

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN**

**TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10th FLOOR
124 W. MICHIGAN AVENUE**

October 27, 2025 at 7:00 PM



TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council at the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall.

Roll Call

Meditation And Pledge Of Allegiance

Approval Of Printed Council Proceedings

1. October 13, 2025

Consideration Of Late Items (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

Tabled Items

Special Ceremonies And Presentations

2. 2025 Citizens Academy Graduation
3. Appointment; Kris Klein as the City Representative member of the Downtown Lansing Inc. Board for a term to expire June 30, 2027 (PEND-4197)
4. Appointment; Jeremy Matthews as a Business Representative member of the South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board of Directors for a term to expire July 31, 2027 (PEND-4193)

Comments By Council Members And City Clerk

Community Event Announcements (Time, place, purpose, or definition of event – 1 minute limit)

Speaker Registration For Public Comment On Legislative Matters Legislative Matters consist of the following items on the agenda: Public Hearings (other than show cause hearings), Consent Agenda Items, Resolutions, Ordinances for Introduction, and Ordinances for Passage. Speakers at the meeting must sign up on BLUE form by the deadline announced by the City Clerk. Virtual Participation is available for Public Comment on Legislative Matters. Sign up by 30 minutes prior to the scheduled start time of the meeting using the following link:

<https://events.gcc.teams.microsoft.com/event/23a624e6-48a9-48b5-a1dd-ca337a96889f@87509dee-095b-4ff8-ba5a-0035cdfc715d>

Mayor's Comments

Show Cause Hearings

Public Comment On Legislative Matters (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on BLUE form.)

Scheduled Public Hearings

5. Noise Special Permit; Public Service Department request to allow for the Lansing Avenue Pump Station (LAPS) Project at 1701/1711 Lansing Ave. (PEND-4171)

Council Consideration Of Legislative Matters

Referral Of Public Hearings

Consent Agenda

6. Appointment; Kris Klein as the City Representative member of the Downtown Lansing Inc. Board for a term to expire June 30, 2027 (PEND-4197)
7. Appointment; Jeremy Matthews as a Business Representative member of the South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board of Directors for a term to expire July 31, 2027 (PEND-4193)
8. Tribute; in recognition of Bob Hoffman on his retirement as Public Relations Manager of Wharton Center for Performing Arts (PEND-4229)
9. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 5210 S. Washington Ave. (PEND-4178)
10. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 6255 Marywood Ave. (PEND-4180)
11. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 509 Baker St. (PEND-4182)
12. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 906 Prospect St. (PEND-4184)
13. Non-Profit Recognition; Peckham Vocational Industries Inc. (PEND-4212)
14. Collective Bargaining Agreement; United Auto Workers, Local 2256 ratification of wage reopener Tentative Agreement (PEND-4238)

Resolutions For Action

15. Appointment; Luke Bingaman as City Council Legislative Analyst (PEND-4226)
16. Setting a Public Hearing on Obsolete Property Rehabilitation Act (OPRA) District; 414 Baker St., Maximillian Boortz (PEND-4217)
17. Setting a Public Hearing on Obsolete Property Rehabilitation Act (OPRA) District; 1204 S. Washington Ave., Lil Rock Ventures, LLC (PEND-4215)

18. Setting a Public Hearing on SLU-1-2025; Special Land Use Permit, 3011 Turner St., to authorize a state-licensed adult foster care small group home (PEND-4210)
19. Noise Special Permit; Public Service Department request to allow for the Lansing Avenue Pump Station (LAPS) Project at 1701/1711 Lansing Ave. (PEND-4172)
20. Rescind Resolution 2025-107; Orders to Make Safe or Demolish to the owners of 108 S. Martin Luther King Jr. (PEND-4240)

Reports From Council Committees

Ordinances For Introduction And Setting Of Public Hearings

Ordinances For Passage

21. Reconsideration and amendment to Ordinance 1343; Amending Chapter 206 to adjust the threshold for requiring bidding (PEND-4134)

Speaker Registration For Public Comment On City Government Related Matters

Reports Of City Officers, Boards, And Commissions; Communications And Petitions; And Other City Related Matters (Motion that all items be considered as being read in full and that the proper referrals be made by the President)

Item(s) from the City Clerk re:

22. Minutes of Boards and Commissions placed on file in the Clerk's Office
23. Non-Profit Recognition; Capital City Wrestling Club (PEND-4224)
24. Fireworks Display License; ACE Pyro, LLC for the City of Lansing's Silver Bells Celebration, November 21, 2025 (PEND-4225)

Item(s) from the Mayor re:

25. Reappointment; Chelsea Dowler as a City of Lansing member of the Capital Area Transportation Authority Board for a term to expire September 30, 2028 (PEND-4223)
26. Orders to Make Safe or Demolish to the owners of 810 Beulah St. (PEND-4237)
27. Setting a Show Cause Hearing on Orders to Make Safe or Demolish to the owners of 810 Beulah St. (PEND-4236)
28. Obsolete Property Rehabilitation Act (OPRA) District; 323-327 S. Washington Sq., Wormwood, LLC (PEND-4228)
29. Setting a Public Hearing on Obsolete Property Rehabilitation Act (OPRA) District; 323-327 S. Washington Sq., Wormwood, LLC (PEND-4227)
30. Collective Bargaining Agreement; United Auto Workers, Local 2256 ratification of wage reopener Tentative Agreement (PEND-4238)
31. Parks and Recreation Master Plan 2026-2030 (PEND-4234)
32. Setting a Public Hearing on Parks and Recreation Master Plan 2026-2030 (PEND-4233)

33. Amending Chapter 294 to encourage the retention of the top official of the Fire and Police Departments by extending eligibility for retirement service credits up to 30 years (PEND-4230)
34. Setting a Public Hearing on Amending Chapter 294 to encourage the retention of the top official of the Fire and Police Departments by extending eligibility for retirement service credits up to 30 years (PEND-4231)
35. Grant Acceptance; Energy Efficiency and Conservation Block Grant, United States Department of Energy (PEND-4221)
36. Grant Acceptance; Frances River Lot Improvements, Michigan Natural Resources Trust Fund (MNRTF) (PEND-4239)

Communications and Petitions

37. Communication from Erik Almquist regarding the Charter Commission
38. Claim Appeal; Claim #2192, Dale Schrader for \$1516 in red tag violation fees at 1119 N. Seymour Ave. (PEND-4232)
39. Affidavit of Disclosure; Derek Selden, Lansing Police Department

Motion Of Excused Absence

Remarks By Council Members

Remarks By The Mayor Or Executive Assistant

Public Comment On City Government Related Matters (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on YELLOW form.)

Adjournment



CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TTY 711). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation request.

LANSING CITY COUNCIL MEETING

DATE & TIME: 10/27/2025 7:00 PM

Starting Time 7:00

REGULAR MEETING: X

SPECIAL MEETING:

ATTENDANCE

COUNCIL MEMBER	PRESENT	ABSENT	ARRIVED
BROWN	☒	☐	_____
CARTER	☒	☐	_____
GARZA	☒	☐	_____
HUSSAIN	☒	☐	_____
JACKSON	☒	☐	_____
KOST	☒	☐	_____
PEHLIVANOGLU	☒	☐	_____
SPADAFORE	☒	☐	_____

MEDITATION IN MEMORY OF: A.H. Terry McKane Norma Barker
Carl Fongbener

PLEDGE LED BY: _____

Adjournment Time 8:35

CHRIS SWOPE
LANSING CITY CLERK



**Official Proceedings of the City Council
City of Lansing
October 13, 2025**

Tony Benavides Lansing City Council Chambers
Lansing, Michigan

The City Council of the City of Lansing met in regular session and was called to order at 7:00 p.m. by President Kost.

PRESENT: Council Members Brown, Carter, Garza, Jackson, Kost, Pehlivanoglu, Spadafore

ABSENT: Council Member Hussain

A quorum was present.

The Council observed a moment of Meditation followed by the Pledge of Allegiance led by President Kost.

Approval of Printed Council Proceedings

By Vice President Carter

To approve the printed Council Proceedings of September 29, 2025

Motion Carried

Special Ceremonies

Appointment; Christopher Green-Szmadzinski as the 2nd Ward member of the Park Board for a term to expire June 30, 2026

Resolution #2025-233

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Christopher Green-Szmadzinski as the 2nd Ward member of the Park Board for a term to expire June 30, 2026; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on City Operations met on October 9, 2025, and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Christopher Green-Szmadzinski as the 2nd Ward member of the Park Board for a term to expire June 30, 2026.

By Council Member Brown

Motion Carried

Chief Deputy City Clerk Jackson administered the Oath of Office to Christopher Green-Szmadzinski as a member of the Park Board.

Community Event Announcements

Nicklas Zande spoke about the Old Everett Neighborhood meeting schedule.

Loretta Stanaway spoke about the Friends of Lansing Race to Restore 5k run-walk fundraiser.

Ivan Droste spoke about the Lewton Rich Neighborhood Association Meet the Candidates night.

Christopher Green-Szmadzinski spoke about a monthly walk through Scott Woods Park and Hawk Island Park.

Comments by Council Members and the City Clerk

Chief Deputy City Clerk Jackson shared details about upcoming annual Souls To The Polls Trunk or Treat event at the new Lansing Elections Office and also shared details about upcoming early voting opportunities.

Speaker Registration for Public Comment on Legislative Matters

Chief Deputy City Clerk Jackson announced that the public comment registration form(s) for those intending to address Council on legislative matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Mayor's Comments

Mayor Schor congratulated Willard Walker and Kappa Alpha Psi on 50 years of Kappa Express football, and thanked University of Michigan Health-Sparrow for opening a new pharmacy, urgent care, and occupational health center on Michigan Ave. He highlighted the steel topper ceremony for the new City Hall, and recent community events including the Fall Resource Summit, Boys and Girls Club annual event, Westside Neighborhood Fall Festival, Fenner's Apple Butter Festival, Lansing Fire Department Open House, and the Fish Ladder opening in Old Town. He also announced the full reopening of Michigan Avenue west of US-127, and that grant applications are now open for neighborhood organizations and the LEDC Empower Program.

Public Comment on Legislative MattersPublic Comment on Legislative Matters:

Cody O'Neill spoke in support of the declaration of the City of Lansing as an LGBTQ+ Welcoming City.

Nicklas Zande spoke in support of the declaration of the City of Lansing as an LGBTQ+ Welcoming City.

Lyra Opalikhin spoke in support of the declaration of the City of Lansing as an LGBTQ+ Welcoming City.

Aria Morey spoke in support of the declaration of the City of Lansing as an LGBTQ+ Welcoming City.

Puppy spoke in support of the declaration of the City of Lansing as an LGBTQ+ Welcoming City.

Kimberly Glass spoke in support of the declaration of the City of Lansing as an LGBTQ+ Welcoming City.

Kelli Ellsworth Etchison spoke in support of the declaration of the City of Lansing as an LGBTQ+ Welcoming City.

Chief Deputy City Clerk Jackson acknowledged one written communication.

Legislative Matters**Consent Agenda**

By Vice President Carter

To approve all items on the Consent Agenda.

Motion Carried

Resolution #2025-234

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the recommendation for reappointment of Linda Sanchez-Gazella as a Citizen Retiree member of the Employees' Retirement System Board of Trustees for a term to expire June 30, 2029; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on October 13, 2025 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Linda Sanchez-Gazella as a Citizen Retiree member of the Employees' Retirement System Board of Trustees for a term to expire June 30, 2029.

Adopted as part of the Consent Agenda

Resolution #2025-235

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has recommended the reappointment of Mike Dombrowski as the First Ward member of the Park Board June 30, 2029; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on City Operations met on October 9, 2025, and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Mike Dombrowski as the First Ward member of the Park Board for a term to expire June 30, 2029.

Adopted as part of the Consent Agenda

Resolution #2025-236

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Nate Scramlin as an At-Large member of the Park Board for a term to expire June 30, 2029; and

WHEREAS, the Mayor's office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on City Operations met on October 9, 2025, and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Nate Scramlin as an At-Large member of the Park Board for a term to expire June 30, 2029.

Adopted as part of the Consent Agenda

Resolution #2025-237

By the Committee on Personnel
Resolved by the City Council of the City of Lansing

WHEREAS, City Council President Kost has recommended that the salary for City Council Administrative Assistant Renee Richmond be increased to \$70,000 in recognition of her years of service to Lansing City Council; and

WHEREAS, the Committee on Personnel reviewed the proposed wage increase and recommends its approval; and

WHEREAS, the recommended wage increase is proposed to have an effective date of September 29, 2025.

THEREFORE, BE IT RESOLVED, the City Council hereby approves the wage increase of City Council Administrative Assistant Renee Richmond to \$70,000 and shall be effective as of September 29, 2025.

Adopted as part of the Consent Agenda

Resolution #2025-238

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Zick and Nach Foods LLC for a SDM and Class C License, Sunday Sales (AM/PM), Entertainment, Additional Bar (1) and Social District Permits at 1218 Turner St., Lansing; and

WHEREAS, the Committee on City Operations met on October 9, 2025, and reviewed the request with affirmative action taken.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby approves the request from Zick and Nach Foods LLC for a SDM and Class C License, Sunday Sales (AM/PM), Entertainment, Additional Bar (1) and Social District Permits at 1218 Turner St., Lansing.

Adopted as part of the Consent Agenda

Resolution #2025-239

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, City of Lansing Department of Public Service, through a contractor, is constructing the utility and infrastructure improvements associated with the Lansing Avenue Pump Station (LAPS) Project at 1701/1711 Lansing Avenue; and

WHEREAS, the project location is at or on Lansing Avenue between the Grand River and Greenwood Avenue, in the City of Lansing; and

WHEREAS, from November 1, 2025, through December 20, 2025, the Public Service Department, has requested a waiver of the noise ordinance on Saturdays from 8:00 AM to 4:30 PM; and

WHEREAS, the City of Lansing Public Service Department recommends that the contractor be granted the requested noise waiver in order to:

- Reduce the amount of time local access for property owners is impacted;
- Allow the contractor to have the ability to work some Saturdays when necessary for completion of important work activities; and
- Keep the project on-schedule based on weather days and permitting delays.

NOW THEREFORE BE IT RESOLVED that a public hearing be held on Monday, October 27, 2025, at 7:00 PM in the City of Lansing Council Chambers, 124 W. Michigan Ave., in consideration of the request for granting a waiver of the noise ordinance for construction noise at 1701 Lansing Avenue, between the Grand River and Greenwood Avenue, on Saturdays from 8:00 AM to 4:30 PM from November 1, 2025 through December 20, 2025.

BE IT FINALLY RESOLVED that the City Clerk shall provide notice of the public hearing to all residents living within 500 feet of the real property line of the noise emitter

Adopted as part of the Consent Agenda

Resolution #2025-240

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a resident request to prohibit parking along the south side of Bridgeport Drive in front of 4035 Bridgeport Drive; and

WHEREAS, the Transportation and Non-Motorized Section installed no parking signs, on a trial basis, along the South side of Bridgeport Drive in front of 4035 Bridgeport Drive; and

WHEREAS, based on the results of the survey, the Transportation and Non-Motorized Section recommended that the prohibited parking at this location be made permanent but the Public Service Board recommended that this regulation expire one year from the date of implementation; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-002, thereby authorizing the Transportation Engineer to regulate parking along the south side of Bridgeport Drive in front of 4035 Bridgeport Drive;

BE IT FURTHER RESOLVED that Traffic Control Order No. 18-002 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-002 shall expire one year from the date of filing with the City Clerk.

Adopted as part of the Consent Agenda

Resolution #2025-241

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department conducted an investigation to determine sight distance and traffic control requirements at the intersection of Ray Street and Woodrow Avenue. This study was conducted in response to a request by an area resident and as part of the program to investigate all uncontrolled intersections in the city;

WHEREAS, the Transportation and Non-Motorized Section performed a safe approach speed study and revealed a safe approach speed of ten (10) miles per hour (MPH) due to the house and picket fence in the southwest quadrant of the intersection;

WHEREAS, based on the results of the study, the Transportation and Non-Motorized Section recommends the installation of a stop sign on Woodrow Avenue at Ray Street due to the low safe approach speed and to eliminate right-of-way confusion;

WHEREAS, the draft minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 18-030, thereby authorizing the Transportation Engineer to install a stop sign on Woodrow Avenue at Ray Street to eliminate right-of-way confusion;

BE IT FINALLY RESOLVED that Traffic Control Order No. 18-030 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed.

Adopted as part of the Consent Agenda

Resolution #2025-242

By the Committee on City Operations

Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a service request via Cityworks for a missing stop sign at the intersection of Joshua Street and Kaynorth Road; and

WHEREAS, the Transportation and Non-Motorized Section conducted a review of traffic sign records and it was determined that no stop sign was on record at this intersection. In response to the request, staff conducted an investigation to determine sight distance and traffic control requirements at the intersection, and reviewed reported traffic crash history at the intersection of Joshua Street and Kaynorth Road; and

WHEREAS, based on this study the Transportation and Non-Motorized Section recommends that a yield sign be installed for northbound Joshua Street traffic at Kaynorth Road due to the safe approach speed and to help eliminate any right-of-way confusion at this intersection; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 23-15, thereby authorizing the Transportation Engineer to regulate traffic at the intersection of Joshua Street and Kaynorth Road;

BE IT FINALLY RESOLVED that Traffic Control Order No. 23-15 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate sign is installed.

Adopted as part of the Consent Agenda

Resolution #2025-243

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Public Service Department received a request from the parking services office to evaluate the existing no parking load zone signs along the south side of the 400 block of West Washtenaw Street; and

WHEREAS, a portion of the existing load zone blocks a parking lot driveway at this location; and

WHEREAS, the Public Service Department recommends that the existing load zone along the south side of Washtenaw Street be modified, and parking be prohibited in front of the driveway at this location; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-14 thereby authorizing the Assistant City Engineer to regulate parking along 400 block of West Washtenaw Street between Pine Street and Walnut Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-14 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Adopted as part of the Consent Agenda

Resolution #2025-244

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Public Service Department received a request the Capitol Area Transportation Authority (CATA) to change the existing parking regulations in the 100 block of East Lenawee Street to allow for bus parking and loading zones; and

WHEREAS, the 100 block of East Lenawee Street is 41 feet wide with curb and gutter. Metered parking is currently allowed along both the north and south sides of the street;

And

WHEREAS, the Public Service Department recommends that the existing parking restrictions be changed along the 100 block of East Lenawee Street to create bus parking and loading zones; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-12 thereby authorizing the Assistant City Engineer to regulate parking along 100 block of East Lenawee Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-12 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Adopted as part of the Consent Agenda

Resolution #2025-245

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Public Service Department received a request from a resident of River Street to allow parking in front of their house along the west side of River Street; and

WHEREAS, River Street between Hazel Street and Elm Street is 30 feet wide with curb and gutter. Parking along the west side of the street is prohibited and parking along the east side of the street is unrestricted; and

WHEREAS, the Public Service Department recommends that the existing parking restrictions be changed to allow parking on the west side of River Street from 50 feet south of Hazel Street to 115 feet south of Hazel Street; and

WHEREAS, the Public Service Department recommends that the existing parking restrictions be changed to prohibit parking on the east side of River Street from 115 feet south of Hazel Street to Hazel Street; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-13 thereby authorizing the Assistant City Engineer to regulate parking along River Street between Hazel Street and Elm Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-13 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Adopted as part of the Consent Agenda

Resolution #2025-246

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department conducted a routine traffic sign field check in the area and found the stop sign post on Florence Street at Ray Street was twisted / damaged; and

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department conducted an investigation and found no record of this stop sign in the City of Lansing traffic sign inventory. Google maps shows the stop sign has been in place as far back as 2007; and

WHEREAS, the Transportation and Non-Motorized Section performed a safe approach speed study and revealed a safe approach speed of eleven miles per hour; and

WHEREAS, the Transportation and Non-Motorized Section recommends the existing stop sign remain in place at this intersection based on the relatively low safe approach speed and the lack of traffic issues while this sign has been in place; and

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-15, thereby authorizing the Assistant City Engineer to install a stop sign on Florence Street at Ray Street.

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-15 shall become effective when signed by the Assistant City Engineer and filed with the City

Clerk and the appropriate sign is installed.

Adopted as part of the Consent Agenda

Resolution #2025-247

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request from CATA to modify the parking regulations along the east side of Tranter Street; and

WHEREAS, the Transportation and Non-Motorized Section conducted a field investigation of this area; and

WHEREAS, based on the request from CATA the Public Service Department recommends that parking regulations along the east side of Tranter Street be modified to also include two short term parking spaces and two handicap reserved parking spaces near the main CATA building entrance;

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-16, thereby authorizing the Assistant City Engineer to regulate parking along Tranter Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-16 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Adopted as part of the Consent Agenda

Resolution #2025-248

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Transportation and Non-Motorized Section of the Public Service Department received a request from The Nuthouse restaurant management to add a load zone along the north side of Jay Street; and

WHEREAS, the Transportation and Non-Motorized Section conducted a field investigation of this area and installed no parking load zone 20-minute maximum stay signs along the north side of Jay Street west of Cedar Street on a temporary basis; and

WHEREAS, the Public Service Department recommends that the load zone along the north side of Jay Street be made permanent to better meet the needs of the adjacent business;

WHEREAS, the Public Service Board, concurs with the recommendation of the Public Service Department;

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's Office;

WHEREAS, the Committee on City Operations reviewed the report and concurs with the recommendation of the Public Service Board;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order No. 25-17, thereby authorizing the Assistant City Engineer to regulate parking along Jay Street;

BE IT FINALLY RESOLVED that Traffic Control Order No. 25-17 shall become effective when signed by the Assistant City Engineer and filed with the City Clerk and the appropriate signs are installed.

Adopted as part of the Consent Agenda

Resolution #2025-249

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, Lansing Police Department has submitted application for an annual grant to the Michigan State Police, Grants and Community Services Division for an Automobile Theft Prevention Authority (ATPA) grant; and

WHEREAS, the Lansing Police Department was informed on September 5, 2025, that it has been selected to receive grant funding in the amount of \$268,383; and

WHEREAS, the Lansing Police Department has a required local match of \$169,081 (63% of the grant); and

WHEREAS, the Michigan State Police's share is \$99,302 (37%); and

WHEREAS, the grant funds will be utilized solely for the benefit of motor vehicle theft prevention programs and initiatives; and

WHEREAS, the grant period is October 1, 2025 to September 30, 2026.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Automobile Theft Prevention Authority grant in the amount of \$268,383 for the program period October 1, 2025 through September 30, 2026; and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.

Adopted as part of the Consent Agenda

Resolution #2025-250

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Police Department submitted a grant application to the Michigan Office of Highway Safety Planning for overtime funding Hazardous driving/Prevent roadside deaths/Nonmotorized safety/Distracted driving efforts as well as to provide reimbursement; and

WHEREAS, Michigan traffic crash data from 2015-2019 identified a high number of people seriously injured or killed where 1) the traffic crash was coded as alcohol-involved and/or drug-involved, or 2) the occupants were in passenger vehicles and the crash was coded as no belts or child restraint not used/used improperly and 3) the crashes included at least one driver speeding; and

WHEREAS, the grant-funded overtime must focus on traffic stops for hazardous moving violations during times and on roadways experiencing fatal and serious injury traffic crash problems; and

WHEREAS, the expectation is zero tolerance for seat belt, child restraint, DUI violations, and any other hazardous moving violations during the grant-funded high-visibility enforcement efforts; and

WHEREAS, during the span October 1, 2025 to September 30, 2026, the grant has specific enforcement periods; and

WHEREAS, the Lansing Police Department was informed on September 15, 2025, that it has been selected to receive funding in the amount of \$355,806.02-award letter dated September 15, 2025; and

WHEREAS, the funding covers roughly 900 hours of overtime and overtime related fringes as well as LIDAR GUNS; and

WHEREAS, there is no local match requirement for the grant.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Office of Highway Safety Planning grant in the amount of \$355,806.02 for the program period (October 1, 2025 through September 30, 2026); and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the awarded funds.

Adopted as part of the Consent Agenda

Resolution #2025-251

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the Michigan Education Association designated a 2025 ESP CONF-COMMUNITY SERVICE PROJECT DONATION in support of the C.A.R.E. unit for Domestic Violence efforts and;

WHEREAS, MEA donated \$500.00 to the LPD CARE Unit; and

WHEREAS, the donation is not specifically designated for use and will therefore be used for CARE Unit client needs; and

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the donations to the LPD CARE Unit, a division of Patrol totaling \$500.00; and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the received donation funds.

Adopted as part of the Consent Agenda

Resolutions

Resolution #2025-252

By Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore
Resolved by the City Council of the City of Lansing

RESOLUTION DECLARING THE CITY OF LANSING AS AN LGBTQ+ WELCOMING CITY

WHEREAS, the City of Lansing welcomes people of all backgrounds and believes that diversity is one of our greatest strengths; and

WHEREAS, Lansing thrives when all residents and visitors are safe from violence, discrimination, and intimidation; and

WHEREAS, threats against Lansing's LGBTQ+ community and LGBTQ+ supportive businesses have been on the rise, fueled by harmful rhetoric at the state and federal levels that emboldens bigotry, intimidation, and vandalism, causing emotional harm, property damage, and economic loss; and

WHEREAS, the Lansing City Council strongly condemns all acts of violence, harassment, or intimidation against the LGBTQ+ community and reaffirms that every individual has the right to live freely and safely in our city; and

WHEREAS, the City of Lansing recognizes that, in the face of inadequate state and federal protections, we must take proactive steps to safeguard our most vulnerable residents; and

WHEREAS, any threats, harassment, discrimination, or acts of intimidation by City employees or by organizations receiving City funds will not be tolerated, and appropriate disciplinary or corrective action will be taken; and

WHEREAS, the Lansing City Council will develop pro-LGBTQ+ ordinances and policies, and encourages the Administration to do the same, to ensure that existing and new programs are inclusive of and accessible to LGBTQ+-affirming individuals and businesses; and to place LGBTQ+ community members to City boards and commissions or establish an LGBTQ+ advisory board to ensure representation and inclusion in civic decision-making; and

WHEREAS, the Lansing City Council supports the right of transgender and gender-diverse individuals to access gender-affirming care safely and without interference, and encourages the Administration to issue an executive order safeguarding access to such care, including prohibiting the use of City resources to block, investigate, prosecute, or detain any person seeking or providing gender-affirming treatment.

NOW, THEREFORE, BE IT RESOLVED, that the City of Lansing proudly welcomes and encourages members of the LGBTQ+ community to live, work, and thrive here.

BE IT FINALLY RESOLVED, that the Lansing City Council declares Lansing an LGBTQ+ Welcoming City, where every person's identity and sexual orientation are supported and embraced, and where acts of hate or harassment have no place in our community.

By Council Member Jackson

Motion Carried

Ordinances for Passage

Passage of Ordinance

An Ordinance of the City of Lansing, Michigan, to amend Chapter 206, Purchasing Contracts and Sales, specifically Sections 206.01, 206.02, 206.03, 206.05, 206.6, 206.07, and 206.16, to increase the dollar amount threshold for competitive bidding and related purchasing requirements, to reflect inflation since 1994, and to provide for annual modification of the threshold in accordance with the Consumer Price Index

Was read a second time by its title and adopted by the following roll call vote:

Yeas: Council Members Brown, Carter, Garza, Jackson, Kost, Pehlivanoglu, Spadafore

Nays: None

By Council Member Garza to give the Ordinance immediate effect

Motion Carried

See October 27, 2025
proceedings for the corrected
Ordinance #1343

Ordinance #1343

An Ordinance of the City of Lansing, Michigan, to amend Chapter 206, Purchasing Contracts and Sales, specifically Sections 206.01, 206.02, 206.03, 206.05, 206.6, 206.07, and 206.16, to increase the dollar amount threshold for competitive bidding and related purchasing requirements, to reflect inflation since 1994, and to provide for annual modification of the threshold in accordance with the Consumer Price Index.

Section 1. That Chapter 206, Sections 206.01, 206.02, and 206.03, of the Codified Ordinances of the City of Lansing, Michigan, be and are hereby amended to read as follows:

206.01. – Definitions.

***purchase price threshold* means the purchase amount, equal to or exceeding, at which competitive sealed bids will be required. This amount shall automatically be adjusted each fiscal year after the effective date of this ordinance by the Bureau of Labor Statistics Indicator, Consumer Price Index U.S. City Average (CPI-W U.S. City Average) for the prior calendar year. The City Controller will report the changes in the CPI-W U.S. City Average, based on most recently reported data, to City Council and the Department each year on May 1, to take effect on July 1 of that year. The purchase price threshold for City Fiscal Year Ending June 30, 2025, is \$31,000. Adjustments thereafter will be to the nearest \$1,000.**

206.02. - Purchases in excess of \$15,000.00 **equal to or exceeding the purchase price threshold**; competitive sealed bids required; authority of Mayor.
 (a) All supplies, service and construction items, except as otherwise provided below, when the estimated cost thereof ~~equals or exceeds \$15,000.00~~ **is equal to or exceeds the purchase price threshold**, shall be purchased by formal written contract from the lowest and most responsible and responsive bidder after notice inviting competitive sealed bids.

(1) The Director shall provide for the procurement of competitive sealed bids as follows:

A. An invitation for bids describing the requirements of the using agency shall be prepared.

B. The invitation for bids shall be publicized by advertising at least once, in a newspaper of general circulation in the City, not less than five days preceding the last day set for the receipt of competitive sealed bids. In addition, the Director is encouraged to place the invitation for bids in any appropriate trade journals, professional publications or other appropriate publication, in order to encourage as much competition as possible.

The newspaper notice required herein shall include a general description of the supplies, services or construction items to be purchased or sold and in addition shall state where bid blanks and specifications may be obtained, the date, time and place for the filing and opening of bids, whether or not bid, performance or payment bonds are required and, if required, the amounts thereof, and anything else the Director may feel is necessary.

C. Sealed bids shall also be solicited from all persons who are on the most current bidder's list by mailing them a copy of such newspaper notice or another notice that will acquaint them with the proposed purchase or sale. Invitations for bids sent to prospective bidders on the bidder's list shall be limited to commodities that are similar in character and ordinarily handled by the trade group to which the bid invitations are sent. Failure to respond to three consecutive bid invitations shall result in removal from the bidder's list for one year. After one year, the potential bidder may reapply to be placed upon the bidder's list.

D. Bids submitted in response to the invitation for bids shall be submitted sealed and, in addition, shall be identified as bids on the outside of the envelopes and shall be accompanied by affidavits, where applicable, in such form and covering such matters as the Director approves, together with any bid security required.

E. Bids shall be opened publicly at the time, place and date designated in the invitation for bids. Each bid, together with the name of the bidder, shall be recorded and the tabulation of all bids received shall be available for public inspection in the Finance Department.

F. An invitation for bids may be cancelled, or any or all bids or proposals may be rejected, in whole or in part, as specified in the invitation for bids, when such rejection or cancellation is determined by the Director to be in the best interests of the City.

G. The Director shall not knowingly accept the bid of a person who is in default in the payment of any taxes, licenses, fees, permits or any other moneys due the City or who is in any other respects disqualified according to any Federal or State law or any Municipal ordinance provision. A contract with a person who is discovered to have been in default or disqualified at the time of the awarding of the contract shall be voidable.

H. The Director shall determine and recommend in writing to the Mayor the name of the lowest and most responsible and responsive bidder. In reaching a determination as to who the lowest and most responsible and responsive bidder is, the Director shall consider:

1. The ability, capacity and skill of the bidder to perform the contract or provide the service or supplies required;
2. Whether or not the bidder can perform the contract or provide the service or supplies promptly or within the time specified, without delay or interference;
3. The character, integrity, reputation, judgment, experience and efficiency of the bidder in business;
4. The quality of performance and time of completion by the bidder of previous contracts or services;
5. The previous and existing compliance by the bidder with laws and ordinances relating to contract performance;
6. The sufficiency of the financial resources, equipment and personnel resources and the ability of the bidder to satisfactorily perform the contract or provide the services or supplies;
7. The quality, availability and adaptability of the supplies or services to the particular use required;
8. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract;
9. The number and scope of any additional, limiting or qualifying conditions attached to the bid by the bidder; and
10. Whether the supplies are recyclable, biodegradable or otherwise compatible with environmental concerns.

The failure of a bidder to promptly supply information in connection with an inquiry from the Director with respect to any of the provisions enumerated herein may be grounds for a determination of nonresponsibility with respect to such bidder.

(2) The Mayor, upon receipt of the Director's written bid recommendation, shall have the sole responsibility and the authority to award any City contract for supplies, services or construction when the contract amount is equal to or exceeds ~~\$15,000.00~~ **the purchase price threshold**. When the award is not given to the lowest bidder, a written statement of the reasons for placing the award with a responsible and responsive bidder who is not the lowest bidder shall be prepared by the Mayor and filed with the City Clerk and Council and with the other papers relating to the bid at the time the transaction is made. The written statement shall be available for public inspection in the Finance Department.

(b) No contract or purchase shall be subdivided to avoid the requirements of this section.

206.03. - Purchases under ~~\$15,000.00~~ **the purchase price threshold**; open market procedure.

(a) All purchases of supplies, services and construction items having an estimated cost of less than ~~\$15,000.00~~ **the purchase price threshold** may be made in the open market, without advertisement and without following the procedure prescribed in Section 206.02 and may be awarded by either the Mayor or the Director.

(b) All open market purchases of supplies, services and construction items shall, whenever practical, be based on at least three quotations and shall be awarded to the lowest and most responsible and responsive bidder when evaluated in accordance with Section 206.02(a)(1)H.

Quotations shall be solicited under the open market procedure by one or more of the following methods:

- (1) Direct mail request to prospective vendors;
- (2) Telephone;
- (3) Direct personal contact with prospective vendors.

(c) The name of each person submitting a quotation and the date and amount of each quotation shall be recorded and shall be available for inspection in the Finance Department.

Section 2. That Chapter 206, Sections 206.05, 206.06, and 206.07, of the Codified Ordinances of the City of Lansing, Michigan, be and are hereby amended to read as follows:

206.05. - Sole source procurement.

(a) A contract for supplies, services or construction items may be awarded by the Mayor or Director, whoever is applicable, without competitive sealed bids when the Director, having performed a written analysis with findings pursuant to this section, determines, after conducting a good faith review of available sources and applying the criteria set forth in Section 206.05(c), that there is only one source for supplying the requested supply, service or construction item and no other reasonable alternative source exists. The Director, along with a representative from the requesting using agency, shall conduct negotiations as appropriate. The written documentation shall be available for public inspection in the Finance Department.

(b) The sole source procurement shall be made at the lowest obtainable price and the Mayor or Director shall submit a written report, including the analysis and findings required in Section 206.05, within thirty days from the date the transaction is consummated, to the City Clerk and City Council identifying sole source procurement contract equal to or ~~in excess of \$15,000.00~~ **exceeding the purchase price threshold** awarded by the City, the name of the firm(s) involved, and the prices the contracts were awarded for.

(c) The criteria to be followed by the Director in determining that there is only one source for supplying the requested supply, service, or construction item are:

- (1) Special features are required; or
- (2) Special market conditions exist; or
- (3) Special services or facilities are required; or
- (4) The source is unique or special in nature; or
- (5) The source is limited or proprietary; or
- (6) Sales territories or product availability within limited geographical boundaries require sole source procurement; or
- (7) Where standardization or compatibility is the overriding consideration and such compatibility or standardization can only be achieved through the purchase or use of a unique product; or
- (8) Where a product or service is specifically identified as part of a grant award.

(d) This section is subject to Section 206.17, Unauthorized Purchases.

206.06 - Purchase of experimental supplies.

The Mayor may award a contract equal to or exceeding ~~\$15,000.00~~ **the purchase price threshold**, and the Director or the Mayor may award a contract of less than ~~\$15,000.00~~ **the purchase price threshold**, under the open market procedure set forth in Section 206.03, when such contract is for the purchasing of supplies for testing and experiment upon the written request of a using agency and the approval of the Director.

206.07. - Competitive sealed proposals.

(a) Whenever the use of competitive sealed bidding is not practical or advantageous to the City, a contract equal to or ~~in excess of \$15,000.00~~ **exceeding the purchase price threshold** may be awarded by the Mayor by the use of competitive sealed proposals, as follows:

- (1) A list of qualified persons shall be obtained by the Director when a using agency desires to contract for a particular service, supply or construction item, by publishing a request for a statement of qualifications. Public notice of the request for a statement of qualifications shall be given in the same manner provided for in Section 206.02(a)(1)B., provided that the minimum time shall be extended to ten days.
- (2) The request for a statement of qualifications shall identify the evaluation factors to be considered by the using agency and the Director in determining which persons are the most qualified.
- (3) The Director and the using agency shall submit a request for proposals to at least three persons, whenever possible, who are on the list of qualified persons and who are deemed by the Director and the using agency to be the most qualified to provide the required services, supplies or construction items.
- (4) The Director and the using agency shall commence negotiating a contract with the offeror deemed by the using agency and the Director to be the most qualified person on the list of qualified persons.
- (5) If compensation, contract requirements and contract documents can be agreed upon with the most qualified offeror, the using agency and the Director shall recommend to the Mayor that the contract be awarded by the Mayor to such person. If the Director and the using agency are unable to negotiate a satisfactory contract with the person considered to be most qualified, then negotiations with such person shall be formally terminated. The Director and the using agency shall then undertake negotiations with the second most qualified person. Failing accord with the second most qualified person, the Director and the using agency shall formally terminate negotiations. The Director and the using agency shall then undertake negotiations with the third most qualified person. If the Director and the using agency are unable to negotiate a contract with any of the selected persons, the Director and the using agency shall have the option of resubmitting a request for statements of qualifications or of selecting additional persons on the list of qualified persons in the order of their qualifications. The Director and the using agency shall continue negotiations in accordance with this section until an agreement is reached.
- (6) No proposals shall be handled so as to permit disclosure of the identity of any offeror or the contents of any proposal to competing offerors during the process of negotiations by the Director or the requesting using agency. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals and such revisions may be permitted after submissions and prior to the award for obtaining best and final offers. In conducting discussions, there shall be no disclosure of the identity of competing offerors or of any information derived from the proposals submitted by competing offerors.

(b) Whenever the procurement of services by competitive sealed bidding is determined by the Director to be not practical or advantageous to the City, and it appears to be an item to be utilized by the City on a repetitive basis, the Director, with the assistance of the using agency, shall actively solicit, by public notice, as provided in Section 206.02(a)(1)B., qualified persons to submit an annual statement of qualifications. The list of qualified persons shall remain on file in the Finance Department, and if the person being requested to submit a bid fails to submit a response to three consecutive projects, the person shall be removed from the list of qualified persons. The person, after one year, may be placed on the bidders list if the person reapplies and is determined to be qualified.

- (1) Persons shall be able to submit and/or amend their annual statement of qualifications at any time.
- (2) Whenever a using agency needs to enter into a contract which qualifies under this subsection, the using agency and the Director shall determine, from the annual list of qualified persons, at least five persons, whenever possible, who are qualified to submit requests for proposals, and upon receipt of the person's written proposal, the using agency and the Director shall begin negotiations with the person deemed to be most qualified. If negotiations are successful, the Mayor or the Director shall award the contract. If the Director and using agency fail to reach an agreement with the person deemed to be most qualified, the Director and the using agency shall formally terminate negotiations and proceed under the procedures set forth in paragraph (a)(5) hereof until successful negotiations are concluded or the using agency and the Director decide to terminate all negotiations.

(c) Whenever the Finance Department is also the department which will use the particular service, supply or construction item, the City Attorney's office shall be considered as the using agency for the purposes of the procedure set forth in this section.

Section 3. That Chapter 206, Section 206.16, of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

206.16. - Preference for local bidders or offerors.

Lansing-based businesses may be awarded a contract as the lowest responsive and responsible bidder under the circumstances specified herein.

(1) *Definitions.*

- (a) *City resident(s)* means an individual whose primary place of residence is within the corporate limits of the City of Lansing as evidenced by voter registration address, driver's license address or State identification address or affidavit form developed by the City Attorney.
- (b) *Good faith effort* means those demonstrable activities supported by documentation and results that verify the bidders attempts to reach the established goal.
- (c) *Implementing department* means the City Department or Agency that has responsibility for oversight of a contract.
- (d) *Joint venture* means a co-operation between two or more corporate bodies for a particular project in which they share the responsibilities and profits associated with the project.
- (e) *Lansing-based business* means the physical and economic relationship to Lansing determined evidenced by a building or office physically located in the City and the payment of (1) City income taxes on the contractor's net profits, and (2) City property taxes on a plant or office and equipment such as is ordinarily required for the performance of the contract bid.
Any business physically located in Lansing which operates under a City-authorized tax abatement or forgiveness program, or any other City-authorized tax credit program, is still considered a Lansing-based business for purposes of this section.
- (f) *Lansing-based subcontractor* means any subcontractor, employee, or other person who otherwise comes within the definition of Lansing-based business, and is or will be a subcontractor to a bidder for a contract governed by this Chapter.
- (g) *Subcontractor* means a person or company that assumes, by secondary contract, some or all of the obligations of an original contractor.
- (2) Purchases under ~~\$15,000.00~~ **the purchase price threshold**. Pursuant to Section 206.03, departments purchasing supplies, services procured under bid and construction items for less than ~~\$15,000.00~~ **the purchase price threshold**, which are not purchased by use of a procurement card must solicit at least one quote from a Lansing-based business unless no Lansing-based business providing the service, supply or construction item can be identified. The procuring department will document efforts to use Lansing-based businesses.
- (3) Preference for Lansing-based businesses on contracts ~~over \$15,000.00~~ **equal to or exceeding the purchase price threshold**. When sealed bids are received under Section 206.02 for purchases, supplies and construction contracts ~~greater than \$15,000.00~~ **equal to or exceeding the purchase price threshold**, the following shall apply:
 - (a) The person or business submitting the lowest bid shall be deemed the lowest bidder. If, however, the lowest bidder is not a Lansing-based business, any Lansing-based business with a bid within a specified percentage of the lowest bid that has been deemed responsive and responsible under the purchasing ordinance shall be deemed the lowest bidder if it agrees to reduce its bid to match the bid of the lowest bidder.
The percentage difference shall be established by Council resolution and may be revised from time to time as Council deems appropriate.
 - (b) If a Lansing-based business refuses to reduce its bid to match the lowest bid, then the next lowest responsible Lansing-based business with a bid within the established percentage of the lowest bid shall be given the opportunity to reduce its bid to match the bid of the lowest bidder. If the Lansing bidder agrees to reduce its bid to match the bid of the lowest non-Lansing bidder, it will be deemed the lowest bidder and awarded the contract.
 - (c) If no Lansing-based business described in subsections (a) and (b) agrees to reduce its bid to that of the lowest bidder, then the next-lowest bidding non-Lansing-based business that has demonstrated in its bid submission that it will use any Lansing-based subcontractors shall be given the opportunity to reduce its bid to match the bid of the lowest bidder. If the non-Lansing bidder described in this subsection agrees to reduce its bid to match the bid of the original lowest non-Lansing bidder, it will be deemed the lowest bidder and awarded the contract.
 - (d) If no responsive and responsible Lansing-based business described in subsections (a) and (b) or non-Lansing-based business described in subsection (c) within the established percentage of the lowest bid agrees to reduce its bid to that of the lowest bidder, then the contract shall be awarded to the person or business with the lowest, most responsive and responsible bid.
 - (e) Except for construction contracts, no contract awarded pursuant to this section shall be sublet in any manner that permits 50 percent or more of the dollar value of the contract to be performed by a subcontractor or subcontractors who do not meet the definition of Lansing-based.
 - (f) Any Lansing-based business awarded a contract pursuant to this section shall agree to make available to the City all records necessary to establish its eligibility and compliance with all City, state and local laws.
- (4) Affirmative measures for enhancing Lansing-based businesses.
 - (a) The City may eliminate bid, performance, and payment bonding requirements when it deems appropriate for Lansing-based businesses, except for contracts for construction, alterations or repairs exceeding \$50,000.00, subject to the requirements of MCL 129.201.
 - (b) The City may allow for joint ventures or other documented business arrangements to enable Lansing-based businesses to meet bonding requirements for contracts ~~greater than \$15,000.00~~ **equal to or exceeding the purchase price threshold**.

Section 4. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions are repealed.

Section 5. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 6. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire December 31, 2035.

Speaker Registration for Public Comment on City Government Related Matters

Chief Deputy City Clerk Jackson announced that the public comment registration form(s) for those intending to address Council on City government matters will be collected and that only those persons who have fully completed the form(s) will be permitted to speak.

Reports From City Officers, Boards, and Commissions; Communications and Petitions; and Other City Related Matters

By Vice President Carter that all items be considered as being read in full and that President Kost make the appropriate referrals

Motion Carried

- Reports from City Officers, Boards and Commissions:

Item(s) from the City Clerk re:

Minutes of Boards and Commissions placed on file in the Clerk's Office
Placed on File

Non-Profit Recognition; Peckham Vocational Industries Inc.
Referred to the Committee of the Whole

City Council Meeting Schedule for 2026
Referred to the Committee of the Whole

Executive Order 2025-01; establishing a prohibition for private filming for commercial purposes in City buildings
Placed on File

Item(s) from the Mayor re:

SLU-1-2025; Special Land Use Permit, 3011 Turner St., to authorize a state-licensed adult foster care small group home
Referred to the Committee on Development and Planning

Setting a Public Hearing on SLU-1-2025; Special Land Use Permit, 3011 Turner St., to authorize a state-licensed adult foster care small group home
Referred to the Committee on Development and Planning

Obsolete Property Rehabilitation Act (OPRA) District; 1204 S. Washington Ave., Lil Rock Ventures LLC
Referred to the Committee on Development and Planning

Setting a Public Hearing on Obsolete Property Rehabilitation Act (OPRA) District; 1204 S. Washington Ave., Lil Rock Ventures, LLC
Referred to the Committee on Development and Planning

Obsolete Property Rehabilitation Act (OPRA) District; 414 Baker St., Maximillian Boortz
Referred to the Committee on Development and Planning

Setting a Public Hearing on Obsolete Property Rehabilitation Act (OPRA) District; 414 Baker St., Maximillian Boortz
Referred to the Committee on Development and Planning

Donation Acceptance; Meijer for the Great Bubble Barrier in the Grand River
Referred to the Committee on Ways and Means

- Communications and Petitions, and Other City Related Matters:

Affidavit of Disclosure; Shawn McNamara, Lansing Police Department
Referred to the Board of Ethics

Motion of Excused Absence

By Vice President Carter to excuse Council Member Hussain from tonight's proceedings.

Motion Carried

Remarks by the Mayor Or Executive Assistant

Mayor Schor Thanked everyone who attended the city council meeting today and the one previously and thanked the City Council for voting on the resolution to declare the City of Lansing an LGBTQ+ Welcoming City.

Public Comment on City Government Related Matters

Kyle Richard spoke about the Tenant Bill of Rights.

Ross Fisher spoke about the Tenant Bill of Rights.

Anuja Sudarshan spoke about the Tenant Bill of Rights.

Linda Appling spoke about the City Charter.

Lori Adams Simon spoke about President Kost's and Council Member Jackson's reaction to the Charter Commission mailer.

Scotty Decess spoke about issues with relating to a semi-truck and fumes at the back of his house.

Nicklas Zande spoke about the need of a community center for the 2nd ward.

Adjourned Time 8:01 P.M.

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive, flowing style.

Chris Swope, City Clerk

You will not be called to speak unless all required blanks on this form are completed.



Public Comment on Legislative Matters Registration

The City of Lansing welcomes and encourages public comment relating to City Legislative Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff **prior** the close of registration as announced by the City Clerk.

Legislative matters consist of the following items on the agenda: **public hearings, resolutions, ordinances for introduction, and ordinances for passage.** The public may comment for up to three minutes*.

Agenda Item Number(s) or Description(s) #9-12 Red Tags

Name (print) Nicklas Zander

E-Mail (optional) nurzayde@gmail.com

Address (street, city, zip) 411 W Willow St Lansing MI 48906

Company or organization represented, etc. (if applicable) CEN

Signature Nicklas Zander

Pronouns he/him

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
- No personal attacks or defamatory remarks towards any person will be permitted.
- Questions raised during public comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
- Time limit to address the council on legislative matters is **3 Minutes***.
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.

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Agenda Item Number(s) or Description(s) 20

Name (print) Alesia FLOWERS E-Mail (optional) _____

Address (street, city, zip) 110 1108 MIK

Company or organization represented, etc. (if applicable) _____

Signature [Handwritten Signature] Pronouns _____

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Agenda Item Number(s) or Description(s) 20

Name (print) Danielle Flowers E-Mail (optional) _____

Address (street, city, zip) 4690 Amber Ln.

Company or organization represented, etc. (if applicable) _____

Signature Danielle Flowers Pronouns _____

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Agenda Item Number(s) or Description(s) #20

Name (print) Enmani Flowers E-Mail (optional) _____

Address (street, city, zip) 4640 Amber Ln

Company or organization represented, etc. (if applicable) _____

Signature [Signature] Pronouns She/her

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
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Agenda Item Number(s) or Description(s) #20

Name (print) TRACY EDMOND E-Mail (optional) _____

Address (street, city, zip) 505 SEYMOUR AVE

Company or organization represented, etc. (if applicable) WALK IN TRUTH MINISTRIES

Signature [Signature] Pronouns _____

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Agenda Item Number(s) or Description(s) #20

Name (print) James Carter E-Mail (optional) James.Carter@C4Engin.eersllc

Address (street, city, zip) 10722 Corkery Ln

Company or organization represented, etc. (if applicable) C4Engineers LLC

Signature [Signature] Pronouns _____

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Agenda Item Number(s) or Description(s) #26

Name (print) Kenneth Fuentes E-Mail (optional) _____

Address (street, city, zip) 1831 Briarwood DR

Company or organization represented, etc. (if applicable) Walk In Truth Ministries

Signature [Signature] Pronouns _____

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Agenda Item Number(s) or Description(s) Cord #20

Name (print) Carloes Speed E-Mail (optional) _____

Address (street, city, zip) 4690 Amber Ln

Company or organization represented, etc. (if applicable) _____

Signature [Signature] Pronouns he/him

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Agenda Item Number(s) or Description(s) Item 20

Name (print) Diane Bransford E-Mail (optional) _____

Address (street, city, zip) 3116 Preakness Way

Company or organization represented, etc. (if applicable) _____

Signature Diane Bransford Pronouns _____

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Agenda Item Number(s) or Description(s) 20

Name (print) Elijah Brock E-Mail (optional) _____

Address (street, city, zip) 4690 Amber Ln.

Company or organization represented, etc. (if applicable) _____

Signature [Handwritten Signature] Pronouns _____

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Agenda Item Number(s) or Description(s) 20

Name (print) Josiah Flowers E-Mail (optional) _____

Address (street, city, zip) 4690 Amber Ln.

Company or organization represented, etc. (if applicable) _____

Signature [Handwritten Signature] Pronouns _____

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Agenda Item Number(s) or Description(s) # 20

Name (print) Bonita Smith E-Mail (optional) _____

Address (street, city, zip) 636 May St.

Company or organization represented, etc. (if applicable) _____

Signature Bonita Smith Pronouns Ms.

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
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Agenda Item Number(s) or Description(s) 20

Name (print) Amy Walker E-Mail (optional) _____

Address (street, city, zip) 711 Ridgewood Ave Lansing 48910

Company or organization represented, etc. (if applicable) _____

Signature [Signature] Walker Pronouns she/her

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
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Agenda Item Number(s) or Description(s) Item 20

Name (print) Belita E Moore E-Mail (optional) BEAMULLC@gncc.net

Address (street, city, zip) 2311 meadowcroft Dr.

Company or organization represented, etc. (if applicable) _____

Signature Belita E. Moore Pronouns _____

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- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* *The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.*

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

You will not be called to speak unless all required blanks on this form are completed.



Public Comment on Legislative Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Legislative Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior to the close of registration as announced by the City Clerk.*

*Legislative matters consist of the following items on the agenda: **public hearings, resolutions, ordinances for introduction, and ordinances for passage.** The public may comment for up to three minutes*.*

Agenda Item Number(s) or Description(s) _____

Name (print) Jacob Nicolas E-Mail (optional) _____

Address (street, city, zip) 110/108 MLK _____

Company or organization represented, etc. (if applicable) _____

Signature [Signature] Pronouns _____

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
- No personal attacks or defamatory remarks towards any person will be permitted.
- Questions raised during public comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
- Time limit to address the council on legislative matters is **3 Minutes***.
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
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City of Lansing

From: Kost, Ryan <Ryan.C.Kost@lansingmi.gov>

Sent: Thursday, October 23, 2025 9:56 PM

To: Van Fossen, Rawley <Rawley.VanFossen@lansingmi.gov>; Boak, Sherrie <Sherrie.Boak@lansingmi.gov>

Subject: 108 s mlk Monday council

Rawley,

Can you please come for council member Jackson's request to reconsider the msd of 108 s mlk.

I would like codes update on permits, photos of new work, evidence they have communicated with your office, evidence your office believes overturning this will have a positive outcome, and a list of all property she owns with the status of said properties if available.

Appreciate you coming.

Ryan

Ryan Kost

1st ward city council

517-512-5196

Lansing is Rising

Boak, Sherrie

From: Van Fossen, Rawley
Sent: Monday, October 27, 2025 2:58 PM
To: Kost, Ryan; Boak, Sherrie
Subject: Re: 108 s mlk Monday council

Let me add one more thought as well in case it comes up... I know there was discussion the other week at committee about the timing on EDP's end.

In late June, when this order was not complied with, Code Enforcement was still quite short-staffed. So, 108 along with other MSD's took more time. As of this morning, we have a full Code team. How I see MSD that require EDP to demo "normally" going...

1. Order date not met. EDP completes site visit to confirm compliance or not. Assuming "not", next steps follow. EDP issues notice to owner that compliance hasn't been met and that demolition process will begin. (1 - 2 weeks)
2. EDP orders environmental hazardous materials report. Time includes EDP order, vendor scheduling/inspection, vendor report sent back. (1 - 3 weeks)
3. EDP reviews vendor report and prepares bid packet for Purchasing Office. Purchasing Office receives bid packet and posts for bid. (1 - 1.5 weeks)
4. Bids received and presented to EDP for review. EDP selects award and sends for purchasing approval. (1 week)
5. Contractor mobilization begins. This step includes contractor completing all steps to receive a demolition permit by Building Safety Office. This can include utility disconnect (gas, electrical, water), ROW permit, 10-day minimum notice to EGLE, local neighbor notification. (4 - 8 weeks)
6. Contractor work commences. This step includes start of demolition, removal of debris, replacement of curbs/sidewalks as necessary, and final inspections by EDP and Public Service. (1 - 2 weeks)
7. Contractor invoices EDP, and EDP pays the contractor. (1 week)
8. EDP removes the Red Tag and invoices the property owner for demolition. (1 week)

Rawley Van Fossen, *Director*
Department of Economic Development and Planning
City of Lansing

From: Van Fossen, Rawley <Rawley.VanFossen@lansingmi.gov>
Sent: Monday, October 27, 2025 2:46 PM
To: Kost, Ryan <Ryan.C.Kost@lansingmi.gov>; Boak, Sherrie <Sherrie.Boak@lansingmi.gov>
Subject: Re: 108 s mlk Monday council

Hi Ryan,

I cannot attend tonight as I am previously booked. I can offer some insight to your questions that you might find helpful.

The 60-day order was up on June 20, 2025. This property is currently being bid out to select a demolition contractor. We expect to select a demolition contractor by mid-November 2025 when bids are back. We just received bids back for Cesar Chavez, 1342 Walnut and 1232 Washington.

The Building Safety Office completed an inspection under the open building permit on July 9, 2025. The contractor did not pass as framing work was not fully complete. I can note that they had completed portions of new framing inside the home and appeared to have replace most of the first-floor windows. They just hadn't finished this when we requested to inspect on July 9, 2025. No additional building permit inspections have been requested. On October 15, 2025, they did pull two new permits (mechanical and plumbing). No inspections have been requested.

I believe we have received the same items from the owner over the course of the summer. Outside of those e-mails, I will note that on July 18, 2025, I did meet with Ms. Flowers and staff in-person, in my office. We reminded Ms. Flowers that this had already been ordered by city council and EDP needed to continue its process to bid it out for demolition. Otherwise, we do not have any additional information to present or pictures to show. EDP has not been in the home since July 9, 2025.

I cannot verify if the owner has received the grant from their identified grant source or the small business loan. If those funding sources have been received by the property owner, then yes, I would say they have sufficient funds to cover necessary renovation costs. EDP is familiar with the builder the owner has engaged and has had good working experience with them.

I will note that the owner is not current on their Red Tag Monitoring Fees for 108 S MLK. They currently own EDP \$1,357.00. If not paid to EDP, we transfer amounts to tax department twice a year.

Regarding other property the owner may own - I was able to identify at least two that I know they own. I based this off on owner listed address for 108 S MLK and compared to others in BSA. I note this because it appears they don't own all the property under the same name (E.M. Cannon Designs LLC; Alesia Flowers; 1300 W Maple LLC).

- 1106 W Allegan - Vacant lot. No reported issues on EDP's end.
- 1300 W Maple - Former MSD that was "Made Safe". No open issues with EDP.

Unless city council votes to rescind the previous issued MSD order -- it is EDP's intent to award this demolition contract once bids are received. Generally speaking, demolitions occur within 5 - 10 weeks after the bid award. This is to account for contractor mobilization, utility disconnects, permit issuances, and final inspections.

Let me know if you need more from me. I'll have my cell on me if you text me at all during the meeting.

Best,
Rawley

Rawley Van Fossen, *Director*
Department of Economic Development and Planning

Public Hearing Notice on the Noise Special Permit

**October 27, 2025 at 7 p.m. for the construction at 1701/1711
Lansing Avenue, between the Grand River and Greenwood Avenue.**

The Lansing City Council will hold a public hearing on Monday October 27, 2025 at 7 p.m. in the Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 W. Michigan Ave., Lansing, Michigan for the purpose stated below:

To afford an opportunity for all residents of the City of Lansing to appear and be heard with regard to a request for a Noise Special Permit in accordance with the provisions of Chapter 654 of the Code of Ordinances, filed by the City of Lansing Department of Public Service, while construction is ongoing at 1701/1711 Lansing Avenue, between the Grand River and Greenwood Avenue on Saturdays from 8:00 AM to 4:30 PM for the period November 01, 2025, through December 20, 2025.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/MiPMC

www.lansingmi.gov/Clerk

Resolution #2025-253

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made a recommendation for the appointment of Kristopher Klein as the City Representative member of the Downtown Lansing Inc. Board for a term to expire June 30, 2027; and

WHEREAS, the Mayor's Office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development and Planning met on October 22, 2025 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Kristopher Klein as the City Representative member of the Downtown Lansing Inc. Board for a term to expire June 30, 2027.

Resolution #2025-254

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made a recommendation for the appointment of Jeremy Matthews as a Business Owner member of the South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board of Directors for a term to expire July 31, 2027; and

WHEREAS, the Mayor's Office has confirmed with this resolution, that they have vetted the applicant based on the original application and believes that the applicant meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development and Planning met on October 22, 2025 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Jeremy Matthews as a Business Owner member of the South Martin Luther King Jr. Boulevard Corridor Improvement Authority Board of Directors for a term to expire July 31, 2027.

Resolution #2025-255

By Council Members Brown, Carter, Garza, Hussain, Jackson, Kost, Pehlivanoglu, Spadafore
Resolved by the City Council of the City of Lansing

WHEREAS, for nearly a quarter century, Bob Hoffman has served as Public Relations Manager and the Voice of Wharton Center for Performing Arts at Michigan State University, Michigan's largest and one of the nation's premier performing arts centers; and

WHEREAS, during his distinguished tenure, Bob has elevated Michigan's cultural story—leading publicity for hundreds of Broadway tours and world-class attractions, and ensuring mid-Michigan audiences have access to the finest in performing arts; and

WHEREAS, his familiar voice has represented Wharton Center and Michigan State University on television, radio, and in print—and as the man who reminds audiences to silence their phones and unwrap their candy before the curtain rises; and

WHEREAS, beyond the stage, Bob has also served as the Voice of Lansing's *Silver Bells in the City* celebration, ushering in the holidays for hundreds of thousands of residents and visitors and helping to create one of mid-Michigan's most beloved annual traditions; and

WHEREAS, Bob's warmth, professionalism, and deep commitment to community have made him a trusted ambassador for the arts, strengthening connections among educators, artists, and audiences across Michigan; and

WHEREAS, his work has inspired pride in our region and helped make greater Lansing a destination for arts and culture.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby honors Bob Hoffman for his exceptional service, his decades-long dedication to the arts, and his enduring contributions to the cultural vitality of our community.

BE IT FURTHER RESOLVED that this resolution be presented to Bob Hoffman as an expression of the City of Lansing's sincere appreciation for his dedication, creativity, and commitment to enriching the lives of others through the performing arts.

Resolution #2025-256

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Enforcement Officer has declared a certain structure at 5210 S. WASHINGTON, 33-01-05-05-227-221, LOT 19 SUPERVISORS PLAT NO 13 OF DELHI TOWNSHIP, City of Lansing, Ingham County, Michigan, as recorded in Ingham County Records, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Enforcement Officer red tagged the said structure on JUNE 25th, 2024 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on JULY 31st, 2025, a Lansing Demolition Hearing Officer held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by SEPTEMBER 02nd, 2025; and

WHEREAS, the Office of Code Enforcement has determined that compliance with the order of the Lansing Demolition Hearing Officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe.

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, November 10, 2025 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Officer regarding the structure at 5210 S. WASHINGTON, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the Hearing Officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

Resolution #2025-257

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Enforcement Officer has declared a certain structure at 6255 MARYWOOD AVENUE, 33-01-05-08-227-091, Lot 31 Marywood, City of Lansing, Ingham County, Michigan, as recorded in Ingham County Records, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Enforcement Officer red tagged the said structure on JULY 07th, 2022 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on JULY 31st, 2025, a Lansing Demolition Hearing Officer held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by SEPTEMBER 02nd, 2025; and

WHEREAS, the Office of Code Enforcement has determined that compliance with the order of the Lansing Demolition Hearing Officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe.

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, November 10, 2025 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Officer regarding the structure at 6255 MARYWOOD AVENUE, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the Hearing Officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

Resolution #2025-258

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Enforcement Officer has declared a certain structure at 509 BAKER, 33-01-01-21-427-057, W 37 FT OF E 103 FT LOTS 10 & 11 ROLLIN H PERSON ADD, City of Lansing, Ingham County, Michigan, as recorded in Ingham County Records, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Enforcement Officer red tagged the said structure on JUNE 23rd, 2023 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on JULY 31st, 2025, a Lansing Demolition Hearing Officer held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by SEPTEMBER 02nd, 2025; and

WHEREAS, the Office of Code Enforcement has determined that compliance with the order of the Lansing Demolition Hearing Officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe.

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, November 10, 2025 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Officer regarding the structure at 509 BAKER, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the Hearing Officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

Resolution #2025-259

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Enforcement Officer has declared a certain structure at 906 PROSPECT STREET, 33-01-01-15-311-252, LOT 4 ALSO N ½ OF E 16.5 FT OF LOT 5 BLOCK 15 GREEN OAK ADD, City of Lansing, Ingham County, Michigan, as recorded in Ingham County Records, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Enforcement Officer red tagged the said structure on AUGUST 02nd, 2024 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on JULY 31st, 2025, a Lansing Demolition Hearing Officer held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by SEPTEMBER 02nd, 2025; and

WHEREAS, the Office of Code Enforcement has determined that compliance with the order of the Lansing Demolition Hearing Officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe.

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, November 10, 2025 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Officer regarding the structure at 906 PROSPECT STREET, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the Hearing Officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Enforcement Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

Resolution #2025-260

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, Peckham Vocational Industries Inc. has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license pursuant to MCL 432.103a; and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes Peckham Vocational Industries Inc. as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to Peckham Vocational Industries Inc. of 3510 Capital City Blvd. Lansing MI 48906.

Resolution #2025-261

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing and the United Auto Workers, Local 2256 have negotiated a wage reopener to the current collective bargaining agreement (the “CBA”), which is summarized in the Tentative Agreement Document approved by the parties (“Tentative Agreement”); and

WHEREAS, the Mayor recommends the Tentative Agreement be approved;

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby ratifies the Tentative Agreement of the parties for the wage reopener between the City of Lansing and the Union, United Auto Workers, Local 2256.

Resolution #2025-262

By the Committee on Personnel
Resolved by the City Council of the City of Lansing

WHEREAS, on October 7, 2025 and October 10, 2025 the Committee on Personnel held interviews for the selection of a Legislative Analyst for the City of Lansing City Council; and

WHEREAS, on October 15, 2025 the Committee on Personnel selected Luke Bingaman as the recommended candidate to fill the vacancy of Legislative Analyst for the City of Lansing City Council; and

WHEREAS, the Human Resource Department has vetted and performed all required employment background checks, verifying that Luke Bingaman meets all the requirements.

NOW THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, appoints Luke Bingaman to the position of Legislative Analyst for the City of Lansing City Council to begin on November 10, 2025, or earliest date possible for candidate and human resource vetting.

Resolution #2025-263

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolution to Set a Public Hearing Regarding the Establishment of an Obsolete
Property Rehabilitation Act District at 414 Baker St. Lansing, Michigan

WHEREAS, Maximillian Boortz has requested, in writing to the City Clerk, that the City of Lansing establish an Obsolete Property Rehabilitation Act District (the "OPRA District") for the property commonly known as 414 Baker St., Lansing, Michigan (the "Property"), pursuant to the Michigan Obsolete Property Rehabilitation Act, being Public Act 146 of 2000 (the "Act"); and

WHEREAS, the Property in question of the OPRA District located at 414 Baker St., Lansing, Michigan, is legally described as:

W 41 FT OF N 53.06 FT LOTS 1 & 2 BLOCK 1 AMENDED PLAT OF HALLS SOUTH
SIDE ADD & #33-01-01-21-429-065; and

WHEREAS, the Act requires that before granting a District the Lansing City Council hold a public hearing in order to provide an opportunity for the applicant, owners of real property within the proposed OPRA District, the City Assessor, a representative of the affected taxing units, the residents, and other taxpayers of the City of Lansing general public appear and be heard regarding the approval of the OPRA District.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Lansing that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on Monday, November 10, 2025 at 7:00 p.m. for the purpose of receiving public comment on the approval of an OPRA District under the provisions of Public Act 146 of 2000 and that the Clerk shall publish once in a publication of general circulation within the community a notice of the scheduled public hearing and that the notice appear not less than 10 or more than 30 days prior to the date of the hearing.

Resolution #2025-264

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolution to Set a Public Hearing Regarding the Establishment of an Obsolete
Property Rehabilitation Act District at 1204 S. Washington Ave. Lansing, Michigan

WHEREAS, Lil Rock Ventures, LLC has requested, in writing to the City Clerk, that the City of Lansing establish an Obsolete Property Rehabilitation Act District (the "OPRA District") for the property commonly known as 1204 S. Washington Avenue, Lansing, Michigan (the "Property"), pursuant to the Michigan Obsolete Property Rehabilitation Act, being Public Act 146 of 2000 (the "Act"); and

WHEREAS, the Property in question of the OPRA District located at 1204 S. Washington Avenue, Lansing, Michigan, is legally described as:

S 21.5 FT OF N 65 FT OF E 100 FT LOT 1 BLOCK 194 ORIG PLAT & #33-01-01-21-181-070; and

WHEREAS, the Act requires that before granting a District the Lansing City Council hold a public hearing in order to provide an opportunity for the applicant, owners of real property within the proposed OPRA District, the City Assessor, a representative of the affected taxing units, the residents, and other taxpayers of the City of Lansing general public appear and be heard regarding the approval of the OPRA District.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Lansing that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on Monday, November 10, 2025 at 7:00 p.m. for the purpose of receiving public comment on the approval of an OPRA District under the provisions of Public Act 146 of 2000 and that the Clerk shall publish once in a publication of general circulation within the community a notice of the scheduled public hearing and that the notice appear not less than 10 or more than 30 days prior to the date of the hearing.

Resolution #2025-265

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, November 17, 2025, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 W Michigan Avenue, Lansing, Michigan, for the purpose of approving and/or opposing the request for a special land use permit:

SLU-1-2025 3011 Turner Street. Special Land Use Permit for an adult foster care small group home for a maximum of 12 residents

Resolution #2025-266

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the contractor is constructing the utility and infrastructure improvements associated with the Lansing Avenue Pump Station (LAPS) Project at 1701/177 Lansing Avenue; and

WHEREAS, from November 1, 2025 through December 20, 2025, the Public Service Department, has requested a waiver of the noise ordinance on Saturdays from 8:00 AM to 4:30 PM; and

WHEREAS, the City of Lansing Public Service Department recommends that the contractor be granted the requested noise waiver in order to:

- Reduce the amount of time local access for property owners is impacted;
- Allow the contractor to have the ability to work some Saturdays when necessary for completion of important work activities; and
- Keep the project on-schedule based on weather days and permitting delays.

and

WHEREAS, a public hearing was held on Monday, October 27, 2025, in consideration of the request by the Public Service Department, for issuance of a waiver of the noise ordinance for construction noise at 1701 Lansing Avenue and Lansing Avenue between the Grand River and Greenwood Avenue, on Saturdays from 8:00 AM to 4:30 PM from November 1, 2025 through December 20, 2025; and

WHEREAS, no substantive written or verbal comments in opposition to this noise waiver were received from anyone within the project area at the public hearing or during the public comment period.

NOW THEREFORE BE IT RESOLVED the City Council grants a waiver of the noise ordinance for construction noise at 1701 Lansing Avenue and on Lansing Avenue between the Grand River and Greenwood Avenue, on Saturdays from 8:00 AM to 4:30 PM from November 1, 2025 through December 20, 2025.

BY THE COUNCIL MEMBER JACKSON
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Code Enforcement Officer has determined that the building located at 108 S. Martin Luther King Jr. Blvd, 33-01-01-17-401-320, Lot 46 Assessors Plat NO. 8, City of Lansing, is an unsafe or dangerous building as defined in Section 108.1 of the International Property Maintenance Code as adopted by Lansing Codified Ordinance 1460.01, and the Housing Law of Michigan, and the building was red tagged on June 5th, 2017; and

WHEREAS, a hearing was held by the Lansing Demolition Hearing Officer on August 22nd, 2024, at which the Hearing Officer determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by SEPTEMBER 23rd, 2024; and

WHEREAS, because the property was not demolished or made safe by September 23, 2024, the City Council held a public show cause hearing on March 10, 2025, to review the findings and the order of the Hearing Officer, and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, this Council by resolution 2025-107, directed the owner(s) of 108 S. Martin Luther King Jr. Blvd, as legally described above, to comply with the order of the Hearing Officer to demolish or otherwise make safe the said building within 60 days from the date of resolution 2025-107, April 21, 2025; and

WHEREAS, the owner of 108 S. Martin Luther King Jr. Blvd, as legally described above, has subsequently presented to this Council a detailed plan and budget to make the property safe along with, proof of significant funding for such repairs; and

WHEREAS, 108. S. Martin Luther King Jr. Blvd, as legally described above, is a property with significant historical value, having been designed by Kenneth C. Black.

NOW, THEREFORE, BE IT RESOLVED that the owner of 108 S. Martin Luther King Jr. Blvd, as legally described above, has shown good cause to set aside the order to demolish or otherwise make safe the building located at 108 S. Martin Luther King Jr. Blvd.

BE IT FINALLY RESOLVED that resolution 2025-107, directing the owner(s) of 108 S. Martin Luther King Jr. Blvd, as legally described above, to comply with the order of the Hearing Officer to demolish or otherwise make safe the said building within 60 days from the date of that resolution, April 21, 2025, be and is hereby RESCINDED.

PASSAGE OF ORDINANCE

An Ordinance of the City of Lansing, Michigan, to amend Chapter 206, Purchasing Contracts and Sales, specifically Sections 206.01, 206.02, 206.03, 206.05, 206.6, 206.07, and 206.16, to increase the dollar amount threshold for competitive bidding and related purchasing requirements, to reflect inflation since 1994, and to provide for annual modification of the threshold in accordance with the Consumer Price Index.

Is read a second time by its title. The Ordinance was reported from the Committee of the Whole and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
Brown	☐	☐
Carter	☐	☐
Garza	☐	☐
Hussain	☐	☐
Jackson	☐	☐
Kost	☐	☐
Pehlivanoglu	☐	☐
Spadafore	☐	☐
	_____	_____
☐ ADOPTED	☐ FAILED	

Ordinance #1343

An Ordinance of the City of Lansing, Michigan, to amend Chapter 206, Purchasing Contracts and Sales, specifically Sections 206.01, 206.02, 206.03, 206.05, 206.6, 206.07, and 206.16, to increase the dollar amount threshold for competitive bidding and related purchasing requirements, to reflect inflation since 1994, and to provide for annual modification of the threshold in accordance with the Consumer Price Index.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 206, Sections 206.01, 206.02, and 206.03, of the Codified Ordinances of the City of Lansing, Michigan, be and are hereby amended to read as follows:

206.01. – Definitions.

***purchase price threshold* means the purchase amount, equal to or exceeding, at which competitive sealed bids will be required. This amount shall automatically be adjusted each fiscal year after the effective date of this ordinance by the Bureau of Labor Statistics Indicator, Consumer Price Index U.S. City Average (CPI-W U.S. City Average) for the prior calendar year. The City Controller will report the changes in the CPI-W U.S. City Average, based on most recently reported data, to City Council and the Department each year on May 1, to take effect on July 1 of that year. The purchase price threshold for City Fiscal Year Ending June 30, 2025, is \$31,000. Adjustments thereafter will be to the nearest \$1,000.**

206.02. - Purchases ~~in excess of \$15,000.00~~ **equal to or exceeding the purchase price threshold**; competitive sealed bids required; authority of Mayor.

(a) All supplies, service and construction items, except as otherwise provided below, when the estimated cost thereof ~~equals or exceeds \$15,000.00~~ **is equal to or exceeds the purchase price threshold**, shall be purchased by formal written contract from the lowest and most responsible and responsive bidder after notice inviting competitive sealed bids.

(1) The Director shall provide for the procurement of competitive sealed bids as follows:

A. An invitation for bids describing the requirements of the using agency shall be prepared.

B. The invitation for bids shall be publicized by advertising at least once, in a newspaper of general circulation in the City, not less than five days preceding the last day set for the receipt of competitive sealed bids. In addition, the Director is encouraged to place the invitation for bids in any appropriate trade journals, professional publications or other appropriate publication, in order to encourage as much competition as possible.

The newspaper notice required herein shall include a general description of the supplies, services or construction items to be purchased or sold and in addition shall state where bid blanks and specifications may be obtained,

the date, time and place for the filing and opening of bids, whether or not bid, performance or payment bonds are required and, if required, the amounts thereof, and anything else the Director may feel is necessary.

C. Sealed bids shall also be solicited from all persons who are on the most current bidder's list by mailing them a copy of such newspaper notice or another notice that will acquaint them with the proposed purchase or sale. Invitations for bids sent to prospective bidders on the bidder's list shall be limited to commodities that are similar in character and ordinarily handled by the trade group to which the bid invitations are sent. Failure to respond to three consecutive bid invitations shall result in removal from the bidder's list for one year. After one year, the potential bidder may reapply to be placed upon the bidder's list.

D. Bids submitted in response to the invitation for bids shall be submitted sealed and, in addition, shall be identified as bids on the outside of the envelopes and shall be accompanied by affidavits, where applicable, in such form and covering such matters as the Director approves, together with any bid security required.

E. Bids shall be opened publicly at the time, place and date designated in the invitation for bids. Each bid, together with the name of the bidder, shall be recorded and the tabulation of all bids received shall be available for public inspection in the Finance Department.

F. An invitation for bids may be cancelled, or any or all bids or proposals may be rejected, in whole or in part, as specified in the invitation for bids, when such rejection or cancellation is determined by the Director to be in the best interests of the City.

G. The Director shall not knowingly accept the bid of a person who is in default in the payment of any taxes, licenses, fees, permits or any other moneys due the City or who is in any other respects disqualified according to any Federal or State law or any Municipal ordinance provision. A contract with a person who is discovered to have been in default or disqualified at the time of the awarding of the contract shall be voidable.

H. The Director shall determine and recommend in writing to the Mayor the name of the lowest and most responsible and responsive bidder. In reaching a determination as to who the lowest and most responsible and responsive bidder is, the Director shall consider:

1. The ability, capacity and skill of the bidder to perform the contract or provide the service or supplies required;
2. Whether or not the bidder can perform the contract or provide the service or supplies promptly or within the time specified, without delay or interference;
3. The character, integrity, reputation, judgment, experience and efficiency of the bidder in business;
4. The quality of performance and time of completion by the bidder of previous contracts or services;
5. The previous and existing compliance by the bidder with laws and ordinances relating to contract performance;

6. The sufficiency of the financial resources, equipment and personnel resources and the ability of the bidder to satisfactorily perform the contract or provide the services or supplies;
7. The quality, availability and adaptability of the supplies or services to the particular use required;
8. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract;
9. The number and scope of any additional, limiting or qualifying conditions attached to the bid by the bidder; and
10. Whether the supplies are recyclable, biodegradable or otherwise compatible with environmental concerns.

The failure of a bidder to promptly supply information in connection with an inquiry from the Director with respect to any of the provisions enumerated herein may be grounds for a determination of nonresponsibility with respect to such bidder.

(2) The Mayor, upon receipt of the Director's written bid recommendation, shall have the sole responsibility and the authority to award any City contract for supplies, services or construction when the contract amount is equal to or exceeds ~~\$15,000.00~~ **the purchase price threshold**. When the award is not given to the lowest bidder, a written statement of the reasons for placing the award with a responsible and responsive bidder who is not the lowest bidder shall be prepared by the Mayor and filed with the City Clerk and Council and with the other papers relating to the bid at the time the transaction is made. The written statement shall be available for public inspection in the Finance Department.

(b) No contract or purchase shall be subdivided to avoid the requirements of this section.

206.03. - Purchases under ~~\$15,000.00~~ **the purchase price threshold**; open market procedure.

(a) All purchases of supplies, services and construction items having an estimated cost of less than ~~\$15,000.00~~ **the purchase price threshold** may be made in the open market, without advertisement and without following the procedure prescribed in Section 206.02 and may be awarded by either the Mayor or the Director.

(b) All open market purchases of supplies, services and construction items shall, whenever practical, be based on at least three quotations and shall be awarded to the lowest and most responsible and responsive bidder when evaluated in accordance with Section 206.02(a)(1)H.

Quotations shall be solicited under the open market procedure by one or more of the following methods:

- (1) Direct mail request to prospective vendors;
- (2) Telephone;
- (3) Direct personal contact with prospective vendors.

(c) The name of each person submitting a quotation and the date and amount of each quotation shall be recorded and shall be available for inspection in the Finance Department.

Section 2. That Chapter 206, Sections 206.05, 206.06, and 206.07, of the Codified Ordinances of the City of Lansing, Michigan, be and are hereby amended to read as follows:

206.05. - Sole source procurement.

(a) A contract for supplies, services or construction items may be awarded by the Mayor or Director, whoever is applicable, without competitive sealed bids when the Director, having performed a written analysis with findings pursuant to this section, determines, after conducting a good faith review of available sources and applying the criteria set forth in Section 206.05(c), that there is only one source for supplying the requested supply, service or construction item and no other reasonable alternative source exists. The Director, along with a representative from the requesting using agency, shall conduct negotiations as appropriate. The written documentation shall be available for public inspection in the Finance Department.

(b) The sole source procurement shall be made at the lowest obtainable price and the Mayor or Director shall submit a written report, including the analysis and findings required in Section 206.05, within thirty days from the date the transaction is consummated, to the City Clerk and City Council identifying sole source procurement contract equal to or ~~in excess of \$15,000.00~~ **exceeding the purchase price threshold** awarded by the City, the name of the firm(s) involved, and the prices the contracts were awarded for.

(c) The criteria to be followed by the Director in determining that there is only one source for supplying the requested supply, service, or construction item are:

- (1) Special features are required; or
- (2) Special market conditions exist; or
- (3) Special services or facilities are required; or
- (4) The source is unique or special in nature; or
- (5) The source is limited or proprietary; or
- (6) Sales territories or product availability within limited geographical boundaries require sole source procurement; or
- (7) Where standardization or compatibility is the overriding consideration and such compatibility or standardization can only be achieved through the purchase or use of a unique product; or
- (8) Where a product or service is specifically identified as part of a grant award.

(d) This section is subject to Section 206.17, Unauthorized Purchases.

206.06 - Purchase of experimental supplies.

The Mayor may award a contract equal to or exceeding ~~\$15,000.00~~ **the purchase price threshold**, and the Director or the Mayor may award a contract of less than ~~\$15,000.00~~ **the purchase price threshold**, under the open market procedure set forth in Section 206.03, when such contract is for the purchasing of supplies for testing and experiment upon the written request of a using agency and the approval of the Director.

206.07. - Competitive sealed proposals.

(a) Whenever the use of competitive sealed bidding is not practical or advantageous to the City, a contract equal to or ~~in excess of \$15,000.00~~ **exceeding the purchase price**

threshold may be awarded by the Mayor by the use of competitive sealed proposals, as follows:

- (1) A list of qualified persons shall be obtained by the Director when a using agency desires to contract for a particular service, supply or construction item, by publishing a request for a statement of qualifications. Public notice of the request for a statement of qualifications shall be given in the same manner provided for in Section 206.02(a)(1)B., provided that the minimum time shall be extended to ten days.
 - (2) The request for a statement of qualifications shall identify the evaluation factors to be considered by the using agency and the Director in determining which persons are the most qualified.
 - (3) The Director and the using agency shall submit a request for proposals to at least three persons, whenever possible, who are on the list of qualified persons and who are deemed by the Director and the using agency to be the most qualified to provide the required services, supplies or construction items.
 - (4) The Director and the using agency shall commence negotiating a contract with the offeror deemed by the using agency and the Director to be the most qualified person on the list of qualified persons.
 - (5) If compensation, contract requirements and contract documents can be agreed upon with the most qualified offeror, the using agency and the Director shall recommend to the Mayor that the contract be awarded by the Mayor to such person. If the Director and the using agency are unable to negotiate a satisfactory contract with the person considered to be most qualified, then negotiations with such person shall be formally terminated. The Director and the using agency shall then undertake negotiations with the second most qualified person. Failing accord with the second most qualified person, the Director and the using agency shall formally terminate negotiations. The Director and the using agency shall then undertake negotiations with the third most qualified person. If the Director and the using agency are unable to negotiate a contract with any of the selected persons, the Director and the using agency shall have the option of resubmitting a request for statements of qualifications or of selecting additional persons on the list of qualified persons in the order of their qualifications. The Director and the using agency shall continue negotiations in accordance with this section until an agreement is reached.
 - (6) No proposals shall be handled so as to permit disclosure of the identity of any offeror or the contents of any proposal to competing offerors during the process of negotiations by the Director or the requesting using agency. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals and such revisions may be permitted after submissions and prior to the award for obtaining best and final offers. In conducting discussions, there shall be no disclosure of the identity of competing offerors or of any information derived from the proposals submitted by competing offerors.
- (b) Whenever the procurement of services by competitive sealed bidding is determined by the Director to be not practical or advantageous to the City, and it appears to be an item to be utilized by the City on a repetitive basis, the Director, with the assistance of the using agency, shall actively solicit, by public notice, as provided in Section 206.02(a)(1)B.,

qualified persons to submit an annual statement of qualifications. The list of qualified persons shall remain on file in the Finance Department, and if the person being requested to submit a bid fails to submit a response to three consecutive projects, the person shall be removed from the list of qualified persons. The person, after one year, may be placed on the bidders list if the person reapplies and is determined to be qualified.

(1) Persons shall be able to submit and/or amend their annual statement of qualifications at any time.

(2) Whenever a using agency needs to enter into a contract which qualifies under this subsection, the using agency and the Director shall determine, from the annual list of qualified persons, at least five persons, whenever possible, who are qualified to submit requests for proposals, and upon receipt of the person's written proposal, the using agency and the Director shall begin negotiations with the person deemed to be most qualified. If negotiations are successful, the Mayor or the Director shall award the contract. If the Director and using agency fail to reach an agreement with the person deemed to be most qualified, the Director and the using agency shall formally terminate negotiations and proceed under the procedures set forth in paragraph (a)(5) hereof until successful negotiations are concluded or the using agency and the Director decide to terminate all negotiations.

(c) Whenever the Finance Department is also the department which will use the particular service, supply or construction item, the City Attorney's office shall be considered as the using agency for the purposes of the procedure set forth in this section.

Section 3. That Chapter 206, Section 206.16, of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby amended to read as follows:

206.16. - Preference for local bidders or offerors.

Lansing-based businesses may be awarded a contract as the lowest responsive and responsible bidder under the circumstances specified herein.

(1) *Definitions.*

(a) *City resident(s)* means an individual whose primary place of residence is within the corporate limits of the City of Lansing as evidenced by voter registration address, driver's license address or State identification address or affidavit form developed by the City Attorney.

(b) *Good faith effort* means those demonstrable activities supported by documentation and results that verify the bidders attempts to reach the established goal.

(c) *Implementing department* means the City Department or Agency that has responsibility for oversight of a contract.

(d) *Joint venture* means a co-operation between two or more corporate bodies for a particular project in which they share the responsibilities and profits associated with the project.

(e) *Lansing-based business* means the physical and economic relationship to Lansing determined evidenced by a building or office physically located in the City and the payment of (1) City income taxes on the contractor's net profits, and (2) City property taxes on a plant or office and equipment such as is ordinarily required for the performance of the contract bid.

Any business physically located in Lansing which operates under a City-authorized tax abatement or forgiveness program, or any other City-authorized tax credit program, is still considered a Lansing-based business for purposes of this section.

- (f) *Lansing-based subcontractor* means any subcontractor, employee, or other person who otherwise comes within the definition of Lansing-based business, and is or will be a subcontractor to a bidder for a contract governed by this Chapter.
- (g) *Subcontractor* means a person or company that assumes, by secondary contract, some or all of the obligations of an original contractor.
- (2) Purchases under ~~\$15,000.00~~ **the purchase price threshold**. Pursuant to Section 206.03, departments purchasing supplies, services procured under bid and construction items for less than ~~\$15,000.00~~ **the purchase price threshold**, which are not purchased by use of a procurement card must solicit at least one quote from a Lansing-based business unless no Lansing-based business providing the service, supply or construction item can be identified. The procuring department will document efforts to use Lansing-based businesses.
- (3) Preference for Lansing-based businesses on contracts ~~over \$15,000.00~~ **equal to or exceeding the purchase price threshold**. When sealed bids are received under Section 206.02 for purchases, supplies and construction contracts ~~greater than \$15,000.00~~ **equal to or exceeding the purchase price threshold**, the following shall apply:
 - (a) The person or business submitting the lowest bid shall be deemed the lowest bidder. If, however, the lowest bidder is not a Lansing-based business, any Lansing-based business with a bid within a specified percentage of the lowest bid that has been deemed responsive and responsible under the purchasing ordinance shall be deemed the lowest bidder if it agrees to reduce its bid to match the bid of the lowest bidder.
The percentage difference shall be established by Council resolution and may be revised from time to time as Council deems appropriate.
 - (b) If a Lansing-based business refuses to reduce its bid to match the lowest bid, then the next lowest responsible Lansing-based business with a bid within the established percentage of the lowest bid shall be given the opportunity to reduce its bid to match the bid of the lowest bidder. If the Lansing bidder agrees to reduce its bid to match the bid of the lowest non-Lansing bidder, it will be deemed the lowest bidder and awarded the contract.
 - (c) If no Lansing-based business described in subsections (a) and (b) agrees to reduce its bid to that of the lowest bidder, then the next-lowest bidding non-Lansing-based business that has demonstrated in its bid submission that it will use any Lansing-based subcontractors shall be given the opportunity to reduce its bid to match the bid of the lowest bidder. If the non-Lansing bidder described in this subsection agrees to reduce its bid to match the bid of the original lowest non-Lansing bidder, it will be deemed the lowest bidder and awarded the contract.
 - (d) If no responsive and responsible Lansing-based business described in subsections (a) and (b) or non-Lansing-based business described in

- subsection (c) within the established percentage of the lowest bid agrees to reduce its bid to that of the lowest bidder, then the contract shall be awarded to the person or business with the lowest, most responsive and responsible bid.
- (e) Except for construction contracts, no contract awarded pursuant to this section shall be sublet in any manner that permits 50 percent or more of the dollar value of the contract to be performed by a subcontractor or subcontractors who do not meet the definition of Lansing-based.
 - (f) Any Lansing-based business awarded a contract pursuant to this section shall agree to make available to the City all records necessary to establish its eligibility and compliance with all City, state and local laws.
- (4) Affirmative measures for enhancing Lansing-based businesses.
- (a) The City may eliminate bid, performance, and payment bonding requirements when it deems appropriate for Lansing-based businesses, except for contracts for construction, alterations or repairs exceeding \$50,000.00, subject to the requirements of MCL 129.201.
 - (b) The City may allow for joint ventures or other documented business arrangements to enable Lansing-based businesses to meet bonding requirements for contracts ~~greater than \$15,000.00~~ **equal to or exceeding the purchase price threshold**.

Section 4. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions are repealed.

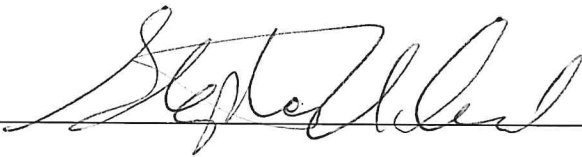
Section 5. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 6. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire December 31, 2035.

AFFIDAVIT OF PUBLICATION

I, Stephen Underwood, am a resident of Lansing, County of Ingham, State of Michigan, and do hereby certify, swear, or affirm, that I am competent to give the following declaration based on my personal knowledge, unless otherwise stated, and that the following facts are true and correct to the best of my knowledge: That the attached advertisement – **CP#25-356 – City of Lansing, Summary of Adopted Ordinance #1343** – was published Wednesday, November 5, 2025, and that City Pulse satisfies the requirements of 1963 PA 247 MCL 691.1051.b

WITNESS my signature this 5th day of November 2025



Signature of Declarer

State of Michigan
County of Ingham

This instrument was acknowledged before me on November 5, 2025

By Stephen Underwood



Berl Schwartz, Notary Public

My commission expires January 24, 2026

1343

the Lansing Codified Ordinances,
Sections 206.01, 206.02, 206.03,
amount threshold for competitive
inflation since 1994, and to provide
the Consumer Price Index.

able for review at the City Clerk's
Michigan. A copy of the full text of
in the City Clerk's Office, 9th Floor,
determined by City Council.

CP#25-356



Chris Swope

Lansing City Clerk

October 24, 2025

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website: [Agendas & Minutes | Lansing, MI - Official Website \(lansingmi.gov\)](https://www.lansingmi.gov/agendas-minutes)

BOARD NAME

DATE OF MEETING

Historic District Commission	May 12, 2025
Board of Ethics	June 10, 2025
S. MLK Jr. CIA Board	September 18, 2025
Election Commission	October 7, 2025
Police & Fire Retirement Board of Trustee	September 9, 2025
Employees' Retirement System	September 9, 2025
Lansing Gateway CIA Board	September 16, 2025
Board of Police Commissioners	September 16, 2025

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4133.

Sincerely,

Lansing City Clerk's Office

Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695

517-483-4131 ☐ 517-377-0068 FAX

www.lansingmi.gov/clerk ☐ city.clerk@lansingmi.gov



Chris Swope, MMC/MiPMC
Lansing City Clerk

Lansing City Clerk's Office

Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695

517-483-4131 ☐ 517-377-0068 FAX

www.lansingmi.gov/clerk ☐ city.clerk@lansingmi.gov

Resolution #2025-###

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Capital City Wrestling Club has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license pursuant to MCL 432.103a ; and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization;

WHEREAS, the Capital City Wrestling Club meets regularly at Sexton High School in the City of Lansing;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes Capital City Wrestling Club as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to the Capital City Wrestling Club of 2828 River Pointe Dr. Holt MI 48842

Resolution #2025-XXX

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the City Clerk has forwarded an application for a City License, which has been routinely processed without objection, and is ready for final action by this Council; and,

WHEREAS, all required signatures have been obtained supporting the application for a fireworks display license;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the application for a City License as follows:

FIREWORKS DISPLAY LICENSE:

ACE Pyro, LLC for a public display of fireworks in the City of Lansing on the West of the State Capitol Building at 100 N. Capitol Ave. to be held on November 21, 2025.

BE IT FURTHER RESOLVED, that this approval is contingent on the applicant providing evidence of insurance renewal to the City Clerk prior to the license being issued.



Application for Fireworks Display

[Instructions](#)
[Application Information](#)
[Display Information](#)
[Attachments](#)
[Approvals](#)

Please choose your approval decision on the appropriate line and click **Submit**. If you deny, please provide a comment as to why.

License Desk
☒ Approved

☐ Denied

Attorney*
☐ Approved

☒ Denied

Police
☒ Approved

☐ Denied

Fire_Marshal
☒ Approved

☐ Denied

Treasury
☒ Approved

☐ Denied

Treasurer Approval
☒ Approved

☐ Denied

City Clerk
☐ Approved

☐ Denied

[Previous](#)
[Next](#)

Comments

2000 characters left

Resolution #2025-###

By the Committee _____
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the reappointment of Chelsea Dowler as a City of Lansing member of the Capital Area Transportation Authority Board for a term to expire September 30, 2028; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee _____ took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Chelsea Dowler as a City of Lansing member of the Capital Area Transportation Authority Board for a term to expire September 30, 2028.

Resolution #2025-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Code Compliance Officer has determined that the building located at , 810 Beulah St, 33-01-01-22-304-031, Lot 30 Clarks SUB, City of Lansing, Ingham County, Michigan, as recorded in Ingham County Records, is an unsafe or dangerous building as defined in Section 108.1 of the International Property Maintenance Code as adopted by Lansing Codified Ordinance 1460.01, and the Housing Law of Michigan, and the building was red tagged on OCTOBER 28, 2022; and

WHEREAS, a hearing was held by a Lansing Demolition Hearing Officer on JULY 31ST, 2025, at which the Hearing Officer determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by SEPTEMBER 29TH, 2025 and

WHEREAS, said Hearing Officer filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Codified Ordinances and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and Lansing Codified Ordinances require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a public show cause hearing on **INSERT DATE, 2025** to review the findings and the order of the Hearing Officer, and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Office of Code Compliance has determined that compliance with the order of the Lansing Demolition Hearing Officer has not occurred.

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of 810 Beulah St., as legally described above, are hereby directed to comply with the order of the Hearing Officer to demolish or otherwise make safe the said building within 60 days from the date of this resolution, **INSERT DATE, 2025**.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officer's order for demolition or make safe, the Code Compliance Officer is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED, whether demolition is accomplished by said property owner or the City, that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that if the demolition is accomplished by the City, the cost of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owner's failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.

CITY OF LANSING MAKE SAFE OR DEMOLISH HEARING	ORDER TO MAKE SAFE OR DEMOLISH BUILDING OR STRUCTURE	FILE NO. D2025 - 0006
---	---	---------------------------------

Matter of the building/structure at 810 BEULAH STREET which is a ☒ dwelling ☐ garage ☐ other

1. Date of hearing: JULY 31, 2025 Hearing Officers: JOSEPH VITALE
2. RAWLEY VAN FOSSEN, CODE OFFICIAL of the City of Lansing, has filed a copy of a notice that the subject building/structure is dangerous. The copy of the notice is attached.

THE HEARING OFFICER, HAVING RECEIVED TESTIMONY AND EVIDENCE, FINDS THAT:

3. Notice of this hearing was properly served on the
☐ rental registration owner(s)
☒ Owner's or party in interest on City tax assessment record
4. The building/structure ☒ is ☐ is not a dangerous building as defined in MCL 125.539.
5. ☒ The building/structure has been substantially destroyed by:
☒ Fire
☐ Wind
☐ Flood
☐ Deterioration
☐ Neglect
☐ Abandonment
☐ Vandalism
☐ other:

6. The state equalized value of the building/structure is \$18,700.00
7. The cost to repair the building or structure to make it safe is \$81,642.18
8. The real estate is described as follows:

Parcel Number: 33-01-01-22-304-031

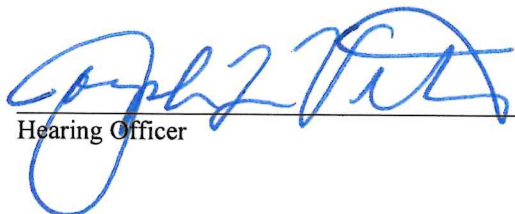
LOT 30 CLARKS SUB

IT IS ORDERED THAT:

☐ The owner or party in interest has shown cause as to why the building/structure is not a dangerous building, therefore this matter is closed.

☒ The building/structure shall be made safe or demolished on or before 9-29-25.

7/31/25
Date


Hearing Officer

CITY OF LANSING - MAKE SAFE OR DEMOLISH HEARING

CASE OVERVIEW SHEET

ADDRESS:	810 Beulah St
PARCEL NUMBER:	33-01-01-22-304-031

LISTED TAXPAYER:	Stefan & Tamara Farrell
INTERESTED PARTIES:	
SEV INFORMATION:	\$18,700.00
LAND VALUE:	\$5,600.00
BUILDING VALUE:	
LOT SIZE:	33x99

LEGAL DESCRIPTION:	LOT 30 CLARKS SUB
--------------------	-------------------

<u>CURRENT BLDG SAFETY PERMIT ACTIVITY</u>
--

BUILDING:	N/A
ELECTRICAL:	N/A
MECHANICAL:	N/A
PLUMBING:	N/A
DEMOLITION:	N/A

MSD HEARING DATE:	
MSD HEARING RESULTS:	

HOUSING CODE VIOLATION LTR:	
ORIGINAL RED TAG DATE:	
ZONING:	
ESTIMATE OF REPAIRS:	
PICTURES:	
OTHER:	

PROPERTY OWNER CONTACT INFORMATION	
NAME	ADDRESS
Stefan & Tamara Farrell	PO Box 244 Dewitt MI 48820

CURRENT CITY COUNCIL ACTIVITY	
MEETING	DATE

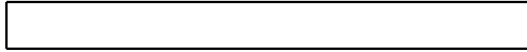
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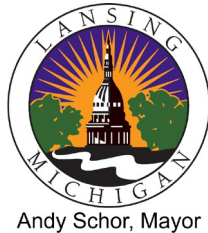
7/31/2025
60-Day MSD by 9/29/2025

10/28/2022
10/28/2022
\$81,642.18
YES

<u>INFORMATION</u>
PHONE and/or E-MAIL

<u>ACTIVITY</u>
ACTION





Andy Schor, Mayor

Notice of Hearing Regarding Unsafe Structure Within the City of Lansing

This notice is to inform you that the building located at **810 Beulah St** has been declared a dangerous structure according to MCL 125.538. The property description is as follows:

- **Property Address: 810 Beulah St**
 - **City, State, Zip, county:** Lansing, MI 48910
 - **Legal Description:**
Lot 30, Clark's Subdivision, City of Lansing, Ingham County, Michigan, as recorded in Liber 5 of Plats, Page 17, Ingham County Records.
 - **Parcel #:** 33-01-01-22-304-031

Under the Lansing Housing Code and Michigan law (MCL 125.538 – 125.542, excluding MCL 125.541c), a hearing has been scheduled to address this matter. The details of the hearing are:

- **Date:** Thursday July 31, 2025
- **Time:** 5:30 pm
- **Location:** 316 N. Capitol Ave. Ste: C-2

During this hearing, any individual with a legal interest in the property shall have the opportunity to show cause as to why the hearing officer should not order the building or structure to be demolished, otherwise made safe, or properly maintained.

The Hearing Officer will either set a date by which the building must be made safe by or demolished, or, if good cause is shown, discharge the property from the demolition process. If the property is not made safe or demolished by the date set by the hearing officer, the matter will be referred to the Lansing City Council who may order the building demolished within 21 or 60 days.

If City Council orders the building demolished and you fail to do so by the date contained in the order, the city may proceed with making the property safe or demolition. Any costs incurred by the city and/or any contractor employed by the city related to demolition, including any applicable administrative fees and title search expenses, will be charges as a lien against the property in accordance with MCL 125.541 (5) (7) et seq.

Please note that obtaining any building or trade permits will not affect the demolition schedule or stop the demolition process. Any risks and costs associated with obtaining these permits are the responsibility of the permit applicant/owner.

Resolution #2025-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 810 Beulah St, 33-01-01-22-304-031, Lot 30 Clarks SUB, City of Lansing, Ingham County, Michigan, as recorded in Ingham County Records, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Compliance Officer red tagged the said structure on OCTOBER 28TH, 2022 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on JULY 31ST, 2025, a Lansing Demolition Hearing Officer held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by SEPTEMBER 29TH, 2025; and

WHEREAS, the Office of Code Compliance has determined that compliance with the order of the Lansing Demolition Hearing Officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, **INSERT DATE**, 2025 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Officer regarding the structure at 810 Beulah St, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the Hearing Officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Compliance Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.

Resolution #2025-###

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolution to Establish an Obsolete Property Rehabilitation Act District at 323-327 S.
Washington Square, Lansing, Michigan

WHEREAS, pursuant to PA 146 of 2000, the Obsolete Property Rehabilitation Act (the “Act”), the City of Lansing has the authority to establish “Obsolete Property Rehabilitation Districts” within the City of Lansing, and

WHEREAS, Wormwood, LLC, hereinafter called the “Developer” has requested in writing that the City of Lansing establish an Obsolete Property Rehabilitation District (the “District”) as enabled by the Act, for the property commonly known as 323-327 S. Washington Square, Lansing, Michigan, and

WHEREAS, the Developer is the legal owner of greater than fifty percent (50%) of all taxable value of the property located within the proposed District, and

WHEREAS, it is determined that the District meets the requirements set forth in section 3(1) of PA 146 of 2000, and

WHEREAS, the Act requires that before establishing the District the Lansing City Council shall give written notice by certified mail to the owners of all real property within the proposed District and shall hold a public hearing in order to provide an opportunity for owners, residents or other taxpayers of the City of Lansing to appear and be heard regarding the establishment of the District and that such notice was given and said public hearing was held on **[INSERT DATE]**.

NOW THEREFORE BE IT RESOLVED that the following property is hereby approved and established as an Obsolete Property Rehabilitation District as provided by Public Act 146 of 2000 legally described as:

323 S. Washington Square (Tax Parcel No. 33-01-01-16-405-082):

N 22 FT LOT 8 & S 21 FT LOT 9 BLOCK 129 ORIG PLAT

327 S. Washington Square (Tax Parcel No. 33-01-01-16-405-111):

S 1/2 OF N 2/3 LOT 8 BLOCK 129 ORIG PLAT; and

BE IT FINALLY RESOLVED that this resolution shall not be construed as the City Council’s approval of any future application for an Obsolete Property Rehabilitation Exemption Certificate for the Developer or any other applicant.

October 20, 2025

Lansing City Clerk

124 W. Michigan Avenue

Lansing, MI 48933

Re: Obsolete Property Rehabilitation Act District for 323-327 S. Washington Avenue

Dear Clerk Swope,

Per the Obsolete Property Rehabilitation Act (OPRA), Act 146 of 2000, the undersigned applicant, Wormwood LLC, having control of the property located at 323-327 S. Washington Square, Lansing MI 48933 (the "Property"), hereby requests the granting of an OPRA District by the City of Lansing on the Property. The Property has been inspected by the City Assessor and determined to suffer from functional obsolescence.

The two properties contain two-story mixed-use commercial buildings constructed in 1888 and historically used for various commercial purposes. The buildings are vacant and exhibit functional obsolescence, including outdated systems, accessibility limitations, and façade deterioration. Wormwood LLC intends to rehabilitate the facility by renovating the commercial by October spaces and adding residential to the second floor. Two commercial spaces will be occupied by Devils Day Tattoo in October 2026.

Wormwood LLC is working closely with the Lansing Economic Development Corporation to bring the full vision to life, but the project is not economically viable without a property tax incentive. The establishment of an OPRA district allows Wormwood LLC to begin the renovation of the Devils Day Tattoo shop to keep move-in on track, stabilize the remainder of the property, and provide time to explore and arrange financing options for the full build-out and activation of both parcels.

These properties are in the heart of Downtown and are within a block of several city projects, including the Ovation. The renovation of these buildings supports Lansing's vision for a thriving downtown where people can live, work, and play.

Sincerely,

Wormwood LLC

A handwritten signature in black ink, appearing to read "Val Mays", is written over a horizontal dotted blue line.A handwritten signature in black ink, which is stylized and illegible, is written over a horizontal dotted blue line.

Resolution #2025-###

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

Resolution to Set a Public Hearing Regarding the Establishment of an Obsolete
Property Rehabilitation Act District at 323-327 S. Washington Square, Lansing,
Michigan

WHEREAS, Wormwood, LLC has requested, in writing to the City Clerk, that the City of Lansing establish an Obsolete Property Rehabilitation Act District (the "OPRA District") for the property commonly known as 323-327 S. Washington Square, Lansing, Michigan (the "Property"), pursuant to the Michigan Obsolete Property Rehabilitation Act, being Public Act 146 of 2000 (the "Act"); and

WHEREAS, the Property in question of the OPRA District located at 323-327 S. Washington Square, Lansing, Michigan, is legally described as:

323 S. Washington Square (Tax Parcel No. 33-01-01-16-405-082):

N 22 FT LOT 8 & S 21 FT LOT 9 BLOCK 129 ORIG PLAT

327 S. Washington Square (Tax Parcel No. 33-01-01-16-405-111):

S 1/2 OF N 2/3 LOT 8 BLOCK 129 ORIG PLAT

WHEREAS, the Act requires that before granting a District the Lansing City Council hold a public hearing in order to provide an opportunity for the applicant, owners of real property within the proposed OPRA District, the City Assessor, a representative of the affected taxing units, the residents, and other taxpayers of the City of Lansing general public appear and be heard regarding the approval of the OPRA District.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Lansing that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on Monday, **[INSERT DATE]** at 7:00 p.m. for the purpose of receiving public comment on the approval of an OPRA District under the provisions of Public Act 146 of 2000 and that the Clerk shall publish once in a publication of general circulation within the community a notice of the scheduled public hearing and that the notice appear not less than 10 or more than 30 days prior to the date of the hearing.

Resolution #2025-261

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the City of Lansing and the United Auto Workers, Local 2256 have negotiated a wage reopener to the current collective bargaining agreement (the “CBA”), which is summarized in the Tentative Agreement Document approved by the parties (“Tentative Agreement”); and

WHEREAS, the Mayor recommends the Tentative Agreement be approved;

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby ratifies the Tentative Agreement of the parties for the wage reopener between the City of Lansing and the Union, United Auto Workers, Local 2256.

CITY COUNCIL OF THE CITY OF LANSING
COMMITTEE OF THE WHOLE

Moved by City Council _____,

Pursuant to MCL 15.268(c) of the Open Meetings Act, I hereby move that we recess into closed session for strategy and negotiation sessions connected with the negotiation of a wage reopener between the City of Lansing and United Auto Workers, Local 2256, as requested by the City.

Roll Call Vote:

Ayes _____

Nays _____

Resolution #2025-###

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, in order to be eligible to receive grant funds from the Michigan Department of Natural Resources (MDNR) a five (5) year parks recreation plan, meeting their plan content criteria, has to be on file with the MDNR; and

WHEREAS, the Park Board reviewed the Parks and Recreation Draft Master Plan 2026-2030; and

WHEREAS, the most recent Five-Year Plan expires on December 31, 2025.

WHEREAS, the Department of Natural Resources and Environment requires a public hearing before the local legislative body regarding the Five-Year Plan; and

WHEREAS, the Park Board reviewed the Parks and Recreation Draft Master Plan 2026-2030, at its meeting on October 8, 2025 and moved that the Draft Master Plan be forwarded to the Mayor; and

WHEREAS, the Mayor forwarded the Draft Master Plan 2026-2030 to the City Council; and

WHEREAS, the City Council Committee of the Whole has reviewed the Draft Master Plan; and

WHEREAS, amendments to the Master Plan may be made by the City Council only after a public hearing is held.

WHEREAS, a public hearing has been held on December 15, 2025 and public comment received regarding the Draft 2026-2030 Parks and Recreation Master Plan.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the Parks and Recreation Master Plan 2026–2030 and capital improvements scheduled for grants.

BE IT FINALLY RESOLVED that the Parks and Recreation Department is to forward the Parks and Recreation Master Plan 2026-2030 to the MDNR for review and approval.



Chris Swope
Lansing City Clerk

October 24, 2025

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

My office has received and placed on file this document:

5 Year Parks Master Plan (2026 – 2030) Draft

This document is available for review at the office of the City Clerk or at <https://mi-lansing3.civicplus.pro/227/Public-Notices-Documents-on-File>.

Sincerely,

Chris Swope, MMC/MiPMC Level 3
Lansing City Clerk

Resolution #2025-###

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, throughout its history the City of Lansing has developed a series of master plans serving to provide structure and direction to the development of Parks and Recreation facilities owned and operated by the City of Lansing; and

WHEREAS, in order to receive State of Michigan grants through the Department of Natural Resources for parks and recreation projects an updated Five- Year Master Plan and Capital Improvement Project Schedule must be on file with the Department of Natural Resources by February 1, 2026; and

WHEREAS, the most recent Five-Year Plan expires on December 31st, 2025; and

WHEREAS, the Department of Natural Resources requires a public hearing before the local legislative body regarding the Five-Year Master Plan; and

WHEREAS, the Park Board reviewed the Parks and Recreation Draft Master Plan 2026-2030, held public meetings for input on September 10th, 2025, and October 8th, 2025; and

WHEREAS, the Park Board reviewed and approved the Parks and Recreation Draft Master Plan 2026-2030, at its meeting on October 8th, 2025 and moved that the draft plan be forwarded to City Council.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lansing that a public hearing be set on _____, for the purpose of receiving additional public input on the Parks and Recreation Draft Master Plan 2026-2030.

ORDINANCE NO. _____

An ordinance of the City of Lansing, Michigan, to amend Chapter 294 of the Lansing Codified Ordinances Section 294.02 (k) to encourage the retention of the top official of the Fire Department and Police Department by extending eligibility for retirement service credits for those officials up to 30 years, and to correct internal cross-references without any substantive revisions.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 294, Section 294.02, Subsection (k) of the Code of Ordinances of the City of Lansing, Michigan be and is hereby amended to read as follows:

(k) *Retirement Allowance.*

(1) *Generally.*

A. A police officer whose membership commenced before August 1, 2014, and who retires, shall receive a retirement allowance equal to the sum of 3.2 percent of his or her final average compensation multiplied by the number of years, and fraction of a year, of credited service not to exceed 25 years, **unless qualified under subsection (k)(1)E**. In addition to the limitation in the prior sentence, a police officer's retirement allowance shall also not exceed the following: the retirement allowance for a police supervisory division member who separates from city employment on or after July 16, 2015 and prior to July 14, 2019, shall not exceed 115 percent of the member's base wage; the retirement allowance for a police supervisory division

1 member who separates from city employment on or after July 15,
2 2019, shall not exceed 110 percent of the member's base wage; the
3 retirement allowance for a police nonsupervisory division member
4 who retires on or after July 1, 2015, shall not exceed 110 percent of the
5 member's base wage.

6 B. A police officer whose membership commenced on or after August 1,
7 2014, and who retires, shall receive a retirement allowance equal to the
8 sum of 2.5 percent of his or her final average compensation multiplied
9 by the number of years, and fraction of a year, of his or her credited
10 service not to exceed 25 years, **unless qualified under subsection**
11 **(k)(1)E**, except that the retirement allowance shall not exceed 110
12 percent of the member's base wage.

13 C. A firefighter whose membership commenced before May 20, 2014, and
14 who retires, shall receive a retirement allowance equal to the sum of
15 3.2 percent of his or her final average compensation multiplied by the
16 number of years, and fraction of a year, of his or her credited service,
17 not to exceed 25 years, **unless qualified under subsection (k)(1)E**,
18 except that for a member who separates from City employment on or
19 after October 1, 2014, the retirement allowance shall not exceed 110
20 percent of the member's base wage.

21 D. A firefighter whose membership commenced on or after May 20, 2014,
22 and who retires, shall receive a retirement allowance equal to the sum

1 of 2.5 percent of his or her final average compensation, multiplied by
2 the number of years, and fraction of a year, of his or her credited
3 service, not to exceed 25 years, **unless qualified under subsection**
4 **(k)(1)E**, except that the retirement allowance shall not exceed 110
5 percent of the member's base wage.

6 **E. If a member of the retirement system, who is currently employed**
7 **by the City, is promoted to the top official of either the Fire**
8 **Department or Police Department then the member's credited**
9 **service may exceed 25 years, but not more than 30 years, except**
10 **that the retirement allowance shall not exceed 110 percent of the**
11 **member's base wage.**

12 ~~E~~**F. If a retiree dies before he or she has received in retirement allowance**
13 **payments an aggregate amount equal to his or her accumulated**
14 **contributions standing to his or her credit in the employees' savings**
15 **fund at the time of his or her retirement and does not have a**
16 **beneficiary who will receive a retirement allowance under this chapter,**
17 **the difference between his or her accumulated contributions and the**
18 **aggregate amount of retirement allowance payments received by him**
19 **or her shall be paid from the retirement reserve fund to such person or**
20 **persons as the retiree has nominated by written designation, duly**
21 **executed and filed with the Board of Trustees. If there is no such**
22 **designated person or persons surviving the retiree, such difference, if**

any, shall be paid to the retiree's legal representative. No benefits shall be paid under this section on account of the death of a retiree if a retirement allowance becomes payable under subsections (k)(3) and (k)(4) hereof on account of his or her death.

(2) *Deferred allowance.* Should any member, who has ten or more years of credited service, leave the employ of the City before becoming eligible to retire as provided in section (i) hereof for any reason except his or her discharge, retirement or death, he or she shall be entitled to a retirement allowance, as provided in subsection (k)(1) hereof pursuant to its provisions in force at the time he or she left City employment, provided that he or she does not withdraw his or her accumulated contributions from the employees' savings fund. His or her retirement allowance shall begin the first day of the calendar month next following the month in which his or her written application on the approved form for the same is filed with the Board of Trustees, within 30 days before, on or after his or her attainment of age 55.

(3) *Retirement options.*

A. A police officer member, within 30 days prior to retirement, may select one of the following four survivor election options by making an election on a form agreed upon by the collective bargaining unit for which the employee is a member and the City:

Option I. Under this option, the member at retirement shall receive the full retirement allowance as provided in subsection(k)(1)A. and upon

1 the retiree's death, his or her surviving spouse, who was his or her
2 legally married spouse at the time of retirement, shall receive a
3 retirement allowance equal to 50 percent of the retiree's retirement
4 allowance until the spouse's death.

5 *Option II.* Under this option, the member at retirement shall receive 93
6 percent of the full retirement allowance as provided in subsection
7 (k)(1)A. and upon the retiree's death, his or her surviving spouse, who
8 was his or her legally married spouse at the time of retirement, shall
9 receive a retirement allowance equal to 75 percent of the retiree's
10 retirement allowance until the spouse's death.

11 *Option III.* Under this option, the member at retirement shall receive
12 86 percent of the full retirement allowance as provided in subsection
13 (k)(1)A. and upon the retiree's death, his or her surviving spouse, who
14 was his or her legally married spouse at the time of retirement, shall
15 receive a retirement allowance equal to 86 percent of the retiree's
16 retirement allowance until the spouse's death.

17 *Option IV.* Non-spousal beneficiary. A member may select a reduced
18 pension naming a parent, brother, sister, child or grandchild as
19 beneficiary. The reduced pension shall be actuarially determined based
20 on the age of the member and the beneficiary at the time of retirement,
21 and shall not be actuarially more costly than Option I. For this option
22 to be made and take effect, the member who is married must first have

1 filed with the Board a voluntary written spousal relinquishment of
2 beneficiary agreement on a form approved by the Board that has been
3 duly and voluntarily executed by the member's spouse.

4 B. A firefighter member, within 30 days prior to retirement, may select
5 one of the following four survivor election options by making an
6 election on a form agreed upon by the Collective Bargaining Unit for
7 which the employee is a member and the City:

8 *Option I.* Under this option, the member at retirement shall receive the
9 full retirement allowance as provided in subsection (k)(1)~~B.~~ and upon
10 the retiree's death, his or her surviving spouse, who was his or her
11 legally married spouse at the time of retirement, shall receive a
12 retirement allowance equal to 50 percent of the retiree's retirement
13 allowance until the spouse's death.

14 *Option II.* Under this option, the member at retirement shall receive 93
15 percent of the full retirement allowance as provided in subsection
16 (k)(1)~~B.~~ and upon the retiree's death, his and her surviving spouse,
17 who was his or her legally married spouse at the time of retirement,
18 shall receive a retirement allowance equal to 75 percent of the retiree's
19 retirement allowance until the spouse's death.

20 *Option III.* Under this option, the member at retirement shall receive
21 86 percent of the full retirement allowance as provided in subsection
22 (k)(1)~~B.~~ and upon the retiree's death, his or her surviving spouse, who

1 was his or her legally married spouse at the time of retirement, shall
2 receive retirement allowance equal to 86 percent of the retiree's
3 retirement allowance until the member's spouse's death.

4 *Option IV. Non-spousal beneficiary.* A member may select a reduced
5 pension naming a parent, brother, sister, child or grandchild as
6 beneficiary. The reduced pension shall be actuarially determined based
7 on the age of the employee and the beneficiary at the time of
8 retirement, and shall not be actuarially more costly than Option 1
9 above. For this option to be made and take effect, the member who is
10 married must first have filed with the Board a voluntarily written
11 spousal relinquishment of beneficiary agreement on a form approved
12 by the Board that has been duly and voluntarily executed by the
13 member's spouse. Regardless of the indicated beneficiary, retiree
14 health care shall be passed on only to the member's spouse.

15 If the non-spousal beneficiary is a minor child, health care shall be
16 available until the age of 19 or up to the age of 25 if the nonspousal
17 beneficiary is unmarried and is a full-time student for at least five
18 months of the year.

19 C. If a retiree who retired under subsection (i)(1) hereof dies prior to the
20 earlier of his or her attainment of age 55 or the date upon which he or
21 she would have achieved 25 years of credited service but for the
22 disability, his or her widow or widower, who was his or her legally

1 married spouse at the time of his or her retirement, shall receive a
2 retirement allowance computed according to subsection (k)(1) hereof.
3 In computing the retirement allowance, the retiree's credited service
4 shall be increased to include the period he or she was in receipt of a
5 disability retirement allowance provided in subsection (i)(3) hereof,
6 and his or her final average compensation shall be recomputed using
7 the monthly rates of compensation as of the date of his or her death for
8 the rank or ranks held by him or her during the period used in
9 computing his or her final average compensation at the time of his or
10 her retirement. For Fire Department employees, if the employee
11 incurred the disability while "acting" at a higher rank, the final average
12 compensation of the employee shall be based upon the pay he or she
13 would have received in the "acting" rank for the applicable service
14 period. The widow or widower retirement allowance shall not be less
15 than 20 percent of the retiree's recomputed final average compensation
16 and shall be subject to subsection (k)(3)C. hereof.

17 D. No retirement allowance shall be paid thereunder on account of the
18 death of a retiree if any retirement allowance is paid or payable under
19 subsection (n) hereof on account of his or her death. Any retirement
20 allowance payable under this section shall be subject to subsection (o)
21 hereof.

(4) *Allowance for spouse of deceased member.* If a member, who has ten or more years of credited service, dies on or after the effective date of this revised chapter (September 1, 1966) while in the employ of the City, and leaves a widow or widower, the widow or widower shall receive a retirement allowance equal to one-half of the members accrued retirement allowance computed according to subsection (k)(1) hereof in the same manner in all respects as if the member had retired the day preceding the date of his or her death, notwithstanding that he or she might not have satisfied the applicable provisions of subsection (1) hereof. However, the widow or widowers retirement allowance shall not be less than 20 percent of the member's final average compensation and shall be subject to subsection (o) hereof. No retirement allowance shall be paid or payable under this section on account of the death of a member if any retirement allowance is paid or payable under subsection (n) hereof on account of his or her death.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council, and shall expire December 31, 2034.

Approved as to form:

DRAFT #3
October 1, 2025

1
2
3
4
5

City Attorney

Dated: _____

PASSAGE OF ORDINANCE

An ordinance of the City of Lansing, Michigan, to amend Chapter 294 of the Lansing Codified Ordinances Section 294.02 (k) to encourage the retention of the top official of the Fire Department and Police Department by extending eligibility for retirement service credits for those officials up to 30 years, and to correct internal cross-references without any substantive revisions.

Is read a second time by its title. The Ordinance was reported from the Committee _____ and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
Brown	☐	☐
Carter	☐	☐
Garza	☐	☐
Hussain	☐	☐
Jackson	☐	☐
Kost	☐	☐
Pehlivanoglu	☐	☐
Spadafore	☐	☐
	_____	_____
☐ ADOPTED	☐ FAILED	

Resolution #2025-###

By the Committee _____

Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, _____, 2025, at 7 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of considering an Ordinance of the City of Lansing, Michigan, to amend Chapter 294 of the Lansing Codified Ordinances Section 294.02 (k) to encourage the retention of the top official of the Fire Department and Police Department by extending eligibility for retirement service credits for those officials up to 30 years, and to correct internal cross-references without any substantive revisions.

INTRODUCTION OF ORDINANCE

_____ introduced:

An ordinance of the City of Lansing, Michigan, to amend Chapter 294 of the Lansing Codified Ordinances Section 294.02 (k) to encourage the retention of the top official of the Fire Department and Police Department by extending eligibility for retirement service credits for those officials up to 30 years, and to correct internal cross-references without any substantive revisions.

The Ordinance is read a first time by its title and referred to the Committee

Resolution #2025-###

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, in July of 2024, the City of Lansing confirmed the allocation of \$168,150 through a Department of Energy Formula grant funding allocation to local governments for the Energy Efficiency and Conservation Block Grant (EECBG) program.

WHEREAS, the City of Lansing chose to apply for an equipment rebate for fleet electrification purchases.

WHEREAS, the Public Service Department is requesting acceptance of the EECBG award of \$168,150.

WHEREAS, the Administration and the City Council recognize the importance of the transition from gas-powered to electric vehicles and equipment and how it relates to clean transportation goals within Lansing's Sustainability Action Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves acceptance of the DOE EECBG allocation for fleet electrification in the amount of \$168,150.00.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for administration in accordance with the requirements of the grantor, and execute any necessary documents or agreements subject to approval as to form by the City Attorney.



LANSING CITY COUNCIL

FY25 GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

PREFERRED REFERRAL DATE: As soon as possible

GRANT NAME: Energy Efficiency and Conservation Block Grant (EECBG) GRANT

GRANT AGENCY: Dept of Energy

ASSISTANCE LISTING (CDFA): N/A

DEPARTMENT: Public Service

CONTACT NAME: Lori Thomas

CONTACT PHONE: 517-243-5668

GRANT PERIOD START: July 2024

GRANT PERIOD END: July 2026

APPLICATION DATE: Pre award info sheet submitted on 2/24/23 (this is not a competitive grant that required a traditional application, but rather a formula grant allocation made to local governments)

AWARD DATE: 7/5/24

TOTAL AMOUNT: \$168,150

ADMINISTRATIVE COST RECOVERY AMOUNT: 0

SUMMARY OF GRANT PURPOSE AND ALLOWABLE USES:

The purpose of the Energy Efficiency and Conservation Block Grant (EECBG) Program formula grants made to cities is to help local governments reduce energy use, cut fossil fuel emissions, and improve energy efficiency in a way that strengthens local economies and promotes environmental sustainability.

We chose the equipment rebate option (reimbursement for the purchase and installation of qualified energy efficiency and clean energy equipment) for fleet electrification purchases.

PROJECTED ACCOUNT CODE DETAIL (OBJECT MINIMUM):

Account	Description	Amount
TBA	EV golf cart	\$10,811.78
TBA	EV equinox	\$41,327.00
TBA	EV equinox	\$35,707.00
TBA	EV equinox	\$35,707.00
TBA	EV Polaris	\$37,681.65
TBA	Misc handheld electric tools	\$6915.57

MATCHING FUNDS ACCOUNT CODE DETAIL (IF APPLICABLE): no match requirement

Account	Description	Amount



Andy Schor, Mayor

**PUBLIC SERVICE DEPARTMENT
Operations and Maintenance Division**

601 East South Street10
(517) 483-4161
FAX: (517) 483-4483
<http://publicservice.cityoflansingmi.com>



Memorandum For: Mayor

From: Lori Welch, Sustainability Manager

Date: October 9, 2025

Subject: Acceptance of DOE EECBG Formula Allocation

The Public Service Department recommends the acceptance of the Department of Energy Formula grant funding allocation to local governments for the Energy Efficiency and Conservation Block Grant (EECBG) program.

The allocation was confirmed on July 5, 2024 in the amount of \$168,150.

Funds will be used for fleet electrification, including EV vehicles, golf carts and handheld equipment.

There is no match requirement.

Resolution #2025-###

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

Authorizing Michigan Natural Resources Trust Fund (MNRTF) Grant Funding

WHEREAS, the Parks and Recreation Department applied for grant funding through Michigan Natural Resources Trust Fund (MNRTF for grant cycle 2024); and

WHEREAS, MNRTF requires a resolution from the governing body of the applicant accepting the Project Agreement, acknowledging the requirements required within the Project Agreement; and

WHEREAS, the Parks and Recreation Director is recommending the City accept the Project Agreement for the following projects:

TF24-0013 Frances River Lot Improvements	\$400,000
--	-----------

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the acceptance of the Michigan Natural Resources Trust Fund for the above projects.

BE IT FINALLY RESOLVED that the City of Lansing, Michigan, does hereby accept the terms of the Project Agreement as received from the Michigan Department of Natural Resources and that the City of Lansing Parks and Recreation Department does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the projects during the project period and to provide funding approved with Resolution #2024-041 to match the grant authorized by the Department of Natural Resources.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the Department of Natural Resources for auditing at reasonable times.
3. To regulate the use of the property acquired and reserved under these Agreements to assure the use thereof by the public on equal and reasonable terms.
4. To comply with any and all terms of said Agreements including all terms not specifically set forth in the foregoing portions of this Resolution.

Swope, Chris

From: erik almquist <erikalmquistmail@gmail.com>
Sent: Tuesday, October 21, 2025 1:59 PM
To: Clerk, City
Subject: [EXTERNAL] Open meetings complaint charter commission

Howdy!

It's been brought to my attention that there may have been some issues with some open meetings and discussion that didn't have quorum.

I put together this complaint I'm hoping you can get read into the meeting minutes for the next city council meeting.

Thanks, Erik

The complaint is below:

Summary of Complaint

I respectfully request that this statement be entered into the official minutes of the Lansing City Council to document a concern regarding the Lansing Charter Commission's compliance with the Michigan Open Meetings Act (MCL 15.261 et seq.).

Specifically, it appears the Lansing Charter Commission has convened one or more "leadership" or "planning" meetings without a quorum of its nine members present, while discussing or deliberating matters that fall under the Commission's official authority.

Under MCL 15.263(2):

“A quorum of a public body is required to make a decision or to deliberate toward a decision in open session.”

Further, the Commission’s own Rules of Procedure (adopted and posted publicly) state that five members constitute a quorum and that official business may not be conducted without one.

Basis of Concern

- Meetings described as “leadership,” “executive,” or “planning” sessions have occurred without public notice or without the required quorum.
- Substantive matters related to the charter revision process may have been discussed during those sessions.
- If such discussions occurred, they constitute deliberations toward decisions and therefore fall under the requirements of the Open Meetings Act.

These actions risk undermining public confidence in the transparency and legality of the charter revision process.

Requested Action

I respectfully request that the Lansing City Council:

1. Acknowledge receipt of this complaint and enter it into the public record.

2. Refer this matter to the City Attorney for review under the Michigan Open Meetings Act.
3. Request a written response from the Charter Commission confirming their compliance procedures regarding quorum and public notice.
4. Encourage all public bodies within the City of Lansing to receive refresher training on OMA compliance to prevent future violations.

Closing

Transparent and lawful governance is fundamental to public trust. The residents of Lansing deserve assurance that all public bodies — including the Charter Commission — conduct their work in full view of the public, as required by Michigan law.

Respectfully submitted,

Erik Almquist

4615 s Pennsylvania ave

Ward 2

Erik Almquist

847-664-9549

City of Lansing – Claims Review Committee – Lansing City Council

October 19, 2025

Subject: *Hardship Appeal – Red-Tag Monitoring Fees for 1119 Seymour Ave.*

Dear Lansing City Council,

I am writing to respectfully appeal the October 13, 2025 decision of the Claims Review Committee for the Red-Tag Monitoring Fees assessed on my property at **1119 Seymour Avenue**, which currently total **\$2018** under the "Claims Review for Enforcement."

I purchased this long-vacant and severely neglected property in my neighborhood on **November 4, 2022**, fully aware of its challenges and committed to restoring it to a safe, livable condition. The home had been **vacant since 2010** and **red-tagged as early as 2014**, with a large, open hole in the roof for approximately five years prior to my purchase. It is important to note that I undertook this project as a licensed residential builder, completing all work independently and in good faith.

Since acquisition, I have invested **over \$150,000** into critical repairs and major improvements, including:

- Pulling and complying with all necessary **Roofing, Mechanical, Electrical, Plumbing, and Building permits**, including a new porch, driveway, sidewalk and extensive interior work.
- Completing major structural and cosmetic repairs, insulation, drywall installation, flooring, painting and more.
- Addressing years of decay and neglect with professional-grade work to meet or exceed current codes.

At this time, there are still several large final expenses pending, including cabinetry, countertops, plumbing fixtures and appliances. The home is visibly and measurably close to completion. My intention is to sell the property after the work is finished, either to a homeowner or keep it as a quality rental, depending on market conditions.

OCT20'25 12PMCLERK

While I understand the purpose of Red-Tag Monitoring Fees, in this case they have become a **financial hardship**. These fees actively discourage honest investment and discourage responsible property owners like myself from rehabilitating blighted homes in the city. I took on this project that others would avoid, and I've

done so with integrity, transparency, and full permitting through the appropriate channels.

Given the scope of work already completed, the visible improvements, and my proven commitment to bringing this home and other homes back to life, I respectfully request:

1. A review or inspection of the current condition and progress of the property.
2. A waiver or suspension of these monitoring fees **until** the project is fully completed and final inspections are passed.

I am committed to seeing this project through to the finish and to leaving the City of Lansing with a fully restored home, ready for occupancy. Your consideration in waiving these fees would go a long way in supporting neighborhood revitalization efforts and encouraging continued good-faith investment in the city's housing stock.

Thank you for your time and consideration. I am happy to provide documentation, permits, and more photos of the work completed thus far upon request.

Sincerely,



Dale Schrader
Property Owner
1119 Seymour Ave.
Lansing, MI 48906



City of Lansing

OFFICE OF THE CITY ATTORNEY

Gregory S. Venker, City Attorney

October 13, 2025

Dale Schrader
1101 N. Seymour Ave.
Lansing, MI 48906

Re: Claim – 1119 N. Seymour Ave.

Dear Mr. Schrader:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$1,516.00 for a red tag violation for property located at 1119 N. Seymour Ave., Lansing, Michigan, and denied the claims you filed with the City of Lansing.

You do have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

Venus Kumar

Venus Kumar
Paralegal

Claim: 2192



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: DALE SCHRAEDER DATE: JULY 8, 2025
MAILING ADDRESS: 1101 SEYMOUR AVE. EMAIL: SCHRAEDERENVIRO@COMCAST.NET
CITY: LANSING STATE: MI ZIP CODE: 48906
TELEPHONE: Home () 517-749-7292 Work ()

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 1119 SEYMOUR AVE. PARCEL NO. 33-01-01-09-329-171
DATE OF INCIDENT: 6/2/2025 AMOUNT YOU WERE BILLED: \$1846.00
TOTAL AMOUNT YOU ARE CONTESTING: \$1846.00
TYPE OF ASSESMENT: RED-TAG MONITORING FEES # EN14-09030

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

(SEE ATTACHED)

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/211/Claims-Against-Lansing>



Economic Development & Planning Code Enforcement Office

316 N. Capitol Ave Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Notice Printed: 08/24/2023

Safety Inspection Correction Notice – Re-Inspection Required

SCHRADER DALE
1101 SEYMOUR AVE
LANSING, MI 48906

Inspection Type: Safety
Inspection Date: 09/02/2014
Compliance Due Date: 10/02/2014

Warning: *Failure to comply with the requirements of this notice may result in the issuance of a Municipal Civil Infraction Violation Ticket. (Fines: \$500 per day for each violation)*

Violation Location: 1119 N SEYMOUR AVE
Parcel No: 33-01-01-09-329-171

The above referenced address was found to have certain violations of the Lansing Housing and Premises Code, Chapter 107 of the Code of Ordinances. **The violations are listed below and must be corrected by the compliance due date.**

Sec 1460.45 The registered owner or registered agent has failed to follow through with the inspection requirements for the rental certification.

AREA: Basement

Sec 504.1 Condition of water heater: Due to condition, of the water heater have a qualified licensed contractor, that is registered with the City of Lansing test and check the condition and safety of the water heater and all its components for proper safe operation, Repair, or replace as needed and bring to code obtaining proper permits when required. Submit a copy of the contractors work order detailing the results to our office.

INSPECTOR COMMENTS: Water heater is not connected to the water supply system.

Sec 603.1 Furnace: Due to age and or condition, have a qualified mechanical contractor that is registered with the City of Lansing, visually inspect and perform a recognized test of the furnace heat exchanger for CO/CO2 leaks. Inspect the heat exchanger for cracks, openings, excessive rust, and corrosion. Inspect furnace casing, check for proper venting, and check chimney for restrictions and obstructions. Submit a written report by contractor detailing the results and repairs completed per code. Maintain a three feet clearance in front of the furnace and water heater for emergency access and maintenance.

INSPECTOR COMMENTS: Or replacement.

Sec 304.11 Chimney has deteriorated mortar - bricks.

Sec 607.1 Duct work is disconnected.

Sec 704.2 Lack of operational smoke detector at ceiling or walls outside each separate sleeping area, in each room used for sleeping purposes, on each story, including basement and cellars.

Section 304.13.2 Window frame is deteriorated - damaged.

Sec 604.3 Outlet is unsecured.

Sec 604.3 Junction box cover plates are missing.

Sec 604.3 Light fixture is loose.

Sec 604.3 Wiring is exposed - unprotected faulty and unsafe.

Sec 506.1 Waste pipe is disconnected.

Sec 605.1 Service panel cover missing.

Sec 304.10 Steps are unstable.

AREA: Entire building

Sec 704.2 Lack of operational smoke detector at ceiling or walls outside each separate sleeping area, in each room used for sleeping purposes, on each story, including basement and cellars.

AREA: Exterior

Section 304.6 Siding - trim is deteriorated - damaged - missing.

Section 304.10 Front/side porch is missing.

INSPECTOR COMMENTS: Finalize permit for the porch.

Section 304.13.1 Window glass is broken and/or missing.

Sec 604.3 Light fixture is loose.

AREA: First Floor

Section 304.15 Gaps around entrance door.

SEC 305.3 Peeling, chipping, flaking, or abraded paint on interior surfaces of a structure must be properly removed or covered.

Sec 603.1 Return or supply air register is missing.

Sec 704.2 Lack of operational smoke detector at ceiling or walls outside each separate sleeping area, in each room used for sleeping purposes, on each story, including basement and cellars.

AREA: First Floor, Kitchen

Kitchen and all hardware with it, is removed during the renovation.

SEC 305.3 Gypsum board at ceiling and wall is damaged missing.

Sec 304.13.2 Every window, other than fixed windows, shall be easily openable and capable of being held in position by window hardware.

Section 304.13.1 Window glass is broken.

Sec 704.2 Lack of operational smoke detector at ceiling or walls outside each separate sleeping area, in each room used for sleeping purposes, on each story, including basement and cellars.

AREA: First Floor, Lavatory

Lavatory and all the plumbing, electrical, framing, and all hardware is removed during the renovation process.

Kitchen and all hardware with it, is removed during the renovation.

AREA: Second Floor

Kitchen and all hardware with it, is removed during the renovation.

Lavatory and all the plumbing, electrical, framing, and all hardware is removed during the renovation process.

Sec 307.1 Handrail is missing loose - damaged - improperly installed.

Sec 307.1 Lack of guardrail at the open side of stairs.

Sec 704.2 Lack of operational smoke detector at ceiling or walls outside each separate sleeping area, in each room used for sleeping purposes, on each story, including basement and cellars.

Sec 603.4 Thermostat is missing cover.

Sec 304.13.2 Every window, other than fixed windows, shall be easily openable and capable of being held in position by window hardware.

Sec 702.3 Hasp lock must be removed from the bedroom door.

Section 304.13.1 Window is missing.

SEC 305.3 Peeling, chipping, flaking, or abraded paint on interior surfaces of a structure must be properly removed or covered.

SEC 305.3 Gypsum board at ceiling and wall is missing.

Sec 305.3 Floor covering deteriorated - damaged.

You must contact the under signed, no later than seven days before the compliance due date, to set up an appointment to meet at the structure (to verify that all corrections have been completed) or to acquire an authorized extension. Before the re-inspection you must obtain all required permits and have those repairs inspected and approved by the appropriate inspector. All violations must be corrected with approved materials and methods.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

If you have any questions or concerns about complying within the time indicated, you may contact at (517) 483 7621 Monday through Friday between the hours of 8-9 - AM or 12-1 - PM.

Officer: Everett Coates Everett.Coates@lansingmi.gov

This does not guarantee discovery or reporting of all code violations or property defects, manifest or latent, which exist at the property inspected. The City of Lansing, its officers and employees, shall not be liable for any injury or damage, including incidental or consequential damages, claimed to be a result of any failure to discover or report code violations or property defects.

As specified by section 107 – Notices and Orders - a copy of this violation was sent to:

Registered Rental Owner: SCHRADER DALE, [String.Parcel Owner.AddressDisplayString], LANSING, MI 48906

CITY OF LANSING

316 N CAPITOL SUITE C2
LANSING, MI 48933

Print Date: 10/20/2025

Enforcement Number: E14-09030

Enforcement Category: Lack of Certificate

Location: 1119 N SEYMOUR AVE

Pay by Account in Full



Total Balance Due: \$2018.00

SCHRADER DALE
1101 SEYMOUR AVE
Lansing, MI 48906-4821

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00221455-CD	4/5/2023 12:0	5/5/2023 12:0	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00224137-CD	5/2/2023 12:0	6/1/2023 12:0	\$0.00	\$150.00	<u>\$0.00</u>
Quantity	Category	Description			Billed	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00226629-CD	6/1/2023 12:0	7/1/2023 12:0	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00229375-CD	7/3/2023 12:0	8/2/2023 12:0	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00231798-CD	7/28/2023 12:	8/27/2023 12:	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00234471-CD	9/1/2023 12:0	10/1/2023 12:	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00237499-CD	10/2/2023 12:	11/1/2023 12:	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00239648-CD	11/1/2023 12:	12/1/2023 12:	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00241636-CD	12/1/2023 12:	12/31/2023 1	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00243429-CD	1/2/2024 12:0	2/1/2024 12:0	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00245144-CD	2/1/2024 12:0	3/2/2024 12:0	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00247331-CD	3/1/2024 12:0	3/31/2024 12:	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00249299-CD	4/1/2024 12:0	5/1/2024 12:0	-\$157.50	\$0.00	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00251826-CD	5/1/2024 12:0	5/31/2024 12:	-\$157.50	\$0.00	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00254617-CD	6/3/2024 12:0	7/3/2024 12:0	-\$150.00	\$0.00	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00256866	7/3/2024 12:0	8/2/2024 12:0	-\$140.00	\$0.00	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00259745	8/8/2024 12:0	9/7/2024 12:0	\$0.00	\$0.00	<u>\$7.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance	Code Compliance penalty fee			\$7.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00259750	8/8/2024 12:0	9/7/2024 12:0	\$0.00	\$0.00	<u>\$140.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$140.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00261988	9/11/2024 12:	10/11/2024 1	\$0.00	\$0.00	<u>\$7.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance	Code Compliance penalty fee			\$7.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00261990	9/11/2024 12:	10/11/2024 1	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00264290	10/3/2024 12:	11/2/2024 12:	\$0.00	\$0.00	<u>\$7.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance	Code Compliance penalty fee			\$7.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00264291	10/3/2024 12:	11/2/2024 12:	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed	

1.00

Code Compliance Monitoring

Tag Monitoring Fee - Res

\$165.00

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00266524	11/1/2024	12: 12/1/2024 12:	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00267286	11/4/2024	12: 12/4/2024 12:	\$0.00	\$0.00	<u>\$7.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance	Code Compliance penalty fee			\$7.00	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00268779	12/3/2024	12: 1/2/2025 12:0	-\$165.00	\$0.00	<u>\$7.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00	
1.00	Code Compliance	Code Compliance penalty fee			\$7.00	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00270924	1/10/2025	12: 2/9/2025 12:0	-\$165.00	\$0.00	<u>\$7.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00	
1.00	Code Compliance	Code Compliance penalty fee			\$7.00	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00272406	2/6/2025 12:0	3/8/2025 12:0	-\$165.00	\$0.00	<u>\$7.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00	
1.00	Code Compliance	Code Compliance penalty fee			\$7.00	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00274404	3/10/2025	12: 4/9/2025 12:0	\$0.00	\$0.00	<u>\$172.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00	
1.00	Code Compliance	Code Compliance penalty fee			\$7.00	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00276759	4/1/2025 12:0	5/1/2025 12:0	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res (base fee)			\$165.00	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00279376	5/5/2025 12:0	6/4/2025 12:0	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res (base fee)			\$165.00	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00281870	6/2/2025 12:0	7/2/2025 12:0	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res (base fee)			\$165.00	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00283993	7/1/2025 12:0	7/31/2025 12:	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res (base fee)			\$165.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00286624	8/4/2025 12:0	9/3/2025 12:0	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res (base fee)			\$165.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00288562	9/2/2025 12:0	10/2/2025 12:	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res (base fee)			\$165.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00290890	10/1/2025 12:	10/31/2025 1	\$0.00	\$0.00	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00291302	10/1/2025 12:	10/31/2025 1	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res (base fee)			\$165.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00291852	10/1/2025 12:	10/31/2025 1	\$0.00	\$0.00	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00292249	10/1/2025 12:	10/31/2025 1	\$0.00	\$0.00	<u>\$7.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance	Code Compliance penalty fee			\$7.00	
Total Balance Due:					\$2018.00	

Payment Information:

- Pay online at: www.pay.lansingmi.gov
- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
316 N Capitol Suite C1
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment
- Payment in full is due within 30 days from the billing date.
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claim forms are available in the City Attorney's Office and the City of Lansing's web addresss: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before

February 14th.

- For Red Tag Monitoring Fees Only: Invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail

October 2022



OCTOBER, 2022



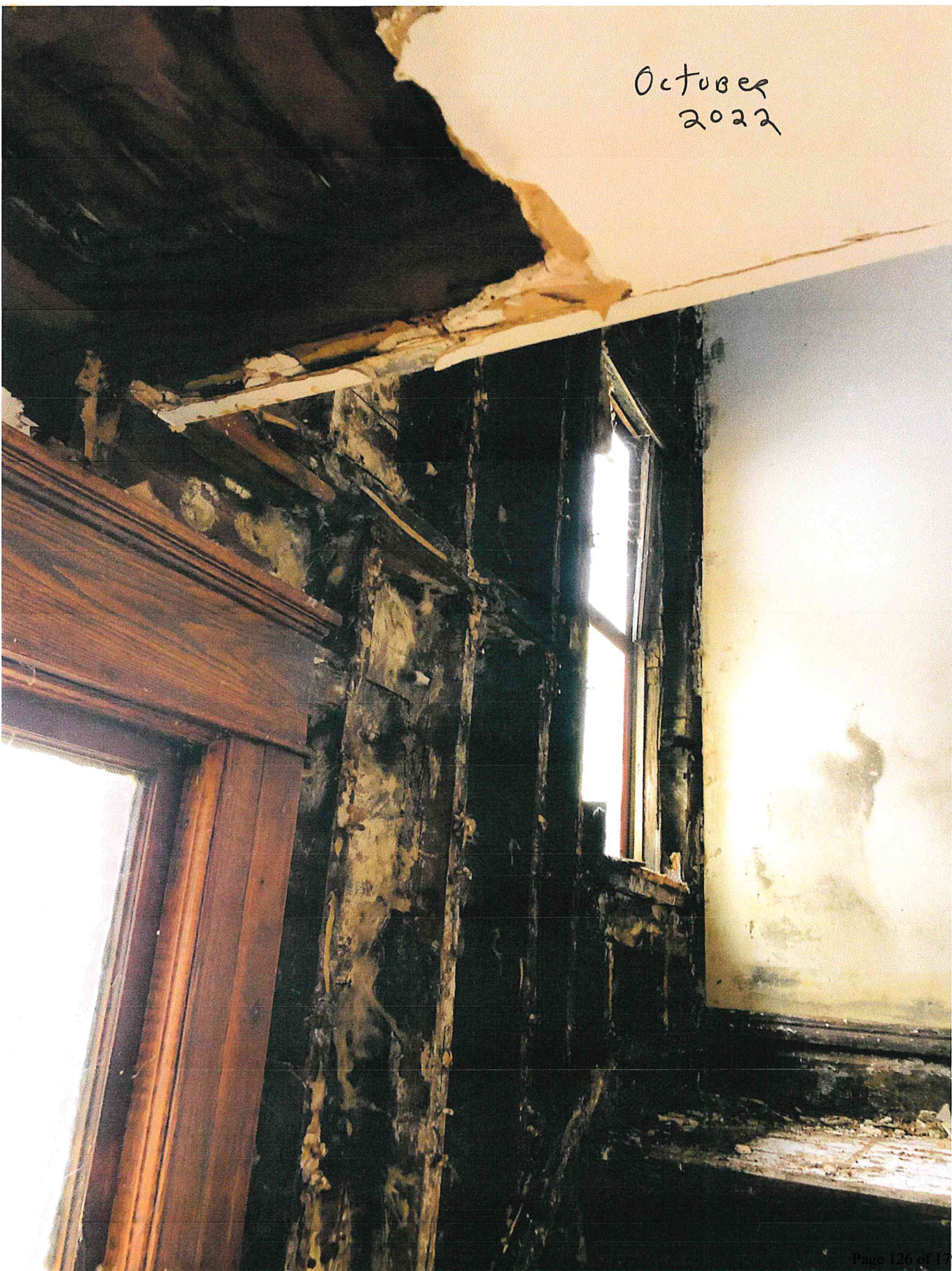
OCTOBER 2022



October 2022



October
2022



October
2022



MARCH
2023



AMOCOR-P14

MAY 2024



MAY 2024



DATE: 07/10/2025

PPN: 33-01-01-09-329-171
DATE SUBMITTED: 07/08/2025
ADDRESS OF VIOLATION: 1119 N SEYMOUR AVE
LISTED TAXPAYER OF RECORD: SCHRADER DALE
OTHER TAXPAYER OF RECORD:
CLAIMANT: SCHRADER DALE
CLAIMANT'S ADDRESS: 1101 N SEYMOUR AVE
LANSING MI 48906

TYPE OF ACTIONS CONTESTED:

VIOLATION DATE:

NOTIFICATION DATE:

NOVEMBER 2011

2ND NOTICE ASSESSMENT DATE:

AMOUNT OF ASSESSMENT:

\$1516.00

CONTRACTOR NAME - INVOICE NO. - DATE:

PROPERTY HAS BEEN
RED TAGGED SINCE
OCTOBER 2014. (DALE
SCHRADER
PURCHASED THIS
PROPERTY
NOVEMBER 2022. AS
OF JULY 2025. THE
BALANCE OWING IS
\$1516.00.)

AMOUNT OF CLAIM:

\$1516.00

MEMO DATE – INVOICE NO.:

ADDITIONAL ACTIONS CONTESTED:

VIOLATION DATE:

NOTIFICATION DATE:

2ND NOTICE ASSESSMENT DATE:

AMOUNT OF ASSESSMENT:

CONTRACTOR NAME - INVOICE NO. - DATE:

AMOUNT OF CLAIM:

MEMO DATE – INVOICE NO.:

HISTORY:

MULTIPLE
TRASH &
GRASS,
VIOLATIONS
FROM 2013 - 2018

CITATIONS IN PREVIOUS YEAR:

NONE

CLAIMANT'S CIRCUMSTANCES:

See Attached

Property has been red tagged since October 2014.



OFFICE OF THE CITY ATTORNEY



MEMORANDUM

To: LASONDRA CRENSHAW, Code Compliance
From: VENUS KUMAR, Paralegal
Subject: SPECIAL ASSESSMENTS CLAIM; Dale Schrader
Date of Incident: June 2, 2025
Date: July 9, 2025

Attached is a Claim form received by this office from **Dale Schrader** for the charge of \$1,846.00 for red tag monitoring fees on 1119 Seymour Ave. Please have the history of this incident investigated and compile all records, data, back up information, and the like and return to me so that OCA can review the information and determine whether the City is liable or not.

Thank you for your assistance.

/vmk
Attachments



RECEIVED JUL 08 2025
City of Lansing
OFFICE OF THE CITY ATTORNEY

2192

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: DALE SCHRADER DATE: JULY 8, 2025
MAILING ADDRESS: 1101 SEYMOUR AVE. EMAIL: SCHRADERENVIRO@COMCAST.NET
CITY: LANSING STATE: MI ZIP CODE: 48906
TELEPHONE: Home (517) 517-749-7292 Work ()

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 1119 SEYMOUR AVE. PARCEL NO. 33-01-01-09-329-171
DATE OF INCIDENT: 6/2/2025 AMOUNT YOU WERE BILLED: \$1846.00
TOTAL AMOUNT YOU ARE CONTESTING: \$1846.00
TYPE OF ASSESMENT: RED-TAG MONITORING FEES # EN14-09030

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

(SEE ATTACHED)

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/211/Claims-Against-Lansing>

Dale Schrader
1101 Seymour Avenue
Lansing, MI 48906
schraderenviro@comcast.net
(517) 749-7292

July 6, 2025

City of Lansing – Code Compliance Office
316 N Capitol Ave
Lansing, MI 48933

Subject: *Hardship Appeal – Red-Tag Monitoring Fees for 1119 Seymour Ave.*

Dear Code Compliance Review Committee,

I am writing to respectfully request a hardship review and appeal regarding the Red-Tag Monitoring Fees assessed on my property at **1119 Seymour Avenue**, which currently total **\$1,846** under the "Claims Review for Enforcement."

I purchased this long-vacant and severely neglected property on **November 4, 2022**, fully aware of its challenges and committed to restoring it to a safe, livable condition. The home had been **vacant since 2010** and **red-tagged as early as 2014**, with a large, open hole in the roof for approximately five years prior to my purchase. It is important to note that I undertook this project as a **licensed residential builder**, completing all work independently and in good faith.

Since acquisition, I have invested **over \$150,000** into critical repairs and major improvements, including:

- Pulling and complying with all necessary **Roofing, Mechanical, Electrical, Plumbing, and Building permits**, including a new porch and extensive interior work.
- Completing major structural repairs, insulation, drywall installation, and more.
- Addressing years of decay and neglect with professional-grade work to meet or exceed current codes.

At this time, several large final expenses are still pending, including cabinetry, countertops, lighting, and appliances. The home is visibly and measurably close to completion. My intention is to sell the property after the work is finished, either to a homeowner or as a quality rental, depending on market conditions.

While I understand the purpose of Red-Tag Monitoring Fees, in this case they have become a **financial hardship**. These fees actively discourage honest investment and discourage responsible property owners like myself from rehabilitating blighted homes in the city. I took on this project that others would avoid, and I've done so with integrity, transparency, and full permitting through the appropriate channels.

Given the scope of work already completed, the visible improvements, and my proven commitment to bringing this home and other Lansing homes back to life, I respectfully request:

1. A review of the current condition and progress of the property.
2. A waiver or suspension of these monitoring fees **until** the project is fully completed and final inspections are passed.

I am committed to seeing this project through to the finish and to leaving the City of Lansing with a fully restored home, ready for occupancy. Your consideration in waiving these fees would go a long way in supporting neighborhood revitalization efforts and encouraging continued good-faith investment in the city's housing stock.

Thank you for your time and consideration. I am happy to provide documentation, permits, and photos of the work completed thus far upon request.

Sincerely,
Dale Schrader
Property Owner
1119 Seymour Ave.
Lansing, MI 48906

CITY OF LANSING

316 N CAPITOL SUITE C2
LANSING, MI 48933

Print Date: 06/02/2025**Enforcement Number:** E14-09030**Enforcement Category:** Lack of Certificate**Location:** 1119 N SEYMOUR AVE**Pay by Account in Full****Total Balance Due: \$1846.00**

SCHRADER DALE
1101 SEYMOUR AVE
Lansing, MI 48906-4821

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00259745	8/8/2024 12:0	9/7/2024 12:0	\$0.00	\$0.00	<u>\$7.00</u>
Quantity	Category	Description		Billed		
1.00	Code Compliance	Code Compliance penalty fee		\$7.00		
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00261988	9/11/2024 12:	10/11/2024 1	\$0.00	\$0.00	<u>\$7.00</u>
Quantity	Category	Description		Billed		
1.00	Code Compliance	Code Compliance penalty fee		\$7.00		
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00264290	10/3/2024 12:	11/2/2024 12:	\$0.00	\$0.00	<u>\$7.00</u>
Quantity	Category	Description		Billed		
1.00	Code Compliance	Code Compliance penalty fee		\$7.00		
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00267286	11/4/2024 12:	12/4/2024 12:	\$0.00	\$0.00	<u>\$7.00</u>
Quantity	Category	Description		Billed		
1.00	Code Compliance	Code Compliance penalty fee		\$7.00		
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00259750	8/8/2024 12:0	9/7/2024 12:0	\$0.00	\$0.00	<u>\$140.00</u>
Quantity	Category	Description		Billed		
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res		\$140.00		
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00261990	9/11/2024 12:	10/11/2024 1	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description		Billed		
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res		\$165.00		
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00264291	10/3/2024 12:	11/2/2024 12:	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description		Billed		
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res		\$165.00		

Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00266524	11/1/2024 12:	12/1/2024 12:	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed		
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00		

Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00276759	4/1/2025 12:0	5/1/2025 12:0	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed		
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res (base fee)			\$165.00		

Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00279376	5/5/2025 12:0	6/4/2025 12:0	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed		
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res (base fee)			\$165.00		

Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00281870	6/2/2025 12:0	7/2/2025 12:0	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed		
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res (base fee)			\$165.00		

Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00268779	12/3/2024 12:	1/2/2025 12:0	\$0.00	\$0.00	<u>\$172.00</u>
Quantity	Category	Description			Billed		
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00		
1.00	Code Compliance	Code Compliance penalty fee			\$7.00		

Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00270924	1/10/2025 12:	2/9/2025 12:0	\$0.00	\$0.00	<u>\$172.00</u>
Quantity	Category	Description			Billed		
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00		
1.00	Code Compliance	Code Compliance penalty fee			\$7.00		

Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00272406	2/6/2025 12:0	3/8/2025 12:0	\$0.00	\$0.00	<u>\$172.00</u>
Quantity	Category	Description			Billed		
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00		
1.00	Code Compliance	Code Compliance penalty fee			\$7.00		

Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00274404	3/10/2025 12:	4/9/2025 12:0	\$0.00	\$0.00	<u>\$172.00</u>
Quantity	Category	Description			Billed		
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00		
1.00	Code Compliance	Code Compliance penalty fee			\$7.00		

Payment Information:

- Pay online at: www.pay.lansingmi.gov
- Make checks payable to: City of Lansing
- Mail payments or pay in person at:

316 N Capitol Suite C1
Lansing MI 48933

- In order to assure proper credit, please send the top portion of this bill along with your payment
- Payment in full is due within 30 days from the billing date.
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claim forms are available in the City Attorney's Office and the City of Lansing's web addresss: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only: Invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Oct 2022



Nov 2022





November
2024



Nov 2024





Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0169

Notice Printed: 09/02/2014

Lack of Certificate Notice

MCEWEN BRIAN
202 NORTHLAWN AVE
EAST LANSING, MI 48823-3118

Inspection Type: Safety
Inspection Date: 09/02/2014
Compliance Due Date: 10/02/2014

Warning: *Failure to comply with the requirements of this notice may result in the issuance of a Municipal Civil Infraction Violation Ticket. (Fines: \$500 per day for each violation)*

Violation Location: 1119 N SEYMOUR AVE
Parcel No: 33-01-01-09-329-171

The above referenced address was found to have certain violations of the Lansing Housing and Premises Code, Chapter 1460 of the Code of Ordinances. **One or more of the violations are listed below and must be corrected by the compliance due date.**

Sec 1460.45 *The registered owner or registered agent has failed to follow through with the inspection requirements for the rental certification.*

This dwelling has been declared SUBSTANDARD as defined in section 1460.08 of the Lansing Housing and Premises Code. **If vacant, or should it become vacant before it is brought into compliance, then it shall remain vacant until approved by this office. If the structure does not meet all the requirements as stated above before the compliance due date on this letter, this office will have no alternative but to VACATE said dwelling.**

If you have any questions or concerns about complying within the time indicated, you may contact at (517) 483 4379 Monday through Thursday between the hours of **8-9 - AM** or **12-1 - PM**.

Officer: Dave Vincent

This does not guarantee discovery or reporting of all code violations or property defects, manifest or latent, which exist at the property inspected. The City of Lansing, its officers and employees, shall not be liable for any injury or damage, including incidental or consequential damages, claimed to be a result of any failure to discover or report code violations or property defects.

As specified by section 107- Notices and Orders - a copy of this violation was sent to:
Taxpayer of Record: MCEWEN BRIAN, 202 NORTHLAWN AVE, [String.Parcel Owner.CityStateZip]



Economic Development & Planning Code Enforcement Office

316 N. Capitol Ave Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Notice Printed: 08/24/2023

Safety Inspection Correction Notice – Re-Inspection Required

SCHRADER DALE
1101 SEYMOUR AVE
LANSING, MI 48906

Inspection Type: Safety
Inspection Date: 09/02/2014
Compliance Due Date: 10/02/2014

Warning: *Failure to comply with the requirements of this notice may result in the issuance of a Municipal Civil Infraction Violation Ticket. (Fines: \$500 per day for each violation)*

Violation Location: 1119 N SEYMOUR AVE
Parcel No: 33-01-01-09-329-171

The above referenced address was found to have certain violations of the Lansing Housing and Premises Code, Chapter 107 of the Code of Ordinances. **The violations are listed below and must be corrected by the compliance due date.**

Sec 1460.45 The registered owner or registered agent has failed to follow through with the inspection requirements for the rental certification.

AREA: Basement

Sec 504.1 Condition of water heater: Due to condition, of the water heater have a qualified licensed contractor, that is registered with the City of Lansing test and check the condition and safety of the water heater and all its components for proper safe operation, Repair, or replace as needed and bring to code obtaining proper permits when required. Submit a copy of the contractors work order detailing the results to our office.

INSPECTOR COMMENTS: Water heater is not connected to the water supply system.

Sec 603.1 Furnace: Due to age and or condition, have a qualified mechanical contractor that is registered with the City of Lansing, visually inspect and perform a recognized test of the furnace heat exchanger for CO/CO2 leaks. Inspect the heat exchanger for cracks, openings, excessive rust, and corrosion. Inspect furnace casing, check for proper venting, and check chimney for restrictions and obstructions. Submit a written report by contractor detailing the results and repairs completed per code. Maintain a three feet clearance in front of the furnace and water heater for emergency access and maintenance.

INSPECTOR COMMENTS: Or replacement.

Sec 304.11 Chimney has deteriorated mortar - bricks.

Sec 607.1 Duct work is disconnected.

Sec 704.2 Lack of operational smoke detector at ceiling or walls outside each separate sleeping area, in each room used for sleeping purposes, on each story, including basement and cellars.

Section 304.13.2 Window frame is deteriorated - damaged.

Sec 604.3 Outlet is unsecured.

Sec 604.3 Junction box cover plates are missing.

Sec 604.3 Light fixture is loose.

Sec 604.3 Wiring is exposed - unprotected faulty and unsafe.

Sec 506.1 Waste pipe is disconnected.

Sec 605.1 Service panel cover missing.

Sec 304.10 Steps are unstable.

AREA: Entire building

Sec 704.2 Lack of operational smoke detector at ceiling or walls outside each separate sleeping area, in each room used for sleeping purposes, on each story, including basement and cellars.

AREA: Exterior

Section 304.6 Siding - trim is deteriorated - damaged - missing.

Section 304.10 Front/side porch is missing.

INSPECTOR COMMENTS: Finalize permit for the porch.

Section 304.13.1 Window glass is broken and/or missing.

Sec 604.3 Light fixture is loose.

AREA: First Floor

Section 304.15 Gaps around entrance door.

SEC 305.3 Peeling, chipping, flaking, or abraded paint on interior surfaces of a structure must be properly removed or covered.

Sec 603.1 Return or supply air register is missing.

Sec 704.2 Lack of operational smoke detector at ceiling or walls outside each separate sleeping area, in each room used for sleeping purposes, on each story, including basement and cellars.

AREA: First Floor, Kitchen

Kitchen and all hardware with it, is removed during the renovation.

SEC 305.3 Gypsum board at ceiling and wall is damaged missing.

Sec 304.13.2 Every window, other than fixed windows, shall be easily openable and capable of being held in position by window hardware.

Section 304.13.1 Window glass is broken.

Sec 704.2 Lack of operational smoke detector at ceiling or walls outside each separate sleeping area, in each room used for sleeping purposes, on each story, including basement and cellars.

AREA: First Floor, Lavatory

Lavatory and all the plumbing, electrical, framing, and all hardware is removed during the renovation process.

Kitchen and all hardware with it, is removed during the renovation.

AREA: Second Floor

Kitchen and all hardware with it, is removed during the renovation.

Lavatory and all the plumbing, electrical, framing, and all hardware is removed during the renovation process.

Sec 307.1 Handrail is missing loose - damaged - improperly installed.

Sec 307.1 Lack of guardrail at the open side of stairs.

Sec 704.2 Lack of operational smoke detector at ceiling or walls outside each separate sleeping area, in each room used for sleeping purposes, on each story, including basement and cellars.

Sec 603.4 Thermostat is missing cover.

Sec 304.13.2 Every window, other than fixed windows, shall be easily openable and capable of being held in position by window hardware.

Sec 702.3 Hasp lock must be removed from the bedroom door.

Section 304.13.1 Window is missing.

SEC 305.3 Peeling, chipping, flaking, or abraded paint on interior surfaces of a structure must be properly removed or covered.

SEC 305.3 Gypsum board at ceiling and wall is missing.

Sec 305.3 Floor covering deteriorated - damaged.

You must contact the under signed, no later than seven days before the compliance due date, to set up an appointment to meet at the structure (to verify that all corrections have been completed) or to acquire an authorized extension. Before the re-inspection you must obtain all required permits and have those repairs inspected and approved by the appropriate inspector. All violations must be corrected with approved materials and methods.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

If you have any questions or concerns about complying within the time indicated, you may contact at (517) 483 7621 Monday through Friday between the hours of 8-9 - AM or 12-1 - PM.

Officer: Everett Coates Everett.Coates@lansingmi.gov

This does not guarantee discovery or reporting of all code violations or property defects, manifest or latent, which exist at the property inspected. The City of Lansing, its officers and employees, shall not be liable for any injury or damage, including incidental or consequential damages, claimed to be a result of any failure to discover or report code violations or property defects.

As specified by section 107 – Notices and Orders - a copy of this violation was sent to:

Registered Rental Owner: SCHRADER DALE, [String.Parcel Owner.AddressDisplayString], LANSING, MI 48906

CITY OF LANSING

316 N CAPITOL SUITE C2
LANSING, MI 48933

Print Date: 07/10/2025

Enforcement Number: E14-09030

Enforcement Category: Lack of Certificate

Location: 1119 N SEYMOUR AVE

Pay by Account in Full



Total Balance Due: \$1516.00

SCHRADER DALE
1101 SEYMOUR AVE
Lansing, MI 48906-4821

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00221455-CD	4/5/2023 12:0	5/5/2023 12:0	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00224137-CD	5/2/2023 12:0	6/1/2023 12:0	\$0.00	\$150.00	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00226629-CD	6/1/2023 12:0	7/1/2023 12:0	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00229375-CD	7/3/2023 12:0	8/2/2023 12:0	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00231798-CD	7/28/2023 12:	8/27/2023 12:	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00234471-CD	9/1/2023 12:0	10/1/2023 12:	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00237499-CD	10/2/2023 12:	11/1/2023 12:	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00239648-CD	11/1/2023 12:	12/1/2023 12:	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00241636-CD	12/1/2023 12:	12/31/2023 1	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00243429-CD	1/2/2024 12:0	2/1/2024 12:0	\$0.00	\$157.50	<u>\$0.00</u>
Quantity	Category	Description			Billed	

Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00245144-CD	2/1/2024 12:0	3/2/2024 12:0	\$0.00	\$157.50	<u>\$0.00</u>
	Quantity	Category	Description			Billed	
Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00247331-CD	3/1/2024 12:0	3/31/2024 12:	\$0.00	\$157.50	<u>\$0.00</u>
	Quantity	Category	Description			Billed	
Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00249299-CD	4/1/2024 12:0	5/1/2024 12:0	-\$157.50	\$0.00	<u>\$0.00</u>
	Quantity	Category	Description			Billed	
Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00251826-CD	5/1/2024 12:0	5/31/2024 12:	-\$157.50	\$0.00	<u>\$0.00</u>
	Quantity	Category	Description			Billed	
Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00254617-CD	6/3/2024 12:0	7/3/2024 12:0	-\$150.00	\$0.00	<u>\$0.00</u>
	Quantity	Category	Description			Billed	
Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00256866	7/3/2024 12:0	8/2/2024 12:0	-\$140.00	\$0.00	<u>\$0.00</u>
	Quantity	Category	Description			Billed	
Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00259745	8/8/2024 12:0	9/7/2024 12:0	\$0.00	\$0.00	<u>\$7.00</u>
	Quantity	Category	Description			Billed	
	1.00	Code Compliance	Code Compliance penalty fee			\$7.00	
Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00259750	8/8/2024 12:0	9/7/2024 12:0	\$0.00	\$0.00	<u>\$140.00</u>
	Quantity	Category	Description			Billed	
	1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$140.00	
Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00261988	9/11/2024 12:	10/11/2024 1	\$0.00	\$0.00	<u>\$7.00</u>
	Quantity	Category	Description			Billed	
	1.00	Code Compliance	Code Compliance penalty fee			\$7.00	
Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00261990	9/11/2024 12:	10/11/2024 1	\$0.00	\$0.00	<u>\$165.00</u>
	Quantity	Category	Description			Billed	
	1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00	
Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00264290	10/3/2024 12:	11/2/2024 12:	\$0.00	\$0.00	<u>\$7.00</u>
	Quantity	Category	Description			Billed	
	1.00	Code Compliance	Code Compliance penalty fee			\$7.00	
Invoice		Number	Date	Due	Adjustments	Payments	Balance
		00264291	10/3/2024 12:	11/2/2024 12:	\$0.00	\$0.00	<u>\$165.00</u>
	Quantity	Category	Description			Billed	

1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res	\$165.00			
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00266524	11/1/2024 12:	12/1/2024 12:	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00267286	11/4/2024 12:	12/4/2024 12:	\$0.00	\$0.00	<u>\$7.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance	Code Compliance penalty fee			\$7.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00268779	12/3/2024 12:	1/2/2025 12:0	-\$165.00	\$0.00	<u>\$7.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00	
1.00	Code Compliance	Code Compliance penalty fee			\$7.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00270924	1/10/2025 12:	2/9/2025 12:0	-\$165.00	\$0.00	<u>\$7.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00	
1.00	Code Compliance	Code Compliance penalty fee			\$7.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00272406	2/6/2025 12:0	3/8/2025 12:0	-\$165.00	\$0.00	<u>\$7.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00	
1.00	Code Compliance	Code Compliance penalty fee			\$7.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00274404	3/10/2025 12:	4/9/2025 12:0	\$0.00	\$0.00	<u>\$172.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res			\$165.00	
1.00	Code Compliance	Code Compliance penalty fee			\$7.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00276759	4/1/2025 12:0	5/1/2025 12:0	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res (base fee)			\$165.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00279376	5/5/2025 12:0	6/4/2025 12:0	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res (base fee)			\$165.00	
Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00281870	6/2/2025 12:0	7/2/2025 12:0	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description			Billed	
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res (base fee)			\$165.00	

Invoice	Number	Date	Due	Adjustments	Payments	Balance
	00283993	7/1/2025 12:0	7/31/2025 12:	\$0.00	\$0.00	<u>\$165.00</u>
Quantity	Category	Description	Billed			
1.00	Code Compliance Monitoring	Tag Monitoring Fee - Res (base fee)	\$165.00			
				Total Balance Due:	\$1516.00	

Payment Information:

- Pay online at: www.pay.lansingmi.gov
- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
316 N Capitol Suite C1
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment
- Payment in full is due within 30 days from the billing date.
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claim forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only: Invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail







02/06/2025 09:37













City of Lansing

OFFICE OF THE CITY ATTORNEY

Gregory S. Venker, City Attorney

October 13, 2025

Dale Schrader
1101 N. Seymour Ave.
Lansing, MI 48906

Re: Claim – 1119 N. Seymour Ave.

Dear Mr. Schrader:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$1,516.00 for a red tag violation for property located at 1119 N. Seymour Ave., Lansing, Michigan, and denied the claims you filed with the City of Lansing.

You do have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

Venus Kumar

Venus Kumar
Paralegal

Claim: 2192



CITY OF LANSING
AFFIDAVIT OF DISCLOSURE

TO: CITY CLERK

DATE: 10/07/2025

I, Derek R. Selden make the following disclosure under oath:
Name (please print)

PLEASE CHECK THE BOX AND FILL IN THE APPROPRIATE BLANKS FOR EACH OF THE FOLLOWING ITEMS

Yes No

1. ☒ ☐ I am an ☐ elected or ☐ appointed ☐ officer or ☐ employee of the City of Lansing holding the position of Police officer in the Police Department.
☐ ☒ I am an immediate family member related to an elected or appointed officer or employee of the City of Lansing named _____, holding the position of _____ in the _____ Department.
☐ ☒ I am a Business Associate of an elected or appointed officer or employee of the City of Lansing named _____ holding the position of _____ in the _____ Department.
2. ☐ ☒ I may derive income or benefit directly or indirectly from the bidding of, negotiation of, solicitation of or entry into a contract with the City or from any City action detailed below. (Charter 5-505.1)
☐ ☒ I may have a conflict between a personal interest and the public interest, the nature of which is disclosed below. (Charter 5-505.2) [Chapter 290.04(l) of the Code of Ordinances]
☐ ☒ I may have a financial interest in a matter proposed to be acted upon by the City of Lansing as described below. [Chapter 290.04(l) of the Code of Ordinances]
☐ ☒ I make this disclosure because of a possible appearance that I may be in violation of or in conflict with the City of Lansing Ethics Ordinance as provided for in the Code of Ordinances and in the City Charter.
3. My City of Lansing position is:
☒ Full-time ☐ Part-time (less than 25 hours/wk) ☐ Unpaid
4. Name of the activity/business in question: Supplemental employment w/ Ingham County Central Dist
5. Do you have ownership or interest in the activity/business? Yes _____ No X

Updated Feb 2022

6. Does this activity/business conduct business with the City of Lansing? Yes ☒ No ☐
If yes, please explain This entity Dispatches / works directly with City of Lansing Police & Fire
7. Does the activity/business depend on you being an employee of the City of Lansing?
Yes ☐ No ☒
If yes, please explain: N/A
8. Who are the clients/customers of the activity/business?
N/A - Serves Ingham County
9. Does this activity/business require your using equipment/facilities of the City of Lansing?
Yes ☐ No ☒
If yes, please explain: N/A
10. Does the activity/business use any advertisements or circulars that reference your employment with the City of Lansing? Yes ☐ No ☒
If yes, please attach copies. N/A
11. Explain what you will be doing in the activity/business:
Assisting the Dispatch Center with Supplemental Employment to facilitate training & staffing growth
12. Explain why you believe a conflict may/may not exist with this activity/business:
No conflict exists as I will be working with the same people I have daily work-based interactions with, for the purpose of improving the state of emergency response in Lansing and Ingham County, both
13. Is there any additional information that you believe would assist the Board of Ethics in its review of your business or personal activities for potential conflicts of interest? Yes ☐ No ☒
If so, please describe:
N/A

In providing this additional information, the Board of Ethics asks that you give special attention to the Conflicts of Interest section of the Charter found at 3-505.1 – 3-505.3. A copy is enclosed for your convenience.

I hereby certify that this disclosure is complete and accurate to the best of my knowledge, information and belief. The foregoing Affidavit of Disclosure was executed on this 7th day of October, 2025.

[Signature]
Signature of Filer

STATE OF MICHIGAN)
)ss.
COUNTY OF Ingham)

The foregoing instrument was acknowledged before me this 13th day of October, 2025 (year), by [Signature] (Notary Signature)

Shaylynn Gruenberg (Print Name)

Notary Public, Ingham County,
Acting in Ingham County,
My Commission Expires: 1/21/29

Shaylynn Gruenberg
NOTARY PUBLIC, INGHAM CO. MI
COMM. EXPIRES 1/21/2029
ACTING IN THE COUNTY OF Ingham

ATTACHMENT TO AFFIDAVIT OF DISCLOSURE

Please provide additional information about your outside business or employment. Of special interest to the Board is how the activities of the business or employment may directly or indirectly affect the City. This disclosure is about information and is not an indication of any anticipated conflict of interest or suspected wrongdoing. Therefore, please describe for the Board what it is you actually do and be detailed and specific. You are not required to limit your disclosure only to the following questions. For each business, include in your answer such things as:

- What is the form of your business entity and what percentage do you own? 0%;
The form of employment with Ingham County at Central Dispatch. I have no, 0%, ownership.
- Are you self-employed? No
- Who is your employer, if applicable? Ingham County Central Dispatch
- What are the things you actually do in the business? Emergency call taking / 911 operations & dispatch
Part time
- Who are your clients and who receives your goods or services? N/A - citizens of Ingham County
- How and where are your services performed? At the Ingham County
Central located at 710 E Dolly Rd, Lansing.
- How often do you do outside work?
Approximately once a week for a to be determined
time period.

Does your business or employer contract with the City? _____

The center works directly with LFD/LPD.

- In performing your business or outside employment, do you use any City facilities or equipment?

No If so, describe: N/A

- Is any of your business or employment conducted in the City? yes If so, describe:

The location of employment is within the city
as described above.

- Does your business advertisement or circulars, if any, contain any reference to the City or your City employment? N/A

- Is there any additional information that you believe would assist the Board of Ethics in its review of your business or personal activities for potential conflicts of interest? If so, please describe: N/A

In providing this additional information, the Board of Ethics asks that you give special attention to the Conflicts of Interest section of the Charter found at 5-505.1 – 5-505.3. A copy is enclosed for your convenience.



Lansing Police Department

Supplemental Off-Duty Employment Request Form

☐ Renewal

☒ Reg. Off-Duty Employment

Date: 10/07/2025

Employee Requesting Approval: Derek R. Selden Badge No: 096
Current Duty Assignment: Patrol, Platoon 2
Hours: 1500-0100 Division: Patrol

SUPPLEMENTAL EMPLOYMENT INFORMATION

Name of Employer: Ingham County Central Dispatch
Type of Business: 9-1-1 Dispatch
Business Address: 512 710 e. Jolly Rd, Lansing
Owner or Manager's Name: Darwin Southworth Telephone No: 517-243-1672
Location of Employment: 710 e Jolly Rd, Lansing
Description of Work Duties: 9-1-1 Police, Fire, EMS call taking & Dispatch
Work Schedule: Part-time ~ 1 day a week
Number of Hours Per Week: 12 Duration of Employment: 6-12 month

Does this employment require any security or law enforcement responsibility including the enforcement of any state or local law or the exercise of any police power on behalf of the employer? ☐ Yes ☒ No

I understand that in cases of supplemental employment, the only liability insurance coverage or workers compensation coverage available would be that which may be supplied by the supplemental employer. Insurance procured by the City of Lansing and other benefits are not applicable.

I understand that in cases of private security supplemental employment, the only liability insurance coverage or workers compensation coverage available would be that which is supplied by the supplemental employer. While an indemnification agreement and certificate of insurance is a prerequisite, these forms do not constitute a guarantee by the City or the Police Department that insurance exists, is adequate, or has not been canceled without notice to the Police Department or employee. Insurance procured by the City of Lansing and other benefits are not applicable.

[Signature]
Employee Signature

Before any supplemental employment begins, this form must be filled out, signed, and approved by the Chief of Police or the Chief's Designee. Approval may be revoked at any time by the Chief of Police.

Captains Recommendation Date: 10/14/25 Initials: SDM ☒ Approved ☐ Disapproved

Captain's Comments: _____

[Signature] Date 10/14/25 ☒ Approved ☐ Disapproved
Robert Backus, Chief of Police

Copy of form sent to employee on 10/14/25

You will not be called to speak unless all required blanks on this form are completed.



Public Comment on City Government Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Government Related Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior the close of registration as announced by the City Clerk.*

Each member of the public who has registered to speak will have up to a total of three minutes to address Council on City Government Related Matters that concern them. A **City Government Related Matter** is an issue or topic relevant to the operation or governance of the City.*

Topic(s) to be addressed NOOSE AT ARCHERY

Name (print) ERICA MROBENSON E-Mail (optional) _____

cp
Address (street, city, zip) 225 LAHONA ST LANSING, MI 48915

Company or organization represented, etc. (if applicable) _____

Signature [Signature] Pronouns _____

- Public speakers will be called by the City Clerk. When the City Clerk recognizes you, please proceed to the speaker's podium and speak directly and clearly into the microphone. Do not touch the microphone.
- Direct your comments to the Council President.
- No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting.
- No personal attacks or defamatory remarks towards any person will be permitted.
- Questions raised during public comment may or may not be answered by the President, another Council Member, the Mayor, or member of the City Staff during the meeting.
- Time limit to address the council on legislative matters is **3 Minutes***.
- Spokespersons for a group or shared viewpoint are encouraged; however, a speaker's time limit may not be increased through assignment of someone else's time or opportunity to speak.
- No registrations will be accepted after the deadline as announced by the City Clerk.
- If you wish to submit written materials, please provide them to the City Clerk or City Clerk staff along with this form.
- The City Council conducts its open meetings in an orderly manner in accordance with the Open Meetings Act. Council meetings will not be conducted as interactive forums or "town meetings."

Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

* *The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.*

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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Topic(s) to be addressed Hate Crime at LGHS

Name (print) Carla Evans E-Mail (optional) carlaevans@comcast.net

cp
Address (street, city, zip) 610 W. Miller RD.

Company or organization represented, etc. (if applicable) _____

Signature [Signature] Pronouns he, him

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Topic(s) to be addressed Ore Creek Archery Club

Name (print) Heath Lowry E-Mail (optional) heathlowry1@gmail.com

cp
Address (street, city, zip) 421 Huron

Company or organization represented, etc. (if applicable) _____

Signature [Signature] Pronouns he/him

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Topic(s) to be addressed in support of Erica Robinson

Name (print) Antionette Short E-Mail (optional) _____

Address (street, city, zip) 935 Princeton Ave Lansing 48915

Company or organization represented, etc. (if applicable) _____

Signature [Handwritten Signature] Pronouns She (her)

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Topic(s) to be addressed Mod pods

Name (print) Ivan Droste E-Mail (optional) _____

cp

Address (street, city, zip) 2018 Rossiter Pl., Lansing, MI 48911

Company or organization represented, etc. (if applicable) _____

Signature Ivan Droste Pronouns He/Him

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Thank you for your involvement and interest in our City,
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Topic(s) to be addressed Michigan Ave

Name (print) David Ellis E-Mail (optional) _____

cp

Address (street, city, zip) 323 N Walnut St

Company or organization represented, etc. (if applicable) _____

Signature David Ellis Pronouns _____

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Topic(s) to be addressed Community Center Ward 2

Name (print) Nicholas Zander E-Mail (optional) NWZander@gmail.com

Address (street, city, zip) 411 W. 11th St. Lansing, MI 48906

Company or organization represented, etc. (if applicable) CEVA

Signature [Handwritten Signature] Pronouns he/him

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Topic(s) to be addressed Linda Applling
Name (print) Linda Applling E-Mail (optional) drwho721@
cp lindaapplling@gmail.com
Address (street, city, zip) LANSING
Company or organization represented, etc. (if applicable) Common City Charter
Signature Linda Applling Pronouns _____

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Topic(s) to be addressed Demolishing encampments, Housing, EBT/SNAP
Name (print) Kristi Hemstreet E-Mail (optional) kristi.hemstreet@gmail.com
Address (street, city, zip) 3859 Sun Rapids Drive, Okemos, MI 48864
Company or organization represented, etc. (if applicable) KJ&M LLC
Signature Kristi Hemstreet Pronouns she/her

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Topic(s) to be addressed General Concerns

Name (print) Darren K. {Presented By Carver} E-Mail (optional) _____

Address (street, city, zip) Lansing

Company or organization represented, etc. (if applicable) _____

Signature Carver R. Pronouns He/They

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Erica Robinson's Complaint Against Parks & Recreation

September 6th

The last day of the archery summer session at Letts Community Center. At the end of class Barry Tackett showed me a noose and said to me "If you have any more problems with (using my child's name) you can use this" holding up the noose "I told you boy. Barry Tackett just told me to lynch my child with the demonstration of jerking him around on the end of the noose. Barry Tackett's words matter; he just committed a hate crime.

September 6th

Brett with Lansing Parks and Rec is made aware of the hate crime.

September 10th

I spoke with Brett. It took a couple of days to discuss. I am a victim of a hate crime. It has been traumatic. Brett asked me to submit the details of what happened and I did so to the best of my ability at the time.

September 16th

I met with Katherine Dietiker Labor Relations Assistants at City Hall for follow-up questions

October 4th Fall archery Begins at Letts with Ore Creek archery

October 13th

I received an email from Courtney Roberts saying that it was substantiated that Barry Tackett had a noose but not what he said. Which makes me ask what is acceptable dialogue of a man with a noose? "If you have any more problems with (using my child's name) you can use this" holding up the noose "I told you boy. Barry Tackett's words matter.

October 14th

I emailed Courtney Roberts asking her who I needed to send my FOIA request to? She replied in an email that I was not allowed to do so. That is illegal.

October 15th

I received a message on Facebook from Emily Stevens of Parks and Rec saying that Barry Tackett was no longer with Parks and Rec. I replied asking her who owned Ore Creek Archery? Emily's first response was misinformation. I asked again, who owns Ore Creek Archery? She replied, Lori Tackett. Lori Tackett is married to Barry Tackett. Barry Tackett is still financially benefiting off the people of Lansing.

October 16th

Contacted President Kost. He stated he would get back to me. I have not heard from since that date.