



AGENDA
AD HOC COMMITTEE ON DIVERSITY
Friday, December 2, 2016 @ 11:30 a.m.
Council Conference Room, 10th Floor, City Hall

Councilmember Carol Wood, Chair
Councilmember Patricia Spitzley
Councilmember Jody Washington

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes
 - October 28, 2016
 - November 18, 2016
5. Discussion
 - Final Report to Council on Ad Hoc Committee Activities
6. Other
 - Updates on Participants in the Committee
7. Adjourn



DATE Dec 2, 2016

[illegible]

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MINUTES AD HOC COMMITTEE ON DIVERSITY Friday, October 28, 2016 @ 11:30 a.m. Council Conference Room, 10th Floor, City Hall

Call to Order

The meeting was called to order at 11:30 a.m.

No quorum present.

Committee Members

Councilmember Carol Wood, Chair

Councilmember Patricia Spitzley- arrived at 11:37 a.m.

Councilmember Jody Washington- excused

Others Present

Sherrie Boak, Council Staff

Mark Dotson, Deputy City Attorney

Stephen Purchase

Mary Ann Prince

Stacey Locke, Peckham

Sandy Wolfe, Peckham

Tammy Lemmer, TCOA

Imelda Galdamez, MSU Extension

Annette Sokolnicki, MSU

Eric Weber, IAFF 421

Elaine Womboldt

Devan Pennington, MSU Student

Guillermo Lopez

Introductions

Presentations

Annette Sokolnicki, MSU Extension Educator, District 8

Health and Nutrition Institute Michigan State University Extension

Ms. Sokolnicki and Ms. Galdamez distributed handouts on the MSU Extension office services, their efforts on Diversity and Inclusion, multicultural workshops and resources, and the Health and Nutrition Institute Nutrition and Physical Activity Workgroup Report. Included in the information was information on the 10 bilingual staff members, and their work with the Arabic families in the area, along with Native American families providing them with resources and

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assistance? They focus on the underserved members of the community. Council Member Wood asked them if they were aware of the recent adopted Human Rights Ordinance and Ms. Sokolnicki affirmed their affirmative action organization. Mr. Weber asked if their workshops were open to anyone and it was confirmed that they were. Mr. Weber asked if they could promote career development with the youth to promote their agency connections. The representatives continued the presentation on the Workgroup report and the focus on teaching their participants to navigate while grocery shopping, summer work programs, nutrition education and multiple assistance in shelters. Council Member Wood asked if they work in the schools, and Ms. Sokolnicki assured them they do, and work on a Smarter Lunch Room program addressing policies, systems and provide a lunch room assessment to identify 3 areas of focus. In 2017 the group plans to work on maternal health focus, along with continued efforts on Project Fresh, which works with WIC recipients and WIC moms on fresh fruit.

Quorum of the committee at 11:37 a.m.

Council Member Spitzley asked if they provide information for school age kids to take home so their parents aware of the opportunities that is available to them. Ms. Sokolnicki acknowledged it is hard to get the information on Project Fresh out because that is run by WIC, and they are just partners. They do participate with WIC on any outside events providing education and coupons. Mr. Lopez stated that Northwest Initiatives does the school lunches so MSU Extension should reach out to them to put the coupons in. Ms. Sokolnicki continued stating that Project Fresh has been around for 10 years, and there have been no discussions on cutting it. It is a Federal program and there is a framework in place.

Ms. Wolf asked if the coupons can be used for plants. Ms. Sokolnicki confirmed they can be used only at farmers markets for plants and herbs.

Ms. Prince asked about reaching the diverse population. Ms. Galdamez stated that they work with low income eligible, and distribute their materials in English and Spanish, and do have State assistance with Arabic speaking participants, and also Ingham County has five (5) languages they provide nutrition education to.

Minutes

MOTION BY COUNCIL MEMBER SPITZLEY TO APPROVE THE MINUTES FROM SEPTEMBER 23, 2016. MOTION CARRIED 2-0.

Action/Discussion

Mr. Purchased confirmed the changes to the brochure had been made to make it compliant with the ordinance. The only changes needed are an updated website link since the HRCS does not have the ordinance on their web page. Mr. Purchase will provide the final brochure to Council staff to edit in the future and distribute.

8th Annual Cesar E. Chavez Memorial Observance Planning

Mr. Lopez asked for support from the attendees of the Ad Hoc Committee for the 2017 event. The date chosen for 2017 was March 31st. Mr. Lopez stated he would reach out to the LSD to confirm their spring break schedule to avoid a conflict of the attendance by a children's choir. Council Member Wood asked anyone interested to contact Mr. Lopez with their suggestions or assistance on the event.

Updates on Participants in the Group

Ms. Lemmer reminded the group of the upcoming TCA auction and dinner.

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Ms. Womboldt gave out dates for future Rejuvenating South Lansing events, and quickly outlined a bill by Andy Schor she encouraged everyone to support.
Mr. Weber outlined the upcoming election and Lansing Safe millage information.

Adjourn

Adjourn at 12:45 p.m.

Submitted by,

Sherrie Boak, Council Office Manager

Approved by Committee on _____

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MINUTES AD HOC COMMITTEE ON DIVERSITY Friday, November 18, 2016 @ 11:30 a.m. Council Conference Room, 10th Floor, City Hall

Call to Order

The meeting was called to order at 11:35 a.m.

Committee Members

Councilmember Carol Wood, Chair
Councilmember Patricia Spitzley
Councilmember Jody Washington- arrived at 12:00 p.m.

Others Present

Sherrie Boak, Council Staff
Guillermo Lopez
Tammy Lemmer, TCOA
Jim Bale
Mark Dotson, Deputy City Attorney

Minutes

Action will be taken at the next meeting.

Discussion

Final Report to Council on Ad Hoc Committee Activities

Carol asked the public participants to create a list of highlights from their attendance that they believe have been advantageous to their organizations.

Email from Welcoming Michigan

Council Member Wood stated that the organization is asking the City of Lansing to recommit themselves, so she presented the Committee with a resolution draft to overview. The public present also reviewed it and made changes.

Mr. Bale commented on his opinion the Ad Hoc on Diversity should continue. Council Member Wood assured Mr. Bale that the Ad Hoc not continuing does not preclude the group to continue to meet on a quarterly basis.

The discussion went back to the draft resolution in support of Welcoming Michigan, and Mr. Lopez stated his support.

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The Committee and the public changed the presented the Resolution with the following changes:

1st WHEREAS, add "The" at the beginning

2nd WHEREAS, add "2016" after "November"

3rd WHEREAS, should state "pledged", a comma after "discrimination", and add "State of" in front of "Michigan"

4th WHEREAS, add "as a City" after we, and a comma after "culture"

5th WHEREAS, add "as a City" after we, a comma between "of" and "or", a comma after "religion" in the second sentence, and a period after "identities" in 3rd sentence.

In THEREFORE BE IT RESOLVED a comma after "friendly" and change "community" to "society".

MOTION CONTINUE AND APPROVE THE RESOLUTION AS CORRECTED FOR "STAND STRONG RESPECT MICHIGAN REAFFIRMING THE PLEDGE. MOTION CARRIED 2-0.

The group reviewed a letter from the State of Michigan State Superintendent about standing as one in condemning intolerable conduct regardless of message or motivation. Raphael asked if the Committee would forward to the Mayor's office for a supportive letter. Council Member Wood stated it could be forwarded to the Mayor's office to see if they would look at it.

Mr. Lopez invited the group to the event by LLEAD on November 21, 2016 at Cristo Rey Church. This is the group of Latino Leaders for the Enhancement of Advocacy and Development.

Updates on Participants in the Group

Council Member Washington stated she would like the new Internal Auditor to research the differences in charges to organizations, specifically the Caesar Chavez group. Council Member Wood confirmed Mr. DeLine had done that already and she would get that information to Council Member Washington. An issue might have been the differences in what the invoice was. Council Member Washington acknowledged that the group needs to be given information to clarify.

Ms. Lemmer asked if the rest of Council would support continuing the Ad Hoc on Diversity if this public group submitted information to revisit it. Council Member Wood stated the items could be stated, but it could also be instituted as a standing committee that meets periodically. Council Member Washington noted that the opposition with the rest of Council was that the Committee no longer had a legislative purpose. Council Member Spitzley noted that some of the speakers that have appeared before the Ad Hoc would have been good to have at the Committee of the Whole for all of Council. Council Member Wood stated she had asked Council President to have some of the speakers at Committee of the Whole but at that meeting there is no round table discussion option.

Mr. Lopez suggested a legislative matter would be to evaluate how certain items impact minorities.

Council Member Spitzley suggested that if it were to continue and follow a path maybe it should be considered as a new Committee not an Ad Hoc.

Council Member Wood reminded the group that establishing a policy might not be legislative intent.

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Mr. Raphael briefly outlined his experience with the 911 presentation, and dissatisfaction with lack of response. Council Member Wood stated she would reach out to the Ingham County Commissioner working on Law and Courts about the issues with lack of response on 911 training and questions.

Council Member Wood stated again that the participants can continue to meet as an informal group quarterly.

Ms. Lemmer noted two events coming up with TCOA, one being “No Senior without a Santa”, “Holiday Gift Baskets” and Volunteers Helping with the Medicare Changes. Council Member Wood asked if she could forward an update on any open slots to Council staff.

Mr. Lopez stated the schools have been working on the recent school bond projects, beginning with the first excavation, Fairview.

Adjourn

Adjourn at 12:28 p.m.

Submitted by,

Sherrie Boak, Council Office Manager

Approved by Committee on _____

WORLD AIDS DAY

December 1, 2016

**LEADERSHIP.
COMMITMENT.
IMPACT.**

"WE ARE NOT HERE
MERELY TO MAKE A
LIVING. WE ARE HERE
TO ENRICH THE
WORLD."

-WOODROW WILSON



JOIN US!

WHEN:

**THURSDAY,
DECEMBER 1, 2016**

TIME:

6PM-7PM

WHERE:

**UNITY SPIRITUAL CENTER
OF LANSING
230 S. HOLMES ST, LANSING**



LAAN

Lansing Area AIDS Network

IN MEMORY & IN HOPE

**For More
Information Call:**

(517) 394-3719 ext. 117

From: Yankowski, Michael
Sent: Thursday, May 19, 2016 4:40 PM
To: MDJ56@yahoo.com
Subject: Rates
Importance: High

Manuel,

Here are LPD Overtime Rates:

Police Officer- \$45.46
Police Sergeant- \$53.03

Friday- 7pm-11pm (4 hours)
2 officers- \$363.68
4 officers- \$727.36
1 Sgt.- \$212.12 (optional)

Saturday- 7pm-11pm (4 hours)
2 officers- \$363.68
4 officers- \$727.36
1 Sgt.- \$212.12 (optional)

Entire cost for both Friday and Saturday
2 officers= \$727.36
4 officers= \$1,454.72

Let me know if you want to utilize any DEDICATED LPD Officers based upon the above listed cost. If so please let me know by Friday at 5pm so I can work on securing the officers.

Mike

Chief Mike Yankowski
Lansing Police Department
(517) 483-4801
Michael.Yankowski@lansingmi.gov

From: Wood, Carol
Sent: Tuesday, November 22, 2016 9:41 AM
To: washingtoni3@michigan.gov
Subject: FW: Special Event LPD Charges

FYI

From: Yankowski, Michael
Sent: Friday, May 15, 2015 5:01 PM
To: DeLine, Jim

Submitted @m 18

Cc: Jessica Yorko (jessica@lansingsfourthward.com); Wood, Carol; Jody Washington (washingtonj3@michigan.gov); Munroe, Carol; Boak, Sherrie; Tina Houghton (hought17@vps.msu.edu); Kaschinske, Brett
Subject: RE: Special Event LPD Charges

Jim,

Actually the cost is lower than what City Council has authorized LPD to charge for SEPA fees. City Council approved LPD to charge up to \$76.08 per hour, however we have been using the following rates for 2015:

Officer @ \$44.35 per hr.,
Supervisor @ \$51.73 per hr.

LPD has worked with the organizers of the Event for many years and 2015 was no different. The following was mutually agreed upon by all parties as it relates to resources:

(5) five Officers for (5) hours, (7pm-12am) Friday / Saturday.	Total	50 hrs.
(1) One Sergeant for (5) hours (7pm-12am) Friday / Saturday.		10 hrs.

This equals 50 hours of Officer labor at \$44.35 per hour and 10 hours of Sergeant labor at \$51.73 per hour. LPD total costs of \$2734.80.

Officers will be making several stops on Saturday/Sunday afternoon and give the area special attention outside the 7pm-12am time frames.

In 2014, LPD costs were discounted from \$2,074 to \$1,389 (33% discount). This was year two (2) of a three (3) year plan to ease the Festival into a SEPA fees.

As for the 2014 Jazz fest which is another two-day event, they were billed \$1,176 for police services. The events are not a direct comparison due to the size of the event and the number of officers and hours needed. Jazz fest also provided their own uniformed security for the beer tent.

To summarize; LPD invoices everyone the same hourly rates for all events. We have been working with the Cristo Rey Festival Organizers for three (3) years to ease them into the SEPA fees. This year we worked again with them to provide officers only during the peak times of the event and will provide special attention outside of the 7pm-12am timeframes.

Mike

Chief Mike Yankowski
Lansing Police Department
(517) 483-4801
Michael.Yankowski@lansingmi.gov

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From: DeLine, Jim
Sent: Thursday, May 14, 2015 11:20 AM
To: Yankowski, Michael; Kaschinske, Brett
Cc: Jessica Yorko (jessica@lansingsfourthward.com); Wood, Carol; Jody Washington (washingtonj3@michigan.gov); Munroe, Carol; Boak, Sherrie; Tina Houghton (hought17@vps.msu.edu)
Subject: Special Event LPD Charges

Chief and Brett: The email below was originally sent a week ago. The Committee on General Services is meeting on Monday to discuss the Cristo Rey request for Community Funding and I would like the Committee to have this information.

- How were the LPD charges for the Cristo Rey Fiesta calculated?
- How do they compare with LPD charges to the JazzFest and Festival of the Sun & Moon?
- Please supply copies of previous bills sent to JazzFest and the Festival of the Sun & Moon.

Thank you.

Jim

Chief Yankowski:

As you know, Council has a line item in its budget for Community Funding used to support various neighborhood activities. An application is being submitted by Cristo Rey for its upcoming fiesta. Their bill (attached) from the City seems high and they are requesting assistance. In anticipation of the General Services Committee discussing their application, I am asking for how the LPD bill was calculated. Is it in line with charges for other festivals like JazzFest and Festival of the Sun & Moon?

Carol Munroe:

Please send me copies of the most recent bills for JazzFest and Festival of the Sun & Moon.

Thank you both.

Jim

CC General Services Committee

Jim DeLine

Jim.DeLine@lansingmi.gov

Internal Auditor

Voice: (517) 483-4159

Fax: (517) 483-7630



CITY OF LANSING

INTERNAL AUDITOR

124 W MICHIGAN AVE FL 10

LANSING MI 48933-1605

(517) 483-4159

Fax (517) 483-7630

Disclaimer

This document is work product produced by the Internal Auditor and will in no way imply any explicit or implicit meaning on behalf of either the Administration or City Council. In addition, items addressed in this review are believed to be obtained from reliable sources by the Internal Auditor and all information contained in this review is provided "as is" with no guarantee of completeness, accuracy, timeliness or of the results obtained from the use of this information without warranty of any kind, express or implied.

Request for Review

Requested Date: 11-29-2016

Subject: Internal Auditor requested to review the Special Event LPD Charges for Jazz Fest, Cristo Rey Fiesta, and Festival of the Moon for current Fiscal Year.

IFAS Vendor Information

Name	Vendor ID	Tax ID #
OLD TOWN COMMERCIAL ASSOCIATION	V024366	383319722
MICHIGAN INSTITUTE FOR CONTEMPORARY ART	V029576	382575338
CRISTO REY FIESTA	V004673	382339484

Payments to Vendor for Current Fiscal Year of July 1, 2016 to December 1, 2016 from IFAS Report - GL: Transactions by Vendor & Date Range

Post Date	Vendor ID	Ck. No.	Description	Debit	Name
09/29/2016	V024366	630770	Creative Places Grant	\$ 9,000.00	OLD TOWN...
10/13/2016	V029576	631150	Creative Placemaking Grant	\$ 1,000.00	MICHIGAN INSTITUTE...
07/13/2016	V029576	628299	JAZZ FEST / BLUES FEST SPONSOR	\$ 5,000.00	MICHIGAN INSTITUTE...
No Payments in Current Fiscal Year for this vendor account.					CRISTO REY FIESTA

LPD Overtime Rates

LPD Overtime Rates	Hourly Rate
Police Officer	\$ 45.46
Police Sergeant	\$ 53.03

LPD Charges by City to Event Organizer in current Fiscal Year

Current requesting this information from the Finance department because information is not within IFAS system. Within another system that have asked for additional information to gain an understanding and operational scope of the system. In addition, asked for the specific background where the allocation of Uniform LPD officer and or barricading cost would be provided in the billing amount to the event organizers. Please, see attached email.

City of Lansing

200 North Foster Street

2nd Floor

Lansing, MI 48912

Att: Carol Munroe

Phone: (517) 483-4276

Fax: (517) 483-6062

E-mail: cmunroe@lansingmi.gov

Statement

Statement #: <No.1>

Due Date: Due Upon Receipt

Customer ID: Michigan Institute for Contemporary Art

Bill To: Terry Terry c/o Rosy Goacher/Katrina Daniels
M.I.C.A.

1210 Turner Street

Lansing, Michigan 48906

2014 Lansing Jazz Festival - FINAL BILL

PAID IN FULL - AUGUST 1, 2014

Date	Type	Invoice #	Description	Amount	Payment	Balance
			Special Event Application Fee Total	\$ -		\$ -
			Parks and Recreation Permit Fee	\$ 50.00		\$ 50.00
			Park Rental Fee	\$ 300.00		\$ 300.00
			Parks Damage Deposit	\$ -		\$ -
			Rivertrail Permit	\$ -		\$ -
			Inflatable Rental Total	\$ -		\$ -
			Showmobile Set-up (Resident) Total	\$ -		\$ -
			Showmobile Set-up (Non-resident) Total	\$ -		\$ -
			Trash Can Rental (40 gal)	\$ -		\$ -
			ROW Permit Fee	\$ -		\$ -
			Neighborhood Block Party (Refundable)	\$ -		\$ -
			Approved Route Total	\$ -		\$ -
			Traffic Control Plan (City Provided)	\$ -		\$ -
			Traffic Control Plan (Applicant Provided)	\$ 35.00		\$ 35.00
			Barricading/Banners Total	\$ 457.00		\$ 457.00
			Additional Public Service Labor for Sundays is 20% of barricading cost	\$ -		\$ -
			Trash Cans (40 gal)	\$ -		\$ -
			Dumpster (20 yd)	\$ -		\$ -
			Recycling Racks (1 liner w/ each rack)	\$ 150.00		\$ 150.00
			Fence Installation	\$ -		\$ -
			Street / lot Sweeping	\$ -		\$ -
			Site Improvement	\$ -		\$ -
			Power Washing	\$ -		\$ -
			Material Handling	\$ -		\$ -
			Leisure Services Set-up	\$ -		\$ -
			Access to Electric	\$ 507.00		\$ 507.00
			City Water Hookup	\$ 507.00		\$ 507.00
			Gray Water Tank	\$ 120.00		\$ 120.00
			Tables	\$ -		\$ -
			Chairs	\$ -		\$ -
			Parking Meter Capping Total	\$ -		\$ -
			Parking Lot Rental (city owned)	\$ -		\$ -
			Parking Lot Tent Stake Rental	\$ -		\$ -
			Support Personnel	\$ -		\$ -

		< 3 Electrical Panels	\$ 300.00		\$ 300.00
		Additional < 3 Electrical Panels	\$ 300.00		\$ 300.00
		Generator	\$ -		\$ -
		< 2 Water Manifolds	\$ 100.00		\$ 100.00
		Water Fill Station	\$ -		\$ -
		Electrical Cords	\$ -		\$ -
		Potable water hose	\$ -		\$ -
		Plumbing Supv Additional Work	\$ -		\$ -
		Plumbing Crew Additional Work	\$ -		\$ -
		Electrical Supv Additional Work	\$ -		\$ -
		Electrical Crew Additional Work	\$ -		\$ -
		Special Event Coordinator	\$ -		\$ -
		Uniform LPD Officer Hourly Rate	\$ 1,176.00		\$ 1,176.00
		Safety Inspection	\$ -		\$ -
			\$ 4,002.00	Total Due	\$ 4,002.00

Reminder: Please include the statement number on your check.

Terms: Balance due 30 days prior to event.

REMITTANCE

Customer Name: Michigan Institute for Contemporary Art

Customer ID: Michigan Institute for Contemporary Art

Statement #: <No. I>

Date: Due Upon Receipt

Amount Due: ##### \$4,002.00

Amount Enclosed: PAID IN FULL - AUGUST 1, 2014. CHECK#6193 - Michigan Institute for Contemporary Art

City of Lansing

200 North Foster Street

2nd Floor

Lansing, MI 48912

Att: Carol Munroe

Phone: (517) 483-4276

Fax: (517) 483-6062

E-mail: cmunroe@lansingmi.gov

Statement

Statement #: <No.1>

Due Date: Due Upon Receipt

Customer ID: Old Town Commerical Association

Bill To: Louise Gradwohl - Executive Director

Old Town Commerical Association

1232 Turner Street

Lansing, Michigan 48906

2014 FESTIVAL OF THE MOON AND SUN - JUNE 20-21, 2014

PAID IN FULL - 6/20/2014

Date	Type	Invoice #	Description	Amount	Payment	Balance
			Special Event Application Fee Total	\$ -		\$ -
			Parks and Recreation Permit Fee	\$ -		\$ -
			Park Rental Fee	\$ -		\$ -
			Parks Damage Deposit	\$ -		\$ -
			Rivertrail Permit	\$ -		\$ -
			Inflatable Rental Total	\$ -		\$ -
			Showmobile Set-up (Resident) Total	\$ -		\$ -
			Showmobile Set-up (Non-resident) Total	\$ -		\$ -
			Trash Can Rental (40 gal)	\$ -		\$ -
			ROW Permit Fee	\$ -		\$ -
			Neighborhood Block Party (Refundable)	\$ -		\$ -
			Approved Route Total	\$ -		\$ -
			Traffic Control Plan (City Provided)	\$ -		\$ -
			Traffic Control Plan (Applicant Provided)	\$ -		\$ -
			Barricading/Banners Total	\$ -		\$ -
Additonal Public Service Labor for Sundays is 20% of barricading cost				\$ -		\$ -
			Trash Cans (40 gal)	\$ -		\$ -
			Dumpster (20 yd)	\$ -		\$ -
			Recycling Racks (1 liner w/ each rack)	\$ -		\$ -
			Fence Installation	\$ -		\$ -
			Street / lot Sweeping	\$ -		\$ -
			Site Improvement	\$ -		\$ -
			Power Washing	\$ -		\$ -
			Material Handling	\$ -		\$ -
			Leisure Services Set-up	\$ -		\$ -
			Access to Electric	\$ 507.00		\$ 507.00
			City Water Hookup	\$ 507.00		\$ 507.00
			Gray Water Tank	\$ 40.00		\$ 40.00
			Tables	\$ -		\$ -
			Chairs	\$ -		\$ -
			Parking Meter Capping Total	\$ -		\$ -
			Parking Lot Rental (city owned)	\$ -		\$ -
			Parking Lot Tent Stake Rental	\$ -		\$ -
			Support Personnel	\$ -		\$ -
			< 3 Electrical Panels	\$ 150.00		\$ 150.00

		Additional < 2 Electrical Panels	\$ 100.00		\$ 100.00
		Generator	\$ -		\$ -
		< 2 Water Manifolds	\$ 100.00		\$ 100.00
		Water Fill Station	\$ -		\$ -
		Electrical Cords	\$ -		\$ -
		Potable water hose	\$ -		\$ -
		Plumbing Supv Additional Work	\$ -		\$ -
		Plumbing Crew Additional Work	\$ -		\$ -
		Electrical Supv Additional Work	\$ -		\$ -
		Electrical Crew Additional Work	\$ -		\$ -
		Special Event Coordinator	\$ -		\$ -
		Uniform LPD Officer Hourly Rate	\$ 797.16		\$ 797.16
		Safety Inspection	\$ -		\$ -
			\$ 2,201.16	Total Due	\$ 2,201.16

Reminder: Please include the statement number on your check.

Terms: Balance due 30 days prior to event.

REMITTANCE

Customer Name: Old Town Commerical Association

Customer ID: Old Town Commerical Association

Statement #: <No.1>

Date: Due Upon Receipt

Amount Due: ##### \$2,201.16

Amount Enclosed: **PAID IN FULL - CHECK#10752 - OLD TOWN COMMERCIAL ASSOCIATION**

City of Lansing

200 North Foster Street
2nd Floor
Lansing, MI 48912
Att: Carol Munroe

Phone: (517) 483-4276
Fax: (517) 483-6062
E-mail: cmunroe@lansingmi.gov

Statement

Statement #: <No.>

DUE DATE: MAY 18, 2015

Customer ID: CRISTO REY CATHOLIC CHURCH

Bill To: Fr. Fred Thelen c/o Manuel Delgado Jr.
Cristo Rey Catholic Church
201 W. Miller Road
Lansing, Michigan 48911

2015 CRISTO REY FIESTA - MAY 22-24, 2015

Date	Type	Invoice #	Description	Amount	Payment	Balance
	PAID		Special Event Application Fee Total	\$ -	\$200.00	
			Parks and Recreation Permit Fee	\$ -		\$ -
			Park Rental Fee	\$ -		\$ -
			Parks Damage Deposit	\$ -		\$ -
			Rivertrail Permit	\$ -		\$ -
			Inflatable Rental Total	\$ -		\$ -
			Showmobile Set-up (Resident) Total	\$ -		\$ -
			Showmobile Set-up (Non-resident) Total	\$ -		\$ -
			Trash Can Rental (40 gal)	\$ -		\$ -
			ROW Permit Fee	\$ -		\$ -
			Neighborhood Block Party (Refundable)	\$ -		\$ -
			Approved Route Total	\$ -		\$ -
			Traffic Control Plan (Complex)	\$ 100.00		\$ 100.00
			Traffic Control Plan (Typical)	\$ -		\$ -
			Barricading/Banners Total	\$ 1,000.00		\$ 1,000.00
<i>Additional Public Service Labor for Sundays is 20% of barricading cost</i>				\$ -		\$ -
			Trash Cans (40 gal) 1st Five Carts	\$ -		\$ -
			Dumpster (20 yd)	\$ -		\$ -
			Recycling Racks (1 liner w/ each rack)	\$ -		\$ -
			Fence Installation	\$ -		\$ -
			Street / lot Sweeping	\$ -		\$ -
			Site Improvement	\$ -		\$ -
			Power Washing	\$ -		\$ -
			Material Handling	\$ -		\$ -
			Leisure Services Set-up	\$ -		\$ -
			Access to Electric	\$ -		\$ -
			City Water Hookup	\$ -		\$ -
			Gray Water Tank	\$ -		\$ -
			Tables	\$ -		\$ -
			Chairs	\$ -		\$ -
			Parking Meter Capping Total	\$ -		\$ -
			Parking Lot Rental (city owned)	\$ -		\$ -
			Parking Lot Tent Stake Rental	\$ -		\$ -
			Support Personnel	\$ -		\$ -
			< 3 Electrical Panels	\$ -		\$ -

		Additional < 3 Electrical Panels	\$ -		\$ -
		Generator	\$ -		\$ -
		< 3 Water Manifolds	\$ -		\$ -
		Water Fill Station	\$ -		\$ -
		Electrical Cords	\$ -		\$ -
		Potable water hose	\$ -		\$ -
		Plumbing Supv Additional Work	\$ -		\$ -
		Plumbing Crew Additional Work	\$ -		\$ -
		Electrical Supv Additional Work	\$ -		\$ -
		Electrical Crew Additional Work	\$ -		\$ -
		Special Event Coordinator	\$ -		\$ -
		Uniform LPD Officer Hourly Rate	\$ 2,217.50		\$ 2,217.50
		Uniform LPD Supv Hourly Rate	\$ 517.30		\$ 517.30
		Safety Inspection	\$ -		\$ -
			\$ 3,834.80	Total Due	\$ 3,834.80

Reminder: Please include the statement number on your check.

Terms: Balance due 30 days prior to event .

REMITTANCE

Customer Name: CRISTO REY CATHOLIC CHURCH

Customer ID: CRISTO REY CATHOLIC CHURCH

Statement #: <No.>

Due Date: MAY 18, 2015

Amount Due: ##### \$3,834.80

Amount Enclosed: