



AGENDA
Committee of the Whole
Monday, June 3, 2019 @ 5:30 p.m.
Tony Benavides Lansing City Council Chambers
City Hall 10th Floor

Council Member Wood, Chairperson
Council Member Spadafore, Vice Chairperson

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - May 20, 2019
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Presentation:**
 - Capital Area District Library Annual Presentation
6. **Discussion/Action:**
 - A.) **RESOLUTION –Reappointments**
Jason Wilkes, At Large; Board of Public Service; Term to Expire June 30, 2023
James Tischler, Business Owner; Downtown Lansing Inc.; Term to Expire June 30, 2023
Brian McGrain, City of Lansing Representative; LDFA; Term to Expire June 30, 2023
Elaine Barr; Michigan Avenue Authority; Term to Expire June 30, 2023
Zoe Ahlstrom, At Large Member; Park Board; Term to Expire June 30, 2023
 - B.) **DISCUSSION – Update on the Scott Garden transplants and new landscaping**
 - C.) **DISCUSSION - General Fund Status Report, FY2019 3rd Quarter and Vacancy Factor Report**
7. **Other**
8. **Adjourn**

The City of Lansing's Mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
- II. Securing short and long term financial stability through prudent management of city resources.
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
- IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
- V. Facilitating regional collaboration and connecting communities



PUBLIC COMMENT AND SIGN IN SHEET

COMMITTEE OF THE WHOLE

5:30 P.M.

DATE June 3, 2019

Please print

NAME	ADDRESS	Purpose for Attending	Email Address	PHONE
Breina Pugh	1201 S. Litchfield Lansing, MI 48207	Shicengerden- Bul. Rep	breina.pugh@bul.com	517-702-7024
Loretta Stanaway	546 Armstrong Rd Lansing, MI	misc	soswoop@aol.com	6485730
Vern Johnson	2211 Bader St Lansing 48912	CADL		517 449-0782
Jean Bolley	200 N Foster Ave Lansing 48912	CADL		
Melissa Cole	3500 S. Cedar Lansing	CADL	colem@cadl.org	
Deb Blomquist	4913 Dearborn Lane Apt 48912	CADL		
Stanley F				
Larry Stoner	3501 KAREN ST LANSING	TREE ISSUE		517-882-4089
ROBERTSON D. FISHER	1514 Rosemead Lansing mich	BABY RUCKER	rfisher@fisherfisherpress.org	517 894-1028
DAVID WIENER	311 S. JENISON LANSING 48915	DEPT NEIGHBORHOOD & CITIZEN ENGAGEMENT	davidmwiener@gmail.com	517-883-6392
Bryan Berberly	3715 Ridgfield Rd 48906	Dept Neighborhood Coordination		

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MINUTES **Committee of the Whole** **Monday, May 20, 2019 @ 5:00 p.m.** **Tony Benavides Lansing City Council Chambers**

CALL TO ORDER

Council Member Wood called the meeting called to order at 5:02 p.m.

PRESENT

Councilmember Kathie Dunbar- excused
Councilmember Jeremy A. Garza
Councilmember Adam Hussain
Council Member Brian T. Jackson
Councilmember Peter Spadafore
Councilmember Patricia Spitzley
Councilmember Jody Washington
Councilmember Carol Wood

OTHERS PRESENT

Sherrie Boak, Council Staff
Eric Brewer, Council Internal Auditor
Jim Smiertka, City Attorney
Angela Bennett, Finance Director
Samantha Harkins, Executive Staff, Mayor's Office
Mayor Schor-arrived at 5:07 p.m.
Loretta Stanaway
Linda Kiefe
Elaine Fields

Minutes

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE MINUTES FROM MAY 9, 2019 AS PRESENTED. MOTION CARRIED 7-0.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE MINUTES FROM MAY 13, 2019 AS PRESENTED. MOTION CARRIED 7-0.

Public Comment on Agenda Items

Ms. Stanaway spoke in support of the change to Townsend Ramp funds being used in part for the Red Cedar Floodplain Remapping, she also supported fees for the cemeteries in the proposed budget. Ms. Stanaway then spoke about the Sunken Garden plantings, and asked if there was an RFP for plantings and where those funds came from.

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Ms. Kiefe spoke on support of funds for a sustainability manager.

Discussion/Action:

RESOLUTION – Consider Supplemental Appropriation; Revenue from the sale of the Townsend Parking Ramp

Mayor Schor stated that they provided the original resolution and after discussions with Council leadership they were now asking Committee to consider a substitute which would remove the spending on going paperless and adding in \$181,500 for the Red Cedar Floodplain Remapping and \$318,500 into sidewalk repairs in addition to what was already proposed in the budget for sidewalk repairs.

MOTION BY COUNCIL MEMBER SPADAFORE TO CONSIDER A SUBSTITUTE ON THE SUPPLEMENTAL APPROPRIATION ON THE FUNDS FROM THE SALE OF THE TOWNSEND PARKING RAMP.

Council Member Jackson asked how many votes to reconsider and Mr. Smiertka was not able to answer at this time.

MOTION CARRIED TO CONSIDER A SUBSTITUTE PROPOSED BY THE MAYOR 7-0.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE SUBSTITUTE RESOLUTION FOR THE SUPPLEMENTAL APPROPRIATION; REVENUE FROM THE SALE OF THE TOWNSEND PARKING RAMP.

Council Member Jackson spoke in opposition to the substitute, because in his opinion it was missing the environmental and sustainability portion and these funds could have been used for that. Council Member Washington spoke in support of the resolution and acknowledged the Mayor for the collaboration on the substitute which addresses most constituents in her Ward in addition to the repairs to the sidewalks. Council Member Spadafore acknowledged the Mayor for working with Council and spoke in support to the approach on paperless but understand it could be done later down the road. Council Member Hussain acknowledged Council Member Washington for the action she took for her Ward on the remapping and spoke in support of the Mayor's action on the substitute. Council Member Spitzley acknowledged the Committee and Mayor for their coordination on this substitute and noted there is an opportunity for sustainability with the BWL or an opportunity for a Liaison in the Mayor's office on collaboration.

Council Member Spadafore stepped away from the meeting at 5:18 p.m.

Council Member Spitzley continued by also stating that Council can look at sustainability in the future a full time position, but with budget as it needs to be now, it would not be this year.

Council Member Spadafore returned to the meeting at 5:19 p.m.

Mr. Smiertka responded to the earlier question by Council Member Jackson, stating that last week there were emails sent to Council on this subject and legal opinions on Supplemental Appropriations procedures. This is not subject to being able to amend on the Council floor by Council. The motion to reconsider requires five (5) votes and the substitute requires six (6) votes.

Council Member Garza stated his support of the recent changes by the Mayor, but was still not in support of \$100,000 for a new City website. Council Member Jackson made a statement that if it is \$800,000 to construct 1 mile of road, why cannot there be consideration for what he

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believed was 1/8 of that for a sustainability and environmental position. He concluded he would support this resolution, because all the priorities are great, but he is still looking to discuss the sustainability and environmental position.

Council President Wood stated to the public and Committee that when the resolution was first approved by Committee they held discussions before it went to Council for adoption and heard suggestions from Council Members on other spending. So Council leadership approached the Mayor, and she acknowledged him for working on the proposals with Council. She concluded that these funds are a one-time fund, and a lot of public safety issues will be addressed with them.

Mayor Schor assured Council he will have future energy sources and options and continues to work with Public Service.

MOTION CARRIED 7-0.

ORDINANCE– Re-Adoption of the Codified Ordinances of the City of Lansing

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE READOPTION OF THE CODIFIED ORDINANCES OF THE CITY OF LANSING.

Council Member Spadafore noted that this covers 10 years, and this process will be done annually with the budget in the future.

MOTION CARRIED 7-0.

DISCUSSION – Budget and Budget Policies

MOTION BY COUNCIL MEMBER SPITZLEY TO REDUCE FUNDS FROM THE GENERAL FUND GREENWISE MAYOR'S PROPOSAL IN THE AMOUNT OF \$104,701 AND MOVE THE FUNDING TO A NEW POSITION ; CHIEF STRATEGY OFFICER.

Council Member Spitzley then referred to a spreadsheet that each member had in front of them outlining the reduction from each department. Council Member Spadafore noted that it was not the percentage spent on unfunding where things could be used on LPD and LFD. Council Member Washington spoke to stopping all initiatives until the Chief Strategy Officer is hired, and they can then report out what the City has and address the issues. Council Member Jackson referenced his handout on the Sustainability Manager and read the description, and asked Council to take this position into consideration to address energy issues. Council President Wood referred the Committee to the Council Policies and the proposed addition by of "Chief Strategy Officer – The Lansing City Council is establishing a Chief Strategy Officer. City Council will work with the Administration, Financial Health Team and Unions to establish an ordinance and/or contract outlining expectations and reporting. This process will begin no later than June 30, 2019." The second paragraph she added was a recommendation from the FHT. "After the establishment of a Chief Strategy Officer, City Council will also consider the appointment of a standing committee to exam the recommendations from the Chief Strategy Office and issues involving the long term liabilities. Council Member Garza, Spitzley and Hussain spoke in support of the position. Council Member Jackson agreed that the pension liability is important, and supported the no appeal with the State when the City filed the appeal, and understood the FHT reviewed the budget and provided a recommendation, but in his opinion it is the Administrations job to work with the departments to reduce their budget, so he would not support this motion. Council Member Spadafore confirmed in the leadership discussions with the Mayor, there was support for the \$180,000 in enterprise funds to energy and looking to invest in energy efficiencies. Therefore the appropriation is still part of the budget, just not specifically in the GF budget mentioned

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earlier. Council Member Hussain added that out of the \$285,000 that was going to be spent, they weren't going to make more efficient buildings and not going to reduce carbon with that amount. Now with the \$185,000 in the enterprise funds they will attempt to do some of those things, so at some point the City can move towards it. Council President Wood pointed out that moving forward with the studies that are being performed this year, the future budget might be able to address.

MOTION CARRIED 6-1.

MOTION BY COUNCIL MEMBER SPADAFORE TO REDUCE FUNDS IN ARTS AND CULTURES GRANTS BY \$12,500 AND MOVE THE FUNDING TO A NEW CHIEF STRATEGY OFFICER POSITION.

Council Member Spadafore noted that this would not be eliminating the program, but reducing the amount the Mayor proposed to increase it by.

MOTION CARRIED 6-1.

MOTION BY COUNCIL MEMBER SPADAFORE TO REDUCE FUNDS IN FAÇADE GRANTS IN THE ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT BY \$12,500 AND MOVE THE FUNDING TO A NEW CHIEF STRATEGY OFFICER POSITION.

Council Member Spadafore noted that this would not be eliminating the program, but reducing the amount the Mayor proposed to increase it by.

Council Member Hussain spoke in support of the Façade Grant, and not in this reduction, however he noted that he did support the new position of Chief Strategy Officer so would support the reduction at this time. Council Member Washington concurred with Council Member Hussain. Council Member Jackson stated he could not support it because the funds were not going towards initiatives and in his opinion the constituents were demanding there more environment concerns. Council President Wood also concurred with statements by Council Member Hussain and supported the façade grant program.

MOTION CARRIED 6-1.

MOTION BY COUNCIL MEMBER SPADAFORE TO REDUCE THE APPROPRIATIONS TO SISTER CITIES IN THE AMOUNT OF \$5,000 AND MOVE THE FUNDS TO A NEW CHIEF STRATEGY OFFICER POSITION.

Council Member Spadafore explained that there was \$20,000 in Sister Cities last year, and there was the hope the division would be self-sustaining and this slight reduction might encourage them to pursue that sustainability.

This would bring the new total for a Chief Strategy Officer to \$134,701.

Council Member Spitzley spoke in support of the motion. Council Member Jackson spoke in opposition to the reduction, supporting all that Sister Cities does. Council President Wood pointed out the reduction would not eliminate Sister Cities, but when it was created they were to obtain a 501c3 to support themselves.

MOTION CARRIED 6-1.

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MOTION BY COUNCIL MEMBER HUSSAIN TO REDUCE THE PERSONNEL LINE BY \$60,000 IN NEIGHBORHOODS AND CITIZEN ENGAGEMENT AND MOVE THE FUNDS TO A NEW CHIEF STRATEGY OFFICER POSITION.

Council Member Hussain then noted he does support the department itself. Council Member Spadafore stated he could not support the reduction because he sees the positive work being doing in and for the neighborhoods. Council Member Washington spoke in opposition to the Department and its Director who in her opinion was not assisting the City because she was never here and in her opinion the City needs a Director needs to be working in the City and hiring another position in that department would not help that. Council Member Spitzley stated she would support the motion, but not support an override of a Mayor's veto. Council Member Jackson asked if they have any consideration for a Sustainability Director that was outlined in his handout to address the duties of the Chief Strategy Officer and concluded by asking if anyone thought the Administration should determine. Council Member Hussain reiterated that he supported the department itself, but the funds of \$60,000 are needed somewhere else. Council Member Washington also reiterated her earlier statement that she supported the department and clarified for the public that with reducing \$60,000 they are not eliminating the department. She concluded, in response to the statement made by Council Member Spitzley, that she would support an override of a Mayor's veto. Council Member Garza briefly stated his support of the new Chief Strategy Officer and asked for consideration to name it Chief Financial Officer. Council Member Jackson stated for the record he has had no discussions on what happens after Council votes tonight. Council President Wood asked Ms. Bennet if the full \$60,000 was in personnel or if Council Member Hussain needed to amend his motion, and she was not able to immediately answer but stated she would confirm. Council President Wood spoke about the staffing in the Council offices and their interest to increase the staff from three, however with the importance of the new Chief Strategy Officer, Council too is not pursuing adding staff to their department.

Mayor Schor noted Council thus far has changed his budget four (4) times, and he disagreed with Council Member Washington's statements on the Director of Neighborhood and Citizen Engagement traveling, in fact he noted a lot of his Directors travel to promote the City. Council President Wood clarified that the changes he referenced is only .17% of the budget, so not a lot. Council Member Washington concluded the discussion by stating it is Council's job to recommend changes and she would respectively agree to disagree with the Mayor.

Council Member Hussain asked Ms. Bennett if she determined if he needed to amend his motion. Ms. Bennett stated that all \$60,000 should come out of the Personnel line item.

MOTION CARRIED 5-2.

MOTION BY COUNCIL MEMBER JACKSON TO REDUCE THE CITY ATTORNEY PERSONNEL LINE ITEM BY \$60,000 AND REDUCE ECONOMIC DEVELOPMENT BY \$100,000 FROM THE PROPOSED INCREASE FOR CODE ENFORCEMENT AND MOVE THE FUNDS TO CREATE A NEW SUSTAINABILITY MANAGER.

Council Member Jackson read the description on the document he distributed to Council. "Is responsible for managing, coordinating, facilitating, and advising the development, implementation, monitoring, and improvement of local government policies, programs, and initiatives that promote local environmental, energy, economic, and social sustainability.

Council President Wood asked Ms. Bennett if they took \$60,000 from the City Attorney, if that would eliminate a position because a position would then be unfunded. Ms. Bennett confirmed. Council President Wood then asked if the proposed \$100,000 reduction was under

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Building Safety, and Ms. Bennett stated it would be in the GF of Economic Development & Planning. Council President Wood then asked if there is \$90,000 for this proposed position by Council Member Jackson, does it need to be doubled for benefits. Ms. Bennett stated it would depend on the position itself. In the first year there is a reallocation for legacy costs, so roughly \$30,000 for benefits, totaling \$120,000 of the proposed \$160,000. Council Member Spitzley restated that she voted against \$60,000 for a new position in NCE so would not vote for this. She supported the new Chief Strategy Officer and in her opinion could address these items as well. What she also suggested was a liaison in the Mayor's office to work with BWL on some of Council Member Jackson's items. Council Member Garza did not support reducing funds from Code Enforcement because in his opinion code enforcement was vital to the City. Council Member Spadafore asked Ms. Bennett how much of the Code Enforcement positions is supported by fees, and Ms. Bennett answered that \$80,000 is offset by the revenue. Council Member Spadafore pointed out to Council that with this it would be \$100,000 from Code Enforcement, \$60,000 from Office of the City Attorney and then \$80,000 in revenue loss. Council Member Hussain acknowledged Council Member Jackson for his considerations on the subject, however stated that this would be the "cart before horse" until the Climate Action Plan was completed and reported. In regards to taking \$100,000 from Code, he strongly opposed that because they need more officers. Council Member Jackson appealed his determination on the motion stating he got his information from the local experts, and was now open to other ideas from Council to make this work. Council Member Spadafore also acknowledged him for his efforts, but concurred that in the next year's budget they will have results from the Climate Action Plan and the Council will be able to see the vision of where to go next. Council President Wood pointed out that with code there are revenues, and if Council will to eliminate that position and revenue, the budget has to balance and therefore he would need to demonstrate creating fees to make it work. She then read the item in the proposed Budget Policy by Council Member Jackson for Environmental Stewardship. "The City of Lansing is concerned about its environment and strives to be a good steward of such. The City recognizes the importance of sustainability and shall affirmatively make progress towards its commitment to the goals in the Paris Agreement. The City will take a proactive approach and appropriate funds to reduce the City's net emissions output, increase its energy efficiency and improve its wastewater treatment and waste management programs." Council Member Washington spoke in support of the energy topic, however was not in support of additional funding until there was a comprehensive plan and list of what City buildings are effected. Council Member Jackson reiterated he received all his information and talking points from local experts who suggest what he is proposing and what they are looking at for the Chief Strategy Officer is what the Sustainability Manager can also look into.

MOTION FAILED 1-6.

MOTION BY COUNCIL MEMBE JACKSON TO REDUCE EACH DEPARTMENTS BUDGET EQUALLY BY PERSONNEL TO TOTAL \$100,000 AND REDUCE THE CITY ATTORNEY OFFICE PERSONNEL LINE BY \$60,000. MOTION FAILED 1-6.

Ms. Bennett asked where the funding that was getting moved from accounts to a fund for the Chief Strategy Officer would be going. Council President Wood stated she would need to create a new account and it would be in the Mayor's office operating line item budget, and Council will work with the Mayor and Administration on an ordinance and contract.

Policies

MOTION BY COUNCIL MEMBER HUSSAIN TO REMOVE "CORRIDOR FAÇADE GRANTS".
MOTION CARRIED 7-0.

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MOTION BY COUNCIL MEMBER SPADAFORE TO ADD NON-MOTORIZED VEHICLE SAFETY- PUBLIC SERVICE IS ENCOURAGED TO DEVELOP A STRATEGY AND PROGRAM TO PROTECT BIKE LANES AT BUSY INTERSECTIONS TO INCREASE RIDER SAFETY AND EDUCATE MOTORISTS ON PROPER INTERACTION WITH BIKE LANES AT INTERSECTIONS. IF POSSIBLE THE BARRIERS SHOULD BE REMOVED TO FACILITATE STREET SWEEPING AND SNOW PLOWING. MOTION CARRIED 7-0.

MOTION BY COUNCIL MEMBER JACKSON TO ADD ENVIRONMENTAL STEWARDSHIP – THE CITY OF LANSING IS CONCERNED ABOUT ITS ENVIRONMENT AND STRIVES TO BE A GOOD STEWARD OF SUCH. THE CITY RECOGNIZES THE IMPORTANCE OF SUSTAINABILITY AS DETERMINED IN ITS COMMITMENT TO THE GOALS IN THE PARIS AGREEMENT. THE CITY WILL RECOGNIZE A PROACTIVE APPROACH AND WORK TO USE \$175,300 IN NON-GENERAL FUND DOLLARS TO REDUCE THE CITY'S NET EMISSIONS OUTPUT, INCREASE ITS ENERGY EFFICIENCY AND IMPROVE ITS WASTEWATER TREATMENT AND WASTE MANAGEMENT PROGRAMS. MOTION CARRIED 7-0.

Per a request by the Administration an addition of Lansing Home Ownership Program for Employees (L-Home). Council Member Spadafore noted that there needs to be better marketing on the program because the real estate agents he has spoken to were not aware of the program.

MOTION BY COUNCIL MEMBER SPADAFORE TO ADD LANSING HOME OWNERSHIP PROGRAM FOR EMPLOYEES (L-HOME)- L-HOME SHALL COVER THESE GROUPS, ALL FULL TIME AND PART TIME YEAR ROUND EMPLOYEES, WHOSE BARGAINING UNITS HAVE AGREED TO PARTICIPATE IN THE PROGRAM, AND THE FOLLOWING NON-BARGAINING EMPLOYEE GROUPS: EXECUTIVE MANAGEMENT GROUP, NON-BARGAINING GROUP, MAYORAL STAFF, DISTRICT COURT EMPLOYEES, AND THE CITY COUNCIL STAFF EMPLOYEES, AND SHALL CONTINUE AS FUNDED. MOTION CARRIED 7-0.

MOTION BY COUNCIL MEMBER SPADAFORE TO ADD THE CHIEF STRATEGY OFFICER POSITION OUTLINE. MOTION CARRIED 7-0.

RESOLUTION- City of Lansing FY2019/2020 Budget and Policies

MOTION BY COUNCIL MEMBER WOOD TO DIVIDE OUT THE QUESTION TO REMOVE THE HRCS BUDGET. MOTION CARRIED 7-0.

MOTION BY COUNCIL MEMBER SPITZLEY TO DIVIDE OUT THE QUESTION TO REMOVE THE ECONOMIC DEVELOPMENT & PLANNING BUDGET BECAUSE HER EMPLOYER DOES OBTAIN FUNDS FROM THAT BUDGET. MOTION CARRIED 7-0.

MOTION BY COUNCIL PRESIDENT WOOD TO RECUSE HERSELF FROM THE HRCS BUDGET BECAUSE HER EMPLOYER DOES OBTAIN FUNDS FROM THAT BUDGET. MOTION TO RECUSE CARRIED 6-0.

MOTION BY COUNCIL MEMBER JACKSON TO DIVIDE OUT THE QUESTION TO REMOVE THE DISTRICT COURT BUDGET BECAUSE OF HIS JOB WITH INGHAM COUNTY PUBLIC DEFENDERS OFFICE. MOTION CARRIED 7-0.

MOTION BY COUNCIL MEMBER JACKSON TO RECUSE HIMSELF FROM THE DISTRICT COURT BUDGET. MOTION CARRIED 6-0.

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MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE DISTRICT COURT BUDGET. MOTION CARRIED 6-0 WITH 1 RECUSSAL.

MOTION BY COUNCIL MEMBE SPITZLEY TO RECUSE HERSELF FROM THE ECONOMIC DEVELOPMENT AND PLANNING BUDGET. MOTION CARRIED 6-0.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE ECONOMIC DEVELOPMENT AND PLANNING BUDGET. MOTION CARRIED 5-1 NAY (JACKSON) 1 RECUSSAL

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE HRCS BUDGET. MOTION CARRIED 6-0 WITH 1 RECUSSAL

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE FY 2019/2020 BUDGET AND POLICIES.

Council Member Jackson acknowledged the Committee on their deliberations.

MOTION CARRIED 6-1.

Executive Order 2019-04; Transfer of all UAW 400 Parking Enforcement Workers from the Lansing Police Department to the Economic Development & Planning Department

Council President Wood pointed out that by approving the budget Council have approved the Executive Order.

MOTION BY COUNCIL MEMBER SPADAFORE TO ACCEPT AND PLACE ON FILE THE EXECUTIVE ORDER 2019-04. MOTION CARRIED 7-0.

ADJOURN

The meeting was adjourned at 6:50 p.m.

Respectfully Submitted by,

Sherrie Boak, Recording Secretary

Lansing City Council

Approved by the Committee on

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BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the reappointments to various Boards as stated below:

Board of Public Service:

Jason Wilkes as an At-Large Member for a term to expire June 30, 2023; and;

Downtown Lansing Inc. Board:

James Tischler, as a Business Owner for a term to expire June 30, 2023; and

Local Development Finance Authority:

Brian McGrain, City of Lansing Representative for a term to expire June 30, 2023; and

Michigan Avenue Corridor Improvement Authority:

Elaine Barr, for a term to expire June 30, 2023; and

Park Board:

Zoe Ahlstrom, At- Large Member for a term to expire June 30, 2023;

WHEREAS, the Mayor's office has verified that the nominees has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointments to various Boards as stated below:

Board of Public Service:

Jason Wilkes as an At-Large Member for a term to expire June 30, 2023.

Downtown Lansing Inc. Board:

James Tischler, as a Business Owner for a term to expire June 30, 2023.

Local Development Finance Authority:

Brian McGrain, City of Lansing Representative for a term to expire June 30, 2023.

Michigan Avenue Corridor Improvement Authority:

Elaine Barr, for a term to expire June 30, 2023.

Park Board:

Zoe Ahlstrom, At- Large Member for a term to expire June 30, 2023.

From: noreply@civicplus.com
Sent: Thursday, January 18, 2018 12:30 AM
To: Plummer, Marilyn
Subject: Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or committee. The Lansing City Charter requires that every appointee to a board, commission, or committee established by Charter or ordinance must meet the following qualifications and eligibility requirements:

- Be a registered elector in the City of Lansing (Charter Section 2-102).*
- Be a resident of Lansing for one year prior to taking office (Charter Section 2-102).*
- Not be in default to the City at the time of taking office (Charter Section 2-103.2).*
- Not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).*

(Section Break)

Date	1/17/2018
First Name	Jason
Middle	Field not completed.
Last Name	Wilkes
Other name(s) by which you have been known, including maiden names	Field not completed.
Date of Birth	
Address	3218 Continental Dr.
City	Lansing
State	MI

Zip Code	48911
Email	jason.wilkes724@gmail.com
Gender	Gender
Ward	3
Precinct	30
Best phone number to contact you	
Last 4 digits of social security number	
In what year did you move to Lansing?	2008
Additional information regarding experience and credentials	Vice President of Averill Woods Neighborhood Association, former Board Member of the Lansing Neighborhood Council, Member of the Lansing Branch of NAACP, Member of A. Philip Randolph Institute. Many years of service to my community in many ways. Starting with the Lansing Police Explorers in 1991. Committed to the betterment of the citizens of Lansing that have not had a voice for so long. We must get back to ethics and integrity in City Government. Strong advocate for Buy local support local small businesses.
Occupational Background	Lansing Police Explorer, Manufacturing and Assembly, UAW Union Steward, UAW Community Service Chairman, UAW CAP Delegate, Human Resources Supervisor
Educational Background	LCC Criminal Justice program and Cornerstone University Bachelors Degree in Business Management. many courses in Human Resources
Please attach a resume if available	Lans Resume 2018.docx
First choice for board to serve on	Public Service
Second choice of a board to serve on	Planning Board
Third choice of a board to serve on	Economic Development Corporation/Tax
Fourth choice of a board to serve on	Police Commissioners

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission

These boards are critical to the growth of our city and I believe that I have a lot to offer. Some members have served numerous years and not offered much. We need members that are going to work and do the homework to make this city a true "World Class City". I will be engaged with my Board and encourage others to be engaged as well. I will make myself available to my constituents and I will keep them up to date on our progress.

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Field not completed.

Background Check Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

Jason Wilkes

Date & Time

1/17/2018 11:45 PM

Email not displaying correctly? [View it in your browser.](#)

This email has been scanned by the City of Lansing Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>

From: noreply@civicplus.com
Sent: Sunday, January 28, 2018 11:06 AM
To: Plummer, Marilyn
Subject: Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or committee. The Lansing City Charter requires that every appointee to a board, commission, or committee established by Charter or ordinance must meet the following qualifications and eligibility requirements:

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- Not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).*

(Section Break)

Date	1/28/2018
First Name	James
Middle	Field not completed.
Last Name	Tischler
Other name(s) by which you have been known, including maiden names	Field not completed.
Date of Birth	
Address	329C South Washington Square
City	Field not completed.
State	Field not completed.

Zip Code	<i>Field not completed.</i>
Email	jetischler@gmail.com
Gender	Gender
Ward	4
Precinct	<i>Field not completed.</i>
Best phone number to contact you	
Last 4 digits of social security number	
In what year did you move to Lansing?	2011
Additional information regarding experience and credentials	<i>Field not completed.</i>
Occupational Background	<i>Field not completed.</i>
Educational Background	<i>Field not completed.</i>
Please attach a resume if available	Resume-Current.pdf
First choice for board to serve on	Planning Board
Second choice of a board to serve on	Local Development Finance Authority
Third choice of a board to serve on	Increment Finance Authority/Borwnfield
Fourth choice of a board to serve on	Next Michigan Development Corporation
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	I am interested to serve my community!

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

No

Background Check Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

James Tischler

Date & Time

1/28/2018 11:00 AM

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From: noreply@civicplus.com
Sent: Friday, November 30, 2018 2:39 PM
To: Plummer, Marilyn
Subject: Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

(Section Break)

Date	11/30/2018
First Name	Brian
Middle	<i>Field not completed.</i>
Last Name	McGrain
Other name(s) by which you have been known, including maiden names	<i>Field not completed.</i>
Date of Birth	
Address	300 N. Fairview
City	Lansing
State	MI
Zip Code	48912
Email	brian@brianmcgrain.com

Gender	Male
Ward	1
Precinct	<i>Field not completed.</i>
Best phone number to contact you	
Last 4 digits of social security number	
In what year did you move to Lansing?	1996
Additional information regarding experience and credentials	<i>Field not completed.</i>
Occupational Background	City of Lansing, 2018; CEDAM, 2006-2018; Ingham County, 2009-2018
Educational Background	BS, Urban/Regional Planning, MSU; MPA, Public Administration & Urban Affairs, MSU
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Local Development Finance Authority
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	<i>Field not completed.</i>

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Field not completed.

Background Check
Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

Brian McGrain

Date & Time

11/30/2018 2:45 PM

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
Sent: Monday, March 19, 2018 9:39 PM
To: Plummer, Marilyn
Subject: Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or committee. The Lansing City Charter requires that every appointee to a board, commission, or committee established by Charter or ordinance must meet the following qualifications and eligibility requirements:

-
- Be a registered elector in the City of Lansing (Charter Section 2-102).*
 - Be a resident of Lansing for one year prior to taking office (Charter Section 2-102).*
 - Not be in default to the City at the time of taking office (Charter Section 2-103.2).*
 - Not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).*
-

**The above requirements are only mandatory for charter boards.*

(Section Break)

Date	3/19/2018
------	-----------

First Name	Elaine
------------	--------

Middle	Margaret
--------	----------

Last Name	Barr
-----------	------

Other name(s) by which you have been known, including maiden names	Field not completed.
--	----------------------

Date of Birth	
---------------	--

Address	519 S. Jenison Ave
---------	--------------------

City	Lansing
State	Michigan
Zip Code	48915
Email	elainembarr@gmail.com
Gender	Female
Ward	4
Precinct	<i>Field not completed.</i>
Best phone number to contact you	
Last 4 digits of social security number	
In what year did you move to Lansing?	2015
Additional information regarding experience and credentials	<i>Field not completed.</i>
Occupational Background	Attorney/Legal/Policy
Educational Background	J.D., Michigan State University College of Law, 2011 B.A., Political Science, University of Michigan 2008 Michigan Center High School, 2006
Please attach a resume if available	Resume_1242018.docx
First choice for board to serve on	Michigan Avenue Corridor Improvement Authority
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>
Please comment briefly on why you wish to serve on a particular board or	I am a co-owner of Strange Matter Coffee Company on Michigan Ave. In this capacity, and as a resident of the city of Lansing, I have a strong interest in working to ensure one of

commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission

the city's primary arteries is thriving and lively. I think this can be accomplished by assessing and creating tailored development plans for micro-sections of the corridor (e.g. one part of Michigan Ave will have different barriers to development or strengths that promote development than the other). I believe the voices of the residential neighbors to the corridor play an important role and are critical for the success of the commercial enterprises.

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Field not completed.

Background Check Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

Elaine Barr

Date & Time

3/19/2018 8:45 PM

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
Sent: Tuesday, January 2, 2018 5:16 PM
To: Plummer, Marilyn
Subject: Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or committee. The Lansing City Charter requires that every appointee to a board, commission, or committee established by Charter or ordinance must meet the following qualifications and eligibility requirements:

-
- Be a registered elector in the City of Lansing (Charter Section 2-102).*
 - Be a resident of Lansing for one year prior to taking office (Charter Section 2-102).*
 - Not be in default to the City at the time of taking office (Charter Section 2-103.2).*
 - Not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).*
-

(Section Break)

Date	1/2/2018
First Name	Zoe
Middle	Field not completed.
Last Name	Ahlstrom
Other name(s) by which you have been known, including maiden names	Field not completed.
Date of Birth	
Address	740 Stanley Street
City	Lansing
State	MI

Zip Code	48915
Email	zoe.ahlstrom@gmail.com
Gender	Female
Ward	4
Precinct	<i>Field not completed.</i>
Best phone number to contact you	
Last 4 digits of social security number	
In what year did you move to Lansing?	2014
Additional information regarding experience and credentials	<i>Field not completed.</i>
Occupational Background	Legislative Aide for 5 years, AmeriCorps NCCC for 1 year
Educational Background	BA in Political Science from Kansas State University. Studied for one year at Bogazici University in Istanbul, Turkey.
Please attach a resume if available	Ahlstrom Resume.pdf
First choice for board to serve on	Downtown Lansing Inc.
Second choice of a board to serve on	Building Board of Appeals
Third choice of a board to serve on	Potter Park Zoo
Fourth choice of a board to serve on	Parks Board
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the	I want to see our downtown area become an attractive and sustainable district that thrives in the evenings and weekends. We can explore the installment of a second hotel and ways to improve business traffic after 5pm. A grocery store and other staples could be beneficial as well. I am passionate about seeing Lansing thrive and would bring that to any board I could serve on.

work of the board or
commission

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	<i>Field not completed.</i>
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Background Check Authorization	I agree
-----------------------------------	---------

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge	Zoe Ahlstrom
---	--------------

Date & Time	1/2/2018 2:00 PM
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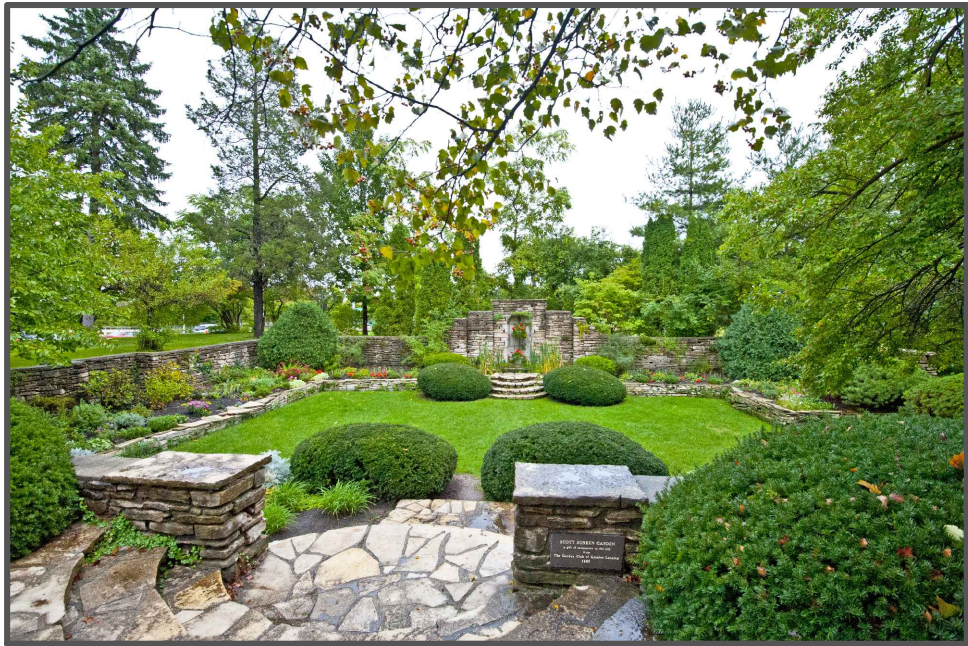
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Plant List

Section	Location Number	Common Name	Genus	Qty.
IV, VI, VII	1	Daylily	<i>Hemerocallis hybrid</i>	10
VI, VII	2	Dianthus	<i>Dianthus</i>	4
I, III, V, VI, VII	3	Penstemon	<i>Penstemon</i>	5
V, VI	4	Coral Bells, Carmel Coral Bells	<i>Heuchera villosa</i>	2
VI, VIII	5	Moneywort	<i>Lysimachia nummularia</i>	3
VI	6	Dusty Miller	<i>Senecio cineraria</i>	1
VI	7	Mum, Yellow Garden Mum	<i>Dendranthema</i>	2
VI, VII	8	Iris, Bearded Iris	<i>Iris hybrid</i>	3
VI, VII	9	Mum, Coral Garden Mum	<i>Dendranthema</i>	8
II, III, Lawn	10	Yew	<i>Taxus</i>	7
VI	11	Blanket Flower	<i>Gaillardia grandiflora</i>	2
VI	12	Black-eyed Susan	<i>Rudbeckia hirta</i>	1
VI	13	Crocsmia	<i>Crocsmia masoniorum</i>	1
VI	14	Cut back stems	<i>Unknown</i>	1
VI	15	Cut back stems	<i>Unknown</i>	2
I, II, III, VI, VII	16	Coral bells	<i>Heuchera sanguinea</i>	15
VI	17	Iris	<i>Iris</i>	1
IV, VI	18	Coral Bells	<i>Heuchera sanguinea</i>	2
VI	19	Lamium	<i>Lamium galeobdolen</i>	1
I, II, III, V, VI	20	Iris, Bearded Iris	<i>Iris</i>	9
VI, VII, VIII	21	Sedum	<i>Sedum</i>	4
VI, VIII	22	Coreopsis, Threadleaf	<i>Coreopsis verticillata</i>	3
IV, V, VI, VII, VIII	23	Coral Bells	<i>Heuchera micrantha</i>	9
I, V, VI	24	Daisy, Shasta Daisy	<i>Chrysanthemun superbum</i>	3
I, III, IV, V	25	Lamb's-Ears	<i>Stachys byzantina</i>	7
I, V, VI, VIII	26	Iris, Dwarf Iris	<i>Iris</i>	4
I, V, VI, VII, VIII	27	Sedum, Gold Moss Stonecrop	<i>Sedum</i>	9
VI	28	Yarrow, Fernleaf Yarrow	<i>Achillea filipendulina</i>	1
VII	29	Thistle, Globe Thistle	<i>Thistle echinops</i>	6
VII	30	Hosta 'Tokudama'	<i>Hosta 'Tokudama'</i>	5
I, IV, V, VII	31	Lady's Mantle	<i>Alchemilla mollis</i>	3
VII	32	Goatsbeard	<i>Aruncus dioicus</i>	Many
VII	33	Weed, Asiatic Smartweed	<i>Persicaria longiseta</i>	7
VII, VIII	34	Hosta, green	<i>Hosta</i>	2
VII	35	Fern, Japanese Painted Fern	<i>Athyrium niponicum 'Pictum'</i>	1
VII	36	Sedum	<i>Sedum</i>	4
VII, VIII	37	Hosta, with white edge	<i>Hosta</i>	1
VII	38	Fern, Ostrich Fern	<i>Matteuccia struthiopteris</i>	2
V, VII	39	Sedum	<i>Sedum spectabile</i>	1
VII	40	Stokes Aster	<i>Stokesia laevis 'Good n Purple'</i>	3
IV, V, VIII	41	Arborvitae	<i>Thuja</i>	2
VII, VIII	42	Solomon's-Seal	<i>Polygonatum</i>	2
I, VIII	43	Pine, Mugo Pine	<i>Pinus mugo</i>	2
I, IV	44	Echinacea	<i>Echinacea purpurea</i>	4
IV, VII, VIII	45	Coleus	<i>Coleus x hybridus</i>	5
VII, VIII	46	Astilbe	<i>Astilbe</i>	2
VIII	47	Hosta with Creamy Edge	<i>Hosta</i>	3
IV, V, VIII	48	Geranium, Pink	<i>Geranium</i>	1
VIII	49	Columbine	<i>Aquilegia canadensis</i>	3
I, VIII	50	Red Sorrel	<i>Sorlinia</i>	13
II, III, IV, V	51	Candytuft	<i>Iberis sempervirens</i>	1
I	52	Rose Campion	<i>Lychnis coronaria</i>	6
V	53	Salvia	<i>Salvia x superba (Salvia nemorosa)</i>	1
I, IV, V	54	Anemone	<i>Anemone hybrida</i>	1
V	55	Coreopsis, Lance Coreopsis	<i>Coreopsis lanceolata</i>	3
IV, V	56	Mum, Pink Garden Mum	<i>Dendranthema</i>	2
I, V	57	Lavender	<i>Lavandula agustifolia</i>	1
V	58	Penstemon	<i>Penstemon</i>	1
V	59	Daisy, Oxeye Daisy	<i>Chrysanthemum leucanthemum</i>	2
IV, V	60	Catmint	<i>Nepata mussinii</i>	1
V	61	Petunia	<i>Petunia</i>	1
V	62	Jacobs Ladder	<i>Polemonium</i>	1
V	63	Ajuga	<i>Ajuga reptans</i>	2
IV, V	64	Peony, Japanese Tree Peony	<i>Paeonia suffruticosa</i>	1
V	65	Turtlehead	<i>Chelone lyonii</i>	1
V	66	Daisy, Marguerite Daisy	<i>Chrysanthemum frutescens</i>	4
II, V	67	Veronica	<i>Veronica spicata</i>	8
IV, V, VI	68	Marigold, Yellow Marigold	<i>Tagetes</i>	3
IV, V	69	Heliptrope	<i>Heliptrope</i>	1
V	70	Geranium, Wild Geranium	<i>Geranium maculatum</i>	1
IV	71	Geranium, Pink	<i>Pelargonium</i>	2
IV	72	Zinnia, Pink	<i>Zinnia</i>	1
IV	73	Rodgersia	<i>Rodgersia aesculifolia</i>	1
IV	74	Knotweed	<i>Persacaria affinis</i>	1
IV	75	Mum	<i>Dendranthema</i>	1
IV	76	Sedum, Stonecrop	<i>Sedum spurium</i>	4
IV, V	77	Liatris	<i>Liatris spicata</i>	2
IV	78	Geranium	<i>Geranium sanguineum</i>	1
IV	79	Phlox	<i>Phlox divericata</i>	1
IV	80	Sedum, Autumn Joy Sedum	<i>Sedum spectabile 'Autumn Joy'</i>	1
IV	81	Caladium	<i>Caladium</i>	1
IV, V	82	Turtlehead, White Turtlehead	<i>Chelone glabra</i>	1
IV	83	Evening Primrose	<i>Oenothera</i>	2
VI	84	Annual Geranium	<i>Pelargonium</i>	4
II, III	85	Butterfly Bush	<i>Buddleia davidii</i>	1
III	86	Tansy	<i>Tanacetum vulgare</i>	5
II, III	87	Campanula	<i>Campanula carpatica</i>	2
II, IV	88	Peony, Virginia Dare Peony	<i>Paeonia 'Virginia Dare'</i>	1
II	89	Bachelor Button	<i>Centaurea cyanus</i>	Many
II	90	Bulb Group	<i>Unkown</i>	

Plant List Cont.

Section	Location Number	Common Name	Genus	Qty.
I	91	Achillea	<i>Achillea ptarmic 'The Pearl'</i>	1
I	92	Joe Pye Weed	<i>Eupatorium ruqsum</i>	2
I	93	Hellebore	<i>Helleborus</i>	1
I	94	Hyssop, Golden Jubile Hyssop	<i>Aqastache ruqosa "Golden Jubilee"</i>	1
I	95	Woodland Phlox	<i>Phlox</i>	1
I	96	Aster	<i>Aster</i>	3
I, II	97	Butterfly Weed	<i>Asclepias tuberosa</i>	3
VI	98	Peony, Red Fern Leaf Peony	<i>Paeonia tenuifoli, Red</i>	1
III Wall	99	Hen and Chicks	<i>Sempervivum tectorum</i>	1
IX	100	Iris, Blue Flag Iris	<i>Iris</i>	1
I	101	Monkshood	<i>Aconitum napellus</i>	1
III	102	Blank	<i>Blank</i>	1
IV, V, VII	103	Peony, White	<i>Paeonia lactiflora</i>	3
II, III, IV	104	Stokes Aster	<i>Stokesia laevis</i>	9
Wall	A	Peony, Pink	<i>Paeonia lactiflora, Pink</i>	
Wall	B	Sedum	<i>Sedum</i>	
Wall	C	Sedum	<i>Sedum</i>	
Wall	D	Sedum	<i>Sedum</i>	
Wall	E	Sedum	<i>Sedum</i>	
Wall	F	Sedum	<i>Sedum</i>	
Wall	G	Sedum	<i>Sedum</i>	
Wall	H	Sedum	<i>Sedum</i>	



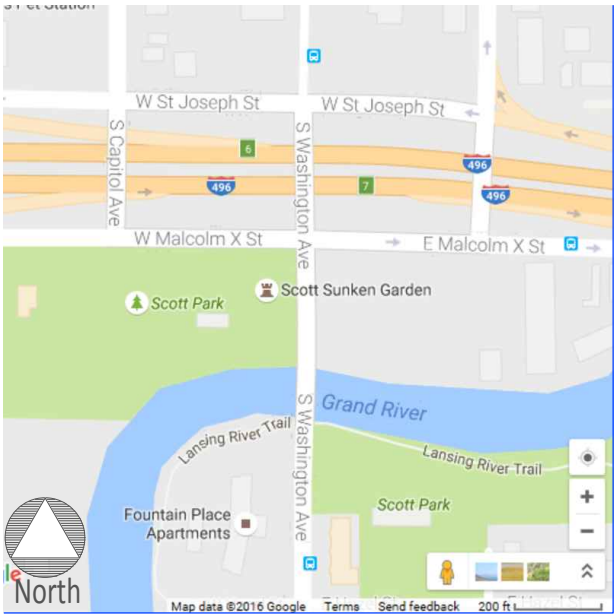
View at Landing looking East



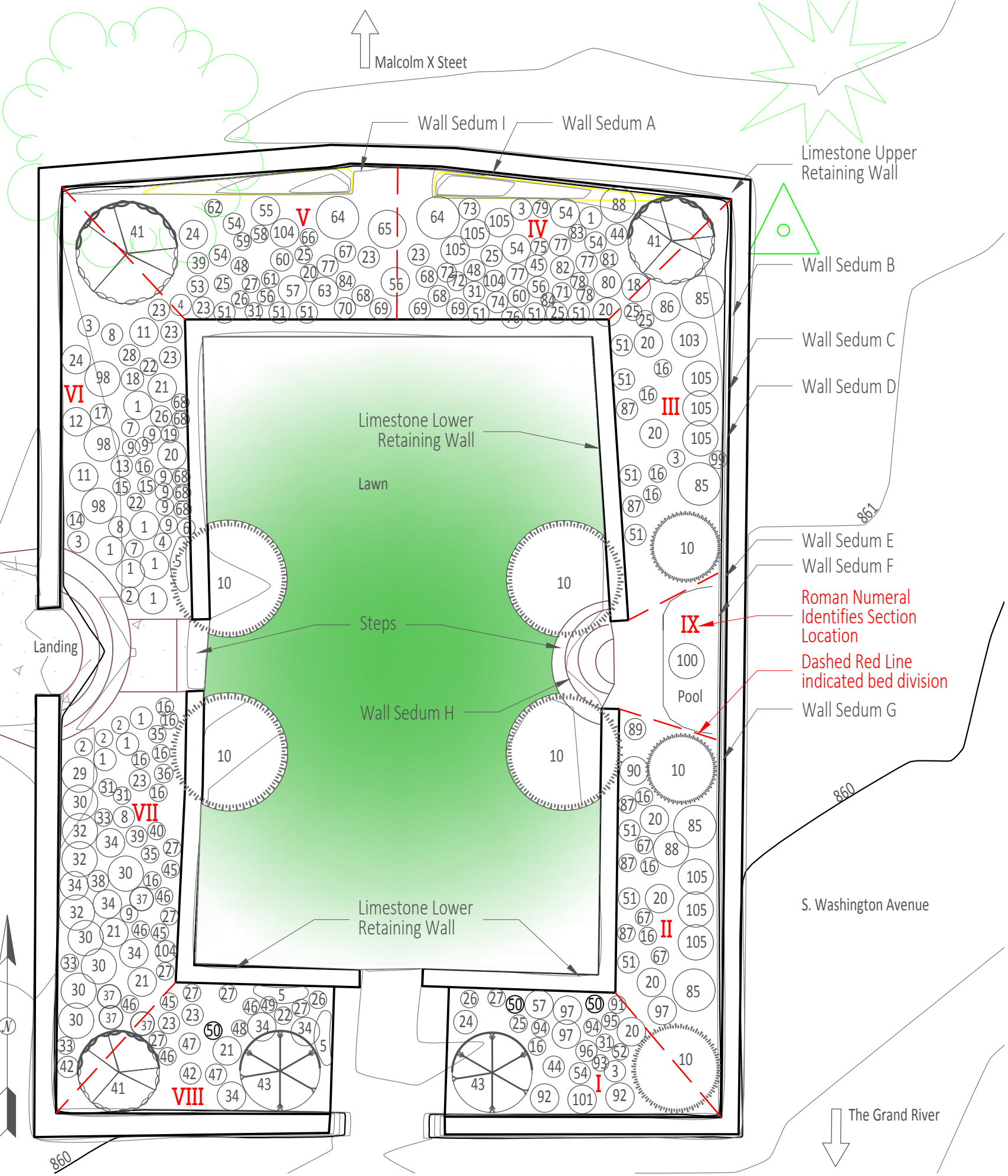
Located at the corner of Malcolm X Street and South Washington Avenue, the Scott Sunken Garden was built within the foundations of the razed Edward Cahill home by Richard Scott. He began its installation between 1934 and 1935.



View of Pool looking East



Location





From: Hussain, Adam <Adam.Hussain@lansingmi.gov>

To: Loretta S. Stanaway, Friends of Lansing's Historic Cemeteries <lanscemfriends@aol.com>; Dale Schrader <SchraderEnviro@comcast.net>

Subject: Fw: Follow up - Salvaged Plants from the Sunken Gardens

Date: Tue, May 7, 2019 9:16 am

Attachments: ScottSunkenGarden-ScottSunkenGarden 22x17-Revised.pdf (2132K)

Wanted you two to have this info.

Adam

From: Wood, Carol

Sent: Wednesday, May 1, 2019 4:56 PM

To: City Council

Subject: FW: Follow up - Salvaged Plants from the Sunken Gardens

FYI

From: MDenise Griffin <MDenise.Griffin@lbwl.com>

Sent: Wednesday, May 1, 2019 4:04 PM

To: Wood, Carol <Carol.Wood@lansingmi.gov>

Cc: David Price <scubadav824@gmail.com>; Dick Peffley <Dick.Peffley@LBWL.COM>

Subject: [EXTERNAL] Follow up - Salvaged Plants from the Sunken Gardens

President Wood,

As a follow-up to your question that was asked during the recent Joint BWL and Lansing City Council meeting, regarding the number of original plants that were saved from sunken garden, based on the information that General Manager Peffley has been provided with, 99% of the plants were salvaged.

Robert Ford, of Landscape Architect, informed General Manager Peffley that approximately 99% of the plants that were rescued survived and were transplanted to Cooley Garden, where they are growing very well right now. Those plants are now scheduled to be replanted this week and the following, weather permitting. Mr. Ford,

assures that the plants will survive since the weather is balmy and the new sunken garden is irrigated, so there should be a very low mortality rate if any. (Attached is the inventory of the plants that were originally salvaged).

I hope this answers your question. Please let me know if you need anything further.

Denise



M. Denise Griffin

Corporate Secretary
1201 S. Washington Ave.

Lansing, MI 48910

Office: (517) 702-6033

Mobile: (517) 763-8474

Mdenise.Griffin@LBWL.COM

From: soswop <soswop@aol.com>

To: soswop <soswop@aol.com>

Subject: Heeling in plants

Date: Sun, May 12, 2019 12:14 am

If you are heeling in plants in the summer, they can be left in the trench for about a month. If you are heeling in plants for the winter, they can be left in the trench for the winter, but should be dug up as soon as possible in the spring for their permanent planting.

Read more at Gardening Know How: Steps For Heeling In Plants <https://www.gardeningknowhow.com/garden-how-to/info/heeling-in-plants.htm>

Loretta S. Stanaway

Soswop@aol.com

546 Armstrong Rd.

Lansing, MI. 48911

517-648-5730

Make things happen

Watch things happen or

Wonder what happened

Sent from my Verizon Wireless 4G LTE smartphone

From: soswop <soswop@aol.com>

To: soswop <soswop@aol.com>

Subject: Scott Gardens new plants

Date: Sun, May 12, 2019 7:43 pm

Attachments: 20190507_172907.jpg (7218K), 20190507_172931.jpg (7219K), 20190507_172935.jpg (7082K), 20190507_172943.jpg (7017K)

Loretta S. Stanaway

Soswop@aol.com

546 Armstrong Rd.

Lansing, MI. 48911

517-648-5730

Make things happen

Watch things happen or

Wonder what happened

Sent from my Verizon Wireless 4G LTE smartphone

4Attached Images





From: soswop <soswop@aol.com>

To: soswop <soswop@aol.com>

Subject: Scott Gardens new plants

Date: Sun, May 12, 2019 7:45 pm

Attachments: 20190507_172957.jpg (6207K), 20190507_173000.jpg (7280K), 20190507_173017.jpg (5505K), 20190507_173027.jpg (7147K)

Loretta S. Stanaway

Soswop@aol.com

546 Armstrong Rd.

Lansing, MI. 48911

517-648-5730

Make things happen

Watch things happen or

Wonder what happened

Sent from my Verizon Wireless 4G LTE smartphone

4Attached Images





From: soswop <soswop@aol.com>

To: soswop <soswop@aol.com>

Subject: Scott Gardens new plants

Date: Sun, May 12, 2019 7:47 pm

Attachments: 20190507_173042.jpg (8309K), 20190507_173051.jpg (7147K), 20190507_173101.jpg (8326K)

Loretta S. Stanaway
Soswop@aol.com
546 Armstrong Rd.
Lansing, MI. 48911
517-648-5730
Make things happen
Watch things happen or
Wonder what happened
Sent from my Verizon Wireless 4G LTE smartphone

3Attached Images





From: soswop <soswop@aol.com>

To: soswop <soswop@aol.com>

Subject: Scott Gardens new plants

Date: Sun, May 12, 2019 7:49 pm

Attachments: 20190507_173107.jpg (7311K), 20190507_173136.jpg (7430K), 20190507_173147.jpg (8609K)

Loretta S. Stanaway

Soswop@aol.com

546 Armstrong Rd.

Lansing, MI. 48911

517-648-5730

Make things happen

Watch things happen or

Wonder what happened

Sent from my Verizon Wireless 4G LTE smartphone

3Attached Images





From: soswop <soswop@aol.com>

To: soswop <soswop@aol.com>

Subject: Scott Gardens new plants

Date: Sun, May 12, 2019 7:50 pm

Attachments: 20190507_173155.jpg (7543K), 20190507_173209.jpg (7188K), 20190507_173339.jpg (7938K)

Loretta S. Stanaway

Soswop@aol.com

546 Armstrong Rd.

Lansing, MI. 48911

517-648-5730

Make things happen

Watch things happen or

Wonder what happened

Sent from my Verizon Wireless 4G LTE smartphone

3Attached Images





From: soswop <soswop@aol.com>

To: soswop <soswop@aol.com>

Subject: Scott Gardens new plants

Date: Sun, May 12, 2019 7:52 pm

Attachments: 20190507_173630.jpg (9057K), 20190507_173745.jpg (8597K)

Loretta S. Stanaway

Soswop@aol.com

546 Armstrong Rd.

Lansing, MI. 48911

517-648-5730

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2Attached Images





From: soswop <soswop@aol.com>

To: soswop <soswop@aol.com>

Subject: Scott Gardens new plants

Date: Sun, May 12, 2019 7:59 pm

Attachments: 20190507_173213.jpg (7661K), 20190507_173643.jpg (8972K), 20190507_173718.jpg (9135K)

Loretta S. Stanaway

Soswop@aol.com

546 Armstrong Rd.

Lansing, MI. 48911

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3Attached Images





Plant List Cont.

Section	Location	Common Name	Genus	Qty.
I, II, III, V, VII	1	Driftus	Hemiphetis hybrid	10
	2	Perithous	Doritus	4
	3	Perithous	Perithous	10
	4	Coral Bells, Coral Coral Bells	Heucte villosa	5
	5	Morewort	Lythrum nummularia	2
	6	Daisy Miter	Speris cinctus	1
	7	Mum, Yellow Garden Mum	Dendrothyma	3
	8	Mum, Battered Its	Hybrid	1
	9	Mum, Coral Garden Mum	Dendrothyma	3
	10	Blister Flower	Gedidia gedifolia	2
I, II, III, IV, VII	11	Black-eyed Susan	Asteris lutea	2
	12	Crocosmia	Crocosmia leucantherum	1
	13	Cut Back stems	Unknown	1
	14	Cut Back stems	Unknown	2
	15	Coral Bells	Heucte sanguinea	15
	16	Its	Hybrid	1
	17	Coral Bells	Heucte sanguinea	1
	18	Unknown	Unknown	1
	19	Its, Battered Its	Sedum	9
	20	Sedum	Sedum	4
I, II, III, V, VI, VII, VIII	21	Cereopsis, Threelobed	Cereopsis verticillata	3
	22	Coral Bells	Heucte macrocha	3
	23	Daisy, Shrub Daisy	Chrysanthemum spheerum	9
	24	Limb's Ears	Silphium hyssopus	7
	25	Its, Dwarf Its	Sedum	4
	26	Sedum, Gold Moss Stoneweed	Adiantum filigendula	9
	27	Varieg, Golden Farrow	Adiantum filigendula	1
	28	Heort's Tuberous	Heort's Tuberous	1
	29	Leafy Tuberous	Asteris mollis	6
	30	Leafy Tuberous	Asteris mollis	5
I, IV, V, VII	31	Goatshead	Pericoma longata	3
	32	Wired, Asiatic Smokeweed	Heort	1
	33	Heort, green	Athyrium niponicum 'Pictum'	2
	34	Fern, Japanese Painted Fern	Sedum	4
	35	Heort, green	Heort	1
	36	Heort, with white edge	Mentzelia streptoloba	4
	37	Fern, Ostrich Fern	Adiantum streptoloba	1
	38	Staked Aster	Sedum laevi 'Grand n' Purple'	1
	39	Asteropsis	Thilo	3
	40	Sedum's Seal	Polygonatum	2
IV, V, VII, VIII	41	Pine, Ampo Pine	Pilus muge	2
	42	Echinacea	Echinacea purpurea	2
	43	Coleus	Coleus x hybridus	5
	44	Asiatic	Asiatic	4
	45	Heort with Creamy Edge	Heort	3
	46	Geranium, Pink	Geranium	3
	47	Geranium	Adiantum canadensis	1
	48	Red 5	Adiantum canadensis	1
	49	Credit	Adiantum canadensis	13
	50	Bois Campen	Silphium laetifolium	1
I, IV, V	51	Shrub	Silphium laetifolium	1
	52	Arenaria	Arenaria hybrid	6
	53	Cereopsis, Lindo Cereopsis	Cornopsis lanceolata	3
	54	Mum, Pink Garden Mum	Dendrothyma	3
	55	Lynecker	Dendrothyma	1
	56	Pentstemon	Pentstemon	1
	57	Daisy, Oxye Daisy	Corydanthum flavum	2
	58	Calmi	Medea musini	2
	59	Perithous	Perithous	1
	60	Perithous	Perithous	1
IV, V	61	Aliza	Aliza	1
	62	Aliza	Aliza	1
	63	Peony, Japanese Tree Peony	Paeonia moutan	1
	64	Turtleneck	Paeonia officinalis	1
	65	Daisy, Marguerite Daisy	Chrysanthemum leucanthemum	1
	66	Veronica	Veronica	1
	67	Maligold, Yellow Maligold	Tagetes	8
	68	Geranium, Wild Geranium	Geranium maculatum	1
	69	Geranium, Pink	Polygonatum	1
	70	Zinnia, Pink	Zinnia	1
IV, V	71	Knotweed	Rodgersia cuneifolia	1
	72	Knotweed	Rodgersia cuneifolia	1
	73	Sedum, Stoneweed	Sedum	1
	74	Lythris	Lythris	1
	75	Geranium	Geranium sanguineum	4
	76	Pilus	Pilus diversus	1
	77	Sedum, Autumn Joy Sedum	Sedum spectabile	1
	78	Turtleneck, White Turtleneck	Catalium	1
	79	Evening Primrose	Cereus glabra	1
	80	Butterfly Bush	Butterfly Bush	1
II, III, IV, V	81	Campanula	Campanula	2
	82	Campanula	Campanula	2
	83	Campanula	Campanula	2
	84	Campanula	Campanula	2
	85	Campanula	Campanula	2
	86	Campanula	Campanula	2
	87	Campanula	Campanula	2
	88	Campanula	Campanula	2
	89	Campanula	Campanula	2
	90	Campanula	Campanula	2

Section	Location	Common Name	Genus	Qty
I	91	Achille	<i>Achille arvensis</i> , 'The Peat'	1
I	92	Joe Pye Weed	<i>Euthamia americana</i>	2
I	93	Hillbore	<i>Heliothis</i>	1
I	94	Hypox, Golden Justin Hypox	<i>Astrichthys nasus</i> , 'Golden whiter'	2
I	95	Woodland Chex	<i>Alnus</i>	1
I	96	Aster	<i>Aster</i>	1
I	97	Aster, Purple-Winged	<i>Aster</i>	2
I	98	Penny, Red Fern Leaf Penny	<i>Asplenium platyneuron</i>	1
II	99	Hem and Chickies	<i>Asplenium platyneuron</i>	1
III	100	Wald	<i>Asplenium platyneuron</i>	1
IX	101	Blue Flag Iris	<i>Iris</i>	1
I	102	Monkshood	<i>Aconitum napellus</i>	1
III	103	Black, White	<i>Black</i>	1
III	104	Scots Aster	<i>Aster</i>	2
IV, V, VI	105	Penny Plant	<i>Penny plant</i>	3
II, III, IV	106	Sedum	<i>Sedum</i>	9
Wald	A	Sedum	<i>Sedum</i>	
Wald	B	Sedum	<i>Sedum</i>	
Wald	C	Sedum	<i>Sedum</i>	
Wald	D	Sedum	<i>Sedum</i>	
Wald	E	Sedum	<i>Sedum</i>	
Wald	F	Sedum	<i>Sedum</i>	
Wald	G	Sedum	<i>Sedum</i>	
Wald	H	Sedum	<i>Sedum</i>	
Wald	I	Sedum	<i>Sedum</i>	



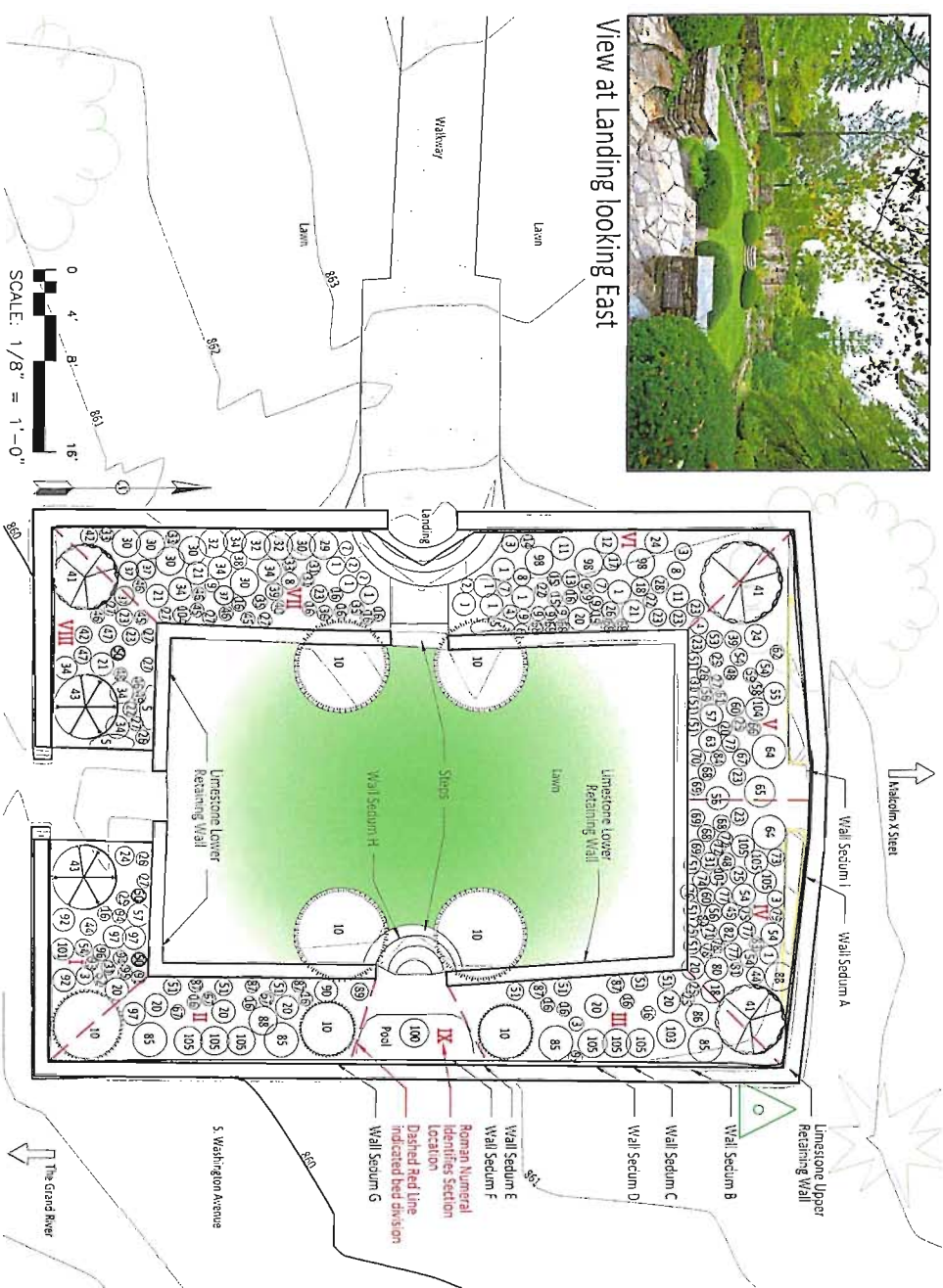
View at Landing looking East



View of Pool looking East



Location



From: soswop <soswop@aol.com>

To: soswop <soswop@aol.com>

Subject: BWL placed order with Cottage Gardens on 5-1...

Date: Mon, May 13, 2019 12:36 am

BWL placed order with Cottage Gardens on 5-1... the same day they wrote the email saying all the plants survived. The purchase order was for \$574. They must have ordered other plants from some other source because there was way more than \$500 worth of empty containers and palletted plants there.

Lansing Gardens carries Grown Earth Friendly brand from Hortech.

Loretta S. Stanaway

Soswop@aol.com

546 Armstrong Rd.

Lansing, MI. 48911

517-648-5730

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From: soswop <soswop@aol.com>

To: soswop <soswop@aol.com>

Subject: Scott Garden perennials purchased

Date: Mon, May 13, 2019 1:01 am

Caesar's brother Siberian Iris
Obsidian Coral Bells
Pardon me daylily
Snow cone candytuft
dark Towers beard tongue
Kit Kat Nepeta
Gerald Darby Iris
Orange pekoe African Lily
Happy returns daylily
Mesa red blanket flower
Hot lips turtlehead
Montrose white calamint savory

Loretta S. Stanaway

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City of Lansing
General Fund Status Report – FY 2019 3rd Quarter
Please see accompanying summary detail (page 3)

Summary

For the third quarter of FY 2019, total General Fund revenues were just slightly below budgetary targets, and expenditures were within budgetary targets.

Revenues

Revenue collection trends are measured by comparing the percentage of budget collected year-to-date to a three-year average collection rate for the same period of time in the previous three years.

In total, General Fund revenues collected in the third quarter of Fiscal Year 2019 (July – March), as a percent of budget, were slightly below, but generally on par with, the prior three years' third quarter collection rates, as a percentage of year-end amounts, at 68.6% compared to 69.5%.

- The vast majority of **Property Taxes** are collected in the first month of the fiscal year, however they are subject to tax appeals and other adjustments throughout the year. Collections were on par with previous years as of the third fiscal year quarter-end, at 99.1% compared to the previous years' collection rate of 99.8%.
- As a percentage of budget, **Income Tax** collections, as a percent of budget, were slightly higher than the average collection rate for the past three years, at 58.8% of budget, compared to 57.9%. The adoption of East Lansing's income tax went into effect January 1; however, it is not anticipated that any budgetary adjustment will be needed, as that possibility was factored into the FY 2019 budget projection. It should be noted that income tax revenues can fluctuate from previous trends due to timing differences in remittances.
- **State Revenue Sharing** and Fire Protection/Bad Driver Fees were slightly higher for the third quarter, at 53.9% collected, compared to 52.6%.
- In total, **Licenses and Permits** revenues were lower than the average collection rate of the same period for the last three years as a percentage of year-end totals, at 37.4% of budget, compared to 54.4%, with the prior year collection rate somewhat skewed by medical marijuana application timelines in FY 2018. When medical marijuana revenues are removed from the prior years' trend, the prior years' benchmark becomes 42.8%. Licenses and permits make up only 1.5% of General Fund revenues.
- **Charges for Services** were a bit lower than the average of the same period for the last three years, at 64.1% of budget compared to 66.8% in prior years. Licenses and permits make up only 6.7% of General Fund revenues.

(continued)

City of Lansing
General Fund Status Report – FY 2019 3rd Quarter
Please see accompanying summary detail (page 3)

Revenues (continued)

- Collection rates for **Fines and Forfeiture** for the third quarter were lower as a percentage of year-end totals for the average of the last three years, at 58.8% of the budget compared to 68.1%, due to lesser-than-anticipated penal case and civil filing revenues.
- The first of two semiannual **Return on Equity** payments from the Board of Water and Light, was slightly lower than previous years' first installment collection percentages, at 49.1%, compared to 51.8%. This return on equity payment is dependent on gross revenues of the Board of Water and Light.
- As a category, **Interest and Rents** higher than previous years' trends. Interest revenue is posted as investments mature, the timing of which varies from year-to-year. While somewhat ahead of budgetary targets as of March 31, at 47.1% compared to 46.8%, interest and rents comprise only 0.2% of the General Fund budget.
- The Other Revenues category collection rate was on target as of the third quarter-end, at a 54.7% collection rate compared to 61.1% in the prior three years. Licenses and permits make up only 0.3% of General Fund revenues.

Expenditures

Expenditure trends are measured by comparing the percentage of budget spent year-to-date to expected timing of expenditures, taking into account payroll cycles and other known expenditure trends.

In total, taking into account the vacancy factor, expenditures for General Fund operating departments (excluding debt service and transfers to other funds) were within the budgetary target -- at 70.4% as of March 31, compared to a budgetary target of 73.4%. All departments were within budgetary targets, with the exception of the City Clerk's Office, due to election preparation.

Of note due to the relatively small amount expended in comparison to the budget, General Fund debt service payments are on target for the year, as the vast majority are due at the end of the fiscal year.

General Fund Status Report – FY 2019 3rd Quarter (as of March 31, 2019)

Revenues	Annual Budget	Actual as of 3/31/18	Percent of Budget	Avg. Percent of Year-End Actuals as of March 31 FY 2016 - 2018
Property Taxes	\$ 40,315,000	\$ 39,959,454	99.1%	99.8%
Income Taxes	38,500,000	22,620,079	58.8%	57.9%
Revenue Sharing	19,196,700	10,351,195	53.9%	52.6%
Licenses & Permits	1,677,000	627,668	37.4%	51.4%
Charges for Services	9,027,200	5,782,560	64.1%	66.8%
Fines & Forfeitures	2,456,100	1,444,505	58.8%	68.1%
Return on Equity	22,500,000	11,042,869	49.1%	51.8%
Interest & Rent	205,000	96,614	47.1%	46.8%
Other Revenue	433,000	236,956	54.7%	61.1%
Total Revenues	<u>\$ 134,310,000</u>	<u>\$ 92,161,898</u>	⁽¹⁾ 68.6%	69.5%

Expenditures	Annual Budget	Actual as of 3/31/18	Percent of Budget	3/31/18 Budgetary Target
Council	\$ 714,000	\$ 483,565	67.7%	73.1%
Internal Audit	194,900	139,070	71.4%	73.2%
Courts	6,605,500	4,355,440	65.9%	70.5%
Mayor's Office	1,296,800	922,393	71.1%	72.7%
Media Center	469,900	290,328	61.8%	73.0%
Clerk's Office	1,197,000	989,552	82.7%	76.3%
Neighborhood & Citizen Engagement	863,500	546,342	63.3%	71.8%
Economic Development & Planning	5,021,300	3,990,338	79.5%	82.1%
Finance	5,471,600	3,664,257	67.0%	73.3%
Human Resources	2,118,000	1,441,928	68.1%	70.2%
Attorney's Office	2,168,300	1,317,965	60.8%	73.2%
Vacancy Factor	(500,000)	-		
Police	43,193,300	30,634,216	70.9%	71.8%
Fire	34,129,900	24,350,427	71.3%	72.0%
Public Service	11,572,500	8,065,217	69.7%	71.4%
Human Relations & Community Service	1,598,300	1,112,197	69.6%	73.0%
Parks & Recreation	8,301,000	5,316,521	64.0%	73.6%
Subtotal - Departmental Budgets	<u>\$ 124,415,800</u>	<u>\$ 87,619,756</u>	70.4%	73.4%
Human Services & City Supported Agencies	\$ 2,041,400	\$ 1,655,599	81.1%	
Library Lease	150,000	103,432	69.0%	
Debt Service	1,154,000	53,885	4.7%	
Transfers	6,548,800	6,349,805	97.0%	
Subtotal - Non-departmental Budgets	<u>9,894,200</u>	<u>8,162,721</u>		
Total General Fund	<u>\$ 134,310,000</u>	<u>\$ 95,782,477</u>		

Please see Pages 1 and 2 for an explanation of revenues and expenditures.

⁽¹⁾ The majority of General Fund debt service payments are due in the fourth quarter of the fiscal year.

Vacancy Factor Report
FY 2019
3/31/2019

<u>Department/Division</u>	<u>Position</u>	<u>Bargaining Unit</u>	<u>Estimated Vacancy Amount 03/31/19</u>	<u>Hiring Status - 5/25/2019</u>	<u>Date Vacated</u>
<u>Vacancies Counted toward General Fund Vacancy Factor</u>					
Media Center	Part-Time positions (6)	Mayoral	offset by contract	Classifications being reviewed	New FY 2019
Finance/Accounting	Budget Analyst	T-243 CTP	53,462	Developing new job description	6/30/2015
Finance/Accounting	Administrative Assistant	T-243 CTP	offset by contract	Classification being reviewed	4/18/2013
Finance/Assessing	Residential Appraiser	T-243 CTP	offset by contract	Active	8/3/2018
Finance/Assessing	Commercial/Industrial Appraiser	T-243 CTP	offset by contract	Active	12/19/2018
Finance/Assessing	Administrative Assistant	T-243 CTP	1,142	On hold by the Department	12/20/2018
Finance/Treasury	City Treasurer/Income Tax Administrator	Executive	28,468	Filled 04/23/2019	1/1/2019
Finance/Treasury	Income Tax Examiners (2)	T-243 CTP	68,479	On hold by the Department	09/14/2018, 08/28/2018
Finance/Treasury	Senior Income Tax Auditor	T-243 Sup	66,871	Active	1/26/2018
Finance/Treasury	Income Tax Auditor	T-243 CTP	14,240	Posted	1/18/2019
Finance/Treasury	Part-time Customer Service Representative	T-243 CTP	8,829	Active	2/14/2019
Human Resource/Finance	Administrative Assistant	T-243 CTP	offset by contract	Posted	3/15/2018
Human Resources	Principal Recruiter	T-243 CTP	offset by contract	On hold by the Department	4/18/2017
City Attorney's Office	Assistant City Attorney	T-214	68,933	On hold by the Department	4/6/2018
City Attorney's Office	Legal Advisor	T-214	offset by contract	On hold by the Department	6/24/2011
City Attorney's Office	Legal Secretary	T-215	offset by contract	Classification being reviewed	7/1/2018
HRCS	Commission Investigator	T214NS	offset by contract	On Hold by Department	1/31/2016
N&CE	Financial & Education Coordinator	T-243 CTP	45,000	On hold by the Department	7/1/2018
Public Service/Facilities	Facility Maintenance Worker	UAW	44,461	On Hold by Department	3/2/2015
Public Service/Facilities	Electrician	T243 Sup	20,853	On Hold by Department	12/30/2018
Public Service/Facilities	Electrical Facilities Control Worker	UAW	30,310	On Hold by Department	11/2/2018
Public Service/Facilities	Plumbing Supervisor	T-243 Sup	67,870	On Hold by Department	6/10/2018
Public Service/Facilities	Administrative Assistant	T-243 CTP	14,564	On Hold by Department	12/27/2018
Parks & Recreation	Part-Time Clerks (2)	T-243 CTP	offset by contract	Posted - one	11/1/2013
Parks & Recreation	Administrative Specialist	T-243 CTP	-	Posted	3/30/2019
ED&P	Commercial Property Officer	T-243 CTP	52,500	Filled 05/13/2019	7/1/2018
Fire	Assistant Fire Chief	NB	74,791	On Hold by Department	8/17/2018
Fire	Emergency Management Chief	IAFF	70,160	Filled 04/13/2019	8/13/2018
Fire	Firefighters (3)	IAFF	substantially offset by overtime	On Hold by Department	
Fire	Secretary	T-243 CTP	42,357	On Hold by Department	6/14/2018
Police	Administrative Specialist	T-214	offset by contract	Developing new job description	12/28/2011
Police	Secretary	T-243 CTP	48,900	Filled 04/29/2019	6/14/2018
Police	Quartermaster Technician	T-243 CTP	offset by contract	Developing new job description	4/19/2016
Police	Crime Research Analyst	T-243 CTP	46,037	Waiting on physical results	7/19/2018
Police	Detention Officers (3)	T-243 CTP	substantially offset by overtime	All subsequently filled	11/06/2017, 03/22/2018
Police	Detective	CCLP NS		Filled 04/13/2019	9/18/2018, 07/01/2017
			\$ 868,227		
FY 2019 Budgeted Vacancy Factor Expectation:			\$ 375,000		

Non-Vacancy Factor (non-General Fund) Vacancies

ED&P/Parking	Assistant Parking Coordinator		67,968	Filled	7/1/2014
ED&P/Parking	Accounting Clerk	T-243 CTP	50,870	On Hold	1/22/2018
ED&P/Parking	Parking Enforcement Worker	UAW	5,163	Active	2/28/2019
ED&P/Building Safety	Building Official Manager	T-214	78,383	Active	8/16/2018
IT	Information Technology Manager	T-243 Sup	offset by contract	On Hold	7/6/2015
IT	Secretary	T-243 CTP	offset by contract	On Hold	1/31/2015
IT	Network Administrator	T-243 Sup	offset by contract	On Hold	2/16/2018
IT	Data Analyst		offset by contract	On Hold	7/1/2017
IT	Programmer Analysts (3)		offset by contract	On Hold	4/2/2016
IT	Security Administrator		34,984	On Hold	11/18/2018
Public Service/Engineering	Deputy Public Service Director	NB	91,513	On Hold	7/1/2017
Public Service/Engineering	Engineering Technician	T-243 CTP	12,998	Filled 04/15/2019	1/15/2019
Public Service/O&M	Driver Worker	UAW	-		3/30/2019
Public Service/O&M	O&M Superintendent	NB	86,783	On Hold	6/1/2018
Public Service/O&M	Parks Maintenance Worker	UAW	37,374	Filled 05/16/2019	N/A
Public Service/O&M	Maintenance Workers (4)	UAW	125,195	Active	N/A
Public Service/O&M	Solid Waste Supervisor	T-243 Sup	offset by contract	Active	10/20/2014
Public Service/O&M	Public Service Supervisor	T-243 Sup	48,610	Active	7/16/2018
Public Service/O&M	Equipment Operators (2)	UAW	75,697	Active	07/09/2018 04/12/2018
Public Service/O&M	Sewer Maintenance Worker	UAW	69,487	Active	02/21/2012 09/14/2018
Public Service/Fleet	Mechanics (4)	UAW	283,473	Posted and vetting candidates	N/A
Public Service/Fleet	Assistant Shift Garage Supervisor	T-243 Sup	62,187	On Hold by Department	7/7/2017
Public Service/WWTP	Assistant Plant Superintendent	NB	70,842	Filling on 06/03/2019	7/1/2017

<u>Department/Division</u>	<u>Position</u>	<u>Bargaining Unit</u>	<u>Estimated Vacancy Amount 03/31/19</u>	<u>Hiring Status - 5/25/2019</u>	<u>Date Vacated</u>
Public Service/WWTP	Electrical Technician	T-243 CTP	offset by contract	Active - no applicants	10/5/2006
Public Service/WWTP	Lab/IPP Supervisor	T-243 Sup	55,591	On Hold by Department	7/1/2017
Public Service/WWTP	Lab/IPP Technician	T-243 CTP	46,260	On Hold by Department	7/1/2017
Public Service/WWTP	Plant Operations Supervisors (2)	T-243 Sup	54,701	1 - filled 1 - interviewing	06/27/2014, 07/10/2018
Public Service/WWTP	Utility Electrical Worker	UAW	49,646	On Hold by Department	5/31/2013
Public Service/WWTP	Utility Maintenance Workers (3)	UAW	157,132	2 Filled; Active	017 07/21/2018 08/01/2018
Public Service/WWTP	Wastewater Maintenance Workers (3)	UAW	92,692	Filled	03/21/2015 07/17/2018
Public Service/WWTP	Wastewater Plant Operator	UAW	offset by contract	On Hold	7/28/2017
Public Service/WWTP	Wastewater Systems Analyst	T-243 CTP	57,803	On Hold	10/23/2015

November 20, 2018

Mayor Andy Schor
City Hall – 9th Floor
124 W. Michigan Avenue
Lansing, MI 48933



ADMINISTRATION
401 S. Capitol Avenue
Lansing MI 48933
517.367.6300
FAX 517.374.1068

Dear Mayor Schor,

I'd like to thank you for your letter on October 17, 2018 and the presentation by Samantha Harkins and Karl Dorshimer on a proposed agreement between CADL and the City of Lansing at our November 14 Committee of the Whole meeting. Regarding the presentation and your proposal, the CADL Board will maintain their decision of not opting into new agreements with taxing authorities that would allow the capture of taxes levied for the library millage. This decision was not based on any shortage of information or oversights in the City of Lansing's proposal. Instead, it was based solely on our Board's earlier decision to accept the legislative mandate that exempts all levies from capture that are covered under MCL 125.1803(6).

The CADL Board feels strongly that the legislation was passed to ensure adequate funding for our library system and the services we provide for the community, along with providing a level of transparency for voters who voted for their tax dollars to go toward CADL.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Scott M. Duimstra".

Scott M. Duimstra
Executive Director
Capital Area District Libraries
401 S. Capitol Avenue
Lansing, MI 48933
(517)367-0813

A handwritten signature in blue ink, appearing to read "S. Harkins".