



AGENDA
Committee of the Whole
Monday, May 4, 2020 @ 5:00 p.m.

<https://zoom.us/j/98443084786>

Meeting ID: 984 4308 4786

Dial by your location

(646) 876 9923

Email Comments prior to the meeting to sherrie.boak@lansingmi.gov

Council Member Spadafore, Chairperson
Council Member Hussain, Vice Chairperson

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - April 27, 2020
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Presentations:**
 - FY 2020/2021 Budget – Continued Discussion with Q&A
6. **Discussion/Action:**
 - A.) RESOLUTION – CDBG Budget Adoption
 - B.) RESOLUTION – Funding Application; Local Bridge Program for FY2023
 - C.) RESOLUTION – Authorization of Tax Anticipated Notes for Cash Flow Borrowing Purposes
7. **Other:**
 - PLACE ON FILE – Department of Neighborhoods and Citizen Engagement Annual Report 2018-2019
8. **Adjourn**

With Executive Order 2020-4, Governor Whitmer declared a statewide State of Emergency due to the spread of the novel coronavirus (COVID-19). To mitigate the spread of COVID-19 and to provide essential protections to vulnerable Michiganders and this State's health care system and other critical infrastructure, it is crucial that all Michiganders take steps to limit in-person contact, particularly in the context of large groups. Therefore, the above meetings will be conducted via audio/video conference.

The meetings are being held electronically in accordance with the Open Meetings Act in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number above, and meeting ID provided. Michigan Executive Order 2020-48 provides temporary authorization of remote participation in public meetings and hearings.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

The City of Lansing's Mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
- II. Securing short and long term financial stability through prudent management of city resources.
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
- IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
- V. Facilitating regional collaboration and connecting communities



MINUTES
Committee of the Whole
Monday, April 27, 2020 @ 5:00 p.m.
Zoom Meeting
<https://zoom.us/j/380551239>
Meeting ID: 380 551 239

CALL TO ORDER

Council President Spadafore called the meeting to order at 5:00 p.m.

PRESENT- via audio/video

Councilmember Peter Spadafore
Councilmember Adam Hussain
Councilmember Carol Wood
Councilmember Patricia Spitzley
Councilmember Kathie Dunbar
Councilmember Brandon Betz
Councilmember Jeremy Garza
Councilmember Brian T. Jackson- left the meeting at 5:04 p.m. and returned at 5:49 p.m.

OTHERS PRESENT- via audio/video

Sherrie Boak, Council Staff
Mayor Schor
Jim Smiertka, City Attorney
Doug Fleming, LHC
Ryan Robinson, LHC
Samantha Harkins, Deputy Mayor
Shelbi Frayer, Chief Strategy Officer
Jack Brower, Budget Director
Lisa Hagen, Assistant City Attorney

Minutes

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM MARCH 16, 2020 AS PRESENTED.

Council Member Jackson left the meeting.

ROLL CALL VOTE 7-0.

Public Comment

No Public Comment

Presentations

Lansing Housing Commission 2019 Annual Reports- Executive Director Doug Fleming

Mr. Robinson and Mr. Fleming were present in the meeting providing a presentation on the LHC. This included details on their property portfolio, their framework over the last couple years, training, capital planning, compliance, culture and strategy. This document was also included in the Committee packet. Mr. Fleming spoke on the transition from a HUD to a standard performer public housing, their work on finding ways, via survey, to improve including broadening programs, integrated programming, on-site services, and conducting their Summer Spectacular. The LHC has addressed a focus on operational improvements with their work orders, and dedicated investment in infrastructure at all sites. Some of those investments he highlighted were asphalt and concrete work, high efficiency boilers, renovated elevators, landscaping, renovate kitchens and bathrooms at LaRoy Froh, and roofs at other locations. Regarding the RAD program, Mr. Fleming spoke on the projects for Mount Vernon and South Washington in phase 1, and phase 2 Hildebrandt and LaRoy Froh.

Council Member Garza inquired if bids had been placed for the work and if so what that process was. Mr. Fleming clarified they are still working on the architectural drawings, and once that is done they hope to be going out in 30 days for general contractor. Council Member Garza then inquired into the cost of upgrades to the furnaces and if it was local contractors. Mr. Fleming stated it was through consumers energy program on a rebate program, and they utilized the contractor that had the rebate did the work. Council Member Wood referred to slide 11 and the project vouchers to two local developments; asking who those were. Mr. Fleming confirmed that with Walter French, they came to them through a Capital Area Housing Project (8-9 vouchers) and the other was based in East Lansing. Council Member Wood asked if all outstanding issued had been addressed at the properties from Code Compliance. Mr. Fleming confirmed that any in the four (4) main facilities were done in 2019 and are on a 2 year renewal inspection for 2021. The scattered sites are more complicated and based on the rental certificate, and so are rolling and happening all the time. He continues to work with EDP. Council Member Wood asked if all the invoices were paid on those, and Mr. Fleming confirmed. Council Member Wood asked about the funding value that was being divided between the City and LHC, at which Mr. Fleming stated he would have to check with his housing voucher coordinator, but will provide that. Mr. Fleming did not that every grant has an admin fee and there was an agreement in the past that the fee would be shared with the City. Council Member Wood asked for that figure also. She then asked how LHC was addressing the COVID 19 requirements in the units. Mr. Fleming outlined their maintenance practices, essential employees, cleaning when people move out and in, and scheduling appointments for residents. Regarding residents with income status changes, Mr. Fleming stated they are working with the residents on revaluations and currently have done 100 certificates to represent the new income to their rent. Council Member Wood asked if the LHC has reached out to BWL for a rebate program similar to what he spoke about earlier with Consumers, and Mr. Fleming assured the Committee that he has constant communications with BWL, however their program was not a part of the high efficiency program. In regards to the RAD program, he confirmed they are coordinating with BWL on all the lighting and electrical and have also begun discussions on solar panels at S. Washington. Council Member Wood asked if they knew the longest tenant at the scattered housing, and Mr. Fleming acknowledged he did not have that information. Council Member Wood referred to the Audit document, noting there were comments on deficiencies. Mr. Fleming explained that deficiencies stay on for 2 year, so there are currently none, however those listed were carry overs from 2 years ago, so they would go away in 2021. Council Member Betz noted that New York recently switched to a RAD program and they worked on tenant safety programs, and asked how LHC was going to work with the tenant community to make sure they are comfortable with this and ensure protection for tenant needs are in place. Mr. Fleming stated that there was a 3rd party consultant hired to make sure all resident's requirements that are part of RAD are being met. With the all RAD programs, no one will be relocated off site and

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Mr. Fleming confirmed they have hired a coordinator to work with tenants and complete a survey with the tenants on the project move.

Discussion/Action:

RESOLUTION – Introduction & Set Public Hearing; Ordinance Amendment Chapter 260, Section 260.05; Allowing Ownership in Lansing Housing Commission Name

MOTION BY COUNCIL MEMBER SPITZLEY TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR MAY 11, 2020 FOR THE ORDINANCE AMENDMENTS TO CHAPTER 260.

Mr. Smiertka outlined the changes to the ordinance which included the general State statute that applies to housing. The ordinance will allow the transfer of all LHC properties to the LHC making them independent. They will still be required to hold the City as additionally insured on the liability insurance, however these changes will now allow all real property in the name of LHC, allow them sole authority on rules of procedures. Lastly, Mr. Smiertka confirmed that the reporting function to the City is still in place. Council Member Spitzley added to the overview that the ordinance originated with the Committee on Development & Planning and just covered the transfer of property, however it was discussed at that time to address all the other items in the ordinance to make it up to date and applicable. Council Member Wood asked why the City would still be listed as on the insurance, and Mr. Smiertka confirmed that this would allow the City to be covered by an past or future events based on any assistance they give LHC. Council Member Wood then noted past changes in the ordinance that were made to address employees leaving employment, and asked if these proposed changes will affect the Charter, and Mr. Smiertka confirmed it would, and they would no longer be under that charter provision. He added to the explanation on the insurance, that if the City still has an interest in the property, insurance will cover it, if the City no longer have an interest in the property they would not. Council Member Wood asked the OCA to look at it before adoption. Mr. Smiertka noted that because there are scattered locations, it may take time for the transfer of the properties, so there may be a time where insurance is necessary. Council Member Dunbar asked if the homes owned by One Church One Family could be rolled into this transition housing with LHC. Mr. Smiertka stated those are in court receivership, and the City has no say in it currently, but it could be brought up in a future discussion with the receiver.

MOTION CARRIED WITH ROLL CALL 8-0.

RESOLUTION – Reappointment; Cassandra L. Nelson; At Large Member Historic District Commission; Term to Expire June 30, 2022

Council President Spadafore explained Ms. Nelson was a reappointment to the Board.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR REAPPOINTMENT FO CASSANDRA NELSON TO THE HISTORIC DISTRICT BOARD.

MOTION CARRIED WITH ROLL CALL 8-0.

RESOLUTION – Reappointment of Monica Jahner, Ingham County/City of Lansing Community Corrections Advisory Board Member; Term to Expire September 17, 2020

Council President Spadafore confirmed the County submitted their letter of reappointment and this action was for reappointment from the City.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION TO REAPPOINT MONICA JAHNER TO THE COMMUNITY CORRECTIONS ADVISORY BOARD. MOTION CARRIED WITH ROLL CALL 8-0.

RESOLUTION – Appointment of Mike Dombrowski; 1st Ward Member; Park Board; Term to Expire June 30, 2021 (currently At- Large Member; term expire 6/30/2020)

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Council President Spadafore noted that Mr. Dombrowski currently sits on the Park Board, however with the recent relocation of Ms. Whitfield to the 4th Ward position, he would be moving from the At Large position to the 1st Ward.

MOTION BY COUNCIL MEMBER BETZ TO APPROVE THE RESOLUTION OF APPOINTMENT OF MIKE DOMBROWSKI TO THE 1ST WARD MEMBER OF THE PARK BOARD. MOTION CARRIED WITH ROLL CALL 8-0.

RESOLUTION – Appointment of Kimberly Whitfield; 4th Ward Member; Park Board; Term to Expire June 30, 2024 (currently 1st Ward, moved to 4th Ward; term expires 6/30/2021)

Council President Spadafore clarified the Ms. Whitfield recently moved from the 1st Ward to the 4th Ward, so was filling the 4th Ward vacancy on the Park Board.

MOTION BY COUNCIL MEMBER JACKSON TO APPROVE THE RESOLUTION TO APPOINT MS. WHITFIELD FROM THE 1ST WARD MEMBER TO THE 4TH WARD MEMBER OF THE PARK BOARD. MOTION CARRIED WITH ROLL CALL 8-0.

RESOLUTION – 11th Amendment to the Amended and Restated Real Estate Purchase and Development Agreement; RE: Red Cedar Development/Continental/Ferguson Lansing, LLC

Council President Spadafore recapped that at the last Council meeting there was a robust discussion and presentation on the 11th amendment, and asked for any additional questions from Council. There were no additional questions.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE 11TH AMENDMENT TO THE REAL ESTATE PURCHASE AND DEVELOPMENT AGREEMENT FOR RED CEDAR/CONTINENTAL.FERGUSON LANSING, LLC. MOTION CARRIED WITH ROLL CALL 7-1.

RESOLUTION – Set Public Hearing; Noise Waiver, E.T. MacKenzie Company; RE: Underground Utility Improvements on Forest Road Right of Way

Council President Spadafore noted that the resolution would be to set the public hearing for May 11th, and that the department had already sent out the post cards stating this hearing date.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR THE NOISE WAIVER FOR UNDERGROUND UTILITY WORK ON THE FOREST RIGHT OF WAY, FOR MAY 11, 2020.

Council Member Wood stated to the Committee that she had received calls from residents with concerns that there were trees being removed, and now with the underground work they were concerned there will be more. She asked that the department be prepared to answer questions at the public hearing on preservation and replanting of the trees.

Council President Spadafore stated he would make sure the department and or the applicant were present at the public hearing to answer any questions. Ms. Harkins added she would make sure Mr. Kilpatrick is at the hearing. Council Member Wood asked for information be provided to Council Members before the meeting so they will have at with them. Ms. Harkins concurred.

MOTION CARRIED WITH ROLL CALL 8-0.

DISCUSSION – FY 2020/2021 Budget –Continued Discussion/Q & A

Ms. Frayer and Mr. Brower were present to continue the budget discussion. Mr. Brower went through the budget and addressed the questions from the last meeting April 13, 2020:

- Q: Council Member Wood: Police: with the addition of 3 new police officers—provide breakdown as to what that will cost as part of the budget and how many potential retirees we may have for this budget?

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- A: The cost of 3 new police officers will be found in the police budget, the 3251. If you are looking at the line item detail it is 708000 for overtime. Salary combined would be \$160,000, fringes: \$60,000, net benefits: \$88,000 for a total of \$302,000. There is about a \$400,000 reduction in overtime overall.
 - A (regarding retirees):
- Q: Council Member Wood: Provide updated projection from BWL regarding projected loss in gross revenues?
 - A: Shelbi: BWL committed to 23M in fixed rate, so there will be no going back or change for this fiscal year. Built in an increase to 25M the next two years.
 - Since this is a fixed rate, the 23.1M committed for this fiscal year and 25M for two subsequent fiscal years, this projection from BWL will not change.
- Q: Council Member Betz: What about estimation of reduction in income tax revenue?
 - A: Hard to predict at this stage, since no end date. However, once an end date is determined, can model out what was received last year and compare it to this year in order to do projections.
 - A: To date, as of March 31, 2020, we have received 23.2M in income tax representing approximately 60% of year to date expectations. This is in line with what we'd expect to receive at this point. However, based on extension of filing deadline, approximately 22-25% of revenues may be pushed to subsequent fiscal years. Looking into details of this further.
 - Council Member Betz asked for a projection through May for Council to consider. General projections given below:
 - Jake indicated that May-June City typically receives 40% of income tax.
 - Reduction by 15% in Income Tax revenue is 5.8 million. If revenue sharing down 15%, so 3 million.
 - Shelbi provided and presented a budget analysis estimate with considerations given for lost revenue related to COVID.
- Q: Council Member Wood: Can we be tracking unemployment numbers for Lansing?
 - A: We do not receive those statistics, but they are available through the Michigan Labor Market Information Bureau, up to date through March 2020 with preliminary figures, so far, there is nothing clear in their data that goes beyond the onset of this crises where we would start to see impact. Over the next couple of months we can continue to track those figures and incorporate them into the analysis.

Ms. Frayer presented a "After Covid" spreadsheet dated April 22, 2020 (included in packet) outlining the proposed budget, COVID Budget with 2 months loss of revenue and COVID Budget with 3 months loss of revenue.

The Committee asked additional questions:

- Q Council Member Wood: Looking at police overtime and 3 new officers. Police overtime is normally not because there are less police officers but because there are crimes/issues that come up where we need more officers on the road. When looking at reduction in overtime, what has Chief's information been regarding overtime related to staffing issues and/or overtime relating to crime?
 - A: Overtime for road patrol is currently about 6.5 FTE. Discussion with Chief about maximizing the schedule to have more bodies out at one time while decreasing overtime. Not sure what specifically overtime was related to. Chief agreed that additional 3 officers on patrol will be helpful in reducing overall overtime.

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- Q: Council Member Wood asked for statistics to that effect. Council Member Wood and indicated that she would provide information/specific questions to Shelbi.
- Q Council Member Wood: We have not heard about costs because of COVID-19. How much has the City spent?
 - A: Can get a listing of what has been spent from the Emergency Management Team. All expenses/purchases have been tracked.
 - Q Council Member Wood also asked for listing/analysis of what is going to be spent once we reopen. In addition, would like to see costs as related to changes to 54A District Court.
- Q Council Member Wood: The fire department at Public Safety Committee meeting articulated need for equipment: Ladder trucks, defibrillators etc. This equipment was not listed in the budget presented. What is the rationale for why those items were not included?
 - A: Rationale will be provided at a follow up meeting. In addition, Jake worked with Fire to get some updates/preliminary revisions to their budget, which included additional equipment. This will be presented in the coming weeks.
- Q Council Member Jackson: Are these two new columns (estimates regarding two or three months lost revenue) included in the current budget?
 - A: No, but the budget can be changed. The budget as presented did not include anything related to COVID-19.

The discussion on the budget will continue at the May 4, 2020 Committee meeting.

RESOLUTION – Funding Application: Local Bridge Program for FY 2023

Council President Spadafore removed the item from the agenda, moving it to the May 4th Committee and Council meeting. He noted that the Public Service Director had confirmed the document deadline had been moved to June 1, 2020.

RESOLUTION – Donation Acceptance & Budget Transfer of \$1,000 Distributed to LPD and LFD for meals and refreshments

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR A \$1,000 DONATION.

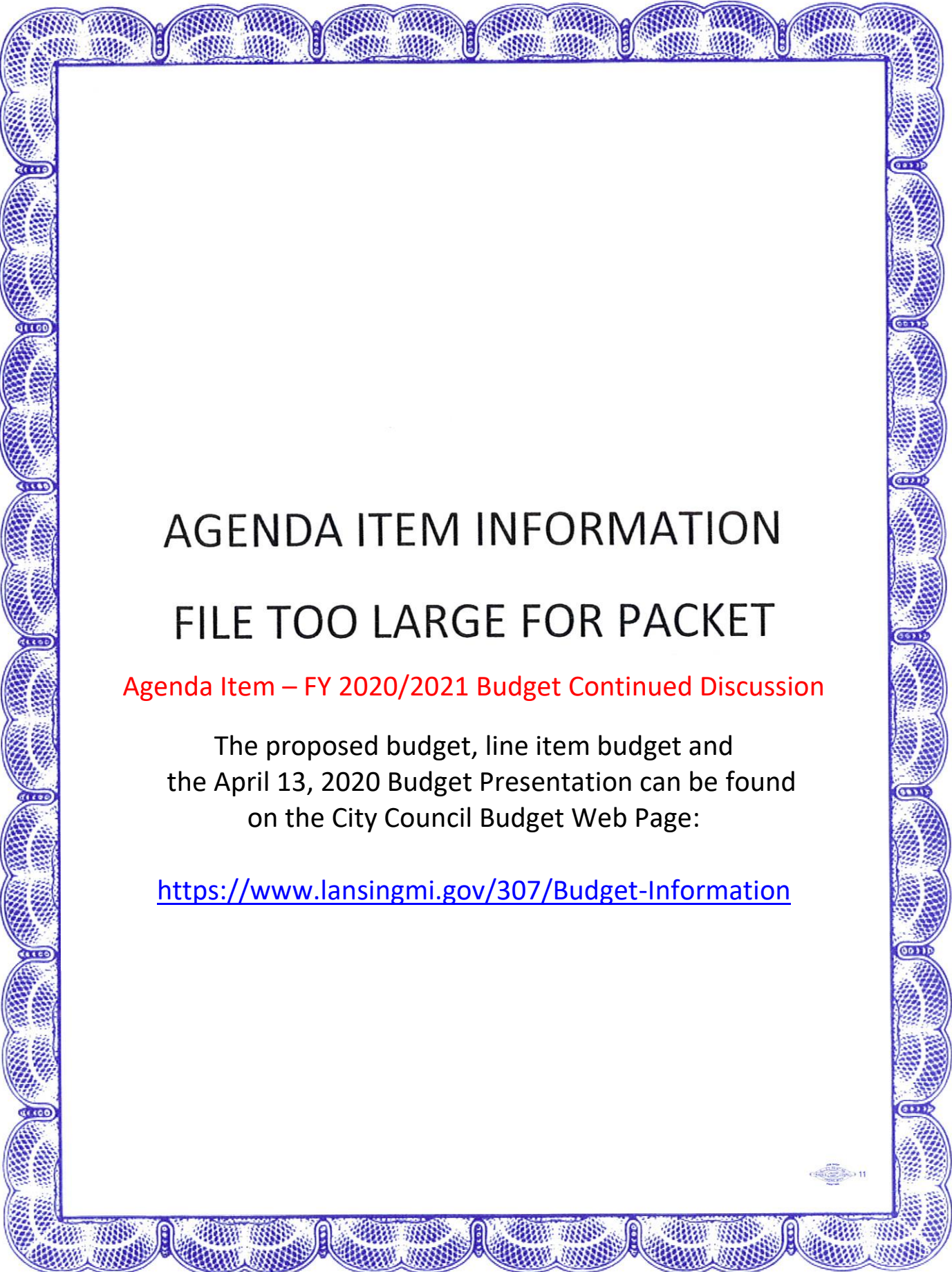
Council Member Wood asked who wrote the resolution and why it was so “wordy”. All other resolutions for appropriations only specify the funding allocation. Mr. Smiertka confirmed the OCA wrote the resolution, and this was a donation and it notes what it is to be used for. He added that Council needs to act in resolution on acceptance of a donation and appropriation. Council Member Spitzley noted she was pleased with the donation, but concerned that other companies and people have donated to the City departments in the past anonymously, and now Council is doing a resolution highlighting a particular person. Council President Spadafore stated the Charter requires a resolution be done for certain amounts, and Council Member Spitzley confirmed she understood the Charter, but questioned why a resolution or this amount. Council Member Wood added that the City has taken donations in the past for fireworks and other department more than \$1,000 with no resolution, so she needed to understand why this was so different. Mr. Smiertka stated that if people donate to the City it has been accepted, and in this situation a person wants to give funds and therefore the City has to formally accept it.

MOTION CARRIED WITH ROLL CALL 8-0.

Adjourn

The meeting adjourned at 7:03 p.m.
Respectfully Submitted by,
Sherrie Boak, Recording Secretary,
Lansing City Council

Approved by the Committee on



AGENDA ITEM INFORMATION

FILE TOO LARGE FOR PACKET

Agenda Item – FY 2020/2021 Budget Continued Discussion

The proposed budget, line item budget and the April 13, 2020 Budget Presentation can be found on the City Council Budget Web Page:

<https://www.lansingmi.gov/307/Budget-Information>

Draft Budget-- AFTER COVID								
22-Apr-20								
					2 Months Loss of Revenue FY21		3 Months Loss of Revenue FY21	
Revenues	FY 2019	FY 2020	FY 2020	FY21		COVID Assumptions		COVID Assumptions
	Actuals	Approved Amendment	FINAL PROPOSED BUDGET	Proposed	COVID BUDGET		COVID BUDGET	
Property Taxes	40,594,677	43,360,000		45,342,000				
Income Taxes	37,021,436	37,000,000	*	39,226,000	(6,537,667)	Assumes TWO month Loss (1/6) or 16%	(9,806,500)	Assumes THREE month Loss (1/4) or 25%
Return on Equity	21,110,884	23,100,000		25,000,000		Assumes \$2M negotiated Increase		Assumes \$2M negotiated Increase
State Revenues	18,330,556	19,747,000	(1,645,583)	20,144,100	(3,021,615)	Assumes 15% Loss from FY20	(3,949,400)	Assumes 20% Loss from FY20
Charges for Services	9,089,169	9,351,800	(1,558,633)	9,709,223				
Fines & Forfeitures	2,050,717	2,149,200	(358,200)	1,967,200				
Licenses & Permits	1,407,477	1,889,000	(314,833)	1,882,800				
Interest & Rent	226,344	415,000	(69,167)	425,000				
Other Revenue	531,597	403,000	3,000,000	753,000				
Total Revenues	130,362,856	137,415,000	136,468,583	144,449,323	134,890,041		130,693,423	
Total Expenditures	137,657,877	140,624,145	140,624,145	144,184,754	141,807,450	Health care (1.9M) & P/C Insurance (400k)	141,807,450	Health care (1.9M) & P/C Insurance (400k)
Beginning Fund Balance	17,326,512	10,031,491	10,031,491	6,822,346	5,875,929		5,875,929	
Ending Fund Balance	10,031,491	6,822,346	5,875,929	7,086,915	(1,041,479)	Does not include IRS penalty (+2.5M)	(5,238,098)	Does not include IRS penalty (+2.5M)
FB as % of Revenue	7.30%	4.90%	4.31%	4.91%	-0.77%		-4.01%	
FINAL FY20 Changes:								
Loss in funding- One Month (1/12)								
Added back Sewer Law Suit/Ramp Sale								
*Income Tax to date down								

FY 2021 Budget Hearing Question/Answers for Follow up

Budget Presentation: 04.13.2020

CDBG Presentation

- There were no questions that required follow up during the CDBG Budget Presentation.

FY 2021 Budget Presentation 04.13.2020

- Q: Council Member Betz: Ordinance requires putting \$500,000 into rainy day fund. Is this wise to do during a recession? Should the ordinance be changed?
 - A: Jake: it's a decision between the administration and Council.
 - A: Mayor Schor: willing to have that conversation moving forward.
- Q: Council Member Jackson: Changes to budget based on COVID-19 is not yet fully integrated. What specifically are you looking at for impact on future budgets?
 - A: Looking from FY20-FY22. Information provided during a call from department of treasury indicates: 1) constitutional revenue sharing June and August will be reduced (estimating half) 2) statutory revenue sharing is also going to be reduced, likely 15-20% reduction 3) Income tax. Delay in when City will receive income tax assuming 15% reduction or delay. FY 20 income tax may be reduced since many are working from home.
 - Primary concern is Cash Flow.
 - Until there is an end date, hard to predict.
 - First focus is cash on hand, second is impact on FY 20, then will look to FY 21.
 - How/when to put the updated numbers into the budget? Perhaps during first amendment in June. Will be a discussion between the Mayor and Council President as to how to move forward considering updated figures.
 - [Document provided and presented by Shelbi regarding projected impact on budget.](#)
- Q: Council Member Jackson: Can there be any changes to the budget with the facts that are now known so that Council and the Administration will not have the pressure of amendments?
 - A: Finance is currently looking to see how new information can be incorporated into the budget so that figures can be updated. There may be future changes before the budget is voted in May.
- Q: Council Member Wood: Police: with the addition of 3 new police officers— provide breakdown as to what that will cost as part of the budget and how many potential retirees we may have for this budget?
 - A: [The cost of 3 new police officers will be found in the police budget, the 3251. If you are looking at the line item detail it is 708000 for overtime. Salary combined would be \\$160,000, fringes: \\$60,000, net benefits:](#)

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 - Since this is a fixed rate, the 23.1M committed for this fiscal year and 25M for two subsequent fiscal years, this projection from BWL will not change.
- Q: Council Member Betz: Michigan treasury estimate 1-3 billion lost this year and 1-4 million lost next year. Can you provide a similar estimation as to revenue lost?
 - 15% reduction for state revenue sharing. Looking at what reduction was during last recession.
- Q: Council Member Betz: What about estimation of reduction in income tax revenue?
 - A: Hard to predict at this stage, since no end date. However, once an end date is determined, can model out what was received last year and compare it to this year in order to do projections.
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Budget Presentation 04.27.2020

Lansing Housing Commission Annual Report/Budget

- Q Council Member Wood: Regarding sharing administrative fees between LHC and the City. How much are those dollars, how are they split, and why?
 - A:
- Q Council Member Wood: COVID-19 concerns. How are you disinfecting? How is this effecting programs?
 - A: Began working remotely. Employees are essential. Units are being turned and move in is happening. Meeting with management by appointment only. Social distancing. South Washington building cleaned. All high touch areas are being cleaned twice a day (once per day on the weekends). (No specific discussion of COVID's effect on programs)
- Q Council Member Wood: Regarding the 183 scattered housing sites. How long has the longest tenant been staying at a residence?
 - A:
- Q Council Member Wood: Regarding the housing audit. It listed deficiencies in internal controls. Can you address how you are looking at/addressing that?
 - A: Deficiencies do not exist anymore. Still a carryover from the previous years when classified as a low performer. Should not see that in audits moving forward.
- Q Council Member Betz: NYC recently switched to RAD program. Some tenants came forward to work on additional protections. How are you engaging the tenant community? How are you making sure they are comfortable with this? How are you ensuring protections tenants need are in place?
 - A: 3rd party consultant has been hired to ensure that all RAD requirements are met. No one will be moved offsite with RAD program. Tenants will move buildings within the same properties. Some tenants will not go back to their exact unit. They will be properly sized, or right-sized. A coordinator will be hired. A resident survey will be conducted to determine need as it relates to moving.
- Q Council Member Betz: Are you working with tenants in the housing space to make sure they are agreeable with this deal as well? We can discuss this in the future.
 - A: We need to talk about what we are doing in Lansing but that conversation can certainly be had moving forward.

FY 2021 Budget Presentation 04.27.2020

- Q Council Member Wood: Looking at police overtime and 3 new officers. Police overtime is normally not because there are less police officers but because there are crimes/issues that come up where we need more officers on the road. When looking at reduction in overtime, what has Chief's information been regarding overtime related to staffing issues and/or overtime relating to crime?

- A: Overtime for road patrol is currently about 6.5 FTE. Discussion with Chief about maximizing the schedule to have more bodies out at one time while decreasing overtime. Not sure what specifically overtime was related to. Chief agreed that additional 3 officers on patrol will be helpful in reducing overall overtime.
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 - A: No, but the budget can be changed. The budget as presented did not include anything related to COVID-19.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires that the City of Lansing submits the Annual Action Plan in order to receive Community Development fund resources, including Community Development Block Grant (CDBG), HOME and Emergency Solutions Grant (ESG) program funds, for the upcoming fiscal year 2020-2021; and

WHEREAS, the CDBG (\$2,045,460), HOME (\$751,990) and ESG (\$176,452) entitlement amount allocated to Lansing for the upcoming fiscal year is \$2,973,902; and

WHEREAS, the City of Lansing estimated amounts of program income (PI) and previous year's (PY) annual funding available for CDBG are \$115,000 (\$75,000 PI, \$40,000 PY) and HOME \$174,000 (\$50,000 PI, \$124,000 PY); and

WHEREAS, the total amount of federal funding allocations, program income and previous year's funding equal \$3,262,902; and

WHEREAS, pursuant to program requirements, the City has conducted a citizen participation and open review process which has included meetings and public hearings; and

WHEREAS, the City has further promoted participation, input and review in the process by conducting two (2) separate advertised public hearings before the Lansing Planning Board, one on December 3, 2019 regarding housing and community development needs and one on February 4, 2020 regarding proposed Annual Action Plan program objectives and projected use of Federal entitlement and formula program funds; and

WHEREAS, the City did also initiate and carry out the required thirty (30) day public comment period on the proposed 2020-21 Annual Action Plan by publishing a notice of the availability of the plan in the Lansing City Pulse on March 11, 2020; and

WHEREAS, a public hearing was held, via zoom, by the Lansing City Council on April 27, 2020 to again receive citizen comments and recommendations and to give final review to the Annual Action Plan; and

WHEREAS, Federal regulations require the City to make certain certifications and assurances to HUD as a part of the City's application and Annual Action Plan;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lansing adopts the Annual Action Plan for the City of Lansing that includes housing and community development goals, objectives, strategies, and budget for the use of community development fund resources for fiscal year 2020-2021 as proposed by the Committee of the Whole; and

BE IT FURTHER RESOLVED that the Mayor, as the City's Chief Executive Officer, or his designee is hereby authorized to sign the Annual Action Plan and application for FY 2020-2021, including all understandings, assurances and certifications contained therein, and to submit the grant application to the Department of Housing and Urban Development; and

BE IT FINALLY RESOLVED that the Mayor or his designee is authorized, as the official representative of the City of Lansing, to set-up budget line items, provide any and all information, to act in connection with the Annual Action Plan application and to execute all agreements, contracts and legal documents, including the agreement between the City and the Department of Housing and Urban Development, to secure CDBG, HOME and ESG funding and implement the Annual Action Plan programs.

**PROPOSED FUNDING ALLOCATIONS
PROGRAM ACTIVITIES AND USE OF FUNDS
ANNUAL ACTION PLAN 2020 (7/1/20 – 6/30/21)
CITY OF LANSING COMMUNITY DEVELOPMENT OBJECTIVES**

The primary objective of Lansing's Housing and Community Development Program is the development of a viable community which will provide standard housing in a suitable living environment, principally to benefit low and moderate income persons, preserve and expand existing businesses and industries, and create an atmosphere conducive to stability in neighborhoods.

- a. Provide standard housing in a suitable living environment through rehabilitation, new construction and improvement of the housing stock primarily in CDBG eligible neighborhoods and in specifically designated housing target areas.
- b. Provide housing counseling and assistance that will benefit low and moderate-income households.
- c. Promote home ownership for low and moderate-income households and promote deconcentration of poverty.
- d. Maintain at current levels the number of public and assisted housing units available to low and moderate-income households.
- e. Provide homeless prevention assistance, emergency shelter, street outreach and supportive human services for people with special needs, people who are homeless and those at risk of becoming homeless.
- f. Provide assistance for permanent supportive housing and human services for low and moderate income households with a history of chronic homelessness, including those with special needs.
- g. Promote economic opportunity for low and moderate-income individuals by facilitating economic development, providing employment opportunity, sponsoring job training, supporting business development, micro-enterprise lending and business or financial educational programs and initiatives.
- h. Promote economic development to provide jobs, business services and shopping opportunities for residents located in CDBG eligible areas.
- i. Provide community and neighborhood services, recreational opportunities and public facilities and promote neighborhood social cohesion to improve the quality of life in CDBG eligible neighborhoods.
- j. Increase security and safety in neighborhoods by supporting public safety and crime prevention initiatives, public educational programs and citizens' awareness in CDBG eligible areas.
- k. Improve the city's transportation, public facilities and infrastructure systems in CDBG eligible areas.

- l. Protect and improve the city's physical environment, including preventing or eliminating blight, removing lead or other safety hazards, preserving historic resources, mitigating flood hazards, promoting healthy housing and improving energy fitness in housing occupied by low and moderate-income households.
- m. Promote fair housing objectives.
- n. Provide affordable housing and economic development that benefits low and moderate income people in the context of mixed use development along transit corridors.

COMMUNITY DEVELOPMENT BLOCK GRANT

CDBG Single-family, Owner-Occupied Rehab Program/Public Improvements

Includes loans and grants for rehabilitation of owner-occupied housing units through city sponsored programs, and in conjunction with affordable housing efforts sponsored by nonprofit housing corporations, public and private developers, and other state and federal agencies. Includes funds to meet lead hazard reduction regulations in rehabilitated structures, funds to assist in emergency housing rehabilitation, market analysis activities and technical assistance to nonprofit housing corporations, contractors, and low- and moderate-income households. Includes loans and grants for owner-occupied single-family units through city sponsored programs, loans to rehabilitate historic homes in conjunction with rehabilitation of the unit, and loans or grants for ramps, hazard remediation or weatherization. Includes staff, office space, technical assistance, training and other direct project costs associated with delivery of Community Development Block Grant, HOME, Emergency Solutions Grant and other State and Federal Programs.

General street, sidewalk, water/sewer improvements, including assistance to income eligible owner-occupants or those in CDBG-eligible areas for special assessments related to new improvements. Includes improvements to neighborhood parks, recreational facilities; public neighborhood, medical and community facilities in CDBG priority areas.

Proposed funding amount: \$1,293,549

CDBG Rental Rehab Program

Includes loans and grants for rehabilitation of rental housing units through city sponsored programs. Includes funds to meet healthy housing standards and/or lead hazard reduction regulations in rehabilitated structures.

Proposed funding amount: \$1,000

Acquisition

Includes acquisition, maintenance and security of properties acquired through programs, and activities related to acquisition, disposition, relocation and clearance of dilapidated and blighted structures. Funds may also be used to acquire and clear properties in the flood plain. Includes staff time associated with this activity.

Proposed funding amount: \$100,000

Public Services (limited to 15%)

Includes services for low- and moderate-income individuals such as: homeownership counseling, education, neighborhood counseling, youth and senior programs, neighborhood clean-ups, community gardens, home repair classes. Services are for low- and moderate-income individuals and/or those in CDBG-eligible areas located within the Lansing city limits.

Proposed funding amount: \$ 306,819 (15% of CDBG)

Economic Development

Loans, technical assistance and training to low- and moderate-income owners of and persons developing micro-enterprises within or planning to locate within the Lansing city limits. Technical assistance to individuals and for-profit businesses including workshops, technology assistance, and façade improvement loans/grants. Creation of jobs to benefit low and moderate-income city of Lansing residents.

Technical assistance to individuals and for-profit businesses including workshops, technology assistance, façade improvement loans/grants, market analysis, business promotion, referrals for the attraction of new business and expansion of existing business within CDBG-eligible areas of Lansing.

Proposed funding amount: \$ 50,000

CDBG General Administration (limited to 20%)

Includes staff and other costs associated with preparation of required Consolidated Planning documents, environmental clearances, fair housing activities and citizen participation activities associated with the delivery of CDBG, HOME and other state and federal programs.

Includes planning and general administration costs associated with delivery of CDBG and other state and federal programs. Includes indirect administrative costs and building rent paid to the city.

Proposed funding amount: \$409,092

**TOTAL CDBG, CDBG PI, and CDBG Previous Years Funds = \$2,160,460
(\$2,045,460 + \$75,000 PI + \$40,000 previous years funds)**

HOME**Down Payment Assistance**

Funds provided to homebuyers for down payment and closing costs for purchase of a single-family home located within the Lansing city limits. Up to \$40,000 will be available as a 0% interest second mortgage for homebuyers with income at or below 80% of median income. Assistance not limited to first-time homebuyers. May include staff time and/or homeownership counseling fees associated with this activity.

Proposed funding amount: \$100,000

New Construction/HOME Rehab/Development Program

Includes funds for loans and grants for housing construction and rehabilitation with non-profit and for-profit developers, including CHDOs.

HOME funds allocated for housing developed in partnership with the city, including Supportive Housing Program (SHP) and Acquisition, Development and Resale (ADR) activities. Projects may include new construction and rehabilitation activities with non-profit and for-profit developers, including CHDOs. Funds may be used for staff time associated with these activities.

Proposed funding amount: \$600,393

CHDO Set-aside (15% minimum required)

Reserved for housing developed, sponsored or owned by CHDOs in partnership with the City.

Proposed funding amount: \$ 112,799

Community Housing Development Organization (CHDO) Operating (limited to 5%)

Funds reserved at option of the City to provide operating funds to CHDO's utilizing the City's HOME funds to produce affordable housing in the community.

Proposed funding amount: \$37,599

HOME General Administration (limited to 10%)

Includes staff and general administration costs to deliver the HOME program.

Proposed funding amount: \$75,199

**TOTAL HOME, Program Income, and HOME previous years available funds: \$925,990
(\$751,990 + \$124,000 Previous year+ \$50,000 PI)**

EMERGENCY SOLUTIONS GRANT (ESG)**Street Outreach**

Street Outreach activities.

Proposed funding amount: \$ 5,294

Homeless Prevention

Homeless Prevention activities.

Proposed funding amount: \$61,758

Administrative Activities (limited to 7.5%)

Funds provided to offset the cost of administering emergency solutions program.

Proposed funding amount: \$ 12,351

Homeless Management Information System (HMIS)

Funds will be provided for HMIS and comparable database costs.

Proposed funding amount: \$ 5,294

Shelter Operation

Funds provided to shelter providers to cover cost of maintenance, operations, insurance, utilities and furnishings in shelter facilities.

Proposed funding amount: \$ 91,755

TOTAL ESG: \$176,452

SUMMARY

Forty –Sixth Year Community Development Resources

Program	Annual Action Plan
CDBG Entitlement Grant:	\$2,045,460
CDBG Program Income (est.)	\$75,000
CDBG Previous Years Annual Funding	\$40,000
HOME Program Funds	\$751,990
HOME Previous Years Annual Funding	\$124,000
HOME Program Income (est.)	\$50,000
ESG Program Funds:	\$176,452
TOTAL	\$3,262,902

Administrative, management and operation costs for the above programs include the administration, management and operations of the eligible activities, **as well as other federal and state community development programs in which the city is now or may be participating.**

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

RESOLUTION APPROVING APPLICATION TO MICHIGAN DEPARTMENT OF
TRANSPORTATION FOR LOCAL BRIDGE PROGRAM FUNDING

WHEREAS the Michigan Department of Transportation (MDOT) is currently soliciting applications for candidate projects for the Local Bridge Program to be funded in the 2023 fiscal year; and

WHEREAS June 1, 2020 is the anticipated deadline for submitting the applications; and

WHEREAS up to five funding applications per agency for bridge projects can be submitted in accordance with the MDOT Call for Projects; and

WHEREAS multiple preventative maintenance projects can be bundle together as one application; and

WHEREAS the City of Lansing, Public Service Department, intends to submit Local Bridge Program funding applications to MDOT for the following five projects listed in the order of priority and funding category:

Priority	<u>Project</u>	<u>Funding Category</u>
1.	Aurelius Road over Pawlowski Creek	Replacement
2.	E Elm Street over Red Cedar River	Replacement
3.	Enterprise Drive over Pawlowski Creek	Preventative Maintenance
4.	Pennsylvania Avenue over Jackson and Lansing RR (bundle)	Preventative Maintenance
4.	E Cesar Chavez Avenue over Grand River (bundle)	Preventative Maintenance
5.	Beech Street over Red Cedar River	Preventative Maintenance

WHEREAS, if successful, the City would receive state or federal funding to finance 95% of construction cost, and the City would fund 5% of the construction and 100% of the engineering costs for any bridge project selected; and

WHEREAS, in order to demonstrate the need to replace the Aurelius Road Bridge over Pawlowski Creek, the City would fund 10% of the construction and 100% of the engineering if the bridge is selected; and

WHEREAS the estimated construction cost of the above listed projects and City's share of construction and engineering costs are tabulated below; and

#	Project	Estimated Construction Cost	City's Share		
			Match 5% (10% for Aurelius over Pawlowski)	Engineering 25%	TOTAL
1	Aurelius Rd over Pawlowski Creek	\$1,379,000	\$137,900	\$344,750	\$482,650
2	E Elm St over Red Cedar River	\$2,554,000	\$127,700	\$638,500	\$766,200
3	Enterprise Dr over Pawlowski Creek	\$411,000	\$20,550	\$102,750	\$123,300
4	Pennsylvania over J&L Railroad E Cesar Chavez over Grand River	\$140,000	\$7,000	\$35,000	\$67,800
		\$86,000	\$4,300	\$21,500	
5	Beech Street over Red Cedar River	\$46,000	\$2,300	\$11,500	\$13,800

WHEREAS, any one or any combination of the above five projects could be approved for 2023 funding: and

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council approves the submittal of the FY 2023 funding applications for the MDOT's Local Bridge Program as listed in the priority above.

BE IT FURTHER RESOLVED that upon grant award, the Mayor is authorized through the Public Service Director to administratively appropriate the necessary accounts for City costs associated with any bridge project selected, which will be budgeted with Act 51 funds.



MEMORANDUM

To: Shelbi Frayer, Chief Strategy & Finance Officer
City of Lansing, Michigan

Date: April 21, 2020

Re: Tax Anticipation Notes for Cash Flow Borrowing Purposes

Background

Since the outbreak of the coronavirus nationally, in Michigan, and locally, the collection of State sales taxes, State and local income taxes, and local property taxes are expected to be significantly reduced or delayed. The City has also been advised that the amount of State distributable aid and Michigan Transportation Fund revenue payable to the City is expected to be reduced. For FY2020 and FY2021, the City's general fund revenue is mostly comprised of property taxes (32%), State distributable aid (14%) and income taxes (27%), and more than 50% of the City's general fund is spent on police and fire services, operations, and legacy costs.

Proposed Tax Anticipation Notes

Prior to receiving updated financial information from the State or receiving income taxes, property taxes, or state distributable aid, the City may have to secure additional funding to pay for essential services in the current or subsequent fiscal years. The Revised Municipal Finance Act, Act 34, Public Acts of Michigan 2001, as amended ("Act 34"), provides that the City may borrow money to pay for these operating expenditures and issue its notes therefore and pledge for the payment of the principal and interest of such notes its property taxes (as described in Act 34). The maximum borrowing amount of any tax anticipation notes series is limited to 50% of the operating taxes to be levied in a fiscal year.

The adoption of the resolution does not obligate the City to issue its tax anticipation notes. The resolution empowers the City to secure the lowest borrowing costs by only issuing the necessary amount of notes needed, structure the notes with beneficial repayment terms, and sell the tax anticipation notes via competitive sale or a negotiated sale to a financial institution, underwriter, or the Michigan Finance Authority.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

City of Lansing
Counties of Ingham and Eaton, State of Michigan

RESOLUTION AUTHORIZING ISSUANCE OF NOTES
IN ANTICIPATION OF OPERATING TAXES

WHEREAS, the City of Lansing (the "City"), a municipal corporation of the State, has been duly created under the provisions of the Home Rule City Act, Act 279, Public Acts of Michigan, 1909, as amended ("Act 279"), pursuant to which the City has the comprehensive home rule power conferred upon it by Act 279 and the Constitution of the State of Michigan (the "Constitution"), subject only to the limitations on the exercise of that power contained in the Constitution, by statute of the State of Michigan (the "State"), or by provisions of the Charter;

WHEREAS, the City determines that it is in the City's best interest to borrow an amount for each series of notes not to exceed that set forth in paragraph 6 of Exhibit A and to issue its Tax Anticipation Notes (the "Notes") payable from the City's ad valorem real and personal property taxes to be received by it, including delinquent taxes receivable by the City from the Ingham County delinquent tax revolving fund and from the Eaton County delinquent tax revolving fund (collectively the "Operating Taxes"), in order to pay for certain operating expenditures;

WHEREAS, the Revised Municipal Finance Act, Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), provides that the City may borrow money to pay for operating expenditures (as defined in Act 34) and issue its notes therefor: (i) in its current fiscal year ending June 30, 2020, in anticipation of the collection of Operating Taxes for the next succeeding fiscal year beginning July 1, 2020; (ii) in its fiscal year ending June 30, 2021, in anticipation of the collection of Operating Taxes to be collected in its fiscal year ending June 30, 2021; and/or (iii) in its fiscal year ending June 30, 2021, in anticipation of the collection of Operating Taxes for the next succeeding fiscal year beginning July 1, 2021, and pledge for the payment of principal of and interest on such Notes its Operating Taxes, which Notes shall be full faith and credit obligations of the City;

WHEREAS, Act 34 authorizes the City's borrowing of money in anticipation of the collection of the Operating Taxes for the above-described purposes in a principal amount not to exceed 50% of the operating tax levy for the then current fiscal year, or if the operating tax levy for the next succeeding fiscal year is determined, then 50% of the levy for such next succeeding fiscal year;

WHEREAS, if the Notes are issued to pay operating expenses of the City, the principal amount of the Notes shall not exceed 75% of the amount of the Operating Taxes as provided for in the budget of the current fiscal year and that remain to be collected at the

time this Resolution is passed. If this Resolution is passed before the day upon which taxes for the year become due and payable, the principal amount of the municipal security shall not exceed 50% of the tax levy made for debt service or operating expenditures, respectively, for the preceding fiscal year.

WHEREAS, the Operating Taxes will be due and payable as described in paragraph 1 of attached Exhibit A, the operating tax levy for the current fiscal year is set forth in paragraph 2a of Exhibit A and the estimated amount of the operating tax levies for the next two succeeding fiscal years are set forth in paragraphs 2b and 2c of Exhibit A;

WHEREAS, the currently outstanding aggregate principal amount of notes which the City has previously issued in anticipation of the collection of the Operating Taxes for the next succeeding fiscal years, if any, are set forth in paragraphs 3 and 4 of Exhibit A;

WHEREAS, the City may need to borrow, in one or more series of Notes, an amount not to exceed that set forth in paragraph 6 of Exhibit A for each series of Notes to pay operating expenditures for fiscal years ending June 30, 2020, June 30, 2021, and June 30, 2022 the total amount for each series of Notes may not be more than 50% of the operating tax levy for its then current fiscal year, or if the operating tax levy for the next succeeding fiscal year is determined, 50% of the levy for such next succeeding fiscal year;

WHEREAS, Act 34 permits the City to authorize an Authorized Officer (defined below) to sell and deliver and receive payment for obligations, and to make certain determinations concerning the terms of the Notes and the procedures necessary to complete the transactions authorized;

WHEREAS, the City Council of the City of Lansing (the "Council") wishes to authorize the determination of the method of sale of the Notes, which sale will be by either (a) negotiated sale to one or more underwriters, (b) competitive sale, or (c) private placement with a designated purchaser including, but not limited to, the Michigan Finance Authority (the "Authority");

WHEREAS, if the Notes are sold pursuant to a negotiated or competitive sale, the Council authorizes the submission of disclosure information in connection with the distribution of one or more preliminary official statements (together with any supplements thereto, each a "Preliminary Official Statement") and final official statements (together with any supplements thereto, each an "Official Statement") in connection with the offering for sale of a certain series or all of the Notes;

WHEREAS, if the Notes are sold pursuant to a negotiated or competitive sale, it will be required, as a condition precedent to the purchase of the Notes, that the City agree to provide continuing disclosure as required by Section (b)(5) of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities and Exchange Act of 1934, as amended;

RESOLUTION AUTHORIZING ISSUANCE OF
TAX ANTICIPATION NOTES

WHEREAS, if the Notes are sold pursuant to a private placement, the City expects to receive a commitment letter or other offer to purchase (collectively, the "Commitment") from a bank, underwriter, other financial institution, or the Authority (the "Purchaser") setting forth the terms upon which the Purchaser will either: (i) purchase Notes directly from the City; or (ii) purchase from the Authority a tax anticipation note or notes (the "Authority Notes"), pursuant to a conduit financing whereby the City will issue its Notes to the Authority as security for the Authority Notes issued to the Purchaser;

WHEREAS, the Notes may be issued as federally taxable or tax-exempt notes pursuant to the requirements of the Internal Revenue Code of 1986, as amended (the "Code"), in reliance on the advice of the City's Municipal Advisor and the City's Bond Counsel, each as appointed and defined below; and

WHEREAS, the City must obtain prior approval for the issuance of the Notes from the Michigan Department of Treasury ("Treasury") pursuant to Act 34 and obtain any and all necessary waivers and/or exemptions.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY THAT:

ARTICLE I PROVISIONS RELATED TO THE SALE OF THE NOTES

Section 101. Subject to any express parameters contained in this Resolution, the City hereby authorizes the Mayor, the City Clerk, and the Chief Strategy and Financial Officer (serving as the Finance Director) of the City (each an "Authorized Officer"), or any one of such Authorized Officers, to negotiate, approve and accept the terms of the Commitment.

Section 102. Pursuant to Act 34, the City may borrow, in one or more series of Notes, for the above-described purposes an amount not to exceed the principal amount set forth in paragraph 6 of Exhibit A for each series of Notes or such portion thereof as Treasury may approve if prior approval is necessary, with the final amount of each of the Notes to be determined by an Authorized Officer prior to the sale of the Notes, and shall issue its Notes therefor in anticipation of the collection of the Operating Taxes.

Section 103. The Notes may be structured so that the aggregate purchase price of the Notes is received on their date of delivery, or they may be structured as drawdown Notes such that interest accrues only on the portion of the proceeds drawn and received by the City. The aggregate principal amount of each series of Notes shall not exceed that set forth in paragraph 6 of Exhibit A, shall bear interest on the amount currently outstanding at the fixed or variable rate or rates as determined upon sale of the Notes or as set forth in the Commitment, but not to exceed the maximum rate permitted by law, shall be dated the date of delivery, and shall be due and payable on a date as mutually agreed by the City, the Purchaser and/or the Authority in the Commitment or as determined by an

Authorized Officer at the time of sale of the Notes (the "Maturity Date"). The Notes shall be payable in lawful money of the United States of America at a bank or trust company in the State qualified to act as paying agent as shall be designated by the Purchaser and/or the Authority or as designated by an Authorized Officer. The Notes shall be in the denomination of \$1,000 or multiples or combinations thereof, or \$5,000 or multiples or combinations thereof. The Notes shall be subject to redemption as determined by an Authorized Officer. The Notes shall be designated as the City's "Tax Anticipation Notes," followed by a series designation containing the year of issuance and an appropriate letter, as determined by an Authorized Officer or her or his designee, who may vary the foregoing designations as may be necessary or appropriate.

Section 104. As applicable, the City hereby irrevocably covenants and pledges to levy its ad valorem real and personal property taxes in its next succeeding fiscal year beginning July 1, 2020 after issuance of the Notes so that the Operating Taxes will be in an amount not less than the amount set forth in paragraphs 2b of Exhibit A, and hereby appropriates a sufficient amount of the Operating Taxes to repay the principal of and interest on the Notes. From the first collections of the Operating Taxes, there shall be set aside, in a special account to be used for the payment of principal of and interest on the Notes, a portion of each dollar collected that is not less than 125% of the percentage that the principal amount of the Notes bears to the amount of the Operating Taxes until the amount set aside is sufficient for such payment.

Section 105. The City hereby irrevocably covenants to levy, and pledges for the payment of the Notes, ad valorem real and personal property taxes in each fiscal year while the Notes are Outstanding so that the Operating Taxes will be sufficient to pay, when due, the principal of and interest on the Notes. The City hereby appropriates a sufficient amount of the Operating Taxes to pay, when due, the principal of and interest on the Notes. Furthermore, the City hereby covenants to comply with the set-aside requirements of Act 34. Accordingly, to the extent that the City has issued Notes in anticipation of Operating Taxes to be collected in a respective fiscal year, the City shall set aside, in a special account to be used for the payment of principal of and interest on the Notes, a portion of each dollar collected in that fiscal year that is not less than 125% of the percentage that the principal amount of the Notes bears to the amount of the Operating Taxes for such respective fiscal year until the amount set aside is sufficient for such payment.

Section 106. The full faith and credit of the City is hereby irrevocably pledged for payment of principal of and interest on the Notes and in case of the insufficiency of the Operating Taxes, the City shall pay the Notes from any funds legally available therefor. The foregoing full faith and credit pledge is subject to any applicable constitution, statutory, and charter limitations. The City reserves the right to issue additional notes of equal standing as to the pledge of Operating Taxes, subject to the limitations provided by law, and, if applicable, by a purchase contract between the Authority and the City with respect to the Notes (the "Purchase Contract") and by the Commitment. The City also hereby irrevocably pledges all funds payable to it from the Ingham County Treasurer and

the Eaton County Treasurer from such County's delinquent tax revolving fund created pursuant to the General Property Tax Act, being Act 206, Public Acts of Michigan, 1893, as amended (the "Delinquent Taxes"), which shall be transferred immediately upon receipt by the City in the event of the insufficiency of non-homestead property taxes to pay the principal of and interest on the Notes and the expenses of the Purchaser related thereto.

Section 107. Moneys to pay the principal of and interest on the Notes when due shall be set aside in a separate account in installments (the "Installment" or "Installments") on such payment dates (the "Payment Date" or "Payment Dates"), if any, as determined by an Authorized Officer.

Section 108. The Notes shall be executed in the name of the City by the Mayor and City Clerk, and the seal of the City shall be impressed or imprinted on the Notes. After the Notes have been executed and authenticated the Notes shall be delivered to the Purchaser or the Authority, as applicable, upon the receipt of the purchase price therefor.

Section 109. Any Authorized Officer or his/her designee is authorized to select a method of sale of the Notes pursuant to a competitive or negotiated sale, or a direct placement with a designated purchaser, as shall be determined to be in the best interest of the City and not in conflict with the limitations set forth in this Resolution. An Authorized Officer or her or his designee is hereby authorized to approve the specific interest rate to be borne by the Notes (but not exceeding the maximum rate permitted by law), the purchase price of the Notes (but not less than the price set forth in paragraph 7 of Exhibit A), a guaranteed investment agreement or other permitted investment, if applicable, in accordance with State law for funds paid to the depository of the Installments, direct deposits(s) of Operating Taxes, if required by the Purchaser, and other terms and conditions relating to the Notes and the sale thereof. Subject to any express parameters contained in this Resolution, an Authorized Officer or her or his designee is hereby further authorized to: (i) approve and execute any agreements or documents creating and granting a lien on the pledged Operating Taxes and the pledged Delinquent Taxes as security for the payment of the principal of and interest on the Notes and otherwise specifying the relative priorities (such as parity, senior or subordinate) of any liens or security interests authorized by this Resolution with respect to the Notes; and (ii) negotiate, approve and execute any additional agreements, instruments or other documents which are deemed necessary by the Authorized Officer, in order to satisfy any terms and conditions set forth by the Purchaser.

ARTICLE II

PROVISIONS RELATED TO THE SALE OF THE NOTES TO THE AUTHORITY

Section 201. If the Notes are sold to the Authority the following provisions shall apply:

A. Each Authorized Officer or her or his designee is hereby authorized and directed to negotiate, execute and deliver a Purchase Contract with the

Authority to provide the terms and conditions for the Authority's purchase of the Notes from the City.

B. Each Authorized Officer or her or his designee is hereby authorized to approve the specific interest rate to be borne by the Notes (but not exceeding the maximum rate permitted by law), the purchase price of the Notes (but not less than the price set forth in paragraph 7 of Exhibit A), a guaranteed investment agreement or other permitted investment in accordance with State law for funds paid to the depository of the Installments, direct payment(s) of Operating Taxes, if required by the Authority, and other terms and conditions relating to the Notes and the sale thereof.

C. The form of the Notes may (if required by the Authority) contain the following paragraph:

To the extent permitted by law, the principal of and interest on this Note which remains unpaid after the Maturity Date shall bear interest until paid at an interest rate per annum (based upon a 360-day year comprised of twelve 30-day months or such other interest rate methodology as established by an Authorized Officer) equal to the Default Interest Rate as defined on Schedule I to the Purchase Contract.

D. Subject to any express parameters contained in this Resolution, each Authorized Officer or her or his designee is hereby authorized to approve and execute any agreements or documents creating and granting a lien on the pledged Operating Taxes as security for the payment of the principal of and interest on the Notes and otherwise specifying the relative priorities (such as parity, senior or subordinate) of any liens or security interests authorized by this Resolution with respect to the Notes.

E. Each Authorized Officer or her or his designee is hereby authorized to negotiate, approve and execute any additional agreements, instruments or other documents directly with the purchaser of the Authority Notes, which are deemed necessary by the Authorized Officer, in order to satisfy any terms and conditions set forth by the Authority and the Purchaser.

ARTICLE III GENERAL MATTERS

Section 301. If the Notes are sold on a tax-exempt basis, the City covenants to comply with existing provisions of the Code that must be satisfied subsequent to the issuance of the Notes and/or Authority Notes, if applicable, in order that the interest on the Notes and/or Authority Notes, if applicable, be or continue to be excluded from gross income for federal income tax purposes, including without limitation requirements relating

to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of Note proceeds and money deemed to be Note proceeds.

Section 302. Each Authorized Officer is hereby authorized to make application for and on behalf of the City to Treasury for qualified status, a reconsideration of qualified status or an order approving the issuance of the Notes, to request any and all waivers, including without limitation rating waivers, or exemptions from Treasury necessary to the issuance of the Notes, and to pay any applicable fee(s) therefor, or a post-filing fee, as applicable.

Section 303. Each Authorized Officer is hereby authorized and directed to cause to be filed with Treasury any and all documentation required subsequent to the issuance of the Notes, including a Security Report, along with any statutorily required fee.

Section 304. The representation of the City by Dykema Gossett, PLLC as note counsel ("Note Counsel") is hereby approved. Each Authorized Officer is authorized to approve an engagement letter with Note Counsel that shall set forth the terms of Note Counsel's engagement.

Section 305. The City hereby appoints Robert W. Baird & Co., Incorporated to act as municipal advisor with reference to the issuance of the Notes authorized by this Resolution.

Section 306. The City reserves the right to issue additional notes or other obligations of equal standing with the Notes as to the Operating Taxes and the full faith and credit pledge of the City.

Section 307. Each Authorized Officer and other officers, administrators, agents and attorneys of the City are authorized and directed to execute and deliver all other agreements, documents and certificates and to take all other actions necessary to complete the issuance and delivery of the Notes in accordance with this Resolution, including without limitation any certificates relating to federal or State securities laws, rules or regulations.

Section 308. Any actions taken by an Authorized Officer prior to the date hereof to effectuate the transactions contemplated by this Resolution are hereby ratified.

Section 309. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution hereby are rescinded.

Ayes: Members:

Nays: Members:

Resolution Declared Adopted.

STATE OF MICHIGAN) ss.

COUNTIES OF INGHAM AND EATON)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a meeting of the City Council of the City of Lansing, Michigan held on the 27th day of April, 2020 and said resolution is on file in the office of the City Clerk and is available to the public. Public notice of the said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan 1976, including in the case of a special or re-scheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting. In addition, said meeting was held in full compliance with the City's Charter. The members of the City Council present at the meeting constituted a quorum.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this ____ day of April, 2020

Chris Swope
City Clerk, City of Lansing

EXHIBIT A

1. Operating Taxes due and payable: July 1 of each year
2. a. Actual Operating Taxes levied for fiscal year ending June 30, 2020:

Due July 1, 2019: \$43,630,630
Due December 1, 2019: NONE

b. Estimated Operating Taxes levied for fiscal year ending June 30, 2021:

Due July 1, 2020: \$43,630,630
Due December 1, 2020: NONE

c. Estimated Operating Taxes to be levied for fiscal year ending June 30, 2022:

Due July 1, 2021: \$43,630,630
Due December 1, 2021: NONE
3. Amount of tax anticipation notes, not including this borrowing, issued in anticipation of the Operating Taxes for fiscal year ending June 30, 2020: NONE
4. Amount of tax anticipation notes, not including this borrowing, issued in anticipation of the Operating Taxes for fiscal year ending June 30, 2021: NONE
5. Amount of tax anticipation notes, not including this borrowing, issued in anticipation of the Operating Taxes for fiscal year ending June 30, 2022: NONE
6. Amount of borrowing in any series of notes not to exceed: \$21,815,000 (or the maximum amount allowable under Act 34)
7. Purchase price as a percentage of the par amount of the Notes: 98%

4847-3447-3146.9

A black and white photograph of a diverse group of people, including men and women of various ages and ethnicities, smiling and looking towards the camera. They are standing in a line, possibly at a community event or meeting.

DEPARTMENT OF NEIGHBORHOODS + CITIZEN ENGAGEMENT ANNUAL REPORT

FISCAL YEAR-2019



DEPARTMENT OF NEIGHBORHOODS+ CITIZEN ENGAGEMENT

Neighborhoods are a top priority. In January 2018, Mayor Schor issued his first executive order by creating a Department of Neighborhoods and Citizen Engagement (DNCE).

This new Department places neighborhoods front and center in the administration. He appointed Director Andi Crawford to lead the DNCE and the Executive Order was unanimously passed by City Council.

ENGAGING CITIZENS ADVANCING PEOPLE BUILDING NEIGHBORHOODS

ENGAGING CITIZENS

Citizens Academy

Housing & Neighborhood Resource Summits

LOVE Lansing Celebration

Neighborhood News

Neighborhood Roundtables

Participatory Budget Nights

SERVE Lansing

Walking Wednesdays

ADVANCING PEOPLE

Office of Financial Empowerment

Building Civic-Minded Professionals

BUILDING NEIGHBORHOODS

Neighborhood Clean Ups

Neighborhood Grants

Neighborhoods of Focus



Launched the inaugural City of Lansing Citizens Academy. Participants met weekly for 10 weeks beginning Wednesday, September 5, 2018.



Participants toured City Hall, the BWL grid control room, and other City facilities including a behind the scenes look of Cooley Law School Stadium. They also spoke one-on-one with City staff, City Council members and the Mayor.

Citizens Academy provided an opportunity for City of Lansing residents to learn more about the role the City plays in their everyday lives and how they can be involved and engaged citizens.

24 participants representing all four City Wards.



Housing & Neighborhood Resource Summits

The summits were designed by neighborhood groups to provide citizens direct contact with City and community resources in their neighborhood.

Summit partners have included: Capital Area Housing Partnership, Ingham County Land Bank, Home Depot, Ace Hardware, City of Lansing Human Resources, City Clerk's Office, State of Michigan Attorney General, McLaren Health Systems, City of Lansing Economic Planning & Development Office, and other civic and community organizations.

Pizza is provided and local businesses generously provide raffle items.

Thank you to the Lansing School District for generously hosting these quarterly events serving hundreds of Lansing residents.

9/25/18: Forest View

11/27/18: Pleasant View

2/26/19: Sexton High School

4/30/19: Pattengill Biotech



ENGAGING CITIZENS



South Side Community Coalition -
2019 Recipient of the Mayor's Cup for Civic Excellence

LOVE stands for Local Organization & Volunteer Excellence and is an annual volunteer celebration to recognize neighborhood leaders and watch captains/coordinators for their efforts in creating safe and vibrant communities across Lansing.

2019 peer nominated award winners:

The Community Builder Award - Melik Brown

The Emerging Leaders Award - Rawley Van Fossen

The Neighborhood Impact Award - Dr. Stan Parker, After School Action Program

May 14, 2019 at the South Washington Office Complex - 250 Neighbors attended



“Thank you LOVE for such a wonderful event. It was a fantastic night and hearing about all the fantastic things the neighborhood groups and individuals do to help and promote Lansing was amazing. The nominees were all wonderful and my congratulations go to the very deserving winners and to all the nominees. Lansing sure knows how to do great things!!!” from Facebook

SERVE Lansing

**SERVE Lansing connects citizens, organizations, partners, and the City of Lansing to:
Increase Citizen Engagement - Build Community Response and Preparedness -
Clean & Beautify the Community**



**Program Launch- Press Conference (9/6/18) – City Hall Lobby
7 lead community partners (United Way, Michigan State University (MSU), DoIThing, Lansing Board of Water and Light, American Red Cross - Mid - Michigan, YMCA of Greater Lansing, and Michigan Community Service Commission)**

MSU has selected SERVE Lansing as the partner for the MSU Community Scholars program. MSU students are assigned to each partner organization and work to coordinate SERVE Lansing events.

**Sample SERVE Lansing events (see Spring Neighborhood Cleanup Summary for more):
Cleanup event held at Cristo Rey (9/7/18)
Baker Neighborhood Leaf & Stormdrain Cleanup (11/3/18)
Mayor's Inaugural Coat Drive (12/1-12/10/18)
Trashtag Challenge (5/2019)**



The City of Lansing is a proud member of the international Cities of Service Coalition. Cities of Service helps Mayors and City leaders tap into the knowledge, creativity, and service of citizens to solve public problems and create vibrant cities. City of Lansing selected as a mentor city for the next 10 funded cities in the Cities of Service Love Your Block grantee cohort.

ENGAGING CITIZENS

City of Lansing - Neighborhood News

Distributed weekly each Friday highlighting City of Lansing events and providing community partners direct communication with Lansing neighborhoods.

650+ on distribution list and growing weekly



Neighborhood Roundtables

Monthly meetings to connect with neighborhood leaders and discuss issues in Lansing neighborhoods.



LANSING

July 2019

Neighborhood Roundtables

Thursday, July 25 6 PM
Friday, July 26 8 AM

Network with Neighborhood Leaders and Public Service as we discuss the Basement Backup Protection Plan (B2P2) as well as instructions on how to file a claim.

FOSTER COMMUNITY CENTER ROOM 209
200 N. FOSTER AVENUE LANSING, MICHIGAN 48912



Andy Schor, Mayor

participatory budget nights



PURPOSE

The purpose for hosting Participatory Budget Nights in the City of Lansing were to empower citizens to come together and provide input on the City's budget priorities.

"We're beginning to prepare our budget, which will be program based," said Mayor Schor. "This is a great opportunity for the public to learn more about the City's budget and get involved in decision making."

Participatory budget nights are part of furthering Mayor Schor's goal of maintaining transparency in City operations and encouraging civic engagement.

Phase II of Participatory Budget Nights will provide more budget specifics and strategies for citizens to influence the process.

- 2/20/19
Cristo Rey Community center
- 2/27/19
McLaren Hospital Dawe auditorium
- 2/28/19 Nuthouse Bar & Grille
- 3/5/19 Fenner Nature Center

BY THE NUMBERS

Four participatory budget nights were held:

- 11/13/18
Letts Community Center
- 11/28/2018
Foster Community Center
- 11/29/18
Kelly's Downtown
- 12/6/18
Schmidt Community Center

- **60** total participants from all four sessions.

Facilitated by:

- **Mayor Andy Schor**
- **Angela Bennett**,
Finance Director,
City of Lansing
- **Andi Crawford**,
Director of Neighborhoods
& Citizen Engagement,
City of Lansing

CITIZEN FEEDBACK



"I **actually** enjoyed a talk about budgets!"



"Great to have the **Mayor** here!"



"Very well organized, great preparation - I like the Lego exercise"





Andy Schor, Mayor

participatory budget nights



PURPOSE

The purpose for hosting Participatory Budget Nights - Phase II in the City of Lansing were to provide more budget specifics and strategies for citizens to influence the process.

“The first round of participatory budget nights identified four clear priorities for citizens: economic development, infrastructure, neighborhoods and public safety. This round of events provided additional information and opportunity for discussion in these areas.”

Participatory budget nights are part of furthering Mayor Schor’s goal of maintaining transparency in City operations and encouraging civic engagement.

Phase II a deeper dive into priority areas.

BY THE NUMBERS

Four participatory budget nights were held:

- 2/20/19: Economic Development
Cristo Rey Community Center
 - 2/27/19: Infrastructure
McLaren Hospital
 - 2/28/19: Neighborhoods
Nuthouse Bar & Grille
 - 3/5/19: Public Safety
Fenner Nature Center
- **58** total participants from all four sessions.

Facilitated by:

- **Mayor Andy Schor**
- **Angela Bennett**,
Finance Director,
City of Lansing
- **Andi Crawford**,
Director of Neighborhoods
& Citizen Engagement,
City of Lansing



Walking Wednesday Series

Walking Wednesdays are co-designed with neighbors and bring the Mayor, City officials, Lansing Police Officers, and community members together to explore the assets and opportunities in Lansing neighborhoods.

April 10th - June 5th, 2019



Walking Wednesdays 2019
All events begin at 6 p.m.

April 10 - Baker Neighborhood - Bethlehem Lutheran - 549 E Mt Hope Ave

April 17 - Red Cedar Neighborhood- Kircher Municipal Park - 301 Clippert

April 24 - Eckert Power Plant - 601 Island Ave

May 1 - Downtown Lansing - Capital Area District Library - 401 S Capitol

May 8 - Colonial Townhouses Co-Op, Inc. - 3818 Pleasant Grove

May 15 - Greencroft Park Neighborhood - 2700 S Washington Ave

May 22 - Life O'Riley - 6726 S Washington Ave

May 29 - Fulton Park Trails - 3914 Seaway Drive

June 5 - Scott Woods - Scott Woods Park- 2605 Clifton Ave

For more information: Department of Neighborhoods & Citizen Engagement
517-483-4051 | <https://lansingneighborhoods.info/>

Walking Wednesdays can also be arranged throughout the year by citizens to address a particular need or topic.

ENGAGING CITIZENS



OFFICE OF FINANCIAL EMPOWERMENT

Housed in The Department of Neighborhoods and Citizen Engagement, the Office of Financial Empowerment is home to four initiatives: The Financial Empowerment Center (FEC), Lansing SAVE, the Offender Success Program, and BankOn.

The Financial Empowerment Center (FEC)

In partnership with the Cristo Rey Community Center, since 2013, FEC has helped clients achieve:

\$11,000,000 REDUCED HOUSEHOLD DEBT

\$2,000,000 SAVED BY HOUSEHOLDS

2019 PROGRAM OUTCOMES

of Sessions Completed = 1,244

Safe, affordable bank accounts opened = 77

Total Clients served = 600

Client Debt Reduction (non-mortgage) = \$1,214,989

Client Increased Savings = \$195, 857



Office of Financial Empowerment's 5 Year Birthday Party (7/19/18)

ADVANCING PEOPLE

CLIENT STORY

The client started about a year ago and his situation was pretty bad. The client has child support that was taking 50% of his income and over \$50,000 in child support arrears and student loans that equaled \$6,500, which were in collection. He was working at a low-wage job and was barely able to cover his portion of rent. While the client was incarcerated, his identify was used to open credit in his name and he was left to pay the debt. He also did not have a bank account.

The first step was to get him on a budget. Once he started following his budget, he concentrated on his student loans and child support arrears. The Counselor referred him out to get some assistance with his child support. Then the Counselor got his student loans on the rehabilitation plan, paying \$5.00 a month. Once he started paying on his repayment plan, the Counselor wrote several letters to dispute the debt that was not his. The dispute letters were successful because Experian removed the debt. Currently, the client has opened a bank account with Lake Trust Credit Union, reduced his debt by \$20,000 and secured a job making three times as much as before.



The client came to the Financial Empowerment Center accompanied by her 40-year-old son. This client felt completely overwhelmed by her monthly expenses and felt plagued by credit card debt. She stated that she has never budgeted in her entire life and that her late husband of 40 years took care of the finances and she had no clue what to do.

The Counselor immediately started the budgeting process with the client and found out that over 60 percent of her income was going into her monthly prescriptions. Client stated that she sought out help with other agencies to help with her prescription coverage but she made \$10 above the limit and could not qualify. Consequently, client had to spend \$575 a month on her prescriptions.

The Counselor knew immediately that in order for this client to make ends meet she would need help with her medications. The Counselor walked the client to the prescription assistance program and asked for an appointment for her. Two months later the client received approval for assistance with her medication. Client is now receiving her medicine free of charge.

On the following session, the Counselor updated the client's budget with the new adjustments and were able to see a positive cash flow. Client reported that she sleeps better and no longer has anxiety. The client is hopeful and does not feel overwhelmed anymore. The client stated, "All I needed was for someone to help me navigate through the mess and show me how to budget. Yes, I am 69 years old and should know all that, but I did not."

Offender Success Program

The City of Lansing - Office of Financial Empowerment serves as the Administrative Agency for the Offender Success Program in Clinton, Eaton, and Ingham counties. The Offender Success Program is funded and administered by the Michigan Department of Corrections and serves reentry citizens who are returning to the community following prison.

Through providing wrap-around services the City of Lansing is reducing recidivism and increasing public safety in our neighborhoods.

The program served ~450 individuals from July 2018 - June 2019.

PROGRAM SERVICES

The City of Lansing contracts with Peckham Industries, Housing Services Mid Michigan, Mid-Michigan Recovery Services Inc. and Prevention & Training Services (PATS).

These partners provide job readiness, job placement, job retention, housing, behavioral health counseling, and social supports such as bus passes, clothing vouchers and identification.

BUILDING PARTNERSHIPS FOR SUCCESS

Offender Success Employer Breakfast - 3/14/19 | 8 AM— 10 AM | The View at Cooley Law School Stadium

The purpose of the Offender Success Employer Breakfast was to increase awareness and understanding of the Offender Success Program among local employers by highlighting the benefits to public safety and employers, as well as recognizing successful experiences with reentry citizens.

More than twenty employers attended the event and heard from Mayor Schor, Police Chief Yankowski, and MDOC Administrator Kyle Kaminski on the positive impacts of the program. In addition, employers had the opportunity to learn about fidelity bonding, Work Opportunity Act Tax credit information, Vocational Village, and several aspects of the wraparound services offered through the Offender Success Program.



ADVANCING PEOPLE

Lansing SAVE

The City of Lansing partners with the Lansing School District and MSU Federal Credit Union to provide Children's Savings Accounts. Lansing SAVE is a post-secondary education savings program for students in the Lansing School District. All incoming kindergarten students are automatically enrolled in an account. Accounts are seeded with \$5 and children and families can make deposits into the accounts at school or at MSUFCU branches.

SAVE TOTAL DEPOSITS (IN-SCHOOL & IN-BRANCH)

Total Deposits = 1,030

New Depositors = 495

Total Deposit Amount = \$7,925

SIGNIFICANT MILESTONE

FIRST LANSING SAVE ACCOUNT SURPASSES **\$1,000**



COMMUNITY CHAMPIONS PROGRAM

Bethlehem Lutheran Church

In the spring of 2019, during a Baker Neighborhood Partners Meeting, Pastor Matt Smith and Parish Administrator Laurey Wyble of Bethlehem Lutheran Church learned of the Lansing SAVE program. They immediately approached the program partners with an idea — to take a special collection with their congregation whenever there is a 5th Sunday in a month, and donate the offering to be deposited into the accounts of Lansing SAVE students who live in the Baker Neighborhood. Because of their creativity and generosity, the Lansing SAVE Community Champions Program was born.

The church has held two offerings which raised a total of \$2,692.

Their contribution was divided into equal deposits in the 121 Lansing SAVE accounts in the Baker Neighborhood.

We look forward to replicating this program with other faith-based partners and civic organizations throughout Lansing.

ADVANCING PEOPLE

City of Lansing - A National Leader in Municipal Financial Empowerment

**WHAT WORKS CITIES ECONOMIC MOBILITY GRANT (1 OF 10 CITIES SELECTED)
FUNDED BY GATES FOUNDATION, BALLMER GROUP, BLOOMBERG PHILANTHROPIES**

**CITY OF LANSING SELECTED BY THE NATIONAL LEAGUE OF CITIES FOR
THE 10 CITIES OF OPPORTUNITY PILOT PROGRAM.**

\$30-40K SELECTED AS 1 OF 6 CITIES FOR CAFFE PROJECT WITH NATIONAL LEAGUE
OF CITIES TO RESEARCH THE IMPACT OF MUNICIPAL FINES AND FEES

\$10,000 SELECTED FOR US CONFERENCE OF MAYORS DOLLARWISE INNOVATION
GRANT FOR THE KROGER REWARDS PROGRAM GRANT TO SUPPORT
LANSING SAVE PROGRAM.

\$10,000 SELECTED TO SERVE AS AN FEC EXPERT TO BALTIMORE, MD AND
WASHINGTON DC



- OFE Director serves on the National League of Cities' Economic Opportunity

Peer Network

- Recognized in Urban Development's publication, "A Scan of Financial Capability Efforts at the Municipal Level" for Lansing's work on connecting returning citizens to safe and affordable bank accounts.
- OFE Director co-presented on Municipal Financial Empowerment with Shekeria Brown, Vice President, Office of Nonprofit Engagement at JPMorgan Chase and Jonathan Mintz, President and CEO, Cities for Financial Empowerment at the Engaging Local Government Leaders (ELGL) Conference in Durham, North Carolina.
- OFE hosted City of Akron Site Visit - OFE serves Akron through technical assistance
- Provided technical assistance to the City of New Haven, CT on Financial Empowerment for Reentry Citizens
- Completed white paper on 2-year Bank On for Reentry Pilot

Building Civic-Minded Professionals

The City of Lansing Department of Neighborhoods and Citizen Engagement leverages the talents and energies of undergraduate students, graduate students and young professionals to expand the department's capacity.

This year we hosted student interns from Michigan State University, The University of Michigan - Ann Arbor, and Harvard University.

The department also hosts AmeriCorps VISTA members serving a year of national service.





SPRING NEIGHBORHOOD BEAUTIFICATION & CLEANUPS

2019
Neighborhoods
in Bloom


10,000
Flowers planted
during Neighborhoods
in Bloom

39
Participating
Neighborhood &
Civic Organizations


5,760
Square feet planted
across the
City of Lansing




100+
City of Lansing
trashbag rolls
distributed for the
Trashtag Challenge



Southwest Lansing
&
I Love My City
Edgewood cleanup
60 Volunteers
80 Bags of Trash

South Lansing
Business Association
Team Up 2 Clean Up
50 Volunteers
20 Bags of
trash



Cherry Hill Park
Cleanup
15 Volunteers
40 Bags of Trash
Two truckfulls of brush



Neighborhood Grants



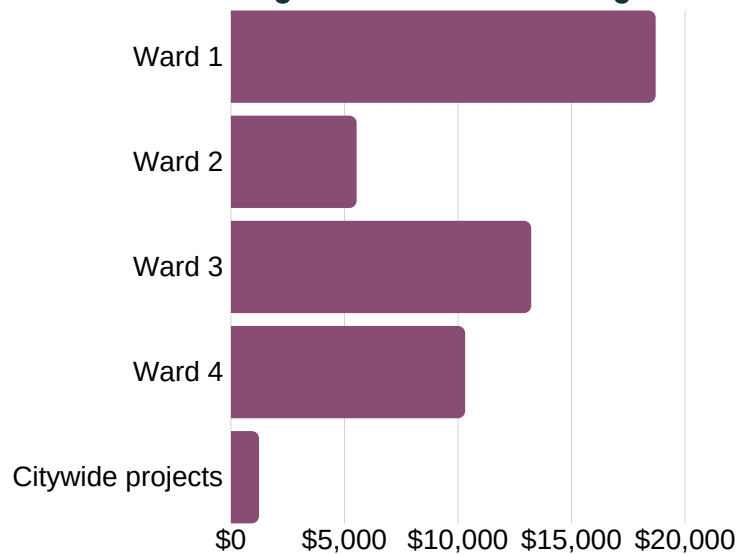
The Department of Neighborhoods and Citizen Engagement administers the Neighborhood Grant program and provides administrative support to the Mayor's Neighborhood Advisory Board.

2019 Neighborhood Grant Projects

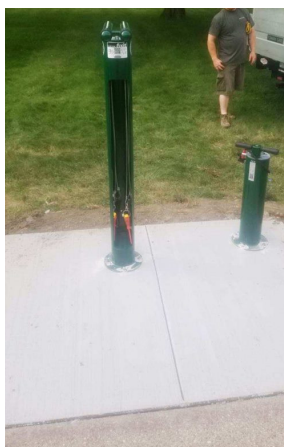
- Clean ups and Beautification
- Communications and Social Events
- Signage
- Other

70 grant funded projects designed and executed by Lansing neighborhoods

Distribution of Neighborhood Grant funding



Total amount funded: \$52,021.85



BUILDING NEIGHBORHOODS

Neighborhoods of Focus

The City of Lansing has selected two neighborhoods as 'Neighborhoods of Focus'. The City of Lansing works with city departments, community partners, law enforcement, community-based organizations and residents to work in partnership to improve the neighborhood. The City of Lansing's primary roles is to convene, capacity-build and connect to resources. This is a multi-year commitment to sustained community development.

BAKER NEIGHBORHOOD

Press Conference celebrating one year of focus held on February 14, 2019 (outcome sheet below)
Lansing SAVE investor program launched with Bethlehem Lutheran Church (see Lansing SAVE section)
Three year commitment from Habitat for Humanity to focus Rock the Block home improvement projects in the Baker Neighborhood.
Convene monthly partner meetings



BUILDING NEIGHBORHOODS

Neighborhoods of Focus



Andy Schor, Mayor

Baker Neighborhood: Neighborhood of Focus

**Convene
Capacity Build
Connect to Resources**

Rehabbing Homes and Buildings



Habitat for Humanity Capitol Region

\$100,000+ investment Rock the Block
Poured concrete pad under pavilion
and created accessible pathway at
Caesar Donora Park



Lansing Board of Water & Light Hometown Energy Savers

Served 35 homes
Installed 1,300+ energy saving items;
achieving annual savings of nearly
\$8,000 for residents



Capital Area Housing Partnership

Walter French donated to CAHP in 2017
Development for restoration and reuse
REO Town Art Attack mural installation

Mikey23 Foundation

Rehabbing home on Linval St.
and teaching skilled trades to
local youth

City of Lansing

Emergency repairs completed at 2 homes including furnace and water heater replacement, roof repairs and repairs to the interior.
Remediated lead-based paint in 2 homes.
Designated the area as a high-risk area for Childhood Lead Poisoning and has offered \$25,000 per rental unit for lead-based paint remediation to all landlords.

Community Beautification



538 Isbell Lot

(Former party store turned
community gathering space)
on Ingham County
Land Bank Lot

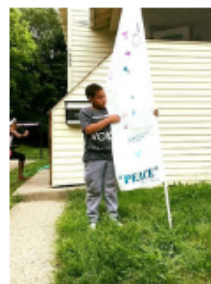


SERVE Lansing Leaf Cleanup



Greater Lansing Association of Realtors

With neighbors, built Little Free Library,
picnic table, and provided sports
equipment and games for the 538 Isbell Lot
Provided 200+ meals



Peace Flag Art Installation

Created by Baker neighbor
artist Eric Schantz and
funded/installed by Sycamore
Creek Church members

Neighborhoods of Focus

Community Building



Potter Park Zoo

Provided 5 programs with 80+ attendees
Provided FREE zoo passes to 114 Baker neighbors



Bethlehem Lutheran Church

Faith Family Fun Day serving 700+ families
Hosts monthly Baker Partner meetings



Head Start

Housed City of Lansing
AmeriCorps member
Hosted Baker Coffee Hours
Community Resource & Wellness Fair



YMCA

Partners with Bethlehem Lutheran Church to provide physical activity and lunch in the Summer
Provides breakfast, physical activity and lunch at Caesar Donora Park



Cedar Street Art Collective

Art Dedication in Caesar Donora Park
Baker neighbor, Jeffrey Handley Jr Art Show
Baker neighbor, Corey Kroskey Halloween theatre event
'Sunday Dinner' performance from IDream Dance Studios LLC
More than Fine Photography
Pop-up 517 Coffee



Walking Wednesday

200+ visitors
activating 9 vacant lots with art and activities



Mike Yankowski, Chief

Victim crimes and property crimes both declined 33% from 2017 to 2018.



Jacob Kocan
Community Police Officer
517-483-2522
jacob.kocan@lansingmi.gov

Join partners 2nd Thursday of each month at Bethlehem Lutheran Church



Neighborhoods of Focus

PLEASANT VIEW NEIGHBORHOOD

Michigan State University Design Project, a 3 day design event held in neighborhood
Community Development Block Grant (CDBG) funding opportunity for Town Square identified
City of Lansing (1 of 10 cities) selected for Round Three Invest Health funding
Purchased 3 parcels from the Ingham County Landbank to create a new park
Beacon Park created on southeast corner of intersection
Negotiated land sale of homeowner by Beacon Field to open access to park from Pleasant Grove
Beacon Field SouthWest soccer facility was built



PLEASANT GROVE & HOLMES PROJECTS AT A GLANCE



BUILDING NEIGHBORHOODS



DEPARTMENT OF NEIGHBORHOODS+ CITIZEN ENGAGEMENT

Chief Innovation Officer | Director - Andi Crawford

Administrative Assistant - DeLisa Fountain

Director, Office of Financial Empowerment - Amber Paxton

Operations Coordinator, OFE - Zach Etzin

Financial Education Coordinator, OFE - Ben Thompson

Community Coordinator, Offender Success - Yolanda Botello

Program Manager, Financial Empowerment Center

- Velma Kyser

Financial Counselors, Financial Empowerment Center

- Tammy Beckwith

- Sonia Diallo