



**AGENDA**  
**Committee of the Whole**  
**Monday, May 13, 2019 @ 5:00 p.m. (note time)**  
**Tony Benavides Lansing City Council Chambers**  
**City Hall 10<sup>th</sup> Floor**

**Council Member Wood, Chairperson**  
**Council Member Spadafore, Vice Chairperson**

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
  - May 2, 2019 Budget Neighborhood Meeting
  - May 6, 2019
- 4. Public Comment on Agenda Items (Up to 3 Minutes)**
- 5. Presentation**
  - Department Budget Presentations
    - City Clerk
  - Union Leaders Budget Proposal Considerations
  - Budget Review
  - Budget Policies
  - Budget Wrap Up
- 6. Discussion/Action:**
  - A.) RESOLUTION –CDBG Annual Action Plan for FY2019/2020
  - B.) DISCUSSION – Resolution on Supplemental Appropriation; Revenue from the sale of the Townsend Parking Ramp (Committee approved April 29, 2019)
  - C.) Executive Order 2019-05; Intent to Name “Beacon Park”
- 7. Other**
- 8. Adjourn**

The City of Lansing's Mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
- II. Securing short and long term financial stability through prudent management of city resources.
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
- IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
- V. Facilitating regional collaboration and connecting communities



5.00 P.M.

DATE May 13, 2019

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## **MINUTES** **Committee of the Whole** **Thursday, May 2, 2019 @ 6:00 p.m.** **Foster Community Center**

### **CALL TO ORDER**

Council Member Wood called the meeting called to order at 6:03 p.m.

### **PRESENT**

Councilmember Kathie Dunbar- excused  
Councilmember Jeremy A. Garza  
Councilmember Adam Hussain  
Council Member Brian T. Jackson - excused  
Councilmember Peter Spadafore  
Councilmember Patricia Spitzley  
Councilmember Jody Washington  
Councilmember Carol Wood

### **OTHERS PRESENT**

Sherrie Boak, Council Staff  
Jim Smiertka, City Attorney  
Angela Bennett, Finance Director  
LaSandra Jones  
Alice Flomoa  
Claude Beavers  
Anita Beavers  
Nancy Mahlow  
Elaine Fischhoff

### **PRESENTATIONS**

Ms. Bennett provided an overview of the proposed budget highlighting the process, Mayor public forums, priorities and the changes and increases.

### **Public Comment on Agenda Items**

Council President Wood informed the Committee of comments she had heard from the public include that they do not support the \$285,000 proposed for Green Energy, they want more funds in local streets, more funds in sidewalk repairs and have a concern with the fee increases in recycling and proposed park fees. They also informed her they do not support WIFI in parks but again want more money into the streets.

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Mr. Beavers asked what changes cause the proposed increases and decreases, and if the labor was also seeing increases. Council President Wood stated that the proposed increases were not a collectively agreed upon change, and that the labor was getting increase based on their union contracts. Mr. Beavers then asked if it was the same percentage as the Administration and Council Member Washington stated it was not, the labor was getting between 2-2.5%. Mr. Beavers then acknowledged he watched the LEPFA Budget Presentation and did not agree with statements made about the Groesbeck Golf Course workers who had worked there before the transition. He then asked what the list of changes in the budget were and their cost. Council Member Spitzley asked Ms. Bennett if there was a costs savings in moving parking enforcement to Economic Development and Planning. Ms. Bennett stated the numbers are neutral, it is the time that is offset by not having to use a LPD Sergeant, and that person can now work FT in LPD. Lastly Mr. Beavers asked Council to spend the funds on fixes not everything new.

Ms. Fischhoff spoke about the proposed \$285,000 in Green Energy stating that \$180,000 out of General Fund and the balance from Enterprise could be used for a project to generate funds to make Lansing a sustainable City. Ms. Fischhoff concluded by suggesting the City start by changing all street lights to LED.

Ms. Beavers spoke in support of repairing sidewalks, more street equipment and better back up man power.

Ms. Mahlow spoke in support of funds for sidewalk repairs, opposed to the distribution being used for the Mayor's Grants, and questioned the spending and proposed spending in the Neighborhood and Citizen Engagement Department.

Ms. Jones spoke about her concerns in her neighborhood, Potter Walsh. This included concerns of the area where the homeless stay and leave their debris, the concern with lack of lighting at bus stops, the need for new lights on the East side, and the return of a Community Policing Officer. Council Member Washington acknowledged her concerns and stated she was not aware that the LPD did not replace the CPO in the area.

### **Council Comments**

Council Member Garza asked the Committee on the status of street parking enforcement. Council President Wood confirmed that the Committee on Public Safety met before this meeting to review the first draft, and they hope to have a document in front of the Committee of the Whole the first meeting in June.

Council Members Washington and Spadafore both acknowledged the public who spoke and attended and assured they took notes of their concerns for their deliberations on the budget. Council Member Spadafore informed Mr. Beavers he wanted to speak to him after the meeting regarding Mr. Beavers comments on LEPFA.

Council Member Spitzley stated to the public that the FHT have encourage the Council to look at other ways to address issues along the way, and Council will collaborate.

Council Member Hussain assured the public they heard the concerns and they understand the need to provide services and retain residents and businesses.

Council President Wood acknowledged the public and stated the next meeting is Thursday, May 9<sup>th</sup> at 6 pm at the Sandy Allen Room at the Alfreda Schmidt Community Center.

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**ADJOURN**

The meeting was adjourned at 6:56 p.m.

Respectfully Submitted by,  
Sherrie Boak, Recording Secretary  
Lansing City Council

Approved by the Committee on

# DRAFT



## **MINUTES** **Committee of the Whole** **Monday, May 6, 2019 @ 5:30 p.m.** **Tony Benavides Lansing City Council Chambers**

### **CALL TO ORDER**

Council Member Wood called the meeting called to order at 5:30 p.m.

### **PRESENT**

Councilmember Kathie Dunbar- arrived at 5:49 p.m.  
Councilmember Jeremy A. Garza  
Councilmember Adam Hussain  
Council Member Brian T. Jackson  
Councilmember Peter Spadafore  
Councilmember Patricia Spitzley-excused  
Councilmember Jody Washington  
Councilmember Carol Wood

### **OTHERS PRESENT**

Sherrie Boak, Council Staff  
Jim Smiertka, City Attorney  
Mayor Schor  
Samantha Harkins, Mayor  
Angela Bennett, Finance Director  
Judy Kehler, Treasurer  
Eric Brewer, Council Internal Auditor  
Bryanna McGarry  
Linda Sanchez-Gazella  
Tony and Carmen Benavides  
Lorenzo Lopez  
Benavides Family

### **Special Presentation –**

#### **Tony Benavides City Council Chamber Dedication & Recognition**

Comments to the Benavides family by Council Members, Mayor Schor, and family members. Mayor Schor presented a proclamation and announced it was Mayor Benavides Day. Council President Wood acknowledged Mayor Benavides and his role in the City government in addition to recognizing his family for their support. Council Member Jackson acknowledged Mayor Benavides for the establishment of the Youth Advisory Council. Council Member Garza and Hussain acknowledge Mayor Benavides for his role in their Wards, and Council Member Spadafore acknowledged for Mayor Benavides role in the community. Council Member

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Washington acknowledged Mayor Benavides for the role he played in her life, and the team work that was done to make this renaming happen. The public and Committee moved to the Council lobby for the room reveal renaming.

### **Roll Call**

### **Public Comment**

Ms. Stanaway asked Council to focus on the wants of the residents, noting one point of focus are the roads and public safety.

### **Minutes**

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE APRIL 29, 2019 MINUTES AS PRESENTED. MOTION CARRIED 7-0.

### **Discussion/Action:**

RESOLUTION- Appointment; Bryanna McGarry; At-Large Member Medical Marihuana Commission; Term to Expire November 27, 2022

Ms. McGarry introduced herself, outlined her residency in the 2<sup>nd</sup> Ward and her excitement to serve on this Board. As she noted her career is with the Michigan Senate Democrats and on the Health and Human Service Advisory on Public Policy. Council Member Garza introduced himself as the 2<sup>nd</sup> Ward Council Member and asked if she had any stake in the medical marihuana business and she confirmed she did not. Ms. Harkins confirmed Ms. McGarry was filling a vacancy on the Board.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE APPOINTMENT OF BRYANNA MCGARRY AS AN AT LARGE MEMBER TO THE MEDICAL MARIHUANA COMMISSION. MOTION CARRIED 7-0.

### **Presentation**

#### **Department Budget Presentations**

#### **Finance**

Ms. Bennett presented the finance department overview which included the breakdown of the department with three divisions, outlined what department is responsible for. There was then a breakdown on property taxes and the millages for Ingham, Eaton and Clinton Counties. Council Member Spadafore questioned the number she used for the Lansing School District noting it was high. Council President Wood asked where the zoo and park millages were in her example and Ms. Bennett stated she can combined them in the City and County line items. Ms. Bennet moved onto her presentation and income tax administration. Council President Wood asked how the department addresses developments and builders to make sure their employees are paying City income tax. Ms. Bennett answered that sometimes it falls under the conditions of a development agreement, but they also work with assessing on commercial property changes overs, and they also visit the development sites. Regarding the medical marihuana businesses, they work with the Clerk's office as part of the licensing. Any City staff in Treasury can be delegated to visit the properties, and Ms. Kehler was introduced and outlined how Treasury investigates by looking at the withholding, cross check and look at corporate returns. They do desk audits but do not audit business payrolls. She continued that they work with the State tape returns, and cross it with local income tax program. She assured the Committee that they do different methodologies. Regarding building permits, Ms. Kehler could not confirm if they use that as a cross reference but she would look into it.

Council Member Jackson asked about special assessment timelines. Ms. Bennett outlined the process for collecting with nuisance fess billed immediately and those unpaid are added to the tax roll. If there is a valid claim, uncontested and not resolved and already billed, it will be

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refunded. Council Member Jackson asked for more time before it is added to the tax bill. Council Member Spadafore added that his understanding is that they are billed a long time before it comes to Council, and Council Member Dunbar added that if it is a special assessment they are not on the roll immediately. Council Member Jackson again asked for longer time

Council Member Hussain asked when the two positions in Treasury Income Tax division would be filled. Ms. Bennett stated one was a part time position being changed to full time, and the other is being proposed in the upcoming budget Council is reviewing now. Those were filled, however had turn over since that time. Council Member Hussain then asked for the number of arrests for income tax, and Mr. Smiertka stated that would be addressed in his presentation. Ms. Bennett did clarify that the East Lansing income tax did not go into effect until January 2019. Ms. Kehler assured the Committee that since she started a few weeks ago, she has spoken to her staff on tax expectations, liabilities and explained the components and in the future hopes to have an educational piece for the public to better understand the components.

Council Member Washington stated the FHT stated the City needed to do a multi-year budget and asked Ms. Bennett and the Administration when they expect that. Ms. Bennett confirmed they are talking about total budget with the Mayor's office and looking at incorporating it in the next budget, more of a 3 year outlook. There were brief comments by Council Member Dunbar in support of a multi-year budget and Council Member Jackson.

Ms. Harkins stepped away from the meeting at 6:42 p.m.

Council President Wood pointed out that Council has worked on this in the past and went through trainings with the FHT and Administration, and Mayor Schor accepted to continue working on it with the FHT, so it only makes sense to continue the progress that had already been made. Council Member Washington spoke in support of a 5 year budget outlook, noting her understanding that some departments are already doing that.

Ms. Bennett then updated the Committee on the recent bond sales, noting the City had \$2.6 million in savings on the TIFA, and 2 weeks before that was a bond sale of Building America Bonds and there was a \$2.5 million in savings.

Council Member Hussain asked what input the Administration got from the Mayor's public budget forums and what they took from that and put in this proposed budget.

Ms. Harkins returned to the meeting at 6:48 p.m.

Ms. Bennett confirmed a focus on public safety, neighborhoods and infrastructure. Council Member Washington confirmed she attended and in her opinion they were not taken seriously. Council Member Hussain added that he heard that people who attended expected more of a candid conversation on how tax dollars are spent and how they planned to move forward. He suggested in the future the Administration should note what came from the meetings, and if it was tangible.

Ms. Bennett concluded her presentation noting no staffing changes, and changes to priority based budgeting.

Council Member Spadafore supported the public forums and the number of residents that participated. He then asked about the financial system upgrade and how the systems don't talk to each other, therefore asking if there is an efficiency in looking at it. He also referenced

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emails he had gotten on the process in Treasury, and Ms. Kehler asked him to forward those emails to her to address.

Council President Wood asked how many cases were in the tax tribunal and what the liability was. Ms. Bennett did not have a number but in her opinion there were no major cases.

Council President Wood then asked how many vacancies there were, and Ms. Bennett provided the list of two (2) in Accounting/Budget, three (3) in Assessing, and seven (7) in Treasury. She admitted they are struggling with filling the income tax auditor positions and an appraiser. Ms. Kehler stated she has started to network and does not see an issue with filling positions, and will fill the positions to be in the best interest of the City. Council President Wood asked why the Treasurer Miscellaneous went from \$37,000 to \$70,000. Ms. Bennett confirmed the FY18 actuals were in line with the FY19 projection, and so the new amount is more in line with actual spending. Council President Wood asked to look into what was in the actual line item. She then recapped what was stated an error in Finance and the IT budget with HR items for technology. Ms. Harkins stated the money in the appropriation resolution is for the HR software. Ms. Bennett stated the HR line item was not for software but the staffing for contractual help along with a payroll systems upgrade.

### City Attorney

Mr. Smiertka went through his presentation, and this included the overall responsibilities and his current organizational chart.

Council Member Jackson stepped away from the meeting at 7:13 p.m.

Mr. Smiertka then went on to speak about the one vacant position, stating he is evaluating on if to fill it or not. Council President Wood asked if that position was still funded in the proposed budget, and Mr. Smiertka confirmed it was. He then continued with his presentation.

Council Member Jackson returned to the meeting at 7:17 p.m.

Council President Wood asked how many cases handled by outside counsel, and Mr. Smiertka confirmed there were five (5) outside counsel, and all other cases are addressed by the City Attorney. The next slide noted the income tax cases, and Council President Wood asked how many of those were warrant cases and Mr. Smiertka those were the cases/warrants in the system.

Mr. Smiertka then spoke about the department's new initiative to study the number City man hours and costs that are being spent on the medical marijuana process. Council Member Dunbar asked if those hours could increase the fee, and Mr. Smiertka confirmed that the statue is capped at \$5,000.

Council Member Garza stepped away from the meeting at 7:24 p.m.

Mr. Smiertka continued that when the ordinance was drafted they estimated a fee to justify, and did not come up with a rough estimate close to justify \$5,000, however it did not take long to see it was going to exceed. He then introduced another initiative the office was examining which was the process of citizen complaints.

Council Member Garza returned to the meeting.

Lastly, it was noted the OCA agreed to have a person half the time for the Council Legislative Attorney.

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Council Member Washington asked what the office was doing to propose funds into their budget to pay their attorney's more to keep up with the market, and Mr. Smiertka stated they have submitted the positions to HR for reclassification.

### City Council

Mr. Brewer went through his presentation on the City Council budget.

Council Member Washington stepped away from the meeting at 7:32 p.m.

This included an overview of the Council's role and their performance measures.

Council Member Washington returned to the meeting at 7:34 p.m.

Mr. Brewer then referred to the slide on the proposed budget that Council Leadership and the Committee on Ways and Means approved and was submitted to the Mayor in which they were creating a Legislative Analyst Position at \$122,957 with salary, fringe and insurance. Council President Wood confirmed that after review with leadership and Ways and Means it was felt that there was a need for additional support. The next slide was the Mayor's proposal which reflected what the Mayor proposed, and the Committee asked the Administration why it was different they what they wanted. Ms. Harkins stated their office had conversations with Finance and the City Attorney and determined since OCA had a vacancy it seemed more costs effective to utilize a position in that office. Council President Wood reminded Ms. Harkins and Ms. Bennett that in the City Attorney Budget presentation earlier Mr. Smiertka stated the vacant position in his office was under review and he was not sure if he was going to even fill it. Mr. Smiertka noted that when he was approached he was under the impression Council was looking for only 50% of his legal staff to help in their position.

Council Member Jackson stepped away from the meeting at 7:43 p.m.

Council Member Washington stated to the Administration that Council was not asking for an attorney, they are looking for a legislative assistant. Council President Wood pointed out again to Ms. Harkins that she just stated the Administration and Finance spoke to Law about open position, and Ms. Harkins confirmed and added that in trying to secure Council the support position they wanted, they decided to look within the City offices for it. Council Member Spadafore confirmed he had spoken to the Administration telling them Council did not need an attorney, but someone to do work, and it did make sense for the person to be part of the City's legal team.

Council Member Jackson returned to the meeting at 7:45 p.m.

Council Member Spadafore continued by stating that he was surprised earlier to hear the position was going to be an attorney and he was looking for FT that was funded to do work for Council. Council Member Washington supported a Council FT position. Council President Wood pointed out that Council made a decision in the past to cut this position when it was a financial issue and employees were being furloughed, and at that time it was not an Administration decision. Therefore when the Council put together their budget to add the position back in there should have been discussion with Council before they pulled the position. Council Member Hussain pointed out to the Administration that it is evident in the proposed budget that other departments are asking for new positions and are funded, so he questioned why when Council asked for one position the Administration did not give it consideration.

### Internal Auditor

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Mr. Brewer went through the auditor presentation portion. He noted there were no material changes in this budget from when Ways and Means approved, nor in the Mayor's proposal. No Questions from Committee.

### **Other**

Council President Wood referenced a late item from Law on an ordinance to readopt the recodification of ordinances. She noted this would become part of the budget resolution this year and in the future, so it will not need to be considered separately annually. Mr. Smiertka explained that the Charter requires every regulatory ordinance sunset after 10 years, and this process of readopting all codified ordinance will change the expiration date annually.

MOTION BY COUNCIL MEMBER SPADAFORE TO INTRODUCE AND SET THE PUBLIC HEARING MAY 20<sup>TH</sup> FOR THE ORDINANCE TO READOPTED THE CODIFIED ORDINANCES. MOTION CARRIED 7-0.

Council President Wood stated that on May 20<sup>th</sup> they will also adopt for immediate effect.

Council Member Garza referred back to the Committee questions from the April 29<sup>th</sup> meeting where they asked for a list of department heads and mayoral staff positions and salaries and were still waiting for that. Ms. Bennett stated that HR was still compiling and Ms. Bennett added they were close to having the information on May 3<sup>rd</sup>. Ms. Harkins stated she could get the breakdown for the Mayor's office.

### **{Closed Session}**

MOTION BY COUNCIL MEMBER SPADAFORE TO GO INTO CLOSED AT 7:57 P.M. FOR: Pursuant to MCL 15.268(e); Consult with the City Attorney in connection with the following specific pending litigation. An open meeting will have a detrimental financial effect on the litigating or settlement position of the Lansing City Council concerning:

Ray v. City of Lansing; Ingham County Circuit Court  
City of Lansing v. Starr Indemnity & Liability Company

ROLL CALL VOTE 7-0.

### **{Reconvene- at 8:35 p.m.}**

### **ADJOURN**

The meeting was adjourned at 8:36 p.m.

Respectfully Submitted by,  
Sherrie Boak, Recording Secretary  
Lansing City Council  
Approved by the Committee on

Fiscal Year  
2019 - 2020  
Budget  
Overview



Lansing City Clerk's  
Office

# Lansing City Clerk Chris Swope's Office

## Primary Functions:

- Orderly conduct of all Elections
- Proper maintenance of records for the City
- Preparation of Agendas & Proceedings for the City Council
- Over 20 different business licenses including:
  - Dockless Electric Scooter Company
  - Medical Marijuana Facilities
- Recording Secretary to the Board of Ethics
- U.S. Passport Acceptance Facility

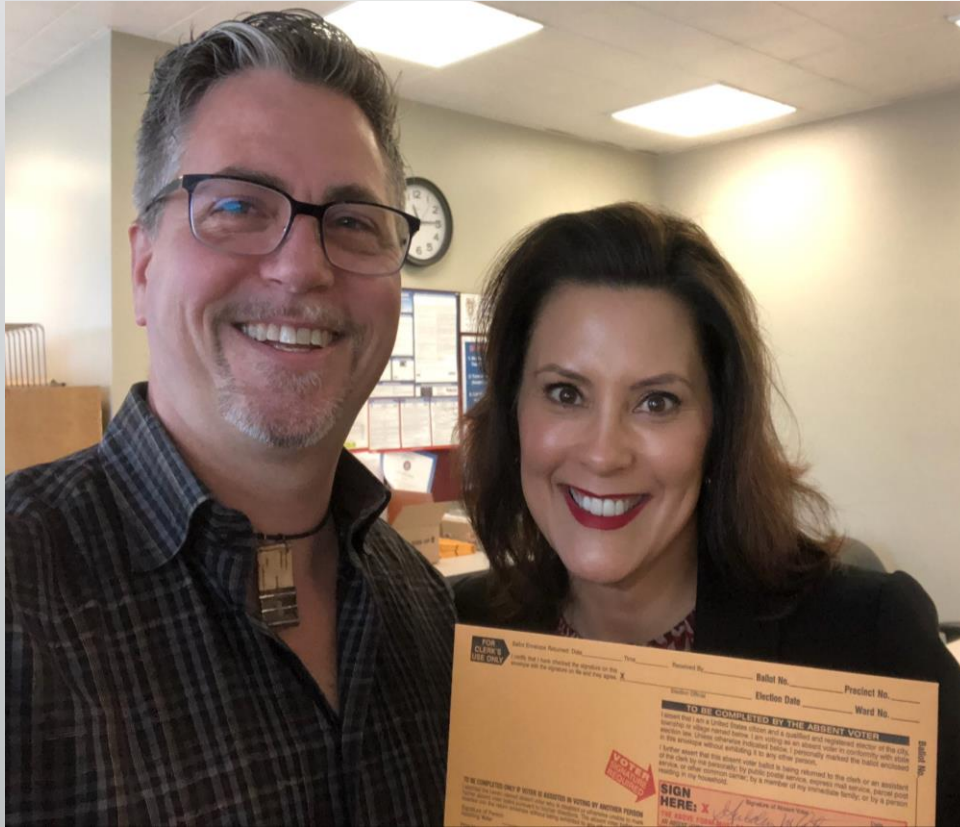


# Major Changes with Elections

- No Reason Absentee Voting
  - ANY voter can vote at home or vote early
- Early Voting available 40 days prior to Election Day
- Election Day Voter Registration at Local Clerk Only
- Automatic Voter Registration at SOS Locations
  - Opt-out rather than Opt-in
- Election Results Audits



# Proposal 3 Election Impact



- Increase convenience for voters
- Increase in Absentee Voting = Increase in Cost for postage, printing & equipment
- Increase in Voter traffic at Clerk's Office & SWOC on, and before, Election Day
- SWOC opens to the public 40 days before Election Day
  - This is 10 days earlier than prior elections
  - More evening and weekend hours

# Lansing City Clerk Chris Swope's Office

## *Statewide Leader in Protecting Voter Rights*



- Partnership with the Michigan Bureau of Elections
  - Pilot New e-Poll Book Software
  - Pilot New Election Results Auditing
  - Member of Bureau of Elections Forms Committee
  - Member of Secretary of State Jocelyn Benson's Election Modernization Advisory Committee
- Testify at Michigan House and Senate on bills that improve the voting process and protect voter rights



# Medical Marijuana Licensing Update

“My goal has, and will continue to be, for this process to be as fair and efficient as possible in the selection of provisioning centers, *and* that it **protects the public health, safety, and welfare** of the residents of the City while using the criteria set forth in the Ordinance.”

Chris Swope, CMMC/MMC  
Lansing City Clerk



Source: Cincinnati Enquirer

# Medical Marijuana Licensing Update

- Coordination with staff from Police, Fire, Zoning, Building Safety, Law & Treasury
- Clerk's Office has accepted 188 medical marijuana facilities applications
  - Grower Facility will have multiple licenses per site
  - 95 Applications have been approved or conditionally approved
  - \$805,000 in application fees, *so far*
    - \$172,500 refunded to denied applications
  - Currently accepting applications for everything but Provisioning Centers

## 5 Different Types of Applications

- Provisioning Center - (Not accepted until further notice) updated 12/18/17
- Processor Facility
- Secure Transporter
- Grower Facility
- Safety Compliance

# FY 2020 Budget Changes

1. Increase of \$35,000 in Miscellaneous Operating Costs for the increase in elections administration and licensing costs
2. Capital Request of \$35,000 for additional equipment to count absentee ballots
3. \$12,500 to replace 20 Election Day laptops
  - Over 8 years old
  - In preparation for 2020 Presidential Election year
4. Presidential Primary Election - **Reimbursable**

Lansingmi.gov/clerk

(517) 483-4131

[City.clerk@lansingmi.gov](mailto:City.clerk@lansingmi.gov)

Facebook

@LansingCityClerkSwope



# Lansing City Clerk's Office

FY 2019/2020 Proposed Budget Supplementary Information -- Accounting Level Detail

| <u>Account Code</u>                  | <u>Description</u>           | <u>FY 2018</u><br><u>Actuals</u> | <u>FY 2019</u><br><u>Adopted</u><br><u>Budget</u> | <u>FY 2019</u><br><u>Amended</u><br><u>Budget</u> | <u>FY 2019 Year-</u><br><u>End Projection</u> | <u>FY 2020</u><br><u>Proposed</u><br><u>Budget</u> |
|--------------------------------------|------------------------------|----------------------------------|---------------------------------------------------|---------------------------------------------------|-----------------------------------------------|----------------------------------------------------|
| <b><u>COMMUNITY MEDIA CENTER</u></b> |                              |                                  |                                                   |                                                   |                                               |                                                    |
| 101.172310.702000.00000              | SALARIES                     | 113,660                          | 250,134                                           | 250,134                                           | 120,000                                       | 249,970                                            |
| 101.172310.707000.00000              | TEMPORARY HELP               | 103,131                          | 8,000                                             | 8,000                                             | 105,000                                       | 10,000                                             |
| 101.172310.712000.00000              | LONGEVITY                    | 1,600                            | 2,000                                             | 2,000                                             | 2,000                                         | 2,000                                              |
| 101.172310.715300.00000              | FRINGE BENEFITS - FIXED      | 108,256                          | 106,241                                           | 106,241                                           | 106,241                                       | 101,800                                            |
| 101.172310.715400.00000              | FRINGE BENEFITS - VARIABLE   | 55,162                           | 65,000                                            | 65,000                                            | 56,000                                        | 74,577                                             |
| 101.172310.741000.00000              | MISCELLANEOUS OPERATING      | 349                              | 20,000                                            | 20,000                                            | 20,000                                        | 20,000                                             |
| 101.172310.743720.00000              | INFORMATION TECHNOLOGY ALLOC | 12,988                           | 13,680                                            | 13,680                                            | 13,680                                        | 14,421                                             |
| 101.172310.744200.00000              | TELEPHONE                    | 432                              | 1,500                                             | 1,500                                             | 1,500                                         | 1,000                                              |
| 101.172310.748000.00000              | INSURANCE & BONDS            | 2,052                            | 3,345                                             | 3,345                                             | 3,345                                         | 4,232                                              |
| <b>COMMUNITY MEDIA CENTER Total</b>  |                              | <b>\$ 397,630</b>                | <b>\$ 469,900</b>                                 | <b>\$ 469,900</b>                                 | <b>\$ 427,766</b>                             | <b>\$ 478,000</b>                                  |
| <b><u>CITY CLERK'S OFFICE</u></b>    |                              |                                  |                                                   |                                                   |                                               |                                                    |
| 101.172400.702000.00000              | SALARIES                     | 331,362                          | 395,000                                           | 395,000                                           | 378,190                                       | 384,303                                            |
| 101.172400.706400.00000              | WAGES - ELECTION INSPECTOR   | 103,901                          | 160,000                                           | 160,000                                           | 172,494                                       | 125,000                                            |
| 101.172400.707000.00000              | TEMPORARY HELP               | 58,307                           | 50,000                                            | 50,000                                            | 121,567                                       | 75,000                                             |
| 101.172400.708000.00000              | OVERTIME - SALARY            | 9,457                            | 15,000                                            | 15,000                                            | 25,802                                        | 20,000                                             |
| 101.172400.712000.00000              | LONGEVITY                    | 1,500                            | 1,500                                             | 1,500                                             | 1,500                                         | 2,400                                              |
| 101.172400.715300.00000              | FRINGE BENEFITS - FIXED      | 210,146                          | 209,357                                           | 209,357                                           | 209,303                                       | 240,641                                            |
| 101.172400.715400.00000              | FRINGE BENEFITS - VARIABLE   | 104,456                          | 125,000                                           | 125,000                                           | 124,999                                       | 143,023                                            |
| 101.172400.741000.00000              | MISCELLANEOUS OPERATING      | 181,696                          | 110,000                                           | 110,000                                           | 176,067                                       | 140,000                                            |
| 101.172400.741010.00000              | SPECIAL ELECTION A           | 17,368                           | -                                                 | -                                                 | 86,481                                        | 130,000                                            |
| 101.172400.741200.00000              | PROMOTION                    | 4,352                            | 5,000                                             | 5,000                                             | 5,867                                         | 5,000                                              |
| 101.172400.741500.00000              | ADVERTISING/PUBLISHING       | 8,635                            | 20,000                                            | 20,000                                            | 24,444                                        | 25,000                                             |
| 101.172400.743720.00000              | INFORMATION TECHNOLOGY ALLOC | 56,349                           | 59,360                                            | 59,360                                            | 61,841                                        | 62,574                                             |
| 101.172400.744110.00000              | UTILITIES - CITY HALL        | 30,198                           | 30,000                                            | 30,000                                            | 12,759                                        | 31,814                                             |
| 101.172400.744200.00000              | TELEPHONE                    | 3,380                            | 7,500                                             | 7,500                                             | 7,540                                         | 7,500                                              |
| 101.172400.748000.00000              | INSURANCE & BONDS            | 8,407                            | 9,283                                             | 9,283                                             | 10,321                                        | 11,745                                             |
| <b>CITY CLERK'S OFFICE Total</b>     |                              | <b>\$ 1,129,514</b>              | <b>\$ 1,197,000</b>                               | <b>\$ 1,197,000</b>                               | <b>\$ 1,419,175</b>                           | <b>\$ 1,404,000</b>                                |

**BY COMMITTEE OF THE WHOLE  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

**RECEIVED FRIDAY, 4/10/2019 @ 4.24 P.M.**

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 25, 2019, the Mayor submitted a proposed budget for the 2019/2020 fiscal year, which spans from July 1, 2019 through June 30, 2020; and

WHEREAS, the City Council held a series of televised public hearings to review Mayor's budget recommendations; and

WHEREAS, the City Council held special Committee of the Whole meetings during evening hours at the Foster Community Center on May 2, 2019 and at the Alfreda Schmidt Community Center on May 9, 2019, and as part of the Council meeting to provide opportunities for citizens to comment on the proposed City budget; and

WHEREAS, in accordance with City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 13, 2019, for the fiscal year 2019/2020 budget and capital improvements program; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues, by source, and amounts appropriated to defray expenditures and meet the liabilities of the City for the ensuing fiscal year; and

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2019/2020,

NOW, THEREFORE, BE IT RESOLVED that 19.70 mills be levied under the General Property Tax Act for fiscal year 2019/2020 as follows:

City Operating: 19.44

BE IT FURTHER RESOLVED that the City's sewage rate shall be increased by 3.0% for FY 2019/2020;

BE IT FURTHER RESOLVED that the following changes to the City's fee and charges be adopted:

|                                                                         | <b>From<br/>Current<br/><u>FY 2019</u></b> | <b>To<br/>Adopted<br/><u>FY 2020</u></b> |
|-------------------------------------------------------------------------|--------------------------------------------|------------------------------------------|
| <b>Parks &amp; Recreation Department - Sports &amp; Leisure</b>         |                                            |                                          |
| Baseball Field Rentals                                                  | New fee                                    | \$ 50.00                                 |
| Flashlight Easter Egg Hunt                                              | \$ 5.00                                    | \$ 8.00                                  |
| Cardboard Sled for Sled Races                                           | \$ 7.00                                    | \$ 10.00                                 |
| Indoor Rummage Sale                                                     | \$ 15.00                                   | \$ 20.00                                 |
| Foster Center Room Rental Clean-up Fee                                  | New fee                                    | \$ 30.00                                 |
| Foster Center Room 211 Rental Fee - Wi-Fi & Projector                   | \$ 10.00                                   | \$ 25.00                                 |
| Foster Center Room 211 Rental Fee -Wi-Fi, Projector, Screen             | \$ 15.00                                   | \$ 30.00                                 |
| Foster Center Room 213 Sound System Rental Fee                          | \$ 10.00                                   | \$ 20.00                                 |
| Foster Center Portable Projector Rental Fee                             | \$ 10.00                                   | \$ 20.00                                 |
| Foster Center - Additional Tables & Chairs > 30                         | New fee                                    | \$ 10.00                                 |
| MARVA Volleyball Tournament - 9-Courts - No Equipment                   | \$ 175.00                                  | \$ 265.00                                |
| MARVA Volleyball Tournament - 6-Courts - No Equipment                   | \$ 150.00                                  | \$ 225.00                                |
| MARVA Volleyball Tournament - 3-Courts - No Equipment                   | \$ 125.00                                  | \$ 190.00                                |
| MARVA Volleyball Tournament - 9-Courts with Equipment                   | \$ 200.00                                  | \$ 300.00                                |
| MARVA Volleyball Tournament - 6-Courts with Equipment                   | \$ 175.00                                  | \$ 265.00                                |
| MARVA Volleyball Tournament - 3-Courts with Equipment                   | \$ 150.00                                  | \$ 225.00                                |
| Youth Floor Hockey - Individual Fee                                     | New fee                                    | \$ 30.00                                 |
| Adult Individual Sports Registration Fee - Resident                     | New fee                                    | \$ 55.00                                 |
| Adult Individual Sports Registration Fee - Non-resident                 | New fee                                    | \$ 65.00                                 |
| Adult Individual Sports Registration Fee, After Deadline - Resident     | New fee                                    | \$ 65.00                                 |
| Adult Individual Sports Registration Fee, After Deadline - Non-resident | New fee                                    | \$ 75.00                                 |
| Free Agent Fee - Substitute Player System                               | New fee                                    | \$ 75.00                                 |
| Men's Baseball Team Fee                                                 | \$ 1,249.00                                | \$ 1,349.00                              |
| Men's Over-30 Baseball Team Fee                                         | \$ 1,249.00                                | \$ 1,349.00                              |
| Men's Over-40 Baseball Team Fee                                         | \$ 907.00                                  | \$ 1,007.00                              |
| Turner Dodge School Tours (max. 30 students)                            | \$ 60.00                                   | \$ 75.00                                 |

|                                                                      | <b>From<br/>Current<br/>FY 2019</b> | <b>To<br/>Adopted<br/>FY 2020</b> |
|----------------------------------------------------------------------|-------------------------------------|-----------------------------------|
| <b>Parks &amp; Recreation Department - Cemeteries</b>                |                                     |                                   |
| Cemetery Notary Fee                                                  | New fee                             | \$ 25.00                          |
| Adult Single Grave - Resident                                        | \$ 1,100.00                         | \$ 1,375.00                       |
| Adult Single Grave - Non-resident                                    | \$ 1,650.00                         | \$ 2,050.00                       |
| Child Single Grave                                                   | \$ 500.00                           | \$ 625.00                         |
| Infant Single Grave                                                  | \$ 300.00                           | \$ 450.00                         |
| Two-Grave Monument - Resident                                        | \$ 2,750.00                         | \$ 3,400.00                       |
| Two-Grave Monument - Non-resident                                    | \$ 4,125.00                         | \$ 5,100.00                       |
| Three-Grave Monument - Resident                                      | \$ 4,000.00                         | \$ 5,000.00                       |
| Three-Grave Monument - Non-resident                                  | \$ 6,000.00                         | \$ 7,500.00                       |
| Four-Grave Monument - Resident                                       | \$ 5,500.00                         | \$ 6,800.00                       |
| Five-Grave Monument - Non-resident                                   | \$ 8,250.00                         | \$ 10,200.00                      |
| Five-Grave Monument - Resident                                       | \$ 8,250.00                         | \$ 10,200.00                      |
| Three-Grave Monument - Non-resident                                  | \$ 12,375.00                        | \$ 15,300.00                      |
| New Mount Hope Cemetery Grave Space - One Adult - Resident           | \$ 1,650.00                         | \$ 2,025.00                       |
| New Mount Hope Cemetery Grave Space - One Adult - Non-resident       | \$ 2,475.00                         | \$ 3,100.00                       |
| Open/Close Grave - Adult                                             | \$ 975.00                           | \$ 1,200.00                       |
| Open/Close Grave - Child                                             | \$ 500.00                           | \$ 625.00                         |
| Open/Close Grave - Infant                                            | \$ 300.00                           | \$ 450.00                         |
| Open/Close Grave - Cremains                                          | \$ 500.00                           | \$ 625.00                         |
| Columbarium Interment                                                | \$ 300.00                           | \$ 450.00                         |
| Open/Close Grave Additional Charge - Weekday After 3:00 p.m.         | \$ 400.00                           | \$ 500.00                         |
| Open/Close Grave Additional Charge - Saturday Before 1:00 p.m.       | \$ 475.00                           | \$ 600.00                         |
| Open/Close Grave Additional Charge - Saturday After 1:00 p.m.        | \$ 600.00                           | \$ 750.00                         |
| Open/Close Grave Additional Charge - Sunday & City Observed Holidays | \$ 800.00                           | \$ 1,000.00                       |
| Disinterment/Reinternment within Cemetery                            | \$ 2,425.00                         | \$ 3,600.00                       |
| Disinterment/Reinternment to Different Cemetery                      | \$ 1,450.00                         | \$ 2,400.00                       |
| Child/Infant Disinterment within Cemetery                            | \$ 875.00                           | \$ 1,875.00                       |
| Child/Infant Disinterment to Different Cemetery                      | \$ 425.00                           | \$ 1,250.00                       |
| Cremated Remains Move within Cemetery                                | \$ 875.00                           | \$ 1,875.00                       |
| Cremated Remains Move to Different Cemetery                          | \$ 425.00                           | \$ 1,250.00                       |
| Columbarium Niche - Fifth Row - Resident                             | \$ 900.00                           | \$ 1,125.00                       |
| Columbarium Niche - Fifth Row - Non-resident                         | \$ 1,350.00                         | \$ 1,690.00                       |
| Columbarium Niche - Fourth Row - Resident                            | New fee                             | \$ 1,225.00                       |
| Columbarium Niche - Fourth Row - Non-resident                        | New fee                             | \$ 1,850.00                       |
| Columbarium Niche - Second/Third Rows - Resident                     | New fee                             | \$ 1,425.00                       |
| Columbarium Niche - Second/Third Row - Non-resident                  | New fee                             | \$ 2,150.00                       |
| Columbarium Niche - First Row - Resident                             | New fee                             | \$ 1,325.00                       |
| Columbarium Niche - First Row - Non-resident                         | New fee                             | \$ 1,990.00                       |

#### **Economic Development & Planning - Parking System**

|                                                    |           |           |
|----------------------------------------------------|-----------|-----------|
| Transient Parking Rates:                           |           |           |
| Special Event                                      | \$ 7.00   | \$ 10.00  |
| Baseball/Soccer                                    | \$ 5.00   | \$ 5.00   |
| Permit Late Fee                                    | \$ 10.00  | \$ 15.00  |
| Boot Fee                                           | \$ 100.00 | \$ 150.00 |
| Meter Paper Capping Fee (per meter)                | New fee   | \$ 1.00   |
| Meter Bagging Administrative Fee (>24 hour notice) | New fee   | \$ 20.00  |
| Meter Bagging Administrative Fee (<24 hour notice) | New fee   | \$ 40.00  |
| Lot Rates:                                         |           |           |
| Lot #1                                             | \$ 85.00  | \$ 90.00  |
| Lot #8 per half hour                               | New fee   | \$ 0.75   |
| Lot #17                                            | \$ 35.00  | \$ 40.00  |
| Lot #49                                            | \$ 60.00  | \$ 63.00  |
| Lot #49A                                           | \$ 60.00  | \$ 63.00  |
| Lot #50                                            | \$ 30.00  | \$ 35.00  |
| Lot #52                                            | \$ 70.00  | \$ 73.00  |
| Lot #53                                            | \$ 70.00  | \$ 73.00  |
| Lot #55                                            | \$ 80.00  | \$ 85.00  |
| Lot #56 Per half-hour charge                       | New fee   | \$ 0.75   |
| Lot #56 (maximum daily rate)                       | New fee   | \$ 10.00  |
| Lot #56 permit                                     | \$ 25.00  | \$ 45.00  |

|                                                                         |    | <b>From<br/>Current<br/>FY 2019</b> | <b>To<br/>Adopted<br/>FY 2020</b> |
|-------------------------------------------------------------------------|----|-------------------------------------|-----------------------------------|
| <b>Economic Development &amp; Planning - Parking System (continued)</b> |    |                                     |                                   |
| Lot Rates (continued):                                                  |    |                                     |                                   |
| Motorcycle (Ionia Street)                                               | \$ | 26.00                               | \$ 30.00                          |
| Motorcycle (South Capitol Ramp)                                         | \$ | 26.00                               | \$ 30.00                          |
| Parking Fines:                                                          |    |                                     |                                   |
| Expired Meter Violation                                                 | \$ | 20.00                               | \$ 25.00                          |
| Expired Meter Violation Fine - After 14 Days                            | \$ | 30.00                               | \$ 35.00                          |
| Expired Meter Violation Fine - After 28 Days                            | \$ | 40.00                               | \$ 45.00                          |
| Payment within 2 hours                                                  | \$ | 10.00                               | \$ 15.00                          |
| Time Limit Violation                                                    | \$ | 20.00                               | \$ 25.00                          |
| Time Limit Violation - After 14 Days                                    | \$ | 30.00                               | \$ 35.00                          |
| Time Limit Violation - After 28 Days                                    | \$ | 40.00                               | \$ 45.00                          |
| Handicap Parking Zone                                                   | \$ | 90.00                               | \$ 110.00                         |
| Handicap Parking Zone - After 14 Days                                   | \$ | 100.00                              | \$ 120.00                         |
| Handicap Parking Zone - After 28 Days                                   | \$ | 110.00                              | \$ 130.00                         |
| No Parking Zone                                                         | \$ | 20.00                               | \$ 25.00                          |
| No Parking Zone - After 14 Days                                         | \$ | 30.00                               | \$ 35.00                          |
| No Parking Zone - After 28 Days                                         | \$ | 40.00                               | \$ 45.00                          |
| No Stopping/Standing/Parking                                            | \$ | 30.00                               | \$ 35.00                          |
| No Stopping/Standing/Parking - After 14 Days                            | \$ | 40.00                               | \$ 45.00                          |
| No Stopping/Standing/Parking - After 28 Days                            | \$ | 50.00                               | \$ 55.00                          |
| No Parking - 2 a.m. to 5 a.m.                                           | \$ | 20.00                               | \$ 25.00                          |
| No Parking - 2 a.m. to 5 a.m. - After 14 Days                           | \$ | 30.00                               | \$ 35.00                          |
| No Parking - 2 a.m. to 5 a.m. - After 28 Days                           | \$ | 40.00                               | \$ 45.00                          |
| No Parking - 2 a.m. to 5 a.m. (Snow Emergency)                          | \$ | 25.00                               | \$ 35.00                          |
| No Parking - 2 a.m. to 5 a.m. (Snow Emergency) - After 14 Days          | \$ | 35.00                               | \$ 45.00                          |
| No Parking - 2 a.m. to 5 a.m. (Snow Emergency) - After 28 Days          | \$ | 45.00                               | \$ 55.00                          |
| Improper Parking                                                        | \$ | 20.00                               | \$ 25.00                          |
| Improper Parking - After 14 Days                                        | \$ | 30.00                               | \$ 35.00                          |
| Improper Parking - After 28 Days                                        | \$ | 40.00                               | \$ 45.00                          |
| Permit Parking Area                                                     | \$ | 20.00                               | \$ 25.00                          |
| Permit Parking Area - After 14 Days                                     | \$ | 30.00                               | \$ 35.00                          |
| Permit Parking Area - After 28 Days                                     | \$ | 40.00                               | \$ 45.00                          |
| Private Parking Area                                                    | \$ | 20.00                               | \$ 25.00                          |
| Private Parking Area - After 14 Days                                    | \$ | 30.00                               | \$ 35.00                          |
| Private Parking Area - After 28 Days                                    | \$ | 40.00                               | \$ 45.00                          |
| No Parking in Alley                                                     | \$ | 25.00                               | \$ 30.00                          |
| No Parking in Alley - After 14 Days                                     | \$ | 35.00                               | \$ 40.00                          |
| No Parking in Alley - After 28 Days                                     | \$ | 45.00                               | \$ 50.00                          |
| Blocking Drive or Sidewalk                                              | \$ | 35.00                               | \$ 40.00                          |
| Blocking Drive or Sidewalk - After 14 Days                              | \$ | 45.00                               | \$ 50.00                          |
| Blocking Drive or Sidewalk - After 28 Days                              | \$ | 55.00                               | \$ 60.00                          |
| Blocking Traffic Lane                                                   | \$ | 30.00                               | \$ 45.00                          |
| Blocking Traffic Lane - After 14 Days                                   | \$ | 40.00                               | \$ 55.00                          |
| Blocking Traffic Lane - After 28 Days                                   | \$ | 50.00                               | \$ 65.00                          |
| Special Parking District                                                | \$ | 45.00                               | \$ 50.00                          |
| Special Parking District - After 14 Days                                | \$ | 55.00                               | \$ 60.00                          |
| Special Parking District - After 28 Days                                | \$ | 65.00                               | \$ 70.00                          |
| Failure to Pay Prescribed Fee                                           | \$ | 20.00                               | \$ 25.00                          |
| Failure to Pay Prescribed Fee - After 14 Days                           | \$ | 30.00                               | \$ 35.00                          |
| Failure to Pay Prescribed Fee - After 28 Days                           | \$ | 60.00                               | \$ 45.00                          |
| Fire Lane                                                               | \$ | 60.00                               | \$ 100.00                         |
| Fire Lane - After 14 Days                                               | \$ | 70.00                               | \$ 110.00                         |
| Fire Lane - After 28 Days                                               | \$ | 80.00                               | \$ 120.00                         |
| All Other Violations                                                    | \$ | 20.00                               | \$ 30.00                          |
| All Other Violations - After 14 Days                                    | \$ | 30.00                               | \$ 40.00                          |
| All Other Violations - After 28 Days                                    | \$ | 40.00                               | \$ 50.00                          |

**Public Service Department Major Streets Fund**

|                                        |    |        |           |
|----------------------------------------|----|--------|-----------|
| Antenna/Tower Permit                   | \$ | 295.00 | \$ 300.00 |
| Collocated Antenna                     | \$ | 180.00 | \$ 200.00 |
| Collocated Antenna Annual Fee (Zone 1) | \$ | 480.00 | \$ 20.00  |
| Collocated Antenna Annual Fee (Zone 2) | \$ | 240.00 | \$ 20.00  |

|                                   |                       |                       |
|-----------------------------------|-----------------------|-----------------------|
| Antenna/Tower Annual Fee (Zone 1) | \$ 1,800.00           | \$ 125.00             |
|                                   | <b>From</b>           | <b>To</b>             |
|                                   | <b>Current</b>        | <b>Adopted</b>        |
|                                   | <b><u>FY 2019</u></b> | <b><u>FY 2020</u></b> |

**Public Service Department Major Streets Fund (continue)**

|                                                 |           |           |
|-------------------------------------------------|-----------|-----------|
| Antenna/Tower Annual Fee (Zone 2)               | \$ 900.00 | \$ 125.00 |
| Collocated Antenna/City Owned Pole or Structure | \$ 480.00 | \$ 30.00  |

**Public Service Department Refuse and Recycling Funds**

Refuse Fund:

|                            |          |          |
|----------------------------|----------|----------|
| Refuse Bags                | \$ 2.25  | \$ 2.60  |
| 32 Gallon Cart - quarterly | \$ 44.00 | \$ 48.00 |
| 65 Gallon Cart - quarterly | \$ 49.00 | \$ 52.00 |
| 95 Gallon Cart - quarterly | \$ 55.00 | \$ 56.00 |
| Special Collection Fee     | \$ 28.50 | \$ 35.00 |
| Cart Repossession Fee      | \$ 28.50 | \$ 35.00 |

Recycling Fund:

|                          |           |           |
|--------------------------|-----------|-----------|
| Recycling Collection Fee | \$ 105.00 | \$ 110.00 |
|--------------------------|-----------|-----------|

BE IT FURTHER RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2019/2020 fiscal year:

|                                       | <u>FY 2020<br/>Proposed</u> | <u>Council<br/>Changes</u> | <u>FY 2020<br/>Adopted</u> |
|---------------------------------------|-----------------------------|----------------------------|----------------------------|
| <b>Estimated Revenues</b>             |                             |                            |                            |
| Property Taxes                        | \$ 42,875,000               |                            | \$ 42,875,000              |
| Income Taxes                          | 39,400,000                  |                            | 39,400,000                 |
| State Shared Revenues                 | 19,817,000                  |                            | 19,817,000                 |
| Licenses and Permits                  | 1,889,000                   |                            | 1,889,000                  |
| Charges for Services                  | 9,351,800                   |                            | 9,351,800                  |
| Fines and Forfeitures                 | 2,149,200                   |                            | 2,149,200                  |
| Interest and Rents                    | 415,000                     |                            | 415,000                    |
| Return on Equity                      | 23,100,000                  |                            | 23,100,000                 |
| Other Revenue                         | 403,000                     |                            | 403,000                    |
| Transfers                             | 100,000                     |                            | 100,000                    |
| Use of/(Contribution to) Fund Balance | -                           |                            | -                          |
| <b>Total Revenue</b>                  | <b>\$ 139,500,000</b>       | <b>\$ -</b>                | <b>\$139,500,000</b>       |
| <b>Appropriations</b>                 |                             |                            |                            |
| City Council                          |                             |                            |                            |
| Personnel                             | \$ 498,516                  |                            | \$ 498,516                 |
| Operating                             | 231,484                     |                            | 231,484                    |
| Total                                 | <b>\$ 730,000</b>           | <b>\$ -</b>                | <b>\$ 730,000</b>          |
| Internal Audit                        |                             |                            |                            |
| Personnel                             | \$ 182,115                  |                            | \$ 182,115                 |
| Operating                             | 13,885                      |                            | 13,885                     |
| Total                                 | <b>\$ 196,000</b>           | <b>\$ -</b>                | <b>\$ 196,000</b>          |
| Courts                                |                             |                            |                            |
| Personnel                             | \$ 5,121,945                |                            | \$ 5,121,945               |
| Operating                             | 1,401,055                   |                            | 1,401,055                  |
| Total                                 | <b>\$ 6,523,000</b>         | <b>\$ -</b>                | <b>\$ 6,523,000</b>        |
| Mayor's Office                        |                             |                            |                            |
| Personnel                             | \$ 1,059,636                |                            | \$ 1,059,636               |
| Operating                             | 227,364                     |                            | 227,364                    |
| Total                                 | <b>\$ 1,287,000</b>         | <b>\$ -</b>                | <b>\$ 1,287,000</b>        |
| Office of Community Media             |                             |                            |                            |
| Personnel                             | \$ 438,347                  |                            | \$ 438,347                 |
| Operating                             | 39,653                      |                            | 39,653                     |
| Total                                 | <b>\$ 478,000</b>           | <b>\$ -</b>                | <b>\$ 478,000</b>          |

FY 2020  
Proposed

Council  
Changes

FY 2020  
Adopted

|                                     | <u>FY 2020<br/>Proposed</u> | <u>Council<br/>Changes</u> | <u>FY 2020<br/>Adopted</u> |
|-------------------------------------|-----------------------------|----------------------------|----------------------------|
| City Clerk' Office                  |                             |                            |                            |
| Personnel                           | \$ 990,367                  |                            | \$ 990,367                 |
| Operating                           | 413,633                     |                            | 413,633                    |
| Total                               | <u>\$ 1,404,000</u>         | <u>\$ -</u>                | <u>\$ 1,404,000</u>        |
| Neighborhood and Citizen Engagement |                             |                            |                            |
| Personnel                           | \$ 832,604                  |                            | \$ 832,604                 |
| Operating                           | 333,396                     |                            | 333,396                    |
| Total                               | <u>\$ 1,166,000</u>         | <u>\$ -</u>                | <u>\$ 1,166,000</u>        |
| Economic Development and Planning   |                             |                            |                            |
| Personnel                           | \$ 3,278,728                |                            | \$ 3,278,728               |
| Operating                           | 2,468,272                   |                            | 2,468,272                  |
| Total                               | <u>\$ 5,747,000</u>         | <u>\$ -</u>                | <u>\$ 5,747,000</u>        |
| Finance                             |                             |                            |                            |
| Personnel                           | \$ 4,454,386                |                            | \$ 4,454,386               |
| Operating                           | 1,226,614                   |                            | 1,226,614                  |
| Total                               | <u>\$ 5,681,000</u>         | <u>\$ -</u>                | <u>\$ 5,681,000</u>        |
| Human Resources                     |                             |                            |                            |
| Personnel                           | \$ 1,333,106                |                            | \$ 1,333,106               |
| Operating                           | 893,894                     |                            | 893,894                    |
| Total                               | <u>\$ 2,227,000</u>         | <u>\$ -</u>                | <u>\$ 2,227,000</u>        |
| City Attorney                       |                             |                            |                            |
| Personnel                           | \$ 1,941,252                |                            | \$ 1,941,252               |
| Operating                           | 241,748                     |                            | 241,748                    |
| Total                               | <u>\$ 2,183,000</u>         | <u>\$ -</u>                | <u>\$ 2,183,000</u>        |
| Police                              |                             |                            |                            |
| Personnel                           | \$ 37,802,547               |                            | \$ 37,802,547              |
| Operating                           | 7,082,453                   |                            | 7,082,453                  |
| Total                               | <u>\$ 44,885,000</u>        | <u>\$ -</u>                | <u>\$ 44,885,000</u>       |
| Fire                                |                             |                            |                            |
| Personnel                           | \$ 30,772,490               |                            | \$ 30,772,490              |
| Operating                           | 5,293,510                   |                            | 5,293,510                  |
| Total                               | <u>\$ 36,066,000</u>        | <u>\$ -</u>                | <u>\$ 36,066,000</u>       |
| Public Service                      |                             |                            |                            |
| Personnel                           | \$ 2,855,553                |                            | \$ 2,855,553               |
| Operating                           | 9,317,447                   |                            | 9,317,447                  |
| Total                               | <u>\$ 12,173,000</u>        | <u>\$ -</u>                | <u>\$ 12,173,000</u>       |
| Human Relations & Community Service |                             |                            |                            |
| Personnel                           | \$ 1,460,296                |                            | \$ 1,460,296               |
| Operating                           | 197,704                     |                            | 197,704                    |
| Total                               | <u>\$ 1,658,000</u>         | <u>\$ -</u>                | <u>\$ 1,658,000</u>        |
| Parks & Recreation                  |                             |                            |                            |
| Personnel                           | \$ 5,246,923                |                            | \$ 5,246,923               |
| Operating                           | 3,385,077                   |                            | 3,385,077                  |
| Total                               | <u>\$ 8,632,000</u>         | <u>\$ -</u>                | <u>\$ 8,632,000</u>        |
| Human Services                      |                             |                            |                            |
| Operating                           | \$ 1,725,000                |                            | \$ 1,725,000               |
| Total                               | <u>\$ 1,725,000</u>         | <u>\$ -</u>                | <u>\$ 1,725,000</u>        |
| City-Supported Agencies             |                             |                            |                            |
| Operating                           | \$ 334,000                  |                            | \$ 334,000                 |
| Total                               | <u>\$ 334,000</u>           | <u>\$ -</u>                | <u>\$ 334,000</u>          |

|                             | FY 2020<br><u>Proposed</u>   | Council<br><u>Changes</u> | FY 2020<br><u>Adopted</u>   |
|-----------------------------|------------------------------|---------------------------|-----------------------------|
| Non-Departmental            |                              |                           |                             |
| Vacancy Factor              | \$ (700,000)                 |                           | \$ (700,000)                |
| Library Lease               | 150,000                      |                           | 150,000                     |
| Debt Service                | 1,265,000                    |                           | 1,265,000                   |
| Transfers                   | 5,690,000                    |                           | 5,690,000                   |
| Total                       | <u>\$ 6,405,000</u>          | <u>\$ -</u>               | <u>\$ 6,405,000</u>         |
| <b>Total Appropriations</b> | <u><b>\$ 139,500,000</b></u> | <u><b>\$ -</b></u>        | <u><b>\$139,500,000</b></u> |

**II. SPECIAL REVENUE FUNDS**

**MAJOR STREETS FUND**

|                                       |                             |                    |                             |
|---------------------------------------|-----------------------------|--------------------|-----------------------------|
| <b>Estimated Revenues</b>             |                             |                    |                             |
| Gas & Weight Tax Receipts             | \$ 10,443,000               |                    | \$ 10,443,000               |
| Utility Permit Fees (Metro Act)       | 516,000                     |                    | 516,000                     |
| Reimbursements                        | 559,000                     |                    | 559,000                     |
| Miscellaneous Revenue                 | 132,000                     |                    | 132,000                     |
| Use of/(Contribution to) Fund Balance | 5,450,000                   |                    | 5,450,000                   |
| <b>Total Revenue</b>                  | <u><b>\$ 17,100,000</b></u> | <u><b>\$ -</b></u> | <u><b>\$ 17,100,000</b></u> |

|                             |                             |                    |                             |
|-----------------------------|-----------------------------|--------------------|-----------------------------|
| <b>Appropriations</b>       |                             |                    |                             |
| Personnel                   | \$ 3,598,101                |                    | \$ 3,598,101                |
| Operating                   | 3,769,699                   |                    | 3,769,699                   |
| Capital                     | 4,823,000                   |                    | 4,823,000                   |
| Debt Service                | 838,200                     |                    | 838,200                     |
| Transfers                   | 4,071,000                   |                    | 4,071,000                   |
| <b>Total Appropriations</b> | <u><b>\$ 17,100,000</b></u> | <u><b>\$ -</b></u> | <u><b>\$ 17,100,000</b></u> |

**LOCAL STREETS FUND**

|                                       |                             |                    |                             |
|---------------------------------------|-----------------------------|--------------------|-----------------------------|
| <b>Estimated Revenues</b>             |                             |                    |                             |
| Gas & Weight Tax Receipts             | \$ 3,480,000                |                    | \$ 3,480,000                |
| Miscellaneous Revenue                 | 180,000                     |                    | 180,000                     |
| Transfer from Other Funds             | 6,216,000                   |                    | 6,216,000                   |
| Use of/(Contribution to) Fund Balance | 837,000                     |                    | 837,000                     |
| <b>Total Revenue</b>                  | <u><b>\$ 10,713,000</b></u> | <u><b>\$ -</b></u> | <u><b>\$ 10,713,000</b></u> |

|                             |                             |                    |                             |
|-----------------------------|-----------------------------|--------------------|-----------------------------|
| <b>Appropriations</b>       |                             |                    |                             |
| Personnel                   | \$ 3,335,534                |                    | \$ 3,335,534                |
| Operating                   | 2,767,066                   |                    | 2,767,066                   |
| Capital                     | 3,325,000                   |                    | 3,325,000                   |
| Debt Service                | 985,400                     |                    | 985,400                     |
| Transfers to Other Funds    | 300,000                     |                    | 300,000                     |
| <b>Total Appropriations</b> | <u><b>\$ 10,713,000</b></u> | <u><b>\$ -</b></u> | <u><b>\$ 10,713,000</b></u> |

**STADIUM FUND**

|                                       |                            |                    |                            |
|---------------------------------------|----------------------------|--------------------|----------------------------|
| <b>Estimated Revenues</b>             |                            |                    |                            |
| Operating Revenues                    | \$ 400,000                 |                    | \$ 400,000                 |
| Stadium Naming Rights                 | 120,000                    |                    | 120,000                    |
| Reimbursements                        | 125,000                    |                    | 125,000                    |
| Transfers In                          | 697,000                    |                    | 697,000                    |
| Use of/(Contribution to) Fund Balance | -                          |                    | -                          |
| <b>Total Revenue</b>                  | <u><b>\$ 1,342,000</b></u> | <u><b>\$ -</b></u> | <u><b>\$ 1,342,000</b></u> |

|                             |                            |                    |                            |
|-----------------------------|----------------------------|--------------------|----------------------------|
| <b>Appropriations</b>       |                            |                    |                            |
| Debt Service                | \$ 1,342,000               |                    | \$ 1,342,000               |
| <b>Total Appropriations</b> | <u><b>\$ 1,342,000</b></u> | <u><b>\$ -</b></u> | <u><b>\$ 1,342,000</b></u> |

|                                       | FY 2020<br><u>Proposed</u> | Council<br><u>Changes</u> | FY 2020<br><u>Adopted</u> |
|---------------------------------------|----------------------------|---------------------------|---------------------------|
| <b>BUILDING DEPARTMENT FUND</b>       |                            |                           |                           |
| <b>Estimated Revenues</b>             |                            |                           |                           |
| Licenses & Permits                    | \$ 2,618,900               |                           | \$ 2,618,900              |
| Charges for Services                  | 1,000                      |                           | 1,000                     |
| Miscellaneous                         | 100                        |                           | 100                       |
| Transfers from Other Funds            | 40,000                     |                           | 40,000                    |
| Use of/(Contribution to) Fund Balance | -                          |                           | -                         |
| <b>Total Revenue</b>                  | <u>\$ 2,660,000</u>        | <u>\$ -</u>               | <u>\$ 2,660,000</u>       |
| <b>Appropriations</b>                 |                            |                           |                           |
| Personnel                             | \$ 2,086,513               |                           | \$ 2,086,513              |
| Operating                             | 573,487                    |                           | 573,487                   |
| <b>Total Appropriations</b>           | <u>\$ 2,660,000</u>        | <u>\$ -</u>               | <u>\$ 2,660,000</u>       |

**CDBG FUND**

|                             |                     |             |                     |
|-----------------------------|---------------------|-------------|---------------------|
| <b>Estimated Revenues</b>   |                     |             |                     |
| Federal Grants              | \$ 2,204,648        |             | \$ 2,204,648        |
| General Fund Transfer       | -                   |             | -                   |
| <b>Total Revenue</b>        | <u>\$ 2,204,648</u> | <u>\$ -</u> | <u>\$ 2,204,648</u> |
| <b>Appropriations</b>       |                     |             |                     |
| Personnel                   | \$ 1,015,744        |             | \$ 1,015,744        |
| Operating                   | 1,188,904           |             | 1,188,904           |
| <b>Total Appropriations</b> | <u>\$ 2,204,648</u> | <u>\$ -</u> | <u>\$ 2,204,648</u> |

**HOME GRANT FUND**

|                             |                   |             |                   |
|-----------------------------|-------------------|-------------|-------------------|
| <b>Estimated Revenues</b>   |                   |             |                   |
| Federal Grants              | \$ 837,629        |             | \$ 837,629        |
| General Fund Transfer       | -                 |             | -                 |
| <b>Total Revenue</b>        | <u>\$ 837,629</u> | <u>\$ -</u> | <u>\$ 837,629</u> |
| <b>Appropriations</b>       |                   |             |                   |
| Personnel                   | \$ 205,031        |             | \$ 205,031        |
| Operating                   | 632,598           |             | 632,598           |
| <b>Total Appropriations</b> | <u>\$ 837,629</u> | <u>\$ -</u> | <u>\$ 837,629</u> |

**EMERGENCY SHELTER GRANT FUND**

|                             |                   |             |                   |
|-----------------------------|-------------------|-------------|-------------------|
| <b>Estimated Revenues</b>   |                   |             |                   |
| Federal Grants              | \$ 170,259        |             | \$ 170,259        |
| <b>Total Revenue</b>        | <u>\$ 170,259</u> | <u>\$ -</u> | <u>\$ 170,259</u> |
| <b>Appropriations</b>       |                   |             |                   |
| Operating                   | \$ 170,259        |             | \$ 170,259        |
| <b>Total Appropriations</b> | <u>\$ 170,259</u> | <u>\$ -</u> | <u>\$ 170,259</u> |

**FEDERAL DRUG LAW ENFORCEMENT SPECIAL REVENUE FUND**

|                                       |                  |             |                  |
|---------------------------------------|------------------|-------------|------------------|
| <b>Estimated Revenues</b>             |                  |             |                  |
| Drug Forfeitures                      | \$ -             |             | \$ -             |
| Interest Income                       | 5,000            |             | \$ 5,000         |
| Use of/(Contribution to) Fund Balance | 90,000           |             | 90,000           |
| <b>Total Revenue</b>                  | <u>\$ 95,000</u> | <u>\$ -</u> | <u>\$ 95,000</u> |
| <b>Appropriations</b>                 |                  |             |                  |
| Personnel                             | \$ -             | \$ -        | \$ -             |
| Operating                             | 95,000           | -           | 95,000           |
| <b>Total Appropriations</b>           | <u>\$ 95,000</u> | <u>\$ -</u> | <u>\$ 95,000</u> |

|  | FY 2020<br>Proposed | Council<br>Changes | FY 2020<br>Adopted |
|--|---------------------|--------------------|--------------------|
|--|---------------------|--------------------|--------------------|

**STATE/LOCAL DRUG LAW ENFORCEMENT SPECIAL REVENUE FUND**

|                                       |                   |             |                   |
|---------------------------------------|-------------------|-------------|-------------------|
| <b>Estimated Revenues</b>             |                   |             |                   |
| Drug Forfeitures                      | \$ -              |             | \$ -              |
| Interest Income                       | 10,000            |             | 10,000            |
| Use of/(Contribution to) Fund Balance | 189,000           |             | 189,000           |
| <b>Total Revenue</b>                  | <b>\$ 199,000</b> | <b>\$ -</b> | <b>\$ 199,000</b> |
| <b>Appropriations</b>                 |                   |             |                   |
| Operating                             | \$ 169,000        | \$ -        | \$ 169,000        |
| Capital                               | 30,000            |             | 30,000            |
| <b>Total Appropriations</b>           | <b>\$ 199,000</b> | <b>\$ -</b> | <b>\$ 199,000</b> |

**DRUG LAW ENFORCEMENT FUND - TRI-COUNTY METRO**

|                                |                   |             |                   |
|--------------------------------|-------------------|-------------|-------------------|
| <b>Estimated Revenues</b>      |                   |             |                   |
| Drug Forfeiture Revenues       | \$ 382,000        |             | \$ 382,000        |
| Contributions from Local Units | 425,000           |             | 425,000           |
| <b>Total Revenue</b>           | <b>\$ 807,000</b> | <b>\$ -</b> | <b>\$ 807,000</b> |
| <b>Appropriations</b>          |                   |             |                   |
| Personnel                      | \$ 88,500         | \$ -        | \$ 88,500         |
| Operating                      | 718,500           | -           | 718,500           |
| Transfers                      | -                 | -           | -                 |
| <b>Total Appropriations</b>    | <b>\$ 807,000</b> | <b>\$ -</b> | <b>\$ 807,000</b> |

**DOWNTOWN LANSING, INC.**

|                                       |                   |             |                   |
|---------------------------------------|-------------------|-------------|-------------------|
| <b>Estimated Revenues</b>             |                   |             |                   |
| Special Assessments                   | \$ 423,700        |             | \$ 423,700        |
| Grants                                | 10,000            |             | 10,000            |
| Miscellaneous                         | 91,700            |             | 91,700            |
| Transfer from General Fund            | 93,000            |             | 93,000            |
| Use of/(Contribution to) Fund Balance | 15,600            |             | 15,600            |
| <b>Total Revenue</b>                  | <b>\$ 634,000</b> | <b>\$ -</b> | <b>\$ 634,000</b> |
| <b>Appropriations</b>                 |                   |             |                   |
| Personnel                             | \$ 162,000        |             | \$ 162,000        |
| Operating                             | 472,000           |             | 472,000           |
| <b>Total Appropriations</b>           | <b>\$ 634,000</b> | <b>\$ -</b> | <b>\$ 634,000</b> |

**III. ENTERPRISE FUNDS**

**CEMETERIES FUND**

|                                       |                   |             |                   |
|---------------------------------------|-------------------|-------------|-------------------|
| <b>Estimated Revenues</b>             |                   |             |                   |
| Cemetery Service Revenue              | \$ 206,000        |             | \$ 206,000        |
| Sale of Lots                          | 75,000            |             | 75,000            |
| Other                                 | -                 |             | -                 |
| Transfer from Parks Millage           | 595,000           |             | 595,000           |
| Use of/(Contribution to) Fund Balance | -                 |             | -                 |
| <b>Total Revenue</b>                  | <b>\$ 876,000</b> | <b>\$ -</b> | <b>\$ 876,000</b> |
| <b>Appropriations</b>                 |                   |             |                   |
| Personnel                             | \$ 558,382        |             | \$ 558,382        |
| Operating                             | 290,618           |             | 290,618           |
| Transfers                             | 27,000            |             | 27,000            |
| <b>Total Appropriations</b>           | <b>\$ 876,000</b> | <b>\$ -</b> | <b>\$ 876,000</b> |

**GOLF FUND**

|                              |                   |             |                   |
|------------------------------|-------------------|-------------|-------------------|
| <b>Estimated Revenues</b>    |                   |             |                   |
| Transfers In - Parks Millage | \$ 166,000        |             | \$ 166,000        |
| <b>Total Revenue</b>         | <b>\$ 166,000</b> | <b>\$ -</b> | <b>\$ 166,000</b> |
| <b>Appropriations</b>        |                   |             |                   |
| Operating                    | \$ 166,000        |             | \$ 166,000        |

|                             | FY 2020<br>Proposed | Council<br>Changes | FY 2020<br>Adopted |
|-----------------------------|---------------------|--------------------|--------------------|
| <b>Total Appropriations</b> | \$ 166,000          | \$ -               | \$ 166,000         |

#### PARKING FUND

|                                      |                      |             |                      |
|--------------------------------------|----------------------|-------------|----------------------|
| <b>Estimated Revenues</b>            |                      |             |                      |
| Parking Revenue                      | \$ 5,867,000         |             | \$ 5,867,000         |
| Baseball Revenue                     | 55,000               |             | 55,000               |
| Parking Fines                        | 600,000              |             | 600,000              |
| Other Revenue                        | 767,910              |             | 767,910              |
| Use of/(Contribution to) Fund Equity | 4,096,090            |             | 4,096,090            |
| <b>Total Revenue</b>                 | <b>\$ 11,386,000</b> | <b>\$ -</b> | <b>\$ 11,386,000</b> |

|                             |                      |             |                      |
|-----------------------------|----------------------|-------------|----------------------|
| <b>Appropriations</b>       |                      |             |                      |
| Personnel                   | \$ 2,282,275         |             | \$ 2,282,275         |
| Operating                   | 2,738,565            |             | 2,738,565            |
| Capital                     | 4,880,000            |             | 4,880,000            |
| Debt Service                | 1,485,160            |             | 1,485,160            |
| <b>Total Appropriations</b> | <b>\$ 11,386,000</b> | <b>\$ -</b> | <b>\$ 11,386,000</b> |

#### WASTEWATER FUND

|                                      |                      |             |                      |
|--------------------------------------|----------------------|-------------|----------------------|
| <b>Estimated Revenues</b>            |                      |             |                      |
| Sewer Charges                        | \$ 35,763,000        |             | \$ 35,763,000        |
| Interest Income                      | 136,000              |             | 136,000              |
| Low Income Credit                    | (2,000)              |             | (2,000)              |
| Miscellaneous Income                 | 4,500                |             | 4,500                |
| Use of/(Contribution to) Fund Equity | 1,578,500            |             | 1,578,500            |
| <b>Total Revenue</b>                 | <b>\$ 37,480,000</b> | <b>\$ -</b> | <b>\$ 37,480,000</b> |

|                             |                      |             |                      |
|-----------------------------|----------------------|-------------|----------------------|
| <b>Appropriations</b>       |                      |             |                      |
| Personnel                   | \$ 8,238,252         |             | \$ 8,238,252         |
| Operating                   | 9,002,902            |             | 9,002,902            |
| Capital                     | 5,709,700            |             | 5,709,700            |
| Debt Service                | 14,529,146           |             | 14,529,146           |
| <b>Total Appropriations</b> | <b>\$ 37,480,000</b> | <b>\$ -</b> | <b>\$ 37,480,000</b> |

#### REFUSE FUND

|                                      |                     |             |                     |
|--------------------------------------|---------------------|-------------|---------------------|
| <b>Estimated Revenues</b>            |                     |             |                     |
| Operating Income                     | \$ 2,225,000        |             | \$ 2,225,000        |
| Interest Income                      | 7,000               |             | 7,000               |
| Use of/(Contribution to) Fund Equity | (7,000)             |             | (7,000)             |
| <b>Total Revenue</b>                 | <b>\$ 2,225,000</b> | <b>\$ -</b> | <b>\$ 2,225,000</b> |

|                             |                     |             |                     |
|-----------------------------|---------------------|-------------|---------------------|
| <b>Appropriations</b>       |                     |             |                     |
| Personnel                   | \$ 1,365,848        |             | \$ 1,365,848        |
| Operating                   | 859,152             |             | 859,152             |
| Capital                     | -                   |             | -                   |
| <b>Total Appropriations</b> | <b>\$ 2,225,000</b> | <b>\$ -</b> | <b>\$ 2,225,000</b> |

#### RECYCLING FUND

|                                      |                     |             |                     |
|--------------------------------------|---------------------|-------------|---------------------|
| <b>Estimated Revenues</b>            |                     |             |                     |
| Operating Income                     | \$ 4,423,950        |             | \$ 4,423,950        |
| Sale of Recycled Materials           | -                   |             | -                   |
| Interest Income                      | -                   |             | -                   |
| Use of/(Contribution to) Fund Equity | 428,050             |             | 428,050             |
| <b>Total Revenue</b>                 | <b>\$ 4,852,000</b> | <b>\$ -</b> | <b>\$ 4,852,000</b> |

|                             |                     |             |                     |
|-----------------------------|---------------------|-------------|---------------------|
| <b>Appropriations</b>       |                     |             |                     |
| Personnel                   | \$ 2,591,962        |             | \$ 2,591,962        |
| Operating                   | 1,804,452           |             | 1,804,452           |
| Debt Service                | 455,586             |             | 455,586             |
| Capital                     | -                   |             | -                   |
| <b>Total Appropriations</b> | <b>\$ 4,852,000</b> | <b>\$ -</b> | <b>\$ 4,852,000</b> |

|                                         | FY 2020<br>Proposed            | Council<br>Changes | FY 2020<br>Adopted |
|-----------------------------------------|--------------------------------|--------------------|--------------------|
| IV.                                     | CAPITAL PROJECT FUNDS          |                    |                    |
|                                         | CAPITAL IMPROVEMENT (CIP) FUND |                    |                    |
| Estimated Revenues                      |                                |                    |                    |
| Transfer from the General Fund          | \$ 507,000                     |                    | \$ 507,000         |
| Transfer from Local Streets (Sidewalks) | 300,000                        |                    | 300,000            |
| Loan Revenue                            | 180,000                        |                    | 180,000            |
| PEG (Cable Capital) Revenues            | 575,000                        |                    | 575,000            |
| Use of/(Contribution to) Fund Balance   | 223,000                        |                    | 223,000            |
| Total Revenue                           | \$ 1,785,000                   | \$ -               | \$ 1,785,000       |
| Appropriations                          |                                |                    |                    |
| Capital                                 | \$ 1,030,000                   |                    | \$ 1,030,000       |
| PEG Capital                             | 475,000                        |                    | 475,000            |
| Debt Service                            | 180,000                        |                    | 180,000            |
| Transfer to General Fund                | 100,000                        |                    | 100,000            |
| Total Appropriations                    | \$ 1,785,000                   | \$ -               | \$ 1,785,000       |
|                                         | PARKS MILLAGE FUND             |                    |                    |
| Estimated Revenues                      |                                |                    |                    |
| Transfer from the General Fund          | \$ 2,108,000                   |                    | \$ 2,108,000       |
| Total Revenue                           | \$ 2,108,000                   | \$ -               | \$ 2,108,000       |
| Appropriations                          |                                |                    |                    |
| Transfers to Golf/Cemetery Funds        | \$ 761,000                     |                    | \$ 761,000         |
| Operating                               | 10,000                         |                    | 10,000             |
| Capital                                 | 1,337,000                      |                    | 1,337,000          |
| Total Appropriations                    | \$ 2,108,000                   | \$ -               | \$ 2,108,000       |

BE IT FINALLY RESOLVED, that the following policies are hereby established for the 2019/2020 fiscal year:

**CURRENT**  
**FY 2019 Budget Policies**

In accordance with the State Uniform Budget and Accounting Act (Public Act 2 of 1968), the City of Lansing's annual appropriations, as set forth in the annual budget resolution, shall be made in accordance with Generally Accepted Accounting Principles (GAAP) and shall apply to all funds except internal service funds, debt service funds, permanent funds, and trust and agency funds.

The City's fiscal year is July 1 through June 30. In accordance with the City Charter, on or before the fourth Monday in March, the Mayor submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. No later than the third Monday in May, the Council adopts the budget and sets the property tax rates for the ensuing fiscal year.

Appropriations are set forth in the annual budget resolution. Authority to transfer between appropriations is dictated by City Charter; however, additional administrative budget transfer authority is granted for the following instances. The Administration is requested to submit to Council quarterly reports of such transfers.

Wastewater Funds – the transfer residual State Revolving Fund (SRF) loan and/or bond proceeds between projects and project segments.

Flood Control – the transfer of funds for flood control and/or storm sewer purposes to address flooding or unanticipated storm sewer maintenance needs.

Major and Local Street (Act 51) Funding – Transfer authority is not limited by departmental allocation, and administrative authority is included for appropriation of MDOT special authorization funding.

Parking System – the transfer of capital project accounts from operating accounts is permitted to meet bid or unforeseen capital needs.

Debt Service Funds – the transfer of residual balances between general obligation bond debt service accounts.

Vacancy Factor/funded and unfilled Positions - The budget includes an attrition vacancy allowance of \$500,000. The Administration is requested to provide Council on July 1, ~~2018~~ 2019 and on a quarterly basis, thereafter, a list of vacant positions by department. The Administration is also requested to provide, on a quarterly basis, a detailed list by Department of all positions by title, FTE, wages and fringes, and impact

on programs and/or services which are included within this allowance. The personnel wages and fringes associated with all positions identified above as of July 1, ~~2018-2019~~ and any such position vacated, thereafter, shall be placed in a budget control account, and will require City Council approval for expenditure.

In addition, administrative authority is granted for the transfer of wage and fringe benefit reserves to departmental budgets upon settlement of a collective bargaining agreement.

#### Carryforwards

Authority is granted to reappropriate available capital project balances as of June 30, ~~2018 2019~~ into the FY ~~2019-2020~~ budget. All non-capital balances require City Council approval to carryforward, except for encumbered (purchase order) obligations less than \$5,000 and not more than 8 months old.

- Human Services and Community Supported Agencies Funding

The plan for funding Agencies submitted to Council designate particular Agencies. If any agency does not apply for or use their funding, all funds will remain in their respective account(s) for additional appropriation and approval by Council for Human Services and Community Supported Agencies use pursuant to the Charter transfer authority. The Administration/Human Relations Community Services Department is requested to submit to Council a quarterly report on the status of the Human Services and Community Supported Agencies' funding. This report should include the accounting level detail appropriation; amount spent, balance, and a notation as to whether the balance of funds is expected to be spent by the end of the Fiscal Year; if not, why.

#### General Fund Reserve Policy

The City's General Fund reserves consist of the General Fund fund balance and the Budget Stabilization Fund. Use of and contributions to the Budget Stabilization Fund are dictated by Ordinance section 218.05.

The targeted unrestricted balance for the combination of the General Fund fund balance and the Budget Stabilization Fund is a minimum of 12% of General Fund expenditures and a maximum of 15% of General Fund expenditures. If events necessitate that the combined balances drop below 12% of General Fund expenditures, annual appropriations of a minimum of \$500,000 will be made until the 12% target is reached. In the event that combined reserves are projected to exceed 15% of General Fund revenues, the excess amount will be used to supplement pension and/or retiree healthcare prefunding.

### Debt Management

Appropriations are made to adequately fund annual debt service obligations. Adherence will be made to required debt service reserves, where applicable, as well as to the provision of annual disclosures as required by outstanding bond obligations.

### Investment Policy

Management of cash investments is governed by the City's investment policy and in accordance to State statute, with the objective being the maximization of return on the City's governmental funds through pooling of funds where appropriate and permitted, monitoring of interest rates and fee structures. Investments of the Employee Retirement System, the Police and Fire Retirement System, and the VEBA, are governed those respective boards and dictated by their respective investment policies.

### Strategic Planning and Budget Development

In working toward the goal of the incorporation of strategic planning into the budget process, this next year, Administration is encouraged to work towards developing a multi-year budgeting process. This process should align the City's master plan, strategic goals, and performance metrics to short-term and long-term budget priority-setting by Council in accordance with Financial Health Team recommendations.

### Civil Actions, Claims, and Damages

Whenever a claim is made or any civil action is commenced against the Mayor, a City Council member, a non-bargaining unit employee, or a Lansing retirement board trustee (collectively in this provision "the Employee") for damages caused by an act or acts of the Employee within the scope of his or her authority and while in the course of his or her employment with the City or his or her duties on behalf of the retirement board, the City will pay for, engage, or furnish the services of an attorney to advise the Employee as to the claim and to appear for and represent the Employees in the action. If the City Attorney does not provide the attorney services, the attorney selection shall be made by the City Attorney in the manner the City Charter requires. The City may compromise, settle, and pay a claim before or after the commencement of any civil action. Whenever any judgment for damages caused by the act or acts of the Employee covered under this provision is awarded against the Employee as the result of a civil action, the City will indemnify the Employee or will pay, settle, or compromise the judgment. The City's obligations under this provision, however, is contingent upon the Employee giving prompt notice of the commencement of the action and upon the Employee cooperating in the preparation, defense, and settlement of the action. The term "scope of authority" under this provision does not include any act or acts of Employee (i) fraud, (ii) dishonesty, (iii) willful, intentional, or deliberate violation of the law or breach of fiduciary

duty, (iv) criminal act, or (v) traffic violation; nor does this provision abrogate or diminish governmental immunity.

#### Grants

In order to receive timely Council consideration of the approval of any grant award, every application for any grant requiring legislative approval shall be submitted to Council, and, upon notification of the award of such a grant, the acceptance shall be submitted to Council. Once accepted administrative authority is granted to create necessary accounts and transfers in accordance with the requirements of the grantor. Any grant that can be applied for administratively should be submitted for Council review within 10 days of the application.

#### Transparency and Accountability in Government

Council will review, and when necessary, pass policies, procedures and ordinances to achieve improved transparency and accountability with respect to economic incentives, outsourcing of service and contracting within City government.

#### Corridor Façade Grants

The Council will generate a resolution of guidelines with LEAP describing the area and requirements for the implementation of the Corridor Façade Grants by August 1, 2018.

BY THE COMMITTEE OF THE WHOLE  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires that the City of Lansing submits the Annual Action Plan in order to receive Community Development fund resources, including Community Development Block Grant (CDBG), HOME and Emergency Solutions Grant (ESG) program funds, for the upcoming fiscal year 2019-2020; and

WHEREAS, the CDBG, HOME and ESG entitlement amount allocated to Lansing for the upcoming fiscal year is **\$2,885,563** which is subject to adjustment by HUD; and

**WHEREAS, the City estimates the amount of program income and previous year's annual funding available to be \$1,306,213; and**

WHEREAS, pursuant to program requirements, the City has conducted a citizen participation and open review process which has included meetings and public hearings; and

WHEREAS, the City has further promoted participation, input and review in the process by conducting two (2) separate advertised public hearings before the Lansing Planning Board, one on December 4, 2018 regarding housing and community development needs and one on February 5, 2019 regarding proposed Annual Action Plan program objectives and projected use of Federal entitlement and formula program funds; and

WHEREAS, the City did also initiate and carry out the required thirty (30) day public comment period on the proposed 2019-20 Annual Action Plan by publishing a notice of the availability of the plan in the Lansing City Pulse on March 6, 2019; and

WHEREAS, a public hearing was held by the Lansing City Council on April 22, 2019 to again receive citizen comments and recommendations and to give final review to the Annual Action Plan; and

WHEREAS, Federal regulations require the City to make certain certifications and assurances to HUD as a part of the City's application and Annual Action Plan;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lansing adopts the Annual Action Plan for the City of Lansing that includes housing and community development goals, objectives, strategies, and budget for the use of community development fund resources for fiscal year 2019-2020 as proposed by the Committee on Development and Planning; and

BE IT FURTHER RESOLVED that the Mayor, as the City's Chief Executive Officer, or his designee is hereby authorized to sign the Annual Action Plan and application for FY 2019-2020, including all understandings, assurances and certifications contained

therein, and to submit the grant application to the Department of Housing and Urban Development; and

BE IT FINALLY RESOLVED that the Mayor or his designee is authorized, as the official representative of the City of Lansing, to set-up budget line items, provide any and all information, to act in connection with the Annual Action Plan application and to execute all agreements, contracts and legal documents, including the agreement between the City and the Department of Housing and Urban Development, to secure CDBG, HOME and ESG funding and implement the Annual Action Plan programs.

**PROPOSED FUNDING ALLOCATIONS  
PROGRAM ACTIVITIES AND USE OF FUNDS  
ANNUAL ACTION PLAN 2019 (7/1/19 – 6/30/20)  
CITY OF LANSING COMMUNITY DEVELOPMENT OBJECTIVES**

The primary objective of Lansing's Housing and Community Development Program is the development of a viable community which will provide standard housing in a suitable living environment, principally to benefit low and moderate income persons, preserve and expand existing businesses and industries, and create an atmosphere conducive to stability in neighborhoods.

- a. Provide standard housing in a suitable living environment through rehabilitation, new construction and improvement of the housing stock primarily in CDBG eligible neighborhoods and in specifically designated housing target areas.
- b. Provide housing counseling and assistance that will benefit low and moderate-income households.
- c. Promote home ownership for low and moderate-income households and promote deconcentration of poverty.
- d. Maintain at current levels the number of public and assisted housing units available to low and moderate-income households.
- e. Provide homeless prevention assistance, emergency shelter, street outreach and supportive human services for people with special needs, people who are homeless and those at risk of becoming homeless.
- f. Provide assistance for permanent supportive housing and human services for low and moderate income households with a history of chronic homelessness, including those with special needs.
- g. Promote economic opportunity for low and moderate-income individuals by facilitating economic development, providing employment opportunity, sponsoring job training, supporting business development, micro-enterprise lending and business or financial educational programs and initiatives.
- h. Promote economic development to provide jobs, business services and shopping opportunities for residents located in CDBG eligible areas.
- i. Provide community and neighborhood services, recreational opportunities and public facilities and promote neighborhood social cohesion to improve the quality of life in CDBG eligible neighborhoods.
- j. Increase security and safety in neighborhoods by supporting public safety and crime prevention initiatives, public educational programs and citizens' awareness in CDBG eligible areas.
- k. Improve the city's transportation, public facilities and infrastructure systems in CDBG eligible areas.

- l. Protect and improve the city's physical environment, including preventing or eliminating blight, removing lead or other safety hazards, preserving historic resources, mitigating flood hazards, promoting healthy housing and improving energy fitness in housing occupied by low and moderate-income households.
- m. Promote fair housing objectives.
- n. Provide affordable housing and economic development that benefits low and moderate income people in the context of mixed use development along transit corridors.

## **COMMUNITY DEVELOPMENT BLOCK GRANT**

### **CDBG Single-family, Owner-Occupied Rehab Program/Public Improvements**

Includes loans and grants for rehabilitation of owner-occupied housing units through city sponsored programs, and in conjunction with affordable housing efforts sponsored by nonprofit housing corporations, public and private developers, and other state and federal agencies. Includes funds to meet lead hazard reduction regulations in rehabilitated structures, funds to assist in emergency housing rehabilitation, market analysis activities and technical assistance to nonprofit housing corporations, contractors, and low- and moderate-income households. Includes loans and grants for owner-occupied single-family units through city sponsored programs, loans to rehabilitate historic homes in conjunction with rehabilitation of the unit, and loans or grants for ramps, hazard remediation or weatherization. Includes staff, office space, technical assistance, training and other direct project costs associated with delivery of Community Development Block Grant, HOME, Emergency Solutions Grant and other State and Federal Programs.

General street, sidewalk, water/sewer improvements, including assistance to income eligible owner-occupants or those in CDBG-eligible areas for special assessments related to new improvements. Includes improvements to neighborhood parks, recreational facilities; public neighborhood, medical and community facilities in CDBG priority areas.

Proposed funding amount: \$1,538,492

### **CDBG Rental Rehab Program**

Includes loans and grants for rehabilitation of rental housing units through city sponsored programs. Includes funds to meet healthy housing standards and/or lead hazard reduction regulations in rehabilitated structures.

Proposed funding amount: \$380,000

### **Acquisition**

Includes acquisition, maintenance and security of properties acquired through programs, and activities related to acquisition, disposition, relocation and clearance of dilapidated and blighted structures. Funds may also be used to acquire and clear properties in the flood plain. Includes staff time associated with this activity.

Proposed funding amount: \$100,000

**Public Services (limited to 15%)**

Includes services for low- and moderate-income individuals such as: homeownership counseling, education, neighborhood counseling, youth and senior programs, neighborhood clean-ups, community gardens, home repair classes. Services are for low- and moderate-income individuals and/or those in CDBG-eligible areas located within the Lansing city limits.

Proposed funding amount: \$ 308,722 (15% of CDBG and CDBG PI)

**Economic Development**

Loans, technical assistance and training to low- and moderate-income owners of and persons developing micro-enterprises within or planning to locate within the Lansing city limits. Technical assistance to individuals and for-profit businesses including workshops, technology assistance, and façade improvement loans/grants. Creation of jobs to benefit low and moderate-income city of Lansing residents.

Technical assistance to individuals and for-profit businesses including workshops, technology assistance, façade improvement loans/grants, market analysis, business promotion, referrals for the attraction of new business and expansion of existing business within CDBG-eligible areas of Lansing.

Proposed funding amount: \$50,000

**CDBG General Administration (limited to 20%)**

Includes staff and other costs associated with preparation of required Consolidated Planning documents, environmental clearances, fair housing activities and citizen participation activities associated with the delivery of CDBG, HOME and other state and federal programs.

Includes planning and general administration costs associated with delivery of CDBG and other state and federal programs. Includes indirect administrative costs and building rent paid to the city.

Proposed funding amount: \$411,630

**TOTAL CDBG, CDBG PI, and CDBG Previous Years Funds = \$2,788,844  
(\$2,008,152 + \$50,000 PI + \$730,692 previous years funds)**

**HOME****Down Payment Assistance**

Funds provided to homebuyers for down payment and closing costs for purchase of a single-family home located within the Lansing city limits. Up to \$40,000 will be available as a 0% interest second mortgage for homebuyers with income at or below 80% of median income. Assistance not limited to first-time homebuyers. May include staff time and/or homeownership counseling fees associated with this activity.

Proposed funding amount: \$100,000

**New Construction/HOME Rehab/Development Program**

Includes funds for loans and grants for housing construction and rehabilitation with non-profit and for-profit developers, including CHDOs.

HOME funds allocated for housing developed in partnership with the city, including Supportive Housing Program (SHP) and Acquisition, Development and Resale (ADR) activities. Projects may include new construction and rehabilitation activities with non-profit and for-profit developers, including CHDOs. Funds may be used for staff time associated with these activities.

Proposed funding amount: \$920,527

**CHDO Set-aside (15% minimum required)**

Reserved for housing developed, sponsored or owned by CHDOs in partnership with the City.

Proposed funding amount: \$ 106,073

**Community Housing Development Organization (CHDO) Operating (limited to 5%)**

Funds reserved at option of the City to provide operating funds to CHDO's utilizing the City's HOME funds to produce affordable housing in the community.

Proposed funding amount: \$35,358

**HOME General Administration (limited to 10%)**

Includes staff and general administration costs to deliver the HOME program.

Proposed funding amount: \$70,715

**TOTAL HOME, Program Income, and HOME previous years available funds: \$1,232,673  
(\$707,152 + \$120,000 + \$405,521)**

**EMERGENCY SOLUTIONS GRANT (ESG)****Street Outreach**

Street Outreach activities.

Proposed funding amount: \$ 5,028

**Homeless Prevention**

Homeless Prevention activities.

Proposed funding amount: \$51,158

**Administrative Activities (limited to 7.5%)**

Funds provided to offset the cost of administering emergency solutions program.

Proposed funding amount: \$ 11,918

**Homeless Management Information System (HMIS)**

Funds will be provided for HMIS and comparable database costs.

Proposed funding amount: \$ 5,028

**Shelter Operation**

Funds provided to shelter providers to cover cost of maintenance, operations, insurance, utilities and furnishings in shelter facilities.

Proposed funding amount: \$ 97,127

**TOTAL ESG: \$170,259**

**SUMMARY**

**Forty –Fifth Year Community Development Resources**

| <b>Program</b>                            | <b>Annual Action Plan</b> |
|-------------------------------------------|---------------------------|
| <b>CDBG Entitlement Grant:</b>            | \$2,008,152               |
| <b>CDBG Program Income (est.)</b>         | \$50,000                  |
| <b>CDBG Previous Years Annual Funding</b> | \$730,692                 |
| <b>HOME Program Funds</b>                 | \$707,152                 |
| <b>HOME Previous Years Annual Funding</b> | \$405,521                 |
| <b>HOME Program Income (est.)</b>         | \$120,000                 |
| <b>ESG Program Funds:</b>                 | \$170,259                 |
| <b>TOTAL</b>                              | <b>\$4,191,776</b>        |

Administrative, management and operation costs for the above programs include the administration, management and operations of the eligible activities, **as well as other federal and state community development programs in which the city is now or may be participating.**

BY THE COMMITTEE OF THE WHOLE  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in consideration of the purchase of the City's Townsend parking ramp, the State of Michigan paid the City \$17,980,870; and

WHEREAS, \$12,027,825 of the sale proceeds were used to pay off outstanding Townsend Ramp debt; and

WHEREAS, \$900,000 was receipted in the Parking fund for past State parking arrearages; and

WHEREAS, the City has a number of capital and technology needs worthy of additional investment;

NOW, THEREFORE, BE IT RESOLVED that the following amounts from the excess ramp proceeds be appropriated in the City's Capital Improvement Projects and Fleet funds with the remaining \$2,171,045 to remain unappropriated:

Capital Projects Fund

|                                                                       |                    |
|-----------------------------------------------------------------------|--------------------|
| Fire Department Self Contained Breathing Apparatuses                  | \$112,000          |
| South Washington Office Complex Renovations for Fire Department       | 100,000            |
| Citywide Public Safety Camera Replacements                            | 250,000            |
| City Website Replacement                                              | 100,000            |
| Citywide Paperless Initiative                                         | 500,000            |
| Customer Relationship Management Software                             | 80,000             |
| City Survey Software                                                  | 100,000            |
| Interactive Voice Response System                                     | 330,000            |
| Digital Signage for City Announcements for employees without computer | 30,000             |
| Human Resources Applicant Tracking Software                           | 50,000             |
| Real-time Crime Center Software                                       | <u>300,000</u>     |
|                                                                       | <u>\$1,952,000</u> |

Fleet Fund

|                |                  |
|----------------|------------------|
| Ambulances (2) | \$460,000        |
| Fire Engine    | <u>470,000</u>   |
|                | <u>\$930,000</u> |

Andy Schor  
Mayor



City Hall - 9th Floor  
124 W. Michigan Avenue  
Lansing, MI 48933-1694  
PH: 517.483.4141 – FAX: 517.483.6066  
Lansing.Mayor@lansingmi.gov

**OFFICE OF THE MAYOR**  
CITY OF LANSING, MICHIGAN

**TO: COUNCIL PRESIDENT, COUNCIL VICE PRESIDENT, MEMBERS OF  
LANSING CITY COUNCIL; ALL OFFICERS, EMPLOYEES, AGENCIES,  
BOARDS, AUTHORITIES, AND DEPARTMENTS OF THE CITY OF LANSING**

**RE: EXECUTIVE ORDER OF INTENT TO NAME "BEACON PARK" 2019-05**

As Mayor of the City of Lansing, I am charged with the designated responsibility to name public amenities as provided for by Lansing Ordinance #1232, and I have received the requisite Park Board recommendation consistent with this Executive Order.

I am today issuing the following Executive Order in consideration of the public park improvements, amenities and enhancements to be made to the area depicted in Attachment A.

**EXECUTIVE ORDER**

**I hereby announce my intent to name the area in Attachment A as BEACON PARK.**

Issued and ordered this 9<sup>th</sup> day of April, 2019.

  
Andy Schor  
Mayor

RECEIVED  
2019 APR -9 AM 10:17  
LANSING CITY CLERK





**From:** Hussain, Adam <Adam.Hussain@lansingmi.gov>

**To:** Loretta S. Stanaway, Friends of Lansing's Historic Cemeteries <lanscemfriends@aol.com>; Dale Schrader <SchraderEnviro@comcast.net>

**Subject:** Fw: Follow up - Salvaged Plants from the Sunken Gardens

**Date:** Tue, May 7, 2019 9:16 am

**Attachments:** ScottSunkenGarden-ScottSunkenGarden 22x17-Revised.pdf (2132K)

---

Wanted you two to have this info.

Adam

---

**From:** Wood, Carol

**Sent:** Wednesday, May 1, 2019 4:56 PM

**To:** City Council

**Subject:** FW: Follow up - Salvaged Plants from the Sunken Gardens

FYI

**From:** MDenise Griffin <MDenise.Griffin@lbwl.com>

**Sent:** Wednesday, May 1, 2019 4:04 PM

**To:** Wood, Carol <Carol.Wood@lansingmi.gov>

**Cc:** David Price <scubadav824@gmail.com>; Dick Peffley <Dick.Peffley@LBWL.COM>

**Subject:** [EXTERNAL] Follow up - Salvaged Plants from the Sunken Gardens

President Wood,

As a follow-up to your question that was asked during the recent Joint BWL and Lansing City Council meeting, regarding the number of original plants that were saved from sunken garden, based on the information that General Manager Peffley has been provided with, 99% of the plants were salvaged.

Robert Ford, of Landscape Architect, informed General Manager Peffley that approximately 99% of the plants that were rescued survived and were transplanted to Cooley Garden, where they are growing very well right now. Those plants are now scheduled to be replanted this week and the following, weather permitting. Mr. Ford,

assures that the plants will survive since the weather is balmy and the new sunken garden is irrigated, so there should be a very low mortality rate if any. (Attached is the inventory of the plants that were originally salvaged).

I hope this answers your question. Please let me know if you need anything further.

Denise



M. Denise Griffin

Corporate Secretary  
1201 S. Washington Ave.

Lansing, MI 48910

Office: (517) 702-6033

Mobile: (517) 763-8474

[Mdenise.Griffin@LBWL.COM](mailto:Mdenise.Griffin@LBWL.COM)

**From:** soswop <soswop@aol.com>

**To:** soswop <soswop@aol.com>

**Subject:** Heeling in plants

**Date:** Sun, May 12, 2019 12:14 am

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If you are heeling in plants in the summer, they can be left in the trench for about a month. If you are heeling in plants for the winter, they can be left in the trench for the winter, but should be dug up as soon as possible in the spring for their permanent planting.

Read more at Gardening Know How: Steps For Heeling In Plants <https://www.gardeningknowhow.com/garden-how-to/info/heeling-in-plants.htm>

Loretta S. Stanaway

Soswop@aol.com

546 Armstrong Rd.

Lansing, MI. 48911

517-648-5730

Make things happen

Watch things happen or

Wonder what happened

Sent from my Verizon Wireless 4G LTE smartphone

**From:** soswop <soswop@aol.com>

**To:** soswop <soswop@aol.com>

**Subject:** Scott Gardens new plants

**Date:** Sun, May 12, 2019 7:43 pm

**Attachments:** 20190507\_172907.jpg (7218K), 20190507\_172931.jpg (7219K), 20190507\_172935.jpg (7082K), 20190507\_172943.jpg (7017K)

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4Attached Images





**From:** soswop <soswop@aol.com>

**To:** soswop <soswop@aol.com>

**Subject:** Scott Gardens new plants

**Date:** Sun, May 12, 2019 7:45 pm

**Attachments:** 20190507\_172957.jpg (6207K), 20190507\_173000.jpg (7280K), 20190507\_173017.jpg (5505K), 20190507\_173027.jpg (7147K)

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4Attached Images





**From:** soswop <soswop@aol.com>

**To:** soswop <soswop@aol.com>

**Subject:** Scott Gardens new plants

**Date:** Sun, May 12, 2019 7:47 pm

**Attachments:** 20190507\_173042.jpg (8309K), 20190507\_173051.jpg (7147K), 20190507\_173101.jpg (8326K)

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Loretta S. Stanaway  
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Lansing, MI. 48911  
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3Attached Images





**From:** soswop <soswop@aol.com>

**To:** soswop <soswop@aol.com>

**Subject:** Scott Gardens new plants

**Date:** Sun, May 12, 2019 7:49 pm

**Attachments:** 20190507\_173107.jpg (7311K), 20190507\_173136.jpg (7430K), 20190507\_173147.jpg (8609K)

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3Attached Images





**From:** soswop <soswop@aol.com>

**To:** soswop <soswop@aol.com>

**Subject:** Scott Gardens new plants

**Date:** Sun, May 12, 2019 7:50 pm

**Attachments:** 20190507\_173155.jpg (7543K), 20190507\_173209.jpg (7188K), 20190507\_173339.jpg (7938K)

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3Attached Images





**From:** soswop <soswop@aol.com>

**To:** soswop <soswop@aol.com>

**Subject:** Scott Gardens new plants

**Date:** Sun, May 12, 2019 7:52 pm

**Attachments:** 20190507\_173630.jpg (9057K), 20190507\_173745.jpg (8597K)

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Wonder what happened

Sent from my Verizon Wireless 4G LTE smartphone

2 Attached Images





**From:** soswop <soswop@aol.com>

**To:** soswop <soswop@aol.com>

**Subject:** Scott Gardens new plants

**Date:** Sun, May 12, 2019 7:59 pm

**Attachments:** 20190507\_173213.jpg (7661K), 20190507\_173643.jpg (8972K), 20190507\_173718.jpg (9135K)

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Lansing, MI. 48911

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Make things happen

Watch things happen or

Wonder what happened

Sent from my Verizon Wireless 4G LTE smartphone

3Attached Images





## Plant List Cont.

| Section            | Location | Common Name                  | Genus                             | Qty. |
|--------------------|----------|------------------------------|-----------------------------------|------|
| I, II, III, V, VII | 1        | Driftus                      | Hemiphylla hybrid                 | 10   |
|                    | 2        | Peatbush                     | Peatbush                          | 4    |
|                    | 3        | Coral belt, Coral Coral belt | Heucte villosa                    | 5    |
|                    | 4        | Morewort                     | Lychnis nummularia                | 2    |
|                    | 5        | Daisy Miter                  | Saxifraga cernua                  | 3    |
|                    | 6        | Mum, Yellow Garden Mum       | Heucte villosa                    | 1    |
|                    | 7        | Mum, Bearded Jit             | Lychnis nummularia                | 3    |
|                    | 8        | Mum, Coral Garden Mum        | Heucte villosa                    | 1    |
|                    | 9        | Mum, Coral Garden Mum        | Heucte villosa                    | 1    |
|                    | 10       | Beetle Flower                | Lychnis nummularia                | 7    |
| I, II, III, V, VII | 11       | Black-eyed Susan             | Goldfinge                         | 2    |
|                    | 12       | Crossoma                     | Arctostaphylos                    | 1    |
|                    | 13       | Cut back stems               | Crocodylus                        | 1    |
|                    | 14       | Cut back stems               | Unknown                           | 1    |
|                    | 15       | Cut back stems               | Unknown                           | 1    |
|                    | 16       | Coral belt                   | Heucte villosa                    | 15   |
|                    | 17       | Heucte                       | Heucte villosa                    | 1    |
|                    | 18       | Heucte                       | Heucte villosa                    | 1    |
|                    | 19       | Coral belt                   | Heucte villosa                    | 1    |
|                    | 20       | Bearded Jit                  | Heucte villosa                    | 9    |
| I, II, III, V, VII | 21       | Stem                         | Stem                              | 9    |
|                    | 22       | Cereopsis, Threelid          | Cereopsis villosa                 | 3    |
|                    | 23       | Coral belt                   | Heucte villosa                    | 3    |
|                    | 24       | Daisy, Shrub Daisy           | Chrysanthemum                     | 9    |
|                    | 25       | Limby, Ears                  | Stem                              | 3    |
|                    | 26       | Heucte                       | Heucte villosa                    | 7    |
|                    | 27       | Stem                         | Stem                              | 9    |
|                    | 28       | Variegated, Gold Moss Stenop | Stem                              | 9    |
|                    | 29       | Variegated, Gold Moss Stenop | Stem                              | 9    |
|                    | 30       | Heucte                       | Heucte villosa                    | 1    |
| I, V, VI, VII      | 31       | Heucte                       | Heucte villosa                    | 1    |
|                    | 32       | Leafy, Monile                | Stem                              | 6    |
|                    | 33       | Wired, Asiatic smweed        | Arctostaphylos                    | 1    |
|                    | 34       | Heucte                       | Heucte villosa                    | 1    |
|                    | 35       | Fern, Japanese Painted Fern  | Arctostaphylos                    | 2    |
|                    | 36       | Heucte                       | Heucte villosa                    | 1    |
|                    | 37       | Heucte with white edge       | Heucte villosa                    | 4    |
|                    | 38       | Fern, Ostrich Fern           | Heucte villosa                    | 1    |
|                    | 39       | Stem                         | Stem                              | 1    |
|                    | 40       | Stem                         | Stem                              | 1    |
| I, V, VII          | 41       | Alchornea                    | Alchornea                         | 3    |
|                    | 42       | Solomon's Seal               | Polygonatum                       | 3    |
|                    | 43       | Pine, Ampo Pine              | Pine                              | 2    |
|                    | 44       | Echinacea                    | Echinacea purpurea                | 2    |
|                    | 45       | Coleus                       | Coleus x hybridus                 | 5    |
|                    | 46       | Asiatic                      | Asiatic                           | 4    |
|                    | 47       | Heucte with Creamy Edge      | Heucte villosa                    | 5    |
|                    | 48       | Geranium, Pink               | Geranium                          | 3    |
|                    | 49       | Geranium                     | Geranium                          | 3    |
|                    | 50       | Geranium                     | Geranium                          | 3    |
| I, V, VII          | 51       | Credit                       | Lychnis nummularia                | 13   |
|                    | 52       | Rose Campan                  | Lychnis nummularia                | 1    |
|                    | 53       | Shrub                        | Soliva x superba (folia arvensis) | 1    |
|                    | 54       | Arenaria                     | Arenaria                          | 6    |
|                    | 55       | Cereopsis, Line Coropsis     | Cereopsis villosa                 | 1    |
|                    | 56       | Mum, Pink Garden Mum         | Heucte villosa                    | 3    |
|                    | 57       | Lychnis                      | Lychnis nummularia                | 3    |
|                    | 58       | Pentstemon                   | Pentstemon                        | 1    |
|                    | 59       | Daisy, Oxye Daisy            | Chrysanthemum                     | 1    |
|                    | 60       | Camellia                     | Camellia                          | 2    |
| I, V, VII          | 61       | Perilla                      | Perilla                           | 1    |
|                    | 62       | Perilla                      | Perilla                           | 1    |
|                    | 63       | Alchornea                    | Alchornea                         | 1    |
|                    | 64       | Peony, Japanese Tree Peony   | Peonia                            | 1    |
|                    | 65       | Turtlehead                   | Peonia                            | 1    |
|                    | 66       | Daisy, Marguerite Daisy      | Chrysanthemum                     | 1    |
|                    | 67       | Veronica                     | Veronica                          | 1    |
|                    | 68       | Maligold, Yellow Maligold    | Veronica                          | 8    |
|                    | 69       | Heliotrop                    | Heliotrop                         | 8    |
|                    | 70       | Geranium, Wild Geranium      | Geranium                          | 1    |
| I, V, VII          | 71       | Geranium, Pink               | Polygonatum                       | 1    |
|                    | 72       | Zinnia, Pink                 | Zinnia                            | 1    |
|                    | 73       | Knockout                     | Knockout                          | 1    |
|                    | 74       | Knockout                     | Knockout                          | 1    |
|                    | 75       | Knockout                     | Knockout                          | 1    |
|                    | 76       | Stem, Stenop                 | Stem                              | 1    |
|                    | 77       | Lychnis                      | Lychnis nummularia                | 4    |
|                    | 78       | Geranium                     | Geranium                          | 1    |
|                    | 79       | Pilox                        | Pilox                             | 1    |
|                    | 80       | Stem, Autumn Jay Stem        | Stem                              | 1    |
| I, V, VII          | 81       | Cedrium                      | Cedrium                           | 1    |
|                    | 82       | Turtlehead, White Turtlehead | Cedrium                           | 1    |
|                    | 83       | Evening Primrose             | Cedrium                           | 1    |
|                    | 84       | Arum Geranium                | Arum                              | 1    |
|                    | 85       | Butterfly Bush               | Butterfly                         | 1    |
|                    | 86       | Campanula                    | Campanula                         | 1    |
|                    | 87       | Peony, Virginia Blue Peony   | Peonia                            | 1    |
|                    | 88       | Butterfly                    | Butterfly                         | 1    |
|                    | 89       | Butterfly                    | Butterfly                         | 1    |
|                    | 90       | Butterfly                    | Butterfly                         | 1    |

| Section     | Location | Common Name                  | Genus                                   | Qty |
|-------------|----------|------------------------------|-----------------------------------------|-----|
| I           | 91       | Achille                      | <i>Achille arvensis</i> , 'The Peart'   | 3   |
| I           | 92       | Joe Pye Weed                 | <i>Euthamia americana</i>               | 2   |
| I           | 93       | Hillboree                    | <i>Helianthus</i>                       | 1   |
| I           | 94       | Hysop, Golden Justin's Hysop | <i>Astrichthynas</i> , 'Golden Jubilee' | 2   |
| I           | 95       | Woodland Chex                | <i>Alnus</i>                            | 1   |
| I           | 96       | Aster                        | <i>Aster</i>                            | 1   |
| I           | 97       | Aster, Purple-Winged         | <i>Aster</i> , <i>Asperula rubra</i>    | 2   |
| I VI        | 98       | Penny, Red Fern Leaf Penny   | <i>Asplenium trichomanes</i>            | 1   |
| II          | 99       | Hem and Chickies             | <i>Asplenium trichomanes</i>            | 1   |
| III         | 100      | Wald                         | <i>Asplenium trichomanes</i>            | 1   |
| IX          | 101      | Wald                         | <i>Asplenium trichomanes</i>            | 1   |
| I           | 102      | Monkshood                    | <i>Aconitum napellus</i>                | 1   |
| III         | 103      | Black, White                 | <i>Aconitum napellus</i>                | 1   |
| IV, V, VI   | 104      | Scots Aster                  | <i>Aster laevis</i>                     | 3   |
| II, III, IV | 105      | Penny Plant                  | <i>Polygonum bistorta</i>               | 2   |
| Wald        | A        | Sedum                        | <i>Polygonum bistorta</i>               | 9   |
| Wald        | B        | Sedum                        | <i>Polygonum bistorta</i>               | 1   |
| Wald        | C        | Sedum                        | <i>Polygonum bistorta</i>               | 1   |
| Wald        | D        | Sedum                        | <i>Polygonum bistorta</i>               | 1   |
| Wald        | E        | Sedum                        | <i>Polygonum bistorta</i>               | 1   |
| Wald        | F        | Sedum                        | <i>Polygonum bistorta</i>               | 1   |
| Wald        | G        | Sedum                        | <i>Polygonum bistorta</i>               | 1   |
| Wald        | H        | Sedum                        | <i>Polygonum bistorta</i>               | 1   |
| Wald        | I        | Sedum                        | <i>Polygonum bistorta</i>               | 1   |



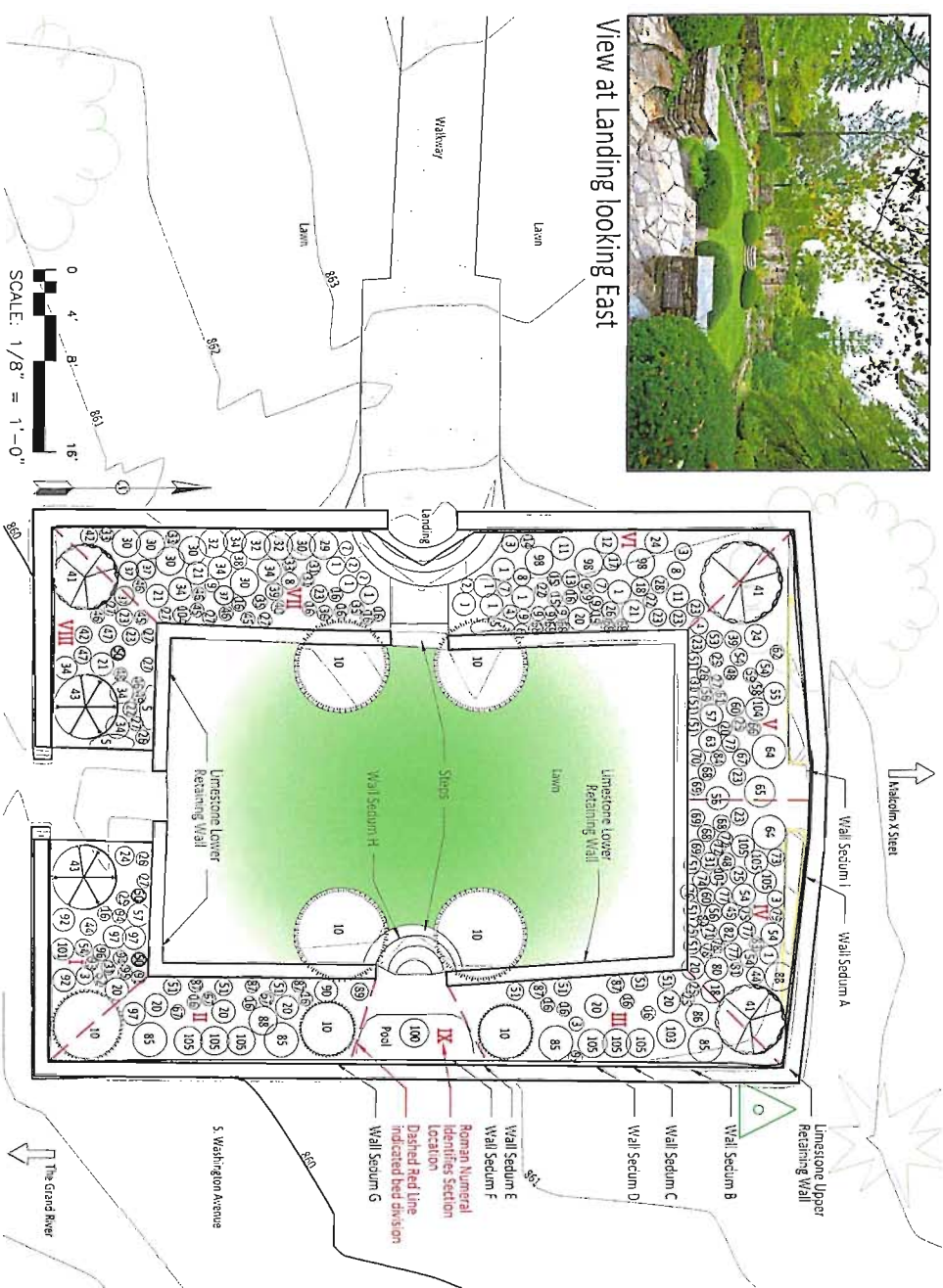
View at Landing looking East



View of Pool looking East



Location



**From:** soswop <soswop@aol.com>

**To:** soswop <soswop@aol.com>

**Subject:** BWL placed order with Cottage Gardens on 5-1...

**Date:** Mon, May 13, 2019 12:36 am

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BWL placed order with Cottage Gardens on 5-1... the same day they wrote the email saying all the plants survived. The purchase order was for \$574. They must have ordered other plants from some other source because there was way more than \$500 worth of empty containers and palletted plants there.

Lansing Gardens carries Grown Earth Friendly brand from Hortech.

Loretta S. Stanaway

Soswop@aol.com

546 Armstrong Rd.

Lansing, MI. 48911

517-648-5730

Make things happen

Watch things happen or

Wonder what happened

Sent from my Verizon Wireless 4G LTE smartphone

**From:** soswop <soswop@aol.com>

**To:** soswop <soswop@aol.com>

**Subject:** Scott Garden perennials purchased

**Date:** Mon, May 13, 2019 1:01 am

---

Caesar's brother Siberian Iris  
Obsidian Coral Bells  
Pardon me daylily  
Snow cone candytuft  
dark Towers beard tongue  
Kit Kat Nepeta  
Gerald Darby Iris  
Orange pekoe African Lily  
Happy returns daylily  
Mesa red blanket flower  
Hot lips turtlehead  
Montrose white calamint savory

Loretta S. Stanaway  
Soswop@aol.com  
546 Armstrong Rd.  
Lansing, MI. 48911  
517-648-5730  
Make things happen  
Watch things happen or  
Wonder what happened  
Sent from my Verizon Wireless 4G LTE smartphone

**FY 2020 Proposed Budget Amendment - 2020-2**

|                                      |               |
|--------------------------------------|---------------|
| <b>CDBG FUND</b>                     |               |
| <u>CDBG Fund Revenues</u>            | 25,648        |
| <u>CDBG Fund Expenditures</u>        |               |
| Personnel                            | \$ (5,863)    |
| Operating                            | 31,511        |
|                                      | <u>25,648</u> |
| Net Effect on Projected Fund Balance | \$ -          |

|                                      |                 |
|--------------------------------------|-----------------|
| <b>HOME FUND</b>                     |                 |
| <u>HOME Fund Revenues</u>            | (90,371)        |
| <u>HOME Fund Expenditures</u>        |                 |
| Personnel                            | \$ 522          |
| Operating                            | (90,893)        |
|                                      | <u>(90,371)</u> |
| Net Effect on Projected Fund Balance | \$ -            |

|                                      |              |
|--------------------------------------|--------------|
| <b>ESG FUND</b>                      |              |
| <u>ESG Fund Revenues</u>             | 2,659        |
| <u>ESG Fund Expenditures</u>         |              |
| Personnel                            | \$ -         |
| Operating                            | 2,659        |
|                                      | <u>2,659</u> |
| Net Effect on Projected Fund Balance | \$ -         |

*Submitted 10/1/18*

FY 2019/2020 Proposed Budget Supplementary Information -- Accounting Level Detail

| <u>Account Code</u>                     | <u>Description</u>  | <u>FY 2018<br/>Actuals</u> | <u>FY 2019<br/>Adopted<br/>Budget</u> | <u>FY 2019<br/>Amended<br/>Budget</u> | <u>FY 2019 Year-<br/>End<br/>Projection</u> | <u>FY 2020<br/>Proposed<br/>Budget</u> | <u>Amendment</u>    | <u>FY 2020<br/>Amended<br/>Proposed</u> |
|-----------------------------------------|---------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------------------------|----------------------------------------|---------------------|-----------------------------------------|
| 249.172610.745200.00000                 | EQUIPMENT RENTAL    | 58,251                     | 60,000                                | 60,000                                | 60,000                                      | 60,000                                 |                     | 60,000                                  |
| 249.172610.747000.00000                 | TRAINING            | 5,435                      | 5,500                                 | 5,500                                 | 5,000                                       | 7,500                                  |                     | 7,500                                   |
| 249.172610.748000.00000                 | INSURANCE & BONDS   | 26,716                     | 26,790                                | 26,790                                | 26,274                                      | 33,896                                 |                     | 33,896                                  |
| 249.172610.977101.00000                 | EQUIPMENT < \$5,000 | 24                         | 3,000                                 | 3,000                                 | 3,000                                       | 1,000                                  |                     | 1,000                                   |
| <b>BUILDING SAFETY FUND EXPENDITURE</b> |                     | <b>\$ 2,437,086</b>        | <b>\$ 2,570,000</b>                   | <b>\$ 2,570,000</b>                   | <b>\$ 2,491,754</b>                         | <b>\$ 2,660,000</b>                    | <b>\$ 2,660,000</b> | <b>\$ 2,660,000</b>                     |

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND REVENUE**

|                                                       |                                |                     |                     |                     |                     |                     |                  |                     |
|-------------------------------------------------------|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------------------|---------------------|
| 252.000000.535000.00000                               | FEDERAL GRANT REVENUE          | 1,490,748           | 2,006,536           | 2,006,536           | 2,006,536           | 2,006,536           | 1,616            | 2,008,152           |
| 252.000000.673100.00000                               | SALE OF REAL PROPERTY          | 66,218              | -                   | -                   | -                   | -                   | -                | -                   |
| 252.000000.673100.17904                               | NSP 3                          | 413,505             | -                   | -                   | -                   | -                   | -                | -                   |
| 252.000000.680000.00000                               | MISCELLANEOUS REVENUE          | 100                 | 764,432             | 764,432             | 764,432             | -                   | -                | -                   |
| 252.000000.680301.17901                               | HUD NSP GRANT                  | 2,090               | -                   | -                   | -                   | -                   | -                | -                   |
| 252.000000.685001.00000                               | REHABILITATION LIEN REPAYMENTS | 81,095              | 80,000              | 80,000              | 80,000              | 172,464             | 24,032           | 196,496             |
| 252.000000.696101.00000                               | OPERATING TRANSFER - GENERAL F | 650                 | 152,530             | 152,530             | 152,530             | -                   | -                | -                   |
| <b>COMMUNITY DEVELOPMENT BLOCK GRANT FUND REVENUE</b> |                                | <b>\$ 2,054,406</b> | <b>\$ 3,003,498</b> | <b>\$ 3,003,498</b> | <b>\$ 3,003,498</b> | <b>\$ 2,179,000</b> | <b>\$ 25,648</b> | <b>\$ 2,204,648</b> |

**CDBG General Admin Accounting**

|                                            |                           |                   |                   |                   |                   |                   |              |                   |
|--------------------------------------------|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|-------------------|
| 252.932653.702000.05200                    | CDBG FY2017 FED FY2016    | 652               | -                 | -                 | -                 | -                 | -            | -                 |
| 252.932653.702000.05300                    | CDBG FY2018 FED FY2017    | 22,653            | -                 | -                 | 400               | -                 | -            | -                 |
| 252.932653.702000.05330                    | CDBG FY2018 FED FY2017 PI | 41,896            | -                 | -                 | -                 | -                 | -            | -                 |
| 252.932653.702000.05400                    | CDBG FY2019 FED FY2018    | -                 | 105,555           | 105,555           | 105,155           | -                 | -            | -                 |
| 252.932653.702000.05500                    | CDBG FY2020 FED FY2019    | -                 | -                 | -                 | -                 | 108,180           | 62           | 108,242           |
| 252.932653.712000.05300                    | CDBG FY2018 FED FY2017    | 3,000             | -                 | -                 | -                 | -                 | -            | -                 |
| 252.932653.712000.05400                    | CDBG FY2019 FED FY2018    | -                 | 2,480             | 2,480             | 2,480             | -                 | -            | -                 |
| 252.932653.712000.05500                    | CDBG FY2020 FED FY2019    | -                 | -                 | -                 | -                 | 2,980             | -            | 2,980             |
| 252.932653.715000.05300                    | CDBG FY2018 FED FY2017    | 80,918            | -                 | -                 | -                 | -                 | -            | -                 |
| 252.932653.715300.05400                    | CDBG FY2019 FED FY2018    | -                 | 91,671            | 91,671            | 87,979            | -                 | -            | -                 |
| 252.932653.715300.05500                    | CDBG FY2020 FED FY2019    | -                 | -                 | -                 | -                 | 83,496            | -            | 83,496            |
| 252.932653.715400.05300                    | CDBG FY2018 FED FY2017    | 17,144            | -                 | -                 | 95                | -                 | -            | -                 |
| 252.932653.715400.05330                    | CDBG FY2018 FED FY2017 PI | 599               | -                 | -                 | -                 | -                 | -            | -                 |
| 252.932653.715400.05400                    | CDBG FY2019 FED FY2018    | -                 | -                 | -                 | 3,597             | -                 | -            | -                 |
| 252.932653.715400.05500                    | CDBG FY2020 FED FY2019    | -                 | -                 | -                 | -                 | 25,146            | -            | 25,146            |
| <b>CDBG General Admin Accounting Total</b> |                           | <b>\$ 166,860</b> | <b>\$ 199,706</b> | <b>\$ 199,706</b> | <b>\$ 199,706</b> | <b>\$ 219,802</b> | <b>\$ 62</b> | <b>\$ 219,864</b> |

*Submitted @ m8*

FY 2019/2020 Proposed Budget Supplementary Information -- Accounting Level Detail

| <u>Account Code</u>                    | <u>Description</u>        | <u>FY 2018<br/>Actuals</u> | <u>FY 2019<br/>Adopted<br/>Budget</u> | <u>FY 2019<br/>Amended<br/>Budget</u> | <u>FY 2019 Year-<br/>End<br/>Projection</u> | <u>FY 2020<br/>Proposed<br/>Budget</u> | <u>Amendment</u>  | <u>FY 2020<br/>Amended<br/>Proposed</u> |
|----------------------------------------|---------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------------------------|----------------------------------------|-------------------|-----------------------------------------|
| <b><u>CDBG Rehab Single Family</u></b> |                           |                            |                                       |                                       |                                             |                                        |                   |                                         |
| 252.932657.975201.05200                | CDBG FY2017 FED FY2016    | 23,949                     | -                                     | -                                     | -                                           | -                                      | -                 | -                                       |
| 252.932657.975201.05230                | CDBG FY2017 FED FY2016 PI | 140                        | -                                     | -                                     | -                                           | -                                      | -                 | -                                       |
| 252.932657.975201.05400                | CDBG FY2019 FED FY2018    | -                          | 50,000                                | 50,000                                | 50,000                                      | -                                      | -                 | -                                       |
| 252.932657.975201.05500                | CDBG FY2020 FED FY2019    | -                          | -                                     | -                                     | -                                           | 10,000                                 | 370,000           | 380,000                                 |
| 252.932658.975201.05000                | CDBG FY2015 FED FY2014    | 217,669                    | -                                     | -                                     | 58,763                                      | -                                      | -                 | -                                       |
| 252.932658.975201.05030                | CDBG FY2015 FED FY2014 PI | 20,346                     | -                                     | -                                     | -                                           | -                                      | -                 | -                                       |
| 252.932658.975201.05100                | CDBG FY2016 FED FY2015    | 86,471                     | -                                     | -                                     | 8,745                                       | -                                      | -                 | -                                       |
| 252.932658.975201.05130                | CDBG FY2016 FED FY2015 PI | 79,119                     | -                                     | -                                     | -                                           | -                                      | -                 | -                                       |
| 252.932658.975201.05200                | CDBG FY2017 FED FY2016    | 157,161                    | -                                     | -                                     | 53,215                                      | -                                      | -                 | -                                       |
| 252.932658.975201.05230                | CDBG FY2017 FED FY2016 PI | 135,059                    | -                                     | -                                     | -                                           | -                                      | -                 | -                                       |
| 252.932658.975201.05300                | CDBG FY2018 FED FY2017    | 5,162                      | -                                     | -                                     | 498,389                                     | -                                      | -                 | -                                       |
| 252.932658.975201.05330                | CDBG FY2018 FED FY2017 PI | 143,377                    | -                                     | -                                     | -                                           | -                                      | -                 | -                                       |
| 252.932658.975201.05400                | CDBG FY2019 FED FY2018    | -                          | 1,322,365                             | 1,322,365                             | 703,253                                     | -                                      | -                 | -                                       |
| 252.932658.975201.05500                | CDBG FY2020 FED FY2019    | -                          | -                                     | -                                     | -                                           | 512,694                                | (371,081)         | 141,613                                 |
| <b>CDBG Rehab Single Family Total</b>  |                           | <b>\$ 868,453</b>          | <b>\$ 1,372,365</b>                   | <b>\$ 1,372,365</b>                   | <b>\$ 1,372,365</b>                         | <b>\$ 522,694</b>                      | <b>\$ (1,081)</b> | <b>\$ 521,613</b>                       |
| <b><u>CDBG Acquisition</u></b>         |                           |                            |                                       |                                       |                                             |                                        |                   |                                         |
| 252.932659.715400.05400                | CDBG FY2019 FED FY2018    | -                          | -                                     | -                                     | 17                                          | -                                      | -                 | -                                       |
| 252.932659.971000.05400                | CDBG FY2019 FED FY2018    | -                          | 1,000                                 | 1,000                                 | 983                                         | -                                      | -                 | -                                       |
| 252.932659.971000.05500                | CDBG FY2020 FED FY2019    | -                          | -                                     | -                                     | -                                           | 100,000                                | -                 | 100,000                                 |
| <b>CDBG Acquisition Total</b>          |                           | <b>\$ -</b>                | <b>\$ 1,000</b>                       | <b>\$ 1,000</b>                       | <b>\$ 1,000</b>                             | <b>\$ 100,000</b>                      | <b>\$ -</b>       | <b>\$ 100,000</b>                       |
| <b><u>CDBG Rehab Operating</u></b>     |                           |                            |                                       |                                       |                                             |                                        |                   |                                         |
| 252.932663.702000.05200                | CDBG FY2017 FED FY2016    | -                          | -                                     | -                                     | 893                                         | -                                      | -                 | -                                       |
| 252.932663.702000.05300                | CDBG FY2018 FED FY2017    | 82,995                     | -                                     | -                                     | 909                                         | -                                      | -                 | -                                       |
| 252.932663.702000.05330                | CDBG FY2018 FED FY2017 PI | 12,742                     | -                                     | -                                     | -                                           | -                                      | -                 | -                                       |
| 252.932663.702000.05400                | CDBG FY2019 FED FY2018    | -                          | 258,777                               | 258,777                               | 256,975                                     | -                                      | -                 | -                                       |
| 252.932663.702000.05500                | CDBG FY2020 FED FY2019    | -                          | -                                     | -                                     | -                                           | 268,581                                | 11,214            | 279,795                                 |
| 252.932663.707000.05300                | CDBG FY2018 FED FY2017    | 11,057                     | -                                     | -                                     | -                                           | -                                      | -                 | -                                       |
| 252.932663.712000.05300                | CDBG FY2018 FED FY2017    | 5,000                      | -                                     | -                                     | -                                           | -                                      | -                 | -                                       |
| 252.932663.712000.05400                | CDBG FY2019 FED FY2018    | -                          | 34,000                                | 34,000                                | 34,000                                      | -                                      | -                 | -                                       |
| 252.932663.712000.05500                | CDBG FY2020 FED FY2019    | -                          | -                                     | -                                     | -                                           | 3,400                                  | (2,160)           | 1,240                                   |
| 252.932663.715000.05300                | CDBG FY2018 FED FY2017    | 177,181                    | -                                     | -                                     | -                                           | -                                      | -                 | -                                       |

FY 2019/2020 Proposed Budget Supplementary Information -- Accounting Level Detail

| <u>Account Code</u>                                | <u>Description</u>        | <u>FY 2018</u><br><u>Actuals</u> | <u>FY 2019</u><br><u>Adopted</u><br><u>Budget</u> | <u>FY 2019</u><br><u>Amended</u><br><u>Budget</u> | <u>FY 2019 Year-</u><br><u>End</u><br><u>Projection</u> | <u>FY 2020</u><br><u>Proposed</u><br><u>Budget</u> | <u>Amendment</u> | <u>FY 2020</u><br><u>Amended</u><br><u>Proposed</u> |
|----------------------------------------------------|---------------------------|----------------------------------|---------------------------------------------------|---------------------------------------------------|---------------------------------------------------------|----------------------------------------------------|------------------|-----------------------------------------------------|
| 252.932663.715300.05400                            | CDBG FY2019 FED FY2018    | -                                | 255,677                                           | 255,677                                           | 255,677                                                 | -                                                  | -                | -                                                   |
| 252.932663.715300.05500                            | CDBG FY2020 FED FY2019    | -                                | -                                                 | -                                                 | -                                                       | 234,623                                            | 10,787           | 245,410                                             |
| 252.932663.715400.05200                            | CDBG FY2017 FED FY2016    | -                                | -                                                 | -                                                 | 95                                                      | -                                                  | -                | -                                                   |
| 252.932663.715400.05300                            | CDBG FY2018 FED FY2017    | 33,932                           | -                                                 | -                                                 | 253                                                     | -                                                  | -                | -                                                   |
| 252.932663.715400.05400                            | CDBG FY2019 FED FY2018    | -                                | 104,017                                           | 104,017                                           | 103,669                                                 | -                                                  | -                | -                                                   |
| 252.932663.715400.05500                            | CDBG FY2020 FED FY2019    | -                                | -                                                 | -                                                 | -                                                       | 88,353                                             | 3,716            | 92,069                                              |
| 252.932663.741000.05200                            | CDBG FY2017 FED FY2016    | 4,196                            | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 252.932663.741000.05300                            | CDBG FY2018 FED FY2017    | (4,196)                          | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 252.932663.741061.04930                            | CDBG FY 2014 FED FY2013   | 1,877                            | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 252.932663.741061.05000                            | CDBG FY2015 FED FY2014    | -                                | -                                                 | -                                                 | 1,000                                                   | -                                                  | -                | -                                                   |
| 252.932663.741061.05100                            | CDBG FY2016 FED FY2015    | (101)                            | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 252.932663.741061.05300                            | CDBG FY2018 FED FY2017    | 6,751                            | -                                                 | -                                                 | 242                                                     | -                                                  | -                | -                                                   |
| 252.932663.741061.05330                            | CDBG FY2018 FED FY2017 PI | 8,447                            | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 252.932663.741061.05400                            | CDBG FY2019 FED FY2018    | -                                | 22,000                                            | 22,000                                            | 11,432                                                  | -                                                  | -                | -                                                   |
| 252.932663.741061.05500                            | CDBG FY2020 FED FY2019    | -                                | -                                                 | -                                                 | -                                                       | 22,000                                             | -                | 22,000                                              |
| 252.932663.741840.05300                            | CDBG FY2018 FED FY2017    | 7,353                            | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 252.932663.741840.05400                            | CDBG FY2019 FED FY2018    | -                                | 9,000                                             | 9,000                                             | 9,000                                                   | -                                                  | -                | -                                                   |
| 252.932663.741840.05500                            | CDBG FY2020 FED FY2019    | -                                | -                                                 | -                                                 | -                                                       | 9,000                                              | -                | 9,000                                               |
| 252.932663.743050.05300                            | CDBG FY2018 FED FY2017    | 21,195                           | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 252.932663.743050.05330                            | CDBG FY2018 FED FY2017 PI | 19,046                           | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 252.932663.743050.05400                            | CDBG FY2019 FED FY2018    | -                                | -                                                 | -                                                 | 9,326                                                   | -                                                  | -                | -                                                   |
| 252.932663.975201.05000                            | CDBG FY2015 FED FY2014    | 164                              | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 252.932663.975201.05300                            | CDBG FY2018 FED FY2017    | (164)                            | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| <b>CDBG Rehab Operating Total</b>                  |                           | <b>\$ 387,477</b>                | <b>\$ 683,471</b>                                 | <b>\$ 683,471</b>                                 | <b>\$ 683,471</b>                                       | <b>\$ 625,957</b>                                  | <b>\$ 23,557</b> | <b>\$ 649,514</b>                                   |
| <b><u>CDBG Support to Economic Development</u></b> |                           |                                  |                                                   |                                                   |                                                         |                                                    |                  |                                                     |
| 252.932665.743059.05000                            | CDBG FY2015 FED FY2014    | 17,403                           | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 252.932665.743059.05200                            | CDBG FY2017 FED FY2016    | 30,825                           | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 252.932665.743059.05230                            | CDBG FY2017 FED FY2016 PI | 5,220                            | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 252.932665.743059.05300                            | CDBG FY2018 FED FY2017    | 24,091                           | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 252.932665.743059.05330                            | CDBG FY2018 FED FY2017 PI | 2,639                            | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 252.932665.743059.05400                            | CDBG FY2019 FED FY2018    | -                                | 150,000                                           | 150,000                                           | 150,000                                                 | -                                                  | -                | -                                                   |
| 252.932665.743059.05500                            | CDBG FY2020 FED FY2019    | -                                | -                                                 | -                                                 | -                                                       | 50,000                                             | -                | 50,000                                              |
| <b>CDBG Support to Economic Development</b>        |                           | <b>\$ 80,178</b>                 | <b>\$ 150,000</b>                                 | <b>\$ 150,000</b>                                 | <b>\$ 150,000</b>                                       | <b>\$ 50,000</b>                                   | <b>\$ -</b>      | <b>\$ 50,000</b>                                    |

## FY 2019/2020 Proposed Budget Supplementary Information -- Accounting Level Detail

| <u>Account Code</u>     | <u>Description</u>                        | <u>FY 2018<br/>Actuals</u> | <u>FY 2019<br/>Adopted<br/>Budget</u> | <u>FY 2019<br/>Amended<br/>Budget</u> | <u>FY 2019 Year-<br/>End<br/>Projection</u> | <u>FY 2020<br/>Proposed<br/>Budget</u> | <u>Amendment</u> | <u>FY 2020<br/>Amended<br/>Proposed</u> |
|-------------------------|-------------------------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------------------------|----------------------------------------|------------------|-----------------------------------------|
|                         | <b><u>CDBG General Administration</u></b> |                            |                                       |                                       |                                             |                                        |                  | -                                       |
| 252.932669.702000.05200 | CDBG FY2017 FED FY2016                    | 953                        | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932669.702000.05300 | CDBG FY2018 FED FY2017                    | 67,585                     | -                                     | -                                     | 760                                         | -                                      | -                | -                                       |
| 252.932669.702000.05330 | CDBG FY2018 FED FY2017 PI                 | 2,856                      | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932669.702000.05400 | CDBG FY2019 FED FY2018                    | -                          | 82,388                                | 82,388                                | 81,628                                      | -                                      | -                | -                                       |
| 252.932669.702000.05500 | CDBG FY2020 FED FY2019                    | -                          | -                                     | -                                     | -                                           | 84,021                                 | (14,639)         | 69,382                                  |
| 252.932669.712000.05400 | CDBG FY2019 FED FY2018                    | -                          | 1,480                                 | 1,480                                 | 1,480                                       | -                                      | -                | -                                       |
| 252.932669.712000.05500 | CDBG FY2020 FED FY2019                    | -                          | -                                     | -                                     | -                                           | 1,480                                  | (340)            | 1,140                                   |
| 252.932669.715000.05300 | CDBG FY2018 FED FY2017                    | 122,791                    | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932669.715300.05400 | CDBG FY2019 FED FY2018                    | -                          | 65,187                                | 65,187                                | 65,187                                      | -                                      | -                | -                                       |
| 252.932669.715300.05500 | CDBG FY2020 FED FY2019                    | -                          | -                                     | -                                     | -                                           | 59,577                                 | (10,787)         | 48,790                                  |
| 252.932669.715400.05300 | CDBG FY2018 FED FY2017                    | 18,861                     | -                                     | -                                     | 189                                         | -                                      | -                | -                                       |
| 252.932669.715400.05330 | CDBG FY2018 FED FY2017 PI                 | 599                        | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932669.715400.05400 | CDBG FY2019 FED FY2018                    | -                          | 18,795                                | 18,795                                | 18,606                                      | -                                      | -                | -                                       |
| 252.932669.715400.05500 | CDBG FY2020 FED FY2019                    | -                          | -                                     | -                                     | -                                           | 22,912                                 | (3,716)          | 19,196                                  |
| 252.932669.741000.05300 | CDBG FY2018 FED FY2017                    | 3,641                      | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932669.741000.05330 | CDBG FY2018 FED FY2017 PI                 | 5,621                      | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932669.741000.05400 | CDBG FY2019 FED FY2018                    | -                          | 10,000                                | 10,000                                | 10,000                                      | -                                      | -                | -                                       |
| 252.932669.741000.05500 | CDBG FY2020 FED FY2019                    | -                          | -                                     | -                                     | -                                           | 38,128                                 | -                | 38,128                                  |
| 252.932669.741061.05400 | CDBG FY2019 FED FY2018                    | -                          | -                                     | -                                     | 2                                           | -                                      | -                | -                                       |
| 252.932669.741600.05300 | CDBG FY2018 FED FY2017                    | (3,789)                    | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932669.741600.05330 | CDBG FY2018 FED FY2017 PI                 | 47,226                     | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932669.741600.05400 | CDBG FY2019 FED FY2018                    | -                          | 95,000                                | 95,000                                | 94,998                                      | -                                      | -                | -                                       |
| 252.932669.741600.05500 | CDBG FY2020 FED FY2019                    | -                          | -                                     | -                                     | -                                           | 97,850                                 | -                | 97,850                                  |
| 252.932669.741840.05300 | CDBG FY2018 FED FY2017                    | 876                        | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932669.741840.05400 | CDBG FY2019 FED FY2018                    | -                          | 984                                   | 984                                   | 984                                         | -                                      | -                | -                                       |
| 252.932669.741840.05500 | CDBG FY2020 FED FY2019                    | -                          | -                                     | -                                     | -                                           | 984                                    | -                | 984                                     |
| 252.932669.743000.05300 | CDBG FY2018 FED FY2017                    | 3,796                      | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932669.743000.05330 | CDBG FY2018 FED FY2017 PI                 | 1,465                      | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932669.743000.05400 | CDBG FY2019 FED FY2018                    | -                          | 30,000                                | 30,000                                | 30,000                                      | -                                      | -                | -                                       |
| 252.932669.743000.05500 | CDBG FY2020 FED FY2019                    | -                          | -                                     | -                                     | -                                           | 30,000                                 | 32,592           | 62,592                                  |
| 252.932669.745100.05300 | CDBG FY2018 FED FY2017                    | 17,272                     | -                                     | -                                     | -                                           | -                                      | -                | -                                       |

FY 2019/2020 Proposed Budget Supplementary Information -- Accounting Level Detail

| <u>Account Code</u>     | <u>Description</u>                          | <u>FY 2018<br/>Actuals</u> | <u>FY 2019<br/>Adopted<br/>Budget</u> | <u>FY 2019<br/>Amended<br/>Budget</u> | <u>FY 2019 Year-<br/>End<br/>Projection</u> | <u>FY 2020<br/>Proposed<br/>Budget</u> | <u>Amendment</u> | <u>FY 2020<br/>Amended<br/>Proposed</u> |
|-------------------------|---------------------------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------------------------|----------------------------------------|------------------|-----------------------------------------|
| 252.932669.745100.05330 | CDBG FY2018 FED FY2017 PI                   | 12,340                     | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932669.745100.05400 | CDBG FY2019 FED FY2018                      | -                          | 29,612                                | 29,612                                | 29,612                                      | -                                      | -                | -                                       |
| 252.932669.745100.05500 | CDBG FY2020 FED FY2019                      | -                          | -                                     | -                                     | -                                           | 7,855                                  | -                | 7,855                                   |
|                         | <b>CDBG General Administration Total</b>    | <b>\$ 302,094</b>          | <b>\$ 333,446</b>                     | <b>\$ 333,446</b>                     | <b>\$ 333,446</b>                           | <b>\$ 342,807</b>                      | <b>\$ 3,110</b>  | <b>\$ 345,917</b>                       |
|                         |                                             |                            |                                       |                                       |                                             |                                        |                  | -                                       |
|                         | <b><u>CDBG Neighborhood Counseling</u></b>  |                            |                                       |                                       |                                             |                                        |                  |                                         |
| 252.932670.743059.05200 | CDBG FY2017 FED FY2016                      | 55,807                     | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
|                         | <b>CDBG Neighborhood Counseling Total</b>   | <b>\$ 55,807</b>           | <b>\$ -</b>                           | <b>\$ -</b>                           | <b>\$ -</b>                                 | <b>\$ -</b>                            | <b>\$ -</b>      | <b>\$ -</b>                             |
|                         |                                             |                            |                                       |                                       |                                             |                                        |                  |                                         |
|                         | <b><u>CDBG Recreational Programs</u></b>    |                            |                                       |                                       |                                             |                                        |                  |                                         |
| 252.932672.707000.05200 | CDBG FY2017 FED FY2016                      | 4,535                      | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932672.707000.05300 | CDBG FY2018 FED FY2017                      | 28,543                     | -                                     | -                                     | 4,535                                       | -                                      | -                | -                                       |
| 252.932672.707000.05400 | CDBG FY2019 FED FY2018                      | -                          | 36,100                                | 36,100                                | 31,565                                      | -                                      | -                | -                                       |
| 252.932672.707000.05500 | CDBG FY2020 FED FY2019                      | -                          | -                                     | -                                     | -                                           | 36,100                                 | -                | 36,100                                  |
| 252.932672.715400.05200 | CDBG FY2017 FED FY2016                      | 347                        | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932672.715400.05300 | CDBG FY2018 FED FY2017                      | 2,183                      | -                                     | -                                     | 347                                         | -                                      | -                | -                                       |
| 252.932672.715400.05400 | CDBG FY2019 FED FY2018                      | -                          | 2,758                                 | 2,758                                 | 2,411                                       | -                                      | -                | -                                       |
| 252.932672.715400.05500 | CDBG FY2020 FED FY2019                      | -                          | -                                     | -                                     | -                                           | 2,758                                  | -                | 2,758                                   |
|                         | <b>CDBG Recreational Programs Total</b>     | <b>\$ 35,607</b>           | <b>\$ 38,858</b>                      | <b>\$ 38,858</b>                      | <b>\$ 38,858</b>                            | <b>\$ 38,858</b>                       | <b>\$ -</b>      | <b>\$ 38,858</b>                        |
|                         |                                             |                            |                                       |                                       |                                             |                                        |                  |                                         |
|                         | <b><u>CDBG Homeownership Counseling</u></b> |                            |                                       |                                       |                                             |                                        |                  |                                         |
| 252.932674.743059.05300 | CDBG FY2018 FED FY2017                      | 35,446                     | -                                     | -                                     | 11,166                                      | -                                      | -                | -                                       |
| 252.932674.743059.05330 | CDBG FY2018 FED FY2017 PI                   | 11,132                     | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932674.743059.05400 | CDBG FY2019 FED FY2018                      | -                          | 80,000                                | 80,000                                | 68,834                                      | -                                      | -                | -                                       |
| 252.932674.743059.05500 | CDBG FY2020 FED FY2019                      | -                          | -                                     | -                                     | -                                           | 134,240                                | -                | 134,240                                 |
|                         | <b>CDBG Homeownership Counseling Total</b>  | <b>\$ 46,578</b>           | <b>\$ 80,000</b>                      | <b>\$ 80,000</b>                      | <b>\$ 80,000</b>                            | <b>\$ 134,240</b>                      | <b>\$ -</b>      | <b>\$ 134,240</b>                       |
|                         |                                             |                            |                                       |                                       |                                             |                                        |                  |                                         |
|                         | <b><u>CDBG Neighborhood Cleanups</u></b>    |                            |                                       |                                       |                                             |                                        |                  |                                         |
| 252.932675.743059.05000 | CDBG FY2015 FED FY2014                      | 3,598                      | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932675.743059.05200 | CDBG FY2017 FED FY2016                      | 16,929                     | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932675.743059.05300 | CDBG FY2018 FED FY2017                      | 79,562                     | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932675.743059.05330 | CDBG FY2018 FED FY2017 PI                   | 11,264                     | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 252.932675.743059.05400 | CDBG FY2019 FED FY2018                      | -                          | 144,652                               | 144,652                               | 144,652                                     | -                                      | -                | -                                       |
| 252.932675.743059.05500 | CDBG FY2020 FED FY2019                      | -                          | -                                     | -                                     | -                                           | 144,642                                | -                | 144,642                                 |
|                         | <b>CDBG Neighborhood Cleanups Total</b>     | <b>\$ 111,352</b>          | <b>\$ 144,652</b>                     | <b>\$ 144,652</b>                     | <b>\$ 144,652</b>                           | <b>\$ 144,642</b>                      | <b>\$ -</b>      | <b>\$ 144,642</b>                       |
|                         |                                             |                            |                                       |                                       |                                             |                                        |                  |                                         |
|                         | <b>TOTAL CDBG FUND EXPENDITURES</b>         | <b>\$ 2,054,406</b>        | <b>\$ 3,003,498</b>                   | <b>\$ 3,003,498</b>                   | <b>\$ 3,003,498</b>                         | <b>\$ 2,179,000</b>                    | <b>\$ 25,648</b> | <b>\$ 2,204,648</b>                     |

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| <u>Account Code</u>                   | <u>Description</u>                   | <u>FY 2018<br/>Actuals</u> | <u>FY 2019<br/>Adopted<br/>Budget</u> | <u>FY 2019<br/>Amended<br/>Budget</u> | <u>FY 2019 Year-<br/>End<br/>Projection</u> | <u>FY 2020<br/>Proposed<br/>Budget</u> | <u>Amendment</u>   | <u>FY 2020<br/>Amended<br/>Proposed</u> |
|---------------------------------------|--------------------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------------------------|----------------------------------------|--------------------|-----------------------------------------|
| <b><u>HOME GRANT FUND REVENUE</u></b> |                                      |                            |                                       |                                       |                                             |                                        |                    |                                         |
| 263.000000.535000.00000               | FEDERAL GRANT REVENUE                | 429,424                    | 794,822                               | 794,822                               | 794,822                                     | 794,822                                | (87,670)           | 707,152                                 |
| 263.000000.673100.00000               | SALE OF REAL PROPERTY                | 137,141                    | -                                     | -                                     | -                                           | -                                      | -                  | -                                       |
| 263.000000.680000.00000               | MISCELLANEOUS REVENUE                | -                          | 854,613                               | 854,613                               | 854,613                                     | -                                      | -                  | -                                       |
| 263.000000.685001.00000               | REHABILITATION LIEN REPAYMENTS       | -                          | 40,000                                | 40,000                                | 40,000                                      | 133,178                                | (2,701)            | 130,477                                 |
| 263.000000.685006.00000               | PRINCIPAL REVENUE LUMP SUM FUN       | 1,980                      | -                                     | -                                     | 495                                         | -                                      | -                  | -                                       |
| 263.000000.696101.00000               | OPERATING TRANSFER - GENERAL F       | 5,110                      | 26,720                                | 26,720                                | 26,225                                      | -                                      | -                  | -                                       |
|                                       | <b>HOME GRANT FUND REVENUE Total</b> | <b>\$ 573,655</b>          | <b>\$ 1,716,155</b>                   | <b>\$ 1,716,155</b>                   | <b>\$ 1,716,155</b>                         | <b>\$ 928,000</b>                      | <b>\$ (90,371)</b> | <b>\$ 837,629</b>                       |
| <b><u>Rehab Operating</u></b>         |                                      |                            |                                       |                                       |                                             |                                        |                    |                                         |
| 263.932663.975004.02018               | FY09 HOME PROG INC                   | -                          | 10,000                                | 10,000                                | 10,000                                      | -                                      | -                  | -                                       |
| 263.932663.975004.02020               | FY20 HOME PROG INC                   | -                          | -                                     | -                                     | -                                           | 10,000                                 | -                  | 10,000                                  |
| 263.932663.975005.02014               | HOME FY2015 FED 2014                 | 2,000                      | -                                     | -                                     | -                                           | -                                      | -                  | -                                       |
| 263.932663.975005.02015               | HOME FY2016 FED 2015                 | 12,393                     | -                                     | -                                     | -                                           | -                                      | -                  | -                                       |
| 263.932663.975005.02016               | HOME FY2017 FED 2016                 | (14,355)                   | -                                     | -                                     | 6,280                                       | -                                      | -                  | -                                       |
| 263.932663.975005.02017               | HOME FY2018 FED 2017                 | 1,962                      | -                                     | -                                     | 6,187                                       | -                                      | -                  | -                                       |
| 263.932663.975005.02018               | FY09 HOME PROG INC                   | -                          | 150,000                               | 150,000                               | 137,533                                     | -                                      | -                  | -                                       |
| 263.932663.975005.02020               | FY20 HOME PROG INC                   | -                          | -                                     | -                                     | -                                           | 100,000                                | -                  | 100,000                                 |
| 263.932663.975005.02114               | HOME FY2015 FED 2014                 | 7,125                      | -                                     | -                                     | -                                           | -                                      | -                  | -                                       |
| 263.932663.975005.02116               | HOME FY2017 FED 2016                 | 69,924                     | -                                     | -                                     | -                                           | -                                      | -                  | -                                       |
| 263.932663.975005.02117               | HOME FY2018 FED 2017                 | 3,738                      | -                                     | -                                     | -                                           | -                                      | -                  | -                                       |
| 263.932663.975204.02011               | HOME FY2012 FED 2011                 | 58,590                     | -                                     | -                                     | -                                           | -                                      | -                  | -                                       |
| 263.932663.975204.02012               | HOME FY2013 FED 2012                 | 8,872                      | -                                     | -                                     | -                                           | -                                      | -                  | -                                       |
| 263.932663.975204.02014               | HOME FY2015 FED 2014                 | 130,761                    | -                                     | -                                     | -                                           | -                                      | -                  | -                                       |
| 263.932663.975204.02015               | HOME FY2016 FED 2015                 | -                          | -                                     | -                                     | 2,000                                       | -                                      | -                  | -                                       |
| 263.932663.975204.02016               | HOME FY2017 FED 2016                 | 86,235                     | -                                     | -                                     | -                                           | -                                      | -                  | -                                       |
| 263.932663.975204.02017               | HOME FY2018 FED 2017                 | 40,311                     | -                                     | -                                     | -                                           | -                                      | -                  | -                                       |
| 263.932663.975204.02018               | FY09 HOME PROG INC                   | -                          | 1,195,494                             | 1,195,494                             | 1,193,494                                   | -                                      | -                  | -                                       |
| 263.932663.975204.02020               | FY20 HOME PROG INC                   | -                          | -                                     | -                                     | -                                           | 454,527                                | (73,360)           | 381,167                                 |
|                                       | <b>Rehab Operating Total</b>         | <b>\$ 407,555</b>          | <b>\$ 1,355,494</b>                   | <b>\$ 1,355,494</b>                   | <b>\$ 1,355,494</b>                         | <b>\$ 564,527</b>                      | <b>\$ (73,360)</b> | <b>\$ 491,167</b>                       |

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| <u>Account Code</u>                | <u>Description</u>   | <u>FY 2018</u><br><u>Actuals</u> | <u>FY 2019</u><br><u>Adopted</u><br><u>Budget</u> | <u>FY 2019</u><br><u>Amended</u><br><u>Budget</u> | <u>FY 2019 Year-</u><br><u>End</u><br><u>Projection</u> | <u>FY 2020</u><br><u>Proposed</u><br><u>Budget</u> | <u>Amendment</u> | <u>FY 2020</u><br><u>Amended</u><br><u>Proposed</u> |
|------------------------------------|----------------------|----------------------------------|---------------------------------------------------|---------------------------------------------------|---------------------------------------------------------|----------------------------------------------------|------------------|-----------------------------------------------------|
| <u>HOME General Administration</u> |                      |                                  |                                                   |                                                   |                                                         |                                                    |                  |                                                     |
| 263.932669.702000.02015            | HOME FY2016 FED 2015 | 796                              | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 263.932669.702000.02016            | HOME FY2017 FED 2016 | 11,556                           | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 263.932669.702000.02017            | HOME FY2018 FED 2017 | 222                              | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 263.932669.702000.02018            | FY09 HOME PROG INC   | -                                | 96,278                                            | 96,278                                            | 96,278                                                  | -                                                  | -                | -                                                   |
| 263.932669.702000.02020            | FY20 HOME PROG INC   | -                                | -                                                 | -                                                 | -                                                       | 96,997                                             | 522              | 97,519                                              |
| 263.932669.702000.02116            | HOME FY2017 FED 2016 | 12,235                           | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 263.932669.712000.02018            | FY09 HOME PROG INC   | -                                | 840                                               | 840                                               | 840                                                     | -                                                  | -                | -                                                   |
| 263.932669.712000.02020            | FY20 HOME PROG INC   | -                                | -                                                 | -                                                 | -                                                       | 840                                                | -                | 840                                                 |
| 263.932669.715000.02015            | HOME FY2016 FED 2015 | 23                               | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 263.932669.715000.02016            | HOME FY2017 FED 2016 | 28,692                           | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 263.932669.715000.02017            | HOME FY2018 FED 2017 | (141)                            | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 263.932669.715000.02117            | HOME FY2018 FED 2017 | 141                              | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 263.932669.715300.02018            | FY09 HOME PROG INC   | -                                | 76,342                                            | 76,342                                            | 76,342                                                  | -                                                  | -                | -                                                   |
| 263.932669.715300.02020            | FY20 HOME PROG INC   | -                                | -                                                 | -                                                 | -                                                       | 73,157                                             | -                | 73,157                                              |
| 263.932669.715400.02015            | HOME FY2016 FED 2015 | 198                              | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 263.932669.715400.02016            | HOME FY2017 FED 2016 | 199                              | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 263.932669.715400.02017            | HOME FY2018 FED 2017 | 7,017                            | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 263.932669.715400.02018            | FY09 HOME PROG INC   | -                                | 28,237                                            | 28,237                                            | 28,237                                                  | -                                                  | -                | -                                                   |
| 263.932669.715400.02116            | HOME FY2017 FED 2016 | 1,554                            | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 263.932669.715400.02117            | HOME FY2018 FED 2017 | (141)                            | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 263.932669.715400.02220            | HOME FY2020 FED 2019 | -                                | -                                                 | -                                                 | -                                                       | 33,515                                             | -                | 33,515                                              |
| HOME General Administration Total  |                      | \$ 62,350                        | \$ 201,697                                        | \$ 201,697                                        | \$ 201,697                                              | \$ 204,509                                         | \$ 522           | \$ 205,031                                          |
| <u>HOME Rehab Lisc &amp; HRC</u>   |                      |                                  |                                                   |                                                   |                                                         |                                                    |                  |                                                     |
| 263.932674.741000.02017            | HOME FY2018 FED 2017 | 28,650                           | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 263.932674.741000.02218            | HOME FY2019 FED 2018 | -                                | 39,741                                            | 39,741                                            | 39,741                                                  | -                                                  | -                | -                                                   |
| 263.932674.741000.02220            | HOME FY2020 FED 2019 | -                                | -                                                 | -                                                 | -                                                       | 39,741                                             | (4,383)          | 35,358                                              |
| 263.932674.975201.02018            | FY09 HOME PROG INC   | -                                | 119,223                                           | 119,223                                           | -                                                       | -                                                  | -                | -                                                   |
| 263.932674.975204.02013            | HOME FY2014 FED 2013 | 25,445                           | -                                                 | -                                                 | -                                                       | -                                                  | -                | -                                                   |
| 263.932674.975204.02114            | HOME FY2015 FED 2014 | 49,655                           | -                                                 | -                                                 | 119,223                                                 | 119,223                                            | (13,150)         | 106,073                                             |
| HOME Rehab Lisc & HRC Total        |                      | \$ 103,750                       | \$ 158,964                                        | \$ 158,964                                        | \$ 158,964                                              | \$ 158,964                                         | \$ (17,533)      | \$ 141,431                                          |
| TOTAL HOME FUND EXPENDITURES       |                      | \$ 573,655                       | \$ 1,716,155                                      | \$ 1,716,155                                      | \$ 1,716,155                                            | \$ 928,000                                         | \$ (90,371)      | \$ 837,629                                          |

## FY 2019/2020 Proposed Budget Supplementary Information -- Accounting Level Detail

| <u>Account Code</u>                                      | <u>Description</u>                | <u>FY 2018<br/>Actuals</u> | <u>FY 2019<br/>Adopted<br/>Budget</u> | <u>FY 2019<br/>Amended<br/>Budget</u> | <u>FY 2019 Year-<br/>End<br/>Projection</u> | <u>FY 2020<br/>Proposed<br/>Budget</u> | <u>Amendment</u> | <u>FY 2020<br/>Amended<br/>Proposed</u> |
|----------------------------------------------------------|-----------------------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------------------------|----------------------------------------|------------------|-----------------------------------------|
| <b><u>EMERGENCY SERVICES GRANT REVENUE</u></b>           |                                   |                            |                                       |                                       |                                             |                                        |                  |                                         |
| 264.000000.535871.00000                                  | HUD EMERGENCY SHELTER GRANT       | 166,766                    | 167,605                               | 167,605                               | 167,605                                     | 167,600                                | 2,659            | 170,259                                 |
|                                                          | EMERGENCY SERVICES GRANT REVENUE  | \$ 166,766                 | \$ 167,605                            | \$ 167,605                            | \$ 167,605                                  | \$ 167,600                             | \$ 2,659         | \$ 170,259                              |
| <b><u>EMERGENCY SERVICES GRANT FUND EXPENDITURES</u></b> |                                   |                            |                                       |                                       |                                             |                                        |                  |                                         |
| 264.932666.715400.02017                                  | HOME FY2018 FED 2017              | 72                         | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 264.932666.741264.02017                                  | HOME FY2018 FED 2017              | 155,006                    | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 264.932666.741264.02018                                  | FY09 HOME PROG INC                | -                          | 155,873                               | 155,873                               | 155,873                                     | -                                      | -                | -                                       |
| 264.932666.741264.02020                                  | FY20 HOME PROG INC                | -                          | -                                     | -                                     | -                                           | 155,868                                | 2,473            | 158,341                                 |
| 264.932666.741600.02017                                  | HOME FY2018 FED 2017              | 11,688                     | -                                     | -                                     | -                                           | -                                      | -                | -                                       |
| 264.932666.741600.02018                                  | FY09 HOME PROG INC                | -                          | 11,732                                | 11,732                                | 11,732                                      | -                                      | -                | -                                       |
| 264.932666.741600.02020                                  | FY20 HOME PROG INC                | -                          | -                                     | -                                     | -                                           | 11,732                                 | 186              | 11,918                                  |
|                                                          | EMERGENCY SERVICES GRANT FUND EXP | \$ 166,766                 | \$ 167,605                            | \$ 167,605                            | \$ 167,605                                  | \$ 167,600                             | \$ 2,659         | \$ 170,259                              |



Lansing City Council,

May 10, 2019

Thank you for the opportunity to provide comment on Mayor Schor's fiscal year 2020 executive budget. The Lansing Regional Chamber of Commerce (LRCC) is proud of our 118 years of service to the Lansing region and business community.

We are pleased to see the Schor administration place emphasis on infrastructure, economic development and the city's financial health. Investment in these areas remains a top priority for the Chamber and our members as well as talent, workforce development and regulatory environment.

In recent polling, 75 percent of likely Lansing voters identified investing in roads, sidewalks and infrastructure as the top priority. While the administration's budget works to reflect the resident's priorities, we cannot stress enough the importance of improving the city's infrastructure, specifically roads and sidewalks. Infrastructure investment will continue to grow the city and strengthen our corridors and neighborhoods. We would also like to recognize the city's business facade grant program that will assist in transforming our critical corridors throughout the city and encourage Council to continue to identify additional funding for investment in roads and sidewalks.

The city has taken a positive approach in establishing priority-based budgeting. We encourage Council to work towards adopting a multi-year, long-term budget and financial projections. Multi-year budgeting will allow the city to be strategic in developing capital budgets, departmental priorities and critical needs in addressing core services.

Further, we support the recent recommendation from the Financial Health Team (FHT) to create a new, full-time position to address the long-term financial strategy of the city. This concept of a chief restructuring officer (CRO) has been presented to the city administration and city council. The CRO position would provide leadership in analyzing financial strengths and weaknesses as well as prioritize spending, improve efficiencies, review and propose corrective action plans.

We recognize the administration's willingness to engage in the work of the FHT to address the city's pension and OPEB liabilities. In 2012, the cost of these obligations represented 13.5 percent of total revenue or \$25 million, in 2017 this was 22.4 percent or \$44 million and in the current proposed budget, this cost represented 28 percent or \$49.5 million. These costs are projected to continue growing over the next 10 years.

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*Submitted @ mls*

**Financial Health Team  
City of Lansing, Michigan**

May 13, 2019

Mayor Andy Schor and City Council President Carol Wood  
Members of City Council  
City of Lansing  
David C. Hollister City Hall  
124 W. Michigan Avenue  
Lansing, Michigan 48933

Dear Mayor Schor, Council President Wood, and Members of City Council:

In 2012 the Lansing Financial Health Team (“FHT”) was formed to assist the City of Lansing with a variety of financial challenges, especially the growing unfunded Pension and Other Post-Employment Benefit (“OPEB”) liabilities. In 2006, the cost of these obligations represented **13.5%** or **\$25 million** of total City revenue of \$184 million, while in the Mayor’s current proposed budget for Fiscal Year 2019/20 the cost will represent nearly **21.9%** or **\$49.5 million** of total City revenue of \$226.4 million. As predicted, unless City leaders take aggressive action to address these long term liabilities, an increasingly large percentage of annual revenues will be required to satisfy pension and healthcare liabilities.

In light of this alarming trend, the FHT is recommending that City Leaders take a holistic approach to address these systemic issues before these obligations consume an ever greater portion of discretionary dollars in future budgets. In this letter, we make a series of recommendations designed to focus and sustain attention on these issues in order to prevent the real future threat of the appointment of a financial emergency manager or other remedial measures prescribed by Public Act 436 of 2012 if these issues are ignored or action continues to be deferred.

In order to focus Mayoral and Council attention on these critical issues year round – not just during the budget development cycle, the FHT recommends that the City creates a new, full-time position to formulate a long-term financial strategy for the City. A Chief Restructuring Officer (“CRO”), Chief Strategy Officer (“CSO”), or for Lansing’s situation, a Chief Legacy Officer (“CLO”) has successfully been implemented or is currently utilized by other municipalities, school districts, and units of government. The CRO/CSO/CLO would be empowered to evaluate all departments and positions throughout the City in a manner not attempted by any prior administration. This position would seek to identify efficiencies and cost saving strategies, with a particular focus on addressing the City’s growing unfunded actuarial accrued liabilities (“UAALs”). The FHT will draft and present to the City the position description and stands ready to be an active participant in filling the position. Any deliverables from the CRO/CSO/CLO should be presented to both the Mayor and City Council.

In addition to hiring a CRS/CSO/CLO, there are a wide range of additional steps that the City needs to seriously consider before the long term liabilities consume a greater share of available City revenues.

Since 2013, the FHT has been recommending the City move toward multi-year budgeting/financial forecasting. In 2019, the utilization of multi-year budgeting/financial forecasting has become a best practice of high-performing, highly rated municipalities and recommended by the Government Finance

*Submitted @mts*

Officers Association. By the next budget cycle, the City should present and adopt a multi-year budget/financial forecast, a comprehensive long-term capital budget, applicable policies and procedures, and each year work to identify a specific set of cost savings initiatives, ideally all with active citizen and employee engagement.

Among the areas of attention, the CRO/CSO/CLO should review all recommendations provided by the FHT since its inception. In March 2013, the FHT presented a report (the "[2013 Report](#)") to the City summarizing some initial recommendations for consideration addressing a wide array of financial matters. On December 13, 2017, the FHT presented an updated letter to the City ("[2017 Letter](#)") with a more targeted focus on addressing the City's UAAL's attributed to pension and other post-employment benefits. The 2017 Letter summarized the findings of two comprehensive reports completed by Segal Consulting that were delivered to the City on September 26, 2017. Those reports that were engaged per the direction of the FHT focused on Lansing's Pension Plan Analysis ("[Segal Pension Report](#)") and Lansing's Retiree Health Plan Analysis ("[Segal OPEB Report](#)") (collectively, the "Segal Reports") and provided a wide range of recommendations for the City to consider. The Segal Reports represent a wealth of information about the Lansing City Pension and Healthcare Plans and the extent of outstanding unfunded liabilities. Importantly, the Segal Reports also contain a series of specific recommendations for policymaker consideration.

The [2017 Letter](#) prioritized nine initial recommendations for the City to begin with from the Segal Reports. Of those, one was a cautionary note regarding the consideration of funding the UAAL by issuing bonds, and two recommendations were intended to ensure accuracy in the assessment of the liability, but not necessarily to reduce the UAALs. Of the remaining six focal recommendations from the Segal Reports, three recommendations would affect the OPEB UAAL and were based on comparison to the City's peer groups regarding those benefits. The remaining three recommendations were challenging to consider, but had the potential of providing a material impact on the reduction of the Pension and OPEB UAALs. Those three recommendations, once again, were as follows:

1. Consider replacing group Medicare-eligible medical and drug coverage with a "defined dollar" Health Reimbursement Account ("HRA") arrangement. The City should review and analyze, possibly with additional input from outside counsel, recent case law examples with regard to this topic.
2. Conduct a thorough and systematic review of City-owned assets, starting with those assets with the highest potential market value.
3. Consider pursuing a special millage allowed under [Public Act 345 of 1937](#) for funding police and fire pensions.

Given the systemic importance and complexity of these issues, in addition to hiring a CRO/CSO/CLO tasked with focusing on these issues, City Council should appoint a standing committee on long term liabilities. This committee should be tasked with engaging in an ongoing discussion regarding the City's growing UAALs, with a goal of formulating solutions to be implemented based upon all the prior recommendations from the Segal Reports and the FHT. The FHT offers to participate and assist with this committee in any way requested by Council.

In consideration of active and upcoming contract renewals for police, fire, and City employees, the City should re-review all recommendations provided by the Segal Reports. In particular, Section 4 of the [Segal Pension Report](#) provided Peer Group Benchmarking to seven plans from four cities in

Michigan (beginning on Page 20), including but not limited to the time period utilized for the final average compensation calculation. Additionally, the combination of one or more of the recommendations provided in the [Segal OPEB Report](#) may be a way for the City to manage its retiree health liability both currently and into the future.

In November 2018, the City was required to submit Corrective Action Plans (“CAPs”) for its [Lansing Employees’ Retirement System \(Pension\)](#), [Lansing Employees’ Retirement OPEB System](#), and [Lansing Police & Fire OPEB System](#) to the Michigan [Municipal Stability Board](#) (“MSB”) pursuant to [Public Act 202 of 2017](#). While the City’s CAPs were accepted by MSB, their acceptance was based on the demonstrated ability to reach a 60% or 40% funding level, respectively, for a pension or OPEB plan OR the annual actuarially determined contribution to the pension or OPEB plan is less than 10% or 12%, respectively, of general fund operating revenue. These low thresholds simply avoid a liquidity crisis. While the CAPs largely focused on actions that have already been taken, the City referenced the FHT repeatedly and included the 2013 Report and the Segal Reports as Attachments along with the submission. The FHT continues to caution City Leaders that the unfunded Pension and OPEB liabilities will ultimately need to be funded in full, and thus the acceptance by the MSB should not be misconstrued to indicate that the problem has been resolved.

On April 4, 2019, Standard & Poor’s (“S&P”) issued its Global Rating Report related to the City’s issuance of bonds to refinance outstanding indebtedness. In the report, S&P commented on the City’s very weak debt and contingent liability profile by stating, “...a credit weakness is Lansing’s large pension and OPEB obligation, without a plan in place that we (S&P) think will sufficiently address the obligation.”

In summary, the FHT once again implores City Leaders to resist the temptation to delay or defer action. As stated in the 2017 Letter, “... the FHT believes that not taking action will increase the likelihood that the City and its employees may ultimately have these difficult decisions made for them”. While the FHT recognizes the overall benefits of recent and future developments, we provide caution regarding the belief that the City can grow its way out of this problem. Continued economic development within the City is an important priority, but the FHT disagrees that this type of activity will play a material role in addressing the City’s mounting UAALs. As evidenced by the dramatically increasing proportion of the City’s annual budget that is being required to satisfy past obligations – every budget year that goes by without fundamental reforms makes the problem bigger and more difficult to address. Failure to seize this opportunity to develop a true, comprehensive plan to address these issues will result in fewer and more painful options available to current and future City Leaders.

Respectfully submitted,

Financial Health Team  
City of Lansing

cc: Chris Swope, Lansing City Clerk