



AGENDA
Committee of the Whole
Monday, November 18, 2019 @ 5:30 p.m.
Tony Benavides Lansing City Council Chambers, City Hall 10th Floor

Council Member Wood, Chairperson
Council Member Spadafore, Vice Chairperson

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
 - November 4, 2019
- 4. Public Comment on Agenda Items (Up to 3 Minutes)**
- 5. Presentations:**
 - Chief Strategy Officer Presentation on the 2019 1st Quarter General Fund Report & Vacancy Factor
- 6. Discussion/Action:**
 - A.) PLACE ON FILE – 2019 1st Quarter General Fund Status Report & Vacancy Factor
 - B.) RESOLUTION – City Council Meeting Schedule 2020
- 7. Other**
- 8. Adjourn**

The City of Lansing's Mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
- II. Securing short and long term financial stability through prudent management of city resources.
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
- IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
- V. Facilitating regional collaboration and connecting communities



MINUTES
Committee of the Whole
Monday, November 4, 2019
Tony Benavides Lansing City Council Chambers

CALL TO ORDER

Council Member Wood called the meeting called to order at 5:30 p.m.

PRESENT

Councilmember Kathie Dunbar- excused
Councilmember Jeremy A. Garza
Councilmember Adam Hussain
Council Member Brian T. Jackson
Councilmember Peter Spadafore
Councilmember Patricia Spitzley
Councilmember Jody Washington
Councilmember Carol Wood

OTHERS PRESENT

Sherrie Boak, Council Staff
Jim Smiertka, City Attorney
Samantha Harkins, Deputy Mayor
Lisa Hagen, Assistant City Attorney/Council Research Assistant
Heather Sumner, Deputy City Attorney
Eric Brewer, Council Internal Auditor
Deshon Leek

Minutes

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE MINUTES FROM OCTOBER 28, 2019 AS PRESENTED. MOTION CARRIED 7-0.

Discussion/Action:

RESOLUTION – Appointment of Deshon L. Leek; BWL Commissioner; 3rd Ward Member; Term to Expire June 30, 2023

Council President Wood noted to the Committee that Mr. Leek was being referred to replace the recent resignation of Mr. Graves from the BWL for the 3rd Ward.

Mr. Leek introduced himself and detailed his residency in Lansing, education at Lansing Community College, his role with the Plumbers and Pipefitters Union. He also confirmed his resignation from the City Plumbing Board of Appeals.

Council Member Jackson acknowledged his brief discussion with Mr. Leek before the meeting and asked him his opinion on energy and “going green”. Mr. Leek stated he supported clean energy, and in his opinion, natural gas is a positive step in the right direction. Council Member Jackson asked if being in the Union and as a BWL Commissioner would be a conflict of interest. Mr. Leek stated it would not. Council Member Jackson then noted that he was not approached by the Administration on the vacancy, and he is interested in representation on the Commission of members with an interest in climate action. Mr. Leek stated he would have to read the Climate Action Study before he could comment on what his opinion would be. Council Member Jackson referenced his application and noted there is no experience or education in the energy or utility field, or training in the field, so it would be hard for him to support this appointment.

Council Member Hussain supported the appointment and acknowledge Mr. Leek’s honesty in admitting he did not know all the answers but is willing to research. Council Member Spitzley asked Mr. Leek to commit to continuing to learn and be prepared at the Commission meetings with his input. Council Member Washington supported what the BWL has done with renewables by 2020, and encouraged that as technology becomes available for storage and the Commission will be cognizant of the cost.

Council President Wood asked if he would consider selling BWL while he was a Commissioner and Mr. Leek state no. Council President Wood invited Mr. Leek to attend the 3rd Ward meetings hosted by Council Member Hussain. She then provided him a quick history on tree removal, particularly in Colonial Village, and asked if he would be willing to assist with the issues in the future.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE APPOINTMENT OF DESHON L LEEK AS THE 3RD WARD BWL COMMISSIONER. MOTION CARRIED 6-1.

Council President Wood encouraged Mr. Leek to attend the upcoming BWL neighborhood energy meetings. Lastly, she stated his appointment would be before the full Council on 11/18/2019 and he was invited to attend to be sworn in that night.

Presentations

Council Internal Auditor – Stadium Soccer Lease Agreement

Mr. Brewer did a presentation based on information he obtained from LEPFA and the Administration, with a cross reference to the contract and City financial system. The slides began with the four (4) components of search, and moved into details on the sod equipment, which was confirmed at a \$50,000 City invoice that has not been paid back to LEPFA yet. Mr. Brewer was asked if the invoice would be required to be paid by, the City to LEPFA since Ignite is no longer in existence, and Mr. Smiertka stated OCA and the City is still in negotiations on the end of the contract so he could not discuss. Mr. Brewer added the equipment was already purchased so it would be a reimbursement to LEPFA. Council President Wood then asked if the equipment can be or would be sold since they no longer need it, and Mr. Brewer confirmed it was a topic of discussion at the recent LEPFA meeting. Mr. Brewer then moved into the rest of the presentation, which included marketing and the service credit. It was noted that the should was to get 6% of the revenue for any games over 4,500 tickets. Council Member Hussain inquired into the \$125,000 marketing expense which was to include marketing the stadium itself not just the soccer, and asked for deliverables on that \$125,000 effort. Council was told that LEPFA would have any marketing details. Mr. Smiertka added to an earlier statement on the service credit stated it was 5% of ticket sales above 4,500 per game. Council Member Spadafore asked Ms. Harkins if there would be a receipt or marketing plan that shows \$125,000 was spent and they can demonstrate the

marketing. Ms. Harkins stated “deliverables” were not listed as specific in the contract, but she could check into it. Mr. Brewer noted that since there were never 4,500 or above ticket sales, there was no service credit of 5%. Mr. Brewer continued with his presentation, which discussed utilities. Council Member Spitzley asked how they could distinguish between the utilities for the Lugnuts and for Ignite. Mr. Brewer stated they had Smart Meters and they were pro-rating based on expenditures and doing estimations. He offered to contact LEPFA for the calculations.

Council Member Spadafore referenced the last slide where it was noted \$203,819 as a total and asked if that was inclusive of the sod equipment, and Mr. Brewer confirmed, noting there is still the \$50,000 outstanding, \$125,000 for marketing, \$7,265 outstanding on sod conversion and they paid \$21,554. The revenue was not reflected in the spreadsheet. Council Member Jackson referenced the last page as well and asked if the CVB included other expenses, and Mr. Brewer stated the Lansing Soccer Club expenses in this report only reflect the contract and entities of LEPFA and City of Lansing, he was not asked for information on the soccer club itself. He noted he could reach out to LEPFA on some expenditures. Council President Wood stated to the Committee that the OCA is looking at this, and the concern is that contract was 5 year contract with certain things the City thought they would receive and after closing the team only after one year, the City and the Administration will look at a positive way to deal with this for the tax payer. Council Member Hussain again voiced his concern with the \$125,000 expenditure on marketing and the need for deliverables.

Discussion/Action

RESOLUTION – Reappointments:

Mitch Rice; Board of Zoning Appeals; At Large Member; Term Expires 6/30/2022

Carol Skillings; Historic Dist. Comm.; At Large Member; Term Expires 6/30/2022

Cynthia L Bowen; LEPFA; At Large Member; Term Expires 6/30/2022

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE REAPPOINTMENTS OF MITCH RICE, CAROL SKILLINGS AND CYNTHIA BOWEN, ALL TERMS TO EXPIRE JUNE 30, 2022. MOTION CARRIED 7-0.

DISCUSSION – Human Rights Ordinance; Rules & Guidelines for Processing, Investigating, Mediating/Conciliating and Recommending Resolution of Complaints

Ms. Sumner noted that the Human Rights Ordinance is specific to the OCA creating the rules and guidelines, and the ordinance itself does lay out the specifics, which makes it easier to apply the ordinance. Highlighted in the rules were clarification on the “Hearing Officer” and the use of “their” instead of “he/she”. Council President Wood pointed out that all complaints go through HRCS and once they make sure the appropriate information is provided, it is turned over to the OCA. Ms. Sumner referred the Committee to items 5-7. Item 8- 10 speaks to it coming back to the City Council who determines the OCA as the “Hearing Officer”. Council Member Spitzley asked for clarification on the need for item 8 for “Council to designate the Hearing Officer” if item 9 says it will be the City Attorney. Ms. Sumner clarified that Item 8-10 could be combined together, but they were separated out for clarification purposes, and if there is a conflict of interest with the OCA being the “Hearing Officer” then Item 8 speaks to City Council designating. Council Member Jackson if there would be a continual conflict of interest with the OCA as it relates to the LPD, and what the point would be to appoint and outside counsel if it is still appointed by the City. Ms. Sumner noted that an issue with LPD is a good example to obtain an officer from one of the approved outside counsel. Council Member Jackson asked if someone does not go through all the steps, will they not have exhausted all steps of appeal and be barred from a suit in the future, which would limit people access. Council President Wood explained to Council Member Jackson that the ordinance was created for a person to use, if they choose not to utilize it and just start a lawsuit they can and Council Member Spadafore added it could be done parallel with a lawsuit. Mr. Smiertka

noted that this is a local ordinance with offering another remedy, and does not preclude the person going under the state or federal laws.

Council President Wood stated to Ms. Harkins that when referring someone to the website and searching it, the ordinance and brochure that the Council Ad Hoc did for the Ordinance and complaint process were not on the HRCS page. Ms. Harkins asked the Council staff forward the brochure she referenced and that the Administration is happy to put the information out. Council Member Spadafore asked Ms. Sumner how long the OCA was working on these guidelines and was informed since October. Council President Wood asked that all City employees be made aware of the ordinance.

RESOLUTION – City Council Meeting Schedule 2020

Council President Wood asked the Committee to review the resolution for the next meeting. Council Member Washington asked for confirmation there will be no conflict with the schools district spring break schedule, and Council Member Hussain confirmed there would be no conflict with the proposed dates.

Adjourn

The meeting adjourned at 6:50 p.m.

Respectfully Submitted by,
Sherrie Boak, Recording Secretary
Lansing City Council

Approved by the Committee on

General Fund Status Report – FY 2020 1st Quarter

Please see accompanying summary detail (page 3)

Revenues

In total, General Fund revenues collected in the first quarter of Fiscal Year 2020 (July – September) as a percent of budget are slightly below the prior three year's first quarter collection rates as a percentage of year-end amounts at 34.8% compared to 35.5%.

- The vast majority of **Property Taxes** are typically collected in the first month of the fiscal year. It should be noted that property tax collections exceed budget at this time of year, but are subject to tax appeals and other adjustments throughout the year. This category makes up 30.8% of budgeted General Fund revenues.
- **Income Tax** collections are behind the three prior years at 6.7% compared to 10.8%. It should be noted that income tax revenues may fluctuate due to timing differences in remittances. This category makes up 28.3% of budgeted General Fund revenues.
- **State Revenue Sharing** and Fire Protection/Bad Driver Fees are slightly up from the prior three fiscal years due to the earlier receipt of liquor license revenue at 0.4% from 0.3%. This category makes up 14.2% of budgeted General Fund revenues.
- **Licenses and Permits** are up from the prior three fiscal years at 19.1% compared to 2.3% due largely to earlier receipts of cable TV franchise fees and medical marijuana licenses. This category makes up 1.4% of budgeted General Fund revenues.
- **Charges for Services** are below collection rates for the three prior fiscal years at 13.7% compared to 16.1%. Reimbursements make up the majority of this difference. This category makes up 6.7% of budgeted General Fund revenues.
- **Fines and Forfeitures** are minimal at 0.1%, but consistent with the prior three fiscal years. This category makes up 1.5% of General Fund revenues.
- **Interest and Rents** collections are behind the prior three fiscal years at 3.0% compared to an average of 76.2%. There is significant variance due to the timing of interest revenue postings. This category makes up only 0.3% of the General Fund revenue budget.
- The City's **Return on Equity** payment from the Board of Water and Light, which accounts for 16.6% of General Fund revenues, is not collected until later in the year.
- **Other Revenues** are slightly ahead of the three prior years at 8.9% compared to 7.1%. This category makes up only 0.3% of General Fund revenues.

(continued)

Expenditures

In total, taking into account the vacancy factor, expenditures for General Fund operating departments are well within the budgetary target at 13.7% as of September 30, 2019 compared to 21.4% for the three prior fiscal years at this time. All departments are within budgetary targets as of the report date with the exception of Public Service at 35.3% compared to 29.1%.

Non-departmental budgets are also well within the budgetary target. Excluding transfers and debt service, this amounts to 6.6% compared to the three prior fiscal years at 24.0%. The library lease is slightly ahead of this target at 23.5% compared to 22.7% the previous year. The library lease amounts to 0.1% of General Fund expenditures.

Summary

As the Finance Department finalizes the Fiscal Year 2019 audit and focuses directly on Fiscal Year 2020, the information within the first quarter report is subject to change. Total General Fund revenues and expenditures are largely within budgetary expectations at this time.

Year-to-date revenues always exceed expenditures in the first quarter of the year as a result of the collection of the majority of property taxes comprising 30.8% of total budgeted General Fund revenues at the beginning of the fiscal year.

General Fund Status Report - FY 2020 (as of Sept 30, 2019)

				Avg. Percent of Year-End Actuals as of September 30 FY 2017 - 2019
Revenues	Annual Budget	Actual as of 09/30/19	Percent of Budget	
Property Taxes	42,875,000	44,079,545	102.8%	102.2%
Income Taxes	39,400,000	2,649,098	6.7%	10.8%
Revenue Sharing	19,817,000	75,332	0.4%	0.3%
Licenses & Permits	1,889,000	361,382	19.1%	2.3%
Charges for Services	9,351,800	1,280,491	13.7%	16.1%
Fines & Forfeitures	2,149,200	1,330	0.1%	0.0%
Interest & Rent	415,000	12,492	3.0%	76.2%
Return on Equity	23,100,000	-	0.0%	0.0%
Other Revenue	403,000	36,022	8.9%	7.1%
Total Revenues	139,400,000	48,495,692 ⁽¹⁾	34.8%	35.5%
Expenditures	Annual Budget	Actual as of 09/30/19	Percent of Budget	09/30/19 Budgetary Target
Council	726,977	100,287	13.8%	21.7%
Internal Audit	196,000	26,560	13.6%	20.5%
Courts	6,516,952	-	0.0%	0.0%
Mayor's Office	1,421,035	203,881	14.3%	22.4%
Media Center	478,000	66,285	13.9%	20.4%
Clerk's Office	1,402,186	251,823	18.0%	25.1%
Neighborhood & Citizen Engagement	1,166,000	110,699	9.5%	13.0%
Economic Development & Planning	5,734,319	1,198,549	20.9%	25.7%
Finance	5,673,803	657,343	11.6%	20.1%
Human Resources	2,225,627	355,259	16.0%	24.5%
Attorney's Office	2,180,883	268,652	12.3%	21.4%
Vacancy Factor	(700,000)			
Police	44,859,782	5,110,724	11.4%	21.2%
Fire	36,050,578	4,068,646	11.3%	22.5%
Public Service	12,162,686	4,289,030	35.3%	29.1%
Human Relations & Community Service	1,656,911	315,807	19.1%	19.3%
Parks & Recreation	8,601,761	799,124	9.3%	22.1%
Subtotal - Departmental Budgets	130,353,500	17,822,670	13.7%	21.4%
Human Services & City Supported Agencies	2,041,500	109,459	5.4%	24.2%
Library Lease	150,000	35,240	23.5%	21.2%
Debt Service	1,265,000	300 ⁽²⁾	0.0%	0.0%
Transfers	5,590,000	-	0.0%	82.7%
Subtotal - Non-Departmental Budgets	9,046,500	144,999	1.6%	62.3%
Total General Fund	139,400,000	17,967,669 ⁽¹⁾	12.9%	25.0%

Please see pages 1 and 2 for an explanation of revenues and expenditures.

⁽¹⁾ Year-to-date revenue is always greater than expenditures at this time of year as property taxes, accounting for 30.8% of budgeted General Fund revenues, are collected at the beginning of the year. Property taxes include delinquent amounts that will be reimbursed by the counties upon settlement. Property tax collections exceed budget at this time of year, but are subject to tax appeals and other adjustments throughout the year.

⁽²⁾ No debt service payments were due as of September 30.

General Fund Vacancy (September 30, 2019)

Budget Location	Position Description	Union	Budgeted	Filled	Available
1012300 - MAYOR	OFFICE ASSISTANT		1	0	1
	SPECIAL ASSIST TO THE MAYOR	MAYORAL	1	0	1
1012500 - HUMAN RELATIONS	COMMISSION INVESTIGATOR	T-214 NS	1	0	1
	SECRETARY 26	T-243 CTP	1	0	1
1012610 - CODE COMPLIANCE	CLERK 25	T-243 CTP	3	1	2
	PREMISE OFFICER	T-243 CTP	4	3	1
1012710 - FINANCE OPERATIONS	ACCOUNTING MANAGER	T-214 SUP	1	0	1
	ADMINISTRATIVE SPECIALIST 30	T-243 CTP	1	0	1
	BUDGET ANALYST	T-243 CTP	1	0	1
	CLERK 22	T-243 CTP	0.3	0	0.3
	FINANCE DIRECTOR	EXEC	1	0	1
1012720 - ASSESSOR	ADMINISTRATIVE ASSISTANT 28	T-243 CTP	3	2	1
	COMMERICAL/INDUSTRIAL APPRAISR	T-243 CTP	3	2	1
	RESIDENTIAL APPRAISER	T-243 CTP	3	1	2
1012730 - TREASURY/INCOME TAX	INCOME TAX EXAMINER TECHNICIAN	T-243 CTP	3	1	2
	SR INCOME TAX AUDITOR	T-243 SUP	1	0	1
	TREASURERY INVESTIGATOR	T-243 CTP	2	1	1
1012800 - HUMAN RESOURCES	CLERK 22	T-243 CTP	0.7	0	0.7
	LABOR RELATIONS SPECIALIST	NB NS	1	0.8	0.2
	PRINCIPAL RECRUITER	T-243 CTP	1	0	1
1012900 - LAW	ASSISTANT CITY ATTORNEY 39	T-214 NS	1	0	1
	LEGAL ADVISOR	T-214 NS	1	0	1
1013140 - BUILDING MAINTENANCE	ADMINISTRATIVE ASSISTANT 29	T-243 CTP	1	0	1
	ELECTRICIAN	T-243 SUP	1	0	1
	ELECTRICAL FACILITY CTRL WKR	UAW	1	0	1
	FACILITY MAINT WORKER 400	UAW	7	6	1
	PLUMBING SUPERVISOR	T-243 SUP	1	0	1
1013201 - POLICE - ADMIN	ADMINISTRATIVE SPECIALIST 31	T-214 NS	1	0	1
	CAPTAIN VI	CCLP SUP	1	0	1
	POLICE OFFICER 1	CCLP NS	1	0	1
	POLICE SOCIAL WORKER	T-243 CTP	1	0	1
1013221 - POLICE-CENTRAL SERVICES	CENTRAL RECORDS COORDINATOR	T-243 CTP	1	0	1
	LIEUTENANT V	CCLP SUP	1	0	1
	SERGEANT III	CCLP SUP	1	0	1
1013224 - DETENTION	DETENTION OFFICER	T-243 CTP	13	12	1
1013225 - PROPERTY & SUPPLIES	QUARTERMASTER TECHNICIAN	T-243 CTP	1	0	1
1013240 - INVESTIGATIONS DIVISION	DETECTIVE IIC	CCLP NS	2	0	2
1013251 - PATROL BUREAU	POLICE OFFICER 1	CCLP NS	114	112	2
	SECRETARY 26	T-243 CTP	1	0	1
1013501 - FIRE ADMIN	PT CLERK 25	T-243 PT	2	1	1
1013510 - MAINTENANCE ALARM	MAINTENANCE ALARM SPECIALIST	IAFF	1	0	1
1013520 - SUPPRESSION	FIRE FIGHTER TRAINEE		1	0	1
	FIREFIGHTER	IAFF	96	87	9
1013530 - PREVENTION	INSPECTOR III	IAFF	2	0	2
	SECRETARY 26	T-243 CTP	1	0	1
1013611 - OPERATIONS & MAINTENANCE ADMIN	CEMETERY MAINTANCE WORKER 200	UAW	1	0	1
	DRIVER WORKER	UAW	16	14	2
	EQUIPMENT OPERATOR WORKER 400	UAW	8	7	1
	EQUIPMENT OPERATOR WORKER 500	UAW	6	4	2
	ARBORIST 400	UAW	6	5	1
	MAINTENANCE WORKER 300	UAW	13	11	2
	MAINTENANCE WORKER 400	UAW	5	4	1
	O&M SUPERINTENDENT	NB SUP	1	0	1
	SOLID WASTE OPERATOR	UAW	17	16	1
	STOREKEEPER/PARTS WORKER 400	UAW	1	0	1
	SEWER MAINTENANCE WORKER 300	UAW	1	0	1
1013822 - GROUNDS & LANDSCAPE MAINT	PUBLIC SERVICE SUPERVISOR	T-243 SUP	1	0	1
1013831 - COMMUNITY CENTERS	PARTTIME CLERK 22	T-243 PT	1	0	1
	PARTTIME CLERK 23	T-243 PT	2	1	1
	PT COMMUNITY CENTER PROGRAMMR	T-243 PT	3	2	1
General Fund Vacancy Total			369	293.8	75.2

Other Vacancy (September 30, 2019)

Budget Location	Position Description	Union	Budgeted	Filled	Available
2492610 - BUILDING SAFETY	BUILDING INSPECTOR	T-243 CTP	2	1	1
	BUILDING OFFICIAL MANAGER	T-214 SUP	1	0	1
5266305400 - CDBG FY2019 FED FY2018	HOUSING REHABILITATION AGENT	T-243 CTP	1	0	1
	REHAB CONSTRUCTION SPECIALIST	T-243 CTP	1.2	0	1.2
5853641 - PARKING SYSTEM	ACCOUNTING CLERK	T-243 CTP	2	0	2
5853642 - PARKING OPERATIONS	MAINTENANCE WORKER 200	UAW	1	0	1
	PARKING REVENUE COLLECTOR	UAW	4	3	1
5903670 - WASTEWATER TREATMENT PLANT	ELECTRICAL TECHNICIAN	T-243 CTP	1	0	1
	PLANT OPERATIONS SUPERVISOR 33	T-243 SUP	5	3	2
	UTILITY ELECTRICAL WORKER	T-243 CTP	1	0	1
	WASTE WATER PLANT LABORER	UAW	1	0	1
	WASTEWATER PLANT OPERATOR 500	UAW	3	2	1
	WASTEWATER PLANT OPERATOR 600	UAW	2	1	1
	WASTEWATER SYSTEMS ANALYST	T-243 CTP	1	0	1
5903671 - WWTP PUMPING STATIONS	UTILITY MAINTENANCE WKR 400	UAW	1	0	1
	UTILITY MAINTENANCE WORKER 600	UAW	4	2	2
6030130 - INFORMATION TECHNOLOGY FUND	CHIEF INFORMATION OFFICER	EXEC	1	0	1
	INFORMATION TECHNOLOGY MANAGER	T-243 SUP	1	0	1
	NETWORK ADMINISTRATOR	T-243 SUP	1	0	1
	SECRETARY 26	T-243 CTP	1	0	1
	SECURITY ADMINISTRATOR	T-243 SUP	1	0	1
	SR PROGRAMMER ANALYST 34	T-243 CTP	3	1	2
	SR PROGRAMMER ANALYST 35	T-243 CTP	1	0	1
6366902018 - MISC OP P.I.	REHAB CONSTRUCTION SPECIALIST	T-243 CTP	0.8	0	0.8
6433623 - FLEET	ASSIST SHIFT GARAGE SUPERVISOR	T-243 SUP	2	0	2
	FLEET SUPERVISOR	T-243 SUP	1	0	1
	MECHANIC	UAW	20	14	6
	SERVICE SPECIALIST	T-243 CTP	1	0	1
6453603 - ENGINEERING INTERN SERVICE	CITY ENGINEER	NB SUP	1	0	1
	DEPUTY PUBLIC SERVICE DIRECTOR	NBU SUP	1	0	1
	ENGINEER 36	T-214 NS	4	3	1
	PUBLIC SERVICE DIRECTOR	EXEC	1	0	1
7324017105 - ATPA 2015	DETECTIVE IIB	CCLP NS	1	0	1
7602201 - DISTRICT COURT FUND	COURT RECORDER	DCT NB	3	2	1
	COURT OFFICER/LAW CLK LICENSED	DCT NB	2	1	1
	COURT OFFICER/LAW CLERK	DCT NB	3	2	1
	DISTRICT COURT JUDGE	JUDGE	4	3	1
	DEPUTY CLERK 3	T-243DCT	1	0	1
	MAGISTRATE'S CLERK	T-243DCT	1	0	1
	PROBATION OFFICER	T-243DCT	4	3	1
	PT COLLECTIONS OFFICER	T-243DCT	1	0	1
Other Vacancy Total			92	41	51
Grand Total			461	334.8	126.2

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, City Clerk Chris Swope submitted a recommended list of dates for the Lansing City Council meetings for 2020 to the Lansing City Council; and

WHEREAS, the Committee of the Whole will meet at 5:30 p.m. or at another time or date as determined by the Council President, before all Monday Council meetings listed below; and

WHEREAS, the Committee of the Whole will meet at 5:30 p.m. on Monday, January 6, 2020; and

WHEREAS, the Lansing City Charter requires the City Council to meet at least 26 times each year; and

WHEREAS, the Committee of the Whole has reviewed the City Clerk's recommendations for the meeting dates for 2020.

NOW, THEREFORE, BE IT RESOLVED the Lansing City Council hereby approves the Lansing City Council meeting dates for 2020 as follows:

Monday, January 6, 2020; Annual Organizational - 1st meeting of year
Monday, January 13, 2020
Monday, January 27, 2020
Monday, February 10, 2020
Monday, February 24, 2020; Board List - prior to first meeting in March
Monday, March 16, 2020
Monday, March 23, 2020; Mayor's Budget - on or before 4th Monday in March
Monday, April 13, 2020
Monday, April 27, 2020; Mayor's Board Appointments - prior to first meeting in May
Monday, May 4, 2020
Monday, May 11, 2020
Monday, May 18, 2020; Adopt Budget - not later than 3rd Monday in May
Monday, June 8, 2020 Council Act on Appointments - at or before 1st meeting in June
Monday, June 22, 2020
Monday, July 13, 2020
Monday, July 27, 2020
Monday, August 10, 2020
Monday, August 24, 2020
Monday, August 31, 2020
Monday, September 14, 2020
Monday, September 21, 2020; Budget Priorities - no later than October 1
Monday, October 12, 2020
Monday, October 26, 2020
Monday, November 9, 2020

Monday, November 30, 2020
Monday, December 14, 2020

All meetings will be on Monday at 7:00 p.m. in the Lansing City Council Chambers, 10th Floor City Hall.

BE IT FURTHER RESOLVED that the Council shall meet as a Committee of the Whole on Monday, January 6, 2020 at 5:30 p.m.