



AGENDA
Committee of the Whole

Monday, January 11, 2021 @ 5:30 p.m.

Access the meeting via: <https://us02web.zoom.us/j/82473153790> ; ID 824 7315 3790; Dial In: (312) 626 6799
email comments prior to the meeting to sherrie.boak@lansingmi.gov

All Council Members will participate virtually, you may contact them prior at city.council@lansingmi.gov 483-4177

Council Member Spadafore, Chairperson
Council Member Hussain, Vice Chairperson

1. **Call to Order**
2. **Roll Call**

3. **Minutes**

- January 4, 2021

4. **Public Comment on Agenda Items (Up to 3 Minutes)**

5. **Discussion/Action:**

A.) RESOLUTION – Elected Officers Compensation Commission; Setting the first Meeting of the 2021 Session

B.) RESOLUTION – Budget Authorization; LEPFA Funds transfer from FY2021 Golf Subsidy to GF Subsidy to sustain LEPFA Operations during COVID-19

C.) RESOLUTION – Appointment of Director of Neighborhoods and Citizen Engagement; Waiving Position Requirements

D.) RESOLUTION – Council Rules Changes

{Closed Session-via ZOOM meeting}

- Pursuant to MCL 15.268(c) of the Open Meetings Act, I hereby move that we recess into closed session for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement as requested by the City.

{Reconvene}

E.) RESOLUTION- Ratification of the Teamsters 243 Supervisory Collective Bargaining Agreement

F.) RESOLUTION – Ratification of the Teamsters 243 Clerical, Technical, Professional Collective Bargaining Agreement

6. **Adjourn**

To mitigate the spread of COVID-19 and to provide essential protections to vulnerable Michiganders and this State's health care system and other critical infrastructure, it is crucial that all Michiganders take steps to-limit in-person contact, particularly in the context of large groups. Therefore, the above meetings will be conducted via audio/video conference.

The meetings are being held virtually in accordance with the Open Meetings Act, as amended in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number above, and meeting ID provided. To provide input or ask questions on any item that is listed on the agenda, members of the public may contact the email address listed above under the meeting link.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

The City of Lansing's Mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
- II. Securing short and long term financial stability through prudent management of city resources.
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
- IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
- V. Facilitating regional collaboration and connecting communities

DRAFT



MINUTES

Committee of the Whole

Monday, January 4, 2021 @ 5:30 p.m.

<https://us02web.zoom.us/j/81674146511>; ID: 816 7414 6511; or Dial in: (646) 876 9923

Held virtually in an effort to protect the health and safety of the public & to mitigate the spread of COVID 19

CALL TO ORDER

City Clerk Swope called the meeting to order at 5:32 p.m.

Mr. Swope spoke briefly about the process of the annual leadership meeting, and election of Council President and Vice President.

PRESENT- via audio/video

Councilmember Peter Spadafore remotely from Lansing, Michigan

Councilmember Adam Hussain remotely from Lansing, Michigan

Councilmember Carol Wood remotely from Lansing, Michigan

Councilmember Patricia Spitzley remotely from Lansing, Michigan- arrived at 5:38 p.m.

Councilmember Kathie Dunbar remotely from Lansing, Michigan

Councilmember Brandon Betz remotely from Lansing, Michigan

Councilmember Jeremy Garza remotely from Lansing, Michigan

Councilmember Brian T. Jackson remotely from Lansing, Michigan

MEMBERS PRESENT- via audio/video

Sherrie Boak, Council Staff

Jim Smiertka, City Attorney

Lisa Hagen, OCA

Minutes

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE MINUTES FROM DECEMBER 14, 2020 AS PRESENTED. ROLL CALL VOTE, MOTION CARRIED 7-0.

Public Comment

No public comment at this time.

Discussion/Action

RESOLUTION – Election of 2021 City Council President and Vice President

MOTION BY COUNCIL MEMBER WOOD TO NOMINATE COUNCIL MEMBER SPADAFORE AS THE 2021 COUNCIL PRESIDENT AND COUNCIL MEMBER HUSSAIN AS THE 2021 COUNCIL VICE PRESIDENT.

Council Member Spadafore accepted the nomination.

DRAFT

Council Member Hussain accepted the nomination.

Council Member Jackson spoke briefly on his support of the nomination, noting his support of the experience they represented in 2020 during the pandemic. He then asked the nominees to speak on why they are interested.

Council Member Wood first spoke on her support of the nomination with their role of leadership during the 2020 pandemic, and how they addressed unexpected issues that arose and had to be dealt with in a timely manner.

Council Member Betz spoke of the nomination and noted in his opinion they both have shown they can do business as usual during a pandemic.

Council Member Spitzley spoke in support of the nomination and how the nominees handled the City business during 2020 and the pandemic.

Council Member Spadafore first acknowledged Council Member Wood for her nomination, and voice of support. He acknowledged all Council Members for their faith and confidence in the leadership in 2020 and look for continued progress.

Council Member Hussain spoke in appreciation of the Council Members spoken support and acknowledged Council Member Spadafore for the efforts he made in ensuring the business of the City was addressed. He accepted his nomination for Vice President and appreciated the member's confidence in him for this leadership role.

Council Member Garza spoke in support of the nominations and the work they did in 2020.

ROLL CALL VOTE, MOTION CARRIED 8-0.

Adjourn

The meeting adjourned at 5:45 pm

Respectfully Submitted by,

Sherrie Boak, Recording Secretary

Lansing City Council

Approved by the Committee



Chris Swope
Lansing City Clerk

January 7, 2021

President and Members of Lansing City Council
124 W. Michigan Ave., 10th Floor
Lansing, MI 48933

Dear President and Council Members:

Chapter 280, Section 280.03 of the Code of Ordinances requires that the City Council designate by resolution the date, time, and location for first meeting of the Elected Officers Compensation Commission (EOCC) in each odd-numbered year. The section further requires the City Clerk to notify the members of the EOCC of that meeting at least seven days in advance.

The EOCC's initial meeting must be prior to March 1, 2021. The commission can meet on not more than 15 session days; a session day is defined as a calendar day on which the EOCC meets and a quorum is present. The EOCC is required to make its determination within 45 days of the initial meeting.

Attached is a draft resolution calling the first meeting of the EOCC for 2021.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, pursuant to the Lansing City Charter and Chapter 280 of the Lansing Code of Ordinances, the Council shall designate in advance the first meeting of the Elected Officers Compensation Commission in odd-numbered years; and

WHEREAS, Chapter 280 of the Lansing Code of Ordinances requires the first meeting of the Elected Officers Compensation Commission to be prior to March 1, 2021 and that the commission meet on no more than 15 session days;

WHEREAS, Chapter 280 of the Lansing Code of Ordinances requires the Elected Officers Compensation Commission to make its determination within forty-five days after its first meeting;

NOW, THEREFORE, BE IT RESOLVED the Lansing City Council hereby calls upon the Elected Officers Compensation Commission to meet and conduct its business in 2021 and designates _____, February _____, 2021 at _____ p.m. in the City Council Conference Room on the 10th floor of City Hall as the first meeting of the Commission.

BE IT FURTHER RESOLVED the City Council Office Manager shall serve as the recording secretary to the Commission unless the Commission determines otherwise.

BE IT FINALLY RESOLVED the City Clerk shall notify the members of the Commission in writing concerning the designated date, time, and place of the first meeting at least seven calendar days in advance thereof.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, LEPFA is responsible for management and operations of City owned facilities including Jackson Field, the Lansing Center, and Groesbeck Golf Course; and

WHEREAS, the COVID-19 pandemic has significantly affected projected revenues of properties managed by LEPFA; and

WHEREAS, the City of Lansing supports LEPFA operations via a subsidy for general fund operations (the Lansing Center and Jackson Field) and a subsidy for golf operations at Groesbeck golf course, which is included in each fiscal year's budget; and

WHEREAS, the LEPFA Board of Commissioners have requested the City's authorization to move funds from one LEPFA managed entity to another LEPFA managed entity on a temporary basis, not to exceed any one entity's allowable financial resources, for the purpose of "pooling" available financial resources; and

WHEREAS, pooling LEPFA financial resources would allow LEPFA to sustain operations of all LEPFA managed entities during the COVID-19 pandemic and related financial difficulties:

NOW, THEREFORE, BE IT RESOLVED that LEPFA is authorized to move funds appropriated in the fiscal year 2021 budget from 5843851-991570 (golf subsidy) to 1012601-991570 (general fund subsidy) as necessary to sustain LEPFA operations during the COVID-19 pandemic.

BE IT FURTHER RESOLVED that when such transfers occur, LEPFA shall promptly notify the Finance Department of the amount of the transfer and provide written explanation of why the transfer is necessary to sustain LEPFA operations.

BE IT FINALLY RESOLVED that all transfers made shall be on a temporary basis, and shall only apply to the funds appropriated in the fiscal year 2021 budget. If transfers are necessary to sustain LEPFA operations in future budget years, a separate resolution will be introduced for City Council consideration.

Andy Schor
Mayor



City Hall - 9th Floor
124 W Michigan Avenue
Lansing, MI 48933-1694
PH: 517.483.4141 - FAX: 517.483.6066
Lansing.Mayor@lansingmi.gov

Andy Schor, Mayor
OFFICE OF THE MAYOR
CITY OF LANSING, MICHIGAN

DATE: December 18, 2020

TO: CITY COUNCIL PRESIDENT, CITY COUNCIL VICE PRESIDENT, MEMBERS OF THE LANSING CITY COUNCIL

RE: APPOINTMENT OF DELISA FOUNTAIN AS DIRECTOR OF THE DEPARTMENT OF NEIGHBORHOODS AND CITIZEN ENGAGEMENT AND REQUEST FOR APPROVAL OF WAIVER

Please be advised that the current Director of the Department of Neighborhoods and Citizen Engagement, Andi Crawford, has elected to not extend her contract, which is set to end on December 31, 2020. Pursuant to the authority granted to the Mayor as administrator of the City of Lansing and Code of Ordinances Chapter 288.20, I appoint DeLisa Fountain to the position of Director of the Department of Neighborhoods and Citizen Engagement based upon her experience and knowledge of the City of Lansing gained from her position as Neighborhood Resource Coordinator. This position requires the appointee to have a bachelor's degree in economics, political science, communications, public administration, business administration, or a related field, as well as four years of supervisory level experience. DeLisa Fountain possesses an Associates Degree and less than four years of supervisory experience. As DeLisa Fountain does not meet all required criteria, I invoke the waiver clause of Code of Ordinances Chapter 288.98, and recommend the waiver of the requirements to have a bachelor's degree and four years of supervisory experience as it relates to the appointment of DeLisa Fountain to the position of Director of the Department of Neighborhoods and Citizen Engagement.

Andy Schor
Mayor



BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Andi Crawford has elected to not extend her contract as the Director of the Department of Neighborhoods and Citizen Engagement, which was set to end on December 31, 2020; and

WHEREAS, to facilitate the orderly conduct of business for the City of Lansing the Mayor deems it appropriate to appoint DeLisa Fountain to the position of Director of the Department of Neighborhoods and Citizen Engagement; and

WHEREAS, DeLisa Fountain does not possess a bachelor's degree, nor four years of supervisory experience, as is required for the position of Director of the Department of Neighborhoods and Citizen Engagement; and

WHEREAS, the Mayor has recommended the waiver of the bachelor's degree and supervisory experience requirements as permitted under Lansing Code of Ordinances Chapter 288.98.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approves the waiver of the requirement that the Director of the Department of Neighborhoods and Citizen Engagement possess a bachelor's degree and four years of supervisory experience as it relates to the appointment of DeLisa Fountain to the position of Director of the Department of Neighborhoods and Citizen Engagement.

RESOLUTION # _____
BY THE COMMITTEE _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, pursuant to Rule 41 of the Lansing City Council Rules, a proposed rule revision shall be placed on the Council Agenda for Council receipt and review, but “shall not be considered for adoption sooner than the next council meeting;”

THEREFORE BE IT RESOLVED, that the City Council hereby moves to amend the City Council Rules 4, 16, and 17 as fully set forth below.

LANSING CITY COUNCIL RULES

(Rule amendment introduced January 11, 2021, and to be considered for adoption
January 25, 2021)

Rule 4. Appointment of Committee Members; Creation of Ad-Hoc Committees. The President shall appoint all Council Members to the standing committees, any Council Ad-Hoc Advisory Committee and to any outside agency (see Section 3-102.6 of the City Charter). The President shall appoint the Chairperson and Vice-Chairperson of each standing committee and any ad-hoc advisory committee. Each standing committee of City Council shall consist of **NOT LESS THAN THREE NOR MORE THAN FOUR** Council Members, ~~except the Committee on Development and Planning which shall consist of not more than four Council Members for 2020.~~ Should any issue referred to a four member committee result in a tie vote, the issue shall automatically be referred to the Committee of the Whole, and the standing committee shall be discharged of that issue. **TWO MEMBERS OF ANY STANDING COMMITTEE WILL CONSTITUTE A QUORUM WITH ACTION TAKEN BY A MAJORITY OF THE COMMITTEE MEMBERS PRESENT.** The President may, at his or her discretion, create or discharge any ad-hoc advisory committees.

Rule 16. Standing Committees. The standing committees of Council and their functions are as follows:

Equity, Diversity and Inclusion. The Committee on Equity, Diversity and Inclusion will establish relevant policies that improve health in the Black, brown, indigenous, and other communities of color, support local, state, and federal initiatives that advance social justice and racial equity, and continue the work which began in 2013 through the City Council's Ad-Hoc Committee on Diversity and Inclusion.

The Committee will assess current and proposed laws (ordinances and health regulations) and policies, as well as their implementation, to promote health for Black, brown, indigenous, and other residents of color of the City of Lansing, will assess internal policies and procedures to ensure racial equity is a core element in all organizational practices, will report back through the Committee of Whole on the status of its work on not less than a quarterly basis.

Further, the Committee will develop budget recommendations and priorities and submit them to the City Council for consideration as part of the annual budgeting process to ensure City resources are expended toward public services that achieve the goals and charge of the Committee.

CITY OPERATIONS. REVIEWS LICENSING AND REGULATION MATTERS, PERSONNEL MATTERS, AND HUMAN SERVICES MATTERS; REVIEWS MATTERS PERTAINING TO THE ARTS, CULTURAL, AND COMMUNITY-WIDE ACTIVITIES, SPECIAL EVENTS, AND LEISURE TIME PROGRAMS; HAS GENERAL OVERSIGHT OF CITY GOVERNMENT OPERATIONS (EXCEPT THOSE MORE SPECIFICALLY COVERED BY ANOTHER STANDING COMMITTEE); REVIEWS AND PREPARES AMENDMENTS OR REVISIONS TO COUNCIL RULES; DEVELOPS POLICIES THAT WOULD TURN OVER ROUTINE MATTERS TO THE ADMINISTRATION WHEREVER POSSIBLE; AND REVIEWS ALL MATTERS PERTAINING TO WASTEWATER TREATMENT, SEWER, AND STREET NEEDS; LONG RANGE INFRASTRUCTURE, AND PARKS AND RECREATION NEEDS; AND DEVELOPMENT AND THE MUNICIPAL PARKING SYSTEM, INCLUDING PARKING ENFORCEMENT AND POLICIES.

Development and Planning. Reviews economic development matters, E.D.C. projects and the five-year plan covering development goals, policies, services and overall direction; reviews all matters having to do with land use, including zoning, plats and historical designations; reviews proposed modifications to the Master Plan; reviews acquisition and disposition of public property; and reviews changes to C.D.B.G. programming.

~~*General Services.* Reviews licensing and regulation matters, personnel matters and human services; reviews matters pertaining to the arts, cultural and community wide activities, special events and leisure time programs; has general oversight of City government operations (except those more specifically covered by another standing committee); reviews and prepares amendments or revisions to Council Rules; and develops policies that would turn over Routine Matters to the Administration wherever possible.~~

~~*Intergovernmental Relations.* Represents Council in outreach efforts to improve working relationship with other political entities, with regional agencies and, internally, with such bodies as the Board of Water and Light, the Housing Commission, and the Entertainment and Public Facilities Authority. Its primary charge is to lead in the exploration of intergovernmental cooperation, toward provision of needed services in the best manner by the most appropriate jurisdiction with the least duplication of effort, to include specific emphasis on achieving a regional approach to various issues.~~

Public Safety. Reviews service levels and issues related to public safety, including police, fire, ambulance, emergency services, traffic environment and

the building inspection program.

~~*Public Services.* Reviews all matters pertaining to wastewater treatment, sewer and street needs, long range infrastructure and parks and recreation needs and development and the Municipal parking system, including parking enforcement and policies.~~

Ways and Means. Reviews all proposed modifications to the City's annual Budget and program audits prepared by the Internal Auditor, the City's short-range and long-range financial condition, workforce needs for City operations and financial impact statements developed on proposed actions; and reviews and develops policy recommendations on City financial and budget matters.

Council Personnel. This Committee shall be comprised of four members and shall include the President, the Vice President, one at-large Councilperson, and one ward Councilperson. The Vice President shall serve as Chair of the Committee.

The Committee on Council Personnel shall consider, study and recommend with respect to the following Council staff matters: Recruitment; selection; discipline; performance evaluations; job descriptions; policy and procedure manual development; any other personnel matter referred to it by the Council.

Except as may otherwise be provided herein, the President shall appoint a Chairperson and Vice Chairperson of each standing committee. In the temporary absence of the Chairperson, the Vice Chairperson shall act as Chairperson. The standing committees' functions shall be reviewed by the Council President and shall be adopted by resolution of Council during January of each year.

Rule 17. Duties of Committees; Quorum; Discharge of Committees. All committees appointed by Council shall thoroughly investigate such matters as are referred to them and report their findings in a timely manner.

All committees appointed by Council, other than standing committees, shall have a fixed term of life and shall expire at such times unless extended by a majority vote of Council.

A quorum of ~~a committee~~ **THE COMMITTEE OF THE WHOLE** shall be a majority of the committee members serving.

A committee shall be discharged of any matter referred to it by an affirmative vote of two-thirds of the Council Members at the Committee of the Whole or City Council meeting.

No Council Committee, Ad-Hoc or Standing, shall meet during a session of Council unless prior permission has been granted by Council. Any Council Committee, Ad-Hoc, Standing or Committee of the Whole, shall follow these Rules and Mason's Manual of Legislative Procedure whenever applicable. Every Committee, Standing or Ad-Hoc,

shall provide an opportunity for the public to speak on items designated for action by the Committee. The Chairperson of each Committee, Standing or Ad-Hoc, shall be responsible for setting and enforcing the rules governing public comment at his or her Committee.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing and the Teamsters Local 243 Supervisory Unit have negotiated a collective bargaining agreement (the "CBA") for the period covering February 1, 2021 through January 31, 2022, which is summarized in the Tentative Agreement Document approved by the parties effective February 1, 2021 ("Tentative Agreement") and which contains the changes to the prior CBA; and

WHEREAS, the Union membership ratified this agreement on December 14, 2020; and

WHEREAS, the Mayor recommends the CBA, as summarized in the Tentative Agreement, be approved;

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby ratifies the Tentative Agreement of the parties for the CBA between the City of Lansing and the Union, Teamsters Local 243 Supervisory Unit for the period covering February 1, 2021 through January 31, 2022.

Approved for placement on the City Council
Agenda:

Jim Smiertka, City Attorney

Date

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing and the Teamsters Local 243 Clerical, Technical, Professional Unit have negotiated a collective bargaining agreement (the "CBA") for the period covering February 1, 2021 through January 31, 2022, which is summarized in the Tentative Agreement Document approved by the parties effective January 11, 2021 ("Tentative Agreement") and which contains the changes to the prior CBA; and

WHEREAS, the Union membership ratified this agreement on December 14, 2020; and

WHEREAS, the Mayor recommends the CBA, as summarized in the Tentative Agreement, be approved;

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby ratifies the Tentative Agreement of the parties for the CBA between the City of Lansing and the Union, Teamsters Local 243 Clerical, Technical, Professional Unit for the period covering February 1, 2021 through January 31, 2022.

Approved for placement on the City Council
Agenda:

Jim Smiertka, City Attorney

Date