



AGENDA
Committee of the Whole
Monday, February 11, 2019 @ 5:30 p.m.
City Council Chambers, City Hall 10th Floor

Council Member Wood, Chairperson
Council Member Spadafore, Vice Chairperson

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - February 4, 2019
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Presentation**
 - 2015 International Property Maintenance Code Adoption (Code Compliance)
6. **Discussion/Action:**
 - A.) **RESOLUTION** – Appointment of Bettie J. Trice; 4th Ward; Medical Marihuana Commission; Term to expire November 27, 2020
 - B.) **RESOLUTION** – Appointment of Enrigue J. Mendoza; At-Large Member of the Board of Review; Term to expire June 30, 2020
7. **Other**
8. **Adjourn**

The City of Lansing's Mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
- II. Securing short and long term financial stability through prudent management of city resources.
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
- IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
- V. Facilitating regional collaboration and connecting communities

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MINUTES **Committee of the Whole** **Monday, February 4, 2019 @ 5:30 p.m.** **City Council Chambers**

CALL TO ORDER

Council President Wood called the meeting called to order at 5:30 p.m.

PRESENT

Councilmember Kathie Dunbar
Councilmember Jeremy A. Garza
Councilmember Adam Hussain
Council Member Brian T. Jackson
Councilmember Peter Spadafore
Councilmember Patricia Spitzley
Councilmember Jody Washington- arrived at 5:33 p.m.
Councilmember Carol Wood

OTHERS PRESENT

Sherrie Boak, Council Staff
Samantha Harkins, Mayor Executive Assistant
Jim Smiertka, City Attorney
Lisa Hagen, Assistant City Attorney
Greg Venker, Assistant City Attorney
Eric Brewer, Council Internal Auditor
Angela Bennett, Finance Director
Paul R. Matz, CPA, CGFM, Assurance Principal, Rehmann Robson
Michael Tobin, Emergency Management/Interim LFD Chief
Marshaun Blake, Fire Marshall
Jeff McAlvey
Loretta Stanaway
Harold Leeman, Jr.
Mary Reynolds
Kathy Miles
Alex Malvetis, Department on Public Service

Approval of Minutes

MOTION BY COUNCILMEMBER SPADAFORE TO APPROVE THE MINUTES OF JANUARY 14, 2019 AS PRESENTED. MOTION CARRIED 7-0.

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Public Comment on Agenda Items

Ms. Miles spoke in support of the proposed Chapter 39.

PRESENTATION

Proposed Adoption of Chapter 39 of the 2018 International Fire Code (Fire Marshall)

LFD Officer Blake informed the Committee that Chapter 39 would apply to the processing and extracting facilities as it relates to marihuana grow and processing facilities. This would give the LFD more specifics for that industry, in addition it outlines the “shall” and “shall nots”. Officer Blake also added that the Office of the City Attorney is currently reviewing the rest of 2018 International Fire Code, but with pending inspections with the licensing of these facilities, they are asking for this chapter to be acted on now to enforce the code. Highlighted in this chapter are codes for the processing and extracting which is a combustible process. Council President Wood asked about inspections, and Officer Blake confirmed they have been doing inspections contingent on final approval after this was complete and re-inspected. Council Member Spitzley asked if there were other industries this Chapter would apply to. Officer Blake acknowledged there are other types of facilities this would cover, and Council Member Spitzley then asked if this chapter would cover alcohol distilleries. Officer Blake stated if they were extracting or processing, but with breweries and distilleries there are already existing codes to cover it.

RESOLUTION - Re-Setting of the Public Hearing for the Fire Code Amendments of the 2018 International Fire Code; Chapter 39

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION TO RE-SET THE PUBLIC HEARING FOR FEBRUARY 11, 2019 FOR THE FIRE CODE AMENDMENTS OF THE 2018 INTERNATIONAL FIRE CODE, CHAPTER 39. MOTION CARRIED 8-0.

External Auditor Annual Presentation

Ms. Bennett went through the CAFR document.

Council Member Spitzley inquired into the restricted funds. Ms. Bennett explained those could be contracts that have not been entered into yet, and are restricted for a specific purpose. Regarding the budget stabilization fund which is set up by ordinance with restrictions, is less flexible, and the majority goes to the general fund.

Council President Wood asked why the CDBD reflects \$0. Ms. Bennett stated that line item is a combination of HOME, CDBG and the block grant. It is spent first then reimbursed. Council President Wood then asked why the Fleet and IT were not in the enterprise fund. Ms. Bennett stated it is an internal service fund, and they do not hit those funds directly.

Council Member Jackson asked for an overall line for the pension liability. Ms. Bennett referred him to page 30-32 which reflects that along with the enterprise fund. And details can also be found on page 170 and page 44.

Council Member Dunbar referred to page 32; net position and asked if those were negatives of the government funds with pension and OPEB taken out, and Ms. Bennett confirmed. Council Member Dunbar suggested in the future it would be helpful to have it in the same format so Council is able to interpret that pension and OPEB is effecting individual depts.

Mr. Metz went through his presentation stating their goal is to make sure financial statements are accurately stated, they look at the system of internal controls and recommendations and

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findings and convey those as part of the audit process. He then referred the Committee to page 11-13 of his recommendation, their letter on findings on material audit adjustments.

Council President Wood asked him if he saw any improvements on the repeated comments from multiple years. Ms. Bennett referred them to a handout that reflected the comments and the Administrations responses.

Mr. Brewer stated that in his reviewed he noticed the auditor had similar responses to earlier years, and then asked about the staffing levels in finance. Ms. Bennett confirmed they have filled positions and are getting fully trained, reallocated duties and are assessing the situation. Mr. Brewer then asked Mr. Matz if he saw any improvements on earlier comments, and Mr. Matz confirmed.

Council Member Spadafore asked Mr. Matz for a recommendation on the statements that evaluated the pension, and what he saw in other municipalities. Mr. Matz suggested that other municipalities are looking at the benefit terms and some have changed from defined benefit to defined contribution. Council Member Jackson then asked if any of those saw an extreme drop in the bottom line after they made those changes, and Mr. Matz admitted only those that closed the plan entirely. Council Member Spadafore asked Ms. Bennett what the average percentage goes back the salaries. Ms. Bennett stated there are two (2) components; outstanding obligations of retirees which has brought down the employee portion with hybrid plans, and she will discuss this more at the budget season. Council President Wood asked how long the City has used this specific audit firm, and Ms. Bennett answered it was multiple years but they hope to go out to bid again in 2020.

Council President Wood asked Council Member Spitzley to address at her future Committee on Ways and Means agenda the repeated comments in the external audit and how City is progressing for change on those comments along with a look at the staffing levels within the finance department to see if would help.

MOTION BY COUNCIL MEMBER SPADAFORE TO PLACE THE CAFR ON FILE. MOTION CARRIED 8-0.

RESOLUTION - Appointment; Jeff McAlvey; Member of Elected Officers Compensation Commission; Term to Expire June 30, 2022

Mr. McAlvey introduced himself, outlined his experience and understanding of the importance of serving on the Commission.

MOTION BY COUNCILMEMBER SPADAFORE TO APPROVE THE APPOINTMENT OF JEFF MCALVEY TO THE ELECTED OFFICERS COMPENSATION COMMISSION. MOTION CARRIED 8-0.

DISCUSSION/ACTION

RESOLUTION – Reappointment of Anita Turner; 3rd Ward; Medical Marijuana Commission; Term to expire November 27, 2021

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION TO REAPPOINT ANITA TURNER TO THE MEDICAL MARIHUANA COMMISSION. MOTION CARRIED 8-0.

RESOLUTION – Adoption of the 2018 Lansing Hazard Mitigation Plan

Council President Wood explained that the Plan was to be addressed on January 28, 2019 however that meeting was canceled, so the Mayor did an executive order approving it allowing Council 30 days to approve.

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Interim LFD Chief Tobin briefly explained to the Committee that it was a five (5) year plan used to identify hazards and how to mitigate those to make a safer community. This allows the City to apply for grants. The plan itself is not set in stone but can be changed in the five (5) year cycle of the plan. Council President Wood asked if it had been reviewed by the Planning Board, when and why the urgency now. Interim Chief Tobin apologized and explained it went from FEMA and the MSP in October to the Planning Board, who did not review until their December meeting. After that, he acknowledged, the tracking of the process was dropped, and Council should have gotten it the first part of January. He took full responsibility for the delay and resulting urgency.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE ADOPTION OF THE 2018 LANSING HAZARD MITIGATION PLAN AND CONNECTED EXECUTIVE ORDER FROM THE MAYOR. MOTION CARRIED 8-0.

RESOLUTION – Re-Setting of the Public Hearing for Act 4-2019; Sale of City Property, Townsend Parking Ramp located at 221 Townsend Street to the Michigan Senate

Council President Wood informed the public that due to the January 28, 2019 meeting being canceled Council had to reschedule the public hearing that was supposed to take place at that meeting. The newest resolution is for the hearing on February 11, 2019 with a vote on the sale of the ramp at the February 25, 2019 Council meeting. All other items that deal with the sale of the ramp will be addressed at the February 11, 2019 Council meeting.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION TO RE-SET THE PUBLIC HEARING FOR FEBRUARY 11, 2019 FOR ACT 4-2019 FOR THE SALE OF THE TOWNSEND PARKING RAMP TO THE MICHIGAN SENATE. MOTION CARRIED 8-0.

RESOLUTION - TIFA Amendment 6; Sale of Townsend Parking Ramp

Staff distributed the newest version of the resolution, per law on the floor. Council President Wood asked Mr. Aboud to explain, and he stated the resolution would be for the bonds associated with the TIFA, not the actual sale of the ramp.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE TIFA AMENDMENT 6 FOR THE SALE OF THE TOWNSEND STREET PARKING RAMP. MOTION CARRIED 8-0.

RESOLUTION – Defeating Bonds on the Townsend Parking Ramp

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE DEFEASING OF BONDS ON THE TOWNSEND PARKING RAMP. MOTION CARRIED 8-0.

RESOLUTION – Issuance and Sale of Wet Weather Control Program State Revolving Fund Project Obligation Bonds

Mr. Malvetis explained to the Committee that there were three (3) CSO separation projects with the Wet Weather Control program and this would be the 4th known as the Central Interceptor/Sycamore Lindbergh Interceptor Rehabilitation Project Phase II. This will be a sewer rehab project with not a lot of excavation, but work in the sewer with cured-in-place-pipe technologies and by-pass sewer around work area. He confirmed this was part of the overall plan approved in 2018 under Resolution 2018-171.

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Council President Wood confirmed that this resolution would be on the February 11, 2019 Council agenda for action. And Mr. Malvetis added that the notice is ready to be published on February 13, 2019.

MOTION BY COUNCIL MEMBER SPADAFORÉ TO APPROVE THE ISSUANCE AND SALE OF WET WEATHER CONTROL PROGRAM STATE REVOLVING FUND PROJECT OBLIGATION BONDS. MOTION CARRIED

Other

{Closed Session}

MOTION BY COUNCIL MEMBER SPADAFORÉ TO GO INTO CLOSED SESSION AT 6:52 P.M. FOR THE FOLLOWING:

Pursuant to MCL 15.268(e), I hereby move that we recess into closed session to consult with the City Attorney in connection with the following specific pending litigation. An open meeting will have a detrimental financial effect on the litigating or settlement position of the Lansing City Council concerning these cases.

Addiss v. City of Lansing
Block 100 v. City of Lansing and Lansing Building Authority
Burwell v. Anderson, Liskiewicz, Kelley, Ouderkirk & Ridenour
City of Lansing Treasury v. Brown, Rachel
City of Lansing v. Mbelu, Keith
City of Lansing, et al. v. Purdue Pharma, et al. (Opioid Litigation)
Eplee v. BWL and City of Lansing
Fineout v. Kostanko
First Property Holdings, LLC v. City of Lansing Medical Marihuana Commission
Funk v. City of Lansing
Gamut Group
Gardner/Holsey/Hill
Greenwave Naturals, LLC v. Lansing City Clerk
Huron Wellness and Solutions, LLC v. City of Lansing
Lansing v York
Lynn, Michael v. City of Lansing
McEwen, Michael v. Lansing Police Department
Michigan Department of Transportation v. Safety National Casualty Corporation
Motorists Mutual Insurance Company v. City of Lansing, et al.
AND
La Fille Gallery, LLC, et al. v. City of Lansing, et al. (Consolidated)
Ormond Park
Ostaszewski v. City of Lansing (formerly v. O'Boyle)
Ray v City of Lansing
Spalding, Estate of v. Eaton County, et al.
Superior Wellness and Solutions, LLC v. City of Lansing
TRJ & E Properties v. City of Lansing

ROLL CALL VOTE; MOTION CARRIED 7-1.

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Reconvened the regular meeting at 7:36 p.m.

ADJOURN

The meeting was adjourned at 7:37 p.m.

Respectfully Submitted by,
Sherrie Boak, Recording Secretary
Lansing City Council
Approved by the Committee on

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND CHAPTER 1460, SECTIONS 1460.01 AND 1460.02 OF THE LANSING CODIFIED ORDINANCES TO ADOPT THE 2015 INTERNATIONAL PROPERTY MAINTENANCE CODE WITH CERTAIN ADDITIONS, DELETIONS, AND ALTERATIONS.

THE CITY OF LANSING ORDAINS:

Section 1. That Section 1460.01 of the Codified Ordinances of the City of Lansing, Michigan, is hereby amended as follows:

1460.01. PROPERTY MAINTENANCE CODE

For the purpose of regulating and governing the conditions and maintenance of all premises and any structures thereon; providing standards for supplied utilities and facilities, other physical aspects of structures, and conditions essential to ensure that structures are safe, sanitary, and fit for occupation and use; and providing a mechanism for condemnation of structures unfit for occupancy and use and the demolition of such structures, the ~~2009~~2015 International Property Maintenance Code ("IPMC") is hereby adopted as if fully set forth herein, with the following additions, deletions, and alterations:

(a) When used in the IPMC:

(1) "[Name of jurisdiction]" and "the jurisdiction" are replaced with "Lansing" or "the City."

(2) "International Building Code" is replaced with "the Building Code, as adopted in Chapter 1420 of the Lansing Codified Ordinances."

- 1 (3) "International Mechanical Code" is replaced with "the Mechanical Code, as adopted in
2 Chapter 1426 of the Lansing Codified Ordinances."
- 3 (4) "ICC Electrical Code" is replaced with "the Electrical Code, as adopted in Chapter
4 1424 of the Lansing Codified Ordinances."
- 5 (5) "International Zoning Code" is replaced with "the Zoning Code, Title Six of Part
6 Twelve of the Lansing Codified Ordinances."
- 7 (6) "International Fire Code" is replaced with "the Fire Code, as adopted in Chapter 1610
8 of the Lansing Codified Ordinances."
- 9 (7) "International Plumbing Code" is replaced with "the Plumbing Code, as adopted in
10 Chapter 1422 of the Lansing Codified Ordinances."
- 11 (8) "Department of Property Maintenance Inspection" and "Department" are replaced with
12 "Office of Code Compliance."
- 13 (9) "Legal representative of the jurisdiction," "legal officer of the jurisdiction," and "legal
14 counsel of the jurisdiction" are replaced with "City Attorney."
- 15 (10) "Appointing authority" AND "CHIEF APPOINTING AUTHORITY" ~~is~~ARE
16 replaced with "Mayor."
- 17 (11) "Appeals Board" is replaced with "Building Board of Appeals."
- 18 (b) The following language is added to Section 102.6 after the word "designated": By the Federal,
19 State, or local government.
- 20 (c) Section 103.2 is deleted.

1 (d) The text of Section 103.3 is replaced with the following: The Code Official has the authority
2 to appoint Code Compliance Officers and to delegate to any of them any of his or her duties
3 or functions under this Code.

4 (e) The text of Section 103.5 is replaced with the following: The fees for services performed by
5 the Office of Code Compliance under this Code shall be established by Council Resolution.

6 (f) The following language is added to the end of Section 104.1: The Office of Code Compliance
7 is responsible for enforcing this Code and acts as the Local Health Department under Part 24
8 of the Public Health Code, PA 368 of 1978. The Office of Code Compliance may also enforce
9 any provision of the Housing Law of Michigan, PA 167 of 1917.

10 (g) The following language is added to the end of Section 106.1: Unless otherwise provided, a
11 property's owner is responsible for violations of this Code occurring on the property, even
12 where this Code imposes an additional duty on the occupant or where the owner has imposed
13 responsibility on the occupant by agreement.

14 (h) The text of Section 106.3 is replaced with the following: The Code Official and all Code
15 Compliance Officers are hereby designated as authorized City Officials for the purpose of
16 issuing municipal civil infraction notices directing alleged violators to appear at the City of
17 Lansing Municipal Ordinance Violations Bureau or a local court of competent jurisdiction.
18 Unless otherwise provided in this Code or by State law, any person in violation of any
19 provision of this Code is responsible for a municipal civil infraction and subject to a \$500.00
20 fine and all other penalties and remedies allowed by law. Any person in violation of Section
21 108.4.1 or Section 108.5 is responsible for a misdemeanor and subject to the penalties provided
22 in Section 202.99(b) of the Lansing Codified Ordinances and all other penalties and remedies

1 allowed by law. If a violation of this Code is not corrected as required by the notice of violation
2 given pursuant to Section 107, the Code Official may institute the appropriate proceeding at
3 law or in equity to restrain, correct, or abate such violation; or to require the removal or
4 termination of any unlawful occupancy of the structure. With the exception of the 30 days
5 within which a vacant structure must be closed pursuant to Section 108.2, the Code Official
6 has the authority to grant an extension of the time specified in the notice of violation, upon
7 request by the person responsible for the violation, provided that the person agrees to correct
8 the violation within the extended time period to be granted and the Code Official determines
9 that a condition dangerous to life or property will not be created or perpetuated by granting
10 such extension. No such extension of time for the correction of a violation will extend the time
11 for filing an appeal.

12 (i) Section 106.6 is added, to read as follows: Violations of Section 302.4 and violations of Section
13 308 are hereby declared to be nuisances and may be abated by the City if not corrected within
14 the time provided in the notice given pursuant to Section 107. Any expense incurred in abating
15 a nuisance pursuant to this section, including an administrative service fee, shall be paid by the
16 owner or party in interest whose name appears on the City's real property tax assessment
17 records. The owner or party in interest whose name appears on the City's real property tax
18 assessment records shall be notified of the amount owed by first class mail at the address shown
19 on the City's real property tax assessment records. After 30 days, any unpaid amount shall be
20 reported to the City Assessor for placement on the next tax roll of the City and imposition of a
21 lien against the property on which the nuisance was located, as permitted by State law.

22 (j) When used in Section 107.1, "person" is replaced with "~~persons~~PERSON(S)."

1 (k) In Section 107.2:

2 (1) The following language is added to the end of number 4: For violations of Section
3 302.4, the notice shall require correction within 7 days.

4 (2) The text of number 6 is replaced with the following: Inform the property owner that,
5 when permitted by law, a lien may be imposed upon the property.

6 (l) The following language is added to the end of Section 108.1.1: Any structure that is a
7 "dangerous building" as defined in the Housing Law of Michigan, PA 167 of 1917, is also an
8 unsafe structure.

9 (m) The text of Section 108.5 is replaced with the following: Any structure condemned and
10 placarded by the Code Official shall be vacated. No person shall occupy any such structure or
11 allow any domestic animal to occupy any such structure. No person shall operate equipment
12 condemned and placarded by the Code Official. Repairs required by a correction order may be
13 made during the hours of 8 am and 5 pm on Mondays through Fridays or at other times for
14 which the Code Compliance Office has granted permission. The Code Compliance Office shall
15 grant permission for repairs to be made at other reasonable times set by Department policy if
16 the person seeking permission has obtained all permits necessary for the work to be done and
17 provides documentation indicating that the work cannot be performed between 8 am and 5 pm
18 on Mondays through Fridays.

19 (n) Section 108.8 is added, to read as follows: The owner of any structure placarded FOR MORE
20 THAN 90 DAYS pursuant to Section 108.4 is responsible for paying a monthly, non-
21 refundable administrative fee while the placard remains on the structure. The administrative
22 fee shall be established by Council resolution in an amount sufficient to defray the cost incurred

1 by the City to monitor the structure for the purpose of preventing public safety hazards. The
2 owner or party in interest whose name appears on the City's real property tax assessment
3 records shall be notified of the amount owed by first class mail at the address shown on the
4 City's real property tax assessment records. After 30 days, any unpaid amount shall be reported
5 to the City Assessor for placement on the next tax roll of the City and imposition of a lien
6 against the property, as permitted by State law.

7 (o) Section 108.9 is added, to read as follows: The Code Official may request permission to inspect
8 any structure intended to be used as a dwelling when that structure has remained vacant for
9 180 days. If permission to inspect is denied, the Code Official may seek a warrant from a court
10 of competent jurisdiction.

11 (p) Section 110 is deleted. In its place, MCL 125.538-125.542, with the exception of MCL
12 125.541c, from Article VII of the Housing Law of Michigan, PA 167 of 1917, are hereby
13 adopted by reference. Pursuant to MCL 125.534(6), regardless of whether or not the cost of
14 repair of a structure exceeds its state equalized value, the Code Official may bring a court
15 action to remove or rehabilitate it if (1) it is an unsafe structure pursuant to Section 108.1.1,
16 (2) it remains vacant or boarded, and (3) a significant attempt has not been made to rehabilitate
17 it for a period of 24 consecutive months.

18 (q) Section 111.1 is replaced with the following: Appeal of a decision that a structure is a
19 dangerous building pursuant to MCL 125.542 shall follow the procedures described in the
20 Housing Law of Michigan, PA 167 of 1917, and adopted in subsection (p). Any person directly
21 affected by any other decision of the Code Official or notice or order issued under this Code
22 may appeal to the Building Board of Appeals. The Code Official shall be an ex-officio member

1 of the Building Board of Appeals when it hears appeals brought under this Code, but the Code
2 Official shall have no vote on any matter before the Board. Written application for an appeal
3 must be filed within 20 days of service of the decision, notice, or order being appealed. An
4 application for appeal must be based on a claim that the true intent of this Code or the rules
5 legally adopted thereunder have been incorrectly interpreted, the provisions of this Code do
6 not apply, or the purposes of this Code's requirements are adequately fulfilled by other means.

7 (r) Sections 111.2-~~111.7~~111.8 are deleted.

8 (s) The following definitions replaces those provided in Section 202:

9 *PERSON. ANY LEGAL ENTITY.*

10 (t) The definitions of "COST OF SUCH DEMOLITION OR EMERGENCY REPAIRS,"

11 "inoperable motor vehicle," and "operator" are deleted.

12 (u) The following definitions are added to Section 202:

13 a. *Absentee landlord.* Any owner of rental property whose principal residence is located
14 more than forty miles from the corporate limits of the City.

15 b. *Code Compliance Officer.* Any duly authorized representative of the Code Official.

16 c. *Dwelling.* Any "dwelling," as defined in the Housing Law of Michigan, PA 167 of
17 1917.

18 d. *Leasehold.* Any "leasehold" as defined in the Housing Law of Michigan, PA 167 of
19 1917.

20 e. *Motor vehicle.* Any "motor vehicle" as defined in the Michigan Vehicle Code, PA 300
21 of 1949.

1 f. *Rental property.* Any premises, dwelling, dwelling unit, or rooming unit which is not
2 occupied on a daily basis by the owner(s), and which is offered to let, to hire, or to
3 assign for a period of more than 30 days to any person(s) for any or no consideration.

4 (v) The following language is added to the end of Section ~~302.4~~302.1: No mattresses or indoor
5 furniture shall be kept on exterior property or premises.

6 (w) The first paragraph of Section 302.4 is replaced with the following: All premises shall be
7 maintained free of weeds and of grass eight inches or more in height.

8 (x) The text of Section 302.8 is replaced with the following: No motor vehicle that is inoperative,
9 stripped, dismantled, or in a state of major disassembly or disrepair may be kept on any exterior
10 premises. Motor vehicles may be removed from private property in accordance with the towing
11 regulations established by the State as the "special anti-theft laws" sections of Division II of
12 the Michigan Vehicle Code, MCL 257.252—MCL 257.254.

13 (y) When used in Section 304.14, "during the period from [date] to [date]" is replaced with
14 "between May and October."

15 (z) In Sections 602.3 and 602.4, "during the period from [date] to [date]" is deleted.

16 (aa) Section 404.5 is deleted.

17
18 Section 2. That Section 1460.02 of the Lansing Code of Ordinances of the City of Lansing
19 Michigan, is hereby amended as follows:

20 **1460.02. - COPY OF ~~2009~~2015 International Property Maintenance Code for Public**
21 **Inspection.**

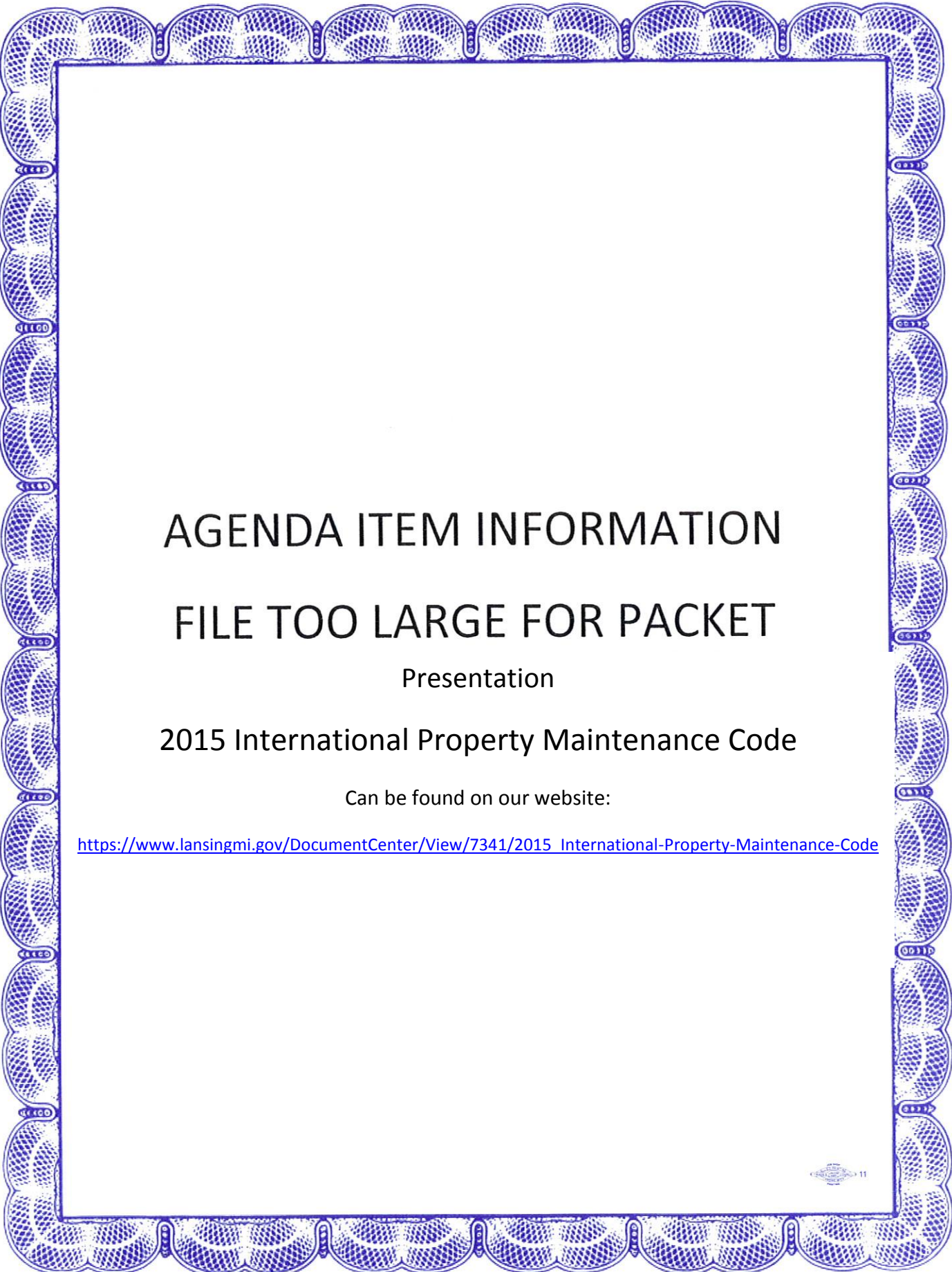
1 A copy of the ~~2009~~2015 International Property Maintenance Code is available for public
2 inspection in the City Clerk's Office.

3
4 Section 3. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
5 inconsistent with the provisions hereof are hereby repealed.

6 Section 4. Should any Section, clause or phrase of this ordinance be declared to be invalid,
7 the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the
8 part so declared to be invalid.

9 Section 5. This ordinance shall take effect on the 30th day after enactment, unless given
10 immediate effect by City Council, and shall expire on December 31, 2027.

11
12 APPROVED BY THE ORDINANCE REVIEW COMMITTEE
13 OF THE OFFICE OF THE CITY ATTORNEY



AGENDA ITEM INFORMATION

FILE TOO LARGE FOR PACKET

Presentation

2015 International Property Maintenance Code

Can be found on our website:

[https://www.lansingmi.gov/DocumentCenter/View/7341/2015 International-Property-Maintenance-Code](https://www.lansingmi.gov/DocumentCenter/View/7341/2015%20International-Property-Maintenance-Code)

Plummer, Marilyn

From: noreply@civicplus.com
Sent: Friday, November 16, 2018 2:28 PM
To: Plummer, Marilyn
Subject: Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

(Section Break)

Date	11/16/2018
First Name	Bettie
Middle	J
Last Name	Trice
Other name(s) by which you have been known, including maiden names	Bettie Houston
Date of Birth	
Address	1426 W. Willow St
City	Lansing
State	MI
Zip Code	48915
Email	lajene@comcast.net

Gender	Female
Ward	4
Precinct	40
Best phone number to contact you	(517) 484-0037
Last 4 digits of social security number	████
In what year did you move to Lansing?	1974
Additional information regarding experience and credentials	Over 40 years work experience in state government as legislative employee and working with legislative committees.
Occupational Background	Michigan Legislature - State Senate
Educational Background	Oakland University, Michigan State University
Please attach a resume if available	<u>RESUME.bjt.doc</u>
First choice for board to serve on	Other
Second choice of a board to serve on	Elected Officers Compensation Commission
Third choice of a board to serve on	Cable Advisory Board
Fourth choice of a board to serve on	Human Relations and Community Services Board (HRCS)
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	Lansing Medical Marihuana Commission (other) as it pertains to a new and burgeoning industry of business and health care; its impact on the city and its residents; and work collaboratively with other board members for best outcomes.
Qualifications and Eligibility – At this time, if you do not meet one or	<i>Field not completed.</i>

more of the qualifications
or eligibility requirements
listed at the top, please
state here the requirement
to be met and explain
how you will be qualified
or eligible before you
would be sworn in to an
appointed office

Background Check Authorization	I agree
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Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge	Bettie J Trice
---	----------------

Date & Time	11/16/2018 2:30 PM
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Plummer, Marilyn

From: Bettie Trice <lajene@comcast.net>
Sent: Friday, November 16, 2018 2:36 PM
To: Plummer, Marilyn
Subject: Application

Hello Marilyn:

Just wanted to let you know I submitted the application for appointment to city boards/commissions. The Lansing Medical Marihuana Commission is my first choice; however, it was not listed in the selection dropdown, so I selected "other."

If you have any questions, please do not hesitate to contact me.

Have a blessed day!

Bettie Trice

Resume of
BETTIE J. TRICE

1426 W. Willow Street
Lansing, Michigan 48915
(517) 484-0037

OBJECTIVE

To secure gainful employment in an administrative/management capacity in the public or private sector relating to business or government.

EXPERTISE AND SKILLS

Managerial/supervisory; office administration; computer proficiency; administrative support; legislative rules; parliamentary procedures; research; constitutional knowledge; proofreading; verbal and written communication; organizational; evaluation, interviewing, hiring and training personnel; proficiency in grammar, vocabulary and spelling.

EDUCATION

Ottawa Hills High School
Oakland University
Michigan State University

Grand Rapids, Michigan
Rochester, Michigan
East Lansing, Michigan

College Preparatory
Business Administration
Office Administration

EMPLOYMENT HISTORY

Session Clerks Manager ~ 1992 - 2016

Michigan State Senate
Office of the Secretary of the Senate
State Capitol
Lansing, Michigan 48913

Secretaries of the Senate: Willis "Bill" H. Snow, Carol Morey Viventi and Jeff Cobb

Management and supervision of technical legislative support staff consisting of four units (nine employees); responsibility of setting guidelines and standards for official legislative documents such as amendments, bills and resolutions, calendars, and journals; establish priorities and define roles and responsibilities; coordination of staff in regards to work flow; oversee training and day-to-day functions of committee clerks; work closely with vendor and Senate computer personnel in design, development, implementation, and daily operations of staff/committee clerks session management system (LMS); tracking and maintaining legislative decisions; interpret legislative/parliamentary research; manage distribution of yearly bound Journal; perform functions of support staff in their absence and/or provide assistance during periods of heavy workload; approval of leave time; evaluating employee performance; employee training; interviewing and hiring process; liaison between Office of the Secretary of the Senate and other entities regarding session-related activities; serve in advisory capacity to Secretary and Assistant Secretary of the Senate regarding legislative matters and parliamentary procedure; provide assistance to Senators, staffs and the general public regarding legislative matters.

Journal Clerk ~ 1978 - 1992

Michigan State Senate
Office of the Secretary of the Senate
State Capitol
Lansing, Michigan 48913

Secretaries of the Senate: Billie S. Farnum, William C. Kandler, and Willis "Bill" H. Snow

Unit Supervisor; responsibility of maintaining official record of the proceedings of the Michigan Senate; manage production and publication of Senate Journal; assist Secretary and Assistant Secretary of the Senate in legislative and parliamentary procedures; drafted and updated Presiding Officers Manual; assisted in designing concept for computerized Senate Journal and its implementation; coordination of Session Staff with computerized session-related programs; assist in development and presentation of training for Committee Clerks Seminar; evaluating, interviewing, hiring and training personnel; secretarial; proofreading; legislative research; writing; assisted in competitive bidding process for official Senate Journal; provided assistance to Senators, staffs and the general public regarding legislative matters.

Assistant Journal Clerk ~ 1976 - 1977

Michigan State Senate
Office of the Secretary of the Senate
State Capitol
Lansing, Michigan 48913

Secretary of the Senate Billie S. Farnum

Assisted Journal Clerk in maintaining official record of the proceedings of the Michigan Senate; secretarial; proofreading; legislative research; provided assistance to Senators, staffs and the general public regarding legislative matters.

Executive Secretary ~ 1975 - 1976

Senator Basil W. Brown, Dean of the Senate
Michigan State Senate, State Capitol
Lansing, Michigan 48913

Personal secretary; receptionist; legislative and legal research; constituent assistance and services.

Receptionist/Secretary

City of Lansing
Housing and Redevelopment Department
City Hall
Lansing, Michigan 48933

Ron Stonehouse, Director

Receptionist; secretary; maintained minutes for monthly board meetings; assisted in advertising campaign to secure bids for purchasing city-owned lands.

Executive Secretary/Associate

Farm Bureau Services, Inc.
Risk Management Division
7373 West Saginaw Street
Lansing, Michigan 48917

Ken Jones, Director

Associate to Director; maintained three-person office; receptionist; secretary; customer assistance and services.

PROFESSIONAL DEVELOPMENT

American Society of Legislative Clerks and Secretaries Annual Conference; National Conference of State Legislatures Conference; Evaluating Employee Performance; How to Manage Stress; Team-Building and Supervisory Skills; How to Give and Get References; How to Supervise Better.

REFERENCES will be provided upon request.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Bettie J. Trice of 1426 W. Willow St., Lansing, MI 48915 as a 4TH Ward Member of the Medical Marijuana Commission for a term to expire November 27, 2020; and

WHEREAS, the nominee has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on February 11, 2019 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Bettie J. Trice of 1426 W. Willow St., Lansing, MI 48915 as a 4TH Ward Member of the Medical Marijuana Commission for a term to expire November 27, 2020.

Plummer, Marilyn

From: noreply@civicplus.com
Sent: Tuesday, November 20, 2018 12:59 PM
To: Plummer, Marilyn
Subject: Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

(Section Break)

Date	11/20/2018
First Name	Enrique
Middle	Jose
Last Name	Mendoza
Other name(s) by which you have been known, including maiden names	Field not completed.
Date of Birth	
Address	3809 Kendalwood Dr
City	Lansing
State	MI
Zip Code	48911
Email	mendoza_enrique@att.net

Gender	Male
Ward	3
Precinct	<i>Field not completed.</i>
Best phone number to contact you	5177499482
Last 4 digits of social security number	
In what year did you move to Lansing?	1969
Additional information regarding experience and credentials	Citizens Academy Graduate
Occupational Background	Retail, Supply, operations
Educational Background	Ferris State University Graduate Bachelor's in Criminal Justice
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Review Board
Second choice of a board to serve on	Police Commissioners
Third choice of a board to serve on	Board of Water and Light
Fourth choice of a board to serve on	Building Safety (Electric, Mechanical and Plumbing)
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	As a resident of the City of Lansing for over 40 years, I feel it's my duty to help elevate our communities.
Qualifications and Eligibility – At this time, if you do not meet one or	I have the experience of Civic Engagement for the City of Lansing as a graduate of the first Citizens Academy

more of the qualifications
or eligibility requirements
listed at the top, please
state here the requirement
to be met and explain
how you will be qualified
or eligible before you
would be sworn in to an
appointed office

Background Check
Authorization

I agree

Please type your name in
this box to signify that
you can serve on a board
or commission and the
information in this
application is accurate to
the best of your
knowledge

Enrique Jose Mendoza

Date & Time

11/20/2018 12:45 PM

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Plummer, Marilyn

From: Enrique Mendoza <mendoza_enrique@att.net>
Sent: Monday, February 4, 2019 3:45 PM
To: Plummer, Marilyn
Subject: Assessment Board

To: Review Board Members

I am Enrique Jose Mendoza a Community member of the City of Lansing for over 40 years. I am also a graduate of the first class of The City of Lansing's Citizens Academy. I attended this program to learn more about Civic Engagement. During this program one thing I learned was sitting on boards is a great way to serve your City and Community. I Love the City of Lansing and would like an opportunity to do more.

I learned that there was a vacancy on the Assessment Review Board and would like to express an interest in this position. I can be reached by e-mail or phone.

Regards,

Enrique J Mendoza
Voces De La Comunidad
Chair
Mendoza_enrique@att.net
517-749-9482

Enrique J. Mendoza

Lansing, MI 48911 ♦ (517) 749-9482 ♦ Mendoza_Enrique@att.net

Objective

Obtain employment with an organization that will allow me to utilize my education and experience to help others navigate the systems with the services provided. Assist with the quality control and delivering product to vendors.

Profile

I am motivated, personable and professional with a Talent for quickly mastering technology. I am also Diplomatic and tactful with professionals and non-professionals at all levels. I am flexible, versatile and able to maintain under pressure. I have the ability to be poised and competent with the ability to transcend cultural differences. I am able to produce accurate and timely reports meeting stringent guidelines.

Skills Summary

- ♦ Directories/Databases(Access)
- ♦ Report Preparation
- ♦ Inventory Control
- ♦ Microsoft Office
- ♦ Written Correspondence
- ♦ Professional Presentations

Professional Experience

COMMUNICATION: REPORTS

- ♦ New Hire Coach/Trainer (Training Policy and Procedures/Coaching Safety Practices)
- ♦ Performance Accountability through Electronic team member performance application
- ♦ Tracking and managing team members hours and performance through evaluating data from level 5 systems
- ♦ Communicate concepts to team members using layman's terms to facilitate understanding to ensure desired results
- ♦ Rapidly learn and master varied computer programs

Employment History

MEIJER DISTRIBUTION CENTER - Lansing, MI
Operations Systems Coordinator, August 2015 to present

MEIJER DISTRIBUTION CENTER – Lansing, MI
Auditor January, 2015 to August 2015

MEIJER DISTRIBUTION CENTER – Lansing, MI
Operations shift supervisor September, 2011 to January 2015

Education

FERRIS STATE UNIVERSITY – BIG RAPIDS, MI
Bachelor of Science – Criminal Justice; Aug 2017

LANSING COMMUNITY COLLEGE – LANSING, MI
General Associate; Aug 2013 Graduated Cum Laude

Certificate of Completion: Dec 2012, *Taking Initiative for Management Effectiveness*, Specializing in

Writing Business proposals and Reports, Managing Negative People, Stress Management and Team building,

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Enrique Jose Mendoza, 3809 Kendalwood Drive, Lansing, MI 48911 as an At-Large Member of the Board of Review for a term to expire June 30, 2020; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on February 11, 2019 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment Enrique Jose Mendoza, 3809 Kendalwood Drive, Lansing, MI 48911 as an At-Large Member of the Board of Review for a term to expire June 30, 2020.