



AGENDA
Committee of the Whole

Monday, June 22, 2020 @ 5:00 p.m.

Join Zoom Meeting <https://us02web.zoom.us/j/81780379590> Meeting ID: 817 8037 9590
Dial 312-626-6799

Email comments prior to the meeting to sherrie.boak@lansingmi.gov

Council Member Spadafore, Chairperson
Council Member Hussain, Vice Chairperson

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Minutes**
 - June 8, 2020
- 4) **Public Comment on Agenda Items (Up to 3 Minutes)**
- 5) **Presentations:**
 - 54-A District Court on Domestic Violence-Judge Cynthia Ward
- 6) **Discussion/Action:**
 - A.) DISCUSSION-Board of Water & Light Budget for Fiscal Year Ending June 30, 2021 and Capital Forecast for Fiscal Years 2021-2026
 - B.) RESOLUTION – Board of Water & Light Return on Equity Agreement; Fifth Amendment
 - C.) RESOLUTION – Citizen Participation Plan for Community Development Block Grants (CDBG), HOME and Emergency Solutions Grants (ESG) Programs
 - D.) RESOLUTION – Declaration that Racism is a Public Health Crisis
 - E.) RESOLUTION – Budget Amendment for Fiscal Year 2019/2020
 - F.) RESOLUTION – Establish the Equity and Anti-Racism Fund
- 7.) **Other**
- 8.) **Adjourn**

With Executive Order 2020-4, Governor Whitmer declared a statewide State of Emergency due to the spread of the novel coronavirus (COVID-19). To mitigate the spread of COVID-19 and to provide essential protections to vulnerable Michiganders and this State's health care system and other critical infrastructure, it is crucial that all Michiganders take steps to-limit in-person contact, particularly in the context of large groups. Therefore, the above meetings will be conducted via audio/video conference.

The meetings are being held electronically in accordance with the Open Meetings Act in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number above, and meeting ID provided. Michigan Executive Order 2020-75 provides temporary authorization of remote participation in public meetings and hearings.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

The City of Lansing's Mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
- II. Securing short and long term financial stability through prudent management of city resources.
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
- IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
- V. Facilitating regional collaboration and connecting communities



MINUTES

Committee of the Whole Special Meeting Monday, June 8, 2020 @ 5:00 p.m.

Via Zoom Meeting: <https://us02web.zoom.us/j/82074625780>
Meeting ID: 820 7462 5780

CALL TO ORDER

Council President Spadafore called the meeting to order at 5:00 p.m.

PRESENT- via audio/video

Councilmember Peter Spadafore
Councilmember Adam Hussain
Councilmember Carol Wood-arrived at 5:05 p.m.
Councilmember Patricia Spitzley
Councilmember Kathie Dunbar- arrived at 5:01 p.m.
Councilmember Brandon Betz
Councilmember Jeremy Garza
Councilmember Brian T. Jackson

MEMBERS PRESENT- via audio/video

Sherrie Boak, Council Staff
Samantha Harkins, Deputy Mayor
Jim Smiertka, City Attorney
Lisa Hagen, Assistant City Attorney
Chris Swope, City Clerk
Rachel McIlvaine, LEDC
Joe McClure, LPD
Chris Mackersie, LCC

Minutes

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM MAY 18, 2020 AS PRESENTED. ROLL CALL VOTE, MOTION CARRIED 7-0.

Council President Spadafore stated to the Committee that due to the COVID-19 Pandemic, on March 23, 2020 Governor Whitmer signed a "Stay Safe, Stay Home" Executive Order in response to the severe health and concerns relating to the COVID19 outbreak in the State of Michigan, and under the authority granted under Chapter 234.05, the Lansing Emergency Management Ordinance, the Mayor declared a local state of emergency on March 16, 2020 taking effect March 17, 2020; again on April 9th, April 27th, and May 11th.

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Governor Whitmer has begun re-opening the State of Michigan in phases, and the City of Lansing is in the process.

The following action items were referred to the Committee of the Whole during this time to address any urgent items. At this time, with the City of Lansing re-opening the following items are now discharged from Committee of the Whole and referred to the appropriate Committees:

RESOLUTION – Street Name Change; City Market Drive to Riverfront Drive (Committee on Public Service)

RESOLUTION – Appointment of Versey Williams; 3rd Ward Member; Human Relations & Community Services Board; Term to Expire June 30, 2023 (currently vacant)(Committee on General Services)

RESOLUTION – Appointment of Cheryl Tennis; At-Large Member; Human Relations & Community Services Board; Term to Expire June 30, 2024 (replacing Abby Frazier)(Committee on General Services)

RESOLUTION – Appointment of Josephine (Jody) Washington; 1st Ward Member, Human Relations & Community Services Board; Term to Expire June 30, 2021 (currently vacant) (Committee on General Services)

RESOLUTION – Appointment of Jennifer Poplar; At-Large Member; Park Board; Term to Expire June 30, 2024 (filling Dombrowski vacancy)(Committee on Public Service)

RESOLUTION – Introduction & Set Public Hearing; Ordinance Amendments Chapter 240; Grant Award Process for Basic Human Services (Committee on General Services)

MOTION BY COUNCIL MEMBER SPADAFORE TO DISCHARGE THE ABOVE ACTION ITEMS. ROLL CALL VOTE, MOTION CARRIED 8-0.

Discussion/Action

RESOLUTION – Grant Acceptance; STOP Violence Against Women Grant; Michigan Department of Health and Human Services (discharged from Committee on Ways and Means)

Council President Spadafore outlined the grant form in the packet, noting it is for \$71,011 for personnel costs of a detective with a 25% match from the City. This will be for one (1) detective dedicated to investigate crimes related to domestic violence.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE; STOP VIOLENCE AGAINST WOMEN GRANT; MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES.

Council Member Wood asked for further details on statistics and currently with not knowing LPD was present, Council President Spadafore outlined the demographics from the report noting with the 117,000 population, in 2017 there were 1,479 domestic violence cases, 18 sexual assault, and 35 stalking. In 2018 there were 1,925 domestic violation cases, 30 sexual assault cases and 23 stalking. For the arrests, in 2017 there were 787 for domestic violence and in 2018 1,101. Mr. McClure joined the meeting noting the program started in March 15th and will run to September 30, 2020, but currently being told it will be extended. Council Member Spitzley recapped the match is 25% at \$23,670. Council Member Jackson spoke in support of the grant for this cause. Council Member Betz asked if LPD would perform this be held in LPD without another grant, and if the detective will be used on other cases, and lastly what else in the budget helps with this. Mr. McClure confirmed the detective is solely on this

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program at this time. Council Member Betz concluded his questions by speaking in support of it since there was nothing else noted for domestic violence.

Public Comment

No public comment at this time.

ROLL CALL VOTE ON THE RESOLUTION FOR THE GRANT ACCEPTANCE FOR THE STOP VIOLENCE AGAINST WOMEN GRANT. MOTION CARRIED 8-0.

RESOLUTION – Grant Acceptance; Approval to Accept \$10,000 Public Art for Communities Grant from PNC Foundation's Public Art for Communities and Lansing Economic Area Partnership (discharged from Committee on Ways and Means)

Council Member Hussain summarized the request with the LEAP Public Art for Communities program, with additional support from the PNC Foundation, awards \$10,000 for municipality to commission, create and install a piece of public art for year-round public display. The recipient will use the grant funds to contract with a local artist for the placement of a permanent sculpture in Reutter Park.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE; APPROVAL TO ACCEPT \$10,000 PUBLIC ART FOR COMMUNITIES GRAND FROM PNC FOUNDATION.

Council Member Betz asked if the grant funds were funds that LEAP received from the City, or if they were funds directly from LEDC. Council President Spadafore confirmed that LEDC is administering the funds via the PNC Foundation.

Ms. McIlvaine added to the discussion that LEDC is the grant administrator through Regional Leap, and not with the contact LEDC has with the City; this is a completely separate LEDC contract.

Council Member Wood asked if there was going to be upkeep on the art work and who would be paying that. Ms. McIlvaine noted the City of Lansing is responsible for maintaining the art pieces via the Parks Department and Public Service, and the match will cover the infrastructure. Council Member Wood asked if the funds would be coming out of the revolving fund LEDC receives from the administrative cost from Brownfields, and Ms. McIlvaine it was from the LBRF revolving fund.

ROLL CALL VOTE, MOTION CARRIED 8-0.

RESOLUTION – Introduction & Setting of Public Hearing; Ordinance - Re-adopting the Codified Ordinances of the City of Lansing

Council President Spadafore confirmed this action is to re-adopt annually all codified ordinances that could be expiring. The required public hearing will be July 13, 2020. Mr. Smiertka added to the discussion that the Charter requires every ordinance with regulations on funding shall not extend beyond 10 years, so the process is before 10 years are up, Council can re-adopt or consider ordinances to not extend. The OCA has determined to propose this annually during the budget season.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR JULY 13, 2020. ROLL CALL VOTE, MOTION CARRIED 8-0.

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RESOLUTION – SLU-3-2020; 610 N. Capitol Avenue (N. Grand Avenue portion); Construct a 3-level Parking Ramp in the “G-1” Business District

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR SLU-3-2020 610 N CAPITOL (N GRAND AVENUE PORTION) FOR A PARKING RAMP IN G-1 BUSINESS DISTRICT.

Mr. Mackersie spoke briefly on the age of the current structure which was built in 1976 and over the last three (3) years LCC has addressed critical expensive repairs. So with working City staff for 2 years on a variety on parking solutions and available property to rent. In response from feedback from residents, business, Planning Board and Council and redesigned to meet needs without to build ramp at other location, so they are proposing a larger version of the Gannon lot.

ROLL CALL VOTE, MOTION CARRIED 8-0.

Other

No other topics at this time.

Adjourn

The meeting adjourned at 5:26 p.m.

Respectfully Submitted by, Sherrie Boak, Recording Secretary

Lansing City Council

Approved by the Committee

PRESENTATION
RE: 54-A District Court on
Domestic Violence

Note – This packet contains the STOP
Violence Against Women Grant
FOR INFORMATIONAL PURPOSES ONLY

This was postponed for action on June 8th
and will be on the COUNCIL AGENDA for
action later tonight.

There is no action needed on this grant in
this Committee meeting. Again it is included
for informational purposes only.





LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: April, 2020

GRANT NAME: STOP Violence Against Women 2020

DEPARTMENT: Police

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Joe McClure (Joe.Mcclure@Lansingmi.gov 484-4808)

APPLICATION DATE AWARD DATE:

GRANT CYCLE: 01/30/2019 – 09/30/2020 Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: \$94,681.00 (Breakdown below should total this amount)

GOODS & SERVICES	\$0.00
PERSONNEL	\$71,011.00
CONSTRUCTION	<u>\$0.00</u>
LAND	\$0.00
OTHER (Training)	<u>\$0.00</u>

CITY MATCH (IF APPLICABLE): 25% or \$23,670.00

GRANT PAYS FOR: Salary and fringes of one (1) Detective through September 30, 2020

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The purpose of this grant will be used to fund the salaries and fringes of one (1) detective dedicated to investigating crimes related to domestic violence and stalking. Allowable uses are for salaries and fringes.

STOP Violence Against Women Grant - 2020

Facesheet

FOR OFFICE USE ONLY:

Version # _____

APP # _____

1 Demographic Information

- a. Demographic Information Name Lansing City
- b. Organizational Unit Lansing Police Dept
- c. Address 120 W. Michigan Ave.
- d. Address 2
- e. City Lansing State MI Zip 48933-1603
- f. Federal ID Number 38-6004628 Reference No. 069835882
- g. Demographic Information fiscal year (beginning month and day) July-01
- h. Agency Type
- ☐ Native American Tribes ☒ Public
- i. Select the appropriate radio button to indicate the agency method of accounting.
- ☒ Accrual
- ☐ Cash
- ☐ Modified Accrual
- j. Is your agency currently registered in the 211 database? ☐ Yes ☒ No
- k. The agency certifies that it is NOT an Iran linked business as defined in MCL 129.312. ☒ Yes ☐ No

State of Michigan Employee Involvement

If former state of Michigan employees are involved in this project in any of the following capacities, the agency should disclose this in the space provided: a. In the performance of any resulting state agreement; b. Oversight or management of any resulting state agreement; or c. Consulting, conferring, or advising on the RFP response (such as in a role of consultant or lobbyist). If not, the agency may respond with an "NA".

- l. Include the name(s) of former employee(s), department and division worked for, active dates of employment, and describe the role they will have with this RFP or any resulting grant agreement.
- NA

2 Program / Service Information

- a. Program / Service Information Name STOP Violence Against Women Grant - 2020
- b. Is implementing agency same as Demographic Information ☒ Yes ☐ No
- c. Implementing Agency Name
- d. Project Start Date Jan-01-2020 End Date Sep-30-2020
- e. Amount of Funds Requested \$74,105.00 Project Cost \$111,158.00

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APP # _____

3 Certification / Contacts Information

a. Project Director

Name Robert Backus
Title Program Director
Mailing Address 120 W Michigan
City Lansing State mi Zip 48933-1604
Telephone (517) 483-6883 Fax
E-mail Address robert.backus@lansingmi.gov

b. Authorized Official

Name Daryl Green
Title Program Director
Mailing Address 120 W. Michigan ave
City Lansing State MI Zip 48933
Telephone (517) 483-6803 Fax (517) 377-0035
E-mail Address dgreen@lansingmi.gov

c. Financial Officer

Name Joe McClure
Title Financial Officer
Mailing Address 120 Michigan Ave
City Lansing State MI Zip 48933
Telephone (517) 483-4808 Fax
E-mail Address joe.mcclure@lansingmi.gov

Certifications

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APP # _____

4 Assurances and Certifications

A. Special Certifications

- a. ☒ By checking this box, the individual or officer certifies that he or she is authorized to approve this grant application for submission to the Department of Health and Human Services on behalf of the responsible governing board, official or Grantee.
- b. ☒ By checking this box, the individual or officer certifies that he or she is authorized to sign the agreement on behalf of the responsible governing board, official or Grantee.

Narrative

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Version # _____

APP # _____

5 Project Service Area

a. Counties

Indicate the County(ies) in which the project will operate and that you propose to provide services by clicking on the appropriate SQUARE BOX(s).

☒ Ingham

b. U.S. Congressional, State Senate and State House Districts

1. US Congressional Districts

☒ US Congress District 8

2. State Senate Districts

☒ State Senate District 23

3. State House Districts

☒ State House District 68

6 Experience and Past Performance (18 points total)

A. Executive Summary (2 points) - Click "Show Instructions" for full question details

The Lansing Police Department (LPD), Ingham County Prosecutor's Office (ICPO) and End Violent Encounters propose a consortium titled Focused Deterrence for Domestic Violence Offenders which follows the High Point model. LPD and ICPO will utilize a tiered approach of offender identification to target domestic assault cases involving repeat offenders, high risk offenders and incidents with serious injuries to operate within Ingham County's new specialized Domestic Violence Court.

The overall goal of this pilot partnership is to address domestic violence cases through a coordinated effort which involves an intense focus on offender based strategies. In 2018, the Lansing Police recorded 1,297 domestic violence incidents which involved an Intimate Partner Relationship (IPR). This was a 13.5% increase in overall incidents from the previous year. Of the 2018 incidents, 335 were felonious assaults and two (2) were classified as homicides. This year, the Lansing Police is experience a 70.4% increase in IPV incidents year to date. The partnership with the ICPO and EVE seeks to address the most dangerous, volatile and frequent offenders through the introduction of a tiered approach of classification. The classification will allow for the introduction of specific strategies in prosecution and treatment of offenders as well as assignment to the 54A Domestic Violence District Court. Along with concern for survivor efforts through EVE and CARE, as well as increased probationary and pre-trial supervision, the proposed partnerships and new model seeks to address the accountability of offenders in an effort to reduce recidivism. Ultimately, this proposal seeks to measure the effects of a focused deterrence model in hopes the efforts will support changes in agency practices and approaches.

B. Consortium Information

i. Is this proposal part of a consortium for which other organizations are submitting STOP Law Enforcement and Prosecution and/or STOP Victim Services RFPs? If so, please indicate the partner organizations and list by name. If no, skip question.

☒ Law enforcement organization [Lansing Police Department]

☒ Prosecution organization [Ingham County Prosecutor Office]

☒ Domestic / Sexual Violence victim service organization [End Violent Encounters]

C. Organization Type

- i. Please select your agency's organization type.
- ☒ Law enforcement (including tribal law enforcement)
- ☐ Prosecution (including tribal prosecution)

D. Funding Allocation Information (1 point)

What is the estimated percentage of the requested funding that will be allocated to crimes in these areas?

Crime Type

- ☒ Domestic Violence [90]
- ☒ Sexual Assault [0]
- ☒ Stalking [10]
- ☒ Total (percentage must total to 100%) [100]

E. Memorandums of Understanding and Letters of Support (8 points)

- i. Please attach a memorandum of understanding or letter of support from the community/Tribal-based domestic violence and/or sexual assault program in the proposed geographic service area indicating that program's support of the proposed project. MOUs and/or letters of support should also be submitted with or from other partner agencies, as appropriate for the project.
- a. Memorandum(s) of understanding must be submitted for consortium projects or fatality review project, must include all of the required multidisciplinary partners and include the following information:
- The history (if any) of the relationship between the organizations
 - History (if any) of each organization's participation in Coordinated Community Response (CCR) and/or Sexual Assault Response Team (SART) efforts
 - History (if any) of each organization's participation in Coordinated Community Response

Attachments

[935 STOP Grant LPD ICPO Letter of Support.pdf](#)

[440 STOP grant signed MOU 2020.pdf](#)

- b. Letter(s) of support can be submitted in place of an MOU for non-consortium and non-fatality review projects. Letters of support must include:
- The history (if any) of the relationship between the organizations
 - History (if any) of each organization's participation in Coordinated Community Response (CCR) and/or Sexual Assault Response Team (SART) efforts
 - Indication of the support of the program(s) for the proposed project

Attachments

F. Protocols and Policies (3 points)

- i. Please attach your agency's protocols and policies specific to Domestic Violence, Sexual Assault, and/or Dating Violence and, for law enforcement, please also include a copy of the victim rights notice card(s).

Attachments:

[99 600.35 Domestic Violence.pdf](#)

[614 CrimeVictimsFinalRevisionJune27pm.pdf](#)

[371 600.38 Victim Advocacy Program.pdf](#)

G. Current and Prior Efforts (4 points) - Click "Show Instructions" for full question details

The Lansing Police Department, Ingham County Prosecuting Attorney, and End Violent Encounters (EVE) have a demonstrated and lengthy history of successful partnership and collaboration. Since 2000, these agencies have been partners in the Coordinated Community Response (CCR) known currently as Capitol Area Domestic and Sexual Violence Coordinating Council. They have been partners in CASART (Capital Area Sexual Assault Response Team) since 2007.

From 2001-2012, Lansing Police, Ingham County Prosecutor's Office, 54-A District Court, and EVE formed a collaborative partnership called DART (Domestic Assault Response Team). DART provided additional individualized attention to domestic violence cases throughout the system – from an arrest all the way through to the completion of an offender's probationary sentence. Under DART, we saw that successful prosecutions increased as victims had improved services throughout the system. This proposed project does involve innovations developed since the inception of DART, but the principle of providing particularized attention to domestic violence has remained consistent.

Recently, through the BJA, LPD and ICPO was able to explore new paths of handling domestic violence cases. This included a two day trip to High Point, North Carolina to meet with police, prosecutors, and project coordinators to view the High Point Model which focuses on decreasing recidivism in domestic violence cases. This model was introduced to the department's 2 person Domestic Violence investigations team.

Police, Ingham County Prosecutor's Office, EVE, Capitol Area Response Effort (CARE), 54-A District Court, and numerous additional partner agencies currently participate in the Ingham County Domestic Violence Fatality Review Team. While the proposed grant-funded activities involve new and expanded programming, the collaborations involved in developing and administering this Team will greatly benefit the Focused Deterrence project in its goal of preventing future domestic violence homicides.

Ultimately, using domestic related incident data from 2015 as a reference, Lansing had concerning increases in it's criminal incidents. In 2018, domestic related criminal sexual conduct increased 27%, felonious domestic assaults increased 58% and simple domestic assaults increased 126%. These numbers show that despite best efforts and practices, our incidents are continuing to trend upward.

7 Staffing and Training (12 points total)

A. Key Personnel (4 points) - Click "Show Instructions" for full question details

The Domestic Violence investigation unit has two full time detectives currently assigned. The detectives are supervised by two Detective Sergeants and ultimately a Detective Lieutenant. Lt. Christopher Baldwin is a 21.5 year employee who was previously a Detective, a Detective Sergeant and now supervises the unit as a Lieutenant. The detective's names, training and qualifications are:

1. Detective Matthew Krumbach (DV)-23.5 year officer at LPD
 1. LE Response to Domestic Violence (8hours)
-6.5 years in Detective Bureau
2. Detective Jeremy Wonnacott (DV)-20.5 year officer at LPD
 1. High Point, N.C. model observation
 2. LE Response to Domestic Violence (8 hours)
 3. LE Response to Stalking / PPO / Bond Violations (4 hours)
 4. -5 years in Detective Bureau

B. Position Descriptions (4 points)

- i. Provide a position description for each position that will be funded by the grant. The position description should contain educational credentials, knowledge, skills, abilities and other characteristics that demonstrate qualifications to provide the proposed services. Position titles must match those listed in the organization chart and budget. Do not provide resumes.

Attachments

[771_STOP grant Job Duties.pdf](#)

C. Organization Chart (2 points)

- i. Please attach the Agency-wide organization chart including staff positions proposed in this RFP, clearly identifying which staff positions are proposed to be funded by this award. Position titles in the narrative and budget must match those in the organization chart. The organization chart must include all organizational units supervised by positions included in this narrative.

Attachment

[14028_0_298_Stop Grant ORG.jpg](#)

D. Training Attendance (2 points)

- i. Please list training attended in the last year by key applicant staff specific to domestic violence (DV), sexual assault (SA), dating violence (DA-V) or stalking (S).

Staff name	Position	Training title	Was training in person or online?	What topics were covered by training? (DV, SA, DA-V, S)	Length of training (hours)
Jeremiah Wonnacott	Detective	LE Response to Domestic Violence	Person	DV	8
Jeremiah Wonnacott	Detective	LE Response to Stalking	Person	S	4
Jeremiah Wonnacott	Detective	High Point Observation	Person	DV	16
Jeremiah Wonnacott	Detective	Non Fatal Strangulation	Person	DV, DA-V	4

8 Program Implementation: All Applicants (54 points total)

A. Demographics (1 point) - Click "Show Instructions" for full question details

Lansing, City of (est. 1859)
Size-39.8 sq. miles
County-Ingham
population-117,000
Median Age-32.7
Median Income-\$40,160
Racial Make Up:

- White-52.5%
- Black-21.3
- Hispanic-12.7%

- Asian-5.6%
- Two or more-6.6%
- Other-0.4%
- American Indian-0.3%

Source:<http://www.city-data.com/city/Lansing-Michigan.html>

B. Description of Need (12 points total)

i. Identify the problem(s) to be addressed. (4 points)

The Lansing Police Department has a historical pattern of high levels of aggravated and felonious assaults. Since 2015, LPD has experienced significant increases in domestic related charges up to and including a 125.7% increase in simple assaults. These high numbers exist despite the current efforts with partners such as EVE and CARE as well as the partnership programs outlined such as DART and CASART. The strategy outlined in this proposal is different in the sense it relies on the existing partnerships with victim/survivors to prioritize their safety but also adds a hyper focus on the offender noting the fact many offenders are repeat offenders and the fact many offenders are placed on some type of supervision with restrictions but not always held accountable for violations due mainly to case volume and lack of resources. This proposal, using focused deterrence, an identified tiered system, a partnership with supervision and a specialized court, seeks to center efforts around the offender. This includes a focus on the domestic violence offense as well as maintaining an awareness of other criminal violations associated to the offender. In the focused deterrence model, these levels of offender accountability are referred to as "pulling levers." They assure an offender is aware their status is being monitored in hopes of preventing future incidents.

USE THE STOP PRIORITIES

ii. State the need for the project within the proposed geographic service area. (4 points)

The Lansing Police Department has a historical pattern of high levels of aggravated and felonious assaults. Since 2015, LPD has experienced significant increases in domestic related charges up to and including a 125.7% increase in simple assaults. These high numbers exist despite the current efforts with partners such as EVE and CARE as well as the partnership programs outlined such as DART and CASART. The past attempts do show the partnerships exists and the cooperative efforts exist. The specific personnel involved shows the agencies are putting qualified people in place and committing the funds to keeping them trained.

iii. How does your proposed project plan to meet the needs identified above? (4 points)

The strategy outlined in this proposal is different in the sense it relies on the existing partnerships with EVE and CARE to prioritize victim/survivor safety but also adds a hyper focus on the offender, noting the fact many offenders are repeat offenders and the fact many offenders are placed on some type of supervision with restrictions but not always held accountable for violations due mainly to case volume and lack of resources. This proposal, using focused deterrence, an identified tiered system, a partnership with supervision and a specialized court, seeks to base efforts around the offender. This includes a focus on the domestic violence offense as well as maintaining an awareness of other criminal violations associated to the offender. In the focused deterrence model, these levels of offender accountability are referred to as "pulling levers." They assure an offender is aware their status is being monitored in hopes of preventing future incidents. This plan will meet the needs of the model proposed because it identifies a specific officer, specific prosecutors, a specific probation agent as well as a court to allow for prioritization. The overall goal is to avoid this group from dealing with the high volumes of incidents, cases and caseloads so a focus is placed on the most frequent and prolific offenders which can account for repetitive incidents.

C. Provision and Impact of Services (26 points total)

i. Identify project goal(s). (10 points)

Project Goals:

- Implement a Focused Deterrence model for Domestic Violence Offenders
- Create a three tiered offender/incident system to address victim safety, repeat offenders
- Intensify offender post conviction efforts

Project Outcomes

- Reduce incidents of domestic violence specifically IPV events
- Eliminate or reduce incidents of domestic (IPV) homicide
- Reduce offender recidivism through increased supervision
- Introduce High Point Model of offender focused investigations

ii. Outline the specific activity(ies) to accomplish each of the identified goals. (8 points)

Project Goals:

- Implement a Focused Deterrence model for Domestic Violence Offenders
 - Add one (1) investigator position assigned specifically to IPV incidents with an increased responsibility to offender lethality assessment and offender history
 - Introduce the High Point IPV model into investigations which identify offenders based on an assessment
- Create a three tiered offender/incident system to address victim safety, repeat offenders
 - Add one (1) prosecutor as part of a three (3) person Domestic IPV Unit to operate in the District's specialty Domestic Court. A tiered system uses prior history and lethality assessments to identify the appropriate tier which correlates to a investigation, prosecution, specialty court and supervision strategy.
- Intensify investigation's offender pre-trial and post conviction efforts
 - Research lethality factors present.
 - Utilize previous history to identify appropriate deterrence model.
 - Dedicated time for deeper, more comprehensive investigation.
 - Monitor pre-trial behavior for inculpatory statements, violations of bond or protection orders and additional criminal activities.
 - Conduct more frequent face-to-face supervision efforts to include contact at residence and work for compliance.

iii. Outline who will be responsible to complete each task/activity and provide a timeline of when each task will be accomplished. (8 points)

Project Goals:

- Implement a Focused Deterrence model for Domestic Violence Offenders
 - Add one (1) investigator position assigned specifically to IPV incidents with an increased responsibility to offender lethality assessment and offender history (Law Enforcement; first 3 months)
 - Introduce the High Point IPV model into investigations which identify offenders based on an assessment (Law Enforcement and Prosecutor; first 3 months)
- Create a three tiered offender/incident system to address victim safety, repeat offenders
 - Add one (1) prosecutor as part of a three (3) person Domestic IPV Unit to operate in the District's specialty Domestic Court. A tiered system uses prior history and lethality assessments to identify the appropriate tier which correlates to a investigation, prosecution, specialty court and supervision strategy.(Prosecutor)
- Intensify investigation's offender pre-trial and post conviction efforts (Law Enforcement; immediately)
 - Research lethality factors present. (Law Enforcement and victim services)
 - Utilize previous history to identify appropriate deterrence model. (Law Enforcement; immediately)
 - Dedicated time for deeper, more comprehensive investigation. (Law Enforcement; immediately)
 - Monitor pre-trial behavior for inculpatory statements, violations of bond or protection orders and additional criminal activities. (Law Enforcement; immediately)
 - Conduct more frequent face-to-face supervision efforts to include contact at residence and work for

compliance. (Law Enforcement and Probation; immediately)

D. Victim-Centered Response (5 points) - Click "Show Instructions" for full question details

The Capital Area Response Effort or CARE (letter of support) and End Violent Encounters (EVE) are both victim centered services which exist to work with police and prosecution in unison beginning immediately after a domestic IPV incident. Immediately after the incident, the victim centered approach will begin assessing the specific threats to the victim by identifying lethality factors in person such as previous history of police reports as well as unreported incidents, the abuse of controlled substances, the presence or threat of weapons and social stability factors such as children, employment and family.

The victim centered approach starts immediately after the incident but continues through the criminal process and includes assistance with orders of protections, financial assistance for housing or security, transportation, permanent housing options, counseling and keeping the victim informed on the status of their incident as well as the offender. This lethality assessment would be incorporated for prioritizing investigation and prosecution to ensure victim safety is the top priority.

E. Offender-Focused Approach (5 points) - Click "Show Instructions" for full question details

Both the prosecutor and law enforcement seek to introduce a Focused Deterrence model similar to the model referred to as High Point. In this model, as with other Focused Deterrence models, the offender plays an increased role in the manner in which the incident is investigated and prosecuted. For Law Enforcement, repeat offenders and serious injury incidents take a top priority. These incidents are investigated more thoroughly (prioritized) to develop more inculpatory evidence and stronger prosecutions. This can include canvassing for additional witnesses, re-interviewing associated parties and monitoring the offender's communication for new statements. Supervision also plays a heightened role in a Focused Deterrence model. Here, law enforcement and supervisory agents begin monitoring the offender at the pre-trial phase; paying close attention to the strict guidelines set by judges and magistrates relating to the offense, such as bond conditional release conditions, orders of protection and attempts to intervene in a successful prosecution. In situations where there is post-conviction supervision, law enforcement and probation agents will work together to conduct more frequent in-person, off-site checks to include visits to the offender's residence. In addition to contacts, another part of pre-trial and post-conviction efforts includes a concept referred to as "pulling levers." A lever is represented by all the partnerships that exist in government. Pulling a lever can consist of making sure outside agencies with charges have strong cases for prosecution and are monitoring the individual for criminal activities unrelated to the IPV incident. The message to the offender is we are one group, we are watching and the focus is on making sure there is compliance and change for the better.

F. Measurement of Success (5 points) - Click "Show Instructions" for full question details

Measuring success

The investigator and prosecutor will use a spreadsheet to track offenders identified for investigation and prosecution. Some of the specifics tracked will include but are not limited to whether the prosecution was successful, what post conviction sanctions were given, additional investigation efforts completed relating to the incident, incidents of increased supervision, pre-trial and post conviction violations and whether the offender re-offended.

By reviewing the measured categories related to law enforcement, prosecutors and supervision, the goal is to develop a pattern of actions which produces the highest likelihood of achieving the goals of decreased incidents, decreased homicides and less recidivism. The measures will serve as a "formula" which can be constantly evaluated for the development of a best practice.

Overall, the focused deterrence model is designed to address specific offenders and incidents but the program will track whether the existence of the program effects the overall number of incidents. With the exponential growth of incidents since 2015, slowing the increase would be seen as a success and part of a long term strategy for reducing IPV incidents.

9 Program Implementation: Law Enforcement Applicants Only (6 points total)

A. Current and Proposed Employment (1 point) [Law Enforcement only]

- i. Please note in the table below how many full-time (FT) and part-time (PT) officers you have, and your proposed staffing levels if your application is successful.

Current number of FT officers	Current number of PT officers	Proposed number of FT officers	Proposed number of PT officers
203	0	203	0

B. Recent Incidents and Arrests (1 point) [Law Enforcement only]

- i. Provide the number of incidents and arrests made in 2017 and 2018.

a.

Number of Incidents	Domestic Violence	Sexual Assault (CSC 1-4)	Stalking
2017	1,479	18	35
2018	1,925	30	23

b.

Number of Arrests	Domestic Violence	Sexual Assault (CSC 1-4)	Stalking
2017	787	5	26
2018	1,101	6	11

C. Officers Dedicated to Addressing Violent Crimes Against Women (1 point) [Law Enforcement only]

- i. How many officers are dedicated exclusively to investigate, domestic violence, sexual assault and stalking crimes against victims 11 years and older?

Domestic Violence	Sexual Assault (CSC 1-4)	Stalking
2	1	0

D. Sexual Assault Kit Tracking System - Click "Show Instructions" for full question information [Law Enforcement only]

The Lansing Police Department currently uses the Track-kit system.

10 Program Implementation: Prosecutor Applicants Only (6 points total)

A. Current and Proposed Staffing Levels (1 point) [Prosecutor only]

- i. How many full-time (FT) and part-time (PT) prosecutors does your office currently have, and how many do you propose to have if your application is successful?

Current number of FT prosecutors	Current number of PT prosecutors	Proposed number of FT prosecutors	Proposed number of PT prosecutors

B. Recent Cases Received, Accepted, Declined (1 point)[Prosecutor only]

- i. List the number of domestic violence (DV) and Sexual Assault (SA) CSC 1-4 and stalking cases received, number of cases accepted for prosecution and number of cases declined in 2017 and 2018.

a.

Number of Cases Received	DV	SA	Stalking
2017			
2018			

b.

Number of Cases Accepted	DV	SA	Stalking
2017			
2018			

c.

Number of Cases Declined	DV	SA	Stalking
2017			
2018			

C. Staff Dedicated to Prosecuting Violence Against Women (1 point)[Prosecutor only]

- i. Enter the number of currently employed prosecutors and investigator(s) for domestic violence, sexual assault (teen and adult), dating violence and stalking cases?

Staff Type	Domestic Violence	Sexual Assault (CSC 1-4)	Stalking
Prosecutors			
Investigators			

D. Intake and Workflow of Sexual Assault and Domestic Violence Cases (3 points) - Click "Show Instructions" for full question information[Prosecutor only]

11 Budget Narrative (10 points) - Click "Show Instructions" for full question details

This grant request seeks to fund one (1) dedicated detective for the Stop Violence Against Women partnership between the police, prosecutors and outreach services. The Lansing Police Department seeks the funding for the 9 month program period. This request includes the cost of one (1) detective which equates to an annual salary of \$72,030.08 and an annual fringe rate of \$76,179.35 for a total annual cost of \$148,209.75. When is amount is calculated for a 9 month, the total salary and fringe equals \$111,156.82.

Using the grant match requirement and the formula to calculate the cost of the program:

$\$111,156.82 / 75\% = \$148,209.09$

$\$148,209.09 \times 25\% = \$37,052.27$

The Lansing Police Department is not requesting funds for any other aspect of this funded position or job duties. Please refer to the Ingham County Prosecutor's application for their grant fund requests.

Work Plan

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12 Work Plan

- Objective :** • Implement a Focused Deterrence model for Domestic Violence Offenders
- Activity :** o Add one (1) investigator position assigned specifically to IPV incidents with an increased responsibility to offender lethality assessment and offender history
o Introduce the High Point IPV model into investigations which identify offenders based on an assessment
- Responsible Staff :** Capt. Rob Backus
- Date Range :** 01/01/2020 - 09/30/2020
- Expected Outcome :** Prioritizing cases based on offenders and lethality assessments for most intense prosecution and supervision
- Measurement :** Incident conviction records, supervision tracking and specific successful investigative efforts
-
- Objective :** • Create a three tiered offender/incident system to address victim safety, repeat offenders
- Activity :** Add one (1) prosecutor as part of a three (3) person Domestic IPV Unit to operate in the District's specialty Domestic Court. A tiered system uses prior history and lethality assessments to identify the appropriate tier which correlates to a investigation, prosecution, specialty court and supervision strategy.
- Responsible Staff :** APA Alysh Gallagher
- Date Range :** 01/01/2020 - 09/30/2020
- Expected Outcome :** A Domestic Violence Unit which reviews cases and determines which court is appropriate (specialty DV court or vertical prosecution)
- Measurement :** Conviction success rate. Recidivism of offenders
-
- Objective :** • Intensify offender pre-trial and post-conviction efforts
- Activity :** Research lethality factors present.
Utilize previous history to identify appropriate deterrence model.
o Dedicated time for deeper, more comprehensive investigation.
o Monitor pre-trial behavior for inculpatory statements, violations of bond or protection orders and additional criminal activities.
o Conduct more frequent face-to-face supervision efforts to include contact at residence and work for compliance.
- Responsible Staff :** Capt Rob Backus
- Date Range :** 01/01/2020 - 09/30/2020
- Expected Outcome :** The supervision will result in initial violations and less violations for individual moving forward once exposed to focused deterrence methods resulting in less recidivism
- Measurement :** Number of home visits
number of pre-trial and post-conviction violations

Budget Detail for STOP Violence Against Women Grant - 2020
Agency: Lansing City
Application: STOP Violence Against Women Grant - 2020

11/11/2019

Budget

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	Line Item	Qty	Rate	Units	UOM	Total	Amount	Cash	Inkind
DIRECT EXPENSES									
Program Expenses									
1	Salary & Wages								
	Principle Investigator Notes : 9 month salary and fringe=111,158 25% match=\$37,053 Wage-54,023 / .75=72,031 72,031 x .25=18008 (local match) 54,023-18008=36015 (state funds) This position is the law enforcement detective	1.0000	54023.000	0.000	FTE	54,023.00	36,015.00	18,008.00	0.00
2	Fringe Benefits	Attachment : Budget Plan.pdf							
	All Composite Rate Notes : 9 month salary and fringe=111,158 25% match=\$37,053 Fringe-57,135 / .75=76,180 76,180 x .25=19045 (local match) 57,135-19045=38090 (state funds) Law Enforcement Investigator	0.0000	105.760	54023.000		57,135.00	38,090.00	19,045.00	0.00

Budget Detail for STOP Violence Against Women Grant - 2020
Agency: Lansing City
Application: STOP Violence Against Women Grant - 2020

11/11/2019

	Line Item	Qty	Rate	Units	UOM	Total	Amount	Cash	Inkind
3	Occupancy								
4	Communication								
5	Supplies								
6	Equipment								
7	Transportation								
8	Contractual								
9	Specific Assistance								
10	Miscellaneous								
Total Program Expenses						111,158.00	74,105.00	37,053.00	0.00
TOTAL DIRECT EXPENSES						111,158.00	74,105.00	37,053.00	0.00
INDIRECT EXPENSES									
Indirect Costs									
1	Indirect Costs								
Total Indirect Costs						0.00	0.00	0.00	0.00
TOTAL INDIRECT EXPENSES						0.00	0.00	0.00	0.00
TOTAL EXPENDITURES						111,158.00	74,105.00	37,053.00	0.00

Budget Summary for STOP Violence Against Women Grant - 2020
 Agency: Lansing City
 Application: STOP Violence Against Women Grant - 2020

11/11/2019

	Category	Total	Amount	Cash	Inkind	Narrative
DIRECT EXPENSES						
Program Expenses						
1	Salary & Wages	54,023.00	36,015.00	18,008.00	0.00	
2	Fringe Benefits	57,135.00	38,090.00	19,045.00	0.00	
3	Occupancy	0.00	0.00	0.00	0.00	
4	Communication	0.00	0.00	0.00	0.00	
5	Supplies	0.00	0.00	0.00	0.00	
6	Equipment	0.00	0.00	0.00	0.00	
7	Transportation	0.00	0.00	0.00	0.00	
8	Contractual	0.00	0.00	0.00	0.00	
9	Specific Assistance	0.00	0.00	0.00	0.00	
10	Miscellaneous	0.00	0.00	0.00	0.00	
Total Program Expenses		111,158.00	74,105.00	37,053.00	0.00	
TOTAL DIRECT EXPENSES		111,158.00	74,105.00	37,053.00	0.00	
INDIRECT EXPENSES						
Indirect Costs						
1	Indirect Costs	0.00	0.00	0.00	0.00	
Total Indirect Costs		0.00	0.00	0.00	0.00	
TOTAL INDIRECT EXPENSES		0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		111,158.00	74,105.00	37,053.00	0.00	

Source of Funds

	Category	Total	Amount	Cash	Inkind	Narrative
1	Source of Funds					

Budget Summary for STOP Violence Against Women Grant - 2020
 Agency: Lansing City
 Application: STOP Violence Against Women Grant - 2020

11/11/2019

	Fees and Collections	0.00	0.00	0.00	0.00	
	State Agreement	74,105.00	74,105.00	0.00	0.00	
	Local	37,053.00	0.00	37,053.00	0.00	
	Federal	0.00	0.00	0.00	0.00	
	Other	0.00	0.00	0.00	0.00	
	Total Source of Funds	111,158.00	74,105.00	37,053.00	0.00	
	Totals	111,158.00	74,105.00	37,053.00	0.00	

Miscellaneous

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16 Supporting documentation, if required

Attachment Title	Attachment
Draft MOU to be signed and uploaded by partner Ingham County Prosecutor	14003_0_664_Revised MOU - draft copy.docx
Draft with data showing incident increases	14003_1_934_STOP Grant Investigator 2nd draft.docx
DV statistics	399_LPD stats coded domestic violence.pdf
IPV statistics	74_LPD stats coded IPV.pdf

Attachments Index

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#	Section	Title	File Name
1	Narrative	935_STOP Grant LPD_ICPO Letter of Support.pdf	14017_0_935_STOP Grant LPD_ICPO Letter of Support.pdf
2	Narrative	440_STOP grant signed MOU 2020.pdf	14017_1_440_STOP grant signed MOU 2020.pdf
3	Narrative	99_600.35 Domestic Violence.pdf	14024_0_99_600.35 Domestic Violence.pdf
4	Narrative	614_CrimeVictimsFinalRevisionJune27pm.pdf	14024_1_614_CrimeVictimsFinalRevisionJune27pm.pdf
5	Narrative	371_600.38 Victim Advocacy Program.pdf	14024_2_371_600.38 Victim Advocacy Program.pdf
6	Narrative	771_STOP grant Job Duties.pdf	14026_0_771_STOP grant Job Duties.pdf
7	Narrative	298_Stop Grant ORG.jpg	14028_0_298_Stop Grant ORG.jpg
8	Budget Detail	Fringe Benefits	Budget Plan.pdf
9	Miscellaneous	664_Revised MOU - draft copy.docx	14003_0_664_Revised MOU - draft copy.docx
10	Miscellaneous	934_STOP Grant Investigator 2nd draft.docx	14003_1_934_STOP Grant Investigator 2nd draft.docx
11	Miscellaneous	399_LPD stats coded domestic violence.pdf	14003_2_399_LPD stats coded domestic violence.pdf
12	Miscellaneous	74_LPD stats coded IPV.pdf	14003_3_74_LPD stats coded IPV.pdf



Capital Area Response Effort (CARE) Program
2500 S. Washington Lansing, MI 48910
Phone: (517) 272-7436
Fax: (517) 483-6829

November 1, 2019

Dear The Michigan Department of Health and Human Services,

Capital Area Response Effort (CARE) enthusiastically supports the STOP Violence Against Women grant application submitted by the Ingham County Prosecutor's Office and the Lansing Police Department. As a post-arrest response team for domestic violence, CARE is committed to providing support and advocacy for victims following calls to the police. We believe this project will increase the safety of victims of domestic violence in Ingham County, and work to continue holding offenders accountable.

The funds secured through this grant will help us improve our community response to domestic violence. Ingham County seeks to expand and strengthen the coordinated approach to victim advocacy that exists between local law enforcement, prosecutors, and victim service providers. As a victim service provider, the CARE Program works together with the detectives from the Lansing Police Department to provide advocacy during an investigation such as accompaniment during victim interviews, and also works to enhance communication between the victim and investigators. We recognize that the specialty services performed by domestic violence detectives are invaluable to both the prosecution of offenders and the safety of victims and that this project will increase and/or strengthen those services. Furthermore, the CARE Program will continue to assist the Ingham County Prosecutor's office in their efforts to reduce violent crimes against women by providing information and support to victims before, during, and after court hearings. Bolstering these efforts is absolutely essential to creating a more effective approach to advocacy and system response.

As a community based domestic violence program in Ingham County, we are committed to advancing this multidisciplinary approach to system response. This funding will help us develop strong partnerships between these agencies and implement comprehensive coordinated strategies that are victim-centered, trauma-informed, and that hold offenders accountable for their actions. We believe that successful implementation of this project will create lasting change in this community and we offer all necessary support in doing so.

Sincerely,

Rosalind Arch
Program Coordinator

Focused Deterrence for Domestic Violence Offenders - Lansing

Memorandum of Understanding

Between the

Lansing Police Department, Ingham County Prosecuting Attorney, and End Violent Encounters (EVE).

The Lansing Police Department, Ingham County Prosecuting Attorney, and End Violent Encounters (EVE) have a demonstrated and lengthy history of successful partnership and collaboration. Since 2000, these agencies have been partners in the Coordinated Community Response (CCR) known currently as Capitol Area Domestic and Sexual Violence Coordinating Council. They have been partners in CASART (Capital Area Sexual Assault Response Team) since 2007.

The Lansing Police Department and Ingham County Prosecutor's Office propose to enter a newly-formed consortium, titled Focused Deterrence for Domestic Violence Offenders. End Violent Encounters would serve as a partner victim service agency, providing services such as PPO support, shelter, and counseling for victims/survivors of domestic violence.

Lansing Police Department would add an Investigator to assist the Ingham County Prosecutor's Office in the investigation and prosecution of domestic violence cases and to provide individual attention to each particular case.

The expanded services available under this new investigator position would allow the consortium to reduce recidivism through a collaborative effort of the Lansing Police, Ingham County Prosecutor's Office, End Violent Encounters, Capitol Area Response Effort, and the 54-A District Court and its new specialized Domestic Violence Court.

From 2001-2012, Lansing Police, Ingham County Prosecutor's Office, 54-A District Court, and EVE formed a collaborative partnership called DART (Domestic Assault Response Team). DART provided additional individualized attention to domestic violence cases throughout the system – from an arrest all the way through to the completion of an offender's probationary sentence. Under DART, we saw that successful prosecutions increased as victims had improved services throughout the system. This proposed project does involve innovations developed since the inception of DART, but the principle of providing particularized attention to domestic violence has remained consistent.

Lansing Police will work in conjunction with the 54-A Probation Department doing house checks on victims and making sure the accused is not in violation of any court orders while their case is pending. This is an expanded level of service above and beyond what's currently available.

Under this project, Lansing Police would be able to newly provide particularized attention to cases of Aggravated Domestic Assault as well as second-offense DV assaults. The Investigator would review jail phone calls of the offender, especially those in which a victim was contacted. The Investigator would work to target those offenders who had existing warrants in the criminal justice system, to ensure they could face timely sanctions and consequences for their domestic violence conduct. The Investigator would work with the STOP-funded PPO Office in the downtown Lansing Circuit Courthouse, to ensure filings of PPOs as well as to coordinate other victim services.

Lansing Police would score “lethality assessments” for IPV offenders and provide these scores to partner agencies. Domestic violence lethality is a major concern for the City of Lansing; in the last three years, 14 domestic violence homicides have been committed in Lansing. By providing early intervention and assessments in cases of domestic violence, police hope and plan to hold offenders accountable and prevent future instances of domestic violence homicide.

Lansing Police, Ingham County Prosecutor’s Office, EVE, Capitol Area Response Effort (CARE), 54-A District Court, and numerous additional partner agencies currently participate in the Ingham County Domestic Violence Fatality Review Team. While the proposed grant-funded activities involve new and expanded programming, the collaborations involved in developing and administering this Team will greatly benefit the Focused Deterrence project in its goal of preventing future domestic violence homicides.

Ingham County Prosecutor’s Office would add a new Assistant Prosecuting Attorney (APA) to prosecute cases of domestic violence and would be able to move to a three-person prosecution unit for domestic violence cases. This would allow the prosecution to have one APA dedicated to the new 54-A District Court specialized Domestic Violence Court under Judge Cynthia Ward.

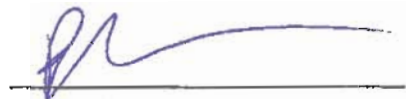
The Prosecutor would also be able to assign a newly-funded position to cases that involve offenders who are facing their second or third charge of Intimate Partner Violence (IPV), or for a violation of prohibited behavior which resulted in Tier 3 notification.

Further, the Prosecutor’s Office would be able to assign a full-time prosecutor to handle vertical prosecutions of “Tier 1” offenders (those with the highest-level of risk, such as offenders with four or more previous IPV-related charge, and/or a history of weapons/strangulation).

End Violent Encounters (EVE) will work to provide services to victims of crime in accordance with its mission of providing support to victims of domestic violence – including shelter services, counseling, advocacy, partner with Lansing Police and Ingham County Prosecutor’s Office on the development of plans and policies to target offenders using the High Point model.

EVE is applying for a continuation of STOP grant funding to provide Personal Protection Order services to the victims of domestic violence, dating violence, stalking, and sexual assault – by assisting victim/survivors with counseling, referrals, assistance in completing forms, detailing statements, and documenting injuries. EVE plays a vital role in the court process, and has over 40 years of institutional expertise in serving the victims and survivors of domestic violence.

Ingham County Prosecutor’s Office, Lansing Police Department, and End Violent Encounters enter into this MOU agreement to provide grant-funded services in the City of Lansing, to provide a coordinated, multidisciplinary approach to victim advocacy and system response to violent crimes against women, providing a victim-centered, offender-focused, and trauma informed approach to these cases.


Daryl Green
Chief, Lansing Police Department
Carol A. Siemon
Ingham County Prosecuting Attorney
Brigitte Gurden
Executive Director, End Violent Encounters (EVE)



Lansing Police Department Manual

Mike Yankowski, Chief of Police

600.35 — DOMESTIC VIOLENCE

Operational Procedure

Effective Date: 07/2014

Rescinds: 03/2005

PURPOSE

The purpose of this procedure is to establish guidelines for responding to domestic violence calls and violations of Injunctive Orders, Personal Protection Orders (PPO), and Domestic-Related Peace Bonds. The Lansing Police Department (LPD) has a pro-arrest policy regarding domestic violence crimes and the violation of these court orders.

DOMESTIC VIOLENCE

- Domestic Violence is an assault where the victim in an assault satisfies any of the following:
 - Is the spouse or former spouse of the accused?
 - Is in or formerly was in a dating relationship with the accused, which is defined as "frequent, intimate associations primarily characterized by the expectation of affectional involvement."
 - Has a child in common with the accused.
 - Was a resident or former resident of the same household as the accused.
- Grounds for Arrest
 - Officers should arrest an individual for domestic violence if the officer has reasonable suspicion/probable cause to believe a domestic violence has occurred and the individual was the perpetrator. Officers should articulate in their report what specific factors lead to this belief.
 - A victim's statements, if credible, are by themselves sufficient grounds for an arrest. No physical corroborating evidence or documentation is necessary, although physical evidence or documentation may also support the arrest and should be noted in the officers' report.
- Irrelevant Factors
 - The following factors are irrelevant in determining whether reasonable suspicion/probable cause exists:
 - Whether or not the victim has obtained or requested a PPO.
 - Wishes of anyone, including the victim, concerning arrest or prosecution.
 - Pledges of prosecution by the victim.
 - Claims by anyone the violence will stop.
 - Financial consequences of the arrest.
 - The race, gender, religion, ethnic origin, social class, sexual orientation, education, or occupation of either party.

- Grounds for Not Making an Arrest

- The following factors may justify an officer not making an arrest when responding to a domestic violence call:
- Inability to locate the accused.
- Inability to arrest due to other legal limitations (i.e. the accused is in a third party residence and lawful consent to enter is denied).
- Some sort of physical disability makes custody impractical and a supervisor approves an arrest not be made.
- The officer believes the accused was acting in lawful self-defense or defense of another individual.
- The significant passage of time (over 24 hours) between the incident and when a report is made.

NOTE: Even after the significant passage of time, an arrest can still be justified, especially if the alleged incident was serious and/or the victim remains vulnerable if an arrest is not made.

- If an arrest is not made, officers will document the reasons for not making an arrest in their incident reports.
- Disposition of Persons Arrested for Domestic Violence
 - Persons who are arrested for domestic violence will not be released until he/she can be arraigned or have an interim bond set by a judge or magistrate. Any court-ordered bond conditions will be immediately entered into Law Enforcement Information Network (LEIN).
- Dual arrests and cross-complaints will not occur without supervisor authorization.

DOMESTIC DISPUTE INVESTIGATION: VICTIM'S RIGHTS

- All victims in a domestic violence incident will be provided with a copy of the Victim Rights Notice Form. Officers will enter their name and badge number at the top of the form before providing it to a victim.
- Officers will determine if the victims require emergency assistance, including but not limited to:
 - Medical care
 - Transportation to a shelter
 - Continued law enforcement presence at the scene
- When an arrest is made for domestic violence involving intimate partners, officers will request the assistance of the Capital Area Response Effort (CARE) and will provide the Ingham County 911 Center with the victim's information and the complaint number.
- In cases where an arrest is not made and the victim is in a secure environment or facility, such as a hospital, shelter or police facility, CARE will be contacted.
- Domestic violence victims may request they be notified if an arrest is made or if a person is arrested, and are directed to contact the Detention Unit if they wish to be so notified. At the victim's request, Detention Unit personnel will be responsible for notifying the victim of an arrest or of the release of someone who has been arrested.

- If the officer at the scene of a verbal domestic dispute determines there is no basis for an arrest and neither party will leave, no one rightfully and legally on the premises can be forced to leave. In addition, the officer will:
 - Make a reasonable attempt to ensure temporary separation of the parties to prevent any harm.
 - Stand by while one of the parties makes arrangements necessary to leave the scene, if the threat of violence is imminent.
 - Offer to provide the person safe escort from the scene.
 - Complete Section A of the LPD Domestic Relationship Incident Report Form on all dispatched domestic calls for service, regardless of whether a domestic assault occurred. The LPD Domestic Relationship Incident Report Form Section A will be completed and turned in by the end of the officer's shift, unless given an extension by a supervisor.

INJUNCTIVE ORDERS/PPO/PEACE BONDS

- Definitions
 - **Injunctive Orders** are orders from a court prohibiting certain specific actions by a person that are usually issued regarding an ongoing court proceeding.
 - **PPO's** are orders from a court prohibiting certain specific actions by a person that are usually issued as part of a stand-alone proceeding by the court.
 - **Peace Bonds** are orders from a court requiring persons to keep the peace.
- Arrest for violation of an Injunctive Order. Officers may arrest a person for violating an injunctive order if all of the following exist:
 - The injunctive order is a preliminary injunctive order, domestic violence injunction, or anti-stalking injunction.
 - The order has been properly served and a true copy and proof of service has been filed (this will usually be noted in LEIN).
 - The person has violated the order by committing one or more acts specified in the order.
 - The order itself states violations are subject to immediate arrest and criminal penalties.
- Arrest for violation of a PPO. Officers may arrest a person for violating a PPO if all of the following exist:
 - The PPO was issued and the person named in the PPO was served (will usually be noted in LEIN).
 - The person has violated the PPO by committing one or more acts specified in the order.
 - The PPO itself states violations are subject to immediate arrest and criminal penalties.
 - The PPO itself states the law enforcement agency responsible for entry into LEIN and the expiration date.

- Arrest for violation of a Peace Bond

- An officer may arrest a person for violating a peace bond if the officer determines the peace bond is valid and is the only available option to resolve a potential domestic disturbance.

NOTE: Peace Bonds are rarely used and the validity may be difficult to determine and verify without communicating with the issuing judge or court clerk.

- Foreign PPOs

- PPO's issued by non-Michigan courts from other U.S. states and territories are afforded full faith and credit and are enforceable.

NOTE: Custody and support provisions are not subject to enforcement.

- PPO Enforcement Procedure:

- Officers investigating a violation of a PPO will:
- Serve the individual restrained or enjoined with a true copy of the order, if the individual has not yet been served, by advising the person subject to the PPO of
 - existence of the PPO,
 - specific conduct prohibited,
 - penalties for violation, and
 - where a copy of the PPO can be obtained (if the PPO is not served).
- If a person subject to a PPO has not yet been served, the person will be given an opportunity to comply before an arrest is made. Failure to immediately comply is grounds for an immediate arrest. This does not preclude arrest for other criminal acts, including the crime of domestic violence.
- Immediately enter or cause to be entered into LEIN confirmation the person subject to the PPO has been served and given actual notice.
- Notify, through LEIN, the law enforcement agency named in the order as responsible for the entry of service, and document in the written report the person subject to the PPO was served or advised and the entering agency was notified.

REPORT REQUIREMENTS

- In all cases of reported, identifiable domestic violence, regardless of whether or not an arrest is made, the officer will complete the LPD Domestic Relationship Incident Report Form and any necessary supplemental report(s).
 - For misdemeanor domestic assaults, the report will be written utilizing file code 1313 and the domestic (DOM) statute enhancer must be checked.
 - If there is probable cause to believe a felony crime has been committed in a domestic assault situation, the report will be written under the appropriate file code (e.g., Felonious Assault, Home Invasion, Assault with Intent to Murder, Arson, Kidnapping, Robbery, etc.).
 - In all cases where the victim and accused have a domestic relationship, the officer's report will include the Domestic Relationship Incident Report Form (i.e., PPO Violation, Harassing Telephone Calls, MDOP, etc.).

- Officers will assure the service requirements (See lines 156-162) have been fulfilled and noted if an incident report is completed
 - In all cases where an arrest is not made, the officer's report will document the reasons for not making the arrest.
 - In addition to an investigative report, a Domestic Relationship Incident Report Form will be completed for all domestic assault incidents. Officers will also be required to complete a narrative report for the incident. Information documented on the worksheet need not be duplicated in the narrative unless additional explanation is necessary.
 - A copy of the completed domestic violence report and the Domestic Relationship Incident Report Form will be filed with the Prosecutor's Office within forty-eight (48) hours after the dispute or incident is reported.
 - In domestic abuse situations where minor children were witnesses to violence within the household, the reporting officer will notify the Family Independence Agency (FIA) and ensure they receive a copy of the report.
 - Arrests involving Injunctive Orders and Peace Bonds, utilize file code 5070-Injunctive Order Violation (URR). PPO violation/arrest reports should be written utilizing file code 5070-A -Obstructing Court Order. After being reviewed by a command officer, a copy of these reports for the court will be left with Detention Unit personnel if an arrest was made.
 - PPO violation reports for which no physical arrest was made should be written utilizing file code 5070-A -Obstructing Court Order. Supervisors will review these reports and route them to appropriate locations. PPO, Injunctive Order, and Peace Bond violation reports should be forwarded to the Detention Unit after a command officer has reviewed them. The Court Officer will ensure the reports are faxed to the appropriate location (i.e., PPO report to the PPO Office, other reports to the Prosecutor's Office and issuing judge).
 - When the District Court holds a Conditional Bond Release (PA-53), officers will complete the following:
 - For arrest and non-arrest situations, the arresting officer will complete a Complaint of Violation of Conditional Release form and obtain a complaint number using file code 5013-Violation of Bail Conditions describing all circumstances surrounding the Conditional Bond Release violation and/or arrest.
 - Ensure the report form is given to the on duty Detention supervisor when an arrest is made. When no arrest is made, the report will be reviewed by a command officer and forwarded to the Detention Unit. The Detention Unit supervisor will ensure copies of the report are forwarded to the court officer. In all cases, the Court Officer will forward a copy of the report to the Prosecutor's Office and issuing judge.
- NOTE:** The PPO Office has no need for PA-53 violation reports.
- If the arrested subject is to be arraigned, ensure the court copy of the written report accompanies the subject to the arraignment.
 - When the subject of a Conditional Bond Release has been bound over to Circuit Court, and the court cannot be contacted within 24 hours of the arrest, the Detention Section Court Services Unit personnel will contact the District Court arraigning judge and forward a copy of the written report to the District Court and issuing judge.
 - All reports will be sent to the CARE queue in RMS.

POLICE INCIDENT NUMBER

OFFICER(S)/BADGE(S)

• For your case to be investigated, a Detective at the Lansing Police Department Operations Center, 5815 Wise Road, will need to talk to you. Your follow up date to meet with a Detective is

between the hours of 08:30 – 11:00 am. Questions may be directed to (517) 483-6679.

• You may request a copy of the incident report for your case by contacting the Lansing Police Department Central Records at (517) 483-4680.

RESOURCES

Victims Rights/Domestic Violence Unit
(517) 483-6256 or (517) 483-6259

Capitol Area Response Effort
Crisis Response and Follow-Up Services to Victims of Domestic Violence
2500 S. Washington Ave., Lansing, MI 48910
(517) 483-6825 or (517) 483-6827 or (517) 272-7436

EVE, Inc. Emergency Shelter, Counseling and Legal Rights (517) 372-5572

Michigan Family Violence Help Line
24 Hour Crisis Hotline 1-800-799-7233

Sexual Assault 24 Hour Crisis Line (517) 372-6666

Capital Area Sexual Assault Response Team (CASART)
(517) 355-3551

National Sexual Assault Line 1-800-656-HOPE (4673)

Sparrow Hospital Sexual Assault Nurse Examiner Program (SANE) (517) 364-3641

McLaren Greater Lansing Emergency Department
(517) 975-7500

Sparrow Hospital – St. Lawrence Campus (517) 364-7000

Emergency Medical Services
Sparrow Hospital Emergency (517) 364-0157

American Red Cross Emergency Shelter (517) 484-7461

Ingham County Prosecutor's Office
Case Status, Case Disposition and Court Support
(517) 483-6108

Crime Victim Services Commission
Offers Financial Assistance for Victims With Personal Injury, Work Loss and Funeral Benefits
CVSC
PO Box 30026, Lansing, MI 48909
(517) 373-7373

www.lansingpolice.com

RIGHTS AND RESOURCES FOR LANSING CRIME VICTIMS

LANSING POLICE DEPARTMENT

HEADQUARTERS
120 WEST MICHIGAN AVENUE
LANSING, MI 48933
(517) 483-4600

OPERATIONS CENTER

5815 WISE ROAD
LANSING, MI 48911
(517) 483-4600



Mike Yankowski, Chief

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LANSING, MI 48911
(517) 483-4600



Mike Yankowski, Chief

12”cut
4” high

**CRIME VICTIMS RIGHTS
INFORMATION FOR ALL
CRIME VICTIMS**

You may be eligible for crime victim's compensation benefits. To apply, fill out an application available from the Crime Victim Services Commission at **(517) 373-7373**.

If you would like to be notified of an arrest in your case or the release of the person arrested or both, you should call the Lansing Police Department at **(517) 483-4674** and inform them.

If you are not notified of an arrest in your case, you may call the Lansing Police Department at **(517) 483-6814** for the status of the case.

You can contact the Ingham County Prosecuting Attorney's Office at **(517) 483-6256** to obtain information about victim's rights.

DOMESTIC VIOLENCE VICTIM INFORMATION

Your legal rights include the right to go to court and file a petition requesting A Personal Protection Order (PPO) to protect you or other members of your household from domestic abuse which could include the following:

Section / Title: Narrative / 614_CrimeVictimsFinalRevisionJune27pm.pdf
**AN ORDER RESTRAINING OR ENJOINING
THE ABUSER FROM:**

- Entering onto the premises;
- Assaulting, attacking, beating, molesting, or wounding you;
- Threatening to kill or physically injure you or another person;
- Removing minor children from you, except as otherwise authorized by a custody or visitation ordered issued by a court of competent jurisdiction;
- Engaging in stalking behavior;
- Purchasing or possessing a firearm;
- Interfering with your efforts to remove your children or personal property from the premises that are solely owned by or leased by the abuser;
- Interfering with you at your place of employment or engaging in conduct that impairs your employment relationship or environment;
- Engaging in any other specific act or conduct that imposes or interferes with your personal liberty or that causes a reasonable apprehension of violence;

Your legal rights also include the right to go to court and file a motion for an order to show cause and a hearing if the abuser or perpetrator is violating the protection order and has not been arrested.

PPO OFFICE
VETERAN'S MEMORIAL COURTHOUSE
313 WEST KALAMAZOO
LANSING, MI 48933
(517) 483-6545

**CRIME VICTIMS RIGHTS
INFORMATION FOR VICTIMS OF
SEXUAL ASSAULT**

- **You can** have a sexual assault medical forensic examination and have evidence collected using a sexual assault evidence kit even if you do not want to participate in the criminal justice system or cooperate with law enforcement.
- **You cannot** be billed for the cost of administrating the sexual assault evidence kit. If you receive a bill for these services, contact the Michigan Crime Victim Services Commission at **(517) 373-7373**.
- **You have the right to ask** the investigating law enforcement agency for the contact information of the detective or investigating officer assigned to the case.
- **You have the right to ask** the current status of the case.
- **You have the right to ask** whether the case has been submitted to the prosecuting attorney for review.

- **You have the right to ask** whether the case has been closed and the documented reason for closure.

If you had a sexual assault evidence kit collected and released to law enforcement:

- **You have the right to ask** the investigating law enforcement agency when the sexual assault evidence kit was sent to a forensic laboratory for testing.

- **You have the right to ask** the investigating law enforcement agency whether a DNA profile was obtained from the sexual assault evidence kit.

- **You have the right to ask** the investigating law enforcement agency whether a DNA profile was entered into CODIS.

- **You have the right to ask** the investigating law enforcement agency whether a DNA profile resulted in a CODIS hit.

- **Your legal rights include** the right to go to court and file a petition requesting a personal protection order (PPO)/ Restraining Order to protect you from the perpetrator.

- **The PPO could** order the perpetrator not to have contact with you and include other specific conditions.

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Your legal rights also include the right to go to court and file a motion for an order to show cause and a hearing if the abuser or perpetrator is violating the protection order and has not been arrested.

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313 WEST KALAMAZOO
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Lansing Police Department Manual

Mike Yankowski, Chief of Police

600.38 — VICTIM ADVOCACY PROGRAM

Operational Procedure

Effective Date: 02/01/2001

Rescinds: 99-34

PURPOSE

The Lansing Police Department recognizes that law enforcement officers are often confronted with distressed citizens in crisis situations. The Victim Advocate Program will provide support service to victims of crime in the City of Lansing, as well as, augment the services of the Lansing Police Department. The purpose of this procedure is to provide police and victim advocate volunteers with guidelines on the use of the Victim Advocate Program.

DEFINITIONS

Coordinator - The coordinator of the Victim Advocate Program will be an employee of the Lansing Police Department and will be responsible for the selection of all advocates with the final approval of the Chief of Police. The coordinator may remove advocates from the program upon the direction of the Chief of Police/designee.

Advocate - Advocates will be volunteers from the greater Lansing Area. Advocates will be selected based on their application, aptitude, an interview, and a background investigation.

VICTIM ADVOCATE TRAINING

All advocates will be required to attend a training program administered, conducted, and approved by the Lansing Police Department. Initially, new advocates will be required to accompany a senior advocate on calls. Advocates will be required to attend periodic training updates, as deemed necessary by the Department.

SERVICE REQUEST GUIDELINES

- Advocates can be utilized upon the request of an officer or supervisor for the following situations:
 - Traumatic deaths, including but not limited to homicides, suicides, Sudden Infant Death Syndrome, accidental deaths, or traffic accidents.
 - Criminal Sexual Conduct incidents.
- In addition, advocates may be helpful to officers for any of the following situations:
 - House fires.
 - Natural disasters (e.g. tornadoes, severe weather occurrences, etc.).
 - Lost children situations.
 - Natural deaths.

NOTE: Victim Advocates should not be used in cases which involve domestic violence. Capital Area Response Effort (CARE) will be used in domestic violence situations as outlined in Operational Procedure [600.35 Domestic Assault](#).

DRESS CODE AND STANDARDS OF CONDUCT

- Advocates are expected to dress appropriately and present a neat appearance. Cut-off pants, halter or tube-top style shirts, or garments displaying obscene or offensive language/logos shall not be permitted.
- During contacts with victims and in the capacity as a Victim Advocate, the standards of conduct applicable to all Lansing Police Department employees is expected.

MEDIA CONTACT

Advocates will not make statements to the media concerning any incident they become involved in. Victim Advocates shall direct the media to the appropriate Departmental personnel.

CALL-OUT PROCEDURE

- A callback list of advocates is available in the Communications Center. Two advocates will be on call at all times. If for some reason the scheduled Advocates are not available, the next available Advocate will be notified.
- Officers requesting advocate teams shall notify the Communications Center of the need for callback. Communications Center personnel will then contact advocates by telephone or pager.
- Advocates will normally work in a two-person team. A single advocate response to a situation will require the prior approval of a LPD supervisor.

VICTIM ADVOCATE DUTIES

- Victim Advocate responsibilities are to console, explain, support, and assist victims, in accordance with program standards.
- When contact is made with the victim, the advocate will explain the purpose of the Victim Advocate Program and how it can be utilized by the victim.
- The Victim Advocate will make sure the victim understands that use of the Victim Advocate Program is strictly voluntary.
- Advocates will provide information on other resources available to victims.

DEPARTMENT CHAPLAINS/OUTSIDE CLERGY

The concept of the Victim Advocate Program is not to displace the Chaplain Program, rather to complement it. Victim Advocates may utilize Department chaplains or a requested clergy when rendering services to victims.



Andy Schor, Mayor

Lansing Police Department Administrative Services Division

Captain Robert Backus

120 West Michigan Avenue
Lansing, MI 48933
Phone: (517) 483-6883
Fax: (517) 377-0166



Daryl Green, Chief

November 8, 2019

DOMESTIC VIOLENCE INVESTIGATOR

Current Position Job Duties:

1. Reviews reports written by Lansing Police Department Officers.
2. Conducts Follow up to initial reports by officers through interviews and evidence gathering.
3. Conducts LEIN work checking for prior history; injunctive orders; and Personal Protection Orders.
4. Submits cases to the Ingham County Prosecutor's Office for complaint and warrant.
5. Swears to Warrants in 54A District Court on charges authorized by Ingham County Prosecutors Office.
6. Works with CARE coordinator on appropriate Victim assistance.
7. Works with Victim in supplying information on PPO application and PPO office coordination.
8. Works with Criminal Sexual Assault Investigator on cases involving domestic related criminal sexual conduct.
9. Notification to DHHS CPS in cases where children are witnesses.
10. Works with patrol officers, detectives, and Violent Crime Initiative members in effecting the arrest of individuals for outstanding warrants.
11. Attends court proceedings to assist in prosecution through testimony.
12. Answers victim's questions, and provides reassurance during the criminal justice process.

Proposed Position Additional Changes under this grant request:

1. Focus on Aggravated Domestic and Domestic Violence 2nd Offenses (tiered system)
2. Works with 54A District Court Probation in conducting victim and accused residence check to make sure there is no possible violation of court orders.
3. Reviews jail phone calls of accused in SECURUS phone records system to ensure there is no violation of court orders.
4. Review notification letters to offenders for submission into report system.
5. Review of accused non-domestic offenses, and assistance in preparing those case for prosecution.

"Capital City's Finest"



Lansing Police Department Central Records/Freedom of Information

120 West Michigan Avenue

Lansing, MI 48933

Phone: (517) 483-4690

Fax: (517) 483-4688

**All Domestic Violence Incidents**

(Offense Coded as "Domestic Violence")

2019 YTD includes all cases entered as of October 25, 2019

Domestic Incidents	2017	2018	2017-18 %Change	2019 YTD
Homicide	2	2	0.0%	4
Neg. Homicide	0	4	Increase	0
Kidnapping	14	15	7.1%	2
CSC	18	30	66.7%	27
Intimidation	35	23	-34.3%	20
Simple Assaults	913	1207	32.2%	678
Felonious Assaults	374	495	32.4%	285
Robbery	9	7	-22.2%	2
Arson	0	0	None	2
Burglary	22	28	27.3%	9
Larceny	9	4	-55.6%	6
Motor Vehicle Theft	4	3	-25.0%	6
Vandalism	22	32	45.5%	26
Controlled Substance	1	4	300.0%	2
Family Abuse/Neglect	4	8	100.0%	2
Obstructing Police	9	10	11.1%	8
Obstructing Justice	14	40	185.7%	21
Weapons	6	2	-66.7%	8
Public Peace	0	1	Increase	1
Operating Under Influence	6	1	-83.3%	0
Health and Safety	1	1	0.0%	0
Runaway	10	0	-100.0%	0
Animal Cruelty	0	1	Increase	0
Non-Criminal	6	7	16.7%	2
Totals	1479	1925	30.2%	1111

Domestic Violence Incidents with an Arrest or Warrant Issued
(Offense Coded as "Domestic Violence")
2019 YTD includes all cases entered as of October 25, 2019

All Domestic	2017	2018	2017-18 %Change	2019 YTD
Homicide	1	2	100.0%	2
Neg. Homicide			None	
Kidnapping	7	9	28.6%	2
CSC	5	6	20.0%	5
Intimidation	26	11	-57.7%	12
Simple Assaults	480	689	43.5%	418
Felonious Assaults	215	300	39.5%	188
Robbery	3	2	-33.3%	1
Arson			None	1
Burglary	9	10	11.1%	2
Larceny	1	2	100.0%	
Motor Vehicle Theft	3	1	-66.7%	1
Vandalism	6	22	266.7%	16
Controlled Substance	1	4	300.0%	2
Family Abuse/Neglect	4	6	50.0%	1
Obstructing Police	7	8	14.3%	7
Obstructing Justice	3	21	600.0%	9
Weapons	3	2	-33.3%	6
Public Peace	5		-100.0%	
Operating Under Influence	1	1	0.0%	
Health and Safety	1	1	0.0%	
Runaway			None	
Animal Cruelty		1	Increase	
Non-Criminal	6	3	-50.0%	
Totals	787	1101	39.9%	673

**All Domestic Violence Incidents with Intimate Partner Relationship to Victim
(Offense Coded as "Domestic Violence")**
2019 YTD includes all cases entered as of October 25, 2019

Intimate Partner Domestic	2017	2018	2017-18 %Change	2019 YTD
Homicide	1	2	100.0%	2
Neg. Homicide	0	1	Increase	0
Kidnapping	11	10	-9.1%	2
CSC	6	21	250.0%	15
Intimidation	22	22	0.0%	17
Simple Assaults	542	804	48.3%	474
Felonious Assaults	218	335	53.7%	202
Robbery	8	4	-50.0%	2
Arson	0	0	None	2
Burglary	16	21	31.3%	9
Larceny	7	3	-57.1%	4
Motor Vehicle Theft	3	2	-33.3%	5
Vandalism	13	23	76.9%	19
Controlled Substance	1	3	200.0%	1
Family Abuse/Neglect	2	1	-50.0%	1
Obstructing Police	3	5	66.7%	4
Obstructing Justice	14	30	114.3%	18
Weapons	3	2	-33.3%	3
Public Peace	0	1	Increase	1
Operating Under Influence	2	0	-100.0%	0
Health and Safety	1	1	0.0%	0
Runaway	0	0	None	0
Animal Cruelty	0	1	Increase	0
Non-Criminal	4	5	25.0%	1
Totals	877	1297	47.9%	782

Comparison of All Domestic to Intimate Partner Incidents

	2017	2018	2017-18 %Change	2019 YTD
All Domestic Incidents	1479	1925	30.2%	1111
Intimate Partner Domestic Incid. (IPDV)	877	1297	47.9%	782
% of Domestic that are IPDV	59.3%	67.4%	13.6%	70.4%

All Domestic Violence Incidents with an Arrest or Warrant Issued
That Have Intimate Partner Relationship to Victim
(Offense Coded as "Domestic Violence")
2019 YTD includes all cases entered as of October 25, 2019

Intimate Partner Domestic	2017	2018	2017-18 %Change	2019 YTD
Homicide		2	Increase	1
Neg. Homicide			None	
Kidnapping	4	5	25.0%	2
CSC	1	5	400.0%	5
Intimidation	15	11	-26.7%	10
Simple Assaults	284	472	66.2%	296
Felonious Assaults	117	210	79.5%	132
Robbery	3	2	-33.3%	1
Arson			None	1
Burglary	7	9	28.6%	2
Larceny	1	2	100.0%	
Motor Vehicle Theft	1	1	0.0%	1
Vandalism	5	17	240.0%	11
Controlled Substance	1	3	200.0%	1
Family Abuse/Neglect	1	1	0.0%	
Obstructing Police	2	3	50.0%	3
Obstructing Justice	3	17	466.7%	9
Weapons	1	2	100.0%	2
Public Peace			None	
Operating Under Influence	2		-100.0%	
Health and Safety	1	1	0.0%	
Runaway			None	
Animal Cruelty		1	Increase	
Non-Criminal	4	2	-50.0%	
Totals	453	766	69.1%	477

Comparison of All Domestic Incidents to Intimate Partner Domestic Incidents
with Arrests or Warrants Issued

	2017	2018	2017-18 %Change	2019 YTD
All Domestic Incidents	787	1101	39.9%	673
Intimate Partner Domestic Incid. (IPDV)	453	766	69.1%	477
% of Domestic Arrests/Warrants that are IPDV	57.6%	69.6%	20.9%	70.9%



Lansing Board of Water and Light
P.O. Box 13007
1201 S. Washington Ave.
Lansing, MI 48912

Electronic Delivery

May 29, 2020

Chris Swope, City Clerk
City of Lansing
124 W. Michigan Avenue, 9th Floor
Lansing, MI 48933

RE: Budget for Fiscal Year Ending June 30, 2021
Capital Forecast for Fiscal Years 2021-2026

Dear Mr. Swope:

In accordance with provisions of the Lansing City Charter, Article 5, Chapter 2, Section 5-203.5, and Section 5-203.6, a copy of the Lansing Board of Water and Light Budget for Fiscal Year ending June 30, 2021, and a copy of the Lansing Board of Water and Light Capital Improvement Plan for Fiscal Years 2021-2026 are attached for filing with your office.

The Board of Commissioners adopted the Budget and accepted the Capital Forecast for Fiscal Years 2021-2026 at a regular board meeting held May 26, 2020.

Respectfully submitted,

M. Denise Griffin
Corporate Secretary

PDF Attachment

Electronic Copy:

Dick Peffley, General Manager
Heather Shawa, Chief Financial Officer
Andy Schor, Mayor City of Lansing, MI
LBWL Commissioners
Lansing City Council President, Peter Spadafore, and Councilmembers

FY 2021 Income Statement by Utility

FY 2021 Income Statement	Electric	Water	Steam	Chilled Water	Total
Sales (MWh, ccf, Mlb, ton-hrs)	2,823,199	8,234,219	673,500	10,645	
Operating Revenue					
Residential	\$ 90,873,202	\$ 18,530,033	\$ 17,927	\$ -	\$ 109,421,162
Commercial	\$ 145,076,172	\$ 15,907,513	\$ 8,517,577	\$ 6,286,925	\$ 175,788,186
Industrial	\$ 37,494,931	\$ 2,190,751	\$ 2,809,773	\$ -	\$ 42,495,455
Wholesale	\$ 30,734,317	\$ 3,802,089	\$ -	\$ -	\$ 34,536,406
Other	\$ 11,670,600	\$ 7,035,446	\$ 1,395,055	\$ -	\$ 20,101,101
Total Operating Revenue	\$ 315,849,222	\$ 47,465,832	\$ 12,740,332	\$ 6,286,925	\$ 382,342,311
Operating Expenses					
Fuel and Purchased Power	\$ (104,841,230)	\$ (5,378,266)	\$ (3,097,056)	\$ -	\$ (113,316,552)
Depreciation	\$ (46,374,075)	\$ (8,373,025)	\$ (3,103,004)	\$ (1,577,411)	\$ (59,427,516)
Other Operating Expenses	\$ (116,832,767)	\$ (31,240,541)	\$ (4,474,900)	\$ (4,125,773)	\$ (156,673,981)
Total Operating Expenses	\$ (268,048,072)	\$ (44,991,832)	\$ (10,674,961)	\$ (5,703,184)	\$ (329,418,049)
Total Operating Income	\$ 47,801,150	\$ 2,474,000	\$ 2,065,371	\$ 583,741	\$ 52,924,262
Non Operating Income/(Expenses)					
Return on Equity to City	\$ (20,675,402)	\$ (3,146,386)	\$ (754,748)	\$ (423,464)	\$ (25,000,000)
Interest Expense	\$ (23,508,720)	\$ (1,475,930)	\$ (1,817,392)	\$ (484,673)	\$ (27,286,716)
Other Non Operating Income/(Expenses)	\$ 12,791	\$ 852,417	\$ (52,623)	\$ 48,597	\$ 861,181
Total Non Operating Income/(Expenses)	\$ (44,171,331)	\$ (3,769,899)	\$ (2,624,764)	\$ (859,541)	\$ (51,425,535)
Total Net Income/(Loss)	\$ 3,629,819	\$ (1,295,899)	\$ (559,392)	\$ (275,800)	\$ 1,498,728
Forecasted Rate Increase	0.0%	0.0%	0.0%	0.0%	
Return on Assets	3.69%	-0.01%	1.80%	0.67%	2.66%
Target Return on Assets	4.14%	4.14%	4.14%	4.14%	4.14%

FY 2021 Consolidated Cash Flow

	FY 2021
Beginning Cash (O&M & Receiving Fund)	\$ 85,366,328
Net Income	\$ 1,498,728
Depreciation and Loss on Disposal of Assets	\$ 60,797,751
DB and VEBA	\$ (4,385,191)
Borrowing	\$ 121,685,000
Withdrawal from / (Deposit to) Reserve for Future Construction	\$ (2,300,000)
Commodity Cost Adjustment	\$ (5,057,779)
Withdrawal from Bond Construction	\$ 60,392,666
Environmental	\$ 321,495
Gas Pipeline Payments (Refundable) / Refunded	\$ -
Total Sources of Cash	\$ 232,952,670
Principal Payments on Bonds	\$ (7,440,000)
Principal Payments on Other Debt (CSO)	\$ (644,825)
Capital Expenditures (Excluding Delta Energy Park)	\$ (71,299,118)
Capital Expenditures for Delta Energy Park (Excluding Gas Pipeline)	\$ (121,834,403)
Gas Pipeline Payments (Non-Refundable)	\$ (5,720,000)
REP/EWR	\$ 882,373
Bond Construction & Designated Fund Income & Deposit	\$ (32,172,792)
Total Uses of Cash	\$ (238,228,765)
Net Cash Increase (Decrease)	\$ (5,276,095)
Ending Cash (O&M & Receiving Fund)	\$ 80,090,233
Days Cash on Hand	189
Minimum Cash Reserve Requirement	169

FY 2021 Capital Budget Summary

Capital by Utility and Location		FY 2021
Utility		
Electric	\$	34,716,580
Water	\$	9,453,732
Steam	\$	7,472,266
Chilled Water	\$	350,927
Common	\$	19,305,611
Capital Portfolio Excluding Delta Energy Par	\$	71,299,116
Delta Energy Park	\$	127,554,403
Total Capital Portfolio	\$	198,853,519
Location		
Eckert	\$	50,000
Erickson	\$	4,322,396
REO Plant	\$	4,420,500
Delta Energy Park	\$	127,554,403
T&D	\$	35,466,606
Water Production	\$	2,920,284
Chiller Plant	\$	630,000
Other	\$	23,489,330
Total Capital Portfolio	\$	198,853,519

FY 2021-2026 Capital Improvement Plan

6-Year Capital by Utility and Location	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Forecast Total
Utility							
Electric	\$ 34,716,580	\$ 38,135,867	\$ 41,113,392	\$ 58,237,000	\$ 43,782,021	\$ 42,129,000	\$ 258,113,860
Water	\$ 9,453,732	\$ 9,569,599	\$ 10,293,900	\$ 10,991,800	\$ 13,627,998	\$ 13,728,000	\$ 67,665,029
Steam	\$ 7,472,266	\$ 2,941,103	\$ 2,970,861	\$ 3,071,917	\$ 3,451,267	\$ 3,451,267	\$ 23,358,681
Chilled Water	\$ 350,927	\$ 11,255	\$ 11,593	\$ 11,941	\$ 12,299	\$ 12,668	\$ 410,683
Common	\$ 19,305,611	\$ 8,404,411	\$ 7,105,050	\$ 5,337,273	\$ 4,735,868	\$ 5,335,917	\$ 50,224,130
Capital Portfolio Excluding Delta Energy Par	\$ 71,299,116	\$ 59,062,235	\$ 61,494,796	\$ 77,649,931	\$ 65,609,453	\$ 64,656,852	\$ 399,772,383
Delta Energy Park	\$ 127,554,403	\$ 29,523,263	\$ -	\$ -	\$ -	\$ -	\$ 157,077,666
Total Capital Portfolio	\$ 198,853,519	\$ 88,585,498	\$ 61,494,796	\$ 77,649,931	\$ 65,609,453	\$ 64,656,852	\$ 556,850,049
Location							
Eckert	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Erickson	\$ 4,322,396	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,322,396
REO Plant	\$ 4,420,500	\$ 2,104,500	\$ 6,000,000	\$ 6,000,000	\$ -	\$ -	\$ 18,525,000
Delta Energy Park	\$ 127,554,403	\$ 29,523,263	\$ -	\$ -	\$ -	\$ -	\$ 157,077,666
T&D	\$ 35,466,606	\$ 42,733,457	\$ 44,538,746	\$ 62,840,658	\$ 58,422,185	\$ 56,114,935	\$ 300,116,587
Water Production	\$ 2,920,284	\$ 3,026,000	\$ 3,351,000	\$ 3,472,000	\$ 2,451,400	\$ 3,206,000	\$ 18,426,684
Chiller Plant	\$ 630,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 630,000
Other	\$ 23,489,330	\$ 11,198,278	\$ 7,605,050	\$ 5,337,273	\$ 4,735,868	\$ 5,335,917	\$ 57,701,716
Total Capital Portfolio	\$ 198,853,519	\$ 88,585,498	\$ 61,494,796	\$ 77,649,931	\$ 65,609,453	\$ 64,656,852	\$ 556,850,049

RESOLUTION # _____

BY THE COMMITTEE _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing and the Board of Water and Light have expressed the desire to continue the Agreement between the City of Lansing and the Board of Water and Light dated June 30, 1992, (the Agreement), which has subsequently extended by means of four Amendments thereto in 2001, 2012, 2013 and 2018 respectively;

WHEREAS, the City of Lansing and the Board of Water and Light have proposed in Amendment 5 to the Agreement for the Board of Water and Light to extend the terms and provisions of the Agreement an additional two (2) years;

WHEREAS, the Board of Water and Light have proposed in Amendment 5 to the Agreement to pay to the City of Lansing a fixed dollar amount for each of the fiscal years 2020, 2021, and 2022 as follows: FY 2020 \$23,100,000: FY 2021 \$25,000,000: FY 2022 \$25,000,000.

WHEREAS, the Board of Water and Light also proposes in Amendment 5 to pay the City of Lansing amounts for each of the fiscal years 2020, 2021, and 2022 to be determined as follows:
(the Boards revenue from retail and wholesale sales of chilled water, electric, steam, heat and water utilities for the preceding 12 months period ending May 31st exceeding \$409,836,066) multiplied by 3%.

NOW, THEREFORE, BE IT RESOLVED, that the proposed Amendment 5 to the Agreement between the City of Lansing and the Board of Water & Light dated June 30, 1992 is approved.

BE IT FINALLY RESOLVED, that the Mayor, on behalf of the City, is hereby authorized to sign and execute all documents necessary to effectuate the aforementioned transactions, subject to their prior approval as to content and form by the City Attorney.

**AMENDMENT NO. 5 TO AGREEMENT
BETWEEN THE CITY OF LANSING AND
THE BOARD OF WATER AND LIGHT**

This Amendment No. 5 is entered as of this ___day of ____, 2020, by and between the City of Lansing, 124 W. Michigan Ave., Lansing, MI 48933, hereinafter referred to as "City", and the Board of Water and Light, 1201 South Washington Ave., Lansing, Michigan 48910, hereinafter referred to as "Board". The City and the Board are each a "Party" and, collectively are the "Parties".

STATEMENT OF PURPOSE

- A. The Parties entered into an Agreement dated June 30, 1992 (the "Agreement"), a copy of which is attached as **Exhibit A**; and
- B. The Parties entered into Amendment No. 1 to the Agreement on December 17th, 2001, which expired June 30, 2012, a copy of which is attached as **Exhibit B**; and
- C. The Parties entered into Amendment No. 2 to the Agreement on June 30, 2012, which expired June 30, 2017, a copy of which is attached as **Exhibit C**;
- D. The Parties entered into Amendment No. 3 to the Agreement on December 23, 2013, which increased the Board's annual payment to the City to 6.1% of its revenue from retail and wholesale sales of chilled water, electric, steam, heat and water utilities for the preceding 12 months period ending May 31st of each year (the "Payment"). A copy of Amendment No. 3 is attached as **Exhibit D**, and
- E. Amendment No. 3 also extended the term of the Agreement for an additional year beyond that provided for in Amendment No.2, such that the Agreement expired June 30, 2018, unless extended in writing by the Board of Commissioners and the City Council of Lansing.
- F. The Parties entered into Amendment No. 4 to the Agreement on July 1, 2018. Amendment No. 4 extended the terms and provisions of the Agreement by an additional two years such that the Agreement expires June 20, 2020, unless extended in writing by the Commissioners of the Board and the City Council of Lansing. A copy of Amendment No. 4 is attached as **Exhibit E**.

Including as modified by this Amendment No. 5, and by the prior Amendments No.s 1 – 4, the Parties desire to extend the terms and provisions of the Agreement by an additional two (2) years. Further, the Parties agree that the Board will pay to the City a fixed dollar amount for each of the Fiscal Years 2020, 2021, and 2022 as follows: FY2020 \$23,100,000: FY2021 \$25,000,000: and FY2022 \$25,000,000.

In addition to the amounts described in the preceding paragraph, for each of FY2021 and FY2022, the Board shall pay to the City an amount determined as follows:

(the Board's revenue from retail and wholesale sales of chilled water, electric, steam, heat and water utilities for the preceding 12 months period ending May 31st minus \$409,836,066) multiplied by 3%.

For purposes of illustration only:

In FY 2021, the Board will pay to the City \$25,000,000.

In addition, assuming the Board's revenues for the prior year ending May 2021 are \$420,000,000, the additional revenue calculation payable to the City would be:

$$\$420,000,000 - \$409,836,066 = \$10,163,934.$$

$$\$10,163,934 \times 3\% = \$304,918 \text{ payable to the city, in addition to } \$25,000,000.$$

If this calculation results in a negative number or zero (0), no additional payment will be required.

AGREEMENT

The Parties therefore agree as follows:

- 1) The terms of the Agreement are extended by an additional two years, such that the Agreement shall automatically terminate on June 30, 2022, unless extended further by the Commissioners of the Board and the City Council of Lansing.
- 2) The Agreement as amended contains the entire Agreement and any terms, conditions or provisions not contained in this Agreement as amended are not binding on either Party.
- 3) This Agreement shall inure to the benefit of the Parties to the Agreement.
- 4) This Agreement, or any of its terms or provisions, shall not be waived, modified or otherwise altered except as agreed in writing and executed by both Parties.
- 5) Except as modified in this Amendment No. 5, the Agreement shall remain in full force and effect. Nothing herein releases the Board from any payments it is obligated to make pursuant to the previous amendments to the Agreement.

[Signature page follows]

IN WITNESS WHEREOF the parties have signed this Amendment No. 5, and it shall become effective on the date first above written.

CITY OF LANSING

By: _____
Andy Schor, Mayor

By: _____
Chris Swope, City Clerk

BOARD OF WATER AND LIGHT

By: _____
Richard R. Peffley
General Manager

By: _____
M. Denise Griffin
Corporate Secretary

Approved as to form only:

Approved as to form:

City Attorney

Board of Water and Light
Legal Counsel

076492.000026 4822-8219-0010.3

RESOLUTION #2020-05-02
Return on Equity (ROE) Renewal

WHEREAS, the City of Lansing has expressed a desire to continue the Agreement Between the City of Lansing and The Board of Water & Light dated June 30, 1992 (the Agreement), which has been subsequently extended by means of four Amendments thereto in 2001, 2012, 2013 and 2018, respectively;

WHEREAS, the Board of Commissioners Committee of the Whole (COW) considered the City of Lansing's request on April 28, 2020;

WHEREAS, the General Manager recommended the Agreement be extended by two (2) years at a specific dollar amount for Fiscal Years 2020, 2021, and 2022, with some limited upward adjustment for FY 2021 and 2022 if the BWL's revenues significantly exceed its forecast, which would be memorialized as Amendment No. 5;

WHEREAS, the COW has considered the proposed Amendment #5, agreed with the General Manager's recommendation and approved the Amendment, including authorization for the General Manager to execute the Amendment, and the Amendment shall be forwarded to the Board of Commissioners for approval at the May 2020 meeting.

RESOLVED, the proposed Amendment 5 to the Agreement Between the City of Lansing and The Board of Water & Light dated June 30, 1992 is approved by the COW, including authorization for the General Manager to execute the Amendment, and shall be forwarded to the Board of Commissioners for approval at the May 2020 meeting.

Motion by Commissioner Ross, Seconded by Commissioner Leek, to approve the Return on Equity (ROE) Renewal for FY 20.

Motion Carried by the following Roll Call Vote

Yeas: Commissioners Price, Graham, Leek, Lenz, Mullen, Ross, Thomas and Zerkle

Nays: None

Law C

EXHIBIT A

AGREEMENT
BETWEEN THE CITY OF LANSING AND
THE BOARD OF WATER & LIGHT

AGREEMENT dated the 3rd day of June, 1992, by and between the City of Lansing, hereinafter referred to as "City", and the Board of Water & Light, 123 West Ottawa, Lansing, Michigan 48933, hereinafter referred to as "Board".

W I T N E S S E T H:

WHEREAS, pursuant to the 1978 City Charter, the Board and the City are encouraged to cooperate with each other; and

WHEREAS, Michigan law, specifically, Act 94, Public Acts of 1933, as amended, and various revenue bond covenants contained in revenue bonds issued by the Board provide that the Board shall not offer or furnish free utility service to any entity including the City; and

WHEREAS, pursuant to the 1978 City Charter the City provides to the Board, among other things, use of its streets, alleys, bridges and other public places of the City without compensation and the Board, as an agency of the City, is exempt from property taxation; and

WHEREAS, since 1972 the Board has contributed to the City an annual amount as a return on equity and City Council has now requested the Board to increase the amount it contributes to the City; and

WHEREAS, the Commissioners of the Board of Water & Light have agreed that the payment of a return on equity to the City is in the best interest of its ratepayers; and

WHEREAS, the Commissioners of the Board of Water & Light have offered to the City a proposal to modify the percentage used to calculate the Board's return on equity to the City and has requested the City to deed to the Board the parcel located at 123 W. Ottawa Street in a manner consistent with the City Charter; and

WHEREAS, the Mayor and his staff have reviewed the Board's proposal and recommend that the City Council approve of the Board's proposal;

NOW, THEREFORE, IT IS AGREED:

1. The Board's annual payment of a return on equity to the City for the next ten (10) years commencing on July 1, 1992 shall be 4.0 percent of net billed retail sales from its water, steam heat, and electric utilities for the preceding 12 month period ending May 31 of each year. Subject to the provisions of Act 94 Public Acts of 1933, as amended, and the Board's various bond covenants this amount shall be payable to the City no later than June 30th of each year.
2. In addition to any sums mentioned in paragraphs 1 and 2 of this Agreement the Board shall pay to the City the total sum of \$1,850,000.00 as consideration for a quitclaim deed from the City for the parcel at 123 West Ottawa Street. The quitclaim deed shall be in a form consistent with the 1978 City Charter and the parcel shall be held by the Board for its purposes. The sum of \$1,850,000.00 shall be payable as follows:
 - a. \$1,600,000 shall be paid to the City by the Board no later than June 30, 1992; and
 - b. \$250,000 shall be payable to the City by the Board no later than July 15, 1992.

3. The initial payment of 4.0 percent of the net billed retail sales from the Board's water, steam heat and electric utilities shall be made to the City no later than June 30, 1993, and this initial payment shall be in addition to the sum of \$250,000 which shall be paid to the City no later than July 15, 1992.
4. The City shall convey to the Board by quitclaim deed the parcel at 123 West Ottawa Street no later than June 30, 1992 in a manner consistent with the 1978 City Charter and the parcel shall be held by the Board for its purposes.
5. This Agreement shall automatically terminate on June 30, 2002, unless extended in writing by the Commissioners of the Board and the City Council of the City of Lansing.
6. This Agreement contains the entire Agreement and any terms, conditions or provisions not contained in this Agreement are not binding on either party.
7. This Agreement, or any of its terms or provisions, shall not be waived, modified or otherwise altered unless in writing and executed by both parties to this Agreement.

IN WITNESS WHEREOF the parties have signed this Agreement on the date first above written.

WITNESS:

Thomas J. Ryan
Cassidy Hartnuff

CITY OF LANSING

By: *Terry J. McKane*
Terry J. McKane, Mayor

By: *James D. Blair*
James D. Blair, City Clerk

WITNESS:

Beverly A. Bishop
Rosemary Sullivan

Approved as to form only:

Alvan P. Knot
Alvan P. Knot
City Attorney

BOARD OF WATER & LIGHT

By: Joseph Pandy, Jr.
Joseph Pandy, Jr.,
Director & General Manager
By: Mary E. Sova
Mary E. Sova,
Corporate Secretary

I hereby certify as to the availability of funds in Account
none required.

for Stephen W. Duarte
STEPHEN W. DUARTE
City Controller

APPROVED AS TO FORM
Lawrence H. Wilhite
BOARD OF WATER & LIGHT
LEGAL COUNSEL

Resolution No. 92-8-2

ADMINISTRATIVE

WHEREAS, at the regular meeting of June 16, 1992, the Board adopted a resolution authorizing the General Manager and Corporate Secretary to enter into a Return on Equity Agreement with the City of Lansing subject to confirmation by a majority vote of the Board of Commissioners at the next regularly scheduled Board meeting, be it

RESOLVED, That the Agreement between the City of Lansing and the Board of Water and Light, dated June 30, 1992, governing the transfer of a parcel located at 123 W. Ottawa Street and a Return on Equity payment is hereby ratified, confirmed, and approved.

Recommended by

Mary E. Sova
Mary E. Sova, Secretary

8/6/92
Date

Approved by:

Joe Pandy
Joseph Pandy, Jr., General Manager

8/11/92
Date

Date Resolved by Board Action:

August 25, 1992

**AMENDMENT NO. 1 TO AGREEMENT
BETWEEN THE CITY OF LANSING AND
THE BOARD OF WATER AND LIGHT**

This Amendment No. 1 is entered into as of this 17th day of December by and between the City of Lansing, 124 W. Michigan Avenue, Lansing, Michigan 48933, hereinafter referred to as "City", and the Board of Water and Light, 1232 Haco Drive, Lansing, Michigan 48912, hereinafter referred to as the "Board".

STATEMENT OF PURPOSE

The Parties have entered into an agreement (Agreement) dated June 30, 1992 which is set to expire June 30, 2002, a copy of which is attached as Exhibit A; and

Except as modified by this Amendment No. 1, the Parties desire to extend the terms and provisions of the Agreement (both this Amendment No. 1 and the Agreement are hereinafter referred to as Agreement); and

The Parties acknowledge that ownership of a utility entitles the City to receive certain benefits associated with that ownership; and

The Parties also acknowledge that it is generally accepted practice in the municipal utility industry for municipal utilities, being exempt from property taxes, to make payments to the state or local government.

AGREEMENT

The Parties therefore agree as follows:

- 1) The Board shall make an annual payment to the City for the next ten (10) years commencing on July 1, 2002, in the amount of 4.0 percent of its revenue from retail and wholesale sales of chilled water, electric, steam heat, and water utilities

for the preceding 12 month period ending May 31st of each year. Subject to the provisions of Act 94 Public Acts of 1933, as amended, and the Board's various bond covenants this amount shall be payable to the City no later than June 30th of each year.

- 2) In further consideration of this Agreement, the Board shall additionally pay to the City 4% of its wholesale sales for electricity and water for March-April-May of 2002; such payment will be made before June 30, 2002.
- 3) This Agreement shall automatically terminate on June 30, 2012, unless extended in writing by the Commissioners of the Board and the City Council of the City of Lansing.
- 4) This Agreement contains the entire Agreement and any terms, conditions or provisions not contained in this Agreement are not binding on either party.
- 5) This Agreement, or any of its terms or provisions, shall not be waived, modified or otherwise altered unless in writing and executed by both parties to this Agreement.
- 6) This Agreement shall inure to the benefit of the Parties.
- 7) Except as modified by this Amendment No. 1, the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF the parties have signed this Agreement on the date first above written.

WITNESS:

Linda M. Sanchez

Robert K. Miner

CITY OF LANSING

By: David C. Hollister
David Hollister, Mayor

By: Steve Dougan
Steve Dougan, City Clerk

WITNESS:

Burley A. Switkop

Rosemary Sullivan

BOARD OF WATER & LIGHT

By: Joseph M. Pandey, Jr.
Joseph Pandey, Jr.
Director and General Manager

By: Mary E. Sova
Mary E. Sova
Corporate Secretary

Approved as to form only:

James Smierka
James Smierka
City Attorney

I hereby certify that funds are available
Acct. No. none required
Jeffery S. Busha
Jeffery S. Busha, Principal Accountant
for City Controller

Approved as to form:

Lawrence H. Wilhite
Lawrence H. Wilhite
Board of Water & Light
Legal Counsel

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**AMENDMENT NO. 2 TO AGREEMENT
BETWEEN THE CITY OF LANSING AND
THE BOARD OF WATER AND LIGHT**

This Amendment No. 2 is entered into as of this 30th day of June, 2012, by and between the City of Lansing, 124 W. Michigan Ave., Lansing, MI 48933, hereinafter referred to as "City", and the Board of Water and Light, 1232 Haco Drive, Lansing, Michigan 48912, hereinafter referred to as "Board".

STATEMENT OF PURPOSE

The Parties have entered into an agreement dated June 30, 1992, a copy of which is attached as **Exhibit A**; and

The Parties entered into Amendment No. 1 to the original agreement on December 17th, 2002, which is set to expire June 30, 2012, a copy of which is attached as **Exhibit B**; and

Except as modified by this Amendment No. 2, the parties desire to extend the terms and provisions of the Agreement (this Amendment No. 2, Amendment No. 1, and the original agreement are hereinafter referred to collectively as the "Agreement"); and

The parties acknowledge that ownership of a utility entitles the City to receive certain benefits associated with that ownership; and

The Parties acknowledge that it is generally accepted practice in the municipal utility industry for municipal utilities, being exempt from taxes, to make payments to the state or local government.

AGREEMENT

The Parties therefore agree as follows:

- 1) The Board shall make an annual payment to the City for five (5) years

commencing on July 1, 2012, in the amount of five (5.0%) percent of its revenue from retail and wholesale sales of chilled water, electric, steam heat, and water utilities for the preceding 12 month period ending May 31st of each year (the "Payment").

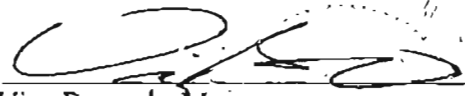
- 2) Subject to the provisions of Act 94 Public Acts of 1933, as amended, and the Board's various bond covenants, the Payment shall be payable to the City no later than June 30th of each year.
- 3) This Agreement shall automatically terminate on June 30, 2017, unless extended in writing by the Commissioners of the Board and the City Council of the City of Lansing.
- 4) This Agreement contains the entire Agreement and any terms, conditions or provisions not contained in this Agreement are not binding on either party.
- 5) This Agreement shall inure to the benefit of the Parties.

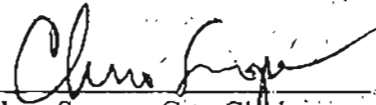
This Agreement, or any of its terms or provisions, shall not be waived, modified or otherwise altered unless in writing and executed by both parties to this agreement.

- 6) Except as modified in this Amendment No. 2, the original agreement and Amendment No. 2 shall remain in full force and effect. Nothing herein releases the Board from any payments it is obligated to make pursuant to the previously entered agreement and amendment.

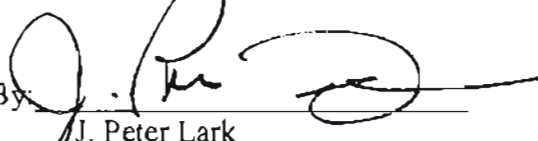
IN WITNESS WHEREOF the parties have signed this Agreement on the date first above written.

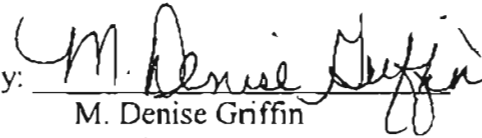
CITY OF LANSING

By: 
Virg Bernero, Mayor

By: 
Chris Swope, City Clerk

BOARD OF WATER AND LIGHT

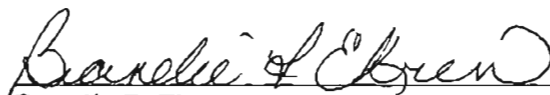
By: 
J. Peter Lark
Director and General Manager

By: 
M. Denise Griffin
Board Secretary

Approved as to form only:


City Attorney

Approved as to form:


Brandie F. Ekren
Board of Water and Light
Legal Counsel

**AMENDMENT NO. 3 TO AGREEMENT
BETWEEN THE CITY OF LANSING AND
THE BOARD OF WATER AND LIGHT**

This Amendment No. 3 ("Amendment #3") is entered into as of this 23rd day of December, 2013, by and between the City of Lansing, 124 W. Michigan Ave., Lansing, MI 48933, hereinafter referred to as "City", and the Board of Water and Light, 1232 Haco Drive, Lansing, Michigan 48912, hereinafter referred to as "Board".

STATEMENT OF PURPOSE

The Parties have entered into an agreement dated June 30, 1992, a copy of which is attached as **Exhibit A**; and

The Parties entered into Amendment No. 1 to the original agreement on December 17th, 2002, which was set to expire June 30, 2012, a copy of which is attached as **Exhibit B** ("Amendment #1"); and

The Parties entered into Amendment No. 2 to the original agreement on June 30, 2012, which was set to expire June 30, 2017, a copy of which is attached as **Exhibit C** ("Amendment #2"); and

Except as modified by this Amendment No. 3, the parties desire to extend the terms and provisions of the Agreement (this Amendment No. 3, Amendment No. 2, Amendment No. 1 and the original agreement are hereinafter referred to collectively as the "Agreement") by an additional year and increase the annual payment to the City for the remainder of the term; and

The parties acknowledge that ownership of a utility entitles the City to receive certain benefits associated with that ownership; and

The Parties acknowledge that it is generally accepted practice in the municipal utility industry for municipal utilities, being exempt from taxes, to make payments to the state or local government.

AGREEMENT

The Parties therefore agree as follows:

- 1) The term of Amendment No. 2, which is currently set to expire June 30, 2017, is extended to June 30, 2018.
- 2) The Board shall make payments to the City for the remaining five (5) years commencing on July 1, 2013, in the amount of six point one (6.1%) percent of its revenue from retail and wholesale sales of chilled water, electric, steam heat, and water utilities for the preceding 12 month period ending May 31st of each year (the "Payment").
- 3) Subject to the provisions of Act 94 Public Acts of 1933, as amended, and the Board's various bond covenants, the Payment shall be payable to the City in semi-annual installments due no later than thirty (30) days following each one-half (1/2) year this Agreement is in effect:

December 1 (estimated)

June 30 – to include reconciliation for entire fiscal year

The June 1 payment shall constitute the difference between the estimated payment for the first one-half (1/2) year and the actual calculated amount for the entire fiscal year.

- 4) This Agreement shall automatically terminate on June 30, 2018, unless extended in writing by the Commissioners of the Board and the City Council of the City of Lansing.

5) This Agreement contains the entire Agreement and any terms, conditions or provisions not contained in this Agreement are not binding on either party.

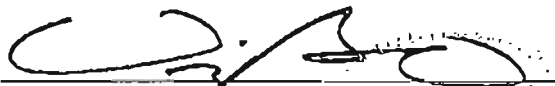
6) This Agreement shall inure to the benefit of the Parties.

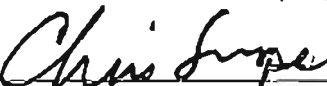
This Agreement, or any of its terms or provisions, shall not be waived, modified or otherwise altered unless in writing and executed by both parties to this agreement.

7) Except as modified in this Amendment No. 3, the original agreement and amendments shall remain in full force and effect. Nothing herein releases the Board from any payments it is obligated to make pursuant to the previously entered agreement and amendments.

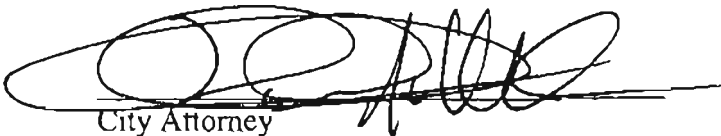
IN WITNESS WHEREOF the parties have signed this Agreement on the date first above written.

CITY OF LANSING

By: 
Virg Bernero, Mayor

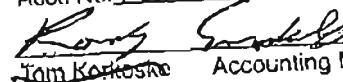
By: 
Chris Swope, City Clerk

Approved as to form only:

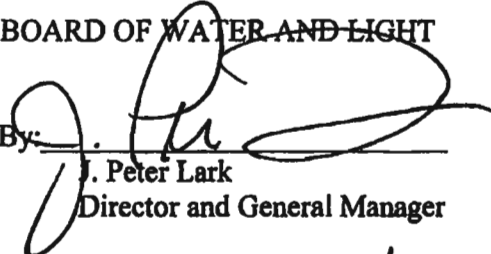

City Attorney

I hereby certify that funds are available

Acct. No. 101-674100


Tom Kortoske Accounting Manager

BOARD OF WATER AND LIGHT

By: 

J. Peter Lark

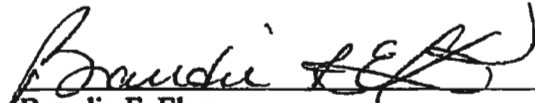
Director and General Manager

By: 

M. Denise Griffin

Board Secretary

Approved as to form only:


Brandie F. Ekren

Board of Water and Light Legal Counsel

**AMENDMENT NO. 4 TO AGREEMENT
BETWEEN THE CITY OF LANSING AND
THE BOARD OF WATER AND LIGHT**

This Amendment No. 4 ("Amendment No. 4") is entered into as of this 1ST day of JULY, 2018 by and between the City of Lansing, 124 W. Michigan Ave., Lansing, MI 48933, hereinafter referred to as "City", and the Board of Water and Light, 1232 Haco Drive, Lansing, Michigan 48912, hereinafter referred to as "Board".

STATEMENT OF PURPOSE

- A. The Parties entered into an original agreement, dated June 30, 1992, a copy of which is attached as **Exhibit A**.
- B. The Parties extended the original agreement by Amendment No. 1, dated December 17th, 2002, which expired June 30, 2012; by Amendment No. 2, dated June 30, 2012, which expired June 30, 2017; and by Amendment No. 3, dated December 23, 2013, which is set to expire June 30, 2018. A copy of Amendment No. 3 is attached as **Exhibit B**.
- C. As modified by this Amendment No. 4, the Parties desire to extend the terms and provisions of the original agreement, as extended and modified by Amendments No. 1, No. 2, and No. 3, by this Amendment No. 4 (collectively "this Agreement") through June 30, 2020 to and continue the annual 6.1% Payment to the City for the remainder of this term.
- D. The Parties acknowledge that ownership of a utility entitles the City to receive certain benefits associated with that ownership, and that it is generally acceptable practice in

the municipal utility industry for municipal utilities, being exempt from taxes, to make payments to the state or local government.

AGREEMENT

The Parties, therefore, in acknowledgement and reliance on the Statement of Purpose and in consideration of the mutual covenants herein contained, agree as follows:

- 1) The term of Amendment No. 3, which is currently set to expire June 30, 2018, is extended to June 30, 2020.
- 2) The Board shall extend its payments to the City, under this Agreement, commencing on July 1, 2018 through June 30, 2020, in the continued amount equal to six point one (6.1%) percent of its revenue from retail and wholesale sales of chilled water, electric, steam heat, and water utilities for the proceeding 12 month period ending May 31st of each year (the "Payment").
- 3) Subject to the provisions of Act 94 Public Acts of 1933, as amended, and the Board's various bond covenants, the Payment shall be payable to the City in semi-annual installments due no later than thirty (30) days following each one/half (1/2) year that this Agreement is in effect as follows:

First ½ year – June 1 to December 1 of each Payment year – to be an estimated payment;

Second ½ year – December 2 to May 31 of each Payment year – to include reconciliation payment for entire fiscal year.

The May 31 payment date calculation shall constitute the difference between the estimated payment for the first one-half (1/2) year and the actual calculated amount for the entire fiscal year.

- 4) This Agreement shall automatically terminate on June 30, 2020, unless extended in writing by the Commissioners of the Board and the City Council of the City of Lansing.
- 5) This Agreement contains the entire agreement and any terms, conditions or provisions not contained in this Agreement are not binding on either party.
- 6) This Agreement shall inure the benefit of the Parties. This Agreement, or any of its terms or provisions, shall not be waived, modified or otherwise altered unless in writing and executed by both parties to this Agreement.
- 7) Except as modified in this Amendment No. 4, the original agreement and Amendments No. 1, No. 2 and No. 3 shall remain in full force and effect. Nothing herein releases the Board from any payments it is obligated to make pursuant to the previously entered original agreement and Amendments No. 1, No. 2 and No. 3.

IN WITNESS WHEREOF the parties have signed this Agreement on the date first above written.

CITY OF LANSING

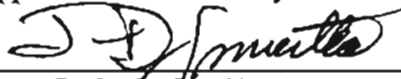
By: _____

Andy Schor, Mayor

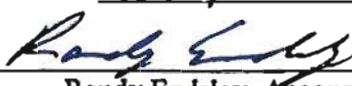
By: _____

Chris Swope, City Clerk

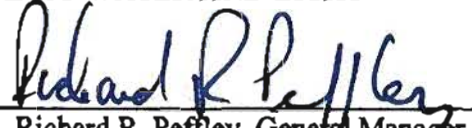
Approved as to form only:

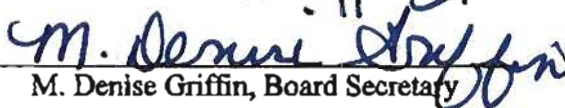

James D. Smerka, City Attorney

I hereby certify that funds are available

Acct. No. N/A

Randy Endsley, Accounting Manager

BOARD OF WATER AND LIGHT

By: 
Richard R. Peffley, General Manager

By: 
M. Denise Griffin, Board Secretary

Approved as to form only:


Brandie F. Ekren
Board of Water and Light Legal Counsel

City of Lansing

Citizen Participation Plan



Andrew Schor, Mayor

*Revised and adopted by Lansing City Council on
June __, 2020*

*Prepared for the U.S. Department of Housing and Urban Development
by the City of Lansing, Michigan
Department of Economic Development and Planning
316 N. Capitol Avenue
Lansing, MI 48933*

SECTION 1: INTRODUCTION

The City of Lansing's Citizen Participation Plan (CPP) for the Community Development Block Grant (CDBG) Program was adopted by the Lansing City Council in 1984. It was amended in 1995 to reflect new Federal requirements regarding citizen participation in community development projects. It was revised again in 2010 and 2012 to streamline the Citizen Participation process, clarify procedures and update the methods for public notice. The 2020 revision to the Citizen Participation Plan identifies and address reduced time for public comments and defines "reasonable notice and opportunity to comment" in a crisis situation. This Citizen Participation Plan applies to the City's Community Development federal entitlement grant programs. In addition to CDBG, the City's Community Development entitlement programs include HOME and Emergency Solutions Grants (formerly Emergency Shelter Grant) programs. The Citizen Participation process in the Community Development Program is intended to assure that the citizens of the community, and organizations concerned with housing and community development will have opportunity to participate in the planning and utilization of community development funds.

Citizen participation is mandated as part of the City's Annual Consolidated Strategy and Plan Submission (CSPS) and application for federal funds which is due to the Department of Housing and Urban Development in May. It applies to substantial amendments to that plan, which can occur at any time and to Consolidated Annual Performance and Evaluation Reports (CAPER) which are due in September. This document describes procedures which have been simplified and clarified to allow citizens easier access to the planning and application process. The plan attempts to maintain and strengthen the cooperative effort already established between citizens and the City by providing the forum for more frequent interaction, review and comment. The plan also recognizes the need for both City-wide representation and target area representation in the community development planning process. It should be noted that opportunity for citizens to participate in community development goes beyond the formal process described in the Citizen Participation Plan. Input through involvement with City staff, formal boards, planning committees, ad hoc advisory groups and through interaction with the Mayor and City Council will continue to provide additional opportunities for day-to-day citizen involvement.

The Citizen Participation process for the Consolidated Strategy and Plan Submission (CSPS) and Consolidated Annual Performance and Evaluation Report (CAPER) is repeated annually for each grant funding cycle. The process involves engaging citizens for input in assessing community development needs, setting priorities, planning community development projects, allocating funds to them and reporting accomplishments. Citizen Participation is invited formally at several times throughout each year mostly through public notices, at public hearings and during public comment periods. Informal Citizen Participation is welcomed at any time.

SECTION 2: OVERALL CITIZEN PARTICIPATION PROCESS

The City of Lansing will meet the citizen participation requirements of the Consolidated Strategy and Plan Submission (CSPS) under Section 91.105 of the Federal regulations, as amended, by providing citizens:

- a. a reasonable opportunity to comment on the Annual Consolidated Plan, substantial amendments to that plan and the CAPER;
- b. information that includes the amount of assistance and the range of activities that may be undertaken;
- c. a statement identifying how the information will be available for public review and comments, including time lines and response to those comments;
- d. notices of two public hearings for the Annual Consolidated Plan to receive comments, views and proposals of citizens;
- e. a notice and an opportunity to comment on substantial amendments in writing or orally at public hearings;
- f. a notice and an opportunity to comment on annual performance reports,
- g. times and locations of hearings convenient to potential and actual beneficiaries and with accommodations for persons with disabilities;
- h. information about how to request technical assistance or file a complaint; and
- i. information about how low-income and minority groups will be notified of the citizen participation processes.

The City will make a reasonable effort to assure that the public has ample opportunity to comment on issues contained in the Citizen Participation Plan. In the event that citizen participation is needed in a crisis situation to gather/respond to the effects of an emergency, such as the COVID-19 pandemic, the City may seek waivers as allowed by HUD, and reduce the required comment period to a “reasonable notice of opportunity to comment” of not less than five (5) days, upon public notification on the city’s website.

SECTION 3: CONSOLIDATED STRATEGY AND PLAN SUBMISSION (CSPS)

A.GENERAL INPUT

The City may hold community meetings or request input. Notices of those community meetings will be disseminated to stakeholder groups and organizations including: neighborhood watch groups and associations, other local jurisdictions, state agencies, other City departments, special needs groups and organizations and groups concerned with housing and related supportive services and other community development activities.

In addition, the City will focus on encouraging participation of minority groups, low and moderate income persons, particularly those residing in low and moderate income areas.

B. NEEDS HEARING (CSPS) (FIRST PUBLIC HEARING)

An initial public hearing (Needs Hearing) will be conducted before the Lansing Planning Board to provide citizens an opportunity to present their views on community development and housing needs. The Needs Hearing shall be held in September - December prior to the development of a proposed statement of community development objectives and use of funds. Information will be published as identified in the Publishing of Notices section of this Plan.* Input received at the public hearing will be considered in preparing the Proposed Statement of Community Development Objectives and Projected Use of Funds.

C. HEARING ON PROPOSED STATEMENT OF COMMUNITY DEVELOPMENT OBJECTIVES AND PROJECTED USE OF FEDERAL FUNDS (STATEMENT)

The City of Lansing Department of Economic Development and Planning (EDP) shall prepare and publish a Proposed Statement of Community Development Objectives and Projected Use of Funds (Proposed Statement.) The Planning Board shall conduct a second public hearing in January/February on the Proposed Statement which will include a description of objectives and projected budget for uses of funds for the upcoming fiscal year. Notices of the hearing will be published according to the Publishing of Notices Section of this Plan.

After considering citizen comments, the Planning Board shall make modifications to the Statement as appropriate, approve and forward the document to the Mayor with the recommendation that it be incorporated into the CSPS and referred for adoption by the Lansing City Council.

D. COMMENT PERIOD FOR DRAFT CSPS

The draft CSPS shall be prepared by the City and made available for review and comment by the public prior to submission of the plan in May to the Department of Housing and Urban Development. A summary of the plan shall be published in February/March. Notices of the availability of the document will be published according to the Publishing of Notices Section of the Plan. Citizens will be furnished with information concerning the amount of Community Development Block Grant (CDBG), HOME and Emergency Solutions Grant (ESG) funds expected to be available for community development and housing activities, and the range of activities that may be undertaken with these funding sources.

The published notice will also include information that a summary and complete copy of the plan will be on file and available in the office of the Lansing City Clerk, at the Capitol Area District Library, at the Department of Economic Development and Planning as well as on the City's website. A summary of the plan will be e-mailed to organizations, groups

and agencies known to be concerned with or affected by the use of Housing and Community Development Resources in the community.

E. FINAL PUBLIC HEARING

The final public hearing will be held before City Council in April/May. City Council will follow their established notification process which may include publishing in the Lansing State Journal or the Lansing City Pulse or other publication of general circulation.

The City will provide citizens and organizations thirty (30) days to comment on the proposed CSPS, unless waived as allowed by HUD. The comment period shall commence from the date of publication of the summary in the Lansing State Journal, Lansing City Pulse or other publication of general circulation, in February. The Proposed Statement shall contain sufficient detail including locations of activities where appropriate, to allow citizens to determine the degree to which they may be affected. In addition, citizens will be furnished information on:

- a. the amount of assistance the City expects to receive and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low and moderate-income.
- b. Plans to minimize displacement of low and moderate income persons as a result of CDBG assisted activities and to assist persons that are so displaced. Information relative to displacement and relocation procedures are included in the City's **Residential Antidisplacement and Relocation** Assistance Plan, prepared pursuant to Section 104 (D) of the Housing and Community Development Act of 1974 as amended. Copies are available upon request from the Development Office of the Department of Economic Development and Planning.
- c. Estimated amounts that will be used for activities that benefit low and moderate income persons.

Written or oral comments or views of citizens submitted during the thirty (30) day comment period or submitted at the public hearing will be considered prior to adoption of the final CSPS. A summary of comments or views, written and oral, and the response of the City will be included in the final CSPS document.

The City shall hold all public hearings related to the CSPS at a designated location (with prior notice) in Lansing, MI. The meetings will be held during the evening hours to better afford citizens an opportunity to attend and participate in the process. The facility will be barrier free to accommodate persons with mobility limitations/disabilities. In the event it is anticipated that a significant number of non-English speaking residents may attend a public hearing, the City will provide a resource person for translation purposes. The City will work in a partnership with the Lansing Housing Commission (LHC) on an ongoing basis to develop the CSPS. The LHC will facilitate the participation of public housing residents in the process.

F. Publishing of Notices

Notice of the hearing and of availability of the CSPA for review will be published in the Lansing State Journal, Lansing City Pulse or other publication of general circulation, mailed to known citizen groups and other organizations concerned with housing and community development issues, and will appear at City Clerk's office, Capital Area District Library, Lansing and on the City's website. Copies of the document will also be made available upon request. The comment period shall commence on the date following the publication of the notice(s).

SECTION 4: CONSOLIDATED PLAN AMENDMENTS

A. Amendment Requirement

The City of Lansing will follow its CSPA unless or until a CSPA amendment is required based on the following:

- If the City elects not to carry out an activity contained in its approved CSPA; or
- If the City elects to carry out activities other than those described in the approved CSPA; or
- If the City wishes to delete or add an activity to those activities described in CSPA; or
- If the City proposes to make any substantial change** in the use of CDBG, HOME, and/or ESG funds from one eligible activity to another;

The citizen participation requirements described above shall apply to applications or submissions to the Department of Housing and Urban Development, unless otherwise specified by HUD, including the Section 108 Loan Guarantee Program.

**Unless substantial change is otherwise defined by HUD regulations or current legislation, a "substantial change" shall mean:

- a. the City proposes to use more than fifteen percent (15%) of the entitlement amount approved for the affected program year, other than that amount for local option activities, to undertake one or more new activities;
- b. the City proposes to alter the stated purpose, location or class of beneficiaries of previously approved activities whose cost exceeds fifteen percent (15%) of the entitlement amount for the affected program year;
- c. the combination of proposed new activities, other than local option activities, and changes in the purpose, location or class of beneficiaries of previously approved activities involves more than fifteen percent (15%) of the entitlement amount approved for the affected program year;
- d. the cumulative effect of a number of smaller changes involving new activities, other than local option activities, or changes in the purposes, location, or class of beneficiaries of approved activities exceeds fifteen percent (15%) of the entitlement amount approved for the affected program year; or
- e. the City proposes to utilize funds for an eligible activity that is not consistent with

the goals and objectives stated in the Five Year or Annual CSPS.

B. PUBLIC PARTICIPATION AND HEARING PROCESS - CONSOLIDATED PLAN AMENDMENTS

The City shall make available to the public and shall submit to the Department of Housing and Urban Development (HUD) a description of any substantial changes adopted for the current year CSPS. The Citizen Participation process used in consideration of an amended use of funds shall be that part of the process which includes public notification of the proposed changes and will be published in accordance with Section 3.F herein, mailed to known citizen groups and other organizations concerned with housing and community development issues, and will appear at City Clerk office, Capital Area District Library and on the City's website. Any written or oral comments or views of citizens submitted during the thirty (30) day comment period. Copies of the proposed amendment document will be made available upon request from the Development Office of Economic Development and Planning. A summary of comments or views, written and oral, and the response of the City will be included in the final CSPS document.

SECTION 5: CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORTS (CAPER)

The City of Lansing shall in September of each year make available to citizens a grantee performance report (CAPER), or an equivalent report as may be required by the Department of Housing and Urban Development, which shall contain a report and evaluation of the City's accomplishments for the previous fiscal year based on objectives and the amount of funds projected to be used to benefit low and moderate income persons as stated in the annual CSPS. A summary of citizens' comments shall be incorporated into the CAPER report before its submission to HUD.

A. PUBLIC PARTICIPATION/HEARING PROCESS - CAPER

Notice of the availability of the grantee performance report shall be published as discussed in the Publishing of Notice herein. A summary of citizens' comments or views, written and oral, and the response of the City will be included in the final CSPS document. Citizen's shall be given a period of fifteen (15) days to comment on the report.

SECTION 6: TECHNICAL ASSISTANCE

Technical Assistance shall be provided as much as practicable by the Department of Economic Development and Planning to individuals, organizations, agencies and groups interested in developing proposals for funding through the CSPS planning and budget process. Requests for such assistance shall be submitted in writing. Reasonable levels of assistance shall include informational and training meetings, provision of printed informational material, provision of statistical data, and reference to electronic or other sources of information and referral service. The amount of technical assistance to be provided to any one group or organization shall be at a level determined by the City. The City shall take into consideration the total demand for assistance in determining the amount of assistance able to be provided to any one entity.

SECTION 7: ACCESSIBILITY OF INFORMATION

All documents and information related to the CSPS process and programs including CDBG, HOME and ESG, (**except** personal confidential information such as family income, social security, tax returns, medical, credit data or relocation matters, etc.) are to be made available for citizen review.

Whenever possible information shall be disseminated to members of appropriate advisory organizations at least twenty (20) days before action is expected to be taken by the advisory organizations. When this is not possible, staff shall make every effort to provide information to citizens in a timely manner.

SECTION 8: COMPLAINT PROCESS

It is clearly recognized that good communications are necessary if community development program are to be effectively implemented. The following process is a guide to resolving complaints and disagreements.

When citizens disagree with policies or actions of the City regarding CSPS matters and those disagreements are not able to be resolved with the City staff most directly involved, citizens should express the complaint in writing to involved staff persons with a copy to supervisory staff. If it is necessary to pursue the complaint further, it should be submitted to the Director of the Planning and Neighborhood Development Department in the same written form. If the matter remains unresolved, the written complaint should be submitted to the Law Department. Formal complaints should be made in writing and mailed, e-mailed or delivered to the Department of Planning and Neighborhood Development office.

A written response to complaints received shall, if at all possible and practicable, be prepared and mailed to citizens within fifteen (15) days of the receipt of the complaint in the Development Office of the Department of Economic Development and Planning.

SECTION 9: EFFECT OF CHANGES TO LAW, HUD REQUIREMENTS OR FEDERAL REGULATIONS

The City of Lansing will continue to comply with any and all HUD requirements, including those related to new programs, amendments and changes to regulations, changes pertaining to the Consolidated Plan process, Amendments, CAPER, the Citizen Participation Plan, public comment period and form of public notice. In the event of conflict between this Citizens Participation Plan and new or amended requirements set by HUD or federal law, the new requirements shall supersede this Plan.

In the event HUD allows or provides for a waiver of any requirement of this CPP as allowed by law or regulation, including but not limited to public hearing, public comment, and publication requirements, the Department may elect to exercise said waiver for the

purpose of expediting programs to address emergency situations, including but not limited to the COVID-19 pandemic.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

CITIZEN PARTICIPATION PLAN

WHEREAS, citizen participation is mandated as part of the City's Annual Consolidated Strategy and Plan Submission (CSPS) application submitted to the Department of Housing and Urban Development; and

WHEREAS, the Community Development Programs includes Community Development Block Grants (CDBG), HOME and Emergency Solutions Grants (ESG) Programs; and

WHEREAS, the citizen participation process in the Community Development Program is intended to assure that the citizens of the community, and organizations concerned with housing and community development, will have every opportunity to participate in the planning and utilization of community development funds; and

WHEREAS, the citizen participation plan further outlines the policy and procedures for soliciting feedback from the public on the City's CSPS (or Consolidated Plan), the Consolidated Plan amendments and the Consolidated Annual Performance and Evaluation Report (CAPER); and

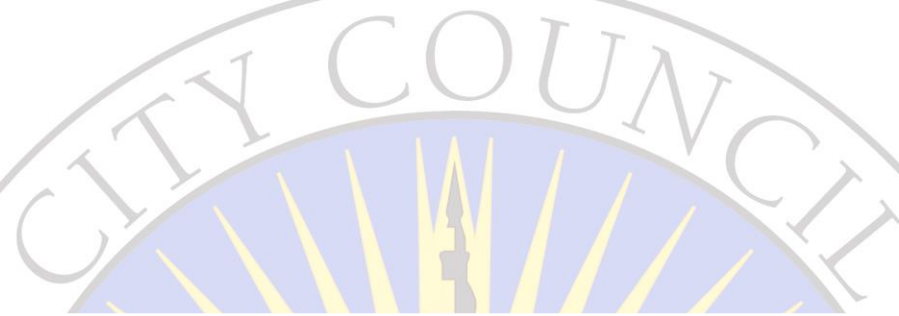
WHEREAS, the Citizen Participation Plan, was originally adopted by the Lansing City Council in 1984, and last amended in 2012; and

WHEREAS, the City of Lansing is amending its plan again to provide for a shorter public comment time for the purpose of responding to the COVID-19 crises, and to improve the readability of the Citizen Participation Plan; and

WHEREAS, the Citizen Participation Plan was available for review and comment by the community from May 11, 2020 to May 20, 2020; and

WHEREAS, the Citizen Participation Plan has been reviewed by the Committee on Development and Planning.

NOW THEREFORE BE IT RESOLVED the City Council of the City of Lansing hereby approves the revised Citizen Participation Plan for immediate implementation and submission to the Department of Housing and Urban Development.



**Agenda Item: D)-Declaration that
Racism is a Public Health Crisis**

**Material Not Available at the time the
packet was published.**

**Please continue to check back for
updates on this document**

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

6/18/2020

WHEREAS, adjustments are needed in the fiscal year 2019/2020 budget to allocate the budgeted vacancy factor; and

WHEREAS, COVID-19 and the resulting emergency orders to Stay Home/Stay Safe have resulted in decreased revenue estimates for the current fiscal year; and

WHEREAS, additional costs from what has anticipated have been incurred for elections; and

WHEREAS, reimbursement is anticipated for special election costs; and

WHEREAS, the remaining net proceeds from the sale of the Townsend Ramp are to be contributed toward General Fund reserves; and

WHEREAS, the General Fund shall be reimbursed for expenditures related to prior year lawsuits by the Sewer/Wastewater fund

NOW, THEREFORE, BE IT RESOLVED that the following additional changes to the City's fees and charges be adopted:

Fee Proposed	<u>From Current</u> <u>FY 2020</u>	<u>To Proposed</u> <u>FY 2021</u>
Economic Development & Planning - Parking Fund		
North Capitol	\$ 110.00	\$ 120.00

NOW, THEREFORE, BE IT FURTHER RESOLVED that the following FY 2019/2020 year-end budget amendment be approved:

General Fund

Estimated Revenues	<u>FY 2020</u> <u>Adopted</u> <u>5/20/2019</u>	<u>FY 2020</u> <u>Amended</u> <u>3/16/2020</u>	<u>Proposed</u> <u>Changes</u>	<u>Adopted</u> <u>Budget</u>
Property Taxes	42,875,000	43,360,000		43,360,000
Income Taxes	39,400,000	37,000,000	(500,000)	36,500,000
Return on Equity	23,100,000	23,100,000		23,100,000
State Revenues	19,817,000	19,747,000	(600,000)	19,147,000
Charges for Services	9,351,800	9,351,800	(1,030,000)	8,321,800
Fines & Forfeitures	2,149,200	2,149,200	(800,000)	1,349,200
Licenses & Permits	1,889,000	1,889,000	140,000	2,029,000
Other Revenue	403,000	403,000	(200,000)	203,000
Interest & Rent	415,000	415,000	(200,000)	215,000
Use of (Contribution to) Fund Balance	-	3,209,145	(71,895)	3,137,250
Total Revenues	139,400,000	140,624,145	(3,261,895)	137,362,250

(Continued)

Appropriations	<u>FY 2020</u> <u>Adopted</u> <u>5/20/2019</u>	<u>FY 2020</u> <u>Amended</u> <u>3/16/2020</u>	<u>Proposed</u> <u>Changes</u>	<u>Adopted</u> <u>Budget</u>
Council				
Personnel	498,516	498,516	(15,000)	483,516
Operating	228,461	228,461		228,461
Total	726,977	726,977	(15,000)	711,977
Internal Audit				
Personnel	182,115	182,115	(35,000)	147,115
Operating	13,885	13,885		13,885
Total	196,000	196,000	(35,000)	161,000
Courts				
Personnel	5,121,945	5,121,945	(300,000)	4,821,945
Operating	1,395,007	1,395,007		1,395,007
Total	6,516,952	6,516,952	(300,000)	6,216,952
Mayor's Office				
Personnel	1,059,636	1,059,636		1,059,636
Operating	361,399	226,699		226,699
Total	1,421,035	1,286,335	-	1,286,335
Media Center				
Personnel	438,347	438,347		438,347
Operating	39,653	39,653		39,653
Total	478,000	478,000	-	478,000
Clerk's Office				
Personnel	990,367	990,367		990,367
Operating	411,819	411,819	80,000	491,819
Total	1,402,186	1,402,186	80,000	1,482,186
Neighborhood & Citizen Engagement				
Personnel	832,604	771,604	(25,000)	746,604
Operating	333,396	394,396		394,396
Total	1,166,000	1,166,000	(25,000)	1,141,000
Economic Development & Planning				
Personnel	3,278,728	3,278,728	(200,000)	3,078,728
Operating	2,455,591	2,205,591		2,205,591
Total	5,734,319	5,484,319	(200,000)	5,284,319
Finance/Operations				
Personnel	1,046,216	1,180,916	(5,000)	1,175,916
Operating	548,881	548,881		548,881
Total	1,595,097	1,729,797	(5,000)	1,724,797
Assessing				
Personnel	1,559,864	1,559,864	(250,000)	1,309,864
Operating	240,838	240,838		240,838
Total	1,800,702	1,800,702	(250,000)	1,550,702
Treasury				
Personnel	1,848,306	1,848,306	(250,000)	1,598,306
Operating	429,698	429,698		429,698
Total	2,278,004	2,278,004	(250,000)	2,028,004
Human Resources				
Personnel	1,333,106	1,333,106	(100,000)	1,233,106
Operating	892,521	958,521		958,521
Total	2,225,627	2,291,627	(100,000)	2,191,627

Appropriations	<u>FY 2020</u> <u>Adopted</u> <u>5/20/2019</u>	<u>FY 2020</u> <u>Amended</u> <u>3/16/2020</u>	<u>Proposed</u> <u>Changes</u>	<u>Adopted</u> <u>Budget</u>
Attorney's Office				
Personnel	1,941,252	1,941,252	(120,000)	1,821,252
Operating	239,631	239,631		239,631
Total	2,180,883	2,180,883	(120,000)	2,060,883
Police				
Personnel	37,802,547	38,112,816		38,112,816
Operating	7,057,235	7,057,235		7,057,235
Total	44,859,782	45,170,051	-	45,170,051
Fire				
Personnel	30,772,490	31,022,221		31,022,221
Operating	5,278,088	5,278,088		5,278,088
Total	36,050,578	36,300,309	-	36,300,309
Public Service				
Personnel	2,855,553	2,555,553		2,555,553
Operating	9,307,133	9,607,133		9,607,133
Total	12,162,686	12,162,686	-	12,162,686
Human Relations & Community Service				
Personnel	1,460,296	1,540,296	(80,000)	1,460,296
Operating	196,615	196,615		196,615
Total	1,656,911	1,736,911	(80,000)	1,656,911
Parks & Recreation				
Personnel	5,246,923	5,246,923	(150,000)	5,096,923
Operating	3,354,838	3,354,838	(80,000)	3,274,838
Total	8,601,761	8,601,761	(230,000)	8,371,761
Human Services				
Operating	1,725,000	1,725,000		1,725,000
Total	1,725,000	1,725,000	-	1,725,000
City Supported Agencies				
Operating	316,500	316,500	(54,000)	262,500
Total	316,500	316,500	(54,000)	262,500
Non-Departmental				
Vacancy Factor	(700,000)	(200,000)	200,000	-
Library Lease	150,000	150,000	(5,000)	145,000
Debt Service	1,265,000	1,265,000		1,265,000
Net Transfers	5,590,000	5,858,145	(1,872,895)	3,985,250
Total	6,305,000	7,073,145	(1,677,895)	5,395,250
Total Expenditures	139,400,000	140,624,145	(3,261,895)	137,362,250

Appropriations	FY 2020	FY 2020	Proposed Changes	Adopted Budget
	Adopted	Amended		
	5/20/2019	3/16/2020		

Special Revenue Funds

DOWNTOWN LANSING

Revenues

Special Assessments	423,700	423,700	(197,300)	226,400
Grants	10,000	35,000		35,000
Miscellaneous	91,700	91,700	(5,379)	86,321
Transfer from General Fund	93,000	93,000	178,000	271,000
Use of/(Contribution to) Fund Balance	15,600	15,600	22,972	38,572
Total	634,000	659,000	(1,707)	657,293

Expenditures

Personnel	162,000	162,000	(5,000)	157,000
Operating	472,000	497,000	3,293	500,293
Total	634,000	659,000	(1,707)	657,293

Enterprise Funds

GOLF FUND

Revenues

Transfers In - Parks Millage	166,000	166,000		166,000
Other Revenue	-	-	3,000	3,000
Use of/(Contribution to) Fund Balance	11,000	11,000	(11,000)	-
Total	177,000	177,000	(8,000)	169,000

Expenditures

Operating	166,000	166,000	(7,500)	158,500
Capital	11,000	11,000	(500)	10,500
Total	177,000	177,000	(8,000)	169,000

PARKING FUND

Revenues

Parking Revenue	5,867,000	5,867,000		5,867,000
Baseball Revenue	55,000	55,000		55,000
Parking Fines	600,000	600,000		600,000
Sale of Property	-	-		-
Other Revenue	767,910	767,910		767,910
Use of/(Contribution to) Fund Balance	4,096,090	6,978,090	1,320,895	8,298,985
Total	11,386,000	14,268,000	1,320,895	15,588,895

Expenditures

Personnel	2,282,275	2,282,275		2,282,275
Operating	2,738,565	2,738,565		2,738,565
Capital	4,880,000	4,880,000		4,880,000
Debt Service	1,485,160	1,485,160		1,485,160
Transfers	-	2,882,000	1,320,895	4,202,895
Total	11,386,000	14,268,000	1,320,895	15,588,895

Appropriations	FY 2020	FY 2020		
	<u>Adopted</u>	<u>Amended</u>	<u>Proposed</u>	<u>Adopted</u>
	<u>5/20/2019</u>	<u>3/16/2020</u>	<u>Changes</u>	<u>Budget</u>
WASTEWATER FUND				
Revenues				
Sewer Charges	35,763,000	35,921,830		35,921,830
Interest Income	136,000	136,000		136,000
Low Income Credit	(2,000)	(2,000)		(2,000)
Micellaneous Income	4,500	4,500		4,500
Use of/(Contribution to) Fund Balance	1,578,500	10,024,656	1,250,000	11,274,656
Total	37,480,000	46,084,986	1,250,000	47,334,986
Expenditures				
Personnel	8,238,252	8,238,252		8,238,252
Operating	8,972,902	8,972,902		8,972,902
Capital	5,739,700	14,344,686		14,344,686
Debt Service	14,529,146	14,529,146		14,529,146
Transfers	-	-	1,250,000	1,250,000
Total	37,480,000	46,084,986	1,250,000	47,334,986

RECYCLING FUND

Revenues				
Operating Income	4,423,950	4,423,950		4,423,950
Sale of Recycled Materials	-	-		-
Interest Income	-	-		-
Use of/(Contribution to) Fund Balance	428,050	678,050	(190,000)	488,050
Total	4,852,000	5,102,000	(190,000)	4,912,000
Expenditures				
Personnel	2,591,962	2,591,962		2,591,962
Operating	1,804,452	2,054,452	(190,000)	1,864,452
Debt Service	455,586	455,586		455,586
Capital	-	-		-
Total	4,852,000	5,102,000	(190,000)	4,912,000

Capital Project Funds

CAPITAL IMPROVEMENT (CIP) FUND

Revenues				
Transfer from General Fund		507,000	520,000	1,027,000
Transfer from Local Streets		300,000		300,000
Transfer from Parking		1,952,000		1,952,000
Loan Revenue		180,000		180,000
PEG (Cable Capital) Revenues		575,000		575,000
Use of/(Contribution to) Fund Balance		3,686,175		3,686,175
Total		7,200,175	520,000	7,720,175
Expenditures				
Capital		6,445,175	520,000	6,965,175
PEG Capital		475,000		475,000
Debt Service		180,000		180,000
Transfer to General Fund		100,000		100,000
Total		7,200,175	520,000	7,720,175

Downtown Lansing, Inc Two Year Projection (Proposed)

FY2020	<u>FY 2020</u> <u>Adopted</u> <u>5/20/2019</u>	<u>FY 2020</u> <u>Amended</u> <u>3/16/2020</u>	<u>Proposed</u> <u>Changes</u>	<u>FY 2020</u> <u>Revised</u> <u>Budget</u>
DOWNTOWN LANSING				
Revenues				
Special Assessments	423,700	423,700	(197,300)	226,400
Grants	10,000	35,000		35,000
Miscellaneous	91,700	91,700	(5,379)	86,321
Transfer from General Fund	93,000	93,000	178,000	271,000
Use of/(Contribution to) Fund Balance	15,600	15,600	22,972	38,572
Total	634,000	659,000	(1,707)	657,293
Expenditures				
Personnel	162,000	162,000	(5,000)	157,000
Operating	472,000	497,000	3,293	500,293
Total	634,000	659,000	(1,707)	657,293

FY2021	<u>FY 2021</u> <u>Adopted</u> <u>Budget</u>	<u>Proposed</u> <u>Changes</u>	<u>FY 2021</u> <u>Revised</u> <u>Budget</u>
DOWNTOWN LANSING			
Revenues			
Special Assessments	424,000	197,300	621,300
Grants	10,000		10,000
Miscellaneous	161,410		161,410
Transfer from General Fund	93,000	(93,000)	-
Use of/(Contribution to) Fund Balance	4,831	(19,300)	(14,469)
Total	659,000	85,000	778,241
Expenditures			
Personnel	166,860		166,860
Operating	526,381		526,381
General Fund Transfers	-	85,000	85,000
Total	693,241	85,000	778,241

Ending Fund Balance	FY 2019	FY 2020	FY 2021
	47,488	8,916	23,385

Budgetary Explanation

In order to provide taxpayers with sufficient notice after billing, current year special assessments have been delayed until the July 2020 tax roll. This may result in current year revenues being delayed until the following fiscal year: a shortfall in the current fiscal year corresponding to a windfall in the following fiscal year.

In anticipation of the potential impact in accordance with the Uniform Budgeting and Accounting Act, Downtown Lansing, Inc. and the Finance/Treasury departments are proposing to be authorized with Council's approval an advance subsidy covering the potential delayed revenue, to be subsequently returned in an amendment to the Fiscal Year 2021 budget. The net impact of this change in subsidy will balance out to zero across the two fiscal years as displayed above.

Fee Change Summary (Proposed)

Fee Proposed	<u>From</u> <u>Current</u> <u>FY 2020</u>	<u>To</u> <u>Proposed</u> <u>FY 2021</u>
Economic Development & Planning - Parking Fund		
North Capitol	\$ 110.00	\$ 120.00

Budgetary Explanation

An additional fee change intended to be included within the Fiscal Year 2021 adopted budget was identified to be omitted as part of a transposition error. The adjustment is in line with the previously adopted fee changes for the parking fund and reflects the cost of providing parking services.

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, adjustments are needed in the fiscal year 2019/2020 budget to allocate the budgeted vacancy factor; and

WHEREAS, COVID-19 and the resulting emergency orders to Stay Home/Stay Safe have resulted in decreased revenue estimates for the current fiscal year; and

WHEREAS, additional costs from what has anticipated have been incurred for elections; and

WHEREAS, reimbursement is anticipated for special election costs; and

WHEREAS, the remaining net proceeds from the sale of the Townsend Ramp are to be contributed toward General Fund reserves; and

WHEREAS, the General Fund shall be reimbursed for expenditures related to prior year lawsuits by the Sewer/Wastewater fund

NOW, THEREFORE, BE IT RESOLVED that the following FY 2019/2020 year-end budget amendment be approved:

General Fund

Estimated Revenues	<u>FY 2020</u> <u>Adopted</u> <u>5/20/2019</u>	<u>FY 2020</u> <u>Amended</u> <u>3/16/2020</u>	<u>Proposed</u> <u>Changes</u>	<u>Adopted</u> <u>Budget</u>
Property Taxes	42,875,000	43,360,000		43,360,000
Income Taxes	39,400,000	37,000,000	(500,000)	36,500,000
Return on Equity	23,100,000	23,100,000		23,100,000
State Revenues	19,817,000	19,747,000	(600,000)	19,147,000
Charges for Services	9,351,800	9,351,800	(1,030,000)	8,321,800
Fines & Forfeitures	2,149,200	2,149,200	(800,000)	1,349,200
Licenses & Permits	1,889,000	1,889,000	140,000	2,029,000
Other Revenue	403,000	403,000	(200,000)	203,000
Interest & Rent	415,000	415,000	(200,000)	215,000
Use of (Contribution to) Fund Balance	-	3,209,145		2,959,250
Total Revenues	139,400,000	140,624,145	(3,190,000)	137,184,250

(Continued)

Appropriations	<u>FY 2020</u> <u>Adopted</u> <u>5/20/2019</u>	<u>FY 2020</u> <u>Amended</u> <u>3/16/2020</u>	<u>Proposed</u> <u>Changes</u>	<u>Adopted</u> <u>Budget</u>
Council				
Personnel	498,516	498,516	(15,000)	483,516
Operating	228,461	228,461		228,461
Total	726,977	726,977	(15,000)	711,977
Internal Audit				
Personnel	182,115	182,115	(35,000)	147,115
Operating	13,885	13,885		13,885
Total	196,000	196,000	(35,000)	161,000
Courts				
Personnel	5,121,945	5,121,945	(300,000)	4,821,945
Operating	1,395,007	1,395,007		1,395,007
Total	6,516,952	6,516,952	(300,000)	6,216,952
Mayor's Office				
Personnel	1,059,636	1,059,636		1,059,636
Operating	361,399	226,699		226,699
Total	1,421,035	1,286,335	-	1,286,335
Media Center				
Personnel	438,347	438,347		438,347
Operating	39,653	39,653		39,653
Total	478,000	478,000	-	478,000
Clerk's Office				
Personnel	990,367	990,367		990,367
Operating	411,819	411,819	80,000	491,819
Total	1,402,186	1,402,186	80,000	1,482,186
Neighborhood & Citizen Engagement				
Personnel	832,604	771,604	(25,000)	746,604
Operating	333,396	394,396		394,396
Total	1,166,000	1,166,000	(25,000)	1,141,000
Economic Development & Planning				
Personnel	3,278,728	3,278,728	(200,000)	3,078,728
Operating	2,455,591	2,205,591		2,205,591
Total	5,734,319	5,484,319	(200,000)	5,284,319
Finance/Operations				
Personnel	1,046,216	1,180,916	(5,000)	1,175,916
Operating	548,881	548,881		548,881
Total	1,595,097	1,729,797	(5,000)	1,724,797
Assessing				
Personnel	1,559,864	1,559,864	(250,000)	1,309,864
Operating	240,838	240,838		240,838
Total	1,800,702	1,800,702	(250,000)	1,550,702
Treasury				
Personnel	1,848,306	1,848,306	(250,000)	1,598,306
Operating	429,698	429,698		429,698
Total	2,278,004	2,278,004	(250,000)	2,028,004
Human Resources				
Personnel	1,333,106	1,333,106	(100,000)	1,233,106
Operating	892,521	958,521		958,521
Total	2,225,627	2,291,627	(100,000)	2,191,627

Appropriations	<u>FY 2020</u> <u>Adopted</u> <u>5/20/2019</u>	<u>FY 2020</u> <u>Amended</u> <u>3/16/2020</u>	<u>Proposed</u> <u>Changes</u>	<u>Adopted</u> <u>Budget</u>
Attorney's Office				
Personnel	1,941,252	1,941,252	(120,000)	1,821,252
Operating	239,631	239,631		239,631
Total	2,180,883	2,180,883	(120,000)	2,060,883
Police				
Personnel	37,802,547	38,112,816		38,112,816
Operating	7,057,235	7,057,235		7,057,235
Total	44,859,782	45,170,051	-	45,170,051
Fire				
Personnel	30,772,490	31,022,221		31,022,221
Operating	5,278,088	5,278,088		5,278,088
Total	36,050,578	36,300,309	-	36,300,309
Public Service				
Personnel	2,855,553	2,555,553		2,555,553
Operating	9,307,133	9,607,133		9,607,133
Total	12,162,686	12,162,686	-	12,162,686
Human Relations & Community Service				
Personnel	1,460,296	1,540,296	(80,000)	1,460,296
Operating	196,615	196,615		196,615
Total	1,656,911	1,736,911	(80,000)	1,656,911
Parks & Recreation				
Personnel	5,246,923	5,246,923	(150,000)	5,096,923
Operating	3,354,838	3,354,838	(80,000)	3,274,838
Total	8,601,761	8,601,761	(230,000)	8,371,761
Human Services				
Operating	1,725,000	1,725,000		1,725,000
Total	1,725,000	1,725,000	-	1,725,000
City Supported Agencies				
Operating	316,500	316,500	(54,000)	262,500
Total	316,500	316,500	(54,000)	262,500
Non-Departmental				
Vacancy Factor	(700,000)	(200,000)	200,000	-
Library Lease	150,000	150,000	(5,000)	145,000
Debt Service	1,265,000	1,265,000		1,265,000
Net Transfers	5,590,000	5,858,145	(2,050,895)	3,807,250
Total	6,305,000	7,073,145	(1,855,895)	5,217,250
Total Expenditures	139,400,000	140,624,145	(3,439,895)	137,184,250

Appropriations	<u>FY 2020</u> <u>Adopted</u> <u>5/20/2019</u>	<u>FY 2020</u> <u>Amended</u> <u>3/16/2020</u>	<u>Proposed</u> <u>Changes</u>	<u>Adopted</u> <u>Budget</u>
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Special Revenue Funds

DOWNTOWN LANSING

Revenues

Special Assessments	423,700	423,700		423,700
Grants	10,000	35,000		35,000
Miscellaneous	91,700	91,700	4,020	95,720
Transfer from General Fund	93,000	93,000		93,000
Use of/(Contribution to) Fund Balance	15,600	15,600	(5,727)	9,873
Total	634,000	659,000	(1,707)	657,293

Expenditures

Personnel	162,000	162,000	(5,000)	157,000
Operating	472,000	497,000	3,293	500,293
Total	634,000	659,000	(1,707)	657,293

Enterprise Funds

GOLF FUND

Revenues

Transfers In - Parks Millage	166,000	166,000		166,000
Other Revenue	-	-	3,000	3,000
Use of/(Contribution to) Fund Balance	11,000	11,000	(11,000)	-
Total	177,000	177,000	(8,000)	169,000

Expenditures

Operating	166,000	166,000	(166,000)	-
Capital	11,000	11,000	(11,000)	-
Total	177,000	177,000	(177,000)	-

PARKING FUND

Revenues

Parking Revenue	5,867,000	5,867,000		5,867,000
Baseball Revenue	55,000	55,000		55,000
Parking Fines	600,000	600,000		600,000
Sale of Property	-	-		-
Other Revenue	767,910	767,910		767,910
Use of/(Contribution to) Fund Balance	4,096,090	6,978,090	1,320,895	8,298,985
Total	11,386,000	14,268,000	1,320,895	15,588,895

Expenditures

Personnel	2,282,275	2,282,275		2,282,275
Operating	2,738,565	2,738,565		2,738,565
Capital	4,880,000	4,880,000		4,880,000
Debt Service	1,485,160	1,485,160		1,485,160
Transfers	-	2,882,000	1,320,895	4,202,895
Total	11,386,000	14,268,000	1,320,895	15,588,895

Appropriations	<u>FY 2020</u> <u>Adopted</u> <u>5/20/2019</u>	<u>FY 2020</u> <u>Amended</u> <u>3/16/2020</u>	<u>Proposed</u> <u>Changes</u>	<u>Adopted</u> <u>Budget</u>
WASTEWATER FUND				
Revenues				
Sewer Charges	35,763,000	35,921,830		35,921,830
Interest Income	136,000	136,000		136,000
Low Income Credit	(2,000)	(2,000)		(2,000)
Micellaneous Income	4,500	4,500		4,500
Use of/(Contribution to) Fund Balance	1,578,500	10,024,656	1,250,000	11,274,656
Total	37,480,000	46,084,986	1,250,000	47,334,986
Expenditures				
Personnel	8,238,252	8,238,252		8,238,252
Operating	8,972,902	8,972,902		8,972,902
Capital	5,739,700	14,344,686		14,344,686
Debt Service	14,529,146	14,529,146		14,529,146
Transfers	-	-	1,250,000	1,250,000
Total	37,480,000	46,084,986	1,250,000	47,334,986

RECYCLING FUND

Revenues				
Operating Income	4,423,950	4,423,950		4,423,950
Sale of Recycled Materials	-	-		-
Interest Income	-	-		-
Use of/(Contribution to) Fund Balance	428,050	678,050	(190,000)	488,050
Total	4,852,000	5,102,000	(190,000)	4,912,000
Expenditures				
Personnel	2,591,962	2,591,962		2,591,962
Operating	1,804,452	2,054,452	(190,000)	1,864,452
Debt Service	455,586	455,586		455,586
Capital	-	-		-
Total	4,852,000	5,102,000	(190,000)	4,912,000

Capital Project Funds

CAPITAL IMPROVEMENT (CIP) FUND

Revenues				
Transfer from General Fund		507,000	520,000	1,027,000
Transfer from Local Streets		300,000		300,000
Transfer from Parking		1,952,000		1,952,000
Loan Revenue		180,000		180,000
PEG (Cable Capital) Revenues		575,000		575,000
Use of/(Contribution to) Fund Balance		3,686,175		3,686,175
Total		7,200,175	520,000	7,720,175
Expenditures				
Capital		6,445,175	520,000	6,965,175
PEG Capital		475,000		475,000
Debt Service		180,000		180,000
Transfer to General Fund		100,000		100,000
Total		7,200,175	520,000	7,720,175

Fiscal Year 2019/2020 Revenue Summary

Fiscal Year July 1, 2019 - June 30, 2020

General Fund Revenues	<u>FY 2020</u> <u>Adopted</u> <u>5/20/2019</u>	<u>FY 2020</u> <u>Amended</u> <u>3/16/2020</u>	<u>Proposed</u> <u>Changes</u>	<u>FY 2020</u> <u>Amended</u> <u>June</u>
<u>Property Taxes</u>				
Non-Dedicated	32,150,000	32,635,000		32,635,000
Dedicated - Police	3,217,500	3,217,500		3,217,500
Dedicated - Fire	3,217,500	3,217,500		3,217,500
Dedicated - Roads	2,145,000	2,145,000		2,145,000
Dedicated - Parks	2,145,000	2,145,000		2,145,000
Total	42,875,000	43,360,000	-	43,360,000
<u>Income Taxes</u>				
City Income Tax	39,400,000	37,000,000	(500,000)	36,500,000
Total	39,400,000	37,000,000	(500,000)	36,500,000
<u>Return on Equity</u>				
Board of Water and Light	23,100,000	23,100,000		23,100,000
Total	23,100,000	23,100,000	-	23,100,000
<u>State Revenues</u>				
Revenue Sharing	15,747,000	15,768,407	(1,152,101)	14,616,306
Fire Reimbursement Grants	3,000,000	2,908,593		2,908,593
Personal Property Tax Reimbursement	990,000	990,000	556,178	1,546,178
Liquor License Fee	80,000	80,000	(4,077)	75,923
Total	19,817,000	19,747,000	(600,000)	19,147,000
<u>Charges for Services</u>				
Public Safety	3,863,300	3,863,300	(46,100)	3,817,200
Reimbursements	2,366,500	2,366,500	77,000	2,443,500
Code Compliance	2,300,000	2,300,000	(903,000)	1,397,000
Recreation Fees	713,900	713,900	(184,900)	529,000
Appeals & Petitions	69,300	69,300	(4,000)	65,300
Work for Others	36,300	36,300	31,000	67,300
Central Stores	1,500	1,500		1,500
Subscriptions and Information	1,000	1,000		1,000
Total	9,351,800	9,351,800	(1,030,000)	8,321,800
<u>Fines and Forfeitures</u>				
Fines and Forfeitures	2,149,200	2,149,200	(800,000)	1,349,200
Total	2,149,200	2,149,200	(800,000)	1,349,200
<u>Licenses & Permits</u>				
Cable Franchise Fees	1,200,000	1,200,000	-	1,200,000
Marihuana Licenses	500,000	500,000	200,000	700,000
Business Licenses	102,800	102,800	(26,000)	76,800
Non-Business Licenses	59,000	59,000	(17,000)	42,000
Building Licenses & Permits	27,200	27,200	(17,000)	10,200
Total	1,889,000	1,889,000	140,000	2,029,000
<u>Interest & Rents</u>				
Interest Income	415,000	415,000	(200,000)	215,000
Total	415,000	415,000	(200,000)	215,000
<u>Other Revenues</u>				
Sale of Fixed Assets	105,000	105,000	(67,000)	38,000
Donations & Contributions	145,000	145,000	(121,200)	23,800
Miscellaneous	153,000	153,000	(11,800)	141,200
Total	403,000	403,000	(200,000)	203,000
<u>Total General Fund</u>				
Operating Revenue	139,400,000	137,415,000	(3,190,000)	134,225,000
Transfers from Other Funds	100,000	100,000	2,570,895	2,670,895
Total	139,500,000	137,515,000	(619,105)	136,895,895

Fiscal Year 2019/2020 Expenditure Summary

Fiscal Year July 1, 2020 - June 30, 2021

General Fund Appropriations	<u>FY 2020</u> <u>Adopted</u> <u>5/20/2019</u>	<u>FY 2020</u> <u>Amended</u> <u>3/16/2020</u>	<u>Proposed</u> <u>Changes</u>	<u>Adopted</u> <u>Budget</u>
Beginning General Fund Balance	10,210,650	2,238,881		10,210,650
Beginning Budget Stab. Fund Balance	7,792,610	7,792,610		7,792,610
Total General Fund Reserves	<u>18,003,260</u>	<u>10,031,491</u>	-	<u>10,031,491</u>
Revenues (detail on previous page)	139,500,000	137,515,000	(619,105)	136,895,895
<u>Departmental Expenditures:</u>				
Council	726,977	726,977	(15,000)	711,977
Internal Audit	196,000	196,000	(35,000)	161,000
Mayor's Office	1,421,035	1,286,335		1,286,335
Office of Community Media	478,000	478,000		478,000
District Court	6,250,952	6,250,952	(300,000)	5,950,952
Circuit Court Building Rental	266,000	266,000		266,000
City Clerk's Office	1,402,186	1,402,186	80,000	1,482,186
Neighborhood & Citizen Engagement	1,166,000	1,166,000	(25,000)	1,141,000
Economic Development & Planning	5,734,319	5,484,319	(200,000)	5,284,319
Finance Department	1,595,097	1,729,797	(5,000)	1,724,797
City Assessor	1,800,702	1,800,702	(250,000)	1,550,702
Treasury/Income Tax	2,278,004	2,278,004	(250,000)	2,028,004
Human Resources Department	2,225,627	2,291,627	(100,000)	2,191,627
City Attorney's Office	2,180,883	2,180,883	(120,000)	2,060,883
Police Department	44,859,782	45,170,051		45,170,051
Fire Department	36,050,578	36,300,309		36,300,309
Public Service	12,162,686	12,162,686		12,162,686
Human Relations & Community Services	1,656,911	1,736,911	(80,000)	1,656,911
Parks & Recreation Department	8,601,761	8,601,761	(230,000)	8,371,761
Human Service Agency Support	1,725,000	1,725,000		1,725,000
<u>Non-Departmental Expenditures:</u>				
Library Building Rental	150,000	150,000	(5,000)	145,000
Operating Subsidies to Other Funds	930,000	1,198,145		1,198,145
City Supported Agencies	316,500	316,500	(54,000)	262,500
Capital Improvements	4,760,000	4,760,000	520,000	5,280,000
Debt Service & Penalties	1,265,000	1,265,000		1,265,000
Vacancy Factor	(700,000)	(200,000)	200,000	-
Expenditures	139,500,000	140,724,145	(869,000)	139,855,145
Net Impact on Fund Balance	-	(3,209,145)	249,895	(2,959,250)
Ending General Fund Reserves	<u>18,003,260</u>	<u>6,822,346</u>	<u>249,895</u>	<u>7,072,241</u>

Proposed Adjustments (General Fund)

		Current
GF Revenues	Income Taxes	(500,000)
	State Revenue	(600,000)
	Charges for Services	(1,030,000)
	Fines & Forfeitures	(800,000)
	Licenses & Permits	140,000
	Other Revenue	(200,000)
	Interest & Rent	(200,000)
	Total	<u>(3,190,000)</u>
Net Transfers	Townsend	1,320,895
	Sewer	1,250,000
	Command Bus Structure	(220,000)
	Fire Truck Installation Purchase Agreement	(300,000)
		<u>2,050,895</u>
GF Expenditures	Vacancy Factor	
	Council	15,000
	Internal Audit	35,000
	Courts	300,000
	Neighborhood & Citizen Engagement	25,000
	Economic Development & Planning	200,000
	Finance/Operations	5,000
	Assessing	250,000
	Treasury	250,000
	Human Resources	100,000
	Attorney's Office	120,000
	Human Relations & Community Service	80,000
	Parks & Recreation	150,000
	Vacancy Factor	(200,000)
		<u>1,330,000</u>
	Other	
	Clerk Operating (Reimbursed Costs)	(80,000)
	Parks Operating	80,000
	Library Rent	5,000
	City Supported Agencies Reductions	54,000
		<u>1,389,000</u>
	Projected Ending Fund Balance - Amended	6,822,346
	Projected Ending Fund Balance - Proposed	7,072,241
	Improvement to Ending Fund Balance	249,895

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City desires to create a fund for the sole mission of equity and anti-racism; and

WHEREAS, the City desires to commit \$170,000 to provide funding for supporting this mission drawing from the Police Department, Mayor's Office, and Basic Human Services budget.

WHEREAS, the the proposed changes are in addition to the proposed FY 2019/2020 June Budget Amendment being considered.

NOW, THEREFORE, BE IT RESOLVED that the Equity and Anti-Racism Fund be established with the following changes to the fiscal year 2019-2020 budget:

General Fund

Appropriations	<u>FY 2020</u> <u>Amended</u> <u>3/16/2020</u>	<u>FY 2020</u> <u>Proposed</u> <u>5/22/2020</u>	<u>Proposed</u> <u>Changes</u>	<u>Revised</u> <u>Budget</u>
Mayor's Office				
Operating	226,699	226,699	(20,000)	206,699
Police				
Operating	7,057,235	7,057,235	(100,000)	6,957,235
Human Services				
Operating	1,725,000	1,725,000	(50,000)	1,675,000
Non-Departmental				
Net Transfers	5,858,145	5,858,145	170,000	6,028,145

Special Revenue Funds

Equity and Anti-Racism Fund

Revenues

Transfer from General Fund	-	-	170,000	170,000
Use of/(Contribution to) Fund Balance	-	-	(170,000)	(170,000)
Total	-	-	-	-

Expenditures

Personnel	-	-		-
Operating	-	-		-
Total	-	-	-	-

Equity and Anti-Racism Funding (Proposed)

Police Unit	Description	Amount
PATROL DIVISION		
101.343251.746000.00000	REPAIR & MAINTENANCE.....	(10,000)
101.343251.977000.00000	EQUIPMENT.....	(20,000)
101.343251.977101.00000	EQUIPMENT < \$5,000.....	(20,000)
	TOTAL	<u>(50,000)</u>
POLICE ADMIN		
101.343201.741000.00000	MISCELLANEOUS OPERATING.....	(30,000)
	TOTAL	<u>(30,000)</u>
POLICE HUMAN RESOURCES		
101.343212.741000.00000	MISCELLANEOUS OPERATING.....	(10,000)
	TOTAL	<u>(10,000)</u>
POLICE CENTRAL SERVICES		
101.343221.743000.00000	CONTRACTUAL SERVICES.....	(10,000)
	TOTAL	<u>(10,000)</u>
Police Department	TOTAL	(100,000)
Mayor's Office	Operating - MBK	(20,000)
Human Services Agencies	Human Services	(50,000)

Budgetary Explanation

Proposed operating reductions for the current fiscal year amount to a total of \$100,000 from the General Fund's Police operating budget, \$20,000 from the Mayor's Office, and \$50,000 from the Human Services budget. This will have no net impact on the General Fund balance as the savings will be transferred to a newly established fund for Equity and Anti-Racism.

RESOLUTION #2020-093

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

RESOLUTION TO DECLARE RACISM AS A PUBLIC HEALTH CRISIS
IN THE CITY OF LANSING

WHEREAS, race is a social construct with no biologic basis; and

WHEREAS, racism is a social system with multiple dimensions, including individual racism, which is internalized or interpersonal; and

WHEREAS, systemic racism, which is institutional or structural, is a system of structuring opportunity and assigning value based on the social interpretation of how one looks; and

WHEREAS, systemic racism unfairly disadvantages some individuals and communities, unfairly advantages other individuals and communities, and depletes the strength of the whole society through the waste of human resources; and

WHEREAS, racism is rooted in the foundation of America. From the time chattel slavery began in the 1600s, to the Jim Crow era, declaration of the war on drugs that eventually led to the mass incarceration of Black people, racism has remained a presence in American society while subjecting Black and brown people to hardships and disadvantages in every aspect of life; and

WHEREAS, racism, including unconscious and conscious bias, causes persistent racial discrimination in Criminal Justice, Social Capital, Voter Suppression, Education, Transportation, Employment, Food Access, Mental Health and Health Behaviors, Socioeconomic Status, Environmental Exposure, Access to Health Services, Housing, and Public Safety; and

WHEREAS, historical racism in Michigan has impacted Black and brown Michiganders including Lansing residents. For example, discriminatory housing practices in the 20th century, known as redlining, along with the construction of I-496 expressway and discriminatory housing covenants contributed to the segregation of the Black community in the City of Lansing. Black citizens across the state of Michigan have been limited to areas with restricted access to healthy foods, clean water, and other essential resources, in addition to being subjected to a disproportionate amount of convenience and liquor stores, leading to a variety of other health issues, including reduced life expectancy, higher rates of infant and maternal mortality, and higher rates of lead poisoning; and

WHEREAS, older adults and people of any age who have serious underlying medical conditions are at higher risk for severe illness from COVID-19, Black people have higher incidence of chronic illnesses than other races causing them to die from COVID-19 at 3.8 times the rate of white people. In Ingham County, Black people make up 12 percent of the population, yet they account for 28 percent of confirmed COVID-19 cases; and

BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

6/18/2020

WHEREAS, adjustments are needed in the fiscal year 2019/2020 budget to allocate the budgeted vacancy factor; and

WHEREAS, COVID-19 and the resulting emergency orders to Stay Home/Stay Safe have resulted in decreased revenue estimates for the current fiscal year; and

WHEREAS, additional costs from what has anticipated have been incurred for elections; and

WHEREAS, reimbursement is anticipated for special election costs; and

WHEREAS, the remaining net proceeds from the sale of the Townsend Ramp are to be contributed toward General Fund reserves; and

WHEREAS, the General Fund shall be reimbursed for expenditures related to prior year lawsuits by the Sewer/Wastewater fund

NOW, THEREFORE, BE IT FURTHER RESOLVED that the following FY 2019/2020 year-end budget amendment be approved:

General Fund

Estimated Revenues	<u>FY 2020</u>	<u>FY 2020</u>	<u>Proposed</u>	<u>Adopted</u>
	<u>Adopted</u>	<u>Amended</u>		
	<u>5/20/2019</u>	<u>3/16/2020</u>	<u>Changes</u>	<u>Budget</u>
Property Taxes	42,875,000	43,360,000		43,360,000
Income Taxes	39,400,000	37,000,000	(500,000)	36,500,000
Return on Equity	23,100,000	23,100,000		23,100,000
State Revenues	19,817,000	19,747,000	(600,000)	19,147,000
Charges for Services	9,351,800	9,351,800	(1,030,000)	8,321,800
Fines & Forfeitures	2,149,200	2,149,200	(800,000)	1,349,200
Licenses & Permits	1,889,000	1,889,000	140,000	2,029,000
Other Revenue	403,000	403,000	(200,000)	203,000
Interest & Rent	415,000	415,000	(200,000)	215,000
Use of (Contribution to) Fund Balance	-	3,209,145	(71,895)	3,137,250
Total Revenues	139,400,000	140,624,145	(3,261,895)	137,362,250

(Continued)

Appropriations	<u>FY 2020</u> <u>Adopted</u> <u>5/20/2019</u>	<u>FY 2020</u> <u>Amended</u> <u>3/16/2020</u>	<u>Proposed</u> <u>Changes</u>	<u>Adopted</u> <u>Budget</u>
Council				
Personnel	498,516	498,516	(15,000)	483,516
Operating	228,461	228,461		228,461
Total	726,977	726,977	(15,000)	711,977
Internal Audit				
Personnel	182,115	182,115	(35,000)	147,115
Operating	13,885	13,885		13,885
Total	196,000	196,000	(35,000)	161,000
Courts				
Personnel	5,121,945	5,121,945	(300,000)	4,821,945
Operating	1,395,007	1,395,007		1,395,007
Total	6,516,952	6,516,952	(300,000)	6,216,952
Mayor's Office				
Personnel	1,059,636	1,059,636		1,059,636
Operating	361,399	226,699		226,699
Total	1,421,035	1,286,335	-	1,286,335
Media Center				
Personnel	438,347	438,347		438,347
Operating	39,653	39,653		39,653
Total	478,000	478,000	-	478,000
Clerk's Office				
Personnel	990,367	990,367		990,367
Operating	411,819	411,819	80,000	491,819
Total	1,402,186	1,402,186	80,000	1,482,186
Neighborhood & Citizen Engagement				
Personnel	832,604	771,604	(25,000)	746,604
Operating	333,396	394,396		394,396
Total	1,166,000	1,166,000	(25,000)	1,141,000
Economic Development & Planning				
Personnel	3,278,728	3,278,728	(200,000)	3,078,728
Operating	2,455,591	2,205,591		2,205,591
Total	5,734,319	5,484,319	(200,000)	5,284,319
Finance/Operations				
Personnel	1,046,216	1,180,916	(5,000)	1,175,916
Operating	548,881	548,881		548,881
Total	1,595,097	1,729,797	(5,000)	1,724,797
Assessing				
Personnel	1,559,864	1,559,864	(250,000)	1,309,864
Operating	240,838	240,838		240,838
Total	1,800,702	1,800,702	(250,000)	1,550,702
Treasury				
Personnel	1,848,306	1,848,306	(250,000)	1,598,306
Operating	429,698	429,698		429,698
Total	2,278,004	2,278,004	(250,000)	2,028,004
Human Resources				
Personnel	1,333,106	1,333,106	(100,000)	1,233,106
Operating	892,521	958,521		958,521
Total	2,225,627	2,291,627	(100,000)	2,191,627

Appropriations	<u>FY 2020</u> <u>Adopted</u> <u>5/20/2019</u>	<u>FY 2020</u> <u>Amended</u> <u>3/16/2020</u>	<u>Proposed</u> <u>Changes</u>	<u>Adopted</u> <u>Budget</u>
Attorney's Office				
Personnel	1,941,252	1,941,252	(120,000)	1,821,252
Operating	239,631	239,631		239,631
Total	2,180,883	2,180,883	(120,000)	2,060,883
Police				
Personnel	37,802,547	38,112,816		38,112,816
Operating	7,057,235	7,057,235		7,057,235
Total	44,859,782	45,170,051	-	45,170,051
Fire				
Personnel	30,772,490	31,022,221		31,022,221
Operating	5,278,088	5,278,088		5,278,088
Total	36,050,578	36,300,309	-	36,300,309
Public Service				
Personnel	2,855,553	2,555,553		2,555,553
Operating	9,307,133	9,607,133		9,607,133
Total	12,162,686	12,162,686	-	12,162,686
Human Relations & Community Service				
Personnel	1,460,296	1,540,296	(80,000)	1,460,296
Operating	196,615	196,615		196,615
Total	1,656,911	1,736,911	(80,000)	1,656,911
Parks & Recreation				
Personnel	5,246,923	5,246,923	(150,000)	5,096,923
Operating	3,354,838	3,354,838	(80,000)	3,274,838
Total	8,601,761	8,601,761	(230,000)	8,371,761
Human Services				
Operating	1,725,000	1,725,000		1,725,000
Total	1,725,000	1,725,000	-	1,725,000
City Supported Agencies				
Operating	316,500	316,500	(54,000)	262,500
Total	316,500	316,500	(54,000)	262,500
Non-Departmental				
Vacancy Factor	(700,000)	(200,000)	200,000	-
Library Lease	150,000	150,000	(5,000)	145,000
Debt Service	1,265,000	1,265,000		1,265,000
Net Transfers	5,590,000	5,858,145	(1,872,895)	3,985,250
Total	6,305,000	7,073,145	(1,677,895)	5,395,250
Total Expenditures	139,400,000	140,624,145	(3,261,895)	137,362,250

Appropriations	FY 2020	FY 2020	Proposed	Adopted
	Adopted	Amended		
	5/20/2019	3/16/2020		
			Changes	Budget

Special Revenue Funds

DOWNTOWN LANSING

Revenues

Special Assessments	423,700	423,700	(197,300)	226,400
Grants	10,000	35,000		35,000
Miscellaneous	91,700	91,700	(5,379)	86,321
Transfer from General Fund	93,000	93,000	178,000	271,000
Use of/(Contribution to) Fund Balance	15,600	15,600	22,972	38,572
Total	634,000	659,000	(1,707)	657,293

Expenditures

Personnel	162,000	162,000	(5,000)	157,000
Operating	472,000	497,000	3,293	500,293
Total	634,000	659,000	(1,707)	657,293

Enterprise Funds

GOLF FUND

Revenues

Transfers In - Parks Millage	166,000	166,000		166,000
Other Revenue	-	-	3,000	3,000
Use of/(Contribution to) Fund Balance	11,000	11,000	(11,000)	-
Total	177,000	177,000	(8,000)	169,000

Expenditures

Operating	166,000	166,000	(7,500)	158,500
Capital	11,000	11,000	(500)	10,500
Total	177,000	177,000	(8,000)	169,000

PARKING FUND

Revenues

Parking Revenue	5,867,000	5,867,000		5,867,000
Baseball Revenue	55,000	55,000		55,000
Parking Fines	600,000	600,000		600,000
Sale of Property	-	-		-
Other Revenue	767,910	767,910		767,910
Use of/(Contribution to) Fund Balance	4,096,090	6,978,090	1,320,895	8,298,985
Total	11,386,000	14,268,000	1,320,895	15,588,895

Expenditures

Personnel	2,282,275	2,282,275		2,282,275
Operating	2,738,565	2,738,565		2,738,565
Capital	4,880,000	4,880,000		4,880,000
Debt Service	1,485,160	1,485,160		1,485,160
Transfers	-	2,882,000	1,320,895	4,202,895
Total	11,386,000	14,268,000	1,320,895	15,588,895

Appropriations	FY 2020 Adopted 5/20/2019	FY 2020 Amended 3/16/2020	Proposed Changes	Adopted Budget
WASTEWATER FUND				
Revenues				
Sewer Charges	35,763,000	35,921,830		35,921,830
Interest Income	136,000	136,000		136,000
Low Income Credit	(2,000)	(2,000)		(2,000)
Micellaneous Income	4,500	4,500		4,500
Use of/(Contribution to) Fund Balance	1,578,500	10,024,656	1,250,000	11,274,656
Total	37,480,000	46,084,986	1,250,000	47,334,986
Expenditures				
Personnel	8,238,252	8,238,252		8,238,252
Operating	8,972,902	8,972,902		8,972,902
Capital	5,739,700	14,344,686		14,344,686
Debt Service	14,529,146	14,529,146		14,529,146
Transfers	-	-	1,250,000	1,250,000
Total	37,480,000	46,084,986	1,250,000	47,334,986

RECYCLING FUND

Revenues				
Operating Income	4,423,950	4,423,950		4,423,950
Sale of Recycled Materials	-	-		-
Interest Income	-	-		-
Use of/(Contribution to) Fund Balance	428,050	678,050	(190,000)	488,050
Total	4,852,000	5,102,000	(190,000)	4,912,000
Expenditures				
Personnel	2,591,962	2,591,962		2,591,962
Operating	1,804,452	2,054,452	(190,000)	1,864,452
Debt Service	455,586	455,586		455,586
Capital	-	-		-
Total	4,852,000	5,102,000	(190,000)	4,912,000

Capital Project Funds

CAPITAL IMPROVEMENT (CIP) FUND

Revenues				
Transfer from General Fund		507,000	520,000	1,027,000
Transfer from Local Streets		300,000		300,000
Transfer from Parking		1,952,000		1,952,000
Loan Revenue		180,000		180,000
PEG (Cable Capital) Revenues		575,000		575,000
Use of/(Contribution to) Fund Balance		3,686,175		3,686,175
Total		7,200,175	520,000	7,720,175
Expenditures				
Capital		6,445,175	520,000	6,965,175
PEG Capital		475,000		475,000
Debt Service		180,000		180,000
Transfer to General Fund		100,000		100,000
Total		7,200,175	520,000	7,720,175

WHEREAS, Black people are disproportionately suffering in part due to longstanding, unaddressed health disparities as well as systemic racism and other socioeconomic inequities. Indicators of health disparities include Black infant mortality, which is 12.9% compared to White infant mortality at 6.4%; prevalence of diabetes, which is 17.5% for Black residents compared to 7.7% for White residents; and 20% of Black residents state that they lack access to health care; and

WHEREAS, there is clear data to illustrate that racism negatively impacts the lives of Black and brown people in our community. The current COVID-19 crisis and ongoing protests against police brutality have helped to highlight now, more than ever, that racism, not race, causes disparities for Black and brown Americans; and

WHEREAS, the privileges that other Americans experience inhibit them from fully understanding how racism impacts Black and brown people in America - for example the performance of simple tasks like driving while Black, walking/running in neighborhoods, wearing a hoodie, going to the store, eating ice cream in your own home, or just going to a park all come with certain risk not experienced by others. Concerned parents prepare their Black youth at an early age by having "The Talk" with their children in order to attempt to protect them; and

WHEREAS, the American Public Health Association, National Association of County and City Health Officials, and the American Academy of Pediatrics have declared racism as a public health crisis, this Council believes that now is the time to do the same. The disparities caused by racism that we have outlined in this resolution represent a public health crisis which affects us all; and

WHEREAS, we as a governmental body have a responsibility to ensure an optimal quality of life for all of our Black and brown Lansing residents.

THEREFORE, BE IT RESOLVED, that the Lansing City Council supports the Ingham County Board of Commissioners' declaration of racism as a public health crisis in the County of Ingham.

BE IT FURTHER RESOLVED, that the Lansing City Council issues a call to action to address the root causes of racism that affect all members of our society on a local (urban and rural), state, and national level and demands action from all levels of government and society.

BE IT FURTHER RESOLVED, that Lansing City Council is committing its full attention to improving the quality of life and health of our Black and brown residents.

BE IT FURTHER RESOLVED, that the Lansing City Council will establish a standing committee on Equity, Diversity, and Inclusion to establish relevant policies that improve health in the Black and brown communities, support local, state, and federal initiatives

that advance social justice and racial equality, and continue the work which began in 2013 through the City Council's Ad-Hoc Committee on Diversity and Inclusion.

BE IT FURTHER RESOLVED, that Committee on Equity, Diversity, and Inclusion will assess our current and proposed laws (ordinances and health regulations) and our policies, as well as their implementation, to promote health for Black and brown residents of the City of Lansing.

BE IT FURTHER RESOLVED, that the Committee on Equity, Diversity, and Inclusion will assess internal policies and procedures to ensure racial equity is a core element in all organizational practices.

BE IT FURTHER RESOLVED, that Committee on Equity, Diversity, and Inclusion in addition to being open to the public, will report back through the Committee of Whole on the status of its work on not less than a quarterly basis.

BE IT FURTHER RESOLVED, that the City of Lansing urges other governmental bodies to support the Ingham County's declaration racism as a public health crisis and to immediately take steps to intentionally address and support methods that will strategically reduce the long-term impact of systemic racism.

BE IT FURTHER RESOLVED, that the Lansing City Council requests that the Lansing City Clerk forward copies of this resolution to the Governor of the State of Michigan, Ingham County's State Legislative delegation, the Michigan Association of Counties, the Michigan Municipal League, and the Capital Council of Governments.

RESOLUTION #2020-###

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

NOW, THEREFORE, BE IT RESOLVED that the following changes to the City's fees and charges be adopted:

Fee Proposed	<u>From</u> <u>Current</u> <u>FY 2020</u>	<u>To</u> <u>Proposed</u> <u>FY 2021</u>
Economic Development & Planning - Parking Fund		
North Capitol	\$110.00	\$120.00