



**AGENDA**  
**Committee of the Whole**  
**Monday, August 24, 2020 @ 5:00 p.m.**

<https://us02web.zoom.us/j/82381958329>; ID: 823 8195 8329 ; Dial In: (646) 876 9923  
email comments prior to the meeting to [sherrie.boak@lansingmi.gov](mailto:sherrie.boak@lansingmi.gov)

**Updated 8/21/2020 p.m.**

**Council Member Spadafore, Chairperson**  
**Council Member Hussain, Vice Chairperson**

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Minutes**
  - August 10, 2020
- 4) **Public Comment on Agenda Items (Up to 3 Minutes)**
- 5) **Discussion/Action:**
  - A.) RESOLUTION – Fireworks Permit; Melrose Pyrotechnics Inc., Cooley Law School Stadium
  - B.) RESOLUTION – Reappointment - Rodney Singleton; At Large; Board of Fire Commissioners; Term Expire 6/30/2024
  - C.) RESOLUTION – Introduction & Set Public Hearing; Ordinance Amendment to Property Tax Exemption Guidelines
  - D.) RESOLUTION – Montgomery Drain Special Assessment –Public Improvement I/II
  - E.) RESOLUTION – Reset Public Hearing Ordinance Amendment; Repeal Section 404.01(j); Eliminate the prohibition of street parking from 2am – 5am
  - F.) RESOLUTION – Reset Public Hearing Ordinance Amendment; Repeal Section 404.13; Eliminate Annual and Temporary Permits for Overnight Parking
  - G.) RESOLUTION – Reset Public Hearing Ordinance to Create Section 404.12; Regulate Street Parking during Snow Emergencies
  - H.) DISCUSSION –Fiscal Year 2021/2022 Budget Priorities

## 7.) Other

## 8.) Adjourn

With Executive Order 2020-4, Governor Whitmer declared a statewide State of Emergency due to the spread of the novel coronavirus (COVID-19). To mitigate the spread of COVID-19 and to provide essential protections to vulnerable Michiganders and this State's health care system and other critical infrastructure, it is crucial that all Michiganders take steps to limit in-person contact, particularly in the context of large groups. Therefore, the above meetings will be conducted via audio/video conference.

The meetings are being held electronically in accordance with the Open Meetings Act in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number above, and meeting ID provided. Michigan Executive Order 2020-154 provides temporary authorization of remote participation in public meetings and hearings.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

The City of Lansing's Mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
- II. Securing short and long term financial stability through prudent management of city resources.
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
- IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
- V. Facilitating regional collaboration and connecting communities



**MINUTES**  
**Committee of the Whole**  
**Monday, August 10, 2020 @ 5:00 p.m.**

Via ZOOM: <https://us02web.zoom.us/j/84243022004>; ID: 842 4302 2004; Dial In: (312) 626-6799

**CALL TO ORDER**

Council President Spadafore called the meeting to order at 5:04 p.m.

**PRESENT- via audio/video**

Councilmember Peter Spadafore  
Councilmember Adam Hussain  
Councilmember Carol Wood  
Councilmember Patricia Spitzley  
Councilmember Kathie Dunbar  
Councilmember Brandon Betz  
Councilmember Jeremy Garza  
Councilmember Brian T. Jackson – arrived at 5:07 p.m.

**MEMBERS PRESENT- via audio/video**

Sherrie Boak, Council Staff  
Nick Tate, Deputy Mayor  
Jim Smiertka, City Attorney  
Lisa Hagen, Assistant City Attorney  
Heather Sumner, City Attorney  
Dr. Steve Robinson, Lansing Community College President  
Larry Leatherwood  
Clyde Carnegie  
Gina Nelson  
Sandra Zerkle  
Tracy Thomas  
John Krohn  
Randy Dykhuis  
Loretta Stanaway  
Nicole Byber  
Elaine Fischhoff

**Minutes**

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM JULY 27, 2020 AS PRESENTED. ROLL CALL BOTE, MOTION CARRIED 7-0.

**Public Comment**

Mr. Dykhuis spoke on the appointments for the BWL Board asking Council to reject the Mayor's recommendations and ask for new candidates.

Ms. Stanaway supported the earlier comments by Mr. Dykhuis on new candidates for the BWL.

Ms. Fischhoff also spoke in support of the comments by Mr. Dykhuis.

Ms. Byber asked Council to consider board candidates that would alternative fuels.

**Presentations:**

Dr. Steve Robinson spoke briefly on his path to the new leadership with Lansing Community College, what LCC is doing with the recent COVID-19 pandemic, how the college is addressing systemic racism and the work they are doing with their staff on racial injustice. Currently the LCC Board is working on a racial equity plan. Council Spitzley welcomed the new appointed College President. Council Member Wood noted that LLC has engaged with the residents around the campus to make sure what the college is doing enhances the neighborhood, so she inquired into what President Dr. Robinson plans to incorporate with the neighborhoods for the future. Dr. Robinson acknowledged that during the recent parking ramp changes he followed the discussions before his appointment. In review of the strategic planning, the vision in crafting the community college area is learning the different regions LCC serves. He acknowledged that moving forward they have to refresh the strategic plan and based on his experience in his previous job held 26 community gatherings with the neighborhoods to work together on the approach and ask for their assistance with the plan. Council Member Wood spoke on a plan in 2000-2001 with Mayor Hollister at the time, there was a grant given to faculty to whomever lived in downtown area, and she asked if that was still being utilized now, and if so how many have used it, and if it would be something he would consider continuing. Dr. Robinson, confirmed he was familiar with the time period but not aware of that grant, and so he would look into it. Dr. Robinson concluded by acknowledged the Council and stated he looked forward to working with the City.

**Discussion/Action:**

**ORDINANCE – Modifications to Membership of the Employees' Retirement System Board of Trustees**

Council President Spadafore recapped the last meetings process with the hearing, and confirmed that the ERS Board did review it and supported the change of adding a resident of the City of Lansing to the Board.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE ORDINANCE TO MODIFY THE MEMBERSHIP OF THE EMPLOYEES' RETIREMENT SYSTEM BOARD OF TRUSTEES. ROLL CALL VOTE, MOTION CARRIED 8-0.

**RESOLUTION – Reappointment – Larry Leatherwood: At Large; Lansing Entertainment & Public Facilities Authority; Term to Expire 6/30/2023**

Mr. Leatherwood acknowledged the Committee and appreciated the opportunity for speaking to them, noting he has been on the LEPFA Board for over 2 years and has had a wonderful experience. Mr. Leatherwood did note the challenges they are experiencing with COVID but they do still continue to support Mr. Keith in the work he is doing. Lastly Mr. Leatherwood asked for a moment of silence for James Butler, a current board member who recently passed away. Council President Spadafore noted that in an earlier conversation with members of the LEPFA Board, they have not had any training in OMA, ethics or FOIA.

MOTION BY COUNCILMEMBER HUSSAIN TO APPROVE THE REAPPOINTMENT OF LARRY LEATHERWOOD TO THE LEPFA BOARD. ROLL CALL VOTE, MOTION CARRIED 8-0.

RESOLUTION – Reappointment- Clyde D. Carnegie; 4<sup>th</sup> Ward; Board of Police Commission; Term Expire 6/30/2024

Mr. Carnegie acknowledged the Council for the opportunity and considered it an honor to serve the City of Lansing. Council Member Betz stated to Mr. Carnegie that statistics he has read show that police arrest African Americans more, and asked him what he has done to address this and what he planned to do to address this. Mr. Carnegie stated his roll has been to seek to understand measures that comply in Lansing recently and the Obama initiative. He is excited about the direction Chief Green is moving and regarding the position piece of the question, he stated there would be a dialogue that would include everyone. This initiative will be a model that can put Lansing further ahead to address the issues in the City. Mr. Carnegie continued to explain that he would work to encourage the department to adhere to policies because they have a strong community impact. Having a structure that everyone can be part of the dialogue, even if it breaks down, it provides a pathway to gain direction again and move forward. He admitted it is difficult to manage, because they need operations but they must embrace change and that requires understanding of the past and current situation, but the Commission does not have a solution. Council Member Betz asked Mr. Carnegie how he would address problems in the LPD. Mr. Carnegie responded that they seek to make sure they are getting the best of the very best, and utilizing the resources given to train the officers. It will take dialogue and speaking to one another. Regarding internal affairs, it is important the commission and department take a good look at how they can better improve transparency with this issue. If reappointed, Mr. Carnegie stated he would bring the Commission to make a commitment to the City. His intentions are to address issues by looking at community segments, move out into the areas and hear more from the citizens, this includes moving the meetings to community areas. In addition he believed the Commission should review policies and procedures and bring up to the current time. Council Member Jackson asked Mr. Carnegie about complete police reform as part of the Commission, and what position he took on the Black Lives Matters demands and conversations on reallocation of LPD funds towards programs designed to target youth with those funds, and other reallocations. Mr. Carnegie responded that there will need to be discussions on restructuring and funding. Council Member Wood asked Mr. Carnegie if he was still the LPD chaplain and what other Committees he sits on. Mr. Carnegie confirmed he was the LPD chaplain, and currently he sits on the Commission Committee that reviews the budget. Council Member Dunbar asked if Mr. Carnegie supported the decision that was made to use chemical agents during the protest. Mr. Carnegie responded that if he had to make the decision today they would have no chemical agents. Council Member Dunbar then asked if he support a frame work if the Council proposed funding other areas with the LPD budget. Mr. Carnegie stated to her that it is was the citizens funds and they need to be responsible for what those citizens are asking for. Council Member Dunbar then asked about the citizen complaint process and if he has seen any citizen complaints before the Commission and that in turn created a policy change. Mr. Carnegie acknowledged there is a report when a complaint made, and they vote as a Commission on that complaint. Council Member Dunbar asked the question a second time, asking if there have ever been times when a citizen complaint rose to the level where the Commission proposed and implemented changes based on a complaint. Mr. Carnegie explained that complaints can come through multiple sources; the Commission, the Mayor's office, the Investigator or the department. Some are handled at different levels and never come before the Commission. Mr. Carnegie acknowledged that if reappointed he would like to come back before the Committee of the whole on behalf of the LPD Commission for further discussions on the Commissions role. Council Member Spadafore asked what steps he would propose if reappointed, to improve accountability to the public and for the option for public

participation. Mr. Carnegie noted his support in holding their meetings in the public community settings. He assured the Committee that there will be change in how information is provided to the public.

MOTION BY COUNCILMEMBER HUSSAIN TO APPROVE THE REAPPOINTMENT OF CLYDE CARNEGIE AS 4<sup>TH</sup> WARD MEMBER TO THE BOARD OF POLICE COMMISSIONERS. ROLL CALL VOTE, MOTION CARRIED 6-2.

RESOLUTION – Reappointment - Georgina Nelson; 4<sup>th</sup> Ward; Board of Fire Commissioners; Term Expire 6/30/2024

Ms. Nelson personal information on her residency in Lansing and career at the State. She noted she is in her first term on the Commission, serving 3 years on the Fire Commission and recently acting Vice Chairperson. In addition to the Board she has served on a diversity committee for 7 years and her goal for this Commission is to keep the open transparent hiring process open. What they are noticing in interviews for fire fighters, is that the applicants do not have the training but the City does not have the funds to provide training. Council Member Spitzley noted the City should do the necessary investment to get a diverse candidacy, and HR might be the best to address getting more qualified applicants. Lastly, Council Member Spitzley noted there is a LFD budget issues, but there needs to be apprentice training because they cannot afford not to do the program. Ms. Nelson clarified that the interviewees they get are not qualified, not that they can't have or do the training. In her opinion, the Commission needs a program where if someone applies and not qualified, they can work with them in a mentorship so they can apply again in the future.

MOTION BY COUNCILMEMBER HUSSAIN TO APPROVE THE REAPPOINTMENT OF GEORGINA NELSON AS THE 4<sup>TH</sup> WARD MEMER OF THE BOARD OF FIRE COMMISSIONERS. ROLL CALL VOTE, MOTION CARRIED 8-0.

RESOLUTION – Reappointment - Rodney Singleton; At Large; Board of Fire Commissioners; Term Expire 6/30/2024

Mr. Singleton was not present and action was moved to the next meeting.

RESOLUTION – Reappointment – Tracy Thomas; At Large Member; Board of Water & Light Commissioners; Term to Expire 6/30/2024

Mr. Thomas outlined his roles in leadership throughout the City, his role as a former teacher, was the HR with BWL, and currently in the role of Vice Chair of the Commission. Council Member Jackson asked if he had an interest in green energy, noting his concerns with LBWL. He acknowledged Mr. Thomas for his community roles, but in his opinion stated he did not think Mr. Thomas had the expertise for this position. Council Member Jackson asked the Committee to consider someone on the Commission that is not a current member for more input. Mr. Thomas confirmed he did read the Inter-Governmental Panel on Environmental Change that Council Member Jackson recommended. He added that there are 11 members on the BWL Commission, with 3 non-voting, and they all have their own expertise they bring to the table. Council Member Betz referenced decisions that have been made in the past by the BWL, and noted comments by Mr. Peffley in the past who stated it would take \$1 million to ensure renewables, and then asked Mr. Thomas what he had advocated for in the past to make sure the future does not have to deal with climate change at all. Mr. Thomas stated he regularly shares with the Commission his thoughts and options, and is dedicated and looking forward to research, will continue discussions with Commission Member Ross and open to discussions in the future with experts. Mr. Thomas did explain to the Committee that when looking at the portfolio or wind and sun, if there is no sun or wind they need utilities to support the customers which is currently gas.

MOTION BY COUNCILMEMBER HUSSAIN TO APPROVE THE REAPPOINTMENT OF TRACY THOMAS AS THE AT LARGE MEMBER OF THE BOARD OF WATER & LIGHT COMMISSIONERS. ROLL CALL VOTE, MOTION CARRIED 5-3.

RESOLUTION – Reappointment – Sandra Zerkle; 4<sup>th</sup> Ward Member; Board of Water & Light Commissioners; Term to Expire 6/30/2024

Ms. Zerkle outlined her background with the Labor Council, her work on the Commission during the ice storm of 2013, cyber-attacks, address personnel issues, and green energy. Ms. Zerkle noted to the Committee that having someone on the Commission with the past experience and historical knowledge is not a bad thing, but they are able to bring the experience over the long run. It is noted that in the BWL mission statement they work to provide safe, viable and affordable energy products and services. In the last 5-6 years they have met 12-14 times on the IRP plans, renewables, and energy efficiencies using only renewables. All evidence that comes to the Commission is the price, and if there is no wind or sun, there is no way to store energy without financials. The BWL, by 2030 will have 25% of the residents on some form of renewable energy and service by renewable energy with solar and wind. Ms. Zerkle continued by noting that natural gas is not the optimum product to use, but by 2025 they will not have coal. Council Member Spitzley stated that she understood the dynamic on the renewables and Michigan is not the ideal place for sun and wind, and therefore have to deal with the challenges on storing excess energy. Ms. Zerkle relayed to the Committee that BWL residents can apply for renewables in their residency with a cost. Right now, however with COVID, the BWL is dealing with no payments and no shut offs because people cannot afford to pay their bill and the BWL is currently working on how to address that. She assured the Committee that she supports renewables and will push the Board to continue to look at those options. Council Member Jackson asked Ms. Zerkle who she thought currently sits on the BWL Commission that would challenge the narrative of if it is not windy or not sunny, that things need to change. Council Member Jackson then gave a statement in his opinion that the current makeup of the Commission is collective and does not represent the makeup of the City. Ms. Zerkle answered the earlier question, that the General Manager would be the person that could challenge the narrative and direct staff. The Commission cannot direct staff and the General Manager brings forward proposals to the Commission to see the action moving forward. The BWL strategic plan goes out to the public that outlined what the BWL will do moving forward with renewable energy. Council Member Jackson asked Ms. Zerkle to consider the Commission decisions reflect the percentage of the people's concerns. Council Member Betz recalled a public meeting at BWL, where they were asked if they prefer to make decisions on cost or renewables, and stated in his opinion that if they don't switch to renewables the younger generation will have to worry about death with climate change. Ms. Zerkle stated that BWL performed a resident survey asking if they were willing to pay more for renewables, and they were. Council Member Betz asked Ms. Zerkle her age and what she was going to do to address climate change. Ms. Zerkle asked for the question and Council Member Betz repeated the question at which point Ms. Zerkle replied that when they can get more renewables it can address climate change, also noting that her age should not have anything to do with her placement on the Commission and Council Member Betz was making it sound like she did not care about renewables because of her age. Council Member Wood asked for point of order and asked Council President Spadafore to make sure the question and discussion is not about age, and if the question is to disqualify her to serve because of her age is a violation of the City's Human Rights Ordinance. Council Member Betz stated that was not his intention.

MOTION BY COUNCILMEMBER HUSSAIN TO APPROVE THE REAPPOINTMENT OF SANDRA ZERKLE AS THE 4<sup>TH</sup> WARD MEMBER OF THE BOARD OF WATER & LIGHT COMMISSIONERS. ROLL CALL VOTE, MOTION CARRIED 5-3.

RESOLUTION – Reappointment - John Krohn; At Large Member; Board of Public Service; Term to Expire 6/30/2024

Mr. Krohn introduced himself, noting this would be his 2<sup>nd</sup> term on the Board.

Meeting paused to ZOOM error at 7:28 p.m.

Meeting restarted at 7:30 p.m. and members were given 5 minutes break.

Meeting called back to order at 7:35 p.m.

Mr. Krohn spoke briefly on his experience with work on environmental issues, trees, environmental stewardship, recycling and streets. Council Member Wood asked if the Board of Public Service had any training on OMA, FOIA or ethics training, at which Mr. Krohn confirmed they have not had any formal training. Council Member Betz asked Mr. Krohn what his challenges have been on the Board so far, and what the Board is doing moving forward. Mr. Krohn responded that until the State moves forward in funding, the Board has to do their part to relay to the residents on what is happening with funding so they understand there is not enough funds to go around. He noted that communication with the Board and the public is key. Council Member Spitzley asked Mr. Krohn with his role on the Board, what he has done to ensure transparency, and Mr. Krohn responded that he tries to address any concerns with residents. Mr. Krohn did note that there has been an issue with getting information on PFAS and an industrial area, and once he was able to get the information he brought the information and the industrial offenders name to the Board and asked for action to address the failure to act by the industrial business. The Committee acknowledged Mr. Krohn for his efforts to act and not afraid to challenge any decision or action. Council Member Betz confirmed that Mr. Krohn contributed to his campaign, and asked if he could vote on the resolution and Mr. Smiertka stated it was not necessarily an issue.

MOTION BY COUNCILMEMBER HUSSAIN TO APPROVE THE REAPPOINTMENT OF JOHN KROHN AS THE AT LARGE MEMBER OF THE BOARD OF PUBLIC SERVICE. ROLL CALL VOTE, MOTION CARRIED 8-0.

**7.) Other**

**CLOSED SESSION-**

Due to timing, this topic was moved to the next Committee of the Whole meeting on August 24, 2020.

**Adjourn**

The meeting adjourned at 7:49 p.m.

Respectfully Submitted by,

Sherrie Boak, Recording Secretary

Lansing City Council

Approved by the Committee



# Chris Swope

## Lansing City Clerk

### Fireworks Display License Application

(City Codified Ordinances – Chapter 1615.01 – 1615.06)

<http://mi-lansing.civicplus.com/171/Business-Licenses>

#### Applicant Checklist:

(Ensure All Items Completed)

Payment: ☒

~~Bond~~ and/or Insurance: ☒

Copies of ID's: ☒

Treasury Form Completed: ☒

Application Completed: ☒

**ANNUAL NON-REFUNDABLE LICENSE FEE: \$150.00**

#### Additional Requirements:

- Proof of a bond, an insurance policy naming the City as co-insured, or a combination of both, available for the payment of any damages arising out of an act or omission of the licensee or his agents, employees, or subcontractors, covering the following: (a) At least \$500,000.00 for property damage; and (b) at least \$500,000.00 for injury to one person and \$1,000,000.00 for injury to two or more persons resulting from the same occurrence.
- Copies of State issued identification for each person who will operate the display.
- If the applicant is a nonresident person, written appointment of a resident agent to serve as legal representative upon whom all process in an action or proceeding against the person may be served

|                                                       |                          |                                              |  |
|-------------------------------------------------------|--------------------------|----------------------------------------------|--|
| Business Name<br><i>Melrose Pyrotechnics Inc.</i>     |                          | Business Phone Number<br><i>800-771-7976</i> |  |
| Business Address<br><i>9019 W. Belding Rd Suite 3</i> | City<br><i>Belding</i>   | State, Zip<br><i>MI 48809</i>                |  |
| Business Owner<br><i>Michael Cartolano</i>            |                          | Owner Phone Number<br><i>800-771-7976</i>    |  |
| Owner Address<br><i>Pox Box 302</i>                   | City<br><i>Kingsbury</i> | State, Zip<br><i>IN 46345</i>                |  |
| Owner Email Address<br><i>mike@melrosepyra.com</i>    |                          | Owner DOB (MM/DD/YY)                         |  |

Lansing City Clerk's Office  
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695  
517-483-4131 • 517-377-0068 FAX  
[www.lansingmi.gov/clerk](http://www.lansingmi.gov/clerk) • [city.clerk@lansing.mi.gov](mailto:city.clerk@lansing.mi.gov)

Same as above: ☒

|                         |      |                          |  |
|-------------------------|------|--------------------------|--|
| Applicant Name          |      | Applicant Phone Number   |  |
| Applicant Address       | City | State, Zip               |  |
| Applicant Email Address |      | Applicant DOB (MM/DD/YY) |  |

|                                        |             |
|----------------------------------------|-------------|
| Bonded By (Bond to be filed with City) |             |
| Bond Expiration Date                   | Bond Amount |

↑ AND/OR ↓

|                                           |                |
|-------------------------------------------|----------------|
| Insured By (Policy to be filed with city) |                |
| Expiration Date                           | Insured Amount |

|                                                                                                                                                                                                               |                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| Date of Display 5/1, 6/5, 6/6, 6/19, 6/20, 6/24, 6/27, 7/4, 7/17, 7/18, 8/7, 8/18, 8/21, 8/22, 8/28, 8/29, 9/3                                                                                                | Time of Display<br>Post Game |
| Exact Location of Display<br>Codey Law School Stadium, 505 E. Michigan Ave.                                                                                                                                   |                              |
| Type and Quantity of Fireworks to be used in Display (attach listing if available)<br>Approximately 500 aerial display shells - 19mm to 2.5" in diameter<br>Approximately 25 close proximity special effects. |                              |
| Manner and location of the storage of the fireworks prior to the display<br>No storage - Delivery on date of display                                                                                          |                              |

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List All Persons Who Will Operate the Display:

| Name            | Age | Description of Relevant Experience   |
|-----------------|-----|--------------------------------------|
| Blane Quilhot   | 58  | 27 years experience<br>250+ displays |
| Richard Quilhot | 60  | 27 years experience<br>250+ displays |
| Shawn Hubbard   | 37  | 12 years experience<br>50+ displays  |
| Brian Quilhot   | 36  | 12 years experience<br>50+ displays  |
| Sally Quilhot   | 60  | 27 years experience<br>50+ displays  |

Has the applicant, any person with an ownership interest in the applicant, or any person who will operate the display had any citation or conviction for, or guilty plea to, a violation of the laws of the United States, any State or any local unit of government regulating the sale, use, or possession of fireworks?

☐ Yes

☒ No

If yes, disclose details:

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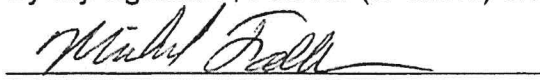
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I certify that neither the Applicant nor any person with ownership interest is in default to the City of Lansing.

By my signature, I swear (or affirm) that all information provided in this application is true.

  
 APPLICANT'S SIGNATURE

Lansing City Clerk's Office  
 Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695  
 517-483-4131 • 517-377-0068 FAX  
[www.lansingmi.gov/clerk](http://www.lansingmi.gov/clerk) • [city.clerk@lansing.mi.gov](mailto:city.clerk@lansing.mi.gov)

Meleose Pyrotechnics  
Firework Display

OFFICIAL USE ONLY

Approvals:

Sgt. W. H. H. Ford  
Police Department

3/21/20  
Date

Sgt. Judy Kehler  
City Treasurer

3/9/20  
Date

Fire Marshal

Date

Sgt. Lisa Hagen  
City Attorney

3/9/20  
Date

OFFICIAL USE

Amount paid: \$ 2400.00

Date paid: 3/4/20

License #: 4766-4774

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# Chris Swope

## Lansing City Clerk

### Fireworks Display License Application

(City Codified Ordinances – Chapter 1615.01 – 1615.06)  
<http://mi-lansing.civicplus.com/171/Business-Licenses>

#### Applicant Checklist:

(Ensure All Items Completed)

Payment: ☐

Bond and/or Insurance: ☐

Copies of ID's: ☐

Treasury Form Completed: ☐

Application Completed: ☐

**ANNUAL NON-REFUNDABLE LICENSE FEE: \$150.00**

#### Additional Requirements:

- Proof of a bond, an insurance policy naming the City as co-insured, or a combination of both, available for the payment of any damages arising out of an act or omission of the licensee or his agents, employees, or subcontractors, covering the following: (a) At least \$500,000.00 for property damage; and (b) at least \$500,000.00 for injury to one person and \$1,000,000.00 for injury to two or more persons resulting from the same occurrence.
- Copies of State issued identification for each person who will operate the display.
- If the applicant is a nonresident person, written appointment of a resident agent to serve as legal representative upon whom all process in an action or proceeding against the person may be served

|                                                    |                          |                                              |  |
|----------------------------------------------------|--------------------------|----------------------------------------------|--|
| Business Name<br><i>Melrose Pyrotechnics Inc.</i>  |                          | Business Phone Number<br><i>800-771-7976</i> |  |
| Business Address<br><i>4369 E. Summit Woods NE</i> | City<br><i>Rockford</i>  | State, Zip<br><i>MI 49341</i>                |  |
| Business Owner<br><i>Michael Cartolano</i>         |                          | Owner Phone Number<br><i>800-771-7976</i>    |  |
| Owner Address<br><i>PO Box 302</i>                 | City<br><i>Kingsbury</i> | State, Zip<br><i>IN 46345</i>                |  |
| Owner Email Address<br><i>mike@melrosepyro.com</i> |                          | Owner DOB (MM/DD/YY)                         |  |

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Same as above: ☒

|                         |      |                          |  |
|-------------------------|------|--------------------------|--|
| Applicant Name          |      | Applicant Phone Number   |  |
| Applicant Address       | City | State, Zip               |  |
| Applicant Email Address |      | Applicant DOB (MM/DD/YY) |  |

|                                        |             |
|----------------------------------------|-------------|
| Bonded By (Bond to be filed with City) |             |
| Bond Expiration Date                   | Bond Amount |

↑ AND/OR ↓

|                                           |                |
|-------------------------------------------|----------------|
| Insured By (Policy to be filed with city) |                |
| Expiration Date                           | Insured Amount |

|                                                                                                                                                                                                                |                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| Date of Display<br>8/28, 8/29, 9/18, 9/19/2020                                                                                                                                                                 | Time of Display<br>Post movie - Dusk |
| Exact Location of Display<br>Cooley Law School Stadium, 505 E. Michigan Ave.                                                                                                                                   |                                      |
| Type and Quantity of Fireworks to be used in Display (attach listing if available)<br>Approximately 500 aerial display shells - 19mm to 2.5" in diameter.<br>Approximately 25 close proximity special effects. |                                      |
| Manner and location of the storage of the fireworks prior to the display<br>No storage - Delivery on date of display                                                                                           |                                      |

Lansing City Clerk's Office  
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695  
517-483-4131 • 517-377-0068 FAX  
[www.lansingmi.gov/clerk](http://www.lansingmi.gov/clerk) • [city.clerk@lansing.mi.gov](mailto:city.clerk@lansing.mi.gov)

**List All Persons Who Will Operate the Display:**

| Name            | Age | Description of Relevant Experience   |
|-----------------|-----|--------------------------------------|
| Michael Falk    | 48  | 30 years experience<br>400+ displays |
| Carl Thompson   | 52  | 24 years experience<br>200+ displays |
| Blane Quilhot   | 58  | 27 years experience<br>250+ displays |
| Richard Quilhot | 60  | 27 years experience<br>250+ displays |
|                 |     |                                      |

Has the applicant, any person with an ownership interest in the applicant, or any person who will operate the display had any citation or conviction for, or guilty plea to, a violation of the laws of the United States, any State or any local unit of government regulating the sale, use, or possession of fireworks?

☐ Yes

☒ No

If yes, disclose details:

---



---



---

I certify that neither the Applicant nor any person with ownership interest is in default to the City of Lansing.

By my signature, I swear (or affirm) that all information provided in this application is true.



APPLICANT'S SIGNATURE

Lansing City Clerk's Office  
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695  
517-483-4131 • 517-377-0068 FAX  
[www.lansingmi.gov/clerk](http://www.lansingmi.gov/clerk) • [city.clerk@lansing.mi.gov](mailto:city.clerk@lansing.mi.gov)



CITY OF LANSING  
TREASURER'S OFFICE/INCOME TAX DIVISION  
Room G-29, First Floor, City Hall  
124 W Michigan Ave  
Lansing, Michigan 48933  
(517) 483-4121  
FAX (517) 483-6084

ANDY SCHOR, MAYOR

## LANSING TREASURY INFORMATION REQUEST

COMPLETE A SEPARATE FORM FOR EACH INDIVIDUAL SUBJECT TO VERIFICATION

Date: 8/18/2020

### APPLICANT/EMPLOYEE INFORMATION

Name (RA): Michael Falk

Home Address: 4369 E. Summit Woods Dr NE  
Rockford MI 49341

Daytime Phone Number: (616) 427-0377

Social Security (last 4 digits ONLY): 5920

Drivers License # F420603189252

Date of Birth: 3/30/1972

### EMPLOYER/BUSINESS INFORMATION

Corporate Name: Melrose Pyrotechnics Inc.

Doing Business As (DBA): \_\_\_\_\_

Address: 4369 E. Summit Woods Dr NE  
Rockford MI 49341

Business Phone Number: (800) 771-7976

FEIN #: 35-1819463

Date business was established: 1955

Do you, or any of these businesses, owe the City of Lansing money for any reason? ☐ Yes ☒ No

If Yes, for what reason? \_\_\_\_\_

Name of any other Lansing area business in which your ownership participation exceeds 25%  
\_\_\_\_\_

Michael Falk

Signature

8/18/2020

Date

Revised 5/9/2018

**OFFICIAL USE ONLY**

Approvals:

Police Department  
  
Fire Marshal

Date  
8-18-2020  
Date

City Treasurer

Date

City Attorney

Date

**OFFICIAL USE**

Amount paid: \_\_\_\_\_

Date paid: \_\_\_\_\_

License #: \_\_\_\_\_

Lansing City Clerk's Office  
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695  
517-483-4131 • 517-377-0068 FAX  
[www.lansingmi.gov/clerk](http://www.lansingmi.gov/clerk) • [city.clerk@lansing.mi.gov](mailto:city.clerk@lansing.mi.gov)

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### **SCHEDULE**

| <b>Name Of Additional Insured Person(s) Or Organization(s)</b>                                                                                                                                                                                                                                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ANY PERSON OR LEGAL ENTITY IN WHICH YOU HAVE A WRITTEN CONTRACT, AGREEMENT, OR PERMIT WHICH REQUIRES THAT YOU NAME THE CONTRACTING PARTY AS AN ADDITIONAL INSURED.<br><br>City of Lansing; LAFCU; Lansing Entertainment and Public Facilities Authority (LEPFA); Outfield Partners, LLC; Gillespie Property Management, Inc.; Take Me Out to the Ballgame, LLC dba Lansing Lugnuts |
| Information required to complete this Schedule, if not shown above, will be shown in the Declarations.                                                                                                                                                                                                                                                                             |

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" but only to the extent caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

**B.** The insurance afforded to an additional insured shall only include the insurance required by the terms of the written agreement and shall not be broader than the coverage provided within the terms of the Coverage Part.

**C.** The Limits of Insurance afforded to an additional insured shall be the lesser of the following:

1. The Limits of Insurance required by the written agreement between the parties; or
2. The Limits of Insurance provided by this Coverage Part.

**D.** With respect to the insurance afforded to an additional insured, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of any act or omission of an additional insured or any of its employees.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/18/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| <b>PRODUCER</b><br>Britton Gallagher<br>One Cleveland Center, Floor 30<br>1375 East 9th Street<br>Cleveland OH 44114  | <b>CONTACT NAME:</b><br><b>PHONE (A/C, No, Ext):</b> 216-658-7100 <b>FAX (A/C, No):</b><br><b>E-MAIL ADDRESS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                   |                               |        |                                             |       |                                    |       |                                              |       |                                              |  |             |  |             |  |
|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------|---------------------------------------------|-------|------------------------------------|-------|----------------------------------------------|-------|----------------------------------------------|--|-------------|--|-------------|--|
| <b>INSURED</b><br>Melrose Pyrotechnics, Inc.<br>Kingsbury Industrial Parkway<br>Heinold Complex<br>Kingsbury IN 46345 | <table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Everest Indemnity Insurance Co.</td> <td>10851</td> </tr> <tr> <td>INSURER B : Travelers Indemnity Co</td> <td>25658</td> </tr> <tr> <td>INSURER C : Everest Denali Insurance Company</td> <td>16044</td> </tr> <tr> <td>INSURER D : Arch Specialty Insurance Company</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A : Everest Indemnity Insurance Co. | 10851 | INSURER B : Travelers Indemnity Co | 25658 | INSURER C : Everest Denali Insurance Company | 16044 | INSURER D : Arch Specialty Insurance Company |  | INSURER E : |  | INSURER F : |  |
| INSURER(S) AFFORDING COVERAGE                                                                                         | NAIC #                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                               |        |                                             |       |                                    |       |                                              |       |                                              |  |             |  |             |  |
| INSURER A : Everest Indemnity Insurance Co.                                                                           | 10851                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |        |                                             |       |                                    |       |                                              |       |                                              |  |             |  |             |  |
| INSURER B : Travelers Indemnity Co                                                                                    | 25658                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |        |                                             |       |                                    |       |                                              |       |                                              |  |             |  |             |  |
| INSURER C : Everest Denali Insurance Company                                                                          | 16044                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |        |                                             |       |                                    |       |                                              |       |                                              |  |             |  |             |  |
| INSURER D : Arch Specialty Insurance Company                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                               |        |                                             |       |                                    |       |                                              |       |                                              |  |             |  |             |  |
| INSURER E :                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                               |        |                                             |       |                                    |       |                                              |       |                                              |  |             |  |             |  |
| INSURER F :                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                               |        |                                             |       |                                    |       |                                              |       |                                              |  |             |  |             |  |

## COVERAGES

**CERTIFICATE NUMBER:** 1202770253

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                     | ADDL INSR | SUBR WVD | POLICY NUMBER  | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                   |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|----------------|-------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <b>GENERAL LIABILITY</b><br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | Y         |          | SI8ML00042-201 | 1/15/2020               | 1/15/2021               | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000<br>MED EXP (Any one person) \$<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br>\$ |
| C        | <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS                                                               |           |          | SI8CA00025-201 | 1/15/2020               | 1/15/2021               | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                          |
| D        | <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED RETENTION \$                                                                                                                                                            |           |          | UXP1035209-00  | 1/15/2020               | 1/15/2021               | EACH OCCURRENCE \$ 4,000,000<br>AGGREGATE \$ 4,000,000<br>\$                                                                                                                                                                             |
| B        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                          |           | N / A    | 0323N491 (MI)  | 4/1/2020                | 4/1/2021                | <input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000                         |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

DISPLAY DATES: 8/28/20; 8/29/20; 9/18/20; 9/19/2020

LOCATION: Cooley Law School Stadium, 505 East Michigan Ave., Lansing, MI

ADDITIONAL INSURED: City of Lansing; LAFCU; Lansing Entertainment and Public Facilities Authority (LEPFA); Outfield Partners, LLC; Gillespie Property Management, Inc.; Take Me Out to the Ballgame, LLC dba Lansing Lugnuts

## CERTIFICATE HOLDER

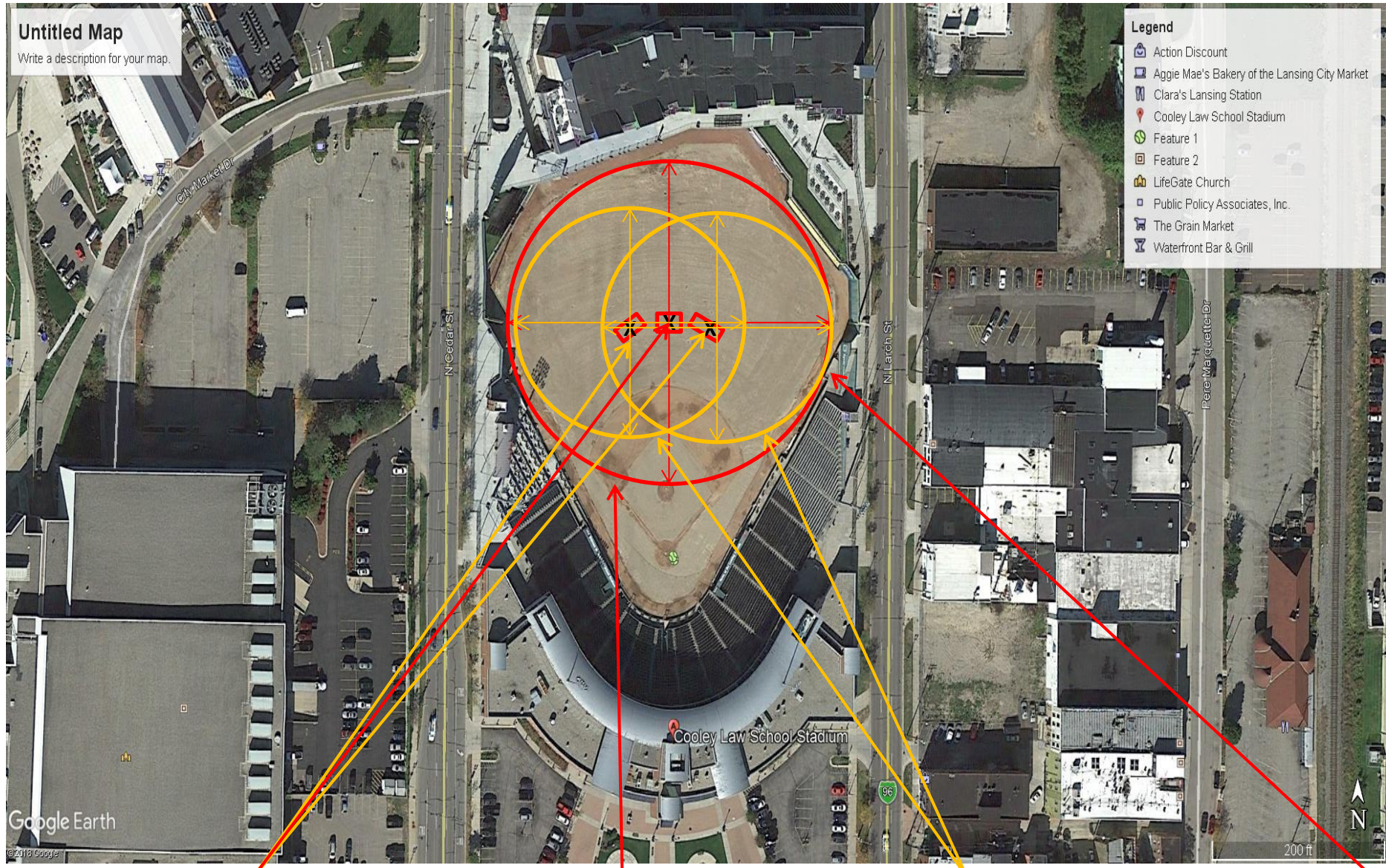
## CANCELLATION

|                                                             |                                                                                                                                                                                                                                                                                             |
|-------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| City of Lansing<br>124 W. Michigan Ave.<br>Lansing MI 48933 | <p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p>  |
|-------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

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Lansing Lugnuts  
Cooley Law School Stadium  
505 E. Michigan Ave. Lansing, Michigan 48912

2 ½" Limit / Yes – Angles  
GRP 4/7/2018



Launch Location's: X      Setup area #1: 4'X 8' (175')      Setup area #2: 4'X6' (140')      Radius from setup area: 175'

BY THE COMMITTEE OF THE WHOLE  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City Clerk has forwarded an application for a City License, which has been routinely processed without objection, and is ready for final action by this Council; and,

WHEREAS, all required signatures have been obtained supporting the application for a fireworks display license.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the application for a City License as follows:

FIREWORKS DISPLAY LICENSE:

Lansing Lugnuts/Melrose Pyrotechnics Inc. for a public display of fireworks in the City of Lansing at 505 E Michigan Ave to be held on August 28, 2020, August 29, 2020 September 18, 2020 and September 19, 2020

**From:** noreply@civicplus.com  
**Sent:** Monday, May 18, 2020 4:02 PM  
**To:** Plummer, Marilyn; Mayor Intern; Tim.Hilton@lansingmi.gov  
**Subject:** [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

## Application for Appointment to Board or Commission

*Thank you for your interest in serving on a Lansing Board, Commission or Committee.*

---

*Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).*

---

*Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).*

---

*Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."*

---

(Section Break)

---

|      |           |
|------|-----------|
| Date | 5/18/2020 |
|------|-----------|

|            |        |
|------------|--------|
| First Name | Rodney |
|------------|--------|

|        |       |
|--------|-------|
| Middle | Kevin |
|--------|-------|

|           |           |
|-----------|-----------|
| Last Name | Singleton |
|-----------|-----------|

|                                                                    |                      |
|--------------------------------------------------------------------|----------------------|
| Other name(s) by which you have been known, including maiden names | Field not completed. |
|--------------------------------------------------------------------|----------------------|

|               |  |
|---------------|--|
| Date of Birth |  |
|---------------|--|

|         |                      |
|---------|----------------------|
| Address | 820 Riverview Avenue |
|---------|----------------------|

|      |         |
|------|---------|
| City | Lansing |
|------|---------|

|                                                             |                                                     |
|-------------------------------------------------------------|-----------------------------------------------------|
| State                                                       | MI                                                  |
| Zip Code                                                    | 48915                                               |
| Email                                                       | rsingletonsr@gmail.com                              |
| Gender                                                      | Male                                                |
| Find my ward:                                               | <a href="#">Lansing Neighborhoods Ward Map</a>      |
| Ward                                                        | 4                                                   |
| Precinct                                                    | <i>Field not completed.</i>                         |
| Best phone number to contact you                            | 5177498806                                          |
| Last 4 digits of social security number                     |                                                     |
| In what year did you move to Lansing?                       | 1971                                                |
| Additional information regarding experience and credentials | Past Chair Person Lansing Fire                      |
| Occupational Background                                     | Reitred from State of Michigan,                     |
| Educational Background                                      | Masters Degree from Spring Arbor University         |
| Previous Appointments                                       | <i>Field not completed.</i>                         |
| Current Appointments                                        | Lansing Fire Commission                             |
| Please attach a resume if available                         | <i>Field not completed.</i>                         |
| First choice for board to serve on                          | Fire Commissioners                                  |
| Second choice of a board to serve on                        | Human Relations and Community Services Board (HRCS) |
| Third choice of a board to serve on                         | Medical Marihuana Commission                        |
| Fourth choice of a board to serve on                        | <i>Field not completed.</i>                         |

|                                                                                                                                                                                                            |                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission | I wish to continue working on the Fire Commission to acheive the goals and objectives we are currently working on. |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|

|                                                                                                                                                                                                                                                                                                      |                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office | <i>Field not completed.</i> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|

|                                |         |
|--------------------------------|---------|
| Background Check Authorization | I agree |
|--------------------------------|---------|

|                                                                                                                                                                            |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge | Rodney Singleton |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|

|             |                   |
|-------------|-------------------|
| Date & Time | 5/18/2020 4:00 PM |
|-------------|-------------------|

Email not displaying correctly? [View it in your browser.](#)

BY THE COMMITTEE OF THE WHOLE  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor recommends the reappointment of Rodney Kevin Singleton, 820 Riverview, Lansing, MI 48915 as an At Large Member of the Board of Fire Commissioners for a term to expire June 30, 2024; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on August 24, 2020 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Rodney Kevin Singleton, 820 Riverview, Lansing, MI 48915 as an At Large Member of the Board of Fire Commissioners for a term to expire June 30, 2024.

## **INTRODUCTION OF ORDINANCE**

Council Member Spadafore introduced:

An Ordinance of the City of Lansing, Michigan, to amend Chapter 890 of the Lansing Codified Ordinances by amending Section 890.01, to reform guidelines for poverty exemptions for real property and to remove true cash value of a principal residence as a criteria for eligibility, consistent with State law.

The Ordinance is referred to the Committee of the Whole

### **RESOLUTION SETTING PUBLIC HEARING BY CITY COUNCIL**

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, September 14, 2020 at 7 p.m. via audio/video ZOOM Meeting for the purpose of amend Chapter 890 of the Lansing Codified Ordinances by amending Section 890.01, to reform guidelines for poverty exemptions for real property and to remove true cash value of a principal residence as a criteria for eligibility, consistent with State law.

BE IT FURTHER RESOLVED, due to COVID -19, the public hearing may be held electronically in accordance with the Open Meetings Act in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number and Meeting ID provided on the September 14, 2020 meeting agenda. Michigan Executive Order 2020-154 provides for temporary authorization of remote participation in public meetings and hearings.

Interested Persons are invited to attend this Public Hearing

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND CHAPTER 890 OF THE LANSING CODIFIED ORDINANCES BY AMENDING SECTION 890.01, TO REFORM GUIDELINES FOR POVERTY EXEMPTIONS FOR REAL PROPERTY AND TO REMOVE TRUE CASH VALUE OF A PRINCIPAL RESIDENCE AS A CRITERIA FOR ELIGIBILITY, CONSISTENT WITH STATE LAW.

THE CITY OF LANSING ORDAINS:

Section 1. That Section 890.01 of the Lansing Code of Ordinances of the City of Lansing is hereby amended as follows:

890.01. - Adoption.

Pursuant to MCL 211.7u, as amended, the City hereby adopts the following guidelines for the City Assessor and Board of Review to implement poverty exemptions for property that qualifies under MCL 211.7dd as a principal residence from taxation. The guidelines shall include, but not be limited to, the specific income and asset levels of the claimant and all persons residing in the household of the claimant including the contributions of other parties to support the claimant, ~~and including any property tax credit returns filed in the current or immediately preceding year.~~

To be eligible for a poverty exemption from such taxation, a person shall meet all of the following on an annual basis:

- (a) Be an owner of and occupy as a principal residence the property for which an exemption is requested;
- (b) File a claim with the City Assessor or Board of Review on a form provided by the City Assessor, accompanied by Federal and State income tax returns for all persons residing in the principal residence including the contributions of other parties to support the claimant, ~~and including any property tax credit returns filed in the immediately preceding year or in the current year;~~
- (c) Produce a valid driver's license or other form of identification if requested;
- (d) Produce a deed, land contract or other evidence of ownership of the property for which an exemption is requested, IF SUCH PROOF OF OWNERSHIP IS REQUESTED BY THE ASSESSOR OR BOARD OF REVIEW;

(e) Meet the Federal poverty guidelines as updated annually in the Federal Register by the United States Department of Health and Human Services under authority of Section 673 of Subtitle B of Title VI of the Omnibus Budget Reconciliation Act of 1981, Public Law 97-35, 42 U.S.C. 9902;

~~(f) Own and occupy a principal residence having a true cash value which is less than the average true cash value of all principal residence properties in the City, based on the previous year values;~~

~~(g)~~(F) File a claim for exemption after January 1, but before the day prior to the last day of the Board of Review meeting; and

~~(h)~~(G) Have assets, not including homestead, less than five times annual household income.

~~(i)~~ Any relief granted is a reduction over and above the maximum homestead property tax credit granted, or which would have been granted had the claimant applied, by the State of Michigan.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions hereof are hereby repealed in their entirety and shall be null and void and of no effect.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire on December 31, 2028.

BY THE COMMITTEE OF THE WHOLE  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

PUBLIC IMPROVEMENT I, II

WHEREAS, the City Council established the need for construction of storm sewer improvements within the Montgomery Drain Drainage District and petitioned the Ingham County Drain Commissioner for these improvements as detailed in resolutions 2014-030, 2014-072, and 2014-106; and

WHEREAS, the City Council has determined that this proposed public improvement will benefit especially properties in the vicinity of the work to be done and that a benefit district pursuant to Chapter 1026 of the Lansing Code of Ordinances should be established to be specially assessed for the public improvement; and

WHEREAS, in connection with the issuance of bonds (the "Bonds") by the Montgomery Drain Drainage District for the purpose of paying costs of constructing improvements to the Montgomery Drain, a Preliminary Official Statement and a Final Official Statement (collectively, the "Official Statement") will be prepared describing the Bonds.

NOW, THEREFORE BE IT RESOLVED that the Administration on behalf of the City is hereby authorized to provide financial and demographic information regarding the City for inclusion in the Official Statement, and the Administration is further authorized and directed to (i) approve information in the Official Statement with respect to the City's financial and demographic information and sign a continuing disclosure certificate with respect to such information, and (ii) submit any necessary applications or filings with the Michigan Department of Treasury with respect to the issuance of the Bonds.

BE IT FURTHER RESOLVED that the City Council hereby determines it to be of a public necessity to construct the following public improvements: storm sewer repairs and upgrades within the Montgomery Drain Drainage District, as defined by the Ingham County Drain Commissioner and Montgomery Drain Drainage Board.

BE IT FURTHER RESOLVED that approximately 50% of the cost of these improvements is to be financed by special assessment to the benefitted property owners.

BE IT FURTHER RESOLVED that the Department of Public Service is hereby authorized to finalize the necessary plans and specifications for these improvements with the Montgomery Drain Board, which is obtaining the necessary easements for construction, determining the cost of said project based on bids received, and will forward this information to the Public Service Department.

BE IT FINALLY RESOLVED that the Department of Public Service is hereby authorized to determine the applicable assessment to the properties in the district, and to furnish said information to the City Assessor, who is hereby ordered to prepare the assessment roll and forward this to the Mayor and City Council.

## INTRODUCTION OF ORDINANCE

Council Member Dunbar introduced:

An Ordinance of the City of Lansing, Michigan, for the purpose of repealing Chapter 404, Section 404.01(j), to eliminate the prohibition on street parking between 2:00 am and 5:00 a.m. on any day.

The Ordinance is referred to the Committee on Public Services

### **RESOLUTION #2020-\_\_\_\_\_**

#### RESOLUTION SETTING PUBLIC HEARING BY CITY COUNCIL

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, August 31, 2020 at 7 p.m. via audio/video ZOOM Meeting for the purpose of repealing Chapter 404, Section 404.01(j), to eliminate the prohibition on street parking between 2:00 am and 5:00 a.m. on any day.

Interested Persons are invited to attend this Public Hearing

## INTRODUCTION OF ORDINANCE

Council Member Dunbar introduced:

An ordinance of the City of Lansing, Michigan, for the purpose of repealing Chapter 404, Section 404.13, to eliminate annual and temporary permits for overnight street parking.

The Ordinance is referred to the Committee on Public Services

### **RESOLUTION #2020-**

#### RESOLUTION SETTING PUBLIC HEARING BY CITY COUNCIL

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, August 31, 2020 at 7 p.m. via audio/video ZOOM Meeting for the purpose of repealing Chapter 404, Section 404.13, to eliminate annual and temporary permits for overnight street parking.

Interested Persons are invited to attend this Public Hearing

## INTRODUCTION OF ORDINANCE

Council Member Dunbar introduced:

An ordinance of the City of Lansing, Michigan, for the purpose of amending Chapter 404 of the Lansing Codified Ordinances by adding Section 404.12 to provide for the declaration of snow emergencies during and after weather events that will require salting and/or plowing of roadways; to provide for how notice shall be given for snow emergencies; to prohibit parking in roadways during declared snow emergencies; and to provide for penalties for persons parking on the roadways during declared snow emergencies.

The Ordinance is referred to the Committee on Public Services

**RESOLUTION #2020-**  
RESOLUTION SETTING PUBLIC HEARING  
BY CITY COUNCIL

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, August 31, 2020 at 7 p.m. via audio/video ZOOM meeting for the purpose of amending Chapter 404 of the Lansing Codified Ordinances by adding Section 404.12 to provide for the declaration of snow emergencies during and after weather events that will require salting and/or plowing of roadways; to provide for how notice shall be given for snow emergencies; to prohibit parking in roadways during declared snow emergencies; and to provide for penalties for persons parking on the roadways during declared snow emergencies.

Interested Persons are invited to attend this Public Hearing

BY THE COMMITTEE OF THE WHOLE  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Charter of the City of Lansing requires the Council to adopt an annual statement of Budget Policies and Priorities serving to guide the Administration in developing and presenting the Fiscal Year 2021/2022 Budget; and

WHEREAS, the City Council established the following Mission/Vision and goals; and

The City of Lansing's mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
  - a. The City's diverse economy generates and retains (sustains) high quality stable jobs that strengthen the sales and property tax base and contribute to an exceptional quality of life.
  - b. The City is governed in a transparent, efficient, accountable and responsive manner on behalf of all citizens.
  - c. The City's neighborhoods have various resources that allow them to be on a long term viable and appealing basis.
  - d. Support economic development initiatives that promote and retain new industries and markets.
- II. Securing short and long term financial stability through prudent management of city resources.
  - a. Wise stewardship of financial resources results in the City's ability to meet and exceed service demands and obligations without compromising the ability of future generations to do the same.
  - b. Pursue and facilitate shared services regionally that allow for cost savings and revenue enhancement.
  - c. Support initiatives that build the City's property and income tax base.
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
  - a. The City's core services and infrastructure are efficiently, effectively and strategically delivered to enable economic development and to maintain citizen's health, safety and general welfare.
- IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
  - a. Seek partnership opportunities with educational and corporate institutions and to maintain and expand our talent base.
  - b. Create vibrant places, support events and activities that showcase our waterfront and green spaces.

- c. Raise the level of support for projects and initiatives that showcase local and state history.

V. Facilitating regional collaboration and connecting communities.

- a. The City has a safe efficient and well connected multimodal transportation system that contributes to a high quality of life and is sensitive to surrounding uses.
- b. Seek a balanced distribution of affordable housing in the tri-county region.

WHEREAS, the City Council would like to continue its commitment, if funding is available, to:

- Maintain and improve the City's infrastructure;
- Preserve and ensure clean, safe, well-maintained housing and neighborhoods;
- Provide comprehensive and affordable recreational programs and youth and family services;
- Explore alternatives for improved efficiency in service and delivery; and

WHEREAS, in considering these Fiscal Year **2021/2022** Budget Priorities, the Administration is encouraged to ascertain the feasibility of funding any new programs through either the reduction of spending in existing program areas or the exploration of new funding sources that would assure the sustainability of the program; and

WHEREAS, the Administration was encouraged to supplement, not supplant any existing resources for police, fire and local roads with the General Fund revenues collected under this millage; and

WHEREAS, the Administration is requested to include in its Fiscal Year **2021/2022** Budget, the necessary funding to accomplish all requested plans, studies, evaluations, reviews, report submissions, program assessments, and analyses noted within this resolution below, or alternatively documentation as to why such activities are prohibitively costly; and

WHEREAS, the Lansing City Charter states that the budget proposal due on the fourth Monday in March of each year shall contain "the necessary information for understanding the budget" and how the proposal addresses the priorities proposed by the City Council.

NOW BE IT RESOLVED, that the Lansing City Council, hereby, acknowledges that the City will likely need to adopt, at best, a budget which recognizes the structural changes that are the result of lost revenues and future liabilities, encourages the Administration to prudently develop next year's budget with the following conditions:

- Protection of public and emergency services.

BE IT FURTHER RESOLVED, that the Administration is requested to review the attached statement of policies and priorities and implement those items that would boost efficiencies to increase productivity or reduce costs, that could replace existing

programming, or if funding becomes available, that could be considered as new programming; and

BE IT FURTHER RESOLVED, that the Administration is requested, to the extent practicable, to include non-appropriations clauses and other similar out provisions in existing and future leases, and vendor contracts upon review of City Council; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Administration is requested to develop and provide all plans, studies, evaluations, reviews, report submissions, program assessments, and analyses noted as set forth below in this resolution, or alternatively, documentation as to why such activities were prohibitively costly, by the fourth Monday in March 2021.

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors.
  - a) The City's diverse economy generates and retains (sustains) high quality stable jobs that strengthen the sales and property tax base and contribute to an exceptional quality of life
    - (1) Economic Development For presentation to City Council beautification standard/expectation and a storm water mitigation plan for all proposed development projects that receive incentives from the City. Such standards should serve as a planning and economic development tool that will enhance property values, create jobs, and revitalize neighborhoods and business areas. These standards and plan should be presented to the City Council.
  - b) The City is governed in a transparent efficient accountable and responsive manner on behalf of all citizens.
    - (1) A delineation of recommendations of the Financial Health Team, noting which recommendations have been implemented, which are in the FY 2021/2022 proposed Budget, which are planned to be implemented at a future time, and which have been determined not to be implemented at any time. A timetable for future implementation is requested.
    - (2) Supplemental Accounting Level Detail. A plan and timeline for the implementation of performance-based budgeting.
    - (3) Development and analysis of a cost recovery schedule for City services.

- (4) Development of a return on investment analysis for all proposed changes in City services.
- (5) Identification of, and a complete and ongoing analysis of, the City's structural deficits and the Administration's plan to eliminate the same.
- (6) Incorporate into the proposed Budget a 5-Year projection of revenues and expenditures.
- (7) Continue to invest one-time money into Retirement & OPEB obligations and how to increase funding.
- (8) Continue to invest one-time money into Infrastructure, including sidewalks.
- (9) Continue to invest one-time money into hardware and software investments for City operations.

IF THE FOLLOWING TASKS WERE DONE IN FY2020/2021 THEY CAN BE REMOVED:

- (10) Hire a full time or part time individual housed in the LPD or OCA who focuses on FOIA redactions in working in cooperation with Ingham County over funding.
  - (11) Additional support for increases in capabilities and technologies efficiencies for Finance, Treasury, and Human Resources departments.
    - ERP Migration – Possible Replacement of One Solution
    - Outside Specialized Consulting – Plant & Moran
    - Possible addition of in house staff as determined
- c) The City's neighborhoods have various resources that allow them to be long term viable and appealing.
- (1) A researched report on surrounding community models for neighborhood organization technical support structure within the City.
  - (2) Working with the City Attorney and Code Compliance Division to expedite improvements or closure of abandoned, neglected, and burned out houses and commercial buildings by using the International Property Maintenance Code (IPMC) and adopt the latest version of the IPMC from the State of Michigan. Development of aggressive policies to deal with problematic property owners.

- (3) Food Access: Together with the City of Lansing Economic Development Corporation development of a plan should increase quality food access throughout the City using all incentives available.
  - (4) Code Compliance: Assurance that the Code Compliance Department is conducting the appropriate inspections and issuing appropriate fines to ensure the buildings in our City are safe and that we have quality neighborhoods and conduct a study of Code Compliance to determine a level of service for first time inspections and re-inspections assuring the safety of the housing stock for residential and mobile homes.
  - (5) Further expand down payment assistance programs with employers to encourage employees to live in the City of Lansing, and encourage employment of Lansing Residents.
  - d) Support economic development initiatives that will promote and retain new industries and markets.
  - e) Funding through HRCS for a G.E.D. program that targets lower income areas.
- II. Securing short and long-term financial stability through prudent management of City resources.
- a) Wise stewardship of financial resources results in the City's ability to meet and exceed service demands and obligations without compromising the ability of future generations to do the same.
  - (1) Administration is requested to submit the following list of deliverables when they are due per City Charter and State Statute and adhere to them based on these priorities.
    - (a) Comprehensive Annual Financial Audit (CAFR) annually, no later than December 31<sup>st</sup> of each year, in accordance with the State Statute.
    - (b) During the months of October, January and April of each fiscal year, the Director of Finance's written report showing the control of expenditures. (Charter- Article 7-110)
    - (c) By September 1<sup>st</sup> of each fiscal year, a written budget update report so that Council can review their standings on current budget items in preparation for the Council required creation of Budget Policies and Priorities that need to be adopted by October 1, 2020. (Charter- Article 7-102)

- (d) No later than the last regular City Council meeting in January of each year, a State of the City report to the City Council and to the public. (Charter- Article 4 -102.4)
    - (e) The Proposed Budget with annual estimate of all revenues and annual appropriation of expenditures no later than the 4<sup>th</sup> Monday in March of each year. (Charter – Article 7-101)
    - (f) A presentation to Council of each department budget in preparation for Council to adopt the Budget Resolution no later than the 3<sup>rd</sup> Monday in May each year.
  - b) Pursue and facilitate shared services regionally that allow for cost savings and revenue enhancement.
    - (1) Pursue partnerships with stakeholders, (intra municipal and intergovernmental), to align services in relation to public services.
    - (2) Facilities Plan: Submit to the City Council a five and ten-year Master Facilities Plan including school and county facilities that are used for current and future City uses. City Council is also requesting that the Administration continue to work on any delayed maintenance issues with regard to all City Facilities.
  - c) Support initiatives that build City's property and income tax base
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
- a) The City's core services and infrastructure are efficiently, effectively and strategically delivered to enable economic development and to maintain citizen's health, safety and general welfare.
    - (1) Establish funding for two additional Code Compliance Officers as well as an additional support staff to track down property owners that have not scheduled re-inspection and to research properties suspected of being unregistered rentals.
    - (2) City-wide Emergency Preparedness: Allocation of sufficient funding for the Emergency Management Division to prepare City Employees with appropriate emergency training, continue efforts to prepare the public and neighborhood groups to assist in emergencies, and provide basic search and rescue operations and necessary emergency equipment at key City facilities, and communicate the plan to the Lansing City Council and the public. Updated and

continual training should be provided. The Administration shall assist residents in times of unforeseen disasters.

- (3) Fire Facilities Maintenance: The Administration is to conduct a study of the maintenance needs of all fire stations and report to City Council an update of the status of the study by the 4<sup>th</sup> Monday of March. Along with a funding recommendation for short and long-term improvement to these structures.
- (4) Regionalism: The Administration should continue with the current regional efforts and look into the possibility of expanding the efforts.
- (5) Police-Community Relations: Designate funding to help the Police Department to ensure the improvement of police-community relations. Reaffirming the City's commitment to equality and freedom for all people regardless of actual or perceived race, sex, religion, ancestry, national origin, color, age, height, weight, student status, marital status, familiar status, housing status, military discharge status, sexual orientation, gender identification or express, mental or physical limitation, and legal source of income.
- (6) Crime Prevention: Designate funding to invest in programs for long-term crime prevention strategies.
- (7) Allocate Overtime for Problem Solving Area: Designate sufficient funding for overtime for police officers to address problem solving to help certain crime and address quality of life issues.
- (8) Community Policing: Continue and increase funding along with searching for grant funds for COPs in neighborhoods with a goal not only to reduce crime but to stabilize the neighborhood over an extended period of time that will help to ensure its ability to rebound.

IF THE FOLLOWING TASK WAS DONE IN FY2020/2021 IT CAN BE REMOVED:

- (9) Establish a Community Policing within the 2nd Ward.
- (10) Leadership vacancies: Develop and implement a plan and timeline to fill all funded vacancies and provide a report to City Council.
- (11) Front-loading of Police Officers: Continue to front-load Police Officers so that we have officers ready to take the road when officers retire.
- (12) Ensure adequate safe equipment to increase street sweeping, especially areas heavily traversed by bikes.

- (13) A study to determine the effectiveness of traffic calming and what measures may be successful and funding to implement.
- (14) Establish funding to address usability, accessibility, quality of life, and better means of aging in place through the City of Lansing Parks. The Administration will consider the list of ADA Accessible Amenities from the 2018 Report from Capital Area Disability Network. (Attachment A)

IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.

- a) Seek partnership opportunities with educational and corporate institutions and to maintain and expand our talent base.
- b) Create vibrant places, support events and activities that showcase our waterfront and green spaces.
  - (1) Trail/Greenways Encouraging the Parks and Recreation Department to work collaboratively with the Tri-County Planning Commission to develop/expand our citywide/regional trail system and seek opportunities to reduce expenses in this effort. Additionally, look at the feasibility of connecting the River Trail (through bike lanes/Greenways to Trails) where there is currently no access to the trail.
- c) Raise the level of support for projects and initiatives that showcase local and state history.
- d) Corridor Façade Grants- generate guidelines with LEAP describing the area and requirements for the distribution of the Corridor Façade Grants, and review annually.

IF THE FOLLOWING TASK WAS DONE IN FY2020/2021 IT CAN BE REMOVED:

- e) Designate funding for a City Sustainability Coordinator to implement the deliverables, findings and recommended steps from the Lansing Climate Action Planning Project and/or general sustainability efforts including but not limited to reducing Lansing's carbon footprint and align with the Paris-Accord.

V. Facilitating regional collaboration and connecting communities

- a) The City has a safe efficient and well-connected multimodal transportation system that contributes to a high quality of life and is sensitive to surrounding uses.

- (1) Corridor: City Council encourages the Administration continue to develop a plan and report its status to the Lansing City Council that seeks to revitalize and enhance all major corridors that lead into the City.
- b) Seek a balanced distribution of affordable housing in the tri-county region.

PENDING ANY SUBMISSION FROM THE BOARD OF PUBLIC SERVICE, THE BELOW COULD CHANGE OR BE REMOVED:

RESOLVED, recognizing the financial challenges facing the City of Lansing ("City") and its Public Service Department ("Department"), including the Department's obligations to comply with numerous mandates, including unfunded mandates, the Lansing Board of Public Service supports the efforts of the Department.

RESOLVED, the Board of Public Service supports and recommends the following budget priorities to the Lansing City Council for consideration with Council's Budget Policies and Priorities for the Fiscal Year July 1, 2020– June 30, 2021:

1. General Fund levels should be increased for implementation of the City's Street System Asset Management Plan, and for additional funding for reconstructing neighborhood streets with a Pavement Surface Evaluation Rating of 4 or lower. We encourage support for the department to look for new and innovative ways to extend the life of our existing streets and seek additional funding.
2. Increase compliance with the City's Complete Streets Ordinance, and additional funding of the sidewalk gap closure program, sidewalk repairs and right-of-way maintenance and improvement, consistent with keeping safety a priority for Lansing residents and visitors, while meeting or exceeding the compliance with the Americans with Disabilities Act.
3. Increase funding to update and improve the fleet of city vehicles, with specific priority for the Public Service Department;
4. Increase funding for the cleaning and maintenance of our wastewater aeration basins to remove sludge and silt buildup from the bottom of these tanks and repairing them once cleaned. This will allow us to be at or above the recommended guidelines.
5. The City should approve a budget to: (i) expand opportunities for multi-family residential and business recycling; and (ii) implement organic waste recovery;
6. Follow recommendations of the energy audit of all facilities and properties to save on energy and cut costs by replacing wasteful devices with ones that are energy efficient and reduce the carbon footprint of the City of Lansing.

7. Fund training and work with federal, state, county, local municipalities, and organizations to become a leader in PFAS regulation, testing, monitoring and enforcement.



Andy Schor, Mayor

**PUBLIC SERVICE DEPARTMENT**

Wastewater Division

1625 Sunset Avenue

Lansing, Michigan 48917

(517) 483-4404

FAX: (517) 483-4536

<http://publicservice.cityoflansingmi.com/pubwater/>

August 20, 2020

Mr. Chris Swope  
City Clerk  
City Hall  
Lansing, Michigan

RE: Board of Public Service: Budget Priorities Resolution for FY 2021/22

Dear Mr. Swope:

The attached resolution was adopted at the Board of Public Service meeting held August 20, 2020.

Please place on the Council Agenda.

Please let me know if you have any questions.

Respectfully submitted,

Janette Tate  
Recording Secretary

Attachment

# **LANSING BOARD OF PUBLIC SERVICE BUDGET PRIORITIES RESOLUTION**

**AUGUST 20, 2020**

RESOLVED, recognizing the financial challenges facing the City of Lansing (“City”) and its Public Service Department (“Department”), including the Department’s obligations to comply with numerous mandates (including unfunded mandates) the Lansing Board of Public Service supports the efforts of the Department.

RESOLVED, the Board of Public Service supports and recommends the following budget priorities to the Lansing City Council for consideration with Council's Budget Policies and Priorities for the Fiscal Year July 1, 2021–June 30, 2022:

1. Increase general fund support for implementation of the City's Street System Asset Management Plan, with a priority placed on reconstructing and preserving neighborhood streets, especially in those areas of the city which have been historically underserved. We encourage the Department to continue utilizing new and innovative ways to extend the life of our existing streets;
2. Maintain and expand funding for sidewalk repairs and right-of-way maintenance and improvement, with a priority placed on underserved areas; this should all be done while keeping safety a priority for Lansing residents and visitors, and meeting or exceeding the compliance with the Americans with Disabilities Act;
3. Maintain and expand funding to update and improve the fleet of city vehicles, with specific priority for the Department;
4. Establish Lansing as a leader in PFAS regulation, testing, monitoring and enforcement through maintaining and increasing funding for educational and training purposes, and working with relevant federal, state, county and local governments, and non-government organizations;
5. Expand opportunities for multi-family residential and business recycling;
6. Follow recommendations (to the greatest extent feasible) of the energy audit of all facilities and properties to save on energy and cut costs by replacing wasteful devices with ones that are energy efficient and reduce the carbon footprint of the City of Lansing.

RESOLVED, as the Department generates savings through improved efficiencies in service delivery and other areas, these savings should be maintained within the Department.