of the 2023-2024 annual cost of your Crossing Guard program we have developed and included with this letter a Client Worksheet. This Worksheet is our best estimation of the hours and cost of your program as it currently exists.

While we remain committed to providing a safe, cost-effective and professional School Crossing Guard Program we hope you will find this new pricing acceptable. If you have any questions or need additional information, please contact me at (800) 540-9290. Take care.

Sincerely,

Baron Farwell
General Manager

All City Management Services Inc.

Client Worksheet 2023 - 2024

Department: 800301

Billing Rate for 2023/2024: \$27.99

City of Lansing
120 W. Michigan Ave.
Lansing, MI 48933

KEY:
Traditional Calendar:
For sites with no regularly scheduled early release days, use 180 regular days
For sites with one regularly scheduled early release day/week, use 144 regular days and 36 minimum days

Sites with traditional calendar:

		62		180		\$27.99	=	\$312,368.40
31	Sites at 2.0 hrs per day	Total Hrs/day	X	days/yr	X	Hourly Billing Rate		
		8		180		\$27.99	=	\$40,305.60
2	Sites at 4.0 hrs per day	Total Hrs/day	X	days/yr	X	Hourly Billing Rate		

TOTAL PROJECTED HOURS **12600** **TOTAL ANNUAL PROJECTED COST** **\$352,674.00**



AGREEMENT FOR CROSSING GUARD SERVICES

This AGREEMENT FOR CROSSING GUARD SERVICES (the “Agreement”) is dated May 3, 2023 and is between the CITY OF LANSING (hereinafter called the "City"), and ALL CITY MANAGEMENT SERVICES, INC., a California corporation (hereinafter called the "Contractor").

WITNESSETH

The parties hereto have mutually covenanted and agreed as follows:

1. This Agreement is for a term which commences on or about July 1, 2023 and ends on June 30, 2024 and for such term thereafter as the parties may agree upon.
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 - a) Contractor will defend any action or actions filed in connection with any of said claims, damages, penalties, obligations or liabilities and will pay all costs and expenses including attorney's fees incurred in connection herewith.
 - b) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the sole negligence of Contractor hereunder, Contractor agrees to pay City, its officers, agents, or employees, any and all costs and expenses incurred by the City, its officers agents or employees in such action or proceeding, including, but not limited to, reasonable attorney's fees.
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[SIGNATURES FOLLOW ON NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year written below.

CITY

CONTRACTOR

City of Lansing

All City Management Services, Inc.

By 
Signature

By _____
D. Farwell, Corporate Secretary

Ellery Sosebee, Chief of Police
Print Name and Title

Date 07/26-2023

Date _____

**CITY OF LANSING**

124 W. Michigan Ave
Lansing ,MI 48933
(517) 483-4128

TO: ALL CITY MANAGEMENT SERVICES
PO BOX 847436
LOS ANGELES, CA 90084-7436

PURCHASE ORDER

P.O. NUMBER	P089219
DATE	08/21/23
VENDOR I.D.	V009201
DELIVERY DATE	
FOB	
REQUISITION NO	PR018379
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

PHONE# (800) 540-9290 FAX#

Page 1 of 1

DELIVER ITEMS TO:

LANSING POLICE - CENTRAL SERVICES
120 W MICHIGAN AVE 4TH FL
LANSING, MI 48933

SEND INVOICE TO:

LANSING POLICE - CENTRAL SERVICES
120 W MICHIGAN AVE 4TH FL
LANSING, MI 48933

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
001	FY24 CROSSING GUARDS SCHOOL YEAR 2023-2024	352,674	LS	1.00	352,674.00
				TAX	0.00
				TOTAL	352,674.00

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.

Debbie A. Kunkland



Andy Schor, Mayor

LANSING POLICE DEPARTMENT
Accounting Services Section

120 West Michigan Avenue
Lansing, MI 48933
Phone: (517) 483-4808
Fax: (517) 377-0166



Ellery Sosebee, Chief

TO: Stephanie Robinson
FROM: Ellery Sosebee, Chief of Police
SUBJECT: Sole Source – All City Management Services
DATE: July 26, 2023

The Lansing Police Department requests the granting of a sole source status to All City Management Services for the staffing, training, and management of the City of Lansing's School Crossing Guard program. All City Management Services (hereafter referred to as ACMS) is the only company that exclusively provides private crossing guard services in partnership with law enforcement.

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(1) School crossing guards shall be the responsibility of the local law enforcement agency having immediate jurisdiction of the crossing.

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History: Add. 1978, Act 227, Imd. Eff. June 14, 1978

The ACMS proposal is the most efficient solution for management of the Lansing school district's school crossing zones. ACMS will provide all recruiting, staffing, background vetting, training, equipment, insurance, inspections, supervision, and management of the City of Lansing Crossing Guard Program.

"Capitol City's Finest"



Andy Schor, Mayor

LANSING POLICE DEPARTMENT
Accounting Services Section

120 West Michigan Avenue
Lansing, MI 48933
Phone: (517) 483-4808
Fax: (517) 377-0166



Ellery Sosebee, Chief

The proposal is for a one-year contract at the rate of \$27.99 per hour, per crossing guard. This is 12% increase from last year's contract. Pricing is based on a minimum of 33 crossing sites for 180 days based on a projected (12,600) hours of service. The total contract amount is not to exceed \$352,674.

Thank you for your assistance with this matter.

A handwritten signature in black ink, appearing to read "E. Sosebee".

Ellery Sosebee, Chief of Police

"Capitol City's Finest"

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year written below.

CITY

City of Lansing

By 
Signature

Andy Schor Mayor
Print Name and Title

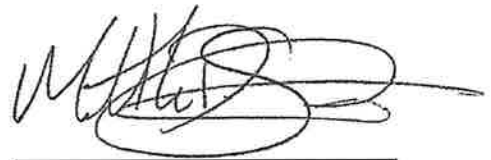
Date 8/8/2023

CONTRACTOR

All City Management Services, Inc.

By 
D. Farwell, Corporate Secretary

Date 8/10/23



Approved as to form
Office of the City Attorney

Approved as to form


Resolution #2023-

Resolved by the City Council of the City of Lansing

Act-4-2022, Remaining Street Dedication and Land Transfer, Red Cedar Development

WHEREAS, Continental/Ferguson Lansing LLC, applicant, has requested to dedicate the land serving as the newly created streets known as Dori Lane, Josephine Way, and the remaining, westerly portion of Red Cedar Parkway, to the City; and

WHEREAS, the applicant has requested to transfer back to the City the land referred to as Parcels M, N, and O to the City; and

WHEREAS, Dori Lane, Josephine Way, and the remaining, westerly portion of Red Cedar Parkway will serve as public access for residents, businesses, and the public, and to fulfill the terms of the Amended and Restated Real Estate Purchase and Development Agreement, originally placed on file with the City Clerk on February 23, 2018, and as subsequently amended (the "Development Agreement"); and

WHEREAS, pursuant to the Development Agreement, the City and Continental/Ferguson Lansing LLC drafted an operations and maintenance agreement to assign responsibility for all maintenance of the subject rights-of-way and any storm drain infrastructure (the "Operations and Maintenance Agreement"); and

WHEREAS, on April 5, 2022, the Planning Board reviewed the location, character, and extent of the proposal in accordance with its Act 33 Review procedure, and voted unanimously (5-0) to recommend approval of Act-4-2022 Street and Land Dedication, Red Cedar Development, upon the condition that:

- All outstanding work items and a final Operations and Maintenance Agreement between Continental/Ferguson Lansing LLC and the City shall be executed prior to dedication; and

WHEREAS, the Committee on City Operations has reviewed the report and recommendation of the Planning Board and concurs therewith;

NOW THEREFORE BE IT RESOLVED, the Lansing City Council hereby approves the dedication of the streets, legally described as:

ROAD DEDICATION WEST - DORI LANE, JOSEPHINE WAY & WESTERLY PORTION OF RED CEDAR PARKWAY

Situated in the City of Lansing, County of Ingham and State of Michigan: Part of the plat of Riverside as recorded in Liber 3 of Plats, Page 25, Ingham County Records; also part of the "Plat of the Subdivision of all that part of the Southeast quarter of Section 14 and all of that part of Section 23 lying North of the Cedar River" according to the True Copy of the Original recorded June 13th, 1856; also part of the Southeast 1/4 of Section 14, T4N, R2W, City of Lansing, Ingham County, Michigan, all being more particularly described as follows; Commencing at the East 1/4 corner of Section 14, T4N, R2W; thence S00°33'40"W, 119.50 feet

along the East line of Section 14 to the South right-of-way line of Michigan Avenue and the North line of Lot 19 of Supervisor's Plat No. 1; thence S89°49'55"W, 1.85 feet along the South right-of-way line of Michigan Avenue to the Northwest corner of Supervisor's Plat No. 1; thence N89°51'10"W, 838.72 feet along the South right-of-way line of Michigan Avenue to the Point of Beginning of the following described Road Dedication; thence S00°08'50"W, 180.76 feet; thence S89°51'10"W, 255.28 feet; thence S29°51'10"E, 13.28 feet; thence S89°51'10"E, 127.03 feet; thence S00°08'50"W, 61.50 feet; thence N89°51'10"W, 400.45 feet; thence S00°08'50"W, 288.76 feet; thence 22.96 feet along a 125.00 foot radius curve to the right, said curve having a central angle of 10°31'18" and a chord of S05°24'29"W, 22.92 feet; thence S10°40'09"W 0.70 feet; thence 72.82 feet along a 426.00 foot radius curve to the right, said curve having a central angle of 09°47'37" and a chord of S71°04'11"E, 72.73 feet; thence 411.35 feet along a 924.00 foot radius curve to the left, said curve having a central angle of 25°30'26" and a chord of S78°55'35"E, 407.96 feet; thence S03°56'40"E, 52.04 feet; thence 436.56 feet along a 976.00 foot radius curve to the right, said curve having a central angle of 25°37'40" and a chord of N78°59'13"W, 432.93 feet; thence 154.57 feet along a 374.00 foot radius curve to the left, said curve having a central angle of 23°40'47" and a chord of N78°00'46"W, 153.47 feet; thence N89°51'10"W, 22.79 feet; thence N53°29'47"W, 1.62 feet; thence S89°26'11"W, 305.00 feet to the East line of Clippert Street, said point being 24.75 feet East of the West line of the East 1/2 of the Southeast 1/4 of Section 14, according to the plat of Urbandale as recorded in Liber 4 of Plats, Page 49, Ingham County Records; thence N00°30'13"E, 54.83 feet along the East line of Clippert Street, said line being 24.75 feet East of the West line of the East 1/2 of the Southeast 1/4 of Section 14, according to the plat of Urbandale as recorded in Liber 4 of Plats, Page 49, Ingham County Records; thence S89°51'10"E, 328.73 feet; thence 53.22 feet along a 426.00 foot radius curve to the right, said curve having a central angle of 07°09'27" and a chord of S86°16'26"E, 53.18 feet; thence N10°40'09"E, 0.70 feet; thence 13.77 feet along a 75.00 foot radius curve to the left, said curve having a central angle of 10°31'18" and a chord of N05°24'29"E, 13.75 feet; thence N00°08'50"W, 542.51 feet to the South right-of-way line of Michigan Avenue; thence S89°51'10"E, 61.50 feet along the South right-of-way line of Michigan Avenue to the Point of Beginning. Containing 2.43 acres, more or less.

BE IT FURTHER RESOLVED, the following parcels are accepted for transfer by Deed from the Continental/Ferguson Lansing LLC, upon final approval as to form by the City Attorney:

PARCEL M

Situated in the City of Lansing, County of Ingham and State of Michigan: Part of Outlot "A" and part of vacated Church Street, Supervisor's Plat No.1 as recorded in Liber 12 of Plats, Page 27, Ingham County Records; also part of the plat of Riverside as recorded in Liber 3 of Plats, Page 25, Ingham County Records; also part of the "Plat of the Subdivision of all that part of the Southeast quarter of Section 14 and all of that part of Section 23 lying North of the Cedar River" according to the True Copy of the Original recorded June 13th, 1856; also part of the Southwest 1/4 of Section 13 and part of the Southeast 1/4 of Section 14, T4N, R2W, City of Lansing, Ingham County, Michigan, all being more particularly described as follows; Commencing at the East 1/4 corner of Section 14, T4N, R2W; thence

S00°33'40"W, 119.50 feet along the West line of Section 13 and the East line of Section 14 to the South right-of-way line of Michigan Avenue and the North line of Lot 19 of Supervisor's Plat No. 1; thence S89°49'55"W, 1.85 feet along the South right-of-way line of Michigan Avenue to the Northwest corner of Supervisor's Plat No. 1; thence N89°51'10"W, 1279.97 feet along the South right-of-way line of Michigan Avenue; thence S00°30'13"W, 608.40 feet along the East right-of-way line of Clippert Street; thence N89°26'11"E 305.00 feet; thence S53°29'47"E, 1.62 feet to the Point of Beginning of the following described Parcel; thence S89°51'10"E, 22.79 feet; thence 154.57 feet along a 374.00 foot radius curve to the right, said curve having a central angle of 23°40'47" and a chord of S78°00'46"E, 153.47 feet; thence 711.21 feet along a 976.00 foot radius curve to the left, said curve having a central angle of 41°45'04" and a chord of S87°02'55"E, 695.58 feet; thence 317.18 feet along a 274.00 foot radius curve to the right, said curve having a central angle of 66°19'27" and a chord of S74°45'43"E, 299.76 feet; thence 102.59 feet along a 326.00 foot radius curve to the left, said curve having a central angle of 18°01'48" and a chord of S50°36'54"E, 102.16 feet; thence N78°22'00"W, 26.80 feet; thence N83°02'49"W, 104.05 feet; thence N80°18'41"W, 104.78 feet; thence N81°25'50"W, 29.98 feet to the West line of Section 13; thence continuing N81°25'50"W, 63.00 feet; thence N84°40'04"W, 94.88 feet; thence N84°12'26"W, 174.71 feet; thence N86°42'58"W 153.92 feet; thence N87°08'16"W, 100.89 feet; thence West, 119.66 feet; thence S82°46'50"W, 89.82 feet; thence N53°29'47"W, 224.96 feet to the Point of Beginning. Containing 1.58 acres, more or less.

PARCEL N

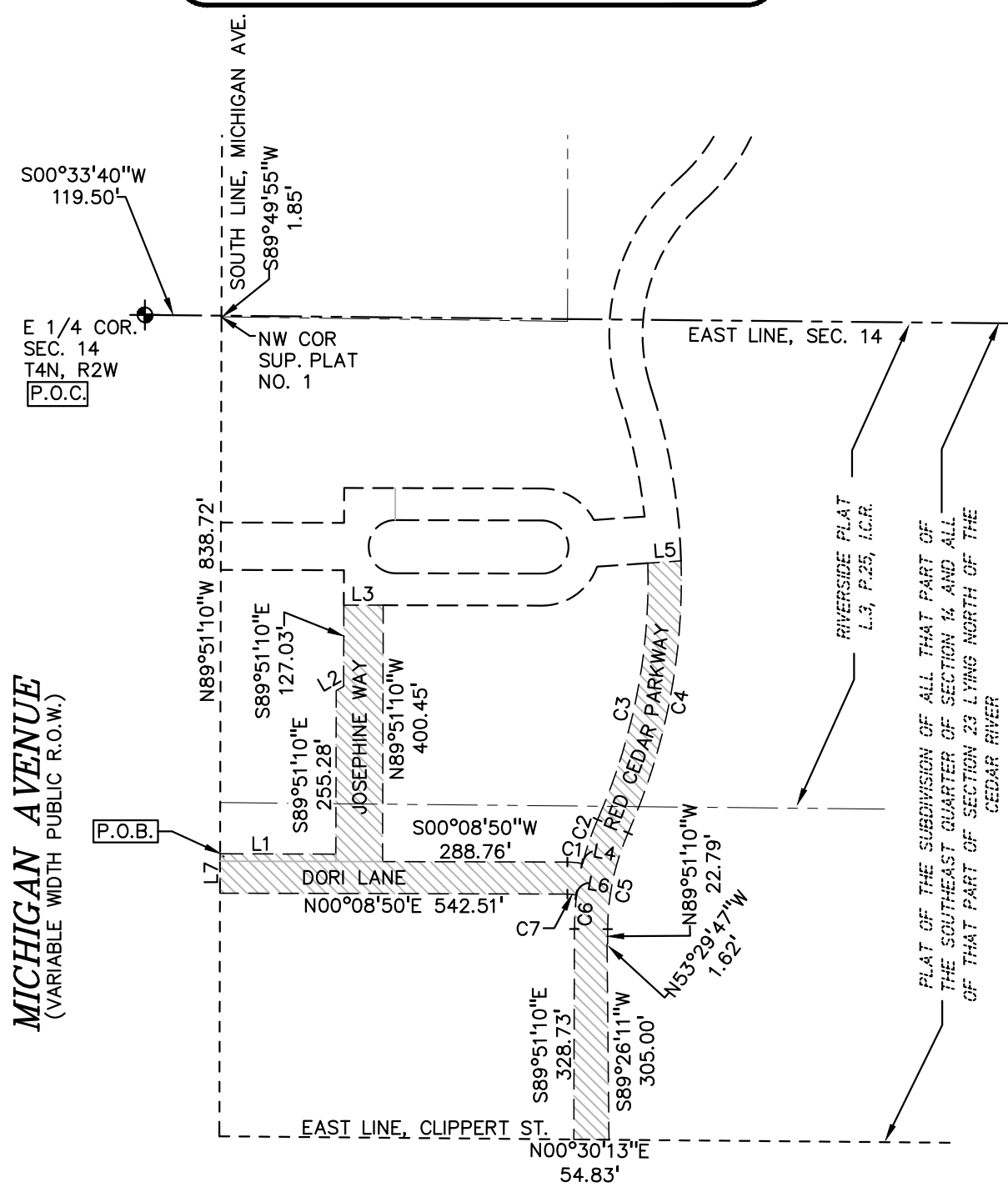
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PARCEL O

Situated in the City of Lansing, County of Ingham and State of Michigan: Part of Lot 6, Supervisor's Plat No. 1 as recorded in Liber 12 of Plats, Page 27, Ingham County Records; also part of the Southwest 1/4 of Section 13, T4N, R2W, City of Lansing, Ingham County, Michigan, all being more particularly described as follows; Commencing at the West 1/4 corner of Section 13; thence S00°33'40"W, 119.50 feet along the West line of Section 13 to the North line of Lot 19 of Supervisor's Plat No. 1; thence S89°49'55"W, 1.85 feet along the South right-of-way line of Michigan Avenue to the Northwest corner of Supervisor's Plat No. 1; thence S00°44'26"W, 540.51 feet along the West line of Supervisor's Plat No. 1 to the Southwest corner of Lot 23; thence S89°58'26"E, 182.60 feet along the South line of Lot 23 and its Easterly extension; thence N00°22'22"W, 100.00 feet along the West line of the East 1/2 of vacated Olin Avenue; thence S89°58'26"E, 998.91 feet along the North line of the South 100 feet of the East 1/2 of vacated Olin Avenue, the North line of the South 100 feet of Lot 17, the North line of the South 100 feet of vacated Cooper Street, the North line of the South 100 feet of Lot 15, the North line of the South 100 feet of vacated portion of Reniger Court and the North line of the South 100 feet of Lot 6; thence S00°15'20"E, 50.00 feet to the Point of Beginning of following described Parcel; thence N89°49'17"E, 330.21 feet; thence S01°16'54"E, 700.00 feet; thence N46°10'15"W, 15.48 feet; thence N56°47'13"W, 30.48 feet; thence N55°43'09"W, 66.24 feet; thence N65°03'09"W, 93.92 feet; thence N64°01'30"W, 216.39 feet; thence N70°25'57"W, 74.47 feet; thence N61°25'31"W, 56.19 feet; thence N60°47'42"W, 67.03 feet; thence N57°32'05"W, 71.96 feet; thence N65°20'26"W, 11.53 feet; thence 80.81 feet along a 126.02 foot radius curve to the left, said curve having a central angle of 36°44'22" and a chord of N54°22'21"E, 79.43 feet; thence S89°58'26"E, 223.54 feet; thence N00°15'20"W, 316.50 feet to the Point of Beginning. Containing 5.29 acres more or less.

BE IT FINALLY RESOLVED, that upon completion of the above conditions, and proof of the same being demonstrated by Continental/Ferguson Lansing LLC, to the City and the City Attorney having approved said completion, the City Clerk shall forward certified copies of the resolution to the Ingham County Register of Deeds for recording and upon return, transmit a copy of the recorded resolution to the Michigan Department of Licensing and Regulatory Affairs, Office of Land Survey and Remonumentation (OLSR), the Planning and Assessor's Offices, the Department of Public Service, and the applicant. The dedication shall be effective upon the date of recording of the resolution with the Ingham County Register of Deeds.

ROAD DEDICATION



LINE TABLE

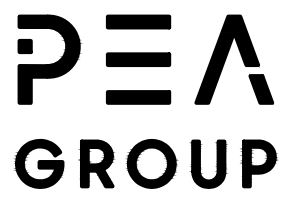
NUMBER	DIRECTION	DISTANCE
L1	S00°08'50"W	180.76'
L2	S29°51'10"E	13.28'
L3	S00°08'50"W	61.50'
L4	S10°40'09"W	0.70'
L5	S03°56'40"E	52.04'
L6	N10°40'09"E	0.70'
L7	S89°51'10"E	61.50'

CLIPPERT STREET
(57.75' PUBLIC R.O.W.)



CURVE TABLE

NUMBER	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD DIRECTION	CHORD LENGTH
C1	22.96'	125.00'	10°31'18"	S05°24'29"W	22.92'
C2	72.82'	426.00'	09°47'37"	S71°04'11"E	72.73'
C3	411.35'	924.00'	25°30'26"	S78°55'35"E	407.96'
C4	436.56'	976.00'	25°37'40"	N78°59'13"W	432.93'
C5	154.57'	374.00'	23°40'47"	N78°00'46"W	153.47'
C6	53.22'	426.00'	07°09'27"	S86°16'26"E	53.18'
C7	13.77'	75.00'	10°31'18"	N05°24'29"E	13.75'



t: 844.813.2949
www.peagroup.com

PREPARED FOR:
CONTINENTAL /
FERGUSON LANSING, LLC
150 E. BROAD STREET,
SUITE 200
COLUMBUS, OHIO 43215
DATE
JULY 21, 2023

FIELD WORK BY
DRAWN BY
CHECKED BY
PROJECT NO.
SHEET NO.

— —
JML
WSF
2021-1062
1 OF 2

ROAD DEDICATION

ROAD DEDICATION WEST – DORI LANE, JOSEPHINE WAY & WESTERLY PORTION OF RED CEDAR PARKWAY

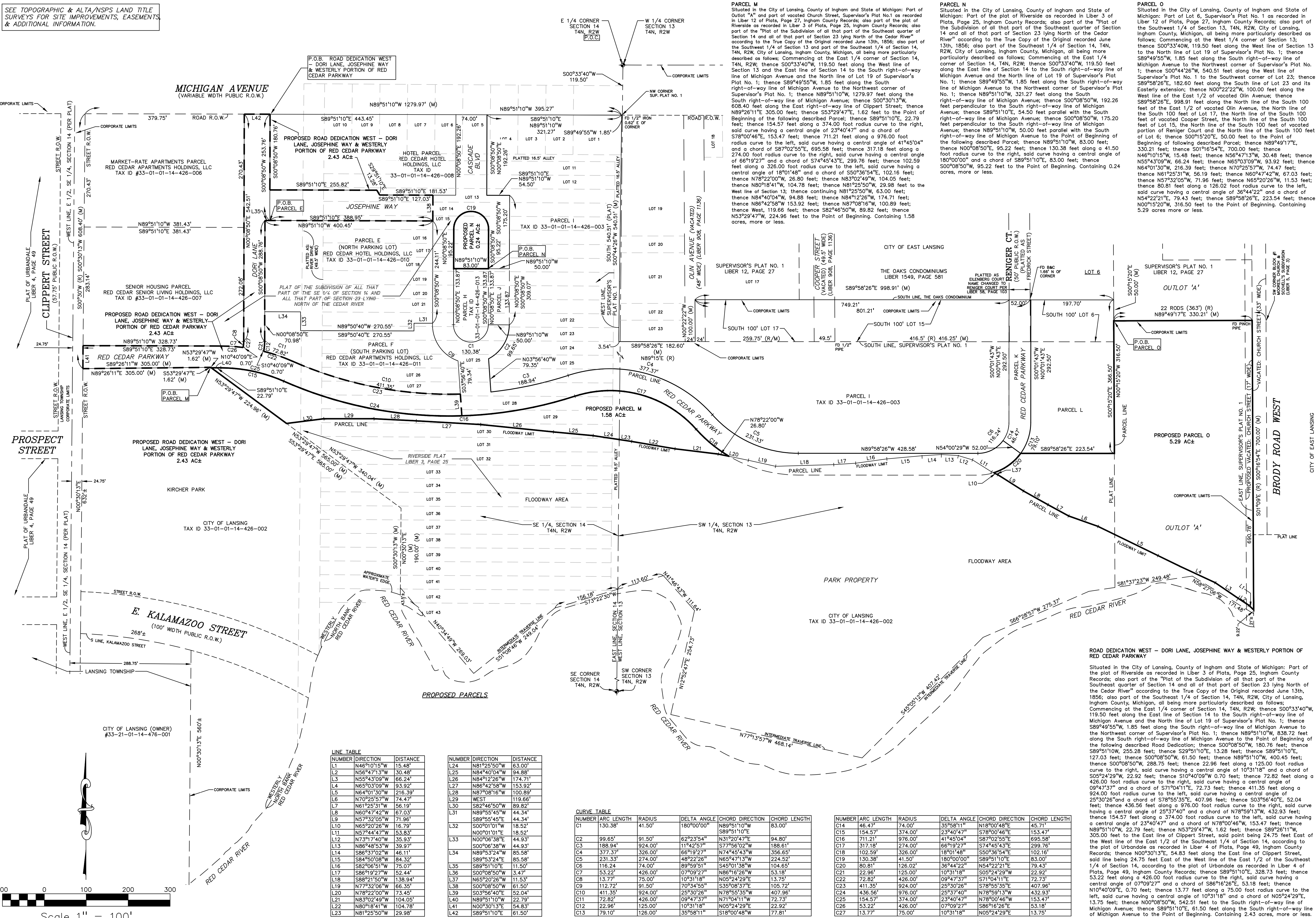
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t: 844.813.2949
www.peagroup.com

PREPARED FOR: CONTINENTAL / FERGUSON LANSING, LLC 150 E. BROAD STREET, SUITE 200 COLUMBUS, OHIO 43215	FIELD WORK BY	—
	DRAWN BY	JML
	CHECKED BY	WSF
	PROJECT NO.	2021-1062
DATE	SHEET NO.	2 OF 2
JULY 21, 2023		

SEE TOPOGRAPHIC & ALTA/NSPS LAND TITLE
SURVEYS FOR SITE IMPROVEMENTS, EASEMENTS
& ADDITIONAL INFORMATION.

[illegible]

PEA
GROUP
t: 844.813.2949
www.peagroup.com

CONTINENTAL / FERGUSON
LANSING, LLC
150 E. BROAD STREET, SUITE 200
COLUMBUS, OHIO 43215

PROPOSED LAND DIVISION-7
FOR
CEDAR DEVELOPMENT PROPERTY
MICHIGAN AVENUE & CLIPPET STREET
LANSING, MICHIGAN

FILE	
2023 LAND DIVISION-7.dwg	
FIELD WORK	—
DRAWN BY	JML/WSF
CHECKED BY	RH
DATE	7/21/2023
SCALE	
HOR.	1" = 100'
VERT.	N/A
PROJECT NO.	
21-1062	
SHEET NO.	
1 OF 1	



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

September 13, 2023

IRISH HOUSE COMPANY

City of Lansing (city.clerk@lansingmi.gov)

Jeremy Werner (JeremyW@Pro-mec.com)

RID #1805-05790

Reference/Transaction: Release License from Escrow

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: IRISH HOUSE COMPANY

Business address and phone number: 1910 W Saginaw St, Lansing, MI 48915, Ingham County

Home address and phone number of partner(s)/subordinates:

Jennifer Meredith, 9954 Towner Rd, Portland, MI 48875 (517) 204-4042

Jeremy Werner, 13250 Wacousta Rd, Grand Ledge, MI 48837 (517) 749-5115

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (866) 813-0011

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION

Retail Licensing Division

(866) 813-0011

MICHIGAN LIQUOR CONTROL COMMISSION

PAT GAGLIARDI, CHAIRMAN

525 W. Allegan St. • P.O. BOX 30005 • LANSING, MICHIGAN 48909

www.michigan.gov/lcc • 866-813-0011

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson
Robert Showers
Vice-Chairperson
Kenneth B. Mitchell

Members
Valerie Vail-Shirey
David W. Pohl
Bruce DeLong
John Andrews
Dwight Washington

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator/Controller
John F. Fuentes
Clerk of the Board
Debra A. Sutherland

NOTICE OF PUBLIC HEARING

Pursuant to MCL 324.81131(2)
Please take Notice that the
Clinton County Board of Commissioners
will hold a Public Hearing on:

Tuesday, October 31, 2023 at 9:00 a.m.

Clinton County Board of Commissioner's Room
100 E. State St., Ste. 2200
St. Johns, MI 48879

***The purpose of this public hearing is to receive public input for the purpose of
adopting an ordinance authorizing and regulating the operation of Off-Road
Vehicles (ORVS) on roads in Clinton County.***

This may also be viewed at www.clinton-county.org

Debra A. Sutherland
Clerk of the Board of Commissioners
(989)224-5140

SEP11'23 11AMCLERK

**STATE OF MICHIGAN
COUNTY OF CLINTON
ORV ORDINANCE**

An ordinance authorizing and regulating the operation of Off-Road Vehicles (ORVs) on roads in Clinton County, providing penalties for the violation thereof, and for the distribution of public funds resulting from those penalties pursuant to 2008 PA 240, as amended, which is incorporated by reference in its entirety.

THE COUNTY OF CLINTON ORDAINS:

Section 1. Definitions. As used in this ordinance, the following definitions shall apply:

- a) “County” means the County of Clinton.
- b) “Direct supervision” means the direct visual observation of the operator with the unaided or normally corrected eye, where the observer is able to come to the immediate aid of the operator.
- c) “Driver’s license” means an operator’s or chauffeur’s license, or permit issued to an individual by the Secretary of State under Chapter III of the Michigan Vehicle Code, 1949 PA 300, as amended, MCL 257.301 to 257.329, for that individual to operate a vehicle, whether or not conditions are attached to the license or permit.
- d) “Maintained portion” means the roadway and any shoulder of a road.
- e) “Operate” means to ride in or on, and be in actual physical control of, the operation of an ORV.
- f) “Operator” means a person who operates or is in actual physical control of the operation of an ORV.
- g) “ORV” means a motor-driven off-road recreation vehicle capable of cross-country travel without benefit of a road or trail, on or immediately over land, snow, ice, marsh, swampland, or other natural terrain. ORV includes, but is not limited to, a multitrack or multi-wheel drive vehicle, an ATV, a motorcycle or related 2-wheel vehicle, a vehicle with 3 or more wheels, an amphibious machine, a ground effect air cushion vehicle, or other means of transportation. ORV does not include a snowmobile, a farm vehicle being used for farming, a vehicle used for military, fire, emergency, or law enforcement purposes, a vehicle owned by a utility company or an oil or gas company when performing maintenance on its facilities or on property over which it has an easement, a construction or logging vehicle used in the performance of its common function, or a registered aircraft.

- h) “Road” means a county primary road or county local road as described in Section 5 of 1951 PA 51, as amended, MCL 247.655.
- i) “Safety Certificate” means a certificate issued pursuant to 1994 PA 451, as amended, MCL 324.81130, or a comparable ORV safety certificate issued under the authority of another state of a province of Canada.

Section 2. Designated Roads.

- a) An ORV may be operated only on the far right on the maintained portion of a road on the designated County roads listed in Appendix A, incorporated by reference.
- b) An ORV may not be operated on the road surface, roadway, shoulder or right-of-way of any State or Federal highway, including but not limited to M-21, M-100, I-96, I-69, Business US-27, & 127, or any other State or Federal highway in Clinton County.
- c) A person operating an ORV on a designated County Road may cross an excluded road as indicated in paragraph (b) of this section for the sole purpose of continuing travel on the designated County Road. The crossing of the excluded road shall only be performed if the operation can be done safely and only at a right angle. The operator shall bring the vehicle to a complete stop before proceeding across the excluded road and shall yield the right-of-way to oncoming traffic.
- d) A township board of a township in the County may adopt an ordinance to close any roads within the boundaries of the township to the operation of ORVs permitted by the County, pursuant to MCL 324.81131(3).
- e) An ORV may not be operated on any City or Village Road surface, roadway, shoulder, or right-of-way in Clinton County, unless allowed by City or Village ordinance.

Section 3. Operating Conditions. Except as set forth herein or otherwise provided by law, an ORV meeting all the following conditions may be operated on a designated road in the County:

- a) At a speed of no more than 25 miles per hour, or a lower posted ORV speed limit.
- b) With the flow of traffic.
- c) In a manner which does not interfere with traffic on the road.

- d) Traveling single file, except when overtaking and passing another ORV.
- e) While displaying a securely attached white-lighted headlight and red-lighted taillight with brake light at all times.
- f) By a person not less than 12 years of age.
- g) An ORV shall not be operated pursuant to this ordinance during the period of 30 minutes before sunset to 30 minutes after sunrise or when visibility is substantially reduced due to weather conditions unless displaying a lighted headlight and lighted taillight.
- h) A child who is less than 16 years of age shall not operate a 3-wheeled ORV.
- i) The ORV shall be equipped with a braking system that may be operated by hand or foot, capable of producing deceleration at 14 feet per second on level ground at a speed of 20 miles per hour; a red brake light, brighter than the taillight, visible from behind the vehicle when the brake is activated, and a throttle so designed that when the pressure used to advance the throttle is removed, the engine speed will immediately and automatically return to idle.
- j) The ORV shall be equipped with at least one mirror securely mounted and positioned on the ORV in such a manner to be able to clearly view traffic approaching from behind.
- k) Each operator and passenger must wear a crash helmet and protective eyewear approved by the United States Department of Transportation unless the vehicle is equipped with a roof that meets or exceeds standards for a crash helmet and the operator and each passenger is wearing a properly adjusted and fastened seat belt.
- l) While the ORV is equipped with a spark arrester type United States Forest Service approved muffler in good working order and in constant operation.
- m) Pursuant to noise emission standards defined by law.
- n) ORVs must not be operated in a manner that will cause damage to the road surface or shoulder. In this regard, prohibited activity includes but is not limited to actions such as “fishtailing” and spinning of tires that disperses gravel and creates ruts and other damage.

Section 4. License: Safety Certificate. A person less than 18 years of age shall not operate an ORV on a road in the County unless the person is in possession of a valid driver’s license or unless the person is under the direct supervision of a parent or guardian and has in his or her possession an ORV Safety Certificate.

Section 5. Registered Motor Vehicle. Unless a person possesses a valid driver's license, a person shall not operate an ORV on a road in the County if the ORV is registered as a motor vehicle, and either is more than 65 inches wide or has three wheels.

Section 6. Evidence. In a court action in this state, if competent evidence demonstrates that a vehicle that is permitted to operate on a road, street, or highway pursuant to the Michigan Vehicle Code was in a collision on a roadway with an ORV that is not registered under the Code, the operator of the ORV shall be considered prima facie negligent.

Section 7. Penalties. Any person who violates this ordinance is guilty of a municipal civil infraction and shall pay a civil fine of not less than \$250.00 and not more than \$500.00. In addition, a court may order the person to pay full restitution for any damage to the environment, a road, or public or private property damaged as a result of the violation.

Section 8. ORV Fund. The County Treasurer shall deposit all fines and damages collected under this ordinance into a fund to be designated as the ORV Fund. The Clinton County Board of Commissioners shall appropriate revenue in the ORV Fund as follows:

- a) Fifty percent to the Clinton County Road Commission for repairing damage to roads and the environment that may have been caused by ORVs, and for posting signs indicating ORV speed limits, or indicating whether roads are open or closed to the operation of ORVs.
- b) Fifty percent to the Clinton County Sheriff for ORV enforcement and training.

Section 9. Master Map. The County shall maintain a master map of all roads under the jurisdiction of the Clinton County Road Commission upon which shall be indicated those roads and parts or sections thereof upon which the operation of ORV's is permitted and prohibited pursuant to this Ordinance. The County shall make such master map available for interested groups or organizations to make copies for distribution to the general public, but shall have no obligation to incur any expense associated with the making of such copies.

Section 10. Repeal Clause. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 11. Savings Clause. This Ordinance shall in no manner affect pending litigation, either civil or criminal, founded or growing out of any Ordinance, Resolution, Order or parts thereof, hereby repealed, and this Ordinance shall in no manner affect any rights, claims, privileges, immunities or causes of action of the County, or other person, either criminal or civil, that may have already occurred, accrued or grown out of any Ordinance, Resolution, Order or policy, or any part thereof, hereby repealed.

Section 12. Validity and Severability. Should any portion of this Ordinance be found invalid for any reason, such a holding shall not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 13. Effective Date. This Ordinance shall be effective immediately after publication of notice of its adoption.

Section 14. Immunity Clause. Subject to section 5 of 1964 PA 170, MCL 691.1405, this state, a board of county road commissioners, a county board of commissioners, and a local unit of government are immune from tort liability for injuries or damages sustained by any person arising in any way out of the operation or use, on the maintained portion or unmaintained portion of a highway, road, or street, of an ORV. The immunity provided by this subsection does not apply to actions of an employee of this state, an employee of a board of county road commissioners, an employee of a county board of commissioners, or an employee of a local unit of government that constitute gross negligence. As used in this subsection, "gross negligence" means conduct so reckless as to demonstrate a substantial lack of concern for whether an injury results.

This Ordinance was adopted by action of the Clinton County Board of Commissioners on
_____ .

APPENDIX A

**DESIGNATED COUNTY
ROADS FOR ORV
OPERATION**

DRAFT

You will not be called to speak unless all required blanks on this form are completed.



Public Comment on City Government Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Government Related Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior the close of registration as announced by the City Clerk.*

Each member of the public who has registered to speak will have up to a total of three minutes to address Council on City Government Related Matters that concern them. A **City Government Related Matter** is an issue or topic relevant to the operation or governance of the City.*

Topic(s) to be addressed _____

Name (print) Farhan Shukla E-Mail (optional) _____

Address (street, city, zip) 3120 Turner St Apt 01 Lansing MI 48906

Company or organization represented, etc. (if applicable) _____

Signature Farhan Shukla

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
- No personal attacks or defamatory remarks towards any person will be permitted.
- Questions raised during public comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
- Time limit to address the council on legislative matters is **3 Minutes***.
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

** The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.*

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

You will not be called to speak unless all required blanks on this form are completed.



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Topic(s) to be addressed Ordinance to be proposed

Name (print) Norma Bauer E-Mail (optional) _____

Address (street, city, zip) 205 E. Jelly Rd #7 Lansing MI 48910-6697

Company or organization represented, etc. (if applicable) _____

Signature Norma D. Bauer

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